

**Minutes for  
Heartland Community Schools  
Board of Education Regular Meeting**

Monday, August 8, 2022 8:00 PM  
Conference Room  
1501 Front St  
Henderson, NE 68371-8929

Notice of the meeting was published in the August 4th edition of *The Heartland News*.

**MISSION STATEMENT:**

**Heartland Community School strives to provide challenging educational opportunities for ALL students to reach their highest level of excellence.**

Mr. Kent Allen: Present  
Mr. Gary Braun: Present  
Lacey Gloystein: Present  
Tyler Newton: Present  
Tammy Ott: Present  
Mr. Steve Stebbing: Present

1. Preliminary Procedures

1.1. Call to Order

Call to order at 8:00 pm.

1.2. Public Notice of the Meeting

1.3. Roll Call

2. Public Comments on Agenda Items

3. Reports

3.1. Superintendent's Report

Mr. Klein presented the Superintendents' Report.

3.2. Principals' Reports

Principal Mrs. Reinke presented the Elementary Report.

Principal Mr. Carr presented the Jr High and High School Report.

4. Discussion Items

4.1. Building Committee Report

The Building Committee met on July 13th with Clark Enerson to formally launch discussions around the different phases of the project. On August 3rd, a series of meetings with sub groups took place that focused on the different building projects within the school.

4.2. 22-23 Budget Timeline

The superintendent reviewed with the Board the timeline for reaching the conclusion of the budget and tax request adoption process due to the implementation of LB 644 this year.

4.3. Superintendent Evaluation Framework

## 5. Action Items

### 5.1. Approve Consolidated Policy Revisions

The policy revisions presented for approval at this time were presented for discussion last month. There are no changes to the policies / policy revisions presented here from what was presented at last month's meeting.

the Board approve revisions to Policy 204.10: Agenda, Policy 204.11 Meeting Minutes, Policy 204.12 Public Comment in Board Meetings, Policy 702.02 Budget Planning, 702.03 Budget Adoption Process, Policy 902.02 Construction Plans And Specifications, and Policy: 902.04 Bids And Awards as presented. Passed with a motion by Mr. Kent Allen and a second by Mr. Steve Stebbing.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Tyler Newton: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

### 5.2. Approve Consolidated Policy Adoption

the Board adopt Policy 204.13 Virtual Conferencing, Policy 508.17 Seizure Safe Schools, Policy 702.03R1: Notice of Budget Hearing, Policy 702.03R2: Presentation at Joint Public Hearing, Policy 702.03R3 Budget Hearing And Resolution Checklist, and Policy 702.03R4 Determining Allowable Growth Percentage as presented. Passed with a motion by Tammy Ott and a second by Tyler Newton.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Tyler Newton: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

### 5.3. Approve Adjustment To 22-23 Adult Meal Prices

On August 2nd we were given guidance by NDE about prices for adult meals during the 22-23 school year.

The guidance requires adult breakfast and lunch prices to be set at levels higher than what we set our prices in July. As such, we will need to approve new, higher prices for adult breakfast and adult lunch in order to meet the minimum requirements.

set the 22-23 adult breakfast price at \$2.60 and the 22-23 adult lunch price at \$4.25. Passed with a motion by Mr. Steve Stebbing and a second by Tyler Newton.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Tyler Newton: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

## 6. Future Agenda Items

### 6.1. Special Board Meeting: Monday, August 29th at 8:00 PM

At our special meeting on Monday, August 29th we will close out the fiscal year. This will entail paying some bills that come in after the regular August meeting that we do not want to carry over to the next fiscal year and then completing any end-of-year transfers.

Following the business of closing out the fiscal year, discussion will be held on budget recommendations for the 22-23 fiscal year.

### 6.2. Next Regular Board Meeting: Monday, September 12th at 8:00 PM

### 6.3. Special Board Meeting: Late-September

## 7. Consent Agenda

Motion to approve the consent agenda Passed with a motion by Tyler Newton and a second by Tammy Ott.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Tyler Newton: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

### 7.1. Approval of Minutes

7.1.1. Regular Board Meeting: Monday, July 11, 2022

7.1.2. Special Board Meeting: Monday, July 25, 2022

7.2. Approval of Treasurer's Report

7.3. Approval of Claims

7.4. Financial Reports

8. Public Comments on Topics Not on the Agenda

Public Comments on Topics Not on the Agenda. Patron voiced questions regarding the impact on taxes on building project.

9. Adjournment

The next scheduled meeting to be held on August 29, 2022.

Motion to adjourn the meeting at 9:27 pm. Passed with a motion by Lacey Gloystein and a second by Tyler Newton.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Tyler Newton: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

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Board President

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Board Secretary

**TO: Heartland Community Schools Board of Education**  
**FROM: Jeremy Klein, Superintendent**  
**RE: Superintendent's Report – Monday, August 8, 2022**

### **Meeting Reminders**

Our regular, August board meeting is scheduled for Monday, August 8, 2022 with a start time of 8 PM to be held in the Board Room. Please let Gary or I know if you need to be absent.

### **Committee Meeting Reminders**

There are no committee meetings scheduled to take place prior to Monday's board meeting.

### **Consent Agenda: Minutes**

Approval of the Consent Agenda will include approval of the minutes from the following meetings:

- Regular Board Meeting: Monday, July 11, 2022
- Special Board Meeting: Monday, July 25, 2022

### **Consent Agenda: Claims & Reports**

Claims for the month are included in your packet. I encourage you to contact me prior to the meeting with any questions that you have about any individual claims – I will either answer your question or bring the answer to the meeting.

### **NDE / NCSA Administrator's Conference**

Our administrative team attended the Administrator's Days conference in Kearney at the end of July. There are always positive experiences gained from attending the conference. A bulk of my time was spent in sessions related to financial matters and Rule 10, staffing issues. Like most years, I spent some time speaking with individual staff from the Office of Federal Programs and the Office of Finance and Organizational Services. I also spent some time in informal conversation with a state board member and a member of the legislature's education committee.

### **Reminder: Board & Staff Supper**

We'll have a back-to-school supper for the staff and the board on Monday, August 15<sup>th</sup>. The supper is scheduled for 6:30 PM and will be held in the cafeteria.

### **First Day Of School**

The first day of school is Wednesday, August 17<sup>th</sup> – there will be an early dismissal (11:40 AM) on that first day of school.

***HEARTLAND COMMUNITY SCHOOLS***  
***STRIVING FOR EXCELLENCE***

**TO: Heartland Community Schools Board of Education**  
**FROM: Jeremy Klein, Superintendent**  
**RE: Superintendent's Report – Monday, August 8, 2022**

### **August 15<sup>th</sup> & 16<sup>th</sup>**

The two days prior to the first day of school are incredibly busy for our staff. The time is busily spent on a combination of administrative meetings, collaborative meetings, safety trainings & updates, professional development, and individual preparations for the start of the school year.

It's been common these past weeks to see our staff members already in the school, working hard on plans and preparations for the upcoming school year. There is a great deal of enthusiasm among our staff for the upcoming school year and I appreciate the level of dedication that our staff clearly has to the success of our students and our school.

### **August 16<sup>th</sup> Student-Parent Events**

Back-to-school events have already begun to take place. On August 16<sup>th</sup>, the elementary school is having its Back-To-School Night (outdoor events @ 5 PM) and the jr.-sr. high school is holding its computer checkout event (5:30 PM). The elementary's Back-To-School Night looks to be a terrific event for our students and it should help to provide an exciting return to school for our students.

### **Dates / Events To Note**

August 8: Regular August Board Meeting @ 8 PM  
August 15: All Staff Return / Professional Development Day  
August 15: Board & Staff Dinner @ 6:30 PM  
August 16: Professional Development Day  
August 16: Back-To-School Night  
August 17: First Day of School with Early Dismissal @ 11:40 AM  
August 29: Special Board Meeting @ 8 PM  
September 5: Labor Day  
September 6: No School – Professional Development  
September 12: Regular September Board Meeting @ 8 PM  
September 19: PTC @ 4:30 PM – 8 PM  
September 26: PTC @ 4:30 PM – 8 PM  
October 7: No School – No Staff  
October 10: Regular October Board Meeting @ 8 PM  
October 14: Last Day 1<sup>st</sup> Qtr.  
October 18: School Picture Day

***HEARTLAND COMMUNITY SCHOOLS***  
***STRIVING FOR EXCELLENCE***

# Elementary Principal's Report

## August, 2022

### Professional Development

- **Administrator Days (July 27 - 29)** - Thank you for the opportunity to attend the conference. Aside from the amazing keynote speakers and breakout sessions, the opportunity to network with other administrators from across the state is where a great deal of learning occurs.
- **Back To School Professional Development - August 15 & 16** - We are excited to get staff back together on Monday, August 15. We have a day full of collaboration and meetings scheduled for these two days while giving teachers an opportunity to work in their classrooms in preparation for the upcoming year.

### Elementary Open House

- Tuesday, August 16 @ 6:00pm in the south gym
- FFA (Future Farmers of America), FBLA (Future Business Leaders of America) and NHS (National Honor Society) students will be hosting outdoor events for families to participate in beginning at 5:00. The Elementary Student Council is funding two jump houses for the evening.
- Families will also have the opportunity to tour classrooms during the evening.

### Summer Reading

- A special shout out to Mary Hiebner for running our summer reading program! She opened the elementary library every Tuesday and Thursday morning from June 14 - July 21 for families to check out books. Students could earn prizes for their time spent reading at home. The culminating activity for students that met their reading goals was a trip to the Edgerton Explorit Center in Aurora. A fun time was had by all!

### Thank You

- Thanks to the summer custodial staff for their efforts all summer preparing for this school year. Thank you to Charlotte, Tammy and Janet for their hard work throughout the summer and August to get ready for another GREAT year!
- A shout out to our staff that provided services to our students over the summer; Mrs. Deb Wilhelm, Mrs. Cami Buller, Mrs. Anita Blum (0-3 Speech Language Pathologist), Mrs. Cindy Huebert (Occupational Therapist), Ms. Maggie Urbanek (Physical Therapist), Ms. Deborah Thimsen Villa (Behavioral Therapist)



## Secondary Principal's Report

1. NCSA Admin Days- Thank you for the opportunity to attend the annual NCSA State Conference in Kearney. As always, there were great speakers and the information was informative and motivating. NDE shared information and updates regarding the teacher shortage, new licensing guidelines to address the shortage, and upcoming changes to state regulations.
2. Orientation- Covered basic rules of the handbook. 7th graders and new students were presented with expectations of computers. It's always great to get parents and students in the building before school starts to help them get back into routines.
3. Back to school scheduling has gone well. I've talked with a number of parents and students about the plan for the upcoming year as well as the following years. We continue to offer a variety of courses for all students.
4. Computer Distribution- August 16. We've moved to a one time pick-up closer to the start of the year. This will expedite the process and be easier for parents, students, and staff.

