

## **Board of Education Regular Meeting**

Monday, October 9, 2023 7:00 PM  
Palmer Schools, Conference Room  
202 Commercial Street  
Palmer, NE 68864

Attendance Taken at 7:00 PM.

Brian Friedrichsen: Absent

Daniel Hake: Present

Heather Shotkoski: Present

Justin Valasek: Present

Todd Weller: Present

Kathy Wolfe: Present

Attendance Update Taken at 7:11 PM.

Brian Friedrichsen: Present

### 1. Call to Order

Motion to call meeting to order at 7:00 passed with a motion by Todd Weller and a second by Daniel Hake.

Daniel Hake: Yea, Heather Shotkoski: Yea, Justin Valasek: Yea, Todd Weller: Yea, Kathy Wolfe: Yea

Yea: 5, Nay: 0

#### 1.1. Declaration of Legal Meeting

#### 1.2. Open meetings law is posted in Board Room

#### 1.3. Notice of Public Meeting, Posted

Meeting notice published in the Palmer Journal 10-5-23.

#### 1.4. Act on Absent Members (if any)

Motion to excuse absent board member passed with a motion by Todd Weller and a second by Daniel Hake.

Daniel Hake: Yea, Heather Shotkoski: Yea, Justin Valasek: Yea, Todd Weller: Yea, Kathy Wolfe: Yea

Yea: 5, Nay: 0

### 2. Welcome Visitors and Guests

PEA - Mrs. Valasek - Title 1 and guidance counselor for the Elementary - online wellness check-in starting this year for elem students. My person project also with elementary students this year. Title 1 is going well, using M-Class. Mrs. Reimers - Science teacher - Great start this year - no issues this year with Amplify, the transition has been better.

Student Caleb E. - school is going well this year - the band got 1st place at Harvest of Harmony, State FFA coming up and four students qualified. Started CPI last year for classes and this year taking advanced automotive classes and working at Bobcat.

BD Construction - Scott Kralik and Mike Kalb discussed differences between Construction Manager at Risk and Construction Manager as Agent.

### 3. Consent Agenda

Motion to approve consent agenda items passed with a motion by Brian Friedrichsen and a second by Heather Shotkoski.

Brian Friedrichsen: Yea, Daniel Hake: Yea, Heather Shotkoski: Yea, Justin Valasek: Yea, Todd Weller: Yea, Kathy Wolfe: Yea

Yea: 6, Nay: 0

#### 3.1. Approval of Agenda

#### 3.2. Treasurer's Report

#### 3.3. Minutes of previous board meeting(s) (corrections to minutes as presented)

### 4. Claims

#### 4.1. General Fund

Motion to approve the claims passed with a motion by Brian Friedrichsen and a second by Daniel Hake.

Brian Friedrichsen: Yea, Daniel Hake: Yea, Heather Shotkoski: Yea, Justin Valasek: Yea, Todd Weller: Yea, Kathy Wolfe: Yea

Yea: 6, Nay: 0

AMAZON CAPITAL SERVICES	1,133.60
AMPLIFY EDUCATION, INC.	830.39
APPLIED CONNECTIVE TECHNOLOGIES	160.00
BOHLKEN, JOEL	146.88
BOMGAARS	204.19
CAPITAL ONE	1.78
CARLSON WEST POVONDRA ARCHITECTS	1,878.30
CENTRAL COMMUNITY COLLEGE - COLUMBUS	80.00
CENTRAL NEBRASKA REHABILITATION SERVICES	4,066.01
CLEARFLY	369.18
EAKES OFFICE SOLUTIONS	1,286.98
ESU 7 SPED	13,579.69
ESU7 NETWORK OPERATIONS SUPPORT	1,261.45
ESUCC Cooperative Purchasing	8,238.50
EVERYDAY SPEECH LLC	766.10
FIBER PLATFORM, LLC	441.16
FILEWAVE (USA), INC.	66.15
FIREHOUSE REPAIR LLC	10,264.62
GENERAL FUND CLEARING ACCOUNT	97.30
HEARTLAND DISPOSAL R/O	230.00
HELGOOTH'S PUMPKIN PATCH	375.00
HOWARD COUNTY MEDICAL CENTER	4,225.00
IRON MOUNTAIN	243.10
ISLAND SUPPLY WELDING CO	19.20

KSB SCHOOL LAW	100.00
MCGRAW-HILL SCHOOL EDUCATION HOLDINGS	329.04
LLC	
McInay & Company	1,832.42
MID-AMERICAN RESEARCH CHEMICAL	348.36
MIDWEST ALARM SERVICES	166.70
MISTER B'S TEES	2,474.00
MOTOR FUELS DIVISION	419.00
NASB ALICAP	124,877.00
NASB	2,927.00
NE COUNCIL OF SCHOOL ADMINISTRATORS	385.00
NEBRASKA FIRE SPRINKLER CORPORATION	410.00
NEBRASKA SCIENTIFIC	626.09
PALMER JOURNAL	496.68
PALMER PUBLIC SCHOOL	125.00
PALMER SERVICE CENTER	4,283.26
PRESTO-X COMPANY	220.70
PUMPKIN PEOPLE & PRODUCE	14.09
REED'S DO IT BEST	1,789.68
SOUTHERN PUBLIC POWER DISTRICT	7,580.36
TAESE/USU	510.00
TIME MANAGEMENT SYSTEMS, INC.	106.50
TRIPLE T DISPOSAL	1,157.00
TROTTER'S WHOA & GO	2,551.43
UNION BANK & TRUST	62.00
VALASEK, CARISSA	21.59
VILLAGE OF PALMER	182.37
Fund Number	203,959.85

#### 4.2. Other Funds

Motion to approve the other funds as presented passed with a motion by Daniel Hake and a second by Justin Valasek.

