



Port Aransas ISD

Regular Meeting

Thursday, October 13, 2011 6:00 PM

**NOTICE OF REGULAR MEETING OF THE BOARD OF TRUSTEES
PORT ARANSAS INDEPENDENT SCHOOL DISTRICT
Thursday, October 13, 2011
6:00 PM**

Notice is hereby given that a Regular Meeting of the Board of Trustees of the Port Aransas Independent School District will be held on Thursday, October 13, 2011 at 6:00 PM. The Board will meet in the Board Room of the Port Aransas Independent School District Administration Building, 100 S. Station Street, Port Aransas, Texas.

I. CALL TO ORDER	5
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VII. CLOSED MEETING	80
The Board will adjourn to Closed Session in accordance with the Texas Open Meetings	

Act, Texas Government Code 551.071 thru 551.083 to consider the following:

- A. Pursuant to Texas Govt Code 551.071, attorney consultation regarding legal issues related to delinquent property tax collection efforts, including Case #10-20378-C-11.

VIII. RETURN TO OPEN MEETING

IX. ADJOURN

81

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed session of the Board of Trustees is required, then such closed session as authorized by the Texas Open Meetings, Act, Texas Government Coded Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section

- 551.071 Private consultation with the board's attorney
- 551.072 Discussing purchase, exchange, lease, or value of real property.
- 771.073 Discussing negotiated contracts for prospective gifts or donations.
- 551.074 Discuss:
 - (1) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or
 - (2) To hear a complaint or charge against an officer or employee.
- 551.076 Considering the deployment, specific occasions for, or implementation of security personnel or devices.
- 551.082 Considering discipline of a public school child, or complaint or charge against personnel.
- 551.083 Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.

Should any final action, final decision, or final vote be required in the opinion of the school Board with regard to any matter considered in such closed session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice hereof, as the School Board shall determine pursuant to applicable laws and policies.

Respectfully submitted,

Dr. Sharon L. Doughty, Superintendent

CALL TO ORDER

Non-Action Item

Board President, Margaret Price, will call the meeting to order.

- Moment of Silence and Pledge of Allegiance

PUBLIC COMMENTS

Non-Action Item:

At regular meetings the Board shall allot up to thirty (30) minutes to hear persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall complete a public comment card and present it to the Board President prior to the beginning of the meeting.

Public participation is limited to the designated public comment portion of the meeting. At all other times during the Board meetings, the audience shall not enter into discussion or debate on matters being considered by the Board. No presentation shall exceed three (3) minutes. Delegations of more than five persons shall appoint one person to present their view before the Board.

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board may not deliberate, discuss, or make any decision on any subject not on the agenda.

BOARD OF TRUSTEES' ACKNOWLEDGEMENTS

Non-Action Item:

At this time, Board members may make acknowledgements and/or receive Board committee reports.

COMPULSORY STUDENT ATTENDANCE

Board Policy FEB (LOCAL) states “the Superintendent or designee shall be responsible for maintaining a student attendance accounting system in accordance with statutory and TEA requirements. The Superintendent or designee shall report annually to the Board concerning the operation and effectiveness of the District’s student attendance system, and may present recommendations for improvement. The Superintendent or designee shall be responsible for maintaining a student attendance accounting system in accordance with statutory and TEA requirements.”

The compulsory attendance laws are addressed in Board Policy FEA LEGAL and LOCAL.

Attached for your information is the following:

- A mandatory notification letter to address the compulsory attendance law stated in Senate Bill 1432 and Board Policy FEA LEGAL from the district Superintendent. This letter is distributed to all students/parents at the beginning of each school year in the Port Aransas ISD Student Handbook and Code of Conduct.
- Excerpts from the PAISD Student/Parent Handbook & Code of Conduct to address the compulsory attendance laws.
- Truancy Prevention Measures
- Compulsory attendance warning letter for PAISD
- Nueces County Precinct 4 truancy complaint notice
- March 2010 letter from PAISD Superintendent to Judge Duncan Neblett
- Summary of 2010-2011 truancy cases for PAISD



PORT ARANSAS INDEPENDENT SCHOOL DISTRICT

100 STATION ST. • PORT ARANSAS, TEXAS 78373 • (361) 749-1200 • FAX (361) 749-1215



Dear Parents and Guardians:

According to Senate Bill No. 1432 all school districts at the beginning of each school year are required to notify parents and person (s) standing in a parental relationship with a student about what is often called the Compulsory Attendance Law. This letter is to comply with that requirement, and is intended to inform parents and guardians in advance about the legal action that the Port Aransas Independent School District is required to take to enforce this law and the penalties that can result.

For your information, truancy may result in assessment of penalties by a court of law against both the student and the student's parents or guardians. A complaint against a parent or guardian for contributing to truancy may be filed in the appropriate court if the student is:

1. Absent from school ten (10) or more days or parts of days within a six month period in the same school year; or
2. Absent from school three (3) or more days or parts of days within a four week period.

A complaint may also be filed against the student for failing to attend school for the same time periods, or a referral may be made to the juvenile court. Parents or guardians who commit the offense of thwarting the compulsory attendance law can be ordered to pay fines and court costs.

For more detailed information, your attention is directed to Sections 25.085, 25.093, 25.094 and 25.095 of the Texas Education Code. A copy of those provisions of the law is available for your review at the District's administrative office.

It is our hope that by working together, we can avoid any truancy problems, and any necessity for using any of the laws mentioned above.

Thank you in advance for your attention to this letter, and for all the help we know you will provide in ensuring your child's attendance this school year.

Dr. Sharon L. Doughty
Superintendent of Schools



PORT ARANSAS INDEPENDENT SCHOOL DISTRICT

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October 2011

Port Aransas ISD Truancy Intervention Measures

*Truancy intervention measures are used as appropriate in each circumstance.
Not all measures are used in every case.*

- A. Truancy laws and attendance expectations communicated through PAISD Student Handbook.
- B. Truancy laws and attendance expectations communicated to students at grade-level meetings in August.
- C. Attendance awards and incentives.
- D. Teacher conferences with student.
- E. Principal conferences with student.
- F. Coach/extracurricular sponsor conferences with student.
- G. Teacher contacts parent.
- H. Office staff contacts parent.
- I. School counselor conferences with student.
- J. Referral to Communities in Schools Case Manager.
- K. PAISD staff visits home.
- L. Local police contacted to visit home &/or bring student to school.
- M. Warning letters mailed home.
- N. Other interventions as needed and appropriate.

Port Aransas ISD Student/Parent Handbook & Code of Conduct

“Excerpts to address Board Policy FEA LEGAL and the Compulsory Attendance Rule” (pp. 15 and 16)

Compulsory Attendance

State law requires that a student between the ages of six and 18 attend school, as well as any applicable accelerated instruction program, extended year program, or tutorial session, unless the student is otherwise excused from attendance or legally exempt.

A student who voluntarily attends or enrolls after his or her 18th birthday is required to attend each school day until the end of the school year and is subject to compulsory attendance laws, if the student is under 21 years old. In addition, if a student 18 or older has more than five unexcused absences in a semester the district may revoke the student’s enrollment. The student’s presence on school property thereafter would be unauthorized and may be considered trespassing. [See FEA]

Students enrolled in prekindergarten or kindergarten are required to attend school.

State law requires attendance in an accelerated reading instruction program when kindergarten, first grade, or second grade students are assigned to such a program. Parents will be notified in writing if their child is assigned to an accelerated reading instruction program as a result of a diagnostic reading instrument.

A student in grades 3-8 will be required to attend any assigned accelerated instruction program, which may occur before or after school or during the summer, if the student does not meet the passing standards on the state assessment for his or her grade level and applicable subject area.

Exemptions to Compulsory Attendance

State law allows exemptions to the compulsory attendance requirements for several types of absences if the student makes up all work. These include the following activities and events:

- Religious holy days;
- Required court appearances;
- Activities related to obtaining United States citizenship;
- Service as an election clerk; and
- Documented health-care appointments, including absences for recognized services for students diagnosed with autism spectrum disorders.

In addition, a junior or senior student's absence of up to two days related to visiting a college or university will be considered an exemption, provided the student receives approval from the campus principal, follows the campus procedures to verify such a visit, and makes up any work missed.

Failure to Comply with Compulsory Attendance

School employees must investigate and report violations of the state compulsory attendance law. A student absent without permission from school; from any class; from required special programs, such as additional special instruction (termed "accelerated instruction" by the state) assigned by a grade placement committee and basic skills for ninth graders; or from required tutorials will be considered in violation of the compulsory attendance law and subject to disciplinary action.

A court of law may also impose penalties against both the student and his or her parents if a school-aged student is deliberately not attending school. A complaint against the parent may be filed in court if the student:

- Is absent from school on ten or more days or parts of days within a six-month period in the same school year, or
- Is absent on three or more days or parts of days within a four-week period.

If the student is over age 18, the student's parents shall not be subject to penalties as a result of their child's violation of state compulsory attendance law. [See FEA(LEGAL)]

Parent's Note After an Absence

When a student must be absent from school, the student—upon returning to school—must bring a note, signed by the parent that describes the reason for the absence. A note signed by the student, even with the parent's permission, will not be accepted unless the student is 18 or older.

Parent notes to excuse an absence will be limited to seven (7) absences. Only medical/dental/or school nurse notes will be accepted to excuse an absence after 7 absences have been excused by parent notes. Principals will review these matters individually to determine if there are any extenuating circumstances if a medical/dental/school nurse reason for an absence is not submitted.

Doctor's Note After an Absence for Illness

Upon return to school, a student absent for more than four (4) consecutive days because of a personal illness must bring a statement from a doctor or health clinic verifying the illness or condition that caused the student's extended absence from school. [See FEC(LOCAL).]



PORT ARANSAS INDEPENDENT SCHOOL DISTRICT

100 STATION ST. • PORT ARANSAS, TEXAS 78373 • (361) 749-1200 • FAX (361) 749-1215



Date: _____

To the Parents/Guardian of _____:

SUBJECT: ATTENDANCE WARNING

Please be aware that your student has been absent at least 3 days, or 3 parts of days or 3 class periods in one or more courses to date (See enclosed attendance report).

Two state laws address school attendance. Compulsory attendance addresses what is commonly known as "truancy" and the other addresses attendance for course credit.

COMPULSORY ATTENDANCE: A complaint against the student and parent/guardian may be filed in court if the student:

- Is absent from school ten or more days or parts of days within a six-month period in the same school year, or
- Is absent three or more days or parts of days within a four-week period.

If your student has unexcused absences, this letter is to serve as a warning that from this point forward you and your child may receive a citation to appear in court for Failure to Attend School according to TEC Sec 25.0951 and Sec 25.094. This applies to unexcused absences.

The school will accept only 7 absences covered by parent notes. After 7 absences with parent notes, the school will only accept medical/dental excuses for being absent.

ATTENDANCE FOR COURSE CREDIT: State compulsory attendance laws require a student to be in school a minimum of 90% of the days that school is in session. This includes excused as well as unexcused absences. If a student does not attend in accordance with the law, he/she may not receive credit for class this year.

Please reference the attendance section of the PAISD Student Handbook for complete attendance information.

Regular attendance greatly enhances your student's chances for success so please support your student's academic efforts and encourage him/her to have better attendance. Please call the school to request a conference with your child's teacher to discuss his/her attendance.

Sincerely,

Principal

Attendance codes: *A-Excused Absence; D-Mentorship Related Absence; E-UIL Activity; M-Medical Related; T-Tardy; U-Unexcused Absence; F-Field Trip; H-Higher Education/College Day; S-Out of School Suspension; I-In School Suspension*

Port Aransas HS
Phone - 749-1206
Fax - 749-1226

Brundrett MS
Phone - 749-1209
Fax - 749-1218

Olsen ES
Phone - 749-1212
Fax - 749-1219

THE STATE OF TEXAS

IN JUSTICE'S COURT

VS

PRECINCT 4

NUECES COUNTY

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS:

BEFORE ME, the undersigned authority, on this day personally appeared **Sharon McKinney** who, after being duly sworn, on oath deposes and says that *

The above listed student has failed to attend school on three or more days within a four week period in violation of TX EDC 25.094.

Heretofore, to-wit on or about the 30 August 2011, and anterior to the filing of this complaint, in the County of Nueces and State of Texas, one _____ was then and there the parent of , a child, within the compulsory school attendance ages, to wit ___ years of age, and having heretofore been warned by **Sharon McKinney** the attendance officer having jurisdiction in the territory where _____(parent) then resided, that the _____(parent) must immediately require the said _____ (student) to attend school regularly as required by law, he/she, the said _____(parent) did then unlawfully and willfully fail and refuse to require _____ (student) to attend school at **Port Aransas High School** as required by law, the school for any exception provided by law, against the peace and dignity of the State.

(Affiant)

Sworn to and subscribed before me _____

On this the ____ day of _____ 2011

Court Clerk for Justice of the Peace
Precinct No. 4, Nueces County

* If complaint is based on information and belief, write in the words "he has reason to believe and does believe that"

The school certifies that the school applied the district's truancy prevention measures to the student and the truancy prevention measures failed to meaningfully address the student's school attendance.

The student DOES / DOES NOT qualify for special education services.

Admin Signature _____

THE STATE OF TEXAS

IN JUSTICE'S COURT

VS

PRECINCT 4

NUECES COUNTY

Student/ Parent Information

Student Information:

Last Name First Name Middle Name

Street Address City State Zip
Port Aransas TX 78373

Date Of Birth _____ Driver's License _____

M/F _____ Hair _____ Eye _____ Height _____ Weight _____

Parent/Guardian Information:

Last Name First Name Middle Name

Street Address City State Zip
Port Aransas TX 78373

Date Of Birth _____ Driver's License _____

M/F _____ Hair _____ Eye _____ Height _____ Weight _____

Employer _____ Telephone _____

Alternate Locator Information:

Attached are the most current attendance and academic records available for the student referenced in the complaint.



PORT ARANSAS INDEPENDENT SCHOOL DISTRICT

100 STATION ST. • PORT ARANSAS, TEXAS 78373 • (361) 749-1200 • FAX (361) 749-1215



March 10, 2010

Honorable Duncan Neblett
Justice of the Peace, Precinct 4
PO Box 133
Port Aransas, Texas 78373

Dear Judge Neblett,

I wanted to write this letter to let you know how much I truly appreciate your support of our efforts as campus administrators and district staff to improve student attendance in our Port Aransas ISD schools this year.

As we have worked to enforce the Texas Education Code which defines the rules for compulsory student attendance, you have consistently shown that our efforts in this regard were recognized in your courtroom. I sincerely thank you for this.

