Corvallis
SCHOOL DISTRICT

NOTICE

NOTICE IS HEREBY GIVEN of a meeting of the Corvallis School District Board of Directors.

Date & Time	Meeting Type	Location	Agenda
Monday, February 6, 2017 6:30 PM	Regular	District Office Board Room, 1555 SW 35th Street, Corvallis, OR 97333	See attached.

Accessibility: To request accommodations for board meetings, please contact Kim Nelson at 541-757-5841 or kim.nelson@corvallis.k12.or.us at least 48 hours before the meeting.

If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: https://www.youtube.com/channel/UC9Jtpte5dmilZl9kySBJbVQ?
A recording of the meeting will also be posted to that channel.

POSTED: Corvallis School District Administration Building
Hans Boyle, Education Editor, Gazette Times (Via Email)

For more information, please contact Kim Nelson at 541-757-5841 or at kimberly.nelson@corvallis.k12.or.us

Corvallis
SCHOOL DISTRICT

Monday, February 6, 2017
6:30 PM

AGENDA
Business Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J

Meeting Details: Monday, February 6, 2017, 6:30 PM in the District Office Board Room, 1555 SW 35th Street, Corvallis, OR 97333.

If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: https://www.youtube.com/channel/UC9Jtpte5dmilZI9kySBJbVQ? A recording of the meeting will also be posted to that channel.

I. EXECUTIVE SESSION – 5:30-6:15 p.m. The Board will meet in Executive (closed) Session under ORS 192.660(2)(e)--To consult with persons designated to negotiate real estate transactions. This is not part of the public meeting.

II. CALL TO ORDER AND ROLL CALL – 6:30 p.m.

III. PLEDGE OF ALLEGIANCE

IV. REPORTS FROM BOARD LIAISONS TO DISTRICT COMMITTEES

- IV.A. Facilities
- IV.B. Sustainability
- IV.C. Finance
- IV.D. Special Education
- IV.E. Technology
- IV.F. Policy Review
- IV.G. Corvallis Public Schools Foundation
- IV.H. Linn Benton Lincoln Education Service District Budget

V. BOARD-SCHOOL LIAISON REPORTS

- V.A. Vincent Adams: Lincoln Elementary and Linus Pauling Middle Schools
- V.B. Sami Al-AbdRabbuh: Franklin K-8 School
- V.C. Judy Ball: Garfield Elementary and Wilson Elementary Schools

Corvallis
SCHOOL DISTRICT

V.D. Bill Kemper: Adams Elementary and Corvallis High Schools

V.E. Alexis McQuillan: Hoover Elementary and Cheldelin Middle Schools

V.F. Scott Newsham: Jefferson Elementary and College Hill High Schools

V.G. Tom Sauret: Mt. View Elementary and Crescent Valley High Schools

VI. STUDENT REPRESENTATIVE REPORTS

VII. SUPERINTENDENT'S REPORT

VIII. PUBLIC/STAFF COMMENT

NOTE: To indicate your desire to comment, please arrive several minutes early and complete a request card, then turn it in to the Board Secretary before the meeting begins. See attached guidelines for providing input to the School Board.

Corvallis
SCHOOL DISTRICT

Providing Input to the School Board

(Revised 01-23-17)

The Corvallis School Board values the opinions and input of community patrons. As such, the purpose of this document is to provide general guidelines about how to make the most of your time when communicating with the Board. The public may offer comments during meetings or correspond in writing via email or U.S. mail, as outlined below.

I. Written Correspondence

Letters, emails and other written materials submitted to the Board are considered public record. They may be submitted via U.S. mail to: Corvallis School Board, Attn: Julie Catala, P.O. Box 3509J, Corvallis, OR 97339. Emails may be sent to: schoolboard@corvallis.k12.or.us, and will reach all Board members as a group. Others who will receive emails sent to this address: Superintendent, Assistant Superintendent, Human Resources Director, Finance and Operations Director, and Executive Assistant to the Superintendent and Board of Directors (also known as the Board Secretary).

II. Public Comment at Meetings

Members of the public have the opportunity to share their ideas and opinions with the Board during the agenda item labeled *Public Comment*. These opportunities are offered only during Business and some Special Meetings of the School Board. Spanish language interpreter services will be available at Business Meetings.

To request the opportunity to offer public comment

A. Complete a "Comment Request" card, which can be found on a table at or outside the entrance to the meeting room, and give it to the Board Secretary at the head table **before** the meeting begins.

B. Complete all requested information. Failing to fully and clearly complete the card and/or to submit it to the Board Secretary before the meeting begins may affect your opportunity to offer comments at the meeting.

C. Although it is not required, you may wish to prepare a written statement from which to read during the meeting; if so, you may choose to leave your written comments with the Board Secretary to file with the official minutes of the meeting.

D. Although they are not required, you are welcome to provide handouts to the Board; if so, please bring 13 copies and give them to the Board Secretary to distribute.

E. The Board Secretary will sort cards, by topic, when they are completely filled out and were submitted before the meeting started. If there were several cards in one set/topic, the Board Secretary will draw one card from each set, in turn.

F. If more comment requests were submitted than could be accommodated during the allotted time on the Board's agenda, you might not be called upon to provide your comments. In that case, you may submit your comments in written form; see below for information.

G. When you testify, your name, address and comments are matters of public record; however, students and staff do not need to provide their addresses.

Rules for Public Comment

A. When you're called on to comment, proceed to the podium/table in front of the Board, state your name and the topic you will address before you begin. This is a matter of public record and will not count against your time. Only one person at a time is allowed to be at the podium/table, with exceptions at the discretion of the Board Chair.

B. Direct your comments to the Board. The Board Chair will refer questions or requests for action to an appropriate person who will provide a response at a later date.

C. Keep your comments within the specified time allotted, usually three minutes. The Board Secretary will signal you with one chime when you have 30 seconds remaining and with two chimes when your time is up.

D. If others have spoken before you about the same issue, please state that fact and either decline to comment or limit your comments to points not already stated.

E. If a group wishes to speak, designate one spokesperson for the group; that person will stand at the podium/table. In order to maintain the meeting schedule, repetitious comments are discouraged.

F. Speakers may offer objective criticism of district operations and programs, but the Board will not hear complaints concerning individual District personnel. Any such complaints must be handled following the steps outlined in policy "KL–Public Complaints" and administrative regulation "KL-AR–Public Complaints," copies of which are available during meetings at which public comment is accepted or online at http://policy.osba.org/corvall/KL/index.asp.

G. Complaints regarding budget, programs, or other District issues also should be handled by following the steps outlined in policy KL. Challenges of instructional resources or materials used by the District are subject to the rules and regulations of policy "II/IIA–Instructional Resources/Instructional Materials" at http://policy.osba.org/corvall/I/index.asp.

H. Undue interruption or other interference with the orderly conduct of Board business cannot be allowed. Defamatory or abusive remarks are always out of order. The Board Chair may terminate the speaker's privilege of address if, after being called to order, the speaker persists in improper conduct.

III. Telephone Communication

Vincent Adams	541-738-4324 or 541-240-4055	Alexis McQuillan	541-230-1342
Sami Al-AbdRabbuh	541-283-6611	Scott Newsham	703-855-1637
Judy Ball	541-758-1671 or 240-997-1222	Tom Sauret	541-758-2244
Bill Kemper	541-754-0943 or 541-740-0728		

Corvallis
SCHOOL DISTRICT

IX. 21ST CENTURY LEARNING GRANT

OREGON DEPARTMENT OF EDUCATION

21st Century Community Learning Centers

Corvallis School District and Boys & Girls Club of Corvallis

Corvallis SCHOOL DISTRICT

BOYS & GIRLS CLUB OF CORVALLIS

About 21st CCLC

The Oregon 21st CCLC program is committed to ensuring that students at Title I designated schools have access to high quality and engaging academic and enrichment activities in reading , math , and science during non-school hours that truly support their learning and development.

The 21st CCLC initiative further stresses the importance of diverse groups and organizations working together to strengthen school and community networks to help students and families succeed.

The 21st CCLC mantra is to provide student education without feeling like school.

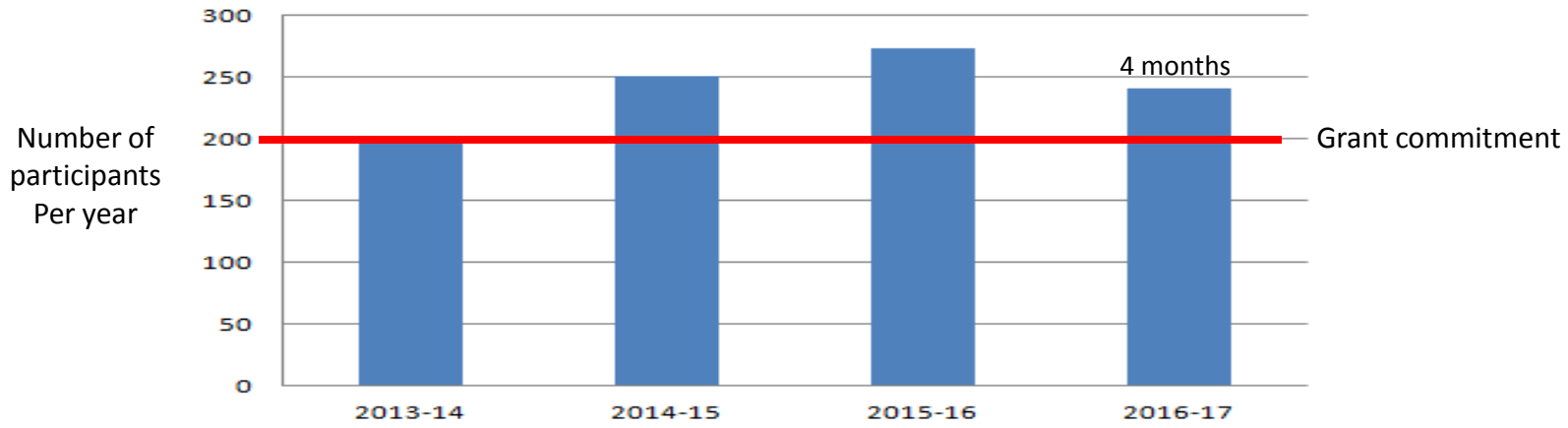
CSD & BGCC 21st CCLC - Basics

- Five year grant co-submitted by CSD & BGCC, written under the leadership of Kevin Bogatin & Aaron Hale
- Awarded beginning in the 2013-14 school year (we are currently in year four)
- Sites are Garfield and Lincoln elementary schools
- Grant commitment is to serve 100 students at each school
- Funding is $395K for each year 1-3, 75% in year 4, 50% in year 5

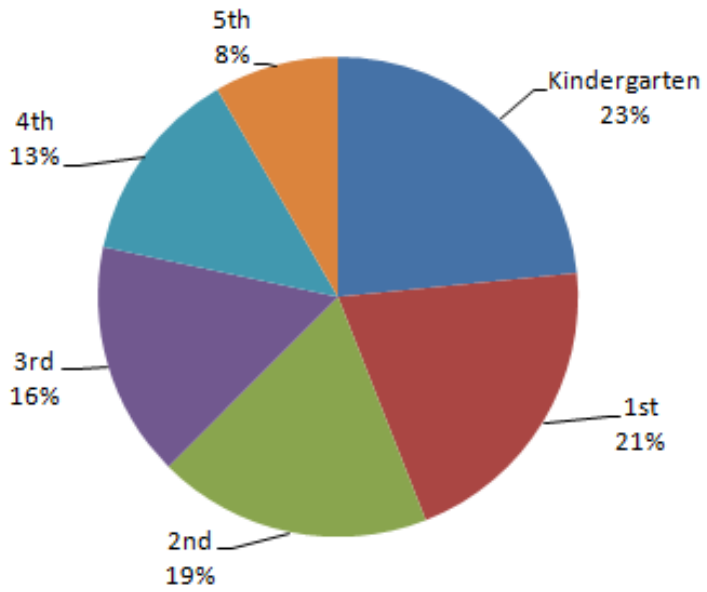
CSD & BGCC 21st CCLC - Partners

Partner	Role
CSD	Fiscal Agent - provides site, transportation, meals, communication connection with school day teachers, support for reporting
BGCC	Program Delivery – provides all staff, curriculum development, tracking, school day support (embedded staff), interface with ODE, reporting
OSU College of Education	Weekly STEM education through pre-service teachers
4-H OSU Extension	Weekly STEM and nutrition education
Linn Benton CC	Quarterly parent education classes
City of Corvallis – Osborn Aquatic Center	Reduced cost swimming lessons (Jan – May)
Corvallis Martial Arts	Reduced cost karate classes (Jan – May)
Old Mill Center	Skills Trainers for on-site support
Benton County Health	Health Navigators & support for OHP services
Wide variety of community volunteers	1-1 reading, math and language support

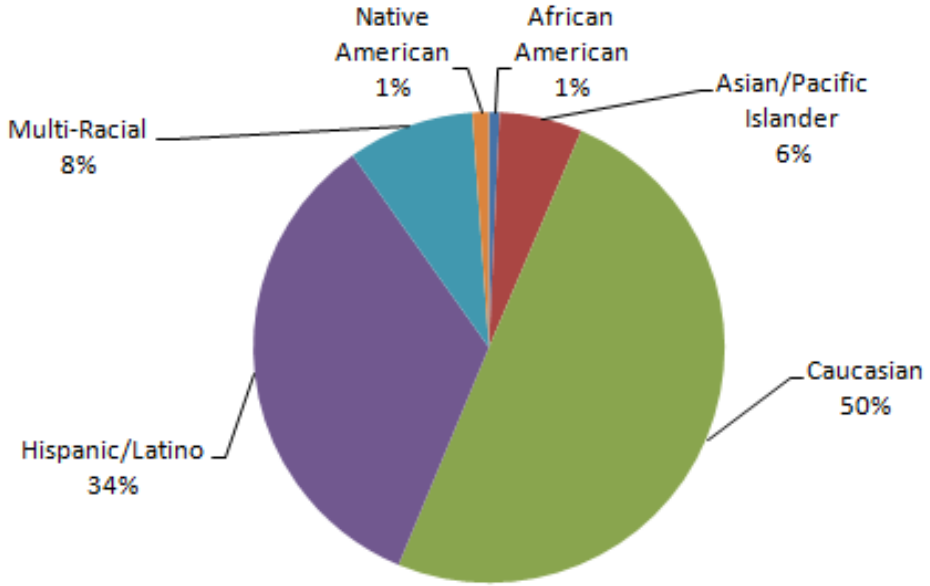
CSD & BGCC 21st CCLC - Students



Average Participation by Grade

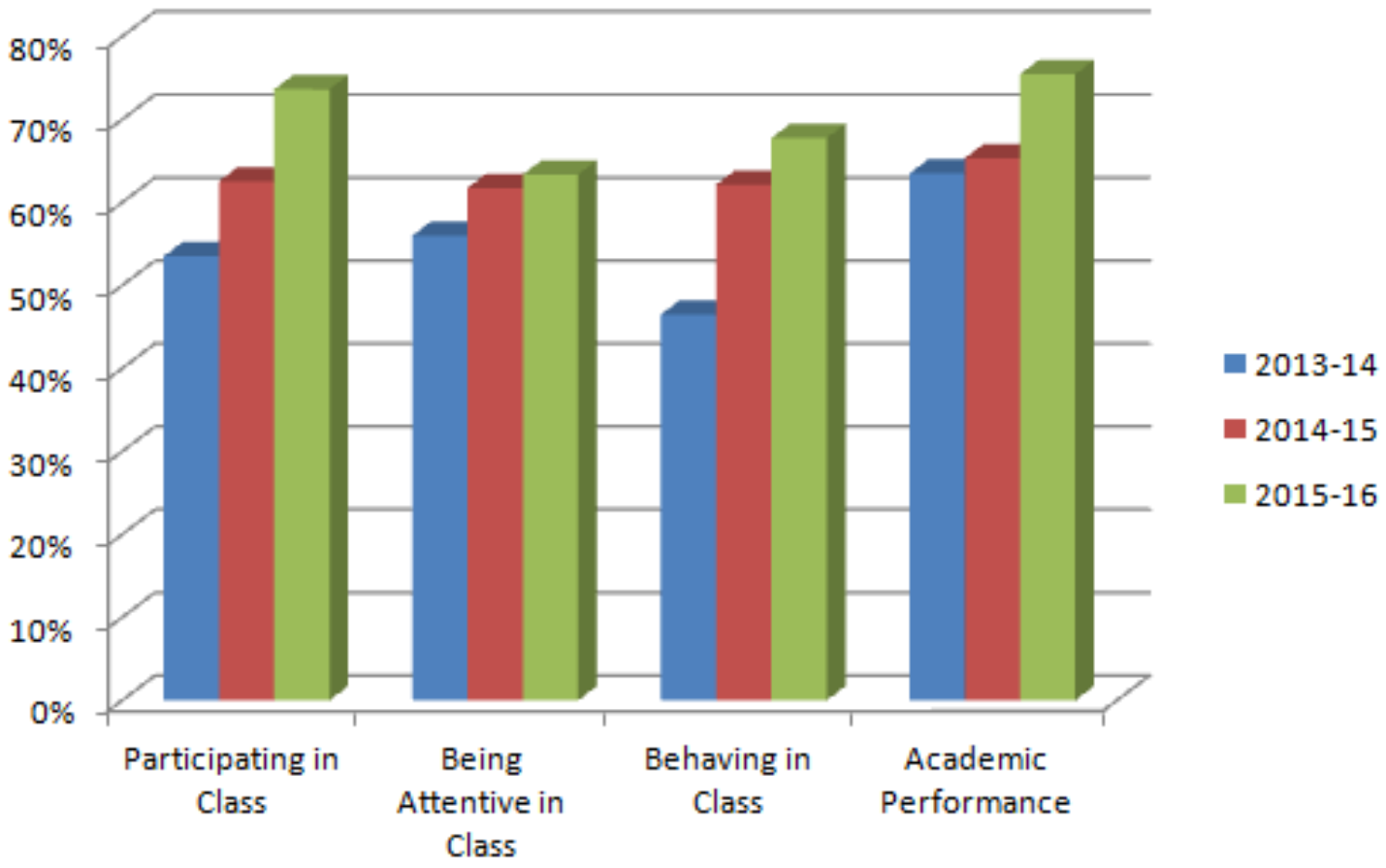


Average Participation by Ethnicity



CSD & BGCC 21st CLCC - Results

% of participating students who improved* over the school year in…



Subset of Federal Program Measures

* As measured through school day teacher survey's

CSD & BGCC 21st CCLC - Notables

- 2014-15 recognized by ODE as a *Best Practices* program for developing base line teacher survey process
- 2015-16 invited to become a member of the ODE 21st CCLC State Advisory Board
- 2016-17 one of six programs across the State to receive additional funding for a McKinney Vento support project
- 2016-17 Garfield site selected as one of 10 sites across the State to pilot new ESSA program evaluation process

January 2018 – new 21st CCLC grant opens under ESSA guidelines – it is our desire to jointly re-submit with the potential to expand to a third site

Corvallis
SCHOOL DISTRICT

X. ASSESSMENT RESULTS - PART 2

Corvallis SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Rynda Gregory, Teaching and Learning Coordinator, Secondary Schools
Laurie Corliss, Data Specialist
Meeting Date: February 6, 2017

Graduation Rate, CTE, and Freshmen on Track NO ACTION REQUIRED

4 year Graduation Rate/5 Year Completers

Completers are students who earned a regular or modified diploma (as well as those who earned an extended diploma, adult high school diploma, or GED) within five years.

