



Melissa ISD

Regular

Monday, March 16, 2015 6:00 PM

Agenda of Regular Meeting

Melissa ISD

A Regular Meeting of Melissa ISD will be held March 16, 2015, beginning at 6:00 PM in the Professional Learning Center, 1904 Cooper Street, Melissa.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

1. Call to Order and Establish Quorum - Announcement by President that a quorum is present, that the meeting has been duly called, and that notice of the meeting has been duly posted for time and manner as required by law. *Please make sure your cell phones are on vibrate.*
2. Invocation
3. Pledges of Allegiance
(U.S.) I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.
(Texas) **Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.**
(HME students: Jon Walla, Max English, Sarah Garvey)
4. Bob Templeton of Templeton Demographics
5. Brian Grubbs of SAMCO Capital Markets, Inc.
6. Recognitions
 - A. Campus Attendance Awards
 - B. Cardinal Commendations
7. Consent Agenda
Administration recommends approval of the consent agenda
 - A. Minutes of previous meeting 5
 - B. Finance
 1. Comparison of Revenue to Budget 10
8. Shelia Smith, Executive Director of Finance
 - A. Budget Overview

9. Christy Fiori - Executive Director of Curriculum, Instruction & Federal Programs
 - A. Curriculum, Instruction, & Assessment Update
 - B. Campus Reports
10. Kenny Deel, Executive Director of Operations
 - A. Construction Update
 - B. Maintenance Overview
 - C. Transportation Update
11. Athletic Director Reports
12. Dr. Brian Brown, Executive Director of Community Relations, Technology & Grants
 - A. Community Outreach
 - B. Technology Update
13. Dr. Robert Rich, Deputy Superintendent
 - A. Personnel Update
 - B. Donations
 1. Target-Take Charge of Education \$1,050.08 donation to Harry McKillop Elementary
 2. Texas Instruments Foundation \$700 Donation made by Lemuel Thompson for MMS Rachael's Challenge
 3. Melissa United Methodist Church Donation of Math Strategy Posters to each MRI Classroom
14. Board President Reports
15. Open Forum

If anyone signs up to speak, please address audience: **Citizens may make comments about existing policy, present commendations, or express areas of concern or need. Topics may not be specific to individual students or school personnel and should be limited to five minutes.**
16. Action Items
 - A. Review the Plan of Finance for the Upcoming Bond Sale and Authorize Financial Advisor to Proceed with the Issuance of New Bonds and Refunding Bonds for Interest Cost Savings

Superintendent Recommendation: Board to Review the Plan of Finance for the Upcoming Bond Sale and Authorize Financial Advisor to Proceed with the Issuance of New Bonds and Refunding Bonds for Interest Cost Savings
 - B. Certification of Unopposed Candidates 12

Superintendent Recommendation: Board to approve Certification of Unopposed Candidates.
 - C. Order of Cancellation of School Board Election 13

Superintendent Recommendation: Board approve the Order of Cancellation of May 10 School Board Election.
 - D. Request for Qualification to Hire Architect

Superintendent Recommendation: Board give the superintendent

authorization to request qualifications to hire an architect.

- 17. Closed Session
 - A. Section 551.074 Personnel Issues 15
 - 1. Personnel discussion
 - 2. Finalize superintendent contract
 - 3. Personnel recommendations
 - a. Consideration of two-year contracts for administrators 16
- 18. Return to Open Session
- 19. Discussion and Possible Action on Matters Discussed in Closed Session
 - A. Consideration and Possible Action Regarding Recommendations

Motion: "I move that the Board approve the recommendations of the Superintendent, as presented." "Any discussion?" Vote. How many voted for # against # abstained #
- 20. Adjournment

DRAFT
MELISSA INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
February 16, 2015

The Board of Trustees of the Melissa Independent School District met in Regular Session on February 16, at 6:00 p.m. at Melissa Home Office Board Room, 1904 Cooper Street. Members present: Paul Anderson, Anthony Figueroa, Dr. Bill Gray, George James, Rickie Lafon, Bruce Minchey, and Carolyn Spurgin. Also present: Superintendent Keith Murphy, Dr. Robert Rich, and Lanza Coe.

