



Port Aransas ISD

Regular Meeting

Thursday, November 19, 2009 6:00 PM

**NOTICE OF REGULAR CALLED MEETING OF THE BOARD OF TRUSTEES
PORT ARANSAS INDEPENDENT SCHOOL DISTRICT
Thursday, November 19, 2009
6:00 PM**

Notice is hereby given that a Regular Called Meeting of the Board of Trustees of the Port Aransas Independent School District will be held on Thursday, November 19, 2009 at 6:00 PM. The Board will meet in the Board Room of the Port Aransas Independent School District Administration Building, 100 S. Station Street, Port Aransas, Texas.

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VII.	CLOSED MEETING The Board will adjourn to Closed Meeting in accordance with the Texas Open Meetings Act, Texas Government Code 551.071 thru 551.083 to consider the following: A. Personnel: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal of Employees. 1. Consider employment of a teacher.	120
VIII.	RETURN TO OPEN MEETING A. Consider employment of teacher.	125
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If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed session of the Board of Trustees is required, then such closed session as authorized by the Texas Open Meetings, Act, Texas Government Coded Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section

- 551.071 Private consultation with the board's attorney
- 551.072 Discussing purchase, exchange, lease, or value of real property.
- 771.073 Discussing negotiated contracts for prospective gifts or donations.
- 551.074 Discuss:
 - (1) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or
 - (2) To hear a complaint or charge against an officer or employee.
- 551.076 Considering the deployment, specific occasions for, or implementation of security personnel or devices.
- 551.082 Considering discipline of a public school child, or complaint or charge against personnel.
- 551.083 Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.

Should any final action, final decision, or final vote be required in the opinion of the school Board with regard to any matter considered in such closed session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice hereof, as the School Board shall determine pursuant to applicable laws and policies.

On this November 16, 2009, this notice was posted on a bulletin board located at a place readily accessible and convenient to the public at the Port Aransas Independent School District Administration Building, 100 S. Station Street, Port Aransas, Texas.

Respectfully submitted,

Dr. Sharon L. Doughty, Superintendent

CALL TO ORDER

Non-Action Item

Board President, Chuck Borders, will call the meeting to order at 6:00 p.m.

- Moment of Silence and Pledge of Allegiance

PUBLIC COMMENTS

Non-Action Item:

At regular meetings the Board shall allot up to thirty (30) minutes to hear persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall complete a public comment card and present it to the Board President prior to the beginning of the meeting.

Public participation is limited to the designated public comment portion of the meeting. At all other times during the Board meetings, the audience shall not enter into discussion or debate on matters being considered by the Board. No presentation shall exceed three (3) minutes. Delegations of more than five persons shall appoint one person to present their view before the Board.

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board may not deliberate, discuss, or make any decision on any subject not on the agenda.

BOARD OF TRUSTEES' ACKNOWLEDGEMENTS

Non-Action Item:

At this time, Board members may make acknowledgements and/or receive Board committee reports.

PRESENTATIONS/INFORMATION

Information:

Cross Country Boys and Girls Varsity Teams

CROSS COUNTRY TEAMS

Girls VARSITY

Kelsey Abel
Brenna Martin
Reba Armanovs
Judy Wright
Megan Forrest
Maddison Shannon
Chelsea Perez

Alternates

Marina Milligan
Missy Gilbreath
Shelbi Foley
Nycole Chambers

Won District for the 5th straight year. Advanced to regional and finished 6th out of 24 teams. We had another very successful year

Boys VARSITY

Corban Marcantel
Austin Henderson
Christian Collins
Matt Fries
Nestor Angel
Dillon Martin
Chris Eggleston

Alternates

Chase Chambers
Andrew Hardegree
Brad Thomas
DJ Forrest

Won District for the first time in years. I think since 96. Finished 3rd at regional and advanced to State. I'll let you know how we did at state next week

REPORTS

A. Business Reports

Olivia Mixon will present to the Board the following information:

1. Current Facility Projects Updates
2. October 2009 Expenditures

Transaction Report
10/1/09 Through 10/31/09

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 9/30/09				3,814.81
10/9/09	334	OAKE	SERRUA HOWE	[325 PRINCIPAL]	R	-25.00
10/19/09	335	CITY OF CORPUS CHRISTI	FIELD TRIP TO AIRPORT	[325 PRINCIPAL]	R	-175.00
10/19/09	7901	SYLVIA BUTTLER	PK FIELD TRIP PARENTS ...	[325 PRINCIPAL]	R	35.00
10/20/09	336	SYLVAN DELL PUBLISHING	HARD COVER BOOKS/MA...	[325 PRINCIPAL]		-472.80
10/31/09		Interest Earned		[114 INTEREST]	R	0.29
		TOTAL 10/1/09 - 10/31/09				-637.51
		BALANCE 10/31/09				3,177.30
		TOTAL INFLOWS				35.29
		TOTAL OUTFLOWS				-672.80
		NET TOTAL				-637.51

Transaction Report

10/1/09 Through 10/31/09

Date	Num	Description	Memo	Category	Clr	Amount
BALANCE 9/30/09						5,122.02
10/7/09	3710	BETTY SMITH	CHANGE FROM DANCE D...	[123 BMS SC]	R	2.14
10/7/09	3711	CHRISTINE KREUTZIGER	BAKESALE	[134 CHEERLEADERS]	R	242.21
10/9/09	332	SCHOOL SPECIALTY	DIE MACHINE	[123 BMS SC]	R	-1,367.41
10/26/09	333	JAY'S SEAFOD & SPAGETT...	PIZZA FOR DANCE	[123 BMS SC]		-35.00
10/26/09	334	5 STAR ENTERTAINMENT	DJ FOR DANCE	[123 BMS SC]		-300.00
10/26/09	335	COASTAL IMPRINTS	UNIFORMS TOPS	[134 CHEERLEADERS]		-97.50
10/31/09		Interest Earned		[114 PAYABLE TO GENER...	R	0.33
TOTAL 10/1/09 - 10/31/09						-1,555.23
BALANCE 10/31/09						3,566.79
TOTAL INFLOWS						244.68
TOTAL OUTFLOWS						-1,799.91
NET TOTAL						-1,555.23

Transaction Report
10/1/09 Through 10/31/09

Date	Num	Description	Memo	Category	Cir	Amount
		BALANCE 9/30/09				16,449.12
10/1/09	5566	JIM COLE	SKI TRIP	[136 BAND]	R	3,100.00
10/1/09	5567	MONICA SONNIER	AD SALES	[119 YEARBOOK]	R	173.63
10/1/09	5568	MONICA SONNIER	BOOK SALES	[119 YEARBOOK]	R	75.00
10/1/09	5569	MARILEE MCFADDEN	T-S	[112 CHEERLEADERS]	R	20.00
10/2/09	TXFR	JUNIOR CLASS	TRANS FROM SOPHOMO...	[116 JUNIORS]	R	1,490.36
10/2/09	TXFR	SENIORS	TRANS FROM JUNIORS	[121 SENIORS]	R	550.82
10/2/09	TXFR	SOPHOMORES CLASS TO...	TRANS TO JUNIORS	[122 SOPHOMORES]	R	-1,490.36
10/2/09	TXFR	JUNIOR CLASS	TRANS TO SENIOR CLAS...	[116 JUNIORS]	R	-550.82
10/2/09	5570	SHERRI BUJAN	PHONE VIOLATION	[141 PRINCIPAL FUND]	R	15.00
10/2/09	5571	GARY MOTT	TRIP	[127 DRAMA]	R	150.00
10/2/09	5572	GARY MOTT	TRIP	[127 DRAMA]	R	75.00
10/5/09	1181C	TEXAS RENAISSANCE	TICKETS/LUNCH FOR TRIP	[127 DRAMA]	R	-498.00
10/5/09	5573	SAM MARKS	SKI TRIP	[136 BAND]	R	400.00
10/6/09	5574	JIM COLE	SKI TRIP	[136 BAND]	R	1,200.00
10/6/09	5575	GARY MOTT	TRIP	[127 DRAMA]	R	50.00
10/7/09	1182C	GARY MOTT	SUPPLIES FOR SHOW	[127 DRAMA]	R	-125.00
10/7/09	5576	JIM COLE	SKI TRIP	[136 BAND]	R	400.00
10/7/09	5577	JIM COLE	SKI TRIP	[136 BAND]	R	1,000.00
10/7/09	5578	MARILEE MCFADDEN	DONATION	[112 CHEERLEADERS]	R	200.00
10/8/09	5579	MONICA SONNIER	BOOK SALES	[119 YEARBOOK]	R	190.75
10/8/09	5580	MONICA SONNIER	BOOK SALES	[119 YEARBOOK]	R	44.00
10/8/09	5581	GARY MOTT	TRIP	[127 DRAMA]	R	45.00
10/8/09	5582	JIM COLE	SKI TRIP	[136 BAND]	R	200.00
10/9/09	5583	GARY MOTT	TRIP	[127 DRAMA]	R	22.00
10/13/09	1185C	VOID			R	0.00
10/13/09	1184C	THE CORPUS CONCERT ...	THE NUTCRACKER TICKE...	[127 DRAMA]	R	-90.00
10/13/09	1186c	HEXCO ACADEMIC	UIL ACADEMIC TESTS ME...	[143 UIL Academic]		-62.00
10/13/09	1187C	CAMPCRAFT	TEST	[143 UIL Academic]	R	-45.00
10/14/09	1188C	VACATIONS INC.	VOID			0.00
10/14/09	5584	GARY MOTT	TRIP	[127 DRAMA]	R	25.00
10/14/09	5585	JIM COLE	SKI TRIP	[136 BAND]	R	400.00
10/15/09	1189C	T-SHIRT GALLERY & SPO...	T'S	[119 YEARBOOK]	R	-119.25
10/15/09	1190c	T-SHIRT GALLERY & SPO...	T'S	[128 ROBOTICS]	R	-174.50
10/15/09	1191c	IGA FAMILY CENTER	SUPPLIES FOR ICE CREA...	[116 JUNIORS]	R	-24.56
10/16/09	5586	MONICA SONNIER	AD SALES	[119 YEARBOOK]	R	295.75
10/20/09	1183c	CUSTOMINK.COM	WHITE LONG SLEEVE T'S ...	[112 CHEERLEADERS]	R	-250.50
10/20/09	1192C	MARINA MILLIGAN	DECORATIONS FOR DAN...	[117 STUDENT COUNCIL]	R	-80.00
10/20/09	1193c	JOE WILSON	REFUND FOR BAND TRIP	[136 BAND]		-670.00
10/20/09	5587	MONICA SONNIER	AD SALES	[119 YEARBOOK]	R	430.00
10/20/09	5588	MONICA SONNIER	BOOK SALE	[119 YEARBOOK]	R	40.00
10/21/09	5589	MARILEE MCFADDEN	SHOES	[112 CHEERLEADERS]	R	315.00
10/21/09	5590	MARINA MILLIGAN	CHANGE FOR DECORATI...	[117 STUDENT COUNCIL]	R	2.59
10/21/09	5591	BILL SLINGERLAND	PAYMENT FOR LEFT OVE...	[116 JUNIORS]	R	193.60
10/21/09	5592	JUDY COLE	EXPRESS SALES	[136 BAND]	R	1,183.00
10/22/09	5593	SHERRI BUJAN	PHONE VIOLATION	[141 PRINCIPAL FUND]	R	15.00
10/22/09	5594	JIM COLE	SKI TRIP	[136 BAND]	R	523.00
10/23/09	1215C	VOID				0.00
10/23/09	1220C	VOID				0.00
10/23/09	1221C	VOID				0.00
10/23/09	1222C	VOID				0.00
10/23/09	1194c	KAREN COLLINS	REFUND FOR BAND TRIP	[136 BAND]	R	-440.00
10/23/09	1195c	JACK GOODGION	REFUND FOR BAND TRIP	[136 BAND]		-400.00
10/23/09	1196c	BOYCE RICHARDSON	REFUND FOR BAND TRIP	[136 BAND]		-420.00
10/23/09	1197C	TANNER OLSEN	REFUND FOR BAND TRIP	[136 BAND]	R	-220.00
10/23/09	1198C	KATIE VOYLES	REFUND FOR BAND TRIP	[136 BAND]		-220.00
10/23/09	1199C	JAY BENNETT	REFUND FOR BAND TRIP	[136 BAND]		-220.00
10/23/09	1200C	SHERRY STOKES	REFUND FOR BAND TRIP	[136 BAND]	R	-220.00
10/23/09	1201c	JEANICE MARTIN	REFUND FOR BAND TRIP	[136 BAND]	R	-220.00
10/23/09	1202c	STEPHANIE KENIGSBURG	REFUND FOR BAND TRIP	[136 BAND]	R	-220.00

