

CITY OF CRETE, NEBRASKA
CITY COUNCIL REGULAR MEETING

May 6, 2021

Notice of the meeting was given by posting and publishing in The Crete News, the appointed method for giving notice as shown by the Proof of Publication attached to the minutes. Advance notice of the meeting was also given to the Mayor and City Council. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open Meetings Act, Laws of the State of Nebraska in the back of the Council Chambers. Additional copies are available to read. The City may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

Those in attendance pledged allegiance to the flag.

1. Open Meeting

2. Roll Call

Brian Carnes: Absent
Ryan Hinz: Absent
Kyle Frans: Present
Jack Oelschlager: Present
Travis Sears: Present
Dale Strehle: Present
Present: 4, Absent: 2.

3. Items of Business

- A. Consider and provide a recommendation to the Nebraska Liquor Control Commission on approving Artisan Mark LLC's application for a catering endorsement to its existing retail liquor license.

Recommend the Nebraska Liquor Control Commission approve the application of Artisan Mark for a catering license, Class IK. Carried with a motion by Travis Sears and a second by Jack Oelschlager.
Kyle Frans: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye
Aye: 4, No: 0

City Administrator Tom Ourada reported that this application for the catering endorsement has been delayed due to the vacancy in the City Clerk office. The Council would be taking action without a public hearing.

- B. Consider enacting Ordinance 2125: An ordinance amending Ordinance Nos. 2113 and 2116 to adjust the wages and salaries of non-bargaining unit employees.

Introduce Ordinance 2125 and suspend the rules that the ordinance be read on three different days.
Carried with a motion by Travis Sears and a second by Dale Strehle.

Kyle Frans: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye
Aye: 4, No: 0

Approve Ordinance 2125 on final reading. Carried with a motion by Travis Sears and a second by Dale Strehle.

Kyle Frans: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye
Aye: 4, No: 0

City Administrator Tom Ourada reported that this ordinance enacts the wage and pay scale changes approved at the last meeting.

4. Officers' Reports

5. Adjournment

Mayor

(SEAL)

City Clerk

I, Judi Meyer, City Clerk for the City of Crete, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Council Chambers. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the City Council. I certify that all news media requesting notification concerning meetings of the City Council were provided with advance notification of the time and place of said meeting and the subjects to be discussed.

City Clerk

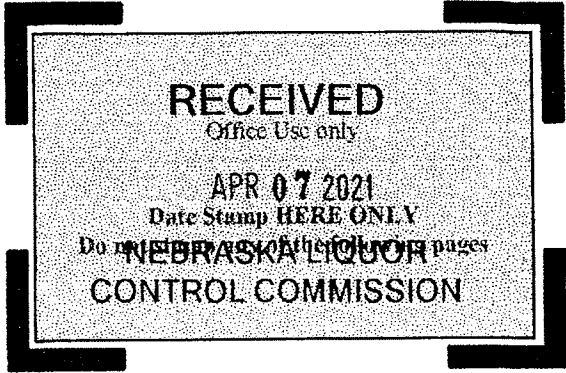
(S E A L)

APPLICATION FOR CATERING ENDORSEMENT TO LICENSE

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
website: www.lcc.nebraska.gov

License
Class: I K

License
Number: 123528



- Application fee \$100.00
- Please pay online at: www.ne.gov/go/NLCCpayport
- Processing time is approx. 45-60 days from receipt of application by the Nebraska Liquor Control Commission

LICENSEE

Artisan Mark LLC

TRADE NAME

Artisan Mark Coffee + Goods

PREMISES ADDRESS

1144 Main Avenue

CITY

Crete

ZIP CODE

68333

CONTACT PERSON

Elayne W Jones

PHONE NUMBER

402 309 5200

EMAIL

elayne@artisanmarkcoffee.com

[Signature]
Signature of AUTHORIZED LICENSEE REPRESENTATIVE
(Do not sign until in the presence of the Notary Public)

Elayne Woods Jones
Printed Name of AUTHORIZED LICENSEE REPRESENTATIVE

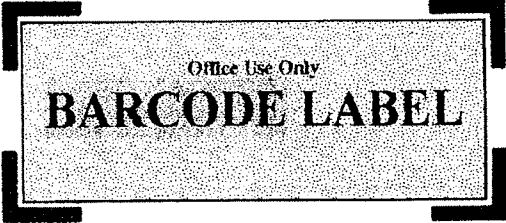
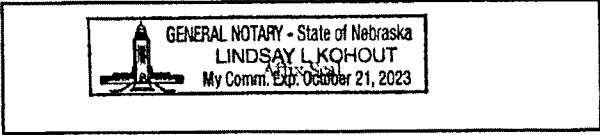
State of Nebraska, County of Saline

The foregoing instrument was acknowledged before me this:

04/06/21
(Date)

By: Elayne Woods Jones
Name of person signing document in front of Notary

Lindsay L Kohout
Notary Public Signature



PayPort - \$100.00

ORDINANCE NO. 2125

AN ORDINANCE OF THE CITY OF CRETE, NEBRASKA RELATING TO WAGES AND SALARIES; TO AMEND ORDINANCE NOS. 2113 AND 2116 TO ADJUST THE WAGES AND SALARIES OF NON-BARGAINING UNIT OFFICERS AND EMPLOYEES OF THE CITY OF CRETE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRETE, NEBRASKA:

Section 1. That the wages and salaries of non-bargaining unit officers and employees specified in Exhibit A of Ordinance No. 2116, which amended Ordinance No. 2113, shall be amended and replaced by the new Exhibit A attached hereto. Said Exhibit shall be incorporated herein and in Ordinance Nos. 2113 and 2116 as though set out in full.