Board President Bruce Minchey called the meeting to order at 5:00 p.m. with a quorum present.

Paul Anderson gave the invocation.

Kamden Breaux and Logan Zschau, Harry McKillop Elementary students, led the Pledges of Allegiance.

The following were presented with Cardinal Commendations:

Athletes:

- Priscilla Adejokun, power lifting
- Makayla Watson, wrestling
- Gabrielle Marshall, wrestling
- Jordan Fortner, power lifting
- Chase Simmons, wrestling

Melissa High School Students:

- Sheila Nguyen
- Shelley Nguyen
- Raygan Britten
- Kersten Freeman
- Kambri Gabel
- Chase Cottrell
- Dylan Cardwell

Melissa Middle School Students:

- Devin Brunson
- Antonio Raymundo
- Caden Hayes

Melissa Middle School Teachers:

- Ms Brandy Smith
- Mr. Jimmy Rogers

Melissa Ridge Intermediate Students:

- Hage Platt
- Bryson Sheriff

- Rylie Morrow
- Jack Griset

Melissa Ridge Intermediate Volunteer:

- Shannon Sweat

Harry McKillop Elementary Students:

- Jake Collins
- Lindsay Cameron
- Georgia Branson

District Commendations:

- Superintendent Murphy recognized Ms. Corinne Beasley

Superintendent Murphy presented Cardinal Commendations for outstanding student attendance:

- Third Grade for Highest Grade Level Attendance at Harry McKillop Elementary
- Sixth Grade For Highest Grade Level Attendance At Melissa Ridge Intermediate
- Seventh Grade for Highest Grade Level Attendance at Melissa Middle School
- Ninth Grade for Highest Grade Level Attendance at Melissa High School
- Melissa Ridge Intermediate Campus for Highest District Attendance

The Board unanimously approved the consent agenda.

Shelia Smith provided an update on the Budget Overview.

Kenny Deel provide construction, maintenance, and transportation updates.

Seth Stinton and Claude Webb provided athletic director updates.

Jeff Clouse discussed the process for creating the school calendar and the District Site-Based Decision Committee's recommendations for the 2015-2016 School Calendar.

Board President Minchey asked whether Fair Day had been discussed. Mr. Clouse responded Fair Day was discussed but it conflicted with Martin Luther King Day.

Anthony Figueroa asked for clarification of UIL Day. Mr. Clouse responded two UIL days were combined into one half day.

Christy Fiori reported the upcoming second round of benchmark assessments.

Ms. Fiori also reported the district is working on Questioning Strategies in order to increase student engagement in the classrooms.

Lance Rainey, Kim Boedeker, Tami Hayes, and Leanne Bush provided reports of their respective campuses.

Dr. Brian Brown provided an update on community outreach. Dr. Brown reported that the district's Calendar of Events was released to Social Media under the About tab. A new page went live today in the "find Melissa Schools" link.

Dr. Brown reported Melissa Schools will host a Realtors' Reception on Thursday, February 19, at 10:00 a.m. at the Melissa Schools Home Office.

Dr. Brown provided a technology update.

Dr. Brown, Debra Helmberger, Craig Dennis, and Tambi Arnold attended a TCEA conference in Austin.

Dr. Brown provided an update on plans for the next Connect U Conference.

Dr. Rich recognized the following for their donations:

- Exxon Mobile Education Alliance \$500 Grant to Melissa High School for the Science and Math Programs, presented on behalf of Harlow's 121 Exxon.
- Sugar Babes Donuts monthly donation of donuts to Melissa Ridge Intermediate Breakfast of Champions

Superintendent Keith Murphy discussed the process of the district to address the recent plumbing failure at Melissa High School that ensured we are taking care of our kids. Superintendent Murphy commended our staff for great teamwork in the process.