- The 2015-16 graduation rate data released from the Oregon Department of Education (ODE) shows that our overall graduation rate was 82% compared to the state average of 74.8%.
- Graduation rates for Hispanic students increased from 56.9% in 2011 to 87.5% in 2016.
- The five-year cohort "completer" rate remained the same as last year at 92.8%, while the statewide rate is 81.9%.
- The dropout rate decreased from 2.12% in 2014-15 to less than 1% in 2015-16.
- Improvement in grad rate: roughly 70% average for the period 2010-11 to 2012-13, and about 84% average for 2013-14 to 2015-16

Non-Completers (4 year)

Non-completers are students who, as part of the 2015-16 cohort, did not continue in enrollment in our district, nor did our schools receive requests for student files from other school districts.

Total number: 59

Our non-completers come from varying backgrounds. The largest group is comprised of:

- White
- Not an English Language Learner (ELL)
- Without an IEP

What will it take to make the next leap past a 90% four year graduation rate?

- High school staff who continue to seek new ways to remove barriers and help students stay engaged in school.
- Continued emphasis on current practices which support student success:
    - Interventions that are increasingly tied to individual student needs (Behavioral; Academic; Social/Emotional)
    - Significant attention being directed towards ensuring that teachers understand and can use instructional "best practices." Particular emphasis is being placed on

ensuring that instruction is both relevant and engaging.

    - In response to difficult student behavior, the focus is shifting from a punitive to a restorative mindset.
    - Instruction in CTE programs has become increasingly aligned to 21st Century skills requirements.
- Increased emphasis on creating school communities characterized by truly inclusive values/practices that are supportive of all students.
- Increasing the availability of, and access to, alternative learning opportunities.
- Further developing CTE programs.

Career & Technical Education (CTE)

CTE concentrators are students who earned one or more credits in technical skill-based courses as part of a state-approved CTE program. Corvallis' 208 CTE concentrators had a graduation rate of 89.4% in 2015-16.

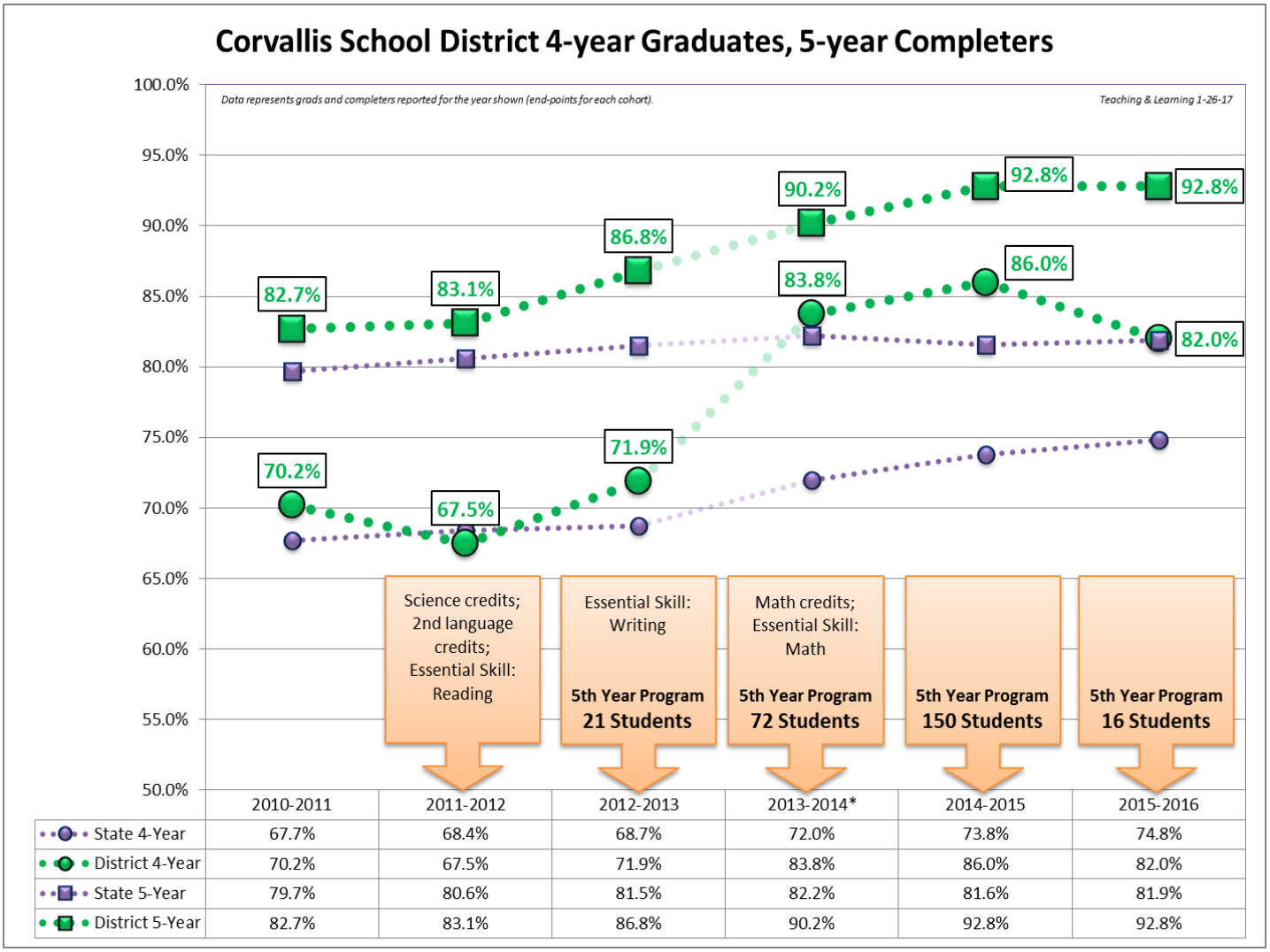
Freshmen on Track

The freshmen cohort of 2015-16, above 90%, is the highest in the last four years. Groups of students with the lowest percentage on track are (using the group names as required for reporting):

- American Indian/Alaska Native
- Black/African American
- Economically Disadvantaged
- Students with Disabilities

To reach these students, our schools are focusing on the strategies mentioned above.

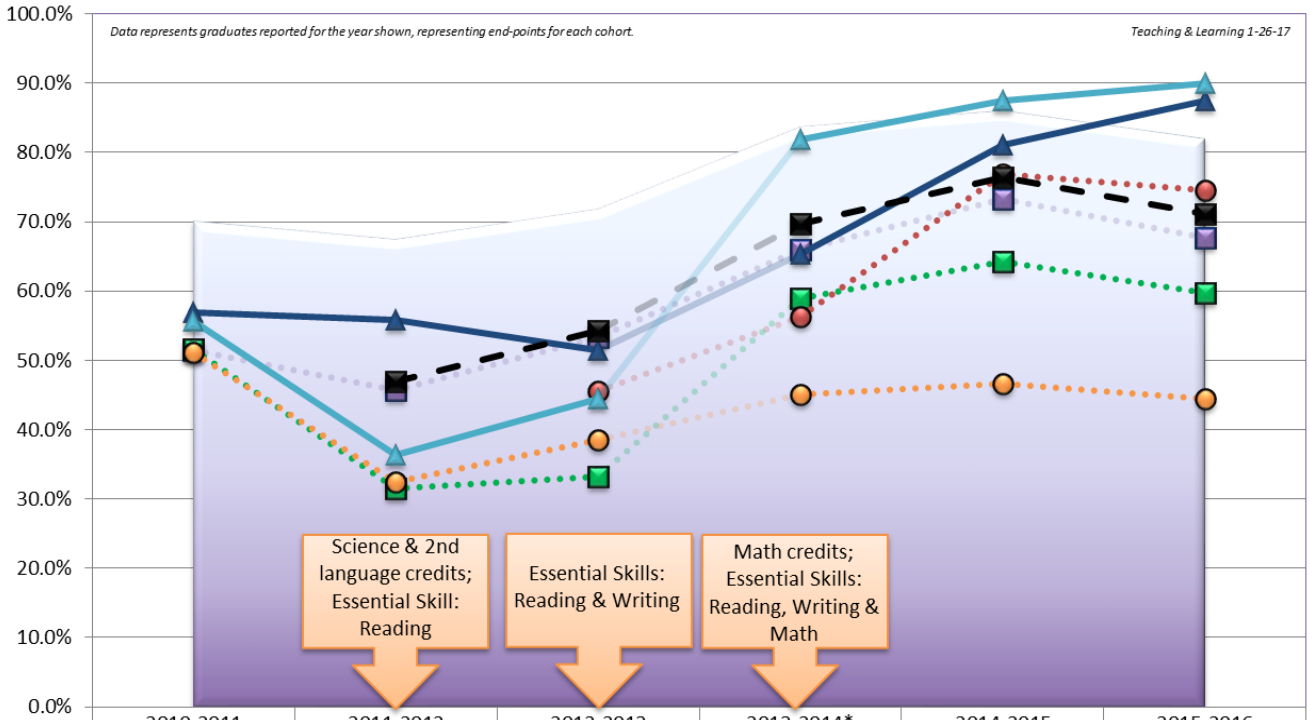
4-Year Cohort Graduation Rates/5-Year Completer Rates



	2010-2011	2011-2012	2012-2013	2013-2014*	2014-2015	2015-2016
State 4-Year	67.7%	68.4%	68.7%	72.0%	73.8%	74.8%
District 4-Year	70.2%	67.5%	71.9%	83.8%	86.0%	82.0%
State 5-Year	79.7%	80.6%	81.5%	82.2%	81.6%	81.9%
District 5-Year	82.7%	83.1%	86.8%	90.2%	92.8%	92.8%

*Beginning in 2013-14, grad cohort calculations incorporate modified diplomas and diplomas earned but not yet awarded ("Running Start").

Corvallis School District 4-year Cohort Grad Rate, by Student Group



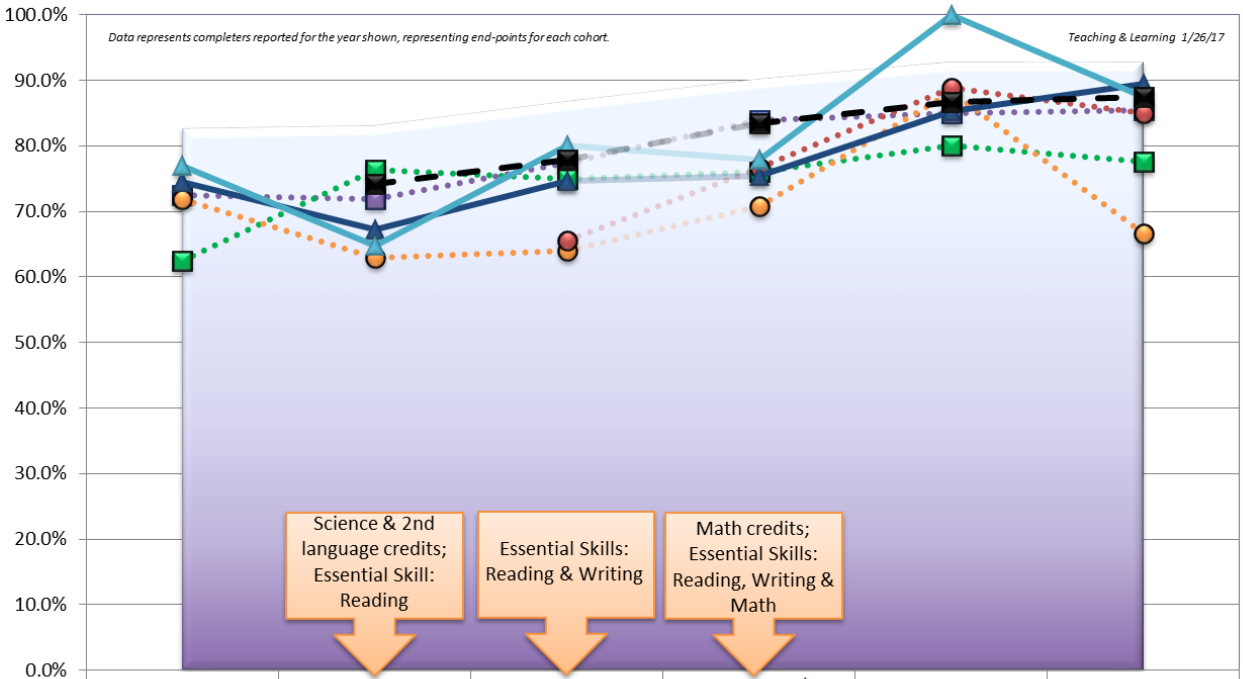
	2010-2011	2011-2012	2012-2013	2013-2014*	2014-2015	2015-2016
ALL	70.2%	67.5%	71.9%	83.8%	86.0%	82.0%
Exp Poverty	51.4%	45.7%	53.3%	66.0%	73.3%	67.7%
Stu w/ Disabilities	51.6%	31.5%	33.3%	59.0%	64.2%	59.7%
Emerg Bilingual	51.2%	32.4%	38.5%	45.0%	46.7%	44.4%
Ever Eng Learner			45.5%	56.3%	76.9%	74.5%
Hispanic	56.9%	55.9%	51.5%	65.4%	81.1%	87.5%
Black	55.6%	36.4%	44.4%	81.8%	87.5%	90.0%
Combined Disadv		47.0%	54.3%	69.7%	76.4%	71.1%

*Beginning in 2013-14, grad cohort calculations incorporate modified diplomas and diplomas earned but not yet awarded ("Running Start").

2015-16 Four-year Cohort Graduation Rates: Students first enrolled in high school in 2012-13 — Corvallis School District

Student Group	Adjusted Cohort	4-year Graduates: Oregon Diploma: Diploma Awarded	Diploma Earned (not yet awarded)	Participating in Post Graduate Scholars Program	Modified Diploma	2015-16 4-year Cohort Graduation Rate	4-year Non-Graduates: Other: Adult HS Diploma	Extended Diploma	GED	4-year Cohort Completer Rate	Alternative Certificate	Non-Completers: Continuing Enrollment in 2016-17	Other Non-Completers	2014-15 (prior year) Four-year Cohort Graduation Rate	Change
All Students	**583**	**451**	**1**	**15**	**11**	**82.0**	**0**	**1**	**9**	**83.7**	**5**	**31**	**59**	**86.0**	(4.0)
Male	**307**	239	0	10	5	82.7	0	1	5	84.7	2	20	25	82.4	0.3
Female	**276**	212	1	5	6	81.2	0	0	4	82.6	3	11	34	90.0	(8.8)
American Indian/Alaska Native	**1**	1	0	0	0	100.0	0	0	0	100.0	0	0	0	71.4	28.6
Asian	**43**	34	0	0	2	83.7	0	0	0	83.7	0	1	6	93.6	(9.8)
Native Hawaiian/Pacific Islander	**6**	5	0	0	0	83.3	0	0	0	83.3	0	0	1	50.0	33.3
Asian/Pacific Islander	**49**	39	0	0	2	83.7	0	0	0	83.7	0	1	7	90.9	(7.2)
Black/African American	**10**	7	0	1	1	90.0	0	0	0	90.0	0	0	1	87.5	2.5
Hispanic/Latino	**64**	50	1	3	2	87.5	0	1	1	90.6	1	3	2	81.1	6.4
Multi-Racial	**45**	39	0	1	0	88.9	0	0	1	91.1	0	1	3	86.2	2.7
White	**414**	315	0	10	6	80.0	0	0	7	81.6	4	26	46	86.6	(6.7)
Underserved Races/Ethnicities	**81**	63	1	4	3	87.7	0	1	1	90.1	1	3	4	80.2	7.4
Not Underserved Races/Ethnicities	**502**	388	0	11	8	81.1	0	0	8	82.7	4	28	55	87.1	(6.0)
Economically Disadvantaged	**195**	122	1	4	5	67.7	0	0	7	71.3	3	25	28	73.3	(5.6)
Not Economically Disadvantaged	**388**	329	0	11	6	89.2	0	1	2	90.0	2	6	31	93.1	(3.9)
Students with Disabilities	**67**	27	1	3	9	59.7	0	1	0	61.2	5	10	11	64.2	(4.5)
Students without Disabilities	**516**	424	0	12	2	84.9	0	0	9	86.6	0	21	48	88.9	(4.0)
Ever English Learners	**51**	34	0	2	2	74.5	0	0	1	76.5	1	2	9	76.9	(2.4)
Limited English Proficient	**18**	6	0	0	2	44.4	0	0	0	44.4	1	2	7	46.7	(2.2)
Not Limited English Proficient	**565**	445	1	15	9	83.2	0	1	9	85.0	4	29	52	87.0	(3.8)
Talented and Gifted	**138**	128	0	3	0	94.9	0	0	1	95.7	0	1	5	96.7	(1.8)
Not Talented and Gifted	**445**	323	1	12	11	78.0	0	1	8	80.0	5	30	54	80.9	(2.9)
Migrant	**0**	0	0	0	0	--	0	0	0	--	0	0	0	--	--
Combined Disadvantaged	**249**	158	1	7	11	71.1	0	1	7	74.3	5	25	34	76.4	(5.3)
CTE Participants	**417**	351	0	9	7	88.0	0	1	5	89.5	1	15	28	--	--
CTE Concentrators	**208**	177	0	5	4	89.4	0	1	1	90.4	1	4	15	--	--

