



**Corvallis**  
SCHOOL DISTRICT

# NOTICE

**NOTICE IS HEREBY GIVEN** of a meeting of the Corvallis School District Board of Directors.

<b>Date &amp; Time</b>	<b>Meeting Type</b>	<b>Location</b>	<b>Agenda</b>
Monday, June 15, 2015 6:30 PM	Regular	District Office Board Room, 1555 SW 35th Street, Corvallis, OR 97333	See attached.

**Accessibility:** *To request accommodations for board meetings, please contact Kim Nelson at 541-757-5841 or [kim.nelson@corvallis.k12.or.us](mailto:kim.nelson@corvallis.k12.or.us) at least 48 hours before the meeting.*

**If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: <https://www.youtube.com/channel/UC9Jtpte5dmilZl9kySBjVQ?> A recording of the meeting will also be posted to that channel.**

**POSTED:** Corvallis School District Administration Building  
Hans Boyle, Education Editor, Gazette Times (Via Email)

**For more information, please contact Kim Nelson at 541-757-5841 or at [kimberly.nelson@corvallis.k12.or.us](mailto:kimberly.nelson@corvallis.k12.or.us)**



# Corvallis

SCHOOL DISTRICT

Monday, June 15, 2015  
6:30 PM

**AGENDA**  
Regular Meeting of the  
**BOARD OF DIRECTORS**  
Corvallis School District 509J

Meeting Details: Monday, June 15, 2015, 6:30 PM in the District Office Board Room,  
1555 SW 35th Street, Corvallis, OR 97333.

*If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: <https://www.youtube.com/channel/UC9Jtpte5dmilZI9kySBJbVQ?> A recording of the meeting will also be posted to that channel.*

- I. CALL TO ORDER AND ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. INTRODUCTION OF NEW ADMINISTRATORS
- IV. DECLARE VACANT POSITIONS ON THE BOARD
- V. FAREWELL TO DEPARTING BOARD MEMBERS
- VI. COMMITTEE/BOARD MEMBER ITEMS
  - VI.A. Report on 6/8/15 Meeting with City Leadership
- VII. SUPERINTENDENT'S REPORT
- VIII. PUBLIC AND STAFF TESTIMONY - (20 minutes)

NOTE: To indicate your desire to testify, complete a request card at the meeting and turn it in to the Board Secretary **before the meeting begins**. See attached guidelines for providing input to the School Board.

# Corvallis School District 509J

## How to Provide Input to the School Board

*Effective 10-08-14*

The Corvallis School Board values the opinions and input of community patrons. As such, the purpose of this document is to provide general guidelines about how to make the most of your time when communicating with the School Board. The public may offer public testimony during certain School Board meetings or correspond in writing via email or U.S. mail, as outlined below.

### I. Public Testimony

Members of the public have the opportunity to share their ideas and opinions with the Board during the agenda item labeled *Public Testimony*. These opportunities are offered only at certain School Board meetings.

#### **To request the opportunity to offer public testimony**

- A. Complete a *Request to Address the Board* card, which can be found on a table at or outside the entrance of the meeting room.
- B. Complete all requested information. The Board Secretary will notify you if any information has been omitted or is unclear.
- C. Be specific regarding the topic about which you wish to speak. The Board Secretary will contact you if the topic is unclear or too general.
- D. Give the completed Request to Address the Board card to the Board Secretary at the head table **before** the meeting begins.
- E. Failing to fully and clearly complete the card and/or to submit it to the Board Secretary before the meeting begins may affect your opportunity to testify at the meeting.

#### **Rules for Public Testimony**

1. If you're called to testify:
  - Proceed to the podium in front of the Board.
  - Only one person at a time will be allowed at the podium, with exceptions at the board chair's discretion.
  - State your name and the topic you will address before you begin.
    - This is a matter of public record and will not count against your time.
2. Direct your comments to the Board. The Board Chair will refer any questions or requests for action to the proper person for a response at a later date.
3. Keep your comments to the specified time allotted.
  - You will be signaled when you have 30 seconds remaining.
  - You will be signaled when your time is up.
4. If others have testified before you about the same issue, please state that fact and either decline to testify or limit your comments to points not already stated.

## Corvallis School District

### How to Provide Input to the School Board

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5. If a group wishes to speak:
  - Please designate one spokesperson for the group; that person will stand at the podium.
  - In order to maintain the meeting schedule, repetitious comments will not be permitted.
6. Speakers may offer objective criticism of district operations and programs but the Board will not hear complaints concerning individual district personnel.
  - Any such complaints must be handled following the steps outlined in policy KL and administrative regulation KL-AR, copies of which are available during meetings at which public testimony is allowed, or online at <http://policy.osba.org/corvall/KL/index.asp>.
  - Complaints regarding budget, programs, or other district issues also should be handled by first following the steps outlined in policy KL.
7. Undue interruption or other interference with the orderly conduct of Board business cannot be allowed.
  - Defamatory or abusive remarks are always out of order.
  - The board chair may terminate the speaker's privilege of address if, after being called to order, the speaker persists in improper conduct or remarks.

#### **Important information**

- A. The board secretary will sort the *Request to Address the Board* cards, which are complete and were received before the meeting begins, into sets by topic, then will shuffle each set and place them face down at her place.
- B. When it is time for public testimony, the board secretary will draw one card from each set, in turn, and announce the name of the person who will be called up to testify.
- C. If you are called upon to testify, you will be allowed only a small amount of time to do so; usually three minutes are granted, but it could be less at the discretion of the board chair.
- D. If more testimony requests are submitted than can be accommodated during the allotted time on the board's agenda, you might not be called upon to provide your testimony. In that case, please refer to section II – Written Correspondence, should you wish to provide your comments in written form.
- E. When you testify, your name, address and testimony are matters of public record, except for student addresses.
- F. Although it is not required, you may wish to prepare a written outline for your comments or to write out your testimony in its entirety.

## Corvallis School District

### How to Provide Input to the School Board

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- G. Although providing a written copy of your testimony is not required, should you wish to provide it:
- Please include your name, address and telephone number on the document.
  - You may either provide the board secretary with one copy of your written testimony to distribute at a later date, or you may bring 13 copies to the meeting for the board secretary to distribute to those at the head table.
    - One copy will be filed as part of the official board record.
  - The same holds true for any handouts you wish the board to receive.
- H. If you wish to submit a letter or any form of written comments:
- Copies will be provided to all board members and key staff members.
  - The document will be kept in the district office as part of the official board record.
  - Letters, emails and other written materials are considered public record.

## II. Written Correspondence

Letters, emails and other written materials submitted to the Board are considered public record. In lieu of public testimony, you may send a letter via U.S. mail to: Corvallis School Board, Attn: Julie Catala, P.O. Box 3509J, Corvallis, OR 97339. Also, you may send an email to: [schoolboard@corvallis.k12.or.us](mailto:schoolboard@corvallis.k12.or.us). This will send your e-mail to all board members at one time. Others who will receive emails sent to this address: superintendent, assistant superintendent/student services director, human resources director, finance and operations director, and executive assistant to the superintendent and board of directors.

## III. Telephone Communication

Citizens also may contact board members by telephone:

Vincent Adams	541-738-4324 or 541-240-4055
Judy Ball	541-758-1671 or 240-997-1222
Beth Heaney	541-738-0918
Bill Kemper	541-754-0943 or 541-740-0728
Felicia Reid-Metoyer	541-250-0352
Chris Rochester	541-224-1880
Tom Sauret	541-758-2244



# Corvallis

SCHOOL DISTRICT

## IX. BUDGET ACTIONS - 2014-15 BUDGET

IX.A. Resolution No. 15-0601 – Transfer of Appropriations in General Fund (100), Food Service Fund (203), District Donation Fund (204), and Student Body Fund (297)

**BOARD MEETING DATE:** June 15, 2015

**SUBJECT:** Resolution No. 15-0601 – Transfer of Appropriations in General Fund (100), Food Service Fund (203), District Donation Fund (204), and Student Body Fund (297)

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General Fund: Unanticipated repair and maintenance costs have exceeded their respective budgets. District staff proposes that \$150,000 be moved from the 1000 - Instruction Services function to 2000 - Support Services to cover the unanticipated excess costs. There is no change to the total budgeted appropriations for fiscal year 2014-15.

<u>General Fund</u>	<u>Adopted</u>	<u>As Proposed</u>	<u>Change</u>
Function 1000 - Instruction Services	\$35,285,365	\$35,135,365	\$(150,000)
Function 2000 – Support Services	<u>22,633,047</u>	<u>\$22,783,047</u>	<u>150,000</u>
<u>Total</u>	<u>\$57,918,412</u>	<u>\$57,918,412</u>	<u>\$ -</u>

Food Service Fund: As of May 31<sup>st</sup>, it appears costs will exceed appropriations by year’s end. This is due primarily to increased food costs and more repair and maintenance needs than anticipated. District staff proposes that \$100,000 be moved from Contingency (6000 Function) to Food Services (Function 3100), in anticipation that expenditures may exceed the Food Services appropriation. There is no change to the total budgeted appropriations, and the transfer of Contingencies is less than 15 percent of the total appropriations of the fund, which if exceeded would require a supplemental budget (ORS 294.463(2)).

<u>Food Service Fund</u>	<u>Adopted</u>	<u>As Proposed</u>	<u>Change</u>
Function 3100 – Food Services	\$2,899,783	\$2,999,783	\$100,000
Function 6000 – Contingencies & Reserves	<u>445,000</u>	<u>345,000</u>	<u>(100,000)</u>
<u>Total</u>	<u>\$3,344,783</u>	<u>\$3,344,783</u>	<u>\$ -</u>

District Donation Fund: Due to unforeseen facility projects made possible by generous community donations (track storage shed and baseball field turf at CVHS), district staff proposes that \$40,000 be moved from Function 1000 – Instruction Services to Function 2000 – Support Services in anticipation that expenditures may exceed the Instruction Services appropriation. There is no change to the total budgeted appropriations.

<u>District Donation Fund</u>	<u>Adopted</u>	<u>As Proposed</u>	<u>Change</u>
Function 1000 - Instruction Services	\$411,313	\$371,313	\$(40,000)
Function 2000 – Support Services	<u>49,890</u>	<u>89,890</u>	<u>40,000</u>
<b>Total</b>	<b>\$461,203</b>	<b>\$461,203</b>	<b>\$ -</b>

Student Body Fund:

Student Transportation for athletics and activities is projected to exceed the appropriation of \$80,000 by year-end in the Student Body Fund. Staff recommends that appropriations for Function 2550 – Student Transportation Services be increased by \$20,000, and Function 1000 – Instruction Services be reduced by \$20,000. There is no change to the total budgeted appropriations.

<u>Student Body Fund</u>	<u>Adopted</u>	<u>As Proposed</u>	<u>Change</u>
Function 1000 - Instruction Services	\$1,220,000	\$1,200,000	\$(20,000)
Function 2550 – Student Transportation Services	<u>80,000</u>	<u>100,000</u>	<u>20,000</u>
<b>Total</b>	<b>\$1,300,000</b>	<b>\$1,300,000</b>	<b>\$ -</b>

**Motion Requested:** I move that Resolution No. 15-0601 be approved to transfer appropriations within the General Fund, Food Service Fund, District Donation Fund, and Student Body Fund as recommended.

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**Presented By:** Steve Nielsen, Director of Finance and Operations

Corvallis School District 509J  
**Transfer of Appropriations in General Fund (100), Food Service Fund (203),  
District Donation Fund (204), and Student Body Fund (297)  
Resolution No. 15-0601**

**WHEREAS**, the Board appropriated \$22,633,047 in the General Fund for Support Services (Function 2000); and

**WHEREAS**, unanticipated repair and maintenance costs may cause the total Support Services (Function 2000) to exceed appropriations by up to \$150,000, and sufficient appropriations exist in Instruction Services (Function 1000); and

**WHEREAS**, the Board appropriated \$2,899,783 in the Food Services Fund for Food Services (Function 3100); and

**WHEREAS**, increased food costs as well as more repair and maintenance costs may cause the total Food Services (Function 3100) to exceed appropriations by up to \$100,000, and District staff recommends transfer of \$100,000 from Contingencies & Reserves (Function 6000); and

**WHEREAS**, the Board appropriated \$ 49,890 in the District Donation Fund for Support Services (Function 2000); and

**WHEREAS**, unforeseen facility project expenses may cause total Support Services (Function 2000) to exceed appropriations by up to \$40,000, and sufficient appropriations exist in Instructional Services (Function 1000); and

**WHEREAS**, the Board appropriated \$80,000 in the Student Body Fund for Student Transportation Services (Function 2550); and

**WHEREAS**, student transportation for athletics and activities is projected to exceed the appropriation of \$80,000 by year-end, and sufficient appropriations exist in Instruction (Function 1000);

**BE IT RESOLVED**, that pursuant to ORS 294.450(1) the School Board of Corvallis School District 509J hereby transfers appropriations as follows:

- (a) In the General Fund, \$150,000 from Instruction (Function 1000) to Support Services (Function 2000);
- (b) In the Food Service Fund, \$100,000 from Contingency (Function 6000) to Food Services (Function 3100);
- (c) In the District Donation Fund, \$40,000 from Instructional Services (Function 1000) to Support Services (Function 2000); and
- (d) In the Student Body Fund, \$20,000 from Instruction Services (Function 1000) to Student Transportation Services (Function 2550).

Adopted by the Board of Directors of School District No. 509J (Corvallis) of Benton and Linn Counties, Oregon, at a regular meeting this 15<sup>th</sup> day of June, 2015.

ATTEST:

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Chris Rochester, Board Chair

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Steve Nielsen, Deputy Clerk



# Corvallis

SCHOOL DISTRICT

- X. PUBLIC HEARING FOR PUBLIC TESTIMONY ON THE 2015-16 BUDGET
  
- XI. BUDGET ACTIONS – 2015-16 BUDGET
  - XI.A. Resolution No. 15-0602 – to Adopt the 2015-16 Budget and Make Appropriations

**FOR ACTION**

**BOARD MEETING DATE:** June 15, 2015

**SUBJECT:** Resolution No. 15-0602 – to Adopt the 2015-16 Budget and Make Appropriations

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The 2015-16 budget is scheduled to be adopted by the Board at the June 15, 2015 meeting. The process includes conducting a public hearing to hear and receive testimony from persons present. The 2015-16 budget was approved by the Budget Committee on May 11, 2015.

Staff is recommending that the 2015-16 budget be adopted as approved by the Budget Committee.

Once the budget hearing has been held and testimony has been heard and considered, the Board will enact the appropriate Resolution No. 15-0602 to Adopt the Budget and Make Appropriations. Subsequently, the board will act on Resolution No. 15-0603 to impose taxes and categorize taxes. The Board is required by law to adopt a balanced budget before July 1, 2015, the start of the new fiscal year.

A resolution is required by state law to adopt and appropriate the budget. The resolutions are modeled after recommendations from the Oregon Department of Revenue.

**Motion Requested:** I move that Resolution No. 15-0602 be approved to adopt the 2015-16 budget and make appropriations.

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**Presenter:** Steve Nielsen, Director of Finance and Operations

Corvallis School District 509J  
**Resolution to Adopt the 2015-16 Budget and Make Appropriations**  
(as Revised)

**Resolution No. 15-0602**

**BE IT RESOLVED** that the School Board of Corvallis School District 509J hereby adopts the budget for the 2015-2016 fiscal year in the total amount of \$111,105,680. Such budget is composed of the funds listed below.

**BE IT FURTHER RESOLVED** that for the fiscal year beginning July 1, 2015, the amounts shown below are hereby appropriated for the purposes indicated within the funds listed.

<b>100 - General Fund</b>		<b>298 - Designated Revenue Fund</b>	
1000 - Instruction	36,152,573	1000 - Instruction	973,739
2000 - Support Services	22,745,746	2000 - Support Services	406,295
3000 - Enterprise and Community Services	76,088	3000 - Enterprise and Community Services	94,965
4000 - Facilities Acquisition and Construction	1	4000 - Facilities Acquisition and Construction	1
5000 - Debt Service & Transfers to Other Funds	2	<b>298 - Designated Revenue Fund Total</b>	<b>1,475,000</b>
6000 - Contingencies & Reserves	3,314,890		
<b>100 - General Fund Total</b>	<b>62,289,300</b>	<b>299 - Early Retirement Fund</b>	
		2000 - Support Services	683,250
<b>203 - Food Service Fund</b>		6000 - Contingencies & Reserves	70,000
3000 - Enterprise and Community Services	3,105,000	<b>299 - Early Retirement Fund Total</b>	<b>753,250</b>
6000 - Contingencies & Reserves	445,000		
<b>203 - Food Service Fund Total</b>	<b>3,550,000</b>	<b>300 - Debt Service Funds</b>	
		5000 - Debt Service & Transfers to Other Funds	9,294,750
<b>204 - District Donation Fund</b>		<b>300 - Debt Service Funds Total</b>	<b>9,294,750</b>
1000 - Instruction	428,490		
2000 - Support Services	57,890	<b>301 - PERS Bond Debt Service Fund</b>	
3000 - Enterprise and Community Services	113,619	5000 - Debt Service & Transfers to Other Funds	2,009,093
4000 - Facilities Acquisition and Construction	1	6000 - Contingencies & Reserves	2,605,907
<b>204 - District Donation Fund Total</b>	<b>600,000</b>	<b>301 - PERS Bond Debt Service Fund Total</b>	<b>4,615,000</b>
<b>208 - Designated Facilities Fund</b>		<b>400 - Capital Projects Funds</b>	
2000 - Support Services	1,160,000	2000 - Support Services	365,000
4000 - Facilities Acquisition and Construction	1,555,000	4000 - Facilities Acquisition and Construction	765,000
<b>208 - Designated Facilities Fund Total</b>	<b>2,715,000</b>	<b>400 - Capital Projects Funds Total</b>	<b>1,130,000</b>
<b>296 - Grants Fund</b>		<b>601 - Insurance Fund</b>	
1000 - Instruction	3,349,463	2000 - Support Services	14,610,499
2000 - Support Services	1,800,488	5000 - Debt Service & Transfers to Other Funds	1
3000 - Enterprise and Community Services	210,048	<b>601 - Insurance Fund Total</b>	<b>14,610,500</b>
4000 - Facilities Acquisition and Construction	1		
<b>296 - Grants Fund Total</b>	<b>5,360,000</b>		
<b>297 - Student Body Funds</b>		<b>Total Appropriations - All Funds</b>	<b>107,712,800</b>
1000 - Instruction	1,220,000	<b>Unappropriated Amounts - All Funds</b>	<b>3,392,880</b>
2000 - Support Services	100,000	<b>Total Budget - All Funds</b>	<b>111,105,680</b>
<b>297 - Student Body Funds Total</b>	<b>1,320,000</b>		

ADOPTED by the Board of Directors of School District No. 509J (Corvallis) in Benton County, Oregon at its regular meeting this 15th day of June, 2015.

ATTEST:

\_\_\_\_\_  
Chris Rochester, Board Chair

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Steve Nielsen, Deputy Clerk



# Corvallis

SCHOOL DISTRICT

XI.B. Resolution No. 15-0603 – to Levy and Categorize 2015-16 Ad Valorem Taxes

**BOARD MEETING DATE:** June 15, 2015

**SUBJECT:** Resolution No. 15-0603 – to Levy and Categorize 2015-16 Ad Valorem Taxes

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The Board annually levies a tax rate to raise taxes for general operating purposes of the school district. The tax rate for the General Fund is a permanent rate computed by the Oregon Department of Revenue expressed in dollars per thousand of assessed value. No action of the School Board can increase this limit. This tax rate is \$4.4614/\$1,000 and was approved by the Budget Committee. If the permanent rate is not levied in full, the shortfall will be deducted from the amount received from the state through the State School Fund formula.

The 2015-16 proposed budget was developed based on a Local Option Levy of \$1.50/\$1,000. The \$1.50/\$1,000 Local Option Levy rate was approved by the Budget Committee. 2015-16 is the fourth year of the current 5-year levy approved by voters in November 2010. The maximum rate is \$1.50/\$1,000. The Board may choose a lower rate for the Local Option Levy as it did in 2007-08 and 2008-09, which will require a commensurate reduction of appropriations for services funded by the Local Option Levy.

Approval of a general obligation bond by voters carries with it authority to levy taxes to pay the bond principal and interest. The amount levied is intended to meet the principal and interest due in 2015-16 and includes an estimate of taxes not to be received due to the discount and uncollectible amounts. The total 2015-16 tax levy for the Bond Refunding approved by the Budget Committee was \$9,930,000.

Oregon Revised Statute 294.435 prescribes that the governing body shall enact resolutions to adopt the budget, to make the appropriations, and to determine, make and declare the ad valorem property tax rate or amounts as provided in ORS 310.060. The format and wording is based on recommendations from the Oregon Department of Revenue.

**Motion Requested:** I move that Resolution No. 15-0603 be approved to levy and categorize 2015-16 ad valorem taxes.

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**Presented By:** Steve Nielsen, Director of Finance and Operations

Corvallis School District 509J  
**Resolution to Levy and Categorize 2015-16 Ad Valorem Taxes**  
(as Approved by the Budget Committee)  
**Resolution No. 15-0603**

**BE IT RESOLVED**, that the School Board of Corvallis School District 509J hereby imposes the taxes provided for in the 2015-16 budget at the rate of \$4.4614 per \$1,000 of assessed value for operations, at the rate of \$1.50 per \$1,000 of assessed value for Local Option tax, and in the amount of \$9,930,000 for payment of bonded and internal loan debt; and that these taxes are hereby imposed for tax year 2015-16 upon the assessed value of all taxable property within the district.

**BE IT RESOLVED**, that the School Board of Corvallis School District 509J hereby categorizes the taxes for 2015-16 as follows:

	<u>Education Limitation</u>	<u>Excluded From Limitation</u>
General Fund	\$4.4614/\$1,000 Rate	
Local Option Levy	\$1.50/\$1,000 Rate	
Debt Service Fund		\$9,930,000

Adopted by the Board of Directors of School District No. 509J (Corvallis) of Benton and Linn Counties, Oregon, at a regular meeting this 15<sup>th</sup> day of June, 2015.

ATTEST:

\_\_\_\_\_  
Chris Rochester, Board Chair

\_\_\_\_\_  
Steve Nielsen, Deputy Clerk



# Corvallis

SCHOOL DISTRICT

XII. LONG RANGE FACILITIES UPDATE

XIII. ELECTION OF OFFICERS FOR 2015-16

XIII.A. Chair

XIII.B. Vice Chair

XIV. SWEAR IN ELECTED BOARD MEMBERS

XV. CONSOLIDATED ACTION

XV.A. Minutes

XV.A.1. May 4, 2015

**MINUTES**  
Regular Meeting of the  
**BOARD OF DIRECTORS**  
Corvallis School District 509J

**I. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 6:35 p.m. in the Board Room of the Central Administration Building, 1555 SW 35th Street, Corvallis, OR 97333. The secretary recorded those present as listed below.

