

The Washington County Department of Education met in regular session on May 7, 2024 at 5:30 PM in the Central Office. Attendance is as follows: **Present:** Annette Buchanan, Mary Beth Dellinger, Keith Ervin, Chad Fleenor, Gregg Huddleston, Mike Masters, Whitney Riddle, Vince Walters, **Absent:** David Hammond.**Present:** David Hammond..

Chad Fleenor made a motion to not pay the change order for the footer expense. Vince Walters seconded the motion which carried on roll call vote:

Annette Buchanan: yes, Mary Beth Dellinger: yes, Keith Ervin: yes, Chad Fleenor: yes, Gregg Huddlestone: yes, Mike Masters: yes, Whitney Riddle: yes, Vince Walters: yes

SB checking on sb hiring GC Chad Fleenor moved to decline the bid for the exterior repair at Lamar Elementary; table the motion. Whitney Riddle seconded the motion which carried on roll call vote:

Annette Buchanan: yes, Mary Beth Dellinger: yes, Keith Ervin: yes, Chad Fleenor: yes, Gregg Huddlestone: yes, Mike Masters: yes, Whitney Riddle: yes, Vince Walters: yes

Whitney Riddle moved to award bid to Merit Construction, Inc.; Knoxville, TN. Vince Walters seconded the motion which carried on roll call vote:

Annette Buchanan: yes, Mary Beth Dellinger: yes, Keith Ervin: yes, Chad Fleenor: yes, Gregg Huddlestone: yes, Mike Masters: yes, Whitney Riddle: yes, Vince Walters: yes

Chad Fleenor moved to award bid to Bryant Properties. Annette Buchanan seconded the motion which carried on roll call vote:

Keith Ervin: no, Annette Buchanan: yes, Mary Beth Dellinger: yes, Chad Fleenor: yes, Gregg Huddlestone: yes, Mike Masters: yes, Whitney Riddle: yes, Vince Walters: yes

Chad Fleenor moved for approval to declare one activity bus and two large buses (out of service) as surplus. Whitney Riddle seconded the motion which carried on roll call vote:

Annette Buchanan: yes, Mary Beth Dellinger: yes, Keith Ervin: yes, Chad Fleenor: yes, Gregg Huddlestone: yes, Mike Masters: yes, Whitney Riddle: yes, Vince Walters: yes

Keith Ervin moved for approval to sell out of service (surplussed) school buses to the Washington County Sheriff's Department for \$1.00. Chad Fleenor seconded the motion which carried on roll call vote:

Annette Buchanan: yes, Mary Beth Dellinger: yes, Keith Ervin: yes, Chad Fleenor: yes, Gregg Huddlestone: yes, Mike Masters: yes, Whitney Riddle: yes, Vince Walters: yes

Chad Fleenor moved to enter into a lease agreement (36 month), Tri Cities Mower and Saw, for mowers for FY25. Whitney Riddle seconded the motion which carried on roll call vote:

Annette Buchanan: no, Keith Ervin: no, Mary Beth Dellinger: yes, Chad Fleenor: yes, Gregg Huddlestone: yes, Mike Masters: yes, Whitney Riddle: yes, Vince Walters: yes

Chad Fleenor moved to allow the 141-Fund to cover any cash shortfalls in the event reimbursements have not been received. Once the 142-Fund reimbursements have been received the 141-Fund will be reimbursed the following month. Annette Buchanan seconded the motion which carried on roll call vote:

Annette Buchanan: yes, Mary Beth Dellinger: yes, Keith Ervin: yes, Chad Fleenor: yes, Gregg Huddlestone: yes, Mike Masters: yes, Whitney Riddle: yes, Vince Walters: yes

Annette Buchanan moved for approval of Purchase Order 2307; Lexia Learning Systems, LLC; Concord, MA; Core 5 Reading/Powerup Literacy License (10); System-wide; \$138,000.00; Line Item 141E 71100-449. Mary Beth Dellinger seconded the motion which carried on roll call vote:

Annette Buchanan: yes, Mary Beth Dellinger: yes, Keith Ervin: yes, Chad Fleenor: yes, Gregg Huddlestone: yes, Mike Masters: yes, Whitney Riddle: yes, Vince Walters: yes

Vince Walters moved for approval of Purchase Order 2219; ESGI, LLC; Chicago, IL; 12 month license; Digital Textbook License; South Central Elementary; \$7,380.00; Line Item 141E 7100-

449. Whitney Riddle seconded the motion which carried on roll call vote:

Annette Buchanan: yes, Mary Beth Dellinger: yes, Keith Ervin: yes, Chad Fleenor: yes, Gregg Huddlestone: yes, Mike Masters: yes, Whitney Riddle: yes, Vince Walters: yes

Annette Buchanan moved for approval of Purchase Order 2220; Instructure; Salt Lake City, UT; Digital Textbook Support; System-wide; \$114,491.86; Line Item 141E 71100-449. Gregg Huddlestone seconded the motion which carried on roll call vote:

Annette Buchanan: yes, Mary Beth Dellinger: yes, Keith Ervin: yes, Chad Fleenor: yes, Gregg Huddlestone: yes, Mike Masters: yes, Whitney Riddle: yes, Vince Walters: yes

Whitney Riddle moved for approval of Purchase Order 2221; Generation Genius; Sherman Oaks, CA; Science License and Video (12); System-wide; SY24-25; \$10,475.00; Line Item 141E 71100-449. Annette Buchanan seconded the motion which carried on roll call vote:

Annette Buchanan: yes, Mary Beth Dellinger: yes, Keith Ervin: yes, Chad Fleenor: yes, Gregg Huddlestone: yes, Mike Masters: yes, Whitney Riddle: yes, Vince Walters: yes

Gregg Huddlestone moved for approval of Purchase Order 2222; Gallopade; Peachtree City, GA; Grades 3-8 Bundled Print and Digital Curriculum; System-wide; \$112,693.03; Line Item 141E 71100-449. Annette Buchanan seconded the motion which carried on roll call vote:

Annette Buchanan: yes, Mary Beth Dellinger: yes, Keith Ervin: yes, Chad Fleenor: yes, Gregg Huddlestone: yes, Mike Masters: yes, Whitney Riddle: yes, Vince Walters: yes

Vince Walters moved for approval of Purchase Order 2271; Sphero; Greenville, TX; Sphero Chariot (10) and equipment; Sulphur Springs Elementary; Sole Source; Buy Board contract #661-22; Funded by ISM Grant; \$10,814.05; Line Item 141E 71300-730-000-00002. Chad Fleenor seconded the motion which carried on roll call vote:

Annette Buchanan: yes, Mary Beth Dellinger: yes, Keith Ervin: yes, Chad Fleenor: yes, Gregg Huddlestone: yes, Mike Masters: yes, Whitney Riddle: yes, Vince Walters: yes

Chad Fleenor moved for approval of the FY25 Dietary Budget (8 CEP), as submitted. Whitney Riddle seconded the motion which carried on roll call vote:

Keith Ervin: no, Annette Buchanan: yes, Mary Beth Dellinger: yes, Chad Fleenor: yes, Gregg Huddlestone: yes, Mike Masters: yes, Whitney Riddle: yes, Vince Walters: yes

**\*\*workshop agenda\*\***

due to lack of 2nd Gregg Huddlestone move the board oppose. Mary Beth Dellinger seconded the motion which failed on roll call vote:

Annette Buchanan: yes, Mary Beth Dellinger: yes, Keith Ervin: yes, Chad Fleenor: yes, Gregg Huddlestone: yes, Mike Masters: yes, Whitney Riddle: yes, Vince Walters: yes

Whitney Riddle moved for approval of Purchase Order 2284; Ap Lazer; Mason, MI; Sole Source; Lazer Engraver and Equipment; Sulphur Springs Elementary; Funded by CTE ISM Grant; \$23,702.75; Line Item 141E 71300 730-002. Chad Fleenor seconded the motion which carried on roll call vote:

Annette Buchanan: yes, Mary Beth Dellinger: yes, Keith Ervin: yes, Chad Fleenor: yes, Gregg Huddlestone: yes, Mike Masters: yes, Whitney Riddle: yes, Vince Walters: yes

Vince Walters moved for approval of Purchase Order 35482; EPS Operations LLC; Bethesda, MA; Reading Intervention Materials; System-wide; Funded by ESSER 3.0; \$68,457.40; Line Item 142E 71200 429 937. Annette Buchanan seconded the motion which carried on roll call vote:

Annette Buchanan: yes, Mary Beth Dellinger: yes, Keith Ervin: yes, Chad Fleenor: yes, Gregg Huddleston: yes, Mike Masters: yes, Whitney Riddle: yes, Vince Walters: yes

Chad Fleenor moved for approval to adjust all K-8 school start times to 8:00 a.m. - 3:00 p.m.

Whitney Riddle seconded the motion which carried on roll call vote:

Annette Buchanan: yes, Mary Beth Dellinger: yes, Keith Ervin: yes, Chad Fleenor: yes, Gregg Huddleston: yes, Mike Masters: yes, Whitney Riddle: yes, Vince Walters: yes

JB went over previous approved plan

just give county commission an update; will present at a later time

will discuss more in detail at a workshop \*\* schedule a retreat

JB presented a draft plan

plans for old JES on workshop agenda

add more school security

VW: last meeting before school is out for summer

# WASHINGTON COUNTY BOARD OF EDUCATION

**April 4, 2024; 5:30 PM; Central Office**

Those present were Chairman Mike Masters, Vice-Chair Annette Buchanan, Mary Beth Dellinger, Whitney Riddle, David Hammond, Keith Ervin, Vince Walters, Chad Fleenor, Gregg Huddlestone and Superintendent Jerry Boyd.

## **I. CALL TO ORDER**

### **II. David Crockett High Boys' Basketball Team**

### **III. Jonesborough Elementary School Robotics Team**

## **IV. Tenure Recognitions**

Personnel approved for tenure status were presented with a certificate.

## **V. Public Comment**

No one submitted for public comment.

## **VI. CONSIDERATION OF MEETING AGENDA**

Keith Ervin moved for approval of the meeting agenda. Vince Walters seconded the motion which carried on roll call vote:

- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*

## **VII. APPROVAL OF MEETING MINUTES**

### **A. March 7 2024**

### **B. March 19 2024 Called Meeting**

### **C. March 19 2024 Workshop**

### **D. March 20 2024 Called Workshop**

Chad Fleenor moved for approval of the meeting minutes, as presented. Vince Walters seconded the motion which carried on roll call vote:

- Gregg Huddleston: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*

## **VIII. ANNOUNCEMENTS**

**A. April 10, 2024; 5:00 p.m.**

**Called Workshop for FY25 Budget**

**B. April 16, 2024; 7:00 p.m.**

**Top Ten Percent Banquet; The James and Nellie Brinkley Center (formerly the Millennium Center)**

**C. April 23, 2024; 5:00 p.m.**

**Monthly Board Workshop**

**D. April 30, 2024; 7:00 p.m.**

**CTE Banquet; The James and Nellie Brinkley Center**

**E. County Commission Meetings**

**April 4, 2024; 1:00 p.m.; HEW Committee**

**April 10, 2024; 9:00 a.m.; Budget Committee**

**April 15, 2024; 6:00 p.m.; Budget Committee (FY25 Budget)**

**April 22, 2024; 6:00 p.m.; Monthly County Commission Meeting**

**April 25, 2024; 6:00 p.m.; County Commission Budget Workshop for FY25 budget**

## **IX. SUPERINTENDENT'S REPORT**

**A. Austin Reed, Student School Board Member, Daniel Boone High**

Austin was unable to attend the meeting.

**B. Enrollment Update**

**C. Field Trips Report**

**D. Maintenance Report**

**E. Monthly Financials**

**F. Personnel Report**

**G. Grants Report**

## **H. School Nutrition Report**

### **I. 2024 Summer Programs**

### **J. Other**

## **X. CONSIDERATION OF CONSENT AGENDA**

### **A. Overnight Trip Requests**

#### **1. David Crockett High**

**NJROTC**

**Pensacola Naval Air Station; Pensacola, FL**

**April 11-13, 2024**

### **B. Purchase Orders**

**1. Purchase Order 1986; Paxton/Patterson, Alsip, IL; Professional Development and learning system; Jonesborough Elementary; Sole Source; TN BuyBoard contract #653-21; Funded by ISM Middle Grant; \$113,078.00; Line Item multiple 141 Fund Expense Lines**

**2. Purchase Order 2047; GovConnection, Inc., Merrimack, NH; System-wide; Viewsonic Bundle(8), Google Chromebox(8), Chrome OS License(8), Sourcewell contract 0814196VC; \$19,995.52; Line Item 72250499**

**3. Purchase Order 2059; BrainPOP, New York, NY; Subscription Renewal; Effective 10/8/24 - 10/7/24; System-wide; \$22,758.75; Line Item 72250399**

### **C. Items to be declared as surplus**

### **D. Rental Rates for Athletic Facilities**

Gregg Huddlestone moved for approval of the consent agenda. Vince Walters seconded the motion which carried on roll call vote:

- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*

## **XI. DISCUSSIONS/PRESENTATIONS**

### **A. Lewis Group Architects**

Ginger Azpurua, Jake Thomas and Todd Brang were present to provide updates on present and upcoming projects.

- Bids for the exterior repair at Lamar Elementary to be released April 5<sup>th</sup>.
- Footings will be completed the following week for the stadium upgrades at Daniel Boone and David Crockett High Schools.
- Bids will be released soon for the security upgrade projects at Daniel Boone and David Crockett High Schools.

### **B. Set meeting date for school security upgrades review**

The Board set a workshop to review the security upgrades for each school on April 25, 2024 at 5:00 p.m.

### **C. Real Estate Issue -- Washington County Industrial Park**

Washington County Mayor Joe Grandy to presented information to the Board on a real estate issue associated with the Washington County Industrial Park that bordered Grandview Elementary property.

Chad Fleenor made a motion to authorize the Executive Committee to execute the document pending approval by Board's Attorney Scott Bennett. Whitney Riddle seconded the motion which carried on roll call vote:

- Gregg Huddleston: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*

### **D. Estimate for classroom wall installation and storage at Gray Elementary**

Dr. Jarrod Adams, Chief of Operations, gave an estimate of \$5,000.00 for the wall construction to divide a classroom and provide built in cubbies for storage. The project will be completed by the maintenance department.

The Board agreed to proceed with original plan for the wall and cubby project.

**E. Demolition of house on property adjacent to Gray Elementary (Bid Spec attached)**

Annette Buchanan moved for approval of the bid specifications, as presented, to be released for the demolition of the house on the property next to Gray Elementary. Mary Beth Dellinger seconded the motion which carried on roll call vote:

- Gregg Huddleston: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *no*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*

**F. Replacement of laminate countertops and cabinets at Gray Elementary; \$12,176.00; No funding source identified**

Mary Beth Dellinger made a motion to proceed with replacing the laminate countertops and cabinets at Gray Elementary. David Hammond seconded the motion which carried on roll call vote:

- Gregg Huddleston: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *no*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- Chad Fleenor: *no*
- David Hammond: *yes*

**G. FY25 Budget**

Mr. Boyd reminded the Board of the called meeting on April 10, 2024 at 5:00 p.m. for the FY25 Budget.

**XII. Additional Items**

**A. Overnight Trip Requests**

**1. Daniel Boone High; Reflections  
All-State Honors Choir  
Nashville, TN  
April 10-13, 2024**

**2. David Crockett High  
Agriculture Class  
Ohio ShoSheep Show and Sale  
Greenville, OH  
May 8-11, 2024**

**FCCLA  
National FCCLA Leadership Conference  
Seattle, WA  
June 27-July 4, 2024**

**EMT Class  
EMT Wilderness Rescue Trip  
Davy Crockett Birthplace State Park  
Limestone, TN  
May 2-3, 2024**

Chad Fleenor moved for approval of the overnight trip requests, as presented. Whitney Riddle seconded the motion which carried on roll call vote:

- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*

**B. Purchase Order 2012; Front Row Music, Abingdon, VA; Complete sound system for the gym at Sulphur Springs Elementary; \$15,924.45; Line Item 72250499**

Chad Fleenor moved for approval of Purchase Order 2012; Front Row Music, Abingdon, VA; Complete sound system for the gym at Sulphur Springs Elementary; \$15,924.45; Line Item 72250499. Annette Buchanan seconded the motion which carried on roll call vote:

- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*

### **C. Boones Creek Complex and School Yard Maintenance Analysis**

Whitney Riddle made a motion to allow the executive committee to negotiate with the Town of Jonesborough for maintenance of the Boones Creek complex. Chad Fleenor seconded the motion which carried on roll call vote:

- Gregg Huddleston: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *no*
- Keith Ervin: *yes*
- Annette Buchanan: *no*
- Mary Beth Dellinger: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*

### **XIII. ADJOURNMENT**

# WASHINGTON COUNTY BOARD OF EDUCATION CALLED MEETING

**April 10, 2024; 5:00 PM; Central Office**

Those present were Chairman Mike Masters, Vice-Chair Annette Buchanan, Mary Beth Dellinger, Whitney Riddle, David Hammond, Keith Ervin, Chad Fleenor, Gregg Huddlestone and Superintendent Jerry Boyd. Board member Vince Walters was absent.

## **I. CALL TO ORDER**

### **II. Consideration of insulin class action litigation.**

Chad Fleenor made a motion to proceed of insulin class action litigation. David Hammond seconded the motion which carried on roll call vote:

- Vince Walters: *absent*
- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*

### **III. FY25 Budget**

Chad Fleenor moved for approval of the FY25 Budget option "I", to include a 5% increase on the supplement stipends (approximately \$25,000). Annette Buchanan seconded the motion which carried on roll call vote:

- Vince Walters: *absent*
- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*

## **IV. ADJOURNMENT**

# WASHINGTON COUNTY BOARD OF EDUCATION WORKSHOP

**April 23, 2024; 5:00 PM; Central Office**

Those present were Chairman Mike Masters, Vice-Chair Annette Buchanan, Mary Beth Dellinger, Whitney Riddle, David Hammond, Keith Ervin, Vince Walters, Chad Fleenor, Gregg Huddleston and Superintendent Jerry Boyd.

## **I. Call to Order**

## **II. Academics**

## **III. Business/Finance**

### **A. Monthly Financials**

**B. Horizon Software Intern, Inc.; Atlanta, GA; Software annual renewal for the Dietary Department; SY24-25; \$15,943.66; Line Item 143E 73100-399**

**C. Gordon Food Service; Chicago, IL: Food Supplies for FY24; Dietary Department; \$400,000.00; Line Item 143E 73100-422**

### **D. Purchase Orders**

**1. Purchase Order 1848; Carnegie Learning, Pittsburgh, PA; World Language Passport Software; Digital License; 2 years; Daniel Boone High and David Crockett High; \$12,960.00; Line Item 141E 71100449**

**2. Purchase Order 2250; Paxton/Patterson; Alsip, IN; Welding Basics and Computer Graphics/Game Development; Sole Source; BuyBoard 653-21; Ridgeview Elementary; Funded by ISM Grant; \$10,090.00; Line Item 141E 71300-730-000-00002**

**3. Purchase Order 35228; Father Flanagan's Boys' Home; Boys' Town National Community Support Services; Boys Town NE; Well Managed Schools (2 day PD training); SPED; \$11,251.04; Line Item 142E 72220-524-896**

**4. Purchase Order 35479; TNTP Inc.; New York, NY; ELA Curriculum Support; System-wide; Contract CC21090266; Funded by HQIM Literacy Implementation Grant; 3rd Installment for SY23-24; \$18,200.00; Line Item 142E 72210-399-951**

### **E. Request to release bids for the printers in the CTE Department at David Crockett High**

It was noted bids would include a printer for Daniel Boone High.

### **F. FY25 Dietary Budget Draft**

School Nutrition Director Caitlin Shew was present. The Board discussed the Community Eligibility Program. Ms. Shew said Daniel Boone High, David Crockett High, Sulphur

Springs Elementary, Ridgeview Elementary and University School do not meet the 40% requirement to be eligible for the program.

#### **IV. Operations**

##### **A. Daktronics Indoor Video Board presentation for the gymnasiums at Daniel Boone High and David Crockett High**

Jonathan Freming of Daktronics provided a presentation of the video boards program. The Board agreed to allow Dr. Adams and the athletic directors to explore the program further.

##### **B. Conversion of a concession stand at Daniel Boone High for use as a Cafe.**

The Board will consider the project at the May board meeting.

##### **C. Lease Agreement Information for Mowers**

The item will be included on the May agenda. The Board will consider retaining the mower with the least amount of hours and consider entering into a lease agreement.

##### **D. Donation of out of service school buses to the Washington County Sheriff's Department (one activity bus and two large buses) pending surplus approval by the Board.**

##### **E. Demonstration of the new camera systems that have been installed in the schools.**

Steve Bishop of the technology department gave a presentation of the new security cameras installed.

##### **F. Review of CEP (Community Eligibility Program) and school meals costs for SY 2024-2025**

Ms. Shew said the meal costs will remain the same for the SY2024-2025.

##### **G. Discussion of school start times with transportation cost savings analysis**

Discussion was held on making all schools have the same start times, 8:00-3:00.

##### **H. Review of the demolition bid for the house located next to Gray Elementary**

The board will consider awarding the bid at the May board meeting.

##### **I. Bid specifications for replacement of the intercom system at Lamar Elementary**

Approval of the specifications will be an item on the May meeting agenda.

##### **J. Review of Bid Specifications for replacement of rooftop HVAC unit (above the gymnasium) at the former Jonesborough Elementary School**

**K. Quote to re-roof the annex buildings at David Crockett High School; Rackley Roofing Co., Inc.; Carthage, TN; Omni Partner National Roofing; Contract R230402; \$285,170.38**

##### **L. Review of South Central Elementary Septic System Repair Drawing**

#### **V. Student Supports**

**VI. Superintendent**

**A. Five Year Education Capital Projects Plan  
FY25 - FY29**

**VII. Adjournment**

## **WASHINGTON COUNTY BOARD OF EDUCATION CALLED WORKSHOP**

**April 25, 2024; 5:00 PM; Central Office**

Those present were Chairman Mike Masters, Mary Beth Dellinger, Whitney Riddle, David Hammond, Keith Ervin, Vince Walters, Chad Fleenor, Gregg Huddleston and Superintendent Jerry Boyd. Also in attendance was Ginger Azpurua with Lewis Group Architects. Paul McCall with Lewis Group Architects was attending virtually. Board member Annette Buchanan was absent.

### **I. Call to Order**

### **II. Review of school security upgrades**

The Board will consider awarding the bid for the security upgrades at Daniel Boone High and David Crockett High at the May 7<sup>th</sup> board meeting.

It was requested to include monthly update on the high schools' security projects

The Board reviewed the proposed security upgrade project for each school. Discussion was held for the school system to purchase the materials and hire a general contractor to oversee the projects.

The Board scheduled to do a walk thru at the new Jonesborough Elementary School on May 7<sup>th</sup>.