Section 2. That all other sections, provisions, or parts of Ordinance Nos. 2113 and 2116 that are not amended by this ordinance shall remain in full force and effect.

Section 3. That all ordinances or parts of ordinances in conflict herewith shall be repealed and that any partial repeal shall not affect the other parts of ordinances that can be given effect without the repealed parts.

Section 4. That if any section, part, or provision of this ordinance is for any reason held invalid, the invalidity thereof shall not affect the validity of any other section, part, or provision of this ordinance.

Section 5. That this ordinance shall be published in pamphlet or book form and shall take effect and be in full force and effect from and after its passage, approval, and publication, as provided by law.

PASSED AND ENACTED the 6th day of May 2021.

Mayor

ATTEST:

City Clerk

ORDINANCE 2125

EXHIBIT A

NON-BARGAINING UNIT OFFICER AND EMPLOYEE SALARIES & WAGES

| APPOINTED POSITIONS | Maximum Salary |
|----------------------------------|------------------------------------|
| | Per Biweekly Pay Period |
| Chief of Police | \$3,637.52 |
| City Administrator | \$5,446.44 |
| City Attorney | \$4,730.38 |
| City Clerk | \$3,084.02 |
| Community Assistance Director | \$2,198.42 |
| Director of Economic Development | \$3,069.57 |
| Director of Finance | \$3,319.36 |
| Director of Human Resources | \$2,595.74 |
| Director of Parks & Recreation | \$3,146.34 |
| Director of Public Works | \$4,384.54 |
| Library Director | \$2,593.66 |
| SSAR Report Preparation | 1/4 Annual State Incentive Payment |
| Street Superintendent | 3/4 Annual State Incentive Payment |

| NON-APPOINTED POSITIONS | Per Biweekly Pay Period |
|----------------------------------|-------------------------|
| Building Inspector | \$2,616.62 |
| Economic Development Coordinator | \$2,198.42 |
| Human Resource Coordinator | \$2,198.42 |
| Media Specialist | \$1,808.80 |
| Police Lieutenant | \$2,846.22 |
| Street Supervisor | \$2,413.26 |
| Superintendent - Electric | \$3,476.80 |
| Technology Coordinator | \$2,942.16 |

| | Hourly Wage Scale | | | | | | | |
|------------------------------|--------------------------|---------|---------|---------|---------|---------|---------|---------|
| Grade | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| ADMINISTRATIVE | | | | | | | | |
| Administrative Assistant | \$14.48 | \$15.36 | \$16.24 | \$17.11 | \$17.99 | \$18.87 | \$19.75 | \$20.62 |
| Deputy City Clerk | \$20.34 | \$21.36 | \$22.38 | \$23.40 | \$24.42 | \$25.44 | \$26.46 | \$27.48 |
| Purchasing Clerk | \$17.63 | \$18.56 | \$19.50 | \$20.43 | \$21.37 | \$22.30 | \$23.24 | \$24.17 |
| POLICE DEPARTMENT | | | | | | | | |
| Code Enforcement Officer | \$17.63 | \$18.56 | \$19.50 | \$20.43 | \$21.37 | \$22.30 | \$23.24 | \$24.17 |
| LIBRARY | | | | | | | | |
| Assistant Director Incentive | | | | \$2.00 | \$2.53 | \$3.05 | \$3.58 | \$4.10 |
| Children's Librarian | \$16.56 | \$17.43 | \$18.29 | \$19.16 | \$20.02 | \$20.88 | \$21.75 | \$22.61 |
| Librarian | \$16.56 | \$17.43 | \$18.29 | \$19.16 | \$20.02 | \$20.88 | \$21.75 | \$22.61 |
| Library Clerk | \$14.45 | \$15.09 | \$15.73 | \$16.37 | \$17.01 | \$17.64 | \$18.28 | \$18.92 |