<p><u>BOARD MEMBERS PRESENT</u> Vincent Adams Judy Ball Beth Heaney Bill Kemper Felicia Reid-Metoyer Chris Rochester, Chair Tom Sauret, Vice Chair</p>	<p><u>EXECUTIVE STAFF PRESENT</u> Dr. Erin Prince, Superintendent Kevin Bogatin, Assistant Superintendent Jennifer Duvall, Human Resources Director Steve Nielsen, Finance and Operations Director</p> <p><u>STUDENT REPRESENTATIVES PRESENT</u> Selena Refugio, College Hill Rina Shirai, College Hill Avery Allen, CHS Galen Chan, CVHS</p>
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A quorum was present and due notice had been published.

**II. PLEDGE OF ALLEGIANCE**

Chair Rochester led the group in the Pledge of Allegiance. He announced that the 2015-16 School Board Meeting Schedule had been removed from the agenda; it will be returned for action at a later date.

**III. COMMITTEE/BOARD MEMBER ITEMS**

Board members shared highlights of their recent activities.

Director Reid-Metoyer reported that some Wilson Elementary School teachers had expressed dissatisfaction – especially relating to conferences – about not being surveyed during the second phase of drafts for the 2015-16 calendar; the teachers had been surveyed during the first phase of drafts. Director Reid-Metoyer said the teachers felt that some voices had been left out of the discussion. She expressed concern about the potential negative impact that leaving teachers out of the conversation could have on the relationship between teachers and district leadership.

Jennifer Duvall, Human Resources Director, explained the process used to solicit input from all teachers; in addition to a survey, teacher representatives from every building were asked to gather additional input. She noted that one of the two calendar options the Board had voted on last month included staff's top choice from the first set of calendar options they had been offered. The other option was created based on the additional feedback provided through the Collaboration Grant Professional Development Committee. She acknowledged that not every teacher agrees with the way conferences will be structured next year but noted that principals are working with their teachers so that the conferences in their buildings are really beneficial and support the work staff needs to prepare for the conferences.

Dr. Prince explained that staff tried to find balance between the February conferences, which are really targeted toward those conversations about moving a student's progress forward, and the spring conferences, which are more student led. She noted that teachers and parents usually have ongoing conversations throughout the year, adding that if a parent really needed to meet with a teacher it was an option.

#### **IV. STUDENT REPRESENTATIVE REPORTS**

##### **A. Certificates of Appreciation**

Dr. Prince offered words of gratitude and appreciation for the time the students spent at meetings, the reports they gave about what's happening in their schools, their articulate input during Board discussions, and for providing a lens into the world of a high school student.

The student representatives then gave highlights about the activities involving their schools.

**V. SUPERINTENDENT'S REPORT** – Dr. Prince offered highlights from the past month and provided information regarding current and future initiatives.

#### **VI. STAFF AND PUBLIC TESTIMONY**

Julie Brandis, 753 NW Fox, Corvallis, spoke regarding Policy IKFB – Graduation Exercises, saying that although she is glad that the revisions will provide for appeals in extenuating circumstances, she wishes that language had been in place when her daughter, a special education student, had been a senior. Ms. Brandis said that a modified diploma carries less value to higher education, employers and the military than does a general education diploma. She asked the Board to examine whether or not the necessary interventions are in place right now for the students who hope to graduate this year; they were not in place when her daughter needed them. Ms. Brandis noted that the IEP process is extraordinarily complex; her family obtained assistance from lawyers, doctors, and legislators; however, not all families are able to do that. She urged the Board to look at strategies to advance more special education students to general education diplomas, and she mentioned some of the areas which need attention: IEP equality; IEP implementation; and earlier and more significant intervention.

Dr. Prince shared that Ms. Brandis's daughter testified at a recent State Senate Education Committee hearing regarding fifth year high school programs, and that she was poised, articulate and passionate.

## **VII. SPECIAL REPORTS**

### **A. Corvallis Public Schools Foundation Annual Report**

Foundation Board Chair Karen McEwan and Foundation Executive Director Brenda Downum-VanDevelder gave a PowerPoint presentation and responded to questions from Board members. Ms. McEwan and Ms. Downum-VanDevelder referenced the annual report and mentioned additional written information on outcomes from the 2014 Summer Program, which would be provided to the Board following the meeting. (All documents will be filed with the minutes of this meeting.)

Ms. Downum-VanDevelder noted that the program wouldn't have had the impact that it did without the partnerships with Principals Eric Wright, Cherie Stroud, and Matt Boring. Ms. Downum-VanDevelder said that College Hill counselor Cathy Wright is sort of like a human safety net; she found students who had dropped off the radar and got them into the program.

In response to a question by Director Ball, Ms. Wright explained that last year she obtained a list from the high school counselors of some of the students who hadn't graduated last year. She said she had determined what the students had left to complete, she went out into the community to find the students, and she showed each student his/her transcript and explained how he/she could complete the requirements. Ms. Wright said her efforts were possible due to the format at College Hill and the support of Principal Eric Wright.

Dr. Prince opined that if every adult could connect with every student in the way Ms. Wright had, we wouldn't need all of the interventions; it's the belief of adults in the students and giving hope back to students that makes the difference. Dr. Prince asked the Board to consider the profound impact if every adult held that same passion and relentless energy.

Some of the comments offered by Board members included:

- Keep asking people to donate to the Foundation.
- Do as much advertising as possible to get the need known in the community.
- Kudos on having an OSU intern help with the evaluation effort.

### **B. Board Policy IKFB - Graduation Exercises (Revision)**

Assistant Superintendent Kevin Bogatin and Crescent Valley High School Principal Cherie Stroud recapped the April 13, 2015 presentation they'd made to the Board. They noted that since April 13, staff had added language to enable principals to make an appeal to this policy on behalf

of a student if there were extenuating circumstances. They said the policy revisions are an attempt to make the document easier to understand, as well as to differentiate what's required to graduate vs. what's required to participate in the graduation ceremony.

Discussion ensued between Board members and staff regarding the revisions that were made after April 13, 2015, and Board members made recommendations for further revisions.

**MOTION:**

**It was moved by Vice Chair Sauret and seconded by Director Kemper to approve policy IKFB as revised but with the removal of the words "or designee" in the two sentences relating to exceptions for extenuating circumstances. The motion was voted on and unanimously approved.**

(The policy will be filed with the minutes of this meeting.)

**C. Alternative Pathways Update**

Alternative Pathways Coordinator Eric Wright gave a PowerPoint presentation and responded to questions from Board members. (The PowerPoint will be filed with the minutes of this meeting.)

Some of the information Mr. Wright conveyed included:

- Pathways currently available to students include:
  - ✓ College Hill High School (CHHS)
  - ✓ Afternoon Online
  - ✓ GED Program
  - ✓ Running Start
  - ✓ Corvallis Online
  - ✓ Corvallis Transition Program
  - ✓ WINGS
- Proposed new pathways include:
  - ✓ Urban Farm
  - ✓ CE2
- At high schools in general, the percentages of students receiving free and reduced price meals are artificially low because students aren't turning in their enrollment forms.
- Students have to re-enroll for free and reduced price meals every year.
- I have reserved three spots at CHHS next year to be filled by homeless students.
- A smaller number of spots at CHHS will be available for Crescent Valley High School and Corvallis High School.
- A larger number of District-wide spots at CHHS will be available and will be filled on a first-come-first-served basis.
- We have reached capacity for CHHS as a discreet program but we can still have that small school feeling with a variety of programs within CHHS.
- Having a .5 FTE special education teacher at CHHS next year will be transformative.

**D. Health Navigator Program**

Student Services Coordinator Amy Lesan, Garfield Elementary School Principal Leigh Santy, Lincoln Elementary School Principal Aaron Hale, and Araceli Mendes and Rocio Munoz, School Navigators for Lincoln and Garfield, respectively, presented a PowerPoint and responded to questions from Board members. (The PowerPoint will be filed with the minutes of this meeting.)

Some of the information the presenters conveyed included:

- A School Navigator (SN) is a traditional health worker who is bilingual and bicultural.
- The Neighborhood/School Navigator Program is a partnership between the Benton County Health Department and the Corvallis School District.
- SNs strengthen linkages between the School Based Health Center (SBHC), the two pilot elementary schools, the Intercommunity Health Network Coordinated Care Organization (IHN CCO), PTAs, and the broader neighborhoods to improve community health outcomes.
- The program is geared toward building trust with the District's most vulnerable populations and to create a mechanism to empower parents to be their own advocates and make their own informed decisions for their families.
- SNs build parents' capacity to learn the system on their own as well as to work with the system to meet their family's needs.
- SNs work internally with teachers and other school district staff.
- SNs conduct outreach and engagement within school events.
- Funding for the program has been identified for one more year with expansion to a third school.

**E. BrightBytes Update**

Assistant Superintendent Kevin Bogatin gave a PowerPoint presentation. (Filed with the minutes of this meeting.) A lively discussion ensued. Some of the discussion is outlined below.

Some of Director Heaney's comments/questions included:

- BrightBytes references research conducted by a university that, upon further investigation, is a for-profit university. This only serves to feed my concerns about BrightBytes.
- Every time I engage with BrightBytes I continue to be unimpressed; can you do anything to assuage my concerns?
- A lot of parents in the community want to know whether or not the District's monetary investment is paying off.

Some of Mr. Bogatin's and Dr. Prince's comments included:

- BrightBytes isn't able to provide results linking technology integration with specific outcomes similar to those that would be obtained from a double-blind study.

- The BrightBytes parent survey is geared toward gauging parents' level of technology utilization and how they're taking advantage of what is provided.
- Many of the District's intervention strategies are technology-based.

Some of Director Ball's comments/questions included:

- When 1:World was initiated, there was going to be an evaluation plan which was going to be delivered that first year.
- I agree that it's not going to be possible to evaluate 1:World using rigorous quantitative scientific methods; it's going to take qualitative research.
- We're now three years down the road and we're no further along in doing that qualitative research, yet we keep on investing in technology without getting any proof of its effectiveness.
- You can get qualitative research but only if you start the process.
- When are we going to do a real evaluation of 1:World?
- We need to know whether or not outcomes are changing and whether or not this is working.

Some of Dr. Prince's and Mr. Bogatin's comments included:

- BrightBytes is an incredibly useful tool; we are able to compare ourselves with over 2,000 districts nation-wide that are implementing 1:1.
- We can't just point to a specific intervention as the reason for upward growth, but technology is shifting our teaching and learning.
- Our question to OSU is whether they can measure growth through the use of technology.
- Perhaps we should create our own survey for parents, rather than using the one provided by BrightBytes.
- BrightBytes has told us that this product won't be able to determine whether outcomes are changing due to the use of technology.
- I'm hopeful that our partnership with OSU will help us answer some of the questions we're talking about tonight.
- The Technology Advisory Committee is working through this issue as well.

Some of Chair Rochester's comments included:

- If what we want to hear is that the increase in graduation rates by a certain percentage is due to technology, we won't be able to do that.
- It's hard for me to hear of more credible evaluation than that from teachers and principals, rather than multiple concentric circles of experts that aren't in our classrooms.

Vice Chair Sauret asked whether the data BrightBytes provides is as accurate as it can be and whether they share as much as they can about the number of respondents, etc. Dr. Prince replied that BrightBytes is extremely comprehensive. Mr. Bogatin then showed the Board how it's possible to dig deeper into the data.

Director Adams noted that the parent survey is taken by a self-selected group of respondents, so it's not a scientific survey. Mr. Bogatin clarified that all teachers and students take the surveys provided by BrightBytes for their respective groups.

Director Adams said that BrightBytes is about how we're executing the use of technology; and it's probably doing a good job. He said he patently disagrees with people who say we can't get at outcomes and at whether or not technology is changing how kids are learning; but we're probably never going to get a hard number.

Vice Chair Sauret said that some of these questions may need more of a longitudinal study over time, but if BrightBytes is measuring opinion, that can be valid data.

Some of Dr. Prince's comments included:

- This is not about the device.
- Ultimately, this is about how we are shifting teaching and learning.
- This is a tool to really get at raising the rigor – really getting at 21<sup>st</sup> century learning – so that five years from now I won't walk into a classroom and see rows of desks and a teacher standing at the front of the room.
- Nationally, there is no comprehensive peer review; so, those are the questions that we want BrightBytes to help us with.

## VIII. CONSOLIDATED ACTION

Chair Rochester entertained discussion about the consolidated action items.

- A. **Minutes** – March 2, 2015; March 9, 2015; April 13, 2015
- B. **Licensed Personnel Recommendations** (Filed with the minutes of this meeting.)
- C. **School Board Meeting Schedule 2015-16** – This item was removed from the agenda.
- D. **Transportation Services Contract** (Filed with the minutes of this meeting.)

Maintenance and Transportation Manager Kim Patten and Finance and Operations Director Steve Nielsen presented a brief overview of the RFP process and provided background about the contract language. Mr. Nielsen reminded the Board that 70% of the District's home-to-school transportation costs are reimbursable through the state school fund.

- E. **Copier/MDF Hardware and Service and Printer/MFP Hardware and Service RFP Award** – (Filed with the minutes of this meeting.)

In response to a question from Vice Chair Sauret, Mr. Nielsen clarified that the Copier/MFD Hardware and Service award to CTX-Copytronix would be for the Xerox product, not the Kyocera product; that specificity had been inadvertently omitted from the motion staff had drafted.

**MOTION:**

**It was moved by Vice Chair Sauret and seconded by Director Kemper to approve the consolidated action items with the change in the language to specify that the Copier/MFD Hardware and Service award through CTX-Copytronix would be for the Xerox product. The motion was voted on and unanimously approved.**

**IX. CONSOLIDATED INFORMATION**

- A. Non-Licensed Personnel Information** – (Filed with the minutes of this meeting.)
- B. Unaudited Financial Statements – March 31, 2015** (Filed with the minutes of this meeting.)

In response to a question from Director Ball about why a \$35,880 payment to Residence Inn showed up in the February financial statements as well as in the March statements, Mr. Nielsen explained that there was only one payment. He said that the hotel notified staff that it hadn't received the February payment; therefore, the check had to be reissued in March.

**X. ADJOURNMENT**

There being no further business before the Board, Chair Rochester adjourned the meeting at 9:47 p.m.

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Chris Rochester, Board Chair

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Dr. Erin Prince, Superintendent

Prepared By: Julie Catala

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# Corvallis

SCHOOL DISTRICT

XV.A.2. May 18, 2015

**MINUTES**  
Work Session of the  
**BOARD OF DIRECTORS**  
Corvallis School District 509J

**I. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 6:31 p.m. in the Board Room of the Central Administration Building, 1555 SW 35th Street, Corvallis, OR 97333. The secretary recorded those present as listed below.

<u>BOARD MEMBERS PRESENT</u>	<u>EXECUTIVE STAFF PRESENT</u>
Vincent Adams Judy Ball Beth Heaney Bill Kemper Felicia Reid-Metoyer Chris Rochester, Chair Tom Sauret, Vice Chair	Dr. Erin Prince, Superintendent Kevin Bogatin, Assistant Superintendent Steve Nielsen, Finance and Operations Director Jennifer Duvall, Human Resources Director

A quorum was present and due notice had been published.

**II. PLEDGE OF ALLEGIANCE** – Chair Rochester led the Pledge of Allegiance.

**III. FRESHMEN ON TRACK**

Crescent Valley High School Principal Cherie Stroud and Assistant Principals Aaron McKee and Trinity Welch, and Corvallis High School Principal Matt Boring, provided data regarding the progress of this year’s ninth grade students as it relates to their journey toward graduation. They conversed with Board members to answer questions and provide clarifying information.

**IV. ON TRACK TO GRADUATE**

Crescent Valley High School Principal Cherie Stroud and Assistant Principals Aaron McKee and Trinity Welch, and Corvallis High School Principal Matt Boring, provided data regarding the status of this year’s seniors in terms of their readiness to graduate. They conversed with Board members to answer questions and provide clarifying information.

Some of the information provided in response to Board member questions included:

- Writing conventions are double-scored, which can be very hard on kids for whom English is a second language.
- In terms of the desire to create a more coherent K-12 writing plan, we need to first identify a common vocabulary about writing. We also need to have more repetition and timely feedback for students.
- We need to score writing in every discipline using the state scoring rubric K-12.
- Common Core State Standards (CCSS) refer to a lot of writing across all subjects. The answer lies in not only calibrating English teachers, but also providing all teachers a vast amount of training to score writing in their subject areas.
- A lot of teachers currently want to include writing in their subjects but have trepidation about how they will score it.
- Students need to have reached the right maturity level at the time they're beginning to write for an audience; it can be tricky.
- The delay in receiving results from the Smarter Balanced assessment (SBAC) flies in the face of all research about assessment. We need to see the results by the end of the school year; otherwise we have to guess where to place kids in the following year.
- The timing of SBAC is challenging – it's coming right in the middle of AP testing.
- Both high schools use a hybrid type of grading. Middle schoolers come from a proficiency-based system in which they can retake tests multiple times; however, it's not like that in high school.
- Both schools intend to make the ninth grade year more rigorous for students.

## **V. ATTENDANCE UPDATE**

Assessment and Data Specialist Laurie Corliss presented, and was joined by Assistant Superintendent Kevin Bogatin. Ms. Corliss referred to information she'd sent to the Board under separate cover regarding absenteeism in the Corvallis School District and an Oregonian Newspaper article. (The information will be filed with the minutes of this meeting.) She noted that the Oregonian chose to look at the data in a certain way, opting to present it in such a way as to make it sensational; unfortunately, it was an incomplete story. Ms. Corliss provided clarifying information and responded to Board member questions.

Chair Rochester said it would be useful for the Board moving forward to have the best numbers possible for excused vs. unexcused absences. Ms. Corliss said that next year she will focus her data search on ninth grade because research shows that is a pivotal year in predicting high school success. Chair Rochester asked that the data be categorized by Free and Reduced Lunch, English Language Learners, Special Education, and Talented and Gifted.

Dr. Prince's comments included:

- Our principals and RTI (response to intervention) teams are trying to dig down into the chronic absenteeism.
- Our middle schools are creating habits in their students to prepare them for high school.

Discussion ensued regarding Argos (a web-based application which provides tools to create ad-hoc, simple, or advanced queries to retrieve and analyze data) which will enable principals and teachers to pull the data they need rather than having it done by the lone data specialist for the District.

## **VI. ADJOURNMENT**

There being no further business before the Board, Chair Rochester adjourned the meeting at 8:14 p.m.

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Chris Rochester, Board Chair

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Dr. Erin Prince, Superintendent

Prepared By: Julie Catala

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Unadopted Minutes



# Corvallis

SCHOOL DISTRICT

XV.A.3. May 28, 2015

**MINUTES**  
Special Meeting of the  
**BOARD OF DIRECTORS**  
Corvallis School District 509J

**I. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 3:48 p.m. in the Linus Pauling Middle School Library, 1111 NW Cleveland Avenue, Corvallis, OR 97330. The secretary recorded those present as listed below.

<u>BOARD MEMBERS PRESENT</u> Vincent Adams Judy Ball Beth Heaney Felicia Reid-Metoyer Chris Rochester, Chair Tom Sauret, Vice Chair	<u>EXECUTIVE STAFF PRESENT</u> Dr. Erin Prince, Superintendent Steve Nielsen, Finance and Operations Director Jennifer Duvall, Human Resources Director
<u>BOARD MEMBERS EXCUSED</u> Bill Kemper	

A quorum was present and due notice had been published.

**II. ANNOUNCEMENT FROM A BOARD MEMBER**

Director Reid-Metoyer announced that she will be resigning her position on the Board effective June 16, 2105. She explained that her husband had received an offer of employment from Notre Dame on May 15, 2015; the couple then made their decision and accepted the offer on May 21, 2015. She complimented her fellow Board members and expressed gratitude for the opportunity to work with them, and she thanked the community for the opportunity to serve them.

Chair Rochester noted that a process to appoint Director Reid-Metoyer's successor will begin in September. He added that the position will be up for election in May 2017.

**III. EXECUTIVE SESSION**

The Board met in Executive Session following the special meeting under ORS 192.660(2)(d) – To consult with persons designated for labor negotiations.

**IV. ADJOURN SPECIAL MEETING**

There being no further business before the Board, Chair Rochester adjourned the meeting at 3:56 p.m.

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Chris Rochester, Board Chair

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Dr. Erin Prince, Superintendent

Prepared By: Julie Catala

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Unadopted Minutes



# Corvallis

SCHOOL DISTRICT

XV.A.4. April 27, 2015 Budget Committee

**MINUTES**  
Meeting of the  
**BUDGET REVIEW COMMITTEE**  
Corvallis School District 509J

**I. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 6:33 p.m. in the Board Room of the Central Administration Building, 1555 SW 35th Street, Corvallis, OR 97333. The secretary recorded those present as listed below.

<p><u>BOARD MEMBERS PRESENT</u> Chris Rochester, Chair Tom Sauret, Vice-Chair Vincent Adams Judy Ball Beth Heaney Bill Kemper Felicia Reid-Metoyer</p> <p><u>EXECUTIVE STAFF PRESENT</u> Dr. Erin Prince, Superintendent Kevin Bogatin, Assistant Superintendent Steve Nielsen, Finance &amp; Operations Director Jennifer Duvall, Human Resources Director</p>	<p><u>COMMITTEE MEMBERS PRESENT</u> Max Ahmad LeeAnn Baker Katherine Bremser David Coulombe Jim McCullough Rick Osborn</p> <p><u>COMMITTEE MEMBERS ABSENT</u> Rich Arnold</p>
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A quorum was present and due notice had been published.

**II. PLEDGE OF ALLEGIANCE**

Board Chair Rochester led the group in the Pledge of Allegiance.

**III. NOMINATION AND ELECTION OF OFFICERS**

Board Chair Rochester took nominations for Budget Committee Chair.

Mr. Adams nominated Jim McCullough for Committee Chair; Ms. Heaney seconded. There were no other nominations. Board Chair Rochester called for a vote and Mr. McCullough was unanimously elected Chair of the Budget Committee.

Board Chair Rochester turned the meeting over to Committee Chair McCullough.

Committee Chair McCullough called for Budget Committee Vice-Chair nominations. Mr. Sauret nominated Rick Osborn for Vice-Chair and this was seconded by Mr. Adams. There were no other nominations and Mr. Osborn was unanimously elected Vice-Chair of the Budget Committee.

Committee Chair McCullough provided framework regarding the charge of the committee.