### **III. Adjournment**

School	PK3	PK4	0	1	2	3	4	5	6	7	8	9	10	11	12	Total
Boones Creek Elementary School	16	31	109	88	95	79	103	82	84	68	82	0	0	0	0	837
Daniel Boone High School	0	0	0	0	0	0	0	0	0	0	0	273	292	285	233	1083
David Crockett High School	0	0	0	0	0	0	0	0	0	0	0	283	300	280	215	1078
Fall Branch Elementary School	0	2	33	22	24	37	27	24	20	39	25	0	0	0	0	253
Gray Elementary School	0	21	52	51	57	50	64	55	57	53	51	0	0	0	0	511
Grandview Elementary School	20	50	64	71	51	68	62	47	69	69	76	0	0	0	0	647
Jonesborough Elementary School	0	11	106	94	106	113	90	94	95	115	111	0	0	0	0	935
Lamar Elementary School	0	21	38	52	48	31	37	46	45	44	51	0	0	0	0	413
Ridgeview Elementary School	13	16	65	93	82	86	69	86	103	81	97	0	0	0	0	791
South Central Elementary School	0	0	22	15	27	24	17	12	16	18	32	0	0	0	0	183
Sulphur Springs Elementary School	0	0	30	37	47	36	54	41	40	39	49	0	0	0	0	373
University School	0	0	20	19	20	21	23	47	52	51	52	74	81	76	69	605
West View Elementary School	1	2	28	30	29	30	39	26	32	29	34	0	0	0	0	280
Tennessee Virtual Learning Academy	0	0	0	0	0	0	0	0	0	0	4	7	5	15	0	31
<b>TOTAL</b>	<b>50</b>	<b>154</b>	<b>567</b>	<b>572</b>	<b>586</b>	<b>575</b>	<b>585</b>	<b>560</b>	<b>613</b>	<b>606</b>	<b>664</b>	<b>637</b>	<b>678</b>	<b>656</b>	<b>517</b>	<b>8020</b>

Employee	Disposition/New hire	School, Position	Effective Date	Replacing
Daniel Tipton	Rehire/New Hire	School Nutrition, RV Kitchen Manager	4/2/2024	Rebecca Owens
Joshua Thomas	New Hire	Maintenance, Part Time Grounds	4/2/2024	Brandon McInturff
Pamela Turberville	New Hire	District Office, Accounting Clerk	4/29/24	Sharon Cox
Chloe Hartgrove	New Hire	School Nutrition, Field Coordinator	4/22/2024	Sharon Cox
Kendra Gebhardt	New Hire	RV, IA/OA	4/23/2024	Tonya Snyder
Lawren Agnew	New Hire	DCHS, SPED IA/Asst. Cheer Coach	4/23/2024	Interim for Logan Scott/Bailey Stanley
Melissa Harris	New Hire	SS, Volleyball Coach	4/23/2024	Jill Fox
Christina Huester	New Hire	GV, Head Cheer Coach	4/23/24	Christina Williams
Shirhonda Stephan	New Hire	GV, Site Director/IA	5/6/2024	Carson Ball
Sydney Fox	Approved Substitute	Substitute	4/11/2024	Ongoing need
Candice Garvin	Approved Substitute	Substitute	4/22/2024	Ongoing Need
Danielle Lobato	Approved Substitute	Substitute	4/23/2024	Ongoing Need
Heather Thornton	Approved Substitute	Substitute	4/24/2024	Ongoing Need
Breauna Salyer	Approved Substitute	Substitute	4/25/2024	Ongoing Need
Laura Arredondo	Approved Substitute	Substitute	4/26/2024	Ongoing Need
Taylor Maravich	Transfer	from JES,IA to SS,IA	5/2/2024	Lisa Hill
John Morgan	Transfer	from PT grounds to FT Maintenance	4/24/2024	Xavier Painter
Savannah Lusk	Transfer	SPED IA, DCHS to ISS IA DCHS	4/22/2024	April Brazil
Madison Williams	Transfer	BCE, Library IA to BCE, Interim 1st grade teacher	4/19/2024	
Clara Faye Rutledge	Transfer	Substitute to SS, Interim 6/7 teacher	4/17/2024	
Sandra Hallenbeck	Transfer	From Substitute to Gray, Cheer Coach	4/29/2024	Tiffani Hall
Tabitha Ferguson	Termination	BCE, SPED IA	4/23/2024	
William Haire	Resignation	Transportation, Bus Driver	4/2/2024	
Tabitha Ferguson	Resignation	BCE, IA SPED	3/15/2024	
Xavier Painter	Resignation	System-wide, Maintenance	4/5/2024	
Jacqueline Prude	Resignation	US, Part-time Sped. IA	4/8/2024	

Mackenzie Carrier	Resignation	FB, Volleyball Coach	4/8/2024	
April Brazil	Resignation	DCHS, ISS IA	4/18/2024	
Kristen Hincer	Resignation	JES, Head Volleyball Coach	4/12/2024	
Elizabeth Struve	Resignation	DCHS, English Teacher	5/24/2024	
Landon Carrico	Resignation	FB, Boys Basketball Coach	4/22/2024	
Whitney Tapp	Resignation	WV, Cheerleading Coach	4/22/2024	
Amber Bacon	Requested leave	RVES, 5th grade teacher	effective 8/19/2024 through 9/30/2024	
Danielle Mitchell	Requested leave	GVES, 3rd grade teacher	effective 4/30/2024 through 5/24/2024	
Dane Salyer	Requested leave	DBHS, CTE Teacher	effective 4/2/2024 through 4/12/2024	
Kristen Hincer	Requested leave	CO, Human Resources	effective 6/4/2024 through 7/2/2024	
Grace Bellamy	Requested leave	SS, ELA Teacher 6/7	effective 4/4/2024 through 5/24/2024	
Isabel Workman	Requested leave	RV, 2nd grade Teacher	effective 4/4/2024 through 4/19/2024	
Diane McMillan	Requested leave	SC, 5th/6th Math and Science	effective 4/26/2024 through 5/9/2024	
Bernice Crain	Retirement	JES, Instructional Coach	1/2/2024	
Phillip McNutt	Retirement	Lamar, Custodian	2/1/2024	
Lisa Hill	Retirement	SS, Instructional Assistant	3/12/2024	
Alicia Culbertson	Retirement	SW, Diagnostician	5/24/2024	
Joni Cox	Retirement	Gray, CTE (STEM) Lab Instructor	5/24/2024	
Penny Cox	Retirement	BCE, Kindergarten Teacher	5/24/2024	
Jennifer Taylor	Retirement	WV, PE Teacher	5/24/2024	
Kathy Stayer	Retirement	Lamar, 5th Grade Teacher	5/24/2024	
Ron Sillmon	Retirement	DCHS, Instructional Assistant	6/1/2024	
Janice Flynn	Retirement	Gray, ART Teacher	5/24/2024	
Clyde Shumate	Retirement	DCHS, NJROTC Instructor	6/1/2024	
Ken Snyder	Retirement	Lamar, ART Teacher	6/28/2024	
Patricia Abbott	Retirement	FB, Music Teacher	5/25/2024	

Intent to Apply/Research	Grants Writer/Manager's Report	May 2024						
Perkins V Reserve	Application submitted 5/6/2024 for DBHS - WBL opportunity with Culinary Arts							
Bureau of Justice STOP School Violence Grant	working on partnerships and application	Due June, 2024						
Snapdragon Book Foundation	supply Career Awareness books to student in K-8 connecting to the ISM grant CTE/STEM Labs in the Elementary Schools.		submitted					
Governor's Early Literacy Foundation	submitted grant for books for summer give-away for Book Bus							
Further CTE/STEM opportunities	researching funding opportunities for furthering the vertical alignment (younger grades) of the CTE/STEM ISM lab programs						District-wide	
Grants Awarded								
Gopher's Grant/ Spark Equity Organization Award	Awarded grades 3-6 physical education equipment curriculum, equipment, and training valued at \$39,596.81 from College of Health and Human Services, School of Exercise and Nutritional Sciences					In collaboration with Coordinated School Health	Training July 31, 2024	
Grants Managed								
TVA Classroom STEM grant	TVA STEM Classroom grant - provide guidance when requested on how to write a grant, this grantor prefers it to be teacher written		TOTAL \$21,000, 5 schools	Will be in charge of awarded funding and expenditures and assist teachers with any questions of the grant reporting process.				
ESSERF Data Collection: comprehensive reporting	Submitted	Require reporting periods cover the previous state fiscal year (July 1, 2022- June 30, 2023) only count funding the SEA reimbursed to the LEA during this window. Ex. If reimbursed in July, 2022 (FY22) funding will be included in the next year report (FY23).			This is to report ESSER 1.0, 2.0 and 3.0 finances, spending details and purpose of spending, and associated personnel in various reporting categories and subcategories.			
Resilient Grant roll-over funds	Will provide professional development to various teachers, administrators, counselors, social workers in connection with social and emotional/mental health.		project finished					
ETSU SLICE - SL Partnership STEM LITERACY COMPUTATION IN EDUCATION WITH SCHOOL LEADERS	ETSU federal government grant we have partnered	I am the Co-PI-LEA CONTACT for Washington County	Financial reimbursements invoices and execution of purchases with schools' classroom minigrants that will be provided at the end of year 2 grant term and any other needs that may occur.		help with any grant related reimbursement request documentation		project ongoing	
Public School Security Grant	\$335,172.42	Systemwide Security Camera System project	Operations department	This portion of the project is finished	help with any grant related reimbursement request documentation			
LEAPS PROGRAM	STARTED AUGUST, 2023, having a summer week camp	UPDATED EPLAN BUDGET \$75,000	Provide all necessary documentation into Department of Human Services Child Care Provider Portal to renew the SCES LEAPS site for continuing service	Assist new director with ELAP (attendance and data entry program) -done	purchasing and personnel funding	help with any grant related reimbursement request documentation		
ISM Grant	Monitoring finished and approved		Assist CTE Director when needed	TDOE approved DC culinary arts capital project in ePlan	DB will have capital project for a Work Based Learning in their store.		Note: schools involved in this grant were awarded (allocated FY2023) BCE \$500,000, DB \$1,000,000, DC \$1,000,000, FB \$200,000, GV \$500,000, Gray \$500,000, JES \$500,000, RV \$500,000, SC \$200,000, SS \$500,000, University \$1,000,000, WV \$500,000	
Fulfill Federal requirement of LEAs receiving ESSER 3.0 funds	Addenda must be updated every six months	DONE	Provide Safe Return to In-Person Instruction and Continuity of Services (i.e., Health and Safety Plan and Public Plan for Remaining Funds, and collect public input.	next is ESSERF reporting due April 17, 2024				
BEST FOR ALL GRANT	Grant funds expended			Schools	help with any grant related reimbursement request documentation			
ARP 2.0 Homeless Grant	Grant will end Dec. 2024		In collaboration with Director of Attendance and Chief Students Supports Officer.	Providing purchasing and documentation support.	HELP WITH REPORTING	help with any grant related reimbursement request documentation		



## **Monthly Facility Tracker reports**

All Locations -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=af78549c-6e53-41e9-afec-dd4d8bfa815d>

WVES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=7061e70d-ee81-4bbe-a0a9-333ee6630ce4>

SSES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=82641ccd-b40b-406e-9593-f1f5d6d454ea>

SCES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=f4112e8b-ace7-42c8-83ce-ce7cca700d0a>

RVES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=abece4e4-3aaf-4e20-afb9-e7a4b253e7ea>

LES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=03c462a1-53fd-429c-8d8a-862353a095d4>

JMS -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=047f5116-d265-4220-bca1-d51fd1f24df6>

JES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=3c2e5fd0-4dc5-4a44-b1a8-7ff0bc15c27e>

GES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=ef3d7048-0b99-4548-9f31-04632f0fae84>

GVES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=e2b27430-f9cb-4618-8958-f37a78a60a75>

FBES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=b9027fb8-5461-4cad-a2ca-4cd8a33ecfbe>

DCHS -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=88424530-f628-46ae-8852-1a2d40bc9785>

DBHS -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=1f5402fa-95ef-4b85-bc13-1b2a390eadd8>

BCES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=475154ae-7197-4f43-8ec4-6b9764458>

[b84](#)

Midway -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=ec7f00ea-3b78-41db-9542-060401a41>

[1e6](#)

Bus Garage -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=13f0ab1b-e7e9-4a01-bbeb-9b2d5181fb5f>

Warehouse -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=7da489ac-1553-4a46-a0ac-27646726a003>

Central Office -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=fbf02e24-8b01-46d9-98d1-a5e123581838>

**WASHINGTON COUNTY BOARD OF EDUCATION  
FUND 141 - GENERAL PURPOSE SCHOOL FUND  
BUDGET TO ACTUAL QUARTERLY REPORT AS OF MARCH 2024**

	2023-2024 Budget	Actual Jul-Sept. 2023	Actual Oct.-Dec. 2023	Actual Jan.-March 2024	Actual April-June	Total YTD
<b>Revenues</b>						
40000 Local Revenue	\$ 33,475,511	\$ 6,478,558	\$ 9,372,065	\$ 14,272,899		\$ 30,123,522
41000 Licenses and Permits	\$ 1,800	\$ 458	\$ 514	\$ 248		\$ 1,220
43000 Charges for Current Services	\$ 593,000	\$ 158,739	\$ 200,897	\$ 188,744		\$ 548,380
44000 Other Local Revenue	\$ 201,154	\$ 187,762	\$ 112,339	\$ 4,148		\$ 304,249
46000 State of Tennessee	\$ 51,230,000	\$ 10,321,201	\$ 16,235,384	\$ 15,325,939		\$ 41,882,524
47000 Federal Thru State	\$ 150,000	\$ 29,502	\$ 29,447	\$ 38,234		\$ 97,183
48000 Donations/Other	\$ 224,000	\$ 27,741	\$ 131,595	\$ 135,698		\$ 295,034
49000 Other Sources	\$ 250,000	\$ -	\$ -	\$ -		\$ -
39000 Fund Balance Usage	\$ 8,763,500	\$ -	\$ -	\$ -		\$ -
<b>TOTAL</b>	\$ 94,888,965	\$ 17,203,961	\$ 26,082,241	\$ 29,965,910	\$ -	\$ 73,252,112
<b>Expenses</b>						
	2023-2024 Budget	Actual Jul-Sept. 2023	Actual Oct.-Dec. 2023	Actual Jan.-March 2024	Actual April-June	Total YTD
71100 REGULAR INSTRUCTION	\$ 51,055,700	\$ 4,826,102	\$ 11,780,774	\$ 12,172,358		\$ 28,779,234
71200 SPECIAL EDUCATION PROGRAM	\$ 6,105,947	\$ 513,042	\$ 1,411,938	\$ 1,738,710		\$ 3,663,690
71300 VOCATIONAL EDUCATION PROGRAM	\$ 3,167,021	\$ 500,817	\$ 959,873	\$ 1,309,979		\$ 2,770,669
71600 ADULT EDUCATION PROGRAM	\$ 12,710	\$ -	\$ -	\$ -		\$ -
72110 ATTENDANCE PROGRAM	\$ 188,498	\$ 47,017	\$ 50,614	\$ 50,562		\$ 148,193
72120 HEALTH SERVICES	\$ 1,329,039	\$ 148,517	\$ 301,150	\$ 327,110		\$ 776,776
72130 OTHER STUDENT SUPPORT	\$ 2,008,801	\$ 135,755	\$ 440,521	\$ 436,526		\$ 1,012,802
72210 SUPPORT REGULAR INSTRUCTION	\$ 2,315,690	\$ 328,559	\$ 586,653	\$ 537,305		\$ 1,452,517
72220 SUPPORT SPECIAL EDUCATION -	\$ 1,262,266	\$ 162,253	\$ 314,285	\$ 345,109		\$ 821,647
72230 SUPPORT VOCATIONAL EDUCATION -	\$ 278,254	\$ 32,814	\$ 32,156	\$ 62,577		\$ 127,547
72250 SUPPORT EDUCATION TECHNOLOGY	\$ 2,468,321	\$ 741,146	\$ 486,359	\$ 447,092		\$ 1,674,597
72310 BOARD OF EDUCATION SERVICES	\$ 1,725,341	\$ 933,324	\$ 523,965	\$ 478,740		\$ 1,936,029
72320 OFFICE OF THE DIRECTOR	\$ 847,083	\$ 216,190	\$ 250,701	\$ 296,922		\$ 763,813
72410 OFFICE OF THE PRINCIPAL	\$ 5,133,983	\$ 728,436	\$ 1,151,435	\$ 1,168,237		\$ 3,048,108
72510 FISCAL SERVICES	\$ 493,555	\$ 149,922	\$ 144,169	\$ 168,100		\$ 462,191
72520 HUMAN RESOURCES	\$ 332,378	\$ 79,617	\$ 95,181	\$ 106,470		\$ 281,268
72610 OPERATION OF PLANT	\$ 6,333,965	\$ 1,497,306	\$ 1,355,553	\$ 1,855,832		\$ 4,708,691
72620 MAINTENANCE OF PLANT	\$ 2,482,397	\$ 662,524	\$ 446,485	\$ 910,327		\$ 2,019,335
72710 STUDENT TRANSPORTATION	\$ 4,399,213	\$ 739,832	\$ 1,344,177	\$ 961,910		\$ 3,045,919
72810 OTHER SUPPORT SERVICES	\$ 181,415	\$ 31,569	\$ 41,771	\$ 42,121		\$ 115,461
73100 FOOD SERVICE	\$ -	\$ -	\$ -	\$ -		\$ -
73300 COMMUNITY SERVICES	\$ 759,373	\$ 146,062	\$ 150,338	\$ 151,661		\$ 448,062
73400 EARLY CHILDHOOD EDUCATION	\$ 518,362	\$ 68,300	\$ 138,878	\$ 139,360		\$ 346,538
76100 REGULAR CAPITAL OUTLAY	\$ 1,150,653	\$ 947,371	\$ 993,258	\$ 81,767		\$ 2,022,395
99100 TRANSFERS	\$ 339,000	\$ 56,482	\$ 112,964	\$ 84,723		\$ 254,169
<b>TOTAL</b>	\$ 94,888,965	\$ 13,692,956	\$ 23,113,197	\$ 23,873,498		\$ 60,679,652

**WASHINGTON COUNTY BOARD OF EDUCATION  
FUND 142 - GENERAL PURPOSE SCHOOL FUND  
BUDGET TO ACTUAL QUARTERLY REPORT AS OF MARCH 2024**

	2023-2024 Budget	Actual Jul-Sept. 2023	Actual Oct.-Dec. 2023	Actual Jan.-March 2024	Actual April-June	Total YTD
<b>Revenues</b>						
46000 State of Tennessee	\$ -	\$ -				\$ -
47000 Federal Thru State	\$ 10,254,276	\$ 1,593,393	\$ 1,362,568	\$ 2,444,649		\$ 5,400,610
49000 Other Sources	\$ -	\$ -				\$ -
<b>TOTAL</b>	\$ 10,254,276	\$ 1,593,393	\$ 1,362,568	\$ 2,444,649		\$ 5,400,610
<b>Expenses</b>						
71100 REGULAR INSTRUCTION	\$ 3,244,228	\$ 555,081	\$ 518,983	\$ 1,116,422		\$ 2,190,486
71200 SPECIAL EDUCATION PROGRAM	\$ 2,303,344	\$ 258,083	\$ 568,847	\$ 290,248		\$ 1,117,177
71300 VOCATIONAL EDUCATION PROGRAM	\$ 105,379	\$ 36,851	\$ 15,042	\$ 19,572		\$ 71,465
72120 HEALTH SERVICES	\$ 145,726	\$ 24,145	\$ 36,000	\$ 31,500		\$ 91,645
72130 OTHER STUDENT SUPPORT	\$ 1,108,302	\$ 127,156	\$ 201,802	\$ 465,377		\$ 794,335
72210 SUPPORT REGULAR INSTRUCTION	\$ 2,052,005	\$ 170,072	\$ 383,807	\$ 484,135		\$ 1,038,013
72220 SUPPORT SPECIAL EDUCATION -	\$ 192,280	\$ 22,416	\$ 19,331	\$ 7,604		\$ 49,350
72250 SUPPORT EDUCATION TECHNOLOGY	\$ 43,970	\$ 17,570	\$ 20,770	\$ 1,749		\$ 40,089
72710 STUDENT TRANSPORTATION	\$ 721,014	\$ 42,897	\$ 152,667	\$ 99,361		\$ 294,925
99100 TRANSFERS	\$ 338,028	\$ -	\$ -	\$ -		\$ -
<b>TOTAL</b>	\$ 10,254,276	\$ 1,254,271	\$ 1,917,246	\$ 2,515,968		\$ 5,687,485

**WASHINGTON COUNTY BOARD OF EDUCATION**  
**FUND 143 - CENTRAL CAFETERIA FUND**  
**BUDGET TO ACTUAL QUARTERLY REPORT AS OF MARCH 2024**

	2023-2024 Budget	Actual Jul-Sept. 2023	Actual Oct.-Dec. 2023	Actual Jan.-March 2024	Actual April-June	Total YTD
<b>Revenues</b>						
40000	\$ 26,000	\$ 13,951	\$ -	\$ 35,997		\$ 49,948
43000 Charges for Current Services	\$ 1,240,000	\$ 302,442	\$ 330,034	\$ 179,510		\$ 811,987
44000 Other Local Revenue	\$ -	\$ -	\$ -	\$ -		\$ -
46500 State of Tennessee	\$ 36,612	\$ -	\$ -	\$ 28,993		\$ 28,993
47100 Federal Thru State	\$ 2,711,583	\$ 542,008	\$ 708,187	\$ 865,743		\$ 2,115,938
39000 Dietary Fund Balance	\$ 688,996		\$ -	\$ -		\$ -
<b>TOTAL</b>	<u>\$ 4,703,191</u>	<u>\$ 858,401</u>	<u>\$ 1,038,221</u>	<u>\$ 1,110,244</u>		<u>\$ 3,006,866</u>
<b>Expenses</b>						
73100 FOOD SERVICE	\$ 4,703,191	\$ 1,512,048	\$ 1,297,993	\$ 1,631,036		\$ 4,441,077
99100 OPERATING TRANSFERS	\$ -	\$ -	\$ -			\$ -
<b>TOTAL</b>	<u>\$ 4,703,191</u>	<u>\$ 1,512,048</u>	<u>\$ 1,297,993</u>	<u>\$ 1,631,036</u>		<u>\$ 4,441,077</u>

SCHOOL	DAILY AVG	DAILY AVG	DAILY AVG	DAILY AVG	DIFF FROM LAST MONTH
BCE	441	706	728	757	29
DB	295	436	482	543	61
DC	403	656	649	729	80
FB	143	228	236	244	9
GV	398	622	636	664	28
GRAY	231	367	377	388	11
JE	491	757	801	822	22
LAMAR	438	457	442	444	2
RV	275	430	455	476	21
SC	226	223	235	234	(1)
SS	188	300	300	309	9
UH	107	115	117	110	(7)
WV	271	277	278	285	7
DISTRICT	3,907	5,573	5,666	6007	341

## Washington County FY2024 Summer Learning Camps

FYI of Total Allocations:

Learning Camps	\$842,189.06
Summer Transportation	<u>\$152,749.98</u>
Total	\$994,939.04

