



**Corvallis**  
SCHOOL DISTRICT

# NOTICE

**NOTICE IS HEREBY GIVEN** of a meeting of the Corvallis School District Board of Directors.

Date & Time	Meeting Type	Location	Agenda
Monday, April 8, 2013 6:30 PM	Regular	District Office Board Room, 1555 SW 35th Street, Corvallis, OR 97333	See attached.

**Accessibility:** *To request accommodations for board meetings, please contact Kim Nelson at 541-757-5841 or [kim.nelson@corvallis.k12.or.us](mailto:kim.nelson@corvallis.k12.or.us) at least 48 hours before the meeting.*

**If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel:** <https://www.youtube.com/channel/UC9Jtpte5dmilZI9kySBJbVQ?>  
**A recording of the meeting will also be posted to that channel.**

**POSTED:** Corvallis School District Administration Building  
Hans Boyle, Education Editor, Gazette Times (Via Email)

**For more information, please contact Kim Nelson at 541-757-5841 or at [kimberly.nelson@corvallis.k12.or.us](mailto:kimberly.nelson@corvallis.k12.or.us)**



# Corvallis

## SCHOOL DISTRICT

Monday, April 8, 2013  
6:30 PM

**AGENDA**  
Regular Meeting of the  
**BOARD OF DIRECTORS**  
Corvallis School District 509J

Meeting Details: Monday, April 8, 2013, 6:30 PM in the District Office Board Room,  
1555 SW 35th Street, Corvallis, OR 97333.

*If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: <https://www.youtube.com/channel/UC9Jtpte5dmilZI9kySBjbVQ?> A recording of the meeting will also be posted to that channel.*

- I. CALL TO ORDER AND ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. COMMITTEE/BOARD MEMBER ITEMS
- IV. STUDENT REPRESENTATIVE REPORTS
- V. SUPERINTENDENT'S REPORT
- VI. PUBLIC TESTIMONY
- VII. STAFF TESTIMONY
- VIII. SPECIAL REPORTS
  - VIII.A. Corvallis Public Schools Foundation Update



**Corvallis**  
**Public Schools**  
FOUNDATION

Brenda VanDevelder  
Executive Director, April 8, 2013



10<sup>th</sup> Annual Spring for Kids Run

**Mission** To unite private donors and educators in a common effort to provide resources for Corvallis School District students.

## Highlights

- *Innovation Grants*
- *Student Opportunity for Success and Homeless Education*
- *Golden Apple Awards, Professional Development funds*
- *College Scholarships*
- *School Fundraising support (nearly \$700,000 annually)*
- *Endowments (nearly \$500,000)*

### Board of Trustees

Judy Corwin, Chair  
Ravi Prasad, Secretary  
Bill Humphreys Jr., Treasurer  
Tom Brookes  
Annette Clovis  
Alesia Duncombe  
Elizabeth French  
Lisa Langeliers  
Dina Lindquist  
Karen MacEwan  
Dee Mooney

### Ex Officio

Superintendent Erin Prince  
School Board Liaison Lisa Corrigan

# Current fundraising focus: provide resources to improve graduation rates

## 2012 Graduation Rates

68% State of Oregon

71% CHS

70% CVHS



Editorial: Graduation rates send  
stern reminder

February 04, 2013 9:15 am • Corvallis Gazette-Times



### Oregon schools fail to budge the state's low graduation rate



By **Betsy Hammond, The Oregonian**

on January 31, 2013 at 12:01 AM, updated January 31, 2013 at 7:05 AM

Oregon high schools' on-time graduation rate **remained mired at 68 percent** for the class of 2012, the same as the year before, when Oregon ranked fourth worst in the nation.

*"A lot of interventions are required to get students to where they need to be."*

***Erin Prince, Superintendent***

# Build on programs that work: 2012 CHS Math Academy

“...it helps because students are just focusing on math...they are focusing on one subject.”

*Jennifer Kollath*  
*CHS Math Academy teacher*

“...summer school gave me the extra boost I needed to make up the class I failed during the school year.” *Victor*

“...I like this program because it's smaller. There is more one on one time with the teacher.” *Abbi*

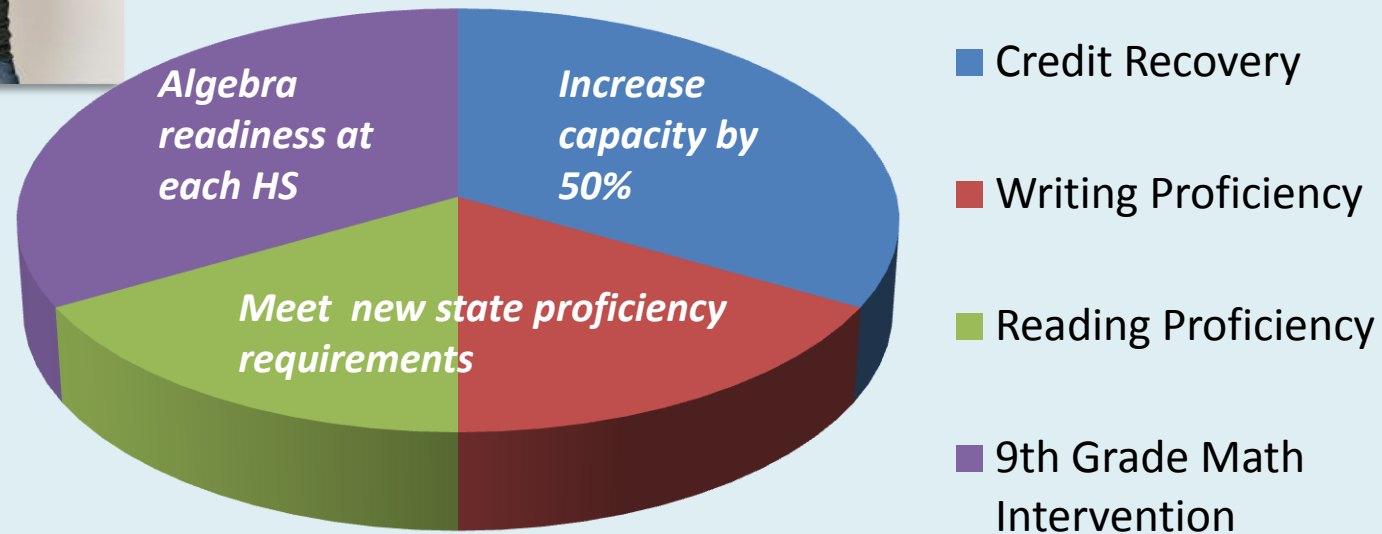
## **Schools Foundation fundraising focus**

- Continue funding for existing programs
- Summer 2013 High School Interventions
- 2013-14 Champion interventions K-12

# Summer 2013 High School Interventions



## \$40,000 Summer 2013 High School Interventions





# Improving the Outcome: Graduation Rates

Together, businesses and individuals can work with educators to provide interventions that improve the graduation rates.

*“There’s no magic formula that will make a difference, just the difficult and never-ending work of identifying at-risk students much earlier in their education and then making sure they don’t fall through the cracks.”*

***Corvallis Gazette-Times Editorial Feb 4, 2013***

**\$40,000**

**\$12,500**

Raised

# Improving the Outcome: Graduation Rates



**We invite your support of the Spring Campaign.**

With these interventions, more incoming freshmen will be ready for high school algebra, more high school students will have writing samples that demonstrate proficiency, and more students will be on track to cross the stage and accept their high school diploma in 2014.

Brenda VanDevelder

Executive Director

541-766-4856

[brenda.vandevelder@corvallis.k12.or.us](mailto:brenda.vandevelder@corvallis.k12.or.us)



**Corvallis**  
SCHOOL DISTRICT

VIII.B. Dual Language Immersion (DLI) Update

# Dual Language Update





# DLI Expansion

- ❖ Where are we with the DLI transition plan from last year?
- ❖ Updates on non-DLI student placement
  - ❖ Due to the academic entry requirements for second grade DLI, it is possible that some students moving into the Garfield boundary area for FY2013-14 would not be eligible to enter their boundary classroom.
  - ❖ For next year, new second graders who *do not qualify* for entry into the DLI program will be placed by the district at Wilson Elementary.
    - ❖ Siblings of these students will also be offered seats at Wilson upon parental request (they must complete a transfer form).
    - ❖ Children placed at Wilson will stay at Wilson though the 5<sup>th</sup> grade year unless the parents request and are granted a transfer, subject to any subsequent boundary decisions.

# LPMS DLI

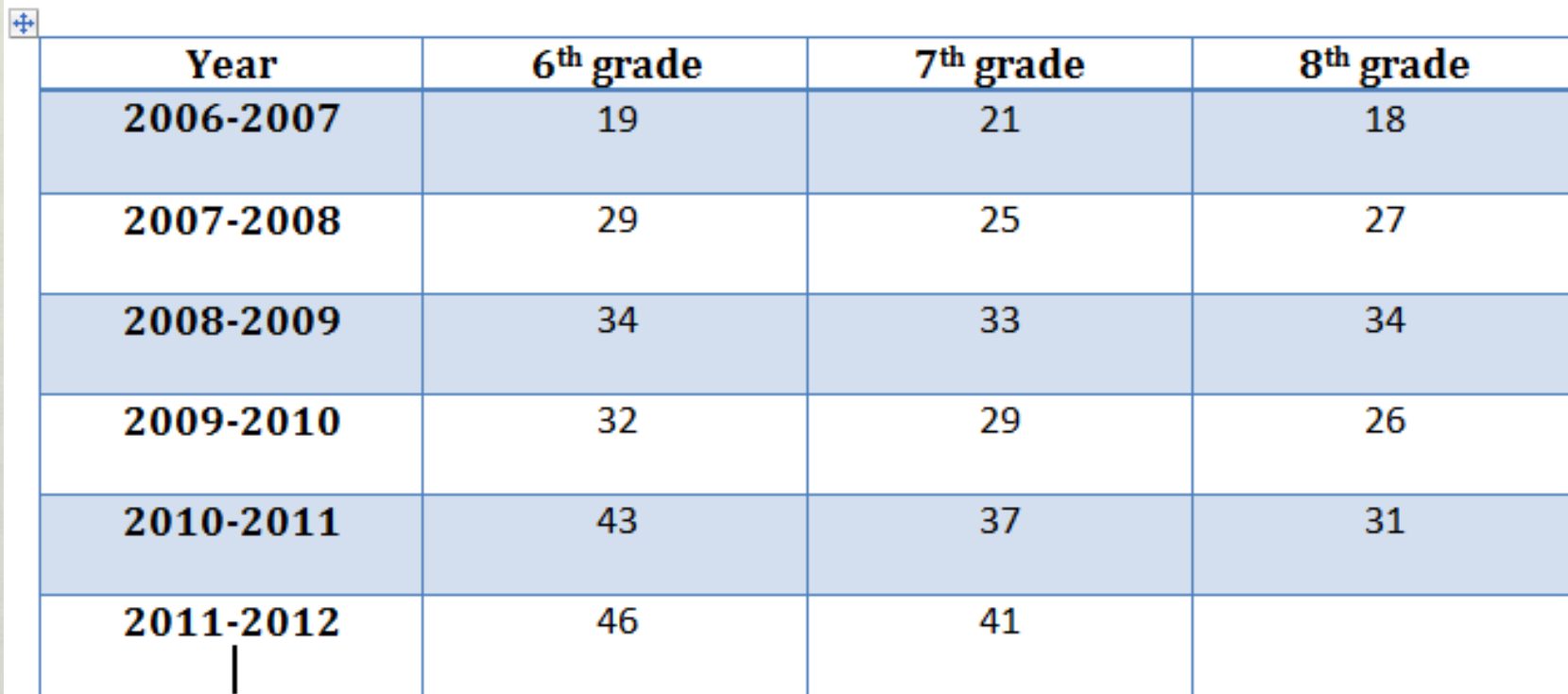
- ❖ 132 students
  - ❖ 58 6<sup>th</sup> graders
  - ❖ 42 7<sup>th</sup> graders
  - ❖ 32 8<sup>th</sup> graders
- ❖ 46% ELLs
- ❖ 53% SLLs
- ❖ 30% day in Spanish
  - ❖ 6<sup>th</sup> grade Spanish Language Arts and Social Studies
  - ❖ 7<sup>th</sup> grade Applied Language Studies and Social Studies
  - ❖ 8<sup>th</sup> grade Applied Language Studies and Social Studies

# DLI Population Trend 5<sup>th</sup> to 6<sup>th</sup>

	<b>2012-2013</b>	<b>2011-2012</b>
<b>Number of Students</b>	<b>77</b>	<b>68</b>
<b>Retention Rate</b>	<b>73%</b>	<b>67%</b>
Student Left District	4%	3%
Inter-District Transfer	5%	8%
Intervention Classes	7%	6%
I.E.P.	5%	5%
Parent Request	1%	6%
Unknown Reason	5%	5%



# Intra-School DLI Population Trend



<b>Year</b>	<b>6<sup>th</sup> grade</b>	<b>7<sup>th</sup> grade</b>	<b>8<sup>th</sup> grade</b>
<b>2006-2007</b>	19	21	18
<b>2007-2008</b>	29	25	27
<b>2008-2009</b>	34	33	34
<b>2009-2010</b>	32	29	26
<b>2010-2011</b>	43	37	31
<b>2011-2012</b> 	46	41	

# DLI Population Trend from 8<sup>th</sup> to 9<sup>th</sup>

Year	Number of students	Percent Continued
2009-2010	19/27	71%
2010-2011	29/35	83%
2011-2012	19/26	73%

# ALS

- ❖ Integrate content from English and Spanish Language Arts
- ❖ Provide additional support in speaking, listening, reading and writing in Spanish.

