



Avery ISD

Budget Workshop and Regular Meeting

Thursday, July 27, 2017 7:00 PM

Agenda of Budget Workshop and Regular Meeting

The Board of Trustees Avery ISD

A Budget Workshop and Regular Meeting of the Board of Trustees of Avery ISD will be held July 27, 2017, beginning at 7:00 PM in the Administration Office, 150 San Antonio Street, Avery, TX.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order
2. Pledge of Allegiance/Invocation
3. Student/Teacher/Faculty Staff Recognition
4. Open Forum
5. Consideration of Consent Agenda
 - A. Minutes of June Regular Meeting 4
 - B. Financial Charts
 1. Budget Report 5
 2. Cash Position and Investment Report 8
 3. Tax Collections 11
6. Consider/Approve Expenditures 13
7. Administrative Reports
 - A. Principals Report
 - B. Superintendent Report
 1. Budget Workshop - Amanda Baird
 2. District Accountability Rating
 - C. Board Meeting Dates for 2017-2018
8. New Business
 - A. Consider/Approve Budget Amendments
 - B. Consider/Approve Student Code of Conduct
 - C. Consider/Approve Handbook
 - D. Consider/Approve Setting the District Meal Reimbursement Rate to Match the State Rate

- E. Consider/Adopt TASB Policy Update 108 18
- F. Consider/Approve TASB Board of Directors Endorsement of Thomas A. Darden
- G. Consider/Approve Date for Public Hearing to Discuss Budget and Proposed Tax Rate (August 24, 2017)
- H. Consider/Approve Esteem Curriculum
- I. Consider/Approve Campus Improvement Plan
- J. Consider/Approve Contract of Debbie Drew as Superintendent of Avery ISD
- K. Consider/Approve Debbie Drew as Signatory for the Avery ISD Bank Depository and all other State and Federal entities as may be required.
9. Executive Session (Texas Governance Code, Chapter 551, Subchapters D&E)
- A. Discuss Superintendent Contract
- B. Discuss Personnel (Texas Government Code, Chapter 551.074)
10. Adjourn

Minutes of Special Meeting of the Board of Trustees Avery ISD

A Special Meeting of the Board of Trustees of Avery ISD was held Wednesday, July 5, 2017, beginning at 6:00 PM in the Administration Office, 150 San Antonio Street, Avery, TX.

Members present for the Special Meeting of the Board of Trustees were: John Murphy, Missy Gilreath, Nancy Hendley, Stacey Ervin, and Terry Burkett.

Members absent: Staci Moore

School officials present: James Morton

Others present: None

1. Call to Order~ *Vice President Ervin called the meeting to order at 6:00 p.m., announced the presence of a quorum and stated that the meeting had been posted in the time and manner required by law.*

2. Pledge of Allegiance/Invocation~ *Vice President Ervin led the pledge and Brody Baird delivered the invocation.*

3. Executive Session (Texas Governance Code, Chapter 551, Subchapters D&E) ~ *In at 6:01 p.m. Out at 8:16 p.m.*

A. Superintendent Interviews

B. Review Superintendent Applications

C. Review Elementary Principal Applications

D. Discuss Personnel (TX Gov't Code, Section 551.074)

4. Business

A. Consider/ Approve Superintendent Lone Finalist – *Motion to name Mrs. Debbie Drew as the Lone Finalist for the Position of Superintendent was made by Brody Baird and seconded by Terry Burkett. Motion carried by 5-1 “yea” vote with Missy Gilreath voting “nay”.*

B. Consider/ Approve Teacher/Coach Hire – *No action taken.*

C. Consider/ Approve Elementary Principle Contract – *Motion to approve the contract of Mrs. Karen Downs as elementary principle was made by John Murphy and seconded by Brody Baird. Motion carried by a unanimous 6-0 “yea” vote.*

5. Adjourn~ *Motion to adjourn was made by Missy Gilreath, seconded by Nancy Hendley. Motion carried by unanimous, 6-0 “yea” vote. Meeting adjourned at 8:20 p.m.*

Presiding Officer / Date

Board Secretary / Date

Avery Independent School District
"Making A Difference In Education"



BUDGET NARRATIVE AS OF 30 JUNE 2017

Fund 199-General Fund

Receipts for June include:

- \$295,158.00 Per Capita & FSP Revenue Receivable
- \$10,777.76 Tax Collections
- \$1,137.58 Interest and Dividend Income
- \$586.75 Rent & Other Local Revenue

Total expenditures for the General Fund were \$192,811.63 Major items for June were:

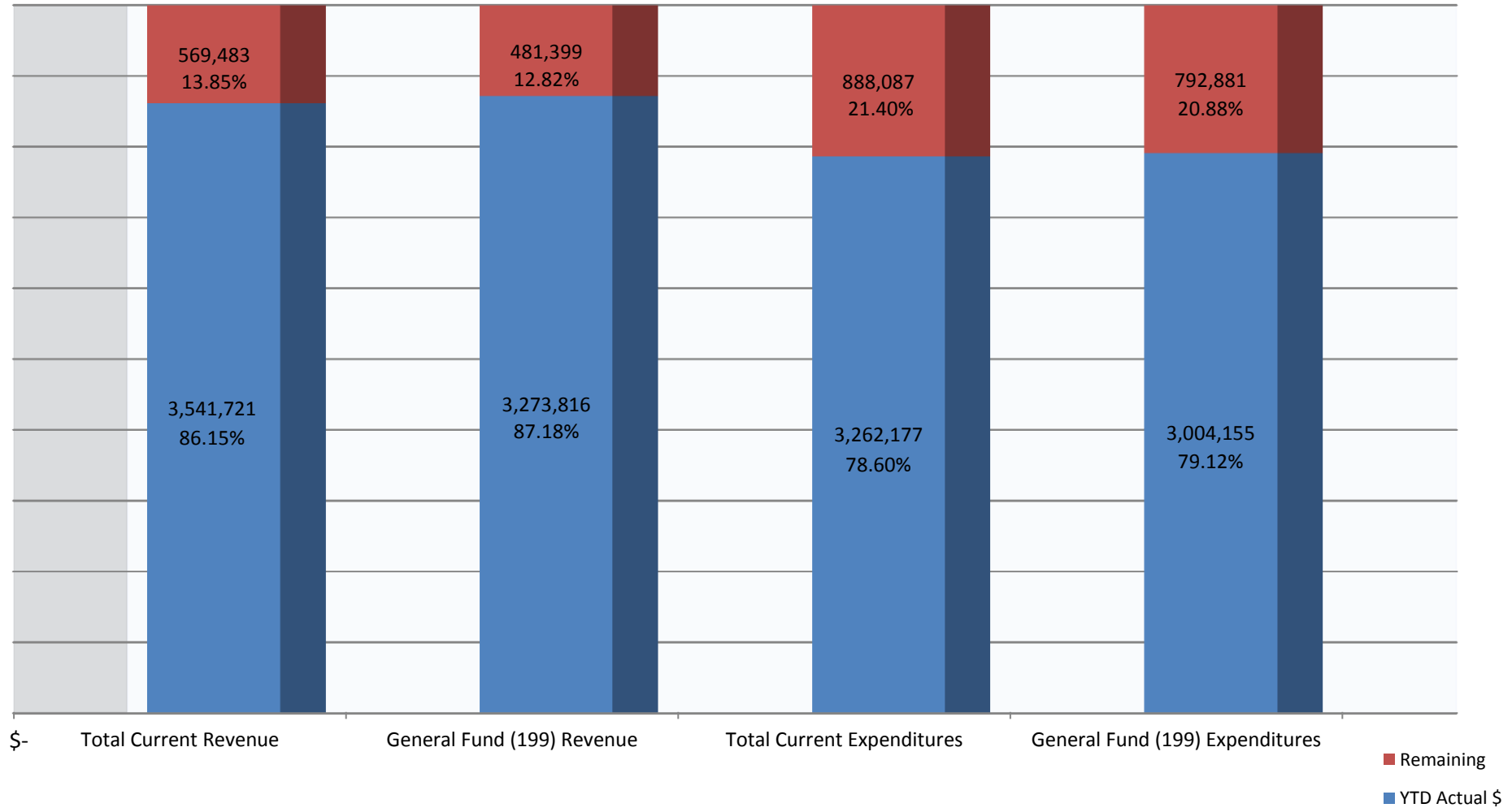
- \$ 207,489.19 June 2017 Payroll Expenses
- \$ 4,047.74 AEP/SWEPCO: Monthly Electrical Charges
- \$ 2,714.58 CDW GOVERNMENT, INC: Microsoft Licensing Renewal
- \$ 2,697.37 CAPITAL ONE: June Charges
- \$ 7,349.44 EDU-NET, LLC: Technology Services
- \$ 2,032.00 MARLIN BUSINESS: Copier Lease
- \$ 4,071.97 SIMMS ISD: District 15-2A Shared Expenses
- \$ 2,861.39 CENCORE INSURANCE: TAPS Loss Fund
- \$ 2,266.00 DIXIE PAPER, CO.: Floor Waxing Supplies
- \$ 4,169.69 GUEST COMMUNICATIONS: District Emergency Guides
- \$ 41,000.00 SOUTHSIDE BANK: QZAB Annual Payment
- \$ 2,694.48 BOWIE COUNTY SCHOOLS: Bus Repairs
- \$ 5,903.07 NEW BOSTON ISD: Monthly SSA Billing - June

