

Chisholm School District School Board Meeting Agenda

Monday, December 16, 2019 at 5:00 PM
Special Meeting
Chisholm School Board Room

- I. Determination of Quorum and Call to Order
- II. Public Comment:
Welcome to this meeting of the Board of Education Independent School District #695, Chisholm School District. We are extremely pleased that you have shown an interest in school district affairs by attending this meeting. The Board of Education allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. We will provide the audience with an opportunity to request to speak. We request that before you speak to announce your name. Each speaker will be allowed five minutes unless the time limit is waived by a majority of the board members present. At a public meeting of the board, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional materials used in the district. All such charges, if presented to the board directly, shall be referred to the Superintendent for investigation and report. We would also like to remind the public that the school board is not allowed to comment on your concerns. If there are no questions, we will open the public comment section of the board meeting.
- III. Recognition of Guests and Visitors
- IV. Approve Agenda
- V. Approve Minutes
 - A. Approve Minutes from the December 9, 2019, Closed Meeting 3
 - B. Approve Minutes from the December 9, 2019, Regular Meeting 5
 - C. Approve Minutes from the December 9, 2019, Truth in Taxation Meeting 9
- VI. Reports
- VII. Correspondence
 - A. Thank you from Hibbing High School 10
- VIII. Consent Agenda
- IX. Action Agenda
 - A. Audit Presentation by Sterle and Co.
The hard copy of the audit book will be sent with the agenda packets.
Presenter: Bonnie Sterle
 - B. Accept Fiscal Year 19 Audit

Presenter: Sterle and Co.

C. Budget Publication Review

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Presenter: Simone Zunich

X. Discussion

XI. Information

XII. Adjourn

**MINUTES OF CLOSED MEETING
December 9, 2019**

The closed meeting of the School Board of Independent School District No. 695, Chisholm, MN was held in the Boardroom in the Chisholm Elementary School on Monday, December 9, 2019.

Chairperson Bob Rahja called the meeting to order at 5:00 PM.

Roll Call: Sever, Lucas, Lappi, Rice, Corradi Simon, Rahja, and Superintendent Blanchard were in attendance.

APPROVE AGENDA

It was moved by Lucas and seconded by Lappi to approve the agenda.

Voting Yes: All

Motion Carried

MOTION TO CLOSE THE MEETING

It was motioned by Sever and seconded by Lucas to close the meeting.

Roll Call Vote: Corradi Simon (Yes), Lappi (Yes), Lucas (Yes), Rice (Abstained), Sever (Yes), Rahja (Yes)

Motion Carried

The meeting was closed for discussion on a personnel issue.

MOTION TO RECESS

It was motioned by Lappi and seconded by Lucas to recess the meeting at 5:46 p.m.

Voting Yes: All

Motion Carried

MOTION TO COME OUT OF RECESS

It was moved by Sever and seconded by Rice to come out of recess at 6:28 p.m.

Voting Yes: All

Motion Carried

MOTION TO REOPEN THE MEETING

It was motioned by Lappi and seconded by Lucas to reopen the meeting at 7:31 p.m.

Voting Yes: All

Motion Carried

RESOLUTION OF TERMINATION

It was moved by Lucas and seconded by Sever to approve the following resolution:

Member Lucas introduced the following resolution and moved its adoption:

RESOLUTION DISCONTINUING AND REDUCING EDUCATIONAL PROGRAMS AND POSITIONS

WHEREAS, the School Board of Independent School District No. 695 to adopt a resolution on December 9, 2019, directing the administration to make recommendations for the termination of Jennifer Showalter's contract and WHEREAS, said recommendations have been received and considered by the school board,

BE IT RESOLVED, by the School Board of Independent School District No.695, as follows:

That the following programs and positions, or portions thereof, be discontinued:

The contract for Jennifer Showalter.

The motion for the adoption of the foregoing resolution was duly seconded by Member Sever and upon vote being taken thereon, the following

voted in favor thereof: Lucas, Sever, Rahja

and the following voted against: Corradi Simon, Lappi, Rice whereupon said resolution failed.

Roll Call Vote: Corradi Simon (No), Lappi (No), Lucas (Yes), Rice (No), Sever (Yes), Rahja (Yes)

Motion Failed

ADJOURNMENT

It was moved by Lucas and seconded by Lappi to adjourn.

Time: 7:35 PM

Voting Yes: All

Motion Carried

Clarice Sever, Clerk

CS/cmr

**MINUTES OF REGULAR MEETING
December 9, 2019**

The regular meeting of the School Board of Independent School District No. 695, Chisholm, MN was held in the Boardroom in the Chisholm Elementary School on Monday, December 9, 2019.

Chairperson Bob Rahja called the meeting to order at 5:50 PM.

Roll Call: Corradi Simon, Lappi, Lucas, Rice, Sever, Rahja, Superintendent Blanchard were in attendance.

RECOGNITION OF GUESTS AND VISITORS

April Fountain spoke.

APPROVE AGENDA

It was moved by Sever and seconded by Lucas to approve the agenda with additions to the consent and action agenda.