❖ Resp

Language Arts	ALS
Ancient Egypt	El misterio de la momia y NG Egipto
Ancient China	El dragón de papel y la caligrafía china
Ancient Greece	La Odisea
The Muslim Religion	Los musulmanes en España

# Continuous Improvement: Supporting our ELLs and SLLs

- ❖ DLI Best Practices:
  - ❖ Compromiso de Lenguaje
- ❖ Standards based Proficiency based teaching and learning
  - ❖ Oral Language Rubrics
- ❖ Implementation of Step Up to Writing
- ❖ Increased Professional Development (SIOP)

# Continuous Improvement Continued

- ❖ Assessment Schedule
  - ❖ Linguafolio
- ❖ Increased Technology Use
- ❖ Collaboration and Alignment K-12
  - ❖ ISA
  - ❖ Professional Development
  - ❖ SIOP
  - ❖ Step Up to Writing
  - ❖ Curriculum Alignment



# How we CELEBRATE culture

## Aztec Cooking



## Pan de Muertos



# Engaging Experiences

## Indigenous Art



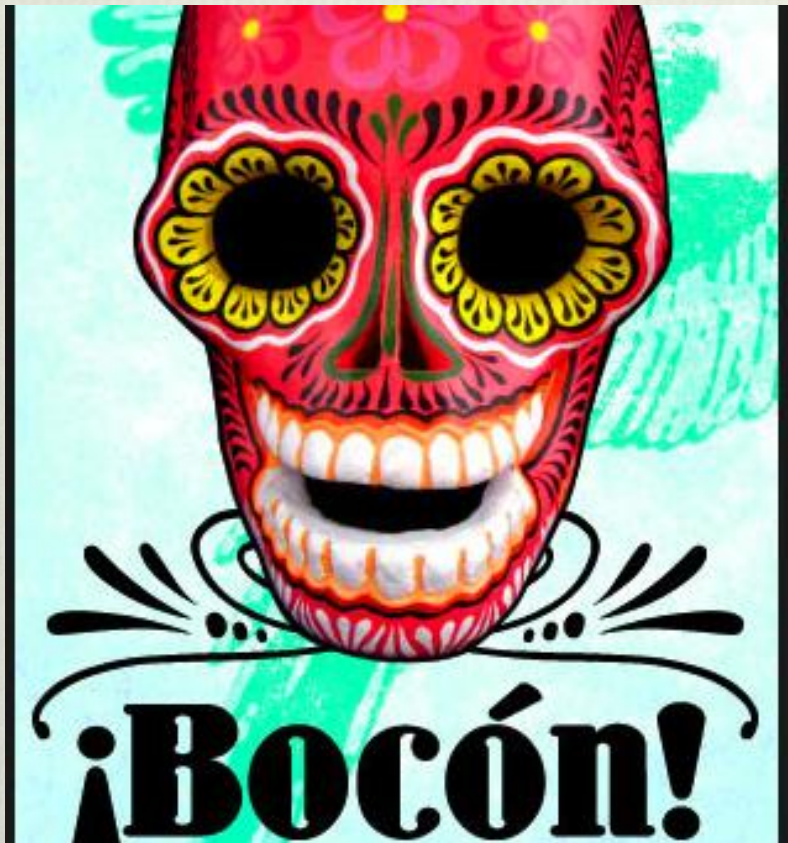
## Fiesta Mexicana



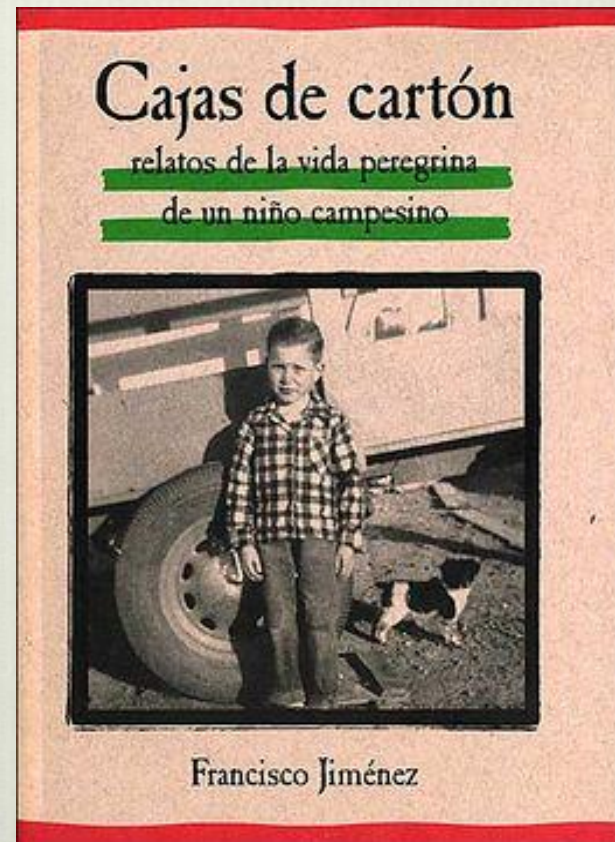


# Authentic texts and experiences

## Community Events

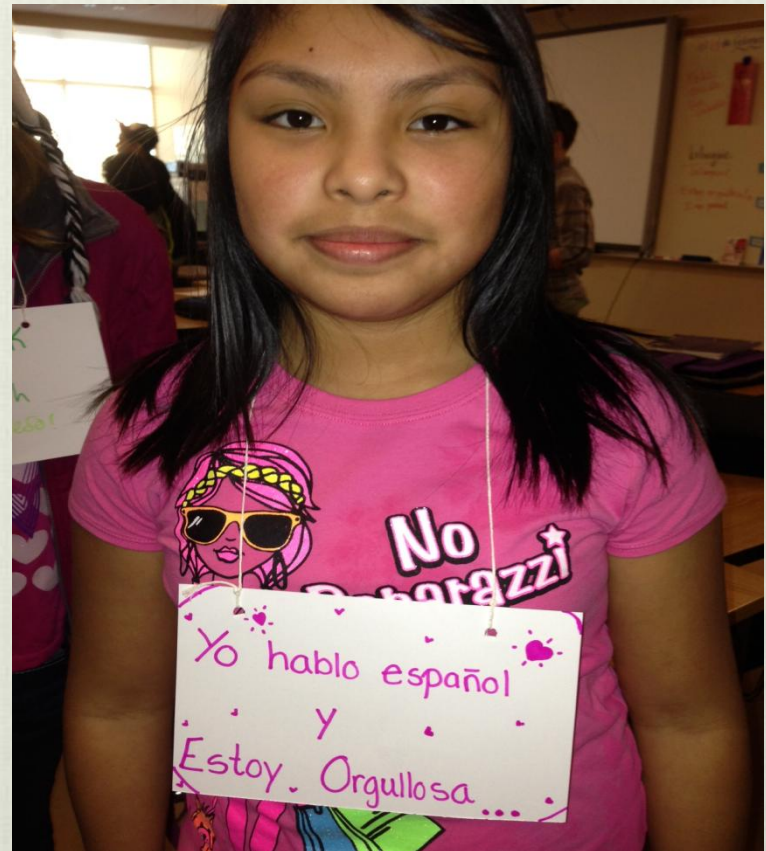


## Authentic Text





# Soy Bilingüe



# Corvallis High School Dual Immersion Update

April 8, 2013

# DLI at CHS

## Class Offerings

- ❖ 2009-10-Spanish Language and Literature
- ❖ 2010-11-History and Geography of the Spanish-speaking World
- ❖ 2011-12-Spanish Language and Literature
- ❖ 2012-13- History and Geography of the Spanish-speaking World, AP Spanish Language
- ❖ 2013-14-Spanish for the Professional Setting, Spanish Language and Literature and AP Spanish



# DLI at CHS

## Bilingual Seal

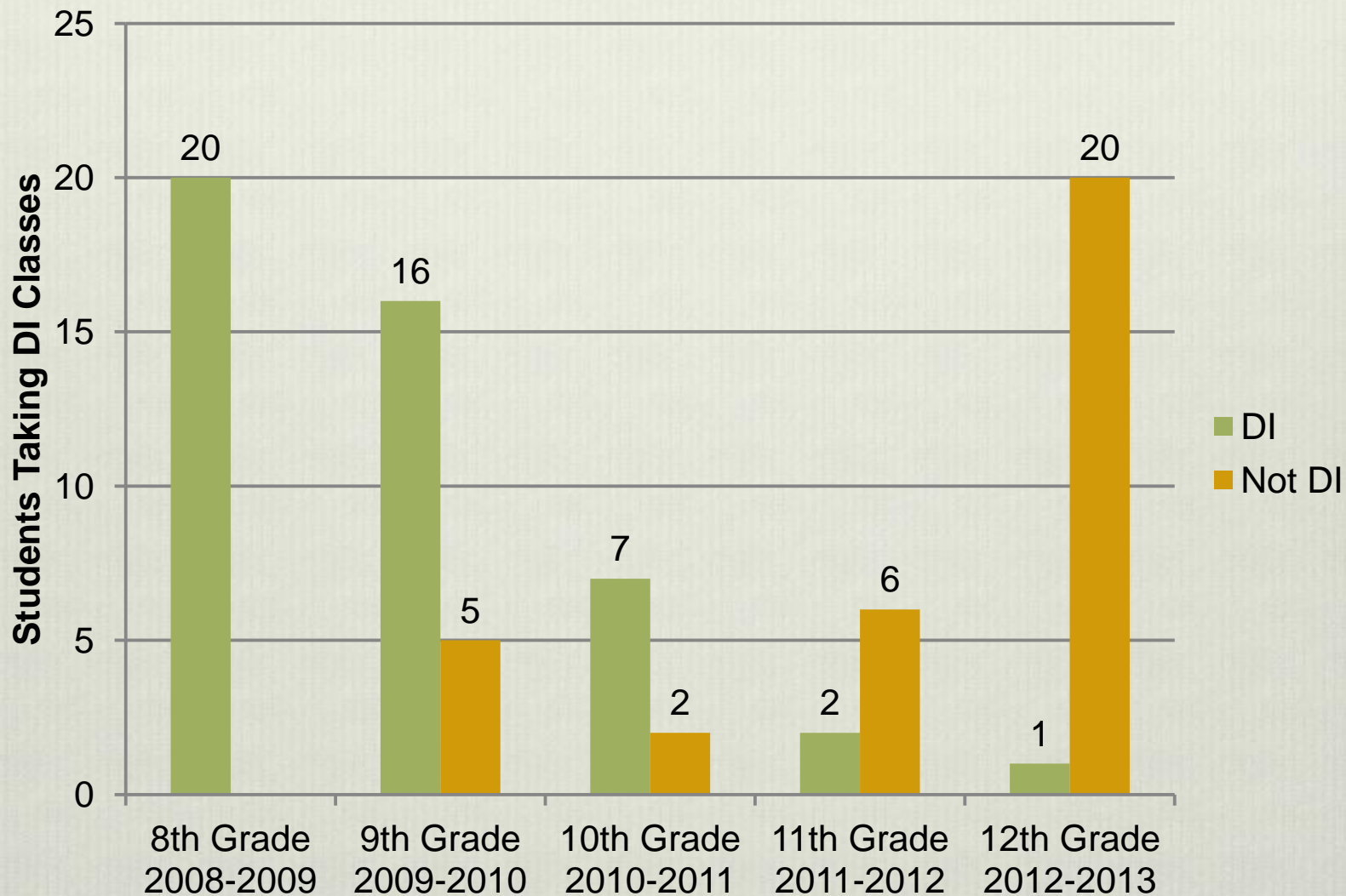
- ❖ Available to the class of 2014
- ❖ Seal on the diploma, recognition on the transcript, special cord at graduation
- ❖ Requirements consist of an academic essay, sample of written translation, community activity using bilingual skills, final oral interview in front of a panel of bilingual adults from the school and community
- ❖ 8 years of bilingual education, 4 of them at CHS
- ❖ Exceptions will be made on a case by case basis

# DLI at CHS

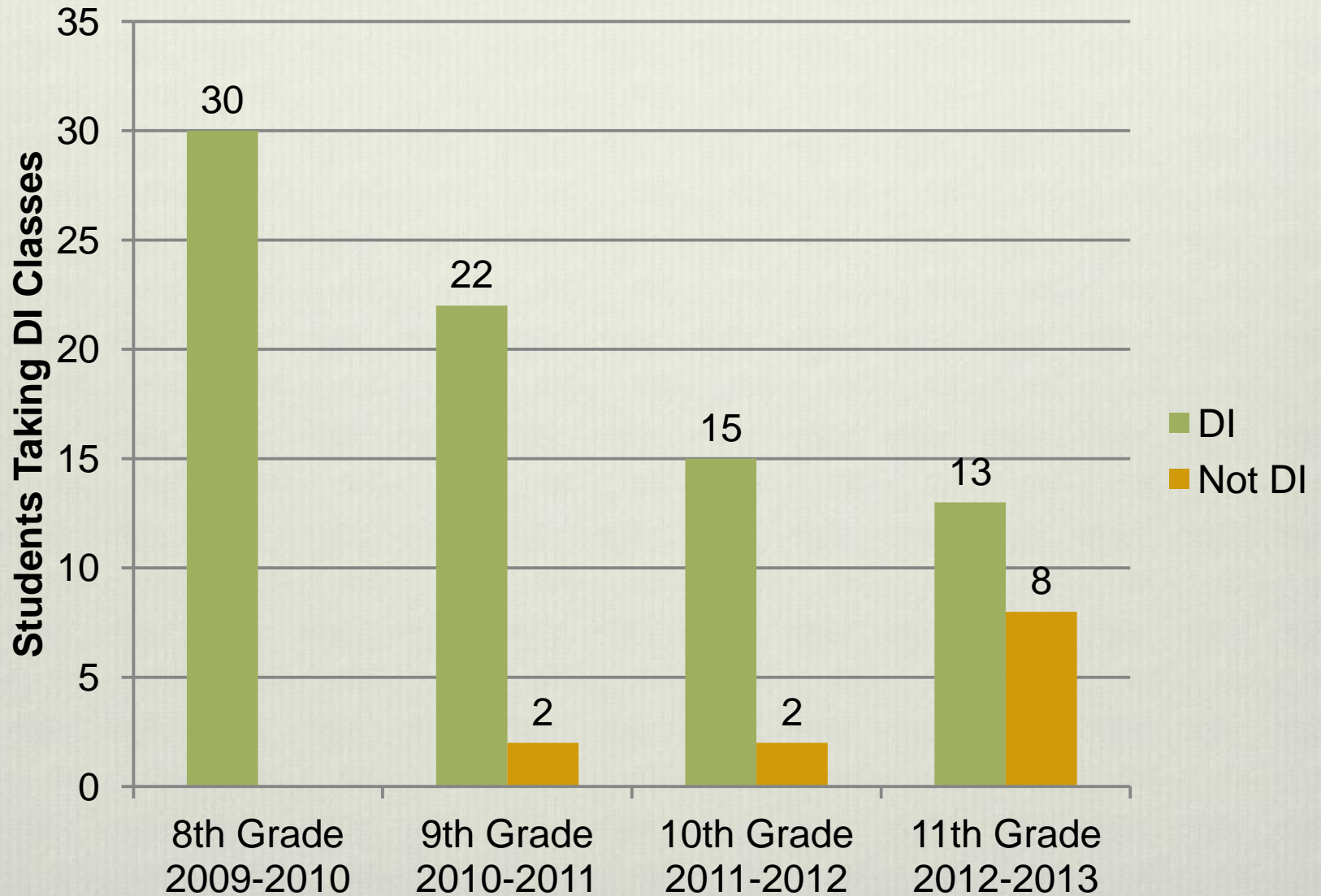
## College Credit

- ❖ The following college credit is given for the DLI classes at CHS:
  - ❖ History and Geography of the Spanish-speaking World
    - ❖ 12 LBCC credits (SPAN 101, 102, 103)
  - ❖ Spanish Language and Literature
    - ❖ 4 LBCC credits (SPAN 201)
  - ❖ AP Spanish
    - ❖ 4 LBCC credits (SPAN 202)
  - ❖ Spanish for the Professional Setting-TBA