#### **IV. SUPERINTENDENT'S BUDGET MESSAGE and BUDGET OFFICER HIGHLIGHTS OF THE 2015-16 PROPOSED BUDGET**

Dr. Erin Prince presented her budget message. Her remarks included:

- Tonight we will look at the realities of today and the future, recognizing board parameters and priorities, sharing our challenges under the lens of opportunity, with intentionality. The proposed budget shared tonight is the result of conversations with the leadership team and multiple work sessions with the board. We've talked a lot about equity this year and this concept has driven many of our priorities.
- It's exciting to see the graduation rates rise over the past two years. However, there is an opportunity gap that still exists. As we explore the achievement and opportunity gap, we are starting to have conversations around access and what that really means. When talking about students in poverty, those for whom English is a second language, students with disabilities, and students of color, the district is asking whether we are doing all we can with resources and allocation and curriculum to provide access to educational opportunity that is equal and equitable across the district.
- Priorities include protecting the highly engaging elective and CTE [Career Technical Education] programs and pathways. These programs are vital to keeping students engaged and enriching the whole child.
- Also a focus is intentional support for all students, leveraging digital learning and shifting resources to better enhance the teaching and learning in classrooms.
- She reminded the group that "moral imperative is our compass," re-reading the last paragraph of her budget message as printed in the proposed document. [pg. A-6]

Budget Officer Steve Nielsen presented highlights of the proposed budget. [PowerPoint presentation is filed as supplemental to these minutes.] His comments included:

- Mr. Nielsen recognized the work of the Business Services team, especially Linda Martin, retiring this year from her role as Budget Analyst. He introduced Jane Sievers, new to that position.
- The proposed budget is aligned with the Board Parameters, approved by the board on December 15, 2014. [pg A-12] We have assumed a full school year, stable enrollment, and the continuation of full-day kindergarten programs district-wide.

- General Fund resources and Local Option Levy revenues are up slightly. Additionally, the General Fund current resources exceed current requirements and the Rainy Day Fund Balance increases from \$1.2 to \$1.8 million, or 60 percent funded.
- This proposed budget also increases General Fund FTE by 27 from 593 to 620 [pg A-17], recognizes an expected \$1.8 million per year in PERS savings for the 2015-17 biennium, and estimates a step increase for all employee groups with bargaining still pending.
- The proposed budget is balanced based on the state's 2015-17 biennial budget of \$7.255 billion (HB 5017). The ODE is recommending a 50/50 split; the proposed budget for Corvallis is based on a 49.5/50.5 split.
- Additional positions included in the proposed budget were listed; further positions and priorities should additional resources became available were also disclosed.
- There are many unknowns left – the district is still negotiating with all contract groups; the legislature is still in session; there will be an upcoming economic forecast from the state later this month; the prior year (2013-14) State School Fund adjustment is still unknown; and, the outcome of the PERS reform litigation is still unknown.

Assistant Superintendent Kevin Bogatin provided information regarding projected expenditures related to teaching and learning. His remarks included:

- Individual student needs are often dynamic and have been increasing. This year we increased staff to provide direct classroom support in response. Some of these adjustments have carried over into this proposed budget, including additional EA [educational assistant] positions to support specific students as well as one-to-one nursing services.
- For 2015-16, two TOSA [teacher on special assignment] positions will be rolled into a new administrator position. We have focused on removing the “silo” effect between special education and general education and will continue that work while allowing for this new position to provide administrative and oversight assistance.
- The program highlighted in the budget document tonight was developed with Shelley Powers this year. This Communications Class will be at both high schools next fall.
- Additionally, there will be a new transition program at College Hill to assist supporting students with autism aged 18-21 in transitioning from high school to their futures. This move will allow collaboration, particularly in the area of work-study options for students, with our WINGS program.
- We will be adding some additional autism support as well as the new transition program.
- We are continuing work to solidify Response to Interventions in the schools as well as emphasize that it's everyone's job to assist with special education.

Assistant Superintendent Bogatin asked that Alicia Ward-Satey, the district's Equity/ELL/DLI Coordinator, speak about changes to specific to the support of ELL [English Language Learner] programming. Highlights of Ms. Ward-Satey's comments follow:

- The district has experienced a dramatic increase in the number of students who qualify for assistance – one hundred more this year than last year. As we prepare for the next school year, we have already identified close to sixty incoming kindergarteners who will require programming.

- Most of the growth in enrollment for this student program has happened at Lincoln and Garfield Elementary Schools. Those will be the locations that we focus on in adding FTE.
- We are shifting the way that we look at how we serve English Language Learners. Instead of the typical pull out model, we're looking more towards a "push-in" or "co-teaching" model that would serve students within their mainstream classroom instead of pulling students out.
- FTE has been reallocated from buildings with low incidence to where the students are – Mt. View to Wilson, for example.
- ELPA [English Language Proficiency Assessment] scores will be available soon. Depending on what those tests show, we may move a bit of FTE in response to needs. We will need to wait and see what happens to make sure we have staffing to support the needs that we have.

Committee Chair McCullough asked that the committee members provide any disclosures. Mr. Sauret noted that his wife and sibling have both been employed by the district. Mr. Coulombe noted that his son-in-law is an administrator in the district, his daughter substitutes in the district, and as an attorney, some of his clients may have similar and/or conflicting interests with the district.

#### **V. PUBLIC AND STAFF TESTIMONY**

Committee Chair McCullough opened public testimony. Noting there were no requests to testify, Chair McCullough closed public testimony.

#### **VI. COMMITTEE DISCUSSION, QUESTIONS, AND REQUESTS FOR MORE INFORMATION**

Committee Chair McCullough invited committee members to ask questions of the staff and or to discuss topics of interest.

Q: Mr. Rochester asked for more information about the new administrative position in Student Services.

A: Superintendent Prince noted that over the past couple of years the Student Services department was restructured to remove silos between special education and general education. During that restructuring, administrators were removed and TOSA's were utilized instead so we could look at this as one program of support for all students as we built capacities at the building level. We are now seeing the need for an administrator that can do more evaluation and be able to bridge what we've built as a very strong RTI program to special education, taking the district to the next level.

Q: Mr. Coulombe asked the following questions:

1. What is the number of Tier I, II, and Tier III (OPSRP) certified employees and how do these demographics relate to PERS expenses?

- a. Staff will do this research and return an answer to the group. (Mr. Nielsen)
2. The Board's stated Guiding Principles and Priorities [page A-11] included a statement about offering a "broad range of academic and vocational opportunities." What I saw was a flat number – where can we see these expenditures? Is it flat?
  - a. There is a flat amount listed on the Proposed Local Option Levy Expenditure Plan [A-22]. We will do additional research as to other funds dedicated to vocational education. (Mr. Nielsen)
3. I did not see the Communication Specialist position in Appendix B. How is it characterized? Is it listed elsewhere?
  - a. This is a new position; Appendix B reflects current (2014-15) staffing. It will be a non-represented position, but the staffing details have not yet been solidified. (Ms. Prince)
4. In regards to the add-ins – RTI, ELL, second technology TOSA. Is the technology TOSA certified/classified? What does this position do?
  - a. This is a certified position not providing direct instruction but training teachers to utilize technology in their classrooms. (Mr. Nielsen)
5. Given the 1:World phase IV expansion, will there be additional curriculum development needs? I'm wrestling with how the Communications/Administrative Staff position is more critical than, perhaps RTI, or a technology TOSA, something more direct to students.
  - a. They're all priorities, obviously. We've prioritized the Communications position for the past three budget sessions. The priority has heightened as we head into a facilities process and need for a community visioning process in preparation for a bond. With 1:World, Smarter Balance, and other initiatives, we feel that community relations is a huge priority. (Ms. Prince)  
While it could appear that the Communications position is a bit of a luxury, we've limped along since that position was eliminated. We have a lot coming up and will be going out to voters to renew and option levy, and we will ask the voters to act on a bond and that will need to wait until we are very clear about how we would use those funds. Ongoing operational communication is deficient in a few respects – there's lots of room for improvement. The right person in this position will not only strengthen bonds with the community but also intra-district communications. This is something the board has given a lot of thought. (Mr. Rochester)

Q: Ms. Ball asked the following questions:

1. I see that the Foundation Director position was reduced to 0.5 FTE from 1.0 FTE. What does this mean to the support of the Foundation?
  - a. Right now the position is a district employee, which is a unique relationship in comparison to other districts. The Foundation will be taking ownership of the position, so we will continue to provide some assistance but will be scaling back. The position itself will remain a full-time position, but it will be funded by the Foundation and not the district. (Ms. Prince)

2. The Local Option Expenditure plan has not changed much over the past three years – it hasn't changed in response to the Board's stated priorities. Did anyone look at this?
  - a. The tricky part about these funds is that we need to stay true to what was specified in the language as submitted to the voters. (Ms. Prince)  
We will pull the original language of the levy and provide it to the group. (Mr. Nielsen)

Q: Ms. Baker asked for clarification in regards to the stated focus on K-3 literacy and math. Is it safe to assume that additional certified/classified staff may go to that parameter?

A: K-3 literacy and support is wrapped together with ELL and RTI conversation. The initial proposal brought forward to the board three certified; two are reflected in this budget, the final one on the add back list is what we'd need to fully satisfy that proposal. (Ms. Prince)

Mr. Nielsen further clarified information within the budget priorities discussion presentation from the April 13, 2015 meeting [supplemental to those board meeting minutes and also to these budget committee minutes] – slide #5 indicates positions to support K-3 literacy that are included in the proposed document, slide #10 shows the additional FTE necessary to complete the RTI/ELL proposal.

Mr. Rochester added that while it appears fairly far down on the parameters, that's not necessarily representative of it's importance – it's the first line item on the list "below the line," meaning that the very first additional dollars received would go to this expense.

Q: Chair McCullough asked for more information regarding the education of non-Spanish speaking ELL students – how do we provide services to students speaking 40+ languages?

A: In regards to English Language Development services, right now we use a pull-out model, serving small groups of students in accordance to their competencies. We have found that students miss general education content by being pulled out of the classroom and therefore we are looking to move into a new model of providing services. Instead of having small group pull outs, we are looking at pushing into the classroom. The ELL teacher would essentially move into the classroom, teaching and coaching side by side with the mainstream instructor. (Ms. Ward-Satey)

Q: Is this all that these teachers do? How many of these teachers do we have? (Chair McCullough)

A: Right now at Garfield, for example, we have two teachers working with about 180 students. The model at Garfield does include classroom teachers delivering some of that service. It would be impossible to serve all students with only two teachers. In other schools, like Hoover or Wilson, with 35 to 40 students, we have allocated less than one FTE, but services are strictly pull-out only. (Ms Ward-Satey)

This is where we are starting to work with some digital learning to help. We don't have teachers that speak all of those languages. We are finding ways in which digital supports can assist. (Ms. Prince)

There's nothing more dynamic than the growth of ELL students, and while it's tempting to spend more money, that isn't necessarily cost effective. It takes a lot of thought and differentiation to effectively increase investments in ELL. (Mr. Rochester)

In much the same way we are approaching Special Education services, we want to make sure the responsibility lies with all of our staff. This is where a professional development model can really support our staff to differentiate effectively, utilize classified staff, and get the best bang for our buck. We must be careful that our training is effective, that our staff feels confident, and that our supports are mindful. (Ms. Ward-Satey)

Q: What is driving the increase? (Mr. McCullough)

A: Oregon State University did a lot of recruiting in the Middle East, which has caused an increase in the number of students from that region. We always have a steady stream of Korean students. We've had our first group of Guatemalan students arrive this year. Many students from all over the world have connections here of some type – family, school, etc. What is out of the ordinary is that we're seeing them arrive throughout the school year. (Ms. Ward-Satey)

Ms. Ward-Satey's position did not exist last year – it was created in October based on need. (Ms. Prince)

Q: What resources do we have to assist children with languages where we don't have supports? (Mr. Sauret)

A: The language group with most growth is Arabic. We had one staff member, and we added another. We do have an interpreting system to call up individuals to assist. We're exploring different Google Translate application options. Technology has some possibilities to explore. (Ms. Ward-Satey)

Q: What is the percentage spectrum from no English to pretty good? (Mr. McCullough)

A: We will know more after we see the results of the ELPA assessment. Students are rated on a scale of 1 to 5, where 5 is exiting ELL. My wild guess is that the majority of our students will be 3s or 4s, with the rest likely in the 1-2 range. (Ms. Ward-Satey)

The university has been aggressively increasing its international student population. As a result our community is becoming more cosmopolitan. Additionally, the Department of State has recently made it easier to get visas and so it's somewhat easier for students to come and stay. (Mr. Rochester)

Q: So we aren't typical? (Mr. McCullough)

A: I'd say we are not typical in the kind of student that we're getting. We are getting a much wider variety of languages than most districts. For districts our size, we are very unique in the amount of students that we're getting and in the number of languages. (Ms. Ward-Satey)

Q: What is the tipping point? (Ms. Reid-Metoyer)

A: We're getting to that point and I'm trying not to panic. We're watching numbers very closely and I want to see what it looks like after the ELPA comes back. We've reached

out to OSU to see what may be coming in the future. I want to know we're doing it right – I want to know what the successful models look like around the country. We need to think through what we need to do and what our outcomes are. I'll jump, but not until I know. This is a very complex issue. It's not so simple as adding FTE for ELD teachers – it's a more comprehensive look across the board for professional development for all of our staff. (Ms. Ward-Satey)

From a financial perspective, they're taken out of the additional weighting formula when they exit ELL, even if they're still being monitored. There was a subcommittee looking at the state school fund formula and there was some discussion about increasing the weighting from 0.5 to 0.6, but it didn't go anywhere. There is a proposal for a 12.5 million carve out for additional ELL support, but we're unsure now how that will look. (Mr. Nielsen)

Q: On the priorities is also additional operational support for the ELL schools. I am amazed at the complexities we see when we tour schools – especially with the DLI programs, not just with the language but also with the socio-economic issues. As we continue to look at funding, if there's anyone who needs additional supports – Vice Principal or operational supports? (Ms. Heaney)

A: What we see, especially at the DLI schools, is that there are so many factors in play – the need for wrap around services, etc., that the Principal, as instructional leader, is overwhelmed by the operational management of that position. One of my dreams is to pilot an Operational Manager, a certified position who could take some of that operational stuff off of the plate of the Principal so that the Principal could focus on the education process. This is an evolving idea. (Ms. Prince)

Q: I imagine there are also some challenges in recruiting and maintaining bi-literate instructional staff as well? (Ms. Heaney)

A: It is difficult to find bi-literate teachers. We've started to grow our own through supporting some native Spanish-speaker Educational Assistants in cooperation with Western Oregon University. We are able to assist with some tuition within our union contract and are looking to connect in other ways to provide support. We are also working with ODE to possibly bring another teacher from Spain. (Ms. Duvall)

Q: Given the mobility of this population, how can we determine if our programs are successful? (Mr. Kemper)

A: One of the things that the state monitors programs on is AMOs, or Annual Measurable Outcomes. This includes things like how many move up a level in a year, how many are exiting and after how long, and the number of students who reach grade level benchmarks, etc. We can measure our success by those factors. Some of our students come in highly educated from their home countries and are highly motivated while they are here. Those aren't necessarily the students we would want to judge our program on. We want to look at the students who may be coming in with a more disadvantaged background – how are we meeting their needs? (Ms. Ward-Satey)

Q: During a previous board meeting, one of the things I was concerned about was that there aren't many ELL students in AP classes once they reach high school. How can we increase those numbers? (Mr. McCullough)

A: What research tells us is that with ELL students and with students of color, it may be more effective to group them together. Part of what this is is that the students don't think they can do the class – they think that AP is so above them that they can't even fathom being in an AP class. This process needs to start earlier than in high school. They need to feel comfortable and successful. These students need the emotional scaffolding to support their academic success. Again, this is a good opportunity for professional development for AP teachers – yes, there are rigorous standards, but differentiated learning can work well here, too. (Ms. Ward-Satey)

AVID is another vehicle that to help, especially with that program moving to the Middle School. (Ms. Prince)

Q: Are you using the cohort grouping model now? Research is very powerful on this topic. (Ms. Reid-Metoyer)

A: AVID is being used now to form those cohorts, yes. (Ms. Ward-Satey)

Q: Have you thought of using students to mentor each other? (Mr. Ahmad)

A: At CHS we do have study time after school and we try to hook them up with each other, especially some of the Arabic speakers. (Ms. Ward-Satey)

People in the community have said that there's too much administration in the school district. However, I hear about all of the things that are going on – and I think that this is one of the reasons we need a Communications position. I don't think the community has any idea what amount of support is necessary to make thirteen buildings run. (Ms. Ball)

There are those who would say that any amount of administration is too much administration. With all of the efforts made here to work student by student, class by class, building by building, it must make sense vertically. (Mr. Rochester)

I'd like to see the general public figure out how to teach an ELL student with special needs who is living in poverty – they really have no idea what we do on a day to day basis. We have a responsibility to the public to make sure all of the students are served. (Mr. Sauret)

Mr. Rochester, Chair McCullough, and Mr. Kemper all expressed agreement with the fact that many people who live here think they know who lives here, but they don't. They noted that they have spent time explaining this to a variety of groups.

Mr. Coulombe noted that in follow up to Mr. Rochester's point about vertical responsibility, there is also a horizontal axis of responsibility – it's a challenge of the elected body to communicate to their constituents the needs, realities, and concerns of the district.

Q: I was surprised that the district office parking lot was not on the capital improvement listing. It really needs to be addressed. (Ms. Heaney)

A: It should be on the list, yes. (Mr. Nielsen)

I don't want to fix the lot in lieu of another ELL teacher in the classroom. (Mr. Rochester)  
There are some major maintenance issues that could be included in a bond if you're planning to do that in the next couple of years. (Chair McCullough)

Q: Page A-19 under the Charter School we say that the proposed budget has been increased to \$670,000, and on C-27 it's \$685,500. Which is it? (Mr. Ahmad)

A: C-27 shows the total of three items broken out on page A-19, payments directly to Muddy Creek in the amount of \$670,000, plus \$13,000 for required payments to resident districts, and an additional \$2,500 for audit services. (Mr. Nielsen)

Q: I'd like more information in regards to the technology plan – where are we in the implementation of the plan? (Chair McCullough)

A: We can come back with that information. (Mr. Bogatin)

## VII. ADJOURNMENT

Chair McCullough reminded the group that the next Budget Committee meeting is scheduled for Monday, May 11<sup>th</sup>, at 6:30 p.m., and that a third, should it be necessary, has been scheduled for Tuesday, May 26<sup>th</sup>.

There being no further business before the Committee, Chair McCullough took a motion from Mr. Sauret to adjourn, which was seconded by Mr. Kemper and Ms. Bell. The meeting was adjourned at 9:01 p.m.

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Chris Rochester, Board Chair

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Steve Nielsen, Budget Officer

Prepared By: Jennifer Schroeder

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# Corvallis

SCHOOL DISTRICT

## XV.B. Licensed Personnel Recommendations

**BOARD MEETING DATE: June 15, 2015**

**FOR-ACTION**

**SUBJECT: Licensed Personnel Action**

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1. Issue: Information on licensed personnel recommendations

a. Recommendation to Hire:

Mariela Arauz: Second Grade Teacher-Bilingual, 1.0 FTE, Lincoln Elementary School, effective September 1, 2015 (Probationary)

Joshua Armentano: Applied Technology Teacher, 0.67 FTE, Crescent Valley High School, effective September 1, 2015 (Probationary)

Katy Babcock: First Grade Teacher, 1.0 FTE, Hoover Elementary School, effective September 1, 2015 (Probationary)

Catherine Beran: Science Teacher, 0.50 FTE, Cheldelin Middle School, effective September 1, 2015 (Temporary)

Caitlin Brennan: Physical Education/Health Teacher, 0.50 FTE, Linus Pauling Middle School, effective September 1, 2015 (Probationary)

Zach Bryant: Fourth Grade Teacher, 1.0 FTE, Franklin School, effective September 1, 2015 (Probationary)

Casi Carpenter: Kindergarten Teacher, 0.50 FTE, Hoover Elementary School, effective September 1, 2015 (Temporary)

Richard Costin: Applied Technology Teacher, 0.42 FTE, Crescent Valley High School, effective September 1, 2015 (Temporary)

Anna Court: ELL Teacher, 1.0 FTE, Lincoln Elementary School, effective September 1, 2015 (Probationary)

Cristina Fast: Math Teacher, 1.0 FTE, Cheldelin Middle School, effective September 1, 2015 (0.50 FTE Probationary, 0.50 FTE Temporary).

Alicia Faulkner: Kindergarten Teacher-Bilingual, 1.0 FTE, Garfield Elementary School, effective September 1, 2015 (Probationary)

Anna Marie Foltz: Language Arts Teacher, 1.0 FTE, Harding Center, effective September 1, 2015 (Probationary)

Elizabeth Garcia: School Counselor, 1.0 FTE, Corvallis High School, effective September 1, 2015 (Probationary)

Anna Marie Gosser: Elementary Principal, 1.0 FTE, Hoover Elementary School, effective July 1, 2015 (Temporary)

Joyce Gourley: Kindergarten Teacher, 1.0 FTE, Hoover Elementary School, effective September 1, 2015 (Probationary)

Marjorie Gear: Special Education Teacher, 0.17 FTE, YES House, effective September 1, 2015 (Temporary)

Shirley Irwin: Special Education Teacher, 0.17 FTE, Muddy Creek Charter School, effective September 1, 2015 (Temporary)

Brandon Johnson: Math Teacher, 0.90 FTE, Linus Pauling Middle School, effective September 1, 2015 (Probationary)

Annie Kubitschek: Choir Teacher, 0.50 FTE, Crescent Valley High School, effective September 1, 2015 (Probationary)

Susana Kummerow: Special Education Teacher, 0.50 FTE, Garfield Elementary School, effective September 1, 2015 (Temporary)

Sara McCune: School Counselor, 1.0 FTE, Crescent Valley High School, effective September 1, 2015 (Temporary)

Natalie McFarland: Assistant Principal, 1.0 FTE, Cheldelin Middle School, effective July 1, 2015 (Probationary)

Ryan Noss: Student Services Director 1.0 FTE, District Office, effective July 1, 2015 (Probationary)

Susannah Omundson: Kindergarten Teacher-Bilingual, 1.0 FTE, Lincoln Elementary School, effective September 1, 2015 (Probationary)

Elizabeth Phillips: Music Teacher, 0.10 FTE, Adams Elementary School, effective September 1, 2015 (Temporary)

Susan Reeves: Third Grade Teacher, 1.0 FTE, Adams Elementary School, effective September 1, 2015 (Probationary)

Ruben Sandoval: Second Grade Teacher-Bilingual, 1.0 FTE, Garfield Elementary School, effective September 1, 2015 (Temporary)

Taylor Shields: Math Teacher, 1.0 FTE, Corvallis High School, effective September 1, 2015 (0.67 FTE Probationary, 0.33 FTE Temporary).

