

Regular Council Meeting

February 12, 2020

The Wakefield City Council met in a regular meeting on February 12, 2020 in the Council Chambers at 407 Main Street at 5:30 P.M. with the following present: **Present:** Val Bard, Ross Hansen, Scott Hansen, Larry Soderberg. Also present: Mayor Eaton, City Administrator Litchfield, City Attorney Miner, Utility Foreman Mogus, Administrative Coordinator Decker, and Clerk Dolen.

Mayor Eaton opened the meeting at 5:30 P.M.

Mayor Eaton informed those present of the Nebraska Open meetings Law, and where a copy of such was posted in the Council Chambers for review.

Open Public Hearing regarding the rezoning of certain City-owned real estate -

Val Bard: Present, Ross Hansen: Present, Scott Hansen: Present, Larry Soderberg: Present.

Mayor Eaton opened the public hearing regarding the rezoning of City owned real estate at 5:30 P.M.

2020 Census Update from Census Bureau -

Discussion on the 2020 Census Update was tabled.

Action on the minutes from January 8, 2020 meeting -

Council Member Scott Hansen moved to approve the minutes from the January 8, 2020 meeting as written. Council Member Val Bard seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Action on the Minutes from the January 19, 2020 Council retreat -

Action on the minutes from the January 19, 2020 council retreat was tabled since minutes were not provided.

Action on the minutes from the February 5, 2020 special meeting -

Council Member Val Bard moved to approve the minutes from the February 5, 2020 special meeting as written.

Council Member Larry Soderberg seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: Abstain (With Conflict), Scott Hansen: aye, Larry Soderberg: aye

Action on the January 2020 Treasurer's Report -

Council Member Ross Hansen moved to approve the January 2020 Treasurer's report. Council Member Val Bard seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Close public hearing -

Council Member Larry Soderberg moved to close public hearing at 5:37 P.M. with nobody else wishing to speak for or against rezoning of Lot 3, Block 3, Industrial Park Addition. Council Member Ross Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Discussion on rezoning of Lots 1, 2, and 3 on Industrial Tract -

The council then discussed the potential to also rezone Lots 1, 2, and 4 of Block 3, of the Industrial Park, in addition to Lot 3.

Council Member Larry Soderberg moved to recommend the Planning Commission consider amending the zoning of Lots 1,2, and 4, Block 3, Industrial Park Addition, Wakefield, Nebraska from Light Industrial to General Commercial.

Council Member Val Bard seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: nay, Scott Hansen: aye, Larry Soderberg: aye

Passage of Ordinance 3-2020 to Rezone of City owned real estate -

The council then discussed amending the zoning map of Lot 3, Block 3, Industrial Park Addition.

Council Member Scott Hansen introduced Ordinance #3-2020, amending the zoning map of the City of Wakefield, to change Lot 3, Block 3, Industrial Park Addition, now zoned as light industrial to general commercial, and moved to waive the three readings. Council Member Larry Soderberg seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Council Member Larry Soderberg then moved for final passage of Ordinance 3-2020, amending the zoning map of the City of Wakefield, to change Lot 3, Block 3, Industrial Park Addition, now zoned as light industrial to general commercial. Council Member Val Bard seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Award bid for Michener Street Paving Project CDBG # 18-PW-013 -

Rod Hanson then addressed the council on behalf of Olsson. Hanson stated there were three bids opened on February 6th, and Steve Harris Construction was the low bidder at \$426,669.28. He recommended the council accept the bid. Hanson and the council briefly discussed adding sidewalk to areas along the project that currently don't have any.

Council Member Val Bard moved to approve the bid for Michener St Paving Project CDBG # 18-PW-013 to Steve Harris Construction for \$426,669.28. Council Member Scott Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Approve plans for 6th Street Paving Project -

Hanson then told the council that plans to pave 6th Street from Main Street to Winter Street were ready to be advertised. Hanson said, if approved, the plans would be advertised on February 20th, 27th, and March 5th. Bids would be opened on March 10th, then approved at the March 11, 2020 council meeting. Hanson stated that two inlets would be added to increase storm water drainage to prevent future flooding.

Council Member Scott Hansen moved to approve plans for 6th Street Paving Project to be advertised for bids.

Council Member Larry Soderberg seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Passage of Ordinance #4-2020 - CRA members -

The council then discussed Ordinance 4-2020 to amend the Community Redevelopment Authority. No action was taken.

Passage of Ordinance #5-2020 - Park Board members -

The council then had a lengthy discussion on Ordinance 5-2020. No action was taken.

Action on Rural 360 Housing Letter of Engagement -

The council then discussed a letter of engagement between the City and Rural 360 Housing. The letter of engagement included a non-binding list of commitments the City would be willing to agree to complete. Action was tabled until the regular March council meeting to study what items the City could commit to on the checklist.

Approve hotel study agreement -

The council discussed conducting a hotel study. Action was tabled until Mayor Eaton could personally contact a potential builder directly to gauge their interest in doing a motel project in Wakefield.

Authorize hiring of manager for Civic Center -

Council Member Bard then addressed the council on behalf of the Civic Center board to request approval of hiring a manager to work up to 10 hours per week.

Council Member Val Bard introduced Resolution 3-2020 to create the position of Wakefield Civic Center Manager and moved for final its passage. Council Member Scott Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Approval of application to join Volunteer Fire Department -

Council Member Scott Hansen moved to approve the application of Elijah Kastner to join the Wakefield Volunteer Fire Department. Council Member Ross Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Discussion on deadline to finalize City Council meeting agenda -

Discussion on amending the deadline to finalize City Council agenda was tabled.

Mayor's public comment period -

UTILITY FOREMAN REPORT -

CITY ADMINISTRATOR REPORT: -

Sales Tax Update -

Legislative Update -

Levee Update -

Water study update -

Employee Retirement Benefit Plan Update -

Michener Street Update -

Update on Joint Defense Agreement -

RECOMMENDATIONS AND REPORTS FROM: -

Police Review -

Community Redevelopment Authority -

Planning Commission -

Park Board -

Library Board -

Civic Center Board -

Fire Department -

Citizen Advisory Committee -

Cemetery Board -

Hatchery Board -

Rehab Board -

Tree Board -

CLAIMS -

Council Member Scott Hansen moved to pay the claims. Council Member Ross Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

ADJOURN -

Council Member Val Bard moved to adjourn at 7:48 P.M. Council Member Scott Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

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Paul Eaton, Mayor

State of Nebraska )  
County of Dixon )  
City of Wakefield )

I, the undersigned City Clerk of Wakefield, Nebraska, do certify that all the subjects in the attached proceedings, were contained in the agenda for the meeting on February 12, 2020 kept current and available for public inspection at the office of the City Clerk, that such subjects were contained in said agenda for at least twenty-four hours to the meeting, that said minutes were in written form and available for public inspection within ten working days prior to the next convened meeting of said body.

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Zach Dolen, City Clerk