### Anticipated Individual Purchase Order Expenses over \$10,000

Current Enrollment 585 students

Summer Program sites are Gray Elementary and Jonesborough Elementary

Grade Span	Curriculum		Vendor	Estimated Expense
<b>Rising K-9</b>	STREAM – Curriculum Kits	<p>The curriculum kits are packaged as turnkey solutions, containing all essential teacher resources, student materials, and resources. These kits are complete and require no additional items to deliver a high-quality experience, fostering highly engaged and motivated opportunities for all students.</p> <p>Students will be immersed in forensic science, mysteries tailed to their grade level to uncover the intricacies of investigations and spark their scientific inquisitiveness. These kits include various disciplines including science, technology, engineering, art, and math.</p>	Community Learning	\$20,000
<b>Rising K-6</b>	STREAM – Curriculum Kits	<p>The curriculum kits are packaged as turnkey solutions, containing all essential teacher resources, student materials, and resources.</p> <p>A month-long program integrating weather, environmental studies, animal science, and space exploration, incorporating all disciplines of STREAM (Science, Technology, Reading/Writing, Engineering, Arts, and Mathematics).</p>	Hand2Mind	\$20,000
<b>Rising K-3</b>	Home Connections/Family Engagement – Take-home backpacks (bridge from summer school to beginning of school year)	<p>Take-Home Backpacks contain standards-based activities and books to keep students engaged in grade-appropriate content between summer school and beginning of school year. The books, activities, and resources help support the away-from-school gap instruction.</p>	TCM – Teacher Created Materials	\$32,000
<b>Rising 1<sup>st</sup> – 8<sup>th</sup> grade</b>	Enrichment support materials for Math	<p>Student Notebooks that supplement the ZEARN online lessons.</p>	ZEARN	\$10,000



<i>REQ DATE</i>
<b>04/11/2024</b>

## Washington County Schools Nutrition

405 West College Street  
 Jonesborough, TN 37659  
 423-753-1107  
 nutrition@wcde.org

<i>REQUISITION NUMBER</i>
<b>1430000243</b>

VENDOR KEY : HORIZON 000  
 SHIP DATE : 04/11/2024  
 FISCAL YEAR : 2023-2024  
 ENTERED BY : DEMELCON000

PRINTED 04/12/2024

VENDOR:  
 HORIZON SOFTWARE INTERN, INC  
 PO Box 934248  
 ATLANTA, GA 31193-4248

SHIP TO:  
 Washington County Schools - Food Service  
 405 W COLLEGE ST  
 JONESBOROUGH, TN 37659

ATTN: CONSTANCE DEMELO

QUANTITY	UNIT	DESCRIPTION OF ITEMS OR MATERIALS	UNIT PRICE	AMOUNT
1		HORIZON SOFTWARE ANNUAL RENEWAL FOR 24-25 SY	15943.66000	15,943.66
<b>ACCOUNT SUMMARY (FOR INTERNAL USE)</b>				
		<b>ACCOUNT NUMBER</b>	<b>ACCOUNT AMOUNT</b>	
		143 E 73100 399 000 00010 000	1,227.66	
		143 E 73100 399 000 00011 000	1,227.66	
		143 E 73100 399 000 00012 000	1,211.74	
		143 E 73100 399 000 00020 000	1,227.66	
		143 E 73100 399 000 00021 000	1,227.66	
		143 E 73100 399 000 00022 000	1,227.66	
		143 E 73100 399 000 00023 000	1,227.66	
		143 E 73100 399 000 00030 000	1,227.66	
		143 E 73100 399 000 00031 000	1,227.66	
		143 E 73100 399 000 00032 000	1,227.66	
		143 E 73100 399 000 00033 000	1,227.66	
		143 E 73100 399 000 00040 000	1,227.66	
		143 E 73100 399 000 00041 000	1,227.66	
			<b>PAGE TOTAL</b>	<b>15,943.66</b>
			<b>TOTAL</b>	<b>15,943.66</b>

This is a Requisition and not an official Purchase Order.  
 The District is not financially responsible for the  
 unauthorized purchases made with a Requisition.

<i>REQ DATE</i>
<b>04/11/2024</b>

## Washington County Schools Nutrition

405 West College Street  
 Jonesborough, TN 37659  
 423-753-1107  
 nutrition@wcde.org

<i>REQUISITION NUMBER</i>
<b>1430000245</b>

VENDOR KEY : GORDON F000  
 SHIP DATE : 04/11/2024  
 FISCAL YEAR : 2023-2024  
 ENTERED BY : DEMELCON000

PRINTED 04/12/2024

VENDOR:  
 GORDON FOOD SERVICE  
 PO Box 88029  
 CHICAGO, IL 60680-1029

SHIP TO:  
 Washington County Schools - Food Service  
 405 W COLLEGE ST  
 JONESBOROUGH, TN 37659

ATTN: CONSTANCE DEMELO

QUANTITY	UNIT	DESCRIPTION OF ITEMS OR MATERIALS	UNIT PRICE	AMOUNT
1		EMERGENCY- FOOD ONLY GFS	400000.00000	400,000.00
		ACCOUNT SUMMARY (FOR INTERNAL USE)		
		ACCOUNT NUMBER	ACCOUNT AMOUNT	
		143 E 73100 422 000 00000 000	400,000.00	
			<b>PAGE TOTAL</b>	400,000.00
			<b>TOTAL</b>	400,000.00

This is a Requisition and not an official Purchase Order.  
 The District is not financially responsible for the  
 unauthorized purchases made with a Requisition.

**PURCHASING DEPARTMENT  
WASHINGTON COUNTY BOARD OF EDUCATION**

Purchase Order No **1848**

Date Issued **4/8/24**

Appropriation No. **141E 71100449**

Dept. **Secondary**

School **DBHS, DCAS**

**PURCHASE ORDER**

TO **Carnegie Learning**

**NOTICE TO VENDOR**

1. Purchase order **MUST** bear two signatures in order to be valid.
2. Purchase order number **MUST** appear on all invoices submitted for payment.
3. Mail **TWO** copies of your invoice promptly to:

**Washington County Board of Education  
405 West College Street  
Jonesborough, TN 37659  
Telephone (423) 753-1105**

Deliver to **Josh Davis**  
Address **405 West College St**  
Via **Jonesborough, TN 37659**

Articles on this order must be charged to account of

ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
(Unless otherwise stated all prices F.O.B. Destination)				
<b>World Language Passport Digital License (2 years) 360 units</b>				
<b>GRAND TOTAL - INCLUDING ALL ATTACHED PAGES</b>				<b>\$12,960.00</b>

**SUBJECT TO THE FOLLOWING CONDITIONS**

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
4. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
5. The county is not liable for Federal excise tax or state sales tax.
6. Each shipment and/or each purchase order should be covered by separate invoice.

**IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER**

**VENDOR'S COPY**

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

*[Signature]*

Authorized Signature

**APPROVED:**

*[Signature]*

Purchasing Agent



4 Smithfield St, 8th Floor  
 Pittsburgh, PA 15222  
 (888) 851-7094  
 Send Payment to: PO Box 646003, Pittsburgh, PA 15264

QUOTE NO: Q-48830

DATE: 3/15/2024  
 EXPIRES ON: 7/31/2024

CONTACT INFORMATION		
Washington Co School District 405 W. College St. Jonesborough, TN, 37659	Joshua Davis Deputy Chief Academic Officer davisj2@wcde.org	Ben Stavros Account Executive  bstavros@carnegielearning.com

ITEM	DESCRIPTION	TERM	UNITS	NET TOTAL
World Language Passport Digital License	Access to all digital program Student components.	2 Yrs	360	USD 12,960.00

<b>SUBTOTAL:</b>	USD 12,960.00
<b>SHIPPING AND HANDLING:</b>	USD 0.00
<b>STATE SALES TAX:</b>	USD 0.00
<b>TOTAL:</b>	USD 12,960.00

**Additional Notes:**

24-month gap coverage for Carnegie Learning World Language Passport Digital licenses (Digital). Discounted to \$36/license for 24-month term. 360 user license total.

## TERMS AND CONDITIONS

- The attached quotation is confidential and proprietary information not to be distributed or shared by the Customer.
- By accepting this quote, Customer accepts Carnegie Learning, Inc.'s Terms of Use policy available at: <http://www.carnegielearning.com/terms-of-use>
- Prices are subject to change without notice.
- Quote is valid for 30 days.
- Quoted sales tax is an estimate. Sales Tax is subject to change based on shipping locations and rates at the time of order processing.
- Please include your tax exempt certificate with your purchase order. The Carnegie Learning Federal Tax ID# is 25-1805640.
- Payment Terms: Net 30 Days. Payment of entire invoice amount is required within 30 days from invoice date.
- All media sold by Carnegie Learning, Inc. are sold on a non-returnable basis. The only exceptions to this policy are:
  - Media received that was not ordered (wrong title, wrong quantity). Materials must be in original shrink wrap, if applicable, and not used.
  - Media received in a damaged condition that would render it unsuitable for use.
  - Customer is responsible to inspect textbook shipments and report any textbook quantity, title or damage issues within 45 days of receipt. Failure to report issues within the 45 days could result in additional return fees.
- Carnegie Learning, Inc. is under no obligation to accept return requests after 45 days of customer receipt of order.
- Customer is responsible for expedited shipping costs that fall outside of our standard delivery process. All textbooks carry a standard shipping time frame of 4-6 weeks. Shipments will occur earlier if stock is available.
- Multi-year licenses run consecutively from license activation date.
- The school district is responsible for providing all hardware necessary to run the software, as specified in CLI's Systems Requirements (available at <http://carnegielearning.com/support>). Prices do not include hardware.
- All Professional Development services purchased expire at the term of this agreement. Standalone Professional Development purchases will expire one year from the purchase date.
- An additional credit card fee of 2.5% of total before sales tax will be applied if customer decides to pay by credit card.

- All credit memos and credit balances that exceed 120 days old will first be applied to any existing balances. After application, any remaining credit balance will be refunded via a check. Carnegie Learning will mail the check to the address on file.

EMC SCHOOL AND MONDO EDUCATION ARE PART OF CARNEGIE LEARNING

4 SMITHFIELD ST, 8TH FLOOR, PITTSBURGH, PA 15222

Phone 888.851.7094 + Fax 412.690.2444 + [www.carnegielearning.com](http://www.carnegielearning.com)

# CARNEGIE LEARNING

January 30, 2024

To Whom It May Concern:

Below you will find Sole Source information for Carnegie Learning World Language, and Carnegie Learning Professional Learning.

Carnegie Learning<sup>®</sup>, Inc. is an education company with curricula that is making a significant impact on instruction in schools across the country. The Carnegie Learning educational programs have been validated by years of academic research and practical classroom experience, and help you meet students where they are.

Carnegie Learning is the **Sole Source** for the following educational products and all associated services:

- Carnegie Learning World Languages including all titles associated with the below programs:
  - ¡Qué Chévere!
  - T'es branché?
  - Deutsch Aktuell
  - Zhēn Bàng!
  - Amici D'Italia
- Carnegie Learning Professional Learning

If you would like additional information about our materials or professional development services, please contact 888.851.7094 or [help@carnegielearning.com](mailto:help@carnegielearning.com) or visit [www.carnegielearning.com](http://www.carnegielearning.com).

Sincerely,



Barry Malkin, CEO

**PURCHASING DEPARTMENT  
WASHINGTON COUNTY BOARD OF EDUCATION**

**PURCHASE ORDER**

Purchase Order **No 2250**

Date Issued **4/19/24**

Appropriation No. **141-71300-730-002**

Dept. **ISM**

School **Ridgeview Elementary**

**TO** Paxton/Patterson  
4141 W. 126th Street  
Alsip, IL 60803  
Kevin@paxpat.com  
Deliver to Ridgeview Elementary School  
Address 252 Sam Jenkins Rd.  
Gray, TN 37615  
Via Kelly Rosenbaum  
Articles on this order must be charged to account of

**NOTICE TO VENDOR**

1. Purchase order **MUST** bear two signatures in order to be valid.
2. Purchase order number **MUST** appear on all invoices submitted for payment.
3. Mail **TWO** copies of your invoice promptly to:

Washington County Board of Education  
405 West College Street  
Jonesborough, TN 37659  
Telephone (423) 753-1105

ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
(Unless otherwise stated all prices F.O.B. Destination)				
Welding Basics		1	\$6,795. <sup>00</sup>	\$6,795. <sup>00</sup>
Computer Graphics & Game Development		1	\$3,295. <sup>00</sup>	\$3,295. <sup>00</sup>
BuyBoard 653-21				
<b>GRAND TOTAL - INCLUDING ALL ATTACHED PAGES</b>				\$10,090. <sup>00</sup>

**SUBJECT TO THE FOLLOWING CONDITIONS**

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
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5. The county is not liable for Federal excise tax or state sales tax.
6. Each shipment and/or each purchase order should be covered by separate invoice.

**IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER**

**VENDOR'S COPY**

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

---

Authorized Signature

**APPROVED:**

---

Purchasing Agent

Quote Date: 4/17/2024

Dear Kelly,

This letter states for the record, that **we are the sole providers** of all Paxton/Patterson Learning Systems, including College & Career Ready Labs, Career Discovery Labs, Health Science Careers, and Construction Career Labs.

Paxton/Patterson developed these learning systems with the written curriculum, interactive multimedia, and proprietary Learning Management System, along with the necessary components to bring to your school a complete program for College & Career Readiness. Our programs are fully and exclusively supported by our educational consultants, professional development team, implementation specialists, and customer service teams. All curriculum is copyrighted and the exclusive properties of Paxton/Patterson LLC.

Best Regards,

*Kevin Lohr*

kevin@paxpat.com

**PAXTON / PATTERSON**

4141 W. 126<sup>th</sup> Street | Alsip, IL 60803 | 877-243-8763

Ridgeview Elementary School  
252 Sam Jenkins Rd  
Gray TN 37615-4108

Quote ID: QUO-02466-R3W2B3

Quote Date: 4/17/2024

Total: \$10,090.00

Tax: \$0.00

**Total Amount: \$10,090.00**

*Quote Valid for 90 Days*

Product	Stock Number	Price Per Unit	Quantity	Total
Welding Basics	725552	\$6,795.00	1	\$6,795.00
Comp Graphics & Game Development (PC Required)	723548	\$3,295.00	1	\$3,295.00

## WARRANTY

Thank you for purchasing a Paxton/Patterson learning system. Your purchase includes warranty protection from defects in materials and workmanship when the learning system is used under appropriate educational conditions.

### Key aspects of the warranty are:

- Your warranty period starts when your lab is installed and ends one year later.
- Equipment which does not perform properly will be repaired or replaced with a new or remanufactured product. The replacement or repaired equipment remains under warranty for the balance of the original warranty period.
- If there are any integrated instructional unit guidebook pages which we modify due to an inaccuracy preventing student learning, those pages will immediately be reprinted and mailed to you.
- Please contact our learning systems technical support staff at 800.631.0158 for equipment matters.

### Technical Support:

- Your lab instructor will participate in our four step professional development program, Register, Complete Online Lessons, 4 hour On-Site Support Session and Attend Regional Workshop(optional).
- Should your instructor have questions about the learning system after completing professional development, our technical support staff is available Monday – Friday 7:00am to 5:00pm central time. If needed our staff can also be available by appointment at other times to provide technical support to your instructor. Except in unusual situations, technical support can be quickly and conveniently accessed via telephone, email and use of our “desktop streaming” support technology.
- We have consistently found that when an additional instructor is assigned to a lab or a new instructor is hired to replace the instructor who had completed professional development, the new instructor definitely needs to complete professional development just as your first instructor did. New instructors need considerably more formal training to effectively use the learning system lab than our tech support staff can provide via telephone.

*\*Exclusions to this warranty include: (a) consumable materials like paints and finishes, batteries, sanding materials and worksheets, (b) failure caused by misuse or accidents, (c) theft or “mysterious” disappearance, (d) normal wear and tear on guidebooks, textbooks, videos and other printed materials, and (e) damaged or lost computer software – CDs and diskettes. In conformity with your district’s copyright law compliance policy we recommend that back-up copies be made of all computer software (CDs) exclusively for use in the learning system covered by this warranty.*

## PAXTON/PATTERSON (PP) LEARNING SYSTEMS CONTENT DELIVERY

PP will provide the Paxton Content Learning Management System for 60 months with a service start date to be set after installation by PP.

During the 60 months PP will:

- Provide access to Learning System content from modern browsers.
- Provide updates to Learning System content and to the Paxton Content Learning Management System.

During the 60 months it is likely that some 3rd party providers of equipment, software, and licensed assets included in your original purchase will upgrade their products. It is impossible to predict the scope of these potential future upgrades by 3rd party sources, therefore PP has not “built in” any costs for those items in the original purchase prices.

PP will advise you well in advance of the upgrade potentials being available, advising you of how the upgrade will enhance student learning and the costs of the upgraded equipment, software and/or licensed assets.

Most importantly, no purchase of upgraded equipment, software or licensed assets will be required at any time during the 60 months – because the PP learning system originally purchased will be supported during the entire 60 months.

The only time that it may be necessary to upgrade equipment, software or licensed assets is if your school chooses to upgrade to a newer operating system that is not compatible with the originally purchased 3rd party equipment, software, or licensed assets.

**PURCHASING DEPARTMENT**  
**WASHINGTON COUNTY BOARD OF EDUCATION**  
**FEDERAL PROJECTS FUND**  
**PURCHASE ORDER**

Purchase Order **35228**

Date Issued **4/15/24** <sup>ATT</sup>

Appropriation No. **72220-524** <sup>(900)</sup> <sup>ATT</sup> <sub>(896)</sub>

Dept. **SpEd**

School **CO**

TO **Father Flanagan's Boys' Home**  
**BoysTown National Community Support Services**  
**13603 Flanagan Blvd LL**  
**BoysTown, NE 68010-7501**

Deliver to **Washington County School District**

Address **405 W. College St.**  
**Jonesborough, TN 37659**

Via **Sebrena St. John.**

on or before

Articles on this order must be charged to account of

**NOTICE TO VENDOR**

1. Purchase order number **MUST** appear on all invoices submitted for payment.

2. Mail **TWO** copies of your invoice promptly to:

**Washington County Board of Education**  
**405 West College Street**  
**Jonesborough, Tennessee 37659**  
**Telephone (423) 753-1105**

ITEM NO.	ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
	<small>(Unless otherwise stated all prices F.O.B. Destination)</small>				
	<b>Well-managed Schools (2-day) Training</b>			11,251.04	11,251.04
<b>GRAND TOTAL - INCLUDING ALL ATTACHED PAGES</b>					<b>11,251.04</b>

**SUBJECT TO THE FOLLOWING CONDITIONS**

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3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
4. No changes in or cancellations of this purchase order shall be recognized by the Vendor unless authorized by special form issued by the Purchasing Agent.
5. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
6. The county is not liable for Federal excise tax or state sales tax.
7. Each shipment and/or each purchase order should be covered by separate invoice.

**IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER**

<b>VENDOR'S COPY</b>	<p>There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.</p>	<p>APPROVED:</p>
	<p>Authorized Signature</p>	<p>Purchasing Agent</p>



# Service Proposal

Father Flanagan's Boys' Home  
 Boys Town National Community Support Services  
 13603 Flanagan Blvd LL  
 Boys Town, NE 68010-7501  
 Fax: 531-355-1310

Proposal Date: 4/16/2024  
 Proposal Number: P 24-1119  
 Agency ID: 25319

Washington County School District  
 405 W COLLEGE ST  
 JONESBOROUGH, TN 37659-1099

Svc Product	Description	Projected Service Start Date	Projected Service End Date	Qty/ # of Partici.	Product Cost	Total Service Cost
1 Well-Managed Schools (2-day)	Well-Managed Schools (2-day)	5/28/2024	5/29/2024	24.0		\$11,251.04
<b>Proposal Total</b>						<b>\$11,251.04</b>

1. The above Service Proposal constitutes an official offer, valid for 60 days from the proposal date. To accept the terms of this agreement, an authorized signature is required. The signed proposal should be mailed to the above address, faxed to the number above or e-mailed to [steph.jensen@boystown.org](mailto:steph.jensen@boystown.org) or [john.mcguire@boystown.org](mailto:john.mcguire@boystown.org). Service dates will not be guaranteed unless Father Flanagan's Boys' Home receives a signed acceptance at least 30 days prior to service dates accompanied by a P.O. Except for meal per diems travel related expenses are estimated and copies of receipts will be furnished. These expenses will be invoiced using actual costs after services have been delivered. Meal per diems are the current GSA rates. No copy or original receipts will be furnished for meals. All such costs are the responsibility of the client.

2. The services contained in this proposal are based upon discussions between Father Flanagan's Boys' Home and client. This service proposal is based upon an agreed upon dollar amount between the parties and not each individual service contained in the proposal. These services may be substituted or modified by client, in order to maximize the value of the proposal. If client chooses to amend the signed proposal, a change order must be executed and signed by both parties. In the event that any of the services are changed and modified and Father Flanagan's Boys' Home has already expended funds that it cannot recover, such funds will be taken into account when modifying services so as not to exceed the total value of the proposal and change orders

3. All dates contained in this proposal are estimated and subject to change by both parties based upon the services needed and staff availability. All dates must be agreed upon by a minimum of 14 days prior to the execution of each service, in order to ensure availability. Shipping costs are included within the materials line item of this contract and assume all dates are agreed upon by a minimum of 14 days prior to the execution of each service. If a date change results in fewer than 14 days' notice, all shipping costs and service fees above the amount included in the materials line item are the responsibility of the client. The payment of import fees for materials is the responsibility of the client and is levied based on the laws of the country into which the products are being shipped. Customs regulations and tax rates are determined by the classification of a good, which may vary by country and region. The applicable taxes and duties are the responsibility of the client.

4. Client will be invoiced separately for each completed service with payment due within 30 days of the invoice date. The deposit will be applied to the final invoice of the services proposed above. If the client receives all services proposed and the final billing is less than the deposit, the difference will be refunded.

5. Father Flanagan's Boys' Home reserves all rights in any materials furnished by it to the client in connection with the services provided pursuant to this proposal. Such materials are considered proprietary and the client, its representatives and employees



# Service Proposal

Father Flanagan's Boys' Home  
Boys Town National Community Support Services  
13603 Flanagan Blvd LL  
Boys Town, NE 68010-7501  
Fax: 531-355-1310

Proposal Date: 4/16/2024  
Proposal Number: P 24-1119  
Agency ID: 25319

Washington County School District  
405 W COLLEGE ST  
JONESBOROUGH, TN 37659-1099

are permitted to use such materials only for purposes consistent with this proposal and are strictly prohibited from reproducing such materials in any form or by any means without the written permission of Father Flanagan's Boys' Home.

6. Both parties recognize that they have no right, title or interest, proprietary or otherwise, in or to the name or any logo, service mark or trademark, owned or licensed by the other party. The parties agree that, without prior written consent of the party, they will not use the name, logo, service mark or trademark owned or licensed by the other party.

7. Either party has the right to cancel services at any point in the contract. In the event of client cancellation, the client agrees to pay for all services rendered up to the date Father Flanagan's Boys' Home receives written notification of cancellation at the address shown above. Any expenses incurred by Father Flanagan's Boys' Home prior to cancellation by client shall be paid by client within 30 days of receipt of an invoice.

8. If the client is to receive the Authorization/Re-authorization service on site, separate contracts must be signed and returned by the client and participants prior to the projected service date. Upon completion of a video Re-authorization, contracts will be sent to the client, and they must be signed and returned within 15 business days of receipt. Under no condition will the client agency or the participants be deemed certified until the signed authorization contracts have been received by Father Flanagan's Boys' Home.