[Major expenditures are items over \$2,000.00]

Budget Execution & Comparison with Prior FY, as of 30 JUNE 2017

| <i>Current Totals</i> | <i>YTD Actual \$</i> | | <i>Budget</i> | | <i>Remaining</i> | <i>Budget %</i> |
|-------------------------------------|-----------------------------|--------------|----------------------|--------------|-------------------------|------------------------|
| Total Current Revenue | \$ | 3,541,721.01 | \$ | 4,111,204.31 | \$ 569,483.30 | 86.15% |
| General Fund (199) Revenue | \$ | 3,273,815.74 | \$ | 3,755,215.10 | \$ 481,399.36 | 87.18% |
| Total Current Expenditures | \$ | 3,262,176.74 | \$ | 4,150,263.38 | \$ 888,086.64 | 78.60% |
| General Fund (199) Expenditures | \$ | 3,004,154.93 | \$ | 3,797,035.43 | \$ 792,880.50 | 79.12% |
| <i>Prior FY 30 JUNE 2016</i> | | | | | | |
| Total Revenue | \$ | 3,691,002.30 | | | | 85.68% |
| General Fund (199) Revenue | \$ | 3,063,272.41 | | | | 78.08% |
| Total Expenditures | \$ | 3,920,227.00 | | | | 85.13% |
| General Fund (199) Expenditures | \$ | 3,504,022.77 | | | | 84.84% |

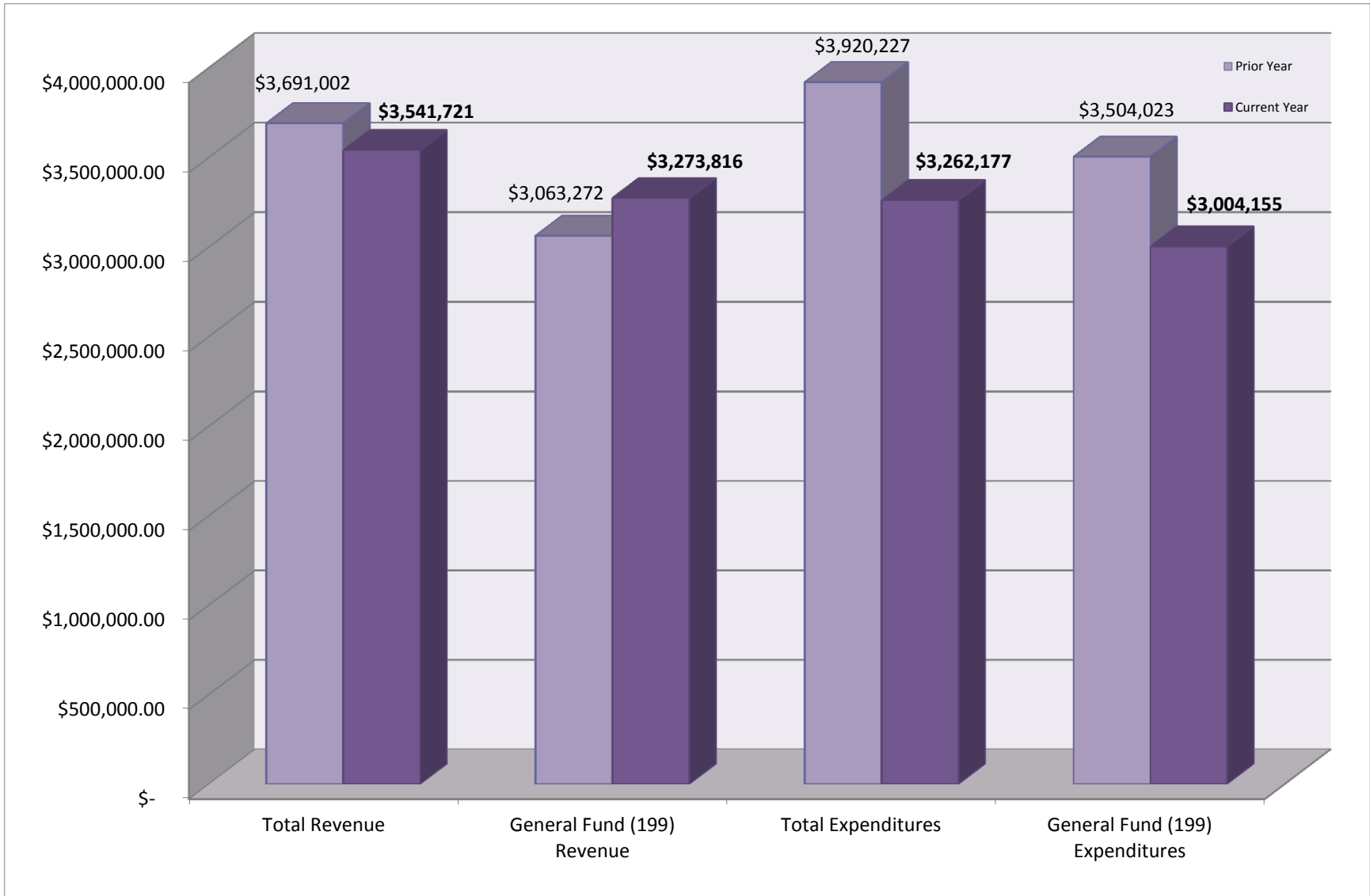
Year to Date Budget Realization



*as of June 30, 2017

| <i>Current Totals</i> | <i>YTD Actual \$</i> | <i>Budget</i> | <i>Remaining</i> | <i>Budget Realized %</i> | <i>Budget Remaining %</i> |
|---------------------------------|-----------------------------|----------------------|-------------------------|---------------------------------|----------------------------------|
| Total Current Revenue | \$ 3,541,721.01 | \$ 4,111,204.31 | \$ 569,483.30 | 86.15% | 13.85% |
| General Fund (199) Revenue | \$ 3,273,815.74 | \$ 3,755,215.10 | \$ 481,399.36 | 87.18% | 12.82% |
| Total Current Expenditures | \$ 3,262,176.74 | \$ 4,150,263.38 | \$ 888,086.64 | 78.60% | 21.40% |
| General Fund (199) Expenditures | \$ 3,004,154.93 | \$ 3,797,035.43 | \$ 792,880.50 | 79.12% | 20.88% |