Transaction Report
10/1/09 Through 10/31/09

Date	Num	Description	Memo	Category	Clr	Amount
10/23/09	1203C	ERIN FRIES	REFUND FOR BAND TRIP	[136 BAND]		-220.00
10/23/09	1204C	TRICIA HENDERSON	REFUND FOR BAND TRIP	[136 BAND]		-220.00
10/23/09	1205C	PEGGY SEXTION	REFUND FOR BAND TRIP	[136 BAND]	R	-220.00
10/23/09	1206C	TANYA CHAMBERS	REFUND FOR BAND TRIP	[136 BAND]		-220.00
10/23/09	1207C	TRACI OUSLEY	REFUND FOR BAND TRIP	[136 BAND]		-220.00
10/23/09	1208c	TRACEY GAINES	REFUND FOR BAND TRIP	[136 BAND]	R	-220.00
10/23/09	1209C	DEHLIA STEINMEYER	REFUND FOR BAND TRIP	[136 BAND]		-220.00
10/23/09	1210C	JENNIFER SHANNON	REFUND FOR BAND TRIP	[136 BAND]		-220.00
10/23/09	1211C	PHILLIP HYATT	REFUND FOR BAND TRIP	[136 BAND]		-220.00
10/23/09	1212C	DENISE ROBERTS	REFUND FOR BAND TRIP	[136 BAND]		-220.00
10/23/09	1213C	WILLIAM BUNDY	REFUND FOR BAND TRIP	[136 BAND]		-220.00
10/23/09	1214C	MIKE JONES	REFUND FOR BAND TRIP	[136 BAND]		-220.00
10/23/09	1216C	JANET GHISELLI-SCOTT	REFUND FOR BAND TRIP	[136 BAND]		-220.00
10/23/09	1217C	LIZ ABEL	REFUND FOR BAND TRIP	[136 BAND]		-220.00
10/23/09	1218C	KRYSTAL CARTWRIGHT	REFUND FOR BAND TRIP	[136 BAND]		-220.00
10/23/09	1219C	MARY ANGEL	REFUND FOR BAND TRIP	[136 BAND]		-220.00
10/23/09	5595	JIM COLE	EXPRESS SALES	[136 BAND]	R	1,508.20
10/26/09	1223C	TAMMY HARDEGREE	REFUND FOR BAND TRIP	[136 BAND]		-820.00
10/26/09	5596	MONICA SONNIER	AD SALES	[119 YEARBOOK]	R	786.22
10/26/09	5597	MONICA SONNIER	SALES	[119 YEARBOOK]	R	87.00
10/28/09	1224C	MOLLY NIXON	REFUND FOR BAND TRIP	[136 BAND]		-650.00
10/28/09	1225C	NANA WARD	REFUND FOR BAND TRIP	[136 BAND]		-420.00
10/28/09	1226C	PATTY EGGLESTON	REFUND FOR BAND TRIP	[136 BAND]		-640.00
10/28/09	1227C	CONNIE BENNETT	REFUND FOR BAND TRIP	[136 BAND]		-220.00
10/28/09	1228C	PATT COECKELENBERG	REFUND FOR BAND TRIP	[136 BAND]	R	-400.00
10/28/09	1229C	JAY'S SEAFOOD & SPAGH...	PIZZA FOR HALLOWEEN ...	[117 STUDENT COUNCIL]		-49.00
10/28/09	1230C	STUMPS	CROWNS FOR HOMECOM...	[117 STUDENT COUNCIL]		-159.49
10/28/09	5598	JIM COLE	REFUND FROM UNITED AI...	[136 BAND]	R	2,950.00
10/28/09	5599	GARY MOTT	CHANGE FROM DECORA...	[127 DRAMA]	R	29.20
10/29/09	1231C	LOCAL MAINTENANCE	SHOES	[112 CHEERLEADERS]	R	-500.50
10/29/09	5600	JIM COLE	EXPRESS FUND RAISER	[136 BAND]	R	166.50
10/30/09	1232C	TAMMY HARDAGREE .	BAND REFUND	[136 BAND]		-20.00
10/30/09	1233C	DJ'S R US	HALLOWEEN DANCE	[117 STUDENT COUNCIL]		-250.00
10/30/09	601	JIM COLE	EXPRESS FUND RAISER	[136 BAND]	R	199.00
10/31/09		Interest Earned		[114 INTEREST]	R	1.88
TOTAL 10/1/09 - 10/31/09						4,143.52
BALANCE 10/31/09						20,592.64
TOTAL INFLOWS						18,552.50
TOTAL OUTFLOWS						-14,408.98
NET TOTAL						4,143.52

Transaction Report
10/1/09 Through 10/31/09

Date	Num	Description	Memo	Category	Cir	Amount
		BALANCE 9/30/09				89,442.18
10/2/09	3228C	STEVE REAVES	MEALS FOR CROSS CO...	[143 CROSS COUNTRY]	R	-300.00
10/2/09	3229C	KRISTY HOFFMAN	COMPUTER/SUPPLIES	200:2912 KRISTY HOFFM...	R	-1,332.49
10/2/09	321903	STEVE REAVES	SINTON ISD	[143 CROSS COUNTRY]	R	70.00
10/5/09	321904	STEVE REAVES	CHANGE FROM ROUND ...	[143 CROSS COUNTRY]	R	361.58
10/13/09	321905	STEVE REAVES	TAFT CROSS COUNTRY	[143 CROSS COUNTRY]	R	130.00
10/14/09	3230C	AIRGAS-SOUTHWEST	FOR WELDING CLASS	200:2914 MICHAEL LONG	R	-28.79
10/14/09	321906	STEVE REAVES	DONATION FROM BOOS...	[137 ATHLETICS]	R	1,200.00
10/15/09	321907	STEVE REAVES	GOLIAD ENTRY FEES	[143 CROSS COUNTRY]	R	96.00
10/16/09	3231C	SIGN EXPRESS	BOYS BANNER FOR BAS...	[137 ATHLETICS]	R	-62.28
10/19/09	3232C	STEVE REAVES	WEST GUTH PARK RUN ...	[143 CROSS COUNTRY]	R	-190.00
10/19/09	3233C	MEGAN PARK	FOOD/SUPPLIES	200:2920 MEGAN PARK	R	-254.06
10/21/09	3235C	OMIN CHEER	WARM UPS/MEGAPHON...	[112 CHEERLEADERS]	R	-773.40
10/21/09	321908	STEVE REAVES	CHANGE FROM MEALS 1...	[143 CROSS COUNTRY]	R	75.51
10/22/09	3235C	STEVE REAVES	MEALS DISTRICT	[143 CROSS COUNTRY]	R	-210.00
10/23/09	3236C	ATHLETIC SUPPLY	T'S	[143 CROSS COUNTRY]	R	-325.50
10/23/09	3237C	DR. BRUCE RUSSELL M.D.	PHOEBE PASSMORE	[350 NURSE]	R	-78.00
10/26/09	3238C	MEGAN CALLOWAY	TUITION	200:2904 MEAGAN CALL...	R	-500.00
10/26/09	321909	STEVE REAVES	CHANGE FROM DISTRIC...	[143 CROSS COUNTRY]	R	42.86
10/27/09	3239C	MICHAEL LONG	GAS FOR TRAVEL TO SC...	200:2914 MICHAEL LONG	R	-158.51
10/29/09	321910	STEVE REAVES	CROSS COUNTRY ENTR...	[143 CROSS COUNTRY]	R	83.00
10/31/09		Interest Earned		[114 PAYABLE TO GENE...	R	6.84
		TOTAL 10/1/09 - 10/31/09				<u>-2,147.24</u>
		BALANCE 10/31/09				87,294.94
		TOTAL INFLOWS				2,065.79
		TOTAL OUTFLOWS				-4,213.03
		NET TOTAL				<u>-2,147.24</u>

