

**Minutes for  
Heartland Community Schools  
Board of Education Special Meeting**

Thursday, April 30, 2020 7:30 AM  
Via Video Conferencing  
1501 Front Street  
Henderson, NE 68371-8929

***MISSION STATEMENT: Heartland Community Schools - Henderson/Bradshaw is dedicated to educating all students by providing challenging opportunities to learn according to individual needs.***

Mr. Kent Allen: Present  
Mr. Gary Braun: Present  
Mr. Paul Brune: Present  
Mr. Glen Ott: Present  
Tammy Ott: Present  
Mr. Steve Stebbing: Present

1. Preliminary Procedures  
Open Meetings Act  
Join Virtual Meeting

1. Call to Order  
Declare meeting to be open, legal, and properly advertised with all members having been informed of the nature of the meeting and having received related information. Announce the Open Meetings Act as posted in the front of the conference room.

2. Public Notice of the Meeting  
The meeting notice was posted in various locations in Henderson & Bradshaw, including banks, post offices, and the front of the school building on Monday, April 27th.

3. Roll Call

2. New Business

1. Consideration of bids for parking lot/drainage project  
Mr. Best reviewed the bids for the parking lot project. Wy-Ad Utilities submitted the low bid.

Motion to accept the bid from WyAd Utility Contractors, Inc. for parking lot and drainage improvements in the amount of \$193,803.28. Passed with a motion by Mr. Paul Brune and a second by Tammy Ott.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Paul Brune: Yea, Mr. Glen Ott: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

3. Adjournment

Motion to adjourn the meeting at 7:45 A.M. Passed with a motion by Mr. Kent Allen and a second by Mr. Paul Brune.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Paul Brune: Yea, Mr. Glen Ott: Yea, Tammy Ott: Yea, Mr. Steve Stebbing: Yea

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Board President

Board Secretary

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April 24, 2020  
Kearney, Nebraska

Brad Best  
Superintendent of Schools  
Heartland Community Schools  
1501 Front Street  
Henderson, NE 68371

Re: Heartland Community Schools Improvements  
Henderson, Nebraska  
Project No. 354-P2-001

Dear Brad,

On April 23, 2020 at 2:00 PM, four bids were received via online QuestCDN portal, publicly opened, and read aloud at the office of Miller & Associates. Attached is a bid tabulation sheet. The bids are summarized below:

<b>BIDDERS</b>		<b>TOTAL BID</b>
WyAd Utility Contractor NE	York,	\$193,803.28
TL Sund Constructors NE	Lexington,	\$206,850.00
Van Kirk Bros Contracting	Sutton, NE	\$218,991.10
B-D Construction	Columbus, NE	\$271,799.00

All proposals have been reviewed and no errors were noted. The Contractor's substantial completion date for this contract is August 1, 2020.

The Engineer's Opinion of Probable Construction Cost was \$209,035.00. The low bid from WyAd Utility Contractor is 7% below the Engineer's Opinion of Probable Construction Cost. Advertisements for Bids were transmitted to the attached list of Contractors and suppliers in the area. Plan houses were also sent full sets of documents for their publication/advertising. It is therefore recommended the bids be accepted and the contract awarded to WyAd Utility Contractor in the amount of \$193,803.28 and authorization given to your authorized representative to execute agreements.

Respectfully submitted,  
MILLER & ASSOCIATES  
CONSULTING ENGINEERS, P.C.



Tyler R. Hillmer, P.E.

TRH/sb  
Enclosures

## NOTICE OF AWARD

Dated: April 30, 2020

**TO:** WY-AD UTILITY CONTRACTORS  
1702 N. DIVISION AVENUE  
YORK, NE 68467

**OWNER'S CONTRACT NO.** 354-P2-001-19

**CONTRACT FOR** HEARTLAND COMMUNITY SCHOOLS IMPROVEMENTS

You are notified that your Bid dated April 23, 2020 for the above Contract has been considered. You are the apparent successful bidder and have been awarded a contract for (Indicate total Work, alternates or sections of Work awarded)

The Contract Price of your contract is One Hundred Ninety-Three Thousand Eight Hundred-Three & 28/100 Dollars (\$193,803.28).

Five (5) copies of each of the proposed Agreement accompany this Notice of Award. Three (3) sets of the Drawings and Specifications will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within fifteen days of the date of this Notice of Award, that is by May 15, 2020.

1. You must deliver to the OWNER a minimum of four (4) fully executed counterparts of the Agreement.
2. You must deliver with the executed Agreement the Contract Security (Bonds) as specified in the Instructions to Bidders (paragraph 18), General Conditions (paragraph 5.1) and Supplementary Conditions (paragraph SC-5.1).

3. (List other conditions precedent).

NONE

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Failure to comply with these conditions within the time specified will entitle OWNER to consider your bid in default, to annul this Notice of Award and to declare your Bid Security forfeited.

Within ten days after you comply with the above conditions, OWNER will return to you one fully signed counterpart of the Agreement with the Contract Documents attached.

**HEARTLAND COMMUNITY SCHOOLS**  
(OWNER)

BY \_\_\_\_\_

**ACCEPTANCE OF AWARD**

**WY-AD UTILITY CONTRACTORS**  
(CONTRACTOR)

BY \_\_\_\_\_  
(AUTHORIZED SIGNATURE)

\_\_\_\_\_  
(TITLE)

\_\_\_\_\_  
(DATE)