

**Minutes for
Heartland Community Schools
Board of Education Regular Meeting**

Monday, February 9, 2015 7:00 PM
Conference Room
1501 Front Street
Henderson, NE 68371-8929

MISSION STATEMENT: Heartland Community Schools - Henderson/Bradshaw is dedicated to educating all students by providing challenging opportunities to learn according to individual needs.

Mr. Kent Allen:	Present
Mr. Gary Braun:	Present
Mr. Paul Brune:	Absent
Mr. Glenn Larson:	Present
Mr. Boyd Stuhr:	Present
Mrs. Debra Wilhelm:	Present

1. Preliminary Procedures

1. Call to Order

2. Public Notice of the Meeting

3. Roll Call

4. To excuse Paul Brune from the meeting Passed with a motion by Mr. Gary Braun and a second by Mr. Glenn Larson.

5. Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Glenn Larson: Yea, Mr. Boyd Stuhr: Yea, Mrs. Debra Wilhelm: Yea

2. Public Comments on Agenda Items

3. Public Comments on Topics Not on the Agenda

4. Reports

1. Superintendent's Report

Mr. Best reported that the Spring NRCSA Conference is March 19-20 in Kearney. The NASB Basics of School Law Conference is March 31 in Kearney or April 8 in Lincoln. Other items will be addressed as agenda items.

2. Principals' Reports

Mrs. Houck reported the students of the month for January for each elementary class with Jack McCormick and Kayley Paitz being named the overall students of the month. Susan Mazour was the January Teacher of the month. Testing is now ongoing and will continue through April. The

HAL (High Ability Learner) group is now meeting building toward a performance of their studies in May. Tucker Houck, a 2nd grader, shared some interesting information about King Tut. Mr. Carr reported on choir and band students participating in honor choirs and bands at UNK and the Doane Vocal Clinic. Heartland hosted the Jr. High Choral Festival with 440 participants and over 800 spectators at the performance. He also listed upcoming events.

5. Discussion Items

1. Board/Admin Retreat Information

Scheduled for Wednesday, February 11th at the York Country Club Board Room beginning at 6:00 pm.

2. Legislation Update

Mr. Best stated that of the 663 bills introduced in the State Legislature, 157 bills could have an impact on education. Hot topics include land valuation, career academies, and lottery funding.

3. Summer Projects Discussion

4. To seek formal bids on the High School Air Conditioning project Passed with a motion by Mr. Glenn Larson and a second by Mrs. Debra Wilhelm.

5. Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Glenn Larson: Yea, Mr. Boyd Stuhr: Yea, Mrs. Debra Wilhelm: Yea

6. Old Business

1. Approve Policy KDAA - Student Interviews

2. To approve the final reading of Policy KDAA Passed with a motion by Mr. Kent Allen and a second by Mr. Glenn Larson.

3. Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Glenn Larson: Yea, Mr. Boyd Stuhr: Yea, Mrs. Debra Wilhelm: Yea

4. Approve Policy JBB - Early Kindergarten Entrance

5. To approve the 2nd reading and suspend the 3rd reading to implement Policy JBB as written Passed with a motion by Mr. Boyd Stuhr and a second by Mrs. Debra Wilhelm.

6. Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Glenn Larson: Yea, Mr. Boyd Stuhr: Yea, Mrs. Debra Wilhelm: Yea

7. New Business

1. Implement Policy KG - Service Animals

2. To approve the first reading, suspend subsequent readings, and implement Policy KG as written Passed with a motion by Mr. Gary Braun and a second by Mr. Boyd Stuhr.

3. Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Glenn Larson: Yea, Mr. Boyd Stuhr: Yea, Mrs. Debra Wilhelm: Yea

4. Surplus Equipment

5. To designate equipment listed as surplus for sale or disposal Passed with a motion by Mr. Boyd Stuhr and a second by Mr. Glenn Larson.

6. Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Glenn Larson: Yea, Mr. Boyd Stuhr: Yea, Mrs. Debra Wilhelm: Yea

7. District Track

8. To modify calendar and set May 13 as a non-school day in order to host the district track meet
Passed with a motion by Mr. Glenn Larson and a second by Mrs. Debra Wilhelm.

9. Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Glenn Larson: Yea, Mr. Boyd Stuhr: Yea, Mrs. Debra Wilhelm: Yea

10. 2015-16 School Calendar

11. To approve the 2015-16 school calendar as proposed Passed with a motion by Mr. Boyd Stuhr and a second by Mr. Glenn Larson.

12. Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Glenn Larson: Yea, Mr. Boyd Stuhr: Yea, Mrs. Debra Wilhelm: Yea

13. NASB Membership

14. To approve continuing membership in the Nebraska Association of School Boards Passed with a motion by Mr. Glenn Larson and a second by Mrs. Debra Wilhelm.

15. Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Glenn Larson: Yea, Mr. Boyd Stuhr: Yea, Mrs. Debra Wilhelm: Yea

16. Land Purchase Agreement

17. To purchase Lot 3, Block 1 in the North Henderson Industrial Park from Charlie Quiring for \$15,000 and 1/2 of closing costs Passed with a motion by Mr. Kent Allen and a second by Mrs. Debra Wilhelm.

18. Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Glenn Larson: Yea, Mr. Boyd Stuhr: Yea, Mrs. Debra Wilhelm: Yea

8. Personnel Contracts and Compensation

1. Teacher Resignations

2. To accept the resignations of Marcia Ough-Nicholson and Justin Sand with appreciation for their service to Heartland Community Schools Passed with a motion by Mr. Glenn Larson and a second by Mr. Boyd Stuhr.

3. Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Glenn Larson: Yea, Mr. Boyd Stuhr: Yea, Mrs. Debra Wilhelm: Yea

4. Executive Session to Discuss Personnel Negotiations

Chairman Braun declared the executive session ended at 9:10 pm.

5. To enter executive session at 8:44 pm to discuss personnel negotiations Passed with a motion by Mr. Boyd Stuhr and a second by Mrs. Debra Wilhelm.

6. Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Glenn Larson: Yea, Mr. Boyd Stuhr: Yea, Mrs. Debra Wilhelm: Yea

7. Principals' Pay Package

8. To approve 2015-16 pay package for principals as discussed Passed with a motion by Mr. Boyd Stuhr and a second by Mr. Kent Allen.

9. Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Glenn Larson: Yea, Mr. Boyd Stuhr: Yea, Mrs. Debra Wilhelm: Yea

10. Superintendent's Pay Package

11. To approve the superintendent's pay package for 2015-16 Passed with a motion by Mrs. Debra Wilhelm and a second by Mr. Glenn Larson.

12. Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Glenn Larson: Yea, Mr. Boyd Stuhr: Yea, Mrs. Debra Wilhelm: Yea

9. Future Agenda Items

10. Consent Agenda

11. To approve the consent agenda Passed with a motion by Mr. Gary Braun and a second by Mr. Glenn Larson.

12. Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Glenn Larson: Yea, Mr. Boyd Stuhr: Yea, Mrs. Debra Wilhelm: Yea

1. Approval of Minutes

2. Approval of Treasurer's Report

3. Approval of Claims

4. Financial Reports

5. Out of State Travel Requests

13. Adjournment

The next scheduled meeting to be held on March 9, 2015 at 7:00 pm.

14. To adjourn the meeting at 9:33 pm Passed with a motion by Mr. Boyd Stuhr and a second by Mrs. Debra Wilhelm.

15. Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Glenn Larson: Yea, Mr. Boyd Stuhr: Yea, Mrs. Debra Wilhelm: Yea

Board President

Board Secretary

Policy KDA – Interviewing of Students

Requests to Contact Students and Student Interviews by Non-School Personnel

A. Removals of Students and Interviews of Students

In dealing with law enforcement officials, Heartland Community Schools' employees are not to obstruct government operations or unreasonably refuse or fail to aid a peace officer, but are also to attempt to prevent undue interference with District operations or educational programming.

1. Removals of Students by Law Enforcement Officials

Law enforcement officers should not be permitted to remove a child from school while the child is properly in attendance, without permission of the child's parent or guardian, except when legally authorized to do so. For purposes of this policy, a law enforcement officer is defined as: sheriffs, coroners, jailers, marshals, police officers, state highway patrol officers, members of the National Guard on active service by direction of the Governor during periods of emergency, and all other persons with similar authority to make arrests. (Neb. Rev. Stat. §49-801).

Law enforcement officers may in the line of duty require a student to accompany him or her for questioning or detention either with or without an arrest warrant. A peace officer has the lawful authority to take immediate temporary custody of children under the age of 18 with an arrest warrant, or without a warrant or order of the court when:

- (a) the child has violated a state law or a municipal ordinance and the officer has reasonable grounds to believe the child committed such violation;
- (b) the child is seriously endangered in his or her surroundings and immediate removal appears to be necessary for the child's protection;
- (c) the officer believes the child to be mentally ill and dangerous as defined in Neb. Rev. Stat. §71-908 and that the harm described in that section is likely to occur before proceedings may be instituted before the juvenile court;
- (d) the officer has reasonable grounds to believe that the juvenile has run away from his or her parent, guardian, or custodian;
- (e) a probation officer has reasonable cause to believe that a juvenile is in violation of probation and that the juvenile will attempt to leave the jurisdiction or place lives or property in danger; or
- (f) the officer has reasonable grounds to believe the juvenile is truant from school. (Neb. Rev. Stat. §§43-418 and 43-248).

If a peace officer or probation officer requests to take custody of a student who is at that time under the control and jurisdiction of Heartland Community Schools, the following action is to be taken:

- (a) Establish Authority to Remove. The student should be released after appropriate measures are taken and documented to ensure that the officer has the authority to take the student. The form attached as Exhibit “A” to this Policy may be used for this purpose.
- (b) Notify Local Law Enforcement. In some instances there may be orders for custody of a student served by the officers with authority to arrest from outside the jurisdiction of Heartland Community Schools. Local law enforcement should be contacted and requested to participate in or monitor the removal.
- (c) Notify Parent of Removal. When a principal or other school official releases a minor student to a peace officer for the purpose of removing the minor from the school premises, the principal or other school official shall take immediate steps to notify the parent, guardian, or responsible relative of the minor regarding the release of the minor student to the officer and the place to which the student is reportedly being taken. Provided, however, when a minor student has been taken into custody as a victim of suspected child abuse, the principal or other school official is not required to notify the parent or guardian, but shall provide the peace officer with the address and telephone number of the minor student’s parents or guardian.

A student should not be released to a private detective or “special police officer” who is not an officer of a Nebraska political subdivision or an officer of an agency of the federal government without consent of the student’s parent, guardian or custodian.