## **22-23 Budget Adoption Timeline**

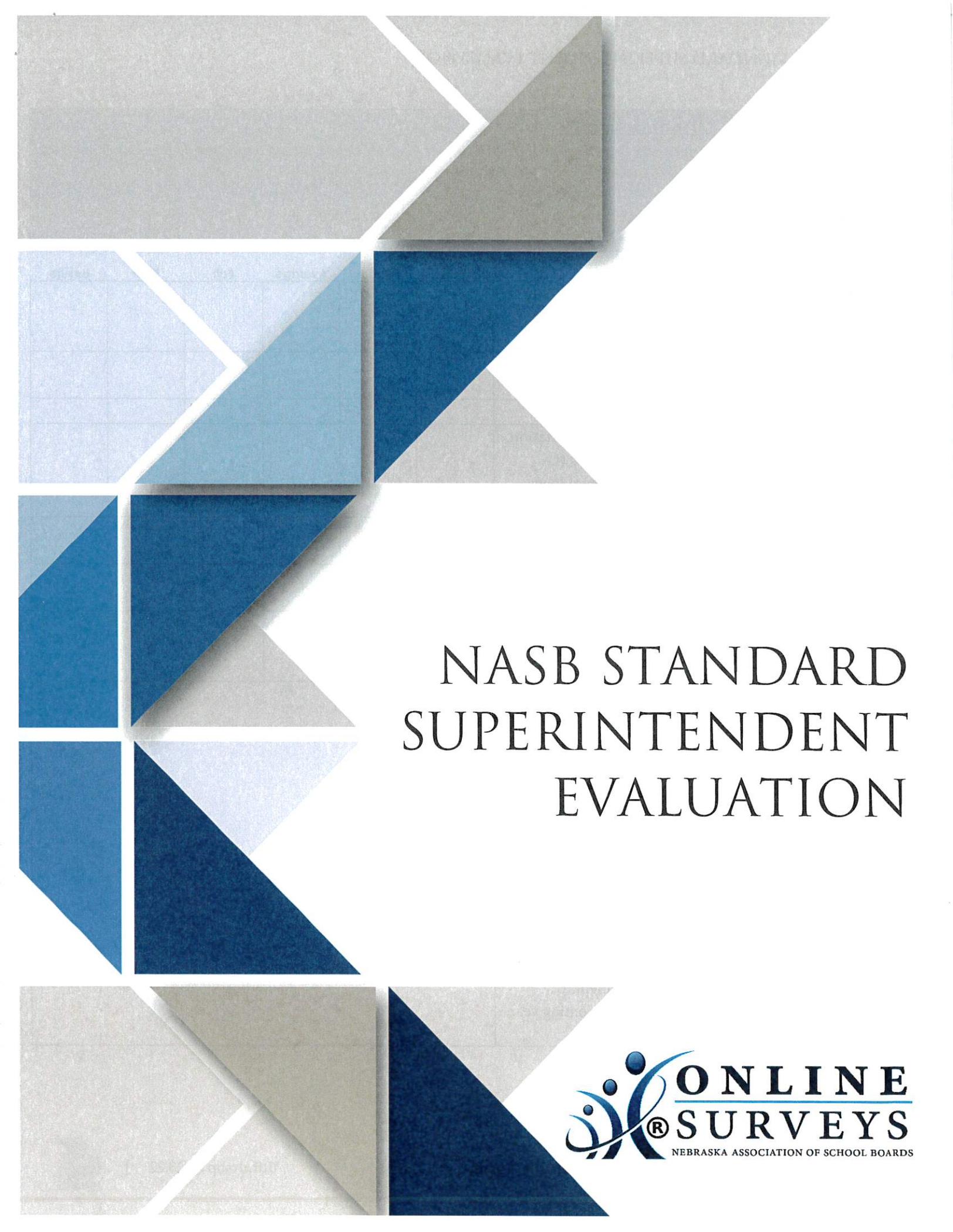
**August 29<sup>th</sup>:** Hold Special Board Mtg. - Close Out 21-22 Fiscal Year & Budget Workshop

**September 5<sup>th</sup>:** Deadline To Inform County Clerk Of Need To Participate In Joint Public Hearing (JPH)

**September 12<sup>th</sup>:** Hold Budget Hearing Prior To Regular Board Meeting (Same As In The Past). We will publish notice of the proposed budget and the budget hearing in newspaper (same as in the past). Notice of the proposed tax request and tax request hearing is not published in the newspaper like it was in the past (see below).

**Late-September:** Hold JPH - meeting is held by York County – this is now the Tax Request Hearing (in prior years the Tax Request Hearing would normally occur on the same night as the Budget Hearing). Notice of the JPH is handled by the county/counties – they mail postcards to taxpayers with the details regarding the tax request and the date/time/location of the JPH.

**Last Week of September:** Hold Special Board Meeting - Adopt 22-23 Budget & Adopt 22-23 Tax Request Resolution



NASB STANDARD  
SUPERINTENDENT  
EVALUATION



**ONLINE**  
**SURVEYS**  
NEBRASKA ASSOCIATION OF SCHOOL BOARDS



**Standard I: Mission, Vision, & Goals**

*Standard Descriptor: The superintendent works collaboratively with the board to define, adopt, and institute the district mission, vision, and goals to ensure the progress and success of student learning and achievement.*

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
I.a.	Works collaboratively with the board to define, adopt, and institute the district mission, vision, and goals.						
I.b.	Assumes the key leadership role and responsibility for growth and improved student learning.						
I.c.	Seeks input from the board when appropriate.						
I.d.	Engages internal stakeholders (i.e. administration, staff, students) and external stakeholders (i.e. parents, community) in the discussion of long-term plans and goals.						
I.e.	Effectively utilizes data to guide and monitor progress of district goals.						
I.f.	Implements and monitors progress of the district/strategic plan.						
I.g.	Identifies and proactively addresses potential barriers to ensure the success of the school district.						
	Provide evidence to support your choices above. <i>*Suggested supplemental evidence for this standard includes but is not limited to:</i> <ul style="list-style-type: none"> <li>• District strategic plan/district goals</li> <li>• Plan for implementing, monitoring and reporting progress of strategic plan/district goals</li> <li>• School improvement plan (including updates/assessment of progress and modifications)</li> <li>• School improvement teams</li> <li>• Superintendent performance plan aligned with district priorities and indicators to measure progress and success</li> <li>• Student performance data</li> <li>• Engagement/communication plan</li> <li>• Meeting agendas/minutes</li> </ul>						
	If you were to suggest one improvement to Mission, Vision, and Goals for the upcoming year, what would it be?						





**Standard II: Policy**

*Standard Descriptor: The superintendent works collaboratively with the board to define, update, and adopt effective and purposeful district policy.*

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
II.a.	Works with the board to review, update and adopt effective and purposeful district policy.						
II.b.	Governs consistently through board policy and administrative protocol and procedures.						
II.c.	Provides public access to district policy.						
II.d.	Ensures all handbooks are aligned to district policy.						
II.e.	Implements a policy to ensure curriculum is reviewed and aligned with current state standards.						
II.f.	Ensures student discipline is implemented with integrity and consistency.						
II.g.	Personnel policies are clear and implemented consistently.						
II.h.	Monitors administrators' implementation of policy and procedures.						
	Provide evidence to support your choices above. <i>*Suggested supplemental evidence for this standard includes but is not limited to:</i>						
	<ul style="list-style-type: none"> <li>• District adopted policy review process/calendar</li> <li>• Progress/updates of the board's work with policy</li> <li>• Policy committee minutes</li> <li>• Curriculum review policy</li> <li>• Meeting agendas/minutes</li> </ul>						
	If you were to suggest one improvement to Policy for the upcoming year, what would it be?						

*\*Grey-highlighted questions indicate that they are asked only to the superintendent in the self-evaluation.*





**Standard III: Budget Planning & Management**

*Standard Descriptor: The superintendent provides organizational leadership district-wide to ensure fiscal responsibility by allocating, using, and investing district resources to support effective instruction and improved student learning.*

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
III.a.	Upholds fiscal responsibility and accountability.						
III.b.	Leads a collaborative board and administrative budget planning process to align resources with the district mission, vision, and goals.						
III.c.	Utilizes data, research, and informed decision-making to support the allocation of district resources.						
III.d.	Updates board with historical and current budget data to monitor revenue and expenditures.						
III.e.	Ensures that the district completes an annual CPA audit and discloses findings to the finance committee/board.						
I.f.	Advocates for and pursues innovative solutions to improve and expand fiscal and human resources.						
II.g.	Ensures the maintenance and upkeep of facilities.						
	Provide evidence to support your choices above. <i>*Suggested supplemental evidence for this standard includes but is not limited to:</i> <ul style="list-style-type: none"> <li>• Budget strategic/district goals</li> <li>• Professional development plan</li> <li>• Monthly budget reports</li> <li>• Quarterly expenditure updates</li> <li>• District audit</li> <li>• Management and use of alternative resources (i.e. ESU funding, all grant applications, etc.)</li> <li>• Five/Ten-year facility plan</li> <li>• Budget development calendar/board</li> <li>• Financial policies</li> <li>• Forecast financial data</li> </ul>						
	If you were to suggest one improvement to Budget Planning and Management for the upcoming year, what would it be?						





**Standard IV: Educational Leadership**

*Standard Descriptor: The superintendent provides educational leadership ensuring resources align and support best practice for instructional standards, as well as implementation of current/applicable curriculum and assessments to support student success.*

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
IV.a.	Advocates for the learning needs of all students.						
IV.b.	Promotes a student-centered culture.						
IV.c.	Advocates for the engagement of parents/families as partners in the education of students.						
IV.d.	Ensures curricular and instructional decision-making is based upon current research, data, and best practice.						
IV.e.	Provides the time and resources to align curriculum vertically, horizontally, and to the state standards.						
IV.f.	Provides comprehensive coursework and opportunities to ensure college/career readiness for every student.						
IV.g.	Ensures the district-adopted instructional framework is implemented consistently.						
IV.h.	Integrates the district-adopted instructional framework into certificated staff evaluations.						
IV.i.	Advocates for curriculum and instruction that challenges each student.						
IV.j.	Optimizes alignment of resources, curriculum, and assessments to support student success.						
IV.k.	Provides integrated technology curriculum and resources.						
	Provide evidence to support your choices above. <i>*Suggested supplemental evidence for this standard includes but is not limited to:</i> <ul style="list-style-type: none"> <li>• District strategic plan/district goals</li> <li>• School improvement plan (including assessment of progress and modifications)</li> <li>• School improvement teams</li> <li>• District calendar</li> <li>• Curriculum review cycle plan and updated policy for curriculum and assessment review</li> <li>• Curriculum review committee minutes</li> <li>• Student performance data and goals</li> <li>• Data to support instruction strategies and student-centered initiatives</li> <li>• Curriculum/programs additions/modifications</li> <li>• Instructional model</li> </ul>						
	If you were to suggest one improvement to Educational Leadership for the upcoming year, what would it be?						