Corvallis School District 5-year Cohort Completer Rate, by Student Group

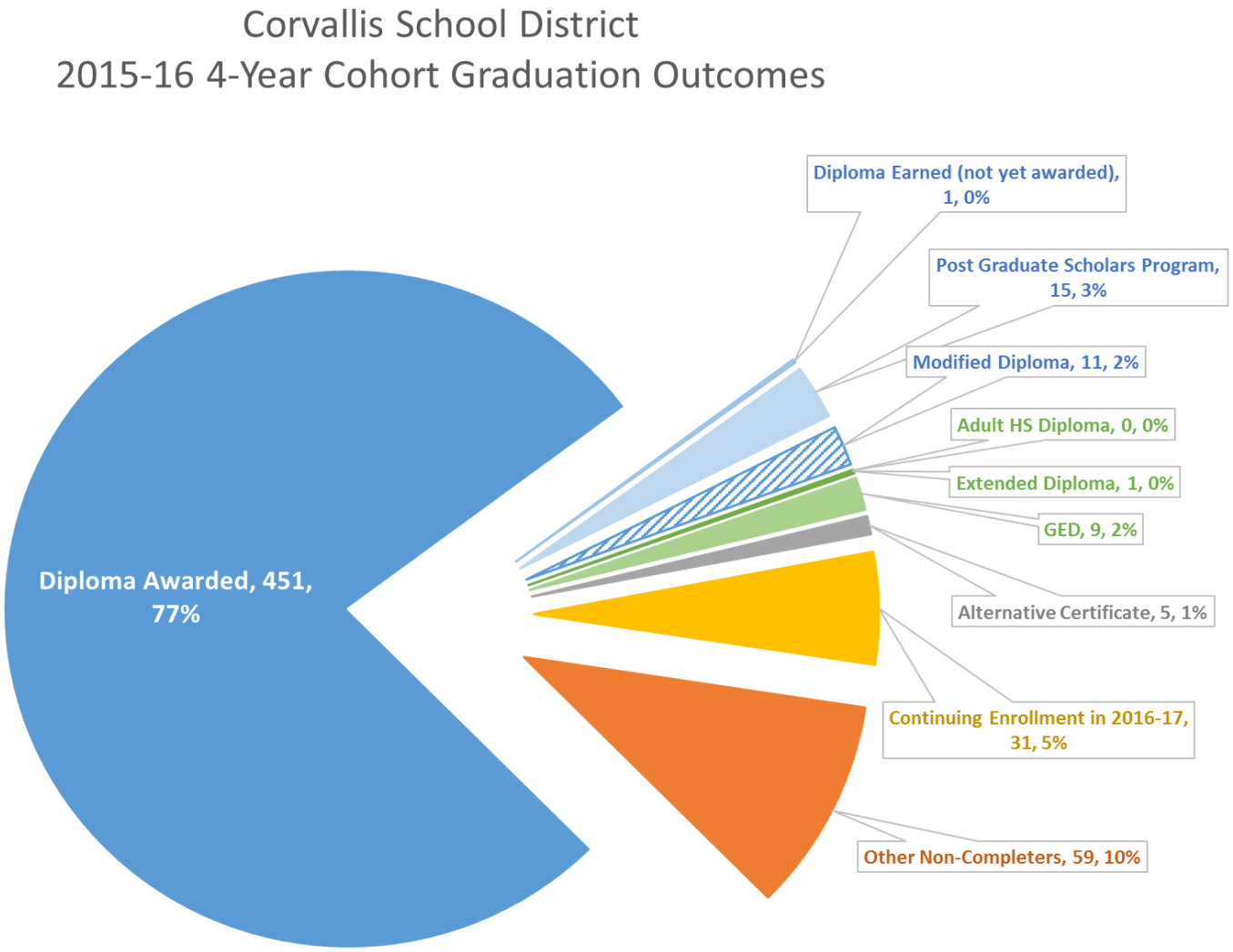


	2010-2011	2011-2012	2012-2013	2013-2014*	2014-2015	2015-2016
ALL	82.7%	83.1%	86.8%	90.2%	92.8%	92.8%
Exp Poverty	72.4%	71.8%	77.4%	83.9%	84.9%	85.4%
Stu w/ Disabilities	62.5%	76.3%	75.0%	76.0%	80.0%	77.6%
Emerg Bilingual	71.9%	62.9%	64.0%	70.8%	88.2%	66.7%
Ever Eng Learner			65.5%	76.7%	88.9%	84.9%
Hispanic	74.5%	67.3%	74.6%	75.4%	85.3%	89.5%
Black	76.9%	64.7%	80.0%	77.8%	100.0%	87.5%
Combined Disadv		74.1%	77.8%	83.5%	86.7%	87.5%

*Beginning in 2013-14, grad cohort calculations incorporate modified diplomas and diplomas earned but not yet awarded ("Running Start").

2015-16 Five-year Cohort Graduation Rates: Students first enrolled in high school in 2011-12 — Corvallis School District

		5-year Graduates					5-year Non-Graduates								
		Oregon Diploma					Other					Non-Completers			
Student Group	Adjusted Cohort	Diploma Awarded	Diploma Earned (not yet awarded)	Participating in Post Graduate Scholars Program	Modified Diploma	2015-16 Cohort Graduation Rate	Adult HS Diploma	Extended Diploma	GED	Cohort Completer Rate	Alternative Certificate	Continuing Enrollment in 2016-17	Other Non-Completers	2014-15 (prior year) Five-year Cohort Graduation Rate	Change
All Students	**569**	**486**	**12**	**1**	**15**	**90.3**	**0**	**1**	**13**	**92.8**	**2**	**5**	**34**	**87.9**	**2.4**
Male	**298**	243	8	1	9	87.6	0	1	10	91.3	1	4	21	84.2	3.4
Female	**271**	243	4	0	6	93.4	0	0	3	94.5	1	1	13	91.8	1.6
American Indian/Alaska Native	**7**	5	0	0	0	71.4	0	0	1	85.7	0	1	0	50.0	21.4
Asian	**31**	30	0	0	0	96.8	0	0	0	96.8	0	0	1	100.0	(3.2)
Native Hawaiian/Pacific Islander	**2**	2	0	0	0	100.0	0	0	0	100.0	0	0	0	100.0	0.0
Asian/Pacific Islander	**33**	32	0	0	0	97.0	0	0	0	97.0	0	0	1	100.0	(3.0)
Black/African American	**8**	7	0	0	0	87.5	0	0	0	87.5	0	0	1	100.0	(12.5)
Hispanic/Latino	**76**	57	6	0	3	86.8	0	0	2	89.5	1	2	5	78.7	8.2
Multi-Racial	**30**	25	1	1	0	90.0	0	0	0	90.0	0	0	3	97.1	(7.1)
White	**415**	360	5	0	12	90.8	0	1	10	93.5	1	2	24	87.9	3.0
Underserved Races/Ethnicities	**93**	71	6	0	3	86.0	0	0	3	89.3	1	3	6	80.7	5.4
Not Underserved Races/Ethnicities	**476**	415	6	1	12	91.2	0	1	10	93.5	1	2	28	89.3	1.9
Economically Disadvantaged	**205**	144	9	0	11	80.0	0	1	10	85.4	2	4	24	74.8	5.3
Not Economically Disadvantaged	**364**	342	3	1	4	96.2	0	0	3	97.0	0	1	10	94.9	1.3
Students with Disabilities	**67**	30	3	0	13	68.7	0	1	5	77.6	2	2	11	75.0	(6.3)
Students without Disabilities	**502**	456	9	1	2	93.2	0	0	8	94.8	0	3	23	89.4	3.8
Ever English Learners	**53**	38	2	0	4	83.0	0	0	1	84.9	1	2	5	82.2	0.8
Limited English Proficient	**15**	6	0	0	3	60.0	0	0	1	66.7	0	1	4	82.4	(22.4)
Not Limited English Proficient	**554**	480	12	1	12	91.2	0	1	12	93.5	2	4	30	88.1	3.1
Talented and Gifted	**184**	176	2	0	1	97.3	0	0	3	98.9	0	1	1	96.7	0.6
Not Talented and Gifted	**385**	310	10	1	14	87.0	0	1	10	89.9	2	4	33	83.9	3.2
Migrant	**0**	0	0	0	0	--	0	0	0	--	0	0	0	100.0	--
Combined Disadvantaged	**256**	188	10	0	14	82.8	0	1	11	87.5	2	5	25	78.6	4.2
CTE Participants	**394**	354	6	0	11	94.2	0	1	5	95.7	1	2	14	--	--
CTE Concentrators	**246**	227	3	0	5	95.5	0	1	0	95.9	0	0	10	--	--


Corvallis School District
2015-16 4-Year Cohort Graduation Outcomes
Diploma Awarded, 451, 77%
Diploma Earned (not yet awarded), 1, 0%
Post Graduate Scholars Program, 15, 3%
Modified Diploma, 11, 2%
Adult HS Diploma, 0, 0%
Extended Diploma, 1, 0%
GED, 9, 2%
Alternative Certificate, 5, 1%
Continuing Enrollment in 2016-17, 31, 5%
Other Non-Completers, 59, 10%

4-Year Non-Completers

2015-16 Four-Year Cohort Non-Completers (not continuing enrollment)

Who

Race/Ethnicity	Count	Percent
American Indian	0	0.0%
Asian	6	10.2%
Black/African American	1	1.7%
Hispanic/Latino	2	3.4%
Multi-Racial	3	5.1%
Native Hawaiian/Pacific Islander	1	1.7%
White	46	78.0%
Total	**59**	

Female	34	57.6%
Male	25	42.4%
Students Experiencing Poverty	28	47.5%
Students Not In Poverty	31	52.5%
Students with Disabilities	11	18.6%
Students w/o Disabilities	48	81.4%

(Of the 11 SWD, 9 were also experiencing poverty.)

Emerging Bilingual	7	11.9%
Not-EL	52	88.1%
Ever-English Learners	9	15.3%
Never-EL	50	84.7%
English Lang of Origin	49	83.1%
Spanish Lang of Origin	3	5.1%
Other Lang of Origin	7	11.9%
Talented & Gifted	5	8.5%
Not TAG	54	91.5%
CTE Participant	28	47.5%
Not CTE Participant	31	52.5%
CTE Concentrator	15	25.4%
Not CTE Concentrator	44	74.6%

When

Year Left District	Count	Percent
'2012-13	13	22.0%
'2013-14	20	33.9%
'2014-15	6	10.2%
'2015-16	20	33.9%

From Where

Last Enrolled School	Count	Percent	
CHS	13	22.0%	
CVHS	34	57.6%	
District	12	20.3%	*(11 are YH)*

(SWD were evenly split across all three entities.)

Time in District

Year Left District	CHS	CVHS	District	Total
'2012-13	2	9	2	13
'2013-14		4	2	6
'2014-15	5	11	4	20
'2015-16	6	10	4	20

	Exit Year			
Approx Yrs Enrolled	9th	10th	11th	12th
Less than 5 years	9	3	16	14
5 to 9 years	3		3	3
10 or more years	1	3	1	3

Graduates who participated in Career & Technical Education (CTE) programs

Who are the CTE Students in the 4-year Cohort?

CTE Participants	4-Year Grads	Other Outcomes	Final Total
Amer Indian/AK Native	1		**1**
Asian	27	5	**32**
Black/African American	6		**6**
Hispanic/Latino	40	3	**43**
Multi-Racial	30	2	**32**
Nat Hawaiian/Pac Isle	2		**2**
White	261	40	**301**
Grand Total	**367**	**50**	**417**
Female	159	17	**176**
Male	208	33	**241**
Stu Experiencing Poverty	102	28	**130**
Stu Not in Poverty	265	22	**287**
Stu with Disabilities	26	9	**35**
Stu w/o Disabilities	341	41	**382**
Emerging Bilingual	4	3	**7**
Not-EL	363	47	**410**
Ever-English Learner	29	4	**33**
Never-EL	338	46	**384**
Talented & Gifted	108	5	**113**
Not TAG	259	45	**304**

CTE Concentrators	4-Year Grads	Other Outcomes	Final Total
Amer Indian/AK Native			**0**
Asian	15	3	**18**
Black/African American	2		**2**
Hispanic/Latino	12	1	**13**
Multi-Racial	16	1	**17**
Nat Hawaiian/Pac Isle	1		**1**
White	140	17	**157**
Grand Total	**186**	**22**	**208**
Female	65	10	**75**
Male	121	12	**133**
Stu Experiencing Poverty	43	7	**50**
Stu Not in Poverty	143	15	**158**
Stu with Disabilities	12	5	**17**
Stu w/o Disabilities	174	17	**191**
Emerging Bilingual	2	2	**4**
Not-EL	184	20	**204**
Ever-English Learner	12	2	**14**
Never-EL	174	20	**194**
Talented & Gifted	60	3	**63**
Not TAG	126	19	**145**

Freshmen on Track

Freshmen On-Track: The percentage of students in their first year of high school who have earned at least 25% of the number of credits required for a high school diploma.

Student Group	2013-14	2014-15	2015-16
Total	85.0	88.7	90.4
Male	84.6	85.4	88.0
Female	85.5	91.6	92.7
American Indian/Alaska Native *	**	**	71.4
Asian	93.8	96.9	100.0
Native Hawaiian/Pacific Islander *	66.7	83.3	**
Black/African American *	66.7	100.0	71.4
Hispanic/Latino	71.9	81.8	85.1
Multi-Racial	83.9	86.0	92.5
White	87.4	89.8	90.9
Economically Disadvantaged	66.7	78.7	74.2
Students with Disabilities	75.0	74.6	73.1
Limited English Proficient *	55.6	92.9	100.0
Ever Limited English Proficient	70.2	86.2	95.1
Talented and Gifted	93.2	93.3	95.0
Combined Disadvantaged	72.8	80.5	78.8

(Inclusion rules: May 1st enrollment and FAY.)

* Small n size

** Data suppressed for groups with fewer than 6 students.

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Corvallis
SCHOOL DISTRICT

XI. KEY TAKEAWAYS FROM 2016 OREGON SCHOOL BOARDS ASSOCIATION ANNUAL CONVENTION

XII. CONSOLIDATED ACTION

XII.A. Minutes

XII.A.1. January 17, 2017

MINUTES
Regular Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:31 p.m. in the Board Room of the Central Administration Building, 1555 SW 35th Street, Corvallis, OR 97333. The secretary recorded those present as listed below.

BOARD MEMBERS PRESENT	EXECUTIVE STAFF PRESENT
Vincent Adams, Vice Chair	Ryan Noss, Superintendent
Judy Ball	Jennifer Duvall, Human Resources Director
Bill Kemper	Olivia Meyers Buch, Finance and Operations Director
Alexis McQuillan, Chair	
Scott Newsham	STUDENT REPRESENTATIVES PRESENT
Tom Sauret	Isaac Smartt, College Hill
	Colleen Corrigan, CHS
	Adriana Madrigal, CVHS

A quorum was present and due notice had been published.

II. EXECUTIVE SESSION

The Board met in Executive Session under ORS 192.660(2)(d)--Labor Negotiations.

III. PLEDGE OF ALLEGIANCE

Chair McQuillan led the Pledge of Allegiance.

IV. REPORTS FROM BOARD LIAISONS TO DISTRICT COMMITTEES

Board members provided brief updates regarding the committees to which they liaise.

V. BOARD-SCHOOL LIAISON REPORTS

Board members provided brief updates regarding their visits to schools and attendance at school events.

VI. STUDENT REPRESENTATIVE REPORTS

Student representatives provided highlights about the events and activities involving their schools.

UNADOPTED MINUTES

VII. SUPERINTENDENT'S REPORT

Superintendent Noss offered highlights from the past month and provided information regarding current and future initiatives.

VIII. PUBLIC/STAFF COMMENT

Dana Monroe, Claudia Hall, Lisa Haag, and Carie Roberts, art teachers in the district, thanked the board for the work they have done to support art education in Corvallis schools. They urged the Board to begin the conversation about having a comprehensive art program and to consider allocating funds from the local option levy to keep art at the highest standards. They indicated a desire for district support so that art teachers could meet as a Professional Learning Community, such as teachers of other subjects do.

John Friedlander, 554 N. 9th Street, Philomath, shared information regarding Look For The Good Project, a successful K-6 bullying prevention program based on the core belief that gratitude changes mindsets, reduces violence, and improves everything; the program prepares kids to prevent bullying by becoming compassionate leaders in their communities. He encouraged the board to consider the curriculum, especially in light of increased bullying in schools surrounding the recent election.

IX. 2017-18 BUDGET PARAMETERS

Finance and Operations Director Buch led a review of the draft budget parameters for 2017-18, which were provided to the board under separate cover. (The draft parameters will be filed with the minutes of this meeting.) Ms. Buch noted that budget parameters provide guidance to staff as they establish the framework for building a proposed budget. She said the parameters being recommended tonight were based on discussions with staff and the district's finance work group, which includes three board member liaisons.

A lengthy discussion ensued regarding the draft parameter: *"Equity will be a priority in resource allocation consistent with the goal of maximizing student achievement; discourage donations from individuals or groups affiliated with one school or program for the direct purpose of hiring or employing additional staff to provide service primarily to that same school or program."*

MOTION:

It was moved by Director Sauret and seconded by Director Kemper to adopt the proposed budget parameters as submitted with the exception of the fundraising parameter, which was changed to *"Encourage donations for purposes other than hiring or employing staff*."