I look forward to our partnership with you in 2010-2011 as we continue to strive to improve and strengthen student attendance in our schools. Of course, we still have some work to do.

Respectfully,

Sharon L. Doughty, Ed.D.
Superintendent of Schools

cc: Principals

2010-2011 TRUANCY CASES FILED

Olsen Elementary School

Complaints	# of cases	Result
<u>TX EDC 25.093</u> (<i>parent contributing to failure to attend</i>)	12	Warnings, fines, court fees, community service, parent sign-in everyday, court-order to attend school, etc.
<u>TX EDC 25.093</u> (<i>parent contributing to failure to attend</i>)	7	Dismissed
Total cases filed	19	

Brundrett Middle School

Complaints	# of cases	Result
<u>TX EDC 25.093</u> (<i>parent contributing to failure to attend</i>)	2	Fines & court fees,
<u>TX EDC 25.094</u> (<i>student failure to attend</i>)	3	Community service, court-order to attend school, etc.
Total cases filed	5	

Port Aransas High School

Complaints	# of cases	Result
<u>TX EDC 25.093</u> (<i>parent contributing to failure to attend</i>)	2	Fines & court fees, sign-in everyday, community service, court-order to attend school, etc.
<u>TX EDC 25.094</u> (<i>student failure to attend</i>)	11	Fines & court fees, sign-in everyday, community service, court-order to attend school, etc.
Total cases filed	13	

PRESENTATION ITEMS

Delinquent Tax Collection for Port Aransas I.S.D.

Information Item:

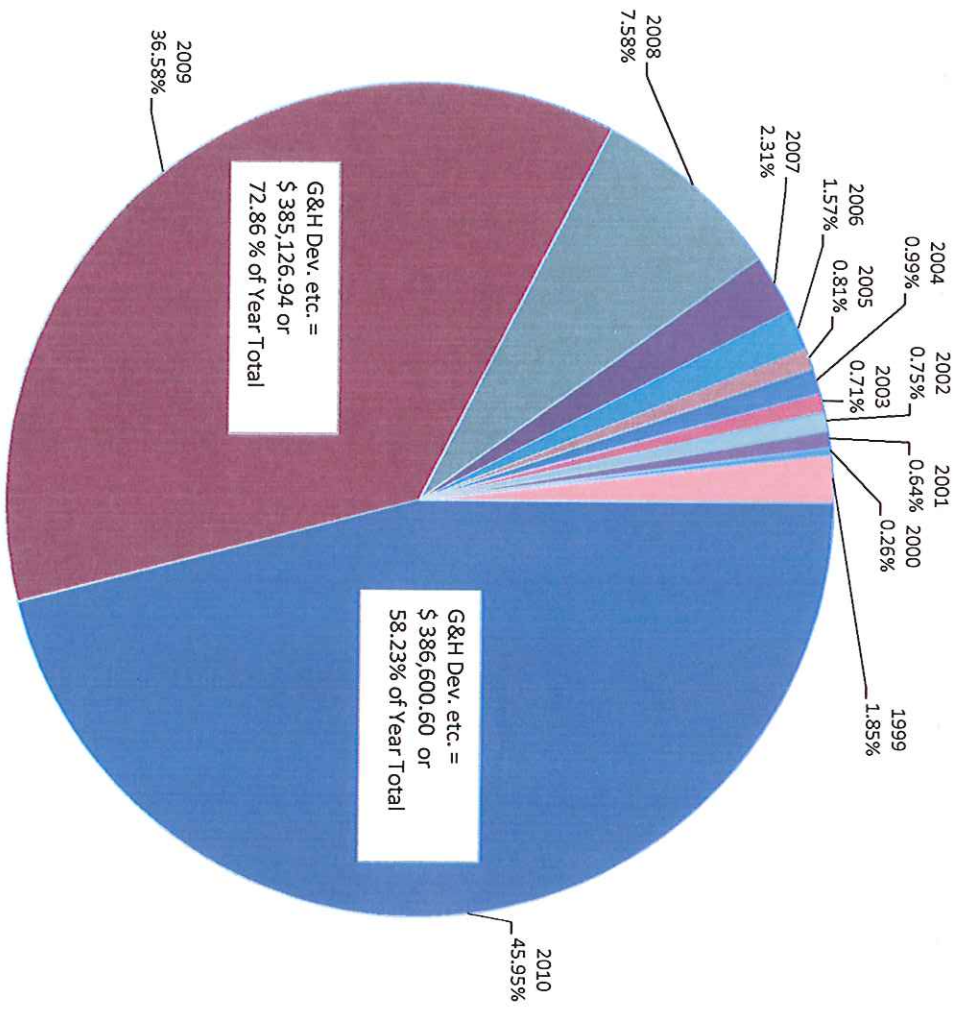
Port Aransas ISD contracts with the Nueces County Tax Assessor-Collector to assess and collect local property taxes. All property taxes are due by January 31, but the tax assessor-collector continues to collect for several more months. On July 1 all outstanding delinquent taxes are turned over to the legal firm of Linebarger, Goggan, Blair & Sampson, LLP for collection. This begins an aggressive collection process via correspondence, face to face visits and legal action, in order to collect all delinquent taxes. Our law firm also works with all judicial entities in addressing collection from bankruptcy entities.

Elva Galvan and Marvin Leary of Linebarger Goggan Blair & Sampson, LLP will provide a report to the board related to the delinquent tax collection for Port Aransas I.S.D. A Delinquent Balance Summary as of August 31, 2011 is attached. Please note that one delinquent taxpayer represents \$771,727.54 or 64.71% of the total balance due and this balance includes assessments for a two year period (2009 and 2010).

RATIONALE: BDAF (Legal)

BUDGET: Local Funding Source

Port Aransas ISD Delinquent Balance Summary as of August 31, 2011



G&H Dev. etc. =
\$ 385,126.94 or
72.86 % of Year Total

G&H Dev. etc. =
\$ 386,600.60 or
58.23% of Year Total

Balance Summary

2010	663,942.37
2009	528,604.75
2008	109,508.39
2007	33,380.12
2006	22,712.66
2005	11,689.39
2004	14,288.06
2003	10,328.16
2002	10,771.68
2001	9,283.73
2000	3,719.41
1999 & prior	26,751.37
Totals	1,444,980.09
09 & 10 Total	1,192,547.12
G&H Dev, etc	771,727.54
% of Total	64.71%

DISCUSSION AND/OR ACTION ITEMS
Financial Integrity Rating System of Texas

Non-Action Item:

The Board will hear public comments on the (FIRST) Rating; Financial Integrity Rating System of Texas. This opportunity for public discussion and input can be an item on the regular agenda and does not have to be a separate meeting.

A copy of the FIRST Rating for School year 2009 – 2010 follows.

RATIONALE: State law requires a public meeting to hear comments on the financial integrity of the district.

BUDGET: No Financial Impact

RECOMMENDATION: N/A

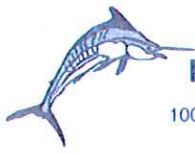
2011 F.I.R.S.T REPORT



**Port Aransas Independent School
District
Port Aransas, Texas**

**A Financial Management Report
For the Year Ending August 31, 2010**

**Dr. Sharon Doughty, Superintendent of Schools
Carol Sue Hipp, Executive Director of Business & Operations**



PORT ARANSAS INDEPENDENT SCHOOL DISTRICT

100 STATION ST. • PORT ARANSAS, TEXAS 78373 • (361) 749-1200 • FAX (361) 749-1215



October 6, 2011

The Honorable Board of Trustees and
Taxpayers of Port Aransas ISD:

The 2011 Schools FIRST Rating is being presented for your information. FIRST stands for "Financial Integrity Rating System of Texas." It is the annual rating performed by the Texas Education Agency to test the financial performance of school districts as required by Title 19, Texas Administrative Code, Section 109. The District is required to hold a public meeting to distribute a financial management report that explains the district's performance under each of the 22 indicators and the resultant district's rating. The 2011 rating was based upon analysis of staff and student data reported for the 2009-2010 school year, and budgetary and actual financial data for the fiscal year ended August 31, 2010.

Port Aransas ISD received an "**Above Standard Achievement**" rating for 2011, reaching a score of 67 out of 80 possible points. A district is assigned one of four ratings:
Superior Achievement
Above Standard Achievement
Standard Achievement, or
Substandard Achievement

We feel that reaching the goal of Above Standard Achievement is significant due to the complexity of accounting associated with the Texas' school finance system. The Schools FIRST accountability rating makes sure that Texas school districts are accountable not only for student learning, but also for achieving these results cost-effectively and efficiently. The information provided by the Schools FIRST system will guide us in our continued efforts to make the most of each taxpayer dollar.

Most Respectfully Submitted,

Carol Sue Hipp, CPA
Executive Director of Business and Operations

Port Aransas Independent School District Annual FIRST Report for 2009-2010 Fiscal Year

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Introduction

During the 77th regular session of the Texas Legislature (2001), Senate Bill 218 was passed and Governor Perry signed it into law shortly thereafter. This law requires each school district to prepare an annual financial accountability report, effective no later than September 1st each year. TEA issued the preliminary and final financial accountability ratings for the 2009-2010 fiscal year in August of 2010. The District's final rating of "**Above Standard Achievement**" is included in this report.

Many business-related issues are covered in this report. The primary reporting tool, however, is the Financial Accountability Ratings Worksheet. This worksheet was developed by representatives of the Texas Education Agency (TEA), the Texas Business & Education Council (TBEC) and the Texas Association of School Business Officials (TASBO). It is administered by TEA and calculated using information submitted to the Agency via our PEIMS submission each year and other documentation procured by TEA. The accuracy of PEIMS data has always been critical on the student side of the submission, and this reporting requirement adds a high degree of importance to our financial submission each year.

The TEA has adopted additional refinements to the School FIRST process in response to comments received from stakeholders, which are effective for the 2008-2009 ratings. The changes are implemented as an amendment of Title 19 Texas Administrative Code, Chapter 109, Budgeting, Accounting, and Auditing, Subchapter AA, Commissioner's Rules Concerning Financial Accountability Rating System. The adjustments include deletion of several indicators dealing with percentage of budget spent on instruction, and "raising the bar" for several indicators.

The worksheet consists of 22 criteria, each given a specific weight from 0-5 points. The first six (6) indicators are considered the Critical Indicators. The critical indicators are #1, #2, #3, #4, #5 and #6 together. These first six criteria are of utmost importance since an automatic rating of Substandard Achievement is given if a "No" response is awarded to any of these critical indicators. Indicator #7 stands alone in the determination of ranking.

Currently, Port Aransas ISD enjoys a rating of "**Above Standard Achievement**", scoring 67 out of a possible 80 points and answering "Yes" to all critical indicators and received maximum points for indicator #7 on the financial accountability worksheet. The worksheet itself reflecting both the 2010 and 2009 rating for comparison and a discussion of its points follow.



Financial Integrity Rating System of Texas

2009-2010 DISTRICT STATUS DETAIL

Name: PORT ARANSAS ISD(178908)	Publication Level 1: 6/17/2011 9:03:31 AM
Status: Passed	Publication Level 2: 8/31/2011 1:00:45 PM
Rating: Above Standard Achievement	Last Updated: 8/31/2011 1:00:45 PM
District Score: 67	Passing Score: 56

#	Indicator Description	Updated	2010 Score		2009 Score
1	<u>Was The Total Fund Balance Less Reserved Fund Balance Greater Than Zero In The General Fund?</u>	4/25/2011 8:46:30 PM	Yes		Yes
2	<u>Was the Total Unrestricted Net Asset Balance (Net of Accretion of Interest on Capital Appreciation Bonds) In the Governmental Activities Column in the Statement of Net Assets Greater than Zero? (If the District's 5 Year % Change in Students was 10% more)</u>	4/25/2011 8:46:30 PM	Yes		Yes
3	<u>Were There No Disclosures In The Annual Financial Report And/Or Other Sources Of Information Concerning Default On Bonded Indebtedness Obligations?</u>	4/25/2011 8:46:31 PM	Yes		Yes
4	<u>Was The Annual Financial Report Filed Within One Month After November 27th or January 28th Deadline Depending Upon The District's Fiscal Year</u>	4/29/2011 3:50:20 PM	Yes		Yes

	<u>End Date (June 30th or August 31st)?</u>			
5	<u>Was There An Unqualified Opinion in Annual Financial Report?</u>	4/25/2011 8:46:31 PM	Yes	Yes
6	<u>Did The Annual Financial Report Not Disclose Any Instance(s) Of Material Weaknesses In Internal Controls?</u>	4/25/2011 8:46:31 PM	Yes	Yes
			1 Multiplier Sum	
7	<u>Did the Districts Academic Rating Exceed Academically Unacceptable?</u>	4/25/2011 8:46:31 PM	5	5
8	<u>Was The Three-Year Average Percent Of Total Tax Collections (Including Delinquent) Greater Than 98%?</u>	4/25/2011 8:46:32 PM	4	4
9	<u>Did The Comparison Of PEIMS Data To Like Information In Annual Financial Report Result In An Aggregate Variance Of Less Than 3 Percent Of Expenditures Per Fund Type (Data Quality Measure)?</u>	5/10/2011 10:09:28 PM	5	5
10	<u>Were Debt Related Expenditures (Net Of IFA And/Or EDA Allotment) < \$350.00 Per Student? (If The District's Five-Year Percent Change In Students = Or > 7%, Or If Property Taxes Collected Per Penny Of Tax Effort > \$200,000 Per Student)</u>	4/25/2011 8:46:32 PM	0	0
11	<u>Was There No Disclosure In The Annual Audit Report Of Material Noncompliance?</u>	4/25/2011 8:46:32 PM	5	5
12	<u>Did The District Have Full Accreditation Status In Relation To Financial Management Practices? (e.g. No Conservator Or Monitor Assigned)</u>	4/25/2011 8:46:33 PM	5	5
13	<u>Was The Aggregate Of Budgeted Expenditures And</u>	4/25/2011	5	5

