



**Borger ISD**

**Regular**

**Thursday, June 11, 2009 7:00 PM**

# Agenda of Regular Meeting

## The Board of Trustees Borger ISD

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A Regular Meeting of the Board of Trustees of Borger ISD will be held June 11, 2009, beginning at 7:00 PM in the Board Conference Room, 200 East Ninth, Borger, Texas.

Dinner - 6:00 p.m - Admin Bldg.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Roll Call
2. Open Forum
3. Action - Administer Oath of Newly Elected Board Member 4
4. Superintendent's Report 5
  - A. TASB Media Honor Roll Recognition - Michelle Berry 6
  - B. Student Recognitions
  - C. Enrollment 7
  - D. Dates to Remember 10
  - E. TASB Convention - October 2-4, 2009 - Houston 11
  - F. Personnel
    1. Resignations 14
    2. Employment 21
  - G. Monthly Reports 22
    1. Internal Auditor - Rhonda Batterman
    2. Utilities and Long Range Plans - Tim Sudbrink / Brad Carpenter
    3. TAKS Scores - Bobbie Nichols 23
  - H. Stimulus Funds / AARA 24
    - I. Superintendent's Formative Evaluation 25
  - J. Discussion of South Campus (Weatherly School) 26
  - K. District Facilities Update

5. New Business for Consideration / Action	27
A. Consider Construction Change Requests	
B. Consent Agenda	
1. Minutes of Regular Meeting May 14, 2009	28
2. Donations	
3. May 2009 Payroll	34
4. May 2009 Disbursements	35
5. Application for Tax Refund - A. Weber	43
C. TASB Policy Update 85, affecting (Local) Policies ( see attached list)	44
D. Local District updates affecting Local Policies	
1. DCB - (local ) Employment Practices - Term Contract	61
2. DEC - Leaves and Absences	63
E. Consideration of 2009-2010 BISD Salary Increase	69
F. Consideration 2009-2010 BISD Proposed Salary Schedule	
G. Region 16 Education Service Center Contracts: 2009-2010	72
H. Technology Plan - update	79
I. Student Accident Insurance	80
J. Engagement of District Auditor	84
K. Delegate and Alternate to the 2009 TASB Assembly	93
L. 2009-2010 Equity Center Membership	94
M. Budget Amendment	
6. Financial Reports	96
7. Taxes	104
8. Future Agenda Items	
9. Adjourn	

OATH OF NEWLY ELECTED BOARD  
MEMBER

# Superintendent's Report

## **Borger I.S.D. News Release**

### **2009 MEDIA HONOR ROLL**

#### **LOCAL MEDIA HONORED**

(AUSTIN) — Michelle Berry of the Borger News Herald was named to the Media Honor Roll, a program sponsored by the Texas Association of School Boards (TASB), by Borger Independent School District. The Media Honor Roll recognizes media representatives statewide who deserve recognition for fair and balanced reporting of news about public schools. Media representatives from approximately 450 Texas newspapers and radio and television stations were honored by their local school districts.

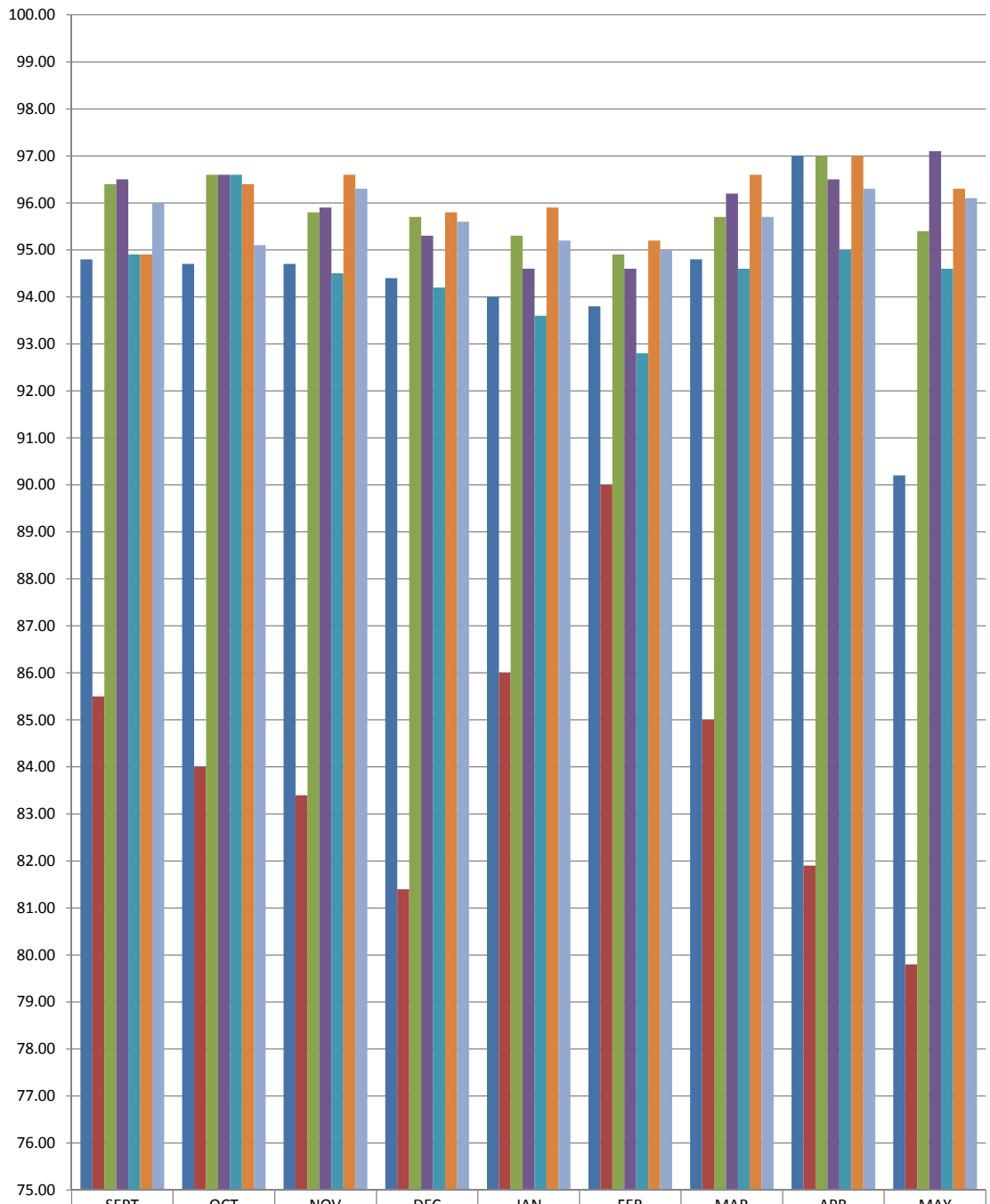
Criteria for the district selection included the media representative's efforts to get to know the superintendent, board president, and the district's mission and goals; report school news in a fair, accurate, and balanced manner; give a high profile to positive news about schools; visit the schools; and maintain a policy of no surprises by sharing information with school officials.

“Districts across Texas appreciate these reporters for their balanced and accurate approach to sharing both the challenges facing our schools and the successes achieved by local teachers, students, and school boards. Their work aids local communities in focusing on the goal of providing the best public schools we can for every child,” said Robert Seward, TASB president.

In most cases, local school boards passed a formal resolution and presented a personalized certificate to their nominated news media.

TASB is a nonprofit organization established in 1949 to serve local Texas school districts. School board members are the largest group of publicly elected officials in the state. The districts they represent serve more than 4.6 million public school students.

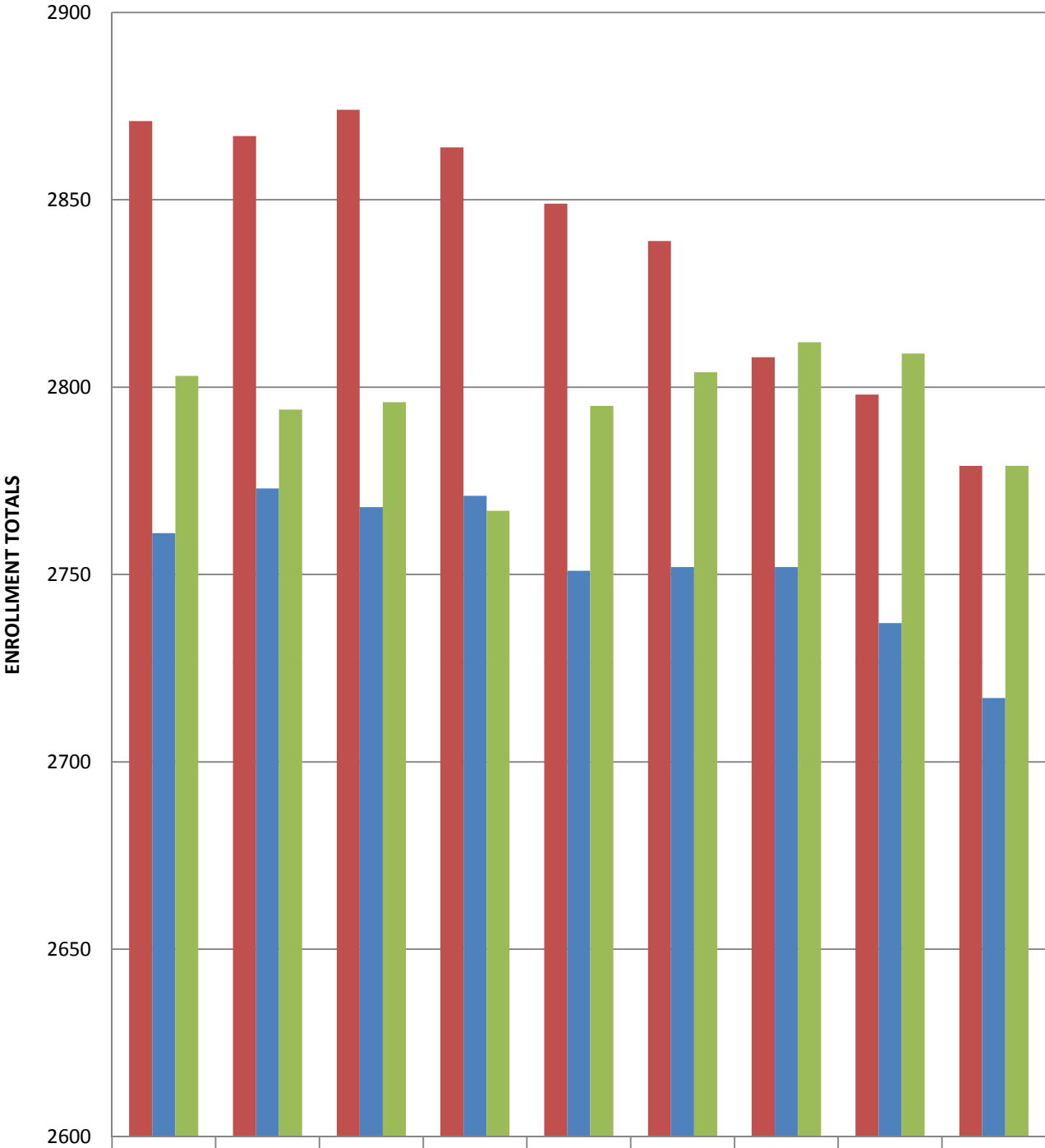
## Borger ADA Comparison



	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
High School	94.80	94.70	94.70	94.40	94.00	93.80	94.80	97.00	90.20
Champs	85.50	84.00	83.40	81.40	86.00	90.00	85.00	81.90	79.80
Middle School	96.40	96.60	95.80	95.70	95.30	94.90	95.70	97.00	95.40
Intermediate	96.50	96.60	95.90	95.30	94.60	94.60	96.20	96.50	97.10
PBECC	94.90	96.60	94.50	94.20	93.60	92.80	94.60	95.00	94.60
Crockett	94.90	96.40	96.60	95.80	95.90	95.20	96.60	97.00	96.30
Gateway	96.00	95.10	96.30	95.60	95.20	95.00	95.70	96.30	96.10

■ High School  
 ■ Champs  
 ■ Middle School  
 ■ Intermediate  
 ■ PBECC  
 ■ Crockett  
 ■ Gateway

## BISD ENROLLMENT COMPARISONS



	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
■ 2006-07	2871	2867	2874	2864	2849	2839	2808	2798	2779
■ 2007-08	2761	2773	2768	2771	2751	2752	2752	2737	2717
■ 2008-09	2803	2794	2796	2767	2795	2804	2812	2809	2779

**SUPERINTENDENT'S REPORT**

June 11, 2009

ENROLLMENT May 29, 2009										
CAMPUS	SP. ED.	PPCD	HS	PK	K	1ST	2ND	3RD	4TH	TOTAL
PAUL BELTON	-	6	93	112	207	-	-	-	-	418
Teachers	-	1	3	3**	12*	-	-	-	-	21†
GATEWAY	5	-	-	-	-	195	195	-	-	395
Teachers	1	-	-	-	-	11	12	-	-	29†
CROCKETT	3	-	-	-	-	-	-	213	196	412
Teachers	1	-	-	-	-	-	-	12	12	29†
<b>TOTAL ELEMENTARY</b>	8	6	93	112	27	195	195	213	196	1225
<b>TOTAL # CLASSROOM TEACHERS</b>	2	1	3	3	12	11	12	12	12	79
CAMPUS	5 <sup>TH</sup>		6 <sup>TH</sup>	7 <sup>TH</sup>	8 <sup>TH</sup>	9 <sup>TH</sup>	10 <sup>TH</sup>	11 <sup>TH</sup>	12 <sup>TH</sup>	TOTAL
BORGER INTERMEDIATE Teachers	215									215 14
BORGER MIDDLE Teachers			216	185	210	-	-	-	-	611 49
BORGER HIGH Teachers			-	-	-	212	190	157	163	722 65
CHAMPS										6
<b>TOTAL SECONDARY</b>	215		216	185	210	212	190	157	163	1,554 (+Champs)
<b>TOTAL # CLASSROOM TEACHERS</b>										128
*2 teachers are ½ time ** 2 - ½ day classes each † includes CEI, Music, P.E., Special Ed., Reading Recovery & Peak teachers										

**ENROLLMENTS (Ending 2007-2008 school year, beginning 2008-2009 enrollment, prior and present month enrollment)**

May 29, 2008	2,717
August 25, 2008	2,747
April 30, 2009	2,809
May 29, 2009	2,779

**D A T E S   T O   R E M E M B E R**  
**Borger I.S.D.**

June 11, 2009

June Board Meeting

July ?, 2009

July Board Meeting

August 13-21

Staff Development Days

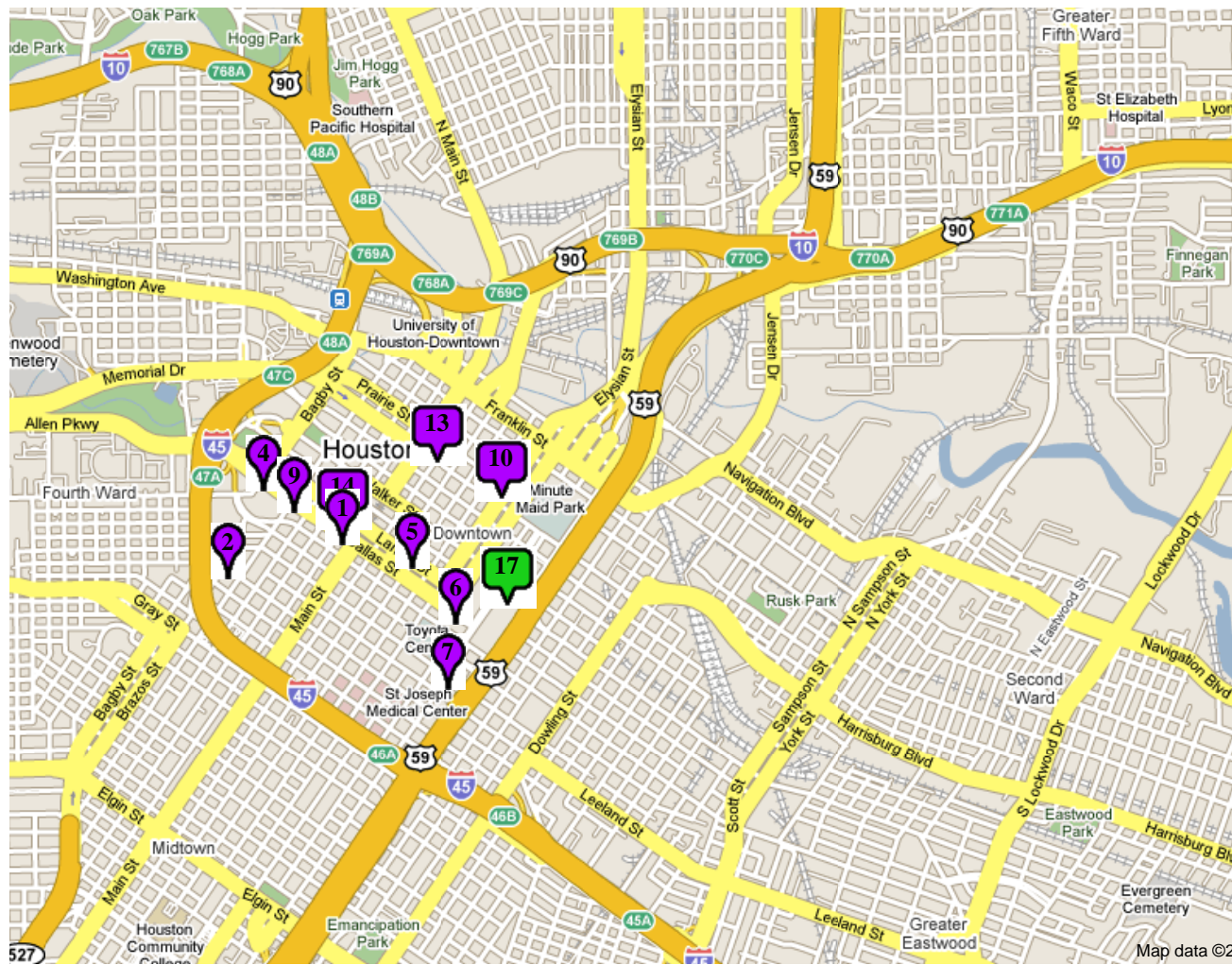
August 24, 2009

1<sup>st</sup> day of School

## Convention Hotels, Airports, and Convention Center

October 2-4, Houston, Texas

- 1 Courtyard by Marriott
- 2 Crowne Plaza
- 3 Double Tree Guest Suites
- 4 Double Tree Hotel - Houston Downtown
- 5 Four Season Hotel
- 6 Hilton American -Houston
- 7 Holiday Inn Express Hotel & Suites
- 8 Hotel Derek
- 9 Hyatt Regency
- 10 Inn at the Ball Park
- 11 Intercontinental Houston
- 12 JW Marriott
- 13 Magnolia
- 14 Residence Inn by Marriott
- 15 Westin Galleria
- 16 Westin Oaks
- 17 George Brown Convention Center
- 18 George Bush International Airport
- 19 Houston Hobby Airport



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# Agenda

# Agenda

## Thursday, October 1

Registration ..... 3-6 p.m.

## Friday, October 2

Registration ..... 6:30 a.m.-8 p.m.  
 Breakout Sessions ..... 7:30-8:45 a.m.  
 Small School District Seminar ..... 8-11:45 a.m.  
 Field Trips ..... 8 a.m.-noon  
 Breakout Sessions ..... 9-10:16 a.m.  
 In-Depth Sessions ..... 9-11:45 a.m.  
 Breakout Sessions ..... 10:30-11:45 a.m.  
 Exhibits Viewing ..... 10:30 a.m.-4 p.m.  
 Designated Exhibits Viewing ..... 11:45 a.m.-1 p.m.  
 Breakout Sessions ..... 1-2:16 p.m.  
 Distinguished Lecture ..... 1-2:16 p.m.  
 In-Depth Sessions ..... 1-3:45 p.m.  
 Breakout Sessions ..... 2:30-3:45 p.m.  
 General Session ..... 4-6:30 p.m.  
**EARN UP TO 7.25 HOURS OF CREDIT**

## Saturday, October 3

Registration ..... 6:30 a.m.-4:30 p.m.  
 Breakout Sessions ..... 7:30-8:45 a.m.  
 In-Depth Sessions ..... 7:30-10:16 a.m.  
 Exhibits Viewing ..... 8 a.m.-4 p.m.  
 Breakout Sessions ..... 9-10:16 a.m.  
 General Session ..... 10:30 a.m.-noon  
 Designated Exhibits Viewing ..... Noon-1:30 p.m.  
 Breakout Sessions ..... 1:30-2:45 p.m.  
 Distinguished Lecture ..... 1:30-2:45 p.m.  
 In-Depth Sessions ..... 1:30-4:15 p.m.  
 Designated Exhibits Viewing ..... 2:45-3:30 p.m.  
 Breakout Sessions ..... 3:30-4:45 p.m.  
 Distinguished Lecture ..... 3:30-4:45 p.m.  
**EARN UP TO 6.5 HOURS OF CREDIT**

*Two One Update to the Texas Education Code session offered Friday and Saturday.*

## Sunday, October 4

Registration ..... 7-10:30 a.m.  
 Breakout Sessions ..... 7:30-8:45 a.m.  
 General Session ..... 9-10:30 a.m.  
 Breakout Sessions ..... 10:45 a.m.-noon  
**EARN UP TO 3.5 HOURS OF CREDIT**

## Other Activities

### Saturday, October 3

TASB Named Delegate and Alternate Lunch and Caucuses ..... 12:30-1:45 p.m.  
 TASB Delegate Assembly ..... 2-4 p.m.

