

(Pending-Awaiting Approval)

Minutes of **Work Session**

Board of Education
Ogden City School District
1950 Monroe Boulevard, Ogden Utah

A Work Session of the Board of Education of Ogden City School District was held Thursday, August 4, 2022 beginning at 5:30 PM in the Henry Barker Board Room. The following were present when the meeting convened:

Members:

Jennifer Zundel, President
Joyce Wilson, Vice President
Amber Allred
Arlene Anderson
Douglas B. Barker
Nancy Blair
Susan Richards

Staff:

Luke D. Rasmussen, Superintendent
Zane K. Woolstenhulme, Business Administrator
Nelida Gil, Executive Assistant

Work Session, Board Room

1. **Board Committee Reports**
 - a. Budget, Finance and Facilities Committee
Chair Douglas B. Barker
 - b. Student Achievement Committee
Chair Jennifer Zundel
 - c. Policy and Law Committee
Chair Joyce Wilson
2. Action: Approval of RFP 22-018 Video Doorbell Installation 2
Luke Rasmussen/Mike Hipwell
3. Alternative Education Update
Luke Rasmussen, Superintendent
4. Board Work Items 8
Jennifer Zundel, Board President

Closed Session

Zane Woolstenhulme, Business Administrator

Note: A copy of related materials and an audio recording of the meeting can be found at www.ogdensd.org

President Zundel adjourned the meeting at

President

Business Administrator

Pro Edge Technology, LLC

5187 S 1500 W
 Suite 3
 Riverdale, Utah 84405
 801-776-3343

Estimate

Date	Estimate #
7/12/2022	3977

Name / Address
Ogden School District 1950 Monroe Blvd. Ogden, Utah 84401

Project

Description	Qty	Total
Pro Edge is pleased to provide you with the following estimate for:		
Ogden School District RFP #22-018 - Access Control and Doorbell Camera Installation		
Bonneville Elementary		
AIPHONE IX-EA Door Station	1	925.33T
AIPHONE IX-MV7-HB Master Station	1	1,276.30T
RBH Mullion Metal Compensated Proximity Reader; Reads RBH Secure 50bit format prox. cards, AWID and other 125Khz prox. cards up to 64bits (Contact RBH for more compatible card formats), Up to 6" read range RBH-FR-360N-H	1	156.00T
HES 9600-630 Electronic Strike	1	384.00T
18/4 Plenum Cable	150	55.80T
18/2 Plenum Cable	150	30.60T
22/6 Plenum cable	150	48.60T
Cat 6 Plenum cable	300	93.60T
Misc	1	100.00T
Labor to install and configure	1	2,200.00
Heritage Elementary		
AIPHONE IX-EA Door Station	1	925.33T
AIPHONE IX-MV7-HB Master Station	1	1,276.30T
18/4 Plenum cable	200	74.40T
Cat 6 Plenum cable	400	124.80T
Misc	1	50.00T
Labor to install and configure	1	2,000.00
Lincoln Elementary		

Thank you for your business.	Subtotal
	Sales Tax (0.0%)
	Total

Signature

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Description	Qty	Total
AIPHONE IX-EA Door Station	1	925.33T
AIPHONE IX-MV7-HB Master Station	1	1,276.30T
RBH Mullion Metal Compensated Proximity Reader; Reads RBH Secure 50bit format prox. cards, AWID and other 125Khz prox. cards up to 64bits (Contact RBH for more compatible card formats), Up to 6" read range RBH-FR-360N-H	1	156.00T
HES 9600 Electronic Strike	1	384.00T
18/4 Plenum cable	250	93.00T
22/6 Plenum cable	250	81.00T
18/2 Plenum cable	250	51.00T
Cat 6 Plenum cable	500	156.00T
Misc	1	50.00T
Labor to install and configure	1	2,000.00
James Madison Elementary		
AIPHONE IX-EA Door Station	1	925.33T
AIPHONE IX-MV7-HB Master Station	1	1,276.30T
RBH Mullion Metal Compensated Proximity Reader; Reads RBH Secure 50bit format prox. cards, AWID and other 125Khz prox. cards up to 64bits (Contact RBH for more compatible card formats), Up to 6" read range RBH-FR-360N-H	1	156.00T
HES 9600 Electronic Strike	1	384.00T
18/4 Plenum cable	250	93.00T
22/6 Plenum cable	250	81.00T
18/2 Plenum cable	250	51.00T
Cat 6 Plenum cable	500	156.00T
Misc	1	150.00T
Labor to install and configure	1	2,500.00
New Bridge Elementary (RBH Panel Above Door)		

Thank you for your business.	Subtotal
	Sales Tax (0.0%)
	Total

Signature

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Project

Description	Qty	Total
AIPHONE IX-MV7-HB Master Station	1	1,276.30T
AIPHONE IX-EA Door Station	1	925.33T
18/4 Plenum cable	250	93.00T
Cat 6 Plenum cable	500	156.00T
Misc	1	50.00T
Labor to install and configure	1	2,000.00
Odyssey Elementary		
AIPHONE IX-EA Door Station	1	925.33T
AIPHONE IX-MV7-HB Master Station	1	1,276.30T
RBH Mullion Metal Compensated Proximity Reader; Reads RBH Secure 50bit format prox. cards, AWID and other 125Khz prox. cards up to 64bits (Contact RBH for more compatible card formats), Up to 6" read range RBH-FR-360N-H	1	156.00T
HES 9600 Electronic Strike	1	384.00T
18/4 Plenum cable	250	93.00T
22/6 Plenum cable	250	81.00T
18/2 Plenum cable	250	51.00T
Cat 6 Plenum cable	500	156.00T
Misc	1	100.00T
Labor to install and configure	1	2,250.00
Shadow Valley Elementary		
AIPHONE IX-MV7-HB Master Station	1	1,276.30T
AIPHONE IX-EA Door Station	1	925.33T
18/4 Plenum cable	200	74.40T
Cat 6 Plenum cable	400	124.80T
Misc	1	50.00T
Labor to install and configure	1	2,000.00

Thank you for your business.	Subtotal
	Sales Tax (0.0%)
	Total

Signature

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Estimate

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Project

Description	Qty	Total
Wasatch Elementary		
AIPHONE IX-EA Door Station	1	925.33T
AIPHONE IX-MV7-HB Master Station	1	1,276.30T
18/4 Plenum cable	300	111.60T
Cat 6 Plenum cable	600	187.20T
Misc	1	50.00T
Labor to install and configure	1	2,250.00
Highland Junior High School		
AIPHONE IX-DVM Door Station	1	1,096.80T
AIPHONE IX-MV7-HB Master Station	1	1,276.30T
Axiom™ UNC100 HYBRID EDGE wall mount, two door controller (includes: Wall mount enclosure & power supply) RBH-AX-UNC100-122S (Herritage)	1	723.02T
Batteries for controllers	2	60.00T
MGT-1650 16.5 AC Power Supply for controllers	1	20.40T
RBH Mullion Metal Compensated Proximity Reader; Reads RBH Secure 50bit format prox. cards, AWID and other 125Khz prox. cards up to 64bits (Contact RBH for more compatible card formats), Up to 6" read range RBH-FR-360N-H	1	156.00T
18/4 Plenum cable	250	93.00T
22/6 Plenum cable	250	81.00T
18/2 Plenum cable	250	51.00T
Cat 6 Plenum cable	500	156.00T
Misc	1	100.00T
Labor to install and configure	1	2,250.00
Misc Wiremold and Conduit Supplies	1	500.00T
Documentation and training	3	285.00

Thank you for your business.	Subtotal	\$46,739.36
	Sales Tax (0.0%)	\$0.00
	Total	\$46,739.36

Signature _____



Board of Education Synopsis

Topic: Awarding of RFP 22-018 Video Doorbell Installation

Presenter: Mike Hipwell and Luke Rasmussen

Estimated Time (in minutes): 2

Date of Board Meeting: Aug 2022

Requested Board Action (check one): Approval Information Item 1st Reading 2nd Reading

PURPOSE/OBJECTIVE:

RFP 22-018 was created to enhance the security at the schools listed below. Each school will receive at least one access controlled door and/or a video doorbell.

- Bonneville Elementary
- Heritage Elementary
- Lincoln Elementary
- James Madison
- New Bridge School
- Odyssey Elementary
- Shadow Valley Elementary
- Wasatch Elementary
- Highland Junior High

Budget and Implementation

Budget:

The cost of the RFP is \$46,739.36. The full amount will be funded by program 0533-Superintendent's Discretionary



Implementation Timeline:

Once equipment is provided installation will take about 3 weeks. Equipment is about 1-2 Months out. Approx Completion would be Nov 1st 2022

Critical Questions:

This will provide video doorbell service at all Elementary and junior high schools entrances. This will enable the school to keep all doors locked and secure and only admit visitors by opening the door for them.

Recommended Action

Recommend approval to: For the reasons listed, I recommend that Pro Edge Technology be awarded RFP 22-018, based on receiving the top score from the RFP.

Board Self Evaluation Review of 2021

2021 stand outs

Dimension 1

- #1 - teachers, students, and administrators to report at meetings
- #3 - Review the mission statement - couple times a year?
- #6 - communicate decisions to stakeholders
- #8 - systematic plan for policy feedback

Dimension 2

- #1 - assign mentor to new board members - goes along with onboarding process we are developing
- #3 explicit instruction of board members on responsibilities and roles.
- #8 - board leadership makes sure all board members have the same information

Dimension 3

- #4 - board members feel free to speak their minds
- #5 - More opportunities to have casual conversations with fellow board members
- #7 - more discussion in board meetings between board members
- #8 - adopt board goals
- #9 - share biographical information on each board member

Dimension 4

- #6 - more conversations and brainstorming among board members in work sessions
- #8 - improve input abilities from stakeholders on decisions

Dimension 5

- #2 - How can we encourage attendance at board meetings
- #8 - review the policy on parent and public relations

Dimension 6

- #3 - schedule an annual state of the district report from the superintendent.

Possible topics for board Goals

- Communication processes for public
 - Getting more people watching or attending board meetings
 - Shout outs about decisions through multiple media outlets.
 - Meetings with SCCs and PTAs quarterly
- Board relationships
 - Dinner served at work sessions - first half hour is a mingle time
 - Sharing time at work sessions
 - ?
- Review district vision, mission and strategic plan annually
- New Member Onboarding
 - Create timeline for completion
 - Compile materials
 - Gather information

- Improve board work sessions to be more of board members working and discussing instead of staff presenting.