Director Newsham requested the parameter relating to reserves be discussed in a separate work session since the full board was not involved in the development of the document. He noted that board policy DA provides guidelines for set asides and reserves, and he would prefer the superintendent present a budget the superintendent believes adequately addresses the educational needs of students and not unnecessarily constrained at the outset. He expressed dismay that the

UNADOPTED MINUTES

full board had no previous opportunity for a discussion on this issue and thought setting arbitrary budget limits at this stage of the budget process was counterproductive to the board's role of improving student achievement.

The motion was voted on. Director Newsham voted in opposition; the remaining five board members voted in favor. The motion carried.

Chair McQuillan pointed out that the board will be dedicating almost the entire February 21, 2017 board meeting to discussing the fundraising policy and will accept public comment on the topic at that time.

X. 2017-18 SCHOOL CALENDAR PARAMETERS

Human Resources Director Duvall opened the conversation regarding 2017-18 school calendar parameters and expressed a desire to finalize the calendar no later than April. A lengthy discussion ensued around a desire to reduce the adverse impact of weather closures on the first semester.

Chair McQuillan referred to the way parent/teacher conferences were scheduled this past October, saying she would have preferred having one long school week and one short school week, instead of two shortened weeks back-to-back.

Chair McQuillan noted that some parents have told her they want conferences for all levels on the same day but other parents have expressed concern that doing so would prevent district staff from attending their own children's conferences.

XI. DIVISION 22 STANDARDS

Elementary Schools Coordinator Amy Lesan led a review of the annual report regarding compliance with Oregon Administrative Rule Chapter 581, Division 22. (The report will be filed with the minutes of this meeting.) One of the questions asked by board members was why the district doesn't currently employ a certified media specialist. Ms. Lesan said it is a hard position to fill and there aren't any certification programs nearby; however, the district's program is very systematized, which is why there are no gaping holes. She added that the two classified staff who run the program are phenomenal.

Director Sauret referred to the low percentage of time that students at Corvallis and Crescent Valley High Schools receive the minimum number of hours of instructional time and questioned whether there really was that much open time for students at those schools. Superintendent Noss said there was a change in reporting, and staff wanted to bring it to the board's attention now. He added that building principals are discussing it and will continue to look at the issue.

MOTION:
It was moved by Director Kemper and seconded by Director Sauret to authorize the school district to include up to 30 hours of professional development time, up to 30 hours of parent teacher conferences, and up to 60

UNADOPTED MINUTES

hours of recess for students in grades kindergarten through grade three for calculation of instructional hours. The motion was voted on and unanimously approved.

XII. RESOLUTION NO. 17-0102 FOR THE 2017-18 LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT (LBL ESD) LOCAL SERVICE PLAN

Superintendent Noss led a review of the resolution, noting that service decisions are made by the LBL ESD member-district superintendents usually for a two year period; however, this resolution covers only the 2017-18 year because the superintendents are conducting a review of tier 1 and tier 2 services.

In response to questions from board members regarding the quality of technology services provided by the ESD, Technology Services Director Rob Singleton said the district's network is running a lot better than in previous years. He said the ESD is listening to district staff and keeping up with the demands.

Vice Chair Adams said that over the last year he heard a lot from parents about what wasn't working but this year he has heard nothing negative.

Mr. Singleton said moving forward, the district must look at the total cost and best value of doing technology independently vs. through the ESD or with third party vendors.

MOTION:
It was moved by Director Sauret and seconded by Vice Chair Adams to adopt Resolution No. 17-0102 for the 2017-18 Linn Benton Lincoln Education Service District Local Service Plan. The motion was voted on and unanimously approved.

XIII. CONSOLIDATED ACTION

MOTION:
It was moved by Vice Chair Adams and seconded by Director Kemper to approve the Consolidated Action items. The motion was voted on and unanimously approved.

The following items were approved:

A. **Minutes** – December 5, 2016; December 12, 2016

B. **Licensed Personnel Recommendations** – (This document will be filed with the minutes of this meeting.)

C. **Resolution No. 17-0101 – Transfer of Appropriations in General Fund** – (This document will be filed with the minutes of this meeting.)

UNADOPTED MINUTES

D. **Board Policy CBC—Superintendent's Contract—Revised—Second Reading** – (This document will be filed with the minutes of this meeting.)

E. **Board Policy IGDF—Student Fund-Raising Activities—Revised—Second Reading** – (This document will be filed with the minutes of this meeting.)

F. **Board Policy II/IIA—Instructional Resources/Instructional Materials—Revised—Second Reading** – (This document will be filed with the minutes of this meeting.)

G. **Board Policy IKH—Credit for Proficiency—Revised—Second Reading** – (This document will be filed with the minutes of this meeting.)

H. **Board Policy JFG—Student Searches—Revised—Second Reading** – (This document will be filed with the minutes of this meeting.)

I. **Board Policy KL—Public Complaints—Revised—Second Reading** – (This document will be filed with the minutes of this meeting.)

J. **Board Policy LGA—Compliance with Standards—Revised—Second Reading** – (This document will be filed with the minutes of this meeting.)

XIV. CONSOLIDATED INFORMATION

The board received the following information:

A. **Non-Licensed Personnel Information** – (This document will be filed with the minutes of this meeting.)

B. **Unaudited Financial Statements - November 30, 2016** – (This document will be filed with the minutes of this meeting.)

C. **Comprehensive Annual Financial Report (CAFR) – Fiscal Year Ended June 30, 2016** – (This document will be maintained in the Finance and Operations Department.)

Vice Chair Adams congratulated Finance and Operations Department staff on a clean audit.

D. **Board Policy CBA—Qualifications and Duties of the Superintendent—Revised—First Reading**

E. **Board Policy EDC/KGF—Authorized Use of District Equipment—Revised—First Reading**

F. **Board Policy EDCA/KGFA—Removal of District Property—to be Rescinded**

G. **Board Policy GAA—Personnel: Definitions—Revised—First Reading**

UNADOPTED MINUTES

H. **Administrative Regulation GCBDA/GDBDA-AR(1)—Federal Family and Medical Leave/Oregon Family Medical Leave—Revised—For Information**

I. **Administrative Regulation GCBDA/GDBDA-AR(2)—Request for Family and Medical Leave—Rescinded**

J. **Administrative Regulation GCBDA/GDBDA-AR(3)(A)—Certification of Health Care Provider—Employee—Rescinded**

K. **Administrative Regulation GCBDA/GDBDA-AR(3)(B)—Certification of Health Care Provider—Family Member—Rescinded**

L. **Administrative Regulation GCBDA/GDBDA-AR(3)(C)—Military Family Leave—Qualifying Exigency—Rescinded**

M. **Administrative Regulation GCBDA/GDBDA-AR(3)(D)—Military Family Leave—Serious Illness or Injury—Rescinded**

N. **Administrative Regulation GCBDA/GDBDA-AR(4)—FMLA/OFLA Eligibility Notice to Employee—Rescinded**

O. **Administrative Regulation GCBDA/GDBDA-AR(5)—Sample Letter to Employee—FMLA-OFLA Leave—Rescinded**

P. **Administrative Regulation GCBDA/GDBDA-AR(6)—Designation Notice—FMLA-OFLA—Rescinded**

Q. **Administrative Regulation GCBDA/GDBDA-AR(7)—Fitness for Duty Certificate—Rescinded**

R. **Board Policy IGAI—Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education—Revised—First Reading**

S. **Board Policy IK—Assessing and Reporting Academic Achievement—Revised—First Reading**

T. **Board Policy KJA—Distribution of Announcements and Community Information—Revised—First Reading**

U. **Administrative Regulation KJA-AR—Distribution of Announcements and Community Information—Revised—For Information**

Chair McQuillan asked board members for topics they would like to see on a future board agenda. Director Newsham requested a discussion regarding reserves.

UNADOPTED MINUTES

XV. SELECTION OF INTERIM SCHOOL BOARD MEMBER

Director Ball read from a prepared statement regarding board membership reflecting the diversity of the district's students. (Director Ball's statement will be filed with the minutes of this meeting.)

A. Applicant Presentations

There were seven applicants for one interim board member position: Sami Al-AbdRabbuh, Harry W. Byrne, Jana Cowan, Charles Dupuy, Terese Jones, Gerald E. Kosanovic, and Charlotte Moats-Gallagher. Each applicant had five minutes to present answers to questions they received prior to the meeting.

B. Board Deliberation and Vote

Chair McQuillan said the board is required by law to deliberate and vote in a public meeting. Board members deliberated and identified three finalists. Board members asked follow-up questions of the finalists to help with decision-making.

MOTION:
It was moved by Director Ball and seconded by Vice Chair Adams that Sami Al-AbdRabbuh be appointed to position #7 of the Corvallis School District Board of Directors, effective January 17, through June 30, 2017. The motion was voted on and passed unanimously.

XVI. OATH OF OFFICE - INTERIM SCHOOL BOARD MEMBER

Chair McQuillan administered the Oath of Office to Sami Al-AbdRabbuh.

XVII. ADJOURNMENT

There being no further business before the Board, Chair McQuillan adjourned the meeting at 10:28 p.m.

_____ _____

Alexis McQuillan, Board Chair Ryan Noss, Superintendent

Prepared By: Julie Catala
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UNADOPTED MINUTES

Corvallis
SCHOOL DISTRICT

XII.A.2. January 23, 2017

MINUTES
Special Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:31 p.m. in the Board Room of the Central Administration Building, 1555 SW 35th Street, Corvallis, OR 97333. The secretary recorded those present as listed below.

BOARD MEMBERS PRESENT	EXECUTIVE STAFF PRESENT
Vincent Adams, Vice Chair	Ryan Noss, Superintendent
Sami Al-AbdRabbuh	Kevin Bogatin, Assistant Superintendent
Judy Ball	Olivia Meyers Buch, Finance and Operations Director
Bill Kemper	Jennifer Duvall, Human Resources Director
Alexis McQuillan, Chair	
Scott Newsham	
Tom Sauret	

A quorum was present and due notice had been published.

II. PLEDGE OF ALLEGIANCE

Chair McQuillan led the Pledge of Allegiance.

III. SCHOOL BOARD RECOGNITION MONTH

Superintendent Noss read aloud the Governor's proclamation announcing January as School Board Recognition Month. Mr. Noss extended appreciation on behalf of the district for the tireless efforts of the board to support all students. Students and staff from all schools presented library books they had purchased in honor of the school board, which will be added to the schools' library collections.

IV. STUDENTS AND FAMILIES EXPERIENCING HOMELESSNESS

Homeless education coordinator Chris Hawkins and Elementary Schools Coordinator Amy Lesan gave a presentation and led a review of the written report that was provided to the board under separate cover. (The report and a hard copy of the presentation will be filed with the minutes of this meeting.)

UNADOPTED MINUTES

Some of the information presented included:

- The number of students experiencing homelessness continues to rise.
- The Corvallis Public Schools Foundation and many local agencies work with the district to ensure students' needs are met.
- Sometimes outside agencies refuse to work with families or families opt out of services provided by those agencies; however, the children continue to come to school, leaving the district isolated in providing wrap-around support.

The presenters responded to questions from board members.

V. SPECIAL EDUCATION/ENGLISH LANGUAGE LEARNERS

Assistant Superintendent Kevin Bogatin, Elementary Schools Coordinator Amy Lesan, and Equity and ELL Coordinator Marcianne Rivero Koetje gave a slide presentation and led a review of the report "Special Education/Emerging Bilingual Educational Practices" that was provided to the board under separate cover. The presenters also distributed several handouts with a variety of information that supported their presentation. (The report and handouts, and a hard copy of the presentation will be filed with the minutes of this meeting.)

The information presented was intended to give the board a deeper understanding of the journey the district has undergone to date to provide equitable access for every child. The presenters responded to questions from board members.

VI. OREGON DEPARTMENT OF EDUCATION TEMPORARY RULE REGARDING INSTRUCTIONAL HOURS REQUIREMENT

Superintendent Noss led a review of a document he provided to the board under separate cover, regarding a proposed temporary rule the Oregon State Board of Education might implement, which would allow districts faced with extreme weather-related situations this year to request that up to 14 hours of emergency school closure time be counted as part of the total instructional time for 2016-17. (A copy of the document will be filed with the minutes of this meeting.)

Superintendent Noss said weather closure makeup days currently in the school calendar are February 20, and June 19-22, 2017. He said a lot of community input was received and it favored adding back full days rather than adding minutes to existing school days. He said a dilemma in creating the school calendar every year is that if school starts after Labor Day, weather makeup days are pushed late into June. He indicated that more community conversation is needed regarding the start date.

Board members discussed the issue of accessing ODE's potential temporary rule, as well as how to structure makeup time for the school days which have already been lost this year due to weather closures.

UNADOPTED MINUTES

The board reached consensus to utilize the makeup days already in the calendar rather than add minutes to existing days, and to table the issue of ODE's potential temporary rule with the understanding that Superintendent Noss could bring it back to the board for discussion if necessary and if ODE actually implements the temporary rule.

VII. ADJOURNMENT

There being no further business before the Board, Chair McQuillan adjourned the meeting at 9:10 p.m.

_____ _____

Alexis McQuillan, Board Chair Ryan Noss, Superintendent

Prepared By: Julie Catala
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UNADOPTED MINUTES

Corvallis
SCHOOL DISTRICT

XII.B. Licensed Personnel Recommendations

Corvallis
SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Jennifer Duvall, Human Resources Director
Meeting Date: February 6, 2017

Licensed Personnel Action — ACTION REQUESTED

Recommendation to Hire

Jennifer Jacobus: Family and Consumer Studies (FACS) teacher, .17 FTE, Corvallis High School, effective February 3, 2017 (Temporary)

Leave/Termination/Resignation/Layoff/Retirement

Debra Zeller: Family and Consumer Studies (FACS), .17 FTE, Corvallis High School, effective January 1, 2017(Requested Leave)

MOTION REQUESTED:

"I move to approve the Licensed Personnel action as submitted."

Corvallis
SCHOOL DISTRICT

XII.C. Budget Committee Vacancy

Corvallis
SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Olivia Meyers Buch, Finance and Operations Director
Meeting Date: February 6, 2017

Budget Committee Vacancy

ACTION REQUESTED

Background

The Budget Committee has 14 members: seven elected school board members and seven citizens appointed to three-year terms by the Board.

During its regularly scheduled meeting on January 17, 2017, the Board appointed Sami Al-AbdRabbuh, a currently seated citizen member of the Budget Committee, to serve as Interim School Board member, filling the seat previously occupied by Chris Rochester.

This action opens Mr. Al-AbdRabbuh's citizen member seat on the Budget Committee. The term of this vacancy expires June 30, 2018.

Pursuant to Board Policy DBEA, "Budget Committee," the Board will identify vacant Budget Committee positions prior to October 1 of each year, and/or as they occur, and will appoint by open vote qualified individuals to serve in this capacity.

Involvement

Finance and Operations Department staff.

Cost Impact

There is no cost.

ACTION REQUESTED:

Formally identify this vacancy.

MOTION REQUESTED:

"I move that the Board identify one opening on the 2017 Budget Committee, with a term to extend to June 30, 2018."

Corvallis
SCHOOL DISTRICT

XII.D. Board Policy CBA—Qualifications and Duties of the Superintendent—Revised—Second Reading

Corvallis SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Kerry Richey
Meeting Date: February 6, 2017

ACTION REQUESTED

Board Policy CBA—Qualifications and Duties of the Superintendent—Revised—Second Reading

Background

The recommended revisions to Board policy CBA—Qualifications and Duties of the Superintendent more accurately reflect the duty of the Board to approve the appointments, renewals, contract extensions, contract nonrenewals, contract nonextensions, or dismissal of licensed staff. All other staff can be appointed, assigned, transferred, promoted, demoted, or discharged by the superintendent without Board approval as per state law.

This policy is required.

Involvement

Staff members: Jennifer Duvall, Kerry Richey

Cost Impact

Unknown.

ACTION REQUESTED

Adoption of the revised policy.

CORVALLIS SCHOOL DISTRICT 509J

Code: CBA
Adopted: 7/90
Readopted: 11/4/96, 1/11/99, 10/11/04
Original Code: 2210

Qualifications and Duties of the Superintendent

POSITION: Superintendent of Schools

QUALIFICATIONS:

1. A current Oregon administrative license with an authorization for all levels, superintendent's endorsement, or a transitional superintendent license.

2. Successful experience as an educational leader and administrator.

3. In lieu of the experience and training requirements above, the Board may consider as a candidate for its superintendent's position an individual who meets transitional administrator or exceptional administrator licensure requirements. The Board may, jointly with the individual, submit an application for such license for Teacher Standards and Practices Commission approval pursuant to OAR 584-080-0151 and 584-080-0161.

4. Other qualifications as determined by the Board.

REPORTS TO: Board of Directors

SUPERVISES: Central office administrators and school principals; and through them, all district personnel.

JOB GOAL: Provide effective administration of all schools and departments, and educational leadership throughout the school system and community.

Performance Responsibilities (Job Description)

The superintendent:

1. Serves as chief executive officer of the district except as otherwise provided by law, makes rules not in conflict with law or with Board policies, and decides all matters of administrative and supervisory detail in connection with the operation and maintenance of the schools.

2. Initiates and directs the development of policies for approval by the Board, delegating such responsibility to associates and subordinates as deemed desirable.

3. Attends all meetings of the Board except those concerned with his/her own contract status, unless invited by the Board, and takes part in the deliberations, but does not vote.

4. Assists the Board in reaching sound judgments, establishing policies, and approving those matters which the law requires the Board to approve; places before the Board necessary and helpful facts, comparisons, investigations, information, and reports; and makes available the personal advice on special or technical matters by those persons who are qualified to furnish it.

5. Implements and interprets Board policies.

6. Recommends the appointment, renewal, contract extension, contract nonrenewal, contract nonextension, or discharge of licensed employees of the Board as provided by law, Board policies, and the employee's collective bargaining agreement, as applicable, and with such recommendations reported to the Board for approval.

