

Regular Board of Education Meeting
Wednesday, May 2, 2012 7:00 PM Eastern

Central Services
15-B North Granby Road
Granby, CT 06035

Jenny Emery: Present
Lynn Guelzow: Present
Cal Heminway: Present
Edward Ohannessian: Present
Benjamin Perron: Present
Rosemarie Weber: Present
Matthew Wutka: Absent
Present: 6, Absent: 1.

I.	Public Comment
II.	Administrative Reports
II.A.	Superintendent's Announcements
II.B.	Student Representative Reports
II.C.	Business Manager's Report
II.D.	Schools in the Spotlight
II.E.	Annual Technology Report
III.	Consent Agenda
III.A.	Minutes
IV.	Old Business
IV.A.	FY13 Budget Update
V.	New Business
V.A.	Bring Your Own Device (BYOD)
VI.	Miscellaneous
VI.A.	Board Standing Committee Reports
VI.A.1.	Curriculum/Policy/Technology/Communication
VI.A.2.	Finance/Personnel/Facilities
VI.B.	Other Board-Related Reports
VI.B.1.	Athletic Field Project Committee
VI.B.2.	CREC/CABE
VI.B.3.	Granby Education Foundation
VI.B.4.	District Efficiency Initiatives
VI.C.	Calendar of Events
VI.D.	Board Member Announcements
VII.	Executive Session/Non-Meeting

Granby Public Schools Technology Report

May 2012

Funding Sources

- Operating Budget (Personnel, Software, Supplies)
- Large Capitol Projects
- Small Capitol Lease (Hardware Replacement Cycle)
- E-rate
- Grants

Objective

To provide technologies to the district which support its organizational, operational, teaching, and learning objectives.

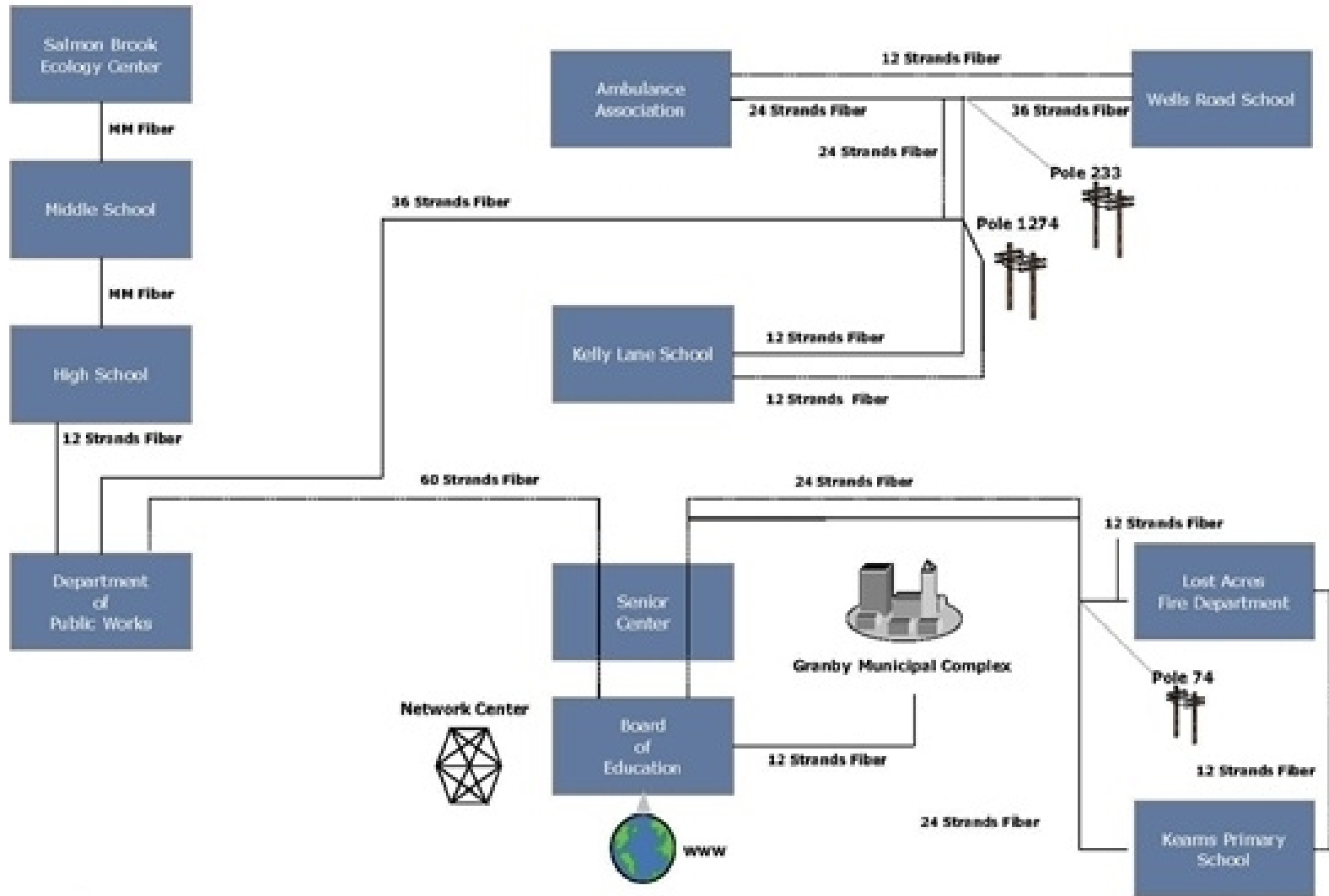
- ✓ Technology Infrastructure & Administrative Systems
- ✓ Instructional Technology
- ✓ Information Management
Assistive Technology