### Sunday, October 4

Texas Council of School Attorneys (CSA members only) ..... 8:30 a.m.-3 p.m.  
 School Board Advocacy Network (SBAN) Brunch ..... 10:45 a.m.-noon

## Plan the sessions you want to attend before you get to Houston!



Whatever the hot issues are for your leadership team, we have an easy-to-use tool to help meet your needs. Beginning August 1, use the Personal Convention Scheduler (PCS) to locate specific session titles or speakers, or type in key words to find sessions that focus on your specific needs. Find PCS at [tasa.tasb.org](http://tasa.tasb.org).

## Convention Colleague Connection

Connect with your peers on the newly created Convention blog beginning mid-June. Go to [tasa.tasb.org](http://tasa.tasb.org) for details.

## Small School District Seminar

With almost half of all Texas school districts having an average daily attendance (ADA) of 760 or below, TASA/TASB recognizes the unique challenges faced by small school districts in the state. The sessions in this seminar strive to meet the diverse needs of the small district segment of our membership and focus on providing practical strategies and innovative resources for addressing them.

## Friday, October 2

George R. Brown Convention Center  
 Registration and Continental Breakfast ..... 8-8:30 a.m.  
 Opening Remarks ..... 8:30-8:45 a.m.  
 Breakout Session ..... 8:45-10 a.m.  
 Networking Break ..... 10-10:30 a.m.  
 Breakout Session ..... 10:30-11:45 a.m.

## Field Trips (Choose one)

- Friday, October 2 ..... 8 a.m.-noon
- Visit the Hilton University of Houston Hotel and Conference Center where undergraduate and graduate students get real-world, hands-on experience within guest, food, and meeting services. Participants will learn about options that are available for students who want a nontraditional, industry-related degree and what can be done at the local level to enlighten them.
  - Visit the Continental Airlines World Headquarters and System Operations Coordination Center to see how sophisticated technology affects the company's operations. Learn what you can do at the local level to ensure that your students are prepared for the high-tech jobs of tomorrow.

*No additional fee is required to attend either activity; however, registration in advance is necessary, and participation is limited to only paid registrants.*

# Program

## 49th Annual TASA/TASB CONVENTION

Texas Association of School Administrators  
 Texas Association of School Boards

## General Sessions

### Saturday, October 3

10:30 a.m.-noon



**Alfredo Quiñones-Hinojosa**  
 Professor of Neurosurgery,  
 Johns Hopkins University



**Debbie Allen**  
 Director, Choreographer,  
 Author

### Sunday, October 4

9-10:30 a.m.

## Distinguished Lectures

### Friday, October 2

1-2:16 p.m.



**Marc Prensky**  
 CEO,  
 Games2train



**Bruce Hunter**  
 Associate Executive Director,  
 Advocacy and Policy, AASA

### Saturday, October 3

3:30-4:45 p.m.



**Robert Scott**  
 Texas Commissioner of Education



**AND**  
**Mike Rasnick**  
 Associate Executive Director,  
 Advocacy and Issues Management,  
 NSBA

## Special Thanks to Our 2009 Sponsors

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**VLK Architects, Inc.**

*THE conference for you  
 and your leadership team.*

October 2-4, 2009  
 George R. Brown  
 Convention Center  
 Houston, Texas

[tasa.tasb.org](http://tasa.tasb.org)



**RESIGNATIONS**

**June 2009**

Bob Callaghan

Tamra Arands

Andrea Callaghan

Mickey McClain

Larry Murrell

Donna Wright



Bob Callaghan, Assistant Superintendent of Transitions and Non-Instruction

200 East Ninth, Borger, TX 79007

[bob.callaghan@borgerisd.net](mailto:bob.callaghan@borgerisd.net)

806 273-4344

Fax 806 273-4341

May 28, 2009

Mr. Clifton Stephens, Superintendent  
Borger Independent School District  
200 East Ninth Street  
Borger, TX 79007

Mr. Stephens,

It is with mixed emotion that I write this letter of resignation. It is difficult to leave good people and a good school district. However, it is with excitement that I have accepted a position in Rogers ISD as the superintendent of schools.

I appreciate the opportunities that Borger has afforded me and my family and I look forward to utilizing my experiences in my new role. I have grown in my leadership under your mentorship and that has provided me the personal opportunity to lead Rogers. My resignation will be effective at the end of my 2008-2009 contract and my last day will be June 30, 2009. I will begin my new assignment on July 1, 2009.

Thank you and the Board for allowing my family to be a part of your wonderful community and district.

Respectfully,

A handwritten signature in black ink that reads 'Bob Callaghan'. The signature is written in a cursive style with a long, sweeping tail on the 'g'.

Bob Callaghan

Cc: Linda Rotramel, Assistant Superintendent for Personnel and Curriculum

May 27, 2009

Tamra Arands  
PO Box 604  
Stinnett, TX 79083

Linda Rotramel  
Assistant Superintendent  
Borger ISD  
200 East 9<sup>th</sup> Street  
Borger, TX 79007

Dear Mrs. Rotramel:

I am writing to inform you that I will be resigning my responsibilities as English Second Language teacher, effective June 1, 2009.

Before taking my leave, I want to acknowledge with deep thanks the district's many kindnesses to me during the years that I worked with you. The faculties at both campuses have been supportive and made me feel part of the family, each will be missed.

It's not everyone who has bosses and coworkers who are cooperative and understanding. I feel that I've been blessed. Not only have I enjoyed working for the district; I have learned how really good schools should be run. It's because of the training I received that I feel qualified to undertake my new position as an instructor for a business college.

My best wishes to you and the district always. If I can be of any assistance, please don't hesitate to contact me at (806)274-0246.

Thank you,

A handwritten signature in cursive script that reads "Tamra Arands, BBA". The signature is written in black ink and is positioned above the typed name and title.

Tamra Arands, BBA  
ESL teacher

June 1, 2009

Clifton Stephens, Superintendent  
Borger I.S.D.  
200 East Ninth Street  
Borger, Texas 79007

Mr. Stephens,

I would like to thank you for the opportunity of working in BISD. Over the past four years, I have had wonderful times and enjoyed getting to be a part of the Borger High School traditions. The experiences have helped me to grow both personally and professionally. I am grateful that I could be a part of something this grand.

At this time, I would like to tender my resignation effective at the end of my 2008-2009 contract. I will be moving from Borger for my husband's new position.

I wish both you and the district all the best in the future, and I will always hold a special place in my heart for Borger I.S.D.

Thank you,

A handwritten signature in cursive script that reads "Andrea Callaghan". The signature is written in black ink and is positioned above the printed name.

Andrea Callaghan

cc: Linda Rotramel – Assistant Superintendent Borger I.S.D.  
Tony McCarthy – Principal Borger High School

To whom it may concern;

This is to inform you of my resignation as Athletic Trainer for Borger Independent School District, effective upon completion of the 2008-2009 school year. I wish to thank Borger I.S.D for the opportunity that I have been given during my time here. I greatly appreciate everything that the District has done for me. I wish Borger I.S.D. nothing but good luck in the future.

Sincerely,

 L.A.T.

Mickey McClain, L.A.T.

Athletic Trainer

Borger Independent School District

Larry C. Murrell  
14 Adobe Trail  
Borger, TX 79007  
May 21, 2009

Matt Ammerman  
Principal  
Borger ISD  
1321 S. Florida  
Borger, TX 79007

Dear Mr. Ammerman:

With this letter, I hereby submit my resignation from Borger ISD., effective end of contract term. Thank you for giving me the opportunity to teach and coach at Borger Middle School.

I wish you good luck and continued success.

Sincerely,

A handwritten signature in black ink, appearing to read "Larry Murrell", written in a cursive style.

Larry Murrell  
Coach/Teacher

Donna Wright  
P.O. Box 535  
Gruver, TX 79040  
June 2, 2009

Linda Rotramel  
Assistant Superintendent  
Borger Independent School District  
200 E. 9<sup>th</sup> Street  
Borger, Texas 79007

Dear Mrs. Rotramel:

With this letter, I hereby submit my resignation from Borger Independent School District.

I have enjoyed my time at Borger ISD, but could not resist an opportunity to teach closer to my home and children.

Thank you for the opportunity to be a part of Borger ISD and the wonderful staff there.

Sincerely,

  
Donna Wright

# Superintendent's Report

## PERSONNEL – EMPLOYMENT

### June 2009

Shari Cox	Gateway	Elementary
Kandice Hanna	HAC-SSA	Diagnostician
Nicole Purser	BHS	Social Studies
Alyssa Stark	Gateway	Elementary
Tarran West	BMS	Social Studies
Kathryn Williams	Gateway	Elementary

# Superintendent's Report

## Monthly Reports

**Internal Audit for 07-08 School Year**- Rhonda Batterman

**Utilities and Long Range Plans** - Tim Sudbrink / Brad Carpenter

**TAKS Scores** – Bobbie Nichols



# Superintendent's Report

Information / Update on Stimulus Funds

# Superintendent's Report

## Superintendent's Formative Evaluation

# Superintendent's Report

Discussion of South Campus / Weatherly School

District Facilities Update

# Consideration Action

**MINUTES OF REGULAR MEETING  
BOARD OF TRUSTEES  
BORGER INDEPENDENT SCHOOL DISTRICT  
May 12, 2009**

**MEMBERS PRESENT:** Mrs. Elaine Feese, Mr. Johnny Rusten, Mr. Robert Bradley, Mr. David Brandon, Mr. Gary Schneck, and Mrs. Charlotte Williams.

**MEMBERS ABSENT:** Mr. Todd Harris

**OTHERS PRESENT:** Superintendent Clifton Stephens, Business Manager Faye Hooper, Exec. Director of Special Programs and Elementary Instruction Bobbie Nichols, Exec. Director of Transition and Non Instructional Services Bob Callaghan, Athletic Director Rusty Purser, Principals Tony McCarthy, Matt Ammerman, Randal Hatfield, Jayson Hataway, Ken Rosser, and De'Lila Holder, BCTA Representatives Lanetta Werhan and Debbie Maxwell, and Borger News Herald reporter, Michelle Berry.

**VISITORS:** Michael Amos, Happy State Bank; Deborah Sue McDonald, Texas Plains Trail; Don Anderson, Wells Fargo Bank; Phil Fulqueron, Parkhill, Smith & Cooper; Jason Crunk, MW Builders; Ed Benz, Curator of Hutchinson County Museum; Dell Griffin, Judy Flanders, Caroline Alexander, Julia Kasch, Members of the Hutchinson County Historical Commission, and Michael Fitzgerald.

**CALL TO ORDER:** Mrs. Feese, President of the Board, called the meeting of the Borger Independent School District Board of Trustees to order at 7:02 p.m. in the Borger I.S.D. Administrative Board Room. "Let the record show that a quorum of board members is present, that this meeting has been duly called and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551."

The Pledge of Allegiance was given.

Mrs. Feese extended a cordial welcome to all present.

**OPEN FORUM:** Ed Benz, Curator of the Hutchinson County Museum, spoke on behalf of the Hutchinson County Historical Commission, regarding the impending demolition of South Campus, (Weatherly School). He indicated that the building could possibly be designated a National Register Marker status. This designation could be due to the Oil Boom History and the fact that G. William Miller attended Weatherly School. Mr. Miller was a former Secretary of the U.S. Treasury. Mr. Benz indicated that the building could be renovated to become a community center, or continue to be storage for the district and save the school monies for renovation of the building. Various members of the Historical Commission spoke in opposition of the demolition of South Campus (Weatherly School).

**(ATTACH INFORMATION)**

**OATH:  
ADMINISTERED TO  
BOARD MEMBERS:**

The Oath of Office was administered by Mrs. Tina Briscoe, to re-elected board member, Mrs. Elaine Feese. Mrs. Feese will serve a three year term (2009-2012). Mr. Harris also re-elected was absent and will be administered the oath at the next meeting.

**ORGANIZATION  
OF BOARD:  
ELECTION OF  
OFFICERS:**

Mrs. Feese asked for nominations for President. Mr. Schneck nominated Mrs. Elaine Feese, and moved that nominations cease and to proceed to elect Mrs. Feese as President by acclamation. The motion was seconded by Mr. Brandon carried unanimously. Mrs. Feese abstained from voting. Mrs. Feese, President asked for nominations for Vice President. Mr. Bradley nominated Mr. Johnny Rusten and moved that nominations cease and to proceed to elect Mr. Rusten as Vice-President of the board, by acclamation. The motion was seconded by Mrs. Williams and carried unanimously. Mr. Rusten abstained from voting. Mrs. Feese asked for nominations for Secretary. Mrs. Williams nominated Mr. Robert Bradley and moved that nominations cease and to proceed to re-elect Mr. Bradley Secretary of the board by acclamation. The motion was seconded by Mr. Rusten and carried unanimously. Mr. Bradley abstained from voting.

**AUTHORIZATION OF  
SIGNATURES**

It was moved by Mr. Brandon, seconded by Mr. Rusten and carried unanimously to approve the authorization of signatures as recommended by the administration.

**(ATTACH AUTHORIZATION LIST INTO MINUTE BOOK)**

**BOARD MEETING  
DATES**

It was moved by Mr. Rusten, seconded by Mr. Schneck and carried unanimously to keep the board meetings on the second Thursday of each month at 7:00 p.m. as recommended by the administration.

**SUPERINTENDENT'S  
REPORT**

Mr. Stephens recognized Mr. Bob Callaghan for his service to the district and appreciates Mr. Callaghan for the work he has done in the district. Mr. Callaghan is the lone finalist for the superintendent position at Rogers I.S.D Superintendent. He is set to be named Superintendent May 25.

- A. Mr. Stephens reported an enrollment of 2809 students for the month ending April 30, 2009. ADA was reported for each campus. He congratulated the campuses for the excellent ADA. Borger High, Borger Middle and Crockett Elementary all had 97% ADA. Mr. Stephens also expressed his appreciation to Borger Rotary club for their support of the Bike Program at the elementary schools.

**(ATTACH COPY OF ENROLLMENT REPORTS INTO  
MINUTE BOOK)**

- B. There were no Student Recognitions
- C. Mr. Stephens reviewed upcoming events for Borger I.S.D.

**(ATTACH INTO MINUTE BOOK)**

- D. Principal gave updates on curriculum for each of their campuses.
- E. Athletic Director Rusty Purser released the Summer Athletic Camp Schedule.

**(ATTACH SCHEDULE INTO MINUTE BOOK)**

F. **PERSONNEL**

**Substitute Teachers**

Stacy Brewster  
 Carol Lielson  
 Linda Poe

**Resignations:**

Rossetta Hanna

**Employment:**

Salaries will be computed in accordance with the 2009-2010 salary schedule.

Veronica Carraman	BMS	7 <sup>th</sup> Grade Math
James Day	BHS/BMS	PE/Coach

**CLOSED SESSION  
 CALLED AT 7:45 P.M.**

Mrs. Feese moved that the Board adjourn into an executive session pursuant to the Subchapters D and E of the Texas Open Meeting Act: 551.074 discussing Personnel. The motion seconded by Mr. Brandon was carried unanimously.

**REGULAR SESSION  
 RECONVENED AT  
 8:22 P.M.**

President Feese announced no action was taken.

- G. Ms. Werhan, BCTA President, thanked the school board on behalf of the Borger I.S.D. teachers and staff for their service and leadership to the district. Ms. Werhan presented the recommendations and commendations on behalf of BCTA.

**(ATTACH RECOMMENDATIONS AND  
 COMMENDATIONS INTO MINUTE BOOK)**

- H. Mr. Stephens gave the 1<sup>st</sup> reading of TASB UPDATE 85.
- I. Local District updates affecting local policies were reviewed for approval during the June meeting. Policies affected were DCB – Employment Practices – Term Contract and DEC – Leaves and Absences.

**(ATTACH POLICIES INTO MINUTE BOOK)**

- J. Summer School Dates and eligibilities were released.
- K. South Campus Demolition information was moved to be included in Open Forum. Mr. Benz gave the board information regarding the historical significance and different options for South campus. Mr. Benz was asked how much time the commission would need to put their plan in place, he indicated that 1-3 years would be ideal but 6-8 months would give the commission a good start to begin National Registry procedures.
- L. Phil Furqueron from Parkhill, Smith & Cooper, gave an update on the construction at the High School. He indicated that the High School project is on schedule. The concrete work is completed and the cinder blocks are being set. He indicated that the demolition for the Ag building is set to be done in March 2010.

**NEW BUSINESS FOR  
CONSIDERATION/ACTION**

**APPROVED  
PB-043**

It was moved by Mrs. Williams, seconded by Mr. Brandon and carried unanimously to approve PB-043 in the amount of \$24,000.00. This is to the balance for ACP panels after Parsley Roofing credit.

**(ATTACH PB-043 INTO MINUTE BOOK)**

**CONSENT AGENDA:**

It was moved by Mr. Brandon, seconded by Mr. Bradley and carried unanimously to approve the consent agenda as recommended by the administration. The following items were approved:

1. Minutes of Regular Meeting April 16, 2009
2. Donations – BEST PTO – Crockett/Gateway \$8,500.00
3. April 2009 Payroll - \$1,484,693.92
4. April 2009 Disbursements - \$365,873.79  
Capital Project Disbursements - \$542,379.55
5. Application for refund – Brett and Dana Newton

**(ATTACH LIST INTO MINUTE BOOK)**

**APPROVED  
2009 BORGER HIGH  
SCHOOL GRADUATES**

It was moved by Mr. Rusten, seconded by Mr. Brandon and carried unanimously to approve the 2009 Borger High School Graduates as presented by the administration.

**(ATTACH LIST INTO THE MINUTE BOOK)**

**AUTHORIZED  
BOBBIE NICHOLS  
TO CERTIFY AND  
SUBMIT ARRA  
APPLICATION  
AND CONSOLIDATED  
APPLICATION FOR  
FEDERAL FUNDING**

It was moved by Mr. Schneck, seconded by Mrs. Williams and carried unanimously to authorize Bobbie Nichols to certify and submit the application and the Consolidated Application for Federal Funding, including the American Recover and Reinvestment Act of 2009.

**AWARDED  
BANK DEPOSITORY  
TO  
HAPPY STATE  
BANK**

It was moved by Mr. Schneck, seconded by Mrs. Williams and carried unanimously, with Mr. Rusten abstaining to award the bank depository contract with Happy State Bank for the 2009-2011 biennium.

**BIDS**

**FOOD SERVICE  
SUPPLIES  
AND EQUIPMENT**

It was moved by Mr. Brandon, seconded by Mr. Schneck and carried unanimously to approve the Food Service bids as recommended by the administration.

**(ATTACH COPY OF BIDS INTO MINUTE BOOK)**

**ATHLETIC**

It was moved by Mr. Bradley, seconded by Mr. Rusten and carried unanimously to approve the Athletic bids as recommended by the administration.

**(ATTACH COPY OF BIDS INTO MINUTE BOOK)**

**FINANCIAL REPORTS:** Copies of reports on school funds for the month ending April 30, 2009, were submitted by the Finance Department. Bank Balances were as follows:

BORGER I.S.D.  
BANK BALANCES  
As of April 30, 2009

GENERAL OPERATING	\$	523,863.72
WORKER'S COMP/BENEFITS		34,440.84
TRS CARE, HEALTH INSURANCE CLAIM		1,287.06
		<hr/>
<b>TOTAL</b>	<b>\$</b>	<b>559,591.62</b>

**TAXES:** A report on tax collections for the period ending April 30, 2009, was submitted by the Appraisal District.

**(ATTACH COPY OF REPORTS INTO MINUTE BOOK)**

**FUTURE AGENDA  
ITEMS**

1. Superintendent Formative Evaluation

**ADJOURNMENT:**

There being no further business, it was moved by Mrs. Feese seconded by Mr. Harris and carried unanimously to adjourn the meeting at 9:50 p.m.