Actual Comparison of Current Year to Prior Year



*as of June 30, 2017

Avery Independent School District
"Making A Difference in Education"



INVESTMENT REPORT AS OF 30 JUNE 2017

INTEREST BEARING CHECKING ACCOUNTS - GUARANTY BANK & TRUST

| | Beginning Balance | Rate | Interest Earned | Ending Balance |
|---|----------------------|-------|------------------|----------------------|
| Avery ISD General Operating Fund (NOW Acct) | \$ 859,007.57 | 0.35% | \$ 626.21 | \$ 745,621.85 |
| Avery ISD Trust Fund (NOW Acct) | \$ 6,973.59 | 0.35% | \$ 5.62 | \$ 7,803.21 |
| TOTAL | \$ 865,981.16 | | \$ 631.83 | \$ 753,425.06 |

CERTIFICATES OF DEPOSIT - STATE BANK OF DEKALB (*) & GUARANTY BOND BANK (+)

| CD # | Purchase Date | YTD Beginning Balance | Rate | Interest Earned YTD | Maturity | Term |
|--------------|---------------|-----------------------|--------|---------------------|----------|--------|
| #5920884 * | 04/04/17 | \$ 116,104.58 | 0.650% | \$ 376.91 | 04/04/18 | 12 mo. |
| #5920241 * | 01/28/16 | \$ 95,896.26 | 0.750% | \$ 359.29 | 07/28/17 | 18 mo. |
| #5920335 * | 02/04/16 | \$ 121,349.91 | 0.750% | \$ 454.65 | 08/04/17 | 18 mo. |
| #5346994 * | 07/21/16 | \$ 101,248.02 | 0.800% | \$ 404.28 | 07/21/18 | 24 mo. |
| #5175115 * | 02/09/17 | \$ 96,471.22 | 0.750% | \$ 427.10 | 02/09/19 | 24 mo. |
| #5626772 * | 07/21/16 | \$ 100,787.53 | 0.800% | \$ 402.44 | 07/21/18 | 24 mo. |
| #6211746 + | 07/05/17 | \$ 101,904.06 | 0.600% | \$ 300.02 | 07/05/19 | 24 mo. |
| #5927362 * | 07/15/17 | \$ 115,403.96 | 0.700% | \$ 403.16 | 01/15/19 | 18 mo. |
| TOTAL | | \$ 849,165.54 | | \$ 3,127.85 | | |

STATE OF TEXAS INVESTMENT POOL ACCOUNTS

| | Beginning Balance | Avg Yield | Interest Earned | Ending Balance |
|---------------------|-------------------|-----------|-----------------|----------------|
| LOGIC Class A Units | \$ 169,593.24 | 1.1333% | \$ 157.97 | \$ 169,751.21 |
| TexStar Investments | \$ 124,884.85 | 0.8631% | \$ 88.59 | \$ 124,973.44 |

SELF-FUNDED RISK MANAGEMENT ACCOUNT - GUARANTY BANK & TRUST

| | Beginning Balance | Rate | Interest Earned | Ending Balance |
|-----------------------------------|-------------------|-------|-----------------|----------------|
| Avery ISD Worker's Comp Risk Pool | \$ 10,288.31 | 0.35% | \$ 8.33 | \$ 10,177.64 |

CASH BALANCE AT 30 JUNE 2017: Interest \$ 4,014.57 **\$ 1,910,620.74**

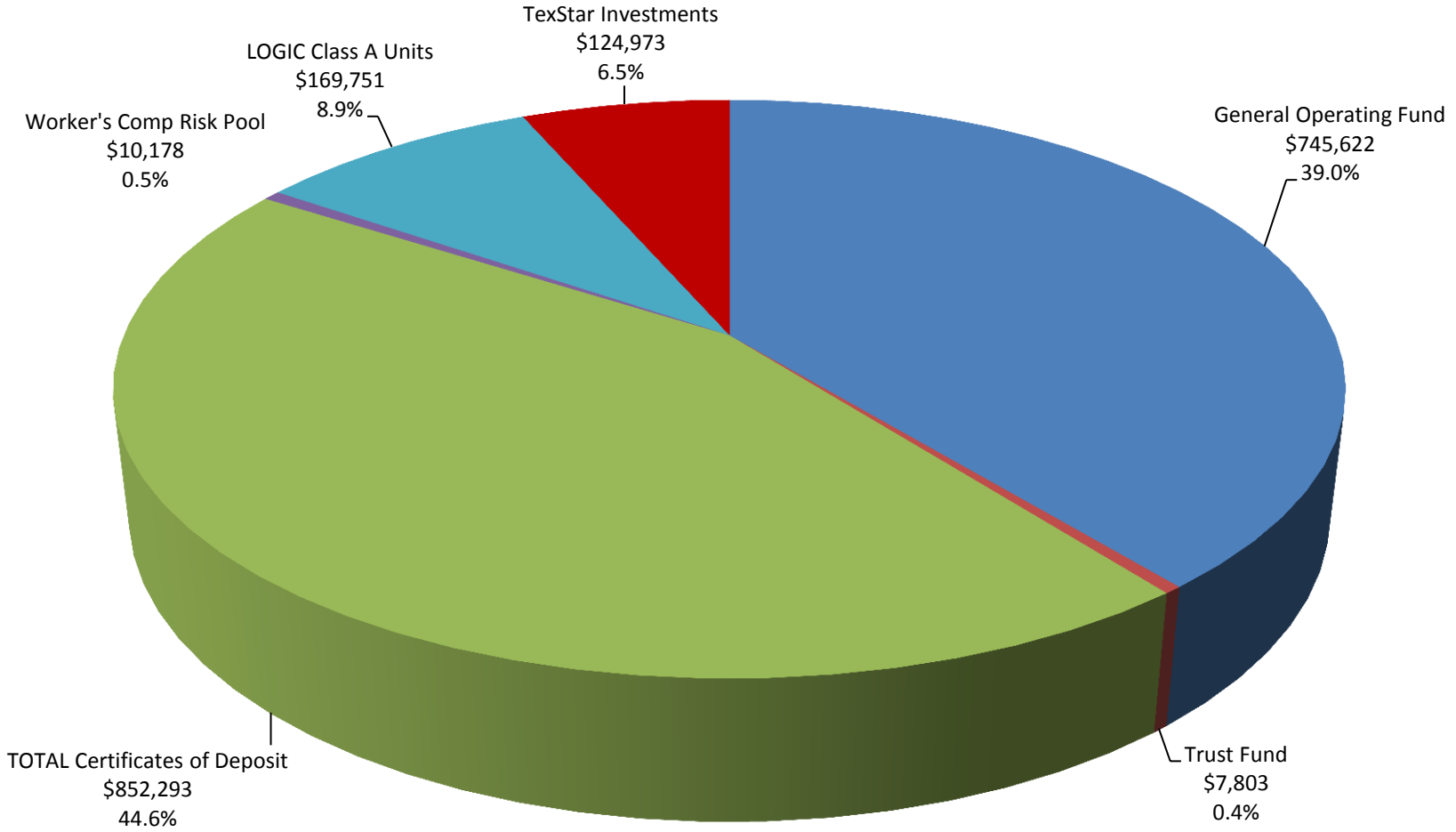
Interest on Guaranty Bond Bank CD's will be credited quarterly.