	<u>Other Uses Less Than The Aggregate Of Total Revenues, Other Resources and Fund Balance In General Fund?</u>	8:46:33 PM			
14	<u>If The District's Aggregate Fund Balance In The General Fund And Capital Projects Fund Was Less Than Zero, Were Construction Projects Adequately Financed? (To Avoid Creating Or Adding To The Fund Balance Deficit Situation)</u>	5/10/2011 4:13:18 PM	5		5
15	<u>Was The Ratio Of Cash And Investments To Deferred Revenues (Excluding Amount Equal To Net Delinquent Taxes Receivable) In The General Fund Greater Than Or Equal To 1:1? (If Deferred Revenues Are Less Than Net Delinquent Taxes Receivable)</u>	4/25/2011 8:46:33 PM	5		5
16	<u>Was The Administrative Cost Ratio Less Than The Threshold Ratio?</u>	4/25/2011 8:46:33 PM	0		5
17	<u>Was The Ratio Of Students To Teachers Within the Ranges Shown Below According To District Size?</u>	4/25/2011 8:46:34 PM	5		5
18	<u>Was The Ratio Of Students To Total Staff Within the Ranges Shown Below According To District Size?</u>	4/25/2011 8:46:34 PM	3		3
19	<u>Was The Total Fund Balance In The General Fund More Than 50% And Less Than 150% Of Optimum According To The Fund Balance And Cash Flow Calculation Worksheet In The Annual Financial Report?</u>	4/25/2011 8:46:34 PM	5		0
20	<u>Was The Decrease In Undesignated Unreserved Fund Balance < 20% Over Two Fiscal Years?(If 1.5 Times Optimum Fund Balance < Total Fund Balance In General Fund Or If Total Revenues > Operating Expenditures In The General Fund Then District Receives 5 Points)</u>	4/25/2011 8:46:34 PM	5		5

21	<u>Was The Aggregate Total Of Cash And Investments In The General Fund More Than \$0?</u>	4/25/2011 8:46:35 PM	5		5
22	<u>Were Investment Earnings In All Funds (Excluding Debt Service Fund and Capital Projects Fund) More Than \$20 Per Student?</u>	4/25/2011 8:46:35 PM	5		5
					2010: 67 Weighted Sum 2009: 67 Weighted Sum
					1 Multiplier Sum
					2010: 67 Score 2009: 67 Score

DETERMINATION OF RATING

A.	Did The District Answer 'No' To Indicators 1, 2, 3 Or 4? OR Did The District Answer 'No' To Both 5 and 6? If So, The District's Rating Is Substandard Achievement .	
B.	Determine Rating By Applicable Range For summation of the indicator scores (Indicators 7-22)	
	Superior Achievement	72-80 and Yes to indicator 7
	Above Standard Achievement	64-71 or >= 72 and No to indicator 7
	Standard Achievement	56-63
	Substandard Achievement	<56 or No to one default indicator

INDICATOR 17 & 18 RATIOS

Indicator 17	Ranges for Ratios		Indicator 18	Ranges for Ratios	
District Size - Number of Students Between	Low	High	District Size - Number of Students Between	Low	High
< 500	7	22	< 500	5	14
500-999	10	22	500-999	5.8	14
1000-4999	11.5	22	1000-4999	6.3	14
5000-9999	13	22	5000-9999	6.8	14
=> 10000	13.5	22	=> 10000	7.0	14

OPTIONS

Overview of the Worksheet

Critical Indicators—

As previously stated, indicators #1 through #6 are the critical indicators. Any “No” response in this category is a signal indicator of fiscal distress. These five criteria revolve around the audit report, fund balance and the auditor’s findings. If General Fund Balance is greater than zero and the auditors issue a “clean” opinion, a District will pass the critical indicators. For the 2009-10 fiscal year, Port Aransas ISD had a General Fund Balance of \$7.2 million and passed all other critical indicator criteria.

Fiscal Responsibility—

Criteria #7 through #10 concern fiscal responsibility. Port Aransas ISD’s percentage of tax collections is slightly below the minimum standard of 98%. Criteria #8 involves tax collection rate. For 2009-2010, taxes were collected at a rate of 97.15% and for 2008-2009 at a rate of 97.34%. This is primarily due to the delinquency in collections of one taxpayer currently in bankruptcy. The state will not take specific situations into consideration, they only consider the actual collections and tax levy. Criterion #10 involves a calculation of debt related expenditures to student population. Districts outside of high population growth areas with bonded indebtedness as in the case of Port Aransas ISD, may fall below the this indicator parameter. Criteria #11 and #12 are very similar to Critical Indicators (see above) which Port Aransas ISD easily passed.

Budgeting—

Indicators #13 through #16 reflect budgeting, management and cash flow practices. The District adequately funds its budget with revenues, other resources and fund balance from the General Fund. Item #16 addresses administrative cost ratio in relation to your Average Daily Attendance (ADA). For 2009-10 ADA increased above 500 (went to 501.51) adjusting the indicator up a step which requires a lower cost ratio. Points are only given if the indicator is met (“All or Nothing”).

Personnel—

The criteria for items #17 and #18 address staffing patterns. The District falls within the range for student teacher ratio, but is below the minimum student to staff ratio for criteria #18 (5.447 with the acceptable amount of 5.8).

Cash management—

Criteria #19 through #22 tests cash management practices. The District received full point allocations for all criteria in this area.

Other Data Concerning the District's Operations

The purpose of this section of the report is to discuss other aspects of our business operations not covered by the worksheet. The District views the worksheet as a basic tool with which to assess our primary business practices. The District is always working towards improvement in all aspects of our operation to maximize funds available to campuses for educational purposes and to our ancillary departments that support our campuses. In the following section we will briefly review a number of areas that relate to our current business practices not covered by the Financial Accountability Worksheet directly.

Financial Strength—

The state of Texas recommends that the District discuss the financial strength of the district in this report; however, they give no indication as to what criteria should be considered in that discussion. There are many measures of financial strength, other than the fund balance, and it is difficult to determine which will provide the best measure of overall financial strength and position. For Port Aransas ISD, the most significant financial indicator of strength is our ability to manage our cash flow throughout the year and operate well within budget constraints.

Operating Cost Management—

Only a small portion of our total General Fund expenditures are flexible or variable in nature. The "Robin Hood" payment comprises the biggest expenditure each year, followed by salaries and benefits. Utilities payments fluctuate in any given year, but they still make up the third largest single expenditure. The District's insurance expense is the last of the non-flexible expenditures. After removing these four items from the equation, there is only a small portion of the budget that retains some semblance of control. Supplies, materials, travel and a few contracted services comprise this relatively small remaining balance. These costs are considered to be controllable operating costs.

Personnel Management—

Students' welfare and education is the District's first priority, but attracting and retaining a quality teaching staff is a close second. Port Aransas ISD maintains competitive salaries to attract and retain quality professionals. The District has a quality benefits program that compares very favorably with surrounding districts from a benefits coverage and employer contribution standpoint.

Debt Management—

Debt Management is easier if local taxes are collected at a high collection rates consistently over the years. Port Aransas ISD's collection rate historically has exceeded 98% until 2007-08. At that time and continuing into present, the collection rate had decreased due to delinquency in collections of one taxpayer currently in bankruptcy. The district has

managed to control debt payments by refunding of higher interest rate bonds and receiving below average interest rates on new sales. The District's financial advisor has played a key role in this prudent debt management process over this period of time. On August 31, 2010, \$8,090,000 of bond principal remains outstanding.

Asset Acquisition and Management—

The District patrons passed a bond authorization in May of 2006 for \$200,000. These funds were to be spent on transportation vehicles and maintenance of existing facilities since I & S taxes are not subject to recapture. However, during the election it was determined that the issue of these bonds would not occur if the funds were not necessary. The bonds still have not been issued.

Cash Management—

The worksheet addresses some cash and investment issues, but only in a very basic manner. The worksheet criterion requires that the district have cash available, and that a minimal rate of return is earned. Policy mandates that we invest funds in a safe and objective manner to maximize earnings. Funds are placed within the designated bank depository and moved to the investment department or checking account, whichever pays a highest yield. A monthly review of the investment activity and performance is submitted to the Board of Trustees for review, as required by district policy and law.

Budgetary Planning—

The District's budget process begins in February each year. All sources of funding, including local, state and federal funding are projected and uncontrollable expenses are reviewed annually for potential adjustments. Supplemental programs are reviewed for effectiveness and adjustments made when deemed necessary. Several budget workshops are conducted with the board of trustees with final proposed budget hearing being conducted in August followed by final board approval. In odd-numbered years, consideration has to be given to the state legislature session and the session typically delays the budgeting process.

Other Issues—

The Port Aransas finance department is always looking for new and innovative ways to improve our overall business management practices. We continue our learning process at seminars clinics, and workshops. In addition, the District make changes to our practices based on what we learn from our school business peers, who struggle with the same issues on a day-to-day basis. Our external auditors also provide us with an annual check-up on our practices and procedures, suggesting improvements during the course of their audit procedure, and formal suggestions in the form of a management letter.

Summary—

The finance department will continually seek improvement in our practices and procedures. The Port Aransas ISD School Board, administration and the community have worked very hard to improve and maintain the financial position of the District. This report should demonstrate the District's commitment to all concerned parties We will adapt to the constantly changing circumstances which surround the school finance landscape, and strive to overcome obstacles in pursuit of the District's mission –

THE MISSION of the Port Aransas Independent School District is to inspire every student to reach is or her potential through:

- The highest quality education**
- A safe and caring environment**
- A meaningful life and career**

We Believe

To best prepare our students, the learning environment within Port Aransas ISD will provide each student a rigorous and challenging education. Students will have the opportunity to participate in and benefit from a wide variety of education programs.

SUPERINTENDENT'S TERM CONTRACT

The BOARD OF TRUSTEES ("Board") of the PORT ARANSAS INDEPENDENT SCHOOL DISTRICT ("PAISD" or "District") and Dr. Sharon Doughty ("Superintendent"), under the authority of Section 11.201(b) and Chapter 21, Subchapter E of the Texas Education Code, agree to the following terms and conditions of employment as Superintendent for PAISD.

I. Term

- 1.1 The Superintendent is employed for a term beginning on January 3, 2011, and ending on June 30, 2013.
- 1.2 The Board may, by action of the Board, and with the consent of the Superintendent, extend the term of this contract as permitted by State law.
- 1.3 The Board has not adopted any policy, rule, regulation, law, or practice providing for tenure. No right of tenure is created by this term contract. No property interest, express or implied, is created in continued employment beyond the contract term.

II. Employment

- 2.1 *Duties.* The Superintendent is the educational leader and chief executive of PAISD and must faithfully perform the duties of the Superintendent of Schools for the PAISD, as prescribed in the job description and as may be lawfully assigned by action of the Board, and must comply with all lawful Board directives, state and federal law, and district policy, rules, and regulations as they exist or are later amended.
- 2.1a The Superintendent has the following specific duties:
 - (1) Assume administrative responsibility and leadership for the planning, operation, supervision, and evaluation of the education programs, services, and facilities of the PAISD and for the annual performance appraisal of the PAISD's staff.
 - (2) Assume administrative authority and responsibility for the organization, assignment, reassignment, and evaluation of all personnel other than the Superintendent.
 - (3) Make recommendations regarding selection of all PAISD professional personnel, subject to Board approval.
 - (4) Employ all other personnel, consistent with PAISD policy.
 - (5) Initiate the termination or suspension of an employee's employment or the nonrenewal of an employee's term contract.
 - (6) Accept resignations for all employees, consistent with PAISD policy.
 - (7) Manage the day-to-day operations of PAISD as its administrative manager.
 - (8) Prepare and submit to the Board annually a proposed budget covering all estimated revenue and proposed expenditures of the PAISD for the following fiscal year.
 - (9) Prepare recommendations for policies to be adopted by the Board and oversee the implementation of adopted policies.
 - (10) Develop appropriate administrative regulations to implement adopted policies.
 - (11) Provide leadership for the attainment of student performance based on the academic excellence indicators adopted by the State Board of Education and other indicators adopted by the Board of Trustees of PAISD.

(12) Organize the district's central administration.

The Superintendent must perform these duties with reasonable care, diligence, skill, and expertise during the term of this contract.

- 2.2 *Professional Certification.* The Superintendent must hold and maintain a valid certificate required of a superintendent by the State Of Texas and issued by the Texas Education Agency or the State Board of Educator Certification and all other certificates required by law. The Superintendent represents that he has made written disclosure to the Board of any conviction for a felony or any offense involving moral turpitude. The Superintendent is subject to a criminal history record check, and her employment is contingent on those results being favorable and consistent with information previously disclosed to the Board.
- 2.3 *Board Meetings.* The Superintendent shall attend, and shall be permitted to attend, all meetings of the Board, both public and closed, with the exception of those closed meetings devoted to the consideration of any action or lack of action on the Superintendent's Contract, or the Superintendent's evaluation, or for purposes of resolving conflicts between individual Board members, or when the Board is acting in its capacity as a tribunal. In the event of illness or Board-approved absence, the Superintendent's designee shall attend such meetings.
- 2.4 *Criticisms, Complaints and Suggestions.* The Board, individually and collectively, shall refer in a timely manner all substantive criticisms, complaints, and suggestions called to the Board's attention either: (a) to the Superintendent for study and/or appropriate action, and the Superintendent shall refer such matter(s) to the appropriate District employee or shall investigate such matter(s) and shall within a reasonable time inform the Board of the results of such efforts; or, (b) to the appropriate complaint resolution procedure as established by District Board policies.
- 2.5 *Reassignment.* The Superintendent cannot be reassigned from the position of Superintendent to another position without the Superintendent's express written consent.
- 2.6 *Indemnification.* To the extent it may be permitted to do by applicable law, including, but not limited to Texas Civil Practice & Remedies Code Chapter 102, the District does hereby agree to defend, hold harmless, and indemnify Superintendent from any and all demands, claims, suits, actions, judgments, expenses and attorneys' fees incurred in any legal proceedings brought against Superintendent in the Superintendent's individual or official capacity as an employee and as Superintendent of the District, providing the incident(s), which is (are) the basis of any such demand, claim, suits, actions, judgments, expenses and attorneys' fees, arose or does arise in the future from an act or omission of Superintendent as an employee of the District, acting within the course and scope of Superintendent's employment with the District; excluding, however, any such demand, claim, suits, actions, judgments, expenses and attorneys' fees for those claims or any causes of action where it is determined that Superintendent committed official misconduct, or committed a willful or wrongful act or omission, or an act or omission constituting gross negligence, or acted in bad faith; and excluding any costs, fees, expenses or damages that would be recoverable or payable under an insurance contract, held either by the District or by Superintendent. The selection of Superintendent's legal counsel shall be with the mutual agreement of Superintendent and the District if such legal counsel is not also District's legal counsel. A legal defense may be provided through insurance coverage, in which case Superintendent's right to agree to legal counsel provided for her will depend on the terms of the applicable insurance contract. To the extent this Section 2.6 exceeds the authority provided and limitations imposed by Texas Civil Practice & Remedies Code, Chapter 102, it shall be construed and modified accordingly. The provisions of this Section 2.6 shall survive the termination of this Contract.