Michael Shorey: Special Education Teacher, 1.0 FTE, Crescent Valley High School, effective September 1, 2015 (Probationary)

Rachel Stalter: Special Education Teacher, 1.0 FTE, Harding Center, effective September 1, 2015 (Probationary)

Melissa Stefan: Math Teacher, 0.33 FTE, Crescent Valley High School, effective September 1, 2015 (Temporary)

Jennifer Still: School Counselor, 0.80 FTE, Linus Pauling Middle School, effective September 1, 2015 (Probationary)

Amanda Tucksen: Kindergarten Teacher, 1.0 FTE, Jefferson Elementary School, effective September 1, 2015 (Probationary)

b. Termination/Resignation/Layoff/Retirement:

Patricia Barker: Kindergarten Teacher, 1.0 FTE, Garfield Elementary School, effective June 30, 2015 (Resignation)

Marcia Brown: Teacher on Special Assignment, 1.0 FTE, District Office, effective June 30, 2015 (Resignation)

Stacie Kandra: Special Education Teacher, 1.0 FTE, Linus Pauling Middle School, effective June 30, 2015 (Resignation)

Stephen Nielsen: Director of Finance and Operations, 1.0 FTE, District Office, effective June 30, 2015 (Resignation)

Leslie Roache: Assistant Principal, 1.0 FTE, Linus Pauling Middle School, effective June 30, 2015 (Resignation)

David White: Language Arts Teacher, 1.0 FTE, Linus Pauling Middle School, effective June 30, 2015 (Resignation)

c. Request for Leave:

Anna Marie Gosser: Intervention Specialist, 0.50 FTE, Hoover Elementary School; request 0.50 FTE leave for the 2015-16 school year

**ACTION REQUESTED:** Approve recommendations.

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**CONTACT PERSON:** Jennifer Duvall



# Corvallis

SCHOOL DISTRICT

XV.C. Renewal of Property/Liability Insurance for 2015-16

**BOARD MEETING DATE:** June 15, 2015-16

**SUBJECT:** Renewal of Property/Liability Insurance for 2015-16

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Each fiscal year, the District must bind insurance coverage for property and liability. In 2014-15, property insurance was purchased from Travelers Insurance, and liability and auto insurance was purchased from Property and Casualty Coverage for Education (PACE).

The District's Agent of Record, Barker-Uerlings Insurance, solicited quotes from carriers in the appropriate markets for 2015-16.

Coverage quoted and/or requested includes the following:

- Property
- Earthquake & Flood
- Excess Earthquake
- Equipment Breakdown (Boiler)
- Tort Liability
- Automobile
- Commercial Crime
- Underground Tank Pollution Liability
- Cyber-security, including coverage for public officials

Quote data available as of June 5, 2015 from PACE, Travelers, and Special Districts of Oregon indicates a slight increase of \$2,659 (0.46 percent) over coverage comparable to that purchased in 2014-15. Based on quotes received, district staff recommends continuing coverages with Travelers and PACE as in the previous year.

**Motion Requested:** I move that Director Steve Nielsen be authorized by the board to bind insurance coverage for property and liability at an expense to the district not to exceed a total of \$575,630.

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**Presenter:** Steve Nielsen, Director of Finance and Operations



# Corvallis

SCHOOL DISTRICT

XV.D. Renewal of Workers Compensation Insurance for 2015-16

**BOARD MEETING DATE:** June 15, 2015

**SUBJECT:** Renewal of Workers Compensation Insurance for 2015-16

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Each fiscal year the District must bind insurance coverage for workers compensation. In 2014-15 this coverage was purchased from SAIF.

In past years the District had poor claims experience from injuries on the job. Injuries experienced by employees included shoulder and back trauma from lifting, knee and back injuries from slips and falls, and hand injuries from accidents.

Risk Management continues to implement safety changes and has worked with employees on the importance of safety in our District. As a result of these efforts, our rate per classification was decreased significantly from previous years.

Through the District's Agent of Record, Barker-Uerlings Insurance, we requested quotes from carriers in the appropriate markets for the 2015-16 fiscal year.

Quotes were only received from SAIF and were reviewed by Steve Nielsen and Karen Selander with Barker-Uerlings.

SAIF Corporation has substantial experience working with school districts in Oregon; and they have had long term stability in the marketplace along with their excellent claims and loss control services. The annual premium offered by SAIF Corporation for 2015-16 is \$211,904, including assessments. This increase of 5.52 percent (\$11,079) from the 2014-15 premium is mainly due to an increase in anticipated payroll.

**Motion Requested:** I move that the purchase of workers' compensation insurance from SAIF be approved for the 2015-16 fiscal year.

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**Presenter:** Steve Nielsen, Director of Finance and Operations



# Corvallis

SCHOOL DISTRICT

XV.E. Employment Contracts/Addendums – Assistant Superintendent, Human Resources Director, Student Services Director, and Finance and Operations Director

Corvallis School District 509J  
Board of Directors

**BOARD MEETING DATE: June 15, 2015**

**FOR ACTION**

**SUBJECT:** Employment Contracts/Addendums – Assistant Superintendent, Student Services Director, Human Resources Director and Finance and Operations Director

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Issue:

The Assistant Superintendent's contract is a new three-year contract pursuant to Board action taken on March 9, 2015. The Human Resources Director's 2014-2017 contract stipulates that "Salary for subsequent years will be subject to negotiations with the Superintendent." Therefore, the attached contract and addendums reflects the following changes:

- \*Step eligibility and a 2% COLA in 2015-16 to maintain alignment with other non-represented employees for all three positions;
- \*Increase TSA contribution for HR Director \$45/month and for Assistant Superintendent \$50/month.

In addition, a new Student Services Director was hired for the 2015-16 school year and contract is attached for approval.

**ACTION REQUESTED:** Approve the attached employment contracts and addendums.

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**CONTACT PERSON:** Superintendent Erin Prince

# EMPLOYMENT CONTRACT

## BETWEEN

Kevin Bogatin, ASSISTANT SUPERINTENDENT

And the

CORVALLIS SCHOOL DISTRICT

This employment contract is made and entered into between CORVALLIS SCHOOL DISTRICT 509J, hereinafter referred to as the "District," and KEVIN BOGATIN, hereinafter referred to as "Assistant Superintendent."

### **WITNESSETH:**

WHEREAS, the District will employ an Assistant Superintendent under the general supervision of the Superintendent and;

WHEREAS, the District and Assistant Superintendent believe that a written employment contract is necessary to describe specifically their relationship and to serve as the basis of the effective communication between them;

NOW THEREFORE, in consideration of the mutual promises contained herein, the District hereby employs Kevin Bogatin as the Assistant Superintendent and the Assistant Superintendent hereby accepts such employment upon the terms and conditions set forth below.

### **SECTION 1. TERM:**

The agreement shall be a three-year agreement commencing July 1, 2015 through June 30, 2018.

### **SECTION 2. DUTIES:**

The Assistant Superintendent shall have and maintain the qualifications, perform the specific duties, and shall have and exercise the authority outlined in the job description for the position of Assistant Superintendent. In addition, the Assistant Superintendent shall perform other duties as prescribed by the Superintendent.

### **SECTION 3. COMPENSATION:**

**Salary:** The District shall pay the Assistant Superintendent, for the services rendered, at an annual base salary of \$128,382 for the 2015-16 school year, paid monthly commencing July 1. Salary for subsequent years will be subject to negotiations with the Superintendent. The School Board may unilaterally reduce the number of workdays and proportionately reduce the salary if such reduction is part of a District-wide reduction in response to limited financial resources.

### **SECTION 4. CONTRACT DAYS:**

The contract days for the Assistant Superintendent position is 260 days, which includes nine (9) paid holidays as outlined in the non-represented agreement.

### **SECTION 5. BENEFITS:**

The Assistant Superintendent shall be entitled to the fringe benefits and agreements accorded to the other District administrative employees as identified in the non-represented agreement, including, but not limited to: PERS contribution, health insurance, holidays, leaves, and professional memberships.

**Allowance:** The District will pay the Assistant Superintendent a stipend of \$250 a month, as taxable income, for use of personal automobile for District business.

**Tax-sheltered annuity:** The District will make a contribution of \$200.00 a month toward a tax-sheltered annuity of the Assistant Superintendent's choice through one of the District approved vendors. The Assistant Superintendent is responsible that such TSA contributions are within the IRS regulations.

**Tuition:** Tuition reimbursement will be negotiated with the Superintendent in the second year of this contract.

**Vacation:** The Assistant Superintendent shall receive 20 vacation days per year. Unused vacation days may be carried over into the following fiscal year (July – June). However, the carry over days must be used by December 31 of the following year or are forfeited.

Vacation days are granted at the beginning of the fiscal year. Upon termination of employment, vacation days are pro-rated based on the number of days worked. All used, unearned vacation is owed to the District and will be deducted from the Assistant Superintendent's final pay. Any unused, earned vacation, not to exceed 10 (ten) days, shall be cashed out at the per diem rate at the termination of the Assistant Superintendent's employment with the District.

#### **SECTION 6. PROFESSIONAL DEVELOPMENT:**

The District is committed to professional development and will provide the necessary resources to facilitate the professional growth of the Assistant Superintendent. The District expects the Assistant Superintendent to continue professional development and to participate in relevant learning experiences at District expense, with Superintendent approval.

- a. The Assistant Superintendent is encouraged to develop a professional growth plan that meets the needs of both the individual and the District, as approved by the Superintendent.
- b. Participation in a national/regional conference is encouraged, should be part of the overall plan for professional development of the Assistant Superintendent, and is subject to Superintendent approval. The Assistant Superintendent may attend at least one (1) national conference each year, expenses to be incurred by the District subject to the limit of budgeted amounts for this expenditure.

The District shall reimburse the Assistant Superintendent for all actual and necessary professional development expenses incurred by him as provided in the budget and within the scope of his employment, such as:

- a. Lodging expenses will be reimbursed based upon documented receipts, subject to prior approval by the Superintendent.
- b. Meals will be reimbursed to the limits established by District policy or administrative rule upon submission of receipts, subject to prior approval by the Superintendent or his/her designee.

#### **SECTION 7. ADMINISTRATIVE CERTIFICATE:**

The Assistant Superintendent shall maintain throughout the term of this agreement a valid and appropriate license to act as Assistant Superintendent as required by the State of Oregon. Failure

by the Assistant Superintendent to maintain such a license in good standing constitutes cause for the Corvallis School District to terminate this contract.

**SECTION 8. EVALUATION:**

The Assistant Superintendent and the Superintendent shall meet annually for the purposes of evaluation of the performance of the Assistant Superintendent and expressing recommendations and observations on how such performance may be continually improved. Such evaluation shall be summarized in writing and placed in the Assistant Superintendent's personnel file.

**SECTION 9. LAYOFF:**

Should the School Board determine to eliminate or reduce the percentage of "FTE" the position of Assistant Superintendent, the Assistant Superintendent shall be considered for any vacant administrative positions that he is qualified to fill.

**SECTION 10. RENEWAL:**

The Superintendent and the Assistant Superintendent shall consult and confer each year to consider changes in salaries, benefits, and/or other items either party deems appropriate. The Superintendent shall consider and decide upon renewal of this Contract, recommend decision to the School Board, and notify the administrator no later than March 15, 2018. If no contract extension is executed, this contract expires at the end of its term.

**SECTION 11. TERMINATION:**

This Employment Contract may be terminated by mutual agreement of the parties, voluntary resignation, death or retirement. Throughout the term of this contract, the Assistant Superintendent will be subject to dismissal under ORS 342.805-925. The Superintendent shall provide notice of specific charges that may be the basis for dismissal and shall provide an opportunity to respond to the Superintendent before the Superintendent makes a recommendation for dismissal to the School Board. The District shall give the Assistant Superintendent no less than ten (10) days written notice in advance of the pre-termination meeting with the Superintendent. If the Assistant Superintendent chooses to be accompanied by legal counsel at the hearing, he will assume the cost of his attorney. The Assistant Superintendent may resign prior to the conclusion of the contract by giving at least 30 days advance notice to the Board.

**SECTION 12. INDEMNIFICATION:**

The District will defend, hold harmless, and indemnify the Assistant Superintendent from any and all demands, claims, suits, actions, and legal proceedings brought against the Assistant Superintendent in his individual capacity, or in his official capacity as agent and employee of the District, provided the incident arose while he was acting within the scope of his employment, all according to the Oregon Tort Claims Act.

**SECTION 13. SAVINGS CLAUSE:**

If during the term of this Contract it is found that a specific clause of the Contract is illegal in federal or state law, the remainder of the Contract not affected by such a ruling shall remain in force.

**SECTION 14. APPLICABLE LAW:**

This Employment Contract is subject to all applicable laws of the State of Oregon, rules and regulations of the State Board of Education, and policies of the District and of the Board, all of which are made part of the terms and conditions of this Contract as though set forth therein.

**SECTION 15. AMENDMENT:**

This Employment Contract may be amended by the parties at any time. No amendment shall be effective unless it is in writing and signed by the Assistant Superintendent and the Superintendent.

IN WITNESS WHEREOF, the District has caused this Contract to be approved on its behalf by a duly authorized officer, and the Assistant Superintendent has approved this Employment Contract.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Assistant Superintendent

ADDENDUM  
Employment Contract for Human Resources Director

The following changes are being made to the Employment Contract with Jennifer Duvall, Human Resources Director effective July 1, 2015.

**SECTION 3. COMPENSATION:**

**Salary:** The District shall pay the Human Resources Director, for the services rendered, at an annual base salary of \$117,909, for the 2015-16 school year, paid monthly commencing July 1. Salary for subsequent years will be subject to negotiations with the Superintendent.

**SECTION 5. BENEFITS:**

**Tax-sheltered annuity:** The District will make a contribution of \$175.00 a month toward a tax-sheltered annuity of the Human Resources Director's choice through one of the District approved vendors. The Human Resources Director is responsible that such TSA contributions are within the IRS regulations.

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Superintendent/Date

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Human Resources Director /Date

## EMPLOYMENT CONTRACT

### BETWEEN

Ryan Noss, STUDENT SERVICES DIRECTOR

And the

CORVALLIS SCHOOL DISTRICT

This employment contract is made and entered into between CORVALLIS SCHOOL DISTRICT 509J, hereinafter referred to as the "District," and RYAN NOSS, hereinafter referred to as "Student Services Director."

### **WITNESSETH:**

WHEREAS, the District will employ a Student Services Director under the general supervision of the Superintendent and;

WHEREAS, the District and Student Services Director believe that a written employment contract is necessary to describe specifically their relationship and to serve as the basis of the effective communication between them;

NOW THEREFORE, in consideration of the mutual promises contained herein, the District hereby employs Ryan Noss as the Student Services Director and the Student Services Director hereby accepts such employment upon the terms and conditions set forth below.

### **SECTION 1. TERM:**

The agreement shall be a two-year agreement commencing July 1, 2015 through June 30, 2017.

### **SECTION 2. DUTIES:**

The Student Services Director shall have and maintain the qualifications, perform the specific duties, and shall have and exercise the authority outlined in the job description for the position of Student Services Director. In addition, the Student Services Director shall perform other duties as prescribed by the Superintendent.

### **SECTION 3. COMPENSATION:**

**Salary:** The District shall pay the Student Services Director, for the services rendered, at an annual base salary of \$117,909 for the 2015-2016 school year, paid monthly commencing July 1. Salary for subsequent years will be subject to negotiations with the Superintendent. The School Board may unilaterally reduce the number of workdays and proportionately reduce the salary if such reduction is part of a District-wide reduction in response to limited financial resources.

#### **SECTION 4. CONTRACT DAYS:**

The contract days for the Student Services Director position is 260 days, which includes nine (9) paid holidays as outlined in the non-represented agreement and five (5) non-contract days.

#### **SECTION 5. BENEFITS:**

The Student Services Director shall be entitled to the fringe benefits and agreements accorded to the other District administrative employees as identified in the non-represented agreement, including, but not limited to: PERS contribution, health insurance, holidays, leaves, and professional memberships.

**Allowance:** The District will pay the Student Services Director a stipend of \$100 a month, as taxable income, for use of personal automobile for District business.

**Tuition:** The District will reimburse the Student Services Director up to \$20,000 for college course work related to educational leadership and completion of an advanced degree. Tuition will be reimbursed upon proof of payment and successful course completion. The Student Services Director will be required to work for a minimum of one additional year beyond this contract (total 3 years) with the Corvallis School District for the full tuition reimbursement. If the Student Services Director resigns before completing this full employment obligation (minimum of three years) then he will be required to reimburse the Corvallis School District 50% of the tuition reimbursement paid.

**Vacation:** The Student Services Director shall receive 20 vacation days per year. Unused vacation days may be carried over into the following fiscal year (July – June). However, the carry over days must be used by December 31 of the following year or are forfeited.

Vacation days are granted at the beginning of the fiscal year. Upon termination of employment, vacation days are pro-rated based on the number of days worked. All used, unearned vacation is owed to the District and will be deducted from the Student Services Director's final pay. Any unused, earned vacation, not to exceed ten (10) days, shall be cashed out at the per diem rate at the termination of the Student Services Director's employment with the District.

#### **SECTION 6. PROFESSIONAL DEVELOPMENT:**

The District is committed to professional development and will provide the necessary resources to facilitate the professional growth of the Student Services Director. The District expects the Student Services Director to continue professional development and to participate in relevant learning experiences at District expense, with Superintendent approval.

- a. The Student Services Director is encouraged to develop a professional growth plan that meets the needs of both the individual and the District, as approved by the Superintendent.
- b. Participation in a national/regional conference is encouraged, should be part of the overall plan for professional development of the Student Services Director, and is subject to Superintendent approval. The Student Services Director may attend at least one (1) national conference each year, expenses to be incurred by the District subject to the limit of budgeted amounts for this expenditure.

The District shall reimburse the Student Services Director for all actual and necessary professional development expenses incurred by him as provided in the budget and within the scope of his employment, such as:

- a. Lodging expenses will be reimbursed based upon documented receipts, subject to prior approval by the Superintendent.
- b. Meals will be reimbursed to the limits established by District policy or administrative rule upon submission of receipts, subject to prior approval by the Superintendent or his/his designee.

**SECTION 7. ADMINISTRATIVE CERTIFICATE:**

The Student Services Director shall maintain throughout the term of this agreement a valid and appropriate license to act as Student Services Director as required by the State of Oregon. Failure by the Student Services Director to maintain such a license in good standing constitutes cause for the Corvallis School District to terminate this contract.

**SECTION 8. EVALUATION:**

The Student Services Director and the Superintendent shall meet annually for the purposes of evaluation of the performance of the Student Services Director and expressing recommendations and observations on how such performance may be continually improved. Such evaluation shall be summarized in writing and placed in the Student Services Director's personnel file.

**SECTION 9. LAYOFF:**

Should the School Board determine to eliminate or reduce the percentage of "FTE" the position of Student Services Director, the Student Services Director shall be considered for any vacant administrative positions that he is qualified to fill.

**SECTION 10. RENEWAL:**

The Superintendent and the Student Services Director shall consult and confer each year to consider changes in salaries, benefits, and/or other items either party deems appropriate. The Superintendent shall consider and decide upon renewal of this Contract, recommend decision to the School Board, and notify the administrator no later than March 15, 2017. If no contract extension is executed, this contract expires at the end of its term.

**SECTION 11. TERMINATION:**

This Employment Contract may be terminated by mutual agreement of the parties, voluntary resignation, death, or retirement. Throughout the term of this contract, the Student Services Director will be subject to dismissal under ORS 342.805-925. The Superintendent shall provide notice of specific charges that may be the basis for dismissal and shall provide an opportunity to respond to the Superintendent before the Superintendent makes a recommendation for dismissal to the School Board. The District shall give the Student Services Director no less than ten (10) days written notice in advance of the pre- termination meeting with the Superintendent. If the Student Services Director chooses to be accompanied by legal counsel at the hearing, he will assume the cost of his attorney. The Student Services Director may resign prior to the conclusion of the contract by giving at least 30 days advance notice to the Board.

**SECTION 12. INDEMNIFICATION:**

The District will defend, hold harmless, and indemnify the Student Services Director from any and all demands, claims, suits, actions, and legal proceedings brought against the Student Services Director in his individual capacity, or in his official capacity as agent and employee of the District, provided the incident arose while he was acting within the scope of his employment, all according to the Oregon Tort Claims Act.

**SECTION 13. SAVINGS CLAUSE:**

If during the term of this Contract it is found that a specific clause of the Contract is illegal in federal or state law, the remainder of the Contract not affected by such a ruling shall remain in force.

**SECTION 14. APPLICABLE LAW:**

This Employment Contract is subject to all applicable laws of the State of Oregon, rules and regulations of the State Board of Education, and policies of the District and of the Board, all of which are made part of the terms and conditions of this Contract as though set forth therein.

**SECTION 15. AMENDMENT:**

This Employment Contract may be amended by the parties at any time. No amendment shall be effective unless it is in writing and signed by the Student Services Director and the Superintendent.

IN WITNESS WHEREOF, the District has caused this Contract to be approved on its behalf by a duly authorized officer, and the Student Services Director has approved this Employment Contract.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Student Services Director

## EMPLOYMENT CONTRACT

BETWEEN

Olivia Buch, FINANCE AND OPERATIONS DIRECTOR

And the

CORVALLIS SCHOOL DISTRICT

This employment contract is made and entered into between CORVALLIS SCHOOL DISTRICT 509J, hereinafter referred to as the "District," and OLIVIA BUCH, hereinafter referred to as "Finance and Operations Director."

### **WITNESSETH:**

WHEREAS, the District will employ a Finance and Operations Director under the general supervision of the Superintendent and;

WHEREAS, the District and Finance and Operations Director believe that a written employment contract is necessary to describe specifically their relationship and to serve as the basis of the effective communication between them;

NOW THEREFORE, in consideration of the mutual promises contained herein, the District hereby employs Olivia Buch as the Finance and Operations Director and the Finance and Operations Director hereby accepts such employment upon the terms and conditions set forth below.

### **SECTION 1. TERM:**

The agreement shall be a two-year agreement commencing July 6, 2015 through June 30, 2017.

### **SECTION 2. DUTIES:**

The Finance and Operations Director shall have and maintain the qualifications, perform the specific duties, and shall have and exercise the authority outlined in the job description for the position of Finance and Operations Director. In addition, the Finance and Operations Director shall perform other duties as prescribed by the Superintendent.

### **SECTION 3. COMPENSATION:**

**Salary:** The District shall pay the Finance and Operations Director, for the services rendered, at an annual base salary of \$116,549 (based on 257 days) for the 2015-2016 school year, paid monthly commencing July 1. Salary for subsequent years will be subject to negotiations with the Superintendent. The School Board may unilaterally reduce the number of workdays and proportionately reduce the salary if such reduction is part of a District-wide reduction in response to limited financial resources.