The undersigned approved Investment Officers of Avery ISD, hereby certify that the aforesated Investment Report represents the investment position of the district as of 30, June 2017, in compliance with the Board approved Investment Policy, the Public Funds Investment Act (PFIA) [Texas Government Code 2256], and Generally Accepted Accounting Principles (GAAP).

James Morton Interim Superintendent

Amanda Baird Director of Business Operations

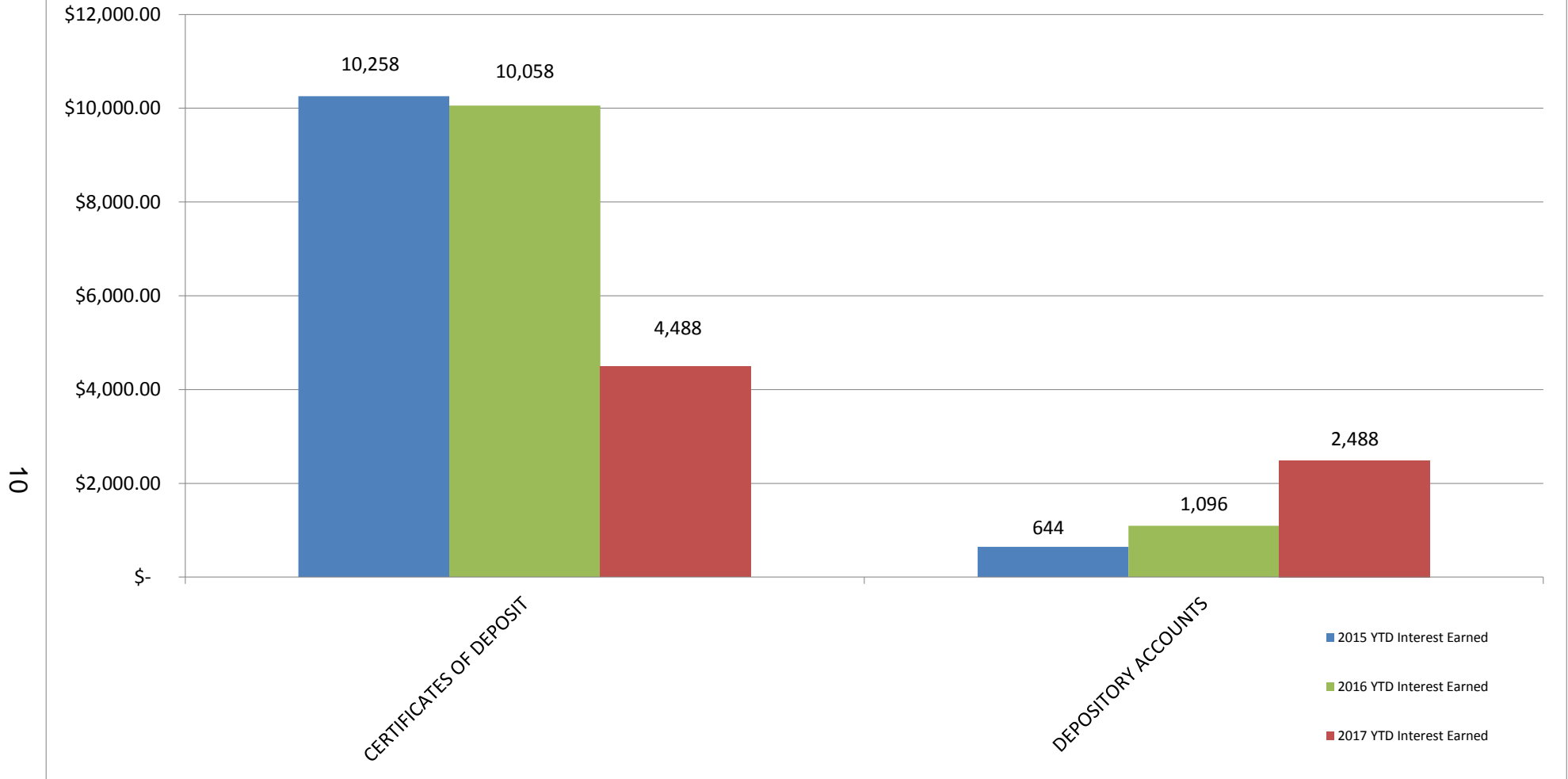
AVERY ISD Cash Accounts



*as of June 30, 2017

Total: **\$ 1,910,621**

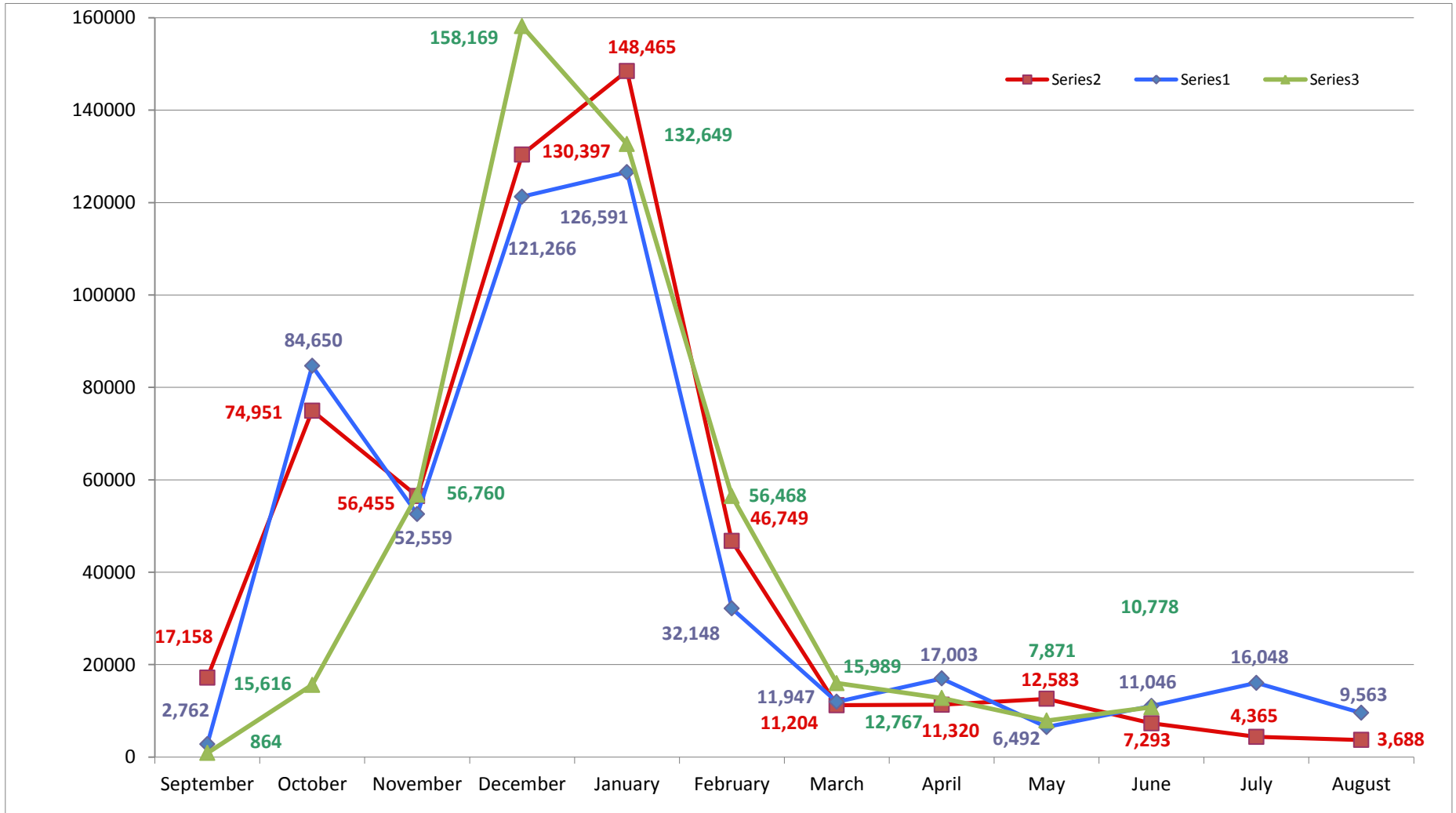
YTD Interest Earned on CDs and Bank Accounts