2. Interviews of Students by Law Enforcement Officials

Law enforcement officers and other law authorities should be urged to contact students for questioning outside the instructional day and off school premises whenever possible. When it is appropriate that such questioning occur, the following guidelines are to be followed:

- (a) Interviews not related to District Events. If an interview of a student is requested during school hours concerning an ongoing investigation of a crime not related to Heartland Community Schools, questioning should not take place until the student’s parent, guardian or custodian has been contacted and permission is given for such interview. The consent should be documented. The

presence of a school employee during the interview is not necessary.

- (b) Interviews Related to District Events. If the investigation relates to an incident which took place on school premises or during instructional time, it is not necessary to obtain consent of the student's parent, guardian or custodian. In these situations, an employee of the District should be present during the interview to ensure that the interview relates only to the incident which took place on school premises or during instructional time or something which is directly related thereto.
- (c) Child Abuse or Neglect. If an investigator represents that an interview is necessary to collect information concerning an allegation of child abuse or neglect or an offense involving a family relation and it is clear that obtaining parental consent for the interview would be impossible or counter-productive, the interview may be conducted without consent of the student's parent, guardian or custodian. In these situations, an employee of Heartland Community Schools should be present during the interview to ensure that the interview relates only to those matters.
- (d) Probation Officer Interview. A probation officer assigned to a student by a court may be allowed the opportunity, on request, to interview a student on school premises. In such situations, it is neither necessary nor desirable that a District employee be present during the interview. It also is not necessary to obtain the consent of the parent, guardian, or custodian.

3. Disclosure of Student Records

School employees shall not, in the course of dealing with a peace officer or probation officer, disclose any confidential student records or information from such student records other than in response to a court order or subpoena or as otherwise authorized by state law and the Family Educational Rights and Privacy Act (FERPA).

4. Removals and Interviews by Persons other than Law Enforcement Officials

A person who comes to school premises to interview a student or remove a student prior to the end of the student's instructional day must obtain permission of an administrator or designee.

Permission to remove is not to be granted without consent of the student's parent, guardian or custodian, or a person authorized by the student's parent, guardian or custodian to give such permission.

Permission to interview on subjects not related to school matters is not to be granted unless there is a clearly valid and proper reason for the interview and such is not disruptive to school operations or the student's educational program. Ordinarily such contacts shall be restricted to the student's parent, guardian or custodian or a friend of the family when an emergency or other similar circumstance exists.

Legal Reference: Neb. Rev. Stat. §§43-248; 43-418; 79-294; 79-2104
 20 U.S.C. §1232g (FERPA)

Date of Adoption: [Insert Date]

Policy JBB - ADMISSION REQUIREMENTS

Minimum Age:

A child shall be eligible for admission into kindergarten at the beginning of the school year if the child is five years of age or will be five years of age on or before July 31 of the calendar year in which the school year for which the child is seeking admission begins. The School Board ~~may~~ **shall** admit a child who will reach the age of five years on or after August 1 and on or before October 15 of such school year if the parent or guardian requests such entrance and provides an affidavit stating that (i) the child attended kindergarten in another jurisdiction in the current school year; (ii) the family anticipates a relocation to another jurisdiction that would allow admission within the current year; or (iii) the child is capable of carrying the work of kindergarten which can be demonstrated through a recognized assessment procedure approved by the School Board that the child is capable of carrying the work of kindergarten.

Early Admission to Kindergarten:

The following assessment procedure for determining if a child is capable of carrying the work of kindergarten is approved and shall be made available to interested persons:

Early kindergarten enrollment exceptions may be made for younger children who are intellectually advanced. At a minimum, eligibility for the admission shall be based upon an analysis of the child's: (1) mental ability, ~~(2) emotional/social development,~~ ~~(3) (2) pre academic skills,~~ and ~~(4) (3) fine motor skills.~~

The kindergarten early entrance assessment procedures are designed to identify and place in kindergarten those children who:

- a. will turn 5 years of age between August 1 and October 15;
- b. are deemed by parents or guardians as being intellectually advanced and likely to benefit from advanced grade placement; and
- c. are selected on the basis of testing by professionals trained and certified to administer the assessments that will produce evidence of strength in:
 1. mental ability defined as scoring 84th percentile or above on a standardized assessment of cognitive ability such as the Wechsler Pre Primary Scale of Intelligence III, or the Stanford-Binet V;
 - ~~2. a test of emotional/social development such as the Behavior Assessment System for Children, Second Edition (BASC-2);~~
 3. 75th percentile or greater on a test of pre academic skills such as the Woodcock Johnson III; and
 4. a test of fine motor ability, scoring 75th percentile or above on a standardized measurement such as the Beery VMI.

~~The decision regarding early entrance to kindergarten requires careful consideration of all factors that affect kindergarten success with final determination to be made based on the recommendation of the Elementary Principal. The academic, social, and emotional readiness, as well as the student's physical development and well-being, must be weighed with institutional factors also considered. Sound decision making in the area of early entrance to kindergarten is dependent upon reliable information regarding a student's readiness and a thoughtful balancing of the myriad of factors implicated by the decision.~~ Parents will be notified in writing of the results of the Early Kindergarten Entrance assessment and the determination of the District Evaluation Team in a timely fashion; not to exceed three weeks after the assessments are completed.

It is the presumption of the Board of Education that students will enter kindergarten at the age prescribed by state regulation. The Board of Education understands that students whose birth dates closely miss the cutoff date for school attendance may have educational needs or demonstrated capabilities that warrant early admission to kindergarten.