#### **SECTION 4. CONTRACT DAYS:**

The contract days for the Finance and Operations Director position is 260 days, which includes nine (9) paid holidays as outlined in the non-represented agreement and five (5) non-contract days.

#### **SECTION 5. BENEFITS:**

The Finance and Operations Director shall be entitled to the fringe benefits and agreements accorded to the other District administrative employees as identified in the non-represented agreement, including, but not limited to: PERS contribution, health insurance, holidays, leaves, and professional memberships.

**Allowance:** The District will pay the Finance and Operations Director a stipend of \$100 a month, as taxable income, for use of personal automobile for District business.

**Tax-sheltered annuity:** Starting the second year of the contract, July 1, 2016, the District will make a contribution of \$175.00 a month toward a tax-sheltered annuity of the Finance and Operations Director's choice through one of the District approved vendors. The Finance and Operations Director is responsible that such TSA contributions are within the IRS regulations.

**Vacation:** The Finance and Operations Director shall receive 20 vacation days per year. Unused vacation days may be carried over into the following fiscal year (July – June). However, the carry over days must be used by December 31 of the following year or are forfeited.

Vacation days are granted at the beginning of the fiscal year. Upon termination of employment, vacation days are pro-rated based on the number of days worked. All used, unearned vacation is owed to the District and will be deducted from the Finance and Operations Director's final pay. Any unused, earned vacation, not to exceed ten (10) days, shall be cashed out at the per diem rate at the termination of the Finance and Operations Director's employment with the District.

#### **SECTION 6. PROFESSIONAL DEVELOPMENT:**

The District is committed to professional development and will provide the necessary resources to facilitate the professional growth of the Finance and Operations Director. The District expects the Finance and Operations Director to continue professional development and to participate in relevant learning experiences at District expense, with Superintendent approval.

- a. The Finance and Operations Director is encouraged to develop a professional growth plan that meets the needs of both the individual and the District, as approved by the Superintendent.
- b. Participation in a national/regional conference is encouraged, should be part of the overall plan for professional development of the Finance and Operations Director, and is subject to Superintendent approval. The Finance and Operations Director may attend at least one (1) national conference each year, expenses to be incurred by the District subject to the limit of budgeted amounts for this expenditure.

The District shall reimburse the Finance and Operations Director for all actual and necessary professional development expenses incurred by her as provided in the budget and within the scope of her employment, such as:

- a. Lodging expenses will be reimbursed based upon documented receipts, subject to prior approval by the Superintendent.

- b. Meals will be reimbursed to the limits established by District policy or administrative rule upon submission of receipts, subject to prior approval by the Superintendent or his/her designee.

**SECTION 7. EVALUATION:**

The Finance and Operations Director and the Superintendent shall meet annually for the purposes of evaluation of the performance of the Finance and Operations Director and expressing recommendations and observations on how such performance may be continually improved. Such evaluation shall be summarized in writing and placed in the Finance and Operations Director's personnel file.

**SECTION 8. LAYOFF:**

Should the School Board determine to eliminate or reduce the percentage of "FTE" the position of Finance and Operations Director, the Finance and Operations Director shall be considered for any vacant administrative positions that she is qualified to fill.

**SECTION 9. RENEWAL:**

The Superintendent and the Finance and Operations Director shall consult and confer each year to consider changes in salaries, benefits, and/or other items either party deems appropriate. The Superintendent shall consider and decide upon renewal of this Contract, recommend decision to the School Board, and notify the administrator no later than March 15, 2017. If no contract extension is executed, this contract expires at the end of its term.

**SECTION 10. TERMINATION:**

This Employment Contract may be terminated by mutual agreement of the parties, voluntary resignation, death, or retirement. Throughout the term of this contract, the Finance and Operations Director will be subject to dismissal under ORS 342.805-925. The Superintendent shall provide notice of specific charges that may be the basis for dismissal and shall provide an opportunity to respond to the Superintendent before the Superintendent makes a recommendation for dismissal to the School Board. The District shall give the Finance and Operations Director no less than ten (10) days written notice in advance of the pre-termination meeting with the Superintendent. If the Finance and Operations Director chooses to be accompanied by legal counsel at the hearing, she will assume the cost of her attorney. The Finance and Operations Director may resign prior to the conclusion of the contract by giving at least 30 days advance notice to the Board.

**SECTION 11. INDEMNIFICATION:**

The District will defend, hold harmless, and indemnify the Finance and Operations Director from any and all demands, claims, suits, actions, and legal proceedings brought against the Finance and Operations Director in her individual capacity, or in her official capacity as agent and employee of the District, provided the incident arose while she was acting within the scope of her employment, all according to the Oregon Tort Claims Act.

**SECTION 12. SAVINGS CLAUSE:**

If during the term of this Contract it is found that a specific clause of the Contract is illegal in federal or state law, the remainder of the Contract not affected by such a ruling shall remain in force.

**SECTION 13. APPLICABLE LAW:**

This Employment Contract is subject to all applicable laws of the State of Oregon, rules and regulations of the State Board of Education, and policies of the District and of the Board, all of which are made part of the terms and conditions of this Contract as though set forth therein.

**SECTION 14. AMENDMENT:**

This Employment Contract may be amended by the parties at any time. No amendment shall be effective unless it is in writing and signed by the Finance and Operations Director and the Superintendent.

IN WITNESS WHEREOF, the District has caused this Contract to be approved on its behalf by a duly authorized officer, and the Finance and Operations Director has approved this Employment Contract.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Finance and Operations Director



# Corvallis

SCHOOL DISTRICT

## XV.F. 2015-16 School Board Meeting Schedule

Corvallis School District 509J  
Board of Directors

**BOARD MEETING DATE: June 15, 2015**

**FOR ACTION**

**SUBJECT: School Board Meeting Schedule 2015-16**

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The 2015-16 School Board meeting schedule had been submitted to the Board for action on May 4, 2015 but was removed from the agenda and returned to staff for further review. The revised schedule is attached.

**ACTION REQUESTED:**

Adopt the 2015-16 School Board meeting schedule as submitted.

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**CONTACT PERSON:** Julie Catala, Board Secretary



# Corvallis School District 509J

## Board of Directors

### 2015-16 Meeting Schedule

*Presented for Adoption on 06-15-15*

- August 17, 2015 – Board Meeting
- September 14, 2015 – Board Meeting
- September 28, 2015 – Retreat
- October 5, 2015 – Board Meeting
- October 20, 2015 – Board Work Session – SIP (a Tuesday)
- November 9, 2015 – Board Meeting
- November 23, 2015 – Board Work Session – SIP
- December 7, 2015 – Board Meeting
- December 14, 2015 – Board Work Session
- January 4, 2016 – Board Meeting
- January 19, 2016 – Board Work Session (a Tuesday)
- February 8, 2016 – Board Meeting
- February 22, 2016 – Board Work Session
- March 7, 2016 – Board Meeting
- March 14, 2016 – Board Work Session
- April 11, 2016 – Board Meeting
- April 25, 2016 – Board Work Session
- May 2, 2016 – Budget Committee Meeting
- May 9, 2016 – Board Meeting
- May 16, 2016 – Budget Committee Meeting
- May 23, 2016 – Board Meeting
- May 31, 2016 – Budget Committee Meeting (if needed)
- June 20, 2016 – Board Meeting

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Meetings generally begin at 6:30 p.m. and are held at the School District Administrative Offices, 1555 SW 35<sup>th</sup> Street, Corvallis; however, times and locations can vary, and dates are subject to change. Extra meetings are sometimes scheduled and types of meetings sometimes change. Public/staff testimony is generally accepted only at Board Meetings. Current meeting announcements and agendas are posted on the district's web site at <http://www.csd509j.net/en-us/districtinformation/schoolboard.aspx>. More information is also available by calling 541-757-5841 or emailing [julie.catala@corvallis.k12.or.us](mailto:julie.catala@corvallis.k12.or.us). Official notice for each meeting is posted at the School District Administrative Offices; notice is also sent to the Benton County Courthouse and the Corvallis Gazette-Times newspaper. Board meetings, work sessions, retreats and special meetings are open to the public. Executive Sessions are closed to the public. For information on how to provide input to the Board, visit: <http://www.csd509j.net/en-us/districtinformation/schoolboard/howtoprovideinputtotheschoolboard.aspx>



# Corvallis

SCHOOL DISTRICT

XV.G. Substitute Teacher Per Diem Rate

Corvallis School District 509J  
Board of Directors

**BOARD MEETING DATE: June 15, 2015**

**FOR ACTION**

**SUBJECT: Substitute Teacher Per Diem Rate**

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Issue: The Human Resources office maintains a list of persons qualified to act as substitute teachers. All substitutes will be paid at the rate fixed by the School Board at the beginning of each school year. The Department of Education has set this year's minimum substitute teacher pay rate for eight hours at \$173.76 per day. Minimum salary after the tenth day is 1/190<sup>th</sup> of our district's base salary schedule, or \$195.78 per day.

Recommendation: Follow the directive of the Department of Education.

Consequences: Not fixing our substitute teacher pay rate as directed by the Department of Education puts the district out of compliance.

**ACTION REQUESTED:** Setting the substitute teacher rate of pay as directed by the Department of Education.

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**CONTACT PERSON:** Jennifer Duvall



**Corvallis**  
SCHOOL DISTRICT

XV.H. YES House Alternative Education Program Evaluation

**EVALUATION OF ALTERNATIVE EDUCATION PROGRAMS\*\***

Date June 10, 2015

Dear Alternative Education Program Coordinator:

In accordance with OAR 581-022-1350, the district is required to evaluate alternative education programs annually. Please provide documentation required below and return to the Corvallis School District office at 1555 SW 35th Street, Corvallis, Oregon no later than April 10. Please include the program name, program coordinator, and telephone number. A copy of the district's written evaluation shall be provided to the program coordinator.

Staff

1. Have criminal records checks requirements been met?  
\*Provide list of individuals subject to criminal records checks and copy of Form 2283 from the Oregon Department of Education.

Curriculum

1. Are students receiving instruction in the state academic content standards earn diploma credits?  
\*Attach supportive documentation including such evidence as program overview, curriculum guide, course syllabi, or other material that demonstrates that program curriculum is aligned with standards.
2. Are Oregon Statewide Assessments administered and the results reported annually to students, parents, and the school district?  
\*Attach copy of summary report and sample of information reported to student, parents and the school district.
3. Are students receiving, at least annually, a report of academic progress?  
\*Attach copy of report used.

Discrimination

1. Does the program comply with nondiscrimination requirements of law—program does not discriminate based on age, disability, national origin, citizenship, gender, race, marital status, linguistic background, culture, capability, geographic location, religion, or sexual orientation?  
\*Attach student enrollment/withdrawal summary based on above criteria.

Registration (Private alternative programs only)

1. Is the program registered with the Oregon Department of Education?  
\*Attach copy of registration application and approval.

Site Evaluation

1. Does the program comply with health and safety statutes and rules?  
\*Attach copy of appropriate documentation, including first aid and emergency procedures plan, such as staff/student handbooks, in-service agenda, fire marshal's report, safety inspection reports, etc.

Tuition and Fees

- 1. Does the program comply with Oregon Revised Statutes regarding tuition and fees (ORS 337.150, 339.141, 339.147, 339.155)?  
\*Attach list of any fees required and explanation.

Contract

- 1. The program complies with any statute, rule, or school district policy specified in the contract with the public or private alternative program.  
\*Attach as applicable.
- 2. Does the contract with the public or private alternative program state that noncompliance with a rule or statute may result in termination of the contract?  
\*Contract on file with district and program, as applicable.

Expenditures

- 1. Does the district comply with Oregon Revised Statutes regarding expenditures (ORS 336.635(2))?  
\*Attach annual statement of expenditures.

\_\_\_\_\_  
Superintendent

**EVALUATION OF ALTERNATIVE EDUCATION PROGRAMS—  
DISTRICT SUMMARY  
YES House**

The district’s alternative education programs evaluator should complete the following and file with materials submitted by the alternative program coordinator.

Program Name: YES House Date: 6/9/2015  
 Program Coordinator: Rynda Gregory, Student Services Coordinator

Staff

- 1.  **X Meets criteria**       Does not meet criteria  
 Comments: **The district contract with YES House requires that all teachers be licensed. All instructional lesson plans are created by licensed teachers. There are staff, much like Educational Assistants, who at times aid and guide students in academic activities.**

Curriculum

- 1.  **X Meets criteria**       Does not meet criteria  
 Comments: **All courses are aligned to Common Core and Oregon State Standards.**

Discrimination

- 1.  **X Meets criteria**       Does not meet criteria  
 Comments: **Materials provided by YES House for students, parents, and staff contain non-discrimination language. Students are referred to the program based on treatment needs, not on the basis of age, disability, national origin, citizenship, gender, race, marital status, linguistic background, culture, capability, geographic location, religion, or sexual orientation.**

Registration

1.  **X Meets criteria**       Does not meet criteria

Comments: **Documentation of registration with the Oregon Department of Education has been provided, dated April 30, 2015.**

Site Evaluation

1.  **X Meets criteria**       Does not meet criteria

Comments: **YES House has provided evidence of safety inspections, dated March 11, 2015.**

Tuition and Fees

1.  **X Meets criteria**       Does not meet criteria

Comments: **Not applicable, as YES House does not charge fees.**

Contract

1.  **X Meets criteria**       Does not meet criteria

Comments: **All instruction is planned by licensed teachers. (See above for more details.)**

Expenditures

1.  **X Meets criteria**       Does not meet criteria

Comments: **The contract requires that YES House provide statements showing the budget, revenues, expenditures and balance sheets for district funds. Statements have been provided for “Profit and Loss”, cover the period of December 1, 2014 – February 28, 2015; and an “Educational Budget Report”, covering the period of September 10, 2014 – April 30, 2015. An Educational Budget Report will be updated mid-June.**

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District Evaluator Signature



# Corvallis

SCHOOL DISTRICT

XV.I. Ratify Contract with Corvallis Education Association

Corvallis School District 509J  
Board of Directors

**BOARD MEETING DATE: June 15, 2015**

**FOR ACTION**

**SUBJECT: Corvallis Education Association Contract**

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Issue:

Ratification of the contract between Corvallis Education Association (CEA) and the Corvallis School District for 2015-17. (See document noting contract changes under separate cover.)

Recommendation:

Ratify the contract.

Involvement:

Contract negotiations with CEA have been ongoing since January 2015. On May 21, 2015, CEA and District Bargaining Teams reached tentative agreement on a contract agreement that fell within the financial parameters set by the Board.

**ACTION REQUESTED:** Ratify the contract.

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**CONTACT PERSONS:** Jennifer Duvall, Human Resources Director

## Tentative Agreement between Corvallis School District and CEA 5/21/15

The two parties agree to the following items:

- \*Two year contract through 2016-17
- \*Full school year
- \*Step movement
- \*2% COLA year 1, 2% COLA year 2
- \*2% increase to extra duty schedule for 2015-16 only.
- \*Moving MS track from category D to C effective 2015-16
- \*Open to considering HS cross country for a different level, discuss in fall effective 2015-16
- \*Interested in discussion about self-insurance model during the 2015-16 school year for possibly implementation for 2016-17. It will give time to research, plan and educate staff.
  
- \*Insurance concept, still need to develop specific language:
  - Provide opt out option to eligible employees who decline insurance – receive \$200/month paid in paycheck as taxable benefit, regardless of FTE; remainder of insurance contribution goes into the insurance pool.
  - Need to make sure we have language in our Section 125 plan to allow for this benefit and not negatively impact rest of the insurance benefits.

Language (only listed sections with changes):

### Article 7 – Performance Review

- A. The District will follow the requirements of ORS 342.850 for teacher evaluations, hereinafter referred to as performance reviews. **An evaluation handbook will be collaboratively developed by the district and association.**
  
- J. Strike current contract language.  
**The District and the Association will each appoint up to four representatives to review the teacher evaluation process, monitor the implementation of the evaluation process, and when needed, develop recommendations for the evaluation handbook. For the length of this agreement, this committee will generally meet four times a year, but minimally twice per year.**

### Article 12 – Maintenance of Class Control and Discipline

- C. The written student discipline procedure shall specify minimum standards of student conduct in the classroom. It shall further specify the circumstances under which a student may be removed from the classroom, including those involving extreme disruptive **physical** behaviors **that present danger to the students' and/or teacher's physical security.**

- D. **The written student discipline procedure** Finally, it shall provide for consultation between the teacher and the principal or his/her designee prior to returning the student to class. In the event the principal or his/her designee is not immediately available, the student may be returned to class without such prior consultation. However, **in that case**, a teacher will not be required to keep a student in class if the class as a whole is seriously ~~disturbed~~ **disrupted** by the **physical** behavior of the student, **if the teacher or another student was subject to unsolicited physical contact from the student, or if physical restraint was used.** When a consultation has not occurred prior to the return of the student to class, the principal or designee, when he or she is available, will consult with the teacher. The principal or his/her designee shall have the final authority to resolve all student disciplinary matters referred to him/her pursuant to the provisions of this Article. Teachers may request a conference with the Superintendent and their building administrator regarding resolution of differences of opinion on implementation and/or interpretation of the written student discipline policy.
- E. **Any time a teacher is subjected to unsolicited physical contact from a student that causes injury, the teacher and building administrator will file an incident report.**

## Article 19 – Compensation

### H. Fringe Benefits

#### 4. Health Savings Account

**If the Joint Benefits Committee selects a high deductible major medical plan, that can be partnered with a Health Savings Account (HSA) per federal regulation, the District will make contributions to the HSA account for employees eligible to receive insurance benefits. The District's contribution will be pro-rated based upon FTE and the contract bargained employer contribution amounts less medical/dental/vision/life/ltd premium deductions, but not in excess of the IRS allowable limit defined for the individual and family classifications. Additionally, an employee may contribute funds to bring the total employer and employee contributions up to the IRS allowable maximum for the calendar year.**

**The employee is responsible to ensure account activities are in compliance with IRS regulations. Also, the employee is responsible for setting up the HSA account during the open enrollment period or the first time an individual is eligible to enroll in insurance. Eligible employer contributions will begin after timely receipt of the employee's HSA account information.**



# Corvallis

SCHOOL DISTRICT

XV.J. Ratify Contract with Oregon School Employees Association

Corvallis School District 509J  
Board of Directors

**BOARD MEETING DATE: June 15, 2015**

**FOR ACTION**

**SUBJECT: Oregon School Employees Association, Chapter 2 Contract**

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Issue:

Ratification of the contract between Oregon School Employees Association, Chapter 2 (OSEA) and the Corvallis School District for 2015-19. (See document noting contract changes under separate cover.)

Recommendation:

Ratify the contract.

Involvement:

Contract negotiations with OSEA have been ongoing since April 2015. On June 3, 2015, OSEA and District Bargaining Teams reached tentative agreement on a contract agreement that fell within the financial parameters set by the Board.

**ACTION REQUESTED:** Ratify the contract.

---

**CONTACT PERSON:** Jennifer Duvall, Human Resources Director

# Tentative Agreement 6/3/15

- Contract Language
- 4 year contract
- Step each year
- COLA: 2.25% year 1 and 2% each year, year 2-4
- Agree to transfer of additional \$100,000 to classified opt-out insurance pool funds, for a total of \$200,000/annually.
- One additional work day for professional development for secondary education assistants (179 middle and 181 high)
- A committee will be formed with equal representation of District and OSEA members from multiple job families to create health and safety language. The committee will meet beginning mid October, 2015 and provide language in a MOA to establish Health & Safety Language by January 31, 2016.
- The District and OSEA will work together in JLMC beginning mid October, 2015 to be completed by January 31, 2016, to discuss interests regarding Involuntary Transfers, Work Location Assignments and Extra Duty.

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Superintendent

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OSEA Co-President

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Human Resources Director

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OSEA Co-President

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OSEA Field Representative



# Corvallis

SCHOOL DISTRICT

## XV.K. Non-Represented Employee Benefits And Compensation

Corvallis School District 509J  
Board of Directors

**BOARD MEETING DATE: June 15, 2015**

**FOR ACTION**

**SUBJECT: Non-Represented Employee Benefits & Compensation**

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Issue:

The non-represented employee group's agreement expires June 30, 2015. Based on conversations with non-represented staff and the Executive Team, the following changes are recommended to the Non-Represented Staff Agreement:

- Two year agreement;
- Add 2% COLA to the salary schedule each year of the agreement for all non-represented positions;
- Provide steps each year of the agreement for those eligible for step movement;
- Increase district insurance contribution to \$1275 per month for 2015-16 and to \$1300 per month for 2016-17;
- Provide up to \$2000 per year for attendance to a national conference for building administrators based on a three-year rotation.
- Provide up to \$300 per year for in-state conferences for building administrators or to use towards tuition reimbursement;
- Offer \$200 per month taxable income for any full-time non-represented employee who opts out of district health insurance coverage and \$100 per month for any part-time non-represented employee who opts out of district health insurance coverage.

Involvement:

Superintendent Erin Prince, Human Resources Director Jennifer Duvall, Finance and Operations Services Director Steve Nielsen and representatives from the non-rep staff: Bryan Traylor, Eric Beasley, Cherie Stroud and Kerry Richey.

**ACTION REQUESTED:**

Approve the changes to the Non-Represented Agreement and salary schedule effective July 1, 2015.

---

**CONTACT PERSON:** Jennifer Duvall

## Non-Rep Salary Schedule 2015-16

2% COLA

Position	Days	Step 1	Step 2	Step 3	Step 4	Step 5
Asst Superintendent	260	118,606	120,978	123,398	125,865	128,382
Director/Student Services	260	108,930	111,109	113,330	115,598	117,909
Director/Finance & Operations	260	108,930	111,109	113,330	115,598	117,909
Director/Human Resources	260	108,930	111,109	113,330	115,598	117,909
Principal/HS	230	108,985	111,700	114,484	117,337	120,266
Principal/MS	230	101,598	104,129	106,723	109,382	112,112
Principal/Elem	230	97,437	99,863	102,351	104,900	107,518
Coord/Student Services	230	97,437	99,863	102,351	104,900	107,518
Asst Principal/HS	230	94,729	97,089	99,509	101,985	104,531
Coord/Alternative Pathways	230	94,729	97,089	99,509	101,985	104,531
Asst Principal/MS	230	90,362	92,612	94,918	97,281	99,709
Manager/Tech Services	260	82,052	84,094	86,187	88,333	90,539
Controller	260	72,611	74,417	76,268	78,166	80,116
Manager/Food Services	260	71,947	73,736	75,571	77,450	79,385
Manager/Facilities & Transportation	260	67,681	69,364	71,089	72,857	74,677
Manager/Custodial Operations	260	67,681	69,364	71,089	72,857	74,677
Analyst/Budget	260	61,259	62,781	64,342	65,941	67,588
Manager of District Theaters	260	60,086	61,579	63,109	64,678	66,294
Exec Asst to Superintendent & Board	260	60,086	61,579	63,109	64,678	66,294
Instructional Services Support	260	58,512	59,975	61,474	63,012	64,586
Therapist/Physical	190	58,206	59,653	61,135	62,654	64,211
Communications Coordinator	260	51,742	53,026	54,343	55,702	57,088
Exec Director/Foundation	240	50,489	51,742	53,026	54,343	55,702
Payroll Lead Specialist 2	260	49,696	50,930	52,193	53,490	54,828
Human Resource Specialist	260	49,696	50,930	52,193	53,490	54,828
Business Services Specialist	260	49,696	50,930	52,193	53,490	54,828
Athletic Trainer-grndf	210	-	-	-	-	49,428
Supervisor/Food Services	260	42,295	43,344	44,418	45,520	46,658
Specialist/Family Outreach Advocate	190	36,934	37,857	38,804	39,774	40,768
Athletic Trainer	210	34,957	35,832	36,727	37,645	38,587



# Corvallis

SCHOOL DISTRICT

XV.L. Resolution No. 15-0604 - Designation of District Officers, Clerks, Agents, and Depositories of Funds (2015-16 Organizational Resolution)

**BOARD MEETING DATE:** June 15, 2015

**SUBJECT:** Resolution No. 15-0601 – Designation of District Officers, Clerks, Agents, and Depositories of Funds (2015-16 Organizational Resolution)

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Oregon Revised Statutes (ORS 332.040 and 255.335) require school boards to annually hold an organizational meeting to designate appointees and authorize actions. Failure to designate personnel would mean that district staff would not be properly authorized to carry out their official duties.