*\*Grey-highlighted questions indicate that they are asked only to the superintendent in the self-evaluation.*





**Standard V: Organizational & Cultural Leadership**

*Standard Descriptor: The superintendent provides cultural leadership through accountability, inclusiveness, engagement, and advocacy for staff and students.*

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
V.a.	Contributes to a unified school environment of trust and respect among students, staff, families, and community members.						
V.b.	Develops, implements, and sustains a responsive district crisis and safety plan.						
V.c.	Commits to developing a high-performing leadership team.						
V.d.	Ensures a purposeful and equitable recruiting and hiring process.						
V.e.	Integrates an effective conflict resolution process to address matters in a purposeful and timely manner.						
V.f.	Promotes a culture of shared expectations and mutual accountability.						
V.g.	Provides leadership to support the health and well-being of staff and students.						
V.h.	Promotes an environment where differing opinions and backgrounds are welcomed and embraced among staff and students.						
	Provide evidence to support your choices above. <i>*Suggested supplemental evidence for this standard includes but is not limited to:</i> <ul style="list-style-type: none"> <li>• Conflict resolution process</li> <li>• Leadership development plan</li> <li>• Professional development plan</li> <li>• Crisis and safety plan</li> <li>• Executive summary of the safety audit</li> <li>• Hiring protocols and procedures</li> <li>• Evidence to validate engagement of parents/families</li> <li>• Diversity, equity and inclusion initiatives</li> <li>• Personnel policies</li> </ul>						
	If you were to suggest one improvement to Organizational and Cultural Leadership for the upcoming year, what would it be?						





**Standard VI: Community Relations**

*Standard Descriptor: The superintendent establishes and sustains effective communication to inform and engage the board, parents, students, staff, local and state government officials, community members, and business leaders.*

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
VI.a.	Establishes a visible presence in the district and community.						
VI.b.	Regularly attends and participates in school activities, events, and programs.						
VI.c.	Interacts and expresses genuine interest in building a connection with students.						
VI.d.	Develops collaborative partnerships to foster support for the school district.						
VI.e.	Effectively communicates key public information in a timely manner.						
VI.f.	Promotes a positive image of the district.						
VI.g.	Understands and is respectful of the political, economic, and social aspects of the community.						
VI.h.	Seeks a positive relationship with parents and community members.						
VI.i.	Engages special interest groups to work collaboratively to address concerns and opinions that may present conflict.						
Provide evidence to support your choices above. <i>*Suggested supplemental evidence for this standard includes but is not limited to:</i> <ul style="list-style-type: none"> <li>• Community engagement summary/report</li> <li>• District partnerships and initiatives established to provide resources and support</li> <li>• Partnership support received through the district foundation, scholarships, grant monies, etc.</li> <li>• Inter-local agreements</li> <li>• District annual report</li> <li>• Communications designed by and distributed to generate support of the district</li> <li>• Membership and participation with civic, community and state organizations</li> <li>• Meeting invitations/agendas</li> </ul>							
If you were to suggest one improvement to Community Relations for the upcoming year, what would it be?							





**Standard VII: Professional Leadership**

*The superintendent models and demonstrates professional leadership, ethics, and a commitment to growth and improved instruction and learning for staff and students.*

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
VII.a.	Models positive and professional leadership based upon ethics, trust, integrity, and respect.						
VII.b.	Addresses concerns and opinions with respect and confidence.						
VII.c.	Provides professional development for you to fulfill your responsibilities and grow in your position.						
VII.d.	Provides an effective evaluation process with constructive feedback.						
VII.e.	Exemplifies a life-long learning model to grow personal and professional knowledge.						
VII.f.	Demonstrates knowledge of current evidence-based practices for teaching and learning and seeks to develop others in this area.						
VII.g.	Establishes clear and consistent expectations for staff.						
	Provide evidence to support your choices above. *Suggested supplemental evidence for this standard includes but is not limited to: <ul style="list-style-type: none"> <li>• Memberships</li> <li>• Professional development activities (including, but not limited to conferences, workshops, committee work, studies, research, and published works)</li> <li>• Educational growth plan (professional goals and development)</li> <li>• Leadership team development plan</li> <li>• District staff professional development plan</li> </ul>						
	If you were to suggest one improvement to Professional Leadership for the upcoming year, what would it be?						

*\*Grey-highlighted questions indicate that they are asked only to the superintendent in the self-evaluation.*





**Standard VIII: Board-Superintendent Relations**

*The superintendent collaborates with the board to define district expectations, policies, and goals to support instruction and student learning.*

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
VIII.a.	Maintains an appropriate and professional relationship with the board.						
VIII.b.	Keeps all board members informed with consistent and open communication.						
VIII.c.	Demonstrates support and respect for the board and refrains from public criticism of the board.						
VIII.d.	Demonstrates collaborative problem solving and decision-making.						
VIII.e.	Supports board committee work as part of effective board decision-making.						
VIII.f.	Collaboratively supports or opposes, local, state and/or federal legislation impacting the district.						
	Provide evidence to support your choices above. <i>*Suggested supplemental evidence for this standard includes but is not limited to:</i> <ul style="list-style-type: none"> <li>• Superintendent performance plan/goals</li> <li>• Board committee minutes</li> <li>• Communication plan</li> <li>• Board development plan</li> <li>• Board policies</li> <li>• Meeting agendas/minutes</li> <li>• Retreat agendas/minutes</li> </ul>						
	If you were to suggest one improvement to Board-Superintendent Relations for the upcoming year, what would it be?						





**Standard IX: Strategic Planning**

*The superintendent collaborates with the board to implement and monitor progress of the strategic plan.*

Please provide evidence to support the superintendent’s leadership in strategic planning.

		Excellent	Good	Average	Fair	Poor	Unsure
IX.a.	What evidence can the board identify to validate the superintendent is implementing and monitoring progress of the strategic plan priorities?						
IX.b.	When is the superintendent reviewing the progress/success of the strategic plan with the board?						
IX.c.	How and where is the superintendent documenting the progress and success of the strategic plan priorities?						
IX.d.	Is the superintendent aligning the budget and district resources to ensure the success of the strategic plan priorities?						
IX.e.	How has the implementation of the strategic plan altered the focus of the superintendent and his/her engagement with the board?						
	If you were to suggest one improvement to Strategic Planning for the upcoming year, what would it be?						
	Provide evidence to support your choices above. *Suggested supplemental evidence for this standard includes but is not limited to: <ul style="list-style-type: none"> <li>• Superintendent performance plan/goals</li> <li>• NASB Strategic Plan Progress Analysis Reports</li> <li>• Board committee minutes</li> <li>• Communication plan</li> <li>• Board development plan</li> <li>• Board policies</li> <li>• Meeting agendas/minutes</li> <li>• Retreat agendas/minutes</li> </ul>						
	If you were to suggest one improvement to Strategic Planning for the upcoming year, what would it be?						





**Superintendent's Response:**

**Superintendent Evaluation Summary**

The superintendent should identify no more than four performance areas on which to focus their growth professionally. Note: Targeting in excess of four performance areas will make it difficult for the individual to address the areas adequately. When his/her performance is at a high-level, sustaining, refining, and replicating the performance is the goal. Follow through will ensure the success of the superintendent and the board.

The Performance Plan should consist of:

- goals (**what** must he/she do to achieve the objective or what is the intended result)
- performance indicators (**how** will the board measure progress and/or success)
- timeline (**when** will progress/success be assessed or completion date)
- signature (once the Performance Plan has been completed and reviewed the board president and superintendent will both sign and date placing a copy in the superintendent's personnel file and a copy will be retained by the board president)

Note: The Performance Plan should be reviewed and updated throughout the year to assess progress and success. Modifications should only be made if the board/superintendent discuss and agree upon appropriate changes.

\_\_\_\_\_  
(Signature of Superintendent)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Board President)

\_\_\_\_\_  
(Date)



# Heartland Community Schools



Evaluation Framework

Superintendent

Approved: month, day, year



**HEARTLAND COMMUNITY SCHOOLS**

**Superintendent Evaluation Framework**

*Individual or Consensus*

<b>Standard 2: Community Relations</b>			
<b>Indicators</b>	<b>Satisfactory</b>	<b>Unsatisfactory</b>	<b>Unsure</b>
Communicates clearly and substantively to the community about district issues and performance.			
Acts in a manner that is ethical, trustworthy, and professional in working with parents and district patrons.			
Formulates and implements plans for collaborating with parents and district patrons in an effort to improve district programs and operations.			
Advocates for the school and cultivates supportive relationships among stakeholders within the community-at-large.			
<b>Feedback</b>	<b>Evidence</b>		

## HEARTLAND COMMUNITY SCHOOLS

### Superintendent Evaluation Framework

*Individual or Consensus*

<b>Standard 3: Educational Leadership</b>			
<b>Indicators</b>	<b>Satisfactory</b>	<b>Unsatisfactory</b>	<b>Unsure</b>
Provides leadership for the development, communication, and implementation of a vision for the educational program and opportunities provided by the district.			
Articulates and promotes high expectations for teaching and student learning.			
Establishes teacher evaluation, staff improvement, and instructional leadership as a priority for principals.			
Provides direction and support for gathering, analyzing, and using student achievement data for the creation of improvement plans.			
Provides direction and support for the continuous evaluation and improvement of instructional practices and learning opportunities for all students.			
Provides direction and support for the periodic review of curriculum.			
Provides direction and support for opportunities that meet the professional development needs of staff.			
<b>Feedback</b>	<b>Evidence</b>		

**HEARTLAND COMMUNITY SCHOOLS**

**Superintendent Evaluation Framework**

*Individual or Consensus*

<b>Standard 4: Personnel Leadership &amp; Management</b>			
<b>Indicators</b>	<b>Satisfactory</b>	<b>Unsatisfactory</b>	<b>Unsure</b>
Provides leadership and oversight for the recruitment and selection of school personnel.			
Formulates and implements plans for the effective evaluation of school personnel.			
Ensures that school personnel are accountable for meeting the performance standards established and upheld by the district.			
Ensures that school personnel are clear in their understanding of the roles and responsibilities that they are assigned.			
Directs school operations in an effort to build a stable, well-balanced, and improving workforce.			
Promotes, demonstrates, and supports clear, two-way communication within and among school personnel through the chain-of-command.			
<b>Feedback</b>	<b>Evidence</b>		

**HEARTLAND COMMUNITY SCHOOLS**

**Superintendent Evaluation Framework**

*Individual or Consensus*

<b>Standard 5: Policy &amp; Governance</b>			
<b>Indicators</b>	<b>Satisfactory</b>	<b>Unsatisfactory</b>	<b>Unsure</b>
Provides direction and support for the formulation of district policies.			
Provides direction and support for the periodic review of district policies.			
Advocates in the political environment for issues beneficial to teaching, learning, and the varied interests of the district.			
Provides and supports opportunities for stakeholders to contribute to efforts for improving district policies and practices.			
Adheres to requirements established by district policies and contractual agreements with the Board.			
<b>Feedback</b>	<b>Evidence</b>		

**HEARTLAND COMMUNITY SCHOOLS**

**Superintendent Evaluation Framework**

*Individual or Consensus*

<b>Standard 6: Professional Growth</b>			
<b>Indicators</b>	<b>Satisfactory</b>	<b>Unsatisfactory</b>	<b>Unsure</b>
Demonstrates habits and skills of continuous inquiry and learning.			
Demonstrates awareness of professional issues and developments in education.			
Formulates and implements professional growth plans based upon individually determined needs and other needs as determined by a consensus of the Board.			
<b>Feedback</b>	<b>Evidence</b>		