III. Compensation

- 3.1 *Salary.* PAISD will pay the Superintendent an annual salary not less than One Hundred Nineteen Thousand Four hundred Dollars (\$119,400). The annual salary will be paid to the Superintendent in equal monthly installments consistent with the Board's policies.
- 3.2 *Salary Adjustments.* The Board will consider all compensation regularly and determine if increases are warranted by performance, longevity, and general economic conditions. Salary adjustments, if any, will be effective following Board approval of the adjustment, but in no event shall the Superintendent be paid less than the salary set forth in Section 3.1 of this Contract except by mutual agreement of the two parties.

- 3.3 *Vacation, Holidays, Leave Benefit.* The Superintendent is permitted to take, at the Superintendent's choice, the same number of days of vacation as are authorized by Board policy for administrative employees on twelve-month contracts, in a single period or at different times. These vacation days shall be taken at such time or times that will least interfere with the performance of the Superintendent's duties under this term contract. Unused vacation will not accumulate from year to year. The Superintendent will observe the same legal holidays as provided by Board policies for administrative employees on twelve-month contracts. The Superintendent is subject to the leave policies of the Board and is granted the same personal leave benefits for administrative employees on twelve-month contracts.
- 3.4 *Health Insurance and Other Benefits.* PAISD will provide the Superintendent with full health insurance coverage for herself and her spouse, if applicable, pursuant to the group health care plan provided by the District for its administrative employees.
- 3.5 *Professional Growth.* The Superintendent shall devote the Superintendent's time, attention, and energy to the direction, administration and supervision of the District. The Board however, encourages the continued professional growth of the Superintendent through the Superintendent's active attendance and participation in appropriate professional meetings at the local, regional, state and national level. The Board shall encourage the use of data and information sources, and shall encourage the participation of the Superintendent in pertinent educational seminars and courses offered by public or private institutions including educational associations, as well as participation in informational meetings with those individuals whose particular skills, expertise, or backgrounds would serve to improve the capacity of the Superintendent to perform the Superintendent's professional responsibilities of the District. In its encouragement of the Superintendent to grow professionally, the Board shall permit a reasonable amount of release time as the Board determines is appropriate to attend professional development activities. The District shall pay the Superintendent's membership dues to the American Association of School Administrators, the Texas Association of School Administrators, and the Texas Association for Supervision and Curriculum Development. The District shall bear the reasonable costs and expenses for such attendance and membership. The Board will annually budget for all approved professional development activities including registration, travel, meals and other related expenses to which the Superintendent is approved to attend.
- 3.6 *Civic Activities.* The Superintendent is encouraged to participate in community and civic affairs including chamber of commerce, civic clubs, governmental committees, and educational organizations. PAISD will annually budget an amount for the Superintendent's dues, fees, meals, travel, and other related expenses incurred in connection with participation in community and civic organizations.
- 3.7 *Expenses.* The District shall pay or reimburse the Superintendent for reasonable expenses incurred by the Superintendent in the continuing performance of the Superintendent's duties under this Contract. The District agrees to pay the actual and incidental costs incurred by the Superintendent for travel. Such actual or incidental costs may include, but are not limited to, gasoline, hotels and accommodations, meals, rental car, and other expenses incurred in the performance of the business of the District. The Superintendent shall comply with all procedures and documentation requirements in accordance with Board policies.

IV. Annual Performance Goals

- 4.1 *Development of Goals.* The Superintendent, in cooperation with the District-Level Planning and Decision-Making Committee, must submit to the Board each year, for its consideration and adoption, a preliminary list of goals for the PAISD. The goals approved by the Board will at all times be reduced to writing ("District Goals") and must be among the criteria on which the Superintendent's performance is reviewed and evaluated. The Board agrees to work with and support the Superintendent in achieving the District Goals.

V. Review of Performance

- 5.1 *Time and Basis of Evaluation.* The Board must evaluate and assess in writing the performance of the Superintendent at least once each year during the term of this term contract. The evaluation and assessment must be reasonably related to the duties of the Superintendent as outlined in the Superintendent's job description and based on the District's progress toward accomplishing the District Goals. The Board, at its discretion, may evaluate and assess the performance of the Superintendent as many times during the year as it deems appropriate. The evaluation of the Superintendent must at all times be conducted in closed meeting. The content of the Superintendent's completed evaluation forms is not public information; however, the Board and Superintendent agree that each may share the content of the superintendent's completed evaluation forms with their respective attorneys.
- 5.2 *Evaluation Format and Procedure.* The evaluation format and procedure shall be in accordance with the evaluation instrument adopted by the Board in accordance with Article V of this Contract, the Board's policies, and state and federal law. In the event the Board deems that the evaluation instrument, format and/or procedure is to be modified by the Board and such modifications would require new or different performance expectations, the Superintendent shall be provided a reasonable period of time to demonstrate such expected performance before being evaluated.
- 5.3 *Relations with Board.* At least once annually, the Board will devote all or a portion of one meeting to a discussion of the working relationship between the Superintendent and the Board.

VI. Renewal or Nonrenewal of Term Contract

- 6.1 *Renewal//Nonrenewal.* Renewal or nonrenewal must be in accordance with Board policy Chapter 21, Subchapter E and Section 21.212 of the Texas Education Code, and applicable law. Notwithstanding anything to the contrary in Section 21.212(a) of the Texas Education Code, the Superintendent shall be entitled to written notice, containing reasonable notice of the reason for the proposed nonrenewal, not later than 60 days before the last day of the contract term, containing reasonable notice of the reason(s) for the proposed nonrenewal of the Superintendent's Contract with the District.

VII. Termination of Contract

- 7.1 *Mutual/ agreement.* This term contract may be terminated by the mutual agreement of the Superintendent and the Board in writing, upon such terms and conditions as are mutually agreed.
- 7.2 *Resignation.* The Superintendent may leave the employment of the district at the end of a school year without penalty by filing a written resignation with the Board not later than the 45th day before the first day of instruction of the following school year.
- 7.3 *Retirement or Death.* This term contract will terminate upon the retirement or death of the Superintendent.
- 7.4 *Dismissal/ or Suspension Without Pay for Good Cause.* The Board may dismiss the Superintendent, or suspend without pay during the term of this term contract for good cause. The following are examples of conduct and situations, which may constitute "good cause," but the term is not limited in meaning by this list:
- (1) Failure to perform duties or responsibilities within the scope of employment or as set forth under the terms and conditions of this term contract;
 - (2) Any conduct that is inconsistent with the continued existence of the Board-Superintendent relationship, including without

limitation any sexual misconduct with a student or employee or any conduct that endangers or has the potential to endanger the health or safety of one or more students or employees;

- (3) Insubordination or failure to comply with lawful written directives issued by lawful action of the Board or failure to comply with Board policies or PAISD administrative regulations, such that the needs of students or the effective operation of a campus or P AISD are compromised;
- (4) Incompetence or inefficiency in the performance of required or assigned duties as documented by evaluations, supplemental memoranda, or other written communication when the Board has provided the Superintendent a reasonable opportunity to remediate any incompetence or inefficiency;
- (5) Neglect of duties;
- (6) Drunkenness or excessive use of alcoholic beverages;
- (7) Illegal use of drugs, hallucinogens, or other substances regulated by the Texas Dangerous Drug Act or the Texas Controlled Substances Act;
- (8) Conviction of a felony or any crime involving moral turpitude; conviction of a lesser included offense pursuant to a plea when the original charged offense is a felony; or deferred adjudication for a felony or any crime involving moral turpitude, when the conviction or deferred adjudication occurs during the term of employment;
- (9) Failure to meet the PAISD's standards of professional conduct;
- (10) Failure to comply with reasonable PAISD professional development requirements;
- (11) Disability, not otherwise protected by law, that impairs performance of the required duties of the Superintendent;
- (12) Immorality, which is conduct the Board determines is not in conformity with the accepted moral standards of the community encompassed by the PAISD. Immorality is not confined to sexual matters, but includes conduct inconsistent with rectitude or indicative of corruption, indecency, or depravity;
- (13) Failure to make a reasonable effort to attain the District Goals set by the Board;
- (14) Assault on an employee or student;
- (15) Falsifying records or documents related to the PAISD's activities;
- (16) Conscious misrepresentation of facts to the Board or other P AISD officials in the conduct of the PAISD's business; or
- (17) Any other reason constituting "good cause" under Texas law.

7.5 *Termination or Suspension Without Pay Procedure.* If the Board proposes to terminate this term contract or suspend the Superintendent without pay for "good cause," the Superintendent must be afforded all the rights set out in Board policies state and federal law, and Subchapter F, Chapter 21, of the Texas Education Code.

VIII. Miscellaneous

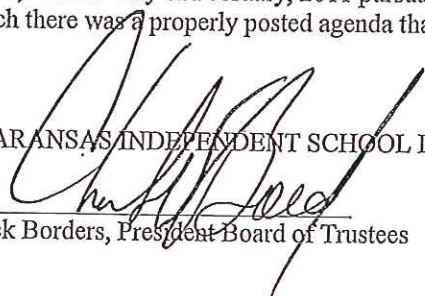
8.1 *Controlling Law.* This term contract is governed by the laws of the State of Texas, and must be performed in Nueces County, Texas, unless otherwise provided by law.

8.2 *Complete Agreement.* This term contract embodies the entire understanding between the parties and may not be varied except by written agreement of the parties and Board approval of the new or additional writing at a lawfully called meeting. All existing agreements, both oral and written, between the parties regarding the employment of the Superintendent are superseded by this term contract, and this term contract constitutes the entire agreement between the parties, unless amended pursuant to this paragraph or other specific terms of this term contract.

- 8.3 *Conflicts.* If any conflict arises between the terms, conditions, and provisions of this term contract and the provisions of the Board's policies or any permissive state or federal law, the terms of this contract prevail over the contrary provisions of the Board's policies or any permissive law, unless otherwise prohibited by law.
- 8.4 *Savings Clause.* If anyone or more of the provisions contained in this term contract is held to be invalid, illegal, unenforceable, that invalidity, illegality, or unenforceability does not affect any other provision, and this term contract must be construed as if the invalid, illegal, or unenforceable provision had never been included. All existing agreements and contracts, both verbal and written, between the parties hereto regarding the employment of the Superintendent have been superseded by this Contract, and this Contract constitutes the entire agreement between the parties unless amended pursuant to the terms of this Contract.

EXECUTED at Port Aransas ISD, County of Nueces and State of Texas, this 10th day of February, 2011 pursuant to action of the Board of Trustees at a meeting held on, February 10, 2011 for which there was a properly posted agenda that included an item related to employment of a superintendent.

PORT ARANSAS INDEPENDENT SCHOOL DISTRICT

By 
 Chuck Borders, President Board of Trustees

ATTEST:


 Ann Appling, Vice President


 Dr. Sharon Doughty, Superintendent

It is the policy of the Port Aransas Independent School District not to discriminate on the basis of sex, disability, race, color, age, religion, national origin, or status as a veteran in its educational and vocational programs, activities, or employment.

PAISD Provides a Drug and Tobacco-Free Workplace

Port Aransas I.S.D.

Reimbursements Received by the Superintendent and Board Members

For the Twelve-Month Period
 Ended August 31, 2011

Description of Reimbursements	Superintendent	Board Member 1	Board Member 2	Board Member 3	Board Member 4	Board Member 5	Board Member 6	Board Member 7
	<u>Dr. S. Doughty</u>	<u>M. Price</u>	<u>C. Borders</u>	<u>J. Jones</u>	<u>M. Lorette</u>	<u>K. Owens</u>	<u>R. Adams</u>	<u>A. Appling</u>
Meals	156.09	156.09	156.09	48.09	136.09	136.09	156.09	136.09
Lodging	475.53	449.55	449.55	0	299.70	325.68	449.55	338.67
Transportation	458.62	0	0	0	0	0	0	0
Motor Fuel	42.63							
Other	530.00	295	295	0	295	295	295	295
Total	\$1,662.87	\$900.64	\$900.64	\$48.09	\$730.79	\$756.77	\$900.64	\$769.76

All "reimbursements" expenses, regardless of the manner of payment, including direct pay, credit card, cash, and purchase order are to be reported. Items to be reported per category include:

Meals – Meals consumed out of town, and in-district meals at area restaurants (outside of board meetings, excludes catered board meeting meals).

Lodging - Hotel charges.

Transportation - Airfare, car rental (can include fuel on rental, taxis, mileage reimbursements, leased cars, parking and tolls).

Motor fuel – Gasoline.

Other: - Registration fees, telephone/cell phone, internet service, fax machine, and other reimbursements (or on-behalf of) to the superintendent and board member not defined above.

**Port Aransas I.S.D.
 Outside Compensation and/or Fees Received by the Superintendent for Professional Consulting and/or Other
 Personal Services**

For the Twelve-Month Period
 Ended August 31, 2011
Name(s) of Entity(ies)

Amount Received
 \$

NONE TO REPORT

Total
 \$0.00

Compensation does not include business revenues generated from a family business (farming, ranching, etc.) that has no relation to school district business.

Port Aransas I.S.D.

**Gifts Received by Executive Officers and Board Members (and First Degree Relatives, if any)
(gifts that had an economic value of \$250 or more in the aggregate in the fiscal year)**

For the Twelve-Month Period
Ended August 31, 2011

<u>Member Name</u>	Superintendent	Board Member 1	Board Member 2	Board Member 3	Board Member 4	Board Member 5	Board Member 6	Board Member 7
	<u>Dr. S. Doughty</u>	<u>M. Price</u>	<u>C. Borders</u>	<u>J. Jones</u>	<u>M. Lorette</u>	<u>K. Owens</u>	<u>R. Adams</u>	<u>A. Appling</u>

NONE TO REPORT

Total	\$	\$	\$	\$	\$	\$	\$	\$
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Note – An executive officer is defined as the superintendent, unless the board of trustees or the district administration names additional staff under this classification for local officials.

Port Aransas I.S.D.
Business Transactions Between School District and Board Members

For the Twelve-Month Period
 Ended August 31, 2011

Board Member 1	Board Member 2	Board Member 3	Board Member 4	Board Member 5	Board Member 6	Board Member 7
<u>M. Price</u>	<u>C. Borders</u>	<u>J. Jones</u>	<u>M. Lorette</u>	<u>K. Owens</u>	<u>R. Adams</u>	<u>A. Appling</u>
Amounts \$	\$	\$	\$	\$ 1,798.00	\$	\$

Note - The summary amounts reported under this disclosure are not to duplicate the items disclosed in the summary schedule of reimbursements received by board members.