7. Assigns or transfers licensed employees as provided by state law, Board policies, and collective bargaining agreements, as applicable.

8. Appoints, assigns, transfers, promotes, demotes, or discharges classified and nonrepresented employees as provided by state law, Board policies, and collective bargaining agreements, as applicable.

9. Directs the professional supervisory staff in visits to the schools under his/her charge; through this staff, directs, assigns, and assists teachers and all other educational employees in the performance of their duties; classifies, assigns, and controls the promotion of students; and performs other duties as the Board determines.

10. Directs the work of the professional staff in evaluating curriculum and instructional materials and, upon the basis of such study, makes recommendations to the Board.

11. Supervises the establishment or modification of attendance and transportation area boundaries subject to Board approval.

12. Directs the preparation of the budget showing the estimated receipts and disbursements necessary to cover the needs of the district for the ensuing budget period, and submits this estimate to the Board in accordance with law.

13. Approves and directs, in accordance with law and Board policy, purchases and expenditures, within the limits of the budget.

14. Exercises leadership in directing studies of sites and buildings, considering the population trend and the educational and cultural needs of the district, to ensure timely decisions by the Board and electorate regarding construction and renovation projects.

15. Represents the district in dealings with other school systems, social institutions, business firms, government agencies, and the general public.

16. Keeps the public informed about current educational practices, educational trends, and issues confronting the district.

17. Delegates to subordinates any of the powers and duties which the Board has entrusted to the superintendent, but continues to be responsible to the Board for the execution of the powers and duties delegated.

Performs such other duties as are ordinarily assigned to the chief executive and administrative officer of the schools.

~~Position: Superintendent of Schools*~~
~~Qualifications: As set by state licensure authorities and Corvallis School District 509J.~~
~~Reports to: Board of Directors, District 509J~~
~~General Area of Responsibility: The superintendent of schools is the educational leader of the district and the overall supervisor of the school system. S/He is responsible for providing strategic leadership for the district by working with the Board, administrators, and the community to establish long range goals, strategies, plans, and policies.~~
~~Performance Responsibilities:~~
~~The superintendent:~~
~~1. Serves as executive officer of the Board and as district clerk;~~
~~2. Acts as the Board's chief advisor on all matters.~~
~~3. Oversees the management of the district;~~
~~4. Promotes community and staff relations;~~
~~5. Nominates and recommends all teachers and principals and other regular licensed employees for hiring by the Board and deploys all staff as needs require;~~
~~6. Provides for the preparation of the annual budget, the control of the execution of the budget and the recommendation of transfer of funds with the budget;~~
~~7. Carries emergency powers: In case of emergency or disaster, the superintendent will act in accordance with the emergency demands and will make a report of his/her action to the Board;~~
~~8. Delegates to subordinates any of the powers and duties which the Board has entrusted to the superintendent, but continues to be responsible to the Board for the execution of the powers and duties delegated;~~
~~9. Performs such other duties as ordinarily are assigned to the chief executive and administrative officer of the schools.~~
~~Contract Term: 240 day work year, three year contract. Terms of employment for the superintendent will be delineated in his/her contract.~~
~~Evaluation: The Board and Superintendent will set annual performance goals aligned to the District Improvement Plan. Performance of the job and achievement of these goals will be evaluated annually by the Board. The Board will provide the superintendent with a written evaluation within 45 days of the evaluation meeting. Such evaluations will include mid-year progress updates.~~
~~*(Up-to-date job descriptions and job qualifications for all positions will be kept in the personnel office and are available upon request.)~~

END OF POLICY

Legal Reference(s):

ORS 327.133
ORS 332.075
~~ORS 332.405 - 332.427~~
ORS 332.515
ORS 342.125
ORS 342.140
ORS 342.143
ORS 342.173
ORS 342.175
ORS 342.200

OAR 581-022-0102 to -1940
OAR 581-023-0006 to -0050
OAR 584-020-0000 to -0045
OAR 584-036-0035(1)
~~OAR 584-036-0040~~
~~OAR 584-036-0051 to -0053~~
OAR 584-046-0003 to -0024
~~OAR 584-046-0005 to -0035~~
OAR 584-048-0085 to -0095
~~OAR 584-048-0085 to -0102~~
OAR 584-080-0151
OAR 584-080-0152
OAR 584-080-0161

Corvallis
SCHOOL DISTRICT

XII.E. Board Policy EDC/KGF—Authorized Use of District Equipment—Revised—Second Reading

Corvallis SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Kerry Richey
Meeting Date: February 6, 2017

ACTION REQUESTED

Board Policy EDC/KGF—Authorized Use of District Equipment—Revised—Second Reading
Board Policy EDCA/KGFA—Removal of District Property—to be Rescinded

Background
Upon review of board policies, Oregon School Boards Association highly recommends replacing current policy language for EDC/KGF—Authorized Use of District Equipment with new language to better follow ethics law.

Further, they recommend rescinding board policy EDCA/KGFA—Removal of District Property, since it is covered under EDC/KGF.

Involvement
Staff members: Kim Patten, Kerry Richey

Cost Impact
Unknown.

ACTION REQUESTED
Adoption of the revised policy EDC/KGF—Authorized Use of District Equipment, and rescinding policy EDCA/KGFA—Removal of District Property.

CORVALLIS SCHOOL DISTRICT 509J

Code: EDC/KGF
Adopted: 7/91
Revised/Readopted: 7/92, 3/10/97, 1/11/99
Original Codes: 3070, 9160

Authorized Use of District Equipment

~~In order to assure that equipment provided in the schools for the education of young people will be most beneficially used for that purpose, school equipment normally will not be loaned or rented for use outside the building or off the grounds of the school to nonschool organizations. In unusual circumstances the director of business services may authorize such loan or rental. No person may use district materials, publications, or equipment for personal remuneration without equitable reimbursement to the district and prior approval of the superintendent. Exceptions to this policy will be described in administrative regulations approved by the superintendent.~~

District materials and equipment have been provided for use in the instructional programs of the district by district personnel on district properties.

Exceptions to this policy must be approved by the superintendent and authorized use shall be consistent with ORS Chapter 244.

END OF POLICY

Legal References:

ORS 332.107
ORS Chapter 244 (Government Ethics)
OAR 584-020-0040

Cross References:

~~Policy EDCA/KGFA—Removal of District Property~~
Policy KG—Community Use of District Facilities

Corvallis
SCHOOL DISTRICT

XII.F. Board Policy EDCA/KGFA—Removal of District Property—to be Rescinded

CORVALLIS SCHOOL DISTRICT 509J

Code: EDCA/KGFA
Adopted: 7/89
Revised/Readopted: 7/91, 1/11/99
Original Codes: 3560, 4650

Removal of District Property

School furniture and equipment have been provided for use in the instructional programs of the district. Removal of furniture or equipment from school premises for other than instructional activities conducted by district employees must have prior approval of the director of business services.

END OF POLICY

Legal References:
ORS 332.107
OAR 584-020-0040

RESCINDED

Corvallis
SCHOOL DISTRICT

XII.G. Board Policy GAA—Personnel: Definitions—Revised—Second Reading

Corvallis SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Kerry Richey
Meeting Date: February 6, 2017

ACTION REQUESTED

Board Policy GAA—Personnel: Definitions—Revised—Second Reading

Background

House Bill 2412 addresses definitions within the personnel policy. Suggested changes have been recommended by the Oregon School Boards Association (OSBA).

This policy is considered optional by OSBA.

Involvement

Staff members: Jennifer Duvall, Kerry Richey

Cost Impact

Unknown.

ACTION REQUESTED

Adoption of the revised policy.

CORVALLIS SCHOOL DISTRICT 509J

Code: GAA
Adopted: 7/90
Revised/Readopted: 3/8/99, 4/5/10, 4/2/12
Original Code: 2010

Personnel: Definitions

"Licensed employees" are those holding a position that requires a license issued by the state Teacher Standards and Practices Commission (TSPC).

1. A "teacher" is an employee who holds an Oregon teacher's license or is registered to teach by TSPC.

2. A "counselor" is an employee who holds an Oregon counselor's license from TSPC.

3. A "contract teacher/counselor" means any teacher/counselor who has been regularly employed by a school district for a probationary period of three successive school years and who has been retained ~~renewed~~ for the next succeeding school year ~~and successive school years thereafter~~.

4. A "probationary teacher/counselor" is one who is not a contract teacher/counselor and who is employed for ~~works~~ at least 135 consecutive days in any school year as a teacher in the district. At least 30 consecutive days of employment in the district in a successive year shall be sufficient to keep the service intact, and the teacher shall not lose credit for previous probationary years served.

5. A "temporary teacher" is any teacher employed to fill a position less than 0.5 FTE or designated as temporary or experimental or to fill a vacancy that occurs after the opening of school because of unanticipated enrollment or the death, disability, retirement, resignation, contract nonextension, or dismissal of a contract or probationary teacher.

6. A "substitute teacher" is any teacher employed to take the place of a probationary or contract teacher who is temporarily absent. A substitute teacher is employed on a day-to-day basis, without contract, and does the work of the regularly assigned teacher during the latter's absence from duty. Substitutes will not be eligible for fringe benefits and will be paid at a rate established annually by the Board in accordance with the provisions of Oregon law.

7. An "intern teacher" is a regularly enrolled candidate of an approved educator preparation provider ~~student of a college or university~~ who teaches under the supervision of the staff of the provider ~~such institution~~ and of the employing district in order to acquire practical experience in teaching.

8. An "administrator" is an employee who holds a valid Oregon administrative license or registration and who works in a position requiring an administrative license. An

administrator includes, but is not limited, to all superintendents, assistant superintendents, principals, and academic program directors in public schools or those who have direct responsibility for supervision or evaluation of licensed teachers and are compensated for their services with public funds. ~~has been granted administrative authority and who spends more than one-half time in the organization, direction, supervision, control, or evaluation of district employees or programs~~.

9. A "specialist" is an employee who has a teaching license or a letter of authorization from the Oregon Department of Education and who is employed half time or more.

"Classified personnel" are those employees in positions for which no teaching or administrative licenses are required by law.

"Supervisory employees" are those individuals having authority to hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward, or discipline other employees; or responsibility to direct them, ~~or to~~ adjust their grievances, or effectively to recommend such action if the exercise of such authority is not of a merely routine or clerical nature but requires the use of independent judgment. No nurse, charge nurse, or similar nursing position shall be deemed to be supervisory unless such position has been traditionally classified as supervisory.

"Confidential employees" are designated in accordance with Oregon law (ORS 243.650(6)). Such employees will be excluded from any bargaining unit. Salaries and benefits for confidential employees will be established by the Board.

"Coaching personnel" are those employed to work with ~~our~~ schools' athletic teams.

END OF POLICY

Legal References:

ORS 243.650(6), (23)
ORS 332.505
ORS 332.554(3)
ORS 342.120
ORS 342.125
ORS 342.420
ORS 342.610
ORS 342.815
ORS 342.835
ORS 342.840
ORS 342.845
OAR 584-020-0005
Job York v. Portland Sch. Dist., No. FDA 83-7 (August 1983).

Cross Reference:
GC—Licensed Staff Positions

Corvallis
SCHOOL DISTRICT

XII.H. Board Policy IGAI—Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education—Revised—Second Reading

Corvallis SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Kerry Richey
Meeting Date: February 6, 2017

ACTION REQUESTED

Board Policy IGAI—Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education—Revised—Second Reading

Background

Legislative changes require school districts to adopt a child sexual abuse prevention instructional program that includes a provision to give at least four sessions of age-appropriate child sexual abuse prevention instruction annually for students in kindergarten through grade 12.

This policy is highly recommended by OSBA.

Involvement

Staff members: Rynda Gregory, Kerry Richey

Cost Impact

Unknown.

ACTION REQUESTED

Adoption of the revised policy.

CORVALLIS SCHOOL DISTRICT 509J

Code: IGAI
Adopted: 10/9/06
Revised/Readopted: 4/7/08, 6/18/12, 3/10/14

Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education**

The district shall provide an age appropriate, comprehensive plan of instruction focusing on human sexuality, HIV/AIDS and sexually transmitted infections, and disease prevention in elementary and secondary schools as an integral part of health education and other subjects.

Course material and instruction for all education courses that discuss human sexuality shall enhance a student's understanding of sexuality as a normal and healthy aspect of human development. A part of the comprehensive plan of instruction shall provide age-appropriate instruction focusing on child sexual abuse prevention for students in kindergarten through grade 12. The district must provide a minimum of four instructional sessions annually; one instructional session is equal to one standard class period. In addition, the HIV/AIDS and sexually transmitted infections and disease prevention education and the human sexuality education comprehensive plan shall provide adequate instruction at least annually, for all students in grades 6 through 8 and at least twice during grades 9 through 12.

Parents, teachers, school administrators, local health department staff, other community representatives, and persons from the medical community who are knowledgeable of the latest scientific information and effective education strategies shall develop the plan of instruction and align it with the Oregon Health Education Standards and Benchmarks.

The Board shall approve the plan of instruction and require that it be reviewed and updated biennially in accordance with new scientific information and effective educational strategies.

Parents of minor students shall be notified in advance of any human sexuality or AIDS/HIV instruction. Any parent may request that his/her child be excused from that portion of the instructional program under the procedures set forth in ORS 336.035 (2).

The comprehensive plan of instruction shall include the following information that:

1. Promotes abstinence for school age youth and mutually monogamous relationships with an uninfected partner for adults;

2. Allays those fears concerning HIV that are scientifically groundless;

3. Is not biased as to the student's choices, but is informative, balanced, and medically accurate;

4. Provides accurate information and skills based instruction on risks and benefits of contraceptives, condoms, and other disease reduction measures;

5. Discusses responsible sexual behaviors and hygienic practices that ~~which~~ may reduce or eliminate unintended pregnancy, exposure to HIV, hepatitis B/C, and other sexually transmitted infections and diseases;

6. Emphasizes the risks of behaviors such as the sharing of needles or syringes for injecting illegal drugs and controlled substances;

7. Discusses the characteristics of the emotional, physical, and psychological aspects of a healthy relationship;

8. Discusses the benefits of delaying pregnancy beyond the adolescent years as a means to better ensure a healthy future for parents and their children. The student shall be provided with statistics based on the latest medical information regarding both the health benefits and the possible side effects of all forms of contraceptives including the success and failure rates for prevention of pregnancy, sexually transmitted infections, and diseases;

9. Stresses that sexually transmitted diseases can be possible hazards of sexual contact;

10. Provides students with information about Oregon laws that address young people's rights and responsibilities relating to childbearing and parenting;

11. Advises students of laws pertaining to their financial responsibility for their children;

12. Advises students of consequences of having sexual relations with persons younger than 18 years of age to whom they are not married;

13. Encourages family communication and involvement and helps students learn to make responsible, respectful, and healthy decisions;

14. Teaches that no form of sexual expression or behavior is acceptable when it physically or emotionally harms oneself or others and that it is wrong to take advantage of or exploit another person;

15. Teaches that consent is an essential component of healthy sexual behavior. Course material shall promote positive attitudes and behaviors related to healthy relationships and sexuality and encourage active student bystander behavior;

16. Teaches students how to identify and respond to attitudes and behaviors which contribute to sexual violence;

17. Validates the importance of honesty, respect for each person's dignity and well-being, and responsibility for one's actions;

18. Uses inclusive materials and strategies that recognize different sexual orientations, gender identities, and gender expression; stresses importance of respect for persons of differing sexual orientations, gender identities, and gender expressions;

19. Includes information about relevant community resources, how to access these resources, and the laws that protect the rights of minors to anonymously access these resources.

The comprehensive plan of instruction shall emphasize skills-based instruction that:

1. Assists students to develop and practice effective communication skills, development of self esteem, and ability to resist peer pressure;

2. Provides students with the opportunity to learn about and personalize peer, media, technology, and community influences that both positively and negatively impact their attitudes and decisions related to healthy sexuality, relationships, and sexual behaviors, including decisions to abstain from sexual intercourse;

3. Enhances students' ability to access valid health information and resources related to their sexual health;

4. Teaches how to develop and communicate sexual and reproductive boundaries;

5. Is research based, evidence based, ~~or~~ and founded on best practices; and

6. Aligns with the Oregon Health Education Contender Standards and Benchmarks.

All sexuality education programs emphasize that abstinence from sexual intercourse, when practiced consistently and correctly, is the only 100 percent effective method against unintended pregnancy, sexually transmitted infections and diseases.

Abstinence is to be stressed, but not to the exclusion of contraceptives and condoms for preventing unintended pregnancy and sexually transmitted infections and diseases. Such courses are to acknowledge the value of abstinence while not ignoring, humiliating, or devaluing in any way those students who have had or are having sexual relationships. Further, sexuality education materials, including instructional strategies and activities must not, in any way use shame or fear based tactics.

Materials and information shall be presented in a manner sensitive to the fact that there are students who have experienced, perpetrated, or witnessed sexual abuse and relationship violence.

END OF POLICY

Legal Reference(s)

ORS 336.035
ORS 336.107
ORS 336.455 to 336.475
ORS 339.370 to 339.400

OAR 581-022-0705
OAR 581-022-1440
OAR 581-022-1910

Corvallis
SCHOOL DISTRICT

XII.I. Board Policy IK—Assessing and Reporting Academic Achievement—Revised—Second Reading

Corvallis SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Kerry Richey
Meeting Date: February 6, 2017

ACTION REQUESTED

Board Policy IK—Assessing and Reporting Academic Achievement—Revised—Second Reading

Background

Legislative changes affected how school districts report a student's progress, how parents are informed of their student's progress, and what can be included in a student's grades.

This policy is required.

Involvement

Staff members: Rynda Gregory, Kerry Richey

Cost Impact

Unknown.

ACTION REQUESTED

Adoption of the revised policy.

CORVALLIS SCHOOL DISTRICT 509J

Code: IK
Adopted: 5/10/99
Revised/Readopted: 1/12/09

Assessing and Reporting Academic Achievement**

The Board feels it is important that teachers have as much accurate knowledge of student achievement as possible to assess students' needs and growth; thus, a sharing of information among parent, teacher and student is essential.