Families who seek early admission of their child into kindergarten must obtain an *Early Entrance to Kindergarten Packet* from the superintendent's office at 1501 Front Street, Henderson, Nebraska or may request that a packet be mailed by calling (402) 723-4434.

~~Parents must fill out the early entrance application forms, which include a parent questionnaire and obtain and attach a reference letter from someone who is well acquainted with the child but not a relative of the child. The person providing this reference should know the child well enough that they can speak with some expertise about the child's attributes and abilities. The reference letter should indicate whether this person recommends the child be schooled with children who will be a year older than the child and, if so, the evidence this person has concerning the child's mental ability, fine and gross motor ability, visual and auditory discrimination, emotional/social development, and communication skills. Suggestions for this reference letter are a preschool teacher, a Sunday school teacher, a day care provider, or a physician.~~

~~The assessment request, reference letter and parent questionnaire must be completed and returned to the District no later than May 25th of the spring before fall enrollment to allow summer assessment to be completed. Fees for the assessment are the responsibility of the child's family payable to the School District.~~

Parents must fill out the early entrance application forms and parent questionnaire. The assessment request must be completed and returned to the district no later than May 20th of the spring before fall enrollment to allow summer assessment to be completed. Fees for the assessment are the responsibility of the child's family payable to the School District.

Decisions regarding early kindergarten entrance must include consideration of the above and shall not be made based on race, color, gender, religion, ancestry, national origin, marital status, age, disability, or sexual orientation of the child or the child's parents or guardians. Institutional factors, such as capacity, may also be considered.

Admission to First Grade:

A child may be eligible to enter first grade, even if the child has not attended kindergarten, if the child is six years of age or will be six years of age on or before October 15 of the current school year and school officials determine that first grade is the appropriate placement for the child.

Graduates:

A student who has received a high school diploma or received a General Equivalency Diploma shall not be eligible for admission or continued enrollment.

Age 21:

A student shall not be admitted or continued in enrollment after the end of the school year in which the student reaches the age of 21. The school year for this purpose ends at the last day of instruction for graduating seniors.

Birth Certificate, Physical, Visual Evaluation and Immunization:

The parents or legal guardian shall furnish:

(1) A certified copy of the student's birth certificate issued by the state in which the child was born, upon admission of a child for the first time, shall be provided within 30 days of enrollment. Other reliable proof of the child's identity and age, accompanied by an affidavit explaining the inability to produce a copy of the birth certificate, may be used in lieu of a birth certificate. An affidavit is defined as a notarized statement by an individual who can verify the reason a copy of the birth certificate cannot be produced. (Failure to provide the birth certificate does not result in non-enrollment or dis-enrollment, but does result in a referral to local law enforcement for investigation).

(2) Evidence of a physical examination by a physician, physician assistant, or nurse practitioner, within six months prior to the entrance of the child into the beginner grade and the seventh grade or, in the case of a transfer from out of state,

to any other grade, unless the parent or legal guardian submits a written statement objecting to a physical examination.

(3) Evidence of a visual evaluation by a physician, a physician assistant, an advanced practice registered nurse, or an optometrist, within six months prior to the entrance of the child into the beginner grade or, in the case of a transfer from out of state, to any other grade, unless the parent or legal guardian submits a written statement objecting to a visual evaluation. The visual evaluation is to consist of testing for amblyopia, strabismus, and internal and external eye health, with testing sufficient to determine visual acuity.

(4) Evidence of protection against diphtheria, tetanus, pertussis, polio, measles, mumps, and rubella, Hepatitis B, Varicella (chicken pox), Haemophilus Influenzae type b (Hib), invasive pneumococcal disease and other diseases as required by applicable law, by immunization, prior to enrollment, unless the parent or legal guardian submits a written statement that establishes that an exception to the immunization requirements are met.

(5) Every student entering the seventh grade shall have a booster immunization containing diphtheria and tetanus toxoids and an acellular pertussis vaccine which meets the standards approved by the United States Public Health Service for such biological products, as such standards existed on January 1, 2009.

The Superintendent or Superintendent's designee shall notify the parent or guardian in writing of the foregoing requirements and of the right to submit affidavits or statements to object to the requirements, as applicable. The Superintendent or Superintendent's designee shall also provide a telephone number or other contact information to assist the parent or guardian in receiving information regarding free or reduced-cost visual evaluations for low-income families who qualify.

A student who fails to meet the foregoing requirements shall not be permitted to enroll or to enter school, or if provisionally enrolled or enrolled without compliance, shall not be permitted to continue in school until evidence of compliance or an exemption from compliance is given.

Enrollment of Expelled Students

If a student has been expelled from any public school district in any state, or from a private, denominational, or parochial school in any state, and the student has not completed the terms or time period of the expulsion, the student shall not be permitted to enroll in this school district until the expulsion period from such other school has expired, unless the School Board of this school district in its sole and absolute discretion upon a proper application approves by a majority vote the

enrollment of such student prior to expiration of the expulsion period. As a condition of enrollment, the School Board may require attendance in an alternative school, class or educational program pursuant to Nebraska law until the terms or time period of the original underlying expulsion are completed. A student expelled from a private, denominational, or parochial school or from any public school in another state, will not be prohibited from enrolling in the public school district in which the student resides or in which the student has been accepted pursuant to the enrollment option program for any period of time beyond the time limits placed on expulsion, pursuant to the Student Discipline Act, or for any expulsion for an offense for which expulsion is not authorized for a public school student under such Act. For purposes of this policy, the term expulsion or expelled includes any removal from any school for a period in excess of twenty (20) school days.