Superintendent Murphy reminded the Board of the upcoming Board workshop on Wednesday, February 18, at 5:00 p.m. to discuss demographic study which will be presented by Templeton Demographics.

Superintendent Murphy discussed with the Board moving the June 15 Regular Board Meeting to June 8.

No one addressed the Board in open forum.

On a motion by George James and seconded by Paul Anderson, the Board unanimously approved the adoption of the Resolution to Order May 9 Trustee Election.

On a motion by George James and seconded by Paul Anderson, the Board unanimously approved the May 9, 2015, Joint General and Special Election Contract for Election Services for City of Melissa and Melissa ISD.

On a motion by George James and seconded by Paul Anderson, the Board unanimously approved the Joint Election Agreement between the City Council of the City of Melissa, Board of Trustees of the Melissa Independent School District, and the Board of Trustees of Collin College District.

On a motion by Carolyn Spurgin and seconded by Rickie Lafon, the Board unanimously approved the 2015-2016 School Calendar as recommended by Superintendent Murphy submitted by the District Site-Based Decision Committee.

The Board went into closed session at 7:49 p.m.

The Board returned to open session at 8:58 p.m.

On a motion by Carolyn Spurgin and seconded by Anthony Figueroa, the Board unanimously approved probationary contracts for the remainder of the current school year for Jason Russell and Lauren Moore.

On a motion by Rickie Lafon and George James, the Board adjourned at 9:01 p.m.

Date Approved

Bruce Minchey, President

Rickie Lafon, Secretary

DRAFT
MELISSA INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES SPECIAL MEETING
February 18, 2015

The Board of Trustees of the Melissa Independent School District met in Special Session on February 18, at 5:00 p.m. at Melissa Home Office Board Room, 1904 Cooper Street. Members present: Paul Anderson, Anthony Figueroa, Dr. Bill Gray, George James, Rickie Lafon, and Bruce Minchey. Member absent: Carolyn Spurgin. Also present: Superintendent Keith Murphy, Dr. Robert Rich, and Lanza Coe.

Board President Bruce Minchey called the meeting to order at 5:05 p.m. with a quorum present.

Anthony Figueroa gave the invocation.

Bob Templeton with Templeton Demographics provided a Spring 2015 Demographic Update of Melissa Schools.

After discussion, consensus of the Board was to begin plans for a new high school.

Superintendent Murphy recommended the possibility of adding an item at the next board meeting and upon approval to form a subcommittee to begin the phase of interviewing architects.

Superintendent Murphy, Dr. Rich, and Mr. Deel will serve as resources, along with the Board president and two additional board members. Anthony Figueroa recommended George James and Paul Anderson.

On a motion by Paul Anderson and seconded by Rickie Lafon, the Board adjourned at 6:54 p.m.