**I accept the terms and conditions of this Service Proposal.**

Print Name: Jacki Wolfe Date: 4-18-24

Signature: *Jacki Wolfe*

Title: Chief Student Supports Officer

**Invoice(s) and copies of receipts sent by Email Please Print**

Print Name: Aliisha Hampton

Email address: hamptona@wade.org



# Service Proposal

Father Flanagan's Boys' Home  
Boys Town National Community Support Services  
13603 Flanagan Blvd LL  
Boys Town, NE 68010-7501  
Fax: 531-355-1310

Proposal Date: 4/16/2024  
Proposal Number: P 24-1119  
Agency ID: 25319

Washington County School District  
405 W COLLEGE ST  
JONESBOROUGH, TN 37659-1099

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**PURCHASING DEPARTMENT**  
**WASHINGTON COUNTY BOARD OF EDUCATION**  
**FEDERAL PROJECTS FUND**  
**PURCHASE ORDER**

Purchase Order **35479**  
 Date Issued **4/10/24**  
 Appropriation No. **142E-72210-399-951**  
 Dept. **System Wide**  
 School **3rd Installment**

TO **TNTP INC**  
**500 7th Ave 8th floor**  
**New York, NY 10018**

Deliver to **Washington Co Schools**  
 Address **405 West College St.**  
 Via **Jonesborough, TN 37659**

**NOTICE TO VENDOR**

1. Purchase order number **MUST** appear on all invoices submitted for payment.
2. Mail **TWO** copies of your invoice promptly to:  
 Washington County Board of Education  
 405 West College Street  
 Jonesborough, Tennessee 37659  
 Telephone (423) 753-1105

on or before

Articles on this order must be charged to account of

ITEM NO.	ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
	(Unless otherwise stated all prices F.O.B. Destination) ELA Curriculum Implementation Support HQIM Literacy Implementation Grant LIN SY 2324 Contract # CC21090266 3rd Installment for SY 2324 Invoice # CIN V 24036788				\$ 18,200
<b>GRAND TOTAL - INCLUDING ALL ATTACHED PAGES</b>					

**SUBJECT TO THE FOLLOWING CONDITIONS**

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4. No changes in or cancellations of this purchase order shall be recognized by the Vendor unless authorized by special form issued by the Purchasing Agent.
5. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
6. The county is not liable for Federal excise tax or state sales tax.
7. Each shipment and/or each purchase order should be covered by separate invoice.

**IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER**

**VENDOR'S COPY**

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

*W. B. [Signature]*

Authorized Signature

APPROVED:

Purchasing Agent

TNTP, Inc  
 500 7th Avenue, 8th Floor  
 New York, NY 10018  
 +1 (718) 2332800  
 FEIN/EIN: 13-3850158



INVOICE

Date	Invoice Number
03/20/2024	CINV24036788
Payment Terms	Due Date
Net 30	04/19/2024
Contract Number	
CC21090266	

**Bill To:**  
 Washington County Schools  
 405 West College Street  
 Jonesborough, TN 37659  
 United States of America

**Remit To:**  
 TNTP, Inc  
 PO Box 412809  
 Boston, MA 02241-2809  
 United States of America  
 +1 (718) 2332800

Purchase Order Number	Customer ID
	CUST000860
Item Description	Amount
Support for regional literacy implementation network	\$18,200.00

<b>Total</b>	<b>\$18,200.00</b>
<b>Less Withholding</b>	<b>\$0.00</b>
<b>Total Invoice Amount</b>	<b>\$18,200.00</b>

TNTP prefers payment via ACH. Our ACH payment information is:

**Account Name:** The New Teachers Project Inc.  
**Bank Name:** Bank of America  
**Bank Account Number:** 483043601627  
**Bank Routing Number:** 021000322  
**Memo/reference:** Please use Invoice ID

Or, if paying by check, please make checks payable to "TNTP"  
 TNTP cannot accept payment via credit card

Reviewed and certified by Lin Johnson, Chief Strategic Growth and Finance Officer, TNTP:

## PRICES FOR MEALS, SCHOOL YEAR 2024-2025

Elementary Breakfast (K-4) | **\$1.80**

Elementary Lunch (K-4) | **\$2.60**

Middle School Breakfast (5-8) | **\$1.90**

Middle School Lunch (5-8) | **\$2.70**

High School Breakfast (9-12) | **\$2.00**

High School Lunch (9-12) | **\$3.00**

Reduced Breakfast | **\$ .30**

Reduced Lunch | **\$ .40**

Adult Breakfast | **\$3.00**

Adult Lunch | **\$4.25**

Visitor's Lunch | **\$5.00**

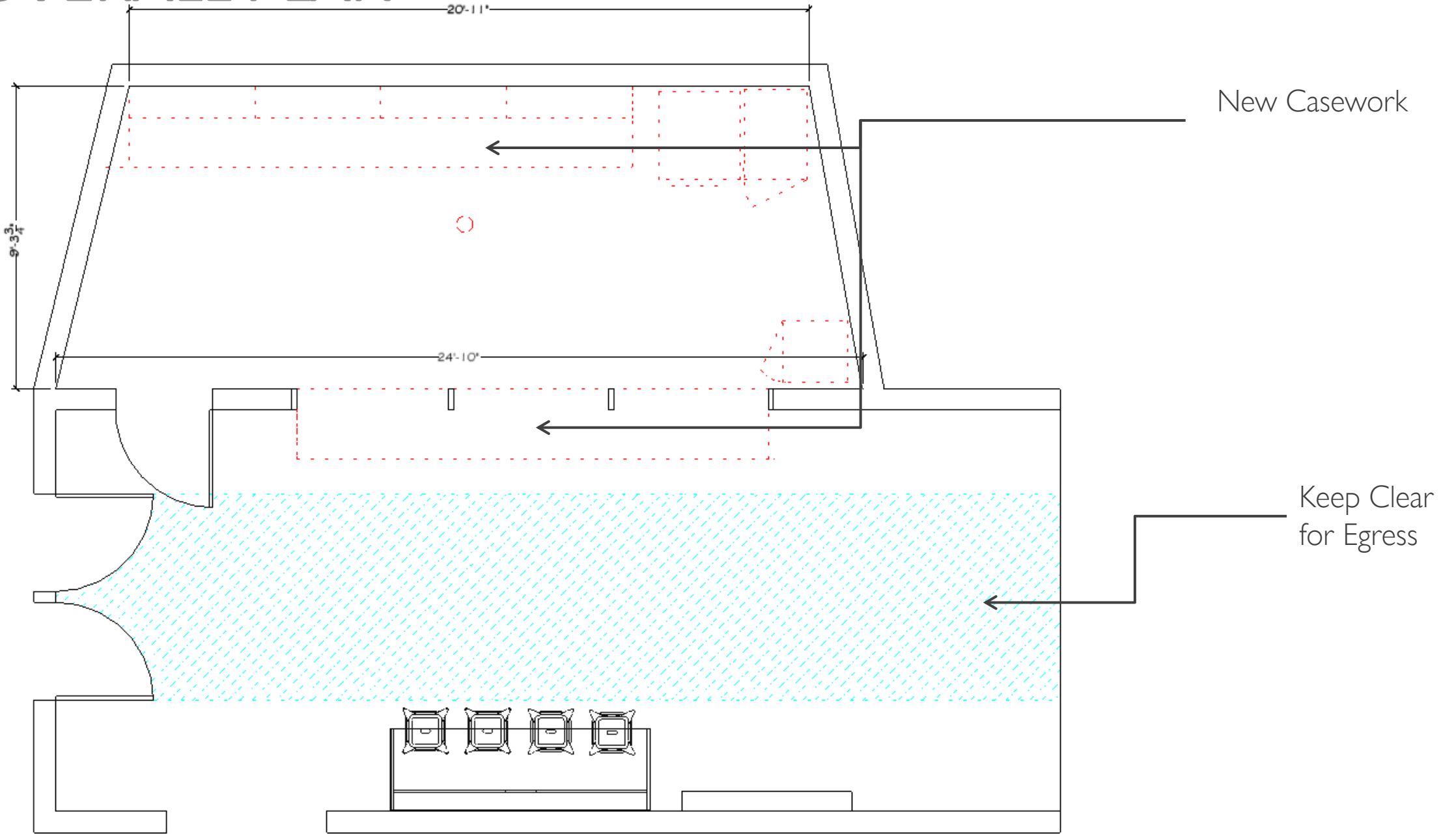


# DANIEL BOONE H.S.

Café Renovation Finishes & Layouts



# OVERALL PLAN

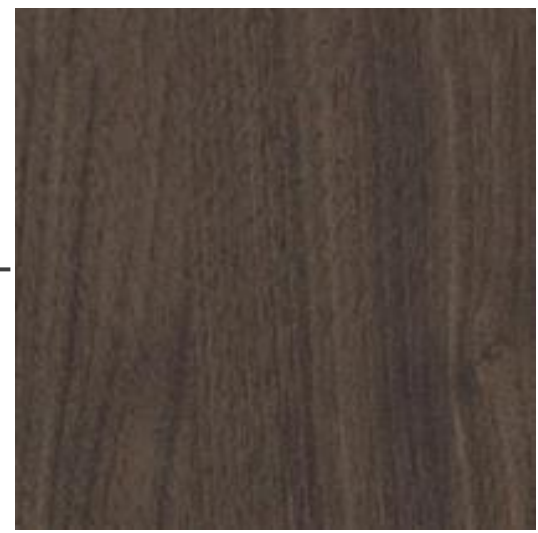


# CASEWORK FINISHES

INSPIRE BUSINESS INTERIORS



Wilsonart North Sea Grain

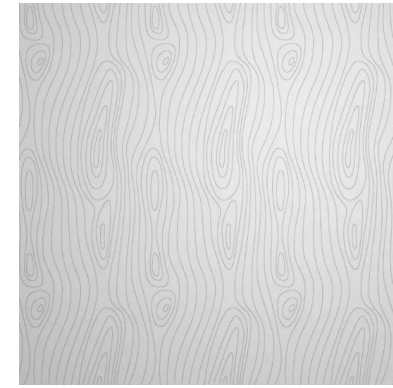


Wilsonart Florence Walnut

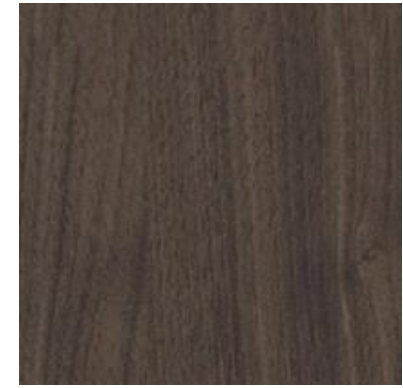


# TABLE ADDITION

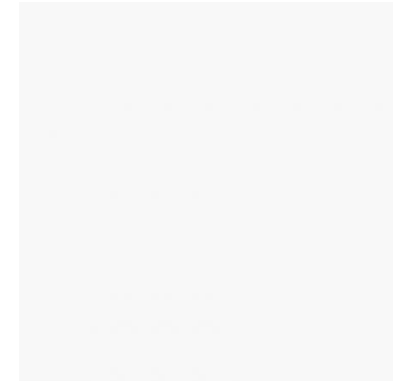
INSPIRE BUSINESS INTERIORS



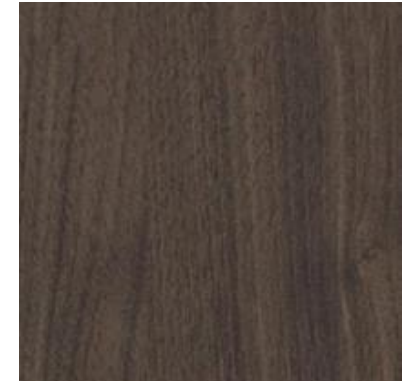
Wilsonart North Sea Grain



Wilsonart Florence Walnut



HON Designer White



HON Florence Walnut



HON Preside Standing Height Collaborative Table



HON Makerspace Stool

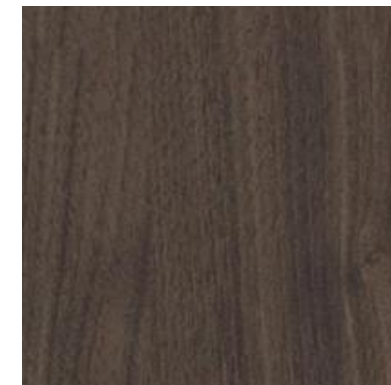


# OVERALL

INSPIRE BUSINESS INTERIORS



Wilsonart North Sea Grain



Wilsonart Florence Walnut



Sherwin Williams Red Tomato



Sherwin Williams Alpaca



# OVERALL



Open Overhead  
Shelving\*

Open Shelving  
Below  
Countertop\*

\*Casework final layouts, components, and dimensions to be verified by Preston Woodworking



# APPLIANCES

INSPIRE BUSINESS INTERIORS



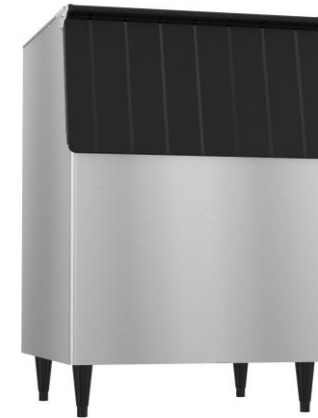
Fridge to be procured through Washington Co. Schools' vendor. Dimensions to be verified.



Warming Oven  
Source



Tea Brewer  
Source



Ice Maker  
Source




Espresso Machine  
Source

\*All appliance specifications to be verified and selected by owner. Appliances shown are to be used for space planning only.





 Inspire Business Interiors

 (423)-282-5400

 itisor@inspirebusinessinteriors.com



# THANK YOU

<https://www.inspirebusinessinteriors.com/>



# Specifications for Replacement of Intercom System

Lamar Elementary School

3261 Highway 81 South

Jonesborough, TN 37659

## Article I- Qualifications

- a) Successful Bidder shall possess no less than 10 years experience in installation and service of Intercommunication systems.

## Article II- Requirements

- a) Bidder shall replace the existing intercom system in accordance with product manufacturer's Specifications and Requirements.
- b) Bidder shall have no less than \$1,000,000 liability insurance coverage.
- c) Bidder shall provide (1) employee of the Washington County System with factory training to the extent that said employee shall possess the knowledge, skill, manuals, software, etc. in order to properly edit, change, modify or add to the system as needed for expansion and or maintenance of the system.
- d) Bidder shall be available to provide service within 24 hours of notification that there is a failure or other problem with the operation of the system.

## Article III- Scope of Work

- a) Bidder shall replace the Master Intercom and Classroom Telephone Systems including all speakers inside and outside, all classroom speakers and telephones and any associated devices. The existing wiring and raceways etc. may be used if determined said wiring is compatible with the system that is being installed.
- b) Bidder shall install a minimum of (2) 15 watt paging horns with protective cages in the gymnasium for proper intercom operation.
- c) Bidder shall provide any and all wiring, raceways, conduits, boxes and any other hardware as needed to provide a complete and functional system.
- d) Bidder shall be allowed to work during normal school hours so long as scope of work does not cause disruptions to class time learning. Any work causing a disruption will be performed outside of normal school hours.

## Article IV- Completion and Training

- a) Bidder shall provide a complete one (1) year warranty on all new equipment that is installed beginning on the day of System completion.

- b) Bidder will provide training for any designated staff member or employee of the Washington County School System, so that said staff or employee can operate/use the System as specified by the System manufacturer.
- c) Bidder shall provide a Certificate of Completion and Test to the Washington County School System Central Office.

**Article V- Other Notes**

The existing intercom is a Dukane Modular Administrative Communications System (MACS) with digital clocks. If the new system being bid is not compatible to drive these clocks, then the existing main unit with Administrative Telephone shall remain in service to drive the school clocks.

Washington County Department of Education  
School Educational OVERNIGHT Trip Authorization\*

RECEIVED  
4/9/24

Date of Request 4/8/24 School DBHS Trip Date July 14-18

Estimated time of departure 8:00 AM and return 8:00 PM total time away 4 days

Destination (include location) Yearbook palooza workshop @ the Florida Hotel Orlando, Florida

Teacher Y. Rodriguez Class Yearbook Grade 9-12

Chaperones N/A

Number of Students Involved 7

Estimated Total Miles (both ways) of Trip 1,304

Bus Driver/Number N/A Bus Driver/ Number N/A

Will Chaperones have a list (roll) that they are responsible for? N/A

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? yes

Will you have on file parental release forms signed by parents or legal guardians? yes

Explain the educational value of the trip: This yearbook workshop will provide hands on experience in layout design, photography, writing, and editing. They will also learn to work as a team.

Total Cost Estimate \$ 2,436

Plans for meeting the costs I am requesting students to contribute towards the cost, while the remaining expenses will be covered by the yearbook funds.

Transportation cost for educational trips shall be calculated in the following manner:  
\$16.00 per hour for driver (2 hour minimum)  
\$ 3.15 per hour to cover fixed charges (SS, retirement. etc.)  
\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.  
\*Refer to Board Policy 4.302

Jim Campbell  
Principal's Signature  
**APPROVED**  
BY WC SUPERINTENDENT [Signature]  
Superintendent's Signature

Date \_\_\_\_\_  
Date 4/1/24

Date Approved by the Board of Education \_\_\_\_\_

Washington County Department of Education  
School Educational **OVERNIGHT** Trip Authorization\*

RECEIVED

MAY 01 2024

BY: KR

Date of Request 4/23/2024 School David Crockett Trip Date 5/29/24 - 5/31/24

Estimated time of departure 8:00 AM and return 11:00 AM total time away 2 days

Destination (include location) CAMP DAVID CROCKETT, WHITESBURG, TN.

Teacher Frank Class ROTC Grade 9 - 12

Chaperones Chief Frank

Number of Students Involved 14

Estimated Total Miles (both ways) of Trip 75 miles

Bus Driver/Number N/A Parents will drive Bus Driver/ Number \_\_\_\_\_

Will Chaperones have a list (roll) that they are responsible for? Y

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? Y

Will you have on file parental release forms signed by parents or legal guardians? Yes

Explain the educational value of the trip: team work, basics of sailing, how to use wind as power, parts of a sail boat, types of knots and comrodery.

Total Cost Estimate \$1050.00

Plans for meeting the costs booster club funds

Transportation cost for educational trips shall be calculated in the following manner:  
\$16.00 per hour for driver (2 hour minimum)  
\$ 3.15 per hour to cover fixed charges (SS, retirement, etc.)  
\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.  
\*Refer to Board Policy 4.302

Ashley Paul  
Principal's Signature

4/25/24  
Date

**APPROVED**  
[Signature]  
Superintendent's Signature

05-01-24  
Date

Date Approved by the Board of Education \_\_\_\_\_

NAVY JUNIOR RESERVE OFFICER TRAINING CORPS  
CHEROKEE HIGH SCHOOL

2927 HWY 66S  
Rogersville, TN 37857

(423) 272-6507 Ext(5069) / FAX (423) 272-3556



"LEARN TO LEAD. CHOOSE TO SUCCEED."

Gary R. Stidham, M. Ed,  
Chief Petty Officer, USN (Ret.)  
Naval Science Instructor

Michael D. Taft,  
Master Sergeant, USMC (Ret.)  
Naval Science Instructor

Subj: **CHEROKEE NJROTC AREA EIGHT SAIL ACADEMY**

Ref: (a) NSTC M-5761.1A - NJROTC Regulations for Citizenship Development

Encl: (1) Sea Bag Check list

(2) Area 8 Sailing Academy Registration Form

(3) Arrival, Check-in and Departure Procedures

### 1. Discussion

- A. On behalf of NJROTC Area 8, Cherokee High School NJROTC is sponsoring a Sailing Academy for Tennessee/North Carolina/South Carolina units based on the guidance of reference (a). This is intended to be a "fun type" event to allow cadets a chance to sail.
- B. The attached enclosures (1) thru (4) support the forthcoming Sail Academy to be held at Camp Davy Crockett, Whitesburg, TN.
- C. The training periods are:

**Session 1:** (27-29 May 2024) 0900 **Monday** Check-in Graduate at 0830  
Wednesday 29 May

*CROCKETT GOES SESSION 2*

**Session 2:** (29 May-31 May 2024) 0800 **Wednesday** Check-in Graduate 0830  
Friday 31 May

### 2. Pre-Qualifications, Costs and Payment

- A. Attendance at the sail academy is limited to **18 cadets per session**. The basic requirements are:
- B. **Costs:** \$75.00 per Cadet \$75.00 per Instructor Checks should be made to "Cherokee High School NJROTC."
- C. **All attending cadets must be able to pass a BSA swim test** (jump into water feet first, swim 50 yards using any stroke, followed by an unassisted survival prone float for 5 minutes). This swim test will be administered at the beginning of the

academy (Monday or Wednesday). Students who do not pass the test will not be allowed to participate in any on-water portions of the training.

- D. Cadet cadre positions will be staffed by last year's graduates as approved by Cherokee H.S. NJROTC. Pre-registration requests will be accepted via e-mail [gary.stidham@hck12.net](mailto:gary.stidham@hck12.net) (attach enclosure 3).
- E. Confirmed billets will be allocated to each unit no later than **10 May 2024** via e-mail, based on interest and availability.
- F. An SNSI or NSI from each participating school is required to attend the event on an approved schedule by the OIC. (This is usually 1 day coverage)
- G. Enclosure (3) **Area 8 Sail Academy Registration Form** shall be provided to Cherokee H.S. NJROTC no later than **10 May 2024**.

### 3. Required Physical

- A. School athletic physicals shall not be older than one year as of **31 May 2024**, thus pre-registered cadets with older physicals should consider getting new physicals prior to being notified that they have received a confirmed Academy billet.

### 4. Submit required forms to:

Cherokee High School NJROTC  
2927 HWY 66 S  
Rogersville, TN 37857

E-mail: Chief Stidham [gary.stidham@hck12.net](mailto:gary.stidham@hck12.net) Cell: 423-914-2990  
MSgt Taft: [michael.taft@hck12.net](mailto:michael.taft@hck12.net) Cell: 757-775-9564  
**Office Phone: 423-921-8440 Ext: 5069 Fax: 423-272-3556**

For any further information please contact Chief Stidham or MSgt Taft at the e-mail address or phone numbers listed above.

//s//

Gary R. Stidham  
CPO, USN (Ret.)

## Area 8 Sail Academy Information Sheet

**Costs: \$75.00 per Cadet.** Checks should be made to “Cherokee High School NJROTC.”

**What** – Cherokee High School NJROTC, the BSA Camp Davy Crockett, and the Area 8 Area Manager can now offer cadets in Tennessee/North Carolina/South Carolina a chance previously reserved for those cadets on the coasts – a chance to become sailor in just three days! Cadets will sail on Cherokee Lake, Whitesburg, TN under the instruction of experienced sailors from the BSA and Camp Davy Crockett. The focus will be on fun and success. Cadets will sail primarily on small and mid-sized (2-4 crewmember) sailboats. Every day will be packed from start to finish with swimming, and hands-on instruction with on-water time in the sailboats. Also, cadets will have the opportunity to participate in a STEM completion and canoe orienteering event.