**HEARTLAND COMMUNITY SCHOOLS**

**Superintendent Evaluation Framework**

*Individual or Consensus*

<b>Standard 7: Financial &amp; Resources Management</b>			
<b>Indicators</b>	<b>Satisfactory</b>	<b>Unsatisfactory</b>	<b>Unsure</b>
Formulates, implements, and manages an annual budget that prioritizes student learning while supporting district goals and the established mission of the district.			
Formulates, implements, and manages an annual budget that promotes and demonstrates responsible use, appropriation, and allocation of the district's financial resources.			
Provides leadership for the development and achievement of multi-year, financial goals aimed at providing and sustaining a high-quality, comprehensive, educational program through a variety of economic and political contexts.			
Formulates and implements systems for managing and overseeing the district's business functions.			
Formulates and implements systems for the management and continuous evaluation, maintenance, and improvement of the district's physical plants and grounds.			
Formulates and implements systems for the management and continuous evaluation, maintenance, and improvement of the district's transportation resources.			
Formulates and implements systems for the management and continuous evaluation, maintenance, and improvement of the district's instructional resources.			
Acts in a manner that is ethical, trustworthy, and professional in matters of financial and resource management.			
<b>Feedback</b>	<b>Evidence</b>		

**HEARTLAND COMMUNITY SCHOOLS**

**Superintendent Evaluation Framework**

*Individual or Consensus*

<b>Standard 8: District-Level Goals</b>			
<b>Indicators</b>	<b>Desired Goal Met</b>	<b>Desired Goal Not Yet Met But Acceptable Progress Made</b>	<b>Desired Goal Not Met And Acceptable Progress Not Made</b>
<b>Feedback</b>	<b>Evidence</b>		

**HEARTLAND COMMUNITY SCHOOLS**

**Superintendent Evaluation Framework**

*Individual or Consensus*

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**Summary Performance Towards Each Standard**

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**Standard 1: Board Relations**

\_\_\_\_\_ **Satisfactory**

\_\_\_\_\_ **Unsatisfactory**

**Standard 2: Community Relations**

\_\_\_\_\_ **Satisfactory**

\_\_\_\_\_ **Unsatisfactory**

**Standard 3: Educational Leadership**

\_\_\_\_\_ **Satisfactory**

\_\_\_\_\_ **Unsatisfactory**

**Standard 4: Personnel Leadership & Management**

\_\_\_\_\_ **Satisfactory**

\_\_\_\_\_ **Unsatisfactory**

**Standard 5: Policy & Governance**

—

\_\_\_\_\_ **Satisfactory**

\_\_\_\_\_ **Unsatisfactory**

**Standard 6: Professional Growth**

\_\_\_\_\_ **Satisfactory**

\_\_\_\_\_ **Unsatisfactory**

**Standard 7: Financial & Resource Management**

\_\_\_\_\_ **Satisfactory**

\_\_\_\_\_ **Unsatisfactory**

**Standard 8: District-Level Goals**

\_\_\_\_\_ **Established  
Goals  
Met**

\_\_\_\_\_ **Making  
Acceptable  
Progress**

\_\_\_\_\_ **Not Making  
Acceptable  
Progress**

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*Evaluation of Jeremy Klein, Superintendent*

*Evaluator Initial* \_\_\_\_\_

**HEARTLAND COMMUNITY SCHOOLS**

**Superintendent Evaluation Framework**

*Individual or Consensus*

<b>Areas Of Strength As Evidenced By</b>

<b>Areas For Growth As Evidenced By</b>

<b>Recommendations For District Level Goals</b>

\_\_\_\_\_  
Signature of Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Board President / Designated Board Member

\_\_\_\_\_  
Date

*Evaluation of Jeremy Klein, Superintendent*

*Evaluator Initial* \_\_\_\_\_

**POLICY REVISION SUMMARY TABLE**

<b>Policy</b>		<b>Revision To Existing or New</b>	<b>Required or Recommended</b>
204.10	Agenda	Revision	Required (LB 83)
204.11	Meeting Minutes	Revision	Required (LB 83)
204.12	Public Comment In Board Meetings	Revision	Required (LB 83)
702.02	Budget Planning	Revision	Recommended to Align with 702.03 and general cleanup
702.03	Budget Adoption Process	Revision	Recommended to Align with New Statutory Requirements (LB 644)
902.02	Construction Plans And Specifications	Revision	Recommended to reflect new, slightly higher thresholds set by State Board of Education
902.04	Bids And Awards	Revision	Recommended to reflect new, slightly higher thresholds set by State Board of Education



## MEETING MINUTES

The board shall keep and maintain permanent records of the board including, but not limited to, records of the minutes of board meetings, documentation received or disclosed in open session of the meetings, and other required records of the board.

It shall be the responsibility of the board secretary to keep the minutes of the board meetings. The minutes of each board meeting shall record when and where the meeting notice was published. They shall also include as a minimum the following items: a record of the date, time, place, members present, action taken and the vote of each member, and the schedule of bills allowed shall be attached. In addition, they shall include all required information regarding any closed sessions as stated in policy 204.06. This information shall be available within 10 days of the board meeting or prior to the next convened meeting, if earlier. Minutes shall be placed on the district's website at such time as they are available and shall there for at least six months. Minutes shall be forwarded to the newspaper designated as the official newspaper for publication. The schedule of bills allowed may be published on a once monthly basis in lieu of publication with the minutes. The permanent records of the board minutes may include more detail than is required for the publication of the minutes.

Legal Reference:                   Neb. Statute 79-577  
  79-580  
  84-712  
  84-1408 to 1414

Cross Reference:               203    Organization of the School Board  
  1003   Public Examination of District Records  
  1004   Press, Radio and Television News Media

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised: August 8, 2022

## PUBLIC COMMENT IN BOARD MEETINGS

The board recognizes the importance of citizen participation in school district matters. In order to assure citizens are heard and board meetings are conducted efficiently and in an organized manner, the board shall set time aside for public comment, at a specific time during the meeting and/or prior to the discussion of each agenda item. If the pressure of business or other circumstances dictates, the board president may decide to eliminate this practice at a particular meeting and will announce that decision at the beginning of the meeting. The orderly process of the board meeting shall not be interfered with or disrupted. Subjects for comment should involve areas within the board's proper responsibility.

The board has the discretion to limit the amount of time set aside for public comment. The board president shall specify the total amount of time available for public comment prior to opening the public comment period. If public comment is allowed prior to individual agenda items, that limit on the total comment period should also be defined. Individual comments will be limited to 5 minutes for each participant. The board president will recognize these individuals to make their comments at the appropriate time. Only those speakers recognized by the board president shall be allowed to speak. Comments by others are out of order. If disruptive, the individual making the comments or another individual causing disruption may be asked to leave the board meeting.

The board requires any member of the public desiring to address the body to identify himself or herself, including an address and the name of any organization represented by such person unless the board waives the address requirement to protect the security of the individual.

Individuals who have a complaint about employees or students who have complaints shall follow policies 403.05 and 504.01 respectively. The board will follow policy 1005.01 in handling public complaints.

Any written or printed materials to be circulated for a meeting of the school board must be submitted to the superintendent by the Wednesday preceding a Monday night meeting and such information will only be added to the agenda packet at the discretion of the superintendent after consultation with the board president.

Legal Reference: Nebraska Statute 84-1408 to 1414

Cross Reference: 201.07 Board Member Liability  
403.05 Public Complaints about Employees

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised: August 8, 2022



## BUDGET ADOPTION PROCESS

Members of the school district community shall have an opportunity to review and comment on the proposed budget at a public hearing held separately from any regularly scheduled meeting before the adoption of the proposed budget by the board. The public shall be apprised of the proposed budget for the school district by its publication in the newspaper of record and on the newspaper's website, if it has one, at least 4 calendar days prior to the hearing, including the day of publication. The hearing shall not be limited by time and any member of the public who wishes to speak on the proposed budget statement must be allowed to address the board for a reasonable amount of time. Similarly, a Tax Request Hearing must be held on the same night or a later night as the Budget Hearing with 4 days prior notice.

The board must make at least three copies of the proposed budget statement available to the public and shall make a presentation outlining key provisions of the proposed budget statement, including a comparison with the prior year's budget.

The published hearing notice shall contain the following information:

1. The certified taxable valuation under section 13-509 for the prior year;
2. The certified taxable valuation under section 13-509 for the current year;
3. The percentage increase or decrease in such valuations from the prior year to the current year;
4. The dollar amount of the prior year's tax request;
5. The property tax rate that was necessary to fund that tax request;
6. The property tax rate that would be necessary to fund last year's tax request if applied to the current year's valuation;
7. The proposed dollar amount of the tax request for the current year;
8. The property tax rate that will be necessary to fund that tax request;
9. The percentage increase or decrease in the property tax rate from the prior year to the current year; and
10. The percentage increase or decrease in the total operating budget from the prior year to the current year.

As stated below, if a District representative must attend a Joint Public Hearing, the budget resolution cannot be approved until after that hearing. If the board's budget resolution setting its property tax request exceeds the district's property tax request of the prior year, it shall include at a minimum the following information:

1. Budget Resolution for the \_\_\_\_\_ School District;
2. The property tax request for the 20\_\_-\_\_ year is \$\_\_\_\_\_;
3. The total assessed value of property differs from last year's total assessed value by \_\_\_\_\_ percent.
4. The tax rate that would fund the same amount of tax request as last year, when multiplied by the new total assessed value of property, would be \$\_\_\_\_\_ per \$100 of assessed value.



## CONSTRUCTION PLANS AND SPECIFICATIONS

The board may engage the services of consultants or other personnel to study the needs of the school district's buildings and sites in providing the education program. The results of these services will be considered in planning the education program and in making decisions about the improvement and acquisition of additional buildings and sites.

In any construction involving architecture or engineering with a cost contemplated to exceed \$118,000, and an amount as periodically adjusted by state statute, the board shall engage an architect, a professional engineer, or a person or persons under the direct supervision of an architect or professional engineer to prepare the plans, specifications and estimates for the construction.

It shall be the responsibility of the superintendent to make a recommendation to the board regarding the need for such services and who should perform such services for the board.

Buildings considered for purchase or construction by the board or currently owned by the school district and used for the education program must meet, or upon improvement be able to meet, the specifications set by the board. The board shall make this determination.

Prior to construction or renovation of buildings and sites the board shall make a determination of the method by which it will obtain construction services. If the board elects by a seventy-five percent affirmative vote to use the Construction Management at Risk or Design-Build methods rather than the traditional Design-Bid-Build method, policies for that respective method must be established prior to selecting the construction services provider.

Prior to remodeling or other construction of buildings and sites, the board may appoint a committee of consultants, employees, citizens, or others to assist the board in developing the specifications for the new or improved buildings and sites. These specifications shall be consistent with the education program, and they shall provide the architect with the information necessary to determine what is expected from the facility. It shall be within the discretion of the board to determine whether a committee shall be appointed.

It shall be the responsibility of the superintendent to make a recommendation to the board regarding the specifications of buildings and sites.