Staff & Support System

- Jon Lambert (FT) - Director of Technology
- Software Support Specialist – Carolyn Dei Dolori (FT)
- Data Management Consultant - Ed Lyman (2 days per week)
- District Technician - Mike Welcome(FT)
- Some supplemental outsourcing for Engineering, Techsupport, Training/PD

- With support from and in coordination with:
- Curriculum, MC Specialists, Tech TAs, Technology Teachers, Pupil Services

Town of Granby Municipal Area Fiber Optic Network Diagram (Basic)



Our network environment & infrastructure

- Approximately 2,600 end users
- Windows Servers / Active Directory / Exchange / File & Print Servers
- 7 Terabytes of data
- High Speed Internet - Connecticut Education Network (CEN)
- Wide Area Network
 - BOE/TOWN Private Municipal Area Fiber Optic Network
 - DATA CENTER at Board of Education Building

Local Area Networks

Town Complex, Pub Works, GMHS, GMMS, Eco Center, Kelly Lane, Wells Road, Kearns, Ambulance Assoc., Lost Acres FD

- Direct fiber connected via 36 managed gigabyte and power-over-ethernet switches (phones/cameras/WAPs/other devices)
- 27 Servers(14 Virtual on SANS), Computers 1000, Network Printers, Copiers, Cameras, Msc. peripherals
- Wireless “Hot Spots” all buildings 80211 B/G/some N
- 1GB+ WAN speed to CEN Internet (3-5MBPS) 1 to 2GB speeds between buildings
- Telephones – Mixed Systems: Analog, Digital, VOIP
- School IP Security Camera Network
- HVAC Automation Systems
- Video Distribution Schools– Cable Networks(HS/MS/KRN), VBRICK digital (Kelly/Wells) - Live Streaming, Video/Voice Conferencing, News Studios
- Auditorium Systems, PAs, Clocks, Bells, Paging
- Interactive whiteboards / Audio / Classroom TV sets

District software applications

- Security / Firewall / SPAM / Antivirus / Remote Access
- Student Information System
- Network Management / Remote Assistance / Phones / Cameras
- Website management
- Work Order System (Facilities/Technology)
- Event Scheduling (Facilities)
- Library automation
- Food Service
- Nursing
- Email
- Accounting
- Busing
- Curriculum, Assessment, Reporting / CEU Tracking
- Emergency Notification
- Imaging/Computer Management
- MS School Agreement - Windows XP, MS Office
- IEP & Assistive Technology (Pupil Services)
- State Reporting
- Zippslip online forms (NEW)
- Online conference scheduling HS/MS (NEW)

Instructional Technology Environment:

- At least 1 teacher computer with access to the municipal network/internet resources in every classroom –more than 1 computer in many classrooms available to students
- Interactive whiteboards connected to teacher computer in all classrooms
- Media Centers – The “Hub” of the school. Technologies increasingly spreading outward into classrooms.
- Computer Labs, Wireless “Hot Spots”, Mobile Labs, Tablets, iPods
- Various departmental technologies(Both hardware and software) are used to support curriculum
- Existing educational technologies are in high demand.