**Lodging** - Cadets and instructors will be berthed in 8-person Cabins (bunks with mattresses, but no AC) at Camp Davy Crockett BSA camp. Meals will be served in the camp’s dining hall. All meals will be prepared by a BSA approved cook. A normal day at the Academy will begin with reveille, followed by Colors and Formation, breakfast, and clean up. At the lake cadets will learn everything they need to know to become confident small boat sailors, including safety on the water, weather, seamanship, rules of the road, and the physics of sailing, knot tying, rigging, and sailing on all points of sail. Every night there will be time for a game of cards, informal sports and/or stories around the campfire. Several other activities will be going on at the camp that the cadets can participate in during the Academy to be determined by the BSA instructors.

### **When**

**Session 1:** (27-29 May 2024) 0900 Monday Check-in Graduate 0830 Wednesday 29 May

**Session 2:** (29-31 May 2024) 0800 Wednesday Check-in Graduate 0830 Friday 31 May

**Where** – Lake Cherokee, Whitesburg, Tennessee.

**General.** Participation in the Area 8 Sail Academy is open to both male and female cadets. Participating cadets should understand that they will remain in a controlled atmosphere during their stay, although some limited free time may be available. The purpose of the Academy is to develop the character, confidence and sailing skills of attendees through an intensive 3-day period of sailing instruction. Cadets must understand that this is an NJROTC Academy – although most of your time will be spent in a relaxed atmosphere of shorts and sandals, you will be participating in training that involves the physical and mental disciplinary demands of accelerated hands-on learning.

**Selection:** It is recommended that SNSI/NSIs give preference to those cadets who demonstrate initiative to learn to sail. Selection criteria are:

- Be a volunteer
- Be highly motivated
- Have no record of disciplinary problems in the unit or school
- Demonstrate aptitude that will ensure success in a training environment
- Complete a school athletic physical examination within the past 12 months
- Completed the NJROTC Health Risk Questionnaire on file at unit
- Be in good health and physical condition
- Have personal (family) medical insurance that covers injury at the academy
- Cadets must pass the BSA Swimmer test on the first morning of the Academy.

**Health Insurance and Physical Fitness:** The requirement to be registered as a BSA Sea Scout or Venture Scout has been removed. Cadets should be carefully screened to ensure that none have a medical or physical problem which would prevent them from participating.

**Grooming:** Cadets will have NJROTC regulation haircuts and will not wear make-up. NO jewelry except a waterproof watch (recommended helping keep us on schedule). Females will not be required to put their hair up, but those with long hair will probably want it tied back while swimming and sailing. Proper grooming standards are mandatory for Area 8 Sail Academy participation.

**Clothing and Equipment:** **NO UNIFORMS ARE REQUIRED!!!** Enclosure (2) lists items each cadet must bring. One-piece swimsuits are REQUIRED for female cadets.

**Supervision:** Chief Gary Stidham, NSI at CHS NJROTC will act as OIC. Other supervision will be provided by the SNSI/NSI from Area Nine schools, BSA experienced sailing instructors, and chaperones. A female chaperone will be required to sleep in the area of the female camping area. Every cadet in attendance must be "answerable" to the SNSI/NSI on duty at the camp.

## Area 8 Sail Academy Required, Optional and Prohibited Items

### Required:

- 3 - PT shirts (Navy yellow retro-reflective if possible) **2 - will be Provided by Academy**
- 3 - PT Shorts (Navy blue retro-reflective if possible) **1- will be Provided by Academy**
- 1- Navy / Sail Academy Hoodie - **1- will be Provided by Academy**
- NJROTC Ball Cap (For Colors and Formation)
- 1 Swim Suite - 1 piece required for females
- Sunblock (SPF 15 or higher)
- Necessary medication (in a labeled Ziploc bag, with dosing schedule written out and included in bag)
- Sunglasses
- Sleeping bag or blanket or Sheets (2) for single bed (if not using sleeping bag)
- Pillow with pillow case
- Sports bras for females
- Tennis shoes for walking
- Close-toed water sandals or booties **(that WILL be getting wet and muddy) Shoes are required at all times in the lake!!**
- Socks,
- Soap
- Toothbrush/Toothpaste
- Deodorant
- Razor /Shaving cream
- Towels (3 recommended)
- Bug Repellant
- Other toiletries as appropriate
- Watch/Alarm
- Water bottle (with name on it)

- **Eye Glasses retaining device for those whom need glasses on the lake**

### Optional:

- Cell phone
- Flashlight
- Camera (single-use types are best)
- Playing cards
- Sports equipment (balls, hacky sack, Frisbee, etc.)
- Folding Camping chair
- Waterproof ditty bag for small items taken out on boats.

### Not Allowed:

- Flip flops except for use in shower
- Knives or any weapon
- Jewelry
- Tobacco
- Vaping or vaping materials
- Drugs other than prescribed
- Alcoholic beverages
- Clothing promoting alcohol, drugs, gang affiliation, or sexually suggestive.
- Items that you can't afford to lose
  
- ❖ **REMINDER: Putting your name on clothing and possessions in indelible ink always helps with recovery.**

ENCLOSURE (1)

## Area 8 Sail Academy Registration Form

Unit/ School: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Instructor Name: \_\_\_\_\_

Complete this form and mail/e-mail to:

**Cherokee High School  
NJROTC  
2927 HWY 66 S  
Rogersville, TN 37857**

	<u>NAME</u>	<u>Circle as Appropriate</u>				
		Gender	T-shirt Size	Staff/Cadre?		
		M / F	S M L XL 2XL	Y / N		
Instructor(s) attending: (and chaperones)	_____	M / F	S M L XL 2XL	Y / N		
	_____	M / F	S M L XL 2XL	Y / N		
Cadet(s) attending:	_____	M / F	S M L XL 2XL	Y / N		
	_____	M / F	S M L XL 2XL	Y / N		
	_____	M / F	S M L XL 2XL	Y / N		
	_____	M / F	S M L XL 2XL	Y / N		
	_____	M / F	S M L XL 2XL	Y / N		

Cadets attending: \_\_\_\_\_ x \$75 = \_\_\_\_\_

Instructors / staff attending: \_\_\_\_\_ x \$75 = \_\_\_\_\_

Cadet cadre attending: \_\_\_\_\_ x \$75 = \_\_\_\_\_

Extra instructors / chaperones attending:  
(one female chaperone will be no cost)

**Total (pay to "Cherokee H.S. NJROTC"):** \_\_\_\_\_

Expected arrival date, time: If no instructor attending from this unit, write **Name and**

**Unit** of "answerable NSI" here: \_\_\_\_\_

**ENCLOSURE (2)**

## **Arrival, Check-in and Departure Procedures**

Check-in for early arrivals begins at **0900 on Monday** at Camp Davy Crockett. Please communicate your arrival plan on the registration form and inform the OIC of any changes.

Camp Davy Crockett and Cherokee Lake are located in Whitesburg, TN  
The address of Camp Davy Crockett:

RT 2  
Whitesburg, TN  
Phone: (423) 235-4918

Sequoyah Boy Scouts Council:

129 Boone Ridge Drive, Johnson City, TN 37615  
Mailing Address: P O Box 3010, Johnson City, TN 37602  
You may contact us by phone, fax, or email:  
Phone: [423] 952-6961  
Fax: [423] 952-6960  
Email: [info@sequoyahcouncil.org](mailto:info@sequoyahcouncil.org)

Driving directions (and a preview look at the camp!) is available at:  
<https://sequoyahcouncil.org/about-us/contact/>

The Sail Academy will conclude on **Friday, 31 May 2024** with the hope of having units on the road by about 0900. All gear will be packed, and cabins will be cleaned prior to going to formation and breakfast on Friday morning. Graduation and completion of the Academy will be held at 0830 or soon after breakfast.

**ENCLOSURE (3)**

RECEIVED

Washington County Department of Education  
School Educational OVERNIGHT Trip Authorization\*

MAY 01 2024

BY: KR

Date of Request 4/23/2024 School David Crockett Trip Date June 23-27, 2024

Estimated time of departure 8:00 AM and return 5:00 PM total time away 5 days

Destination (include location) Tn Army National Guard Base, Smyrna, Tn

Teacher Frank Class ROTC Grade 9 - 12

Chaperones Chief Frank

Number of Students Involved 26

Estimated Total Miles (both ways) of Trip 450miles

Bus Driver/Number Jerry Day 423-483-8329 Bus Driver/ Number \_\_\_\_\_

Will Chaperones have a list (roll) that they are responsible for? Y

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? Y

Will you have on file parental release forms signed by parents or legal guardians? Yes

Explain the educational value of the trip: Team work, Basic leadership, Leadership, Drill, Self esteem, and build confidence.

Total Cost Estimate \$4420.00

Plans for meeting the costs Booster club funds

Transportation cost for educational trips shall be calculated in the following manner:

- \$16.00 per hour for driver (2 hour minimum)
- \$ 3.15 per hour to cover fixed charges (SS, retirement. etc.)
- \$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.

\*Refer to Board Policy 4.302

Ashley Davis  
Principal's Signature

4/25/24  
Date

**APPROVED**

BY WC SUPERINTENDENT  
[Signature]  
Superintendent's Signature

05-01-2024  
Date

Date Approved by the Board of Education \_\_\_\_\_



UNITED STATES NAVY  
JUNIOR RESERVE OFFICERS' TRAINING CORPS  
Area "East" 13 Leadership Camp 2024  
Columbia Central High School  
921 Lion Parkway  
Columbia, TN 38401

5060  
CHS NJROTC  
1 Nov 2023

From: Naval Science Instructor, Columbia Central High School  
To: High School Navy Junior Reserve Officers' Training Corps Units

Subj: NAVY JUNIOR ROTC AREA "EAST" 13 LEADERSHIP CAMP 2024  
LETTER OF INSTRUCTION

Ref: (a) NSTC M-5761.1B

- Encl: (1) NJROTC Unit Registration & Naval Science Instructor Liability Form  
(2) Welcome Letter & Parent/Guardian Permission/Medical Form  
(3) Health Screen Questionnaire  
(4) Cadet Sea Bag Required Items List  
(5) Safety Organizational Risk Management Breakdown

1. Purpose: As per reference (a), Columbia Central High School Navy Junior Reserve Officer Training Corps (NJROTC) will plan organize and coordinate the NJROTC Area 13 Leadership Camp 2024 from 23 June 2024 to 27 June 2024 at Tennessee Army National Guard Base, located at 686 Fitzhugh Blvd, Smyrna, TN 37167.

2. Discussion: The goal for the NJROTC Leadership Camp for 2024 is to provide leadership and mentorship for NJROTC cadets that will enhance the cadet's overall self-esteem, confidence and gain a more in depth understanding of leadership application while simultaneously having cadets experience teamwork, esprit de corps and camaraderie with all cadets attending. Additionally, this Leadership Camp provides specific leadership role opportunities for the cadet staff to experience while in specific leadership positions. The Leadership Camp is led by Leadership Academy Graduate Cadets who complete the planning, coordination, and execution for the majority of Leadership Camp events.

APPROVED  
BY WVC SUPERINTENDENT

## Area "East" 13 NJROTC Leadership Camp 2024

1. Mission: On Sunday, June 23<sup>rd</sup>, 2024, Columbia Central High School NJROTC will commence the NJROTC Leadership Camp for 2024. This leadership camp encompasses three different/separate leadership training events including Basic Leadership Training (BLT) for rising NS2 cadets, Leadership Academy for BLT cadet graduates and Commanding Officer/Executive officer leadership school for specific eligible cadets to attend.

Dates: 23 June to 27 June 2024 (Sunday to Thursday)

Location: Tennessee Army National Guard Base Smyrna  
686 Fitzhugh Blvd  
Smyrna, TN 37167

Schedule: 10 April – Preliminary cadet names/t-shirt sizes due  
10 May – Final cadet names due with payment (No Refunds)  
22 June – Set up / acceptance of spaces  
23 June – NJROTC School Units Arrive for Check In /1300  
24 to 26 June Leadership Camp Events  
27 June – Clean Up Space Turnover/ Graduation at 1000 /Depart 1300  
28 June – Final Departure Preparations if needed

*(Daily schedule of events will be developed and provided via separate correspondence)*

(a) This Leadership Camp is an opportunity for Navy JROTC cadets from the Middle Tennessee area to complete five days of various leadership fundamentals training including leadership classroom instruction, uniform/personnel inspections, physical fitness training, formation marching and an orienteering exercise.

### 2. Policy:

a. Leadership Camp 2024 intent. To safely execute a comprehensive Leadership Camp 2024 for approximately 216 cadets over period of five days encompassing leadership training events outlined in this letter of instruction. All appropriate leadership events have been evaluated for Safety Organization Risk Management as per enclosure (5). An additional survey of safety will be completed upon completion of events as needed.

b. Required Documents and Forms. NJROTC Unit Naval Science instructors that have cadets attending the Area 13 East Leadership Camp 2024 are solely responsible to ensure their respective cadets have completed the NJROTC Standard Release Form, the Health Questionnaire Form (enclosure 3), the Parent Permission/Medical form (enclosure 2) and a current documented medical physical. Each cadet is required to have current physical that has been completed within last 4 months from 22 June 2024. NJROTC Unit Naval Science Instructors will complete and submit the Naval Science Instructor Liability and Cadet Registration Form (enclosure 1) to

Columbia Central High School Naval Science Instructor Master Chief Michael Maley no later than 10 May 2024. *All Naval Science Instructors are required to bring and have readily available all cadet documents mentioned above to the Area 13 East Leadership Camp 2024 for Area Manager Review prior to the physical fitness training on Tuesday 25 June 2024.*

c. The cost per cadet/instructor for the Leadership Camp 2024 is \$170.00. The cadet fee is applied to accommodate purchase of cadet meals, water bottles, t-shirts and other supply items needed to efficiently complete the Leadership Camp 2024. Preliminary cadet names and t-shirt sizes by school NJROTC unit is due 10 April 2024. Unit final cadet names are due 10 May 2024. **After 10 May 2024 there will not be refunds for cadets that do not attend.** NJROTC Units are allowed to swap out a male for male or a female for female cadets as needed. We are limited on male and female berthing racks. Cadet fees are due to Columbia Central High School no later than 10 May 2024. *School units may or may not be reimbursed cadet/instructor entry fees. Reimbursement payment will depend on Naval Service Training Command / Area Manager available funds.* Please make checks payable to CHS NJROTC.

d. Cadet Eligibility. NJROTC Cadets that have successfully completed one year of NJROTC and emulate high level of maturity and professionalism are eligible for the Basic Leadership Training. Basic Leadership Training graduates are eligible to attend the Leadership Academy. Cadets attending the Leadership Academy are required to have passed the NJROTC physical readiness test (PRT/Cadet Challenge) to be eligible for the Leadership Academy training.

**(1) There will NOT be a physical readiness test (PRT) during the Leadership Camp.** It is solely the responsibility of all Naval Science Instructors to ensure their respective Leadership Academy cadets have successfully completed and passed the Physical Fitness Test with documentation recorded in the Citizenship Development Management Information System (CDMIS). Additionally, all cadets attending Leadership Academy should know their basic military knowledge such as general orders and basic Navy Chain of Command. *Do not allow cadets who are not emulating a high-level maturity and do not know basic military knowledge (basic general orders: Navy Chain of Command) to attend the Leadership Academy training.*

e. As per reference (a), all cadets will be assigned a berthing compartment that is determined by the cadet's biological birth gender. A cadet that is biological male is not authorized to have a rack in the female berthing. A cadet that is biological female is not authorized to have a rack in the male berthing. Cadets are only authorized to enter their respective berthing. Entering a berthing other than their assigned berthing requires permission from Naval Science Instructors or Chaperones.

f. Instructor/Chaperone. NJROTC School units must have at least one instructor attend the Leadership Camp with their cadets or have another instructor accept responsibility of those cadets accordingly by completing enclosure (1). Instructors and Chaperones will be placed in the base lodging and will have to pay approximately \$50 per night for their room. This cost may

or may not be reimbursed from Naval Service Training Command via respective area manager direction. All instructors and chaperones will be on official orders to stay in the lodging facility.

3. Leadership Camp 2024. The Area 13 East Leadership Camp 2024 consists of three separate training evolutions including Basic Leadership Training (BLT), Leadership Academy (LA) and Cadet Commanding Officer/Executive Officer Leadership Training.

a. **Basic Leadership Training (BLT)**. Basic Leadership Training is the initial leadership experience for cadets in a format that is similar to basic training and/or “boot camp”. This training provides classroom instruction, marching, orienteering, uniform inspection, locker inspection, and leadership application. BLT focuses on attention to detail and complying with strict guidance of expectations through the training evolutions. Cadets attending Basic Leadership Training are required to meet the following requirements to attend this training. Naval Science instructors are solely responsible for ensuring their respective cadets meet the standards identified below.

- 1) Be a rising NS2 or above
- 2) Cadet demonstrates excellent conduct
- 3) Cadet demonstrates above average initiative
- 4) Cadet emulates above average military bearing and personal appearance

b. **Leadership Academy**. The Leadership Academy training is for cadets that have successfully graduated from the Basic Leadership Training and emulate extraordinary professional military bearing and have demonstrated a higher level of leadership potential. Cadets attending Leadership Academy are required to meet the following requirements to attend this training. Naval Science instructors are solely responsible for ensuring their respective cadets meet the standards identified below.

- 1) Cadet is a Basic Leadership Training Graduate
- 2) Cadet has passed the Physical Readiness Test (Cadet Challenge)
- 3) Cadet demonstrates high level of leadership by example
- 4) Cadet has 90% or above on uniform/personnel appearance inspections
- 5) Cadet knows military knowledge for General Orders and basic Navy Chain of Command
- 6) Cadet emulates higher level of military bearing and military courtesies

c. **Cadet Commanding Officer/Executive Officer Leadership Training.** The Commanding Officer/Executive Officer training is for cadets that have already emulated outstanding leadership skills and are candidates for the top leadership positions within a NJROTC unit. This training includes 14 hours of specific classroom leadership instruction lessons that will increase the cadet's leadership toolbox while simultaneously allowing the cadets to learn from their fellow cadets on best practices of leadership for a NJROTC unit. These cadets are the top 10% of a NJROTC Battalion or Company. Cadets attending the Leadership Academy Training are allowed to attend the CO/XO Leadership Training. Cadets attending the CO/XO Leadership Training are required to meet the following requirements to attend this training. Naval Science instructors are solely responsible for ensuring their respective cadets meet the standards identified below.

- 1) Cadet is a Basic Leadership Training Graduate
- 2) Cadet has passed the Physical Readiness Test (PRT)
- 3) Cadet demonstrates outstanding leadership by example
- 4) Cadet has 95% or above on uniform/personnel appearance inspections
- 5) Cadet expertly knows military knowledge for General Orders and basic Navy Chain of Command
- 6) Cadet emulates outstanding level of military bearing and military courtesies

4. **Cadet Support/Cadre Staff.** The foundation of making the Leadership Camp 2024 successful is primarily due to the Leadership Camp 2024 Cadet Battalion Staff. Therefore, it is imperative that the cadets nominated for Cadet Support/Staff emulate the highest levels of leadership abilities and are the top 5% of cadets within the NJROTC Units. For cadets to be eligible for the Leadership Camp Battalion Staff of CO, XO and OPS must have completed all three camps successfully including the Commanding Officer/Executive Officer Leadership School. Cadets who are assigned to lower-level Battalion and/or Company staff leadership positions must have completed Leadership Academy but are allowed to participate in the Commanding Officer/Executive Officer Leadership Training.

a. *However, the goal is to have a sufficient amount of Battalion and Company staff leaders to efficiently execute events for all Leadership Camps.* Cadets are required to meet the following requirements to be assigned as Cadet Support/Cadre Staff. To ensure we have the best possible cadet camp leadership, cadet staff position assignments will be completed via nominations and discussions from all Naval Science Instructors that have cadets attending the Leadership Camp 2024. Naval Science instructors are solely responsible for ensuring their respective cadets meet the standards identified below.

- 1) A Leadership Academy Graduate
- 2) Demonstrates Outstanding Leadership Abilities
- 3) Cadet demonstrates outstanding leadership by example
- 4) Cadet has 95% or above on uniform/personnel appearance inspections
- 5) Cadet expertly knows military knowledge for General Orders and basic Navy Chain of Command
- 6) Cadet emulates outstanding level of military bearing and military courtesies

7) Cadets for the Battalion Leadership positions of CO, XO & OPS are required to have completed Leadership Academy and the Commanding Officer/Executive Officer Leadership School Training

5. Cadet Required Items List/Sea Bag. Cadets attending the Leadership Camp 2024 are required to have all items listed in enclosure (4). All cadets will receive 2 pair of Navy Shorts, 2 short sleeve t-shirts and a water bottle.

6. Uniform/Personnel/Inspections. Cadets will wear the Naval Service Uniform (with ribbons, JBAR, name tag) for all personnel/uniform inspections. Cadets will NOT wear their rank, medals, or cords during inspections. For the graduation ceremony, cadets are allowed to wear full uniform with rank and cords accordingly. Cadre/Cadet Battalion & Company Staff are allowed to wear combo covers for Chief and above. Cadets are expected to know their military knowledge during inspections. Prior to the first official uniform/personnel inspection there will be guidance and direction provided, specifically for Basic Leadership Training Cadets. Cadets shall follow the basic guidelines below to prepare for uniform/personnel inspection.

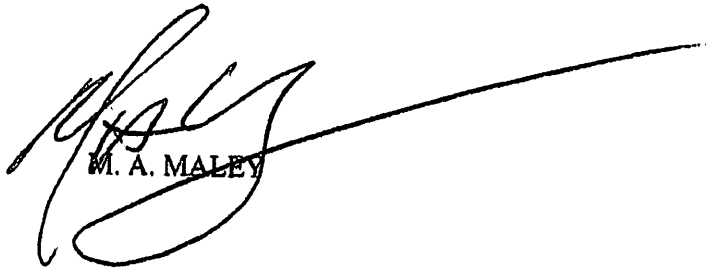
- 1) Grooming Standards
- 2) Shoes Shine
- 3) Pressed Uniform
- 4) Know Military Knowledge (Leadership Academy Cadets are expected to know basic military knowledge (general orders, Navy Chain of Command)
- 5) Ribbons/Name Tag Placement

7. Graduation. The graduation ceremony for all three leadership camps will be completed in school order for each Leadership Camp Training. Cadets are allowed to wear full uniform with rank and cords accordingly. Leadership Academy cords will be presented prior to graduation by the respective Naval Science Instructor for each cadet. Certificates for all Leadership Camp Training courses will be presented during the graduation ceremony. Guests are welcome to attend the graduation ceremony as indicated from enclosure (2) welcome letter. Location for graduation ceremony will be provided in separate correspondence.

8. Safety/Organizational Risk Management (ORM). Events that require complete safety/organizational risk management assessment include cadet drill marching and physical fitness training and/or cadet sports games. The primary risk is to ensure cadets are not dehydrated and or getting sunburned. A full ORM assessment is completed for all pertinent events as indicated in enclosure (5).

9. Space Clean Up Plan: Prior to departure from facilities all spaces must be clean and returned to condition when received. A comprehensive clean up plan will be developed requiring all instructor and cadet support accordingly.

10. Leadership Camp 2024 Point of Contact Information. The point of contact for this event is Master Chief Michael Maley at email [mmaley@mauryk12.org](mailto:mmaley@mauryk12.org) or by phone at (619) 972-7482.