****as of June 30, 2017***

| | | |
|-----------|-------------------------------|---------------------|
| CY 2015 | Total CDs Interest Earned: | \$ 10,257.53 |
| CY 2016 | Total CDs Interest Earned: | \$ 10,057.72 |
| CY 2017 | Total CDs Interest Earned: | \$ 4,487.59 |
| 2015-2017 | CDs GRAND TOTAL | \$ 24,802.84 |
| | CD & BANK INTEREST ACCT TOTAL | \$ 29,030.60 |

TAX COLLECTIONS BY MONTH

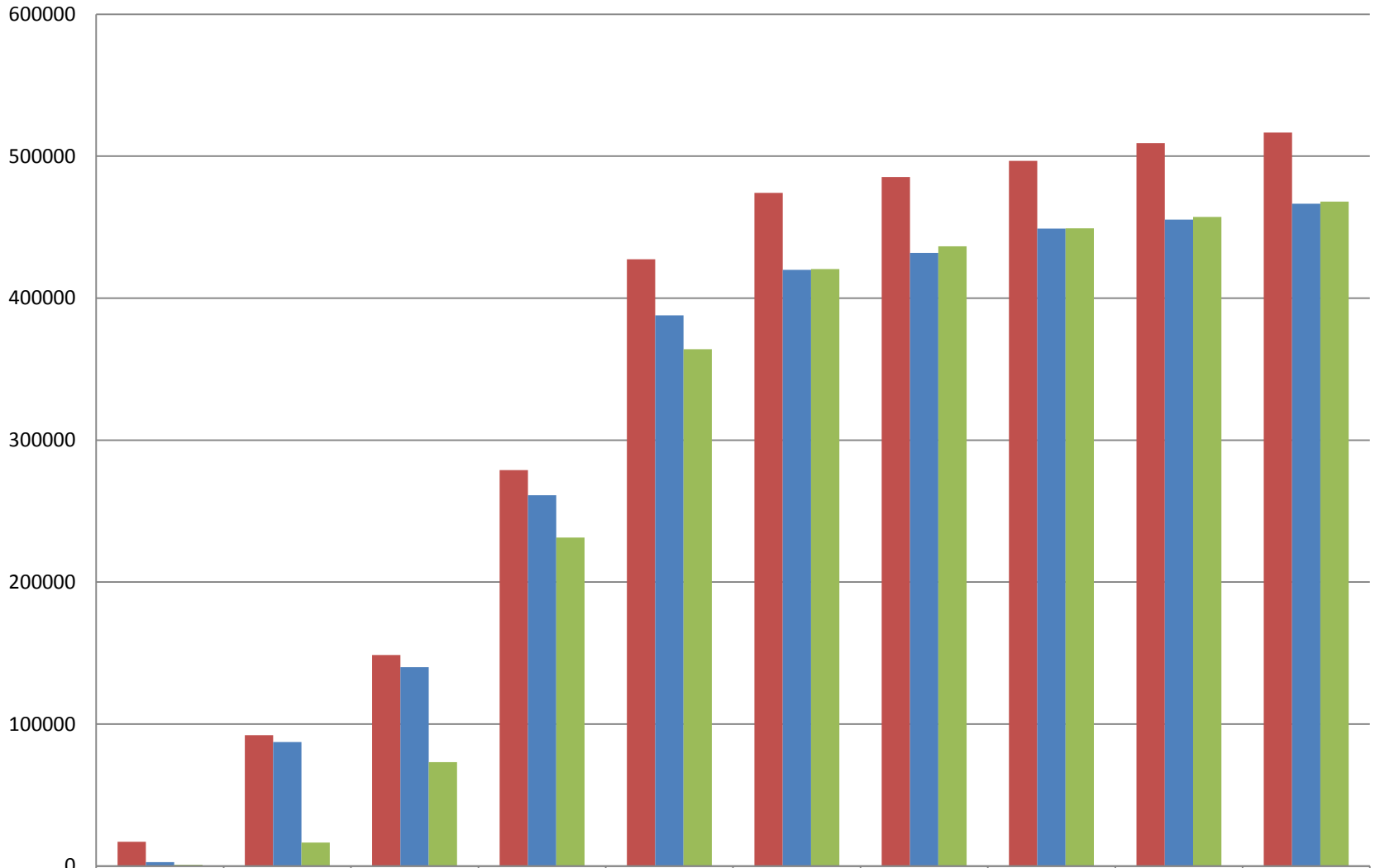


*as of June 30, 2017

YTD TOTALS AS OF JUNE 2017 BY FY

| | |
|------------------------|----------------------|
| FINAL FY 2015 | \$ 524,625.95 |
| FINAL FY 2016 | \$ 492,075.59 |
| As of JUNE 2017 | \$ 467,930.47 |

FY Total Tax Collections by Month



| | September | October | November | December | January | February | March | April | May | June |
|-----------------|-----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| School Yr 14-15 | 17157.63 | 92108.83 | 148563.94 | 278960.49 | 427425.16 | 474173.9 | 485377.6 | 496697.56 | 509280.31 | 516573.33 |
| School Yr 15-16 | 2762.04 | 87411.84 | 139970.71 | 261236.66 | 387827.97 | 419975.52 | 431922.71 | 448925.65 | 455417.84 | 466464.01 |
| School Yr 16-17 | 864.26 | 16480.63 | 73240.64 | 231409.83 | 364058.63 | 420526.35 | 436515.11 | 449281.85 | 457152.71 | 467930.47 |