October Expenditures 2009

LOCAL MAINTENANCE	*	\$433,065.67
PAYROLL		\$387,215.32
TEA Chapter 41		\$0.00
INTEREST & SINKING-BOND PYTS		\$0.00
WORKER'S COMP		\$6,300.89
		\$826,581.88

***Includes transfers made to Interest & Sinking and W.C.**

Board Report
 Recap Comparison of Revenue to Budget
 Port Aransas I.S.D.
 As of October

	Estimated Revenue (Budget)	Revenue Realized Current	Revenue Realized To Date	Revenue Balance	Percent Realized
199 / 0 GENERAL FUND	20,999,193.00	-4,354,280.00	-4,499,050.98	16,500,142.02	21.42%
211 / 0 ESEA CHAPTER I REGULAR	93,913.00	.00	.00	93,913.00	.00%
224 / 0 IDEA PART B FORMULA	117,746.00	.00	.00	117,746.00	.00%
225 / 0 IDEA PART B PRESCHOOL	3,863.00	.00	.00	3,863.00	.00%
240 / 0 FOOD SERVICE	239,186.00	-19,955.06	-29,625.67	209,560.33	12.39%
255 / 0 CLASS SIZE REDUCTION	28,949.00	.00	.00	28,949.00	.00%
262 / 0 ENHANCING EDUCATION/TECHN	954.00	.00	.00	954.00	.00%
266 / 0 SFSF FUNDS	163,038.00	.00	.00	163,038.00	.00%
283 / 0 SPECIAL ED ARRA	99,911.00	-27,391.47	-27,391.47	72,519.53	27.42%
284 / 0 IDEA B PRE SCHOOL ARRA STIM	2,582.00	.00	.00	2,582.00	.00%
285 / 0 TITLE I PART A, ARRA STIMULUS	43,330.00	-2,454.14	-2,454.14	40,875.86	5.66%
287 / 0 RURAL SCHOOLS	33,082.00	.00	.00	33,082.00	.00%
411 / 0 TECHNOLOGY ALLOTMENT	14,497.00	.00	.00	14,497.00	.00%
598 / 0 DEBT SERVICE	836,241.00	-191,274.74	-194,196.44	642,044.56	23.22%
818 / 9 PUBLIC ED FND GRANTS	71,279.40	-245.00	-60,054.35	11,225.05	84.25%
Grand Total Revenues	22,682,764.40	-4,595,600.41	-4,812,773.05	17,869,991.35	21.22%
7000	65,000.00	.00	.00	65,000.00	.00%

Board Report
 Recap Comparison of Expenditures and Encumbrances to Budget
 Port Aransas I.S.D.
 As of October

	Budget	Encumbrance YTD	Expenditure YTD	Current Expenditure	Balance	Percent Expended
199 / 0 GENERAL FUND	-20,999,193.00	114,651.97	1,356,331.57	731,824.66	-19,528,209.46	6.46%
199 / 9	.00	.00	.00	.00	.00	.00%
211 / 0 ESEA CHAPTER I REGULAR	-93,913.00	.00	23,250.56	9,586.24	-70,662.44	24.76%
224 / 0 IDEA PART B FORMULA	-117,746.00	420.00	31,291.77	13,925.87	-86,034.23	26.58%
225 / 0 IDEA PART B PRESCHOOL	-3,863.00	.00	.00	.00	-3,863.00	.00%
240 / 0 FOOD SERVICE	-239,186.00	16,215.00	52,424.04	30,459.08	-170,546.96	21.92%
255 / 0 CLASS SIZE REDUCTION	-28,949.00	488.00	906.08	845.08	-27,554.92	3.13%
262 / 0 ENHANCING EDUCATION/TECHN	-954.00	.00	.00	.00	-954.00	.00%
266 / 0 SFSF FUNDS	-163,038.00	41,067.78	953.37	953.37	-121,016.85	.58%
283 / 0 SPECIAL ED ARRA	-99,911.00	455.80	25,027.57	1,476.10	-74,427.63	25.05%
284 / 0 IDEA B PRE SCHOOL ARRA STIM	-2,582.00	.00	.00	.00	-2,582.00	.00%
285 / 0 TITLE I PART A, ARRA STIMULUS	-43,330.00	2,790.00	3,870.58	1,416.44	-36,669.42	8.93%
287 / 0 RURAL SCHOOLS	-33,082.00	.00	2,132.17	2,132.17	-30,949.83	6.45%
397 / 0 Advanced Placement	.00	.00	-918.35	1,335.65	-918.35	.00%
411 / 0 TECHNOLOGY ALLOTMENT	-14,497.00	2,783.51	2,017.77	2,017.77	-9,695.72	13.92%
598 / 0 DEBT SERVICE	-793,117.00	.00	.00	.00	-793,117.00	.00%
818 / 9 PUBLIC ED FND GRANTS	-71,279.40	961.00	52,894.93	1,833.95	-17,423.47	74.21%
Grand Total Expenditures	-22,639,640.40	179,833.06	1,550,182.06	797,806.38	-20,909,625.28	6.85%
8000	-65,000.00	.00	.00	.00	-65,000.00	.00%

End of Report

REPORTS

B. Superintendent's Report

The Superintendent will present to the Board the following information:

1. Enrollment and Attendance
2. Truancy Report
3. Highly Qualified Report

Enrollment Report
To
Port Aransas ISD Board of Trustees

District Update:

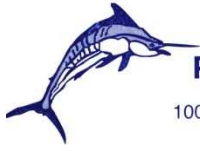
PAISD Enrollment = 551 as of 11-10-09

District ADA as of 11-10-09 = 95.78

	Olsen Elementary	Brundrett Middle School	Port Aransas High School	District Total
Total Enrollment	246	122	183	551
% by grade level	PK 24 / 92.99	6 38 / 94.15	9 55 / 95.32	
	K 34 / 94.70	7 42 / 96.68	10 49 / 94.84	
	1 35 / 96.28	8 42 / 96.71	11 42 / 95.08	
	2 35 / 96.42		12 37 / 96.05	
	3 42 / 97.13			
	4 39 / 96.41			
	5 37 / 96.43			
Total Campus % Attendance	96.10%	95.89%	96.05%	95.78%

Comparison 2008-09 – 2009-10 (end of month enrollments)

2008 – 2009		2009 - 2010	
August	506	August	541
September	548	September	546
October	535	October	545
November	535 (11-10-08)	November	551 (11-10-09)



TRUANCY REPORT

As of November 11, 2009:

1. Olsen Elementary School has sent 10 warning letters for 3 unexcused absences.

Truancy will be filed on 2 students this week.

2. Brundrett Middle School has not sent out any warning letters because no student has 3 or more absences that are all unexcused.

Parent contact has been made for all students who had 2 or fewer unexcused absences; parents subsequently sent notes to excuse the absences.

3. Port Aransas High School has sent 6 warning letters for 3 or more unexcused absences. Two of these students were subsequently filed on for truancy and have been to court.

One parent was ordered to perform community service and the other parent was fined \$385.

If the remaining 4 students who received warning letters do not bring notes to excuse the absences accrued, truancy will be filed on these students.

Port Aransas Independent School District

NCLB Highly Qualified Statistics

2009-2010

Number of Certified Educators Required to Be Highly Qualified	43
Number of Certified Educators Who are Highly Qualified	43
Percentage of Highly Qualified Certified Educators at PAISD	100%
Number of Certified Paraprofessionals Required to Be Highly Qualified	15
Number of Certified Paraprofessionals who are Highly Qualified	15
Percentage of Highly Qualified Paraprofessionals	100%

These figures are reflected in the NCLB Highly Qualified Report for Port Aransas ISD submitted to the Texas Education Agency on October 20, 2009.

CONSENT AGENDA
Minutes of Previous Meetings

Action Item:

The Board will consider approval of the Minutes of the Regular meeting held on October 20, 2009. The minutes of the board meetings listed are enclosed. If you believe there are errors, please notify Mrs. Slingerland before the meeting so that the necessary corrections can be made.

RATIONALE: According to BE (Local), minutes must be approved by the Board and entered as the legal record of Board action.

BUDGET: No Financial Impact

RECOMMENDATION: It is the recommendation of the Superintendent that the minutes of the Board Meeting be approved as presented.

The Board of Trustees Minutes

Port Aransas Independent School District
Port Aransas, Texas

Regular Meeting

Meeting date, time and place: Tuesday, October 20, 2009, at 6:00 P.M. in the Board Room at the Administration Building.

Members Present: Margaret Price, Ann Appling, Ken Dunton, Chuck Borders

Members Absent: Rita Reed, Jay Jones, Rick Adams

Administration: Dr. Doughty, Travis Longanecker, Sylvia Buttler, Gina McKeever, Dr. Jamison.
Olivia Mixon

- I. The meeting was called to Order by President, Chuck Borders at 6:00 p.m.
 - A. Moment of Silence and Pledge of Allegiance.

- II. A. Public Comments – None
 - B. Board of Trustees’ Acknowledgements – Chuck glad to see you here.