Voting Yes: All

Motion Carried

APPROVE MINUTES OF PREVIOUS MEETINGS

It was moved by Lappi and seconded by Corradi Simon to approve the addition to the minutes of October 28, 2019, Regular Board Meeting.

It was moved by Lappi and seconded by Corradi Simon to approve the minutes of November 25, 2019, Regular Board Meeting.

Voting Yes: All

Motion Carried

REPORTS

There were no reports.

CORRESPONDENCE

There was no correspondence.

APPROVE CONSENT AGENDA

It was moved by Sever and seconded by Corradi Simon to approve the consent agenda.

A. Facility Use Request

Voting Yes: All

Motion Carried

ACCEPT DANIEL CONNOR'S RESIGNATION AS BUS DRIVER

It was moved by Sever and seconded by Lucas to accept Daniel Connor's resignation as a bus driver effective November 27, 2019.

Voting Yes: All

Motion Carried

APPROVE BRIAN VAJDL's TRANSFER TO TRANSPORTATION FOREMAN

It was moved by Sever and seconded by Lappi to approve the transfer of Brian Vajdl to transportation foreman effective as soon as a replacement can be found for Brian's position.

Voting Yes: All

Motion Carried

APPROVE POSTING AND HIRING FOR BUS DRIVER/CUSTODIAN

It was moved by Corradi Simon and seconded by Rice to approve the posting and hiring of a full-time bus driver/custodian.

Voting Yes: All

Motion Carried

CERTIFY LEVY

It was moved by Lucas and seconded by Lappi to certify the 2019 payable 2020 levy.

Minnesota Department of Education
Levy Limitation and Certification Report
2019 Payable 2020

District Number-Type: 0695-01
District Name: Chisholm Public School District
Home County: Saint Louis

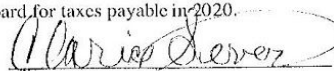
Date Printed: 12/9/19
Limits Updated: 11/26/19
Certified Submitted: 12/9/19

	LIMIT	PROPOSED	CERTIFIED
SUBTOTALS BY LEVY CATEGORY			
GENERAL - RMV VOTER - JOBZ EXEMPT	74,141.70	74,141.70	74,141.70
GENERAL - RMV OTHER - JOBZ EXEMPT	247,025.68	247,025.68	247,025.68
GENERAL - NTC VOTER - JOBZ EXEMPT	0.00	0.00	0.00
GENERAL - NTC OTHER GENED - EXEMPT	0.00	0.00	0.00
GENERAL - NTC OTHER - JOBZ EXEMPT	0.00	0.00	0.00
COMMUNITY SERVICE - NTC OTHER - JOBZ EXEMPT	0.00	0.00	0.00
GENERAL DEBT - NTC VOTER - JOBZ NONEXEMPT	248,439.63	248,439.63	248,439.63
GENERAL DEBT - NTC OTHER - JOBZ NONEXEMPT	104,101.90	104,101.90	104,101.90
OPEB DEBT - NTC VOTER - JOBZ NONEXEMPT	0.00	0.00	0.00
OPEB DEBT - NTC OTHER - JOBZ NONEXEMPT	419,726.54	419,726.54	419,726.54
SUBTOTALS BY FUND			
GENERAL FUND	321,167.38	321,167.38	321,167.38
COMMUNITY SERVICES FUND	0.00	0.00	0.00
GENERAL DEBT SERVICE FUND	352,541.53	352,541.53	352,541.53
OPEB/PENSION DEBT SERVICE FUND	419,726.54	419,726.54	419,726.54
SUBTOTALS BY TAX BASE			
REFERENDUM MARKET VALUE	321,167.38	321,167.38	321,167.38
NET TAX CAPACITY	772,268.07	772,268.07	772,268.07
SUBTOTALS BY TRUTH IN TAXATION CATEGORY			
VOTER APPROVED	322,581.33	322,581.33	322,581.33
OTHER	770,854.12	770,854.12	770,854.12
TOTAL LEVY			
TOTAL LEVY	1,093,435.45	1,093,435.45	1,093,435.45

The school district must submit the completed original of this form to the home county auditor by December 28, 2019. A duplicate form must be submitted to Minnesota Department of Education, School Finance Division, 1500 Highway 36 West, Roseville, MN 55113, by January 7, 2020.

The certified levy listed above is the levy voted by the school board for taxes payable in 2020.

Signature of School Board Clerk



Date of Certification

12/19/19

Voting Yes: All

Motion Carried

DISCUSSION

There was no discussion.

INFORMATION

The Teachers on Call November report was provided to Board members.

The enrollment numbers report was included in the board packets.

ADJOURNMENT

It was moved by Sever and seconded by Corradi Simon to adjourn the meeting.

Time: 6:01 PM

Voting Yes: All

Motion Carried

Clarice Sever, Clerk

CS/cmr

**MINUTES OF TRUTH IN TAXATION MEETING
December 9, 2019**

The special meeting of the School Board of Independent School District No. 695, Chisholm, MN was held in the Boardroom in the Chisholm Elementary School on Monday, December 9, 2019.