The district shall ensure that all students have the opportunity to demonstrate progress toward mastery of the knowledge and skills of the student's current grade level or course content level. Students who have not yet met or who have exceeded all of the standards at any grade level will be offered additional services or alternative educational or public school options.
~~a level of proficiency. Students who fail to meet or who exceed all of the standards at any grade level will be offered additional services or alternative public education options.~~

The Board directs staff to follow these guidelines in measuring and determining ~~reporting~~ student progress:

~~1. Parents will be informed regularly, at least four times a year, of their student's progress in school;~~

1. Parents and students may be informed of their student's progress toward achieving the academic content standards, including but not limited to:

   a. Information on progress in each subject area to meet or exceed the academic content standards[1] at the student's current grade level or course content level, including major goals to determine the information;

   b. Specific evidence of student progress toward mastery of a continuum of academic knowledge and skills (academic content standards) of a subject area, upon request from a parent;

   c. Student scores on all state and local assessments indicating any of the requirements that have been waived for the district or the individual and time periods for the waiver; and

   d. Student progress toward completion of diploma requirements to parents of students in grades 9-12, including credits earned demonstration of extended application, and demonstration of Essential Skills.

2. Parents will be alerted and conferred with as soon as possible when a student's performance or attitude becomes unsatisfactory or shows marked or sudden deterioration.

[1]Information detailing the academic content standards may be found on the Oregon Department of Education website at www.oregon.gov.

3. Grades and/or portfolio content assessment will be based upon academic performance and academic behaviors, and will not include student attitude. Grades will not be used for disciplinary purposes. Attendance shall not be the sole criterion for the reduction of a student's grade.

4. At comparable levels, the school system will strive for consistency in grading and reporting except when this consistency is inappropriate for certain classes or certain students.

5. When no grades are given but the student is evaluated in terms of progress, the school staff also will provide a realistic appraisal of the student's standing in relation to his/her peers.

6. The staff will take particular care to explain to parents the meaning of marks and symbols used to reflect student performance.

END OF POLICY

Legal References:

ORS 107.154
~~ORS 339.260~~
ORS 329.485
ORS 343.295
OAR 581-021-0022
OAR 581-022-1660
OAR 581-022-1670

Corvallis
SCHOOL DISTRICT

XII.J. Board Policy KJA—Distribution of Announcements and Community Information—Revised—Second Reading

Corvallis SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Kerry Richey
Meeting Date: February 6, 2017

ACTION REQUESTED

Board Policy KJA—Distribution of Announcements and Community Information—Revised—Second Reading

Background

Community flyers are now shared electronically in the district's E-Friday Folder message to all schools. The E-Friday Folder is designed to connect families with opportunities for students in our community. This online format replaces paper flyers and may be accessed by all families with internet access. Paper copies are provided to families without internet.

This policy is considered optional by OSBA.

Involvement

Staff members: Brenda Downum, Kerry Richey

Cost Impact

Unknown.

ACTION REQUESTED

Adoption of the revised policy.

CORVALLIS SCHOOL DISTRICT 509J

Code: KJA
Adopted: 8/90
Revised/Readopted: 5/6/02
Original Code: 5610

Distribution of Announcements and Community Information

Requests by individuals or groups from outside the school district to distribute announcements, pamphlets, flyers, brochures, and other similar materials to students or staff shall be submitted to the superintendent or designee prior to being submitted to the building principal for distribution.

~~Distribution of communications originating in the district office will be approved by the superintendent or his/her designee prior to being submitted to the building principal for distribution.~~

Those communications from public agencies or other organizations that directly affect the education or personal welfare of the students may be allowed. Distribution of these communications will have prior approval from the superintendent's office.

Flyers, brochures, and posters from school organizations or parent groups require approval from the school principal or designee for that intended school.

The superintendent will develop procedures for people and organizations wishing to distribute communications.

END OF POLICY

Legal Reference(s):

ORS 332.107

Opinion of the Attorney General (No. 8204, April 26, 1989)

Corvallis
SCHOOL DISTRICT

XIII. CONSOLIDATED INFORMATION

XIII.A. Non-Licensed Personnel Information

Corvallis
SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Jennifer Duvall, Human Resources Director
Meeting Date: February 6, 2017

Non-licensed Personnel Information NO ACTION REQUIRED

Recommendation to Hire

Leslie Seitz: Educational Assistant 2, 4.25 hrs, Wilson Elementary School, effective February 9, 2017 (Limited Term)

Isabel Hernandez: Educational Assistant 2-LRC, 2.5 hrs, Lincoln Elementary School, effective January 27, 2017 (Regular/Probationary)

Chelsea Henson: Educational Assistant 2, 6 hrs, Cheldelin Middle School, effective January 27, 2017 (Regular/Probationary)

Robyn Voice: Food Service Assistant, 2 hrs, Cheldelin Middle School Kitchen, effective start date to be determined pending clearance of pre-employment physical (Regular/Probationary)

Elaine Lamour: Food Service Assistant, 4 hrs, Central Kitchen, effective start date to be determined pending clearance of pre-employment physical (Regular/Probationary)

Marta Decoster: Administrative Assistant 1, 8 hrs, Mountain View Elementary School, effective January 10, 2017 (Limited Term)

Susan Martorello: Educational Assistant 2, 6.5 hrs, Garfield Elementary School, effective January 19, 2017 (Regular/Probationary)

Leslie Van Allen: Educational Assistant 2-LRC, 7 hrs, Corvallis High School, effective February 7, 2017 (Regular/Probationary)

Christine Halcrow: Administrative Assistant 1, 4 hrs, District Office, effective February 7, 2016 (Regular/Probationary)

Termination/Resignation/Layoff/Retirement

Owen Roth: Educational Assistant 3, 6.5 hrs, Crescent Valley High School, effective February 10, 2017 (Resignation)

Erin Conner: Educational Assistant Life Skills, 7 hrs, Corvallis High School, effective January 26, 2017 (Resignation)

Corvallis
SCHOOL DISTRICT

Gordon Hilberg: Educational Assistant 2, 7.5 hrs, Corvallis High School, effective January 26, 2017 (Resignation)

Elaine Ramos: Educational Assistant 2, 6 hrs, Cheledlin Middle School, effective January 27, 2017 (Resignation)

China Johnson: Educational Assistant 2, 2.5 hrs, Lincoln Elementary School, effective January 14, 2017 (Resignation)

Susan Peterson: Assessment Technician/2 hrs, Career Center Specialist/4 hrs, and School to Career Transition Specialist/2 hrs, total of 8 hrs, Corvallis High School, effective January 31, 2017 (Resignation)

Corvallis
SCHOOL DISTRICT

XIII.B. Unaudited Financial Statements - December 31, 2016

Corvallis SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Olivia Meyers Buch, Finance and Operations Director
Meeting Date: February 6, 2017

December 31, 2016 Financial Statements (Unaudited) NO ACTION REQUIRED

Background

The General Fund is reported on a monthly basis and other funds on a quarterly or semi-annual basis. As December is the end of the second quarter of the fiscal year, you will find reports on the following funds in addition to the General Fund: Food Service; District Donation; Designated Facilities; Designated Revenue; Debt Service; PERS Debt Service; Student Body; Early Retirement; Grant; and Insurance. The General Fund highlights are included below while other fund highlights are reported on the individual fund statement.

The Statement of Resources and Requirements for the General Fund for the period ending December 31, 2015 and 2016 follow this report. Year-to-date operating revenues through the end of December 2016 total $48.1 million or 74.9% of total budgeted operating revenues as compared to $44.5 million or 71.2% through the end of December 2015.

General fund expenditures through December 2016 are up $2.4 million as compared to the prior year. The significant portion of the increase has come in the form of summer maintenance expenditures including lead remediation and annual maintenance, as well as planned technology purchases. In addition, FY 2015-16 was the end of the facilities grant and the General Fund is absorbing back the purchase of instructional materials, instructional technology, and facilities expenditures. Contracted payroll increases account for the majority of the balance of the increase.

Projected resources and requirements through June 30, 2017 result in an ending fund balance of $8.94 million, or 14.0% of projected operating revenues. The projected ending fund balance reflects a change in fund balance, or operating deficit, of $1.3 million. As a result, some general fund reserves are projected to be slightly below the designations outlined in board policy on June 30, 2017.

Please contact me with questions or if you would like additional information.

Supplementary Materials

1. Statements of Resources and Requirements as of December 31, 2015 and 2016
2. Schedule of Investments as of December 31, 2016
3. Schedules of Cash Disbursements greater than or equal to $1,000 for the period of December 1 – December 31, 2016

Corvallis School District 509J
Statement of Resources and Requirements
Fiscal Year to Date as of Dec 31, 2015 and 2016 Respectively (Unaudited)

General Fund

	FY 2015-16					FY 2016-17				
	Amended Budget	Actuals Thru 12/31/2015	% of Budget	Actuals Thru 6/30/2016	% of Budget	Amended Budget	Actuals Thru 12/31/2016	% of Budget	Projected Thru 6/30/2017	% of Budget
RESOURCES										
State School Fund Formula Revenue										
State School Fund - General Support	$ 31,722,494	$ 17,745,586	55.9%	$ 31,100,248	98.0%	$ 31,748,251	$ 19,334,377	60.9%	$ 30,856,573	97.2%
Property Taxes Levied by District	24,678,358	22,745,841	92.2%	24,620,354	99.8%	26,014,907	24,246,375	93.2%	26,022,907	100.0%
Common School Fund	903,506	-	0.0%	1,129,382	125.0%	834,692	-	0.0%	1,184,612	141.9%
County School Funds	100,000	62,727	62.7%	146,185	146.2%	140,000	-	0.0%	140,000	100.0%
Federal Forest Fees	18,000	-	0.0%	18,888	104.9%	-	-	-	-	-
Local Option Taxes Levied by District	4,064,897	3,753,577	92.3%	4,061,954	99.9%	4,545,040	4,247,666	93.5%	4,544,065	100.0%
Earnings on Investments	100,000	50,562	50.6%	181,581	181.6%	180,000	88,867	49.4%	180,000	100.0%
State School Fund Prior Year Adjustment	-	-	-	824,580	-	(54,226)	-	0.0%	(118,945)	219.4%
Other	884,539	123,660	14.0%	884,451	100.0%	795,003	166,982	21.0%	987,978	124.3%
Total Operating Revenues	**$ 62,471,794**	**$ 44,481,954**	**71.2%**	**$ 62,967,623**	**100.8%**	**$ 64,203,667**	**$ 48,084,267**	**74.9%**	**$ 63,797,190**	**99.4%**
Beginning Fund Balance	$ 8,388,192	$ 8,388,192	100.0%	$ 8,388,192	100.0%	$ 10,278,573	$ 10,278,573	100.0%	$ 10,278,573	100.0%
TOTAL RESOURCES	**$ 70,859,986**	**$ 52,870,145**	**74.6%**	**$ 71,355,815**	**100.7%**	**$ 74,482,240**	**$ 58,362,840**	**78.4%**	**$ 74,075,763**	**99.5%**
REQUIREMENTS										
Salaries	$ 32,438,617	$ 12,052,153	37.2%	$ 32,433,363	100.0%	$ 34,920,419	$ 13,012,476	37.3%	$ 34,571,215	99.0%
Associated Payroll Costs	18,397,586	6,541,826	35.6%	17,795,748	96.7%	19,366,811	$ 6,828,268	35.3%	19,173,143	99.0%
Purchased Services	8,008,679	2,902,482	36.2%	8,006,543	100.0%	7,626,955	$ 3,469,845	45.5%	7,550,685	99.0%
Supplies and Materials	2,077,428	1,094,516	52.7%	1,979,496	95.3%	2,929,769	$ 1,603,558	54.7%	2,900,471	99.0%
Capital Outlay	83,000	61,952	74.6%	102,021	122.9%	86,000	$ 52,750	61.3%	85,140	99.0%
Other Objects	761,175	740,502	97.3%	760,071	99.9%	861,009	825,280	95.9%	852,399	99.0%
Total Operating Expenditures	**$ 61,766,485**	**$ 23,393,431**	**37.9%**	**$ 61,077,242**	**98.9%**	**$ 65,790,963**	**$ 25,792,178**	**39.2%**	**$ 65,133,053**	**99.0%**
Transfers	$ 2	-		-		$ -	-		-	
Contingency	1,554,136	-		-		1,605,092	-		-	
Rainy Day Reserves	3,108,272	-		-		3,210,183	-		-	
Unappropriated Reserves	3,108,272	-		-		2,553,183	-		-	
Unappropriated Reserve (PERS)	1,322,819	-		-		1,322,819	-		-	
TOTAL REQUIREMENTS	**$ 70,859,986**	**$ 23,393,431**		**$ 61,077,242**		**$ 74,482,240**	**$ 25,792,178**		**$ 65,133,053**	
ENDING FUND BALANCE		**$ 29,476,715**		**$ 10,278,573**			**$ 32,570,662**		**$ 8,942,710**	
Contingency				1,574,191	2.5% *				1,519,930	2.4% *
Rainy Day Reserves				3,148,381	5.0% *				3,189,860	5.0% *
Unappropriated Reserves				4,233,182	6.7% *				2,910,101	4.6% *
Unappropriated Reserve (PERS)				1,322,819	2.1%				1,322,819	2.1% *
* Percent of Operating Revenue				**10,278,573**	**16.3%**				**8,942,710**	**14.0%**

Corvallis School District 509J
Statement of Resources and Requirements
Fiscal Year to Date as of Dec 31, 2015 and 2016 Respectively (Unaudited)

Food Service Fund

	FY 2015-16					FY 2016-17				
	Amended Budget	Actuals thru 12/31/2015	% of Budget	Actuals thru 6/30/2016	% of Budget	Amended Budget	Actuals thru 12/31/2016	% of Budget	Projected thru 6/30/2017	% of Budget
RESOURCES										
Local Sources	$ 1,224,331	$ 419,365	34.3%	$ 1,218,136	99.5%	$ 1,224,331	$ 368,534	30.1%	$ 1,224,331	100.0%
State Sources	25,000	$ 3,015	12.1%	31,854	127.4%	34,800	5,225	15.0%	34,800	100.0%
Federal Sources	1,810,240	457,968	25.3%	1,601,773	88.5%	1,814,020	417,130	23.0%	1,814,020	100.0%
Total Operating Revenues	**$ 3,059,571**	**$ 880,347**	**28.8%**	**$ 2,851,763**	**93.2%**	**$ 3,073,151**	**$ 790,888**	25.7%	**$ 3,073,151**	100.0%
Interfund Transfers	$ 1	$ -	0.0%	$ -	0.0%	$ 1	$ -	0.0%	$ -	0.0%
Beginning Fund Balance	490,428	342,358	69.8%	342,358	69.8%	342,357	280,048	81.8%	280,048	81.8%
TOTAL RESOURCES	**$ 3,550,000**	**$ 1,222,705**	**34.4%**	**$ 3,194,121**	**90.0%**	**$ 3,415,509**	**$ 1,070,936**	**31.4%**	**$ 3,353,199**	**98.2%**
REQUIREMENTS										
Salaries	$ 935,302	$ 376,920	40.3%	$ 942,378	100.8%	$ 1,029,886	$ 380,457	36.9%	$ 1,029,886	100.0%
Associated Payroll Costs	828,506	279,988	33.8%	778,020		812,244	281,720	34.7%	812,244	100.0%
Purchased Services	41,080	18,899	46.0%	42,609	103.7%	41,080	20,617	50.2%	41,080	100.0%
Supplies and Materials	1,209,439	296,075	24.5%	1,100,270	91.0%	996,626	387,770	38.9%	996,626	100.0%
Capital Outlay	30,673	-	0.0%	-	0.0%	30,673	-	0.0%	30,673	100.0%
Other Objects	60,000	32,708	54.5%	50,796	84.7%	60,000	27,966	46.6%	60,000	100.0%
Total Operating Expenditures	**$ 3,105,000**	**$ 1,004,590**	**32.4%**	**$ 2,914,073**	**93.9%**	**$ 2,970,509**	**$ 1,098,531**	**37.0%**	**$ 2,970,509**	**100.0%**
Contingency	$ 445,000	$ -		$ -		$ 445,000	$ -		$ -	
TOTAL REQUIREMENTS	**$ 3,550,000**	**$ 1,004,590**		**$ 2,914,073**		**$ 3,415,509**	**$ 1,098,531**		**$ 2,970,509**	
ENDING FUND BALANCE	**$ -**	**$ 218,116**		**$ 280,048**		**$ -**	**$ (27,594)**		**$ 382,690**	

Notes:

1. The Food Service Fund is a self-supporting fund.

2. Revenues to support the program are generated from student participation in food programs, federal and state programs, and a catering operation.

3. Operations are evaluated to see where costs can be reduced to align with revenues. Staff actively promote the federally subsidized free and reduced breakfast and lunch programs to increase participation and revenues received from the programs.

4. The District also provides food service programs to other districts and agencies such as Philomath School District, Alsea School District, and several day cares.

5. ODE reimburses the District through a monthly claim submission process thereby creating a deficit cash position at times dependent on the timeliness of reimbursement. The Food Service Fund cash flow capacity has narrowed as participation has decreased.