For the Month of June

| Check Nbr | Check Date | Payee | PO Nbr | Invoice Nbr | Fnd-Fnc-Obj.So-Org-Prog | Reason | Amount | EFT |
|--------------------------------|------------|-----------------------|--------|----------------|---------------------------|---------------------------|-----------------|-----|
| 002773 | 06-08-2017 | AEP/SWEPSCO | 022231 | 96921495303 | 199-51-6259.03-999-799000 | JUNE 2017 | 4,047.74 | N |
| 002774 | 06-08-2017 | AP EXAMINATIONS | 023057 | 440345 | 199-11-6499.00-001-731000 | AP Testing | 923.00 | N |
| 002775 | 06-08-2017 | BOWIE COUNTY | 022238 | BR1642 | 199-41-6499.00-750-799000 | MONTHLY ADS | 221.67 | N |
| 002776 | 06-08-2017 | BOWIE COUNTY SCHOO | 023083 | FEB-17 | 199-34-6249.14-999-799000 | BUS REPAIRS | 818.44 | N |
| | | | 023083 | FEB-17 | 199-34-6249.21-999-799000 | BUS REPAIRS | 1,876.04 | N |
| Totals for Check 002776 | | | | | | | 2,694.48 | |
| 002777 | 06-08-2017 | KELLY BURNS | 023127 | MILEAGE 2 | 199-41-6411.00-701-799000 | TRAVEL REIMBURSMENT | 833.40 | N |
| | | | 023129 | DEGRAY | 199-41-6411.00-701-799000 | TRAVEL RAC SUMMER | 257.64 | N |
| Totals for Check 002777 | | | | | | | 1,091.04 | |
| 002778 | 06-08-2017 | CDW GOVERNMENT, IN | 023093 | HZD8383 | 199-53-6499.84-999-799000 | MICROSOFT LICENSE RENEWAL | 2,714.58 | N |
| 002779 | 06-08-2017 | CHALK'S TRUCK PARTS, | 023126 | 673161/1 | 199-34-6399.00-999-799000 | CUBE TIMER RELAY | 176.28 | N |
| 002780 | 06-08-2017 | CHUBB ART | 023107 | 5438 | 199-41-6499.00-750-799000 | TEACHER OF THE YEAR | 25.00 | N |
| 002781 | 06-08-2017 | CITY OF AVERY | 022234 | 98 | 199-51-6259.01-999-799000 | JUNE 2017 WATER | 697.15 | N |
| | | | 022234 | 98 | 199-51-6259.01-999-799000 | JUNE SEWAGE | 304.50 | N |
| Totals for Check 002781 | | | | | | | 1,001.65 | |
| 002782 | 06-08-2017 | EAST TEXAS INSTRUME | 023110 | 6117AHS | 199-11-6399.74-001-722000 | Microscope Maintenance | 50.00 | N |
| | | | 023110 | 6117AHS | 199-11-6399.82-001-711000 | Microscope Maintenance | 375.00 | N |
| | | | 023110 | 6117AHS | 199-11-6499.00-001-711000 | Microscope Maintenance | 10.00 | N |
| Totals for Check 002782 | | | | | | | 435.00 | |
| 002783 | 06-08-2017 | EDU-NET, LLC | 023114 | 18685/18686/87 | 199-11-6249.01-001-711000 | JUNE MONTHLY CHARGES | 2,449.82 | N |
| | | | 023114 | 18688/18689 | 199-11-6249.01-041-711000 | JUNE MONTHLY CHARGES | 2,449.80 | N |
| | | | 023114 | 18690/18691 | 199-11-6249.01-101-711000 | JUNE MONTHLY CHARGES | 2,449.82 | N |
| Totals for Check 002783 | | | | | | | 7,349.44 | |
| 002784 | 06-08-2017 | KLC VIDEO SECURITY | 022610 | 12960 | 199-34-6399.34-999-799000 | new bus camera | 400.00 | N |
| 002785 | 06-08-2017 | KHLOI SPEARS | 023124 | LUNCH MONEY | 240-35-6499.00-999-799000 | WITHDRAWN STUDENT REFUND | 34.40 | N |
| 002786 | 06-08-2017 | MARLIN BUSINESS BAN | 023123 | 15006801 | 199-23-6249.00-001-711000 | COPIER/PRINTER LEASES | 508.00 | N |
| | | | 023123 | 15006801 | 199-23-6249.00-041-711000 | COPIER/PRINTER LEASES | 508.00 | N |
| | | | 023123 | 15006801 | 199-23-6249.00-101-711000 | COPIER/PRINTER LEASES | 508.00 | N |
| | | | 023123 | 15006801 | 199-41-6249.00-750-799000 | COPIER/PRINTER LEASES | 508.00 | N |
| Totals for Check 002786 | | | | | | | 2,032.00 | |
| 002787 | 06-08-2017 | MSB | 023113 | PZG936 | 183-36-6412.00-001-791000 | TOLL FEES | 1.49 | N |
| | | | 023113 | PZB463 | 199-11-6411.71-001-722000 | TOLL FEES | 4.97 | N |
| Totals for Check 002787 | | | | | | | 6.46 | |
| 002788 | 06-08-2017 | PETTY CASHIER | 023128 | SLI MEALS | 199-41-6411.00-701-799000 | TASB SLI MEALS | 158.34 | N |
| | | | 023128 | SLI MEALS | 199-41-6419.00-702-799000 | TASB SLI MEALS | 791.66 | N |
| Totals for Check 002788 | | | | | | | 950.00 | |
| 002789 | 06-08-2017 | POWELL & LEON ,L.L.P. | 023112 | 18516 | 199-41-6218.00-750-799000 | LEGAL MATTERS | 218.00 | N |
| 002790 | 06-08-2017 | Pro Ed, Inc. | 023041 | 2641427 | 199-11-6499.00-101-730000 | EDMARK READING PROG | 658.90 | N |
| 002791 | 06-08-2017 | RIVER VALLEY SHREDDI | 022237 | 528404 | 199-23-6249.00-001-711000 | DOCUMENT SHREDDING SERVIC | 18.75 | N |
| | | | 022237 | 528404 | 199-23-6249.00-041-711000 | DOCUMENT SHREDDING SERVIC | 18.75 | N |
| | | | 022237 | 528404 | 199-23-6249.00-101-711000 | DOCUMENT SHREDDING SERVIC | 18.75 | N |

