

CITY OF CRETE, NEBRASKA
CITY COUNCIL REGULAR MEETING

February 5, 2019

Notice of the meeting was given by posting and publishing in The Crete News, the appointed method for giving notice as shown by the Proof of Publication attached to the minutes. Advance notice of the meeting was also given to the Mayor and City Council. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open Meetings Act, Laws of the State of Nebraska in the back of the Council Chambers. Additional copies are available to read. The City may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

Those in attendance pledged allegiance to the flag.

1. Open Meeting

Committee Chair Chuck Vyhnalek called the meeting to order at 5:00pm.

2. Roll Call

David Bauer: Present

Kyle Frans: Present

Ryan Hinz: Present

Present: 3.

Also present: City Administrator Tom Ourada, City Clerk Judi Meyer, Finance Director Jerry Wilcox, Human Resources Director Shelby Brown, other Council Members, members of the public.

3. Special Order of Business

3.A. New City Staff Position - Administrative Assistant/Assistant Office Manager

Recommend the City Council approve the Administrative Assistant/Assistant Office Manager position description. Carried with a motion by David Bauer and a second by Ryan Hinz.

David Bauer: Aye, Kyle Frans: Aye, Ryan Hinz: Aye

Aye: 3, No: 0

3.B. Amend City Code 1-301 Modifying and Adding Position Titles

Enter into Executive Session. Carried with a motion by David Bauer and a second by Ryan Hinz.

David Bauer: Aye, Kyle Frans: Aye, Ryan Hinz: Aye

Aye: 3, No: 0

Exit Executive Session. Carried with a motion by Ryan Hinz and a second by David Bauer.

David Bauer: Aye, Kyle Frans: Aye, Ryan Hinz: Aye

Aye: 3, No: 0

Committee Members discussed the new position titles on Exhibit A. No action was taken on item 3B Amend City Code 1-301. The item is on the City Council agenda. The Committee exited executive session at 5:22pm with no action taken.

4. Officers' Reports

5. Adjournment

The meeting was adjourned at 5:25pm.

Mayor

(SEAL)

City Clerk-Treasurer

I, Jerry Wilcox, City Clerk for the City of Crete, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Council Chambers. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the City Council. I certify that all news media requesting notification concerning meetings of the City Council were provided with advance notification of the time and place of said meeting and the subjects to be discussed.

City Clerk-Treasurer

(S E A L)