Standardized Computer Software

- Windows 7, MS Office 2010
- Web Browser / Internet Access, Google Apps Platform, Web 2.0 tools, various online subscriptions/free resources, open-source
- Network home folder on server, Access to shared material, printing
- Media Distribution – Web, Access to cable networks, Streaming Video (Discovery Education), Vbrick , News Programs
- Digital Imaging Suite
- Windows Movie Maker
- Antivirus/Antimalware
- Adobe Reader
- Adobe Master Collection
- Java/Flash /Shockwave
- QuickTime Real Alternative/Media Player / DVD Player
- CD/DVD Burning
- Audacity (Audio recording)

Specialized classroom technologies

- School Computer Labs K-12 including
- High School Computer Labs - Electronics (NEW), Engineering, Business, Programming, Media Lab, Mobile Lab
- Media Centers
- Departments (Math, Science, English, Social Studies, Language, UA)
- Assistive Technology(Pupil Services classrooms)

Year in Review – Highlights from FY12

- District technology advisory committee formed to facilitate 2012-15 state technology plan
- Implemented Student Information System online course registration process GR 8-12
- ZippSlip online forms processing software program implemented at Kelly Lane, Wells Road, and Kearns schools.
- Piloted online conference scheduling software at the high school
- Continued the roll out of Google Apps software toolset to all staff and middle school students. For safety compliance an archiving solution was extended to include Gmail.
- Implemented software-based reading and assessment program (Read 180) at GMMS.
- Replaced high school Media Lab, Kelly Lane computers, added high school English Department mobile laptop lab. A Granby Education Foundation grant provided a classroom set of tablet computers to the high school social studies department. The Pupil Services Department starting using iPads as assistive devices. GEF awarded several technology grants.
- Windows 7 operating system upgrades were completed GR 3-8, and began GR 9-12
- Upgraded/updated district email server, firewall, workstation antivirus software, remote access capabilities, help desk management system, and district website
- Provided in-house technology training and professional development
- Serviced 2,500 plus technical support requests

FY12-13 Initiatives

- Google Apps for Education will roll out to district staff/students at Kelly and Wells.
- Web-based conference scheduling software will be implemented at GMHS/GMMS
- ZippSlip automated online forms will go live at GMMS and GMHS.
- Parents in all schools will be able to update their demographic data online
- Naviance career planning/ student success plan software will be rolled out to grades 6-8
- Middle school technology education lab computers
- Primary school teacher and lab computers
- New electronics lab and existing computer lab move
- Windows 7 operating system upgrades will be completed at the BOE, high school, and Kearns.
- Server virtualization and hardware consolidation initiatives will continue in all school buildings
- Wireless network upgrades will begin at the high and middle schools
- Software Support Specialist position

**Regular Board of Education Meeting – Amended and Approved Minutes
April 4, 2012, 7:00 p.m.
Central Services**

Attendance Taken at 6:58 p.m.:

Present Board Members:

Lynn Guelzow
Cal Heminway
Edward Ohannessian
Benjamin Perron
Rosemarie Weber
Matthew Wutka
Sean Goodridge (Student Representative)
Jennifer Lengvarsky (Student Representative)

Absent Board Members:

Jenny Emery

I. Public Comment

There were no public comments this evening.