**Port Aransas I.S.D.
Summary Schedule of Data Submitted under the Financial Solvency Provisions of TEC §39.0822**

General Fund - First-Quarter Expenditures By Object Code
Report 2010-2011 first-quarter (first three months of fiscal year 2010-2011) GENERAL FUND expenditures by object code using whole numbers.

Payroll- Expenditures for payroll costs	object codes 6110-6149	\$ 1,373,614.32
Contract Costs- Expenditures for services rendered by firms, individuals, and other organizations	object code series 6200	<u>\$ 170,344.06</u>
Supplies and Materials- Expenditures for supplies and materials necessary to maintain and/or operate furniture, computers, equipment, vehicles, grounds, and facilities	object code series 6300	\$ 74,669.97
Other Operating- Expenditures for items other than payroll, professional and contracted services, supplies and materials, debt service, and capital outlay	object code series 6400	\$ 215,718.19
Debt Service- Expenditures for debt service	object code series 6500	\$ -
Capital Outlay- Expenditures for land, buildings, and equipment	object code series 6600	<u>\$ 153,116.32</u>

Additional Financial Solvency Questions

- 1) Districts with a September 1- August 31 fiscal year:
Within the last two years, did the school district
- | | | |
|---|-------|------|
| 1) draw funds from a short-term financing note (term less than 12 months) between the months of September and December, inclusive, and | Yes | No |
| 2) for the prior fiscal year, have a total General Fund balance of less than 2 percent of total expenditures for General Fund function codes 11-61? | _____ | XXXX |
| | _____ | XXXX |
| | _____ | XXXX |
- 2) Has the school district declared financial exigency within the past two years?
- 3) Provide comments or explanations for student-to-staff ratios significantly (more than 15%) below the norm, rapid depletion of General Fund balances, or any significant discrepancies between actual budget figures and projected revenues and expenditures, or any other information that may be helpful in evaluating the school district's financial solvency.

Port Aransas ISD student-to-staff ratios falls within the stated parameters.

<u>Mean Enroll</u>	<u>Enroll-to-Teacher Ratio</u>	<u>School District Size</u>
11.48	9.76	500 to 999

- 4) How many superintendents has your school district had in the last five years? TWO
- 5) How many business managers has your school district had in the last five years? THREE



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Accounting: A standard school fiscal accounting system must be adopted and installed by the board of trustees of each school district. The accounting system must conform to generally accepted accounting principles. This accounting system must also meet at least the minimum requirements prescribed by the state board of education, subject to review and comment by the state auditor.

Ad Valorem Property Tax: Literally the term means "according to value." Ad valorem taxes are based on a fixed proportion of the value of the property with respect to which the tax is assessed. They require an appraisal of the taxable subject matter's worth. General property taxes are almost invariably of this type. Ad valorem property taxes are based on ownership of the property, and are payable regardless of whether the property is used or not and whether it generates income for the owner (although these factors may affect the assessed value).

Adopted Tax Rate: The tax rate set by the school district to meet its legally adopted budget for a specific calendar year.

All Funds: A school district's accounting system is organized and operated on a fund basis where each fund is a separate fiscal entity in the school district much the same as various corporate subsidiaries are fiscally separate in private enterprise. All Funds refers to the combined total of all the funds listed below:

- The General Fund
- Special Revenue Funds (Federal Programs, Federally Funded Shared Services, State Programs, Shared State/Local Services, Local Programs)
- Debt Service Funds
- Capital Projects Funds
- Enterprise Funds for the National School Breakfast and Lunch Program

Assessed Valuation: A valuation set upon real estate or other property by a government as a basis for levying taxes.

Auditing: Accounting documents and records must be audited annually by an independent

auditor. Texas Education Agency (TEA) is charged with review of the independent audit of the local education agencies.

Beginning Fund Balance: The General Fund balance on the first day of a new school year. For most school districts this is equivalent to the fund balance at the end of the previous school year.

Budget: The projected financial data for the current school year. Budget data are collected for the general fund, food service fund, and debt service fund.

Budgeting: Not later than August 20 of each year, the superintendent (or designee) must prepare a budget for the school district if the fiscal year begins on September 1. (For those districts with fiscal years beginning July 1, this date would be June 20.) The legal requirements for funds to be budgeted are included in the Budgeting module of the TEA Resource Guide. The budget must be adopted before expenditures can be made, and this adoption must be prior to the setting of the tax rate for the budget year. The budget must be itemized in detail according to classification and purpose of expenditure, and must be prepared according to the rules and regulations established by the state board of education. The adopted budget, as necessarily amended, shall be filed with TEA through the Public Education Information Management System (PEIMS) as of the date prescribed by TEA.

Capital Outlay: This term is used as both a Function and an Object. Expenditures for land, buildings, and equipment are covered under Object 6600. The amount spent on acquisitions, construction, or major renovation of school district facilities are reported under Function 80.

Capital Project Funds: Fund type used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds.)

Cash: The term, as used in connection with cash flows reporting, includes not only currency on hand, but also demand deposits with banks or other financial institutions. Cash also includes



Glossary

deposits in other kinds of accounts or cash management pools that have the general characteristics of demand deposit accounts in that the governmental enterprise may deposit additional cash at any time and also effectively may withdraw cash at any time without prior notice or penalty.

Chapter 41: A key "equity" chapter in the Texas Education Code (TEC) is Chapter 41. This chapter is devoted to wealth equalization through the mechanism of recapture, the recovery of financial resources from districts defined by the state as high property wealth. Resources are recovered for the purpose of sharing them with low-wealth districts. Districts that are subject to the provisions of Chapter 41 must make a choice among several options in order to reduce their property wealth and share financial resources.

Comptroller Certified Property Value: The district's total taxable property value as certified by the Comptroller's Property Tax Division (Comptroller Valuation).

Debt Service Fund: Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Debt Services: Two function areas (70 and 71) and one Object (6500) are identified using this terminology "debt services." Function 70 is a major functional area that is used for expenditures that are used for the payment of debt principal and interest including Function 71. Expenditures that are for the retirement of recurring bond, capital lease principal, and other debt, related debt service fees, and for all debt interest fall under Function 71. Object 6500 covers all expenditures for debt service.

Deferred Revenue: Resource inflows that do not yet meet the criteria for revenue recognition. Unearned amounts are always reported as deferred revenue. In governmental funds, earned amounts also are reported as deferred revenue until they are available to liquidate liabilities of the current period.

Designated Fund Balance: The designated fund balance represents tentative plans for the future use of financial resources. Designations require Board action to earmark fund balance for bona fide purposes that will be fulfilled within a reasonable period of time.

Effective Tax Rate: Provides the unit with approximately the same amount of revenue it had the year before on properties taxes in both years. A comparison of the effective tax rate to the taxing unit's proposed tax rate shows if there will be a tax increase.

Ending Fund Balance: The amount of unencumbered surplus fund balance reported by the district at the end of the specified school year. For most school districts this will be equivalent to the fund balance at the beginning of the next school year.

Excess (Deficiency): Represents receivables due (excess) or owed (deficiency) at the end of the school year. This amount is recorded as Asset Object 1200.

Existing Debt Allotment (EDA): Is the amount of state funds to be allocated to the district for assistance with existing debt.

Federal Revenues: Revenues paid either directly to the district or indirectly through a local or state government entity for Federally-subsidized programs including the School Breakfast Program, National School Lunch Program, and School Health and Related Services Program. This amount is recorded as Revenue Object 5900.

Fiscal Year: A period of 12 consecutive months legislatively selected as a basis for annual financial reporting, planning, and budgeting. The fiscal year may run September 1 through August 31 or July 1 through June 30.

Foundation School Program (FSP) Status: The Foundation School Program (FSP) is the shared financial arrangement between the state and the school district, where property taxes are blended with revenues from the state to cover the cost of basic and mandated programs. The nature of this arrangement falls in one of the following status categories: Regular, Special



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Statutory, State Administered, Education Service Center, or Open Enrollment Charter School District.

FTE: Full-Time Equivalent measures the extent to which one individual or student occupies a full-time position or provides instruction, e.g., a person who works four hours a day or a student that attends a half of a day represents a .5 FTE.

Function: Function codes identify the expenditures of an operational area or a group of related activities. For example, in order to provide the appropriate atmosphere for learning, school districts transport students to school, teach students, feed students and provide health services. Each of these activities is a function. The major functional areas are:

- Instruction and Instructional-Related Services
- Instructional and School Leadership
- Support Services - Student
- Administrative Support Services
- Support Services; Non-Student Based
- Ancillary Services
- Debt Service
- Capital Outlay
- 90 Intergovernmental Charges

Fund Balance: The difference between assets and liabilities reported in a governmental fund.

General Administration: The amount spent on managing or governing the school district as an overall entity. Expenditures associated with this functional area are reported under Function 41.

General Fund: This fund finances the fundamental operations of the district in partnership with the community. All revenues and expenditures not accounted for by other funds are included. This is a budgeted fund and any fund balances are considered resources available for current operations.

I&S Tax Rate: The tax rate calculated to provide the revenues needed to cover Interest and Sinking (I&S) (also referred to as Debt Service). I&S includes the interest and principal on bonds and other debt secured by property tax revenues.

Incremental Costs: The amount spent by a school district with excess wealth per WADA on the purchase of attendance credits either from the state or from other school district(s). Expenditures associated with this functional area are reported under Function 92.

Instruction: The amount spent on direct classroom instruction and other activities that deliver, enhance or direct the delivery of learning situations to students regardless of location or medium. Expenditures associated with this functional area are reported under Function 11.

Instructional Facilities Allotment (IFA): (State Aid) Provides assistance to school districts in making debt service payments on qualifying bonds and lease-purchase agreements. Proceeds must be used for the construction or renovation of an instructional facility.

Intergovernmental Charges: "Intergovernmental" is a classification used when one governmental unit transfers resources to another. In particular, when a Revenue Sharing District purchases WADA or where one school district pays another school district to educate transfer students. Expenditures associated with this functional area are reported under Function 90.

Investments in Capital Assets, Net of Related Debt: One of three components of net assets that must be reported in both government-wide and proprietary fund financial statements. Related debt, for this purpose, includes the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of capital assets of the government.

Local & Intermediate Revenues: All revenues from local taxes and other local and intermediate revenues. For specifics, see the definitions for Local Tax and Other Local & Intermediate Revenues. This amount is recorded under Object 5700.

Local Tax: This is all revenues from local real and personal property taxes, including



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recaptured funds from 1) Contracted Instructional Services Between Public Schools (Function 91) and 2) Incremental Costs associated with Chapter 41 of the Texas Education Code (Function 92).

M&O Tax Rate: The tax rate calculated to provide the revenues needed to cover Maintenance & Operations (M&O). M&O includes such things as salaries, utilities, and day-to-day operations.

Object: An object is the highest level of accounting classification used to identify either the transaction posted or the source to which the associated monies are related. Each object is assigned a code that identifies in which of the following eight major object groupings it belongs:

- 1000 Assets
- 2000 Liabilities
- 3000 Fund Balances
- 5000 Revenue
- 6000 Expenditures/Expenses
- 7000 Other Resources/NonOperating Revenue/Residual Equity Transfers In
- 8000 Other Uses/NonOperating Revenue/Residual Equity Transfers Out

Operating Expenditures: A wide variety of expenditures necessary to a district's operations fall into this category with the largest portion going to payroll and related employee benefits and the purchase of goods and services.

Operating Expenditures/Student: Total Operating Expenditures divided by the total number of enrolled students.

Operating Revenues and Expenses: Term used in connection with the proprietary fund statement of revenues, expenses, and changes in net assets. The term is not defined as such in the authoritative accounting and financial reporting standards, although financial statement preparers are advised to consider the definition of operating activities for cash flows reporting in establishing their own definition.

Other Local & Intermediate Revenues: All local and intermediate revenues NOT from local real and personal property taxes including:

- Revenues Realized as a Result of Services Rendered to Other School Districts
- Tuition and Fees
- Rental payments, interest, investment income
- Sale of food and revenues from athletic and extra/co-curricular activities
- Revenues from counties, municipalities, utility districts, etc.

Other Operating Costs: Expenditures necessary for the operation of the school district that are NOT covered by Payroll Costs, Professional and Contracted Services, Supplies and Materials, Debt Services, and Capital Outlay fall into this category and include travel, Insurance and bonding costs, election costs, and depreciation. This amount is recorded as Expenditure/Expense Object 6400.

Other Resources: This amount is credited to total actual other resources or non-operating revenues received or residual equity transfers in. This amount is recorded under Object 7020.

Payments for Shared Services

Arrangements: Payments made either from a member district to a fiscal agent or payments from a fiscal agent to a member district as part of a Shared Services Arrangement (SSA). The most common types of SSAs relate to special education services, adult education services, and activities funded by the Elementary and Secondary Education Act (ESEA). Expenditures associated with this functional area are reported under Function 93.

Payroll: Payroll costs include the gross salaries or wages and benefit costs for services or tasks performed by employees at the general direction of the school district. This amount is recorded as Expenditure/Expense Object 6100. *(NOTE: Payroll amounts do not include salaries for contract workers, e.g., for food service and maintenance. Therefore, this figure will vary significantly between districts and campuses that use contract workers and those that do not.)*

PEIMS: A state-wide data management system for public education information



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in the State of Texas. One of the basic goals of PEIMS, as adopted by the State Board of Education in 1986, is to improve education practices of local school districts. PEIMS is a major improvement over previous information sources gathered from aggregated data available on paper reports. School districts submit their data via standardized computer files. These are defined in a yearly publication, the PEIMS Data Standards.

Plant Maintenance & Operations: The amount spent on the maintenance and operation of the physical plant and grounds and for warehousing and receiving services. Expenditures associated with this functional area are reported under Function 51.

Property /Refined ADA: The district's Comptroller Certified Property Value divided by its total Refined ADA.

Property/WADA: The district's Comptroller Certified Property Value divided by its total WADA.

Qualified Opinion: Term used in connection with financial auditing. A modification of the independent auditor's report on the fair presentation of the financial statements indicating that there exists one or more specific exceptions to the auditor's general assertion that the financial statements are fairly presented.

Refined ADA: Refined Average Daily Attendance (also called RADA) is based on the number of days of instruction in the school year. The aggregate eligible days attendance is divided by the number of days of instruction to compute the refined average daily attendance.

Reserve Fund Balance: This is that portion of fund equity which is not available for appropriation or has been legally separated for a specific purpose.