- III. PRESENTATIONS/INFORMATION
 - A. Athletic schedules

- IV. Reports
 - A. Business Reports
 1. Current Facility Project – Irrigation, Wells, Wind Turbine and SFSF Funds
 2. September 2009 Expenditures
 3. Donations
 - B. Superintendent Report
 1. Enrollment and Attendance
 2. Graduation Requirements
 3. TASB Policy Audit
 4. Roundtable Discussion with State Representative Todd Hunter

- VI. E. Ken Dunton made a motion, seconded by Ann Appling to approve the resolution for the construction of a building for the Nueces County Appraisal District. The motion carried unanimously.

- V. Margaret Price made a motion, seconded by Ken Dunton to approve the consent Agenda as read. The motion carried unanimously.
 - A. The Board approved the minutes for the September 10, 2009 Regular Meeting and Special Meeting on September 2, 2009.
 - B. The Board approved the Investment Report.
 - C. The Board approved the Certification of Tax Levy for the Tax Year 2009.
 - D. The Board approved the budget amendments.
 - E. The Board approved the Adjunct Agreement with The Sheltered Sparrow Production.

VI. Discussion and/or Action items.

- A. Ken Dunton made a motion, seconded by Margaret Price to approve the contract with LNV Engineering and authorize the superintendent to solicit proposals for the PAHS renovation project. The motion carried unanimously
- B. Margaret Price made a motion, seconded by Ann Appling to approve the proposal for our Property, Wind and Hail Insurance for the 2009-2010 School year. The motion carried unanimously.
- C. Ken Dunton made a motion, seconded by Margaret Price to approve the update and replacement of the District's phone system. The motion carried unanimously.
- D. Presentation and Public Discussion of the Financial Integrity Rating System of Texas (First Rating).
- E. This item was moved to after item IV.

VII. The Board went into Executive Session beginning at 8:30 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code 551.071 thru 551.083 to consider the following:

- A. Personnel: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal of Employees.

VIII. Return to Open Meeting at 8:55 p.m.

IX. There being no further business the meeting adjourned at 8:56 p.m.

Chuck Borders, President

Rita Reed, Secretary

November 19, 2009
Date Approved

CONSENT AGENDA
Monthly Investment Report

Action Item:

The Board will consider approval of the Monthly Investment Report. A detailed report of the monthly investments is enclosed.

RATIONALE: CDA (Local)

BUDGET: No Financial Impact

RECOMMENDATION: It is the recommendation of the Superintendent that the Board approve the monthly investment report as presented.

**PORT ARANSAS INDEPENDENT SCHOOL DISTRICT
DEPOSITS AND INVESTMENTS BY TYPE AND FUND**

October-09

	General/ Special Revenue	Reserve Acct	Debt Service	Worker's Comp	Total
Beginning Balance 10/1/2009	\$3,087,530.95	\$37,689.94	\$245,268.91	\$35,903.35	\$3,406,393.15
Receipts	\$5,908,944.17	\$0.00	\$191,256.00	\$0.00	\$6,100,200.17
Expenditures	\$690,433.17	\$0.00	\$0.00	\$6,300.89	\$696,734.06
Interest Earned	\$383.32	\$2.88	\$18.74	\$2.68	\$407.62
Ending Balance 10/31/2009	\$8,306,425.27	\$37,692.82	\$436,543.65	\$29,605.14	\$8,810,266.88

American Bank Rate

0.02%

Investment
Services

Investment
Fund

American Investment Services

\$3,002,768.68 \$ 679,800.85
YTD Return 4.67% 0.04%

Total \$12,492,836.41

COMPLIANCE CERTIFICATION

We hereby certify the the Monthly Investment Report represents the investment position of the district as of October 2009 and that all investments were purchased in compliance with the Board approved Cash management and investment policy.


Dr. Sharon Doughty, Superintendent


Olivia Nixon, Exec. Dir. of Business & Operations

0001 - GENERAL OPERATING FUND		
Cash Ending Balance:		8,306,425.27
Add Investments:		.00
	Total:	8,306,425.27
0002 - WORKER'S COMPENSATION FUND		
Cash Ending Balance:		29,605.14
Add Investments:		.00
	Total:	29,605.14
0003 - INTEREST & SINKING FUND		
Cash Ending Balance:		436,543.65
Add Investments:		.00
	Total:	436,543.65
0004 - CONSTRUCTION		
Cash Ending Balance:		.00
Add Investments:		.00
	Total:	.00
0005 - RESERVE		
Cash Ending Balance:		37,692.82
Add Investments:		.00
	Total:	37,692.82
0006 - AMERICAN INVESTMENT FUND		
Cash Ending Balance:		679,800.85
Add Investments:		.00
	Total:	679,800.85
0007 - AMERICAN INVESTMENT SERVICES		
Cash Ending Balance:		3,002,768.68
Add Investments:		.00
	Total:	3,002,768.68
0008 - AMER INV/SHORT DURATION GOVT		
Cash Ending Balance:		.00
Add Investments:		.00
	Total:	.00
TOTALS		
Cash Ending Bal:		12,492,836.41
Add Invest Bal:		.00
Totals:		12,492,836.41

End of Report

Proposed Portfolio Allocation

Client Name: **Port Arkansas ISD**
 Date: **31-Oct-09**
 Prepared By: **James M. Bain**

Base Assets - 10/01/2008 **\$25,891,045.37**
 Withdrawals **\$20,761,795.37**
 Base Assets - withdrawals: **\$5,129,250.00**
 Value - 10/31/2009 **\$3,676,504.00**
 Income Earned **\$392,178.15** Accrued Interest \$ 11,877.18

Asset Classification	Security	Maturity	Quantity	Price	YTM	Cost Amount	% of Assets	Remaining Interest	
Money Market Fund	Tamarack Inst. Prime	None	709,801.32	\$ 1.00	0.01%	709,801.32	19.17%	\$ 70.98	
GS Short Duration Govt	GSSDX	None	96,153.85	\$ 10.51	2.80%	1,010,576.92	27.29%	\$ 28,296.15	
Redemption	3133XH7E6	10/2/2009	45000	\$ 1.025758	1.975%	\$ 46,159.13	1.25%	\$ 1,125.00	
Redemption	31771DGS6	10/5/2009	20000	\$ 0.982070	2.088%	\$ 19,641.40	0.53%	\$ 358.60	
Redemption	31359MWP4	10/21/2009	250000	\$ 1.019254	1.848%	\$ 250,128.50	6.76%	\$ 5,012.50	
Redemption	3128X3AK9	10/26/2009	55000	\$ 1.018981	1.912%	\$ 55,042.96	1.49%	\$ 1,100.00	
Redemption	3128X3CF8	10/28/2009	109000	\$ 1.020267	1.934%	\$ 109,104.28	2.95%	\$ 2,261.75	
Redemption	3128X3BM4	10/30/2009	100000	\$ 1.028187	1.937%	\$ 100,149.88	2.70%	\$ 2,500.00	
	31771JUV0	11/2/2009	30000	\$ 0.979190	2.258%	\$ 29,964.02	0.81%	\$ 36.00	
	31771CBU8	11/11/2009	162000	\$ 0.979080	2.211%	\$ 161,720.59	4.37%	\$ 279.41	
	3128X3K85	11/18/2009	150000	\$ 1.019004	2.183%	\$ 150,288.45	4.06%	\$ 3,093.75	
	3133XMSQ5	11/20/2009	50000	\$ 1.021656	2.057%	\$ 50,117.60	1.35%	\$ 1,062.50	
	073714LH8	8/21/2009	245000	\$ 1.000000	0.200%	\$ 245,000.00		\$ 490.00	
	02004MCV3	8/21/2009	245000	\$ 1.000000	0.250%	\$ 245,000.00		\$ 612.50	
	31771JKB5	11/30/2009	29000	\$ 0.979490	0.250%	\$ 28,923.62	0.78%	\$ 77.00	
	3133XRYH7	12/11/2009	280000	\$ 1.011731	2.002%	\$ 280,526.38	7.58%	\$ 4,375.00	
	31359M2S1	12/15/2009	30000	\$ 1.019531	2.753%	\$ 30,099.37	0.81%	\$ 693.75	
	3133XRHP8	12/15/2009	230000	\$ 1.010583	1.991%	\$ 230,410.96	6.22%	\$ 3,450.00	
	31771JQ60	12/27/2009	31000	\$ 0.977260	9.600%	\$ 30,099.37	0.81%	\$ 2,976.00	
	31331QPG6	12/30/2009	100000	\$ 1.021338	2.042%	\$ 100,426.09	2.71%	\$ 2,000.00	
	31771CQF5	2/3/2010	50000	\$ 0.973770	2.282%	\$ 49,651.69	1.34%	\$ 1,141.00	
	32106MAC1	9/1/2009	250000	\$ 1.000000	0.200%	\$ 250,000.00		\$ 500.00	
	32116HAG1	5/28/2010	100000	\$ 1.000000	3.750%	\$ 100,000.00	2.70%	\$ 1,875.00	
							\$3,702,606.38	100.00%	\$ 51,029.04

2,561,709,801

American
 Investment Services
 A Division of
 Herndon Plant Oakley Ltd.
 Member NASD/SIPC

(Income + Capital Gains)/(Beginning balance + deposits - withdrawals)

The yields shown herein were obtained for a specific date from sources believed to be reliable, they are not guaranteed as to accuracy and are subject to change. AIS, as a division of Herndon Plant Oakley Ltd., is not affiliated with American Bank, N.A. AIS, a division of Herndon Plant Oakley Ltd., is NOT a depository financial institution, such as a bank or savings association.

The prices and yields shown above can change and are representative of the date shown above only.

**The prices and yields shown herein were obtained for 10/31/2009 from sources believed to be reliable, but they are not guaranteed as to accuracy.*

**Income may be subject to state and local taxes and (if applicable) the Alternative Minimum Tax.*

**Insurance relates only to the prompt payment of principal and interest of the securities in the portfolio and does not remove market risk.*

The terms of the insurance are more fully described in the prospectus and no representation is made to any insurer's ability to meet its commitments.