ORDINANCE 2125

EXHIBIT A

PUBLIC WORKS

| | | | | | | | | |
|--------------------------------|------------------|---------|---------|---------|---------|---------|---------|---------|
| Admin Asst/Asst Office Manager | \$17.63 | \$18.56 | \$19.50 | \$20.43 | \$21.37 | \$22.30 | \$23.24 | \$24.17 |
| Bookkeeper/Billing | \$14.48 | \$15.36 | \$16.24 | \$17.11 | \$17.99 | \$18.87 | \$19.75 | \$20.62 |
| Cemetery | \$19.02 | \$19.86 | \$20.70 | \$21.53 | \$22.37 | \$23.20 | \$24.04 | \$24.88 |
| Customer Service Rep. | \$19.02 | \$20.23 | \$21.44 | \$22.64 | \$23.85 | \$25.06 | \$26.26 | \$27.47 |
| Foreman - Line | \$27.99 | \$29.16 | \$30.32 | \$31.48 | \$32.64 | \$33.81 | \$34.97 | \$36.13 |
| Foreman - Street | \$22.14 | \$23.04 | \$23.94 | \$24.84 | \$25.74 | \$26.64 | \$27.54 | \$28.44 |
| Foreman - Water | \$23.58 | \$24.76 | \$25.95 | \$27.13 | \$28.32 | \$29.51 | \$30.69 | \$31.88 |
| GIS Technician | \$17.03 | \$17.82 | \$18.62 | \$19.42 | \$20.22 | \$21.02 | \$21.81 | \$22.61 |
| Janitor | \$12.84 | \$13.28 | \$13.71 | \$14.14 | \$14.57 | \$15.00 | \$15.44 | \$15.87 |
| Line Groundperson | \$19.86 | \$20.81 | \$21.75 | \$22.70 | \$23.64 | \$24.59 | \$25.53 | \$26.48 |
| Lineman I | \$25.66 | \$26.73 | \$27.80 | \$28.88 | \$29.95 | \$31.02 | \$32.10 | \$33.17 |
| Lineman II | \$22.14 | \$23.04 | \$23.94 | \$24.84 | \$25.74 | \$26.64 | \$27.54 | \$28.44 |
| Office Manager | \$20.78 | \$21.77 | \$22.76 | \$23.75 | \$24.74 | \$25.73 | \$26.72 | \$27.71 |
| Operator - Power Plant | \$23.24 | \$24.09 | \$24.94 | \$25.78 | \$26.63 | \$27.48 | \$28.33 | \$29.18 |
| Operator - Street | \$19.86 | \$20.81 | \$21.75 | \$22.70 | \$23.64 | \$24.59 | \$25.53 | \$26.48 |
| Operator - Wastewater I-IV | \$18.75 | \$19.65 | \$20.56 | \$21.46 | \$22.37 | \$23.27 | \$24.18 | \$25.08 |
| Seasonal/Laborer | \$11.28 | \$11.58 | \$11.89 | \$12.20 | \$12.51 | | | |
| Superintendent - Power Plant | \$26.92 | \$27.98 | \$29.05 | \$30.11 | \$31.17 | \$32.24 | \$33.30 | \$34.37 |
| Superintendent - Wastewater | \$28.74 | \$29.94 | \$31.15 | \$32.35 | \$33.55 | \$34.75 | \$35.95 | \$37.16 |
| Superintendent - Water | \$23.94 | \$25.20 | \$26.46 | \$27.72 | \$28.98 | \$30.24 | \$31.50 | \$32.76 |
| Transfer Station | \$14.81 | \$15.54 | \$16.27 | \$16.99 | \$17.72 | \$18.45 | \$19.18 | \$19.91 |
| Wastewater Lead Operator | \$24.82 | \$26.08 | \$27.34 | \$28.60 | \$29.86 | \$31.13 | \$32.39 | \$33.65 |
| Water Operator IV-II | \$17.92 | \$19.28 | \$20.65 | \$22.01 | \$23.38 | \$24.74 | \$26.11 | \$27.47 |
| Additional Duty | \$0.59 | \$0.93 | \$1.26 | \$1.59 | \$1.92 | \$2.26 | \$2.59 | \$2.92 |
| Meter Reader | \$0.37 per meter | | | | | | | |

PARKS AND RECREATION

| | | | | | | | | |
|-------------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| Parks Groundsperson Custodian | \$15.67 | \$16.42 | \$17.17 | \$17.91 | \$18.66 | \$19.41 | \$20.15 | \$20.90 |
| Parks Supervisor | \$21.92 | \$22.85 | \$23.77 | \$24.70 | \$25.62 | \$26.54 | \$27.47 | \$28.39 |
| Pool Cashiers | \$9.00 | \$9.25 | \$9.50 | \$9.75 | \$10.00 | | | |
| Pool Lifeguards | \$9.50 | \$9.75 | \$10.00 | \$10.25 | \$10.50 | | | |
| Pool Manager | \$12.40 | \$12.76 | \$13.13 | \$13.50 | \$13.87 | | | |
| Pool Manager - Assistant | \$11.43 | \$11.77 | \$12.13 | \$12.48 | \$12.86 | | | |
| Recreation Coordinator | \$18.61 | \$19.28 | \$19.96 | \$20.63 | \$21.30 | \$21.97 | \$22.64 | \$23.31 |
| Referees/Coaches | \$11.00 | | | | | | | |
| Seasonal/Laborer | \$9.00 | \$9.25 | \$9.50 | \$9.75 | \$10.00 | | | |

FIRE DEPARTMENT

| | | |
|-------------------------|----------|----------|
| | per hour | biweekly |
| Fire Chief | | \$417.80 |
| Ambulance Administrator | | \$319.73 |
| Assistant Fire Chief | | \$250.67 |
| Ambulance Attendants | \$22.55 | |
| Ambulance Maintenance | \$16.02 | |