# Borger Independent School District

May 31, 2009

Borger ISD Payroll	\$ 1,598,905.21
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**BORGER ISD CHECK REGISTER MAY, 2009**

<b>CHECK #</b>	<b>DATE</b>	<b>VENDOR</b>	<b>AMOUNT</b>
34525	05/06/09	ALERT SERVICES	\$ 567.66
34526	05/06/09	ALLTEL	\$ 147.27
34527	05/06/09	AMARILLO GLOBE NEWS	\$ 275.44
34528	05/06/09	AMERICAN DRYER INC	\$ 3,884.00
34529	05/06/09	AT&T DATACOMM INC	\$ 6,792.10
34530	05/06/09	BEDFORD/ST MARTINS/MPS	\$ 950.40
34531	05/06/09	SUSAN L BLACKWELL	\$ 422.01
34532	05/06/09	BLUE BELL CREAMERIES INC	\$ 270.72
34533	05/06/09	MICHAEL BOOK	\$ 50.00
34534	05/06/09	BORGER NEWS HERALD	\$ 214.00
34535	05/06/09	MICHELLE BRAME	\$ 297.27
34536	05/06/09	BUCKS SPORTING GOODS INC	\$ 836.60
34537	05/06/09	CAROLINA BIOLOGICAL	\$ 1,010.64
34538	05/06/09	CDW G	\$ 70,213.90
34539	05/06/09	THE CENTER FOR LEARNING	\$ 25.95
34540	05/06/09	CITY OF BORGER	\$ 8,180.55
34541	05/06/09	CLARKE TECHNOLOGY/ALTO	\$ 111.00
34542	05/06/09	CULLIGAN WATER CONDITION	\$ 29.00
34543	05/06/09	D & H DISTRIBUTING	\$ 1,296.00
34544	05/06/09	DEALERS ELECTRIC SUPPLY	\$ 82.00
34545	05/06/09	DEWEY E DELOE	\$ 191.94
34546	05/06/09	DEMCO INC	\$ 102.87
34547	05/06/09	DYNA SYSTEMS	\$ 482.39
34548	05/06/09	ELLIOTT ELECTRIC SUPPLY	\$ 80.93
34549	05/06/09	ERIC ENRIQUEZ	\$ 50.00
34550	05/06/09	JARAD FLORES	\$ 119.25
34551	05/06/09	GERALDS OFFICE PRODUCTS	\$ 320.97
34552	05/06/09	KRISTI GRAY	\$ 500.00
34553	05/06/09	H&H PRINTING ETC	\$ 633.00
34554	05/06/09	MELANIE HINSON	\$ 187.52
34555	05/06/09	HOUGHTON MIFFLIN HARCOURT	\$ 1,033.41
34556	05/06/09	HUTCHINSON CTY APPR DIST	\$ 26,595.36
34557	05/06/09	JERRYS PLUMBING INC	\$ 315.00
34558	05/06/09	JULIE ANN KELLEY	\$ 195.21
34559	05/06/09	RANDY KENNEDY	\$ 71.40
34560	05/06/09	LIBRARY VIDEO CO	\$ 81.85
34561	05/06/09	RAVEN KELSEY MARTINEZ	\$ 50.00
34562	05/06/09	MEDICAID CLAIM OF TX INC	\$ 37.15
34563	05/06/09	MFASCO	\$ 206.28
34564	05/06/09	MIGUELS COPIER REPAIR	\$ 402.15
34565	05/06/09	MILLER PAPER CO	\$ 513.40
34566	05/06/09	MORTON LUMBER CO	\$ 1,311.16
34567	05/06/09	NATL ASSOC OF SEC SCH PRIN	\$ 81.00
34568	05/06/09	NCS PEARSON INC	\$ 427.00
34569	05/06/09	ORIENTAL TRADING CO INC	\$ 170.83
34570	05/06/09	PAC AND MAIL	\$ 1,260.40
34571	05/06/09	DEBORAH A PARSLEY	\$ 596.57
34572	05/06/09	PLAINS DAIRY	\$ 1,189.19
34573	05/06/09	WESTAIR PRAXAIR DIST INC	\$ 82.76

34574	05/06/09	PRESTWICK HOUSE INC	\$	279.99
34575	05/06/09	REGION XVI ED SVC CENTER	\$	1,093.30
34576	05/06/09	MARY E ROBINSON	\$	372.60
34577	05/06/09	BRENDA S HICKS RUSS	\$	393.66
34578	05/06/09	SARA LEE FOOD & BEVERAGE	\$	535.95
34579	05/06/09	TIM SESSIONS	\$	45.00
34580	05/06/09	BRENDA K SNOW	\$	139.73
34581	05/06/09	TANA STEPHENS	\$	99.12
34582	05/06/09	TASB RISK MANAGEMENT	\$	18,471.00
34583	05/06/09	TEACHER DIRECT	\$	209.66
34584	05/06/09	THOMAS GREENHOUSE	\$	249.45
34585	05/06/09	TIFCO INDUSTRIES	\$	122.92
34586	05/06/09	TOD TORREZ	\$	166.00
34587	05/06/09	BRYAN TRACY	\$	45.00
34588	05/06/09	UNITED SUPERMARKET	\$	97.95
34589	05/06/09	LORI MICHELLE VILLANUEVA	\$	221.54
34590	05/06/09	ROBERT VINYARD LOCKSMITH	\$	32.00
34591	05/06/09	CRYSTAL WALDROP	\$	495.72
34592	05/06/09	THE WATER STORE	\$	13.50
34593	05/06/09	WESTERN PSYCHOL SERVICE	\$	472.45
34594	05/06/09	NANCY E WHITE	\$	152.69
34595	05/06/09	WIESER EDUCATIONAL INC	\$	108.83
34596	05/06/09	THE H W WILSON CO	\$	182.00
34597	05/06/09	WOODYS GLASS CO	\$	420.02
34598	05/06/09	XCEL ENERGY	\$	129.27
34599	05/06/09	XEROX CORPORATION	\$	11,048.52
34600	05/06/09	CUSTOM FOOD GROUP	\$	95.20
34601	05/06/09	HS GENERAL ACT FUND 14	\$	14.97
34602	05/06/09	JONES SCHOOL SUPPLY CO	\$	292.95
34603	05/06/09	POSITIVE PROMOTIONS INC	\$	297.45
34604	05/06/09	TERRI LYNN RICE	\$	42.90
34605	05/06/09	SCHOLASTIC BOOK FAIRS INC	\$	2,784.72
34606	05/06/09	KIMBERLY MARIE SCHOMP	\$	82.99
34607	05/06/09	TAYLOR PUBLISHING CO	\$	1,012.20
34608	05/06/09	UNITED SUPERMARKET	\$	429.08
34609	05/06/09	MICHELLE BRAME	\$	807.50
34610	05/07/09	PIZZA DUO	\$	56.00
34611	05/12/09	DEBBIE BOYER	\$	300.00
34612	05/12/09	AMARILLO CUSTOM BOX CO	\$	225.00
34613	05/13/09	ADVANCE FOOD CO INC	\$	140.63
34614	05/13/09	AIRGAS SOUTHWEST INC	\$	13.29
34615	05/13/09	CHRIS ALEXANDER	\$	100.00
34616	05/13/09	AMERIPRIDE LINEN & APPRL	\$	60.35
34617	05/13/09	BETHANY ANDERSON	\$	40.00
34618	05/13/09	FRANK ANDERSON	\$	100.00
34619	05/13/09	TERI ANDERSON	\$	40.00
34620	05/13/09	AT&T		VOID
34621	05/13/09	AT&T	\$	898.38
34622	05/13/09	AT&T	\$	524.95
34623	05/13/09	ATTAINMENT COMPANY	\$	1,366.05
34624	05/13/09	AUDIO VIDEO CORP	\$	1,385.80
34625	05/13/09	DARRELL BALDWIN	\$	300.00

34626	05/13/09	BOBBY ORAN BARRINGER	\$	3.51
34627	05/13/09	BOBBY R BERRY	\$	9.50
34628	05/13/09	BEST ACCESS SYSTEMS	\$	175.50
34629	05/13/09	HUELL BINGHAM SERV CO	\$	57.50
34630	05/13/09	BORGER NEWS HERALD	\$	278.78
34631	05/13/09	BORGER NEWS HERALD	\$	90.00
34632	05/13/09	BORGER ROTARY CLUB	\$	163.50
34633	05/13/09	BUTTERCUP HOUSE INC	\$	168.00
34634	05/13/09	JOE CAIN	\$	300.00
34635	05/13/09	CDW G		VOID
34636	05/13/09	CDW G	\$	11,601.92
34637	05/13/09	CITY OF BORGER	\$	99.00
34638	05/13/09	CUSTOM FOOD GROUP	\$	572.00
34639	05/13/09	DAKES RESTAURANT & CATERIN	\$	1,395.45
34640	05/13/09	DATA PROJECTIONS	\$	9,750.00
34641	05/13/09	ELLIOTT ELECTRIC SUPPLY	\$	47.22
34642	05/13/09	RAY ESQUIBEL	\$	90.00
34643	05/13/09	ROSENDO ESQUIBEL	\$	75.00
34644	05/13/09	FORWARD EDGE	\$	726.15
34645	05/13/09	JEFF FOSTER	\$	90.00
34646	05/13/09	ALLEN FRAZIER	\$	5.15
34647	05/13/09	MARTIN GARCIA	\$	190.00
34648	05/13/09	NRVA GARLINGTON	\$	9.50
34649	05/13/09	GERALDS OFFICE PRODUCTS	\$	27.95
34650	05/13/09	TIM GLOVER	\$	100.00
34651	05/13/09	RICHARD GOUGHER	\$	220.00
34652	05/13/09	BILLY GRIMES	\$	200.00
34653	05/13/09	ALICE GUNTER DBA LAWNS A LC	\$	2,695.00
34654	05/13/09	H&H PRINTING ETC	\$	400.65
34655	05/13/09	HAGAR RESTAURANT SERVICE	\$	84.27
34656	05/13/09	AMY HARRISON	\$	300.00
34657	05/13/09	MITCH HEARNE	\$	160.00
34658	05/13/09	HERFF JONES INC	\$	597.50
34659	05/13/09	MYCAH HOMYK	\$	100.00
34660	05/13/09	INTERQUEST DETECTION CANIN	\$	225.00
34661	05/13/09	JERRYS SCOREBOARD	\$	225.00
34662	05/13/09	JOSTENS INC	\$	216.16
34663	05/13/09	K&L PRO SHOP	\$	1,300.00
34664	05/13/09	TORI KELLEY	\$	3,018.79
34665	05/13/09	LABATT FOOD SERVICE	\$	6,630.73
34666	05/13/09	LEGAL DIGEST	\$	189.00
34667	05/13/09	LOWES	\$	573.63
34668	05/13/09	M & M AUTO PARTS	\$	2.29
34669	05/13/09	THE MASTER TEACHER INC	\$	254.70
34670	05/13/09	CYNTHIA J MCMULLEN	\$	9.94
34671	05/13/09	MEDICAID CLAIM OF TX INC	\$	1,327.48
34672	05/13/09	MILLER PAPER CO	\$	328.36
34673	05/13/09	MINTONS FLOWERS	\$	139.00
34674	05/13/09	MONA MOJICA	\$	185.00
34675	05/13/09	RAUL E MORENO	\$	200.00
34676	05/13/09	MORTON LUMBER CO	\$	238.46
34677	05/13/09	MR TREAT	\$	345.00

34678	05/13/09	KATHY MULLINS	\$	195.00
34679	05/13/09	N B S	\$	43.19
34680	05/13/09	ANDY NIES	\$	200.00
34681	05/13/09	DEWAIN NIX	\$	250.00
34682	05/13/09	PRISCILLA OBRIEN	\$	95.00
34683	05/13/09	OZARKA SPRING WATER/AQUAC	\$	20.25
34684	05/13/09	PAO ENTERPRISES	\$	760.00
34685	05/13/09	RAYMOND PEPPERS	\$	170.00
34686	05/13/09	CHAD PHARIS	\$	100.00
34687	05/13/09	PLAINS DAIRY	\$	881.29
34688	05/13/09	CHARLES PLANKS	\$	225.00
34689	05/13/09	POPULAR SUPPLY	\$	581.85
34690	05/13/09	JOE PORRAS	\$	282.00
34691	05/13/09	PRECISION BUSINESS MACH INC	\$	11,000.00
34692	05/13/09	RABERN RENTALS	\$	303.60
34693	05/13/09	LYMAN SCHRODER	\$	100.00
34694	05/13/09	SCHWARTZ & EICHELBAUM PC	\$	1,240.56
34695	05/13/09	STAN SCOTT	\$	300.00
34696	05/13/09	THE SECURITY COMPANY	\$	450.00
34697	05/13/09	SOUTHEASTERN ST.ATES PUPIL	\$	100.00
34698	05/13/09	CLIFTON LYNN STEPHENS	\$	40.00
34699	05/13/09	SUNGARD/PENTAMATION	\$	2,172.26
34700	05/13/09	SWEET REWARDS	\$	102.75
34701	05/13/09	TEXAS GAS SERVICE	\$	10,438.92
34702	05/13/09	UNITED REFRIGERATION INC	\$	544.50
34703	05/13/09	UNITED SUPERMARKET	\$	96.98
34704	05/13/09	MICHAEL VANCE	\$	40.00
34705	05/13/09	CLEVE VESSELS	\$	125.00
34706	05/13/09	WALMART	\$	865.11
34707	05/13/09	HEATH WATTS	\$	100.00
34708	05/13/09	E J WEBB	\$	9.50
34709	05/13/09	XCEL ENERGY	\$	19,457.99
34710	05/13/09	XEROX CORPORATION	\$	314.89
34711	05/13/09	CAROLINE YSASAGA	\$	200.00
34712	05/13/09	CDW G	\$	1,774.12
34713	05/13/09	RANDAL KIETH HATFIELD	\$	70.44
34714	05/13/09	MESSAGE MAKERS	\$	425.00
34715	05/13/09	CATHRYN FERN PESCH	\$	100.00
34716	05/13/09	PRECISION BUSINESS MACH INC	\$	2,485.00
34717	05/13/09	WALMART	\$	56.80
34718	05/13/09	THE WATER STORE	\$	24.50
34719	05/13/09	CROSSCUT MOWING	\$	300.00
34720	05/13/09	STENHOUSE PUBLISHING	\$	116.00
34721	05/18/09	ALICE FAYE HOOPER	\$	500.00
34722	05/18/09	AMARILLO CUSTOM BOX CO	\$	375.00
34723	05/19/09	PIZZA DUO	\$	100.00
34724	05/20/09	ABC COMPANIES INC	\$	173.80
34725	05/20/09	AIRGAS SOUTHWEST INC	\$	25.92
34726	05/20/09	AUSTIN TENNIS CENTER	\$	339.00
34727	05/20/09	AWARDS & SUCH	\$	50.60
34728	05/20/09	BLUE BELL CREAMERIES INC	\$	52.57
34729	05/20/09	BORGER NEWS HERALD	\$	214.00

34730	05/20/09	DAVID ERNEST BRINK	\$	292.00
34731	05/20/09	BUCKS SPORTING GOODS INC	\$	3,888.00
34732	05/20/09	CARROT-TOP INDUSTRIES	\$	65.72
34733	05/20/09	CHALKS TRUCK PARTS INC	\$	181.10
34734	05/20/09	CHILDRENS REHABILITATION	\$	2,965.01
34735	05/20/09	CROWN SUPPLY	\$	105.60
34736	05/20/09	CULLIGAN WATER CONDITION	\$	12.00
34737	05/20/09	DEWEY E DELOE	\$	35.57
34738	05/20/09	ELLIOTT ELECTRIC SUPPLY	\$	114.40
34739	05/20/09	FOLLETT SOFTWARE COMPANY	\$	400.00
34740	05/20/09	GERALDS OFFICE PRODUCTS	\$	1,420.83
34741	05/20/09	GRAND BATTERY & ELECTRIC	\$	801.29
34742	05/20/09	H&H PRINTING ETC	\$	45.60
34743	05/20/09	HATHAWAY INDUSTRIES LLP	\$	691.76
34744	05/20/09	BRANDY HEBERT	\$	72.98
34745	05/20/09	HERFF JONES COMPANY	\$	1,322.05
34746	05/20/09	HYDROTEX	\$	7,600.00
34747	05/20/09	INTERSTATE BATTERY SYSTEM	\$	295.90
34748	05/20/09	JERRYS PLUMBING INC	\$	105.00
34749	05/20/09	LABATT FOOD SERVICE	\$	5,789.99
34750	05/20/09	LASON SYSTEMS MPB/HOV SVC	\$	658.60
34751	05/20/09	LUBBOCK COOPER ISD	\$	10,219.03
34752	05/20/09	M & M AUTO PARTS	\$	54.20
34753	05/20/09	MAC TOOLS	\$	359.98
34754	05/20/09	JEREMIAH ANTHONY MCCARTH	\$	194.82
34755	05/20/09	MITCHELL GASSAWAY JONES	\$	350.00
34756	05/20/09	MORRISON SUPPLY COMPANY	\$	683.72
34757	05/20/09	MR TREAT	\$	345.00
34758	05/20/09	MUNICIPAL SERVICES BUREAU	\$	5.80
34759	05/20/09	DAVID MUNOZ	\$	90.00
34760	05/20/09	LARRY C MURRELL	\$	35.00
34761	05/20/09	N B S	\$	1.68
34762	05/20/09	O REILLY AUTOMOTIVE INC	\$	780.03
34763	05/20/09	PAC AND MAIL	\$	65.34
34764	05/20/09	PANHANDLE TRUCK PARTS	\$	44.07
34765	05/20/09	PAPER DIRECT	\$	187.39
34766	05/20/09	PEST MANAGEMENT SERVICES	\$	1,025.00
34767	05/20/09	PHILLIPS MUNICIPAL GOLF	\$	746.25
34768	05/20/09	DONNIE PILAND/ALVINS RADIAT	\$	98.50
34769	05/20/09	PLAINS DAIRY	\$	1,957.99
34770	05/20/09	POPULAR SUPPLY	\$	11.00
34771	05/20/09	WESTAIR PRAXAIR DIST INC	\$	59.59
34772	05/20/09	QUILL CORPORATION	\$	332.32
34773	05/20/09	REGION XVI ED SVC CENTER	\$	889.00
34774	05/20/09	ROBERTS TRUCK CENTER INC	\$	3,503.74
34775	05/20/09	SAFETY KLEEN CORP	\$	313.13
34776	05/20/09	SARA LEE FOOD & BEVERAGE	\$	333.00
34777	05/20/09	CASSIE RAE SHEDD	\$	29.99
34778	05/20/09	SOCIAL STUDIES SCHOOL	\$	93.99
34779	05/20/09	SUNGARD/PENTAMATION	\$	2,172.26
34780	05/20/09	SWEET REWARDS	\$	106.00
34781	05/20/09	TARPLEY MUISIC CO INC	\$	882.61

34782	05/20/09	TASB	\$	389.78
34783	05/20/09	TEXAS ASSN OF COMM SCHOOL	\$	133.42
34784	05/20/09	TREX EQUIPMENT CO	\$	180.50
34785	05/20/09	TX DEPT STATE HEALTH SERV	\$	1,500.00
34786	05/20/09	U-HAUL	\$	239.19
34787	05/20/09	UNITED FORD	\$	19.40
34788	05/20/09	UNITED SUPERMARKET	\$	195.64
34789	05/20/09	VAUGHNS TRUCK REPAIR	\$	196.50
34790	05/20/09	W T SERVICES INC	\$	210.00
34791	05/20/09	WALSH ANDERSON BROWN SCI	\$	1,000.00
34792	05/20/09	THE WATER STORE	\$	23.50
34793	05/20/09	XEROX CORPORATION	\$	355.92
34794	05/20/09	LESLIE C YOUNG	\$	819.00
34795	05/20/09	BROWNS FLOWERS	\$	41.50
34796	05/20/09	DALHART HIGH SCHOOL	\$	1,250.00
34797	05/20/09	FELICIA FERNANDEZ	\$	48.85
34798	05/20/09	DARRELL FISHER	\$	30.00
34799	05/20/09	GERALDS OFFICE PRODUCTS	\$	113.46
34800	05/20/09	GRAHAM HIGH SCHOOL	\$	1,250.00
34801	05/20/09	JOSTENS INC	\$	5,215.31
34802	05/20/09	BRUCE LEMERY	\$	30.00
34803	05/20/09	THE MASTER TEACHER INC	\$	194.10
34804	05/20/09	TERRI LYNN MILLS	\$	54.97
34805	05/20/09	RITA PETR	\$	36.97
34806	05/20/09	EMILY PURCELL	\$	85.60
34807	05/20/09	UNITED SUPERMARKET	\$	159.47
34808	05/20/09	TERRY WEBSTER	\$	105.00
34809	05/20/09	CASEY YOUNG	\$	30.00
34810	05/20/09	RUSTY PURSER	\$	341.44
34811	05/20/09	DARRELL FISHER	\$	150.00
34812	05/20/09	BRUCE LEMERY	\$	150.00
34813	05/20/09	TERRY WEBSTER	\$	150.00
34814	05/20/09	CASEY YOUNG	\$	150.00
34815	05/21/09	FRONTIER FUELS CO	\$	8,766.86
34816	05/21/09	TRANSMONTAIGNE PRODUCT S	\$	1,027.33
34817	05/21/09	WELLS FARGO CARD SVCS	\$	1,909.60
34818	05/21/09	PIZZA DUO	\$	58.00
34819	05/27/09	CITY OF BORGER	\$	39,000.00
34820	05/27/09	CLAUDE ISD	\$	10,565.90
34821	05/27/09	GROOM ISD	\$	3,795.37
34822	05/27/09	KEVIN D KUEHLER	\$	469.00
34823	05/27/09	MIGUELS COPIER REPAIR	\$	775.32
34824	05/27/09	JOHNNY L MILLER	\$	1,233.00
34825	05/27/09	PANHANDLE ISD	\$	19,585.83
34826	05/27/09	JEFFREY L PINKERTON	\$	703.99
34827	05/27/09	PLEMONS STINNETT PHILLIPS	\$	17,958.76
34828	05/27/09	PRINGLE MORSE ISD	\$	2,563.20
34829	05/27/09	SANFORD FRITCH ISD	\$	26,735.70
34830	05/27/09	SPRING CREEK ISD	\$	2,245.27
34831	05/27/09	TASB RISK MANAGEMENT	\$	822.75
34832	05/27/09	WHITE DEER ISD	\$	12,052.20
34833	05/27/09	CHARLA OVERTON	\$	42.99

34834	05/27/09	DLANA RUTH SANDERS	\$	50.95
34835	05/28/09	HS ACTIVITY FUND PETTY CASH	\$	200.00
34836	05/28/09	CRYSTAL CHILDREN & TEACHE	\$	784.52
34837	05/29/09	BLUE BELL CREAMERIES INC	\$	117.56
34838	05/29/09	LABATT FOOD SERVICE	\$	5,295.01
34839	05/29/09	MR TREAT	\$	710.00
34840	05/29/09	PLAINS DAIRY	\$	2,638.57
34841	05/29/09	SARA LEE FOOD & BEVERAGE	\$	585.45
34842	05/29/09	UNITED REFRIGERATION INC	\$	34.58
34843	05/29/09	WILKERSON STORAGE CO	\$	201.50
TOTAL			<b>\$</b>	<b><u>513,746.32</u></b>

**BORGER ISD CAPITAL PROJECT CHECK REGISTER**  
**May 31, 2009**

<b>CHECK #</b>	<b>DATE</b>	<b>VENDOR</b>	<b>AMOUNT</b>
261	05/14/09	AMARILLO TESTING & ENGINE	1,250.00
262	05/14/09	MICHAEL J BLOMMAERT/DBA P	1,750.00
263	05/14/09	FIRST SOUTHWEST ASSET MGM	3,500.00
264	05/14/09	LOWES	7,429.00
265	05/14/09	MW BUILDERS OF TEXAS	465,956.00
266	05/14/09	PARKHILL SMITH & COOPER I	6,756.40
267	05/21/09	MW BUILDERS OF TEXAS	60,918.00
		<b>TOTAL</b>	<b><u>547,559.40</u></b>

APPLICATION FOR REFUND

5/11/2009

WEBER AMMON DAVID & TERIE MARIE  
305 BOIS D ARC  
BORGER, TX 79007-7503

PHONE NUMBER 806-273-2510  
EDIT DATE 05/11/09

PARCEL ID # 20486  
DATE PAID 11/03/08  
AMOUNT PAID \$ 6,192.61

PAID: 2008 VALUE OF \$378,760 WITH OUT A HOMESTEAD

	BASE	DIS	P&I	ATTN FEE	TOTAL
BORGER CITY	\$0.00	\$0.00	\$0.00	0	\$0.00
BORGER ISD I & S	\$1,066.10	\$0.00	\$0.00	0	\$1,066.10
BORGER ISD M & O	\$3,939.10	\$0.00	\$0.00	0	\$3,939.10
COUNTY HOSPITAL	\$0.00	\$0.00	\$0.00	0	\$0.00
F P COLLEGE	\$833.27	\$0.00	\$0.00		\$833.27
<b>TOTAL</b>					<b>\$5,838.47</b>

SHOULD PAY: 2008 VALUE OF \$378,760 WITH A HOMESTEAD

	BASE	DIS	P&I	ATTN FEE	TOTAL
BORGER CITY	\$0.00	\$0.00	\$0.00		\$0.00
BORGER ISD I & S	\$917.25	\$0.00	\$0.00		\$917.25
BORGER ISD M & O	\$3,389.15	\$0.00	\$0.00		\$3,389.15
COUNTY HOSPITAL	\$0.00	\$0.00	\$0.00		\$0.00
F P COLLEGE	\$666.62	\$0.00	\$0.00		\$666.62
					\$4,973.02

REFUND

	BASE	DIS	P&I	ATTN FEE	TOTAL
BORGER CITY	\$0.00	\$0.00	\$0.00		\$0.00
BORGER ISD I & S	\$148.85	\$0.00	\$0.00		\$148.85
BORGER ISD M & O	\$549.95	\$0.00	\$0.00		\$549.95
COUNTY HOSPITAL	\$0.00	\$0.00	\$0.00		\$0.00
F P COLLEGE	\$166.65	\$0.00	\$0.00		\$166.65
					\$865.45

THIS REFUND IS DUE TO LATE EXEMPTION

I HEREBY ACKNOWLEDGE RECEIPT OF CHECK # \_\_\_\_\_, IN THE AMOUNT OF \$865.45 FOR REIMBURSEMENT OF THE AFOREMENTIONED PAYMENT.

\_\_\_\_\_  
DIANA HOOKS  
CHIEF APPRAISER

\_\_\_\_\_  
TAXPAYER

\_\_\_\_\_  
ELAINE FEESE  
CHAIRMAN OF THE SCHOOL BOARD

# Instruction Sheet

## TASB Localized Policy Manual Update 85

District      Borger ISD

<b>Code</b>	<b>Action To Be Taken</b>	<b>Note</b>
B (LEGAL)	Replace table of contents	Revised table of contents
BBA (LEGAL)	Replace policy	Revised policy
BBB (LEGAL)	Replace policy	Revised policy
BBB (EXHIBIT)	Replace exhibit	Revised exhibit
BBBB (LEGAL)	ADD policy	See explanatory note
BE (LEGAL)	Replace policy	Revised policy
BQ (LEGAL)	Replace policy	Revised policy
C (LEGAL)	Replace table of contents	Revised table of contents
CH (LEGAL)	Replace policy	Revised policy
CJA (LEGAL)	ADD policy	See explanatory note
CL (LEGAL)	Replace policy	Revised policy
CNA (LEGAL)	Replace policy	Revised policy
CNB (LOCAL)	Replace policy	Revised policy
CQ (LEGAL)	Replace policy	Revised policy
CQ (LOCAL)	Replace policy	Revised policy
CRE (LOCAL)	DELETE policy	See explanatory note
CS (LEGAL)	Replace policy	Revised policy
CV (LEGAL)	Replace policy	Revised policy
D (LEGAL)	Replace table of contents	Revised table of contents
DAA (LEGAL)	Replace policy	Revised policy
DBAA (LEGAL)	Replace policy	Revised policy
DBB (LOCAL)	Replace policy	Revised policy
DEA (LEGAL)	Replace policy	Revised policy
DEAA (LEGAL)	Replace policy	Revised policy
DEC (LEGAL)	Replace policy	Revised policy
DECA (LEGAL)	ADD policy	See explanatory note
DECB (LEGAL)	ADD policy	See explanatory note
EHBAA (LEGAL)	Replace policy	Revised policy
EBAC (LEGAL)	Replace policy	Revised policy
EHBAE (LEGAL)	Replace policy	Revised policy
EBK (LEGAL)	Replace policy	Revised policy
EKC (LEGAL)	Replace policy	Revised policy

Instruction Sheet  
TASB Localized Policy Manual Update 85

FB	(LEGAL)	Replace policy	Revised policy
FL	(LEGAL)	Replace policy	Revised policy
FL	(LOCAL)	Replace policy	Revised policy
FOCA	(LEGAL)	Replace policy	Revised policy
GBA	(LEGAL)	Replace policy	Revised policy
GRA	(LOCAL)	Replace policy	Revised policy

(LOCAL) Policy Action List  
BORGER ISD(117901) - Update / LDU 85

CNB(LOCAL): TRANSPORTATION MANAGEMENT - DISTRICT VEHICLES

CQ(LOCAL): ELECTRONIC COMMUNICATION AND DATA MANAGEMENT

CRE(LOCAL): INSURANCE AND ANNUITIES MANAGEMENT - WORKERS' COMPENSATION

DBB(LOCAL): EMPLOYMENT REQUIREMENTS AND RESTRICTIONS - MEDICAL EXAMINATIONS AND COMMUNICABLE DISEASES

FL(LOCAL): STUDENT RECORDS

GRA(LOCAL): RELATIONS WITH GOVERNMENTAL ENTITIES - LOCAL GOVERNMENTAL AUTHORITIES

## (LOCAL) Policy Comparison Packet

Each marked-up (LOCAL) policy in this collection reflects an automated comparison of the updated policy with its precursor, as found in the TASB Policy Service records.

The comparison is generated by an automated process that shows changes as follows.

- *Deletions* are shown in a red strike-through font: ~~deleted text~~.
- *Additions* are shown in a blue, bold font: **new text**.
- Blocks of text that have been *moved* without alteration are shown in green, with double underline and double strike-through formatting to distinguish the text's destination from its origin: ~~moved text~~ becomes moved text.
- *Revision bars* appear in the right margin, as above.

While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow.

For further assistance in understanding changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

TRANSPORTATION MANAGEMENT  
DISTRICT VEHICLES

CNB  
(LOCAL)

**NO NONSCHOOL USE**

**The District shall not permit use of District vehicles for non-school purposes.**

**EMERGENCY USE  
EXCEPTION OF  
SCHOOL BUSES**

**In case of emergencies or disasters, the Superintendent or designee may authorize the use of District vehicles by civil defense, health, or emergency service authorities.**

**SCHOOL-RELATED  
USE**

**EXTRACURRICULAR  
ACTIVITIES AND  
FIELD TRIPS**

The Superintendent or designee shall develop administrative regulations for requesting, scheduling, and using District **vehic-  
lesschool buses** for extracurricular activities, ~~and~~ field trips, **and other school-related purposes.**

**[See GKD regarding nonschool use of school facilities].** ~~The regulations shall address any necessary charges to student groups for such uses, in accordance with applicable state rules.~~

ELECTRONIC COMMUNICATION AND DATA MANAGEMENT

CQ  
(LOCAL)

The Superintendent or designee shall implement, monitor, and evaluate electronic media resources for instructional and administrative purposes.

AVAILABILITY OF  
ACCESS

**LIMITED PERSONAL  
USE**

Access to the District's electronic communications system, including the Internet, shall be made available to students and employees primarily for instructional and administrative purposes and in accordance with administrative regulations. Limited personal use of the system shall be permitted if the use:

1. Imposes no tangible cost on the District;
2. Does not unduly burden the District's computer or network resources; and
3. Has no adverse effect on an employee's job performance or on a student's academic performance.

USE BY MEMBERS  
OF THE PUBLIC

Access to the District's electronic communications system, including the Internet, shall be made available to members of the public, in accordance with administrative regulations. Such use shall be permitted so long as the use:

1. Imposes no tangible cost on the District; and
2. Does not unduly burden the District's computer or network resources.

ACCEPTABLE USE

The Superintendent or designee shall develop and implement administrative regulations, guidelines, and user agreements consistent with the purposes and mission of the District and with law and policy.

Access to the District's electronic communications system is a privilege, not a right. All users shall be required to acknowledge receipt and understanding of all administrative regulations governing use of the system and shall agree in writing to allow monitoring of their use and to comply with such regulations and guidelines. Noncompliance may result in suspension of access or termination of privileges and other disciplinary action consistent with District policies. [See DH, FN series, FO series, and the Student Code of Conduct] Violations of law may result in criminal prosecution as well as disciplinary action by the District.

INTERNET SAFETY

The Superintendent or designee shall develop and implement an Internet safety plan to:

1. Control students' access to inappropriate materials, as well as to materials that are harmful to minors;

2. Ensure student safety and security when using electronic communications;
3. Prevent unauthorized access, including hacking and other unlawful activities; ~~and~~
4. Restrict unauthorized disclosure, use, and dissemination of personally identifiable information regarding students; ~~and~~
- 4.5. Educate students about cyberbullying awareness and response and about appropriate online behavior, including interacting with other individuals on social networking Web sites and in chat rooms.**

FILTERING

Each District computer with Internet access shall have a filtering device or software that blocks access to visual depictions that are obscene, pornographic, inappropriate for students, or harmful to minors, as defined by the federal Children's Internet Protection Act and as determined by the Superintendent or designee.

The Superintendent or designee shall enforce the use of such filtering devices. Upon approval from the Superintendent or designee, an administrator, supervisor, or other authorized person may disable the filtering device for bona fide research or other lawful purpose.

MONITORED USE

Electronic mail transmissions and other use of the electronic communications system by students and employees shall not be considered private. Designated District staff shall be authorized to monitor such communication at any time to ensure appropriate use.

INTELLECTUAL  
PROPERTY RIGHTS

Students shall retain all rights to work they create using the District's electronic communications system.

As agents of the District, employees shall have limited rights to work they create using the District's electronic communications system. The District shall retain the right to use any product created in the scope of a person's employment even when the author is no longer an employee of the District.

DISCLAIMER OF  
LIABILITY

The District shall not be liable for users' inappropriate use of electronic communication resources or violations of copyright restrictions or other laws, users' mistakes or negligence, and costs incurred by users. The District shall not be responsible for ensuring the accuracy, age appropriateness, or usability of any information found on the Internet.

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS  
MEDICAL EXAMINATIONS AND COMMUNICABLE DISEASES

DBB  
(LOCAL)

EXAMINATIONS  
DURING  
EMPLOYMENT

~~The A medical examination may be required of any employee when, in the judgment of the immediate supervisor after consultation with the Superintendent or designee~~ **may require an employee to undergo a medical examination if information received from the employee, the employee's supervisor, or other sources indicates the employee has a physical or mental impairment that:**

1. ~~Interferescondition interferes~~ with the **employee's** ability to perform **essential** job-related functions; or
2. ~~Posesmay pose~~ a direct threat to the health or safety of the employee or others. **A communicable or other infectious disease may constitute a direct threat.**

The District may designate the physician to perform the examination. ~~If the District designates the physician, the District and, in that case,~~ shall pay the cost of the examination. ~~The District may placeIf in the Superintendent's discretion the circumstances so require,~~ the employee ~~may be placed on~~ **paid** administrative leave ~~while awaiting results of~~ **with pay, pending** the ~~examination physician's report and evaluating the results~~ **District's decision.**

**BASED ON THE  
RESULTS OF THE  
EXAMINATIONHEALTH  
OR SAFETY  
CONSIDERATIONS**

~~If it is determined that the employee poses a direct threat to health or safety within the District or that the employee's ability to perform job-related functions is affected,~~ the Superintendent or designee shall determine **whether** ~~under what circumstances the employee might continue to perform job-related functions without posing a direct threat to self or others.~~

**EXCLUSION**

~~If the employee~~ **has an impairment. If so** ~~cannot perform job-related functions without posing a threat to health or safety,~~ the Superintendent or designee **shall determine whether the impairment interferes with the employee's ability to perform essential job functions or poses a direct threat. If not, ~~may exclude~~ the employee **shall be returned to his or her job position** ~~from work. However, before being excluded from work, the employee shall be permitted to present evidence to the Superintendent or designee relevant to his or her fitness to continue regular duties.~~**

**If the impairment does interfere with the employee's ability to perform essential job functions or poses a direct threat, the Superintendent or designee shall determine whether the employee has a disability and, if so, whether the disability requires reasonable accommodation, including the use of available leave. The granting of additional unpaid leave may be a reasonable accommodation in some circumstances. If the**

**employee does not have a disability, the Superintendent or designee shall evaluate the employee's eligibility for leave. [See DEC(LOCAL)]**

**[See DAA for information on disabilities and reasonable accommodation.]**

**USE OF LEAVE**

~~Employees who are excluded from work because of a communicable disease or other medical condition may use any accrued paid leave to which they are entitled or request temporary disability leave, as appropriate. [See DEC]~~

**PLACEMENT ON  
TEMPORARY  
DISABILITY**

**AT EMPLOYEE'S  
REQUEST**

The Superintendent **or designee** shall have authority to place an employee on temporary disability leave **at the employee's request**, as appropriate, when ~~in the judgment of the Superintendent in consultation with the physician who has performed the medical exam,~~ the employee's condition interferes with the performance of regular duties.

**BY BOARD  
AUTHORITY**

**Based on the Superintendent's recommendation that an employee be involuntarily placed on temporary disability leave, the Board shall place an employee on temporary disability leave if the Board determines, in consultation with the physician who performed the medical examination, that the educator's condition interferes with the performance of regular duties.**

~~–[See DEC(LEGAL)]~~

**OTHER  
REQUIREMENTS**

Employees with communicable diseases shall follow recommendations of public health officials regarding contact with students and other employees. Food service workers shall comply with health requirements established by city, county, and state health authorities. Bus drivers shall comply with legal requirements. [See DBA]

~~Employees with communicable diseases shall follow recommendations of public health officials regarding contact with students and other employees.~~

**TERMINATION OF  
EMPLOYMENT**

~~Employees who are excluded from work because of a communicable disease may have their employment terminated when all leave to which they are entitled has expired, in accordance with appropriate policies. [See DEC and DF series]~~

STUDENT RECORDS

FL  
(LOCAL)

COMPREHENSIVE  
SYSTEM

The Superintendent or designee shall develop and maintain a comprehensive system of student records and reports dealing with all facets of the school program operation **and shall ensure through reasonable procedures that records are accessed by authorized persons only, as allowed by this policy.** These data and records shall be stored in a safe and secure manner and shall be conveniently retrievable for use by authorized school **officials.**  
~~personnel.~~

CUMULATIVE RECORD

A cumulative record shall be maintained for each student from entrance into District schools until withdrawal or graduation from the District.

This record shall move with the student from school to school and be maintained at the school where currently enrolled until graduation or withdrawal. Records for nonenrolled students shall be retained for the period of time required by law. No permanent records may be destroyed without explicit permission from the Superintendent. [See GBA]

CUSTODIAN OF  
RECORDS

The principal is custodian of all records for currently enrolled students. The Superintendent is the custodian of records for students who have withdrawn or graduated. The student handbook made available to all students and parents shall contain a listing of the addresses of District schools, as well as the Superintendent's business address.

~~TYPES AND~~  
~~LOCATIONS~~ OF  
EDUCATION RECORDS

The record custodian shall be responsible for the education records of the District. These records may include:

1. Admissions data, personal and family data, including certification of date of birth.
2. Standardized test data, including intelligence, aptitude, interest, personality, and social adjustment ratings.
3. All achievement records, as determined by tests, recorded grades, and teacher evaluations.
4. All documentation regarding a student's testing history and any accelerated instruction he or she has received, including any documentation of discussion or action by a grade placement committee convened for the student.
5. Health services record, including:
  - a. The results of any tuberculin tests required by the District.
  - b. The findings of screening or health appraisal programs the District conducts or provides. [See FFAA]

- c. Immunization records. [See FFAB]
6. Attendance records.
7. Student questionnaires.
8. Records of teacher, counselor, or administrative conferences with the student or pertaining to the student.
9. Verified reports of serious or recurrent behavior patterns.
10. Copies of correspondence with parents and others concerned with the student.
11. Records transferred from other districts in which the student was enrolled.
12. Records pertaining to participation in extracurricular activities.
13. Information relating to student participation in special programs.
14. Records of fees assessed and paid.
- 15. Records pertaining to student and parent complaints.**
- ~~15-16.~~ Other records that may contribute to an understanding of the student.

**ACCESS BY PARENTS**  
**REQUEST**  
**PROCEDURES**

The ~~District cumulative record~~ shall **make a student's records be made** available to the **student's parents, as permitted by law.** **The records custodian or designee shall use reasonable procedures to verify the requestor's identity before disclosing student records containing personally identifiable information.**

~~parent.~~ Records may be reviewed **in person** during regular school hours **without charge** upon written request to the ~~records record~~ custodian. **For in-person viewing, the records** ~~The record~~ custodian or designee shall be **available present** to explain the record and to answer questions. The confidential nature of the student's records shall be maintained at all times, and ~~the records~~ **to be viewed** shall be restricted to use only in the Superintendent's, principal's, or counselor's office, or other restricted area designated by the ~~records record~~ custodian. The original copy of the record or any document contained in the cumulative record shall not be removed from the school.