Revenues: Any increase in a school district's financial resources from property taxes, foundation fund entitlements, user charges,

grants, and other sources. Revenues fall into the three broad sources of revenues: Local & Intermediate; State; and Federal.

Robin Hood Funds: See **Wealth Equalization Transfer**.

Rollback Tax Rate: Provides governments other than school districts with approximately the same amount of tax revenue it spent the previous year for day-to-day operations plus an extra 8 percent cushion, and sufficient funds to pay its debts in the coming year. For school districts, the M&O portion of the rollback tax rate allows school districts to add four cents (\$0.04) to the lesser of the prior tax year compressed operating tax rate or the effective M&O rate to generate operating funds. School districts will get to add to the compressed operating rate any additional cents approved by voters at a 2006 or subsequent rollback election, not 8 percent. The rollback rate is the highest rate that the taxing unit may adopt before voters can petition for an election to roll back the adopted rate to the rollback rate. For school districts, no petition is required; it's an automatic election if the adopted rate exceeds the rollback rate.

School Year: The twelve months beginning September 1 of one year and ending August 31 of the following year or beginning July 1 and ending June 30. Districts now have two options.

Special Revenue Fund: A governmental fund type used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditures for specified purposes.

State Revenues: Revenues realized from the Texas Education Agency, other state agencies, shared services arrangements, or allocated on the basis of state laws relating to the Foundation School Program Act. This amount is recorded as Revenue Object 5800.

Undesignated Fund Balance: This is that portion of fund equity that is currently available to finance expenditures not already approved by the Board of Trustees.



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Undesignated Unreserved Fund Balances: Available expendable financial resources in a governmental fund that are not the object of tentative management plans (i.e., designations). One primary criterion of rating agencies for school bonds is the relative amount of undesignated unreserved fund balance. Bond rating agencies view undesignated unreserved fund balances as a reflection of the financial strength of school districts and show concern when district fund balances decrease.

Unqualified Opinion: An opinion rendered without reservation by the independent auditor that financial statements are fairly presented.

Unrestricted Net Asset Balance: The term net asset refers to the amount of total assets less total liabilities. Unrestricted net asset balance refers to the portion of total net assets that is neither invested in capital assets nor restricted.

WADA: A Weighted Average Daily Attendance (WADA) is used to measure the extent students are participating in special programs. The concept of WADA in effect converts all of a school district's students with their different weights to a calculated number of regular students required to raise the same amount of revenue. The greater the number of students eligible for special entitlements, the greater a school district's WADA will be.

Wealth Equalization Transfer: The amount budgeted by districts for the cost of reducing their property wealth to the required equalized wealth level (Function 91). Sometimes referred to as Robin Hood Funds.

DISCLAIMER

All of the information provided is believed to be accurate and reliable; however, TASBO and TSPRA assume no responsibility for any errors, appearing in this information or otherwise. Further, TASBO and TSPRA assume no responsibility for the use of the information provided.

REPORTS

A. Business Reports

Carol Sue Hipp will present to the Board the following information:

1. September 2011 Expenditures
2. Tax Collections

Transaction Report
9/1/11 Through 9/30/11

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 8/31/11				4,087.34
9/13/11	307922	TARGET ACCOUNT	TARGET CHECK	[131 TARGET]	R	40.44
		TOTAL 9/1/11 - 9/30/11				<u>40.44</u>
		BALANCE 9/30/11				4,127.78
TOTAL INFLOWS						40.44
TOTAL OUTFLOWS						0.00
NET TOTAL						<u>40.44</u>

Transaction Report

9/1/11 Through 9/30/11

Date	Num	Description	Memo	Category	Clr	Amount
BALANCE 8/31/11						3,701.83
9/1/11	243763	JOE KOCUREK	DONATIONS	[148 MARLIN SURF CLUB]	R	870.00
9/8/11	243764	JOE KOCUREK	DONATIONS	[148 MARLIN SURF CLUB]	R	250.00
9/9/11	419	TASC TEXAS ASSOCIATION...	MEMBER FEE	[123 BMS SC]		-70.00
9/9/11	420	PHILINA MARTINEZ	MEAL AND PARKING MON...	[123 BMS SC]	R	-66.00
9/9/11	421	VOID			R	0.00
9/12/11	243765	PHILINA MARTINEZ	RETURN MEAL MONEY	[123 BMS SC]	R	66.00
9/13/11	243766	GINA MCKEEVER	TARGET	[140 BMS FUND]	R	28.61
9/15/11	243767	JEANICE MARTIN	BAKESALE	[134 CHEERLEADERS]	R	527.35
9/19/11	422	EMILY PHILLIPS	REIMBURSTMENT FOOD ...	[140 BMS FUND]	R	-14.00
9/20/11	243768	JANICE MARTIN	BAKE SALE	[134 CHEERLEADERS]	R	473.05
TOTAL 9/1/11 - 9/30/11						2,065.01
BALANCE 9/30/11						5,766.84
TOTAL INFLOWS						2,215.01
TOTAL OUTFLOWS						-150.00
NET TOTAL						2,065.01

Transaction Report

9/1/11 Through 9/30/11

Date	Num	Description	Memo	Category	Clr	Amount
BALANCE 8/31/11						16,022.39
9/2/11	1437C	GARY MOTT	BOSE BOOM BOX	[127 DRAMA]	R	-46.64
9/2/11	1438C	HERFF JONES	T'S	[112 CHEERLEADERS]	R	-145.00
9/2/11	304129	SHERRI BUJAN	CHEERLEADERS UNIFOR...	[112 CHEERLEADERS]	R	1,124.66
9/2/11	304130	SHERRI BUJAN	T'S SALES	[112 CHEERLEADERS]	R	620.00
9/2/11	304131	JENNIFER STARK	TESTING	[145 AP COLLEGE TESTING]	R	28.00
9/6/11	TXFR	JUNIOR CLASS TRANS FR...	TRANS FROM SOPHOMO...	[116 JUNIORS]	R	586.99
9/6/11	TXFR	SENIORS FROM JUNIOR	TRANS FROM JUNIORS	[121 SENIORS]	R	207.08
9/6/11	1439C	CORPUS CHRISTI CONCE...	TICKETS FOR THE NUT C...	[127 DRAMA]		-66.00
9/6/11	TXFR	JUNIOR CLASS TRANS TO...	TRANS TO SENIORS CLASS	[116 JUNIORS]	R	-207.08
9/6/11	TXFR	TRANSFER SOPHOMORE...	TRANS TO JUNIORS	[122 SOPHOMORES]	R	-586.99
9/12/11	304132	PETE BARELLO	DONATION	[144 KEY CLUB]	R	713.07
9/12/11	304133	SHERRI BUJAN	TARGET	[141 PRINCIPAL FUND]	R	87.62
9/13/11	304134	JIM COLE	DONATION FOR BMS INS...	[136 BAND]	R	500.00
9/13/11	304135	SHERRI BUJAN	SALE OF T'S	[112 CHEERLEADERS]	R	2,126.00
9/14/11	1440C	HERFF JONES-THE OVER...	T'S ORDER	[112 CHEERLEADERS]	R	-585.00
9/15/11	304136	JIM COLE	DONATION FOR BMS INS...	[136 BAND]	R	50.00
9/19/11	1441C	TMSCA	TESTS/MEMBERSHIP	[143 UIL Academic]		-250.00
9/19/11	1442C	HEXCO ACADEMIC	UIL ACADEMIC TESTS ME...	[143 UIL Academic]		-370.00
9/19/11	1443C	A PLUS COMPUTER SCIE...	UIL MEET COMPUTER SCI...	[143 UIL Academic]	R	-135.00
9/19/11	1444C	ASW ENTERPRISES	SPELLING TESTS	[143 UIL Academic]	R	-50.00
9/19/11	304137	LEIF JOHNSON	BAKE SALE	[116 JUNIORS]	R	269.00
9/20/11	304138	JIM COLE	DONATION FOR BMS INS...	[136 BAND]	R	350.00
9/21/11	304139	JENNIFER STARK	TESTING	[145 AP COLLEGE TESTING]	R	14.00
9/22/11	TXFR	SOUTH TEXAS MUSIC MA...	WRITTEN OUT OF WRON...	[136 BAND]	R	-985.00
9/26/11	1445C	LOWES	STATE PARTICTIONS AND...	[127 DRAMA]		-262.97
9/28/11	1446C	ELIZABETH OWENS	TUMBLING 4 SESSIONS F...	[112 CHEERLEADERS]		-585.00
9/28/11	1447C	HALLOWEEN CENTRAL	STATE PROPS HALLOWE...	[127 DRAMA]		-100.00
9/28/11	1448C	HEB	PLASTIC PUMPKINS HALL...	[127 DRAMA]		-20.00
9/28/11	1449C	FRIENDS OF PORT ARAN...	DONATION FOR SUPPLIE...	[144 KEY CLUB]		-275.00
9/28/11	1450C	AMERICAN RED CROSS	BASTROP FIRE RELIEF F...	[144 KEY CLUB]		-275.00
9/28/11	304140	JIM COLE	DONATION FOR BMS INS...	[136 BAND]	R	100.00
TOTAL 9/1/11 - 9/30/11						1,831.74
BALANCE 9/30/11						17,854.13
TOTAL INFLOWS						6,776.42
TOTAL OUTFLOWS						-4,944.68
NET TOTAL						1,831.74

Transaction Report

9/1/11 Through 9/30/11

Date	Num	Description	Memo	Category	Clr	Amount
BALANCE 8/31/11						112,103.23
9/1/11	3558	KATIE VOYLES	TUITION/BOOKS	200:1028 KATIE VOLYES	R	-1,250.00
9/1/11	3559	MICHAEL LONG	SUPPLIES FOR WELDING	200:2914 MICHAEL LONG	R	-33.74
9/1/11	3560	STEPHANIE JONES	BOOKS	200:2818 STEPHAIN ME...	R	-187.11
9/1/11	905377	JEFF MOSS	GINNY MOSS SCHOLAR...	200:1101 KELSEY ABEL	R	50.00
9/6/11	905378	STEVE REAVES	START UP MONEY FOR ...	[143 CROSS COUNTRY]	R	100.00
9/6/11	905379	STEVE REALVES	BAKE SALE	[143 CROSS COUNTRY]	R	718.00
9/8/11	3561	MICHAEL LONG	SUPPLIES FOR WELDING	200:2914 MICHAEL LONG	R	-214.11
9/9/11	3562	BRUCE RUSSELL M.D.	DESTINY SUING	[350 NURSE]	R	-48.00
9/12/11	3563	SOUTHWESTERN UNIVER...	TUITION	200:1101 KELSEY ABEL	R	-180.00
9/12/11	3564	ABBY KENIGSBURG	TUITION	200:1018 ABBY KENIGSB...	R	-1,200.00
9/12/11	3565	WHITNEY WILLIAMS	TUITION	200:2730 WHITNEY WILL...	R	-950.00
9/12/11	905380	MELISSA RAMSDEN	DONATION	[350 NURSE]	R	1,700.00
9/12/11	905381	STEVE REALVES	DEPOSIT CORRECTION	[143 CROSS COUNTRY]	R	4.00
9/13/11	905382	STEVE REALVES	BOOSTER DONATION	[137 ATHLETICS]	R	3,000.00
9/13/11	905383	STEVE REALVES	CHANGE FROM SA XC M...	[143 CROSS COUNTRY]	R	148.55
9/14/11	3566	VOID			R	0.00
9/14/11	3567	STEVE REAVES	MEAL MONEY FOR SA C...	[143 CROSS COUNTRY]	R	-310.00
9/15/11	3568	DARRELL FORREST, JR.	BOOKS	200:1113 DJ FORREST	R	-141.27
9/15/11	3569	BEST WESTERN LACKLAND	ROOM XC SAN ANTONIO	[143 CROSS COUNTRY]	R	-847.26
9/19/11	3570	KALANI BALCOM	BOOKS	200:1105 KALANI BALCOM	R	-762.23
9/20/11	3571	TRACK DESGNS	XC T'S	[143 CROSS COUNTRY]	R	-429.00
9/22/11	TXFR	LISA TEMPLETON	ROTARY SCHOLARSHIP	200:2130 LISA TEMPLET...	R	250.00
9/22/11	TXFR	REIMBURSTMENT FOR CH...	PAID EXPENSE OUT OF ...	[139 CLEARING]	R	985.00
9/22/11	TXFR	TOBIAS RICHARDS	TRANS TO LISA TEMPLE...	200:2620 TOBIAS RICHA...	R	-250.00
9/22/11	3572	SOUTH TEXAS MUSIC MART	WRITTEN OUT OF WRO...	[139 CLEARING]	R	-985.00
9/22/11	3573	LISA TEMPLETON	ROTARY SCHOLARSHIP	200:2130 LISA TEMPLET...	R	-250.00
9/22/11	3574	STEVE REALVES	START UP BOX MONEY	[143 CROSS COUNTRY]	R	-200.00
9/22/11	3575	DARRELL FORREST, JR.	BOOKS	200:1113 DJ FORREST	R	-66.72
9/26/11	3576	RYAN CLAYBOURN	BOATMEN SCHOLARSHIP	200:1136 RYAN CLAYBO...	R	-500.00
9/26/11	905384	STEVE REALVES	ENTRY FEES FOR PA ME...	[143 CROSS COUNTRY]	R	1,022.00
9/26/11	905385	STEVE REALVES	START UP BOX MONEY ...	[143 CROSS COUNTRY]	R	200.00
9/26/11	905386	WOODSBORO ISD	XC ENTRY FEE	[143 CROSS COUNTRY]	R	46.00
9/27/11	3577	**VOID**VOID			R	0.00
9/27/11	3578	STEVE REALVES	MEALS FOR ROUND RO...	[143 CROSS COUNTRY]	R	-348.00
TOTAL 9/1/11 - 9/30/11						-928.89
BALANCE 9/30/11						111,174.34
TOTAL INFLOWS						8,223.55
TOTAL OUTFLOWS						-9,152.44
NET TOTAL						-928.89

PORT ARANSAS ISD
Expenditure Summary

September Expenditures 2011

LOCAL MAINTENANCE		
MAINTENANCE	\$	197,357.56
PAYROLL	\$	370,630.33
TEA Chapter 41	\$	1,571,706.31
CONSTRUCTION	\$	-
RESERVE	\$	-
INTEREST & SINKING-BOND PYTS		
Bond Payments	\$	-
WORKER'S COMP	\$	7,024.24
		<hr/>
Total Cash Expenditures for Month		<u>\$2,146,718.44</u>
INVESTMENT ACCOUNT		
American Investment Sweep Account		\$0.00
American Investment Fund		\$1,572,231.00
		<hr/>
		<u>\$1,572,231.00</u>

NOTE: The Final payment for Chapter 41 WADA for 2011-12 was paid in September 2011.