Legal Reference: Neb. Rev. Stat. §§ 43-2001 to 43-2012
Neb. Rev. Stat. § 79-214
Neb. Rev. Stat. §§ 79-217 to 79-223
Neb. Rev. Stat. § 79-266.01
173 NAC Chapters 3 and 4 (HHS Regulations)

Adopted: October 14, 2013

Revised:

Reviewed:

Policy KG - Service Animals

Individuals with a disability shall be permitted to use a service animal on school premises as and to the extent provided by law.

1. Definition of Service Animal

A service animal is a dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability. Other species of animals are not service animals for the purposes of this definition, though miniature horses are in certain circumstances entitled to similar treatment.

The work or tasks performed by a service animal must be directly related to the handler's disability. Examples of work or tasks that a service dog may perform to meet this definition include:

- Navigation: assisting individuals who are blind or have low vision with navigation and other tasks,
- Alerting: alerting individuals who are deaf or hard of hearing to the presence of people or sounds,
- Protection: providing non-violent protection or rescue work,
- Pulling: pulling a wheelchair,
- Seizure: assisting an individual during a seizure,
- Allergens: alerting individuals to the presence of allergens,
- Retrieving: retrieving items such as medicine or the telephone,
- Physical support: providing physical support and assistance with balance and stability to individuals with mobility disabilities, and
- Interrupting behaviors: helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors.

Work or tasks that are excluded from meeting the definition are:

- Guard dogs: the crime deterrent effects of an animal's presence and
- Companion dogs: the provision of emotional support, well-being, comfort, or companionship.

2. Permit Presence of Service Animals

An individual with a disability shall be permitted to be accompanied by his or her service animal in all areas where members of the public, participants in services, programs or activities, or invitees, as relevant, are allowed to go. A bona fide trainer of a service animal also has the right to be accompanied by such animal in training. The individual may not be required to pay an extra fee for the service animal to attend events for which a fee is charged.

Service animals may be excluded from school premises if:

- a. The service animal is out of control and the service animal's handler does not take effective action to control it;
- b. The service animal is not housebroken; or
- c. The presence of the service animal poses a direct threat to the health or safety of others. To determine whether a "direct threat" exists, an "individualized assessment" is to be made to ascertain: the nature, duration, and severity of the risk; the probability that the potential injury will actually occur; and whether reasonable modifications of policies, practices, or procedures or the provision of auxiliary aids or services will mitigate the risk.

3. Control of the Service Animal.

The service animal must be under the control of its handler. In most cases, the dog must have a harness, leash, or other tether. The service animal does not need to be on a leash, however, if the handler is unable because of a disability to use a leash. A leash is also not required if it would interfere with the service animal's safe, effective performance of work or tasks. If either of the leash exceptions applies the service animal must be under the handler's control via voice control, signals, or other effective means.

4. Responsibility for Care or Supervision.

The school district is not responsible for the care or supervision of the service animal. The individual with the service animal shall be liable for any damage done to the premises or facilities or to any person by such animal.

5. Inquiries.

When addressing a service animal matter, staff shall not ask about the nature or extent of the person's disability.

Staff may not ask questions about the dog's qualifications as a service animal when it is readily apparent that the dog is trained to do work or perform tasks for an individual with a disability. Examples include where the dog is observed guiding an individual who is blind or has low vision, pulling a person's wheelchair, or providing assistance with stability or balance to an individual with an observable mobility disability.

Where it is not readily apparent that the dog qualifies as a service animal, staff may ask if the dog's presence is required because of a disability and what work or task the dog has been trained to perform. Staff may not require documentation, such as proof that the dog has been certified, trained, or licensed as a service animal.

Legal Reference: Americans with Disabilities Act of 1990 (ADA), 28 CFR §28.104 and §35.136; Section 504 of the Rehabilitation Act of 1973 (Section 504); and

SCHOOL BOARD POLICY MANUAL

DRAFT

Neb. Rev. Stat. §§20-126.01 and 20-127

Date of Adoption: February 9, 2015

Surplus Equipment
February 9, 2015

2 – Fairplay Basketball Scoreboards (circa 1980)



2015-2016

DRAFT

School Year Calendar

Heartland Community Schools

- AUGUST**
 13 Professional Development
 14 Professional Development
 17 First Day Of School Dismiss 11:40AM

- SEPTEMBER**
 7 Labor Day (No School)
 21 Professional Development (No School)
 28 K-12 Parent-Teacher Conferences 4:30-8:30pm

- OCTOBER**
 5 K-12 Parent-Teacher Conferences 4:30-8:30pm
 9 No School
 16 End Of 1st Nine Weeks (42 Days)
 26 Professional Development (No School)

- NOVEMBER**
 25 Fall Break (No School)
 26 Fall Break (No School)
 27 Fall Break (No School)

- DECEMBER**
 22 End Of 2nd Quarter (43 Days)
 End Of 1st Semester (85 Days)
 23 Winter Break (December 23-
 January 4)

23-27 NSAA moratorium (no gyms open)

- JANUARY**
 4 Professional Development (No School)
 5 Begin Second Semester

- FEBRUARY**
 12 No School
 15 Professional Development (No School)

- MARCH**
 7 K-12 Parent/Teacher Conferences 4:30-8:30pm
 8 K-12 Parent/Teacher Conferences 4:30-8:30pm
 10 End Of 3rd Nine Weeks (46 Days)
 11 No School
 25 Spring Break (No School)
 28 Spring Break (No School)