II. Administrative Reports

II.A. Superintendent's Announcements

- Today is National Paraprofessionals' Appreciation Day. Mr. Addley thanked tutors and teaching assistants who work tirelessly for students across the district.
- Congratulations to Shane Young, 7th grader, for coming in 6th place in the State Geography Bee.
- It was Grandparents' Day at the middle school today and it was very well attended.
- The budget is moving forward to next Monday evening Town Hearing at 7 p.m. in the high school auditorium.
- The Vision supplement will be delivered to members of the community at the end of this week.
- The GranBee was very successful last week. Thanks to Rosemarie Weber for participating and to Jenny Emery for being a judge.
- We received an update on the lottery for magnet schools is currently at 38 students. We have budgeted for 41 students.
- There will be no Board Meeting on April 18th due to the April break.
- Congratulations to students for surviving and doing your very best on the CMT and CAPT.
- We extend a warm welcome and enjoyment of the upcoming holiday to students, parents and members of the community. The April break is not too far away.

II.B. Student Representative Reports

- 4th quarter officially started on Monday as well as the spring sport season.
- Seniors had the opportunity to register to vote.
- Tenth grade wellness classes will be going on their annual trip to St. Francis Hospital.
- On April 10th culinary arts classes will be going to the Lincoln Culinary Arts Institute.
- The Robotics Club had a competition on March 30 and 31 at the Hartford Convention Center.
- Mrs. Petruzzi's advisory is collecting unused toys for patients at CT Children's Medical Center.
- There will be a National Honor Society basketball tournament at the end of the month.

II.C. Schools in the Spotlight

Mr. Robert Gilbert, Principal of Kelly Lane Intermediate School, introduced Ryan Antkowiak, a 5th grade student, who read his winning essay from the Investwrite Essay Contest. Ryan's essay was chosen out of over 1200 essays. Mr Gilbert introduced Mrs. Lori Armentano, the Drama Club Supervisor at Kelly Lane. Mrs. Armentano spoke about some Kelly Lane students and their talent for writing. Students explained to the Board how they came up with the idea for this year's script, "The Fight for the Ribbon", and how they created the characters along with their personalities. They showed a trailer of the play introducing the actors and actresses. The play will be held on May 24th at 7:00 p.m.

III. Consent Agenda

III.A. Minutes

III.B. Date for Graduation and Last Day of School

III.C. New Text

III.D. New Course

A motion was made by Matt Wutka and Rosemarie Weber to adopt the consent agenda at 7:38 p.m. A request was made to remove Item III.C., *The Hunger Games*, and vote on it separately. This motion passed at 7:38 p.m. (one abstention: Ed Ohannessian). A motion was made to approve Item III.C., *The Hunger Games*, by Rosemarie Weber and Ben Perron at 7:40 p.m. Discussion then took place with regard to this item. Ms. Guelzow stated her concerns about approving this text as a required reading text for 9th grade English. She stated that this course is listed as a college level course and felt that although a very compelling and engaging story, the book lacks rigor for 9th grade English and she cannot support adoption of this text. Ms. Weber stated that the subcommittee felt this text to be appropriate and helpful in generating topics and themes for writing composition. Ms. Guelzow felt there were more appropriate books written and that the common core suggests literary nonfiction. She believes that we can find something more complex. Diane Dugas, Director of Curriculum, stated that the book is appropriate for the course and that other districts are using this book in 8th grade as well as 9th grade. Mr. Addley stated the book had the support of the Curriculum Director, Department Chair and Language Arts Supervisor. The Board initially requested that subcommittee look at the text again with the concerns raised and tabling the vote on the text. A few more comments were made in favor of the text by BOE Student Representatives Sean Goodridge and Jennifer Lengvarsky as well as a parent in the audience, Laura Fetridge. The Board then decided to go ahead and vote on the book. The motion to approve *The Hunger Games* passed (one abstention: Ed Ohannessian and one vote: Lynn Guelzow) at 8:05 p.m.

IV. Old Business

IV.A. New Bus Purchases

The Finance Subcommittee reviewed quotes for the purchase three new buses. Quotes were received from three different companies. The lowest price for a conventional-nosed bus was just under \$77K per bus and the highest bid was \$85K for a flat-nosed bus. Both buses hold 77 passengers and the buses do not come with seat belts but are seat-belt-ready. A motion was made by Matt Wutka and seconded by Ed Ohannessian to purchase the conventional bus at \$77K. This motion passed unanimously at 8:12 p.m.