## Dual Immersion: Attrition 2009-10 Cohort



## Dual Immersion: Attrition 2010-2011 Cohort



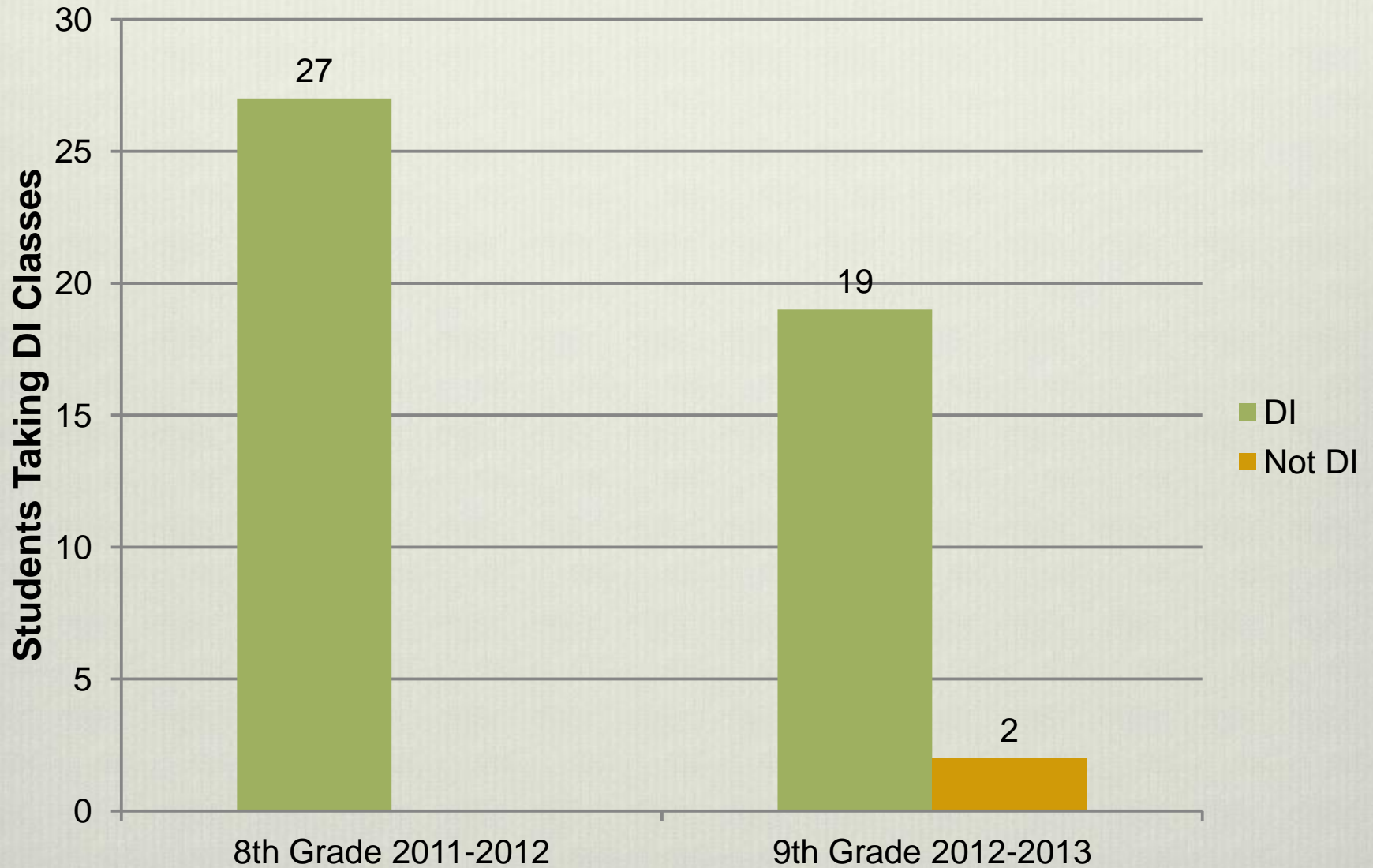


## Dual Immersion: Attrition 2011-2012 Cohort





## Dual Immersion: Attrition 2012-2013 Cohort



# DLI Next Steps

- ❖ K-12 Alignment
  - ❖ Spanish Literacy and Language
  - ❖ Assessments
  - ❖ Study and Organizational Skills
- ❖ Incorporating DLI Protocol into District RTI Work
- ❖ Aligning Proficiency Based Teaching and Learning to DLI work
- ❖ Systematic ELD Implementation



# Corvallis

SCHOOL DISTRICT

## VIII.C. Calendar

VIII.C.1. Report

VIII.C.2. Adopt 2013-14 Calendar

Corvallis School District 509J  
Board of Directors

**BOARD MEETING DATE:** April 8, 2013

**FOR ACTION**

**SUBJECT:** 2013-14 School Calendar

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**Issue:**

The Board approved key dates for the 2013-14 and 2014-15 school years (start of school, Thanksgiving break, winter break and spring break) earlier this year. District staff requested more time to work out the rest of the details in the school calendar. Attached are two options in a format that includes information for all levels in one calendar; below is a comparison. District staff is only proposing a 2013-14 calendar and a recommendation to convene a committee to research and propose different conference options for 2014-15.

2013-14 Calendar	Option 1	Option 2
Differences from 2012-13	<ol style="list-style-type: none"><li>1. Elementary &amp; middle school are aligned with early release for PLC time on Friday afternoons</li><li>2. Two days of school during Thanksgiving week</li><li>3. High school given more conference time due to year-long classes, seeing more kids at one time</li><li>4. Last day of school same for all levels</li></ol>	<ol style="list-style-type: none"><li>1. Elementary and middle school are aligned with early release for PLC time on Friday afternoons</li><li>2. Two days of school during Thanksgiving week</li><li>3. High school given more conference time due to year-long classes, seeing more kids at one time</li><li>4. Last day of school same for all levels</li><li>5. 3 Fridays have a 2 hour/half day early release for staff development for elementary and middle school, 2 days for high school</li><li>6. President's Day is non-contract for staff</li></ol>
Number of full weeks (27 in 2012-13)	27	27

**Involvement:**

Assistant Superintendent Kevin Bogatin and Human Resources Director Jennifer Duvall have gathered feedback from principals, staff and parents. Information was gathered from the transportation company and from other agency partners about after school opportunities for elementary and middle school students for early release.

**ACTION REQUESTED:**

Adopt one of the two options for the 2013-14 school calendar.

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**CONTACT PERSON:** Jennifer Duvall



 Half-gray boxes indicate no school for at least one level.

## IMPORTANT DATES

June 2014				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
M	M	M	M	M

Aug 28, 29:	<b>No school all levels</b> (Professional Development)
Aug 30:	<b>No school all levels</b> (Teacher Preparation)
Sept 2:	<b>No school all levels</b> (Labor Day Holiday)
Sept 3:	<b>No school all levels</b> (Teacher Preparation)
Sept 4:	First Day of School, Grades 1-12
Sept 4-10:	Kindergarten "Gentle Start"
Sept 11:	First Day Regular Kindergarten Schedule
Oct 11:	<b>No school all levels</b> (Non-Contract Day)
Oct 30:	<b>No school <u>elementary, middle</u></b> (Grading) <b><u>High School 2-Hour Early Dismissal</u></b> (Grading)
Oct 31:	<b>No school all levels</b> (Conferences)
Nov 1:	<b>No school all levels</b> (Conferences Elem, Middle; Staff Development for High School
Nov 4:	Beginning of Second Quarter
Nov 11:	<b>No school all levels</b> (Veterans Day Holiday)
Nov 27-29:	<b>No school all levels</b> (Thanksgiving, Non Contract)
Dec 23-Jan 3:	<b>No school all levels</b> (Winter Break)
Jan 20:	<b>No school all levels</b> (Non-Contract Day)
Jan 30:	<b>No school all levels</b> (Grading)
Jan 31:	<b>No school all levels</b> (Professional Dev/Prep)
Feb 3:	Beginning of Third Quarter/Second Semester
Feb 17:	<b>No school all levels</b> (Staff Dev/Weather Make Up)
March 24-28:	<b>No school all levels</b> (Spring Break)
April 9:	<b>No school <u>elementary</u></b> (Grading) <b><u>Middle School &amp; High School In Session</u></b>
April 10:	<b>No school all levels</b> (Grading/Conferences)
April 11:	<b>No school all levels</b> (Conferences)
April 14:	Beginning of Fourth Quarter
May 26:	<b>No school all levels</b> (Memorial Day Holiday)
June 9:	High School Graduation
June 12:	<b><u>2-Hour Early Dismissal All Levels</u></b> - Last Day of School
June 13:	Grading-unless needed for weather/emergency make up
June 16-20	Weather make up days, if needed

**\*Fridays are early release days for elementary & middle school, PLC time for teachers**



 Half-gray boxes indicate no school for at least one level.

## IMPORTANT DATES

Aug 28, 29:	<b>No school all levels</b> (Professional Development)
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Oct 31:	<b>No school all levels</b> (Conferences)
Nov 1:	<b>No school all levels</b> (Conferences Elem, Middle, Staff Development High)
Nov 4:	Beginning of Second Quarter
Nov 11:	<b>No school all levels</b> (Veterans Day Holiday)
Nov 27-29:	<b>No school all levels</b> (Thanksgiving, Non Contract)
Dec 13:	<b>Elem, Mid 2-Hour Early Dismissal</b> (Staff Dev) <b><u>High School In Session, Regular Schedule</u></b>
Dec 23-Jan 3:	<b>No school all levels</b> (Winter Break)
Jan 20:	<b>No school all levels</b> (Non-Contract Day)
Jan 30:	<b>No school all levels</b> (Grading)
Jan 31:	<b>No school all levels</b> (Professional Dev/Prep)
Feb 3:	Beginning of Third Quarter/Second Semester
Feb 17:	<b>No school all levels</b> , Weather make up day if needed (Non-Contract Day)
Mar 7:	<b><u>2-Hour Early Dismissal All Levels</u></b> (Staff Dev)
March 24-28:	<b>No school all levels</b> (Spring Break)
April 9:	<b>No school elementary, middle</b> (Grading) <b><u>Middle School &amp; High School In Session</u></b>
April 10:	<b>No school all levels</b> (Grading/Conferences)
April 11:	<b>No school all levels</b> (Conferences)
April 14:	Beginning of Fourth Quarter
May 2:	<b><u>2-Hour Early Dismissal All Levels</u></b> (Staff Dev)
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June 17-20:	Weather make up days, if needed

**\*Fridays are early release days for elementary & middle school, PLC time for teachers**



# Corvallis

SCHOOL DISTRICT

IX. CONSOLIDATED ACTION

IX.A. Minutes

IX.A.1. February 25, 2013

**MINUTES**  
Regular Meeting of the  
**BOARD OF DIRECTORS**  
Corvallis School District 509J

**I. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 6:30 p.m. in the Board Room of the Central Administration Building, 1555 SW 35th Street, Corvallis, OR 97333. The secretary recorded those present as listed below.

<u><b>BOARD MEMBERS PRESENT</b></u> Anne Schuster, Chair Tom Sauret, Vice Chair Blake Rodman Judy Ball Lisa Corrigan Matt Donohue Chris Rochester	<u><b>EXECUTIVE STAFF PRESENT</b></u> Dr. Erin Prince, Superintendent Kevin Bogatin, Assistant Superintendent Steve Nielsen, Business Services Director Jennifer Duvall, Human Resources Director  <u><b>STUDENT REPRESENTATIVES PRESENT</b></u> Keene Corbin, CHS Katelynn Monroe, CHHS Victoria Jansen, CVHS
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A quorum was present and due notice had been published.

**II. PLEDGE OF ALLEGIANCE**

Chair Schuster led the group in the Pledge of Allegiance. She announced a change in the January 28 minutes to change “HIPPA” to “National School Lunch Program”; when the minutes are voted on in Consolidated Action, this change will be incorporated. She also noted that Director Donohue’s name was inadvertently omitted from LBL ESD’s Local Service Plan as 509J’s representative to the ESD’s budget committee; the ESD will update the plan.