Board Report
Recap Comparison of Revenue to Budget
Port Aransas I.S.D.
As of September
SEPTEMBER 2011 BOARD REPORT

	<u>Estimated Revenue (Budget)</u>	<u>Revenue Realized Current</u>	<u>Revenue Realized To Date</u>	<u>Revenue Balance</u>	<u>Percent Realized</u>
199 / 2 GENERAL FUND	18,278,297.00	-930,947.75	-930,947.75	17,347,349.25	5.09%
211 / 2 ESEA CHAPTER I REGULAR	85,846.00	.00	.00	85,846.00	.00%
224 / 2 IDEA PART B FORMULA	127,975.00	.00	.00	127,975.00	.00%
225 / 2 IDEA PART B PRESCHOOL	4,000.00	.00	.00	4,000.00	.00%
240 / 2 FOOD SERVICE	240,436.00	-10,441.89	-10,441.89	229,994.11	4.34%
255 / 2 TITLE II A, INST TRAINING	27,044.00	.00	.00	27,044.00	.00%
266 / 2 SFSF FUNDS	2,636.10	-2,636.10	-2,636.10	.00	100.00%
287 / 2 EDU JOBS	104,880.00	.00	.00	104,880.00	.00%
289 / 2 RURAL SCHOOLS	30,000.00	.00	.00	30,000.00	.00%
331 / 2 CARL PERKINS SSA/CTE	5,103.00	.00	.00	5,103.00	.00%
410 / 2 KINDERGARTEN TEXT MATERIAL	2,600.00	-2,600.00	-2,600.00	.00	100.00%
429 / 2 AP/IB CAMPUS AWARDS	450.00	.00	.00	450.00	.00%
598 / 2 DEBT SERVICE	792,307.00	-814.96	-814.96	791,492.04	.10%
818 / 1 PUBLIC ED FND GRANTS	88,361.70	-3,020.00	-82,562.07	5,799.63	93.44%
Grand Total Revenues	19,731,235.80	-950,460.70	-1,030,002.77	18,701,233.03	5.22%
7000	58,700.00	.00	.00	58,700.00	.00%

Board Report
Recap Comparison of Expenditures and Encumbrances to Budget
Port Aransas I.S.D.
As of September
SEPTEMBER 2011 BOARD REPORT

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
199 / 2 GENERAL FUND	-18,278,297.00	96,201.72	542,059.06	542,059.06	-17,640,036.22	2.97%
211 / 2 ESEA CHAPTER I REGULAR	-85,846.00	.00	8,265.99	8,265.99	-77,580.01	9.63%
224 / 2 IDEA PART B FORMULA	-127,975.00	140.00	9,176.13	9,176.13	-118,658.87	7.17%
225 / 2 IDEA PART B PRESCHOOL	-4,000.00	.00	101.50	101.50	-3,898.50	2.54%
240 / 2 FOOD SERVICE	-240,436.00	18,100.00	14,968.49	14,968.49	-207,367.51	6.23%
255 / 2 TITLE II A, INST TRAINING	-27,044.00	1,280.01	12,060.82	12,060.82	-13,703.17	44.60%
266 / 2 SFSF FUNDS	-2,636.10	.00	2,636.10	2,636.10	.00	100.00%
287 / 2 EDU JOBS	-104,880.00	.00	8,455.03	8,455.03	-96,424.97	8.06%
289 / 2 RURAL SCHOOLS	-30,000.00	905.00	.00	.00	-29,095.00	-.00%
331 / 2 CARL PERKINS SSA/CTE	-5,103.00	.00	.00	.00	-5,103.00	-.00%
410 / 2 KINDERGARTEN TEXT MATERIAL	-2,600.00	.00	.00	.00	-2,600.00	-.00%
429 / 2 AP/IB CAMPUS AWARDS	-450.00	170.50	279.50	279.50	.00	62.11%
598 / 2 DEBT SERVICE	-792,307.00	.00	.00	.00	-792,307.00	-.00%
818 / 1 PUBLIC ED FND GRANTS	-88,361.70	9,441.12	49,456.28	2,910.30	-29,464.30	55.97%
Grand Total Expenditures	-19,731,235.80	126,238.35	647,458.90	600,912.92	-18,957,538.55	3.28%
8000	-58,700.00	.00	.00	.00	-58,700.00	-.00%

End of Report

PORT ARANSAS I.S.D.
SCHEDULE OF YEAR-TO DATE TAX COLLECTIONS

	<u>BUDGET</u> 2011/12	<u>YEAR-TO-DATE</u> 9/30/2011	<u>% OF</u> <u>BUDGET</u>
LOCAL TAXES-GENERAL FUND			
TAXES-CURRENT YEAR	\$15,260,133.00	0.00	
TAXES-PRIOR YEARS	460,000.00	13,450.11	
PENALTY AND INTEREST	<u>250,000.00</u>	<u>3,518.26</u>	
	<u>15,970,133.00</u>	<u>16,968.37</u>	0.11%
LOCAL TAXES-DEBT SERVICE FUND			
TAXES-CURRENT YEAR	750,948.00	0.00	
TAXES-PRIOR YEARS	27,000.00	645.91	
PENALTY AND INTEREST	<u>10,000.00</u>	<u>169.05</u>	
	<u>787,948.00</u>	<u>814.96</u>	0.10%
TOTAL COLLECTED	<u>16,758,081.00</u>	<u>17,783.33</u>	0.11%

TAX COLLECTION COMPARISONS as of Month Ended 9/30/2011

	<u>TOTAL</u> <u>BUDGETED</u>	<u>COLLECTED</u>	<u>% OF</u> <u>BUDGET</u>
2010/11 SCHOOL YEAR	17,531,960.00	41,284.68	0.24%
2011/12 SCHOOL YEAR	16,758,081.00	17,783.33	0.11%

REPORTS

B. Superintendent's Report

The Superintendent will present to the Board the following information:

1. Enrollment/Attendance
2. District Goal #4 update facilities Plan

Enrollment Report
To
Port Aransas ISD Board of Trustees

District Update: October 5, 2011

PAISD Enrollment = 565

District ADA as of 10-5-2011 97.38%

	Olsen Elementary	Brundrett Middle School	Port Aransas High School	District Total
Total Enrollment				
% by grade level	PK 20/96.11	6 42/97.81	9 45/96.46	
	K 36/95.45	7 44/97.99	10 49/97.61	
	1 25/97.51	8 52/97.02	11 46/97.54	
	2 38/97.21		12 43/97.51	
	3 39/98.40			
	4 36/98.26			
	5 50/97.49			
Total Campus % Attendance	97.34%	97.57%	97.29%	97.38% (2010 = 96.55%)
Attendance percentage data 08/22/2011 - 10/5/011 = 32 days in membership				

Comparison 2009-2010 ~ 2010-2011 ~ 2011-2012 (end of month enrollments)

2009 - 2010		2010 - 2011		2011 2012	
September	546	September	577 (9-2-10)	September	556 (9-9-2011)
October	545	October	575 (10-7-10)	October	565 (10-5-2011)
November	551 (11-10-09)	November	566 (11-3-10)		
December	552 (12-02-09)	December	561 (12-3-10)		
January	547 (01-08-10)	January	560 (01-6-11)		
February	548 (02-04-10)	February	564 (02-3-11)		
March	548 (03-01-10)	March	564 (3-4-11)		
March	550 (03-30-10)	April	565 (4-6-11)		
April	550 (04-26-10)	May	566 (5-11-11)		
May	550 (05-06-10)	June	561 (6-02-2011)		
June	542 (06-03-10)				

PORT ARANSAS ISD BOARD/SUPERINTENDENT GOAL #4

Goal 4 – Facilities --Monitor and refine a facilities management plan incorporating property acquisition, new construction and maintenance of facilities to meet future use and enrollment trends of the district.

HISTORY – In the Fall of 2009, the board approved the District’s long-term facilities plan as a step towards meeting the Board/Superintendent Goal. Annually the plan is reviewed and priorities are placed on the maintenance and repair needs of the District. Over the past two years, the District has made large gains in making major repairs that have added many years to the useful life of the facilities. Attached is a list of all items that have been completed in the past two years, representing an investment of \$1,122,824 into the District facilities.

CURRENT – For the school year of 2011-12 the District was required to review all expenditures and make difficult decisions because of the funding cuts passed down by the State. It is from this viewpoint that we have updated the facilities management plan for the school district. Prior to this update, the district had already aggressively committed a large portion of the fund balance to its construction fund:

Code 3510 Construction Fund (9-1-2010)	\$2,882,867
Less amount used in 2010-11	<u>(745,695)</u>
Balance at 8-31-2011	<u>\$2,137,172</u>

The District Maintenance Department has worked to establish a systematic preventive maintenance program. This program will assist the district in extending the useful life of all current facilities and capital projects as well as assist staff in looking to the future facility needs of the District.

The plan was reviewed and adjustments made as needed to reflect current construction costs as well as additional projects to extend the life of existing facilities, structures, equipment, etc. By extending the life of existing facilities, structures, equipment, etc., we will indeed be limiting future maintenance costs.

Life and Safety needs were set as priorities.

Capital Projects Summary Board Approved

	<u>Contracted</u>	<u>Amount</u>	<u>Actual Payments</u>
2009-10			
Building Improvements/HS	CPManagement	189,298	189,298
Elem & MS Roofing Project	Sechrist-Hall	314,057	142,960
Softball Field Irrigation	Texas Multi-Chem	12,000	12,000
H.S.Gym Vestibule	CPManagement	32,938	12,562
Admin Building Roof	CPManagement	29,015	20,310
			377,130
2010-11			
Elem & MS Roofing Project	Sechrist-Hall	314,057	160,739
HS Gym Vestibule	CPManagement	32,938	18,923
Admin building Roof	CPManagement	29,015	8,705
Fire Alarm Systems - O.E.S. & B.M.S.	R.L Contractors	41,100	41,100
Elementary Gym Roof	CPManagement	42,500	42,500
Water Proof All Masonry Buildings	CPManagement	13,500	13,931
Gyms & Voc Shop - Replace Lighting & Controls	Adrian Ent. Inc	33,400	33,400
Intercom-Replace Console M.S. & O.E.S.	James Teleco	29,500	27,546
Tennis Court Bleacher Repairs	CPManagement	11,365	11,365
Signage for H.S. Interior Doors	Seton	4,000	4,503
Replace 20 H.S. interior Doors (1 of 3 stages)	CPManagement & Stanley Access	11,295	11,295
ADA Compliance Door Operators (13 doors)	CPManagement & Stanley Access	23,650	23,650
Roof Exhaust Fans (in-house)	Texas Air Products, Ltd	12,117	11,592
Softball Field & H.S. Fencing	S&J Fence Co	14,840	14,840
Tennis Court Windscreens	Lisco Sports LLC	5,066	5,066
Gym Bleacher Repair (Adjust, Refinish, ADA)	Specialty Supply	18,600	18,000
Roads & Parking Lots (patch, reseal & restripe)	AMP	24,580	24,580
HVAC Control System (District Wide)	Malek, Inc.	285,000	256,500
MS Spalling Repair - Front Rt of Building	Delta Prime Specialty Services	19,000	17,460
			745,695
Total Invested			1,122,824

CONSENT AGENDA
Minutes of Previous Meetings

Action Item:

The Board will consider approval of the Minutes of the Regular Meeting held on September 15, 2011. The minutes of the board meetings listed are enclosed. If you believe there are errors, please notify Mrs. Slingerland before the meeting so that the necessary corrections can be made.

RATIONALE: According to BE (Local), minutes must be approved by the Board and entered as the legal record of Board action.

BUDGET: No Financial Impact

RECOMMENDATION: It is the recommendation of the Superintendent that the minutes of the Board Meetings be approved as presented.

The Board of Trustees Minutes

Port Aransas Independent School District
Port Aransas, Texas

Regular Meeting

Meeting date, time and place: Thursday, September 15, 2011 at 6:00 P.M. in the Board Room at the Administration Building.

Members Present: Margaret Price, Ann Appling, Michele Lorette, Rick Adams, Janice Roberts, Jay Jones, Kelly Owens

Administration: Dr. Doughty, Carol Sue Hipp, Gina McKeever, Pat Nelson, Sharon McKinney, Dr. Linda Jamison, Pete Cowen, Steve Reaves

I. The meeting was called to Order by President Margaret Price at 6:00 p.m.

A. Moment of Silence and Pledge of Allegiance.

II. A. Public Comments – None

B. Board of Trustees' Acknowledgements – Michele Lorette thanked all the students who participated in Paddle for Parkinson's. Also, she said that the Booster club has great current information on their website

III. Presentation

A. Athletic Program Plan – Steve Reaves presented the plan.

IV. Reports

A. Business Reports

1. August Expenditures
2. Tax Collections.

B. Superintendent's Report

1. Enrollment/Attendance
2. District Goal #3 Update
3. TASA/TASB Convention – Leaving 3:00 P.M. on Thursday, September 29th returning on Sunday, October 2nd.

V. Rick Adams made a motion, seconded by Ann Appling to approve the consent agenda as read. The motion carried unanimously.

A. The Board approved the minutes for the Regular Meeting on August 25, 2011 and the Special Meetings held on September 1 and September 8, 2011.

- B. The Board approved the Investment Report.
- C. There were no NCAD minutes.
- D. The Board approved the Modified Schedule State Assessment Testing Days Waiver.
- E. The Board approved reengaging Southwest Securities as the District’s Financial Advisor.
- F. The Board approved the Texas A&M Agricultural Extension Cooperative requests.

VI. Discussion and/or Action Items.

- A. Jay Jones made a motion, seconded by Rick Adams, to approve the Property/Casualty, Transportation, and Windstorm Insurance Bid with Property Casualty Alliance of Texas (PCAT), Coastal Property Alliance of Texas (CPAT), and Texas Windstorm Insurance Alliance (TWIA) with agents from Carlisle Insurance; the motion also included the inter-local agreements with PCAT and CPAT. The motion carried unanimously.
- B. Rick Adams made a motion, seconded by Michele Lorette, to approve the Order authorizing the issuance of “Port Aransas Independent School District Unlimited Tax Refunding Bonds, Series 2011” pursuant to a delegated sale. The motion carried unanimously.
- C. Margaret Price made a motion, seconded by Ann Appling, to approve the nomination of Richard Pittman for the Representative for NCAD Board of Directors. The motion carried unanimously.
- D. Michele Lorette made a motion, seconded by Rick Adams, to approve the revised District Mission/Beliefs and Board Goals. The motion carried unanimously.
- E. Ann Appling made a motion, seconded by Kelly Owens, to approve Change Order #1 to Malek, Inc. for the HVAC Control System Installation Project. The motion carried unanimously.