Corvallis School District 509J
Statement of Resources and Requirements
Fiscal Year to Date as of Dec 31, 2015 and 2016 Respectively (Unaudited)

District Donation Fund

	FY 2015-16					FY 2016-17				
	Amended Budget	Actuals thru 12/31/2015	% of Budget	Actuals thru 6/30/2016	% of Budget	Amended Budget	Actuals thru 12/31/2016	% of Budget	Projected thru 6/30/2017	% of Budget
RESOURCES										
Local Sources	$ 600,000	$ 225,000	37.5%	425,450	70.9%	$ 600,000	$ 205,000	34.2%	$ 600,000	100.0%
TOTAL RESOURCES	**$ 600,000**	**$ 225,000**	**37.5%**	**$ 425,450**	**70.9%**	**$ 600,000**	**$ 205,000**	**34.2%**	**$ 600,000**	**100.0%**
REQUIREMENTS										
Salaries	$ 62,891	$ 34,463	54.8%	89,495	142.3%	$ 64,274	$ 31,095	48.4%	$ 64,274	100.0%
Associated Payroll Costs	33,454	11,746	35.1%	32,393	96.8%	22,985	8,215	35.7%	22,985	100.0%
Purchased Services	86,542	24,081	27.8%	90,640	104.7%	92,890	35,839	38.6%	92,890	100.0%
Supplies and Materials	402,112	71,588	17.8%	197,281	49.1%	404,851	72,127	17.8%	404,851	100.0%
Capital Outlay	15,001	-	0.0%	15,042	100.3%	15,000	6,000	40.0%	15,000	100.0%
Other Objects	-	-	-	599	-	-	-	-	-	-
TOTAL REQUIREMENTS	**$ 600,000**	**$ 141,879**		**$ 425,450**		**$ 600,000**	**$ 153,277**		**$ 600,000**	
ENDING FUND BALANCE	**$ -**	**$ 83,121**		**$ -**		**$ -**	**$ 51,723**		**$ -**	

Notes:

1. This District fund is used to account for donations received from the Corvallis Public Schools Foundation, a separate public 501(c)3 organization.
2. A monthly transfer is made from the Corvallis Public Schools Foundation to the District Donation Fund to cover expenditures.

Corvallis School District 509J

Statement of Resources and Requirements

Fiscal Year to Date as of Dec 31, 2015 and 2016 Respectively (Unaudited)

Designated Facilities Fund

	FY 2015-16					FY 2016-17				
	Amended Budget	Actuals thru 12/31/2015	% of Budget	Actuals thru 6/30/2016	% of Budget	Amended Budget	Actuals thru 12/31/2016	% of Budget	Projected thru 6/30/2017	% of Budget
RESOURCES										
Local Sources	$ 690,000	$ 115,066	16.7%	$ 348,854	50.6%	$ 685,000	$ 160,063	23.4%	$ 300,000	43.8%
Total Operating Revenues	**$ 690,000**	**$ 115,066**	**16.7%**	**$ 348,854**	**50.6%**	**$ 685,000**	**$ 160,063**	**23.4%**	**$ 300,000**	**43.8%**
Beginning Fund Balance	$ 2,025,000	$ 2,200,035	108.6%	$ 2,200,035	108.6%	$ 2,370,000	$ 1,975,406	83.4%	$ 1,975,406	83.4%
TOTAL RESOURCES	**$ 2,715,000**	**$ 2,315,101**	**85.3%**	**$ 2,548,889**	**93.9%**	**$ 3,055,000**	**$ 2,135,469**	**69.9%**	**$ 2,275,406**	**74.5%**
REQUIREMENTS										
Purchased Services	$ 1,160,000	$ 42,580	3.7%	$ 66,955	5.8%	$ 1,400,000	$ 115,766	8.3%	$ 150,000	10.7%
Supplies and Materials	-	-	-	-	-	-	31,420	-	31,420	-
Capital Outlay	1,555,000	135,829	20.2%	506,528	69.5%	1,655,000	704,851	42.6%	1,000,000	60.4%
TOTAL REQUIREMENTS	**$ 2,715,000**	**$ 178,409**	**6.6%**	**$ 573,483**	**21.1%**	**$ 3,055,000**	**$ 852,037**	**27.9%**	**$ 1,181,420**	**38.7%**
ENDING FUND BALANCE	**$ -**	**$ 2,136,693**		**$ 1,975,406**		**$ -**	**$ 1,283,431**		**$ 1,093,986**	

Notes:

This fund accounts for the revenues and expenditures related to the construction excise tax, land sales and purchases, and SB 1149 energy fees for projects undertaken with funds that are restricted or committed for facilities related purposes.

Corvallis School District 509J

Statement of Resources and Requirements

Fiscal Year to Date as of December 31, 2015 and 2016 Respectively (Unaudited)

Designated Revenue Fund

	FY 2015-16					FY 2016-17				
	Amended Budget	Actuals thru 12/31/2015	% of Budget	Actuals thru 6/30/2016	% of Budget	Amended Budget	Actuals thru 12/31/2016	% of Budget	Projected thru 6/30/2017	% of Budget
RESOURCES										
Local Sources	$ 1,000,000	$ 319,669	32.0%	$ 1,091,708	109.2%	$ 921,148	$ 227,942	24.7%	$ 921,148	100.0%
Total Operating Revenues	**$ 1,000,000**	**$ 319,669**	**32.0%**	**$ 1,091,708**	**109.2%**	**$ 921,148**	**$ 227,942**	**24.7%**	**$ 921,148**	**100.0%**
Beginning Fund Balance	$ 475,000	$ 679,760	143.1%	$ 679,760	143.1%	$ 475,000	$ 785,926	165.5%	$ 785,926	165.5%
TOTAL RESOURCES	**$ 1,475,000**	**$ 999,429**	**67.8%**	**$ 1,771,468**	**120.1%**	**$ 1,396,148**	**$ 1,013,868**	**72.6%**	**$ 1,707,074**	**122.3%**
REQUIREMENTS										
Salaries	$ 313,973	$ 85,943	27.4%	$ 227,530	72.5%	$ 292,113	$ 119,660	41.0%	$ 292,113	100.0%
Associated Payroll Costs	134,798	32,457	24.1%	80,014	59.4%	114,645	45,459	39.7%	114,645	100.0%
Purchased Services	455,494	65,709	14.4%	297,588	65.3%	466,494	57,659	12.4%	466,494	100.0%
Supplies and Materials	550,734	156,728	28.5%	344,441	62.5%	502,896	123,351	24.5%	502,896	100.0%
Capital Outlay	20,001	16,970	84.8%	29,772	148.9%	20,000	28,690	143.5%	20,000	100.0%
Other Objects	-	3,543	-	6,197	-	-	277	-	1,000	-
TOTAL REQUIREMENTS	**$ 1,475,000**	**$ 361,349**	**24.5%**	**$ 985,542**	**66.8%**	**$ 1,396,148**	**$ 375,096**	**26.9%**	**$ 1,397,148**	**100.1%**
ENDING FUND BALANCE	**$ -**	**$ 638,079**		**$ 785,926**		**$ -**	**$ 638,772**		**$ 309,926**	

Notes:

Revenue and expenditures in this fund are related to programs that are supported by special agreements, contracts, and reimbursements by outside groups or agencies.

Corvallis School District 509J

Statement of Revenues and Expenditures

Fiscal Year to Date as of December 31, 2015 and 2016 Respectively (Unaudited)

Debt Service Fund

	2015-16					2016-17				
	Amended 2015-16	Actuals thru 12/31/2015	% of Budget	Actuals thru 6/30/2016	% of Budget	Amended 2016-17	Actuals thru 12/31/2016	% of Budget	Projected thru 6/30/2017	% of Budget
Revenues:										
Local Sources	$ 9,284,750	$ 8,885,752	95.7%	$ 9,612,418	103.5%	$ 9,317,084	$ 8,722,172	93.6%	$ 9,317,084	100.0%
Interest on Investments	9,999	4,369	43.7%	39,394	394.0%	25,000	8,783	35.1%	25,000	100.0%
Interfund Transfers	1	-	0.0%	-	0.0%	-	-	-	-	-
Total Revenue	**$ 9,294,750**	**$ 8,890,122**	**95.6%**	**$ 9,651,812**	**103.8%**	**$ 9,342,084**	**$ 8,730,954**	**93.5%**	**$ 9,342,084**	**100.0%**
Expenditures:										
Debt Service										
Principal	$ 7,575,000	$ -	0.0%	$ 7,575,000	100.0%	$ 8,160,000	$ -	0.0%	$ 8,160,000	100.0%
Interest	1,719,750	859,875	50.0%	1,719,750	100.0%	1,341,000	670,500	50.0%	1,341,000	100.0%
Total Expenditures	**$ 9,294,750**	**$ 859,875**	**9.3%**	**$ 9,294,750**	**100.0%**	**$ 9,501,000**	**$ 670,500**	**7.1%**	**$ 9,501,000**	**100.0%**
Excess of Revenues over Expenditures	$ -	$ 8,030,247		$ 357,062		$ (158,916)	$ 8,060,454		$ (158,916)	
Beginning Fund Balance	-	$ 200,108	-	$ 200,108	-	$ 506,466	$ 557,170	110.0%	$ 557,170	
Less Budgeted Reserve	-	-		-		$ 347,550	-		-	
Ending Fund Balance	**$ -**	**$ 8,230,354**		**$ 557,170**		**$ -**	**$ 8,617,624**		**$ 398,254**	

Notes:

Corvallis School District 509J

Statement of Revenues and Expenditures

Fiscal Year to Date as of December 31, 2015 and 2016 Respectively (Unaudited)

PERS Debt Service Fund

	2015-16					2016-17				
	Amended 2015-16	Actuals thru 12/31/2015	% of Budget	Actual thru 6/30/2016	% of Budget	Amended 2016-17	Actuals thru 12/31/2016	% of Budget	Projected thru 6/30/2017	% of Budget
Revenues:										
Charges to Other Funds	$ 2,100,000	$ 853,560	40.6%	$ 2,321,863	110.6%	$ 2,018,890	$ 910,865	45.1%	$ 2,375,000	117.6%
Interest on Investments	15,000	8,584	57.2%	28,384	189.2%	20,000	14,934	74.7%	25,000	125.0%
Debt Service										
Principal	$ 536,698	$ -	0.0%	$ 536,698	100.0%	$ 495,754	$ -	0.0%	$ 495,754	100.0%
Interest	1,472,395	457,047	31.0%	1,472,395	100.0%	1,566,080	455,915	29.1%	1,566,080	100.0%
Total Expenditures	**$ 2,009,093**	**$ 457,047**	**22.7%**	**$ 2,009,093**	**100.0%**	**$ 2,061,834**	**$ 455,915**	**22.1%**	**$ 2,061,834**	**100.0%**
Excess of Revenues over Expenditures	$ 105,907	$ 405,097		$ 341,155	322.1%	$ (22,944)	$ 469,883		$ 338,166	-1473.9%
Beginning Fund Balance	2,500,000	2,552,594	102.1%	2,552,594	102.1%	2,841,279	2,893,748	101.8%	2,893,748	101.8%
Less Budgeted Reserve	2,605,907	-		-		2,818,335	-		-	
Ending Fund Balance	**-**	**$ 2,957,691**		**$ 2,893,749**		**-**	**$ 3,363,632**		**$ 3,231,914**	

Notes:

1. The District issued refinancing bonds for its PERS unfunded actuarial liability. Bonds were sold October 9, 2002 at a true interest cost of 5.897%. Additional bonds were sold on June 7, 2005 at a true interest cost of 4.44%.

2. Instead of having PERS carry the unfunded liability at an 7.75% interest rate, the District entered into a pool that issued taxable bonds and turned the proceeds over to PERS. This financing strategy aids in keeping rates lower than would have been issued by PERS.

Corvallis School District 509J

Statement of Resources and Requirements

Fiscal Year to Date as of Dec 31, 2015 and 2016 Respectively (Unaudited)

Student Body Fund

	FY 2015-16					FY 2016-17				
	Amended Budget	Actuals thru 12/31/2015	% of Budget	Actuals thru 6/30/2016	% of Budget	Amended Budget	Actuals thru 12/31/2016	% of Budget	Projected thru 6/30/2017	% of Budget
RESOURCES										
Local Sources	$ 1,070,000	$ 543,773	50.8%	$ 1,220,838	114.1%	$ 1,070,000	$ 476,327	44.5%	$ 1,070,000	100.0%
Total Operating Revenues	**$ 1,070,000**	**$ 543,773**	**50.8%**	**$ 1,220,838**	**114.1%**	**$ 1,070,000**	**$ 476,327**	**44.5%**	**$ 1,070,000**	**100.0%**
Beginning Fund Balance	$ 250,000	$ 662,506	265.0%	$ 662,506	265.0%	$ 250,000	$ 797,490	319.0%	$ 797,490	319.0%
TOTAL RESOURCES	**$ 1,320,000**	**$ 1,206,279**	**91.4%**	**$ 1,883,344**	**142.7%**	**$ 1,320,000**	**$ 1,273,817**	**96.5%**	**$ 1,867,490**	**141.5%**
REQUIREMENTS										
Salaries	$ 175,530	$ 32,519	18.5%	122,986	70.1%	$ 175,331	$ 29,954	17.1%	$ 175,331	100.0%
Associated Payroll Costs	45,463	5,722	12.6%	20,903	46.0%	45,307	5,157	11.4%	45,307	100.0%
Purchased Services	488,916	158,091	32.3%	446,499	91.3%	488,916	182,248	37.3%	488,916	100.0%
Supplies and Materials	546,091	172,629	31.6%	411,446	75.3%	546,446	190,984	35.0%	546,446	100.0%
Capital Outlay	-	-	-	4,000	-	-	-	-	-	-
Other Objects	64,000	43,300	67.7%	80,020	125.0%	64,000	89,734.79	140.2%	64,000	100.0%
TOTAL REQUIREMENTS	**$ 1,320,000**	**$ 412,261**	**31.2%**	**$ 1,085,854**	**82.3%**	**$ 1,320,000**	**$ 498,078**	**37.7%**	**$ 1,320,000**	**100.0%**
ENDING FUND BALANCE	**$ -**	**$ 794,018**		**$ 797,490**		**$ -**	**$ 775,739**		**$ 547,490**	

Notes:

1. The District acts as an agent on behalf of student groups who have raised money for activities and participation fees.

2. These funds are for athletics and activities at Corvallis High School, Crescent Valley High School, Cheldelin Middle School, and Linus Pauling Middle School. For management purposes, these funds are in a central account where the District provides banking services and purchasing oversight.

Corvallis School District 509J

Statement of Resources and Requirements

Fiscal Year to Date as of Dec 31, 2015 and 2016 Respectively (Unaudited)

Early Retirement Incentive Fund

	FY 2015-16					FY 2016-17				
	Amended Budget	Actuals thru 12/31/2015	% of Budget	Actuals thru 6/30/2016	% of Budget	Amended Budget	Actuals thru 12/31/2016	% of Budget	Projected thru 6/30/2017	% of Budget
RESOURCES										
Local Sources	$ 1,250	$ 1,671	133.70%	$ 4,592	367.36%	$ 1,500	$ 1,894	126.2%	$ 3,000	200.0%
Total Operating Revenues	**$ 1,250**	**$ 1,671**	133.70%	**$ 4,592**	367.36%	**$ 1,500**	**$ 1,894**	**126.2%**	**$ 3,000**	**200.0%**
Beginning Fund Balance	$ 752,000	$ 741,085	98.5%	$ 741,085	98.5%	$ 577,430	$ 607,692	105.2%	$ 607,692	105.2%
TOTAL RESOURCES	**$ 753,250**	**$ 742,756**	**98.6%**	**$ 745,677**	**99.0%**	**$ 578,930**	**$ 609,586**	**105.3%**	**$ 610,692**	**105.5%**
REQUIREMENTS										
Salaries	$ 634,700	$ 55,250	8.7%	$ 130,950	20.6%	$ 518,750	$ 87,000	16.8%	$ 518,750	100.0%
Associated Payroll Costs	48,550	2,641	5.4%	7,035	14.5%	39,685	5,619	14.2%	39,685	100.0%
Total Operating Expenditures	**$ 683,250**	**$ 57,891**	**8.5%**	**$ 137,985**	**20.2%**	**$ 558,435**	**$ 92,619**	**16.6%**	**$ 558,435**	**100.0%**
Contingency	$ 70,000	$ -	0.0%	$ -	0.0%	$ 20,495	$ -	0.0%	$ -	0.0%
TOTAL REQUIREMENTS	**$ 753,250**	**$ 57,891**	**7.7%**	**$ 137,985**	**18.3%**	**$ 578,930**	**$ 92,619**	**16.0%**	**$ 558,435**	**96.5%**
ENDING FUND BALANCE	**$ -**	**$ 684,865**		**$ 607,692**		**$ -**	**$ 516,967**		**$ 52,257**	

Notes:

1. This fund pays for supplemental retirement benefits provided to eligible retired teachers as per the Early Retirement Incentive Agreement (ERI).
2. The last payment for non-represented and classified staff was made June 30, 2008.
3. The Early Retirement Incentive Program is now fully funded thereby ending annual contributions from the General Fund effective with the 2013-14 Adopted Budget. Payments will be completed at the end of the 2016-17 fiscal year.