**III. COMMITTEE/BOARD MEMBER ITEMS**

Director Rochester shared about his attendance at a Corvallis Youth Symphony (CYS) event involving a group of elementary strings students from Adams. He opined that the District’s elementary strings program is one of the crown jewels of the District and one of the best music programs in the United States. Director Rochester reported about the work of the District’s



Finance Committee. He noted tomorrow's Benton County-wide career convention for all high school juniors, adding that he and Directors Corrigan, Sauret and Rodman will participate.

Director Corrigan provided an update on the work of the Corvallis Public Schools Foundation, including the annual Spring for Kids fundraiser. She updated the Board on work relating to the Long Range Facilities Master Plan.

Vice Chair Sauret reported on his and Director Corrigan's participation in OSBA's Leadership Oregon. He reported on his participation in the District's Finance Committee, and the work of the Special Ed. Advisory Committee, of which he and Director Ball are members.

Director Donohue noted that he will again represent 509J on the LBL ESD budget committee and that meetings will begin in April or May.

Director Ball said she was pleased to have been present when Lincoln's choir sang the National Anthem before one of the OSU women's basketball games.

Chair Schuster reported on her participation in Franklin's Junior Achievement Day, the work underway through the CLASS project, and her work to plan a community leaders discussion regarding youth mental health issues.

#### **IV. STUDENT REPRESENTATIVE REPORTS**

Ms. Jansen reported on the start of the new term, several upcoming concerts involving CV choirs/singing groups, and fundraising for the Mr./Ms. CV event.

Mr. Corbin reported on the start of the new term, and the musical "Oliver".

Ms. Monroe reported on the addition of 16 new students at the start of the second semester, and attendance of CHHS students at the county-wide career fair.

#### **V. SUPERINTENDENT'S REPORT**

Dr. Prince expressed appreciation for the donation of portraits of the Golden Apple Award recipients by Holly Peterson of Ball Studio. Dr. Prince touched on: the Strong Schools, Strong State campaign; budget forecasts and education funding; Local Option Levy funding at 509J; budget listening sessions at schools; parent budget input sessions; compression and the work underway by Rep. Sara Gelser; Deputy Superintendent of Public Instruction Rob Saxton's visit to 509J; all-day kindergarten at Title schools.

## **VI. PUBLIC TESTIMONY**

Chair Schuster read aloud the directions regarding public testimony.

Hilary Harrison, 7340 NW Monroe, Corvallis, expressed concerns relating to the District's seclusion and restraint policy, including training, defining seclusion and restraint, impact on students, follow-up, documentation, and cross-school awareness.

Carmen Allen, student, read a statement from Board policy regarding equal educational opportunities.

Craig Allen, PO Box 1416, Corvallis, said he repeatedly has pointed out over the last two years that the District places kids in higher level classes based on TAG identification, although Board policy doesn't say anything about TAG. He opined that the District doesn't comply with its equal educational opportunity policy, adding that he has numerous complaints that have not been answered, which he will take public.

Denise Cardinali, 6017 SW Grand Oaks, Corvallis, read from a prepared statement regarding calendar and conference planning. (Ms. Cardinali's full statement is filed in Section V of the 2012-13 Official Board Minutes.) Some of the points she raised included: evaluate conferences separately from the calendar; separate conferences from prep time; use spring conferences to gather data; solve the problems with Pinnacle.

## **VII. STAFF TESTIMONY**

No testimony was given.

## **VIII. SPECIAL REPORTS**

### **A. PLC – CVHS Language Arts/English**

CVHS Principal Cherie Stroud and teachers April Turple and Sarah Blount, provided a PowerPoint presentation regarding the work of the Language Arts Department's Professional Learning Community (PLC). (Filed as Supplemental Item #V-11 in the Official 2012-13 Board Minutes.)

Some of the points raised and responses to Board member questions included:

- Most PLC time this year has been focused on issues related to shifts in the Common Core State Standards (CCSS) and what that does in our curriculum guides.
- PLC has provided time to put our heads together to come up with best practices for individual students.

- Have been able to share strategies, systems and books with each other.
- Have been using the Academic Options (AO) time for some of the interventions.
- Starting interventions in elementary school is important; looking at the whole K-12 system, and communicating among all of the levels.
- Next steps include looking at how the interventions can start at earlier levels, so that when students are moving from level to level, the interventions are in place.
- We've been using our SMART goals, school goals and department goals to inform our PLC time.
- We use the entire PLC time every week; there's never a lack of things to work on.
- We've been able to focus on department work and it's been very valuable for our students.
- The six staff members in our PLC are there on a regular basis, even those who work part time; we make it work because it's so important.
- We have adapted our PLC work to address the major needs of students, including those with disabilities and those who are English Language Learners.
- We had started our work by focusing on getting our seniors through all of the requirements but we're also focusing on common language/terms school-wide.
- CV has a great goal about writing across the curriculum. This already has led to collaborations among language arts, science, social studies and health. The school-wide presence of the writing scoring guide has been very helpful.
- This is the first time we've had a large number of students not meet graduation requirements; if they haven't demonstrated proficiency, they'll be classified as "non-grads". There's been discussion about a 5<sup>th</sup> year of high school.
- "Image grammar" is a way to teach grammar that associates a visual piece with actual grammar; it's a richness in the writing and a way to spice up one's writing.

Director Rochester commented that kids learn writing by writing; it takes a lot of time and is a very intense process for teachers.

## **B. Freshman Failure Rate And Graduation Rate**

CHS Principal Matt Boring led review of his school's data. (Filed as Supplemental Item #V-12 in the Official 2012-13 Board Minutes.)

Some of his comments and responses to Board member questions included:

- The statewide graduation rate is the same as it has been forever.
- Oregon has the worst graduation rate for white students, let alone students of color.
- Will be talking about math interventions next year like we are talking about writing this year.
- Discussed the need to change the "instructional lottery" that currently exists.
- Alignment between both high schools will be very helpful.

- I don't think we've failed to do what we're supposed to do, we haven't tried to do it differently.
- Proponents of proficiency talk about how time is such a variable but it isn't.
- Whether students have met standards or not, they show up on our door.
- Right now, we're expending so much of our energy on seniors.

CVHS Principal Cheri Stroud noted that it would also help to have a consistent K-12 math intervention that follows students from level to level.

Vice Chair Sauret asked what diagnostics are being used to find out where the problems are; whether an examination is being done to see if there's a core problem that needs to be fixed before we can further address the trouble. Mr. Boring said he is unable to answer that. He added that there are some kids who don't do well with computerized tests because they've never been assessed that way before. For half of the English Language Development students, it's not a math problem at all, it's reading of the language around math; we're looking at putting some support into the Algebra 1A class next year to help with the language barrier.

CVHS Principal Cherie Stroud, Assistant Principal Melissa Harder, and counselors Robbie Cox and Annika Mauelshagen led review of their school's data. (Filed as Supplemental Item #V-13 in the Official 2012-13 Board Minutes.)

Some of their comments and responses to Board member questions included:

- Students are allowed to take the OAKS reading test three times per year; they may take the OAKS writing test just once.
- Teachers are working so diligently with these students.
- Our number one job is to provide hope; no one at the school will ever give up on providing hope and encouragement; that's what gets us through each day.
- We need something to bridge the gap between 8<sup>th</sup> and 9<sup>th</sup> grade; I'd focus on what can we do over the summer.
- For some students who are struggling from the beginning of high school, it would be realistic to consider extending the time then, rather than having a mad rush at the end of four years. The Smarter Balanced test in math will only exacerbate this problem; it's very difficult.
- Regarding setting the stage from day one, although I would love those options, they are lacking. We are excited about our relationship with LBCC and more viable extended options beyond that 4<sup>th</sup> year.
- It would be valuable to offer students something for the 5<sup>th</sup> year; that would keep some students from dropping out.
- It's hard for middle school students to feel like what they do really matters because they feel they're going to move on no matter what. Sometimes they're not ready academically when they come to high school and sometimes they're not ready emotionally and socially.

- When economically disadvantaged kids are so worried about safety, hunger, etc. at home, keeping up with their studies isn't at the top of their list.
- We need to utilize electives, vocational education, and career and technical education (CTE) more.
- Regarding special education, we have far more students completing high school with a modified diploma, which isn't counted in our graduation rate; they're even identifying that in the 9<sup>th</sup> grade.

### **C. State Representative Sara Gelser – New Bills**

Representative Gelser provided a presentation about HJR7 and compression. (Filed as Supplemental Item #V-14 in the Official 2012-13 Board Minutes.)

Some of her comments and responses to Board member questions included:

- The Legislature will be looking at a variety of bills relating to facilities and facilities task forces as a way to hopefully provide assistance to districts.
- A hearing will be held next week around technology, including policies allowing personal electronic devices in schools, and matching money for technology investment.
- Our committee is trying to move beyond this as a discussion about the achievement gap. It's an opportunity gap; some kids just haven't got the same opportunities as other kids.
- A hearing was held Friday around seclusion and restraint. A lot of the work around definitions has been done at the state level.
- Although I'm a proponent of full day kindergarten, I voted against the bill; however, a district would be foolish not to implement full-day kindergarten because other districts will.
- We spend \$1,000 less per student now than in 1990-91.
- The Board should ask all its legislators to look at these pieces and the long term impact on schools in terms of fairness, adequacy, stability, simplicity, and political feasibility.

Director Rochester opined that the needs and ballot measures of the City of Corvallis work at cross purposes with the district's and create voter fatigue.

### **IX. BETSY MILLER-JONES – OREGON SCHOOL BOARDS ASSOCIATION**

Betsy Miller-Jones, Executive Director of OSBA, had met earlier in the day with the Board Chair and Vice Chair, and Superintendent Prince to talk about the work of the District this year. As the hour was late and Ms. Miller-Jones had received a full briefing before the Board meeting, she offered to forego her conversation with the Board; she said she welcomed independent communication from any Board member on questions, topics of interest, or concerns.



**X. CONSOLIDATED ACTION****MOTION #10:**

**It was moved by Director Donohue and seconded by Vice Chair Sauret to approve the consolidated action items. The motion was voted on and passed unanimously.**

**A. Minutes**

- January 14, 2013
- January 28, 2013
- Revision to 09-24-12 Minutes

**B. Licensed Personnel Recommendations****Recommendation to Hire**

- Daniel Corliss: Mathematics Teacher, 0.70 FTE, Corvallis High School/Franklin School, effective February 12, 2013 (Temporary).
- Amelia Ingersoll: Sixth Grade Language Arts Teacher, 0.50 FTE, Linus Pauling Middle School, effective February 1, 2013 (Temporary).

**Termination/Resignation/Layoff**

- Laurel Driskill: Fourth Grade, 1.0 FTE, Wilson Elementary School, effective June 30, 2013 (Retirement).
- Chuck Holst: Counselor, 1.0 FTE, College Hill, effective June 30, 2013 (Retirement).
- Donald Jepsen Minyard: Applied Technology Teacher, 1.0 FTE, Crescent Valley High School, effective June 30, 2013 (Resignation). Don is currently on a 1.0 FTE leave of absence.
- Katherine Inman: Kindergarten, 0.50 FTE, Hoover Elementary School, effective June 30, 2013 (Retirement).

**C. Board Policy IICC - Volunteers - Revised - Second Reading** (Filed as Supplemental Item #VII-4 in the Official 2012-13 Board Minutes.)**D. Designate Number of Nonresident Students to Accept Under HB 3681/ORS 339.133(5)(b) for 2013-14** (Filed as Supplemental Item #III-4 in the Official 2012-13 Board Minutes.)**E. Resolution No. 13-0201 For The First Year of the LBL ESD 2013-15 Local Service Plan** (Filed as Supplemental Item #II-7 in the Official 2012-13 Board Minutes.)**F. Key Dates For The 2013-14 And 2014-15 School Calendars** (Filed as Supplemental Item #III-5 in the Official 2012-13 Board Minutes.)

**XI. CONSOLIDATED INFORMATION**

The Board received the following information:

**A. Non-Licensed Personnel Information**Recommendation to Hire

- Ann Farley: Educational Assistant 2 – LRC, 6.5 hours; Garfield Elementary School; effective January 22, 2013 (Limited Term).
- Kelly Frisk: Educational Assistant 2 – LRC, 3.5 hours; Hoover Elementary School; effective February 4, 2013 (Limited Term).
- Maria Gutoski: Educational Assistant 2, 6.0 hours; Garfield Elementary School; effective February 11, 2013 (Limited Term).
- Jennifer Hernandez: Educational Assistant 2 – Life Skills, 6.0 hours; Harding Center; effective January 24, 2013 (Limited Term).
- Denise Knaebel: Educational Assistant 2 – Bilingual, 6.5 hours; Linus Pauling Middle School; effective February 11, 2013 (Limited Term).
- Thomas Norton: Educational Assistant 2 – LRC, 6.5 hours; Cheldelin Middle School; effective January 22, 2013 (Regular).
- Shalece Rains: Educational Assistant 2 – Bilingual, 4.0 hours; Garfield Elementary School; effective February 13, 2013 (Limited Term).
- Shannon Robinson: Educational Assistant 2, 6.5 hours; Cheldelin Middle School; effective January 14, 2013 (Regular).
- Allison Rooks Armstrong: Food Service Assistant, 3.25 hours; Linus Pauling Middle School; effective January 30, 2013 (Regular).
- Justin Vaughn: Information Services Technical Support 2, 8.0 hours; District Office; effective March 18, 2013 (Regular).
- Teresa Walters: Technology/Computer Lab Assistant 1, Educational Assistant 2, 3.5 hours; Adams Elementary School; effective January 23, 2013 (Regular/Limited Term).
- Katherine Blake: Educational Assistant 2 – Life Skills, 7.0 hours; Linus Pauling Middle School; effective February 25, 2013 (Regular).