- APRIL**
 22 Professional Development (No School)

- MAY**
 8 2:30PM Commencement
 17 Dismiss at 11:30 am (earliest possible dismissal)
 End of School Year (175 Days)
 End of 2nd Semester (90 Days)
 End of 4th Quarter (44 Days)
 18 Professional Development (Total Contract
 Days-185)
 27 Latest Possible dismissal

August	September	October
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 / 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 ☆ 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
November	December	January
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
February	March	April
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
May	<h1>HEARTLAND HUSKIES</h1>	
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31		

- Professional Development —No School
- ☆ Parent/Teacher Conferences
- / Vacation Day (No School)
- ◇ No School
- Beginning/End of Semester / End of 9 Weeks

Heartland Community Schools

1501 Front Street Email: bbest@heartlandschools.net
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 Superintendent Brad Best
 School Closing Information: 723-4421

PLEASE READ:
 The last day of school will depend upon the number of snow days used. Currently the earliest last day is May 17th. If we use one snow day, the last day of school will move to May 18th, two snow days, May 19th, etc. Our latest end of the year will be May 27th. We may need to make other adjustments to the calendar if we need more than 5 additional days.

INFORMATION IS POWER

Board Notes A monthly publication that provides organizational and statewide news for school leaders. It also provides classified advertising for member districts and a directory of educational service providers.

Board Quicks Similar to Board Notes, but in a quick, one-page summary highlighting key upcoming events. It is also distributed monthly to all members.

School Law Reporter NASB, in cooperation with the Nebraska Council of School Attorneys, publishes the Nebraska School Law Reporter. The Reporter helps local districts keep up with important local and national cases that impact Nebraska schools.

Legislative Notes The Legislative newsletter, Legislative Notes, provides reporting on activities in the Legislature and its impact on public education. The annual Legislative Issues Conference is designed to give members a chance to hear from policy makers about the pending issues impacting education.

NETS Provides the products and solutions to maximize productivity and keep costs down, by offering integrated solutions. Enable your board instant, online access before, during, and after each meeting, giving them more time to prepare with eMeetings. Gain strategic advantages in all stages of the negotiation process with the North Star Negotiations Software. The Online Policy and Document Management Systems gives your board, staff, and community access in a secure, easy-to-use format, and manage your documents and records in a safe and secure place, with the click of button with Document Imaging and Scanning.



LINKING SCHOOLS AND COMMUNITIES

Community Engagement A challenging, yet vital role of the Board is to gather community direction on issues related to students, their learning environment, and academic achievement. Engaging stakeholders through Community Engagement prior to taking action models valid representative leadership as it is the responsibility

of the board to establish district vision and goals. The objective when seeking the input of stakeholders allows the board to then consider and respond to the operational and instructional goals aligned with and reflective of the community's values for students thus building community support for needed improvement.

Whole Child Project The Nebraska Whole Child Project brings together school districts, educational service units, universities, and state colleges to improve the success of children in Nebraska. The project will collect and analyze data, share best practices, and provide necessary resources to help improve a child's success.



Awards of Achievement Individual board members must make a commitment to increase their knowledge and understanding of education, school governance, and perfect their leadership skills to ensure effective board service. To support the efforts of this volunteer role, the Association provides an incentive program to acknowledge the commitment and time board members devote to growing in their leadership roles and responsibilities.

Labor Relations Conference NETS
ALICAP Lease Purchase Financing
Board Member Recognition Activities
NJUMP State Education Conference
Community Involvement Board Notes
School Law Reporter Whole Child Project

NEBRASKA ASSOCIATION OF SCHOOL BOARDS

CURRENT SERVICES TO ENHANCE PUBLIC EDUCATION FOR THE CHILDREN OF NEBRASKA

Education Leadership Search Service
CJUMP Workshop Series
Insurance and Financial Services
Advocacy Board Development
School Statutes Nebraska Liquid Asset Fund
Accidental Death & Dismemberment Insurance
Legislative Updates Local Board Workshops
Medicaid Reimbursement Program
Joint Utilities Management Programs
Board Quicks Area Membership Meetings
Unemployment Insurance Education Forum
School Law Workshops Policy Services



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The Nebraska Association of School Boards provides services to School Boards to strengthen public education for all Nebraska children.

www.NASBonline.org

DEVELOPING

Board Development Because no career can prepare you for all of the challenges the school board presents, NASB provides a full-range of training for individuals and boards desiring to become effective leaders.

State Education Conference The largest annual gathering of education leaders in the state, presented in conjunction with the Nebraska Council of School Administrators (NCSA). This conference focuses on the sharing of successful programs and common challenges for public schools.

Education Forum Conference This joint conference with NCSA is held annually. Ed Forum brings together leaders in education and governance to keep members abreast of new trends in education, legislation, and legal developments.

Labor Relations Conference An annual conference, presented in conjunction with NCSA, focusing on employee negotiations and labor-related issues.

NASB Workshop Series We are there from the beginning, with our very popular New Board Member Workshops, and continue throughout your tenure on the board with a multitude of well-focused workshops to keep you informed in school law, finance, board governance, and policies.

Local Board Workshops Local board training is tailored to meet the specific needs of the leadership team. Topics may include but are not limited to goal planning, superintendent evaluation, board self-assessment, roles and responsibilities, board governance standards, etc.

Area Membership Meetings A series of annual meetings held throughout the state, which combine board training, organizational activities, and education issues into a regional program.