Brian Friedrichsen: Yea, Daniel Hake: Yea, Heather Shotkoski: Yea, Justin Valasek: Yea, Todd Weller: Yea, Kathy Wolfe: Yea

Yea: 6, Nay: 0

Depreciation Fund - KCAV 2,835.91

#### 4.3. Board Member Claim (if any)

#### 5. Reports

##### 5.1. Property Tax Report

##### 5.2. Principals' Reports

Mrs. Loeffelbein - ESU staff went over MAP data in 10/4 teacher inservice, Q1 house winner, grades K-4 Fall caroling on Halloween, Elementary HAL.

Mr. Morris - Textbooks 24-25, End Quarter, Parent-Teacher Conference, Sickness, Harvest of Harmony, Fall Sports Ending.

### 5.3. Superintendent's Report

Dr. Bohlken - Auditors have visited, scheduling Negotiations meeting, email from NASB for annual superintendent evaluation, budget report, Board awards, Upcoming events.

### 6. Special Recognition

Motion to approve the list of special recognition passed with a motion by Brian Friedrichsen and a second by Heather Shotkoski.

Brian Friedrichsen: Yea, Daniel Hake: Yea, Heather Shotkoski: Yea, Justin Valasek: Yea, Todd Weller: Yea, Kathy Wolfe: Yea

Yea: 6, Nay: 0

Mrs. Sake and Palmer Band members earned 1st place at Harvest of Harmony.

FFA Land Judging team qualified for State.

Homecoming King and Queen and Court.

### 7. Public Input and Communication

#### 8. Items of Business

##### 8.1. Program/Grade Capacity Resolution for SY2024-25

Motion to approve Program/Grade Capacity Resolution for SY 2024-25 passed with a motion by Daniel Hake and a second by Brian Friedrichsen.

Brian Friedrichsen: Yea, Daniel Hake: Yea, Heather Shotkoski: Yea, Justin Valasek: Yea, Todd Weller: Yea, Kathy Wolfe: Yea

Yea: 6, Nay: 0

##### 8.2. Consider, discuss, take necessary action on First National Capital Markets Municipal Advisor Contract

Motion to approve the First National Capital Markets Municipal Advisor Contract passed with a motion by Brian Friedrichsen and a second by Justin Valasek.

Brian Friedrichsen: Yea, Daniel Hake: Yea, Heather Shotkoski: Yea, Justin Valasek: Yea, Todd Weller: Yea, Kathy Wolfe: Yea

Yea: 6, Nay: 0

##### 8.3. Consider, discuss, take necessary action on Carlson, West, Povondra proposal

Motion to approve the Carlson, West, Povondra proposal passed with a motion by Todd Weller and a second by Heather Shotkoski.

Brian Friedrichsen: Yea, Daniel Hake: Yea, Heather Shotkoski: Yea, Justin Valasek: Yea, Todd Weller: Yea, Kathy Wolfe: Yea

Yea: 6, Nay: 0

##### 8.4. Consider, discuss, take necessary action on BD Construction Manager as Agent Agreement

Motion to negotiate Construction Manager as Agent contract with BD Construction passed with a motion by Brian Friedrichsen and a second by Heather Shotkoski.

Brian Friedrichsen: Yea, Daniel Hake: Yea, Heather Shotkoski: Yea, Justin Valasek: Yea, Todd Weller: Yea, Kathy Wolfe: Yea

Yea: 6, Nay: 0

8.5. Consider, discuss, take necessary action to review/revise Policies 502.03, 502.05, 502.06, 502.08, 502.10, 503.01, 503.02 (BP205.03)

Motion to approve reviewed/revise Policies as presented passed with a motion by Daniel Hake and a second by Brian Friedrichsen.

Brian Friedrichsen: Yea, Daniel Hake: Yea, Heather Shotkoski: Yea, Justin Valasek: Yea, Todd Weller: Yea, Kathy Wolfe: Yea

Yea: 6, Nay: 0

## 9. Pending or Future Agenda Items

9.1. Attend the Nebraska Association of School Boards State Education Conference

9.2. NASB Present Needs Analysis and Framework

9.3. Finalize Superintendent evaluation (annual)

9.4. NSCAS assessment report

## 10. Adjourn

Motion to adjourn at 8:19 p.m. passed with a motion by Brian Friedrichsen and a second by Heather Shotkoski.

Brian Friedrichsen: Yea, Daniel Hake: Yea, Heather Shotkoski: Yea, Justin Valasek: Yea, Todd Weller: Yea, Kathy Wolfe: Yea

Yea: 6, Nay: 0

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Board President

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Board Secretary