

## **Board of Education Regular Meeting**

Wednesday, July 13, 2016 7:00 PM

Palmer Schools, Conference Room

202 Commercial Street

Palmer, NE 68864

Attendance Taken at 7:00 PM.

Jennifer Kunze: Present

Barb Larson: Present

Dana Samuelson: Present

Todd Weller: Present

Ashley Wissing: Present

Kathy Wolfe: Absent

### 1. Call to Order

Motion to call meeting to order passed with a motion by Dana Samuelson and a second by Barb Larson.

Jennifer Kunze: Yea, Barb Larson: Yea, Dana Samuelson: Yea, Todd Weller: Yea, Ashley Wissing: Yea

Yea: 5, Nay: 0

#### 1.1. Declaration of Legal Meeting

#### 1.2. Open meetings law is posted in Board Room

#### 1.3. Notice of Public Meeting, Posted

### 2. Welcome Visitors and Guests

Kim Bader - new room was a huge difference for students; new lang arts curriculum is exciting - looking forward to using it. Danielle Killinger - love the new room as well; summer school - less referrals this year than in the past, better attendance from referrals, two-hour time slots; jump start - additional summer school program for kids right before school starts.

### 3. Consent Agenda

Motion to approve consent agenda items with the removal of claims passed with a motion by Jennifer Kunze and a second by Barb Larson.

Jennifer Kunze: Yea, Barb Larson: Yea, Dana Samuelson: Yea, Todd Weller: Yea, Ashley Wissing: Yea

Yea: 5, Nay: 0

#### 3.1. Approval of Agenda

#### 3.2. Treasurer's Report

#### 3.3. Minutes of previous board meeting(s) (corrections to minutes as presented)

#### 3.4. Claims

Motion to approve claims as presented passed with a motion by Barb Larson and a second by Ashley Wissing.

Jennifer Kunze: Yea, Barb Larson: Yea, Dana Samuelson: Yea, Todd Weller: Yea, Ashley Wissing: Yea  
Yea: 5, Nay: 0

### 3.4.1. General Fund

### 3.4.2. Other Funds

## 4. Reports

### 4.1. Property Tax Report

### 4.2. Principals' Reports

S. Loeffelbein: new 2nd grade flexible seating - no desks, pre-teaching and then choose where to sit; School pictures - Friday after school starts; 2PC - pretty awesome plan for first day of school, will be taking House group pictures the first day of school, trying to get businesses up here to join on first day; Palmer Pride Night - pizza, popcorn, pickles, popsicles, pencils.

### 4.3. Superintendent's Report

## 5. Public Input and Communication

## 6. Items of Business

### 6.1. Approve 2016-17 Student-Parent and Staff Handbooks

Motion to approve student/parent and staff handbooks with changes as presented passed with a motion by Dana Samuelson and a second by Barb Larson.

Jennifer Kunze: Yea, Barb Larson: Yea, Dana Samuelson: Yea, Todd Weller: Yea, Ashley Wissing: Yea  
Yea: 5, Nay: 0

### 6.2. Consider, discuss, take necessary action on lunch and breakfast prices

Motion to approve lunch/breakfast prices with \$.05 increase passed with a motion by Jennifer Kunze and a second by Dana Samuelson.

Jennifer Kunze: Yea, Barb Larson: Yea, Dana Samuelson: Yea, Todd Weller: Yea, Ashley Wissing: Yea  
Yea: 5, Nay: 0

### 6.3. Consider, discuss, take necessary action on activity admission prices

Motion to approve activity admission prices passed with a motion by Dana Samuelson and a second by Jennifer Kunze.

Jennifer Kunze: Yea, Barb Larson: Yea, Dana Samuelson: Yea, Todd Weller: Yea, Ashley Wissing: Yea  
Yea: 5, Nay: 0

### 6.4. Consider, discuss, take necessary action on substitute pay rates

Motion to approve substitute teacher pay rate of \$130/day and 4% increase for classified substitute pay rates passed with a motion by Jennifer Kunze and a second by Barb Larson.

Jennifer Kunze: Yea, Barb Larson: Yea, Dana Samuelson: Yea, Todd Weller: Yea, Ashley Wissing: Yea  
Yea: 5, Nay: 0

6.5. Approve option enrollment requests

Motion to approve option enrollment requests passed with a motion by Ashley Wissing and a second by Barb Larson.

Jennifer Kunze: Yea, Barb Larson: Yea, Dana Samuelson: Yea, Todd Weller: Yea, Ashley Wissing: Yea  
Yea: 5, Nay: 0

6.6. Approve Amy Scheil as a certified staff member for 2016-17

Motion to approve Amy Scheil as a certified staff member for 2016-17 passed with a motion by Ashley Wissing and a second by Barb Larson.

Jennifer Kunze: Yea, Barb Larson: Yea, Dana Samuelson: Yea, Todd Weller: Yea, Ashley Wissing: Yea  
Yea: 5, Nay: 0

6.7. Approve extra duty assignments

Motion to approve extra duty assignments passed with a motion by Dana Samuelson and a second by Barb Larson.

Jennifer Kunze: Yea, Barb Larson: Yea, Dana Samuelson: Yea, Todd Weller: Yea, Ashley Wissing: Yea  
Yea: 5, Nay: 0

6.8. Consider, discuss, take necessary action on therapy dog policy

Motion to table for further review passed with a motion by Barb Larson and a second by Ashley Wissing.

Jennifer Kunze: Yea, Barb Larson: Yea, Dana Samuelson: Yea, Todd Weller: Yea, Ashley Wissing: Yea  
Yea: 5, Nay: 0

6.9. Approve membership in NRCSA

Motion to continue membership in NRCSA passed with a motion by Dana Samuelson and a second by Barb Larson.

Jennifer Kunze: Yea, Barb Larson: Yea, Dana Samuelson: Yea, Todd Weller: Yea, Ashley Wissing: Yea  
Yea: 5, Nay: 0

6.10. Annual review of Parent Involvement Policy

Motion to approve Parent Involvement Policy 1005.03 passed with a motion by Jennifer Kunze and a second by Ashley Wissing.

Jennifer Kunze: Yea, Barb Larson: Yea, Dana Samuelson: Yea, Todd Weller: Yea, Ashley Wissing: Yea  
Yea: 5, Nay: 0

6.11. Annual review of Student Fees Policy

Motion to approve Student Fees Policy 504.19 passed with a motion by Jennifer Kunze and a second by Barb Larson.

Jennifer Kunze: Yea, Barb Larson: Yea, Dana Samuelson: Yea, Todd Weller: Yea, Ashley Wissing: Yea  
Yea: 5, Nay: 0

6.12. Annual review of school insurance - ALICAP

Motion to approve ALICAP as school's insurance carrier passed with a motion by Dana Samuelson and a second by Ashley Wissing.

Jennifer Kunze: Yea, Barb Larson: Yea, Dana Samuelson: Yea, Todd Weller: Yea, Ashley Wissing: Yea

Yea: 5, Nay: 0

## 7. Pending or Future Agenda Items

7.1. Approve substitute teacher list

7.2. Review budget goals/priorities for next school year

7.3. Set special meeting date for end of fiscal year

7.4. Set time/place board meeting schedule for next fiscal year

7.5. ACT assessment report

## 8. Adjourn

Motion to adjourn at 8:12 p.m. passed with a motion by Ashley Wissing and a second by Jennifer Kunze.

Jennifer Kunze: Yea, Barb Larson: Yea, Dana Samuelson: Yea, Todd Weller: Yea, Ashley Wissing: Yea

Yea: 5, Nay: 0

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Board President

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Board Secretary