For the Month of June

| Check Nbr | Check Date | Payee | PO Nbr | Invoice Nbr | Fnd-Fnc-Obj.So-Org-Prog | Reason | Amount | EFT |
|-----------|------------|---------------------|--------|---------------|---------------------------|--------------------------------|-----------------|-----|
| | | | 022237 | 528404 | 199-41-6249.04-750-799000 | DOCUMENT SHREDDING SERVIC | 18.75 | N |
| | | | | | | Totals for Check 002791 | 75.00 | |
| 002792 | 06-08-2017 | SANITATION SOLUTION | 022229 | 75X01936 | 199-51-6259.01-999-799000 | JUNE SERVICE | 566.31 | N |
| 002793 | 06-08-2017 | Audrey Shumate | 023027 | MEAL PER. | 199-23-6411.00-101-711000 | TEPSA Per Diem | 138.00 | N |
| 002794 | 06-08-2017 | SIMMS ISD | 023121 | 2016-17-151 | 183-36-6499.25-001-799000 | DISTRICT 15-2A EXPENSES | 1,850.00 | N |
| | | | 023121 | 2016-17-151 | 199-11-6499.36-001-711000 | DISTRICT 15-2A EXPENSES | 1,682.10 | N |
| | | | 023121 | 2016-17-151 | 199-11-6499.36-041-711000 | DISTRICT 15-2A EXPENSES | 270.55 | N |
| | | | | | | Totals for Check 002794 | 3,802.65 | |
| 002795 | 06-08-2017 | STEELCREST SECURITY | 022239 | 114956 | 199-51-6299.00-999-799000 | QUARTERLY SECURITY MONITO | 239.70 | N |
| 002796 | 06-08-2017 | VOC AG TEACHERS ASS | 023109 | 26190 | 199-11-6499.71-001-722000 | VATAT Conference | 300.00 | N |
| 002797 | 06-24-2017 | CAPITAL ONE | 023059 | PAPACITA'S | 183-36-6412.00-001-791000 | student meals | 229.32 | N |
| | | | 023059 | CHICK-FIL-A | 183-36-6412.00-001-791000 | student meals | 104.26 | N |
| | | | 023065 | LASER | 183-36-6498.00-001-791000 | All-State basketball | 98.20 | N |
| | | | 023063 | AMAZON | 199-11-6399.00-101-711000 | Kinder Diplomas | 51.02 | N |
| | | | 023082 | WALMART | 199-11-6399.01-041-711000 | MS HYPE | 19.70 | N |
| | | | 023042 | SURVEY | 199-11-6499.00-101-711000 | Survey Monkey | 36.00 | N |
| | | | 023068 | TEACHER'S PAY | 199-11-6499.00-101-730000 | PO Created by Req: 013465 | 114.24 | N |
| | | | 152795 | 1493716 | 199-23-6498.00-101-711000 | EOY AWARDS ELEM. | 70.25 | N |
| | | | 023101 | DAVID'S DINER | 199-41-6499.00-750-799000 | MEALS FOR STAFF CHRISTMAS | 8.07 | N |
| | | | 023101 | DAVID'S DINER | 199-41-6499.00-750-799000 | MEALS FOR STAFF CHRISTMAS | 8.12 | N |
| | | | 023101 | AVERY 7-11 | 199-41-6499.00-750-799000 | MEALS FOR STAFF CHRISTMAS | 7.84 | N |
| | | | 023101 | SONIC SUPT AR | 199-41-6499.00-750-799000 | MEALS FOR STAFF CHRISTMAS | 22.15 | N |
| | | | 023090 | BIG DADDY | 199-41-6499.00-750-799000 | INTERVIEW/ADMIN SUPPLIES | 60.93 | N |
| | | | 022998 | HAYNEEDLE | 199-41-6499.00-750-799000 | ADMIN. PURCHASES | 76.98 | N |
| | | | 023060 | MASTERTEACH | 199-41-6499.00-750-799000 | LIVING LEGACY AWARD | 79.23 | N |
| | | | 023090 | AVERY 7-11 | 199-41-6499.00-750-799000 | INTERVIEW/ADMIN SUPPLIES | 72.00 | N |
| | | | 023091 | WALMART | 199-41-6499.00-750-799000 | RETIREMENT GIFTS/RECEPTION | 49.30 | N |
| | | | 023091 | DILLARDS | 199-41-6499.00-750-799000 | RETIREMENT GIFTS/RECEPTION | 247.88 | N |
| | | | 022820 | TX | 199-41-6499.00-750-799000 | EOY FACULTY MEAL | 1,000.07 | N |
| | | | | 05292017 | 199-41-6499.00-750-799000 | TAX REFUND DILLARDS | -18.89 | N |
| | | | 022818 | TX | 199-41-6499.01-702-799000 | BOARD MEAL EXPENSES | 139.00 | N |
| | | | 022818 | FAMILY DOLLAR | 199-41-6499.01-702-799000 | BOARD MEAL EXPENSES | 7.00 | N |
| | | | 023090 | FAMILY DOLLAR | 199-51-6319.00-999-799000 | INTERVIEW/ADMIN SUPPLIES | 49.70 | N |
| | | | 023154 | ROCKIN TEES | 199-51-6499.00-999-799000 | MISC. ITEMS HS/ RL PURCHASES | 165.00 | N |
| | | | | | | Totals for Check 002797 | 2,697.37 | |
| 002798 | 06-24-2017 | WEX BANK | 023146 | 50109499 | 199-11-6311.00-001-722000 | DISTRICT TRAVEL FUEL | 218.10 | N |
| | | | 023146 | 50109499 | 199-34-6311.00-999-799000 | DISTRICT TRAVEL FUEL | 99.98 | N |
| | | | | | | Totals for Check 002798 | 318.08 | |
| 002799 | 06-26-2017 | CENCORE INSURANCE | 023162 | TAPS INVOICE | 199-51-6425.00-999-799000 | TAPS 15-16 Loss Fund Charge | 2,861.39 | N |
| 002800 | 06-29-2017 | ATMOS | 022271 | 3039502545 | 199-51-6259.04-999-799000 | MONTHLY NATURAL GAS | 238.18 | N |
| 002801 | 06-29-2017 | BOWIE COUNTY SCHOO | 023183 | MAY 17 | 199-34-6249.21-999-799000 | TOWING/SERVICE FEE | 65.00 | N |

For the Month of June

| Check Nbr | Check Date | Payee | PO Nbr | Invoice Nbr | Fnd-Fnc-Obj.So-Org-Prog | Reason | Amount | EFT |
|--------------------------------|------------|------------------------|--------|---------------|---------------------------|----------------------------|-----------------|-----|
| 002802 | 06-29-2017 | CDW GOVERNMENT, IN | 023102 | HXG7949 | 199-11-6399.20-001-711000 | DEMO LAPTOP | 244.99 | N |
| 002803 | 06-29-2017 | DEALERS ELECTRICAL | 023122 | 4404917-00 | 199-51-6319.01-999-799000 | LIGHT BULBS | 109.80 | N |
| 002804 | 06-29-2017 | DIXIE PAPER CO. - TYLE | 023133 | INV172794 | 199-51-6299.00-999-799000 | Floor Waxing Supplies | 2,266.00 | N |
| 002805 | 06-29-2017 | GUEST COMMUNICATIO | 022622 | 16-11342F | 199-33-6396.00-001-711000 | Emergency guides | 1,389.90 | N |
| | | | 022622 | 16-11342F | 199-33-6396.00-041-711000 | Emergency guides | 1,389.90 | N |
| | | | 022622 | 16-11342F | 199-33-6396.00-101-711000 | Emergency guides | 1,389.89 | N |
| Totals for Check 002805 | | | | | | | 4,169.69 | |
| 002806 | 06-29-2017 | HIGHLAND BUILDING MA | 023050 | 621803 | 199-51-6319.01-999-799000 | parts/tools | 14.95 | N |
| 002807 | 06-29-2017 | KINGS AUTO | 023132 | 88647G | 199-51-6319.01-999-799000 | PO Created by Req: 013531 | 17.21 | N |
| 002808 | 06-29-2017 | MARLIN BUSINESS BAN | 023181 | 15083162 | 199-23-6249.00-001-711000 | COPIER LEASES | 462.75 | N |
| | | | 023181 | 15083162 | 199-23-6249.00-041-711000 | COPIER LEASES | 462.75 | N |
| | | | 023181 | 15083162 | 199-23-6249.00-101-711000 | COPIER LEASES | 462.75 | N |
| | | | 023181 | 15083162 | 199-41-6249.00-750-799000 | COPIER LEASES | 462.75 | N |
| Totals for Check 002808 | | | | | | | 1,851.00 | |
| 002809 | 06-29-2017 | NEW BOSTON ISD | 023137 | SSA JUNE 2017 | 199-93-6492.00-999-723000 | MONTHLY SSA BILLING | 5,903.07 | N |
| 002810 | 06-29-2017 | OFFICE EQUIPMENT CE | 023182 | IN39905 | 199-23-6249.00-001-711000 | FINAL READING OLD COPIER | 38.52 | N |
| | | | 023182 | IN39905 | 199-23-6249.00-041-711000 | FINAL READING OLD COPIER | 38.52 | N |
| | | | 023182 | IN39905 | 199-23-6249.00-101-711000 | FINAL READING OLD COPIER | 38.51 | N |
| Totals for Check 002810 | | | | | | | 115.55 | |
| 002811 | 06-29-2017 | OFFICE EQUIPMENT CE | 023139 | IN39013 | 199-23-6249.00-001-711000 | PER PAGE COPIES | 313.40 | N |
| | | | 023139 | IN39013 | 199-23-6249.00-041-711000 | PER PAGE COPIES | 313.40 | N |
| | | | 023139 | IN39013 | 199-23-6249.00-101-711000 | PER PAGE COPIES | 313.40 | N |
| | | | 023139 | IN39013 | 199-41-6249.00-750-799000 | PER PAGE COPIES | 313.39 | N |
| Totals for Check 002811 | | | | | | | 1,253.59 | |
| 002812 | 06-29-2017 | REGION VIII EDUCATION | 023105 | 1611245215034 | 199-11-6499.01-041-799000 | Workshop | 50.00 | N |
| | | | 023104 | 1611245215008 | 199-11-6499.01-041-799000 | Workshop | 25.00 | N |
| Totals for Check 002812 | | | | | | | 75.00 | |
| 002814 | 06-29-2017 | SCHOOL NURSE SUPPL | 023078 | 0633444-IN | 199-33-6395.00-001-711000 | supplies | 140.00 | N |
| | | | 023078 | 0633444-IN | 199-33-6395.00-041-711000 | supplies | 160.00 | N |
| | | | 023078 | 0633444-IN | 199-33-6395.00-101-711000 | supplies | 198.06 | N |
| Totals for Check 002814 | | | | | | | 498.06 | |
| 002815 | 06-29-2017 | SIMMS ISD | 023163 | 2016-17-172 | 183-36-6499.25-001-799000 | DISTRICT 15-2A EXPENSES JH | 339.44 | N |
| 002816 | 06-29-2017 | SOUTHSIDE BANK | 023165 | 224746 | 199-71-6513.01-999-799000 | QZAB Annual Payment | 41,000.00 | N |
| 002817 | 06-29-2017 | SYSCO EAST TEXAS | 023134 | 614619922 | 240-35-6342.00-999-799000 | PAPER PRODUCTS | 77.43 | N |
| 002818 | 06-29-2017 | TASB, INC. | 023125 | 523966 | 199-41-6499.01-702-799000 | SLI CONFERENCE FEES | 1,155.00 | N |
| 002819 | 06-29-2017 | TASB, Inc. | 023180 | 525389 | 199-41-6219.00-750-799000 | UPDATE 108 | 531.27 | N |
| 002820 | 06-29-2017 | AGENCY 405 | 023167 | CRS2017051209 | 199-41-6499.00-750-799000 | BACKGROUND CHECKS | 3.00 | N |
| 002821 | 06-29-2017 | VERIZON WIRELESS | 022230 | 9786712349 | 199-51-6259.02-999-799000 | MONTHLY CELLULAR | 210.03 | N |
| | | | | 623007040- | 199-51-6259.02-999-799000 | E-RATE | -210.03 | N |
| Totals for Check 002821 | | | | | | | .00 | |