Date Approved

Bruce Minchey, President

Rickie Lafon, Secretary

Board Report
 Recap Comparison of Revenue to Budget
 Melissa ISD
 As of February

	EstimatedRevenue (Budget)	Revenue Realized Current	Revenue Realized To Date	Revenue Balance	Percent Realized
198 / 5 ACADEMY/SUMMER CAMP	95,000.00	.00	-61,975.00	33,025.00	65.24%
199 / 5 GENERAL FUND	16,596,719.98	-1,035,254.98	-11,526,647.00	5,070,072.98	69.45%
211 / 5 TITLE I PART A	83,496.00	.00	-12,495.36	71,000.64	14.97%
224 / 5 IDEA B FORMULA (224)	250,874.00	.00	.00	250,874.00	.00%
225 / 5 IDEA B PRESCHOOL (225)	3,148.00	.00	.00	3,148.00	.00%
240 / 5 FOOD SERVICE	578,065.00	-38,276.56	-295,425.55	282,639.45	51.11%
244 / 5 CARL PERKINS	557.12	.00	6,148.88	6,706.00	1103.69%
255 / 5 TITLE II PART A	13,729.00	.00	.00	13,729.00	.00%
263 / 5 TITLE III PART A: LEP	7,990.32	.00	.00	7,990.32	.00%
385 / 5 SSVI	320.00	.00	.00	320.00	.00%
410 / 5 STATE TEXBOOK FUND	.00	.00	-92,810.09	-92,810.09	.00%
461 / 5 CAMPUS ACTIVITY FUND	.00	-1.47	-3.22	-3.22	.00%
599 / 5 DEBT SERVICE FUND	3,380,349.00	-300,136.72	-1,927,639.99	1,452,709.01	57.02%
693 / 5 18.5 M Bond Sale	500.00	-72.01	-459.00	41.00	91.80%
753 / 5 WORKMAN COMPENSATION INSURANCE	.00	-89	-16.14	-16.14	.00%
865 / 5 STUDENT ACTIVITY FUND	.00	.00	.00	.00	.00%
Grand Total Revenues	20,410,748.42	-1,373,742.63	-13,546,758.23	6,863,990.19	66.37%
7000	600,000.00	.00	-364,564.24	235,435.76	60.76%

Board Report
Recap Comparison of Expenditures and Encumbrances to Budget
Melissa ISD
As of February

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
198 / 5 ACADEMY/SUMMER CAMP	-95,000.00	40.00	55,667.72	12,482.01	-39,292.28	58.60%
199 / 5 GENERAL FUND	-16,750,569.98	43,823.76	10,997,132.98	1,602,537.17	-5,709,613.24	65.65%
211 / 5 TITLE I PART A	-83,496.00	.00	5,878.95	5,130.00	-77,617.05	7.04%
224 / 5 IDEA B FORMULA (224)	-250,874.00	.00	125,610.78	24,970.01	-125,263.22	50.07%
225 / 5 IDEA B PRESCHOOL (225)	-3,148.00	.00	.00	.00	-3,148.00	-.00%
240 / 5 FOOD SERVICE	-578,065.00	.00	352,529.28	57,988.58	-225,535.72	60.98%
244 / 5 CARL PERKINS	-557.12	.00	217.37	.00	-339.75	39.02%
255 / 5 TITLE II PART A	-13,729.00	1,230.83	4,134.71	561.80	-8,363.46	30.12%
263 / 5 TITLE III PART A: LEP	-7,990.32	.00	3,764.64	31.24	-4,225.68	47.12%
385 / 5 SSVI	-320.00	.00	.00	.00	-320.00	-.00%
410 / 5 STATE TEXBOOK FUND	-145,224.51	7,068.46	95,135.45	.00	-43,020.60	65.51%
599 / 5 DEBT SERVICE FUND	-3,380,349.00	.00	1,376,524.39	1,376,524.39	-2,003,824.61	40.72%
693 / 5 18.5 M Bond Sale	-2,998,110.10	13,420.57	2,086,547.35	122,115.90	-898,142.18	69.60%
753 / 5 WORKMAN COMPENSATION INSURANCE	.00	.00	32,073.83	.00	32,073.83	.00%
Grand Total Expenditures	-24,307,433.03	65,583.62	15,135,217.45	3,202,341.10	-9,106,631.96	62.27%

End of Report

**CERTIFICATION OF UNOPPOSED CANDIDATES
FOR OTHER POLITICAL SUBDIVISIONS (NOT COUNTY)
CERTIFICACIÓN DE CANDIDATOS ÚNICOS
PARA OTRAS SUBDIVISIONES POLITICAS (NO EL CONDADO)**

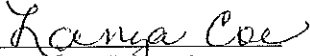
To: Presiding Officer of Governing Body
Al: Presidente de la entidad gobernante

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on May 9, 2015.

Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el 9 de mayo 2015.

