

Minutes of the Board of Education Work Session

The Board of Education regular meeting of the Crofton Community School was held on Monday, May 19, 2025 at 6:00 PM with the following attendance: **Absent:** Amy Hoffman, **Present:** Jayne Arens, Jeremy Buschkamp, Michael Janssen, Craig Marsh, Lisa Van Heek. Present: 5, Absent: 1..

The motion was made by Michael Janssen and seconded by Lisa Van Heek to declare the meeting open and properly advertised by the certificate attached to these minutes. The motion passed by the following roll call vote. passed

Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Absent, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 5, Nay: 0, Absent: 1

The motion was made by Jayne Arens and seconded by Jeremy Buschkamp to approve excusing absent board member Amy Hoffman. The motion passed by the following roll call vote. passed

Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Absent, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 5, Nay: 0, Absent: 1

The motion was made by Lisa Van Heek and seconded by Michael Janssen to approve the consent agenda. The motion passed by the following roll call vote. passed

Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Absent, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 5, Nay: 0, Absent: 1

The motion was made by Craig Marsh and seconded by Jeremy Buschkamp to approve adding Driver's Education as presented. The motion passed by the following roll call vote. passed

Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Absent, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 5, Nay: 0, Absent: 1

The motion was made by Jeremy Buschkamp and seconded by Craig Marsh to approve the superintendent and/or Business Manager/Board Treasurer to setup and transfer funds to a Farmers and Merchants State Bank CD, as discussed. The motion passed by the following roll call vote. passed

Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Absent, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 5, Nay: 0, Absent: 1

The motion was made by Michael Janssen and seconded by Jeremy Buschkamp to set the next meeting for June 9, 2025 at 6:00 pm, and to adjourn the meeting at 7:43 pm. The motion passed by the following roll call vote. passed

Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Absent, Michael Janssen: Yea,
Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 5, Nay: 0, Absent: 1

Minutes of the Board of Education Meeting

The Board of Education regular meeting of the Crofton Community School was held on Monday, April 14, 2025 at 6:00 pm, with the following attendance: **Present:** Jayne Arens, Jeremy Buschkamp, Amy Hoffman, Michael Janssen, Craig Marsh, Lisa Van Heek. Present: 6.

The motion was made by Michael Janssen and seconded by Amy Hoffman to declare the meeting open and properly advertised by the certificate attached to these minutes. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 6, Nay: 0

The motion was made by Lisa Van Heek and seconded by Michael Janssen to approve the consent agenda. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 6, Nay: 0

In Administrative time, Mr. Wragge, Mr. Ostermeyer, Miss Kramer, and Mr. Look, all presented their reports to the Board members.

The motion was made by Amy Hoffman and seconded by Jayne Arens to approve the purchase of teacher laptops, teacher iPad's, student iPads, cases, and Apple pencils for \$69,938.60 from general fund and/or depreciation fund, as presented. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 6, Nay: 0

The motion was made by Craig Marsh and seconded by Amy Hoffman to approve a new elementary K-6 Social Studies textbook series order through Studies Weekly for \$13,104.14. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 6, Nay: 0

The motion was made by Jayne Arens and seconded by Jeremy Buschkamp to accept the resignation of Karmen Koch, effective at the end of the 2024-2025 school year. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 6, Nay: 0

Mr. Look updated the board members on the most recent advisory committee meeting. The next committee meeting will be this Wednesday the 16th.

The motion was made by Lisa Van Heek and seconded by Michael Janssen to set the next meeting for May 19, 2025, at 6:00 pm, and to adjourn the meeting at 6:38 pm. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 6, Nay: 0