Termination/Resignation/Layoff

- Suzanne Crichton: Food Service Specialist, 5.0 hours; Philomath Middle School / Central Kitchen; effective December 19, 2012 (Resignation).
- Amelia Ingersoll: Educational Assistant 2, 6.5 hours; Linus Pauling Middle School; effective January 31, 2013 (Resignation).
- Nancy Pliskin: Administrative Assistant 2, 6.0 hours; Crescent Valley High School; effective March 15, 2013 (Resignation).
- Kelli Boom: Educational Assistant 2, 6.0 hours; Linus Pauling Middle School; effective March 15, 2013 (Resignation).
- Christine Edwards: Lead Baker, 8.0 hours; Central Kitchen; effective June 5, 2013 (Retirement).
- Shana Haid: Educational Assistant 2 – Life Skills, 7.0 hours; Linus Pauling Middle School; effective February 8, 2013 (Resignation).
- Mary Jo Wise: Lead Baker, 8.0 hours; Central Kitchen; effective June 5, 2013 (Retirement).

**B. Unaudited Financial Statements - December 31, 2012 and January 31, 2013** (Filed as Supplemental Item #VI-7 in the Official 2012-13 Board Minutes.)

**C. Board Policies and Administrative Regulations**

- DGA/DGB - Authorized Signatures - Revised - First Reading
- GCDA/GDDA - Criminal Records Checks/Fingerprinting - Revision - First Reading
- GCDA/GDDA-AR - Criminal Records Checks/Fingerprinting - Revision - For Information
- JGAB - Use of Restraint and Seclusion - Revised - First Reading
- JGAB-AR - Use of Restraint and Seclusion - Revised - For Information

**XII. ADJOURNMENT**

There being no further business before the Board, Chair Schuster adjourned the meeting at 9:53 p.m.

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Anne Schuster, Board Chair

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Dr. Erin Prince, Superintendent

Prepared By: Julie Catala

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# Corvallis

SCHOOL DISTRICT

IX.A.2. March 11, 2013

**MINUTES**  
Regular Meeting of the  
**BOARD OF DIRECTORS**  
Corvallis School District 509J

**I. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 6:35 p.m. in the Board Room of the Central Administration Building, 1555 SW 35th Street, Corvallis, OR 97333. The secretary recorded those present as listed below.

<u><b>BOARD MEMBERS PRESENT</b></u> Anne Schuster, Chair Tom Sauret, Vice Chair Blake Rodman Judy Ball Matt Donohue Chris Rochester	<u><b>EXECUTIVE STAFF PRESENT</b></u> Dr. Erin Prince, Superintendent Kevin Bogatin, Assistant Superintendent Steve Nielsen, Business Services Director Jennifer Duvall, Human Resources Director
<u><b>BOARD MEMBERS ABSENT</b></u> Lisa Corrigan	<u><b>STUDENT REPRESENTATIVES PRESENT</b></u> Joe Potts, CHS Kevin Takamori, CVHS

A quorum was present and due notice had been published.

**II. PLEDGE OF ALLEGIANCE**

Chair Schuster led the group in the Pledge of Allegiance.

**III. HONOR DEPARTING BOARD MEMBER MATT DONOHUE**

Those assembled honored Director Donohue with cards, speeches and cake for his eight years of service on the School Board.

**IV. COMMITTEE/BOARD MEMBER ITEMS**

Director Ball encouraged everyone to see the production of “Oliver”, saying the acting, singing, and orchestra are all fabulous.



Director Rochester said that Crescent Valley High School will host a regional orchestra festival this weekend, and that there will be a school concert this Thursday evening.

## **V. STUDENT REPRESENTATIVE REPORTS**

Mr. Potts noted that the production of “Oliver” is in its third week, and that he is one of the actors in the play. The CHS robotics team got 3<sup>rd</sup> in the recent regional event, and its robot received the honor of best climber.

Mr. Takamori said CV student Kushal Agarwal received the Siemens Award for Advanced Placement. The CV robotics and chess teams got first place in their respective state championships.

## **VI. SUPERINTENDENT'S REPORT**

Dr. Prince’s report included: congratulations to CV’s chess and robotics teams for their championship wins; congratulations to CHS’s robotics team for making it to the semi-finals and winning the Imagery Award; congratulations to Mariah Morales, recipient of the Boys & Girls Club of Corvallis Youth of the Year Award, and to Ciera Self and Jeny Marquez, who were runners-up; thanks and farewell to Director Donohue.

## **VII. PUBLIC TESTIMONY**

Peter Leung, 2605 SW Leonard Street, Corvallis, requested formation of a committee to look into issues of CHS being a learning-centered institution; he offered his assistance in the committee’s work. He talked a little about his experience in the District and said his goal is to improve the education system for economically disadvantaged students, for students who don’t graduate, for fairness and equity, and for empathy, compassion and humanity.

Craig Allen, PO Box 1416, Corvallis, said he plans to run for election to the school board. He said he has spoken in the past in both open session and executive session of the Board regarding equal educational opportunities. He referenced placement criteria and talked about his daughter’s OAKS score, which he said met graduation requirements but didn’t allow her to take a challenge course. He expressed a desire to influence the system as a board member.

Kathy Pusztavari, 2913 NW Lincoln, Corvallis, noted that in the 1970s and 1980s the federal study “Project Follow Through” compared the efficacy of many different curriculums; direct instruction proved to be the most effective for students of low socio-economic status. She said she has used a line of direct instruction products for many years with her son, who has autism; all autism experts outside of Oregon point to DI SRA but it’s not used in Oregon because it’s scripted. She encouraged the District to use DI SRA products for RTI, etc.

### **VIII. STAFF TESTIMONY**

No testimony was given.

### **IX. SPECIAL REPORTS**

#### **A. PLC Report – Linus Pauling Middle School**

LPMS Principal Eric Beasley, Assistant Principal Marcianne Koetje, and teachers Chaundra Smith, Dan Bowdoin, and Laura Delp provided a PowerPoint presentation regarding the work of the Intervention Team's Professional Learning Community (PLC). (Filed as Supplemental Item #V-15 in the Official 2012-13 Board Minutes.)

Some of the points raised and responses to Board member questions included:

- RTI (Response to Intervention) is a proactive approach; it is a framework for prevention and early intervention.
- The team has been trying to build in supports at all levels.
- Each referral takes approximately 45 minutes; the reduction in total referrals represents more time for kids.
- Mr. Bowdoin spends hours every night recording himself teaching so that his students can access the lessons via iPad.
- Can't just address the intervention; need to address the core.
- Desire to increase time for math instruction.
- We don't have an aligned PLC time with our elementary feeder schools but we are talking about it.
- Proficiency is a promising practice to help struggling students, as are sheltered instruction strategies.
- Using instructional technology helps differentiation; it allows kids to get feedback in a responsive way.
- Other creative solutions include peer tutors, a before-school math class, having some hard conversations with kids who are not proficient, doing a studio day and watching two different teachers give instruction and then having discussion groups.
- I keep coming back to the variable of minutes; we've got to figure out how to catch those 6<sup>th</sup> graders and still have some math labs for 7<sup>th</sup> graders.
- There's a correlation that if you're struggling with reading you're going to struggle with math.
- We look for the greatest need: reading or math; reading always takes precedence.
- We've been doing a SIOP (Sheltered Instruction Observation Protocol) refresher this year; the premise is building in reading, writing, listening, and speaking goals along with the concept goals.

- The struggle is not enough minutes in the day.
- We want to keep expectations high and scaffold kids up to them.
- All of the things we're doing are in collaboration with Cheldelin (Read 180, SIOP, etc.).

Director Rochester offered the following compliments:

- I'm very impressed with the job that you and your team have done in a short period of time.
- LPMS was one of our two schools most in need of good, coherent thinking; you and your people have clearly brought that and are clearly bringing more.
- I'm very impressed by how seriously you're all thinking about these problems.
- You and your staff have done a remarkable job in turning around a particularly complicated situation; I am immensely encouraged by that.

Director Donohue asked if there had been any attempt to send something comprehensive and useable with students to high school to show what interventions have been tried and where they've worked, as well as where students' strengths/weaknesses are. Mr. Beasley responded that staff created their own document; when grade level teams meet, weekly, interventions that have been implemented are recorded. It is still a stretch for integration between PLC and intervention; however, a staff member on the math team carries information to the intervention team. Ms. Smith added that a District-level RTI advisory committee is being formed with the goal of creating a system such that interventions for children starting in elementary school will be communicated to the following levels in a clear, coherent manner.

Director Ball asked if staff have looked at students based on what elementary school they're coming from to see if there are systematic differences across our elementary schools. Mr. Beasley responded that they are not, specifically, but they look at the data from the schools, especially as they get into the forecasting process; there are issues that follow low socio-economic status.

Director Ball asked what the school would be willing to give up in next year's budget if there are not sufficient resources to provide an extra .50 FTE that the school was hoping to get. Mr. Beasley responded that, as evidenced during last year's budgeting process, staff is able to make some hard decisions. He noted the school's high mobility as a complicating factor; there were 150 students going in and out of LPMS last year.

## **B. Special Education Task Force Action Plan/Update**

Assistant Superintendent Kevin Bogatin and Student Services Coordinators Amy Lesan and Sally McAfee provided a PowerPoint presentation regarding the Special Education Task Force Action Plan. (Filed as Supplemental Item #V-16 in the Official 2012-13 Board Minutes.)

Mr. Bogatin recognized committee members, adding that there were a lot of people who assisted even though their names are not reflected in the action plan. He briefly outlined the five goals of the action plan:

1. Beginning the 2014-15 school year, the district will fully implement RTI systems K-12 in behavior, language arts, and math.
2. In addition to establishing RTI systems for behavior (in Goal 1), establish systems to support staff with difficult student behavior and to foster community partnerships.
3. Develop a vision for our Life Skills programs and align our strategies to this vision.
4. Establish a district wide system for assistive technology acquisition and implementation.
5. In addition to establishing RTI systems for curriculum (Goal 1), the district will align special education services with general education services.

Director Donohue opined that PLCs seem to be a natural fit within the implementation of the action plan; he asked how the resources we have will be used to make this happen on a systemic level. Ms. Lesan responded that Lincoln's PLCs do this at their meetings; there are other models that are also working and the District will pull them in for input on how we can make this work K-12. Ms. McAfee added that a lot of the Tier 2 interventions begin in the classroom; PLCs can have a big impact. She noted that it's not all about intervention, it's about what we're doing in the core; those PLC teams are critical. Mr. Bogatin noted that special education is a label we apply, so the failure of special education students isn't just around special education teachers.

Chair Schuster opined that the merging of the two departments (Instructional Services and Student Services) really comes through with this presentation. Mr. Bogatin responded that it clearly comes through that the issues we see in special education and in the District as a whole are not that narrow; they're much wider and more complicated. Dr. Prince added that what Director Donohue is talking about is fidelity, including continuous support to maintain fidelity.

Vice Chair Sauret said a lot of the failures that we see relate to communication between general education and special education staffs; the coordination needs to work across all the teachers in the district. He added that he hears concerns from parents "how come they didn't know my child had these needs?" We need to find out what those needs are. Mr. Bogatin noted the need for ongoing training. He said there is a lot currently being done and a lot of issues that aren't in the action plan; we may need to develop a more articulated plan with SEAC (Special Education Advisory Committee).

Chair Schuster referred to Vice Chair Sauret's comments and asked Mr. Beasley whether the cross-communication happens at LPMS. Mr. Beasley responded that his special education staff prepare cliff notes for each student but it's still hard. A lot of the students have needs such as life skills, language, etc. The teachers have a lot on their plates; they need training, resources and curriculum, which will help teachers differentiate instruction. Also, Corvallis has a real dichotomy – kids in the high end too; we need to address the issues for both ranges.

Director Rochester said he noted in both of tonight's presentations the importance of the classroom, and focusing on the classroom rather than the interventions outside of it; it seems to be blindingly obvious that this is where resources probably need to be stepped up. Mr. Beasley added that collaboration between home and classroom is critical; when we get good collaboration, tremendous things happen.

Director Ball expressed concern that goal #1 refers to the 2014-15 school year instead of 2013-14. Mr. Bogatin noted that the goal refers to full implementation. He said we're doing RTI as we speak but there are some things that are missing; in 2014-15, we will be consistent in every building and every level across the District. There are a lot of steps to get in place next year. Dr. Prince said that one of the most important things for her is the unanimous agreement by the Leadership Team that RTI is a must, including full commitment to it and universal screening, and its use in the buildings; that support was critical for us to have in order to get to full implementation in 2014-15. Mr. Bogatin clarified that RTI can be used to identify special education students; it's implied in the action plan that we would want to get to that point.

Director Ball referred to the portion of goal #1 regarding data collection software and asked if the implementation is dependent on the new system that the ESD is procuring, and if 2013 is really a realistic implementation timeline. Mr. Singleton, Technology Services Manager, said October 2013 would be when the training process begins and we develop the ability to answer our own questions. He added that he has heard that by October we would start testing the data coming out and it would be available for people to evaluate but we would still be on a learning curve; to have a full reporting capability that relates to everything in this plan would be a bit ambitious but the pieces to do that would be in place. Ms. McAfee said staff will be having conversations with the ESD about its capability in supporting the needs of our teachers; if we don't feel confident that we can come out of it with a program that will meet our needs, then we will have to look at some other software programs. Director Ball asked if the software would have the capability to reduce the red tape issue; Mr. Bogatin responded that it probably wouldn't in this particular area.

### **C. Technology Update**

Assistant Superintendent Kevin Bogatin, Technology Services Manager Rob Singleton, and Instructional Services Coordinators Amy Lesan and Sally McAfee provided a PowerPoint presentation regarding the technology plan. (Filed as Supplemental Item #V-17 in the Official 2012-13 Board Minutes.)

Some of the points raised included:

- We were invited by Apple to participate in an executive briefing, at which we will learn how to go about implementing a 1:1 program in our district.
- We see this as an opportunity to develop a plan to achieve the transformational level.



- We're also planning a visit to Vancouver, WA, in May to visit their iTech Preparatory STEM high school and middle school.
- After last year's presentation on textbooks, we had Pearson, McGraw, and Houghton Mifflin come and talk with us about themselves. They were clearly doing a sales job; whereas, Apple was asking questions like "what do you want your graduates to look like?"
- The old methodology was "let's train up our teachers and when they're ready, let's get them the technology." Now, we're looking at giving kids the technology; then, the teachers will come along.
- If we wait for every teacher to be ready, we will never be ready.
- The kids will help you redefine because they need you to redefine; we're looking at this as a way to open the door to that.