Included in this resolution are the following items carried over without changes from 2014-15:

- Designation of District Depositories, including Authorization to Invest Funds and the identification of Investment Depositories and the designation of signers for the Student Body Fund Account.
- Authorization for the Signing of Documents and Agreements for Funded Programs, Disposal of Surplus Property, and Local Contract Review Board/Signing of Agreements.
- Approval of professional services, including: Attendance Services, Auditors, Insurance Agents, Legal Counsel, and official newspaper.

Changed from 2014-15 are the following items:

- Naming Olivia Meyers Buch, Finance and Operations Director effective July 1, 2015, as Deputy Clerk, Custodian of Funds, and Budget Officer for the 2015-16 fiscal year.
- Language regarding the performance bonds of the Superintendent and the Finance and Operations Director has been updated to reflect coverage provided by the district's crime policy, subject to the \$1,000,000 limit. This is increased coverage from previous bonds purchased with limits of \$500,000.
- Non-Resident Student Tuition has decreased from \$9,268 approved in 2014-15 to \$9,045 for 2015-16. This is reflective of the ADMr increasing from 2014-15 to 2015-16 without a corresponding increase to expected revenue minus contingencies and reserves.

**Motion Requested:** I move that Resolution No. 15-0601 be adopted to authorize the designation of district officers, clerks, agents, and depositories of funds for 2015-16.

---

**Presenters:** Erin Prince, Superintendent  
Steve Nielsen, Director of Finance and Operations

Corvallis School District 509J  
**Designation of District Officers, Clerks, Agents, and Depositories of Funds**  
(2015-16 Organizational Resolution)  
**Resolution No. 15-0601**

District Clerks (ORS 332.515, 332.525)

Whereas, Erin Prince, Superintendent of Corvallis School District 509J, is designated by law as Clerk of said district;

Whereas, it is advisable for an additional staff member to be designated as Deputy Clerk;  
Be It Resolved, that Olivia Meyers Buch, Finance and Operations Director, is appointed as Deputy Clerk for the 2015-16 fiscal year.

Be It Further Resolved, that the Superintendent and the Finance and Operations Director, as Clerk and Deputy Clerk, respectively, of the said district, be covered in the amount of \$1,000,000 for the 2015-16 fiscal year through the district's crime policy.

Custodian of Funds (ORS 328.441, 332.525)

Be It Resolved, that Olivia Meyers Buch, Finance and Operations Director, is hereby designated to serve as Custodian of Funds of the Corvallis School District 509J for the 2015-16 fiscal year.

Budget Officer (ORS 294.331, Board Policy DBE & DBJ)

Be It Resolved, that Olivia Meyers Buch, Finance and Operations Director, is hereby designated to serve as Budget Officer of the Corvallis School District 509J for the 2015-16 fiscal year.

Signing of Documents and Agreements for Funded Programs

Whereas, the district is involved in a variety of programs available through federal, state or other sources; and

Whereas, certain available funds may be deemed beneficial toward improvement of the district's educational system;

Be It Resolved, that Kevin Bogatin, Assistant Superintendent, or Erin Prince, Superintendent, is hereby authorized to file applications and sign documents and agreements related to funded programs on behalf of the Corvallis School District 509J for the 2015-16 fiscal year.

Disposal of Surplus Property (Board Policy DN)

Be It Resolved, that the Clerk of the District, Deputy Clerk, when appointed, or designee of the Clerk or Deputy Clerk, be hereby authorized to dispose of surplus property in accordance with Board Policy DN.

Local Contract Review Board and Signing of Agreements (ORS Chapter 190, 190.010, 279A.060, Board Policy DJ, DJA, DJC, DJCA, DBJ)

Whereas, the Corvallis School District 509J Board of Directors has statutory authority to act as the local contract review board (279a.060) and may also enter into intergovernmental agreements under ORS chapter 190 (190.010),

Be it Resolved, that either the Clerk of the District or the Deputy Clerk is authorized to execute contracts, conveyances, or other similar transactional documents up to the amount of \$150,000 pursuant to ORS chapter 279a-279c, and may execute intergovernmental agreements pursuant to ORS chapter 190 up to the amount of \$150,000 on behalf of the district as deemed necessary.

Non-Resident Student Tuition (Board Policy JECF)

Whereas, board policy JECF calls for tuition rates to be reviewed and approved by the board annually,

Be It Resolved, that the full year tuition rate for students who are not residents of the Corvallis School District 509J and where the district has not entered into an inter-district agreement be hereby established as \$9,045 for the 2015-16 academic year,

Be It Further Resolved, that an additional tuition fee for students requiring special education will be calculated on a program basis to capture the actual cost to the district in providing those extra services.

District Depositories (ORS 328.441, 328.445)

Whereas, the Office of the State Treasurer provides local governments with a list of “Qualified Depositories for Public Funds” which have been vetted for preservation of principal, conformance with federal, state and other legal requirements, and maintenance of sufficient liquidity to meet operating requirements,

Be It Resolved, that the following depositories are hereby approved as official depositories of Corvallis School District 509J funds for the 2015-16 fiscal year:

- Oregon State Local Government Investment Pool
- Qualified Depositories for Public Funds as approved by the Office of the State Treasurer for the purpose of cash management.

Be it Further Resolved, that either the Clerk of the district or Deputy Clerk, as Custodian of Funds, is authorized to establish accounts and to issue checks against such accounts bearing the original signature of the Clerk or the Deputy Clerk or the facsimile signature of the Clerk or Deputy Clerk.

Investment of Funds (ORS 294.805-294.895, Board Policy DFA)

Whereas, the Corvallis School District 509J has statutory authority for the investment of funds,

Whereas, board policy DFA, the Investment of Funds and Guidelines Policy, requires the annual adoption of the policy by the board,

Be It Resolved, that board policy DFA is hereby readopted,

Be It Further Resolved, that the Custodian of Funds is hereby designated as Investment Officer, pursuant to policy DFA.

Student Body Fund Account (ORS 328.445)

Whereas, it is in the district’s best interest to designate a Student Body Fund Account with checks to be issued on this account,

Whereas, that the Clerk of the district or Deputy Clerk, as Custodian of Funds, are authorized to establish said accounts with the district’s depository of record, identified above.

Be It Resolved, that checks be honored and charged to these accounts for amounts up to \$500 that bear the original signature of two of the persons holding one of the positions listed below for each of the schools using this account for the fiscal year 2015-16:

Principal(s)  
Assistant Principal(s)  
Athletic Director(s)  
Operations Assistant/Administrative Assistant(s)

Be It Further Resolved, that checks issued in amounts of \$500 or more must bear the original signature of the Clerk, or the Clerk's designee, or the facsimile signature of the Clerk, or the Clerk's designee.

#### Attendance Services (ORS 339.040)

Be It Resolved, that the district will use the services of the Linn-Benton-Lincoln Education Services District Attendance Supervisor for the 2015-16 fiscal year.

#### Auditors (ORS 328.465, 327.137, 297.405, Board Policy DIE)

Be It Resolved, that Pauly Rogers and Co, P.C., of Tigard, Oregon, is hereby designated to serve as Auditors for the Corvallis School District 509J for the fiscal year 2015-16.

#### Insurance Agent of Record

Be It Resolved, that Steve Uerlings of Barker-Uerlings Insurance is hereby designated to serve as Agent of Record for the Corvallis School District 509J for property and casualty insurance, worker's compensation insurance, fidelity coverage insurance, and risk management services for the fiscal year 2015-16.

Be It Further Resolved, that Tim Hennessy of Gene Kiel & Associates is hereby designated to serve as Agent of Record for the Corvallis School District 509J for employee benefits insurances for the fiscal year 2015-16.

#### Legal Counsel

Be It Resolved, that for the purpose of all legal notifications made to the Corvallis School District 509J, attorney Eric DeFrest of Luvaas, Cobb, Richards & Fraser, is designated as the Attorney of Record for the district.

Be It Further Resolved, that the executive staff of the Corvallis School District 509J is authorized to use the firms of Graham Hicks, P.C., Preston, Gates & Ellis, and the Hungerford Law Firm, based on their special expertise in the area of law being considered, at the discretion of the Superintendent or Board Chair for the fiscal year 2015-16.

#### Newspapers for Legal Notice

Be It Resolved, that the Corvallis Gazette-Times published by Lee Northwest Publishing be designated as the newspaper in which legal notices will be published.

Duly passed this 15<sup>th</sup> day of June, 2015 by the Board of Directors of Corvallis School District 509J.

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Chris Rochester, Board Chairperson

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Erin Prince, Clerk of the Board



# Corvallis

SCHOOL DISTRICT

XV.M. Roof Replacement Contract Award Corvallis High School (AT North & AT South Buildings) & Cheldelin Middle School (Partial)

**BOARD MEETING DATE:** June 15, 2015

**SUBJECT:** Corvallis High School (ATN & ATS) and Cheldelin Middle School Partial Roof Replacement Contract Award

---

In 2013, the district hired Paul Bentley Architects to do a roofing assessment in conjunction with the district-wide facilities assessment underway at that time. The 2013 Roofing Assessment identified that Corvallis High School AT North and South Buildings and portions of the Cheldelin roof had exceeded their useful life and were in immediate need of replacement. These portions of the Cheldelin Roof and CHS AT North and South roofs were not replaced during the 2002 Facilities Improvement Bond.

Dull Olson Weekes – IBI Group Architects, Inc. was selected in March of 2015 to design the construction documents for these roof replacements. Construction bids were advertised and bids were received on May 27, 2015. Below are bid results:

<u>Contractor</u>	<u>Base Bid</u>
Anderson Roofing	\$1,544,500
Snyder Roofing	\$1,468,490
Umpqua Roofing	\$1,043,500

Funding for the project is budgeted in the District's Capital Maintenance Fund. Postponing the work could result in damage to the building due to the failing roofs and potential for ongoing leaks.

**Motion Requested:** I move that Umpqua Roofing be awarded the contract for Roof Replacement at Corvallis High School (ATN & ATS) and portions of Cheldelin Middle School. Staff are authorized to enter into an agreement to support this award with a base bid in the amount of \$1,043,500.

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**Presenters:** Kim Patten, Maintenance and Transportation Manager  
Steve Nielsen, Director of Finance and Operations



# Corvallis

SCHOOL DISTRICT

XV.N. Acceptance of Election Results – May 2015 School Board Election

Corvallis School District 509J  
Board of Directors

**FOR ACTION**

**BOARD MEETING DATE:** June 15, 2015

**SUBJECT:** Acceptance of Election Results – May 2015 School Board Election

---

**BACKGROUND INFORMATION:**

A special election was held in May 2015 for school board members in four positions.

In accordance with state law, the Board is charged with accepting the results of the election, provided by the Benton County Elections Department. Attached is the Confirmation of Election Results provided by Benton County for both Benton County and Linn County.

**ACTION REQUESTED:** Accept the election results of the May 2015 school board election

---

**CONTACT PERSON:** Julie Catala, Board Secretary



BENTON COUNTY CLERK  
ELECTIONS & PASSPORTS  
120 NW 4<sup>th</sup> Street, Room 13  
Corvallis, OR 97330

TEL (541) 766-6756 FAX (541) 766-6757

EMAIL: [bcelections@co.benton.or.us](mailto:bcelections@co.benton.or.us) WEB: [www.co.benton.or.us/elections](http://www.co.benton.or.us/elections)

Julie Catala  
Corvallis School District  
PO Box 3509J  
Corvallis OR 97339

### CONFIRMATION OF MAY 19, 2015 ELECTION RESULTS

In accordance with ORS 254.545 / 255.295, please canvass the votes for this election and return this form no later than June 18, 2015.

- Determine if the results are correct, and that the candidates elected are qualified to hold the office.
- Then notify the County Clerk of your acceptance of the results for this election, and qualifications of the elected candidates by filling out and returning this form.
- Once we have received the signed form we can issue and send to you the Certificate of Election for the winning candidates.

### OFFICIAL ACCEPTANCE OF ELECTION RESULTS

#### **District: Corvallis School District**

I have reviewed the attached election results; confirmed that the candidates elected to office are qualified to hold the office; and agree with and accept the results of this election:

Signature of Authorized person: \_\_\_\_\_

Printed Name of Authorized person: \_\_\_\_\_

Date: \_\_\_\_\_

**OFFICIAL DOCUMENT**  
Return to:  
**Benton County Elections**  
120 NW 4<sup>th</sup> Street, Room 13  
Corvallis OR 97330

SUMMARY REPORT

Benton County, Oregon  
 Special District Election  
 May 19, 2015

OFFICIAL RESULTS

VOTES PERCENT

Director, Position 7 CENTRAL SCHOOL 13J

Vote for 1  
 NO CANDIDATE FILED . . . . . 0  
 WRITE-IN . . . . . 0  
 Over Votes . . . . . 0  
 Under Votes . . . . . 6

Director, Position 2 CORVALLIS SCHOOL 509J

Vote for 1  
 Judy K Ball . . . . . 7,722 71.68  
 Scott Burress . . . . . 2,931 27.21  
 WRITE-IN . . . . . 120 1.11  
 Over Votes . . . . . 8  
 Under Votes . . . . . 5,338

Director, Position 3 CORVALLIS SCHOOL 509J

Vote for 1  
 Alexis McQuillan . . . . . 4,939 45.43  
 Jim McCullough . . . . . 3,095 28.47  
 Paul Hibbard . . . . . 2,740 25.20  
 WRITE-IN . . . . . 97 .89  
 Over Votes . . . . . 10  
 Under Votes . . . . . 5,238

Director, Position 6 CORVALLIS SCHOOL 509J

Vote for 1  
 Felicia Reid-Metoyer . . . . . 8,590 98.18  
 WRITE-IN . . . . . 159 1.82  
 Over Votes . . . . . 1  
 Under Votes . . . . . 7,369

Director, Position 7 CORVALLIS SCHOOL 509J

Vote for 1  
 Chris Rochester . . . . . 8,519 98.10  
 WRITE-IN . . . . . 165 1.90  
 Over Votes . . . . . 1  
 Under Votes . . . . . 7,434

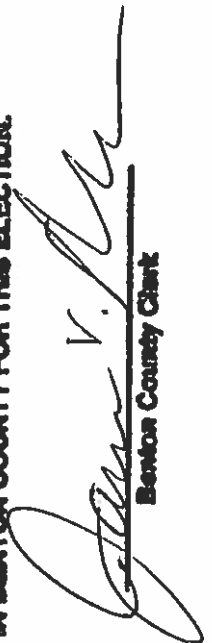
Director, Zone 3 GREATER ALBANY SCHOOL 8J

Vote for 1  
 Lyle Utt . . . . . 1,580 96.87  
 WRITE-IN . . . . . 51 3.13  
 Over Votes . . . . . 0  
 Under Votes . . . . . 1,726

Director, At-Large #1 GREATER ALBANY SCHOOL 8J

Vote for 1  
 Frank L Bricker . . . . . 1,628 96.85  
 WRITE-IN . . . . . 53 3.15  
 Over Votes . . . . . 0  
 Under Votes . . . . . 1,676

I HEREBY CERTIFY THE TALLY OF VOTES  
 RECORDED, ON THIS ABSTRACT, TO  
 CORRECTLY SUMMARIZE THE VOTES CAST  
 IN BENTON COUNTY FOR THIS ELECTION.

  
 Benton County Clerk

JURISDICTIONAL CANVASS

FINAL OFFICIAL RESULTS

Special District Election  
May 19, 2015

	VOTES	PERCENT		VOTES	PERCENT
01 = BALLOTS CAST	16,119		Director, Position 6 CORVALLIS SCHOOL 509J		
Director, Position 2 CORVALLIS SCHOOL 509J			Vote for 1		
Vote for 1			13 = Felicia Reid-Metoyer	8,590	98.18
02 = Judy K Ball	7,722	71.68	14 = WRITE-IN	159	1.82
03 = Scott Burress	2,931	27.21	15 = OVER VOTES	1	
04 = WRITE-IN	120	1.11	16 = UNDER VOTES	7,369	
05 = OVER VOTES	8				
06 = UNDER VOTES	5,338				
Director, Position 3 CORVALLIS SCHOOL 509J					
Vote for 1					
07 = Paul Hibbard	2,740	25.20			
08 = Alexis McQuillan	4,939	45.43			
09 = Jim McCullough	3,095	28.47			
10 = WRITE-IN	97	.89			
11 = OVER VOTES	10				
12 = UNDER VOTES	5,238				

	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16
0001 01	1797	853	300	13	0	631	284	507	385	9	0	612	920	18	0	859
0002 02	689	338	103	9	1	238	114	222	101	7	1	244	369	8	0	312
0003 03	1378	658	256	10	1	453	244	455	212	10	1	456	738	16	0	624
0004 04	603	279	95	9	0	220	105	188	79	7	0	224	317	5	0	281
0005 05	692	300	131	8	1	252	124	200	100	7	1	260	346	11	0	335
0006 06	1355	693	238	15	0	409	233	448	242	15	1	416	749	23	0	583
0007 07	2140	1119	384	18	0	619	378	695	445	14	1	607	1197	27	0	916
0008 08	2298	1167	429	10	3	689	384	745	533	12	1	623	1265	14	0	1019
0009 09	1398	667	274	9	1	447	268	476	220	5	2	427	805	11	1	581
0012 12	142	59	31	2	0	50	23	43	33	1	0	42	78	2	0	62
0016 16	1635	775	282	6	0	572	256	482	323	6	1	567	829	13	0	793
0017 17	747	328	138	8	1	272	125	193	153	3	1	272	385	5	0	357
0018 18	15	4	3	0	0	8	3	4	0	0	0	8	3	0	0	12
0019 19	696	261	151	1	0	283	120	155	137	1	0	283	322	4	0	370
0022 22	225	87	45	2	0	91	30	47	54	0	0	94	89	2	0	134
0023 23	309	134	71	0	0	104	49	79	78	0	0	103	178	0	0	131

JURISDICTIONAL CANVASS

Special District Election  
May 19, 2015

FINAL OFFICIAL RESULTS

Director, Position 7 CORVALLIS SCHOOL 509J

Vote for 1

01 = Chris Rochester

02 = WRITE-IN

VOTES PERCENT

8,519 98.10  
165 1.90

03 = OVER VOTES  
04 = UNDER VOTES

VOTES PERCENT

1  
7,434

		-----			
		01	02	03	04
		-----			
0001	01	921	17	0	859
0002	02	361	7	0	321
0003	03	733	15	0	630
0004	04	314	4	0	285
0005	05	340	8	0	344
0006	06	749	24	0	582
0007	07	1190	31	0	919
0008	08	1269	17	0	1012
0009	09	782	12	1	603
0012	12	78	0	0	64
0016	16	816	15	0	804
0017	17	378	4	0	365
0018	18	3	0	0	12
0019	19	324	4	0	368
0022	22	88	3	0	134
0023	23	173	4	0	132

CORVALLIS SCHOOL DISTRICT #509J Director, Position 2

WITH 2 OF 2 PRECINCTS REPORTING

Vote For 1

	J K B	S B	W	O V	U V
	u d y	c u r	I	V O	N O
	a l l	t r e	E	E T	D T
	s	s	I	R E	E E
			N	S	R S
	(NON)				
0044 044	80	47	1	0	16
0047 047	0	2	0	0	0
CANDIDATE TOTALS	80	49	1		16
CANDIDATE PERCENT	54.79	33.56	.68		10.95

CORVALLIS SCHOOL DISTRICT #509J Director, Position 3

WITH 2 OF 2 PRECINCTS REPORTING

Vote For 1

	P H	A M	J M	O V	U V
	a i	l c	i c	V O	N O
	u b	e Q	m C	E T	D T
	l b	x u	u	R E	E E
	s l	l	l	S	R S
		o	u		
	(NON)				
0044 044	23	54	52	1	14
0047 047	0	0	2	0	0
CANDIDATE TOTALS	23	54	54	1	14
CANDIDATE PERCENT	15.75	36.98	36.98	.68	9.58

I hereby certify this copy to be a true, full and correct copy of the original now on record in my office.  
 STEVE DRUCKENMILLER

 County Clerk  
 JUNE 4, 2015  
 Deputy

NAME HEADING CANVASS

LINN COUNTY, OREGON  
Special Election  
May 19, 2015

Final and Official

RUN DATE:06/02/15 05:09 PM

REPORT-EL111 PAGE 0013

CORVALLIS SCHOOL DISTRICT #509J Director, Position 6

WITH 2 OF 2 PRECINCTS REPORTING

Vote For 1

F	R			
e	e			
l	i			
i	d			
c	-	W		
i	M	R		
a	e	I		
t		T	O	U
	y	E	V	N
	e	-	O	O
	r	I	R	E
		N	S	E
		(NON)		R
				S

0044 044	113	1	0	30
0047 047	2	0	0	0
CANDIDATE TOTALS	115	1		30
CANDIDATE PERCENT	78.76	.68		20.54

CORVALLIS SCHOOL DISTRICT #509J Director, Position 7


WITH 2 OF 2 PRECINCTS REPORTING

Vote For 1

C	R			
h	o	W		
r	c	R		
i	h	I		
s	e	T	O	U
		E	V	N
	t	-	O	O
	e	I	R	E
	r	N	S	E
		(NON)		R
				S

0044 044	112	2	0	30
0047 047	2	0	0	0
CANDIDATE TOTALS	114	2		30
CANDIDATE PERCENT	78.08	1.36		20.54

I hereby certify this copy to be a true, full and correct copy of the original now on record in my office.  
STEVE DRUCKENMILLER

 JUNE 4, 2015  
County Clerk  
Deputy

**FINAL & OFFICIAL  
 WRITE-IN TALLY  
 FOR THE SPECIAL ELECTION  
 MAY 19, 2015  
 LINN COUNTY, OREGON  
 PAGE 2**

CENTRAL LINN SCHOOL DISTRICT 552C – DIRECTOR, ZONE 2

OTHER 14

CENTRAL LINN SCHOOL DISTRICT 552C – DIRECTOR, ZONE 3

OTHER 7

CENTRAL LINN SCHOOL DISTRICT 552C – DIRECTOR, ZONE 5

OTHER 13

CENTRAL LINN SCHOOL DISTRICT 552C – DIRECTOR, ZONE 6

OTHER 12

CORVALLIS SCHOOL DISTRICT 509J – DIRECTOR, POSITION 2

OTHER 0

CORVALLIS SCHOOL DISTRICT 509J – DIRECTOR, POSITION 3

OTHER 0

CORVALLIS SCHOOL DISTRICT 509J – DIRECTOR, POSITION 6

OTHER 0

CORVALLIS SCHOOL DISTRICT 509J – DIRECTOR, POSITION 7

OTHER 1

EUGENE SCHOOL DISTRICT 4J – DIRECTOR, POSITION 1

OTHER 0

EUGENE SCHOOL DISTRICT 4J – DIRECTOR, POSITION 4

OTHER 0

EUGENE SCHOOL DISTRICT 4J – DIRECTOR, POSITION 5

OTHER 0

EUGENE SCHOOL DISTRICT 4J – DIRECTOR, POSITION 7


OTHER 0

GREATER ALBANY PUBLIC SCHOOL DISTRICT 8J – DIRECTOR, ZONE 3

OTHER 120

\* positions elected by write-in.