Legal Reference: Neb. Statute 81-3445

Cross Reference: 104 Educational and Operational Planning

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised: August 8, 2022



**POLICY ADOPTION SUMMARY TABLE**

<b>Policy</b>		<b>Revision To Existing or New</b>	<b>Required or Recommended</b>
204.13	Virtual Conferencing (Emergency)	New	Recommended (allowed by statute)
508.17	Siezure Safe Schools	New	Required (LB 639)
702.03R1	Notice of Budget Hearing & Board Meeting	New	Recommended to Align with 702.03 & with New Statutory Requirements (LB 644)
702.03R2	Presentation At Joint Public Hearing	New	Recommended to Align with 702.03 & with New Statutory Requirements (LB 644)
702.03R3	Budget Hearing And Resolution Checklist Procedures	New	Recommended to Align with 702.03 & with New Statutory Requirements (LB 644)
702.03R4	Determining Allowable Growth Percentage	New	Recommended to Align with 702.03 & with New Statutory Requirements (LB 644)

## VIRTUAL CONFERENCING DURING AN EMERGENCY

If the District is included at least in part within the jurisdiction of an emergency declared by the Governor under the Emergency Management Act, the District may hold a meeting by virtual conferencing. The District shall give reasonable advance publicized notice including information regarding access for the public and news media. In addition to any formal action taken relating to the emergency, the District may hold such meeting for the purpose of briefing, discussion of public business, formation of tentative policy, or the taking of any action by the public body.

The public body shall provide access by providing a dial-in number or a link to the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act. Reasonable arrangements shall be made to accommodate the public's right to hear and speak at the meeting and record the meeting.

The secretary shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

The nature of the emergency shall be stated in the minutes. Complete minutes of the meeting specifying the nature of the emergency and any formal action taken at the meeting shall be made available

Legal Reference:                      Neb. Statute 84-1411

Approved: August 8, 2022

Reviewed

Revised

## SEIZURE SAFE SCHOOLS

In any district school with at least one student identified as having a seizure disorder, if the student's parent/guardian and health care provider have worked with the school to develop a seizure action plan that school shall have at least one employee who has met the training requirements necessary to administer or assist with the self-administration of a seizure rescue medication or medication prescribed to treat seizure disorder symptoms as approved by the United States Food and Drug Administration.

The training shall include instruction in administering seizure medications, recognizing the signs and symptoms of seizures, and responding to such signs and symptoms with the appropriate steps.

Prior to the administration of a seizure rescue medication or medication prescribed to treat seizure disorder symptoms by a school employee, a student's parent or guardian shall:

1. Provide the school with a written authorization to administer the medication at school;
2. Provide a written statement from the student's health care practitioner containing the following information:
  - a. The student's name;
  - b. The name and purpose of the medication;
  - c. The prescribed dosage;
  - d. The route of administration;
  - e. The frequency that the medication may be administered; and
  - f. The circumstances under which the medication may be administered.
3. Provide the medication to the school in its unopened, sealed package with the intact label affixed by the dispensing pharmacy; and
4. Collaborate with school employees to create a seizure action plan.

If specified in a student's seizure action plan, such student shall be permitted to possess the supplies, equipment, and medication necessary to treat a seizure disorder in accordance with such seizure action plan.

The authorization, statement, and seizure action plan required for each student shall be kept on file in the office of the school nurse or school administrator.

Each seizure action plan shall be distributed to any school personnel or volunteers responsible for the supervision or care of the student for whom such seizure action plan was created.

Any authorization provided by a parent or guardian shall be effective only for the school year in which it is provided and shall be renewed each following school year.

For all schools in the district regardless of whether any students are identified as having a seizure disorder, each certificated school employee shall participate in a minimum of one hour of self-study review of seizure disorder materials at least once in every two school years.

Schools or school employees who act in compliance with the Seizure Safe Schools Act shall not be liable for damages related to the care of a student's seizure disorder unless such damages resulted from an act of willful or wanton misconduct by the school or school employee nor shall school employees be subject to any disciplinary proceeding related to an act taken in compliance with the Seizure Safe Schools Act unless such action constitutes willful or wanton misconduct.

Legal Reference:                      Neb. Statute 79-3201 to 3207

Approved: August 8, 2022

Reviewed

Revised

## NOTICE OF BUDGET HEARINGS AND BOARD MEETING

The Board of Education of the School District of \_\_\_\_\_ will be meet at \_\_\_\_ p.m. for a Budget Hearing on \_\_\_\_\_, 20\_\_\_\_, followed by a Tax Request Hearing after the conclusion of the Budget Hearing. Following the conclusion of the two hearings there will be a (regular; special) meeting of the Board. The hearings and meeting will be held at the Administrative Offices at \_\_\_\_\_.

An agenda for the Board Meeting which shall be kept continually current is readily available for public inspection at the Superintendent's Office during normal business hours. To view the agenda online go to [http://\\_\\_\\_\\_\\_](http://_____) and find the meeting link.

Budget information for the \_\_\_\_\_ School District.

1. The district's certified taxable valuation under Nebr. Statute 13-509 for the previous year is \$\_\_\_\_\_.
2. The district's certified taxable valuation under Nebr. Statute 13-509 for the current year is \$\_\_\_\_\_.
3. The total assessed value of property differs from last year's total assessed value by \_\_\_\_ percent.
4. The dollar amount of the previous year's tax request was \$\_\_\_\_\_.
5. The tax rate that was necessary to fund the previous year's tax request was \$\_\_\_\_\_ per \$100 of assessed value.
6. The tax rate that would fund the same amount of tax request as last year, when multiplied by the new total assessed value of property, would be \$\_\_\_\_\_ per \$100 of assessed value.
7. The proposed property tax request for the current year is \$\_\_\_\_\_ .
8. The district's proposed property tax request will result in a tax rate of \$\_\_\_\_\_ per \$100 of assessed value.
9. The district's proposed property tax request will (increase;decrease) the property tax rate from the prior year by \_\_\_\_ percent.
10. Based on the proposed property tax request and changes in other revenue, the total operating budget of the district will (increase;decrease) last year's by \_\_\_\_ percent.

Approved: August 8, 2022

Reviewed

Revised

PRESENTATION AT JOINT PUBLIC HEARING WHEN EXCEEDING  
ALLOWABLE GROWTH PERCENTAGE

If the board's budget resolution setting its property tax request will increase its property tax more than the allowable growth percentage, it shall designate one representative to attend a joint public hearing in the county in which the district's central office is located and the presentation shall include at a minimum the following information:

1. Budget Resolution for the \_\_\_\_\_ School District.
2. The property tax request for the 20\_\_-\_\_ year is \$\_\_\_\_\_.
3. The total assessed value of property differs from last year's total assessed value by \_\_\_\_\_ percent.
4. The tax rate that would fund the same amount of tax request as last year, when multiplied by the new total assessed value of property, would be \$\_\_\_\_\_ per \$100 of assessed value.
5. The \_\_\_\_\_ School District proposes to adopt a property tax request that will cause its tax rate to be \$\_\_\_\_\_ per \$100 of assessed value.
6. Based on the proposed property tax request and changes in other revenue, the total operating budget of the \_\_\_\_\_ School District will exceed last year's by \_\_\_\_\_ percent.
7. The record vote of the board in passing this resolution is \_\_\_\_\_.
8. To obtain more information regarding the increase in the property tax request, citizens may contact the \_\_\_\_\_ School District at the following:  
Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

## BUDGET HEARING AND RESOLUTION CHECKLIST PROCEDURES

The District shall give notice of the Budget Hearing and the Tax Request Hearing at least 4 days prior to the hearings, including the day of publication, in the newspaper of record and on the newspaper's website, if it has one. The hearing notice shall include the 10 required items as listed in Regulation 702.03R1. The hearings must be held separately from any regularly scheduled meeting. The Tax Request Hearing may be held following the Budget Hearing or on a later date. They shall not be limited by total time although time limits may be set for each speaker. Any member of the public who wishes to speak on the proposed budget statement or tax request must be allowed to address the board for a reasonable amount of time. The board must make at least three copies of the proposed budget statement available to the public and shall make a presentation outlining key provisions of the proposed budget statement, including a comparison with the prior year's budget.

If the Board seeks to set its property tax request at an amount less than or equal to the allowable growth percentage, go to item 5, if not go to item 3.

Prepare for the Joint Public Hearing by designating one representative to attend and supplying the 8 required information items to the clerk of the county in which the district's central office is located by September 5th. Wait to be notified of the date, time, and location of the Joint Public Hearing.

At the Joint Public Hearing, the presentation shall include the 7 items supplied to the county clerk including the phone number and email address for interested persons to contact the District. Any member of the public shall be allowed to speak at the Joint Public Hearing and shall be given a reasonable amount of time to do so.

The Board shall meet to approve and adopt its proposed budget. The budget resolution shall include the 7 required items of information.

The superintendent will ensure the budget is filed with and certified to the county levying board by September 30th as required with attached proof of publication and a copy of the resolution setting the property tax request shall be certified and forwarded to the county clerk by October 15th.

Approved: August 8, 2022

Reviewed

Revised

## DETERMINING ALLOWABLE GROWTH PERCENTAGE

Under the revisions of LB 644 to Nebraska Statute 77-1601.02, and district “that seeks to increase its property tax request by more than the allowable growth percentage shall participate in a joint public hearing.”

For purposes of the Property Tax Request Act:

1. Allowable growth percentage means a percentage equal to the sum of (a) two percent plus (b) the political subdivision's real growth percentage;
2. Excess value means an amount equal to the assessed value of the real property included in a tax increment financing project minus the redevelopment project valuation for such real property;
3. Property tax request means the total amount of property taxes requested to be raised for a political subdivision through the levy imposed pursuant to section 77-1601;
4. Real growth percentage means the percentage obtained by dividing (a) the political subdivision's real growth value by (b) the political subdivision's total real property valuation from the prior year;
5. Real growth value means and includes:
  - a. The increase in a political subdivision's real property valuation from the prior year to the current year due to:
    - 1) improvements to real property as a result of new construction and additions to existing buildings,
    - 2) any other improvements to real property which increase the value of such property,
    - 3) annexation of real property by the political subdivision, and
    - 4) a change in the use of real property; and
  - b. The annual increase in the excess value for any tax increment financing project located in the political subdivision.
6. Redevelopment project valuation has the same meaning as in section 18-2103; and

Tax increment financing project means a redevelopment project as defined in section 18-2103 that is financed through the division of taxes as provided in section 18-2147.

# Adjustment To 22-23 Adult Meal Prices

Adult meal prices for 22-23 will need to be adjusted, raising the prices from those that were originally set in July – this is per NDE guidance.

Note: the adjustment (increase) is for adult meal prices only – there will be no change to student prices that were set in July and advertised to our public.

The price for adult breakfast will need to be set at \$2.60.

The price for adult lunch will need to be set at \$4.25.

## 22-23 Meal Prices

Elementary Breakfast:	\$1.95	
Secondary Breakfast:	\$1.95	
Adult Breakfast:	<del>\$2.00</del>	\$2.60

Elementary Lunch:	\$3.10	
Secondary Lunch:	\$3.25	
Staff: Lunch:	<del>\$3.80</del>	\$4.25
Guest Lunch:	<del>\$4.00</del>	\$4.25

Milk:	\$0.45	
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## NDE Guidance per NDE School Meals Update (August 2, 2022)

### SY2022-23 Questions & Answers

Please read the attached *School Meals Questions & Answers SY2022-23* document for important information and answers to common questions about the school meals program in 2022-23.