Dana Wortmann, Acting Secretary

| <u>Vendor Name</u> | <u>Description</u> | <u>Amount</u> | |
|--------------------------------|-------------------------------|----------------------|------------------|
| Checking | 1 | | |
| Checking | 1 Fund: 01 GENERAL FUND | | |
| 20/20 TECHNOLOGIES LLC | TECH SERVICES | 1,856.72 | |
| | | Vendor Total: | 1,856.72 |
| A-OX WELDING SUPPLY | SUPPLIES/TANK RENTAL | 530.43 | |
| | | Vendor Total: | 530.43 |
| ACCESS | STORAGE FEES | 14.98 | |
| | | Vendor Total: | 14.98 |
| ACTIVITY ACCOUNT | GAS/DRIVERS ED FEE REIMB. | 130.00 | |
| | | Vendor Total: | 130.00 |
| APPEARA | RENDERED SERVICES | 210.74 | |
| | | Vendor Total: | 210.74 |
| ARTS GARBAGE SERVICE | GARBAGE SERVICE | 1,413.75 | |
| | | Vendor Total: | 1,413.75 |
| B-J SCHOOL BUSES | CONTRACTED PUPIL TRANSP. | 34,480.87 | |
| | | Vendor Total: | 34,480.87 |
| BLACK HILLS ENERGY | GAS SERVICE | 1,938.27 | |
| | | Vendor Total: | 1,938.27 |
| BLOOMQUIST PLUMBING & ELECTRIC | REPAIRS | 523.50 | |
| | | Vendor Total: | 523.50 |
| C K P P D | ELECTRICITY | 2,717.45 | |
| | | Vendor Total: | 2,717.45 |
| CARL DIETZ CONSULTING, LLC | FINANCIAL CONSULTING SERVICES | 5,000.00 | |
| | | Vendor Total: | 5,000.00 |
| CMART, LLC | GAS/ACT PIZZA | 1,060.58 | |
| | | Vendor Total: | 1,060.58 |
| COURTYARD BY MARRIOTT | STATE FCCLA ROOMS | 929.00 | |
| | | Vendor Total: | 929.00 |
| CROFTON LUMBER COMPANY | SUPPLIES | 45.57 | |
| | | Vendor Total: | 45.57 |
| DOWNTOWN AUTO SERVICE | REG/SPED VEHICLE SERVICE | 230.56 | |
| | | Vendor Total: | 230.56 |
| EAKES OFFICE SOLUTIONS | COPIER STAPLES | 81.99 | |
| | | Vendor Total: | 81.99 |
| ELECTRONIC SYSTEMS | FIRE ALARM INSPECTIONS | 298.20 | |
| | | Vendor Total: | 298.20 |
| ESU #1 | REGISTRATION FEES | 25.00 | |
| | | Vendor Total: | 25.00 |
| FIRST NATIONAL BANK OMAHA | SUPPLIES/SOFTWARE | 2,547.85 | |
| FIRST NATIONAL BANK OMAHA | SUPPLIES/TRAVEL/GAS/FEES | 441.31 | |
| | | Vendor Total: | 2,989.16 |
| GREAT PLAINS COMM | PHONE/INTERNET | 1,210.74 | |
| | | Vendor Total: | 1,210.74 |
| HOMETOWN LEASING | COPIER/PRINTER LEASES | 1,511.21 | |
| | | Vendor Total: | 1,511.21 |
| HYVEE ACCOUNTS RECEIVABLE | SUPPLIES | 9.00 | |
| | | Vendor Total: | 9.00 |
| J. W. PEPPER & SON INC. | SUPPLIES | 84.99 | |
| | | Vendor Total: | 84.99 |
| KAYTON INTERNATIONAL, INC. | PARTS | 27.36 | |
| | | Vendor Total: | 27.36 |
| KIM SAWATZKE | ACCOMPANIST 2024-25 | 750.00 | |
| | | Vendor Total: | 750.00 |
| KSB SCHOOL LAW, PC LLO | LEGAL SERVICES | 134.00 | |
| | | Vendor Total: | 134.00 |
| LIFEGUARD MD, INC. | DEFIBRILLATOR SUPPLIES | 285.81 | |

Board Report

Unposted; Batch Description MAY 2025 REG AP INVOICES-0001

User ID: DMW

| <u>Vendor Name</u> | <u>Description</u> | <u>Amount</u> | |
|---|----------------------------------|--------------------------------|------------------|
| | | Vendor Total: | 285.81 |
| MICROTEL INN & SUITES | STATE SPEECH/ALLSTATE BAND ROOMS | 1,450.80 | |
| | | Vendor Total: | 1,450.80 |
| NEBRASKA COUNCIL | REGISTRATION FEES | 180.00 | |
| | | Vendor Total: | 180.00 |
| OLSON'S PEST TECHNICIANS | EXTERMINATION SERVICES | 124.00 | |
| | | Vendor Total: | 124.00 |
| PROCHEM DYNAMICS LLC | CUSTODIAL SUPPLIES | 2,302.76 | |
| | | Vendor Total: | 2,302.76 |
| RESERVE ACCOUNT - PITNEY BOWES BANK INC | POSTAGE METER REFILL | 450.00 | |
| | | Vendor Total: | 450.00 |
| RIVERSIDE TECHNOLOGIES INC. | SOFTWARE | 155.00 | |
| | | Vendor Total: | 155.00 |
| STAPLES ADVANTAGE | PALLETS OF PAPER | 2,763.20 | |
| | | Vendor Total: | 2,763.20 |
| STEFFEN'S SERVICE | SPED GAS | 290.15 | |
| | | Vendor Total: | 290.15 |
| TOM'S BODY & PAINT SHOP | SPED VAN WINDSHIELD REPAIRS | 308.00 | |
| | | Vendor Total: | 308.00 |
| Tomsu, Jason | SPED PARENT MILEAGE | 270.40 | |
| | | Vendor Total: | 270.40 |
| WHOLESALE SUPPLY CO., INC. | MISC EX. | 179.70 | |
| | | Vendor Total: | 179.70 |
| WILSON, H. W. | LIBRARY PERIODICAL | 495.00 | |
| | | Vendor Total: | 495.00 |
| WINNELSON CO | MAINTENCE SUPPLIES | 66.98 | |
| | | Vendor Total: | 66.98 |
| | | Fund Total: | 67,525.87 |
| | | Checking Account Total: | 67,525.87 |