Board member comments included:

- Districts that have done a 1:1 first figure out what they want to do and then go and get the technology as the tool to get there. We should first ask "what are the educational goals that we want to change?"
- Regarding the budgeting issue, PCs can run for many years but when a battery is gone on an iPad, the iPad is done for good.
- If you run out of money for textbooks, you can go another year without textbooks, but with iPads, you can't.
- I want to make sure we're not just giving kids TV shows, textbooks, etc., that they'd get in the classroom.
- I want them to be able to do things they cannot do in the classroom, not the traditional pedagogies that they're getting every day.
- The real promise of this visit to Apple is that they are asking "what do you want from us?"
- Buying iPads to do what we've always done is not good enough; it should be to provide interventions far beyond the traditional classrooms.
- I want to know from Apple "is the sky the limit?"
- Apple is such a remarkable, intelligent company; if you're not careful, you can quickly become euphoric.
- The technologies can be very presumptive; I don't want us to get defined into narrow boundaries.
- Determine what we wish to accomplish; Apple will have something that will serve us.
- I believe that Apple really wants to know what we want from them; they won't just go off and build a slightly better pair of boots.
- I want to get something better; I want to get moving but it has to make sense in what we want to accomplish.
- There's a bill pending in the legislature that will require every board to adopt a policy to allow students to bring their own devices to schools. If it passes, it'll set us up with a

new set of incentives. It gives us an opportunity to look at other options than we've looked at before.

- I don't think we're in the financial position to buy an iPad for every kid; but neither are we in a position to have iPads that just sit on the carts at school.
- Make sure that the plan doesn't just focus on one way of getting there: the district writing an enormous check.
- Don't get locked in to a limited curriculum; allow us to shift gears.
- Look at cost and risk management issues.
- Look at the range of capability; what issues we have to know when implementing these in the working world.
- Think about the number of policies that we will need to change.

## **X. RESIGNATION OF DIRECTOR DONOHUE**

Director Donohue announced his resignation from the Board, effective at the end of this meeting. (Filed as Supplemental Item #III-7 of the 2012-13 Official Board Minutes.) His resignation is a result of his appointment as a Benton County Circuit Court judge.

### **MOTION #11:**

**It was moved by Director Rodman and seconded by Director Sauret to declare Position #4 vacant and to implement the interim selection process that the Board had reviewed prior to the meeting. All but Director Donohue voted in favor of the motion; Director Donohue abstained. The motion carried.**

## **XI. CONSOLIDATED ACTION**

### **MOTION #12:**

**It was moved by Director Donohue and seconded by Director Rodman to approve the consolidated action items. The motion was voted on and passed unanimously.**

## **A. Licensed Personnel Recommendations Including Annual Contract Renewals**

### **Annual Contract Renewals**

Personnel recommendations for the 2013-2014 school year, grouped by contract status. (Filed as Supplemental Item #III-6 in the Official 2012-13 Board Minutes.)

### **Termination/Resignation/Layoff**

- Ted Calcaterra: ELL Teacher, 1.0 FTE, Crescent Valley High School, effective June 30, 2013 (Resignation). Ted is currently on layoff.
- Amanda Cooper-Rovnan: Fifth Grade Teacher, 1.0 FTE, Adams Elementary School, effective March 6, 2013 (Resignation). Amanda is currently on a leave of absence.

- Ana Crovetto: Second/Third Grade Teacher, 1.0 FTE, Garfield Elementary School, effective June 30, 2013 (Resignation).
- Jeanne Czernowski: Third Grade Teacher, 1.0 FTE, Franklin School, effective June 30, 2013 (Retirement).
- John Friday: Math Teacher, 1.0 FTE, Cheldelin Middle School, effective June 30, 2013 (Retirement). John is currently on a leave of absence.
- Dena Minato: Language Arts Teacher, 1.0 FTE, Corvallis High School, effective June 30, 2013 (Retirement).
- Aimee Newman: Music Teacher, 0.73 FTE, Hoover Elementary School/Cheldelin Middle School, effective June 30, 2013 (Resignation).
- Keri Phipps: Counselor, 1.0 FTE, Corvallis High School, effective March 6, 2013 (Resignation).
- Laurel Ritter: First/Second Grade Teacher, 1.0 FTE, Garfield Elementary School, effective March 6, 2013 (Resignation).

**B. Resolution No. 13-0301 – In Support of the Strong Schools, Strong State Campaign** (Filed as Supplemental Item #II-8 in the Official 2012-13 Board Minutes.)

**C. Board Policies:** (All are filed as Supplemental Item #VII-5 in the Official 2012-13 Board Minutes.)

- DGA/DGB—Authorized Signatures—Revised—Second Reading
- DJAA—Disposal of Surplus Property—Rescinded
- GCDA/GDDA—Criminal Records Checks/Fingerprinting—Revision—Second Reading

**X. CONSOLIDATED INFORMATION**

**A. Non-Licensed Personnel Information**

Recommendation to Hire

- Carol Beamer: Career Center Specialist, 6.0 hours; Crescent Valley High School; effective March 11, 2013 (Regular).
- Laura Kildea: Food Service Assistant, 3.75 hours; Philomath Middle School; effective March 5, 2013 (Regular).

Termination/Resignation/Layoff

- Alison Clement: Library Media Assistant 2, 5.5 hours; Crescent Valley High School; effective March 6, 2013 (Resignation). Alison is currently on a leave of absence.
- Jessy Dornbusch: Maintenance 1 – Custodian, 8.0 hours; Mountain View Elementary School/Linus Pauling Middle School; effective March 8, 2013 (Resignation).
- Cheri King: Educational Assistant 2, 4.5 hours; Wilson Elementary School; effective March 6, 2013 (Resignation). Cheri is currently on a leave of absence.
- Marvin Plesner: Maintenance 1 – Custodian, 8.0 hours; Franklin School/Cheldelin Middle School; effective June 30, 2013 (Retirement).

**B. Muddy Creek Charter School Contract Amendment**

**C. Board Policy JEA—Compulsory Attendance—Revised—First Reading**

**D. Board Policy JGAB—Use of Restraint and Seclusion—Revised—First Reading**

This item was removed from the agenda by staff due to the need for further revisions.

**E. Administrative Regulation—JGAB-AR—Use of Restraint and Seclusion—Revised—For Information**

This item was removed from the agenda by staff due to the need for further revisions.

**XII. EXECUTIVE SESSION**

The Board met in Executive session at 5:15 p.m. under ORS 192.660(2)(d) – To consult with persons designated for labor negotiations.

**XIII. ADJOURNMENT**

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Anne Schuster, Board Chair

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Dr. Erin Prince, Superintendent

Prepared By: Julie Catala

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**Corvallis**  
SCHOOL DISTRICT

IX.B. Licensed Personnel Recommendations



**BOARD MEETING DATE: April 8, 2013**

**FOR ACTION**

**SUBJECT: Licensed Personnel Action**

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1. Issue: Information on licensed-personnel recommendations

a. Termination/Resignation/Layoff:

Jerry Bryan: Fifth Grade Teacher, 1.0 FTE, Wilson Elementary School, effective June 30, 2013 (Retirement).

Janis Byers: ELL Teacher, 1.0 FTE, Garfield Elementary School, effective June 30, 2013 (Retirement).

Andrea Castelli McCourt: Second Grade Bilingual Teacher, 1.0 FTE, Garfield Elementary School, effective June 30, 2013 (Resignation).

Lynda Jaspersen: First Grade Teacher, 1.0 FTE, Mountain View Elementary School, effective June 30, 2013 (Retirement).

Mike McAfee: Special Education Teacher – Life Skills, 1.0 FTE, Linus Pauling Middle School, effective June 30, 2013 (Retirement).

Sally McAfee: Coordinator of Curriculum and Staff Development, 1.0 FTE, District Office, effective June 30, 2013 (Retirement).

**ACTION REQUESTED:** Approve recommendations.

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**CONTACT PERSON:** Jennifer Duvall

**BOARD MEETING DATE: April 8, 2013**

**FOR ACTION-  
ADDENDUM**

**SUBJECT: Licensed Personnel Action**

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1. Issue: Information on licensed-personnel recommendations

a. Termination/Resignation/Layoff:

Catherine Corkery: Health/Physical Education Teacher, 1.0 FTE, Linus Pauling Middle School, effective June 13, 2013 (Resignation).

Pamela Meehan: Second Grade Teacher, 1.0 FTE, Hoover Elementary School, effective June 13, 2013 (Resignation).

Sidney Rosen: First Grade Teacher, 1.0 FTE, Lincoln Elementary School, effective June 30, 2013 (Retirement).

Geoffrey Penrose: Principal, 1.0 FTE, Cheldelin Middle School, effective June 30, 2013 (Resignation).

Cara Takamori: Intervention Specialist/Literacy Coach, 0.50 FTE, Adams Elementary School, effective June 30, 2013 (Retirement).

Jay Thatcher: Physical Education Teacher, 0.63 FTE, Mountain View Elementary School, effective June 30, 2013 (Retirement).

**ACTION REQUESTED:** Approve recommendations.

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**CONTACT PERSON:** Jennifer Duvall



**Corvallis**  
SCHOOL DISTRICT

IX.C. Board Policy JEA—Compulsory Attendance—Revised—Second Reading

Corvallis School District 509J  
Board of Directors

**BOARD MEETING DATE:** April 8, 2013

**FOR ACTION**

**SUBJECT:** Board Policy JEA—Compulsory Attendance—Revised—Second Reading

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Issue: House Bill 4014 was an omnibus bill in which Section 13 and 14 amended ORS 339.010 and ORS 339.020 and added the provision that requires five- and six-year-olds enrolled in public school to maintain regular attendance.

Options Considered: Not adopting the policy.

Involvement: District office staff.

Consequences: Policy will remain outdated.

Cost Impact: None

ACTION REQUESTED: Adopting the revised policy.

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**CONTACT PERSON(S):** Kevin Bogatin, Kerry Richey

## Compulsory Attendance\*\*

Except when exempt by Oregon law, all students ages 7-18 who have not completed the 12th grade are required to regularly attend school full time during the entire school term.  
~~on a regular basis at the designated school within the attendance area.~~

Persons having legal control of a student ages 7-18 who has not completed the 12th grade are required to have the student attend school. Persons having legal control of a student who is five or six years of age and has enrolled the child in a public school are required to have the student attend and maintain regular attendance.

Under the superintendent's direction and supervision, attendance supervisors shall monitor and report any violation of the compulsory attendance law to the superintendent or designee. Failure to send a student and to maintain a student in regular attendance is a Class C violation.

The district will develop procedures for issuing a citation.

A parent who is not supervising their student by requiring school attendance may also be in violation of ORS 163.577(1)(c). Failing to supervise a child is a Class A violation. Regular attendance is defined by Oregon law as attendance which does not include more than eight unexcused one-half day absences or the equivalent in any four-week period school is in session. A student must be withdrawn from the active roll on the day following the tenth consecutive full day of absence.

In addition, under policy JHFDA—Suspension of Driving Privileges , the district may report students with 10 consecutive days unexcused absence or 15 cumulative unexcused absence in a single semester to the Oregon Department of Transportation.

### Exemptions From Compulsory School Attendance

In the following cases, students shall not be required to attend public schools full time:

1. Students being taught in a private or parochial school in courses of study usually taught in grades 1-12 in the public schools and in attendance for a period equivalent to that required of students attending public schools;
2. Students proving to the Board's satisfaction that they have acquired the courses of study taught in grades 1-12 in the public schools;



3. Students being taught by a private teacher the courses of study usually taught in grades 1-12 in the public school for a period equivalent to that required of students attending public schools;
4. Students being educated in the home by a parent.
5. Students excluded from attendance as provided by law.
6. An exemption may be granted to the parent of any student 16 or 17 years of age who is lawfully employed full time, lawfully employed part time and enrolled in school, or enrolled in a community college or other state registered alternative education program.

END OF POLICY

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Legal References:

[ORS 153.018](#)

[ORS 163.577](#)

[ORS 336.615—336.665](#)

[ORS 339.010—339.090](#)

[ORS 339.260](#)

~~ORS 809.410 (40)~~

[ORS 339.925](#)

[ORS 339.990](#)

[ORS 807.065](#)

[ORS 807.066](#)

[OAR 581-021-0026](#)

[OAR 581-021-0029](#)

[OAR 581-021-0071](#)

[OAR 581-021-0077](#)

~~OAR 581-021-0006~~

[HB 4014 \(2012\)](#)

Cross Reference:

Policy JHFDA—Suspension of Driving Privileges



**Corvallis**  
SCHOOL DISTRICT

IX.D. Muddy Creek Charter School Contract Amendment

**BOARD MEETING DATE: April 8, 2013**

**SUBJECT:** Muddy Creek Charter School Contract Amendment

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**BACKGROUND INFORMATION:**

The Corvallis School District and Muddy Creek Charter School are currently operating based upon contract agreements from July 1, 2011 through June 30, 2014. Part of that agreement includes provisions regarding its student population capacity. The following is language from the contract:

**Section 5.2 Student Population Cap.**

*The total number of full-time students enrolled at the Charter School while it serves K-5 shall be no greater than 90 students. At no time during the term of this contract shall the Charter School's student population exceed 90 full-time equivalent students without written approval from the district. If any additional grades above the fifth grade level are added to the Charter School the Charter School's student population will not exceed 110 full-time equivalent students.*

In February, Muddy Creek Charter School requested to expand its capacity to 100 full-time equivalent students to allow two grades per teacher configuration. Kindergarten students count as .5 FTE in this calculation. This would be considered a one-year agreement. The District and Muddy Creek Charter School will enter contract negotiations next fall for contract renewal.

**ACTION REQUESTED:**

Authorize Muddy Creek Charter School to expand its student population cap to 100 full-time equivalent (K = .5) students for FY2013-14 only.