**AIS, as a division of Herndon Plant Oakley Ltd., is not affiliated with American Bank, N.A. AIS, a division of Herndon Plant Oakley Ltd.,*

is NOT a depository financial institution, such as a bank or savings association.

- Not FDIC Insured

- No Bank Guarantee

May Lose Value

CONSENT AGENDA
Budget Amendments

Action Item:

The Board will consider approving the budget amendments presented by the business office. A copy of the proposed budget amendments is enclosed.

RATONALE: CE(Legal), CE(Local), and CFA(Legal)

BUDGET: No Financial Impact:

RECOMMENDATION: The Superintendent recommends that the 2009-2010 budget amendments be approved as presented.

Amendments 2009-2010

Nov-09

		Increase	Decrease
199-51-6649-00-998-099000	FIXED ASSETS	\$38,000	
199-00-3600-00-000-000000	FUND BALANCE		\$38,000

Amend 09-10 Budget for new Centurytel Phone Sytem.

School Health Advisory Committee (SHAC)

Background Information:

Texas Education Code Section 28.004 states that “the board of trustees of each school district shall establish a local school health advisory council (SHAC) to assist the district in ensuring that local community values are reflected in the district's health education instruction.”

A school district must consider the recommendations of the SHAC before changing the district's health education curriculum or instruction. Other SHAC duties include recommending:

1. The number of hours of instruction to be provided in health education;
2. Curriculum appropriate for specific grade levels designed to prevent obesity, cardiovascular disease, and Type 2 diabetes through coordination of:
 - a. health education;
 - b. physical education and physical activity;
 - c. nutrition services;
 - d. parental involvement; and
 - e. instruction to prevent the use of tobacco;
3. Appropriate grade levels and methods of instruction for human sexuality instruction; and
4. Strategies for integrating the curriculum components with the following elements in a coordinated school health program for the district:
 - a. school health services;
 - b. counseling and guidance services;
 - c. a safe and healthy school environment; and
 - d. school employee wellness.

Rationale: TEC 28.004

Budget: N/A

Recommendation: That the Board approve the 2009-2010 School Health Advisory Committee.

Texas School Health Advisory Committee
Categories of Membership, Definitions and Criteria

1. School Superintendent** [Sylvia Buttler](#)

An individual that is currently a certified school superintendent**, assistant superintendent**, certified principal**, certified school administrator** or district school board member.

2. Registered Nurse [Melissa Ramsden, RN](#)

A nurse registered by the Texas Board of Nursing that is currently a school nurse or school nurse administrator.

3. Consumer Member (5) [Peter Hagedorn, Gretchen Baughman, Christine Kreutziger, Lori Anderson, MD, Rosalie Johnson](#)

A parent of a school-age child, currently enrolled in Texas public schools. One of the five parents will have a child with special needs as outlined in the Individuals with Disabilities Education Act (IDEA) or the American with Disabilities Act, Section 504.

Parents should expect to declare the age(s) of the child or children currently of school age (K-12th grade) and be prepared to name the school district in which the child (children) is (are) enrolled.

4. Physician Member (1) [Dr. Jennifer Kidd \(chair\)](#)

A physician, physician's assistant or nurse practitioner in good standing of the licensing agency under which they practice that provides health services to school aged children.

5. Certified Health Educator* (1) [Kristi Longanecker](#)

A certified health educator must be currently employed in a K-12 school setting have current certification from the Texas State Board of Educator Certification, as required by the Texas Administrative Code, in order to have the prerequisite content (based on the Texas Essential Knowledge and Skills [TEKS]) and professional knowledge in health education, necessary for an entry-level position in Texas public schools.

6. Certified Physical Educator* (1) [Coach Steve Popielski](#)

A certified physical educator must be currently employed in a K-12 school setting and have a current certification from the Texas State Board of Educator Certification, as required by the Texas Administrative Code, in order to have the prerequisite content (based on the Texas Essential Knowledge and Skills [TEKS]) and professional knowledge in physical education, necessary for an entry-level position in Texas public schools.

7. Certified School Counselor* (1) [Jerri Franco](#)

A certified school counselor must be currently employed in a K-12 school setting and have a current certification from the Texas State Board of Educator Certification, as required by the Texas Administrative Code, in order to have the prerequisite content and professional knowledge in school counseling, necessary for an entry-level position in Texas public schools. (See requirements at end of this document)

8. Organization and Agency Representation (4) [Nancy Vaughn, Terry Davidson, Christina Milligan, Windy Brown](#)

An organization, coalition or agency that provides resources of time and/or money benefiting children, the health of children or has an interest in children of school age. Organizational services should include but not be limited to mental health, substance abuse prevention, physical activity, health education, direct health services, nutrition services, after school care, worksite wellness and other prevention issues that focus on children should be provided through the promotion, dissemination and/or implementation of programs and/or information.

Applicants will be required to name the organization or agency they represent; provide the address and phone; the function, purpose or mission; the executive director or similar person and their email address; and the applicant's responsibility within the organization or agency.

9. School Nutrition Services (1) [Debbie Richardson](#)

An individual that is currently employed in a school district to provide nutrition services to the district either at the campus or district level.

Here are the SHAC members for 2009-2010 :

Jennifer Kidd, MD - chair
Melissa Ramsden, RN
Peter Hagedorn
Gretchen Baughman
Kristi Longanecker
Coach Steve Popielski
Christine Kreuziger
Lori Anderson, MD
Rosalie Johnson
Jerri Franco
Nancy Vaughn
Terry Davidson
Christina Milligan
Windy Brown
Dave Moats
Debbie Richardson
Sylvia Buttler

District Improvement Plan

Background Information:

Texas Education Code 11.251(a) and PAISD Board Policy BQ LEGAL state that “the Board shall ensure that a District improvement plan and improvement plans for each campus are developed, reviewed, and revised annually for the purpose of improving the performance of all students. The Board shall annually approve District and campus performance objectives and shall ensure that the District and campus plans:

1. Are mutually supportive to accomplish the identified objectives, and
2. At a minimum, support the state goals and objectives under Education Code Chapter 4.”

Rationale: TEC 11.251(a) and PAISD Policy BQ LEGAL

Budget: Coordinated use of local, state and federal funds to support the implementation of this plan.

Recommendation: That the Board approve the 2009-2010 District Improvement Plan.

2009-2010 District Indicators of Improvement

1. Percentage of graduates admitted to post-secondary education.
2. Percentage of graduates meeting the ELA and Math Higher Education Readiness Components.
3. Percentage of students being admitted to a vocational licensing or certification institute or employment internship.
4. High School Completion Rate.
5. Campus ratings (including assessment results for all students and each student group).
6. Average daily attendance at all campuses, for all students and student groups.
7. Percent of discipline referrals.
8. Percentage of commended performance.
9. Number of Gold Performance Acknowledgement Awards.
10. Percentage of teachers scoring at level 3 or higher on the PLC Leadership Rubric for CSCOPE Implementation
11. Level of Special Education indicators on Performance-Based Monitoring System.
12. Percentage of Special Education students meeting federal standards for proficiency in Reading and Math on AYP report.
13. Percentage of students in Special Education Program.
14. Number of campuses achieving *Advanced* or *Target Tech* level on the **Texas STaR Chart**.
15. Percentage of students with a personalized Career Cluster and Program of Study (POS) graduation plan in middle school to plan for grades 9–16 and beyond.
16. Number of CTE courses offered that include the use of advanced technology.
17. Number of teachers pursuing training and/or certification to use advanced technology integration (CTE) in the classroom.
18. Percentage of students achieving the healthy fitness zone on the FITNESSGRAM.
19. Number of secondary teachers attending AP courses and/or conference, and receiving certification.
20. Number of secondary teachers with Masters Degrees qualified to teach Dual Credit Courses.
21. Number of Middle School classes offered for High School credit.
22. Percentage of teachers at Middle School certified/qualified to teach High School core or elective level courses.
23. High School Renovation Project
24. Facilities/Infrastructure Life Cycle Cost Analysis & Plan

Campus Improvement Plans

Background Information:

Texas Education Code 11.251(a) and PAISD Board Policy BQ LEGAL state that “the Board shall ensure that a District improvement plan and improvement plans for each campus are developed, reviewed, and revised annually for the purpose of improving the performance of all students. The Board shall annually approve District and campus performance objectives and shall ensure that the District and campus plans:

1. Are mutually supportive to accomplish the identified objectives, and
2. At a minimum, support the state goals and objectives under Education Code Chapter 4.”

Rationale: TEC 11.251(a) and PAISD Policy BQ LEGAL

Budget: Coordinated use of local, state and federal funds to support the implementation of these plans.

Recommendation: That the Board approve the 2009-2010 Campus Improvement Plans.

Long Range Technology Plan

Background Information:

The PAISD Long Range Technology Plan is developed to fulfill the provisions set forth by the *No Child Left Behind Act* (2001) and *Texas Education Code*, Section 32.001 http://ritter.tea.state.tx.us/technology/lrpt/lrpt_lrpt.html. The plan also fulfills the ongoing requisites for E-Rate application <http://tpesc.esc12.net/default.html>. The Board shall approve a District Technology Plan that supports the District's ongoing academic goals.

The PAISD Long-Range Technology Plan objectives are as follows:

1. Re-establish a Distance Learning Center (video link to CBTN)
2. Upgrade the district phone system
3. Upgrade network security
4. Upgrade district office software suite on all workstations
5. Update the primary DNS server
6. Increase network access in elementary classrooms
7. Install LCD projectors and whiteboards, and elmos in selected classrooms on each campus
8. Expand wireless networking on each campus
9. Provide professional technology training to meet SBEC and district standards
10. Modernize the racks and circuits in the network operations center (NOC)
11. Provide adequate technical support to district staff
12. Facilitate communication between the school, parents, and the community
13. Fully extend our fiber optic network between all critical structures in the district.
14. Update primary routers and network switches.
15. Provide on-demand computing to all students and staff to facilitate our goals.
16. Set up an email archiving system to meet legal requirements on public schools

Rationale: TEC 32.001 and PAISD Policy BQ LEGAL

Budget: Coordinated use of local, state and federal funds to support the implementation of the plan.