I hereby certify this copy to be a true,  
 full and correct copy of the original now  
 on record in my office.  
 STEVE DRUCKENMILLER

 County Clerk  
 JUNE 4, 2015  
 Deputy



# Corvallis

SCHOOL DISTRICT

## XVI. CONSOLIDATED INFORMATION

### XVI.A. Non-Licensed Personnel Information

Corvallis School District 509J  
Board of Directors

**BOARD MEETING DATE: June 15, 2015**

**FOR INFORMATION ONLY**

**SUBJECT: Non-licensed Personnel Information**

---

1. Issue: Information on non-licensed-personnel

a. Recommendation to Hire:

Tori Amato: Educational Assistant 2, 6.75 hrs, Franklin School, effective September 1, 2015 (Probationary)

Terri Atkinson: Educational Assistant 2, 6.5 hrs, Crescent Valley High School, effective September 1, 2015 (Probationary)

Andy Cadotte: Information Services Technical Support 1, 8 hrs, District Office, effective July 1, 2015 (Regular)

Elena Chavarria-Correa: Bilingual Student and Family Advocate, 6.5 hrs, Linus Pauling Middle School, effective September 1, 2015 (Probationary)

Mindy Depue: Administrative Assistant 2, 8 hrs, Crescent Valley High School, effective September 1, 2015 (Limited Term)

Chelsea Gill: Educational Assistant 2, 5.5 hrs, Hoover Elementary School, effective September 1, 2015 (Probationary)

Nikki Hazen: Educational Assistant 2, 6.5 hrs, Linus Pauling Middle School, effective September 1, 2015 (Probationary)

Donna Keim: Educational Assistant 2, 6.5 hrs, Harding Center, effective September 1, 2015 (Probationary)

Ramon Martinez: Educational Assistant 2, 5 hrs, Lincoln Elementary School, effective September 1, 2015 (Probationary)

Donna Megy: Educational Assistant 2, 4 hrs, Hoover Elementary School, effective September 1, 2015 (Probationary)

Andrea Mildrexler: Educational Assistant 2/Library Media Assistant 2, 4 hrs, Franklin School, effective September 1, 2015 (Probationary)

Anne Neves: Administrative Assistant 3/OA, 8 hrs, Crescent Valley High School, effective July 27, 2015 (Probationary)

Izza Porter Cepeda: Educational Assistant 2, 6.5 hrs, Linus Pauling Middle School, effective September 1, 2015 (Probationary)

Karlie Richardson: Administrative Assistant 3/OA, 8 hrs, Corvallis High School, effective July 27, 2015 (Probationary)

Tyler Robey: Maintenance 1, 8 hrs, Lincoln and Hoover Elementary Schools, effective May 26, 2015 (Probationary)

Brittney Roske: Food Service Assistant, 4 hrs, Central Kitchen, effective May 8, 2015 (Probationary)

Emily Walenza: Educational Assistant 2, 6.5 hrs, Linus Pauling Middle School, effective September 1, 2015 (Probationary)

Dana Zachary: Library Media Assistant 2, 7.5 hrs, Cheldelin Middle School, effective September 1, 2015 (Probationary)

b. Termination/Resignation/Layoff/Retirement:

Thea Appleton: Brailist and Educational Assistant 2/LRC, 6.5 hrs, Wilson Elementary School, effective June 30, 2015 (Resignation)

Maxwell Bruch: Educational Assistant 2, 8 hrs, Lincoln Elementary School, effective June 30, 2015 (Resignation)

Debra Bynum: Educational Assistant 2, 4.25 hrs, Wilson Elementary School, effective June 30, 2015 (Resignation)

Andy Cadotte: Tech/Computer Lab Assistant 2 and Educational Assistant 2/LRC, 7.5 hrs, Cheldelin Middle School, effective June 30, 2015 (Resignation)

Mindy Depue: Athletic Trainer, 0.75 FTE, Crescent Valley High School, effective June 30, 2015 (Resignation)

Vladimir Fox-Cisco: Food Service Assistant, 4 hrs, Central Kitchen, effective May 15, 2015 (Resignation)

Kelly Frisk: Educational Assistant 2, 5.25 hrs, Wilson Elementary School, effective June 30, 2015 (Resignation)

Jessica Groom: Educational Assistant 2/LRC, 6 hrs, Lincoln Elementary School, effective June 30, 2015 (Resignation)

Benjamin Hayes: Educational Assistant 2/LRC, 6.5 hrs, Adams Elementary School, effective June 30, 2015 (Resignation)

Alexandra Jones: Educational Assistant 2/LRC, 6.75 hrs, Lincoln Elementary School, effective June 30, 2015 (Resignation)

Angela Leopard: Administrative Assistant 2/OA, 8 hrs, Garfield Elementary School, effective May 29, 2015 (Resignation)

Steven Simpson: Educational Assistant 2, 7 hrs, Linus Pauling Middle School, effective June 30, 2015 (Resignation)

Damon Solomos: Food Service Specialist, 6 hrs, Franklin School and Central Kitchen, effective April 29, 2015 (Resignation)

Geraldine Tanis: Food Service Specialist, 5.5 hrs, Hoover Elementary School, effective June 30, 2015 (Retirement)

a. Information on Current Administrator Changes:

Eric Beasley: Elementary Principal, 1.0 FTE, Wilson Elementary School, effective July 1, 2015 (Regular).

Darren Bland: Middle School Assistant Principal, 1.0 FTE, Linus Pauling Middle School, effective July 1, 2015 (Regular).

Marcianne Koetje: Equity and ELL Coordinator, 1.0 FTE, District Office, effective July 1, 2015 (Regular).

Bryan Traylor: Elementary Principal, 1.0 FTE, Franklin School, effective July 1, 2015 (Regular).

Alicia Ward-Satey: Middle School Principal, 1.0 FTE, Linus Pauling Middle School, effective July 1, 2015 (Regular).

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**CONTACT PERSON:** Jennifer Duvall



# Corvallis

SCHOOL DISTRICT

XVI.B. Unaudited Financial Statements - April 30, 2015 and May 31, 2015

BOARD MEETING DATE: **June 15, 2015**

SUBJECT: **May 31, 2015 Financial Statements (Unaudited)**

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The General Fund Statement of Revenues and Expenditures for the period ending May 31, 2015 and 2014 follows this report.

General Fund - Current Highlights

*Revenues:*

The 2014-15 year-to-date revenues total \$57.3 million or 101.4 percent of total budgeted revenue as compared to \$52.6 million, or 99.4 percent, for 2013-14.

*Expenditures:*

The 2014-15 year-to-date expenditures total \$51.6 million or 88.9 percent of total budgeted expenditures as compared to \$47.7 million or 87.9 percent for 2013-14.

General Fund - Previously Reported Highlights

In reviewing the budget column you will note that there is a deficit of \$1.6 million in the category labeled 'Excess of Revenues over Expenditures'. As a reminder, this is a result of utilizing the beginning fund balance rolled forward from 2013-14 to fund all-day kindergarten, salary increases for contract negotiations that were not settled at the time the budget was built, and department/sites carry over balances moved forward.

Embedded in the category of Local Sources - Other Revenue, are funds received for E-Rate reimbursement purposes. Under the direction of the Federal Communications Commission (FCC), the program purpose is to make telecommunication and information services more affordable for schools. It is funded through a service fee charged to companies that provide telecommunication services. As with many federal programs, participation requires complex and time sensitive application and annual reporting. Initially, the district managed this in-house but soon found staff resources were not available at the required level. Intermountain ESD has developed staff to specialize in this work and the district now contracts with them to ensure participation requirements are met.

Telecommunication vendors provide direct reimbursement to the district. The timing of the reimbursements and the amounts are not consistent which creates variances in comparing revenues between years. This is the case for variance in the Local Sources – Other Revenue category in this report.

As a note of interest, for the 2015-16 E-rate application year, the program purpose is shifting to focus support on broadband (data transmission services and internet access) and phases down support for voice services. In addition, \$1 billion is being set for the federal program budget in 2015 and 2016 to work on closing the Wi-Fi gap and support improving building internal connections. The district is currently working on project plans with expected eventual funding of \$150,000. District E-rate revenues for 2013-14 fiscal year were \$196,290.

The General Fund revenue increase of \$4.7 million compared to 2013-14 is primarily due to property and Local Option Levy taxes. We received \$2.4 million more in property taxes this year compared to last year, and \$355,186 more in Local Option Levy taxes. In large part, that difference is due to the required refund last year of \$1.8 million in property taxes and \$315,600 in Local Option Levy taxes to Hewlett-

Packard as a result of their tax appeal. The remaining \$1,945,000 revenue difference is due to increased direct State School Fund support, largely related to higher ADMw rate and count.

Expenditures for supplies and materials are down \$104,132 over the prior year. A key factor is the reduction in iPad purchases for the 1:World program in 2014-15. Insurance premiums for the district increased by \$78,000 over the prior year for policy updates to improve coverage for earthquake, crime and cyber security, and to fund risk management activities in 2014-15.

Overall, General Fund expenditures through May 2015 increased \$3.9 million as compared to the prior year. Increased costs associated with our union contracts as well as increased FTE constitute the bulk of this increase.

The Schedule of Investments and Cash Disbursements for April and May 2015 are included as part of this report. If you have any questions or would like additional information please contact me.

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Presenter: **Steve Nielsen, Director of Finance and Operations**

Supplementary Materials: **1. Statement of Revenue and Expenditures, Fiscal year to date as of May, 2014 and 2015**

**2. Schedule of Investments as of April and May 31, 2015**

**3. Schedule of Cash Disbursements greater than or equal to \$1,000 for the period of April 1-30 and May 1-31, 2015.**

Corvallis School District 509J  
Statement of Revenues and Expenditures  
Fiscal Year to Date as of May 31, 2014 and 2015 Respectively (Unaudited)

**General Fund**

	FY2013-14			FY2014-15		
	Budget	Actual		Budget	Actual	
<b>Revenues:</b>						
Local Sources						
Property Taxes	\$ 22,950,000	\$ 20,699,153	90.2%	\$ 23,137,983	\$ 23,110,519	99.9%
Local Option Taxes	3,890,200	3,408,167	87.6%	3,756,650	3,763,353	100.2%
Earnings on Investments	100,000	114,077	114.1%	100,000	117,681	117.7%
Other	394,000	357,823	90.8%	445,000	299,292	67.3%
Intermediate Sources	260,000	257,799	99.2%	260,000	321,112	123.5%
State Sources						
General Support	24,719,368	27,228,209	110.15%	28,185,108	29,211,022	103.6%
State School Fund - Subaccount	-	-	-	-	-	-
Common School Fund	494,332	430,264	87.0%	561,055	459,594	81.9%
Other	83,000	69,842	84.1%	33,000	12,920	39.2%
Federal Sources	9,000	16,176	179.7%	9,000	2,236	24.8%
<b>Total Revenue</b>	<b>\$ 52,899,900</b>	<b>\$ 52,581,510</b>	<b>99.4%</b>	<b>\$ 56,487,796</b>	<b>\$ 57,297,729</b>	<b>101.4%</b>
<b>Expenditures:</b>						
Instruction	\$ 32,546,155	\$ 28,723,799	88.3%	\$ 35,285,365	\$ 31,458,424	89.2%
Supporting Services	21,588,032	18,889,588	87.5%	22,633,047	20,058,015	88.6%
Community Services	127,370	94,976	74.6%	127,184	73,475	57.8%
Facilities Improvements	1	-	-	1	-	-
Transfers to Other Funds	2	-	-	2	-	-
<b>Total Expenditures</b>	<b>\$ 54,261,560</b>	<b>\$ 47,708,363</b>	<b>87.9%</b>	<b>\$ 58,045,599</b>	<b>\$ 51,589,914</b>	<b>88.9%</b>
Excess of Revenues over Expenditures	\$ (1,361,660)	\$ 4,873,147		\$ (1,557,803)	\$ 5,707,815	
Beginning Fund Balance	6,324,100	6,629,956	104.8%	7,001,833	7,001,834	100.0%
Budgeted Contingencies	2,322,445	-		2,619,640	-	
Unappropriated Ending Fund Balance	2,639,995	-		2,824,390	-	
<b>Fund Balance, May 31</b>	<b>\$ -</b>	<b>\$ 11,503,103</b>		<b>\$ -</b>	<b>\$ 12,709,649</b>	

Corvallis School District 509J  
 Schedule of Investments  
 April 30, 2015

Type of Investment	Investment Date	Maturity/ Call Date	No. of Days	Bond Equivalent Yield	Purchase Price	Par (Maturity) Value
Total Investments outside of Local Government Investment Pool:					\$ -	\$ -
				Average Annualized Rate		
<u>Local Government Investment Pool:</u>						
General Account				0.50%		\$ 37,703,087
Debt Service Account				0.50%		35
<u>Subtotal LGIP <sup>1</sup></u>						<u>\$ 37,703,122</u>
<u>Local Government Investment Pool - Pension Bond Debt Service:</u>						
Pension Bond Debt Service Account: <sup>4</sup>				0.50%		\$ 1,549,566
<u>Total Investments</u>						<u>\$ 39,252,687</u>

1. The maximum amount (in any combination of accounts) that the Local Government Investment Pool (LGIP) allows in an account is \$46,801,588.
2. The PERS Bond Debt Service Account is outside of the LGIP limit, and collects the PERS intercept payments from the Basic School Fund for payment twice a year to the bond holders of the PERS bond debt.

Compliance with Investment Policy

Type of Investment	Maximum Percent of Portfolio per Policy	Current Percent
US Government-Sponsored Enterprises (Total):	90.0%	0.0%
US Treasury Obligations	100.0%	0.0%
Local Government Investment Pool	100.0%	100.0%
Bankers Acceptances	25.0%	0.0%
Repurchase Agreements	25.0%	0.0%
State and Local Government Securities	25.0%	0.0%
Time Certificates of Deposit & Collateralized Money Market	50.0%	0.0%
Commercial Paper (bonds and promissory notes issued by corporations)	10.0%	0.0%
TOTAL		100.00%

**Benchmarks as of 4/30/15:**

3-Month U. S. T-Bill bond equivalent yield:	0.00%
3-Mo. Jumbo CDs	0.03%

Corvallis School District 509J  
Schedule of Investments  
May 31, 2015

Type of Investment	Investment Date	Maturity/ Call Date	No. of Days	Bond Equivalent Yield	Purchase Price	Par (Maturity) Value
Total Investments outside of Local Government Investment Pool:					\$ -	\$ -
				Average Annualized Rate		
<u>Local Government Investment Pool:</u>						
General Account				0.50%		\$ 28,678,073
Debt Service Account				0.50%		8,035,230
Subtotal LGIP <sup>1</sup>						<u>\$ 36,713,303</u>
<u>Local Government Investment Pool - Pension Bond Debt Service:</u>						
Pension Bond Debt Service Account: <sup>4</sup>				0.50%		<u>\$ 1,550,214</u>
<u>Total Investments</u>						<u>\$ 38,263,517</u>

1. The maximum amount (in any combination of accounts) that the Local Government Investment Pool (LGIP) allows in an account is \$46,801,588.
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Compliance with Investment Policy

Type of Investment	Maximum Percent of Portfolio per Policy	Current Percent
US Government-Sponsored Enterprises (Total):	90.0%	0.0%
US Treasury Obligations	100.0%	0.0%
Local Government Investment Pool	100.0%	100.0%
Bankers Acceptances	25.0%	0.0%
Repurchase Agreements	25.0%	0.0%
State and Local Government Securities	25.0%	0.0%
Time Certificates of Deposit & Collateralized Money Market	50.0%	0.0%
Commercial Paper (bonds and promissory notes issued by corporations)	10.0%	0.0%
TOTAL		100.00%

**Benchmarks as of 4/30/15:**

3-Month U. S. T-Bill bond equivalent yield:	0.00%
3-Mo. Jumbo CDs	0.03%

Corvallis School District 509J  
Schedule of Cash Disbursements greater than or equal to \$1,000  
For the period of April 1, 2015 - April 30, 2015

<u>Fund, Object, Vendor</u>	<u>Amount</u>	<u>Fund, Object, Vendor</u>	<u>Amount</u>
<b>100 - General Fund</b>	<b>\$ 594,883.55</b>	<b>100 - General Fund Continued</b>	
<b>Computer Software</b>	<b>\$ 5,730.00</b>	<b>Other Communication Services</b>	<b>\$ 1,346.33</b>
SCHOLASTIC INC	\$ 3,000.00	CENTURYLINK.	\$ 1,346.33
CLEVERBRIDGE, INC	\$ 1,235.00	<b>Water and Sewage</b>	<b>\$ 19,711.04</b>
EDUCREATIONS, INC.	\$ 1,495.00	CITY OF CORVALLIS	\$ 19,711.04
<b>Consumable Supplies and Materials</b>	<b>\$ 32,070.37</b>	<b>Garbage</b>	<b>\$ 10,220.84</b>
COASTWIDE LABORATORIES	\$ 2,952.86	REPUBLIC SERVICES	\$ 10,220.84
OFFICE MAX	\$ 8,408.70	<b>Instructional, Professional and Technical Se</b>	<b>\$ 62,577.08</b>
INDUSTRIAL WELDING SUPPLY INC	\$ 1,029.42	HELLO FOUNDATION	\$ 20,232.00
AMAZON.COM CREDIT SERVICES	\$ 4,475.31	LINN BENTON COMMUNITY COLLEGE	\$ 19,605.08
GOVCONNECTION INC	\$ 1,236.86	YES HOUSE	\$ 22,740.00
PLATT ELECTRIC SUPPLY CO	\$ 3,075.81	<b>Copier Charges</b>	<b>\$ 12,572.23</b>
INDUSTRIAL PIPE & SUPPLY CO INC	\$ 1,029.21	OREGON STATE UNIVERSITY PRINTING	\$ 12,572.23
CDW GOVERNMENT INC	\$ 1,724.60	<b>Charter School Payments</b>	<b>\$ 47,328.69</b>
APPLE, INC	\$ 1,500.00	INAVALE COMMUNITY PARTNERS, INC	\$ 47,328.69
PRO-ED	\$ 1,185.80	<b>Away HS Playoffs and/or Tournaments</b>	<b>\$ 1,181.30</b>
SAFEGUARD BUSINESS SYSTEMS	\$ 1,339.68	SHILO INN ROSE GARDEN CREDIT CARD CH/	\$ 1,181.30
FREESTYLE	\$ 1,078.19	<b>Postage</b>	<b>\$ 3,383.29</b>
JOSTENS INC	\$ 3,033.93	GARTEN SERVICES, INC	\$ 3,383.29
<b>Other Non-instructional Professional and Te</b>	<b>\$ 5,872.50</b>	<b>Accounts Payable</b>	<b>\$ 9,948.75</b>
MAXIM HEALTHCARE SERVICES	\$ 5,872.50	DEPARTMENT OF STATE LANDS	\$ 9,948.75
<b>Printing and Binding</b>	<b>\$ 5,190.43</b>		
HENDERSONS OFFICE SYSTEMS	\$ 3,706.86	<b>296 - Grants Fund</b>	<b>\$ 39,084.32</b>
OREGON STATE UNIVERSITY PRINTING	\$ 1,483.57	<b>Consumable Supplies and Materials</b>	<b>\$ 21,627.90</b>
<b>Reimbursable Student Transportation</b>	<b>\$ 264,311.34</b>	GOVCONNECTION INC	\$ 12,965.90
GO GET'EM TAXI AND TRANSPORT LLC	\$ 18,084.09	SCHOOL SPECIALTY	\$ 1,199.99
DYE, MINDY	\$ 1,315.60	GRAINGER	\$ 3,292.61
FIRST STUDENT INC	\$ 241,502.27	BENCHMARK EDUCATION CO.	\$ 2,024.00
DIAL-A-BUS OF BENTON COUNTY	\$ 3,409.38	WALKER TRACKER	\$ 1,000.00
<b>Repairs and Maintenance Services</b>	<b>\$ 11,256.71</b>	READ NATURALLY	\$ 1,145.40
COASTWIDE LABORATORIES	\$ 1,456.76	<b>Travel, Out of District</b>	<b>\$ 4,185.00</b>
BENTON COUNTY PUBLIC WORKS	\$ 1,211.01	NWPBISN	\$ 3,150.00
REYNOLDS ELECTRIC, INC.	\$ 1,117.94	E.L. ACHIEVE	\$ 1,035.00
BENSON'S INTERIORS, INC	\$ 1,255.00	<b>Instructional, Professional and Technical Se</b>	<b>\$ 13,271.42</b>
CRAWFORD DOOR COMPANY	\$ 2,096.00	LEBANON COMMUNITY SCHOOL DISTRICT	\$ 13,271.42
TIM BREWER TREE & STUMP SERVICE INC	\$ 2,720.00		
W L THOMAS ENVIRONMENTAL, LLC	\$ 1,400.00	<b>297 - Student Body Funds</b>	<b>\$ 105,675.87</b>
<b>Travel, Out of District</b>	<b>\$ 6,267.95</b>	<b>Computer Software</b>	<b>\$ 1,017.00</b>
COSA	\$ 1,567.00	RELIANCE COMMUNICATIONS, LLC	\$ 1,017.00
WELLS FARGO REMITTANCE CENTER	\$ 2,296.52	<b>Consumable Supplies and Materials</b>	<b>\$ 20,647.21</b>
EXPERIENT/GFOA HOUSING	\$ 1,149.23	SHIRT CIRCUIT	\$ 1,423.20
ROOSEVELT HOTEL CREDIT CARD CHARGE	\$ 1,255.20	LES & BOBS SPORTS AND APPAREL	\$ 2,068.00
<b>Fuel</b>	<b>\$ 36,637.80</b>	NO DINX INC	\$ 1,150.89
BENTON COUNTY PUBLIC WORKS	\$ 1,582.27	SEW ON	\$ 1,850.70
NW NATURAL	\$ 35,055.53	EDUCATIONAL TRAVEL SERVICES, INC	\$ 6,173.52
<b>Electricity</b>	<b>\$ 57,707.56</b>	FIVE ULTIMATE	\$ 1,224.00
PACIFIC POWER AND LIGHT	\$ 45,593.75	NFINITY	\$ 1,254.40
CONSUMERS POWER INC	\$ 12,113.81	NORTHWEST PLAYGROUND EQUIPMENT IN	\$ 1,487.50
<b>Telephone</b>	<b>\$ 1,569.34</b>	OAK TREE FUNDRAISING	\$ 1,327.50
AT&T MOBILITY-ACCT#837370420 (TECH)	\$ 1,569.34	ONDECKSPORTS.COM CREDIT CARD CHARG	\$ 1,058.00
		PROWEST	\$ 1,629.50