M. A. MALEY

Washington County Department of Education  
School Educational OVERNIGHT Trip Authorization\*

RECEIVED

MAY 01 2024

BY: KR

Date of Request 04/24/24 School David Crockett Trip Date 08/23/24

Estimated time of departure 10:00 AM and return 9:00pm 24<sup>th</sup> total time away 35 hours

Destination (include location) Susphere Tournament Knoxville, TN

Teacher Amy Pleasant Class \_\_\_\_\_ Grade \_\_\_\_\_

Chaperones Jerry Day  
Ashton Hippenstiel

Number of Students Involved 30

Estimated Total Miles (both ways) of Trip 184.60

Bus Driver/Number X99 Bus Driver/ Number \_\_\_\_\_

Will Chaperones have a list (roll) that they are responsible for? Yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? Yes

Will you have on file parental release forms signed by parents or legal guardians? Yes

Explain the educational value of the trip: Our Volleyball Team  
will be playing in a tournament against many  
teams. Students will have to problem solve and think  
on the floor in order to win games.

Total Cost Estimate \$2000

Plans for meeting the costs Booster Club

Transportation cost for educational trips shall be calculated in the following manner:

- \$16.00 per hour for driver (2 hour minimum)
- \$ 3.15 per hour to cover fixed charges (SS, retirement. etc.)
- \$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.  
\*Refer to Board Policy 4.302

Ashley Paul  
Principal's Signature

4/25/24  
Date

BY WC SUPERINTENDENT [Signature]  
Superintendent's Signature

05-01-2024  
Date

Date Approved by the Board of Education \_\_\_\_\_



<b>BID TAB – PAGE 1</b>		
<b>Bids opened at Washington County School District 405 W College St. Jonesborough, Tennessee 37659</b>		Pursuant to the Advertisement for Bids for: <b>Security Upgrades for Washington County Schools at Daniel Boone High School &amp; David Crockett High School</b>  Bids & Modifications must have been received here by: <b>Thursday, 25 April 2024 at 2:00pm</b> thus declaring the bidding closed and will now proceed to open and read the bids received.
<b>Contract Time – Completion TBD</b>		
<b>Liquidated Damages – N/A</b>		
<b>Addenda Issued: Only Addendum 05 applies.</b> (Addendum 01 is part of the original project. Addendum 02 through 04 is the Sulphur Springs Elementary submittal. Addendum 05 is the DBHS & DCHS submittal)		
		<b><u>DESIGNER REPRESENTED BY:</u> Ginger Azpurua/ Lewis Group Architects</b>
		<b><u>OWNER REPRESENTED BY:</u> Jarrod Adams / WCS Phillip Patrick / WCS Sandra Good / WCS</b>
		<b><u>BID OPENING CONDUCTED BY:</u> Ginger Azpurua / Lewis Group Architects</b>

idders of Record Name & License #	Drug Free Affidavit	Non- Collusion Affidavit	TN Criminal History Check	Bid Bond	ADD 00	Base Bid	Alternate 1 (Door Hardware)	# Contract Days	Sub-Contractors
<b>Skilled Services Quality Construction, LLC</b> 7800 Hoitt Ave Knoxville, TN 37917 <b>License No. 34266</b>	Yes	Yes	Yes	Yes	N/A	\$ 1,846,350	\$ 24,150	180	Masonry: Skilled Services LLC Fire Protection: Associated Fire Services Plumbing: Skilled Services LLC HVAC: Skilled Services LLC Electrical: Skilled Services LLC
<b>Merit Construction Inc.</b> 10435 Dutchtown RD Knoxville, TN 37932 <b>License No. 20853</b>	Yes	Yes	Yes	Yes	N/A	\$ 1,474,000	\$ 5,500	275	Masonry: Merit Construction Inc Fire Protection: Associated Fire Services, LLC Plumbing: N/R HVAC: American Refrigeration Sales & Services, Inc Electrical: Funderburk Electrical Services, LLC



## **Mower Analysis and Maintenance**

### **Current Mower Fleet**

- 2019-ExMark 60" Lazer Z- 1,400 hours plus (no warranty left)
- 2020-ExMark 60" Lazer Z- 1,000 hours plus
- 2020-ExMark 60" Lazer Z- 1,300 hours plus (no warranty left)
- 2022-ExMark 60" Lazer Z- 750 hours plus
- 2023-ExMark 60" Lazer Z- 400 hours plus
- 2020-ExMark 72" Lazer Z- 1,300 hours plus (No Warranty left)
- 2023-ExMark 52" Lazer Z- 500 hours plus
- 2018-Ferris 36" Walk Behind- Not sure on hours (No warranty left) Minimal Hours
- 2015-Kubota Z725 60"- 1,600 hours plus (No warranty left) Broke- Hydraulic Pump 4-19-24
- 2018-ExMark Batwing 96"- 1,100 hours plus (no warranty left)

### **Mower Maintenance and Cost**

All preventive maintenance items are handled in house by our hourly employees, with the exemption of the hydraulic pump flush (We send that to **Tri Cities Mower and Saw**, to prevent air from getting in the lines and causing pump problems and voiding the warranty).

Regular maintenance is performed on a monthly basis, for our fleet of mowers. The preventative maintenance consists of a monthly oil change, oil filter replacement (bi-monthly), air filter replacement every fourth month (air filter is blown out the other three times), greasing monthly, fuel filter replacement (once a year, unless needed additionally), and a hydraulic flush once a year. One additional maintenance item that is needed for replacement is mower blades. It is difficult to put a timeline on the lifespan of the blades. If nothing is hit or damaged, blades can last up to three to four months. Blades are sharpened and swapped each time mower maintenance is performed.

- Oil (KW 20W-50)- \$10.00 per quart (each mower uses just over two quarts per oil change)
- Oil Filter (KW filter)- \$14.00
- Air Filter (KW filter)- \$24.00
- Fuel Filter (KW filter)- \$4.00
- Grease- \$7.00 per tube
- Mower Blades- \$20.00 per blade

### **One Month Maintenance Cost For Fleet**

All costs will be based on an average basis with the information and pricing listed above.

- Quarts of oil 20 for 10 mowers
  - 20x\$10.00= \$200.00
- Oil Filter- None

- Air Filters- None
- Fuel Filters- None
- Grease- 1 Tube for fleet
  - 1x\$7.00= \$7.00
- Mower Blades- None
- Total Maintenance for One Month Fleet- \$207.00

### **Two Month Maintenance Cost For Fleet**

All costs will be based on an average basis with the information and pricing listed above.

- Quarts of oil- 20 for 10 mowers
  - 20x\$10.00= \$200.00
- Oil Filters- 10 for 10 mowers
  - 10x\$14.00= \$140.00
- Air Filters- None
- Fuel Filters- None
- Grease-1 tube for 10 Mowers
  - 1x\$7.00= \$7.00
- Mower Blades- None
- Total Maintenance for Month Two Fleet- \$347.00

### **Four Month Maintenance Cost for Fleet**

All costs will be based on an average basis with the information and pricing listed above.

- Quarts of Oil- 20 for 10 mowers
  - 20x\$10.00= \$200.00
- Oil Filters- 10 for 10 Mowers
  - 10x\$14.00= \$140.00
- Air Filters- 10 for 10 mowers
  - 10x\$24.00= \$240.00
- Fuel Filters- None
- Grease- 1 tube for 10 mowers
  - 1x\$7.00= \$7.00
- Mower Blades- 30 for 10 mowers
  - 30x\$20.00= \$600.00
- Total Maintenance for Four Month Fleet- \$1,187.00

### **Hydraulic Flush**

- Hydraulic flush is completed at the conclusion of every mowing season.
  - Roughly \$100.00 per mower
  - 10 mowers x \$100.00= \$1,000.00 annually

Note: Tires are not listed on a preventive maintenance cost. The tire lifespan for our machines, is roughly 1,000 hours pending the ground levelness. This is another cost that comes into play, but is mainly only needed every other year.

Mower tires are roughly \$130.00 each.

## **Summary**

Mower use per month on average is roughly 80-100 hours per month. These preventative maintenance items have made a major impact on the reliability of our machines, allowing us to be punctual and consistent with our daily, weekly and monthly mowing schedules.

Not saying there is never an obstacle in our daily schedule or routine, but the preventative maintenance program has helped tremendously with the dependability and reliability of our machines on a daily basis.

## **Lease vs Purchase 10 Mowers**

### **Kubota**

- Outright Purchase of 10 mowers
  - 6- 60" Z726KW (\$66,294.00)
  - 2-ZD1211-3-72 (\$36,628.00)- Diesel Engine Only-Gas not Available
  - 1- 54" Z724KW (\$10,295.00)
  - 1- 36" Walk Behind (\$6,495.00)
  - Total for fleet: \$119,712.00
- Lease Rate of 10 mowers
  - Unlimited Hours No Cap
  - 36 month term
  - Estimated monthly payment: \$4,450.00

### **John Deere**

Good Morning, Logan.

As we just discussed the potential leasing option estimate for a Z930 54", six Z930M 60", two Z950M 72" and one W36R walk behind mower with two-year terms and an estimated 400 hrs. of usage annually. In a casual and not promised or guaranteed estimate you would be looking at \$3400-3600 lease expense per month. To gain a more solid number you would need to seek approval from John Deere under there governmental lease division with credit checks and approvals etc.... I hope this helps for you budgeting purposes and please let me know if you have any questions. Thank you.

- Meade Tractor would not be the lessee in this case, and we would have to go directly through Deere (I am **NOT** a fan of this system). This is Boone Hamby

number he has communicated with through Deere without signing paperwork and getting a hard number.

## ExMark

<https://drive.google.com/file/d/1tqMgP8iSsMddXD-Jbl24CikhHAYbB26N/view?usp=sharing>

## Lease

- Fixed yearly budget
- All machines under warranty
- Reliability
- We are still responsible for regular general maintenance of the machines
- No ownership of the machine

## Lease Budget on 24 and 36 Month Lease Exmark Mowers

**Mower value fleet total: \$115,784.00**

**All information will be based on the quote that TriCities Mower and Saw has provided.  
All information will be based on 600 hours of yearly use.**

2- 72" Lazer Z Mowers

6- 60" Lazer Z Mowers

1- 52" Lazer Z Mowers

1- 36" Walk Behind Mower with Velkie

- 24 month lease- Monthly Payment=  $\$3,888.03 \times 12$  months (**Year One**)= **\$46,656.36**
  - Monthly Payment=  $\$3,888.03 \times 24$  months (**Two Year Lease**)= **\$93,312.72**
  - Yearly budgeted number is **\$46,656.36**
  - Total Lease for 24 months (Two Year Lease) is **\$93,312.72**
- Customer Outright Purchasing Option at the conclusion of the lease (not recommended from a budgetary standpoint).
  - **\$41,682.24**
- 36 Month Lease- Monthly Payment=  $\$2,910.81 \times 12$  months (**Year One**)= **\$34,929.72**
  - Monthly Payment=  $\$2,910.81 \times 24$  months (**Year Two Lease**)= **\$69,859.44**
  - Monthly Payment=  $\$2,910.81 \times 36$  months (**Year Three Lease**)= **\$104,789.16**
  - Yearly Budgeted number is **\$34,929.72**
  - Total Lease for 36 months (3 Year Lease) is **\$104,789.16**

### **Total Yearly Investment**

- 24 month lease- \$46,656.36
- 36 months lease- \$34,929.72
- **Added yearly maintenance cost- \$4,896.00 annually**

**Please see Monthly Maintenance Cost on Pages 1 and 2**

### **Current Mower Rotation**

There is no current mower rotation.  
Mowers are used until worn out.

**By rotating our mowing machines every four years, we lose warranty on many machines while still owning the machine. This can run into several costly expenses that are not budgeted in our current operating budget.**

### **Current Mower Request List**

3- 60" Lazer Z (valued at \$11,500 each)= \$34,500 includes grass flap installation  
2- 72" Lazer Z (valued at \$16,00 each)= \$32,000 includes grass flap installation  
1- 36" Walk Behind= \$8,000 includes grass flap installation

Total for 6 new machines= \$74,500

Note we will have an additional mower without warranty before the mowing season has concluded this season. The machine currently has roughly 1,000 hours on it and will surpass the warranty threshold within 3-4 months.

### **Preference**

Whether leasing or purchasing is chosen to move forward with, I personally would like to stay with ExMark mowers. The reliability of the machines is the best in my opinion. The simplicity of working on the machines is the best. If anything major happens, the turnaround is quicker on getting the machine back from our local dealer (Tri Cities Mower and Saw), and they are by far the cheapest labor rate at \$85.00 per hour.

**PURCHASING DEPARTMENT  
WASHINGTON COUNTY BOARD OF EDUCATION**

Purchase Order No **2307**

Date Issued **5/2/24**

Appropriation No. **141E71100-449**

Dept. **Academics**

School **District**

**PURCHASE ORDER**

**TO**

**Lexia**

Deliver to **WCDE**

Address **405 W College street**

Via **Jonesborough, TN 37659**

Articles on this order must be charged to account of

**NOTICE TO VENDOR**

1. Purchase order **MUST** bear two signatures in order to be valid.
2. Purchase order number **MUST** appear on all invoices submitted for payment.
3. Mail **TWO** copies of your invoice promptly to:

**Washington County Board of Education  
405 West College Street  
Jonesborough, TN 37659  
Telephone (423) 753-1105**

ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
(Unless otherwise stated all prices F.O.B. Destination)				
Core 5 Reading/ Powerup Literacy License  (see quote attached)  C. Hayes		10	\$13,800	\$138,000
<b>GRAND TOTAL - INCLUDING ALL ATTACHED PAGES</b>				\$138,000

**SUBJECT TO THE FOLLOWING CONDITIONS**

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
4. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
5. The county is not liable for Federal excise tax or state sales tax.
6. Each shipment and/or each purchase order should be covered by separate invoice.

**IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER**

<b>VENDOR'S COPY</b>	There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.	<b>APPROVED:</b>
	Authorized Signature	Purchasing Agent

# QUOTE



## Lexia Learning Systems LLC

300 Baker Avenue, Suite 202  
Concord, MA 01742 USA  
Phone: (978) 405-6200  
Fax: (978) 287-0062

Quote #: Q-610257-1  
Created Date: 2/15/2024

Prepared By: Rebecca Ladner  
Email: rebecca.ladner@lexialearning.com

Quote To:  
Cindy Hayes  
Washington Co School District  
405 W College St  
Jonesborough, TN 37659 US

Bill To:  
Cindy Hayes  
Washington Co School District  
405 W College St  
Jonesborough, TN 37659 US

Start Date	End Date	Quantity	Line Item Description	Sales Price	Total Price
7/1/2024	6/30/2025	10	Lexia Core5 Reading/PowerUp Literacy Unlimited License with Core5 School Success Partnership Renewal	\$13,800.00	\$138,000.00

Total Price \$138,000.00  
Est. Tax \$0.00  
Total Due \$138,000.00

*If you are Tax-Exempt, please send a copy of your Tax-Exempt Certification with your PO. Please note that if you have previously provided this certificate to Voyager Sopris, we will need a new certificate issued to Lexia Learning Systems.*

### Fax or email Purchase Orders with quote number Q-610257-1 to the following:

Attn: Rebecca Ladner  
Email: rebecca.ladner@lexialearning.com  
Fax: 978-287-0062

### PLEASE NOTE THE QUOTE NUMBER MUST APPEAR ON PURCHASE ORDER(S) IN ORDER TO PROCESS.

#### TERMS AND CONDITIONS

\*\*Prices included herein are exclusive of all applicable taxes, including sales tax, VAT or other duties or levies imposed by any federal, state or local authority, which are the responsibility of Customer. Any taxes shown are estimates for informational purposes only. Customer will provide documentation in support of tax exempt status upon request. Pricing is valid 60 days. Lexia will invoice the total price set forth above upon Customer's acceptance. Payment is due net 30 days of invoice.

#### TERM

This quote serves as an Order Agreement and becomes effective upon its acceptance by both parties. The Product/Services purchased pursuant to this Agreement will begin on or about the start date set forth above and continue in effect for the Product/Service Term set forth above ("Subscription Period"). Unless otherwise set forth herein, all Product licenses shall have the same start and end dates, all Products are deemed delivered upon provisioning of license availability, and all Services must be used within the Subscription Period; unused Product licenses or Services are not eligible for refund or credit. Onsite training fulfilled with virtual training equivalency as needed. Virtual training equivalency = four (4) live online sessions for each onsite training day session. Without prejudice to its other rights, Lexia may suspend delivery of the Product/Services in the event that Customer fails to make any payment when due.

#### ORDER PROCESS

To submit an order, please fax this quote along with the applicable Purchase Order to: (978) 287-0062, or send by email to your sales representative's email address listed above.

NOTE: EACH PURCHASE ORDER MUST INCLUDE THE CORRECT QUOTE NUMBER PROVIDED ON THIS QUOTE, AND THE QUOTE SHOULD BE ATTACHED.

**ACCEPTANCE**

All Products and Services are offered subject to the Lexia K-12 Education Application License Agreement terms, available at <https://lexialearning.com/privacy/eula> (the "License"), as supplemented by the terms herein. By placing any order in response to this quote, Customer confirms its acceptance of the License Terms and the terms and fees in this quote, which together, constitute the entire agreement between Customer and Lexia regarding the Products and Services herein (the "Agreement"). Customer and Lexia agree that the terms and conditions of this Agreement supersede any additional or inconsistent terms or provisions in any Customer drafted purchase order, which shall be void and of no effect, or any communications, whether written or oral, between Customer and Lexia relating to the subject matter hereof. In the event of any conflict, the terms of this Agreement shall govern.

**PURCHASING DEPARTMENT**  
**WASHINGTON COUNTY BOARD OF EDUCATION**

Purchase Order **No 2219**

Date Issued **5/2/24**

Appropriation No. **141E71100-449**

Dept. **Academics**

School **District (sc)**

**PURCHASE ORDER**

**TO**

**ESGI**

Deliver to **South Central Elementary**

Address **2955 Hwy 107**

Via **Chuckey, TN 37641**

Articles on this order must be charged to account of

**NOTICE TO VENDOR**

1. Purchase order **MUST** bear two signatures in order to be valid.
2. Purchase order number **MUST** appear on all invoices submitted for payment.
3. Mail **TWO** copies of your invoice promptly to:

**Washington County Board of Education**  
**405 West College Street**  
**Jonesborough, TN 37659**  
**Telephone (423) 753-1105**

ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
(Unless otherwise stated all prices F.O.B. Destination)  <b>ESGI 12 month license</b> <b>(Quote attached)</b>  <i>C. Nays</i>		<b>30</b>	<b>\$246</b>	<b>\$7,380<sup>00</sup></b>
<b>GRAND TOTAL - INCLUDING ALL ATTACHED PAGES</b>				<b>\$7,380<sup>00</sup></b>

**SUBJECT TO THE FOLLOWING CONDITIONS**

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
4. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
5. The county is not liable for Federal excise tax or state sales tax.
6. Each shipment and/or each purchase order should be covered by separate invoice.

**IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER**

**VENDOR'S COPY**

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

Authorized Signature

**APPROVED:**

Purchasing Agent

**PURCHASING DEPARTMENT**  
**WASHINGTON COUNTY BOARD OF EDUCATION**

**PURCHASE ORDER**

Purchase Order No. **2219**  
 Date Issued **12/15/19**  
 Appropriation No. **100-1119**  
 Dept. \_\_\_\_\_  
 School \_\_\_\_\_

TO \_\_\_\_\_  
 Deliver to \_\_\_\_\_  
 Address \_\_\_\_\_  
 Via \_\_\_\_\_

**NOTICE TO VENDORS**

1. Purchase order MUST bear two signatures in order to be valid.
2. Purchase order number MUST appear on all invoices submitted for payment.
3. Mail TWO copies of your invoice promptly to:  
 Washington County Board of Education  
 408 West College Street  
 Jonesborough, TN 37838  
 Telephone (423) 758-1165

Articles on this order must be checked to account of \_\_\_\_\_

QUANTITY & UNIT	UNIT PRICE	CODE	ARTICLE OR SERVICES	TOTAL
[Unless otherwise stated all prices F.O.B. Destination]				
<b>GRAND TOTAL - INCLUDING ALL ATTACHED PAGES</b>				

**SUBJECT TO THE FOLLOWING CONDITIONS**

1. All packages, cartons or other containers must be clearly marked with the purchase order number.
  2. The right is reserved to purchase in the open market and to change the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
  3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
  4. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
  5. The county is not liable for Federal excise tax or state sales tax.
  6. Each shipment and/or each purchase order should be covered by separate invoice.
- IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER**

APPROVED: \_\_\_\_\_  
 Purchasing Agent

There is an otherwise unambiguous reference to the words of the proper appropriation, amount or fund to meet the expenditure covered by this purchase.  
 Authorized Signature: \_\_\_\_\_

COPY



Riverside Insights

support@esgisoftware.com

Phone (443) 333-9898

Fax (866) 925-3450

Quote # 958488
Quote Prepared: 03/08/2024
Quote Expires: 06/08/2024

Prepared For: Jill Leonard
State: Tennessee
District: WASHINGTON COUNTY - TN
School: SOUTH CENTRAL ELEMENTARY

QUOTE

Table with 6 columns: Qty, Description, Notes, List Price, Disc Price, Amount. Row 1: 30, ESGI 12-Month License (max. 35 students), \$259.00, \$246.00, \$7380.00. Row 2: Total, \$7380.00

ORDER FORM

Complete all required information below and send this form with your PO or check.

Purchase Order
support@esgisoftware.com
Fax: 866-925-3450

Personal or School Check
ESGI, LLC
PO Box 7410689, Chicago, IL 60674-0689

After processing, an Activation Code will be sent to the contact for distribution to teachers.

ACTIVATION CODE CONTACT (\*Required)

ACCOUNTS PAYABLE CONTACT (\*Required)

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

If your teacher(s) need more than 35 students, please provide the teacher name(s) and total number of students needed. We'll update the accounts.

Teacher Name # of Students Teacher Name # of Students

Other Information:

Marking Period for the current school year (circle one): Semester Trimester Quarters Other

Table with 4 columns: Marking Period, End Date [MM/DD/YY], Marking Period, End Date [MM/DD/YY]. Rows include First, Second, Third, Fourth, Fifth, Sixth, Seventh, Eighth, Ninth.

**PURCHASING DEPARTMENT**  
**WASHINGTON COUNTY BOARD OF EDUCATION**

Purchase Order **Nº 2220**

Date Issued **5/2/24**

Appropriation No. **141E71100-449**

Dept. **Academics**

School **District**

**PURCHASE ORDER**

**TO**  
**Instructure**

Deliver to **WCDE**

Address **405 W College Street**

Via **Jonesborough, TN 37659**

Articles on this order must be charged to account of

**NOTICE TO VENDOR**

- 1. Purchase order MUST bear two signatures in order to be valid.**
- 2. Purchase order number MUST appear on all invoices submitted for payment.**
- 3. Mail TWO copies of your invoice promptly to:**

**Washington County Board of Education  
 405 West College Street  
 Jonesborough, TN 37659  
 Telephone (423) 753-1105**

ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
(Unless otherwise stated all prices F.O.B. Destination)				
<b>Please see quote attached.</b>				
<b>C. Hayes</b>				
<b>GRAND TOTAL - INCLUDING ALL ATTACHED PAGES</b>				<b>\$ 114,491</b> <sup>86</sup>

**SUBJECT TO THE FOLLOWING CONDITIONS**

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
4. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
5. The county is not liable for Federal excise tax or state sales tax.
6. Each shipment and/or each purchase order should be covered by separate invoice.

**IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER**

<b>VENDOR'S COPY</b>	<p>There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.</p>	<p><b>APPROVED:</b></p>
	<p>Authorized Signature</p>	<p>Purchasing Agent</p>





Services Order Form

Order #: Q-342087-1
Date: 2024-03-01
Offer Valid Through: 2024-06-17

6330 South 3000 East, Suite 700, Salt Lake City, UT 84121, United States

Order Form For Washington Co School District

Address: 405 W College St
City: Jonesborough
State/Province: Tennessee
Zip/Postal Code: 37659
Country: United States

Order Information
Billing Frequency: Annually Upfront Upon Start Date
Payment Terms: Net 30

Billing Contact

Primary Contact

Name:
Email:
Phone:

Name: Cindy Hayes
Email: hayesc@wcde.org
Phone: (423) 753-1100

Billing Frequency Term:

Non-recurring items will be invoiced upon signing. Recurring items will be invoiced on the subscription start date.

Table with 7 columns: Description, Start Date, End Date, Metric, Qty, Price, Amount. Includes rows for various subscriptions and a Grand Total of USD 114,491.86.

Package Information
Included in your Item Bank - Navigate All 4 Subjects & CASE Bundle:

Deliverable	Description	Expiration	Qty
Mastery Connect Subscription	Mastery Connect - Subscription	N/A	7,553
Mastery Connect Student Licensing - GradeCam	User means a learner, administrator, author, manager or designated user associated with Customer's organization, which is authorized by Customer to use the Service with a login credential. Includes access to GradeCam services allowing for bubblesheet scoring.	N/A	7,553
Mastery View Predictive Assessments TN - Full Year - District Pricing - MVPA Pacing - State Tested Subjects - 3;4;5;6;7;8;9;10;11	Mastery View Predictive Assessments - Grade Levels	N/A	5,810
Individual Student Reports	Mastery View Individual Student Reports	N/A	5,810
Mastery Item Bank - Supplemental	Annual Subscription for Mastery Item Bank - Supplemental	N/A	7,553
Mastery Item Bank Subscription	Mastery Item Bank subscription for ELA, Math, Science and Social Studies featuring learning standards alignments for all 50 States, D.C., Common Core and Next Generation Science Standards.	N/A	7,553

The items above must be completed during the time period beginning on the later of the Effective Date or the initial Start Date specified in this Order Form and ending pursuant to the time frame set forth in the Expiration column above.

3rd Party Product	Description	Expiration	Qty
Mastery Connect Student Licensing - GradeCam	User means a learner, administrator, author, manager or designated user associated with Customer's organization, which is authorized by Customer to use the Service with a login credential. Includes access to GradeCam services allowing for bubblesheet scoring.	N/A	7,553

**Metrics and Descriptions:**

**User:** User Metric reflects the maximum number of individuals authorized by the Customer to access and/or use the Service and Customer has paid for such access and/or use.

In the event Customer enables access to the Service to more Users over a given contract year than are allocated to such contract year as set forth above, then Instructure reserves the right, in its sole discretion, to invoice the Customer for such additional number of Users. In addition, the User fees set forth above are based on the assumption that Customer's Users will use the Service commensurate with the average usage patterns of users across Instructure's user base in the aggregate (such average usage being referred to herein as "Typical Use") and do not account for usage of the Service by Customer's Users beyond such Typical Use. To the extent the Users' usage of the Service, in the aggregate, exceeds the Typical Use at any given time, Instructure reserves the right, in its sole discretion, to increase the fees by an amount proportional to such excess usage. In the event Instructure increases the fees pursuant to this paragraph, Instructure shall send an invoice to Customer for the applicable increase along with documentation evidencing the additional usage of or additional Users who have access to the Service giving rise to such fee increase. Any invoice sent pursuant to the foregoing shall be due and payable within 30 days of receipt.

Product	Description
Mastery View Predictive Assessments - Grade Levels	Mastery View Predictive Assessments for the State Tested Subject Areas.
Item Bank - Mastery All 4 Subjects & Mastery View Bundle	Annual Subscription for Mastery View + Mastery Item Banks

**Duration:** The Services provided under this Order Form shall begin on the first year Start Date set forth above and continue through the last year End Date set forth above, provided, however, that Instructure may provide certain implementation related Services prior to the first year Start Date at its sole discretion.

**Miscellaneous:** Instructure's support terms are available as follows:  
Canvas & Catalog: <https://www.instructure.com/canvas/support-terms>  
Portfolium: <https://portfolium.com/support-terms>  
MasteryConnect: <https://www.masteryconnect.com/support/>

As part of our commitment to provide the most innovative and trusted products in the industry, at times we must increase our renewal rates to cover additional expenses associated with advancing our products. If you have concerns with any increases, please reach out to your account representative.

In the event that Customer fails to execute this Order Form prior to the Start Date listed above, all fees shall become due payable upon Customer's receipt of an invoice.

**Terms and Conditions**

This Order Form shall be governed by the Master Terms and Conditions which can be found here: <https://www.instructure.com/policies/master-terms-and-conditions>

The provision of any Item Bank Services shall also be governed by the Addendum which can be found here: <https://www.instructure.com/policies/item-bank-addendum>.

The provision of any Predictive Assessment Services shall also be governed by the Addendum which can be found here:

<https://www.instructure.com/benchmark-assessment-addendum>.

In the event of any conflict between this Master Terms and Conditions and any addendum thereto and this Order Form, the provisions of this Order Form shall control.

The parties agreement with regards to Instructure's processing of personal data or personally identifiable information can be found at: <https://www.instructure.com/policies/data-processing>

**Notes**

This quote is for Mastery View Predictive assessments (with Consortium/Mastery View pacing) for grades 3-11 and Mastery+Supplemental item banks for grades K-12, all delivered via MasteryConnect platform (with GradeCam), with student reports. Quote reflects CER pricing.

PURCHASE ORDER INFORMATION	TAX INFORMATION
Is a Purchase Order required for the purchase or payment of the products on this order form?	Check here if your company is exempt from US state sales tax : _____
Please Enter (Yes or No): _____	<i>Please email all US state sales tax exemption certifications to <a href="mailto:ar@instructure.com">ar@instructure.com</a></i>
If yes, please enter PO Number: _____	1

Customer purchasing documentation, such as Purchase Orders, shall only be used as proof of acceptance of the Order Form referenced therein, and the associated Master Terms and Conditions. Any terms and conditions included in any such Customer purchasing documentation are hereby expressly disclaimed by Instructure, shall be void and of no effect, and shall in all cases be superseded by the applicable Master Terms and Conditions.

By executing this Order Form, each party agrees to be legally bound by this Order Form.

**Washington Co School District**

Signature:	_____
Name:	_____
Title:	_____
Date:	_____

**Instructure, Inc.**

Signature:	_____
Name:	_____
Title:	_____
Date:	_____

**PURCHASING DEPARTMENT  
WASHINGTON COUNTY BOARD OF EDUCATION**

Purchase Order No **2221**

Date Issued **5/2/24**

Appropriation No. **141E71100-449**

Dept. **Academics**

School **District**

**PURCHASE ORDER**

**TO**

**Generation Genius**

Deliver to **WCDE**

Address **405 W College Street**

Via **Jonesborough TN 37659**

Articles on this order must be charged to account of

**NOTICE TO VENDOR**

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3. Mail **TWO** copies of your invoice promptly to:

**Washington County Board of Education  
405 West College Street  
Jonesborough, TN 37659  
Telephone (423) 753-1105**

ARTICLES OR SERVICES (Unless otherwise stated all prices F.O.B. Destination)	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
12 School (science only) licenses (see quote attached)				
<i>C. Daves</i>				
<b>GRAND TOTAL - INCLUDING ALL ATTACHED PAGES</b>				<b>\$10,475<sup>00</sup></b>

**SUBJECT TO THE FOLLOWING CONDITIONS**

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
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**IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER**

**VENDOR'S COPY**

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

Authorized Signature

**APPROVED:**

Purchasing Agent

# Generation Genius, Inc.

14622 Ventura Blvd #2026,  
Sherman Oaks, CA 91403  
contact@generationgenius.com  
Phone: (866) 936-5564  
EIN: 82-2184201

## QUOTE: 169892

Date: 03/08/2024

### TO:

Alice Ann Smith | Cindy Hayes  
Washington County Schools  
405 W College Street  
Jonesborough, TN 37659

### FOR:

Generation Genius Videos & Lessons  
School (Science Only) Plan License

DESCRIPTION	YEARS	RATE	AMOUNT
<b>12 School (Science Only) Licenses</b> for educational streaming video subscription to Generation Genius. Includes videos, lesson plans, teacher guides, discussion questions, vocabulary, quizzes, and English / Spanish subtitles.	1	(See Notes below)	\$12,324.00
Discount – 15%			(\$1,849.00)
Total			<b>\$10,475.00</b>

2024-25 SY | Multi-year discounts also available.

All subscriptions quoted to run concurrently.

Lamar Elem. (\$1295), University High has been prorated to allow entire subscription to run concurrently (\$1079.) Will renew at \$1295.

All other campuses (\$995)

This quote is valid for thirty (30) days. To subscribe to our service please submit a PO via email (Order@GenerationGenius.com), Fax (707-312-8176), or mail to the address above.

Thank you.

**PURCHASING DEPARTMENT**  
**WASHINGTON COUNTY BOARD OF EDUCATION**

Purchase Order No **2222**

Date Issued **5/2/24**

Appropriation No. **141E71100-449**

Dept. **Academics**

School **District**

**PURCHASE ORDER**

TO

**Gallopede**

L

Deliver to **WCBE**

Address **405 W College street**

Via **Jonesborough, TN 37659**

Articles on this order must be charged to account of

**NOTICE TO VENDOR**

1. Purchase order **MUST** bear two signatures in order to be valid.
2. Purchase order number **MUST** appear on all invoices submitted for payment.
3. Mail **TWO** copies of your invoice promptly to:

**Washington County Board of Education**  
**405 West College Street**  
**Jonesborough, TN 37659**  
**Telephone (423) 753-1105**

ARTICLES OR SERVICES (Unless otherwise stated all prices F.O.B. Destination)	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
<b>Grades 3-8 Bundled Print &amp; digital Curriculum (see quote attached)</b>				
<b>C. Dayes</b>				
<b>GRAND TOTAL - INCLUDING ALL ATTACHED PAGES</b>				<b>\$ 112,693<sup>03</sup></b>

**SUBJECT TO THE FOLLOWING CONDITIONS**

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
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5. The county is not liable for Federal excise tax or state sales tax.
6. Each shipment and/or each purchase order should be covered by separate invoice.

**IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER**

**VENDOR'S COPY**

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

Authorized Signature

APPROVED:

Purchasing Agent

**WASHINGTON COUNTY BOARD OF EDUCATION  
PURCHASING DEPARTMENT**

**PURCHASE ORDER**

Purchase Order No. **2222**

Date Issued **12/12/11**

Appropriation No. **111111**

Dept. **1111**

Control **1111**

To

*Handwritten notes in the 'To' field.*

Deliver to

Address

Via

Articles on this order must be charged to account of

**NOTICE TO VENDOR**

1. Purchase order MUST bear two signatures in order to be valid.
2. Purchase order number MUST appear on all invoices submitted for payment.
3. Mail TWO copies of your invoice promptly to:

Washington County Board of Education  
488 West College Street  
Jonesborough, TN 37858  
Telephone (423) 753-1102

TOTAL	UNIT PRICE	QUANTITY & UNIT	CODE	ARTICLES OR SERVICES
				(Unless otherwise stated all prices F.O.B. Destination)
				<i>Handwritten entries in the table.</i>
<b>GRAND TOTAL - INCLUDING ALL ATTACHED PAGES</b>				

**SUBJECT TO THE FOLLOWING CONDITIONS**

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to change the destination to the vendor in the event that deliveries are not made at the time specified in the bid and on this order.
3. Whenever a delivery is rejected, the vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the vendor's risk and he shall bear the expense of removal.
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6. Each shipment and/or each purchase order should be covered by separate invoice.

**IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER**

APPROVED:

\_\_\_\_\_  
Purchasing Agent

There is an electronic unbalanced balance in the credit of the proper appropriation account in favor of the expenditure covered by this purchase.

\_\_\_\_\_  
Authorized Signature

COPIES



P.O. Box 2779, Peachtree City, GA 30269 • tel: 800-536-2438 • fax: 800-871-2979 • curriculum@gallopade.com

# TN 2-Year GAP quote 2024-2026. Washington County. Grades 3--8. Bundled print/digital curriculum

Quote created: February 13, 2024 Reference: 20240213-113447046

Washington County Schools TN  
405 West college St  
Jonesborough, TN 37659

Stephanie Gouge  
gouges@wcde.org

## Comments

2-Year GAP quote. Grades 3-8

This quote is for the following number of teachers and students:

3rd: 568 Students

4th: 579 Students

5th: 556 Students

6th: 620 Students

7th: 610 Students

8th: 654 Students

For Teachers: Digital Teacher's Edition, with a Digital Student Book. Access to Teaching Tools, and Expertrack Testing & Analytics. Teachers have analytics to track by student or standard, and the dynamic gradebook access with the ability to export to CSV

For Students: Print Book and Interactive eBook. Access to assigned Expertrack tests, and assigned Teaching Tools.

# Products & Services

Item & Description	SKU	Quantity & Price
<b>Tennessee 3rd Grade Print/Digital Bundle for 1 Student [2-Year Gap Pricing]</b>	TN3PST2GY	18 x \$26.99
Includes: · Student Workbook (print & digital) · ExperTrack Student · Digital Course Student 978-0-635-14146-0		
<b>Tennessee 3rd Grade Print/Digital Bundle for 25 Students &amp; 1 Teacher [2-Year Gap Pricing]</b>	TN3PDS2GY	22 x \$674.63
Includes for Students: · 25 Student Books (print & digital) · 25 ExperTrack Assessment System · 25 Digital Course Students Includes for Teachers: · Digital License for Teacher - 2-year, includes digital access to Teacher's Edition, Digital Course, Teaching Tools, and ExperTrack Assessment System 978-0-635-14148-4		
<b>Tennessee 4th Grade Print/Digital Bundle for 1 Student [2-Year Gap Pricing]</b>	TN4PST2GY	4 x \$26.99
Includes: · Student Workbook (print & digital) · ExperTrack Student · Digital Course Student 978-0-635-14150-7		
<b>Tennessee 4th Grade Print/Digital Bundle for 25 Students &amp; 1 Teacher [2-Year Gap Pricing]</b>	TN4PDS2GY	23 x \$674.63
Includes for Students: · 25 Student Books (print & digital) · 25 ExperTrack Assessment System · 25 Digital Course Students Includes for Teachers: · Digital License for Teacher - 2-year, includes digital access to Teacher's Edition, Digital Course, Teaching Tools, and ExperTrack Assessment System 978-0-635-14152-1		

Item & Description	SKU	Quantity & Price
<b>Tennessee 5th Grade Print/Digital Bundle for 25 Students &amp; 1 Teacher [2-Year Gap Pricing]</b>	TN5PDS2GY	22 x \$674.63
<p>Includes for Students: · 25 Student Books (print &amp; digital) · 25 ExperTrack Assessment System · 25 Digital Course Students</p> <p>Includes for Teachers: · Digital License for Teacher - 2-year, includes digital access to Teacher's Edition, Digital Course, Teaching Tools, and ExperTrack Assessment System</p> <p>978-0-635-14156-9</p>		
<b>Tennessee 5th Grade Print/Digital Bundle for 1 Student [2-Year Gap Pricing]</b>	TN5PST2GY	6 x \$26.99
<p>Includes: · Student Workbook (print &amp; digital) · ExperTrack Student · Digital Course Student</p> <p>978-0-635-14154-5</p>		
<b>Tennessee 6th Grade Print/Digital Bundle for 1 Student [2-Year Gap Pricing]</b>	TN6PST2GY	20 x \$29.99
<p>Includes: · Student Workbook (print &amp; digital) · ExperTrack Student · Digital Course Student</p> <p>978-0-635-14158-3</p>		
<b>Tennessee 6th Grade Print/Digital Bundle for 25 Students &amp; 1 Teacher [2-Year Gap Pricing]</b>	TN6PDS2GY	24 x \$749.63
<p>Includes for Students: · 25 Student Books (print &amp; digital) · 25 ExperTrack Assessment System · 25 Digital Course Students</p> <p>Includes for Teachers: · Digital License for Teacher - 2-year, includes digital access to Teacher's Edition, Digital Course, Teaching Tools, and ExperTrack Assessment System</p> <p>978-0-635-14160-6</p>		

Item & Description	SKU	Quantity & Price
<b>Tennessee 7th Grade Print/Digital Bundle for 25 Students &amp; 1 Teacher [2-Year Gap Pricing]</b>	TN7PDS2GY	24 x \$749.63
<p>Includes for Students: · 25 Student Books (print &amp; digital) · 25 ExperTrack Assessment System · 25 Digital Course Students</p> <p>Includes for Teachers: · Digital License for Teacher - 2-year, includes digital access to Teacher's Edition, Digital Course, Teaching Tools, and ExperTrack Assessment System</p> <p>978-0-635-14164-4</p>		
<b>Tennessee 7th Grade Print/Digital Bundle for 1 Student [2-Year Gap Pricing]</b>	TN7PST2GY	10 x \$29.99
<p>Includes: · Student Workbook (print &amp; digital) · ExperTrack Student · Digital Course Student</p> <p>978-0-635-14162-0</p>		
<b>Tennessee 8th Grade Print/Digital Bundle for 25 Students &amp; 1 Teacher [2-Year Gap Pricing]</b>	TN8PDS2GY	26 x \$749.63
<p>Includes for Students: · 25 Student Books (print &amp; digital) · 25 ExperTrack Assessment System · 25 Digital Course Students</p> <p>Includes for Teachers: · Digital License for Teacher - 2-year, includes digital access to Teacher's Edition, Digital Course, Teaching Tools, and ExperTrack Assessment System</p> <p>978-0-635-14168-2</p>		
<b>Tennessee 8th Grade Print/Digital Bundle for 1 Student [2-Year Gap Pricing]</b>	TN8PST2GY	4 x \$29.99
<p>Includes: · Student Workbook (print &amp; digital) · ExperTrack Student · Digital Course Student</p> <p>978-0-635-14166-8</p>		

One-time subtotal	\$102,448.21
shipping 10%	\$10,244.82
	10.0% fee
<b>Total</b>	<b>\$112,693.03</b>

**This quote expires on August 11, 2024**

### **Purchase terms**

- Digital licenses expire on June 30 of the final year listed on this quote above.
- Any shipping included in the quote is for shipping to a single district location.
- Quoted price is for a full single payment.
- This quote is priced, as requested, in its entirety and cannot be itemized or subdivided.
- If there is any change in number of students, grades involved, or duration of purchase, then a new quote must be provided.
- Training is included for any curriculum with digital access in this price for no additional fee. That includes initial training each year, live chat, 24/7 online module support, and a personal connection with your trainer.

Questions? Contact me



**Vivian Bernstein**

Regional Representative

[vivian@gallopade.com](mailto:vivian@gallopade.com)

+14703443118

**PURCHASING DEPARTMENT**  
**WASHINGTON COUNTY BOARD OF EDUCATION**

Purchase Order **No 2271**

Date Issued **4/30/24**

Appropriation No. **141-E-71300-730-002**

Dept. **ISM**

School **Sulphur Springs Elementary**

**PURCHASE ORDER**

**TO Sphero**  
**7121 B Shelby Ave, Douk 19**  
**Greenville, 75402**

**support@sphero.com**

Deliver to **Sulphur Springs Elementary**  
 Address **1518 Gray Sulphur Springs Rd.**  
**Jonesborough, TN 37659**  
 Via **Diana O'Neal**

Articles on this order must be charged to account of

**NOTICE TO VENDOR**

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**Washington County Board of Education**  
**405 West College Street**  
**Jonesborough, TN 37659**  
**Telephone (423) 753-1105**

ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
(Unless otherwise stated all prices F.O.B. Destination)				
Sphero Chariot		10	\$20.00	\$200.00
Blue Nubby cover		10	\$15.00	\$150.00
Blueprint class pack		1	\$2,300.00	\$2,300.00
Indi 8 class pack		1	\$1,500.00	\$1,500.00
Sphero BOLT Power Pack		1	\$2,999.00	\$2,999.00
RVR +12 class pack		1	\$3,340.00	\$3,340.00
BuyBoard contract #661-22 <span style="margin-left: 20px;">Shipping</span>				\$325.05
<b>GRAND TOTAL - INCLUDING ALL ATTACHED PAGES</b>				<b>\$10,814.05</b>

**SUBJECT TO THE FOLLOWING CONDITIONS**

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**VENDOR'S COPY**

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

---

Authorized Signature

APPROVED:

---

Purchasing Agent



Sphero  
support@sphero.com

7121 B Shelby Ave, Dock 19  
Greenville, 75402  
United States

Country: United States  
Province: Tennessee  
Zip: 37659  
Company: Sulphur Springs Elementary School  
First Name: Diana  
Last Name: Oneal  
Address1: 1518 Gray Sulphur Springs Rd  
Address2:  
Shipping Address City: Jonesborough  
Customer email: [oneald@wcde.org](mailto:oneald@wcde.org)

Sphero Quote # **QT017326**  
Sphero Quote date: **February 17, 2024**  
Valid through: **March 18, 2024**

Product	SKU	Price	Quantity	Total Amount
Sphero Chariot	ACH01BU1	\$20.00	10	\$200.00
Blue Nubby Cover	ANC01BL1	\$15.00	10	\$150.00
Blueprint 10 Class Pack	750-0923	\$2,300.00	1	\$2,300.00
indi 8 Class Pack	980-0532	\$1,500.00	1	\$1,500.00
Sphero BOLT Power Pack	PP02USA	\$2,999.00	1	\$2,999.00
RVR+ 12 Class Pack	940-0625	\$3,340.00	1	\$3,340.00
Shipping rate	UPS Ground®	\$325.05		
<b>Order total</b>				<b>\$10,814.05</b>

- \* Quotes do not include tax
- \* Shipping costs may apply if shipping is uncalculated at time of quotation

**Completing Your Purchase**

1. Complete your online order with a credit card, PayPal, or Purchase Order:  
You can complete your order here: <https://sphero.com/30664196141/invoices/0c08abc8f47af98dca59b2d65ec49d3e>
2. If you prefer to submit your purchase order via email, please send the following to orders@sphero.com:
  - A PDF of your PO
  - A PDF of this quote (or reference your quote ID)
  - Your tax exempt certificate (or tax ID and details) for the shipping address (this may delay your order if we do not have it on file)

**Shipping**

You may select to upgrade shipping for an additional cost during checkout. Please note that shipping times do not include processing time (which is generally 1-2 business days). A shipping confirmation email with tracking information will typically be sent within 24 hours of an order shipping.

**Tax Notice**

We are required to collect tax on orders where applicable. For tax exemption, please email tax exempt certificate to orders@sphero.com.

**Questions?**

Feel free to email us at support@sphero.com with your quote ID and we can help you out.