For the Month of June

| Check Nbr | Check Date | Payee | PO Nbr | Invoice Nbr | Fnd-Fnc-Obj.So-Org-Prog | Reason | Amount | EFT |
|--------------------------------|------------|-------------------|--------|-------------|---------------------------|----------------------------|------------------|-----|
| 002822 | 06-29-2017 | KEITH WESTBROOK | 023145 | FFA CONV. | 199-11-6411.71-001-722000 | CTE Goal #4 | 210.00 | N |
| 002823 | 06-29-2017 | WINDSTREAM | 022232 | 126069087 | 199-51-6259.02-999-799000 | JUNE 2017 | 466.25 | N |
| | | | | 126069087 | 199-51-6259.02-999-799000 | 002747 05-16-2017 \$467.29 | -466.25 | N |
| Totals for Check 002823 | | | | | | | .00 | |
| 002824 | 06-29-2017 | WOOD BY WOOD, LLC | 023171 | 107 | 199-41-6499.00-750-799000 | WOOD NAME PLATES | 200.00 | N |
| Total Checks | | | | | | | 96,316.37 | |

End of Report



Avery Independent School District
"Making a Difference in Education"

Action items for EOM June 2017 expenditures (greater than \$10,000):

1. Check # 002816 to SOUTHSIDE BANK in the total amount of \$41,000.00 for Avery ISD annual QZAB payment.

Localized Policy Manual Update 108

Avery ISD

Remember: You can download a PDF of this update packet, annotated copies of the (LOCAL) policies, editable (LOCAL) text, and more on my.tasb.org under *Policy Service Resource Library: Local Manual Updates*.

Need help? Please call your policy consultant at 800-580-7529 or e-mail Policy.Service@TASB.org.

Overview

Update 108 contains recommended changes to local policies on topics including:

- Instructional resources and materials;
- Credit by examination with prior instruction;
- Graduation;
- Campus charters; and
- Community relations (advertising and fundraising).

Revisions to legal policies incorporate various administrative rules and include some updating and recoding of provisions in anticipation of changes from the 85th Legislative Session, which will be included in Update 109, scheduled for early fall.

Your Localized Update 108 packet also contains:

- **Explanatory Notes** describing the changes to each policy. Please note that, where appropriate, the Explanatory Notes ask you to verify that a particular policy reflects current district practice and to advise us of any changes needed so that our records and the district's policy manual accurately track the district's practice. Explanatory notes may also provide important information about policies not included in the update packet.
- **Vantage Points—A Board Member's Guide to Update 108**, which provides local officials a highly summarized first glance at the update. Please distribute the enclosed copies of *Vantage Points* to your board members with the review copies of the update.
- **Instructions** for incorporating this update into each of the district's Localized Policy Manuals after board adoption. Use the enclosed Instruction Sheet as a guide to which policies should be added, replaced, and removed from your manual.

(LEGAL) vs. (LOCAL) Policies: Remember the Difference

(LEGAL) policies:

- Reflect the ever-changing legal context for governance and management of the district
- Should inform local decision making
- Should NOT be adopted, but only reviewed

(LOCAL) policies:

- Require close attention by both the administration and the board
- Must reflect the practices of the district and the intentions of the board
- May only be changed by board action (adopt, revise, or repeal)

If your board adopts changes to the (LOCAL) policies contained in this packet, please notify your policy consultant.

How to Place Policy Changes on the Agenda for Board Action

Board action on Localized Update 108 must occur within a properly posted, open meeting of the board.

- Update 108 may be addressed on the agenda posting as “Policy Update 108, affecting (LOCAL) policies (see attached list of codes).”
- You may use the “Agenda Posting (LOCAL) Policy List” provided online in *Local Manual Updates* and attach that list to the posting, or you may compile a list of (LOCAL) policy codes, titles, and subtitles from the material provided below.
- **BoardBook** compilers should use “Policy Update 108, affecting (LOCAL) policies” as the agenda item and, as agenda sub-items, the policy code, title, and subtitle of each of the (LOCAL) policies affected by the update.
- Here is a suggested motion for board action on Localized Update 108:
“I move that the board add, revise, or delete (LOCAL) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 108 [with the following changes:]”

How to Notify Policy Service of Board Action

Notify Policy Service of the board's action on Update 108 using the Update 108 Adoption Notification Form, enclosed, so Policy Service records remain accurate.

How to Keep Minutes

The board's action on Localized Update 108 must be reflected in board minutes. Your minutes should include:

- The list of proposed (LOCAL) policy actions, such as the Instruction Sheet—annotated to reflect any changes made by the board
- The Explanatory Notes for the update (filed as an attachment to the minutes)
- Copies of new, replaced, or rescinded (LOCAL) policies

How to Maintain Your Historical Record

To construct a separate historical record of the manual, you must track the history of individual (LOCAL) policies. You should maintain a permanent historical record of every (LOCAL) policy adopted, revised, or rescinded by the board.

At a minimum, this record should include the following key pieces of information:

- Policy code
- Date of board action
- Text of policy

For more guidance on maintaining this record, please refer to:

- *The Administrator's Guide to Policy Management*
(<https://www.tasb.org/Services/Policy-Service/myTASB/Guidance-for-Policy-Administrators.aspx>)
- Tutorial videos on handling an update (<https://www.tasb.org/Services/Policy-Service/myTASB/Tutorials.aspx>)

These guides are available in the myTASB *Policy Service Resource Library*.

How to Keep Your Administrative Regulations Current

Inspect your administrative procedures and documents—including EXHIBITS, REGULATIONS, handbooks, and guides—that may be affected by Update 108 policy changes.

If you must make changes to the REGULATIONS or EXHIBITS contained in your board policy manual, please notify your policy consultant.

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PLEASE NOTE: This information is provided for educational purposes only to facilitate a general understanding of the law or other regulatory matter. This information is neither an exhaustive treatment on the subject nor is this intended to substitute for the advice of an attorney or other professional adviser. Consult with your attorney or professional adviser to apply these principles to specific fact situations.

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