**Copies of records are available at a per copy cost, payable in advance. Copies of records must be requested in writing. Parents may be denied copies of records if they fail to follow proper procedures or pay the copying charge. If the student qualifies for free or reduced-price lunches and the parents are**

**A PARENT MAY  
CONTINUE TO HAVE  
ACCESS TO HIS OR  
HER CHILD'S  
RECORDS UNDER  
ACCESS BY SCHOOL  
OFFICIALS  
AFTER THE  
STUDENT STUDENT  
RIGHTS**

**unable to view the records during regular school hours, upon written request of a parent, one copy of the record shall be provided at no charge.**

~~Whenever a student~~ has attained 18 years of age or is attending an institution of postsecondary education. **[See FL(LEGAL)]**, ~~the rights accorded to, and consent required of, parents transfer from the parents to the student.~~

**A school official shall be allowed access to student records if he or she has a legitimate educational interest in the records.**

For the purposes of this policy, "school officials" shall **include:**

- 1. An employee, trustee**~~mean any employees, trustees,~~ or **agent**~~agents~~ of the District, **including an attorney, a consultant, a contractor, a volunteer, and any outside service provider used by the District to perform institutional services.**
- 2. An employee** of **a cooperative**~~cooperatives~~ of which the District is a member, or of **a facility**~~facilities~~ with which the District contracts for placement of students with disabilities.
- 3. A contractor**~~The term also includes attorneys; consultants; independent contractors who are~~ retained by **a cooperative**~~the District, by cooperatives~~ of which the District is a member, or by **a facility**~~facilities~~ with which the District contracts for placement of students with disabilities.
- 4. A parent**~~; and parents~~ or **student**~~students~~ serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

**All contractors provided with student records shall follow the same rules as employees concerning privacy of the records and shall return the records upon completion of the assignment.**

**A school official has**~~School officials have~~ a "legitimate educational interest" in a student's records when **he or she is:**

- 1. Working**~~they are working~~ with the student;
- 2. Considering**~~considering~~ disciplinary or academic actions, the student's case, or an individualized education program for a student with disabilities; ~~compiling statistical data; reviewing an education record to fulfill the official's professional responsibility; or investigating or evaluating programs.~~

3. **Compiling statistical data;**
4. **Reviewing an education record to fulfill the official's professional responsibility; or**
5. **Investigating or evaluating programs.**

~~ACCESS BY PARENTS~~ Parents may be denied copies of records after the student reaches age 18 and is no longer a dependent for tax purposes, when the student is attending an institution of postsecondary education, or if they fail to follow proper procedures and pay the copying charge. If the student qualifies for free or reduced-price lunches and the parents are unable to view the records during regular school hours, upon written request of the parent, one copy of the record shall be provided at no charge.

~~FEES FOR COPIES~~ Copies of records are available at a per copy cost, payable in advance, as specified in the annual notice to parents of their privacy rights.

TRANSCRIPTS AND TRANSFERS OF RECORDS The District may request transcripts from previously attended schools for students transferring into District schools; however, the ultimate responsibility for obtaining transcripts from sending schools rests with the parent or student, if 18 or older.

**For purposes of a student's enrollment or transfer, the** District shall promptly forward **in accordance with the time line provided in law** education records upon request to officials of other schools or school systems in which the student intends to enroll **or enrolls. [See FD(LEGAL), REQUIRED DOCUMENTATION]** The District may return an education record to the school identified as the source of the record.

RECORDS RESPONSIBILITY FOR STUDENTS IN SPECIAL EDUCATION **The HAC SSA Director shall be** The official responsible for ensuring the confidentiality of any personally identifiable information in records of students in special education. ~~shall be the HAC SSA Director.~~

A current listing of names and positions of persons who have access to records of students in special education is maintained at the HAC SSA Office, 200 East 9th Street, Borger, TX 79007.

PROCEDURE TO AMEND RECORDS Within 15 **District business** ~~school~~ days of the record custodian's receipt of a request to amend records, the District shall notify the parents in writing of its decision on the request and, if the request is denied, of their right to a hearing. If a hearing is requested, it shall be held within ten **District business** ~~school~~ days after the request is received.

STUDENT RECORDS

FL  
(LOCAL)

Parents shall be notified in advance of the date, time, and place of the hearing. An administrator who is not responsible for the contested records and who does not have a direct interest in the outcome of the hearing shall conduct the hearing. The parents shall be given a full and fair opportunity to present evidence, and, at their own expense, may be assisted or represented at the hearing.

The parents shall be notified of the decision in writing within ten **District business school** days of the hearing. The decision shall be based solely on the evidence presented at the hearing and shall include a summary of the evidence and reasons for the decision. If the decision is to deny the request, the parents shall be informed that they have 30 **District business school** days within which to exercise their right to place in the record a statement commenting on the contested information and/or stating any reason for disagreeing with the District's decision.

DIRECTORY  
INFORMATION

Directory information for District students has been classified into two separate categories:

1. Items for use only for school-sponsored purposes; and
2. Items for all other purposes.

SCHOOL-  
SPONSORED  
PURPOSES

For the following school-sponsored purposes—all District publications and announcements—directory information shall include student name, address, telephone listing, photograph, date of birth, honors and awards received, dates of attendance, grade level, most recent educational institution attended, enrollment status, participation in officially recognized activities and sports, and weight and height of athletic teams.

ALL OTHER  
PURPOSES

For all other purposes, directory information shall include student name, honors and awards received, grade level, participation in officially recognized activities and sports, and weight and height of members of athletic teams.

**CHILD ABUSE  
INVESTIGATION**

**When a representative of the Department of Family and Protective Services or another lawful authority desires to question or interview a student at school as part of a child abuse investigation, the principal shall cooperate fully with the official's requests regarding the conditions of the interview or questioning.**

**OTHER QUESTIONING  
OF STUDENTS**

~~The following guidelines shall apply when~~ law enforcement officers or other lawful authorities desire to question or interview a student at school **for any purpose other than a child abuse investigation, the following guidelines shall apply:**

1. The principal shall verify and record the identity of the officer or other authority and request an explanation of the need to question or interview the student at school.
2. The principal ordinarily shall make reasonable efforts to notify the student's parents or other person having lawful control of the student. If the interviewer raises what the principal considers to be a valid objection to the notification, parents shall not be notified.
3. The principal or a designee ordinarily shall be present during the questioning or interview. If the interviewer raises what the principal considers to be a valid objection to a third party's presence, the interview shall be conducted without that person's presence.

~~CHILD ABUSE  
INVESTIGATION~~

~~When the event is part of child abuse investigations conducted by the Department of Protective and Regulatory Services or other lawful authority, the principal shall cooperate fully with the officers' requests regarding the conditions of the interview or questioning.~~

**STUDENTS TAKEN  
INTO CUSTODY**

Before a student at school is arrested or taken into custody by a law enforcement officer or other legally authorized person, the principal shall verify the official's identity. To the best of his or her ability, the principal shall verify the official's authority to take custody of the student [see GRA], and then shall deliver over the student.

The principal shall immediately notify the Superintendent and ordinarily shall notify the parents or other person having lawful control of the student. If the officer or other authorized person raises what the principal considers to be a valid objection to notifying the parents at that time, the principal shall not notify the parents.

CHILD ABUSE  
INVESTIGATION

When a representative of the Texas Department of Protective and Regulatory Service, Child Protective Services Division~~Department of Family and Protective Services~~ or another lawful authority desires to question or interview a student at school as part of a child abuse investigation, the following guidelines shall apply:

1. The principal shall verify and record the identity of the officer or other authority and request an explanation of the need to question or interview the student at school.
2. ~~The~~ The principal shall cooperate ~~fully~~ with the official's reasonable and appropriate requests regarding the conditions of the interview or questioning.
3. The principal or designee ordinarily shall be present during the questioning or interview. If the interviewer raises what the principal considers to be a valid objection to a third party's presence, the interview shall be conducted without that person's presence.
4. If the officer or other authority wishes to transport the child for purposes related to the interview or investigation, the principal shall notify the student's parents or other person having lawful control of the student. If the interviewer raises what the principal considers to be a valid objection to the notification, parents shall not be notified.

OTHER  
QUESTIONING OF  
STUDENTS

When law enforcement officers or other lawful authorities desire to question or interview a student at school for any purpose other than a child abuse investigation, the following guidelines shall apply:

1. The principal shall verify and record the identity of the officer or other authority and request an explanation of the need to question or interview the student at school.
2. The principal ordinarily shall make reasonable efforts to notify the student's parents or other person having lawful control of the student. If the interviewer raises what the principal considers to be a valid objection to the notification, parents shall not be notified.
3. The principal or designee ordinarily shall be present during the questioning or interview. If the interviewer raises what the principal considers to be a valid objection to a third party's presence, the interview shall be conducted without that person's presence.

STUDENTS TAKEN  
INTO CUSTODY

When law enforcement officers or other lawful authorities desire to arrest or take into custody a student at school, the following

guidelines shall apply:

1. Before a student at school is arrested or taken into custody by a law enforcement officer or other legally authorized person, the principal shall verify the official's identity.
- ~~1.2.~~ To the best of his or her ability, the principal shall verify the official's authority to take custody of the student [see GRA] and then shall deliver over the student.
3. The principal shall immediately notify the Superintendent.
- ~~2.4.~~ The principal ordinarily shall make reasonable efforts to notify the student's parents or other person having lawful control of the student. If the law enforcement officer or other authorized person raises ~~and ordinarily shall notify the parents or other person having lawful control of the student. If the officer or other authorized person raises what the principal considers to be~~ a valid objection to notifying the parents at that time, the principal shall not notify the parents.

EMPLOYMENT PRACTICES  
TERM CONTRACTS

DCB  
(LOCAL)

CERTIFICATION  
REQUIRED BY SBEC

Term contracts governed by Chapter 21 of the Education Code (educator term contracts) shall be provided to:

1. SBEC-certified employees serving full-time as principals, assistant principals, teachers, counselors, diagnosticians, librarians, and the athletic director; and
2. Full-time nurses.

CERTIFICATION  
REQUIRED BY THE  
DISTRICT

Educator term contracts shall be provided also to persons in the following positions for which the District requires current SBEC certification: assistant superintendent of personnel/curriculum, technology director, and special programs director.

NO CERTIFICATION  
REQUIREMENT

In addition, educator term contracts shall be provided for the following positions for which neither SBEC nor the District requires current SBEC certification: assistant superintendent of noninstructional services.

CURRENT LANGUAGE -

EMPLOYMENT PRACTICES  
TERM CONTRACTS

DCB  
(LOCAL)

CERTIFICATION  
REQUIRED BY SBEC

Term contracts governed by Chapter 21 of the Education Code (educator term contracts) shall be provided to:

1. SBEC-certified employees serving full-time as principals, assistant principals, teachers, counselors, diagnosticians, librarians, and the athletic director; and
2. Full-time nurses.

CERTIFICATION  
REQUIRED BY THE  
DISTRICT

Educator term contracts shall be provided also to persons in the following positions for which the District requires current SBEC certification: assistant superintendent of personnel/curriculum, technology director, special programs director, director of noninstructional services, and the special education director.

NO CERTIFICATION  
REQUIREMENT

In addition, educator term contracts shall be provided for the following positions for which neither SBEC nor the District requires current SBEC certification: the business manager.

—DRAFT 2—

DEFINITIONS

The term “immediate family” is defined as:

FAMILY

1. Spouse.
2. Son or daughter, including a biological, adopted, or foster child, a son- or daughter-in-law, a stepchild, a legal ward, or a child for whom the employee stands *in loco parentis*.
3. Parent, stepparent, parent-in-law, or other individual who stands *in loco parentis* to the employee.
4. Sibling, stepsibling, and sibling-in-law.
5. Grandparent and grandchild.
6. Any person residing in the employee’s household at the time of illness or death.

For purposes of the Family and Medical Leave Act (FMLA), the definitions of spouse, parent, son or daughter, and next of kin are found in DECA(LEGAL).

FAMILY  
EMERGENCY

The term “family emergency” shall be limited to disasters and life-threatening situations involving the employee or a member of the employee’s immediate family.

WORKDAY

A “workday” for purposes of earning, use, or recording shall mean the number of hours per day equivalent to the employee’s usual assignment, whether full-time or part-time.

CATASTROPHIC  
ILLNESS OR INJURY

A catastrophic illness or injury is a severe condition or combination of conditions affecting the mental or physical health of the employee or a member of the employee’s immediate family that requires the services of a licensed practitioner for a prolonged period of time and that forces the employee to exhaust all leave time earned by that employee and to lose compensation from the District. Complications resulting from pregnancy shall be treated the same as any other condition.

AVAILABILITY

The District shall make paid leave for the current year available for use at the beginning of the school year.

The District shall not approve paid leave for more workdays than have been accumulated in prior years plus those to be earned during the current year. Any absences beyond available paid leave shall result in deductions from the employee’s pay.

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

EARNING LEAVE

An employee shall not earn leave when he or she is in unpaid status. An employee using full or proportionate paid leave shall be considered to be in paid status.

When an employee has used more leave than he or she has earned, the District shall deduct the cost of unearned leave days from the employee's final paycheck for the year or from the last paycheck after the employee ceases to be employed by the District.

RECORDING

Leave shall be recorded as follows:

1. For positions for which a substitute is normally required, leave shall be recorded in half-day increments, even if a substitute is not employed.
2. For positions for which a substitute is not normally required, leave shall be recorded in half-day increments.
3. If the employee is taking intermittent FMLA leave, leave shall be recorded in one-hour increments.

Earned compensatory time shall be used before any available paid state and local leave. [See DEA]

Available paid state and local leave shall be used in the following order, as applicable:

1. Local leave.
2. State sick leave accumulated before the 1995-96 school year.
3. State personal leave.
4. Extended sick leave.

CONCURRENT USE OF  
LEAVE

When an absent employee is eligible for FMLA leave, the District shall designate the absence as FMLA leave.

The District shall require the employee to use temporary disability leave and paid leave, including compensatory time, concurrently with FMLA leave.

An employee receiving workers' compensation income benefits may be eligible for paid or unpaid leave. An absence due to a work-related injury shall be designated as FMLA leave, temporary disability leave, and/or assault leave, as applicable.

MEDICAL  
CERTIFICATION

An employee shall submit medical certification of the need for leave if:

1. The employee is absent more than five consecutive workdays because of personal illness or illness in the immediate family;

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

2. The District requires medical certification due to a questionable pattern of absences or when deemed necessary by the supervisor or Superintendent;
3. The employee requests FMLA leave for the employee's serious health condition or that of a spouse, parent, or child; or
4. The employee requests FMLA leave for military caregiver purposes.

In each case, medical certification shall be made by a health-care provider as defined by the FMLA. [See DECA(LEGAL)]

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**Note:** For District contribution to employee insurance during leave, see CRD(LOCAL).

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STATE PERSONAL  
LEAVE

For purposes of this section, each employee shall earn state personal leave up to the statutory maximum of five workdays annually at the rate established in administrative regulations.

The Board requires employees to differentiate the manner in which state personal leave is used:

NON-  
DISCRETIONARY  
USE

1. Non-discretionary use of leave shall be for the same reasons and in the same manner as state sick leave accumulated before May 30, 1995. [See DEC(LEGAL)]

DISCRETIONARY  
USE

2. Discretionary use of leave is at the individual employee's discretion, subject to limitations set out below.

LIMITATIONS  
REQUEST FOR  
LEAVE

The employee shall submit a written request for discretionary use of state personal leave to the immediate supervisor or designee in advance in accordance with administrative regulations. In deciding whether to approve or deny state personal leave, the supervisor or designee shall not seek or consider the reasons for which an employee requests to use leave. The supervisor or designee shall, however, consider the effect of the employee's absence on the educational program or District operations, as well as the availability of substitutes.

LOCAL LEAVE

All employees shall earn six workdays of paid local leave per school year in accordance with administrative regulations.

Local leave shall accumulate to a maximum of 30 workdays.

Local leave shall be used according to the terms and conditions of state sick leave accumulated before the 1995–96 school year. [See DEC(LEGAL)]

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

EXTENDED SICK  
LEAVE

After all available state and local leave days have been exhausted, a full-time employee, who has completed at least one full year of service in the District, shall be granted in a two-year period of service measured from July 1, a maximum of 20 consecutive workdays of extended sick leave to be used for the employee's catastrophic illness or injury, including pregnancy-related illness or injury, or for absences related to the catastrophic illness or injury of a member of the employee's immediate family. Extended sick leave shall not be available to the employee to be used for personal elective surgery or for elective surgery for a member of the employee's immediate family.

A written request for extended sick leave must be accompanied by medical certification of the illness or injury. An employee whose physician or other appropriate health care provider certifies only a portion of the 20 workdays as medically necessary for the initial catastrophic illness or injury shall not be eligible to take the remainder of the 20 workdays.

For professional employees, the average daily rate of pay of a substitute shall be deducted for each day of extended sick leave taken, whether or not a substitute is employed. For employees other than professionals, an amount equal to 25 percent of the individual employee's daily rate of pay shall be deducted for each day of extended sick leave taken.

SICK LEAVE BANK

The District shall establish a sick leave bank that employees may join through contribution of local leave. Employees who are retiring from the District may choose to donate their unused local sick leave days to the bank.

Leave contributed to the bank shall be solely for the use of participating employees. An employee who is a member of the bank may request leave from the bank if the employee or a member of the employee's immediate family experiences a catastrophic illness or injury and the employee has exhausted all paid leave, including any available extended sick leave.

If the employee is unable to request leave from the sick leave bank, a member of the employee's family or the employee's supervisor may submit the request.

The Superintendent or designee shall develop regulations for the operation of the sick leave bank that address the following:

1. Membership in the sick leave bank, including the number of days an employee must donate to become a member;
2. Procedures to request leave from the sick leave bank;

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

3. The maximum number of days per school year a member employee may receive from the sick leave bank;
4. The committee or administrator authorized to consider requests for leave from the sick leave bank and criteria for granting requests;

Other procedures deemed necessary for the operation of the sick leave bank.

APPEAL

All decisions regarding the sick leave bank may be appealed in accordance with DGBA(LOCAL), beginning with the Superintendent or designee.

FAMILY AND MEDICAL  
LEAVE

For purposes of an employee's entitlement to FMLA, the 12-month period shall be July 1 through June 30.

TWELVE-MONTH  
PERIOD

COMBINED LEAVE  
FOR SPOUSES

If both spouses are employed by the District, the District shall limit FMLA leave for the birth, adoption, or placement of a child, or to care for a parent with a serious health condition, to a combined total of 12 weeks. The District shall limit military caregiver leave to a combined total of 26 weeks. [See DECA(LEGAL)]

INTERMITTENT OR  
REDUCED  
SCHEDULE LEAVE

The District shall not permit use of intermittent or reduced schedule FMLA leave for the care of a newborn child or for the adoption or placement of a child with the employee. [See DECA(LEGAL) for use of intermittent or reduced schedule leave due to a medical necessity.]

CERTIFICATION OF  
LEAVE

If an employee requests leave, the employee shall provide certification, as required by FMLA regulations, of the need for leave. [See DECA(LEGAL)]

FITNESS-FOR-DUTY  
CERTIFICATION

If an employee takes FMLA leave due to the employee's own serious health condition, the employee shall provide, before resuming work, a fitness-for-duty certification. If the District will require certification of the employee's ability to perform essential job functions, the District shall provide a list of essential job functions to the employee with the FMLA designation notice.

END OF SEMESTER  
LEAVE

If a teacher takes leave near the end of the semester, the District may require the teacher to continue leave until the end of the semester. [See DECA(LEGAL), LEAVE AT THE END OF A SEMESTER]

FAILURE TO  
RETURN

If, at the expiration of FMLA leave, the employee is able to return to work but chooses not to do so, the District may require reimbursement of premiums paid by the District during the leave. [See DECA(LEGAL), RECOVERY OF BENEFIT COST]

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

TEMPORARY  
DISABILITY LEAVE

Any full-time employee whose position requires educator certification by the State Board for Educator Certification or by the District shall be eligible for temporary disability leave. The maximum length of temporary disability leave shall be 180 calendar days. [See DBB(LOCAL) for temporary disability leave placement and DEC(LEGAL) for reinstatement.]

An employee's notification of need for extended absence due to the employee's own medical condition shall be forwarded to the Superintendent or designee as a request for temporary disability leave.

WORKERS'  
COMPENSATION

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**Note:** Workers' compensation is not a form of leave. The workers' compensation law does not require the continuation of the District's contribution to health insurance. [See CRD(LOCAL) regarding payment of insurance contribution during employee absences.]

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An absence due to a work-related injury shall be designated as FMLA leave, temporary disability leave, and/or assault leave, as applicable.

An employee eligible for workers' compensation income benefits, and not on assault leave, may elect in writing to use paid leave instead of receiving income benefits.

