

MINGUS UNION HIGH SCHOOL DISTRICT
1801 East Fir, Cottonwood, AZ 86326

GOVERNING BOARD
MINUTES OF MEETING
Mingus Union High School Library
Thursday, June 12, 2025 6:00 PM

Governing Board:

Also Present:

Ms. Taylor Bell
Ms. Ashley Koepnick
Mr. Austin Babcock
Mr. Frank Nevarez
Mr. Will David

I. OPENING

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Moment of Silence**
5. **Adoption of Agenda**
6. **Student Recognition**

Ailyn Gamboa Van Hecke - English and Literature
Ava Beery-Science
Nicholas Osborn-Performing Art & Visual Arts
Madi Bergstad - Advancement Via Individual Determination
Felix Rodriguez - Social Studies
Cade Coughlin - Foreign Language
Zach Perkins - Physical Education
Theron Robertson - Career & Technical Education
Witten Armstrong - Male Athlete
Madison Lusebrink - Pursing Victory with Honors
Cambri Goff - Female Athlete
Kenzie Fangman - Senior Spotlight
Cole Castro - Mathematics
Annie Walker Unified - Athlete of the Year
Madison Lusebrink - Female Athlete of the Year
Xzayvier Buckner - Male Athlete of the Year

II. Employee Recognition (Superintendent Herne)

- Principal Beery

III. REPORTS

The Superintendent and Board Member(s) reports will consist of brief summaries of current events. These reports will be without any discussion or feedback.

1. Superintendent 's Report

2. **Board Member Report(s)** Board members will report on their attendance at the May 2025 Graduation Ceremony and the ASBA Summer Leadership Institute

IV. **PRESENTATION AND INFORMATION**

1. **Administration Information** - Principal Beery will inform the Board of plans for the school year 2025-2026. (Principal Beery)
2. **Other Information for Reading**
Summer Newsletter

V. **BOARD MEETING MINUTES NOT PREVIOUSLY APPROVED**

1. **Meetings**

- May 8th 2025 - Regular Meeting

VI. **PUBLIC COMMENTS**

At the conclusion of the call to the public, Board members may respond to any criticism made by an individual who addressed the Board. Board members may also direct staff to review the concern or request the item be discussed at a future meeting. Board members may not discuss or take legal action on matters raised during this open call to the public. If you have submitted a Request to Speak form, the Board President will call upon you and ask that you **please identify yourself by clearly stating for the record your name and address.** Citizens are asked to restrict their comments to three (3) minutes. Groups wishing to speak should select a spokesperson to represent the view of the group. **(Board President may refrain from reciting this section if no RTS forms have been submitted).**

VII. **ACTION ITEMS - CONSENT**

1. **Approval of Routine Vouchers**

1. **Expense**

- #1035 - \$67,088.98
- #1036 - \$96,284.33
- #1037- \$36,912.51
- #1038- \$30,575.46
- #1039- \$7,972.50
- #1040- \$145,856.79
- #1041-\$97,731.33

2. **Payroll**

- #28 - \$412,325.67
- #29 - \$704,171.33

3. **Bookstore Activity** (Director of Finance Leonard)

2. **Personnel - HR Report**

1. **Approval of Support Staff (Classified Non-Admin) Employee Renewals for FY26**

3. **Donation**

Minerals Research, Inc - Graduation

4. **Fee Schedule**

5. **Sole Vendor List FY2026**

6. **Annual Authorization for the School Principal to waive student fees during FY25-26** Authorization for the Principal to waive student fees and charges in consideration of economic hardship, pursuant to A.R.S. 15-343 (19)(24)(28).

7. **Policy 2nd Reading** -Second reading of Policy Advisory Volume 37 #2 819-862, 863-865 Volume 37 #3, 866-875, Volume 37 #4.

8. **Out of State Travel**

- Klint Mckean is requesting out-of-state travel for the Annual Utah Shakespeare Festival Trip on Labor Day weekend, August 27th -August 31st 2025.
- Verakada One Conference (IT Director Fant) September 21st-25th 2025
- AVID Summer Institute 2025 June 16th - 18th 2025
- Eric Banuelos requesting out-of-state travel for the National FFA New Century Farmer Conference, July 20th -July 25th 2025.

9. **2025-26 Bell Schedule**

10. **Extra Duty Rates of Pay for FY26**

11. **Athletic and Extracurricular Pay**

12. **Student Activities Fundraisers**

Dave Beery as the delegate for the approval of student activities fundraising for FY26 and Lynn Leonard as the student activities treasurer and Dave Beery as the co-treasurer.

13. **Resolution authorizing execution of warrants**

14. **Agreements**

1. **IGA Rise Resource Center**

2. **Agreement for Library Support Services and Membership in the Yavapai Library Network**

VIII. ACTION ITEMS - DISTRICT BUSINESS

1. **Fiscal Year 2026 Proposed Budget-** Consideration and possible approval of the proposed FY26 budget for the Mingus Union High School District No. 4. (Finance Director Leonard)

2. **Classroom Site Fund Performance Plan Approval-** Consideration and Possible Approval of the 2025-26 Classroom Site Fund Performance Plan and Funding Structure for Teachers, Counselors and Exceptional Student Services as required by A.R.S. 15-977. (Principal Beery)

3. **MUHS Student Handbook** - The Board will discuss and approve the SY25-26 Student Handbook. (Principal Beery and Dean of Student Forbes)

4. **Personnel Handbook** - The Board will discuss and approve the SY25-26 Personnel Handbook. (Superintendent Herne)

5. **Unified Physical Education** -The Board will discuss and possibly approve the Unified Physical Education Contract. (Principal Beery)

6. **Job Description** The board will discuss and possibly approve the job description for Instructional Aide - Auto (Superintendent Herne)

1. **Job Description**-- Governing Board will discuss and approve the creation of a Human Resources Administrative Assistant District Office job description (Superintendent Herne).

IX. INFORMATION AND DISCUSSION ITEMS

1. **Policy 1st Reading** - First reading of Policy Advisory Volume 37 #5 876-905. (Superintendent Herne)

X. REQUEST FOR FUTURE AGENDA ITEMS

XI. ADJOURNMENT

Board President

Vice President