List offices and names of candidates:
Lista de cargos y nombres de los candidatos:

Office(s) Cargo(s)	Candidate(s) Candidato(s)
Melissa ISD Trustee, Place 3	Jason Granger
Melissa ISD Trustee, Place 4	Russell (Rusty) Cox
Melissa ISD Trustee, Place 5	Matt Segleski


Signature (Firma)

Lanza Coe
Printed name (Nombre en letra de molde)

Administrative Assistant
To the Superintendent
Title (Puesto)

3-4-15
Date of signing (Fecha de firma)

(Seal) (sello)

ORDER OF CANCELLATION
ORDEN DE CANCELACIÓN

The Melissa Independent School District hereby cancels the election scheduled to be held on May 9, 2015 in accordance with Section 2.053(a) of the Texas Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:

El Melissa Independent School District por la presente cancela la elección que, de lo contrario, se hubiera celebrado el 9 de mayo 2015 de conformidad, con la Sección 2.053(a) del Código de Elecciones de Texas. Los siguientes candidatos han sido certificados como candidatos únicos y por la presente quedan elegidos como se haya indicado a continuación:

<i>Candidate (Candidato)</i>	<i>Office Sought (Cargo al que presenta candidatura)</i>
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Jason Granger	Melissa ISD Trustee, Place 3
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Russell (Rusty) Cox	Melissa ISD Trustee, Place 4
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Matt Segleski	Melissa ISD Trustee, Place 5
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A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

El Día de las Elecciones se exhibirá una copia de esta orden en todas las mesas electorales que se hubieran utilizado en la elección.

President (*Presidente*)

Secretary (*Secretario*)

(seal) (*sello*)

Date of adoption (*Fecha de adopción*)

March 1, 2015

Mr. Murphy,

I have accepted the position in Frisco ISD as the Area Director of Elementary Instruction and will be brought before the Frisco ISD Board of Trustees on Monday, March 2, 2015. The reason for accepting a position in another district is to further my career and gain a variety of experiences that will lead me to the role of Superintendent in the future. I have been committed to Melissa ISD for the past 9 years and have enjoyed my experiences here, but I feel that this new opportunity is the right path at this point in my career. You can expect my letter of resignation on Tuesday, March 3, 2015 so that the district may begin plans to move forward. I will work over the next several months to prepare the district for this transition to ensure it is successful before my departure in June. I would like to thank you for your support and understanding of this important decision.

Sincerely,

A handwritten signature in cursive script that reads "Christy Fiori". The signature is written in black ink and is positioned below the word "Sincerely,".

Christy Fiori

**Melissa Schools Administrator
Two-Year Contract Recommendations
March 16, 2015**

Administrator		Renewal/ Extention of Contract	Nonrenewal of Contract	Termination of Contract	Nonextension of Contract	Continuation of Probationary Contract
Dr. Robert Rich	Deputy Superintendent					
Kenny Deel	Executive Director of Operations					
Christy Fiori	Executive Director of Curriculum, Instruction, & Federal Programs					
Dr. Brian Brown	Executivie Director of Community Relations, Technology, & Grants					
Shelia Smith	Executive Director of Finance					
Sharon Carroll	Director of Testing & Accountability					
Christina Stover	Director of Special Programs					
Adrienne Morris	Director of Special Education					
Rob Welsh	Director of Transportation					
Lance Rainey	Principal of Melissa High School					
Kim Boedeker	Principal of Melissa Middle School					
Tami Hayes	Principal of Melissa Ridge Intermediate					
Leanne Bush	Principal of Harry McKillop Elementary					
Duke Sparks	Assistant Principal of Melissa High School					
Beth Ray	Assistant Principal of Harry McKillop Elem.					
Jim Miller	Assistant Principal of Melissa Middle School					
Jeff Clouse	Academic Dean					
Seth Stinton	Boys Athletic Director					
Claude Webb	Girls Athletic Director					

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Superintendent's Signature

Date

Board President's Signature

Date