COURT  
APPEARANCES

Absences due to compliance with a valid subpoena or for jury duty shall be fully compensated by the District and shall not be deducted from the employee's pay or leave balance.

# CONSIDERATION/ACTION

## BISD Salary Schedule with 2% Increase

### Example 2008 - 2009 Salary Schedule

CLASSIFICATION	Pay Grade	Days	Daily Minimum	Daily Midpoint	Daily Maximum	Salary Minimum	Salary Midpoint	Salary Maximum
Teacher/Nurse	1	187	\$173.83	\$217.28	\$260.74	\$32,506	\$40,631	\$48,758

### Example: Proposed Salary Schedule 2009 -2010

CLASSIFICATION	Pay Grade	Days	Daily Minimum	Daily Midpoint	Daily Maximum	Salary Minimum	Salary Midpoint	Salary Maximum
Teacher/Nurse	1	187	\$177.31	\$221.63	\$265.96	\$33,156	\$41,444	\$49,733

- First year teacher salary: \$ 35,000
- Increase to each teacher: \$ 829
- 2% cost to district: \$284,224

# CONSIDERATION/ACTION

## BISD Salary Schedule with 2.5% Increase

### Example 2008 - 2009 Salary Schedule

CLASSIFICATION	Pay Grade	Days	Daily Minimum	Daily Midpoint	Daily Maximum	Salary Minimum	Salary Midpoint	Salary Maximum
Teacher/Nurse	1	187	\$173.83	\$217.28	\$260.74	\$32,506	\$40,631	\$48,758

### Example: Proposed Salary Schedule 2009 -2010

CLASSIFICATION	Pay Grade	Days	Daily Minimum	Daily Midpoint	Daily Maximum	Salary Minimum	Salary Midpoint	Salary Maximum
Teacher/Nurse	1	187	\$177.31	\$221.63	\$265.96	\$33,156	\$41,444	\$49,733

- First year teacher salary: \$ 35,000
- Increase to each teacher: \$ 1,036
- Cost to district: \$ 365,644

# CONSIDERATION/ACTION

## BISD Salary Schedule with 3% Increase

### Example 2008 - 2009 Salary Schedule

CLASSIFICATION	Pay Grade	Days	Daily Minimum	Daily Midpoint	Daily Maximum	Salary Minimum	Salary Midpoint	Salary Maximum
Teacher/Nurse	1	187	\$173.83	\$217.28	\$260.74	\$32,506	\$40,631	\$48,758

### Example: Proposed Salary Schedule 2009 -2010

CLASSIFICATION	Pay Grade	Days	Daily Minimum	Daily Midpoint	Daily Maximum	Salary Minimum	Salary Midpoint	Salary Maximum
Teacher/Nurse	1	187	\$177.31	\$221.63	\$265.96	\$33,156	\$41,444	\$49,733

- First year teacher salary: \$ 35,000
- Increase to each teacher: \$ 1,243
- Cost to district: \$447,064

**REGION 16 EDUCATION SERVICE CENTER**  
**Programs/Projects/Services**  
**2009-2010**  
**CONTRACTED SERVICES**

**BORGER**

The following information is submitted to assist you with 2009-2010 contracts:  
*(Highlighted numbers indicate participation by your district in 2008-2009)*

	CONTRACTS	2008-2009 PARTICIPATION	2008-2009 COST	2009-2010 COST
AS002	Management and Leadership Training CP: Ray Cogburn	Basic Services- 63 Legal Package- 42	Basic Services \$500 + \$50 Per Person Trained for MLT Offerings Legal Package \$100	Basic Services \$500 + \$50 Per Person Trained for MLT Offerings Legal Package \$100
AS004	Business Support Services CP: Ray Cogburn	Option 1 42 Option 2 14 Option 3 8	Option 1 Finance/State Aid Support \$800 Option 2 Additional Business Services \$800 Option 3 Districts with 150 ADA or less: Section I – Accounting, Budget and Finance \$10,800 Section II – Payroll \$10,800 Section I & II \$17,010 Districts with 151 to 300 ADA: Section I – Accounting, Budget and Finance \$16,200 Section II – Payroll \$16,200 Section I & II \$22,410 Districts over 300 ADA the fee will be negotiated	Option 1 Finance/State Aid Support \$800 Option 2 Additional Business Services \$800 (2 days) Additional Days - \$500 each Option 3 Districts with 150 ADA or less: Section I – Accounting, Budget and Finance \$10,800 Section II – Payroll \$10,800 Section I & II \$17,010 Districts with 151 to 300 ADA: Section I – Accounting, Budget and Finance \$16,200 Section II – Payroll \$16,200 Section I & II \$22,410 Districts over 300 ADA the fee will be negotiated
AS005	Health Office CP: Ray Cogburn	23	\$450 or \$750 per site	\$450 or \$750 per site
AS006	RSCCC Business CP: Ray Cogburn	56	Base Cost \$6350 + \$550 for Multi User Network	Base Cost \$6750

REPLACE  
IN 5/4/09

	CONTRACTS	2008-2009 PARTICIPATION	2008-2009 COST	2009-2010 COST
AS009	Student Services Support CP: Ray Cogburn For districts with single campuses of 150 students or less	2	Option 1 \$900 Option 2 \$1500 Option 3 Negotiated	Option 1 \$900 Option 2 \$1500 Option 3 Negotiated
AS010	RSCCC Student CP: Ray Cogburn	28	Base Cost \$4600 per site New Staff Training \$400 per person	Base Cost \$4600 per site New Staff Training \$400 per person AEP Campus \$750
ES001	Advanced Academics (GT) CP: Lorraine Mains / Diane Reid	56	\$500 + (5% X Prior Year ADA x \$50) \$5,000 Cap	\$500 + (5% X Prior Year ADA x \$50) \$5,000 Cap
ES002	Curriculum and Instruction Services CP: Lorraine Mains / Diane Reid	60 Optional 39	<b>Required</b> \$4,300 + \$1.25 X Prior Year ADA <b>Optional</b>	<b>Required</b> \$4,300 + \$1.25 X Prior Year ADA <b>Optional</b>
ES003	AEIS-IT Software Services CP: Ray Cogburn / Valli Townsend	27	<b>Required</b> \$850 Annual District Installation (includes TAKS, PGP, SCAN-IT, SLUG-IT, TELPAS, Test Objectives, Student Expectations, Released TAKS Test Keys and Class Roster) \$45 District-wide Data Download <b>Optional</b> Online licenses: \$500 per campus \$250 PGP per campus	<b>Required</b> \$950 Annual District Installation (includes TAKS, PGP, SCAN-IT, SLUG-IT, TELPAS, Test Objectives, Student Expectations, Released TAKS Test Keys and Class Roster) \$75 District-wide Data Download <b>Optional</b> Online licenses: \$500 per campus \$250 PGP per campus
ES004	Blackboard Community CP: Lorraine Mains / Diane Reid	8	\$5000 for new Contracting Districts \$3000 for Existing Contracting Districts EDNET 16 pays Blackboard License Agreement	\$5000 for new Contracting Districts \$3000 for Existing Contracting Districts EDNET 16 pays Blackboard License Agreement
ES005	Digital Knowledge Central Virtual Library CP: Ray Cogburn / Valli Townsend	16	No fee for K-12 Databases Program Fee for optional add-on packages based on ADA or number of campuses Fees determined by Region 20	No fee for K-12 Databases Program Fee for optional add-on packages based on ADA or number of campuses Fees determined by Region 20

	CONTRACTS	2008-2009 PARTICIPATION	2008-2009 COST	2009-2010 COST
ES006	<b>DMAC Solutions</b> Data Management for Assessment and Curriculum CP: Ray Cogburn / Valli Townsend	19	<b>Required</b> Class Roster Fee \$0.65 per student per semester based on district enrollment <b>Optional</b> CAP - \$400 per campus CIA Alignment - \$500 per district Class Notes - \$5 per teacher PGP - \$400 per campus SIP - \$500 per campus State Assessment - \$1000 per district SSI - \$500 per campus TEKScore - \$1000 per district TPRI - \$500 per district Tejas LEE - \$500 per district TAG - \$800 per district	<b>Required</b> Class Roster Fee \$0.65 per student per semester based on district enrollment <b>Optional</b> CAP - \$400 per campus CIA Alignment - \$500 per district Class Notes - \$5 per teacher PGP - \$400 per campus SIP - \$500 per campus State Assessment - \$1200 per district SSI - \$500 per campus TEKScore - \$1000 per district TPRI - \$500 per district Tejas LEE - \$500 per district TAG - \$800 per district
ES007	<b>Instructional Technology Training</b> CP: Lorraine Mains / Diane Reid	44	\$800 Base Cost + \$.75 X Prior Year ADA	\$800 Base Cost + \$.75 X Prior Year ADA
ES009	<b>Video Streaming</b> CP: Lorraine Mains / Diane Reid	50	\$1.10 X Prior Year ADA \$350 Cap Per Campus EDNET16 pays an additional portion of video streaming product costs	\$1.13 X Prior Year ADA \$350 Cap Per Campus EDNET16 pays an additional portion of video streaming product costs
ES010	Videoconference Field Trips CP: Lorraine Mains / Diane Reid	15	\$1,500 for videoconference sites 10 field trips included option to attend additional sessions scheduled by other districts at no charge. Additional field trips may be purchased for \$150 each	\$1,500 for videoconference sites 10 field trips included option to attend additional sessions scheduled by other districts at no charge. Additional field trips may be purchased for \$150 each
ES011	Web-accessed Comprehensive Curriculum Assessment Tool (WebCCAT) CP: Ray Cogburn / Valli Townsend	18	<b>Silver Service</b> \$850 Base Cost + \$.75 X Prior Year ADA for Grades 3-11 <b>Gold Service - Optional</b> \$5.75 X Prior Year Campus ADA	<b>Silver Service</b> \$850 Base Cost + \$.75 X Prior Year ADA for Grades 3-11 <b>Gold Service - Optional</b> \$5.75 X Prior Year Campus ADA
ES012	State Compensatory Education (SCE) CP: Ray Cogburn / Vickie Ansley	42	% of Prior Year Allocation \$120,000 & Up - 2.5% 85,000 - 120,000 - 3.0% 65,000 - 85,000 - 3.5% 40,000 - 65,000 - 4.0% 0 - 40,000 - 4.5% \$5,000 Cap	% of Prior Year Allocation \$120,000 & Up - 2.5% 85,000 - 120,000 - 3.0% 65,000 - 85,000 - 3.5% 40,000 - 65,000 - 4.0% 0 - 40,000 - 4.5% \$5,000 Cap

	CONTRACTS	2008-2009 PARTICIPATION	2008-2009 COST	2009-2010 COST
ES013	Title I Services CP: Ray Cogburn / Vickie Ansley	53	14% of the first \$20,000 + 5% above \$20,000 \$15,000 Cap	14% of the first \$20,000 + 5% above \$20,000 \$15,000 Cap
ES014	Title II, Part A Teacher and Principal Quality Training and Recruiting CP: Lorraine Mains / Diane Reid	54	18% of LEA Allocation \$12,000 Cap	18% of LEA Allocation \$12,000 Cap
ES015	Title IV Safe & Drug Free Schools and Communities CP: Lorraine Mains / Diane Reid	21	Amount equal to 100% of LEA Allocation	Amount equal to 100% of LEA Allocation
ES016	Bilingual/ESL CP: Lorraine Mains / Susan Nevad	47	10% of Prior Year Bilingual/ESL Allocation \$7,500 Cap (\$500 minimum)	10% of Prior Year Bilingual/ESL Allocation \$7,500 Cap (\$500 minimum)
ES017	Credit By Examination Purchasing Services CP: Ray Cogburn / Vickie Ansley	33	Offered at Bulk Rate Depending on Participation	Offered at Bulk Rate Depending on Participation
ES018	Direct Services CP: Ray Cogburn / Valhi Townsend	Counselor-6 Health-3 Librarian-7	To be determined depending on participation	To be determined depending on participation
ES019	Certified Orientation & Mobility Specialist CP: Lorraine Mains/Judy Babcock	13	To be determined depending on participation	To be determined depending on participation
ES020	Teacher of the Visually Impaired CP: Lorraine Mains/Judy Babcock	7	\$300 per day \$150 per half day	\$300 per day \$150 per half day
HR002	Safe Schools Project (SSP) Criminal History Check Services CP: Ray Cogburn/Hollis Parker Grimes	38	\$9 per FTE as listed in the most recent TEA Snapshot	\$9 per FTE as listed in the most recent TEA Snapshot
TS001	Internet Filtering CP: Greg Stockstill	53	EDNET16 pays all costs	EDNET16 pays all costs

	CONTRACTS	2008-2009 PARTICIPATION	2008-2009 COST	2009-2010 COST
TS002	Internet Services CP: Greg Stockstill	Internet 1 14 Internet 2 18 Internet 3 6 Internet 4 5 Internet Special 6	Internet 1-T1 - \$3360 + T1 telecommunications fee Internet 2-T1 - \$9360 + T1 telecommunications fee Internet 3-T1 - \$11,360 + T1 telecommunications fee Internet 4-T1 - \$13,360 + T1 telecommunications fee (E-Rate Eligible)	Internet 1-T1 - \$3360 + T1 telecommunications fee Internet 2-T1 - \$7000 + T1 telecommunications fee Internet 3-T1 - \$10,000 + T1 telecommunications fee Internet 4-T1 - \$12,250 + T1 telecommunications fee For additional T1 Internet Options, see contract (E-Rate Eligible)
TS003	LAN Maintenance & Installation CP: Greg Stockstill	37	40 hours - \$2500 Additional days - \$500 (up to 15 days) Extended support days - \$425 (over 20 days)	40 hours - \$3000 Additional days - \$600 (up to 15 days) Extended support days - \$500 (over 20 days)
TS004	Video Conferencing CP: Greg Stockstill	37	1 T-1 Internet Access = \$7800 per year for 1 <sup>st</sup> site + T1 telecommunications fee 2 T-1 Internet Access = \$4500 per year for 1 <sup>st</sup> site + T1 telecommunications fee Video Only = \$8400 per year for 1 <sup>st</sup> site + T1 telecommunications fee <b>33% discount for additional sites at all the above levels</b>	\$4000 per video unit (E-Rate Eligible)
TS005	Disaster Recovery Backup CP: Greg Stockstill	58	EDNET16 pays all costs	EDNET16 pays all costs
TS007	Remote Desktop Services CP: Greg Stockstill	1	\$3300 for new contracting districts \$1500 for existing contracting districts	\$3300 for new contracting districts \$1500 for existing contracting districts

**REGION 16 EDUCATIONAL SERVICE CENTER**  
**Programs/Projects/Services**  
**2009-2010**  
**SHARED SERVICES ARRANGEMENTS**

The following information is submitted to assist you with 2009-2010 contracts:  
*(Highlighted numbers indicate participation by your district in 2008-2009)*

	SHARED SERVICES ARRANGEMENT	2008-2009 PARTICIPATION	2008-2009 COST	2009-2010 COST
HS002-SSA	Head Start CP: Robin Adkins/Karla Weatherly	17	Regional Allocations and Local In-Kind Support	Regional Allocations and Local In-Kind Support
ES001-SSA	Career and Technical Education CP: Lorraine Mains/ Diane Reid	22	Total LEA Allocation	Total LEA Allocation
ES002-SSA	Title I, Part C Migrant CP: Lorraine Mains/ Susan Nevad	32	Total LEA Allocation	Total LEA Allocation
ES003-SSA	Title III Educating Limited English Proficient and Immigrant Students CP: Lorraine Mains/ Susan Nevad	46	Total LEA Allocation	Total LEA Allocation

**REGION 16 EDUCATION SERVICE CENTER**  
**Programs/Projects/Services**  
**2009-2010**  
**ADDITIONAL SERVICES**

The following information is submitted to assist you with 2009-2010 contracts:  
*(Highlighted numbers indicate participation by your district in 2008-2009)*

	SERVICE	2008-2009 PARTICIPATION	2008-2009 COST	2009-2010 COST
Ad001	Crisis Assistance Team CP: Robin Adkins	As Needed	No Charge	No Charge
AS001	Alternative Certification Program CP: Ray Coghurn / Crystal Dockery	6	No Charge to Districts For Individual Fees See Brochure	No Charge to Districts For Individual Fees See Brochure
AS003	School Board Training CP: Ray Coghurn	64	\$10/hour per board member at ESC \$15/hour per board member in ISD/Cluster Sites	\$10/hour per board member at ESC \$15/hour per board member in ISD/Cluster Sites
BO001	Supply and Equipment Purchasing Services CP: Cole Cordell	62	No Charge	No Charge
HR001	Personnel Services CP: Hollis Parker Grimes	64	No Charge	No Charge
AS001-SSA	A. Commodity Processing B. Food Purchasing & Small Equipment  CP: Ray Coghurn Kay Ulsinger	40	A. \$350 annual fee B. \$250 annual fee plus operational fee (Meal Equivalents + ADP×\$.005×90 days or \$125 per 90 day period whichever is the greater amount) A. & B. \$250 plus operational fee Contract signed January 2007 for 2007-2008 year	A. \$350 annual fee B. \$250 annual fee plus operational fee (Meal Equivalents + ADP×\$.005×90 days or \$125 per 90 day period whichever is the greater amount) A. & B. \$250 plus operational fee Contract signed January 2008 for 2008-2009 year
AD001-SSA	EDNET16 CP: Cole Cordell	63	TBD by EDNET16 Management Committee	TBD by EDNET16 Management Committee



# Texas Education Agency

## 2009 Technology Plan Approval Certificate

The Texas Education Agency is certified by the Schools and Libraries Division (SLD) to approve technology plans for participation in the Schools and Libraries Universal Service Program.

BORGER ISD (117901)

has a technology plan that has met the standards and criteria outlined by the SLD. This approval is effective for 3 years.

This plan was approved on April 16, 2008.

This plan was updated on March 10, 2009.

This plan has an expiration date of June 30, 2011.

A handwritten signature in blue ink, appearing to read "Anita Givens".

Anita Givens  
Deputy Associate Commissioner  
Standards and Alignment

# TEXAS KIDS FIRST

## *STUDENT INSURANCE QUOTE for* **BORGER ISD**

Student Coverage: All Students Enrolled in Interscholastic Athletics and Activities

Deductible: Zero

Benefit Period: One (1) year - August 1, 2009 – July 31, 2010

**Policy includes: 7 on 7 Summer Football**

**Death Benefit: \$20,000.00**

**Day Field Trip Benefit: \$25,000.00 per injury**

Plan: LONE STAR ADVANTAGE                      LONE STAR

Premium: \$ 27,510.00                                      \$ 23,850.00

## *CATASTROPHIC Coverage with* *Accidental Death & Dismemberment Benefit*

Student Coverage: CLASS I – All Students Enrolled in School Including Athletics and Activities.

Catastrophic Maximum benefit, per accident, per insured student: \$6,000,000.00

Accident Medical Expenses payable for 10 years.

Deductible satisfied within two (2) years: \$25,000.00

Includes Accidental Death & Dismemberment: \$10,000 (Death) & \$20,000 (Dismemberment)

Premium: \$ 3,982.40

2009-10 APPLICATION FOR CATASTROPHIC COVERAGE

Underwritten By: National Union Fire Insurance Company

Name of Participating School or School District BORGER Independent School District

Address 200 EAST 9TH ST. City BORGER State Texas Zip 79007

Number of Sr. High Schools 1 Number of Jr. High Schools 1

Estimated Number of Students: Grades K-8 2000 Grades 9-12 730

Eligible Classes Senior High: Yes [X] No [ ] Junior High: Yes [X] No [ ]

[X] Class I: All enrolled Students of the School or School District, including all sports and activities (includes student coaches, student trainers, and student managers.)

[ ] Class II: All enrolled Students of the School or School district, while participating in interscholastic sports, including Interscholastic football and cheerleaders and participants of non-sport extracurricular school activities, student coaches, student trainers, and student managers. Coverage also includes supervised travel to and from such games and practice sessions.

[ ] Class III: All enrolled Students of the School or School District, while participating in gym classes, and extracurricular school activities, including intramural and interscholastic sports including football, band members, cheerleaders, majorettes, student coaches, student trainers and student managers. Coverage includes supervised travel to and from such games and practice sessions.

Benefits:

[X] Accident Medical Expense Benefit Amount—Excess Coverage.....\$6,000,000

[X] Maximum Benefit Period (10 Years).....Deductible \$25,000, Two Year Deductible Incurral Period

[X] Accidental Death & Dismemberment (\$10,000 Death, \$20,000 Dismemberment)

[ ] Catastrophic Cash Benefit: (Please check one).

Table with 3 columns: Benefit Type, \$500,000, \$1,000,000. Rows: Maximum Benefit Amount, Lump Sum Payment After 6 Months, Benefit Amount, Maximum Benefit Period.