Recommendation: That the Board approve the PAISD Long Range Technology Plan.

Shared Services Agreement
Corpus Christi Regional Day School For the Deaf

Background Information:

The *Corpus Christi Regional Day School for the Deaf* helps school districts ensure that a free and appropriate public education (i.e., "FAPE") is available to their auditory impaired students (19 TAC 89.1080). All school districts in Region 2 are eligible for membership but must have school board approval prior to membership consideration. A detailed outline of the Shared Services Agreement is included in this packet. It includes information regarding:

- Entry into the SSA
- Withdrawal from the SSA
- Government of the Regional Program for the Deaf
- Funding agents
- Member District responsibility
- Transportation of students
- Personnel Policies
- Pupil Policies
- Audit
- Liability
- Approval by TEA
- Miscellaneous provisions

Rationale: 19 TAC 89.1080

Budget: Coordinated use of local, state and federal funds to support the implementation of the plan.

Recommendation: That the Board approve the shared services agreement with the Corpus Christi Regional Day School For the Deaf



Special Education
Regional Day School Program for the Deaf
Barbie McMath
RDSPD Coordinator

CORPUS CHRISTI INDEPENDENT SCHOOL DISTRICT

W. B. Ray High School
1002 Texan Trail Street, Corpus Christi, Texas 78411
Office: 361/878-7328 Fax: 361/852-6528
Website: www.ccisd.us

November 9, 2009

Dr. Sharon Doughty
Superintendent
Port Aransas Independent School District
100 Station St.
Port Aransas, TX 78373

Dear Dr. Doughty:

I am pleased to inform you that the Corpus Christi Regional Day School Program for the Deaf has received and approved your request for membership. Enclosed is the Shared Service Arrangement (SSA) for the Regional Day School Program for the Deaf (RDSPD) as approved by the Corpus Christi Independent School District Board of Trustees on February 23, 2009. Please present this SSA to your Board of Trustees and use the attached form to document approval and date. Return the signed SSA, Exhibit B, to me, at 1002 Texan Trail, Corpus Christi, Texas 78411.

In addition you (or your representative) are invited to attend the RDSPD Management Board meeting on November, 19 2009. The meeting will be held at ESC Region 2 and will begin at 1:30 pm.

If you have any further questions, please contact me at (361) 878-7328

Sincerely,

Barbie McMath
Coordinator RDSPD

CORPUS CHRISTI INDEPENDENT SCHOOL DISTRICT
Corpus Christi, Texas

SHARED SERVICES ARRANGEMENT
Corpus Christi Regional Day School Program for the Deaf

1.0 PURPOSE

The intent and goal of this Shared Services Arrangement (hereinafter referred to as "SSA") is to ensure that a free and appropriate educational program is available to auditorially impaired students [19 TAC 89.1080], ages 0-21, within the geographic boundaries of the Education Service Center, Region 2 (hereinafter referred to as "ESC"). All educational alternatives for auditorially impaired students, deemed eligible for services through a Regional Day School Program for the Deaf (19 TAC 89.1080), are combined into one cooperative educational arrangement to be known as the Corpus Christi Regional Day School Program for the Deaf (hereinafter referred to as "CCRDSPD").

2.0 MEMBER DISTRICTS

Entry into the Shared Services Arrangement

All school districts within ESC, Region 2 and previous members of CCRDSPD will be given the opportunity to join as a member district of the CCRDSPD SSA. Each member district's board of trustees must approve the SSA and any subsequent amendments. Approval is construed as authority for delegation of all duties and responsibilities as hereinafter contained, and construed as authority for the Management Board to mutually establish and implement written rules related to the operation of the CCRDSPD SSA.

Each member district that is a party to this SSA is identified in Exhibit A, which is attached to the SSA and made a part hereof for any and all purposes.

The Program Director for the CCRDSPD will be the coordinator for the RDSPD for the Corpus Christi Independent School District.

Any school district within ESC, Region 2, that may elect not to become a member of the SSA or other school districts outside ESC, Region 2, may seek membership at a later time by sending the request in writing to the Program Administrator. The Program Administrator must inform the Management Board of the request upon receipt. Approval of the request is by action of the Management Board as determined by a majority of votes returned.

Withdrawal from the Shared Services Arrangement

A district that chooses to withdraw from participation in CCRDSPD shall inform the Program Administrator in writing, by the end of January prior to the end of the school year in which they intend to withdraw. A district that withdraws from CCRDSPD will

forfeit any services equipment, and instructional materials, and/or funds sent to the Fiscal Agent. The only exception to this requirement will be for students withdrawn from the Shared Services Arrangement and that had assistive technology devices (ATD) and will no longer be served in the CCRDSPD. Standards dealing with transfer of the Assistive Technology Devices will be followed in such cases. The effective date of withdrawal from the Program will be as of the next July 1 after timely notice. Upon the effective date of withdrawal, the district withdrawing assumes total responsibility for the education of its auditorially impaired students. In the event all members should agree to terminate this SSA, any remaining assets shall be distributed to the members in the same proportion as their respective contribution to the annual program operation cost for the year in which termination occurs. The distribution shall occur after all obligation incurred have been paid through the effective date of termination.

3.0 GOVERNMENT OF THE REGIONAL PROGRAM FOR THE DEAF

The CCRDSPD is governed by this SSA with approval by the districts' superintendents and each Local Education Agency's Board of Trustees. CCRDSPD is further governed by a Management Board. Direct program administration is the responsibility of the fiscal agent.

3.1 MANAGEMENT BOARD

Membership of the Management Board

Membership of the Management Board includes the superintendents or their designees of all participating ISD's. Non-voting members may be included on the Board. Board decisions are made on the basis of a majority vote of a quorum of members present for a regular or called Board meeting with each member having one (1) vote. Each voting member may cast their vote by proxy or through their designee. A quorum shall consist of 50 percent of the current members whose students are served by the CCRDSPD.

Duties and Authority of the Board

Meetings of the Board shall be conducted in October and in May of each school/academic year to review the administration and operation of the SSA. Additional Board meetings may be held at the request of a Board member. Such request should be made in writing to the Board Chairperson. Notice of a called meeting shall be sent to all members of the Board and Special Education Directors at least five (5) working days prior to the meeting. The notice will include the date, time, and place of the meeting and an agenda of items to be discussed. Issues requiring Board approval may be handled by e-mail, fax, telephone, or mail with the decision based on a majority vote of all Board members.

The Management Board may approve, establish, and implement written rules for the operation of CCRDSPD, provided that such rules are consistent with the terms and conditions of this SSA, or as it may be amended from time to time.

3.2 Officers of the Management Board

The officers of the Management Board will consist of a Chairperson and a Secretary. Members of the Management Board will elect the Chairperson and Secretary from the member districts.

Responsibilities of the Chairperson

The Chairperson calls and presides over meetings of the Board. The Chairperson establishes the meeting place, date, time, and agenda items to be discussed. Additional items may be discussed and voted upon with approval of the Chairperson. Committees may be established by the Board Chairperson as needed. Minutes detailing all Board actions shall be mailed to all Board members within 20 working days of the meeting.

Responsibilities of the Secretary

The Secretary will record the minutes of the Management Board meetings and will provide a copy of the minutes to the Chairperson within seven (7) working days.

4.0 THE FISCAL AGENT

Selection of the Fiscal Agent District

The Corpus Christi Independent School District (CCISD) is designated as the fiscal agent for CCRDSPD. CCISD is state accredited for Kindergarten through Grade 12. Any change in fiscal agent must be approved by action of the Management Board.

Administrative Responsibilities of the Fiscal Agent

The Fiscal Agent District functions as an agent for and on behalf of the SSA members. Records of receipts and expenditures shall be maintained by the fiscal agent in accordance with the *Texas Education Agency Resource Guide for Financial Accounting and Reporting*.

Fiscal agent responsibilities include, but are not limited, to the following:

- A. Administers the program on a day-to-day basis
- B. Submits the program application, amendments, and final reports
- C. Develops the budget and disburses program funds
- D. Supervises program personnel
- E. Maintains program records
- F. Performs other duties associated with programmatic needs
- G. Performs any other administrative responsibilities delegated to the fiscal agent under the terms of this SSA or by the Management Board.

Funding

The CCISD Office of Special Education prepares the application for funding with input from the Program Administrator in accordance with guidelines established by the Texas Education Agency (hereinafter referred to as "TEA"). CCRDSPD is funded from

Foundation School Program funds in accordance with Senate Bill 803 and State Board of Education (hereinafter referred to as "SBOE") rules and available federal funds.

If funding for CCRDSPD does not cover all the costs associated with the operation of the Program, then the following formula shall be adhered to:

The unfunded costs of CCRDSPD will be shared by all member districts of the Shared Services Arrangement based on the number of students receiving direct instructional services from CCRDSPD. For Students receiving indirect services from CCRDSPD, i.e. Audiological Management Services (AMS), AI teacher attends at ARD, Consulted or Monitor by an AI teacher, per session cost will be determined. A per session cost will be determined on an hourly rate determined by the Co-op Board.

The Fiscal Agent District will bill for Medicaid Administrative Claims (MAC) and School Health and Related Services (SHARS). If a sending district or coop decides to bill for these services, they will notify the Fiscal Agent District of this intent.

5.0 MEMBER DISTRICT RESPONSIBILITY

Fiscal Responsibility

The Fiscal Agent District is responsible for maintaining accounting procedures for revenues and expenditures for personnel employed with the CCRDSPD. The CCRDSPD Program Administrator will provide a projected budget to each district's Special Education Director by May 15 of each school year. The final budget will be sent by October 1 of each school year. Member districts will be sent invoices as appropriate by November 30 of each school year.