### Adult Meal Prices

The NDE recommends adult meal prices of \$2.60 for breakfast and \$4.25 for lunch. See the Setting Meal Prices document for more information: [Setting Meal Prices](#). If your school chooses to charge less than the recommended amount for adult meals, non-federal funds must be deposited in the non-profit school food service account for the difference between the recommended price and your school's price. Documentation must be maintained showing the number of adult meals sold and the deposit of non-federal funds. If your school chooses to contribute non-federal funds, indicate so beneath the meal price table in question #51 of the sponsor application:

***HEARTLAND COMMUNITY SCHOOLS***  
***STRIVING FOR EXCELLENCE***

**Minutes for  
Heartland Community Schools  
Board of Education Regular Meeting**

Monday, July 11, 2022 8:00 PM  
Conference Room  
1501 Front Street  
Henderson, NE 68371-8929

Notice of the meeting was published in the Henderson News on July 7, 2022.

**MISSION STATEMENT:**

**Heartland Community School strives to provide challenging educational opportunities for ALL students to reach their highest level of excellence.**

Mr. Kent Allen: Present  
Mr. Gary Braun: Present  
Lacey Gloystein: Present  
Tyler Newton: Present  
Tammy Ott: Present  
Mr. Steve Stebbing: Present

1. Preliminary Procedures

1.1. Call to Order

1.2. Public Notice of the Meeting

1.3. Roll Call

2. Public Comments on Agenda Items

3. Reports

3.1. Superintendent's Report

Mr. Klein presented Superintendents Report.

4. Discussion Items

4.1. Policy Manual Updates & Revisions

Mr. Klein presented Policy Revisions for BOE review.

4.2. Building Committee: Scheduling Meeting With Clark & Enersen

Mr. Klein discussed scheduling a meeting with Clark & Enersen as a formal kickoff with the Building Committee (Gary Braun, Kent Allen, and Tyler Newton) with Tammy Ott as a back up. Meeting tentatively scheduled for Wednesday, July 13, 2022.

4.3. Special Board Meeting For Monday, August 29th

Mr. Klein requested scheduling of a late August Special Meeting on Monday, August, 29, 2022 at 8pm. We will revisit this at next meeting.

4.4. Scheduling A Special Board Meeting In July

Mr. Klein requested the scheduling of a Special Meeting on Monday, July 25, 2022 at 7 pm to present recommendations for BOE to approve meal charges and sub rates for the coming 22-23 school year.

5. Action Items

5.1. Approve Grades 7-12 Student Handbook For 2022-2023 School Year

Mr. Klein presented the 22-23 Jr-Sr High School (Grades 7-12) Student Handbook for approval.

that the Board approve the Grades 7-12 Student Handbook for the 2022-2023 school year as presented and to authorize the school administration to correct any non-material errors or omissions. Passed with a motion by Lacey Gloystein and a second by Tammy Ott.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Tyler Newton: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

#### 5.2. Approve Elementary Student Handbook For 2022-2023 School Year

That the Board approve the Elementary Student Handbook for the 2022-2023 school year as presented and to authorize the school administration to correct any non-material errors or omissions. Passed with a motion by Lacey Gloystein and a second by Tammy Ott.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Tyler Newton: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

#### 5.3. Approve Technology Use Agreement Handbook For 2022-2023 School Year

that the Board approve the Technology Use Agreement Handbook for the 2022-2023 school year as presented and to authorize the school administration to correct any non-material errors or omissions. Passed with a motion by Mr. Steve Stebbing and a second by Tyler Newton.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Tyler Newton: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

#### 5.4. Approve Specialist Contracts For Provision Of School Psychology Services

##### 5.4.1. Don Belau

that the Board approve the specialist contract for Don Belau for the provision of school psychologist services during the 22-23 school year as presented Passed with a motion by Tyler Newton and a second by Mr. Steve Stebbing.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Tyler Newton: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

##### 5.4.2. Hillary Veerhusen

that the Board approve the specialist contract for Hillary Veerhusen for the provision of school psychologist services during the 22-23 school year as presented Passed with a motion by Tyler Newton and a second by Tammy Ott.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Tyler Newton: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

#### 5.5. Authorize Change To Bank Account Signature Cards

that the Board 1) approve and authorize the current superintendent, Jeremy Klein, to replace the previous superintendent, Brad Best, as an approved and/or authorized signer on any and all bank or other financial accounts held by the Heartland Community Schools district where Brad Best is currently listed as an authorized signer; and 2) direct the superintendent to take such action as is necessary to complete said changes in a timely manner. Passed with a motion by Mr. Kent Allen and a second by Tyler Newton.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Tyler Newton: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

#### 5.6. Set 2022-2023 Activity Admissions Prices & Activity Pass Prices

that the Board the 2022-2023 prices for activities admissions and activities passes as presented but amend by removing the charging \$2 at junior high events. Passed with a motion by Tammy Ott and a second by Mr. Kent Allen.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Tyler Newton: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

#### 5.7. Set Mileage Reimbursement Rate

that the Board set the standard, mileage, reimbursement rate to be at all times equal to the rate minimally required by state and federal guidelines until such time that the Board takes action to set said rate to a different amount. Passed with a motion by Mr. Kent Allen and a second by Tammy Ott.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Tyler Newton: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

#### 5.8. Set Tuition Rate

that the Board establish the tuition rate for the 2022-2023 school year at \$17,000. Passed with a motion by Tyler Newton and a second by Mr. Steve Stebbing.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Tyler Newton: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

#### 6. Future Agenda Items

Mr. Klein presented future agenda items:

- Student fees
- Bullying
- Approve meal rates for the coming school year
- Substitute rates

#### 7. Consent Agenda

Motion to approve the consent agenda Passed with a motion by Tyler Newton and a second by Tammy Ott.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Tyler Newton: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

#### 7.1. Approval of Minutes

#### 7.2. Approval of Treasurer's Report

#### 7.3. Approval of Claims

#### 7.4. Financial Reports

#### 8. Public Comments on Topics Not on the Agenda

#### 9. Adjournment

The next scheduled meeting to be held on

Motion to adjourn the meeting at 9:10 PM. Passed with a motion by Tyler Newton and a second by Lacey Gloystein.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Tyler Newton: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

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Board President

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Board Secretary

**Minutes for  
Heartland Community Schools  
Board of Education Special Meeting**

Monday, July 25, 2022 7:00 PM  
Conference Room  
1501 Front Street  
Henderson, NE 68371-8929

Advance notice of the meeting was published in the July 21, 2022 edition of *The Henderson News*.

**MISSION STATEMENT:**

**Heartland Community School strives to provide challenging educational opportunities for ALL students to reach their highest level of excellence.**

Mr. Kent Allen: Present  
Mr. Gary Braun: Present  
Lacey Gloystein: Present  
Tyler Newton: Present  
Tammy Ott: Present  
Mr. Steve Stebbing: Present

1. Preliminary Procedures

1.1. Call to Order

Declare meeting to be open, legal, and properly advertised with all members having been informed of the nature of the meeting and having received related information. Announce the Open Meetings Act as posted in the front of the conference room.

1.2. Public Notice of the Meeting

1.3. Roll Call

2. Public Hearings

2.1. Public Hearing on Policy 504.19: - Student Fees

2.1.1. Open Hearing

Opened hearing at 7:15 pm

2.1.2. Hear Public Comment / Input Regarding Policy 504.19: Student Fees

2.1.3. Close Hearing

Closed hearing at 7:16pm

2.2. Public Hearing on Policy 504.20: Bullying Prevention

2.2.1. Open Hearing

Opened hearing at 7:17 pm

2.2.2. Hear Public Comment / Input Regarding Policy 504.20: Bullying Prevention

2.2.3. Close Hearing

Closed hearing at 7:18 pm

2.3. Public Hearing on Policy 1005.03: Parental & Family Involvement In The Schools

2.3.1. Open Hearing

Opened hearing at 7:19 pm.

2.3.2. Hear Public Comment / Input Regarding Policy 1005.03: Parental & Family Involvement In The Schools

### 2.3.3. Close Hearing

Closed hearing at 7:23 pm

### 3. Public Comments on Agenda Items

This is your opportunity to speak to items on the agenda. If you are not part of the presentation of the agenda, please speak now. Thank you for your participation.

### 4. Action Items

#### 4.1. Approve Policy 504.19: Student Fees

that the Board adopt Policy 504.19: Student Fees for the 2022-2023 school year as presented. Passed with a motion by Mr. Steve Stebbing and a second by Tyler Newton.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Tyler Newton: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

#### 4.2. Approve Policy 504.20: Bullying Prevention

that the Board adopt Policy 504.20: Bullying Prevention for the 2022-2023 school year as presented. Passed with a motion by Mr. Kent Allen and a second by Lacey Gloystein.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Tyler Newton: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

#### 4.3. Approve Policy 1005.03: Parental & Family Involvement In The Schools

that the Board adopt Policy 1005.03: Parental and Family Involvement In The Schools for the 2022-2023 school year as presented. Passed with a motion by Tyler Newton and a second by Mr. Steve Stebbing.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Tyler Newton: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

#### 4.4. Approve Meal Charges For 2022-2023 School Year

that the Board approve the meal and food prices for the 2022-2023 school year as presented. Passed with a motion by Tyler Newton and a second by Mr. Kent Allen.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Tyler Newton: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

#### 4.5. Approve Substitute Teacher Pay Rates For 2022-2023 School Year

that the Board the 2022-2023, school year, pay rates for substitute teachers as presented. Passed with a motion by Mr. Steve Stebbing and a second by Tyler Newton.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Tyler Newton: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

### 5. Adjournment

The next scheduled meeting to be held on

Motion to adjourn the meeting 8:05 pm. Passed with a motion by Tyler Newton and a second by Mr. Steve Stebbing.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Tyler Newton: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

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Board President

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Board Secretary

**HEARTLAND COMMUNITY SCHOOLS-HENDERSON/BRADSHAW**  
**General Fund Treasurer's Statement for**  
**Month Ending July 31, 2022**

	CHECKING	SAVINGS	TOTAL
<b>Balance July 1, 2022</b>	<b>\$1,111,645.53</b>	<b>\$2,973,017.30</b>	<b>\$4,084,662.83</b>
Receipts:			
York/Fillmore/Hamilton Co Taxes	\$49,056.88		\$49,056.88
State of Nebraska:			
- SPED Reimbursement			\$0.00
- TEEOSA			\$0.00
- Medicaid Reimbursement	\$11,326.28		\$11,326.28
- Apportionment			\$0.00
- IDEA Base & Preschool			\$0.00
- Title IV			\$0.00
			\$0.00
Other:			
- Interest	\$208.05	\$1,832.68	\$2,040.73
- Preschool Tuition			\$0.00
- Rental of Facilities			\$0.00
- Mainstay Patronage			\$0.00
- ESU6 Stipend			\$0.00
- REAP			\$0.00
			\$0.00
			\$0.00
<b>Subtotal:</b>	<b>\$60,591.21</b>	<b>\$1,832.68</b>	<b>\$62,423.89</b>
Transfer to MMA			
<b>Total Funds Available:</b>	<b>\$1,172,236.74</b>	<b>\$2,974,849.98</b>	<b>\$4,147,086.72</b>
Less Disbursements	\$457,085.99		\$457,085.99
<b>Balance July 31, 2022</b>	<b>\$715,150.75</b>	<b>\$2,974,849.98</b>	<b>\$3,690,000.73</b>