CONSERVING

Insurance and Financial Services Fiscal responsibility is the cornerstone of board service, and NASB has jumped into this area of need to provide a wide range of insurance features which offer quality coverage at affordable prices.

All Lines Interlocal Cooperative Aggregate Pool

ALICAP Provides school-specific insurance to Nebraska public schools. Member school districts and ESUs have received over \$15 million dollars in dividends since inception in 1990, as each member is an owner/stockholder in this insurance pool.



Accidental Death and Dismemberment Insurance

This is a policy that is an automatic benefit of your NASB membership. The plan covers board members in the event that an injury accident should occur while fulfilling the duties of a board member.

NASB Unemployment Insurance NASB partnered with Equifax in January 2013 to provide Nebraska school districts with an Unemployment Insurance Program. This program will respond to any and all unemployment claims on your behalf, provide professional development to your district staff, provide your district with a go-to resource who is an expert on Unemployment Claims, and if needed, prep your district for the hearing process.

Medicaid Reimbursement Program This program assists school districts accessing federal dollars for services they are already providing to Medicaid eligible students. The NASB Medicaid Consortium (NASBMC) contracts with a third party who trains member school districts on the proper claiming procedures to ensure member districts receive these due funds.

STRETCHING YOUR RESOURCES

Nebraska Liquid Asset Fund (NLAF) This program allows temporarily "idle" school district funds to be invested in safe, high return, extremely liquid investments. It also allows interest to be earned either overnight or over several months.

Joint Utilities Management Programs NJUMP and CJUMP were formed by NASB formed as interlocal arrangements to provide members with an alternative option for their natural gas needs. The program's long-term objective is to allow participants a stronger voice in energy related matters in the hope of obtaining budget certainty and a cost savings of their natural gas needs.

Education Leadership Search Service For over thirty years, NASB has assisted boards in identifying quality leadership. NASB works with your board and stakeholders to determine the attributes of a successful leader for your district's unique needs. We support the board in establishing and maintaining an effective working relationship.

e-Funds for Schools This free program integrates with most student information systems, lunch program, and accounting software offering schools the ability to collect payments electronically. In addition to online payments, check processing, and reporting solutions there are other free services such as Cash Tracker, Online Registrations, College Savings, Online Fundraising, Sports Pass, and Check Guarantee. These services all come with free training.

Lease Purchase Financing This financing tool allows school districts to utilize short-term (one to seven years) financing of equipment purchases at very low tax-exempt interest rates.

LEGAL & POLICY SERVICES

Phone Consultation Any school board member or administrator employed by an NASB-member school board is a phone call away from a conversation with NASB's legal counsel.

School Law Workshops Partnering with NCOSA, NASB offers workshops that focus on the special legal issues of Nebraska school boards. Programs include Back to the Basics: School Law for Board Members, School Law Seminar, and the School Board as Judge and Jury.

School Statutes Resource NASB, working with LexisNexis, has condensed a shelf-full of statutes into the Nebraska Education Laws manual and CD. The book and electronic database incorporate all applicable school statutes and are organized into a comprehensive and easily searchable format.

Policy Services The NASB School Policy Service assists boards and administrators in managing and revising their school policies. The School Policy Update Service provides sample policies and background information to help districts comply with the latest legislation and legal decisions. The Policy Review and Customization Services help boards complete a thorough reorganization and review of existing policies for improved district governance.

**Minutes for
Heartland Community Schools
Board of Education Regular Meeting**

January 12, 2015 6:00 PM
Conference Room

MISSION STATEMENT: Heartland Community Schools - Henderson/Bradshaw is dedicated to educating all students by providing challenging opportunities to learn according to individual needs.

Attendance Taken at 6:05 PM:

Present Board Members:

Mr. Kent Allen
Mr. Gary Braun
Mr. Paul Brune
Mr. Glenn Larson
Mr. Boyd Stuhr
Mrs. Debra Wilhelm

1. Preliminary Procedures

1.1. Call to Order

1.2. Public Notice of the Meeting

1.3. Roll Call

2. Public Comments on Agenda Items

3. Public Comments on Topics Not on the Agenda

4. Election of Board Officers

4.1. Election of Board President

Discussion:

Superintendent Best opened the floor for nominations for President. Gary Braun was the only nominee.

Motion Passed: To close nominations and elect Gary Braun as President passed with a motion by Mr. Paul Brune and a second by Mr. Glenn Larson .

Mr. Kent Allen	Yes
Mr. Gary Braun	Yes
Mr. Paul Brune	Yes
Mr. Glenn Larson	Yes
Mr. Boyd Stuhr	Yes
Mrs. Debra Wilhelm	Yes

4.2. Election of Board Vice-President

Discussion:

President Braun opened nominations for Vice-President. Deb Wilhelm was the only nominee.

Motion Passed: To close nominations and elect Deb Wilhelm as Vice-President passed with a motion by Mr. Glenn Larson and a second by Mr. Paul Brune.

Mr. Kent Allen	Yes
Mr. Gary Braun	Yes
Mr. Paul Brune	Yes
Mr. Glenn Larson	Yes
Mr. Boyd Stuhr	Yes
Mrs. Debra Wilhelm	Yes

4.3. Election of Board Secretary

Discussion:

President Braun opened the floor for nominations for Secretary. Boyd Stuhr and Glenn Larson were nominated.

Following the motion to close nominations, Boyd Stuhr was elected by paper ballot.

Motion Passed: To close nominations and proceed with a paper ballot passed with a motion by Mr. Paul Brune and a second by Mr. Kent Allen.