Local Boards of Education

Local boards of education retain ultimate responsibility for the education of students within their independent school districts Local Education Agency (hereinafter referred to as "LEA"). Therefore, matters may be referred to local boards of education when deemed appropriate by the Management Board. The LEA has the responsibility for the education of all auditorially impaired students within its district whether the student is served in the local program, the CCRDSPD, or the Texas School for the Deaf. LEA is responsible for following referral procedures as outlined in SBOE rules.

6.0 TRANSPORTATION OF STUDENTS

The resident district sending students to CCRDSPD is responsible for the transportation between the student's residence and the Program site. Transportation may cross district attendance zone and geographic boundaries to include municipalities and counties. All CCRDSPD staff shall follow the personnel policies of the Fiscal Agent District. Program personnel and students adhere to the school calendar of the Fiscal Agent District.

7.0 PERSONNEL POLICIES

Salaries

Salary and benefits for all certified and auxiliary personnel will be paid according to the Fiscal Agent District's salary schedule.

Selection and Employment

Employment applications are made to the Fiscal Agent District. Recommendations for employment contracts are issued through the personnel department according to the policies and procedures of the Fiscal Agent District.

Assignments

The administrator for the Program is selected and hired by the fiscal agent. The program administrator is responsible to the fiscal agent's Special Education Director. Personnel may be reassigned to a different campus or district as the educational needs of auditorially impaired students justify the reassignment. Recommendations for assignment or reassignment to another district are made by the program administrator to the Fiscal Agent Special Education Director. Notification of reassignments, if needed, will be made to the participating district's Special Education Director.

Itinerant personnel, teachers, and support staff are reimbursed for travel in accordance with policies established by the fiscal agent. The program administrator aids in scheduling itinerant personnel and support staff to make the most efficient use of time and funds.

Funds may be budgeted to allow the program administrator and staff to attend meetings, workshops, and conferences on a regional and state level. Requests for staff attendance are made and approved by the program administrator and campus administrator.

Personnel Evaluations

The program administrator is evaluated by the Fiscal Agent Special Education Director. The Management Board members may provide comments and/or recommendations pertinent to the evaluation which should be addressed to the Fiscal Agent Special Education Director at least 30 days prior to formal evaluation.

The evaluation of instructional personnel and auxiliary personnel is the responsibility of the fiscal agent and is done according to Fiscal Agent District policies and procedures.

8.0 PUPIL POLICIES

Definition of Auditory Impairment

According to rules passed by SBOE, a student with an auditory impairment is one who has been determined to have a serious hearing loss even after corrective medical treatment or use of amplification [10 TAC 89.1040(d)]. The determination shall have

been made by an otological examination performed by an otologist or, with documentation that an otologist is not reasonably available, by a licensed medical doctor. An audiological evaluation by a certified audiologist shall also be conducted. The evaluation shall include a description of the implications of the hearing loss for the student's hearing in a variety of circumstances with or without recommended amplification.

Student Eligibility

According to Commissioner Rules for Special Education, a student who receives services through CCRDSPD must have a hearing loss that severely impairs processing linguistic information through hearing, even with recommended amplification, and which adversely affects educational performance (10 TAC 89.1080). Referral to a CCRDSPD must include documentation that the student meets CCRDSPD eligibility. The decision is based on comprehensive assessment and is subject to the Admission, Review, and Dismissal (hereinafter referred to as "ARD") recommendations.

Public Education Information Management System (PEIMS) Accounting Procedures

Students placed in CCRDSPD will be counted in accordance with PEIMS procedures established by TEA. It is understood that students placed out of district will be counted by the receiving district according to the instructional time received through CCRDSPD. Agreement to the stated policies by the member districts constitutes an agreement by the district for student accounting purposes. (**Note:** The fiscal agent will submit federal Individual with Disabilities Education Act [IDEA] student account data. Students receiving direct instructional services at CCRDSPD campuses will not be counted by sending LEA's.)

9.0 AUDIT

Fiscal Audit

Monies funded through Senate Bill 803 are maintained and audited by the fiscal agent. Monies are also accounted for during audit by TEA.

Property Audit

Property purchased from monies funded through Senate Bill 803 and Chapter 1 monies are maintained by the fiscal agent on a separate inventory and are accounted for during audit.

10.0 LIABILITY

Legal Responsibilities

The member district wherein the student resides shall be solely responsible for the provision of a free appropriate public education (FAPE). The member district wherein the student resides is responsible for legal costs, court costs and attorney's fees, resulting from litigation directly involving that student. The Fiscal Agent District shall be

responsible for legal fees incurred due to complaints, grievances, or litigation arising from an employee with whom the district has a contract or with whom the district has an employment relationship. The legal responsibilities stated herein shall survive the expiration of this contract should litigation arise from events that occurred during the term of the contract. The member districts of this Shared Services Arrangement agree to negotiate in good faith in an effort to resolve any dispute that may arise from or between the member districts. If the dispute cannot be resolved by negotiations, the dispute shall be submitted to mediation before resorting to litigation. If the need for mediation arises, a mutually acceptable mediator shall be chosen by the parties who shall share the cost of mediation services based upon an equal split between the member districts. Mediation is a voluntary dispute resolution process in which the parties to the dispute meet with an impartial person, called a mediator, who would help to resolve the dispute informally and confidentially. Mediators facilitate the resolution of disputes but cannot impose binding decisions. The parties to the dispute must agree before any settlement is binding.

Risk of Loss

Except as otherwise provided herein, each member district bears its own risk of loss. "Loss" includes, but is not limited to, damage to or loss of personal or real property, costs of administrative hearings, litigation expenses, awards of actual damages, court costs, attorney fees, and settlement costs. Each member district will be responsible for legal fees and settlement costs incurred for a student residing in their districts if a parent files for a due process hearing. Each member district will insure its owned or leased vehicles used in the transportation of students with disabilities for the statutory maximum limits of school district liability for motor vehicle accidents.

11.0 APPROVAL BY COMMISSIONER OF EDUCATION

This SSA is subject to the approval of the Commissioner of Education as required by Texas Education Code 29.007. The SSA is expressly conditioned upon and shall not become effective until approved by the Commissioner of Education.

12.0 MISCELLANEOUS PROVISIONS

Citations

Citations and references to any specific statute, rule or regulation, or policy in this SSA includes any amendment(s) thereto, or a successor of such statute, rule, regulation, or policy.

Binding upon all Member Districts

This SSA, in its entirety, shall be binding upon all member districts that have approved and executed this SSA and their respective successors in office.

Equal Opportunity

All parties to this SSA shall provide all services associated with the subject matter of this Agreement in compliance with the Civil Rights Act of 1964, Title IX of the Education

Amendments of 1972, the Americans with Disabilities Act, the Individuals with Disabilities Education Act, and all other applicable federal and state non-discrimination statutes or laws.

Student Information and Records

The parties to this SSA may, from time to time, have access to, and use of, confidential student information obtained from the other participating school districts regarding students covered by the program. The parties may use such information for educational purposes, but shall not release or disclose the information to the public or any third party without the consent of the parents or legal guardian of the minor student, except as required or allowed by state or federal law. Each party to this SSA shall take all steps necessary to ensure that confidential student information and records are viewed only by authorized representatives of each entity for the permissible uses allowed by law. Said information is confidential, and shall not be used by any participating district or agent of such district for private purposes. Accordingly, the parties will educate and inform their respective employees and agents regarding requirements of the Family Educational Rights and Privacy Act (see 20 U.S.C. 1232(g) and 34 C.F.R. 90, et seq.).

Amendments

Any amendments or repeal of existing legislation, rules or regulations or adoptions of new laws, rules, or regulations applicable to this SSA shall be incorporated by reference into this SSA on the effective date of such act, rule, or regulation. This SSA shall be reviewed annually, or at any other time as required, by the Management Board or its designee, and shall be amended, as required, to comply with any changes in applicable statutory law, court decisions, rules, regulations, or needs of the CCRDSPD SSA.

Use of the Titles and Captions: Severability

The use of the titles and captions in this SSA are for convenience only. They shall have no substantive meaning with regard to the interpretation of any term or condition of this Agreement. If any word, clause, phrase sentence, paragraph of this SSA become or are held in violation of any law, or declared unenforceable, then this SSA shall be reformed to eliminate such invalid provision, and the remaining provisions shall continue in full force and effect.

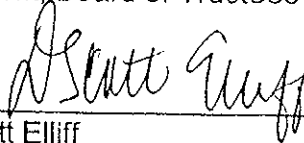
Multiple Counterparts

This SSA may be executed in multiple counterparts, with the execution page for each member district to be incorporated in Exhibit B, which is attached hereto. The execution by each member district shall state that it has been approved by a majority of a quorum present at a meeting of the Board of Trustees of the executing member district, stating the date this SSA is approved and the vote on the SSA. Execution pages shall be returned to the Fiscal Agent for attachment to the SSA. As execution pages are received, the Fiscal Agent shall provide copies to each of the respective member districts for attachment to their copies of this SSA.

DISTRICT: CORPUS CHRISTI INDEPENDENT SCHOOL DISTRICT
P.O. Box 110
801 Leopard Street
Corpus Christi, Texas 78403-0110


By: 
Carol A. Scott
President, Board of Trustees

Date: 2/23/09

By: 
D. Scott Elliff
Superintendent of Schools


Date: 2/23/09

Approved as to Legal Form:

By: 
Philip D. Fraissinet
Attorney for CCISD

Date: 2/19/09

Reviewed and Approved for Purchasing Compliance:

By: 
Brian Bray, C. P. M.
Director for Purchasing and Distribution

Date: 2/26/09

EXHIBIT B

**ACKNOWLEDGEMENT OF APPROVAL AND EXECUTION OF THE
REGIONAL DAY SCHOOL PROGRAM FOR THE DEAF
SHARED SERVICES ARRANGEMENT**

The attached Corpus Christi Regional Day School Program for the Deaf Shared Services Arrangement contract has been approved by the Board of Trustees of _____ Independent School District Board of Trustees by a majority of a quorum present in open meeting on the _____ day of _____ 2009, by a vote of _____ for and _____ against. The President of the Board of Trustees has been authorized to execute this Shared Services Arrangement on behalf of said district. By execution hereof, _____ Independent School District agrees to become a Member District as that term is defined in the Shared Services Arrangement contract for the Corpus Christi Regional Day School Program for the Deaf, and to be bound by all of the terms conditions contained in said Arrangement.