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking	1		
<b>Checking</b>	<b>1</b>	<b>Fund: 01 GENERAL FUND</b>	
29940	AGTAC SERVICES	JANITORIAL SERVICES	15,490.48
29941	AMAZON CAPITAL SERVICES	SUPPLIES	1,131.69
29942	APPLE, INC	COMPUTER SUPPLIES	7,752.00
29943	AWARDS UNLIMITED INC	SUPPLIES	261.57
29944	BEST, BRADLEY	REIMBURSEMENT	82.46
29945	BLACK HILLS ENERGY	NATURAL GAS	271.33
29946	BLICK ART MATERIALS	SUPPLIES	61.65
29947	BURTON ENTERPRISES	TRASH REMOVAL	192.25
29948	BUZEK, CHAD	REIMBURSEMENT	82.00
29949	CENTRAL NEBRASKA REHABILITATION SERVICES	SERVICES	1,993.50
29950	CENTRAL VALLEY AG	SERVICES	1,254.32
29951	CHEMSEARCH	SUPPLIES	162.00
29952	CITY OF HENDERSON	WATER/SEWER	540.00
29953	DAS STATE ACCT-CENTRAL FINANCE	STATE REPORTING	259.49
29954	DECKER INC SCHOOL FIX	SUPPLIES	2,037.00
29955	DIETZE MUSIC HOUSE	SUPPLIES	101.00
29956	DISCOVERY EDUCATION	SUBSCRIPTION	3,150.00
29957	EDGERTON EXPLORIT CENTER	FIELD TRIP	315.00
29958	ESU 6	SERVICES	7,344.44
29959	FILLMORE COUNTY HOSPITAL	SERVICES	3,833.37
29960	FOLLETT SCHOOL SOLUTIONS, INC	BOOKS	821.51
29961	FRIESEN AUTO	SERVICES	78.50
29962	GOPHER PERFORMANCE	SUPPLIES	356.16
29963	GRIZZLY INDUSTRIAL	SUPPLIES	65.27
29964	HAMILTON COUNTY CLERK	GENERAL ELECTION COSTS	1,173.18
29965	HIEBNER BODY SHOP	SERVICES	151.79
29966	HOME DEPOT PRO, THE	SUPPLIES	169.21
29967	HOMETOWN LEASING	COPY MACHINE LEASE	1,301.28
29968	IXL LEARNING	SUBSCRIPTIONS	2,029.00
29969	J.W. PEPPER & SON	SUPPLIES	473.97
29970	KNOWBE4	TRAINING	5,992.40
29971	KROEKER GRAIN & LUMBER	SUPPLIES	12.75
29972	KSB SCHOOL LAW	LEGAL SERVICES	58.00
29973	LINDSAY, BENJAMIN	REIMBURSEMENT	151.00
29974	LINDSAY, CHRISTA	REIMBURSEMENT	151.00
29975	MAINSTAY COMMUNICATIONS	TELEPHONE	358.80
29976	MCI	TELEPHONE	80.37
29977	MENARDS	SUPPLIES	711.13
29978	NCSA REGION I	REGISTRATION	75.00
29979	NEBRASKA LIBRARY COMMISSION	SUBSCRIPTION	1,333.93
29980	ONE SOURCE	BACKGROUND CHECK	80.00
29981	PAPER TIGER SHREDDING	SERVICES	55.00
29982	PAYFLEX	CAFETERIA 125 PLAN	873.56
29983	PERENNIAL PUBLIC POWER DISTRICT	ELECTRICITY	5,004.13
29984	PROQUEST LLC	SUBSCRIPTION	1,555.70

**NEW BOARD REPORT**

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
29985	QUILL	SUPPLIES	299.14
29986	RUHL, HEIDI	REIMBURSEMENT	130.00
29987	SCHOOL SPECIALTY	SUPPLIES	468.18
29988	SCHOOLMATE	SUPPLIES	1,035.00
29989	SERVICE PRESS	SERVICES	145.85
29990	SHERWIN WILLIAMS	SUPPLIES	1,976.88
29991	STRIV, INC.	SERVICES	2,975.00
29992	STRUCKMAN, JOSHUA	REIMBURSEMENT	75.00
29993	TAYLOR MUSIC, INC	SUPPLIES	2,200.00
29994	TIME MANAGEMENT SYSTEMS	SERVICES	124.00
29995	TRI COUNTY AUTO	SERVICES	43.18
29996	U.S. BANK	SUPPLIES	983.85
29997	UNITE PRIVATE NETWORKS	SERVICES	745.25
29998	VERIZON WIRELESS	TELEPHONE	168.91
29999	WETJEN, ERIK	REIMBURSEMENT	137.00
30000	YORK NEWS TIMES	SERVICES	103.99

**Fund Total: 81,039.42**

**Checking Account Total: 81,039.42**

Checking 2

<u>Checking</u>	<u>2</u>	<u>Fund: 02</u>	<u>DEPRECIATION RESERVE FUND</u>	
1098	LINCOLN EPOXY FLOORING	SERVICES	1,752.26	

**Fund Total: 1,752.26**

**Checking Account Total: 1,752.26**

Checking 8

<u>Checking</u>	<u>8</u>	<u>Fund: 08</u>	<u>SPECIAL BUILDING FUND</u>	
1048	CLARK & ENERSEN	SERVICES	12,846.07	
1047	CORNERSTONE BANK	SERVICES	750.00	
1050	HEARTLAND GENERAL FUND	FUND TRANSFER	19,000.00	
9071322	HENDERSON STATE BANK	FEES	8.00	
1049	JEO CONSULTING GROUP	SERVICES	17,520.00	

**Fund Total: 50,124.07**

**Checking Account Total: 50,124.07**

# HEARTLAND COMMUNITY SCHOOLS

## Fund Account Balances

	July 31, 2021	July 31, 2022
General Fund	\$4,040,421.66	\$3,690,000.73
Activity Fund	\$73,196.15	\$110,882.36
School Lunch Fund	\$77,191.40	\$151,501.15
Depreciation Fund	\$606,679.96	\$531,351.93
Unemployment Fund	\$2,997.81	\$2,999.54
Qualified Capital Purpose Fund	\$0.00	\$0.00
Special Building Fund	\$228,519.75	\$7,523,987.78

Fund: 05 ACTIVITIES FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0101	FOOTBALL	0.00	9,920.77	5,084.94	0.00	(4,835.83)
05 704 0102	VOLLEYBALL	0.00	3,250.58	4,154.00	0.00	903.42
05 704 0103	BOYS BASKETBALL	0.00	6,305.53	4,932.24	0.00	(1,373.29)
05 704 0104	GIRLS BASKETBALL	0.00	5,887.17	4,292.23	0.00	(1,594.94)
05 704 0105	TRACK	0.00	5,027.25	1,600.00	0.00	(3,427.25)
05 704 0107	GENERAL ATHLETICS	0.00	3,144.52	0.00	0.00	(3,144.52)
05 704 0110	JH FOOTBALL	0.00	330.00	0.00	0.00	(330.00)
05 704 0111	JH VOLLEYBALL	0.00	985.00	0.00	0.00	(985.00)
05 704 0112	JH BOYS BASKETBALL	0.00	1,140.00	0.00	0.00	(1,140.00)
05 704 0113	JH GIRLS BASKETBALL	0.00	1,433.75	0.00	0.00	(1,433.75)
05 704 0114	JH TRACK	0.00	1,350.00	850.00	0.00	(500.00)
05 704 0116	SEASON PASS	0.00	0.00	3,570.00	0.00	3,570.00
05 704 0117	GIRLS GOLF	0.00	1,254.71	225.00	0.00	(1,029.71)
05 704 0118	BOYS GOLF	0.00	3,095.51	0.00	0.00	(3,095.51)
05 704 0119	DISTRICT ACCOUNT	0.00	2,239.74	3,701.31	0.00	1,461.57
05 704 0120	CONFERENCE ACCOUNT	0.00	1,275.00	1,825.00	0.00	550.00
05 704 0129	COACH - FB	1,797.54	466.00	389.81	0.00	1,721.35
05 704 0130	COACH - VB	1,237.06	1,145.00	1,047.81	0.00	1,139.87
05 704 0131	COACH - GIRLS BB	2,970.97	1,307.10	921.05	0.00	2,584.92
05 704 0132	COACH - BOYS BB	2,394.63	2,192.07	1,948.15	0.00	2,150.71
05 704 0133	COACH - JH BB	392.32	395.30	557.98	0.00	555.00
05 704 0135	COACH - GIRLS GOLF	634.30	206.50	0.00	0.00	427.80
05 704 0136	COACH - BOYS GOLF	760.61	277.62	611.94	0.00	1,094.93
05 704 0137	COACH - TRACK	1,416.19	464.82	1,161.00	0.00	2,112.37
05 704 0138	COACH - JH VB	168.36	158.06	502.69	0.00	512.99
05 704 0200	BAND UNIFORMS	77.20	(833.75)	0.00	0.00	910.95
05 704 0201	BAND	1,885.85	466.72	0.00	0.00	1,419.13
05 704 0202	CHORUS	1,819.97	230.47	0.00	0.00	1,589.50
05 704 0203	MARCHING SHOES	77.58	43.33	0.00	0.00	34.25
05 704 0204	VOCAL CLINIC	2,740.21	2,710.68	944.00	0.00	973.53
05 704 0206	MUSIC TRIP	619.05	1,249.05	2,647.34	0.00	2,017.34
05 704 0207	DISTRICT MUSIC	1,447.13	5,327.73	6,187.69	0.00	2,307.09
05 704 0301	ART	2,516.12	716.71	1,019.28	0.00	2,818.69
05 704 0302	MUSICAL	0.00	0.00	0.00	0.00	0.00
05 704 0304	ALL SCHOOL PLAY	210.73	95.00	5,085.00	0.00	5,200.73
05 704 0305	ONE ACT	244.54	21.00	0.00	0.00	223.54
05 704 0403	FBLA	3,820.62	2,822.82	3,997.00	0.00	4,994.80
05 704 0404	IND TECH/AG PROJECTS	(238.65)	2,011.28	2,626.38	0.00	376.45