Premium: \$3,982.40

Effective Date: August 1, 2009

Expiration Date: July 31, 2010

Minimum Premium: \$ 500.00

We hereby apply to National Union Fire Insurance Company for a Student Accident Catastrophic Policy. We understand that coverage will be in force if this application is accepted by the Company and the required premium is received by the Company when due. Company must receive and approve application prior to effective date of coverage.

Signed [Signature] Date \_\_\_\_\_ (Signature of Authorized Official & Title)

Printed Name & Title TIM ANUSZKIEWICZ - ATHLETIC DIRECTOR

Phone Number (806) 273 - 1033 FAX: 1018

Return To: Arnold & Associates Insurance Services 8918 York Place Lubbock, TX 79424 Phone: 806-748-0488 Fax: 806-748-8177

2009 -2010  
Application for K-12 Voluntary  
Student Accident Insurance



UNIFIED LIFE INSURANCE COMPANY

**GENERAL INFORMATION**

School/District BORGER Independent School District

Address 200 EAST 9<sup>TH</sup> ST.

City BORGER State Texas Zip 79007 County HUTCHINSON

Telephone: (806) 273 - 1033 Fax: (806) 273 - 1018

1<sup>st</sup> Day of School \_\_\_\_\_ Last Day of School \_\_\_\_\_ 1<sup>st</sup> Day of Football Practice \_\_\_\_\_

Policy Effective Date: August 1, 2009

**ENROLLMENT DATA**

Student Enrollment: Grades K -8 2000 Grades 9-12 730

Number of High Schools in District: 1

**VOLUNTARY PROGRAM**

Check here for Option to offer only At-School and 24-Hour Coverage.  
At-School Coverage \$65 24-Hour Coverage \$130

Check here for Option to offer At-School, 24-Hour, and Football Coverage.  
At-School Coverage \$65 24-Hour Coverage \$130 Football Coverage \$299

Name and phone number of the person responsible for receipt of the K-12 Voluntary material.

Contact Name (print): TINA BRISCOE Phone No: (806) 273 - 1000

**AUTHORIZED SIGNATURES**

School Official Name (print): TIM ANUSZKIEWICZ

School Official Title (print): ATHLETIC DIRECTOR

School Official Signature: X Date \_\_\_\_\_

Agent Name (print): JIM ARNOLD

Agent Signature: Jim Arnold Date 4-6-09

Return to:  
Arnold & Associates Insurance Services  
8918 York Place  
Lubbock, TX 79424  
Phone: 806-748-0488 Fax: 806-748-8177

For Office Use Only:

2009 -2010  
Application for K-12 Voluntary  
Student Health Insurance

UNIVERSAL FIDELITY LIFE  
INSURANCE COMPANY

**GENERAL INFORMATION**

School/District BORGER Independent School District  
Address 200 EAST 9<sup>TH</sup> STREET  
City BORGER State Texas Zip 79007 County HUTCHINSON  
Telephone: (806)273-1033 Fax: (806) 273- 1018  
1<sup>st</sup> Day of School \_\_\_\_\_ Last Day of School \_\_\_\_\_  
Policy Effective Date: August 1, 2009

**ENROLLMENT DATA**

Student Enrollment: Grades K -8 2000 Grades 9-12 730  
Number of High Schools in District: 1

**VOLUNTARY STUDENT HEALTH PROGRAM**

\$100,000 Policy Aggregate \$0 Deductible Monthly Premium \$47.50

Indicate Number of Student Health Brochures for your District: \_\_\_\_\_

Name, phone number, and address of the person responsible for receiving the K-12 Voluntary Student Health material.

Contact Name (print): TIM ANUSZKIEWICZ Phone No: (806)273-1033

Address (if different from above): \_\_\_\_\_

City \_\_\_\_\_ State Texas Zip \_\_\_\_\_

**AUTHORIZED SIGNATURES**

School Official Name (print): TIM ANUSZKIEWICZ

School Official Title (print): ATHLETIC DIRECTOR

School Official Signature: X Date \_\_\_\_\_

Agent Name (print): JIM ARNOLD

Agent Signature: Jim Arnold Date 4-6-09

Return to:  
Arnold & Associates Insurance Services  
8918 York Place  
Lubbock, TX 79424  
Phone: 806-748-0488 Fax: 806-748-8177

For Office Use Only:

**CHARLES GARY MURROW, P.L.L.C.**

CERTIFIED PUBLIC ACCOUNTANT

928 SOUTH CEDAR

BORGER, TEXAS 79008-0570

MAIL: POST OFFICE BOX 570  
BORGER, TEXAS 79008-0570

TELEPHONE: (806) 273-6457  
FAX NO. 1(806) 273-6450

## **Engagement Letter for the Audit of the Basic Financial Statements**

June 4, 2009

Borger Independent School District

Dear Board Members::

We are pleased to serve as independent auditors for Borger Independent School District (the "District") for the year ended August 31, 2009. This letter confirms our understanding of the audit and non-audit services which you have engaged us to perform.

Mr. Gary Murrow will be the partner in charge of all work we perform for you. We believe that frequent and timely communication throughout the year facilitates the conduct of the annual audit; we may be able to assist you in resolving current problems as they arise. Please call Mr. Gary Murrow whenever you feel that he can be of assistance.

Professional standards promulgated by The American Institute of Certified Public Accountants (AICPA), the Government Accountability Office (GAO), and others require that auditors be independent of the clients for whom they perform attest services and that they document their independence. These standards apply to the services we will be providing Borger Independent School District. They may restrict some of the non-audit services we can do for you (such as your bookkeeping), but they allow us to provide numerous other services as long as you agree to perform the following functions:

- Make all management decisions and perform all management functions;
- Designate an individual (preferably in senior management) who possesses suitable skill, knowledge, and/or experience to oversee the preparation of suggested adjustments and the draft of financial statements, including the adjustments needed to convert fund information to government-wide information in the annual financial statements, and to oversee the filing of statements with appropriate regulatory or funding agencies;
- Evaluate the adequacy and results of the services performed by us;
- Accept the responsibility for:
  - The District's accounting and information systems;
  - Adjustments we have suggested and you have approved;
  - The financial statements and other reports we have helped you prepare and you have approved, such as the audit data feed;
  - The submission of those financial statements and reports to TEA and other appropriate oversight or granting agencies;
- Establish and maintain internal controls over the budgeting and bookkeeping process and over the data and report submission processes required by TEA, the Municipal Advisory Council, the Office of Management and Budget, and others.

This agreement is limited to the audit of financial statements for fiscal year 2009 and any of the non-audit services discussed below.

### **Objectives of this Engagement**

#### ***Report on the Audit of Basic Financial Statements***

The first objective of our engagement is to perform procedures in accordance with U.S. generally accepted auditing standards issued by the AICPA so that we can express an opinion on the fairness of the presentation of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information (which collectively comprise the District's basic financial statements) as of and for the year ended August 31, 2009, in all material respects, in conformity with accounting principles generally accepted in the United States of America.

The following supplementary information accompanying the basic financial statements is required by generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.

In addition to the required supplementary information (RSI) listed above, the following supplementary information accompanying the basic financial statements will be subjected to limited auditing procedures. We will provide an opinion on this supplementary information in relation to the basic financial statements taken as a whole but not on the information itself.

- 1) Schedule of Delinquent Taxes Receivable
- 2) Schedule of Expenditures for Computation of Indirect Costs for 2008-2009
- 3) Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – National School Breakfast and Lunch Program
- 4) Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – Debt Service Fund
- 5) Schedule of Expenditures of Federal Awards
- 6) Additional analysis entitled "Other Information"

We will not subject the following additional information accompanying the basic financial statements to any auditing procedures. Accordingly, our auditor's report will disclaim an opinion thereon.

- 1) Fund Balance and Cash Flow Calculation Worksheet

If our opinion is other than unqualified, we will discuss the reasons therefore with you in advance.

#### ***Other Reports***

The second objective is to perform additional procedures enabling us to issue three more reports. We will test and report on the District's internal controls over financial reporting and the District's compliance with laws and regulations and other matters as required by ***Government Auditing Standards***. Related to federal financial assistance, we will issue a third report on compliance with requirements applicable to each major program and on internal

control over compliance in accordance with *OMB Circular A-133*. In connection with the *Government Auditing Standards* and the *OMB Circular A-133* reports, we will prepare a *Schedule of Findings and Questioned Costs*.

We will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

At the conclusion of our audit, we will request certain written representations from the members of the Board of Trustees, the Superintendent, and the chief financial officer about the financial statements, internal controls, compliance and other matters. Such representations will include assertions relating to compliance with state and local laws and regulations and compliance with the requirements governing the federal financial assistance programs administered by the District.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. Also, we will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. However, because we will not perform a detailed examination of all transactions, there is a risk that material errors, irregularities, or illegal acts, including fraud or defalcations, may exist and not be detected by us.

Our audit will also include the performance of certain audit procedures for the purpose of reviewing the accuracy of fiscal information provided by the District through the Public Education Information Management System (PEIMS), as required by Section 44.008(b) of the Texas Education Code. Other audit requirements that affect the PEIMS data are covered with other proposals and engagement letters.

#### ***Non-Audit Services***

We will assist you in preparing the financial statements that TEA requires for fiscal year 2009, including the Electronic Annual Financial Report (AFR pdf File) submission and the GASB Audit Data Feed (TXT File). In addition we will assist in developing and maintaining the appropriate adjustments and worksheets that convert and consolidate the fund financial statements to government-wide financial statements. (To do this, we may ask your business office and other parties (such as your human resources department) for information that has not been required in prior years. The request for information may involve queries on your computer and data processing system, and the support of your information technology personnel.)

We will also assist you in preparing statements or reports that are primarily the responsibility of the District's administrators, such as management's discussion and analysis and the letter of transmittal. While these reports are not covered in audited information, we are required to review them for consistency with the statements we audit and reasonableness of claims.

#### **Responsibility of District's Administration**

It is our understanding that you will provide us with all of the basic information required for our audit and that you are responsible for the accuracy and completeness of that information.

We will advise you about accounting principles and preparation of your financial statements, but the responsibility for the financial statements remains with you. This responsibility includes the maintenance of adequate records and related controls relevant to an audit of financial statements, the selection and application of appropriate accounting principles, and the safeguarding of assets.

You, the District, will be responsible for ensuring that the audit report is received by the Texas Education Agency within 150 days of the close of the fiscal year. The District is further responsible for ensuring that other appropriate governmental agencies receive copies of the audit report according to instructions in the *Texas Education Agency Financial Accountability System Resource Guide*.

You are responsible for establishing and maintaining internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, and the aggregate remaining fund information of the District and the respective changes in financial position and cash flows, where applicable, in conformity with accounting principles generally accepted in the United States.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud, or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud, or illegal acts affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations and for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that we may report.

We understand that your employees will prepare all cash or other confirmations that we request and will locate any invoices selected by us for testing.

Because, in addition to our report on the basic financial statements, the scope of the engagement includes an audit in accordance with *Government Auditing Standards* and the requirements of the Single Audit Act, we are required to issue reports on compliance with federal and state/local laws and regulations, including legal compliance and reports on your systems of internal control. These reports may be accompanied by observations (findings) on your compliance or on your systems of internal control and a schedule of questioned costs, if the results of our audit procedures require such observations or schedule of questioned costs. If any observations or findings are reported to you, you must provide a written corrective action plan under the requirements of the Single Audit Act.

#### **Other Communications Arising from the Audit**

We will maintain the working papers for a minimum of five years from the date of our reports. These working papers will be available to representatives of the oversight or cognizant audit agency (or its designee), other government audit staffs, and/or the United States Government Accountability Office upon their request and after they have properly notified you of their request to review the working papers.

We will provide copies to school district officials (preferably the superintendent or his

designee, such as the chief business official) of all adjusting entries and closing entries that were suggested by our firm in the course of the audit engagement and approved by your personnel. These persons are responsible for entering the adjustments into your accounting system so that PEIMS data will be consistent with the annual financial report. We will provide this information to the district in both written (hard copy) and electronic form, including a formatted spreadsheet file. The adjusting entries will be provided to the district no later than 60 calendar days after presentation of the annual financial report to the board of trustees of the school district and at least 15 days prior to the PEIMS filing date.

In connection with the planning and the performance of our audit, generally accepted auditing standards require that we communicate certain matters to the Board of Trustees. We will communicate to the Board irregularities and illegal acts that are clearly not inconsequential, and significant deficiencies in the design or operation of the internal control system that could adversely affect the District's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements.

In addition, to the extent they are applicable, we will communicate to the Board certain other matters related to the conduct of our audit, including:

- Significant accounting policies
- Management judgments and accounting estimates
- Significant audit adjustments (recorded and unrecorded)
- Consultation by management with other accountants on significant matters
- Difficulties encountered in performing the audit
- Major issues discussed with management prior to our retention as auditor

We may also have other comments for management on matters we have observed and possible ways to improve the efficiency of your operations or other recommendations concerning the internal control.

With respect to these other communications, it is our practice to discuss all comments, if appropriate, with the level of management responsible for the matters prior to their communication to senior management and/or the Board.

**Schedule of the Audit**

Our audit is tentatively scheduled for performance and completion as follows:

	<u>Begin</u>	<u>Complete</u>
Audit Performance Schedule:		
Planning	10-01-09	10-05-09
Year-end		10-31-09
Audit Communications:		
Report on Audit of Financial Statements		10-31-09

Other Communications:

Significant deficiencies or material deficiencies in internal controls over financial reporting, if any 10-31-09

Conduct of the Audit Matters 10-31-09

Other Management Comments 10-31-09

Assistance to be supplied by your personnel, including preparation of schedules and analyses of accounts, is to be approximately the same as that which you have planned to provide in the past. Timely completion of this work will facilitate the conclusion of our audit.

**Fees**

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses (travel, typing, telephone, etc.). We estimate that our total fees for this audit will be \$27,560. We will notify you immediately of any circumstances we encounter which could significantly affect our estimate.

This fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

It is mutually understood that Borger Independent School District may request to extend this agreement for another year through fiscal year August 31, 2010, following satisfactory delivery of the services specified herein and at rates to be negotiated at that time. The terms of the extension shall be specified in the form of an attachment to this engagement letter.

*Governmental Auditing Standards* require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2007 peer review report and letter of comment accompanies this letter.

We appreciate the opportunity to be of service to the District, and we believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

RESPONSE:

This letter correctly sets forth the understanding of the Borger Independent School District.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**Davis, Kinard & Co., P.C.**  
Certified Public Accountants

First Financial Bank Building  
400 Pine Street, Suite 600  
Abilene, Texas 79601-5128  
Office (325) 672-4000  
FAX (325) 672-7049  
1-800-588-2525

February 20, 2007

To **Charles Gary Murrow, CPA, PLLC**

We have reviewed the system of quality control for the accounting and auditing practice of **Charles Gary Murrow, CPA, PLLC** (the firm) in effect for the year ended July 31, 2006. A system of quality control encompasses the firm's organizational structure, the policies adopted and procedures established to provide it with reasonable assurance of conforming with professional standards. The elements of quality control are described in the Statements on Quality Control Standards issued by the American Institute of CPAs (AICPA). The firm is responsible for designing a system of quality control and complying with it to provide the firm reasonable assurance of conforming with professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance with its system of quality control based on our review.

Our review was conducted in accordance with standards established by the Peer Review Board of the AICPA. During our review, we read required representations from the firm, interviewed firm personnel and obtained an understanding of the nature of the firm's accounting and auditing practice, and the design of the firm's system of quality control sufficient to assess the risks implicit in its practice. Based on our assessments, we selected engagements and administrative files to test for conformity with professional standards and compliance with the firm's system of quality control. The engagements selected represented a reasonable cross-section of the firm's accounting and auditing practice with emphasis on higher-risk engagements. The engagements selected included, among others, engagements performed under *Government Auditing Standards*. Prior to concluding the review, we reassessed the adequacy of the scope of the peer review procedures and met with firm management to discuss the results of our review. We believe that the procedures we performed provide a reasonable basis for our opinion.

In performing our review, we obtained an understanding of the system of quality control for the firm's accounting and auditing practice. In addition, we tested compliance with the firm's quality control policies and procedures to the extent we considered appropriate. These tests covered the application of the firm's policies and procedures on selected engagements. Our review was based on selected tests; therefore it would not necessarily detect all weaknesses in the system of quality control or all instances of noncompliance with it. There are inherent limitations in the effectiveness of any system of quality control and therefore noncompliance with the system of quality control may occur and not be detected. Projection of any evaluation of a system of quality control to future periods is subject to the risk that the system of quality control may become inadequate because of changes in conditions, or because the degree of compliance with the policies or procedures may deteriorate.

In our opinion, the system of quality control for the accounting and auditing practice of **Charles Gary Murrow, CPA, PLLC** in effect for the year ended July 31, 2006 has been designed to meet the requirements of the quality control standards for an accounting and auditing practice established by the AICPA and was complied with during the year then ended to provide the firm with reasonable assurance of conforming with professional standards.

As is customary in a system review, we have issued a letter under this date that sets forth comments that were not considered to be of sufficient significance to affect the opinion expressed in this report.

*Davis, Kinard & Co., P.C.*

**DAVIS, KINARD & CO., P.C.**



**Davis, Kinard & Co., P.C.**  
Certified Public Accountants

First Financial Bank Building  
400 Pine Street, Suite 600  
Abilene, Texas 79601-5128  
Office (325) 672-4000  
FAX (325) 672-7049  
1-800-588-2525

February 20, 2007

To **Charles Gary Murrow, CPA, PLLC**

We have reviewed the system of quality control for the accounting and auditing practice of **Charles Gary Murrow, CPA, PLLC** (the firm) in effect for the year ended July 31, 2006, and have issued our report thereon dated February 20, 2007. That report should be read in conjunction with the comment in this letter, which was considered in determining our opinion. The matter described below was not considered to be of sufficient significance to affect the opinion expressed in that report.

Comment – The firm’s quality control policies and procedures identify areas and specialized situations where consultation is appropriate. Our review disclosed instances where consultation with professional standards and the firm’s practice aids should have taken place, but did not. As a result, we noted instances where engagement letters and management representation letters did not contain all of the elements required by professional standards. The omitted language was not considered significant. A similar finding was noted in the firm’s previous review.

Recommendation – Firm personnel should consult professional literature or third party practice aids to ensure that all required elements of communications with clients are included. This matter should also be emphasized as a part of the firm’s monitoring procedures.

*Davis, Kinard & Co., P.C.*

**DAVIS, KINARD & CO., P.C.**

# Official Delegate Designation

**Please note:**

- Only board members of TASB Active Members (public schools and ESCs) may serve as delegates or alternates.
- TASB Directors are delegates by virtue of their position. If one of your board members is also a TASB Director, do not designate this member; he or she will already be participating as a voting delegate in the Assembly.
- If you are designating an individual newly elected to your board, be sure you have submitted your membership update information to Anisa Pope at TASB.

**Delegate** \_\_\_\_\_

Board Title \_\_\_\_\_ E-mail \_\_\_\_\_

Send Delegate Assembly materials to the delegate at this address:

\_\_\_\_\_

**Alternate** \_\_\_\_\_

Board Title \_\_\_\_\_ E-mail \_\_\_\_\_

Send Delegate Assembly materials to the alternate at this address:

\_\_\_\_\_

**Name of school district** \_\_\_\_\_

**County-district number** \_\_\_\_\_ **TASB (ESC) region number** \_\_\_\_\_

I hereby certify that the above persons were chosen by our board as our official voting delegate and alternate to the 2009 TASB Delegate Assembly in Houston, Texas, on October 3, 2009 (as provided by the TASB Bylaws).