Chairperson Bob Rahja called the meeting to order at 6:03 PM.

Roll Call: Sever, Lucas, Lappi, Rice, Corradi Simon, Rahja, and Superintendent Blanchard were in attendance.

APPROVE AGENDA

It was moved by Sever and seconded by Lucas to approve the agenda.

Voting Yes: All

Motion Carried

INFORMATION

Jen Smith from ARCC presented the Truth in Taxation presentation.

ADJOURNMENT

It was moved by Sever and seconded by Rice to adjourn.

Time: 6:22 PM

Voting Yes: All

Motion Carried

Clarice Sever, Clerk

CS/cmr



HIBBING HIGH SCHOOL

Activities Department

MEGHAN POTTER

Activities Director

800 East 21st Street • Hibbing, Minnesota 55746

Phone: 218-208-0851

Email: meghan.potter@isd701.org



December 12, 2019

Robert Rahja, Chairperson
Chisholm School Board
300 SW 3rd Avenue
Chisholm, MN 55719

Dear Mr. Rahja and members of the board,

On behalf of Hibbing High School, I would like to thank you all for allowing our students to participate in the fall musical production of "Grease." The production was fantastic, and it was such a unique opportunity for both schools to take part in. I'd also like to thank Mrs. Zubich for all of her hard work and dedication to her craft. I hope both schools can continue to collaborate on future endeavors as it will only benefit all of our students.

Sincerely,

Meghan Potter
Activities Director
Hibbing High School



Division of School Finance
1500 Highway 36 West
Roseville, MN 55113-4266

District Revenues and Expenditures Budget for Fiscal Year (FY) 2019 and FY 2020

ED-00110-42

General Information: Minnesota Statutes, section 123B.10, requires that every school board shall publish the subject data of this report.

District Name: Chisholm						District Number: 695	
Fund	FY 2019 Beginning Fund Balances	FY 2019 Actual Revenues and Transfers In	FY 2019 Actual Expenditures and Transfers Out	June 30, 2019 Actual Fund Balances	FY 2020 Budget Revenues and Transfers In	FY 2020 Budget Expenditures and Transfers Out	June 30, 2020 Projected Fund Balances
General Fund/Restricted	\$ 1,014,192	\$ 1,513,548	\$ 1,318,154	\$ 1,209,586	\$ 1,579,700	\$ 1,303,915	\$ 1,485,371
General Fund/Other	\$ 2,772,162	\$ 8,606,564	\$ 8,429,678	\$ 2,949,048	\$ 9,204,499	\$ 9,863,348	\$ 2,290,199
Food Service Fund	\$ 128,683	\$ 323,443	\$ 332,074	\$ 120,052	\$ 315,821	\$ 304,756	\$ 131,117
Community Service Fund	\$ 62,935	\$ 173,172	\$ 161,827	\$ 74,280	\$ 221,948	\$ 178,507	\$ 117,721
Building Construction Fund		\$ 5,328,682	\$ 1,018,392	\$ 4,310,290		\$ 2,090,788	\$ 2,219,502
Debt Service Fund	\$ 52,003	\$ 513,500	\$ 514,900	\$ 50,603	\$ 647,076	\$ 818,319	\$ (120,640)
Trust Fund	\$ 280,614	\$ 40,694	\$ 26,850	\$ 294,458	\$ 23,962	\$ 21,846	\$ 296,574
Internal Service Fund							
* OPEB Revocable Trust Fund				\$ -			\$ -
OPEB Irrevocable Trust Fund	\$ 6,095,629	\$ 314,310	\$ 490,810	\$ 5,919,129	\$ 60,000	\$ 285,250	\$ 5,693,879
OPEB Debt Service Fund	\$ 3,489,502	\$ 592,709	\$ 3,963,933	\$ 118,278	\$ 479,586	\$ 492,248	\$ 105,616
Total - All Funds	\$ 13,895,720	\$ 17,406,622	\$ 16,256,618	\$ 15,045,724	\$ 12,532,592	\$ 15,358,977	\$ 12,219,339
Long-Term Debt				Current Statutory Operating Debt per Minnesota Statutes, section 123B.81			
Outstanding July 1, 2018	\$ 8,755,000			Amount of General Fund Deficit, if any, in excess of 2.5% of expenditures 06/30/2019		\$ -	
Plus: New Issues	\$ 5,160,578						
Less: Redeemed Issues	\$ 4,185,000			Cost per student - Average Daily Membership (ADM) 06/30/2019			
Outstanding June 30, 2019	\$ 9,730,578						
Short-Term Debt				Total Operating Expenditures		\$ 9,742,930.00	
Certificates of Indebtedness	\$ -			FY 2019 Total ADM Served + Tuitioned Out ADM + Adjusted Extended ADM		731.71	
Other Short-Term Indebtedness	\$ -			FY 2019 Operating Cost per ADM		\$ 13,315.29	

The complete budget may be inspected upon request to the superintendent.

Comments: