

# Board of Education Regular Meeting (to follow Parent Involvement Hearing, no specific time)

*Mission: "The mission of High Plains Community Schools is to provide an educational environment which develops citizens who are lifelong learners and can contribute to a global society"*

*The Regular monthly meeting of the High Plains Community Schools Board of Education was held on Monday, July 10, 2023 at HPC Elementary- Clarks BOE Room (June-Nov) 205 W. Pearl St.*

*Clarks, NE 68628. The meeting was called to order at 6:30 PM by President Klingsporn. Present were*

Terry Carlstrom: Present  
Erin Meyer: Present  
Megan Pike: Present  
Nathan Spurling: Absent  
Kraig Urkoski: Present  
Shane Van Pelt: Present

Visitors present were:

1. Call Meeting to Order at \_\_\_\_\_

1.1. Roll Call

1.2. Recognize Nebraska Open Meetings Act Posted on the Wall

2. Consider and Approve Prior Meeting Minutes APPROVE June board minutes Passed with a motion by Erin Meyer and a second by Terry Carlstrom.

Terry Carlstrom: Yea, Erin Meyer: Yea, Megan Pike: Yea, Kraig Urkoski: Yea, Shane Van Pelt: Yea

3. Recognition of Visitors/Public Comment (Must stand, state name & full address, and organization you represent, if any)

4. Consider & Approve NASB's Community Engagement Proposal table NASB proposal till aug Passed with a motion by Kraig Urkoski and a second by Terry Carlstrom.

Terry Carlstrom: Yea, Erin Meyer: Yea, Megan Pike: Yea, Kraig Urkoski: Yea, Shane Van Pelt: Yea

Board discussed the NASB community engagement proposal. Pros and cons of doing it.

5. Consider & Approve the Sale of School Property (misc. items) approve selling of misc school property. Passed with a motion by Erin Meyer and a second by Megan Pike.

Terry Carlstrom: Yea, Erin Meyer: Yea, Megan Pike: Yea, Kraig Urkoski: Yea, Shane Van Pelt: Yea

supt advised board of possible items that may be for sale from excess in school garages, sheds etc.

6. Consider and Approve Substitute Pay for the 2023-2024 School Year approve raising sub pay to \$150/full day. Passed with a motion by Terry Carlstrom and a second by Erin Meyer.

Terry Carlstrom: Yea, Erin Meyer: Yea, Megan Pike: Yea, Kraig Urkoski: Yea, Shane Van Pelt: Yea

supt advised board of other schools sub pay. recommendation to up \$5 or \$10 by supt.

**7. Consider & Approve Insurance Proposal from Myers Insurance Inc.** approve Myers Insurance quote for district insurance for \$133,xxx.00 Passed with a motion by Erin Meyer and a second by Megan Pike.  
Terry Carlstrom: Yea, Erin Meyer: Yea, Megan Pike: Yea, Kraig Urkoski: Yea, Shane Van Pelt: Yea

updated the rising cost of district insurance.

**8. Consider & Approve Bleacher Repairs (Polk & Clarks)** approve ???? bid for bleacher repairs per quote. Passed with a motion by Erin Meyer and a second by Kraig Urkoski.  
Terry Carlstrom: Yea, Erin Meyer: Yea, Megan Pike: Yea, Kraig Urkoski: Yea, Shane Van Pelt: Yea

bleachers in both polk and clarks are not working correctly. supt updated on what needs repaired and cost.

**9. Consider & Approve Polk Cafeteria Paint Project** approve ??? paint bid for polk cafeteria white section for \$10,244. Passed with a motion by Kraig Urkoski and a second by Terry Carlstrom.  
Terry Carlstrom: Yea, Erin Meyer: Yea, Megan Pike: Yea, Kraig Urkoski: Yea, Shane Van Pelt: Yea

updated board on what the cafeteria in polk is needing for painting.

## 10. Administrative Reports

### 10.1. Superintendent Beran

### 10.2. Principal Fisher

### 10.3. Principal Helgoth

### 10.4. A.D. Wood

**11. Consider and Approve Financial Reports** pay bills. Passed with a motion by Erin Meyer and a second by Terry Carlstrom.  
Terry Carlstrom: Yea, Erin Meyer: Yea, Megan Pike: Yea, Kraig Urkoski: Yea, Shane Van Pelt: Yea

### 11.1. General Fund

updated the board on all the expenses for the district. high this month but because of insurance bill.

### 11.2. Nutrition Fund

### 11.3. Activities Fund

**12. Review Audit Policy (3009) & Appoint an Auditor for the 2023-2024 School Year** approve Forward CPA for 23/24 auditor Passed with a motion by Erin Meyer and a second by Terry Carlstrom.  
Terry Carlstrom: Yea, Erin Meyer: Yea, Megan Pike: Yea, Kraig Urkoski: Yea, Shane Van Pelt: Yea

updated board on cpa choices for auditing for 2023/24.

## 13. Policy Review

**13.1. Consider and Approve Student Code of Conduct** approve student code of conduct verbage changes . Passed with a motion by Erin Meyer and a second by Megan Pike.  
Terry Carlstrom: Yea, Erin Meyer: Yea, Megan Pike: Yea, Kraig Urkoski: Yea, Shane Van Pelt: Yea

updated on wording change to policy.

### 13.2. Consider & Approve Organization of Board Policy (2002)- changes

change secretary to treasurer for check signer.

### 13.3. Consider & Approve Reimbursement Policy (2007)- no changes

no changes reimbursement.

**13.4. Consider & Approve Drug-Free Workplace Policy (4002)- no changes**

drug free workplace - no changes.

**13.5. Consider & Approve Workplace Injury Prevention Policy (4019)- no changes**

no changes on workplace injury.

**13.6. Consider & Approve Protection of Pupil Rights Policy (5015)- no changes**

no changes on protection of pupil rights.

**13.7. Consider & Approve Parent Involvement Policy (5018)- possibly changes**

no changes.

**13.8. Consider & Approve Student Fees Policy (5045)- possibly changes**

student fees - required - post secondary education cost - add a max cost.

**13.9. Consider & Approve Parent Involvement Policy (5057)- possibly changes**

parent involvement - no changes.

**13.10. Consider & Approve Curriculum Policy (6004)- no changes**

no changes - curriculum adoption.

**13.11. Consider & approve Student Cell Phone Policy (6025)- no changes**

std cell policy - no changes

**13.12. Consider & Approve Artificial Intelligence Policy (6038)- new optional policy**approve all policies as presented with 2022, 5045, 6038 with noted changes. Passed with a motion by Erin Meyer and a second by Megan Pike.

Terry Carlstrom: Yea, Erin Meyer: Yea, Megan Pike: Yea, Kraig Urkoski: Yea, Shane Van Pelt: Yea

artificial intelligence policy - new policy. optional policy.

**14. Schedule Budget Hearing, Tax Request Hearing, Regular August BOE Meeting**

budget hearing. Tax request hearing, EOY board meeting.

**15. Motion to Adjourn**Motion to adjourn meeting at 8:38p Passed with a motion by Erin Meyer and a second by Megan Pike.

Terry Carlstrom: Yea, Erin Meyer: Yea, Megan Pike: Yea, Kraig Urkoski: Yea, Shane Van Pelt: Yea

**16. \*CLOSED SESSION: If, during the course of the meeting, discussion of any item on the agenda should be held in closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Act**

**17. \*SEQUENCE OF AGENDA: The sequence of agenda topics is subject to change at the discretion of the board.**

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Chairperson

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Superintendent