VII. CLOSED MEETING

The Board adjourned at 7:25 P.M. into Closed Session in accordance with the Texas Open Meetings Act, Texas Government Code 551.071 thru 551.083 to consider the following:

- A. Personnel: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal of Employees.

VIII. RETURN TO OPEN MEETING – The Board returned to Regular Session at 7:38 P.M.

No Action was taken.

IX. There being no further business the meeting adjourned at 7:40 p.m.

Margaret Price, President

Michele Lorette, Secretary

October 13, 2011
Date Approved

CONSENT AGENDA
Monthly Investment Report

Action Item:

The Board will consider approval of the Monthly Investment Report.

RATIONALE: CDA (Local)

BUDGET: No Financial Impact

RECOMMENDATION: It is the recommendation of the Superintendent that the Board approve the monthly investment report as presented.

**PORT ARANSAS INDEPENDENT SCHOOL DISTRICT
DEPOSITS AND INVESTMENTS BY TYPE AND FUND**

September-11

	9/1/2011	9/30/2011	American Bank Current Yield ---->
Beginning Balance	\$4,575,338.09	\$37,756.73	
Receipts	\$3,151,090.99	\$0.00	
Expenditures	(\$2,139,694.20)	\$0.00	
Interest Earned	\$0.00	\$0.00	
Ending Balance	<u>\$5,586,734.88</u>	<u>\$37,756.73</u>	0.00%

	General/ Special Revenue	Reserve Acct	Debt Service	Worker's Comp	Total
American Investment Services	\$0.54	\$1,530,075.15	\$214,574.18	\$32,583.89	\$1,530,075.69
Current Yield--->	0.10%	0.50%			
					<u>\$7,401,725.37</u>

COMPLIANCE CERTIFICATION

We hereby certify the Monthly Investment Report represents the investment position of the district at month end and that all investments were purchased in compliance with the Board approved Cash management and investment policy.

Dr. Sharon Doughty

Dr. Sharon Doughty, Superintendent

Carol Sue Hipp

Carol Sue Hipp, Exec. Dir. of Business & Operations

Portfolio Allocation

Client Name: **Port Aransas ISD**
 Date: **30-Sep-11**
 Prepared By: **Carol Sue Hipp**

American
 Investment Services
A Division of
Herndon Plant Oakley Ltd.
Member NASD/SIPC

Base Assets - 10/01/2010 **\$24,518,107.66**
Withdrawals **\$23,237,026.48**
Base Assets - withdrawals: **\$1,281,081.18**
 9/30/2011 **\$ 1,530,075.69**
Income Earned **\$308,538.39**

Asset Classification	Security	Maturity	Quantity	Price	YTM	Current Amount	% of Assets	Remaining Interest
Money Market Fund	Federated Prime Value	None	0.54	\$ 1.00	0.10%	0.54	0.00%	\$ 0.00
GS Short Duration Govt	GSSDX	None	149,130.13	\$ 10.26	0.500%	1,530,075.15	100.00%	\$ 7,605.63
			149,130.67			\$ 1,530,075.69	100.00%	\$ 7,605.63

YTD Return **0.600%**

(Income + Capital Gains)/(Beginning balance + deposits - withdrawals)

The yields shown herein were obtained for a specific date from sources believed to be reliable, they are not guaranteed as to accuracy and are subject to change

AIS, as a division of Herndon Plant Oakley Ltd., is not affiliated with American Bank, N.A. AIS, a division of Herndon Plant Oakley Ltd., is NOT a depository financial institution, such as a bank or savings association.

The prices and yields shown above can change and are representative of the date shown above only.

**The prices and yields shown herein were obtained for 09/30/2011 from sources believed to be reliable, but they are not guaranteed as to accuracy.*

**Income may be subject to state and local taxes and (if applicable) the Alternative Minimum Tax.*

**Insurance relates only to the prompt payment of principal and interest of the securities in the portfolio and does not remove market risk.*

The terms of the insurance are more fully described in the prospectus and no representation is made to any insurer's ability to meet its commitments.

**AIS, as a division of Herndon Plant Oakley Ltd., is not affiliated with American Bank, N.A. AIS, a division of Herndon Plant Oakley Ltd., is NOT a depository financial institution, such as a bank or savings association.*

- Not FDIC Insured
- No Bank Guarantee
- May Lose Value

Date Run: 10/4/2011 9:57
Cnty Dist: 178-908

Cash Position by Bank Account
Port Aransas I.S.D.
As of September

Program: FIN3350
Page 1 of 1
File ID: C

0001 - GENERAL OPERATING FUND

Cash Ending Balance:	5,586,734.88
Add Investments:	
Total:	5,586,734.88

0002 - WORKER'S COMPENSATION FUND

Cash Ending Balance:	32,583.89
Add Investments:	
Total:	32,583.89

0003 - INTEREST & SINKING FUND

Cash Ending Balance:	214,787.00
Add Investments:	
Total:	214,787.00

0004 - CONSTRUCTION

Cash Ending Balance:	-
Add Investments:	
Total:	-

0005 - RESERVE

Cash Ending Balance:	37,756.73
Add Investments:	
Total:	37,756.73

0006 - AMERICAN INVESTMENT FUND

Cash Ending Balance:	0.54
Add Investments:	
Total:	0.54

0007 - AMERICAN INVESTMENT SERVICES

Cash Ending Balance:	1,530,075.15
Add Investments:	
Total:	1,530,075.15

0008 - AMER INV/SHORT DURATION GOVT

Cash Ending Balance:	-
Add Investments:	
Total:	-

TOTALS

Cash Ending Balance	7,401,938.19
Add Investment Balance	-
Totals	7,401,938.19

CONSENT AGENDA

NCAD Minutes

Action Item:

The Board has requested that each regular meeting agenda have an item containing current Nueces County Appraisal District meeting minutes which the board members can review and take possible action on as necessary.

RATIONALE: PAISD is a taxing entity in Nueces County.

BUDGET: N/A

RECOMMENDATION:

DISCUSSION AND/OR ACTION ITEMS
Approval of Capital Expenditure Items from Long-Term Facilities
Management Plan

Action Item:

The attached list contains capital expenditure items from the facilities management plan which will support the life and safety of district staff and students. Also on this list are items needed to extend the life of existing facilities, structures, and equipment.

Rationale: Board Goals 1 through 4

Budget: N/A

Recommendation: That the Board approve the superintendent's recommendations for capital expenditure projects for 2011-2012.

Capital Projects 2011-12 Proposed Projects

2011-12	<u>Contracted</u>	<u>\$\$ Amount</u>	
		(Balance Left)	(Estimate)
1 HVAC Control System (District Wide)-Competition of Contract	Malek, Inc.	28,500	
1 Replace 20 H.S. interior Doors (2 of 3 stages)	CPManagement & Stanley Acc	14,000	
3 Fencing Repair at Tennis Courts		48,283	
4 Tennis Court Net Posts		2,600	
5 HVAC Repairs found during Commissioning		50,000	
6 Add additional AC in Technology Closet at HS		25,000	
7 Upgrade Server Closet Racks/Wiring		14,360	
8 Expansion Joint Repair - All Campuses		30,000	
9 Motorize Security Doors at HS & MS		4,500	
10 School Furniture (Year 1 of 5 year plan-begin with Teacher Desks)		10,000	
11 Emergency Lighting Repair (2 of 2 stages)-HS remaining	In House Labor	4,000	
12 Retro-Fit Kitchen Freezer from Water Cool to Air Cool		6,500	237,743
<hr/>			
13 Fence Replacement at Softball Field (2 of 3 stages)		15,000	
14 Extend Contract Slabs at Softball Field		20,000	
15 71 Passenger Bus		100,000	
16 15 Passenger Bus		65,000	
17 MS Cafeteria Light Upgrade		7,500	
18 Golf Carts (begin replacing 1 each year-8 in total)		5,000	
19 Campus Landscaping		10,000	222,500
<hr/>			
Proposed Investment		460,243	460,243

Other Projects - Future Consideration

- 1 District Wide Electrical Upgrade for Technology
- 2 HVAC Long Term Maintenance Contract
- 3 Bus Barn
- 4 Sport Facilities - Upgrade of Score Boards
- 5 Track Resurfacing
- 6 High School
 - Flooring Replacement
 - Update hallway walls - Carpet removal

No Estimates available at this time

DISCUSSION AND/OR ACTION ITEMS

Budget Amendments

Action Item:

The Board will consider approving the budget amendments presented by the business office.

RATIONALE: CE(Legal), CE(Local), and CFA(Legal)

IMPACT: N/A

RECOMMENDATION: The Superintendent recommends that the 2010-2011
Budget amendments be approved as presented.

Port Aransas ISD

4-Oct-11

Amd ## 12-001

Amendments 2011-12

Oct-11

Account Codes	Description	Increase	Decrease
199-81-6629-23-998-299-000	HVAC Change Order #1	\$7,000	
199-00-3510-00-000-200-000	Designated Construction Fund Balance		\$7,000

Amend Designated Fund Balance for approved HVAC controls Change Order #1

Prepared by: Carol Sue Hipp
Carol Sue Hipp

Approved by: Dr. Sharon Doughty
Dr. Sharon Doughty

Port Aransas ISD

Amd ## 12-002

Amendments 2011-12

Oct-11

Account Codes	Description	Increase	Decrease
199-31-6119-00-001-299-00	Testing Coordinator	\$27,000	
199-34-6129-00-501-299-00	Transportation Salaries		\$27,000
199-51-6144-00-501-299-00	Maintenance On Behalf	\$58,000	
199-53-6144-00-880-299-00	Data Processing On Behalf		\$58,000
		\$85,000	\$85,000

Budget amendment represents reclass for Testing Coordinator Salary from function 31 to function 34

Budget amendment represents reclass for maintenance on behalf from function 53 to function 53

Prepared by: Carol Sue Hipp
Carol Sue Hipp

Approved by: Dr. Sharon Doughty
Dr. Sharon Doughty

DISCUSSION AND/OR ACTION ITEMS
Proposed Policy Revision of EIA LOCAL

Action Item:

Beginning in the 2011–12 school year, the Texas Education Agency (TEA) will implement the State of Texas Assessments of Academic Readiness (STAAR) program which includes twelve end-of-course (EOC) assessments for students in grades 9 through 12.

As a result of this new testing framework and recent directives given by the TEA, TASB Policy Service has reviewed their previous policy recommendations concerning EOC “retakes” and whether EOC’s will be a factor in awarding course credit. TASB has asked the superintendent to make recommendations to amend EIA LOCAL in order to follow the directives given by the TEA and the intention of the law.

The Board will recall that this was addressed at our August 25, 2011 board meeting; however, TASB has since issued new recommendations regarding policy EIA LOCAL in order to make EOC’s a factor in determining course credit as well as how our district will address “retakes” of EOC assessments.

Attached is the revised/amended policy EIA LOCAL.

Rationale: BAA (LEGAL)

Budget: N/A

Recommendation: That the Board approve the policy revision to EIA LOCAL..

PROPOSED REVISIONS

RELATION TO
ESSENTIAL
KNOWLEDGE AND
SKILLS

The District shall establish instructional objectives that relate to the essential knowledge and skills for grade-level subjects or courses. These objectives shall address the skills needed for successful performance in the next grade or next course in a sequence of courses.

Assignments, tests, projects, classroom activities, and other instructional activities shall be designed so that each student's performance indicates the level of mastery of the designated District objectives.

GUIDELINES FOR
GRADING

The Superintendent or designee shall ensure that each campus or instructional level develops guidelines for teachers to follow in determining grades for students. These guidelines shall ensure that grading reflects a student's relative mastery of an assignment and that a sufficient number of grades are taken to support the grade average assigned. Guidelines for grading shall be clearly communicated to students and parents.

The District shall permit a student who meets the criteria detailed in the grading guidelines a reasonable opportunity to redo an assignment or retake a test for which the student received a failing grade.

END-OF-COURSE
ASSESSMENTS

When required by state law, a student's score on the initial end-of-course (EOC) assessment shall count for 15 percent of the student's final grade for the course as reported on the student's transcript.

RETAKES

If a student retakes an EOC assessment, the District will not include the retake score in the final grade calculation for the course.

~~CREDIT~~

~~An EOC assessment score shall not affect whether the student receives credit for the course.~~

~~RETAKES~~

~~If a student retakes an EOC assessment, the District will not include the retake score in the final grade calculation for the course as reported on the student's transcript. An EOC assessment retake score shall not affect whether the student receives credit for the course.~~

SPECIAL
EDUCATION

A student's ARD committee shall determine the type of assessment to be administered and how the score on an EOC assessment shall be used for final course grades, credit decisions, and graduation requirements.

GRADING

ACADEMIC ACHIEVEMENT
GRADING/PROGRESS REPORTS TO PARENTS

EIA
(LOCAL)

Calculation of grades with EOC assessment scores shall be in accordance with the District's grading guidelines.

[See EIC for class rank provisions addressing end-of-course assessments. See EKB for further information regarding EOC assessments.]

PROGRESS
REPORTING

The District shall issue grade reports/report cards every six weeks on a form approved by the Superintendent or designee. Performance shall be measured in accordance with this policy and the standards established in EIE.

INTERIM REPORTS

Interim progress reports shall be issued for all students after the third week of each grading period. Supplemental progress reports may be issued at the teacher's discretion.

CONFERENCES

In addition to conferences scheduled on the campus calendar, conferences may be requested by a teacher or parent as needed.

ACADEMIC
DISHONESTY

A student found to have engaged in academic dishonesty shall be subject to grade penalties on assignments or tests and disciplinary penalties in accordance with the Student Code of Conduct. Academic dishonesty includes cheating or copying the work of another student, plagiarism, and unauthorized communication between students during an examination. The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or another supervising professional employee, taking into consideration written materials, observation, or information from students.

CLOSED SESSION

ACTION ITEM:

The Board will adjourn to Closed Session in accordance with the Texas Open Meetings, Act, Texas Government Code 551.071 thru 551.083 to consider the following:

- A. Pursuant to Texas Govt Code 551.071, attorney consultation regarding legal issues related to delinquent property tax collection efforts, including Case #10-20378-C-11.

ADJOURN

Action Item:

There being no further business the board will adjourn.