**Notice**

By accepting this Quote and/or placing a Purchase Order in response, the listed Enterprise agrees to any and all terms regarding invoicing, payment due date, and shipping terms contained in this Quote. No subsequent document sent by Enterprise, including, without limitation, and Purchase Order sent by Enterprise referencing or otherwise responding to this Quote, will supersede any of the invoicing, payment due date, or shipping terms contained herein. In addition, by accepting this Quote, the listed Enterprise agrees that it has received, read and agreed to Sphero's Curriculum Terms of Use, as updated from time to time. This Quote, the Terms of Use link available at <https://sphero.com/pages/sphero-training-amp-curriculum-terms-of-use>, and any applicable addenda constitute the entire agreement between the parties and cannot be modified except by express written agreement signed by Sphero. No other terms and conditions set forth in any other documentation, including, without limitation, any Purchase Order, (but excluding any subsequent Sales Order sent by Sphero) will apply or be incorporated into this agreement unless specifically accepted and signed by both parties. In addition, by accepting this Quote, the listed Enterprise represents and warrants to Sphero that such Enterprise has all requisite right, consent, and authority to use any logo it submits for use in the Sphero Sports Package. Enterprise will indemnify, defend, and hold harmless Sphero from and against any and all claims that such logo, or Sphero's placement of such logo on the products in the Sphero Sports Package for Enterprise, violates the rights of any third party.



INSPIRING THE CREATORS OF TOMORROW

## Sole Source Letter

To Whom It May Concern:

Sphero, Inc. is the sole source provider in your state of all Sphero products (with warranty), including any littleBits branded products, and has exclusive rights and abilities to make and sell these products in your state. Purchase orders can be submitted to [orders@sphero.com](mailto:orders@sphero.com) for processing.

Unlike traditional toys, our robots, software, and modular mechanical kits allow us to create ever-evolving experiences – changing the way people play, learn and explore.

Sincerely,

A handwritten signature in blue ink that reads "Paul Copioli". The signature is fluid and cursive.

Paul Copioli  
Chief Executive Officer

**WASHINGTON COUNTY SCHOOL NUTRITION FY25 BUDGET**

		FY24 Budget	FY25 Budget	FY25 Budget	FY25 Budget
<b>REVENUE</b>		<b>APPROVED</b>	<b>DRAFT All CEP</b>	<b>DRAFT 8-CEP 5 NON</b>	<b>DRAFT NON CEP</b>
40140	Interest	\$ 26,000	\$ 36,000	\$ 36,000	\$ 36,000
43521	Lunch Payments - Children	\$ 1,200,000	\$ 550,000	\$ 983,200	\$ 1,310,000
43522	Lunch Payments - Adults	\$ -	\$ -	\$ -	\$ -
43523	Income from Breakfast	\$ -	\$ -	\$ -	\$ -
43525	A la Carte Sales	\$ -	\$ -	\$ -	\$ -
43990	Other Charges for Services	\$ 40,000	\$ 26,000	\$ 26,000	\$ 26,000
46990	State Matching	\$ 36,612	\$ 29,000	\$ 29,000	\$ 29,000
47111	USDA School Lunch Program	\$ 1,800,000	\$ 1,640,000	\$ 1,685,000	\$ 1,720,000
47112	USDA Commodities	\$ 345,583	\$ 290,166	\$ 290,166	\$ 290,166
47113	USDA Breakfast	\$ 445,000	\$ 400,000	\$ 445,600	\$ 480,000
47114	USDA Snack	\$ 68,000	\$ 60,000	\$ 60,000	\$ 60,000
47114	USDA Other/Supper Program	\$ 53,000	\$ 77,000	\$ 77,000	\$ 77,000
<b>Total Revenue Projected</b>		<b>4,014,195</b>	<b>3,108,166</b>	<b>3,631,966</b>	<b>4,028,166</b>
39000	Fund Balance Reserves	688,996	\$ 1,797,363	\$ 1,273,563	\$ 877,363
<b>TOTAL ESTIMATED REVENUES &amp; RESERVES</b>		<b>4,703,191</b>	<b>4,905,529</b>	<b>4,905,529</b>	<b>4,905,529</b>
		FY24 Budget	FY25 Budget	FY25 Budget	FY25 Budget
<b>EXPENDITURES</b>		<b>APPROVED</b>	<b>Expenditures</b>	<b>DRAFT 5-CEP</b>	<b>Expenditures</b>
73100 105	Supervisor/Director	90,314	\$ 93,774	\$ 93,774	\$ 93,774
73100 165	Cafeteria Personnel	1,400,000	\$ 1,390,370	\$ 1,390,370	\$ 1,390,370
73100 201	Social Security	92,399	\$ 92,017	\$ 92,017	\$ 92,017
73100 204	State Retirement	179,285	\$ 185,518	\$ 185,518	\$ 185,518
73100 207	Medical Insurance	405,000	\$ 343,164	\$ 343,164	\$ 343,164
73100 210	Unemployment Compensation	2,000	\$ 2,000	\$ 2,000	\$ 2,000
73100 212	Employer Medicare	21,610	\$ 21,520	\$ 21,520	\$ 21,520
73100 355	Travel	12,000	\$ 15,000	\$ 15,000	\$ 15,000
73100 399	Other Contracted Services	200,000	\$ 290,000	\$ 290,000	\$ 290,000
73100 415	Electricity	6,500	\$ -	\$ -	\$ -
73100 421	Food Preparation Supplies	190,000	\$ 200,000	\$ 200,000	\$ 200,000
73100 422	Food Supplies	1,200,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
73100 435	Office Supplies	8,500	\$ 8,000	\$ 8,000	\$ 8,000
73100 452	Utilities	-	\$ 6,000	\$ 6,000	\$ 6,000
73100 469	USDA Commodities	345,583	\$ 290,166	\$ 290,166	\$ 290,166
73100 499	Other Supplies and Materials	40,000	\$ 26,000	\$ 26,000	\$ 26,000
73100 509	Refunds	6,000	\$ 6,000	\$ 6,000	\$ 6,000
73100 524	Inservice/Staff Development	4,000	\$ 6,000	\$ 6,000	\$ 6,000
73100 710	Food Service Equipment/Capital Imp	500,000	\$ 430,000	\$ 430,000	\$ 430,000
99100-590	Transfer to Other Funds	-	\$ -	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>		<b>4,703,191</b>	<b>4,905,529</b>	<b>4,905,529</b>	<b>4,905,529</b>
Fund Balance Reserves Needed		<b>688,996</b>	<b>1,797,363</b>	<b>1,273,563</b>	<b>877,363</b>

# HB 1202 by \*Williams

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## (SB 1325) by \*Bailey

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Teachers, Principals and School Personnel - As introduced, authorizes a faculty or staff member of a school to carry a concealed handgun on school grounds subject to certain conditions, including obtaining an enhanced handgun carry permit and completing annual training. - Amends TCA Title 39, Chapter 17, Part 13 and Title 49, Chapter 6, Part 8.

## Summary

### **FISCAL SUMMARY**

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NOT SIGNIFICANT

### **BILL SUMMARY**

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Present law generally makes it a Class E felony offense for a person to possess or carry, with the intent to go armed, a firearm not used solely for instructional or school-sanctioned ceremonial purposes, in any school building or bus, on any school campus, grounds, recreation area, athletic field or any other property owned, operated, or while in use by any board of education, school, college or university board of trustees, regents or directors for the administration of any public or private educational institution. The commission of such offense without the intent to go armed is a Class B misdemeanor offense. Present law specifies numerous exceptions to the general prohibition against possessing or carrying a firearm on school property. Two such exceptions are:

- (1) A person employed by an LEA as a faculty or staff member at a school within the LEA; or
- (2) A person assigned to a school in accordance with a MOU between the chief of the appropriate law enforcement agency and the LEA.

In order to possess and carry a firearm on school grounds pursuant to (1) or (2), the person must:

- (1) Possess an enhanced handgun carry permit;
- (2) Have the joint written authorization of the director of schools in conjunction with the principal of the school to carry or possess a firearm on school property; and

(3) Be a law enforcement officer, or have prior service as a law enforcement officer, and comply with all requirements POST commission, and have successfully completed 40 hours in basic training in school policing.

This bill revises the requirements for a person employed by an LEA as a faculty or staff member at a school within the LEA to carry a firearm on school grounds as follows:

(1) Limits the type of firearm and manner of carry to a concealed handgun;

(2) Specifies that a person must not be prohibited from carrying a handgun under the laws of Tennessee or federal law;

(3) Replaces the requirement for joint written authorization of the director of schools in conjunction with the principal of the school with written authorization of the chief of the appropriate law enforcement agency;

(4) Removes the requirement for current or prior law enforcement experience;

(5) Adds that, in addition to the initial 40 hours of basic training in school policing, the faculty or staff member must complete a minimum of 40 hours of POST commission-approved training that is specific to school policing each year in order to retain the authorization;

(6) Specifies that students may not be so authorized, even if the person is a student and an employee; and

(7) Specifies certain places where a concealed firearm may not be carried, such as: auditoriums and stadiums where school events are taking place; certain meetings; clinics and hospitals; and areas that are posted as prohibiting possession of firearms.

- The requirements for a current or former law enforcement officer who is assigned to a school in accordance with a MOU between the police chief or sheriff and the LEA to carry firearms on school property will remain the same as under present law. This bill specifies that when a director of schools notifies a police chief or sheriff of authorization for a current or former law enforcement officer to carry or possess a firearm on school grounds, the director must provide the law enforcement agency with the person's basic information, including the person's name, address, and contact information.

Present law generally makes confidential and not open for public inspection information concerning approval, or lack of approval, for a current or former law enforcement officer to carry a firearm on school grounds. This bill adds confidentiality requirements for information concerning LEA employees who may carry a concealed handgun on school property; provided, that law enforcement agencies will be authorized to provide such information to school resource officers.

- This bill specifies that an LEA is immune from claims for monetary damages that arise solely from, or that are related to, a faculty or staff member's use of, or failure to use, a handgun; provided, that the faculty or staff member is authorized to carry the handgun.

ON APRIL 9, 2024, THE SENATE ADOPTED AMENDMENT #3 AND PASSED SENATE BILL 1325, AS AMENDED.

AMENDMENT #3 makes the following changes:

(1) Provides that in order to possess and carry a handgun or firearm on school grounds, the faculty or staff member must also have the joint written authorization of the LEA's director of schools in conjunction with the principal of the school at which the person is assigned;

(2) Clarifies that in order to possess and carry a handgun or firearm on school grounds, the faculty or staff member must not be prohibited from purchasing, possessing, and carrying a handgun under the laws of Tennessee or federal law as determined by a background check. The faculty or staff member must submit two full sets of classifiable fingerprints to the law enforcement agency from which the faculty or staff member is seeking authorization under this bill. The agency must then submit the fingerprints to the TBI. Upon receipt of the fingerprints from the agency, the TBI must: (i) within 30 days, conduct computer searches to determine the person's eligibility to purchase, possess, or carry a handgun as are available to the bureau based solely upon the person's name, date of birth, and social security number, and send the results of the searches to the submitting agency; (ii) conduct a criminal history record check based upon one set of the fingerprints received, and send the results to the submitting agency; and (iii) send one set of the fingerprints received from the submitting agency to the FBI; request a federal criminal history record check based upon the fingerprints, as long as the service is available; and send the results of the check to the submitting agency;

(3) Provides that in order to possess and carry a handgun or firearm on school grounds, the faculty or staff member must have been certified by a Tennessee licensed healthcare provider, who is qualified in the psychiatric or psychological field and who contracts with the authorizing law enforcement agency, as being free from any impairment that would, in the professional judgment of the examiner, affect the faculty or staff member's ability to safely possess and carry a concealed handgun on the grounds of a school;

(4) Revises the provision in the bill requiring the faculty or staff member to complete a minimum of 40 hours of training specific to school policing that has been approved by the peace officer standards and training (POST) commission each year to retain the authorization by requiring such training to include hands-on instruction with the authorizing law enforcement;

(5) Provides that law enforcement agencies are also immune from claims for monetary damages that arise solely from, or that are related to, a faculty or staff member's use of, or failure to use, a handgun so long as the faculty or staff member is authorized to carry the handgun pursuant to this bill;

(6) Specifies that authorization to carry firearms in a school by faculty or staff members, or persons assigned to a school under a MOU between local law enforcement and the LEA, does not apply to schools within the department of children's services' LEA or to schools within the department of correction's LEA; and

(7) Defines "appropriate law enforcement agency" (for purposes of identifying a law enforcement agency that may enter into an MOU with the LEA) to mean to the law enforcement agency that employs a school resource officer that is assigned to the school or if such officer is not assigned to the school, the law enforcement agency with jurisdiction over the school.

**PURCHASING DEPARTMENT**  
**WASHINGTON COUNTY BOARD OF EDUCATION**

Purchase Order **No 2284**

Date Issued **5/6/24**

Appropriation No. **141-E-71300-730-002**

Dept. **ISM**

School **Sulphur Springs Elementary**

**PURCHASE ORDER**

**NOTICE TO VENDOR**

1. Purchase order **MUST** bear two signatures in order to be valid.
2. Purchase order number **MUST** appear on all invoices submitted for payment.
3. Mail **TWO** copies of your invoice promptly to:

**Washington County Board of Education**  
**405 West College Street**  
**Jonesborough, TN 37659**  
**Telephone (423) 753-1105**

**TO** AP Lazer  
 4215 Legion Dr.  
 MASON, MI 48854  
 Fredrick.hartley@aplazer.com  
 Deliver to Sulphur Springs Elementary  
 Address 1518 Gray Station Sulphur Springs Rd.  
 Jonesborough, TN 37659  
 Via Diana O'Neal

Articles on this order must be charged to account of

ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
(Unless otherwise stated all prices F.O.B. Destination)				
SN2816LR (Low Rider) 90-watt CO2 Laser Engraver with 2 table		1	\$25,995.00 15% discount	\$22,095.75
Laptop Stand		1	\$69.00	\$69.00
Chuck Rotary		1	\$499.00	\$499.00
Lens kit		1	\$299.00	\$299.00
Freight		1	\$740.00	\$740.00
*sole source attached				
<b>GRAND TOTAL - INCLUDING ALL ATTACHED PAGES</b>				\$23,702.75

**SUBJECT TO THE FOLLOWING CONDITIONS**

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
4. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
5. The county is not liable for Federal excise tax or state sales tax.
6. Each shipment and/or each purchase order should be covered by separate invoice.

**IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER**

KH

<b>VENDOR'S COPY</b>	There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.	<b>APPROVED:</b>
	Authorized Signature	Purchasing Agent



# Sulphur Springs Elementary School - SN2816LR

Sulphur Springs Elementary School

Reference: 20240326-161529166

Quote created: March 26, 2024

Quote expires: May 31, 2024

Quote created by: Frederick Hartley

**Diana Oneal**

oneald@wcde.org

(423) 753-1140

frederick.hartley@aplazer.com

+15173664306

## Comments from Frederick Hartley

Lead time is 4-6 weeks.

## Products & Services

Item & Description	Quantity	Unit Price	Total
SN2816LR (Low Rider) 90-Watt CO2 Laser Engraver with Z-table	1	\$25,995.00	\$22,095.75 after 15% discount
Electric Carriage Cart Utility Carriage Cart - frame / base which supports the laser	1	\$0.00	\$0.00
Mechanical Lift Cart	1	\$0.00	\$0.00
Exhaust Blower and Ventilation Hose	1	\$0.00	\$0.00
Air Assist	1	\$0.00	\$0.00

Item & Description	Quantity	Unit Price	Total
AP Slider Rotary Roller Rotary device w/ sliding base.	1	\$0.00	\$0.00
Windows Laptop 64-Bit Windows Laptop for AP Lazer	1	\$0.00	\$0.00
PhotoGrav Photograv	1	\$0.00	\$0.00
CorelDRAW Graphics Suite / LightBurn CorelDRAW Graphics Suite Professional graphic design software for Windows	1	\$0.00	\$0.00
LightBurn is an additional professional graphic design software			
Safety Glasses Laser Safety Glasses Co2	1	\$0.00	\$0.00
3-1 Oil 3-IN-ONE 10335 Multi-Purpose Oil 3 oz	1	\$0.00	\$0.00
Multi Port USB Multi Port USB Hub	1	\$0.00	\$0.00
APLU Access to AP Lazer University training and educational content.	1	\$0.00	\$0.00
Virtual Training One-on-one Virtual Training with Skilled Technician	1	\$0.00	\$0.00
AP Lazer Customer Support 24/7 Phone Technical support for the lifetime of the AP Lazer machine (844) 364-8211	1	\$0.00	\$0.00

Item & Description	Quantity	Unit Price	Total
Warranty Package 3 years for mechanical/electronic parts, 2-year laser tubes, and 1 year for lens and mirrors.	1	\$0.00	\$0.00
Laptop Stand Clamp-on Laptop Stand for Carriage Cart	1	\$69.00	\$69.00
Chuck Rotary	1	\$499.00	\$499.00
Lens Kit 1.5", 2", 3", 4" lens	1	\$299.00	\$299.00
Freight Freight for laser machine - Lift gate service is included	1	\$740.00	\$740.00
One-time subtotal			\$23,702.75
			after \$3,899.25 discount
<b>Total</b>			<b>\$23,702.75</b>

### Purchase terms

### Questions? Contact me



Frederick Hartley  
 frederick.hartley@aplazer.com  
 +15173664306

AP Lazer  
 4215 Legion Drive  
 Mason, MI 48854  
 US

# AP LAZER

— LEADING THE WAY

9/7/2022

To Whom It May Concern:

Thank you for your interest in our AP Lazer system. The AP Lazer's architecture design is under US Patent #US8309881 granted on November 12, 2012. I am the patent owner and the company owner of Supernova International, Inc, which is the parent company of AP Lazer.

AP Lazer is the sole distributor of the AP Lazer all-purpose laser system. AP Lazer's patented portable open-architecture design, with a 4-point leveling system, makes it the only CO2 laser system that has no size restriction on the material it can engrave or cut. AP Lazer's also provides 24/7 technical support by phone for the lifetime of the machine, which is also unique to the industry.

If you have any further questions, please feel free to call me on my cell: 517-303-0689.

Thank you,



Tong Li, Ph.D., President  
SuperNova International, Inc.  
1709 Thompson St, Suite 311  
Lansing, Michigan 48906  
Tel: 800-585-8617 Fax: 517-371-3028

[www.aplazer.com](http://www.aplazer.com)  
[www.supernovaintl.com](http://www.supernovaintl.com)

ALL PURPOSE LASER SYSTEM

1709 Thompson Street, Suite 311, Lansing, Michigan 48906  
[www.aplazer.com](http://www.aplazer.com) | 800-449-2481 | [aplazer@aplazer.com](mailto:aplazer@aplazer.com)

**PURCHASING DEPARTMENT**  
**WASHINGTON COUNTY BOARD OF EDUCATION**  
**FEDERAL PROJECTS FUND**  
**PURCHASE ORDER**

Purchase Order **35482**  
 Date Issued **5-6-2024**  
 Appropriation No. **142 E 71200 429 937**  
 Dept. **ESSER 3.0**  
 School **District**

TO **EPS Operations LLC**  
**4800 Hampden Lane Suite 560**  
**Bethesda, MD 20814**

Deliver to **Washington County Schools**  
 Address **405 W College St**  
**Jonesborough, TN 37659**  
 Via **Jacki Wolfe**

**NOTICE TO VENDOR**  
 1. Purchase order number **MUST** appear on all invoices submitted for payment.  
 2. Mail **TWO** copies of your invoice promptly to:  
 Washington County Board of Education  
 405 West College Street  
 Jonesborough, Tennessee 37659  
 Telephone (423) 753-1105

on or before

Articles on this order must be charged to account of

ITEM NO.	ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
	(Unless otherwise stated all prices F.O.B. Destination)				
	See attached quote Reading Intervention Materials				\$62,234.00
				Shipping	\$6,223.40
	<b>GRAND TOTAL - INCLUDING ALL ATTACHED PAGES</b>				<b>\$68,457.40</b>

**SUBJECT TO THE FOLLOWING CONDITIONS**

- All packages, cartons or other containers must be plainly marked with the purchase order number.
- The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
- Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
- No changes in or cancellations of this purchase order shall be recognized by the Vendor unless authorized by special form issued by the Purchasing Agent.
- Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
- The county is not liable for Federal excise tax or state sales tax.
- Each shipment and/or each purchase order should be covered by separate invoice.

**IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER**

<b>VENDOR'S COPY</b>	There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.	APPROVED:
	Authorized Signature	Purchasing Agent



**EPS Operations, LLC**  
4800 Hampden Ln., Suite 560  
Bethesda, MD 20814

Tax ID Number: 92-1780143

**Quote**  
**#QU006729**  
Created: 5/1/2024  
Expires: 7/31/2024



**Our physical and mailing address has changed! Please update your records.**  
Our previous address was EPS Operations, LLC | P.O. Box 3000 | Nashua, NH 03061  
Our remit-to address is unchanged: EPS Operations, LLC | P.O. Box 713265 | Chicago, IL 60677-1265

**Bill To**  
WASHINGTON CO SCHOOL DISTRICT  
405 W COLLEGE ST  
JONESBOROUGH TN 37659  
United States

**Ship To**  
WASHINGTON CO SCHOOL DISTRICT  
405 W COLLEGE ST  
JONESBOROUGH TN 37659  
United States

**Prepared For:**  
Contact Name:  
Contact Email:  
Contact Phone:  
Customer Account: 0138969  
Contract Number:

Your Sales Contact	Email	Phone
Patti Walker	<a href="mailto:patti.walker@epslearning.com">patti.walker@epslearning.com</a>	

Notes: Shipping reduced from 15% to 10%!

Qty	Item	ISBN	Description	Unit Price	Amount
20	2129408	9780838879818	SPIRE 4E SINGLE LVL TEACHERS SET LVL 1 W/ DIGITAL	\$384.29	\$7,685.80
20	2129409	9780838879801	SPIRE 4E SINGLE LVL TEACHERS SET LVL 2 W/ DIGITAL	\$384.29	\$7,685.80
20	2129406	9780838879788	SPIRE 4E SINGLE LVL TEACHERS SET LVL 3 W/ DIGITAL	\$384.29	\$7,685.80
150	2039363	9781640116283	SPIRE 4E STUDENT BUNDLE LEVEL 1	\$27.29	\$4,093.50
150	2039364	9781640116290	SPIRE 4E STUDENT BUNDLE LEVEL 2	\$27.29	\$4,093.50
100	2039362	9781640116306	SPIRE 4E STUDENT BUNDLE LEVEL 3	\$27.29	\$2,729.00
20	2130078	9780838878828	SPIRE AND THE ALPHABET SERIES DECODABLE BUNDLE	\$520.99	\$10,419.80
300	2013013	9780838865460	SPIRE STUDENT MANIP KIT	\$54.39	\$16,317.00
20	9780838827352	9780838827352	MAG PHONEME SEG CHART W/ SOUND CIRCLES	\$76.19	\$1,523.80

**Special Delivery Instructions (Please complete)**

Lift Gate Truck Required:  Inside Delivery Required:   
Shipping Instructions:  
Pack List Notes:

<b>Subtotal</b>	\$62,234.00
<b>Shipping &amp; Handling</b>	\$6,223.40
<b>Tax Total</b>	\$0.00

**Total** **\$68,457.40**