IV.B. Five-Year Bus Services Contract

A motion was made by Matt Wutka and seconded by Ed Ohannessian to award the five-year bus contract to First Student at 8:10 p.m. Discussion followed the motion. First Student came in significantly below the other three companies: M&J, Autumn Transportation and Specialty Transportation. Over the 5 years of the contract, First Student is approximately a little over \$500,000 less than the first lowest bid. First Student currently runs bussing in Suffield as well as many other

towns in Connecticut and across the country. Mr. Traver stated that he spoke to Suffield and that First Student has been in Suffield since purchasing Laidlaw in 2007. Chip Johnson, Vice President of Business Development for First Student stated that without discussing their methodology for bidding, the contract was narrowly defined and he cannot find anything else that they can bill Granby Public Schools on other than the figure that was on the bid price sheet. This motion passed unanimously at 8:28 p.m.

V. New Business

V.A. SEIU Contract for FY13

Conversations were held with secretaries as well as custodial and maintenance staff. A 0% salary increase has been proposed for the upcoming year similar to teachers, administrators and superintendent. A motion was made by Matt Wutka and seconded by Ed Ohannessian to extend the SEIU Contract for one year. This motion passed unanimously at 8:29 p.m.

V.B. MEUI Contract for FY13

A motion was made Ed Ohannessian and seconded by Matt Wutka to extend the MEUI Contract for one year. This motion passed unanimously at 8:30 p.m.

V.C. 2013-2014 School Calendar

Mr. Addley stated that the 2013-2014 school calendar was preliminarily adopted last June. One change was made: September 5th was moved from September 4th (Rosh Hashanah). This calendar follows the guidelines that the Curriculum Subcommittee uses. The Board inquired what year the CMT testing ends. Mr. Addley stated the testing will end in the year 2015. Mr. Wutka stated that he would like the calendar to reflect a spring break in March and when the testing ends he would like the Board to consider looking at this at a later date. Laura Fetridge inquired, for the 2014-2015 calendar, if the Board has ever looked at doing an early release once per week to allow for professional development and conferences. Mr. Addley stated that there is a proposal pending to look at professional development time for teachers (PLC time) and he realizes that half days are inconvenient to parents. This motion passed unanimously at 8:37 p.m.

VI. Miscellaneous

VI.A. Board Standing Committee Reports

VI.A.1. Curriculum/Policy/Technology/Communication

The Curriculum Subcommittee met this evening. Discussed the teacher evaluation and professional development committee; summer school/camp relationship formed with YMCA; student success plans - reviewed direction given by the state for rolling out grades 6-8 as well as 9-12 - this item will come to the Board for approval; technology committee - plan in final stages of being drafted - details will be presented to the curriculum subcommittee on May 2nd with a full Board presentation on May 16th. Discussion of BYOD will be a separate issue on June 6th with final vote and discussion on June 20th. The subcommittee also discussed policy updates as well as policy implications due to the new Technology Plan.

VI.A.2. Finance/Personnel/Facilities

This subcommittee has not met.

VI.B. Other Board-Related Reports

VI.B.1. CPPAC

A request was made to change this item from CPPAC to Athletic Project Committee. This committee met on Tuesday evening and reviewed the timeline as to the optimum time to begin construction. Dr. Law attended the meeting and said that the spring season would be the season disrupted and construction would start in November 2012 to be ready for the beginning of the 2013 school year. The

committee will go through a bid process and announce a contractor in July in order to get permits, etc. to begin in November. The Board inquired who the architect would be. Ben Perron stated that an RFP would be put out but that one company may do it all. The Board also inquired who the building committee will hold accountable (not necessarily doing the construction). Mr. Perron stated that he would find this out but it is his understand that the Town (Public Works) is overseeing the project. Dr. Law was asked to revise the education specifications, deleting "may need to purchase land".

VI.B.2. CREC/CABE

There was a CREC Council Meeting last week. The status of what is going on with the legislature and Senate Bill 24 was discussed. Also of note, Granby has been nominated to become a board member of CREC. With regard to CABE, Lydia Tedone was featured on Channel 3 at a news conference in Hartford espousing the governor's approach to Senate Bill 24.

VI.B.3. Granby Education Foundation

The GranBee was held last weekend.