<u>Fund, Object, Vendor</u>	<u>Amount</u>
<b>297 - Student Body Continued</b>	
<b>Other Non-instructional Professional and Te</b>	<b>\$ 6,589.00</b>
MID-VALLEY SOFTBALL UMPIRES ASSN	\$ 5,350.00
OWLUA	\$ 1,239.00
<b>Printing and Binding</b>	<b>\$ 25,265.00</b>
HERFF JONES - YEARBOOKS	\$ 25,265.00
<b>Rentals</b>	<b>\$ 5,725.00</b>
ASHBROOK INDEPENDENT SCHOOL	\$ 1,325.00
CITY OF CORVALLIS - OSBORN AQUATIC CTF	\$ 1,600.00
ZENITH VINYARD	\$ 2,800.00
<b>Travel, Student Out of District</b>	<b>\$ 44,167.37</b>
HOLIDAY INN - BOISE AIRPORT	\$ 1,372.95
EMERALD SKI RACING LEAGUE	\$ 6,322.82
FIRST	\$ 13,000.00
HAMPTON INN - ST LOUIS AIRPORT	\$ 3,795.36
OREGON SHAKESPEARE FESTIVAL	\$ 2,905.00
QUALITY INN	\$ 1,271.58
TEEL'S TRAVEL PLANNERS	\$ 15,499.66
<b>Non-reimbursable Student Transportation</b>	<b>\$ 2,265.29</b>
FIRST STUDENT INC	\$ 2,265.29
<b>204 - District Donation Fund</b>	<b>\$ 14,811.37</b>
<b>Consumable Supplies and Materials</b>	<b>\$ 9,842.81</b>
AMAZON.COM CREDIT SERVICES	\$ 2,480.76
GOVCONNECTION INC	\$ 4,471.00
AMERICAN STEEL - CANBY	\$ 1,506.46
EDUCATIONAL TRAVEL SERVICES, INC	\$ 1,384.59
<b>Travel, Student Out of District</b>	<b>\$ 3,890.28</b>
RED LION RIVER INN	\$ 3,890.28
<b>Taxes and Licenses</b>	<b>\$ 1,078.28</b>
CITY OF CORVALLIS - DEVELOP SRVS	\$ 1,078.28
<b>203 - Food Service Fund</b>	<b>\$ 73,284.04</b>
<b>Food - Food Service Only</b>	<b>\$ 26,577.58</b>
LOCHMEAD DAIRY	\$ 14,336.51
DUCK DELIVERY PRODUCE INC	\$ 7,945.12
FRANZ FAMILY BAKERIES	\$ 2,597.58
SYSCO FOOD SERVICE	\$ 1,698.37
<b>Repairs and Maintenance Services</b>	<b>\$ 1,727.60</b>
BENTON COUNTY PUBLIC WORKS	\$ 1,727.60
<b>Inventories</b>	<b>\$ 40,026.86</b>
MCDONALD WHOLESALE CO	\$ 25,663.11
SYSCO FOOD SERVICE	\$ 11,190.14
FOOD SERVICE OF AMERICA	\$ 1,137.54
NORTHWEST DISTRIBUTION SERVICES	\$ 2,036.07
<b>Taxes and Licenses</b>	<b>\$ 4,952.00</b>
BENTON COUNTY HEALTH DEPARTMENT	\$ 4,952.00
<b>298 - Designated Revenue Fund</b>	<b>\$ 69,583.77</b>
<b>Computer Software</b>	<b>\$ 29,000.00</b>

<u>Fund, Object, Vendor</u>	<u>Amount</u>
<b>298 - Designated Revenue Continued</b>	
<b>Other Non-instructional Professional and Te</b>	<b>\$ 1,200.00</b>
CHEN, TZUHUA	\$ 1,200.00
<b>Travel, Out of District</b>	<b>\$ 4,600.00</b>
NWPBISN	\$ 4,600.00
<b>Travel, Student Out of District</b>	<b>\$ 2,700.00</b>
ALASKA AIRLINES CREDIT CARD CHARGE	\$ 2,700.00
<b>Instructional, Professional and Technical Se</b>	<b>\$ 28,735.00</b>
TRILLIUM FAMILY SERVICES	\$ 28,735.00
<b>601 - Insurance Fund</b>	<b>\$ 12,830.90</b>
<b>Other Non-instructional Professional and Te</b>	<b>\$ 6,264.48</b>
BARKER-UERLINGS INSURANCE, INC	\$ 6,264.48
<b>Group Insurance</b>	<b>\$ 6,566.42</b>
SAIF CORPORATION	\$ 6,566.42
<b>402 - Capital Improvement Fund</b>	<b>\$ 10,000.00</b>
<b>Other Non-instructional Professional and Te</b>	<b>\$ 10,000.00</b>
CITY OF CORVALLIS_	\$ 10,000.00
<b>702 - Corvallis Public School Foundation Fund</b>	<b>\$ 6,986.40</b>
<b>Other Non-instructional Professional and Te</b>	<b>\$ 1,387.50</b>
COCKER, ANNALEE	\$ 1,387.50
<b>Rentals</b>	<b>\$ 5,598.90</b>
OREGON STATE UNIVERSITY - COLLEGE OF I	\$ 5,598.90
<b>Grand Total</b>	<b>\$ 927,140.22</b>

Corvallis School District 509J  
Schedule of Cash Disbursements greater than or equal to \$1,000  
For the period of May 1, 2015 - May 31, 2015

<u>Fund, Object, Vendor</u>	<u>Amount</u>	<u>Fund, Object, Vendor</u>	<u>Amount</u>
<b>100 - General Fund</b>	<b>\$ 724,854.23</b>	<b>100 - General Fund Continued</b>	
<b>Computer Software</b>	<b>\$ 1,250.00</b>	<b>Legal Services</b>	<b>\$ 6,061.00</b>
LIDEN TECHNOLOGIES	\$ 1,250.00	LUVAAS COBB	\$ 6,061.00
<b>Consumable Supplies and Materials</b>	<b>\$ 54,508.77</b>	<b>Garbage</b>	<b>\$ 9,018.92</b>
COASTWIDE LABORATORIES	\$ 12,181.70	REPUBLIC SERVICES	\$ 9,018.92
HOME DEPOT CREDIT SERVICES	\$ 1,791.04	<b>Textbooks</b>	<b>\$ 1,206.17</b>
OFFICE MAX	\$ 11,452.97	AMAZON.COM CREDIT SERVICES	\$ 1,206.17
AMAZON.COM CREDIT SERVICES	\$ 2,027.66	<b>Instructional, Professional and Technical Se</b>	<b>\$ 46,056.00</b>
GOVCONNECTION INC	\$ 1,493.85	HELLO FOUNDATION	\$ 26,632.00
PLATT ELECTRIC SUPPLY CO	\$ 2,113.84	LINN BENTON COMMUNITY COLLEGE	\$ 6,067.00
JW PEPPER & SON INC	\$ 1,933.96	WASHINGTON STATE SCHOOL FOR THE BLII	\$ 13,357.00
GRASS ROOTS BOOKSTORE	\$ 3,686.09	<b>Copier Charges</b>	<b>\$ 23,125.18</b>
CDW GOVERNMENT INC	\$ 4,201.83	OREGON STATE UNIVERSITY PRINTING	\$ 23,125.18
CENGAGE LEARNING	\$ 8,877.55	<b>Charter School Payments</b>	<b>\$ 47,406.65</b>
CORVALLIS CUSTOM	\$ 1,532.00	INAVALE COMMUNITY PARTNERS, INC	\$ 47,406.65
MOUNTAIN HOME BIOLOGICAL	\$ 1,882.88	<b>Away HS Playoffs and/or Tournaments</b>	<b>\$ 2,094.40</b>
ROSS RECREATION EQUIPMENT	\$ 1,333.40	MARRIOTT TOWNEPLACE SUITES	\$ 2,094.40
<b>Other Non-instructional Professional and Te</b>	<b>\$ 32,182.95</b>	<b>Postage</b>	<b>\$ 2,625.86</b>
MAXIM HEALTHCARE SERVICES	\$ 5,549.95	GARTEN SERVICES, INC	\$ 2,625.86
OPTIMIZON	\$ 20,833.00	<b>Technology Equip \$1,000 - \$4,999</b>	<b>\$ 14,495.00</b>
PACIFIC EDUCATIONAL GROUP, INC.	\$ 5,800.00	APPLE, INC	\$ 1,855.00
<b>Printing and Binding</b>	<b>\$ 4,407.79</b>	ANDESITE TECHNOLOGY	\$ 12,640.00
HENDERSONS OFFICE SYSTEMS	\$ 2,755.79	<b>Audit Services</b>	<b>\$ 11,000.00</b>
LINN BENTON COMMUNITY COLLEGE	\$ 1,652.00	PAULY, ROGERS AND CO. P.C.	\$ 11,000.00
<b>Reimbursable Student Transportation</b>	<b>\$ 262,540.45</b>	<b>Negotiation Services</b>	<b>\$ 3,096.78</b>
GO GET'EM TAXI AND TRANSPORT LLC	\$ 27,861.66	ROCHHOLZ, TIM	\$ 3,096.78
DYE, MINDY	\$ 1,136.20		
FIRST STUDENT INC	\$ 227,988.50	<b>296 - Grants Fund</b>	<b>\$ 105,724.09</b>
DIAL-A-BUS OF BENTON COUNTY	\$ 5,554.09	<b>Computer Software</b>	<b>\$ 31,300.50</b>
<b>Repairs and Maintenance Services</b>	<b>\$ 12,794.60</b>	SCHOLASTIC TEACHER STORE	\$ 1,249.50
COASTWIDE LABORATORIES	\$ 1,246.68	LEARNING A-Z	\$ 1,789.00
BENTON COUNTY PUBLIC WORKS	\$ 3,542.38	JAMF SOFTWARE	\$ 27,100.00
REYNOLDS ELECTRIC, INC.	\$ 5,510.54	IXL LEARNING	\$ 1,162.00
SYNERGY SECURITY SOLUTIONS	\$ 2,495.00	<b>Consumable Supplies and Materials</b>	<b>\$ 20,144.40</b>
<b>Travel, Out of District</b>	<b>\$ 2,902.57</b>	SCHOLASTIC INC	\$ 5,987.30
Singleton, Robert M	\$ 1,021.57	PERIPOLE, INC	\$ 1,170.00
SOCIAL THINKING - MAIN OFFICE	\$ 1,881.00	DOUGLAS ESD	\$ 11,796.65
<b>Fuel</b>	<b>\$ 56,768.53</b>	WILLIAM H SADLIER, INC	\$ 1,190.45
BENTON COUNTY PUBLIC WORKS	\$ 2,015.38	<b>Other Non-instructional Professional and Te</b>	<b>\$ 9,643.00</b>
NW NATURAL	\$ 54,753.15	YES HOUSE	\$ 9,643.00
<b>Electricity</b>	<b>\$ 69,616.64</b>	<b>Travel, Out of District</b>	<b>\$ 2,552.88</b>
PACIFIC POWER AND LIGHT	\$ 44,143.88	CONCORDIA UNIVERSITY	\$ 1,515.00
CONSUMERS POWER INC	\$ 25,472.76	Martin, Elizabeth L	\$ 1,037.88
<b>Telephone</b>	<b>\$ 4,664.59</b>	<b>Textbooks</b>	<b>\$ 8,386.68</b>
AT&T MOBILITY-ACCT#837370420 (TECH)	\$ 1,609.03	BENCHMARK EDUCATION CO.	\$ 2,634.50
CENTURYLINK.	\$ 3,055.56	READ NATURALLY	\$ 1,313.40
<b>Other Communication Services</b>	<b>\$ 24,678.89</b>	CENGAGE LEARNING/NAT GEO	\$ 4,438.78
CENTURYLINK.	\$ 1,346.33	<b>Instructional, Professional and Technical Se</b>	<b>\$ 26,021.63</b>
COMCAST/INSTITUTIONAL NETWORKS	\$ 23,332.56	GREATER ALBANY PUBLIC SCHOOL DISTRIC	\$ 24,422.73
<b>Water and Sewage</b>	<b>\$ 32,352.49</b>	ELLIS, JORIE	\$ 1,598.90
CITY OF CORVALLIS	\$ 32,352.49		

<u>Fund, Object, Vendor</u>	<u>Amount</u>
<b>296 - Grants Fund Continued</b>	
<b>Technology Equip \$1,000 - \$4,999</b>	<b>\$ 6,600.00</b>
ANDESITE TECHNOLOGY	\$ 6,600.00
<b>Food</b>	<b>\$ 1,075.00</b>
HUMMINGBIRD WHOLESAL	\$ 1,075.00
<b>297 - Student Body Funds</b>	<b>\$ 87,346.59</b>
<b>Consumable Supplies and Materials</b>	<b>\$ 53,597.70</b>
LES & BOBS SPORTS AND APPAREL	\$ 1,666.07
NO DINX INC	\$ 1,396.09
SEW ON	\$ 5,334.60
AC SUPPLY CO.	\$ 1,694.20
STAPLES CREDIT PLAN	\$ 1,953.84
AP EXAMS	\$ 14,159.00
BOATHOUSE SPORTS	\$ 1,756.35
CLARK PRINTING	\$ 2,020.00
CORVALLIS SPORTS PARK	\$ 3,760.00
DAVIS FAMILY FARM	\$ 2,595.00
EWING, SALEM	\$ 1,319.80
M & R SALES	\$ 9,420.00
RUBBER GRANULATORS INC	\$ 1,869.00
TEXTBOOK WAREHOUSE	\$ 1,473.75
TRYSTING TREE GOLF CLUB	\$ 3,180.00
<b>Printing and Binding</b>	<b>\$ 17,000.00</b>
HERFF JONES - YEARBOOKS	\$ 15,725.00
CORE COMMUNICATIONS	\$ 1,275.00
<b>Travel, Student Out of District</b>	<b>\$ 12,525.00</b>
EXPERIENCE OREGON CHARTER SERVICE	\$ 8,316.00
SEAL ROCK VENTURES LLC	\$ 4,209.00
<b>Non-reimbursable Student Transportation</b>	<b>\$ 4,223.89</b>
FIRST STUDENT INC	\$ 4,223.89
<b>204 - District Donation Fund</b>	<b>\$ 7,582.31</b>
<b>Consumable Supplies and Materials</b>	<b>\$ 4,689.31</b>
OFFICE MAX	\$ 1,524.71
AMAZON.COM CREDIT SERVICES	\$ 1,081.75
PERIPOLE, INC	\$ 1,071.85
VERNIER SOFTWARE & TECHNOLOGY	\$ 1,011.00
<b>Instructional, Professional and Technical Se</b>	<b>\$ 2,893.00</b>
ARTS CENTER	\$ 2,893.00
<b>203 - Food Service Fund</b>	<b>\$ 109,786.33</b>
<b>Food - Food Service Only</b>	<b>\$ 45,854.37</b>
LOCHMEAD DAIRY	\$ 19,642.61
DUCK DELIVERY PRODUCE INC	\$ 18,749.92
FRANZ FAMILY BAKERIES	\$ 5,041.65
SYSCO FOOD SERVICE	\$ 2,420.19
<b>Inventories</b>	<b>\$ 63,931.96</b>
COSTCO - ALBANY	\$ 1,455.26
MCDONALD WHOLESAL CO	\$ 37,617.37
SYSCO FOOD SERVICE	\$ 21,731.09
FOOD SERVICE OF AMERICA	\$ 2,081.02
NORTHWEST DISTRIBUTION SERVICES	\$ 1,047.22
<b>298 - Designated Revenue Fund</b>	<b>\$ 8,609.80</b>
<b>Consumable Supplies and Materials</b>	<b>\$ 2,356.90</b>
OFFICE MAX	\$ 2,356.90
GEORGIE'S CERAMIC & CLAY CO - PORTLAN	\$ 2,286.55

<u>Fund, Object, Vendor</u>	<u>Amount</u>
<b>298 - Designated Revenue Continued</b>	
<b>Rentals</b>	<b>\$ 2,200.00</b>
CAMP KIWANILONG	\$ 2,200.00
<b>Travel, Student Out of District</b>	<b>\$ 4,052.90</b>
OREGON SHAKESPEARE FESTIVAL	\$ 1,184.00
ASHLAND HILLS HOTEL & SUITES	\$ 1,076.90
OREGON STATE UNIVERSITY REC SPORTS	\$ 1,792.00
<b>601 - Insurance Fund</b>	<b>\$ 842,801.15</b>
<b>Computer Software</b>	<b>\$ 1,400.00</b>
MSDS ONLINE	\$ 1,400.00
<b>Other Non-instructional Professional and Te</b>	<b>\$ 13,774.88</b>
BARKER-UERLINGS INSURANCE, INC	\$ 7,274.88
INDEPENDENT ACTUARIES INC	\$ 6,500.00
<b>Group Insurance</b>	<b>\$ 822,990.28</b>
LIFEMAP ASSURANCE COMPANY	\$ 20,373.73
REGENCE BCBS OF OREGON	\$ 774,401.55
WILLAMETTE DENTAL GROUP (GROUP Z13)	\$ 28,215.00
<b>Other Insurance and Judgments</b>	<b>\$ 4,635.99</b>
FREEBIRD INC. BODY & PAINT	\$ 4,635.99
<b>402 - Capital Improvement Fund</b>	<b>\$ 9,816.63</b>
<b>Buildings Acquisition</b>	<b>\$ 9,816.63</b>
DULL OLSON WEEKES ARCHITECTS P.C.	\$ 9,816.63
<b>208 - Construction Excise Tax &amp; Land Fund</b>	<b>\$ 29,449.90</b>
<b>Buildings Acquisition</b>	<b>\$ 29,449.90</b>
DULL OLSON WEEKES ARCHITECTS P.C.	\$ 29,449.90
<b>Grand Total</b>	<b>\$ 1,925,971.03</b>



**Corvallis**  
SCHOOL DISTRICT

## XVII. ADJOURNMENT

\*All times are approximate.

*Note: The Chair of the Board may alter the order of business as they deem proper and necessary.*



# Corvallis

## SCHOOL DISTRICT

Agendas – Agendas and supporting materials are available online at <https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000829> a few days before each School Board meeting. For more information, please contact Kim Nelson at [kimberly.nelson@corvallis.k12.or.us](mailto:kimberly.nelson@corvallis.k12.or.us).

Communication With The School Board – Communication with the Board can be made by telephone, letter, e-mail and public testimony. Letters may be addressed to individual Board members or the Board as a whole and sent to 1555 SW 35<sup>th</sup> Street, Corvallis, OR 97333. E-mail may be sent to [schoolboard@corvallis.k12.or.us](mailto:schoolboard@corvallis.k12.or.us) and will be sent to all board members simultaneously as well as to key District Office staff. For more information, please contact Kim Nelson at [kimberly.nelson@corvallis.k12.or.us](mailto:kimberly.nelson@corvallis.k12.or.us).

Consolidated Action Agenda – The purpose of the consolidated action agenda is to expedite action on routine agenda items. All agenda items that are not held for discussion at the request of a Board member or staff member will be approved/accepted as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually.

### Public Comment –

Guidelines are at: <https://www.csd509j.net/about-us/school-board/provide-input-and-be-informed/>

Executive Session – Permissible purposes of Executive Sessions include: ORS 192.660(2)(a) – Employment of Public Officers, Employees and Agents; ORS 192.660(2)(b) – Discipline of Public Officers and Employees; ORS 192.660(2)(d) – Labor Negotiator Consultations; ORS 192.660(2)(e) – Real Property Transactions; ORS 192.660(2)(f) – Exempt Public Records; ORS 192.660(2)(h) – Legal Counsel; ORS 192.660(2)(i) – Performance Evaluations of Public Officers and Employees; ORS 192.660(2)(j) – Public Investments.

### Grievance Process - ORS 192.705

Grievances alleging a violation by a governing body of provisions in Public Meetings Law may be submitted in writing to Kim Nelson at [kim.nelson@corvallis.k12.or.us](mailto:kim.nelson@corvallis.k12.or.us) or submitted between 8:00 am – 5:00 pm Monday through Friday at 1555 SW 35<sup>th</sup> Street, Corvallis, OR 97333. Additional information is available on the district website.

<b>SCHOOL BOARD MEMBERS</b>			
Judah Largent	541-231-8415	Terese Jones, Co-Vice Chair	541-230-1673
Sami Al-Abdrabbuh	541-283-6611	Shauna Tominey, Co-Vice Chair	541-829-8411
Chris Hawkins	541-602-2045	Luhui Whitebear, Chair	541-714.3305
Bernie Wang	541-704-7298		

<b>EXECUTIVE STAFF MEMBERS</b>	
Ryan Noss, Superintendent	541-757-5841
Melissa Harder, Assistant Superintendent / Human Resources Director	541-766-4857
Lauren Wolfe, Finance Director	541-757-5874
Byron Bethards, Student Growth & Experience Director	541-757-5470
Kim Patten, Operations Director	541-757-3849
Kim Nelson, Executive Assistant to the Superintendent; Board Secretary	541-757-5841