**Board president's signature** \_\_\_\_\_

**Date** \_\_\_\_\_

*Please return your board's designations by August 31, 2009,  
to the following address:*

**Credentials Committee**

c/o Anisa Pope  
Texas Association of School Boards  
P.O. Box 400  
Austin, Texas 78767-0400

or fax this completed form to:  
Anisa Pope  
512-467-3554

# EQUITY CENTER

1220 Colorado Street, Suite 300 · Austin, Texas 78701  
(512) 478-7313 · Fax: (512) 478-6433 · email: [info@equitycenter.org](mailto:info@equitycenter.org)

*President*  
BERHL ROBERTSON  
Roosevelt ISD

*First Vice-President*

*Vice-President, Program*  
LOUIS STOERNER  
Alief ISD

*Vice-President, Membership*  
ROLANDO PENA  
Lasara ISD

*Vice-President, Finance*  
JODDIE WITTE  
Van ISD

*Secretary-Treasurer*  
VIVIAN BAKER  
Belton ISD

*Immed. Past President*  
DANNY KING  
Pharr-San Juan-Alamo ISD

*Regional Directors*  
OSCAR RODRIQUEZ  
Reg 1 · Mission ISD

PAUL CLORE  
Reg 2 · Gregory-Portland ISD

MARK POOL  
Reg 3 · El Campo ISD

LELAND WILLIAMS  
Reg 4 · Dickinson ISD

MIKE MCGOWAN  
Reg 5 · Silsbee ISD

JOHN CONLEY  
Reg 6 · Bellville ISD

STAN SURRETT  
Reg 7 · Lindale ISD

GARY VANDEAVER  
Reg 8 · New Boston ISD

TERRY ALLEN  
Reg 9 · Quanah ISD

KYLE COLLIER  
Reg 10 · Pottsboro ISD

MELODY JOHNSON  
Reg 11 · Fort Worth ISD

KEITH BOLES  
Reg 12 · Connally ISD

KIRK LONDON  
Reg 13 · Hays CISD

BRAD LEWIS  
Reg 14 · Stamford ISD

RUSS PERRY  
Reg 15 · Nueces Canyon ISD

JOHN WILSON  
Reg 16 · Childress ISD

JIMMY PARKER  
Reg 17 · Tahoka ISD

HECTOR MENDEZ  
Reg 18 · Ector County ISD

MICHAEL QUATRINI  
Reg 19 · San Elizario ISD

RICHARD MIDDLETON  
Reg 20 · North East ISD

*Legislative Advisors*  
BILL GRUSENDORF  
Ret., San Saba ISD

ROD SCHRODER  
Amarillo ISD

May 21, 2009

Mr. Clifton Stephens, Superintendent  
Borger ISD  
200 East Ninth  
Borger, TX 79007-3612

Dear Mr. Stephens:

The Equity Center's primary mission is based on the principle of fair treatment of every child in a Texas public school as well as fair treatment of the taxpayers who provide the resources to fund their education. We maintain that it is a state responsibility to create and sustain a school finance system in which every child is entitled to the same competitive educational opportunities the system makes available to similar children in any other district. It is essential for every public school to have access to the level of resources that will ensure a competitive education is available to all children.

We hope you will choose to be a part of that effort, because standing together is what makes us strong. Please complete the enclosed membership application for the 2009-10 school year and fax it to (512) 478-6433.

Respectfully,



Wayne Pierce, Ed.D  
Executive Director

Cc: CFO/ Business Manager

# EQUITY CENTER

1220 Colorado Street, Suite 300 · Austin, Texas 78701  
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- President*  
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Roosevelt ISD
- First Vice-President*
- Vice-President, Program*  
LOUIS STOERNER  
Alief ISD
- Vice-President, Membership*  
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Lasara ISD
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Reg 4 · Dickinson ISD
- MIKE MCGOWAN  
Reg 5 · Silsbee ISD
- JOHN CONLEY  
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- STAN SURRETT  
Reg 7 · Lindale ISD
- GARY VANDEAVER  
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- BRAD LEWIS  
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- JOHN WILSON  
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Reg 17 · Tahoka ISD
- HECTOR MENDEZ  
Reg 18 · Ector County ISD
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- RICHARD MIDDLETON  
Reg 20 · North East ISD
- Legislative Advisors*
- BILL GRUSENDORF  
Ret., San Saba ISD
- ROD SCHRODER  
Amarillo ISD

## 2009-10 MEMBERSHIP APPLICATION & INVOICE

The Borger Independent School District wishes to be a member of the Equity Center for 2009-10, at the membership fee listed below:

2009-10 Membership Fee . . . . \$2660

*Membership fees are 77¢ per 2008-09 WADA. If the membership fee we have calculated is **higher** than your membership fee would be using your WADA estimate for 2008-09, please feel free to submit the WADA estimate you used and lower your district's membership fee to the correct amount. Under IRS guidelines we are required to inform you that membership dues are not deductible for federal income tax.*

### We are joining!

Our check is enclosed.

Please count us as members now and bill accounts payable.

- Now
- August 1
- September 1
- October 1
- November 1

AUTHORIZED SIGNATURE	POSITION	DATE

Please fax this form to (512) 478-6433.

The Equity Center diligently pursues equity and adequacy in funding for Texas public schools. Our efforts have resulted in billions of dollars in additional state revenue for our member school districts.

Your membership is essential to our effectiveness in representing your interests.

117-901-16

# Financial Reports

**FINANCIAL ANALYSIS OF THE BORGER I.S.D.  
EMPLOYEE BENEFIT PROGRAM  
AS OF MAY 31, 2009**

	1991-2003	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	TOTAL
<b>Revenues (Prem. Int./Net Asset Gain)</b>	1,506,024.88	94,001.10	135,403.38	150,043.70	167,739.55	162,387.35	117,797.47	\$ 2,333,397.43
<b>Expenses (claims-Amin. Re-ins)</b>	1,060,991.28	203,130.84	51,306.50	109,944.69	195,758.30	81,193.37	61,306.39	\$ 1,763,631.37
<b>Refund Credit</b>								
<b>NET CASH POSITION</b>	445,033.60	(109,129.74)	84,096.88	40,099.01	(28,018.75)	81,193.98	56,491.08	\$ 569,766.06
<b>CLAIMS BY YEAR ACCIDENT OCCURRED</b>								
<b>Paid Claims:</b>	251,184	131,754	66,934	71,302	7,271	8,204	24,094	\$ 560,743
<b>Net estimate of ultimate loss</b>	115,067	(26,569)	72,313	50,613	18,544	(2,176)	26,684	\$ 254,476
<b>Paid</b>	\$ 560,743							
<b>Unpaid</b>	\$ 254,476							
<b>Total</b>	\$ 815,219							
<b>2008-2009</b>								
<b>Admin. &amp; Re-insurance</b>	\$ 53,516							
<b>Claims</b>	\$ 7,790							
<b>Expenses</b>	\$ 61,306	606.44	85	0	428.27	0	0	6,670.75
								\$ 7,790.46

**BORGER I.S.D.**  
**WELLS FARGO BANK BALANCES**  
**As of May 31, 2009**

GENERAL OPERATING	\$	377,950.58
WORKER'S COMP/BENEFITS		35,449.06
TRS CARE, HEALTH INSURANCE CLAIMS		3,440.53
<b>TOTAL</b>	<b>\$</b>	<b>416,840.17</b>

SECURITY PLEDGES

TYPE	PLEDGED AMOUNT	RECEIPT #
SURETY BOND	\$5,000,000.00	9128273E0
FDIC INSURANC	100,000.00	
D.D.A. – Time and Savings Accounts	<u>100,000.00</u>	
<b>TOTAL</b>	<b>\$5,200,000.00</b>	

**BORGER INDEPENDENT SCHOOL DISTRICT  
CHILD NUTRITION DEPARTMENT  
PROFIT & LOSS STATEMENT MAY, 2009**

	HIGH	MIDDLE	PAUL BELTON	CROCKETT	GATEWAY	INTERMEDIATE	GRAND TOTAL
YR TO DATE CASH RECEIVED	\$ 41,196.22	\$ 307,983.43	\$ 154,342.49	\$ 192,009.02	\$ 167,310.27	\$ 107,685.79	\$ 970,527.22
REVENUE RECEIVABLE	\$ 2,216.09	\$ 14,360.54	\$ 14,737.58	\$ 14,845.85	\$ 14,858.98	\$ 6,876.96	\$ 67,896.00
YTD. LABOR EXPENSE	\$ 50,563.48	\$ 110,668.03	\$ 63,531.93	\$ 65,187.65	\$ 53,479.64	\$ 32,674.99	\$ 376,105.72
YTD. FOOD EXPENSE	\$ 23,792.72	\$ 132,315.68	\$ 60,202.68	\$ 77,246.14	\$ 78,630.17	\$ 44,043.96	\$ 416,231.35
YTD. MISC. EXPENSE	\$ 4,500.40	\$ 9,904.95	\$ 4,320.56	\$ 4,138.06	\$ 4,138.09	\$ 1,945.65	\$ 28,947.71
YTD. CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 150,000.00	\$ 150,000.00	\$ -	\$ 300,000.00
YTD. PROFESSIONAL WAGES	\$ 1,746.40	\$ 1,746.41	\$ 1,746.40	\$ 1,746.41	\$ 1,746.41	\$ 1,746.40	\$ 10,478.43
YTD. CAPITAL DISBURSEMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>YTD. PROFIT/LOSS</b>	<b>\$ (37,190.69)</b>	<b>\$ 67,708.90</b>	<b>\$ 39,278.50</b>	<b>\$ (91,463.39)</b>	<b>\$ (105,825.06)</b>	<b>\$ 34,151.75</b>	<b>\$ (93,339.99)</b>
INVENTORY AT CAMPUS' (MEMO)	\$ 1,248.90	\$ 1,317.26	\$ 551.83	\$ 1,409.82	\$ 1,409.81	\$ -	
COMMODITY WAREHOUSE (MEMO ONLY)		\$ 22,446.51					

TOTAL REVENUE \$ 970,527.22  
TOTAL RECEIVABLES \$ 67,896.00  
TOTAL EXPENSES \$ 1,131,763.21  
OPERATING GAIN/<LOSS> \$ (93,339.99)

CAFETERIA DEPT. CARRYOVER IN FUNDS FROM THE 2007-2008 SCHOOL YEAR \$378,451.00  
IN VIEW OF THIS, THE CAFETERIA DEPARTMENT, AS OF 5/31/09, WOULD HAVE AN ESTIMATED NET CASH POSITION OF: \$285,111.01

BORGER ISD FINANCIAL STATEMENT - EXPENSES - MAY, 2009

	<u>BUDGET</u>	<u>OUTSTAND</u>	<u>EXPENSES</u>	<u>BALANCE</u>	<u>% SPENT</u>
GENERAL OPERATING 199	19,232,378	31,047	13,185,287	6,016,044	70
SAFE & DRUG FREE SCHOOLS 204	11,390	0	6,131	5,259	54
HEADSTART 205	66,441	0	63,376	3,065	95
TITLE I 211	659,504	0	490,477	169,027	74
IDEA TV I-B FORMULA 224	551,821	2,552	409,918	139,351	75
IDEA B TITLE VI-B PRESCHOOL 225	18,504	0	12,405	6,099	67
FOOD SERVICE 240	1,051,031	5,294	1,149,698	-103,961	110
CARL D PERKINS CAREER & TECH 244	32,567	0	30,347	2,220	93
TITLE II PART A 255	129,304	980	92,732	35,592	72
TITLE II PART D TECHNOLOGY 262	8,295	0	5,578	2,717	67
BILINGUAL 263	25,124	800	18,467	5,857	77
MEDICAID ADMIN CLAIMING 272	9,479	0	0	9,479	0
SUMMER SCHOOL LEP 286	1,103	0	0	1,103	0
LOCAL SHARES FUND (SPEC ED) 289	37,653	0	35,515	2,138	94
IDEA B SSA FORMULA 313	1,244,015	0	921,089	322,926	74
IDEA B SSA PRESCHOOL 314	47,199	0	39,416	7,783	84
SHARS SSA FUND 379	85,909	0	11,734	74,175	14
ADV PLACEMENT INCENTIVE 397	1,550	2,197	5,063	-5,710	468
OPTIONAL EXTENDED YEAR 401	17,937	0	6,963	10,974	38
ACCELERATED READING INIT 404	123,265	691	90,043	32,531	74
TECHNOLOGY 411	526,652	24,808	301,594	200,250	62
HIGH SCHOOL ALLOTMENT 428	204,676	0	163,066	41,610	80
STATE/LOCAL HAC SSA 437	1,163,671	4,116	845,255	314,300	73
<b>TOTALS</b>	<b>25,249,468</b>	<b>72,485</b>	<b>17,884,154</b>	<b>7,292,829</b>	

BORGER ISD FINANCIAL STATEMENT-REVENUES-MAY, 2009

	<u>BUDGET</u>	<u>YTD</u> <u>REVENUES</u>	<u>%</u> <u>RECEIVED</u>
GENERAL OPERATING 199	19,232,378	12,936,810	67
SAFE & DRUG FREE SCHOOLS 204	8,466	6,131	72
HEADSTART 205	66,441	67,908	102
TITLE I 211	560,844	472,887	84
IDEA TV I-B FORMULA 224	500,329	286,044	57
IDEA B TITLE VI-B PRESCHOOL 225	17,008	9,956	59
FOOD SERVICE 240	1,051,031	1,016,893	96
CARL D PERKINS CAREER & TECH 244	32,567	32,341	99
TITLE II PART A TPTR 255	146,345	87,694	60
TITLE II PART D TECHNOLOGY 262	6,710	5,694	85
BILINGUAL 263	25,264	18,940	74
MEDICAID ADMIN CLAIMING 272	9,479	0	0
SUMMER SCHOOL LEP 286	0	1,103	0
LOCAL SHARES FUND (SPEC ED) 289	50,694	0	0
IDEA B SSA FORMULA 313	1,244,015	1,157,134	93
IDEA B SSA PRESCHOOL 314	47,199	42,887	91
SHARS SSA 379	85,909	72,123	84
ADVANCED PLACEMENT INIT 397	1,550	1,550	100
OPTIONAL EXTENDED YEAR 401	11,246	10,844	96
ACCELERATED READING INIT 404	108,611	92,132	85
TECHNOLOGY 411	526,652	81,032	15
HIGH SCHOOL ALLOTMENT 428	205,700	735	1
ADVANCED PLACEMENT 429	0	1,475	0
STATE/LOCAL HAC SSA 437	1,056,423	663,692	62
<b>TOTALS</b>	<b>24,994,861</b>	<b>17,066,005</b>	

**TexSTAR INVESTMENT POOL**  
as of May 31, 2009

**GENERAL OPERATING ACCOUNT**

Average Monthly Return: .38% (Rate Calculated Monthly)

**INVESTMENT ACTIVITY**

	<b>AMOUNT</b>
BEGINNING BALANCE	3,847,098.45
AMOUNT INVESTED	500,000.00
WITHDRAWALS	1,500,000.00
CURRENT BALANCE	\$2,847,098.45

**INTEREST ACTIVITY**

BEGINNING BALANCE	\$39,693.96
CURRENT INTEREST	1,263.94
CURRENT BALANCE	\$40,957.90
<b>ACCOUNT BALANCE</b>	<b>\$2,888,056.35</b>

**SELF-FUNDED WORKERS COMPENSATION FUND**

Average Monthly Return: .38% (Rate Calculated Monthly)

**INVESTMENT ACTIVITY**

	<b>AMOUNT</b>
BEGINNING BALANCE	\$548,240.08
AMOUNT INVESTED	0.00
WITHDRAWALS	0.00
CURRENT BALANCE	\$548,240.08

**INTEREST ACTIVITY**

BEGINNING BALANCE	\$3,742.56
CURRENT INTEREST	209.20
CURRENT BALANCE	\$3,951.76
<b>ACCOUNT BALANCE</b>	<b>\$552,191.84</b>

Business Manager

*Faye Cooper*

# TexSTAR INVESTMENT POOL

as of May 31, 2009

## INTEREST & SINKING ACCOUNT

Average Monthly Return: .38% (Rate Calculated Monthly)

### INVESTMENT ACTIVITY

	AMOUNT
BEGINNING BALANCE	1,109,120.03
AMOUNT INVESTED	6,300.00
WITHDRAWALS	0.00
CURRENT BALANCE	\$1,115,420.03

### INTEREST ACTIVITY

BEGINNING BALANCE	\$8,082.42
CURRENT INTEREST	425.03
CURRENT BALANCE	\$8,507.45
<b>ACCOUNT BALANCE</b>	<b>\$1,123,927.48</b>

## CAPITAL PROJECTS

Average Monthly Return: .38% (Rate Calculated Monthly)

### INVESTMENT ACTIVITY

	AMOUNT
BEGINNING BALANCE	877,073.61
AMOUNT INVESTED	0.00
WITHDRAWALS	546,650.00
CURRENT BALANCE	\$330,423.61

### INTEREST ACTIVITY

BEGINNING BALANCE	\$5,892.90
CURRENT INTEREST	220.76
CURRENT BALANCE	\$6,113.66
<b>ACCOUNT BALANCE</b>	<b>\$336,537.27</b>

Business Manager



# TAXES

Collection Report  
Month of May 2009

Taxing Entity	Year & Period	Adjusted 2008 Tax Levy (May)	Current Tax	Percent	Discount On Current	P&I On Current	Delinquent Tax - P&I	Total Transferred	Percent of
Frank Phillips College	2008 Cuml. Monthly	1,344,113.77	1,251,353.51	93.10%		6,001.62	13,338.23	4,270,693.36	94.54%
	2007 Cuml. Monthly	1,211,944.37	1,156,653.09	95.44%		1,308.48	618.59	13,882.81	1.03%
	2007 Cuml. Monthly		9,888.23	0.82%		9,201.84	20,829.47	1,186,694.40	97.92%
						893.84	1,178.42	11,960.49	0.99%
Borger I.S.D.	2008 Cuml. Monthly	6,735,135.52	6,286,876.74	93.34%		28,335.16	64,375.96	6,379,567.86	94.72%
	2008 Cuml. Monthly		0.00	0.00%		0.00	0.00	0.00	0.00%
	2007 Cuml. Monthly		59,700.32	0.89%		6,318.08	2,582.79	68,611.19	1.02%
Borger I.S.D.	2007 Cuml. Monthly		0.00	0.00%		0.00	0.00	0.00	0.00%
	2007 Cuml. Monthly		5,892,669.30	95.83%		47,366.19	93,803.39	6,033,838.88	98.13%
	2007 Cuml. Monthly		48,105.43	0.78%		3,961.57	7,390.59	59,457.59	0.97%
Sanford I.S.D.	2008 Cuml. Monthly	1,867,791.04	1,721,350.11	92.16%		7,139.37	31,930.85	1,760,420.33	94.25%
	2008 Cuml. Monthly		0.00	0.00%		0.00	74.12	74.12	0.00%
	2007 Cuml. Monthly		11,082.67	0.59%		1,306.02	2,931.08	15,319.77	0.82%
Sanford I.S.D.	2007 Cuml. Monthly		0.00	0.00%		0.00	20.69	20.69	0.00%
	2007 Cuml. Monthly		1,684,496.51	91.53%		11,079.88	38,713.34	1,591,655.44	94.48%
	2007 Cuml. Monthly		5,354.12	0.32%		671.05	3,576.97	9,602.14	0.57%
Spring Creek I.S.D.	2008 Cuml. Monthly	533,288.83	505,366.83	94.76%		519.62	362.64	506,249.09	94.93%
	2008 Cuml. Monthly		0.00	0.00%		0.00	0.00	0.00	0.00%
	2007 Cuml. Monthly		265.82	0.05%		29.73	0.00	295.55	0.06%
Spring Creek I.S.D.	2007 Cuml. Monthly		0.00	0.00%		0.00	0.00	0.00	0.00%
	2007 Cuml. Monthly		287,599.49	96.06%		885.45	27,261.40	315,746.34	105.46%
	2007 Cuml. Monthly		43.62	0.01%		5.67	0.00	49.29	0.02%
City of Borger	2008 Cuml. Monthly	2,439,977.33	2,234,732.88	91.59%	(43,484.95)	15,863.60	35,223.76	2,242,335.29	91.90%
	2007 Cuml. Monthly		28,083.13	1.15%	0.00	3,638.50	1,902.82	33,624.45	1.38%
	2007 Cuml. Monthly		2,192,796.42	93.83%	(39,469.23)	14,374.47	43,127.21	2,075,542.76	94.65%
City of Borger	2007 Cuml. Monthly		27,021.00	1.23%	1.04	2,452.90	2,425.22	31,900.16	1.45%
	2008 Cuml. Monthly	446,424.22	412,405.67	92.38%		3,433.30	5,603.01	421,441.98	94.40%
	2007 Cuml. Monthly	427,603.18	5,942.52	1.33%		710.31	357.79	7,010.62	1.57%
City of Fritch	2007 Cuml. Monthly		401,328.24	93.86%		3,082.08	10,887.91	415,298.23	97.12%
	2007 Cuml. Monthly		1,217.87	0.28%		152.77	2,273.66	3,644.30	0.85%
	2008 Cuml. Monthly	2,343,039.15	2,249,372.78	96.00%		3,121.06	12,500.53	2,264,994.37	96.67%
Hospital District	2007 Cuml. Monthly		0.00	0.00%		0.00	0.00	0.00	0.00%
	2007 Cuml. Monthly		2,056,075.47	97.40%		7,139.84	20,047.05	2,083,262.36	98.69%
	2007 Cuml. Monthly		0.00	0.00%		0.00	0.00	0.00	0.00%
Totals	2008 Cuml. Monthly	15,709,769.86	14,661,458.52	93.33%	(43,484.95)	64,413.73	163,409.10	14,845,796.40	94.50%
	2007 Cuml. Monthly	14,075,989.54	11,717,030.20	0.74%	0.00	13,311.12	8,423.76	138,765.08	0.88%
	2007 Cuml. Monthly		91,393,698.12	95.15%	(39,469.23)	93,129.75	254,669.77	13,702,028.41	97.34%
2007 Cuml. Monthly		91,630.27	0.65%	1.04	8,137.80	16,844.86	116,613.97	0.83%	