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**CONTACT PERSONS:** Kevin Bogatin, Assistant Superintendent  
Steve Nielsen, Business Director



**Corvallis**  
SCHOOL DISTRICT

IX.E. Gymnasium Bleacher Purchase for Crescent Valley High School

**FOR ACTION**

**BOARD MEETING DATE:** April 8, 2013

**SUBJECT:** Gymnasium Bleacher Purchase for Crescent Valley High School

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**EXPLANATION:**

In November of 2012, the District closed eight banks of mobile gymnasium bleachers at Crescent Valley High School because they were determined to be unsafe for continued use. Principal Cherie Stroud and Athletic Director Craig Ellingson worked closely with District staff to make alternate arrangements through the remainder of the basketball season.

Since then, District and School staff have worked together to plan for replacement bleachers. We have decided to replace the previous mobile bleachers with a combination of wall mounted bleachers on the west wall and four mobile units to provide continued flexibility in gymnasium configuration. Through our own experience and additional reference checks, we selected Interkal bleachers for purchase because of their proven safety and performance standards and low operating costs.

Purchasing requirements have been met by joining the King County Director's Association (KCDA) purchasing cooperative. KCDA has provided competitive bidding and contracts that can be utilized by Corvallis School District to purchase Interkal Bleachers through Northwest School Equipment.

Funding for the bleachers will be provided via our Insurance Fund. The budget appropriations for the Crescent Valley High School Roof Replacement Project were under budget and appropriations are available to cover the cost of \$205,000 for replacement bleachers.

Approval of the purchase of the bleachers at the April 8, 2013 board meeting will allow sufficient time to have the bleachers delivered and installed during the month of August. In anticipation of the new bleachers, the maintenance department has worked with Crescent Valley staff to schedule drum sanding and refinishing of the gymnasium floor prior to delivery. The floor refinishing will be funded by the maintenance department general fund budget.

Presenter: **Steve Nielsen, Business Services Director**  
**Kim Patten, Maintenance Supervisor**

Supplementary Materials: **None**

Motion Requested: **I move that the board authorize staff to purchase Interkal bleachers for Crescent Valley High School through the King County Director's Association Purchasing Cooperative in the amount of \$205,000.**



# Corvallis

SCHOOL DISTRICT

X. CONSOLIDATED INFORMATION

X.A. Non-Licensed Personnel Information



**BOARD MEETING DATE: April 8, 2013**

**FOR INFORMATION ONLY**

**SUBJECT: Non-licensed Personnel Information**

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1. Issue: Information on non-licensed-personnel

a. Recommendation to Hire::

Jason Eaton: Maintenance 1 – Custodian, 8.0 hours; Linus Pauling Middle School / Mountain View Elementary School; effective March 12, 2013 (Regular).

b. Termination/Resignation/Layoff:

Suzie Girouard: Fiscal Clerk 2, 6.5 hours; District Office; effective May 31, 2013 (Resignation).

Mary Himes: Library Media Assistant 2 / Instructional Media Center 2, 7.5 hours; Crescent Valley High School / Central Instructional Media Center; effective June 26, 2013 (Resignation).

Jean Monaco: Educational Assistant 2, 5.0 hours; Adams Elementary School; effective June 12, 2013 (Retirement).

Pamela Roose: Educational Assistant 2, 5.5 hours; Mountain View Elementary School; effective June 12, 2013 (Retirement).

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**CONTACT PERSON:** Jennifer Duvall

Corvallis School District 509J  
Board of Directors

**BOARD MEETING DATE: April 8, 2013**

**FOR INFORMATION ONLY-**  
**ADDENDUM**

**SUBJECT: Non-licensed Personnel Information**

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1. Issue: Information on non-licensed-personnel

a. Termination/Resignation/Layoff:

M. Estella Dean: Educational Assistant 2, 4.5 hours; Wilson Elementary School;  
effective June 30, 2013 (Retirement).

Janice Stephens: Food Service Assistant, 6.75 hours; Cheldelin Middle School/Central  
Kitchen; effective June 30, 2013 (Retirement).

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**CONTACT PERSON:** Jennifer Duvall



# Corvallis

SCHOOL DISTRICT

X.B. Unaudited Financial Statements - February 28, 2013

**FOR INFORMATION**

**BOARD MEETING DATE:** April 8, 2013

**SUBJECT:** February 28, 2013, Financial Statements (Unaudited)

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General Fund

The Statement of Revenues and Expenditures for the periods ending February 28, 2012, and 2013, reflect activity is tracking within budgeted parameters. FY2012-13 year-to-date revenues are \$40.2 million, 81.1 percent of budget, as compared to FY2011-12 revenues of \$42.6 million, or 83.4 percent. FY2012-13 year-to-date expenditures are \$31.6 million, 61.0 percent of budget, as compared to the prior year of \$29.8 million, 54.8 percent of budget.

***Current Highlights***

Revenues

Of note this month is the February 15, 2013, maturity of the \$2.7 US Bancorp commercial paper investment. This positions the District's portfolio of \$39.0 million 100% completely in the State of Oregon Local Government Investment Pool (LGIP). This is below the current LGIP maximum of \$45.4 million and within the District's investment policy which allows for 100% portfolio placement in the LGIP.

The LGIP provides a safe and competitive option for local governments. LGIP portfolio holdings are aligned with the Oregon Short Term Fund rules which place safety as the foremost objective. The weighted average credit quality is AA. The earnings rate from March 2012 through January 2013 was 0.60 percent. Effective February 2013, the rate decreased to 0.54 percent, still very competitive for daily access of funds. In addition, the cost charged to administer the LGIP is 0.003 percent, below what local governments would expect to pay a private firm for services.

Expenditures

Last year's February report included information on the Special Education Maintenance Effort requirement which mandates within defined parameters an equivalent level of expenditures must be made for this current fiscal year as compared to the prior year for special education services. The District is in compliance with this mandate.

This month we introduce another Special Education mandate entitled Excess Cost. This federal requirement states that an equivalent level of expenditures for the regular education of Special Education students must be provided as is for regular students before the additional federal IDEA grant funds are eligible for expenditure. See the definition of Excess Cost as provided by ODE:

**Definition:** Excess costs are those costs for the education of an elementary school or secondary school student with a disability that are in excess of the average annual per student expenditure in an LEA during the preceding school year for an elementary school or secondary school student, as may be appropriate. An LEA must spend at least the average annual per student expenditure on the education of an elementary

school or secondary school child with a disability before funds under Part B of the Act are used to pay the excess costs of providing special education and related services (34 CFR §300.16).

The District submitted our report for FY2011-12 demonstrating compliance.

### ***Previously Reported Highlights***

#### **Revenues**

Property tax turnovers by Benton and Linn counties follow the payments due dates in November, February and May. Most receipts, about 87 percent, typically are received in November. General property tax receipts as of February 28, 2013 note revenues at 88.5 percent and local option tax receipts at 80.9 percent of budget. The impact of compression on the local option tax is noted in previously reported highlights below.

The timing of the receipt of property taxes creates a temporary surplus of cash. Cash requirements are closely monitored to ensure there are adequate funds to draw on to cover payroll and accounts payable transactions. The best option for investing cash varies with economic times. Presently, the Local Government Investment Pool (LGIP) offers the best return while maintaining policy compliance yielding 0.54 percent. Investment benchmarks as of February 28, 2013 include a three-month U. S. Treasury bill at 0.10 percent and a three-month jumbo certificate of deposit at 0.05 percent.

September 2011 revenues included the receipt of \$1.39 million from the state for the FY2011-12 School Year Subaccount (SYS Fund). The SYS Fund was a one-time appropriation last year by the state legislature of \$100 million from the Education Stability Fund for the purpose of supporting smaller class sizes or for the enhancement of learning opportunities. The SYS Funds were distributed to school districts in a lump sum in September rather than spread over the school year and we will not receive any SYS funds this year.

State revenues for general support for FY2012-13 reflects the adjustment for decreased enrollment for the prior year incorporated into the state funding formula. The district planned the FY2012-13 budget accordingly and the revenue is on track with budgeted expectations.

The district has received the county assessors' Notification of Property Taxes Imposed for FY2012-13. The Local Option Levy continues to be impacted by compression due to decreases in the gap between real market values and assessed values. The district budgeted \$4,541,500 for Local Option Levy, and the imposed amount is \$4,211,840. This is \$384,000 less than last year's imposed amount and \$330,000 less than budgeted. Updated projections forecast total collections at \$4.1 million. This will be watched closely throughout the year and into the future as it impacts the next fiscal year.

Interest earnings are \$28,259 higher than the prior year-to-date due to an increase in the Local Government Investment Pool rate from 0.5 percent to 0.6 percent through January 2013 along with the General Fund cash balance is a higher proportion of the District's total cash on hand. Reductions in other funds' cash balances over time include the \$6 million payment to PERS in June 2011 to aid in lowering PERS rates, \$1.6 million prepayment on Pension Obligation bonds in June 2011, and \$3.5 million for the Crescent Valley High School roof project this fiscal year. Pooled interest earnings are allocated proportionally by each fund's cash balances.

Other Local Revenues as of February 28, 2013 are ahead of the prior year by \$29,435 mainly due to the receipt of E-Rate funds. The receipt of these funds is on a variable basis and we expect to see continued timing fluctuations.

#### Expenditures

General Fund expenditures are higher than the prior year which would typically not be expected with a smaller budget. The significant portion of the increase is due to timing differences including the change of paycheck distribution from 12 checks per year to 10 as bargained for Certified and most Classified staff as well as the purchase of textbooks, technology and supplies.

Instruction expenditures include the charter school payments to Muddy Creek through February 28, 2013, which increased by \$83,189 due to increased enrollment and funding.

Supporting Services expenditures experienced an increase of \$78,396 over the prior February 28, 2012 year-to-date. The district worked on non-routine maintenance including CHS bleacher updates, modular classroom roof replacements, and removal of a large tree at CVHS. Projects such as these happen every year and are managed within budget appropriations.

Community Services expenditures in the current February 28, 2013 year-to-date are \$62,933 as compared to the prior year-to-date of \$38,784, an increase of \$24,209. In the prior year, the Foundation Director position was filled later in the year resulting in lower expenditures.

If you have any questions regarding the financial statements or would like additional information please contact me.

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Presenter:	Steve Nielsen, Business Services Director
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Supplementary Materials:	1. Statement of Revenue and Expenditures, fiscal year to date as of February 28, 2012 and 2013
	2. Schedule of Investments as of February 28, 2013
	3. Schedule of Cash Disbursements greater than or equal to \$1,000 for the period of February 1 – 28, 2013

Corvallis School District 509J  
Statement of Revenues and Expenditures  
Fiscal Year to Date as of February 28, 2012 and 2013 Respectively (Unaudited)

**General Fund**

	FY2011-12			FY2012-13		
	Budget	Actual		Budget	Actual	
Revenues:						
Local Sources						
Property Taxes	\$ 22,500,000	\$ 20,131,201	89.5%	\$ 23,055,300	\$ 20,413,166	88.5%
Local Option Taxes	4,775,000	4,124,497	86.4%	4,541,500	3,673,679	80.9%
Earnings on Investments	50,000	44,241	88.5%	100,000	72,500	72.5%
Other	316,000	177,382	56.1%	316,000	198,004	62.7%
Intermediate Sources	240,000	198,031	82.5%	230,000	124,760	54.2%
State Sources						
General Support	22,460,965	16,071,835	71.6%	20,560,265	15,219,794	74.0%
State School Fund - Subaccount	-	1,392,731	-	-	-	-
Common School Fund	546,857	411,522	75.3%	603,120	453,393	75.2%
Other	100,000	-	-	100,000	-	-
Federal Sources	74,299	38,057	51.2%	8,000	8,622	107.8%
Total Revenue	<u>\$ 51,063,121</u>	<u>\$ 42,589,497</u>	83.4%	<u>\$ 49,514,185</u>	<u>\$ 40,163,918</u>	81.1%
Expenditures:						
Instruction	\$ 32,621,179	\$ 16,923,451	51.9%	\$ 30,924,859	\$ 18,602,395	60.2%
Supporting Services	21,669,474	12,840,336	59.3%	20,718,041	12,918,732	62.4%
Community Services	92,800	38,784	41.8%	124,300	62,993	50.7%
Facilities Improvements	1	1,100	-	1	-	-
Transfers to Other Funds	5	-	-	2	-	-
Total Expenditures	<u>\$ 54,383,459</u>	<u>\$ 29,803,671</u>	54.8%	<u>\$ 51,767,203</u>	<u>\$ 31,584,120</u>	61.0%
Excess of Revenues over Expenditures	\$ (3,320,338)	\$ 12,785,826		\$ (2,253,018)	\$ 8,579,798	
Beginning Fund Balance	9,692,879	10,171,758	104.9%	7,971,475	8,249,911	103.5%
Budgeted Contingencies	3,820,341	-		3,242,747	-	
Unappropriated Ending Fund Balance	<u>2,552,200</u>	<u>-</u>		<u>2,475,710</u>	<u>-</u>	
Fund Balance, February 28	<u>\$ -</u>	<u>\$ 22,957,584</u>		<u>\$ -</u>	<u>\$ 16,829,709</u>	



Corvallis School District 509J  
Schedule of Investments  
February 28, 2013

Type of Investment	Investment Date	Maturity/ Call Date	No. of Days	Bond Equivalent Yield	Purchase Price	Par (Maturity) Value
Total Investments outside of Local Government Investment Pool:					\$ -	\$ -
				Average Annualized Rate		
<u>Local Government Investment Pool:</u>						
General Account				0.5464%		\$ 37,868,692
Debt Service Account				0.5464%		307
Subtotal LGIP <sup>1</sup>						<u>\$ 37,868,999</u>
<u>Local Government Investment Pool - Pension Bond Debt Service:</u>						
Pension Bond Debt Service Account: <sup>4</sup>				0.5464%		<u>\$ 1,169,294</u>
<u>Total Investments</u>						<u>\$ 39,038,293</u>

1. The maximum amount (in any combination of accounts) that the Local Government Investment Pool (LGIP) allows in an account is \$45,405,443.
2. The PERS Bond Debt Service Account is outside of the LGIP limit, and collects the PERS intercept payments from the Basic School Fund for payment twice a year to the bond holders of the PERS bond debt.