VI.B.4. District Efficiency Initiatives

Mr. Harry Traver, Business Manager, thanked Neil Hornish for getting our electricity history usage loaded from the database to a portfolio manager. Our schools have very high ratings and are being recognized as energy star buildings.

VI.C. Calendar of Events

Two dates to note: the Boardwalk and retiree luncheon on June 6th and the summer retreat on July 23rd.

VI.D. Board Member Announcements

There were no board member announcements.

VII. Executive Session/Non-Meeting

A motion was made by Matt Wutka and seconded by Rosemarie Weber to adjourn the meeting. This motion passed unanimously at 8:57 p.m.

Respectfully submitted,

Linda Powell, Board Recorder

Curriculum Subcommittee Meeting Minutes for 3/23/12

Present:

Alan Addley
Diane Dugas
Rosemarie Weber
Ben Perron
Lynn Guelzow

Start 5:30 pm End 7:00 pm

1. Consent Agenda approved

2. Curriculum Director's Report
 - a. Elementary principals met – discussed reading interventions and working on plan for early education if approved
 - b. Granby Teacher evaluations and professional development committee met. Discussed State's framework and applying it to Granby standards and Granby's education mission – "whole child achievement". Goal – fair, effective, and understanding of feedback.
 - c. Summer school – collaborating with YMCA so that children can go to camp as well.

3. Old Business
 - a. Student Success Plans – reviewed direction given by State. Discussed implementation in the district – how it will be rolled out to parents – instruction and guidance given to staff regarding implementation.
 - b. Diane will put together annotated curriculum calendar for future planning.
 - c. Technology Committee – final stages of draft and will present to subcommittee next meeting.

4. New Business
 - a. Reviewing policy – subcommittee will review old policy, proposed changed and new drafts.

April 27-28	MS Drama Club Spring Production	7-9 p.m.	MS Cafeteria
May 1-4	Middle School Washington, DC Trip		
May 2	Curriculum Subcommittee Meeting Finance Subcommittee Meeting BOE Meeting	5:30 p.m. 6:45 p.m. 7:00 p.m.	Central Services Central Services Central Services
May 3	HS Spring Band Concert	7:00 p.m.	HS Auditorium
May 4	Empty Bowls Fundraiser	6-8:30 p.m.	HS Commons
May 11	Wells Road Drama Production, "A Quest for Quasi"	7:00 p.m.	WR Cafetorium
May 16	Finance Subcommittee Meeting BOE Meeting	5:30 p.m. 7:00 p.m.	Central Services Central Services
May 18	Senior Prom	6:00 p.m.	Riverview, Simsbury
May 18	Well Road Drama Production, "A Quest for Quasi"	7:00 p.m.	WR Cafetorium
May 21	Senior Outing	9 a.m.-4 p.m.	High Meadow
May 22	Middle School Choral Concert	7:00 p.m.	MS Gymnasium
May 23	Kelly Lane Science/Technology Fair	3-8 p.m.	Kelly Lane
May 23	Kelly Lane Band/Chorus Concert	7-8 p.m.	KL Gymnasium
May 24	High School Arts Expo High School Choral Concert	5-7 p.m. 7:00 p.m.	HS Rotunda HS Auditorium
May 28	Holiday – No School		Offices Closed
May 29	Schools in Session		
May 30	Senior Awards' Night	7:00 p.m.	HS Auditorium
May 30- June 1	Nature's Classroom (Grade 6, Kelly/Wells) Camp Becket		
June 5	6 th Grade Picnic	8:30-12:30 p.m.	Salmon Brook
June 5	Kelly Lane 4 th Grade Band Concert	7-8 p.m.	KL Cafetorium
June 6	Boardwalk/Retiree Luncheon Curriculum Subcommittee Meeting BOE Meeting	8:00 a.m.-3 p.m. 5:30 p.m. 7:00 p.m.	All Schools/Sr. Ctr. Central Services Central Services
June 8	Kelly Lane Field Day		
June 8	Top Scholar Luncheon	11:30 a.m.	Hop Meadow CC
June 13	Graduation/Last Day of School		
June 14	Last Day of School for Kelly Lane		
June 20	Finance Subcommittee Meeting BOE Meeting	5:30 p.m. 7:00 p.m.	Central Services Central Services
July 23	Board Summer Retreat		