Mr. Kent Allen	Yes
Mr. Gary Braun	Yes
Mr. Paul Brune	Yes
Mr. Glenn Larson	Yes
Mr. Boyd Stuhr	Yes
Mrs. Debra Wilhelm	Yes

4.4. Election of Board Treasurer

Discussion:

President Braun opened the floor for nominations for Treasurer. Kent Allen was the only nominee.

Motion Passed: To close nominations and elect Kent Allen as Treasurer passed with a motion by Mr. Paul Brune and a second by Mr. Glenn Larson .

Mr. Kent Allen	Yes
Mr. Gary Braun	Yes
Mr. Paul Brune	Yes
Mr. Glenn Larson	Yes
Mr. Boyd Stuhr	Yes
Mrs. Debra Wilhelm	Yes

5. Reports

5.1. Superintendent's Report

Discussion:

Brad reported that the NRCSA Legislative conference will be February 16th in Lincoln. We will continue to update technology equipment using a new federal program which will cover up to 60% of costs - looking at a \$47,000 total cost. First semester went well. Mr. Best will address additional items as they come up on the agenda.

5.2. Principals' Reports

Discussion:

Mrs. Houck reported on the H2ALC (High ability learner) program which will begin in January for

selected students in grades 2 - 12. Grace Janzen was the winner of the grade 5-8 Geography Bee with Ben Mestl coming in second. Testing will be beginning this month and continue through April. December teachers of the month were 1st grade teachers Dee Steever and Theresa Ratzlaff. The December students of the month were listed for each class with the overall student of the month being 4th grader Zach Quiring.

Mr. Carr reported that the NHS, FFA, FBLA combined food drive was very successful with over 35 households receiving food items. He also reported that the Chamber Singers and Brass Choir performed in NETV's Holiday Harmonies aired on Christmas Eve and Christmas Day. Mr. Carr then discussed some of the student projects which are utilizing the school's technology. Examples were given from classrooms of Mrs. Ohrt, Mrs. Miller, and Mrs. Mazour. Brittany Quiring also read a poem that she wrote.

6. Discussion Items

6.1. Review of Pre-School Evaluation

Discussion:

Mrs. Houck reviewed the Nebraska Department of Education evaluation of the pre-school program at Heartland.

6.2. Pre-School Playground

Discussion:

Mr. Best reported that the NDE will require that the pre-school has a separate fenced area with age-related equipment. Preliminary estimates for this equipment and fencing is approximately \$25,000.

6.3. Retreat Date

Discussion:

Board retreat will be held on February 11th at a place to be determined.

6.4. Summer Projects

Discussion:

Mr. Best reviewed a lengthy list of indoor and outdoor projects that are under consideration.

7. Old Business

7.1. 2nd Reading of Policy KDAA

Motion Passed: To approve the 2nd reading of Policy KDAA passed with a motion by Mr. Paul Brune and a second by Mr. Glenn Larson .

Mr. Kent Allen	Yes
Mr. Gary Braun	Yes
Mr. Paul Brune	Yes
Mr. Glenn Larson	Yes
Mr. Boyd Stuhr	Yes
Mrs. Debra Wilhelm	Yes

8. New Business

8.1. Early Kindergarten Entrance Policy JBB

Motion Passed: To approve the first reading for changes to Policy JBB passed with a motion by Mr. Glenn Larson and a second by Mr. Paul Brune.

Mr. Kent Allen	Yes
Mr. Gary Braun	Yes
Mr. Paul Brune	Yes

Mr. Glenn Larson Yes
Mr. Boyd Stuhr Yes
Mrs. Debra Wilhelm Yes

8.2. Playground Structure

Discussion:

A final proposal will be presented in February.

8.3. Bus Barn Concerns

Discussion:

Matt Quiring presented thoughts and concerns regarding the existing bus barn.

9. Future Agenda Items

10. Executive Session

Discussion:

President Braun declared the executive session ended at 8:28 p.m.

Motion Passed: To move into executive session for the purpose of discussing real estate matters passed with a motion by Mr. Paul Brune and a second by Mrs. Debra Wilhelm.

Mr. Kent Allen Yes
Mr. Gary Braun Yes
Mr. Paul Brune Yes
Mr. Glenn Larson Yes
Mr. Boyd Stuhr Yes
Mrs. Debra Wilhelm Yes

11. Consent Agenda

Motion Passed: Motion to approve the consent agenda passed with a motion by Mr. Paul Brune and a second by Mr. Glenn Larson .

Mr. Kent Allen Yes
Mr. Gary Braun Yes
Mr. Paul Brune Yes
Mr. Glenn Larson Yes
Mr. Boyd Stuhr Yes
Mrs. Debra Wilhelm Yes

11.1. Approval of Minutes

11.2. Approval of Treasurer's Report

11.3. Approval of Claims

11.4. Financial Reports

11.5. Out of State Travel Requests

12. Adjournment

Discussion:

The next scheduled meeting to be held on February 9 at 7:00 p.m.

Motion Passed: Motion to adjourn the meeting at 8:34 p.m. passed with a motion by Mrs. Debra Wilhelm and a second by Mr. Boyd Stuhr.

Mr. Kent Allen	Yes
Mr. Gary Braun	Yes
Mr. Paul Brune	Yes
Mr. Glenn Larson	Yes
Mr. Boyd Stuhr	Yes
Mrs. Debra Wilhelm	Yes

Board President

Board Secretary