Compliance with Investment Policy		
Type of Investment	Maximum Percent of Portfolio per Policy	Current Percent
US Government-Sponsored Enterprises (Total):	90.0%	0.0%
US Treasury Obligations	100.0%	0.0%
Local Government Investment Pool	100.0%	100.0%
Bankers Acceptances	25.0%	0.0%
Repurchase Agreements	25.0%	0.0%
State and Local Government Securities	25.0%	0.0%
Time Certificates of Deposit & Collateralized Money Market	50.0%	0.0%
Commercial Paper (bonds and promissory notes issued by corporations)	10.0%	0.0%
TOTAL		100.00%

Benchmarks as of 2/28/13:

3-Month U. S. T-Bill bond equivalent yield:	0.10%
3-Mo. Jumbo CDs	0.05%

Corvallis School District 509J  
Schedule of Cash Disbursements greater than or equal to \$1,000  
For the period of February 1, 2013 - February 28, 2013

<u>Fund, Object, Vendor</u>	<u>Amount</u>	<u>Fund, Object, Vendor</u>	<u>Amount</u>
<b>100 - General Fund</b>	<b>\$ 544,272.07</b>	<b>100 - General Fund continued</b>	
<b>Audit Services</b>		<b>Reimbursable Student Transportation</b>	<b>\$221,776.98</b>
INAAVE COMMUNITY PARTNERS	\$ 2,500.00	FIRST STUDENT INC	\$216,388.34
<b>Charter School Payments</b>		GO GET'EM TAXI AND TRANSPORT	\$ 4,340.00
INAAVE COMMUNITY PARTNERS	\$ 39,839.51	MINDY DYE	\$ 1,048.64
<b>Consumable Supplies and Materials</b>	<b>\$ 45,281.26</b>	<b>Rentals</b>	
COASTWIDE LABORATORIES	\$ 7,979.55	CORVALLIS RENTAL INC	\$ 1,064.00
DAY WIRELESS SYSTEMS	\$ 1,320.00	<b>Repairs and Maintenance Services</b>	<b>\$ 36,807.50</b>
HOUGHTON MIFFLIN HARCOURT	\$ 1,510.26	BOILER & COMBUSTION SERVICE	\$ 2,800.00
JW PEPPER & SON INC	\$ 1,089.83	CAMPBELL CONSTRUCTION NW	\$ 26,530.00
LINGUISYSTEMS INC	\$ 3,907.60	HOLDERMAN PAVING, LLC	\$ 1,765.00
NCS PEARSON, INC.	\$ 1,189.81	SNYDER ROOFING	\$ 2,403.00
OETC	\$ 1,033.00	SYNERGY SECURITY SOLUTIONS	\$ 3,309.50
OFFICE DEPOT, INC	\$ 2,050.50	<b>Telephone</b>	<b>\$ 4,500.19</b>
OFFICE MAX	\$ 11,982.20	AT&T MOBILITY TECHNOLOGY	\$ 1,451.17
PLATT ELECTRIC SUPPLY CO	\$ 3,315.98	CENTURYLINK	\$ 3,049.02
PRO-ED	\$ 1,087.90	<b>Water and Sewage</b>	
REYNOLDS ELECTRIC, INC.	\$ 2,250.00	CITY OF CORVALLIS	\$ 12,972.02
SCHOLASTIC INC	\$ 2,002.47	<b>203 - Food Service Fund</b>	<b>\$ 88,225.89</b>
SCHOOL SPECIALTY	\$ 1,575.08	<b>Food - Food Service Only</b>	<b>\$ 34,560.98</b>
SPAETH LUMBER & HOME CENTER	\$ 1,170.44	DUCK DELIVERY PRODUCE INC	\$ 9,759.67
WELLS FARGO REMITTANCE CENTER	\$ 1,816.64	FRANZ FAMILY BAKERIES	\$ 4,403.24
<b>Copier Charges</b>		LOCHMEAD DAIRY	\$ 19,377.55
OREGON STATE UNIVERSITY PRINTING	\$ 10,540.32	SYSCO FOOD SERVICE	\$ 1,020.52
<b>Dues and Fees</b>		<b>Fuel</b>	
BLX GROUP	\$ 2,750.00	BENTON COUNTY PUBLIC WORKS	\$ 2,485.22
<b>Electricity</b>	<b>\$ 56,787.18</b>	<b>Inventories</b>	<b>\$ 51,179.69</b>
CONSUMERS POWER INC	\$ 12,139.19	COSTCO ALBANY	\$ 2,266.52
PACIFIC POWER AND LIGHT	\$ 44,647.99	FOOD SERVICE OF AMERICA	\$ 19,993.17
<b>Fuel</b>	<b>\$ 55,162.06</b>	MCDONALD WHOLESALE CO	\$ 27,899.40
BENTON COUNTY PUBLIC WORKS	\$ 1,902.94	NORTHWEST DISTRIBUTION SERVICES	\$ 1,020.60
NW NATURAL	\$ 53,259.12	<b>204 - District Donation Fund</b>	
<b>Garbage</b>		<b>Consumable Supplies and Materials</b>	<b>\$ 5,728.54</b>
ALLIED WASTE SERVICES	\$ 9,207.57	BARCO PRODUCTS	\$ 1,210.86
<b>Instructional, Professional and Technical Service</b>		LEAPIN' LIZARDS PROMOTIONS	\$ 2,117.20
LINN BENTON COMMUNITY COLLEGE	\$ 6,700.00	WELLS FARGO REMITTANCE CENTER	\$ 2,400.48
<b>Legal Services</b>	<b>\$ 7,181.90</b>	<b>296 - Grants Fund</b>	<b>\$ 11,040.38</b>
GRAHAM M HICKS, PC	\$ 1,985.23	<b>Consumable Supplies and Materials</b>	<b>\$ 5,151.38</b>
THE HUNGERFORD LAW FIRM LLP	\$ 5,196.67	APPLE, INC	\$ 1,000.00
<b>Other Communication Services</b>	<b>\$ 13,524.88</b>	NOR-PAC SEATING CO. INC	\$ 2,537.45
CENTURYLINK	\$ 1,331.44	PEARSON EDUCATION INC	\$ 1,613.93
COMCAST/INSTITUTIONAL NETWORKS	\$ 12,193.44	<b>Travel, Out of District</b>	<b>\$ 5,889.00</b>
<b>Other Non-instructional Professional and Technical</b>		BUREAU OF EDU. AND RESEARCH	\$ 1,125.00
MAXIM HEALTHCARE SERVICES	\$ 13,596.90	NCCE	\$ 4,764.00
<b>Postage</b>			
GARTEN SERVICES, INC	\$ 1,890.14		
<b>Printing and Binding</b>			
HENDERSONS OFFICE SYSTEMS	\$ 2,189.66		

<u>Fund, Object, Vendor</u>	<u>Amount</u>
<b>297 - Student Body Funds</b>	<b>\$ 54,264.62</b>
<b>Consumable Supplies and Materials</b>	<b>\$ 21,157.10</b>
CORE COMMUNICATIONS	\$ 1,833.00
COSTCO-ALBANY	\$ 1,936.19
DEHEN CHEER & DANCE	\$ 1,062.39
ELEMENT GRAPHICS, INC	\$ 2,079.00
LES & BOBS SPORTS AND APPAREL	\$ 9,546.50
LIDS TEAM SPORTS	\$ 2,225.00
PEPSI-COLA	\$ 1,035.02
UNIVERSITY HERO INC - DOWNTOWN	\$ 1,440.00
<b>Non-reimbursable Student Transportation</b>	
FIRST STUDENT INC	\$ 4,686.81
<b>Other Curricular Activities</b>	
MID WILLAMETTE CONFERENCE	\$ 5,172.00
<b>Other Non-instructional Professional and Technical</b>	
MID-VALLEY BASEBALL UMPIRE ASSN	\$ 3,837.89
<b>Postage</b>	
GARTEN SERVICES, INC	\$ 1,378.90
<b>Travel, Student Out of District</b>	<b>\$ 18,031.92</b>
CAMP TADMOR	\$ 1,665.00
DOUBLETREE HOTEL - LLOYD CENTER	\$ 1,907.64
MT. HOOD SKI BOWL	\$ 1,806.00
OHSLA	\$ 2,807.08
OREGON 4H CENTER	\$ 2,268.00
OMSI	\$ 1,182.00
STEELE MEETING, INC	\$ 5,185.20
THREE RIVERS SKI LEAGUE	\$ 1,211.00
<b>298 - Designated Revenue Fund</b>	<b>\$ 34,722.31</b>
<b>Advertising</b>	
MID-VALLEY NEWSPAPERS	\$ 1,200.00
<b>Consumable Supplies and Materials</b>	<b>\$ 13,345.58</b>
ADORAMA CAMERA	\$ 5,406.25
B & H ELECTRONICS/PHOTO/VIDEO	\$ 6,204.53
COASTWIDE LABORATORIES	\$ 1,734.80
<b>Instructional, Professional and Technical Service</b>	
NORTHWEST REG. EDU SERVICE DISTRICT	\$ 2,140.00
<b>Miscellaneous</b>	
DESTINATION IMAGINATION INC	\$ 2,146.73
<b>Technology Equip \$1,000 - \$4,999</b>	
APPLE, INC	\$ 12,940.00
<b>Travel, Student Out of District</b>	<b>\$ 2,950.00</b>
MAJESTIC THEATRE MANAGEMENT INC	\$ 1,335.00
WASHINGTON METRO TRANSIT	\$ 1,615.00
<b>601 - Insurance Fund</b>	<b>\$ 426,025.19</b>
<b>Buildings Acquisition</b>	
2G, INC., DBA 2G CONSTRUCTION	\$ 27,789.65
<b>Group Insurance</b>	<b>\$ 391,811.54</b>
LIFEMAP ASSURANCE COMPANY	\$ 8,607.09
REGENCE BCBS OF OREGON	\$ 374,141.45
WILLAMETTE DENTAL GROUP	\$ 9,063.00
<b>Other Non-instructional Professional and Technical</b>	
BARKER-UERLINGS INSURANCE, INC	\$ 6,424.00
<b>702 - Corvallis Public School Foundation Fund</b>	
<b>Scholarships</b>	
CORVALLIS PUBLIC SCHOOLS FOUNDATION	\$ 1,188.75
<b>Grand Total</b>	<b>\$ 1,165,467.75</b>



# Corvallis

## SCHOOL DISTRICT

- XI. SELECTION PROCESS FOR INTERIM SCHOOL BOARD MEMBER
- XII. EXECUTIVE SESSION - The Board will meet in Executive session at 5:15 p.m. under ORS 192.660(2)(d) - To consult with persons designated for labor negotiations.
- XIII. ADJOURNMENT

\*All times are approximate.

*Note: The Chair of the Board may alter the order of business as they deem proper and necessary.*



# Corvallis

## SCHOOL DISTRICT

Agendas – Agendas and supporting materials are available online at <https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000829> a few days before each School Board meeting. For more information, please contact Kim Nelson at [kimberly.nelson@corvallis.k12.or.us](mailto:kimberly.nelson@corvallis.k12.or.us).

Communication With The School Board – Communication with the Board can be made by telephone, letter, e-mail and public testimony. Letters may be addressed to individual Board members or the Board as a whole and sent to 1555 SW 35<sup>th</sup> Street, Corvallis, OR 97333. E-mail may be sent to [schoolboard@corvallis.k12.or.us](mailto:schoolboard@corvallis.k12.or.us) and will be sent to all board members simultaneously as well as to key District Office staff. For more information, please contact Kim Nelson at [kimberly.nelson@corvallis.k12.or.us](mailto:kimberly.nelson@corvallis.k12.or.us).

Consolidated Action Agenda – The purpose of the consolidated action agenda is to expedite action on routine agenda items. All agenda items that are not held for discussion at the request of a Board member or staff member will be approved/accepted as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually.

Public Comment –

Guidelines are at: <https://www.csd509j.net/about-us/school-board/provide-input-and-be-informed/>

Executive Session – Permissible purposes of Executive Sessions include: ORS 192.660(2)(a) – Employment of Public Officers, Employees and Agents; ORS 192.660(2)(b) – Discipline of Public Officers and Employees; ORS 192.660(2)(d) – Labor Negotiator Consultations; ORS 192.660(2)(e) – Real Property Transactions; ORS 192.660(2)(f) – Exempt Public Records; ORS 192.660(2)(h) – Legal Counsel; ORS 192.660(2)(i) – Performance Evaluations of Public Officers and Employees; ORS 192.660(2)(j) – Public Investments.

Grievance Process - ORS 192.705

Grievances alleging a violation by a governing body of provisions in Public Meetings Law may be submitted in writing to Kim Nelson at [kim.nelson@corvallis.k12.or.us](mailto:kim.nelson@corvallis.k12.or.us) or submitted between 8:00 am – 5:00 pm Monday through Friday at 1555 SW 35<sup>th</sup> Street, Corvallis, OR 97333. Additional information is available on the district website.

SCHOOL BOARD MEMBERS			
Judah Largent	541-231-8415	Terese Jones, Co-Vice Chair	541-230-1673
Sami Al-Abdrabbuh	541-283-6611	Shauna Tominey, Co-Vice Chair	541-829-8411
Chris Hawkins	541-602-2045	Luhui Whitebear, Chair	541-714.3305
Bernie Wang	541-704-7298		

EXECUTIVE STAFF MEMBERS	
Ryan Noss, Superintendent	541-757-5841
Melissa Harder, Assistant Superintendent	541-766-4857
Lauren Wolfe, Finance Director	541-757-5874
Jennifer Duvall, Human Resources Director	541-757-5840
Kim Patten, Operations Director	541-757-3849
Kim Nelson, Executive Assistant to the Superintendent; Board Secretary	541-757-5841