Fund: 05      ACTIVITIES FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0405	FFA	9,457.11	31,398.04	25,312.73	0.00	3,371.80
05 704 0407	SCIENCE CLUB	1,229.12	0.00	0.00	0.00	1,229.12
05 704 0408	BIOLOGY/ENGLISH TRIP	367.20	0.00	0.00	0.00	367.20
05 704 0409	QUIZ BOWL/MATH CLUB	679.50	1,028.15	618.01	0.00	269.36
05 704 0410	COACH - JH ROBOTICS	111.53	172.05	572.25	0.00	511.73
05 704 0411	COACH - HS ROBOTICS	702.15	0.00	0.00	0.00	702.15
05 704 0450	JH ROBOTICS	45.43	338.10	540.00	0.00	247.33
05 704 0451	HS ROBOTICS	0.00	602.98	0.00	0.00	(602.98)
05 704 0500	CLASS OF 2020	0.00	0.00	0.00	0.00	0.00
05 704 0501	CLASS OF 2021	0.00	0.00	0.00	0.00	0.00
05 704 0502	CLASS OF 2022	1,598.86	2,308.08	0.00	0.00	(709.22)
05 704 0503	CLASS OF 2023	5,234.82	4,599.78	1,702.69	0.00	2,337.73
05 704 0504	CLASS OF 2024	2,033.57	0.00	1,141.54	0.00	3,175.11
05 704 0505	CLASS OF 2025	738.00	0.00	2,438.60	0.00	3,176.60
05 704 0506	CLASS OF 2026	0.00	0.00	628.23	0.00	628.23
05 704 0507	CLASS OF 2027	0.00	0.00	0.00	0.00	0.00
05 704 0508	CLASS OF 2028	0.00	0.00	0.00	0.00	0.00
05 704 0509	CLASS OF 2029	0.00	0.00	0.00	0.00	0.00
05 704 0601	NATIONAL HONOR SOCIETY	745.16	655.74	1,128.44	0.00	1,217.86
05 704 0701	HCS CUSTOMS	215.77	10,039.13	8,946.63	0.00	(876.73)
05 704 0709	YEARBOOK	0.00	2,720.00	7,018.50	0.00	4,298.50
05 704 0801	STUDENT COUNCIL	3,163.67	1,525.32	416.00	0.00	2,054.35
05 704 0802	CONCESSIONS	(1,050.14)	31,607.52	29,670.96	0.00	(2,986.70)
05 704 0804	INTEREST ON ACT ACCT	9.33	0.00	11.22	0.00	20.55
05 704 0805	LOCKERS PROJECT	12,401.58	0.00	0.00	0.00	12,401.58
05 704 0806	ELEM STUDENT COUNCIL	1,458.28	431.23	1,053.42	0.00	2,080.47
05 704 0810	JH HOMEROOM	352.46	763.97	411.51	0.00	0.00
05 704 0913	REVOLVING - SECONDARY	0.00	(18.00)	750.00	0.00	768.00
05 704 0914	REVOLVING - ELEMENTARY	0.00	0.00	0.00	0.00	0.00
05 704 0915	STUDENT SUPPLIES	0.00	0.00	350.00	0.00	350.00
05 704 0918	JOHN BAYLOR TEST PREP	2,200.00	0.00	0.00	0.00	2,200.00
05 704 0924	OTT SCHOLARSHIP	31,138.68	2,000.00	39.17	0.00	29,177.85
05 704 0930	MONSANTO/BAYER GRANT	0.00	0.00	0.00	0.00	0.00
05 704 0936	FIELD TRIP GRANT	4,500.00	226.11	0.00	0.00	4,273.89
05 704 0937	CIRCLE OF FRIENDS AUTISM GRANT	828.84	0.00	0.00	0.00	828.84
05 704 0938	IF KIDS COULD CURE GRANT	9,371.49	1,513.31	0.00	0.00	7,858.18
05 704 0939	GIRLS ON THE RUN	657.75	0.00	0.00	0.00	657.75
05 704 0940	HUSKIE BEEF	0.00	0.00	0.00	0.00	0.00

**Activity Fund Balance Report - Summary - Exclude Encumbrances**  
09/2021 - 07/2022

**Fund: 05      ACTIVITIES FUND**

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0950	COMPUTER DEPOSITS	4,806.54	190.00	4,740.00	0.00	9,356.54
05 704 0951	STAFF LOUNGE ACCOUNT	790.84	1,492.83	1,736.75	0.00	1,034.76
05 704 0952	EHA ELEVATE PROGRAM	1,965.90	4,774.52	5,510.00	0.00	2,701.38
Fund Total: 05		<u>122,745.77</u>	<u>166,481.90</u>	<u>154,618.49</u>	<u>0.00</u>	<u>110,882.36</u>

**Expenditure Summary**

Function Number		Revised Budget	Activity During Month	Activity to Date	Balance at EOM	% of Budget
<b>Expenditure</b>						
<b>01</b>	<b>GENERAL FUND</b>					
1100	REGULAR INSTRUCTION	2,469,566.89	211,363.38	2,213,513.22	256,053.67	89.63
1200	SPED - SA	627,547.34	38,885.37	453,137.68	174,409.66	72.21
1291	SPED - 3-5	148,069.00	7,118.28	78,135.97	69,933.03	52.77
1292	SPED - 0-2	9,639.43	768.91	9,009.79	629.64	93.47
1300	SUMMER SCHOOL	3,525.83	0.00	421.68	3,104.15	11.96
2110	ATTENDANCE & SOCIAL WORK SVCS	9,500.00	0.00	6,000.00	3,500.00	63.16
2120	GUIDANCE SERVICES	68,670.33	5,429.12	61,844.83	6,825.50	90.06
2130	HEALTH SERVICES - GEN ED	2,350.56	0.00	0.00	2,350.56	0.00
2140	PSYCHOLOGICAL SVCS - GEN ED	0.00	0.00	0.00	0.00	0.00
2141	PSYCHOLOGICAL SVCS - SPED SA	128,266.69	9,730.16	106,818.09	21,448.60	83.28
2151	SPEECH PATH & AUDIOLOGY SVCS - SPED SA	106,531.07	9,128.32	98,069.78	8,461.29	92.06
2153	SPEECH PATH & AUDIOLOGY SVCS - SPED 0-2	1,500.00	684.50	4,694.84	(3,194.84)	312.99
2161	OCCUPATIONAL THERAPY SVCS - SPED SA	14,000.00	2,289.73	40,611.82	(26,611.82)	290.08
2162	OCCUPATIONAL THERAPY SVCS - SPED 3-5	2,000.00	383.25	6,163.88	(4,163.88)	308.19
2163	OCCUPATIONAL THERAPY SVCS - SPED 0-2	4,000.00	0.00	324.82	3,675.18	8.12
2171	PHYSICAL THERAPY SVCS - SPED SA	18,000.00	1,904.93	19,989.36	(1,989.36)	111.05
2172	PHYSICAL THERAPY SVCS - SPED 3-5	0.00	292.00	2,170.25	(2,170.25)	0.00
2173	PHYSICAL THERAPY SVCS - SPED 0-2	2,000.00	1,120.20	6,088.66	(4,088.66)	304.43
2181	VISION SERVICES - SPED SA	7,500.00	145.00	6,629.16	870.84	88.39
2182	VISION SERVICES - SPED 3-5	0.00	0.00	(37.24)	37.24	0.00
2183	VISION SERVICES - SPED 0-2	0.00	0.00	(9.93)	9.93	0.00
2213	INSTRUCTIONAL STAFF TRAINING	15,000.00	45.00	2,816.22	12,183.78	18.77
2220	LIBRARY/MEDIA SERVICES	180,183.67	9,109.75	140,092.45	40,091.22	77.75
2230	INSTRUCTION-RELATED TECHNOLOGY	43,223.93	6,600.10	44,173.15	(949.22)	102.20
2310	BOARD OF EDUCATION	100,705.46	37,371.80	124,834.87	(24,129.41)	123.96
2320	EXECUTIVE ADMINISTRATION	286,405.79	19,662.04	257,721.33	28,684.46	89.98
2330	DISTRICT LEGAL SERVICES	5,000.00	125.00	1,786.00	3,214.00	35.72
2410	OFFICE OF THE PRINCIPAL	356,787.64	24,584.51	318,551.08	38,236.56	89.28
2490	SCHOOL ADMINISTRATION - OTHER	7,766.23	644.07	7,085.62	680.61	91.24
2510	FISCAL SERVICES	41,950.00	7,878.54	39,544.50	2,405.50	94.27
2580	ADMINISTRATIVE TECHNOLOGY SERVICES	43,223.93	3,266.71	39,260.20	3,963.73	90.83
2610	OPERATION OF BUILDINGS	410,515.98	16,606.33	257,628.93	152,887.05	62.76
2620	MAINTENANCE OF BUILDINGS	64,205.99	8,151.34	46,122.02	18,083.97	71.83
2710	VEHICLE OPERATION & PURCH - GEN ED	135,545.60	1,930.01	133,858.78	1,686.82	98.76
2712	VEHICLE OPERATION & PURCH - SPED SA	49,095.79	762.54	50,312.85	(1,217.06)	102.48
2713	VEHICLE OPERATION & PURCH - SPED 3-5	7,400.00	0.00	7,957.25	(557.25)	107.53
2730	VEHICLE SERVICING & MAINT - GEN ED	23,000.00	249.52	27,917.82	(4,917.82)	121.38
2732	VEHICLE SERVICING & MAINT - SPED SA	4,500.00	0.00	1,818.30	2,681.70	40.41
2733	VEHICLE SERVICING & MAINT - SPED 3-5	2,000.00	0.00	840.75	1,159.25	42.04
3300	COMMUNITY SERVICES OPERATIONS	3,525.83	0.00	0.00	3,525.83	0.00
3535	HIGH ABILITY LEARNERS	8,080.00	0.00	5,606.00	2,474.00	69.38
6200	TITLE IA	93,135.61	5,771.04	63,481.44	29,654.17	68.16
6310	TITLE IIA	8,779.00	0.00	4,403.00	4,376.00	50.15
6406	IDEA - PRESCHOOL	7,337.00	0.00	0.00	7,337.00	0.00
6408	IDEA - BASE & ENROLLMENT/POVERTY	95,703.00	0.00	95,703.00	0.00	100.00
6421	IDEA - ARP BASE & ENROLLMENT/POVERTY	0.00	0.00	2,086.42	(2,086.42)	0.00
6969	TITLE IV-A	10,000.00	4,352.00	13,000.00	(3,000.00)	130.00
6990	OTHER FEDERAL PROGRAMS	0.00	0.00	13,815.00	(13,815.00)	0.00
6992	REAP	31,481.00	3,582.35	9,794.11	21,686.89	31.11
6997	ELE & SEC SCH EMERGENCY RELIEF (ESSERII)	0.00	1,906.32	29,529.14	(29,529.14)	0.00
6998	ELE & SEC SCH EMERGENCY RELIEF (ESSERIII)	0.00	12,021.66	48,632.20	(48,632.20)	0.00
8000	OUTGOING TRANSFERS	30,000.00	0.00	0.00	30,000.00	0.00
9000	NON-PROGRAM EXPENDITURES	1,000,000.00	0.00	0.00	1,000,000.00	0.00
		<u>6,687,218.59</u>	<u>453,863.78</u>	<u>4,901,949.09</u>	<u>1,785,269.50</u>	<u>73.30</u>

**Expenditure Summary**

Function Number	Revised Budget	Activity During Month	Activity to Date	Balance at EOM	% of Budget
<b>Expenditure</b>					
<b>06</b>					
<b>SCHOOL LUNCH/MILK FUND</b>					
3100    FOOD SERVICES OPERATIONS	222,739.00	1,175.74	213,337.94	9,401.06	95.78
	<u>222,739.00</u>	<u>1,175.74</u>	<u>213,337.94</u>	<u>9,401.06</u>	<u>95.78</u>