| <u>Vendor Name</u> | | <u>Description</u> | <u>Amount</u> | |
|------------------------------|---|--------------------------------|----------------------|------------------|
| Checking | 1 | | | |
| Checking | 1 | Fund: 01 GENERAL FUND | | |
| ACTIVITY ACCOUNT | | STATE FFA REIMB. | 320.00 | |
| | | | Vendor Total: | 320.00 |
| BUHL'S CLEANERS | | CLEANING OF BAND UNIFORMS | 377.00 | |
| | | | Vendor Total: | 377.00 |
| CITY OF CROFTON | | WATER & SEWER | 844.20 | |
| | | | Vendor Total: | 844.20 |
| ESU #1 | | SPED SERVICES BILLING | 57,607.54 | |
| | | | Vendor Total: | 57,607.54 |
| FAIRFIELD INN & SUITES | | STATE FFA ROOMS | 5,060.00 | |
| | | | Vendor Total: | 5,060.00 |
| FIRST NATIONAL BANK OMAHA | | TRAVEL/SUPPLIES | 228.57 | |
| | | | Vendor Total: | 228.57 |
| HOLIDAY INN EXPRESS & SUITES | | FFA ADVISOR COLT ROOM | 220.00 | |
| | | | Vendor Total: | 220.00 |
| JERRY'S SERVICE | | FUEL | 305.02 | |
| | | | Vendor Total: | 305.02 |
| KOLETZKY IMPLEMENT | | MOWER SUPPLIES | 250.99 | |
| | | | Vendor Total: | 250.99 |
| PEOPLES GROCERY | | SUPPLIES | 876.84 | |
| | | | Vendor Total: | 876.84 |
| | | | Fund Total: | 66,090.16 |
| | | Checking Account Total: | | 66,090.16 |

Board Report

Unposted; Batch Description MAY 2025 LATE AP INVOICES-0001

| <u>Vendor Name</u> | <u>Description</u> | <u>Amount</u> | |
|------------------------------|--|--------------------------------|-----------------|
| <u>Checking</u> | 1 | | |
| Checking | 1 Fund: 01 GENERAL FUND | | |
| ACTIVITY ACCOUNT | GAS REIMBURSEMENT | 20.00 | |
| | | Vendor Total: | 20.00 |
| C K P P D | REST OF ELECTRICITY BILL | 1,000.00 | |
| | | Vendor Total: | 1,000.00 |
| ENVIRONMENTAL SERVICES, INC. | ASBESTOS MGMT PLAN FEES | 560.48 | |
| | | Vendor Total: | 560.48 |
| JOSTENS INC | DIPLOMAS | 178.35 | |
| | | Vendor Total: | 178.35 |
| ROYAL SPORTS | RETIREMENT AND YRS OF SERVICE PLAQUES | 595.50 | |
| | | Vendor Total: | 595.50 |
| WIEBELHAUS RECREATION | STAFF/RETIREE DINNER | 532.65 | |
| | | Vendor Total: | 532.65 |
| | | Fund Total: | 2,886.98 |
| | | Checking Account Total: | 2,886.98 |

| <u>Vendor Name</u> | | <u>Description</u> | <u>Amount</u> | |
|---------------------------|----------|------------------------------|--------------------------------|---------------|
| <u>Checking</u> | | | | |
| | 1 | | | |
| Checking | 1 | Fund: 01 GENERAL FUND | | |
| FIRST NATIONAL BANK OMAHA | | HAL GRANT SUPPLIES | 130.35 | |
| | | | Vendor Total: | 130.35 |
| | | | Fund Total: | 130.35 |
| | | | Checking Account Total: | 130.35 |

The president may acknowledge any visitors at this time and provide time for public comment if Necessary.

- (Optional) Public Comment
 - The Board's Role
 - Listen - This time is meant to only listen to their opinions or thoughts.
 - Important: Do not engage in conversation with the speaker or answer questions posed by them to you.
 - Time limit - The Board should have a timer.
 - 5-minute time limit per speaker (30-minute total for all speakers)
 - Speaker Identification (Neb. Rev. Stat. 84-1412):
 - Any member of the public desiring to address the body shall be required to identify himself or herself, including an address and the name of any organization represented by such person, unless the address requirement is waived to protect the security of the individual.