Corvallis School District 509J

Statement of Resources and Requirements

Fiscal Year to Date as of Dec 31, 2015 and 2016 Respectively (Unaudited)

Grant Funds

	FY 2015-16					FY 2016-17				
	Amended Budget	Actuals thru 12/31/2015	% of Budget	Actuals thru 6/30/2016	% of Budget	Amended Budget	Actuals thru 12/31/2016	% of Budget	Projected thru 6/30/2017	% of Budget
RESOURCES										
Local Sources	$ 50,000	$ 53,807	107.6%	10,569	21.1%	$ 50,000	$ 4,018	8.04%	$ 50,000	100.0%
Intermediate Sources	100,000	1,738	1.7%	55,612	55.6%	200,000	34,365	17.18%	200,000	100.0%
State Sources	400,000	248,138	62.0%	608,360	152.1%	928,500	138,413	14.91%	928,500	100.0%
Federal Sources	4,010,000	907,106	22.6%	2,855,157	71.2%	4,021,500	934,874	23.25%	4,021,500	100.0%
Total Operating Revenues	**$ 4,560,000**	**$ 1,210,789**	**26.6%**	**$ 3,529,698**	**77.4%**	**$ 5,200,000**	**$ 1,111,669**	**21.38%**	**$ 5,200,000**	**100.0%**
Beginning Fund Balance	$ 800,000	$ 558,339	69.8%	$ 558,339	69.8%	$ 50,000	$ -	0.00%	$ 50,000	100.0%
TOTAL RESOURCES	**$ 5,360,000**	**$ 1,769,128**	**33.0%**	**$ 4,088,037**	**76.3%**	**$ 5,250,000**	**$ 1,111,669**	**21.17%**	**$ 5,250,000**	**100.0%**
REQUIREMENTS										
Salaries	$ 1,917,610	$ 620,249	32.3%	1,778,279	92.7%	$ 1,607,077	$ 529,743	32.96%	$ 1,607,077	100.0%
Associated Payroll Costs	1,256,431	348,814	27.8%	992,877	79.0%	1,066,809	302,146	28.32%	1,066,809	100.0%
Purchased Services	748,019	297,432	39.8%	616,849	82.5%	640,231	231,544	36.17%	640,231	100.0%
Supplies and Services	1,335,598	490,482	36.7%	542,672	40.6%	1,808,558	37,049	2.05%	1,808,558	100.0%
Capital Outlay	1	-	0.0%	14,626	-	-	-	-	-	-
Other Objects	102,341	12,270	12.0%	142,734	139.5%	127,325	11,187	8.79%	127,325	100.0%
TOTAL REQUIREMENTS	**$ 5,360,000**	**$ 1,769,248**	**33.0%**	**$ 4,088,037**	**76.3%**	**$ 5,250,000**	**$ 1,111,669**	**21.17%**	**$ 5,250,000**	**100.0%**
ENDING FUND BALANCE	**$ -**	**$ (120)**		**$ -**		**$ -**	**$ -**		**$ -**	

Notes:

1. The District has approximately 36 grant awards from federal, state, and private sources estimated at $5.7 million. The larger awards typically span a several year time period.

2. Indirect costs are administrative costs such as audit, legal, business, human resources, and technology that are paid for by the General Fund but also utilized by the grant funds. Board policy calls for the District to recover indirect costs related to grants. This amount shows as a revenue in the General Fund and is used to offset General Fund operations. The District indirect cost rate is the maximum allowed by the State and varies from year to year. The State approves this rate each year. The rate for 2016-17 decreased to 4.13% from 4.43% in the prior year.

Corvallis School District 509J

Statement of Resources and Requirements

Fiscal Year to Date as of Dec 31, 2015 and 2016 Respectively (Unaudited)

Insurance Fund

	FY 2015-16					FY 2016-17				
	Amended Budget	Actuals thru 12/31/2015	% of Budget	Actuals thru 6/30/2016	% of Budget	Amended Budget	Actuals thru 12/31/2016	% of Budget	Projected thru 6/30/2017	% of Budget
RESOURCES										
Local Sources	$ 11,910,500	$ 4,990,581	41.9%	$ 12,313,498	103.4%	$ 12,784,000	$ 5,095,396	39.9%	12,784,000	100.0%
Total Operating Revenues	**$ 11,910,500**	**$ 4,990,581**	**41.9%**	**$ 12,313,498**	**103.4%**	**$ 12,784,000**	**$ 5,095,396**	**39.9%**	**$ 12,784,000**	**100.0%**
Beginning Fund Balance	$ 2,700,000	$ 4,426,119	163.9%	$ 4,426,119	163.9%	$ 2,750,000	$ 5,070,925	184.4%	$ 5,070,925	184.4%
TOTAL RESOURCES	**$ 14,610,500**	**$ 9,416,700**	**64.5%**	**$ 16,739,617**	**114.6%**	**$ 15,534,000**	**$ 10,166,321**	**65.4%**	**$ 17,854,925**	**114.9%**
REQUIREMENTS										
Salaries	$ 94,470	$ 64,819	68.6%	$ 198,016	209.6%	$ 88,536	$ 101,349	114.5%	88,536	100.0%
Associated Payroll Costs	47,823	32,546	68.1%	96,099	200.9%	43,933	49,394	112.4%	43,933	100.0%
Purchased Services	196,400	88,519	45.1%	193,234	98.4%	206,100	145,034	70.4%	206,100	100.0%
Supplies and Materials	17,730	18,471	104.2%	32,108	181.1%	22,802	5,434	23.8%	22,802	100.0%
Capital Outlay	-	26,455	-	26,455	-	-	-	-	-	-
Other Objects	14,254,076	4,690,649	32.9%	11,122,780	78.0%	15,172,629	4,417,028	29.1%	15,172,129	100.0%
Total Operating Expenditures	**$ 14,610,499**	**$ 4,921,460**	**33.7%**	**$ 11,668,692**	**79.9%**	**$ 15,534,000**	**$ 4,718,238**	**30.4%**	**15,533,500**	**100.0%**
Interfund Transfers	$ 1	$ -	0.0%	$ -	0.0%	$ -	$ -	-	-	-
TOTAL REQUIREMENTS	**$ 14,610,500**	**$ 4,921,460**	**33.7%**	**$ 11,668,692**	**79.9%**	**$ 15,534,000**	**$ 4,718,238**	**30.4%**	**$ 15,533,500**	**100.0%**
ENDING FUND BALANCE	**$ -**	**$ 4,495,240**		**$ 5,070,925**		**$ -**	**$ 5,448,083**		**$ 2,321,425**	

Notes:

1. The Insurance Fund is used to account for employee health benefits, workers' compensation, and risk management programs.
2. The fund also includes reserves for the dental/vision and property liability self-insured programs.

Corvallis School District 509J
Schedule of Investments
December 31, 2016

Type of Investment	Investment Date	Maturity/ Call Date	No. of Days	Bond Equivalent Yield	Purchase Price	Par (Maturity) Value
US Government-Sponsored Enterprises (Total):	03/29/16	09/29/17	549	0.850%	$100.00	1,000,000.00
	05/17/16	11/17/17	549	0.875%	$100.00	1,000,000.00
	11/17/16	02/08/18	448	0.825%	$100.06	1,000,000.00
	11/17/16	03/08/18	476	0.850%	$99.94	1,000,000.00
	11/17/16	04/09/18	508	0.869%	$99.84	1,000,000.00
	11/17/16	05/14/18	543	0.891%	$99.76	1,000,000.00
Total Investments outside of Local Government Investment Pool:					$ -	$ 6,000,000

Local Government Investment Pool:	Average Annualized Rate	
General Account	1.03%	$ 46,898,815
Debt Service Account	1.03%	280
Subtotal LGIP [1]		$ 46,899,094
Amount in Custody with Bank of America:		
Collateralized Money Market	0.00%	$0.00
Local Government Investment Pool - Pension Bond Debt Service:		
Pension Bond Debt Service Account:[2]	1.03%	$ 856,856
Total Investments		$ 53,755,950

1. The maximum amount (in any combination of accounts) that the Local Government Investment Pool (LGIP) allows in an account is $47,012858
2. The PERS Bond Debt Service Account is outside of the LGIP limit, and collects the PERS intercept payments from the Basic School Fund for payment twice a year to the bond holders of the PERS bond debt.
3. This investment was purchased at a premium to (or in excess of) the par (maturity) value. The investment includes semi-annual coupon payments, that together with the par values exceed their purchase price and yield the Bond Equivalent Yield displayed.

Compliance with Investment Policy

Type of Investment	Maximum Percent of Portfolio per Policy	Current Percent
US Government-Sponsored Enterprises (Total):	90.0%	11.2%
US Treasury Obligations	100.0%	0.0%
Local Government Investment Pool	100.0%	88.8%
Bankers Acceptances	25.0%	0.0%
Repurchase Agreements	25.0%	0.0%
State and Local Government Securities	25.0%	0.0%
Time Certificates of Deposit & Collateralized Money Market	50.0%	0.0%
Commercial Paper (bonds and promissory notes issued by corporations)	10.0%	0.0%
TOTAL		100.00%

Benchmarks as of 12/31/16:

3-Month U. S. T-Bill bond equivalent yield:	0.50%
3-Mo. Jumbo CDs	0.58%

Corvallis School District 509J
Schedule of Cash Disbursements greater than or equal to $1,000
For the period of December 1, 2016 - December 31, 2016

Vendor by Fund and Object	Check Total
100 - General Fund	
Charter School Payments	
INAVALE COMMUNITY PARTNERS, INC	57,985.76
Computer Software	
GOVCONNECTION INC	5,000.00
Consumable Supplies and Materials	
AMAZON.COM CREDIT SERVICES	3,790.85
AMERICAN TIME & SIGNAL COMPANY	2,343.09
GRAINGER	2,712.69
HOME DEPOT CREDIT SERVICES	1,266.18
INDUSTRIAL WELDING SUPPLY INC	1,445.52
JOSTENS INC	2,137.38
MILLERBUILT, INC.	1,250.00
OFFICE MAX	10,808.73
PLATT ELECTRIC SUPPLY CO	2,665.45
SHIRT CIRCUIT	1,785.15
VAN DYKE'S SIGNMAKERS	1,487.44
Copier Charges	
CTX - SAN FRANCISCO	3,605.93
Electricity	
CONSUMERS POWER INC	25,856.99
PACIFIC POWER AND LIGHT	49,661.56
Fuel	
BENTON COUNTY PUBLIC WORKS	1,298.20
NW NATURAL	21,197.18
Garbage	
REPUBLIC SERVICES	6,567.64
Instructional, Professional and Technical Service	
HARRINGTON, RACHEL A.	1,190.00
INAVALE COMMUNITY PARTNERS, INC	1,369.41
LINN BENTON COMMUNITY COLLEGE	38,463.22
YES HOUSE	22,741.00
Other Communication Services	
CENTURYLINK	4,268.03
COMCAST/INSTITUTIONAL NETWORKS	16,594.36
Other Non-instructional Professional and Technical	
BENTON COUNTY HEALTH DEPARTMENT	109,329.00
DLR GROUP	34,193.07
MAXIM HEALTHCARE SERVICES	11,350.00

Corvallis School District 509J
Schedule of Cash Disbursements greater than or equal to $1,000
For the period of December 1, 2016 - December 31, 2016

Vendor by Fund and Object	Check Total
SELECTEMP EMPLOYMENT SERVICES	7,331.93
Other Property Services	
US Bank Equipment Finance	4,177.42
Periodicals	
SCHOLASTIC LIBRARY PUBLISHING	4,561.00
Postage	
GARTEN SERVICES, INC	2,308.38
Reimbursable Student Transportation	
DIAL-A-BUS OF BENTON COUNTY	23,074.76
FIRST STUDENT INC	443,215.81
Repairs and Maintenance Services	
BENTON COUNTY PUBLIC WORKS	1,879.26
CHOWN HARDWARE	1,390.00
DAIKIN APPLIED	2,132.00
DEPARTMENT OF REVENUE	2,780.00
DIG-IT FENCING	6,635.00
KONE INC	6,088.97
PROCTOR SALES INC.	10,774.29
PUROCLEAN CERTIFIED RESTORATION	1,440.00
REYNOLDS ELECTRIC, INC.	4,680.50
ROBERT LLOYD SHEET METAL, INC	1,365.00
SYNERGY SECURITY SOLUTIONS	3,622.50
TECHNOLOGY INTEGRATION GROUP	1,086.00
Telephone	
AT&T MOBILITY-ACCT#837370420 (TECH)	1,570.00
Textbooks	
OFFICE DEPOT, INC	11,415.10
Travel, Out of District	
MARRIOTT CREDIT CARD	2,283.60
OREGON SCHOOL BOARDS ASSOCIATION	2,755.00
Water and Sewage	
CITY OF CORVALLIS	24,236.66
Equipment $5,000 and greater	
AUDIOFILES INC	6,116.00
Election Services	
BENTON COUNTY ELECTIONS DIVISION	2,754.48
100 - General Fund Total	**1,022,037.49**
203 - Food Service Fund	
Food - Food Service Only	

Corvallis School District 509J
Schedule of Cash Disbursements greater than or equal to $1,000
For the period of December 1, 2016 - December 31, 2016

Vendor by Fund and Object	Check Total
DUCK DELIVERY PRODUCE INC	4,979.67
FRANZ FAMILY BAKERIES	2,042.48
LOCHMEAD DAIRY	5,511.22
Inventories	
MCDONALD WHOLESALE CO	14,447.46
NORTHWEST DISTRIBUTION SERVICES	3,288.25
203 - Food Service Fund Total	**30,269.08**
204 - District Donation Fund	
Computer Software	
READ NATURALLY	1,198.00
Consumable Supplies and Materials	
FLINN SCIENTIFIC INC	1,416.79
OFFICE MAX	1,126.31
SCHOOL SPECIALTY	1,126.25
SHIRT CIRCUIT	1,336.08
UNITED VOLLEYBALL SUPPLY, LLC	1,659.24
Travel, Student Out of District	
ELDORADO RESORT	1,220.94
Equipment $5,000 and greater	
AUDIOFILES INC	6,000.00
204 - District Donation Fund Total	**15,083.61**
296 - Grants Fund	
Equipment-like items $1,000 - $4,999	
COVINGTON ENGINEERING	1,301.49
PACIFIC COAST SIGN SUPPLY	1,899.61
Other Non-instructional Professional and Technical	
YES HOUSE	4,974.00
Travel, Out of District	
HILTON PORTLAND & EXEC TOWER CREDIT CARD	2,820.35
SHILO INN SEASIDE - CREDIT CARD	1,508.64
Travel, Student Out of District	
CESAR CHAVEZ LEADERSHIP CONFERENCE	1,365.00
296 - Grants Fund Total	**13,869.09**
297 - Student Body Funds	
Consumable Supplies and Materials	
AMAZON.COM CREDIT SERVICES	1,605.55
BSN SPORTS	1,330.25

Corvallis School District 509J
Schedule of Cash Disbursements greater than or equal to $1,000
For the period of December 1, 2016 - December 31, 2016

Vendor by Fund and Object	Check Total
ELEMENT GRAPHICS, INC	2,381.00
M & R SALES	14,532.00
SHIRT CIRCUIT	4,408.85
Non-reimbursable Student Transportation	
EXPERIENCE OREGON CHARTER SERVICE	1,338.55
FIRST STUDENT INC	3,336.51
Other Non-instructional Professional and Technical	
HOFFMAN, LAURA	1,300.00
Travel, Student Out of District	
EXPERIENCE OREGON CHARTER SERVICE	2,393.40
OASC	1,330.00
PNW FIRST	1,566.00
WASHINGTON MUSIC EDUCATORS ASSOCIATION	3,450.00
297 - Student Body Funds Total	**38,972.11**
298 - Designated Revenue Fund	
Consumable Supplies and Materials	
AMAZON.COM CREDIT SERVICES	1,196.04
COVINGTON ENGINEERING	2,044.25
FRED MEYER CUSTOMER CHARGES	1,558.29
OFFICE MAX	1,393.73
Travel, Student Out of District	
RHEINLANDER GERMAN RESTAURANT	2,175.60
Equipment $5,000 and greater	
QUALITY MACHINE TOOL, INC	19,960.00
298 - Designated Revenue Fund Total	**28,327.91**
601 - Insurance Fund	
Other Non-instructional Professional and Technical	
PacificSource Administrators	1,200.00
Group Insurance	
LIFEMAP ASSURANCE COMPANY	10,792.05
WILLAMETTE DENTAL GROUP (GROUP Z1329)	19,890.00
601 - Insurance Fund Total	**31,882.05**
Grand Total	**1,180,441.34**

Corvallis
SCHOOL DISTRICT

XIV. ADJOURNMENT

*All times are approximate.

Note: The Chair of the Board may alter the order of business as they deem proper and necessary.

Corvallis
SCHOOL DISTRICT

Agendas – Agendas and supporting materials are available online at https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000829 a few days before each School Board meeting. For more information, please contact Kim Nelson at kimberly.nelson@corvallis.k12.or.us.

Communication With The School Board – Communication with the Board can be made by telephone, letter, e-mail and public testimony. Letters may be addressed to individual Board members or the Board as a whole and sent to 1555 SW 35th Street, Corvallis, OR 97333. E-mail may be sent to schoolboard@corvallis.k12.or.us and will be sent to all board members simultaneously as well as to key District Office staff. For more information, please contact Kim Nelson at kimberly.nelson@corvallis.k12.or.us.

Consolidated Action Agenda – The purpose of the consolidated action agenda is to expedite action on routine agenda items. All agenda items that are not held for discussion at the request of a Board member or staff member will be approved/accepted as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually.

Public Comment –
Guidelines are at: https://www.csd509j.net/about-us/school-board/provide-input-and-be-informed/

Executive Session – Permissible purposes of Executive Sessions include: ORS 192.660(2)(a) – Employment of Public Officers, Employees and Agents; ORS 192.660(2)(b) – Discipline of Public Officers and Employees; ORS 192.660(2)(d) – Labor Negotiator Consultations; ORS 192.660(2)(e) – Real Property Transactions; ORS 192.660(2)(f) – Exempt Public Records; ORS 192.660(2)(h) – Legal Counsel; ORS 192.660(2)(i) – Performance Evaluations of Public Officers and Employees; ORS 192.660(2)(j) – Public Investments.

Grievance Process - ORS 192.705
Grievances alleging a violation by a governing body of provisions in Public Meetings Law may be submitted in writing to Kim Nelson at kim.nelson@corvallis.k12.or.us or submitted between 8:00 am – 5:00 pm Monday through Friday at 1555 SW 35th Street, Corvallis, OR 97333. Additional information is available on the district website.

SCHOOL BOARD MEMBERS			
Judah Largent	541-231-8415	Terese Jones, Co-Vice Chair	541-230-1673
Sami Al-Abdrabbuh	541-283-6611	Shauna Tominey, Co-Vice Chair	541-829-8411
Chris Hawkins	541-602-2045	Luhui Whitebear, Chair	541-714.3305
Bernie Wang	541-704-7298		

EXECUTIVE STAFF MEMBERS	
Ryan Noss, Superintendent	541-757-5841
Melissa Harder, Assistant Superintendent / Human Resources Director	541-766-4857
Lauren Wolfe, Finance Director	541-757-5874
Byron Bethards, Student Growth & Experience Director	541-757-5470
Kim Patten, Operations Director	541-757-3849
Kim Nelson, Executive Assistant to the Superintendent; Board Secretary	541-757-5841