Executed in Multiple counterparts on this _____ day of _____ 2009.

Port Aransas Independent School District

By: _____
President, Board of Trustees

Date of Execution: _____

ATTEST:

Secretary, Board of Trustees

SCHOOL DISTRICTS SERVED BY EXHIBIT A
CORPUS CHRISTI REGIONAL DAY SCHOOL PROGRAM FOR THE DEAF

Alice ISD

1801 East Main Street
Alice, Texas 78332

Aransas County ISD

Box 907
Rockport, Texas 78381

Aransas Pass ISD

704 West Yoakum Avenue
Aransas Pass, Texas 78336

Beeville ISD

510 East Lott Street
Beeville, Texas 78102

Bishop ISD

513 E. Sixth Street
Bishop, Texas 78343

Brooks County Co-op

PO Box 589
Falfurrias, Texas 78355

- Brooks ISD (Fiscal Agent)
- Ben Bolt-Palito Blanco
- Falfurrias,
- La Gloria

Brush Country Co-op

Box 1179
Mathis, Texas 78368

- Mathis ISD (Fiscal Agent)
- Agua Dulce ISD
- Banquete ISD
- Orange Grove ISD
- George West ISD
- Three Rivers ISD
- Skidmore-Tynan ISD
- Pettus ISD
- Pawnee ISD

Calallen ISD

4205 Wildcat Drive
Corpus Christi, Texas 78410

Corpus Christi ISD

P.O. Box 110
Corpus Christi, Texas 78403-0110

Driscoll ISD

P. O. Box 238
Driscoll, Texas 78351

Tuloso-Midway ISD

P.O. Box 10900
Corpus Christi, Texas 78460

Duval County Co-op

609 West Labbe Avenue
San Diego, Texas 78384

- San Diego ISD (Fiscal Agent)
- Benavides ISD
- Freer ISD
- Ramirez Common SD

Flour Bluff ISD

2505 Waldron Rd
Corpus Christi, Texas 78411

Gregory-Portland ISD

608 College Street
Portland, Texas 78374

Ingleside ISD

2624 Mustang Drive
Ingleside, Texas 78362

Laguna Madre Co-op

P.O. Box 871
Kingsville, Texas 78364

- Kenedy Co-Wide
- Kingsville IDS (Fiscal Agent)
- Ricardo ISD

SCHOOL DISTRICTS SERVED BY **EXHIBIT A**
CORPUS CHRISTI REGIONAL DAY SCHOOL PROGRAM FOR THE DEAF

Riviera ISD

203 Seahawk
Riviera, Texas 78379

Robstown ISD

1100 Picker Lane
Robstown, Texas 78380

San Patricio Co-op

P.O. Box 1337
Sinton, Texas 78387

- Odem-Edroy ISD
- Sinton ISD (Fiscal Agent)
- Taft ISD

Santa Gertrudis ISD

P.O. Box 592 King Ranch
Kingsville, Texas 78364

West Oso ISD

5050 Rockford Drive
Corpus Christi, Texas 78416

Port Aransas ISD

100 Station St.
Port Aransas, Texas 78373

POLICY UPDATE 86

Background Information:

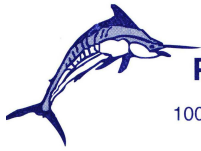
Following each Texas legislative session, new education laws may be passed which become a part of the Texas Education Code. Our TASB policy consultants take these new laws and revise school board policies to reflect any code changes. Revisions/additions/deletions are made to legal policies per law. Following this action, TASB then sends local board policy recommendations in what are called “Updates” so Boards can choose to take appropriate action.

Dr. Doughty’s notes are attached for clarification of which local policies are affected by Update 86.

Rationale: Policies BBE Local and BF Local

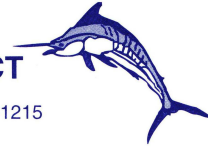
Budget: N/A

Recommendation: Discussion only for the first reading.



PORT ARANSAS INDEPENDENT SCHOOL DISTRICT

100 STATION ST. • PORT ARANSAS, TEXAS 78373 • (361) 749-1200 • FAX (361) 749-1215



Dr. Doughty's Notes for Policy Update 86

CFD Local – Activity Funds Management

This policy update reflects HB 3646 rules stating that the superintendent shall develop regulations governing the expenditure of district and campus activity funds generated from vending machines, rentals, gate receipts, concessions, and other local funds over which the district has direct control. Prior to this change, the principal and sponsor were the ones responsible for administering these funds in accordance with state and local law.

CLB Local – Buildings, Grounds, and Equipment Management Maintenance

The superintendent is now required to designate a district Integrated Pest Management (IPM) coordinator (Bill Atkins) who must receive training and be registered with the Texas Department of Agriculture. This revision more closely defines IPM and what standards are cited in the application of pesticides in district facilities.

CV Local – Facilities Construction

This policy update reflects new laws coming from HB 987 increase in the dollar amount/threshold to mandate competitive procurement procedures. The dollar amount changed from \$25,000 to \$50,000.

DGBA Local – Employee Complaints/Grievances

A new provision was added to reflect HB 2512 that states that an employee may make an audio recording of a conference or hearing. The employee needs to others in the conference or hearing know that a recording is being made.

EIA Local – Grading/Progress Reports to Parents

The biggest change in this policy is that there can no longer be a “minimum” grade assigned to students who fail a test or six weeks, etc.; i.e. student makes a 30% on a test, but the teacher can give no lower than 50%. This policy establishes that all grades must reflect mastery of an assignment. PAISD policy did not set a “minimum grade” assignment, so our changes are not in depth for our school district.

I have made one change to the TASB recommendation for this policy.

I am recommending that the board adopt the policy with my change to Guidelines for Grading that states: “In accordance with grading guidelines, a student shall may be permitted a reasonable opportunity to redo an assignment or retake a

test for which the student received a failing grade.” This recommendation matches the legal policy exactly and does not “lock” the teachers into always allowing a student to retake a test or redo an assignment because they failed.

I spoke with the principals about this and they were in complete agreement with my recommendation.

EIE Local – Retention and Promotion

The most significant change in this policy is that 3rd grade students shall no longer be retained for failing the reading TAKS. There is still a review committee needed to discuss student interventions, accelerated instruction, etc. for any 3rd grade student who fails the TAKS.

EIF Local – Graduation

The law changed the number of required PE credits a student needs----this is now determined by the graduation plan the student has. With this in mind, TASB recommends that we delete the specific number of required PE credits in our policy and leave this to the campus as they create each student’s graduation plan. Graduation requirements, other than the number of total credits for each plan, will be defined and communicated to students in the PAHS handbook.

FEA Local – Compulsory Attendance

This policy was revised to change the number of days a student can be excused from attendance to visit an institution of higher education (from 1 to 2 days) during both their junior and senior years in HS.

FEC Local – Attendance for Credit

The legislature expanded the list of reasons for which a student’s absences will be counted as excused for compulsory attendance. This same list was added to the “Attendance for Credit” policy so that districts would consider these same excuses in awarding credit.

Vantage Points

A Board Member's Guide to Update 86



Vantage Points is an executive summary of the TASB Localized Update prepared specifically for board members. The topic-by-topic outline and the thumbnail descriptions focus attention on key issues to assist local officials in understanding changes found in the policies. The description of policy changes in ***Vantage Points*** is highly summarized and should not substitute for careful attention to the significantly more detailed, district-specific Explanatory Notes and the policies within the localized update packet.

PLEASE NOTE: This Update 86 ***Vantage Points*** and the Localized Update 86 packet may not be considered as legal advice and are not intended as a substitute for the advice of a board's own legal counsel.

We welcome your comments or suggestions for improving ***Vantage Points***. Please write to us at TASB Policy Service, P.O. Box 400, Austin, TX 78767-0400, e-mail us at policy.service@tasb.org, or call us at 800-580-7529 or 512-467-0222.

For further information about Policy Service, check out our Web site at <http://www.tasb.org/policy>.

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Update 86 encompasses changes in law from the 81st Legislative Session and addresses topics throughout the policy manual, including election procedures, activity funds management, purchasing, integrated pest management, transportation safety, criminal history checks, employee grievances, grading, promotion and retention, graduation requirements, physical education, military dependents, student absences, student discipline, and the Public Information Act.

Board Issues

Several bills from the 81st Legislative Session affected provisions regarding board member elections, as reflected at BBB(LEGAL):

Elections

- House Bill (HB) 401, effective May 13, 2009, allows a district that holds its election in May to change to the November uniform election date, provided it does so by December 31, 2010.
- Senate Bill (SB) 1970, effective September 1, 2009, prompts several changes to election procedures, including:
 - A requirement that the election order and election notice now include a listing of each early voting polling place;
 - A requirement that a district post a public notice containing filing information for school board candidates; and
 - More detailed procedures for canceling an election.
- HB 1493, effective May 27, 2009, adds an exception to the prohibition on the use of wireless communication devices at polling places to allow use by a person working at the polling place.
- HB 1285, effective June 19, 2009, amends the list of individuals authorized to administer the oath of office.

Political Advertising

At BBBB(LEGAL), HB 1720 and SB 2085, both effective September 1, 2009, clarify that an officer or employee must *knowingly* use district funds for political advertising in order for such use to constitute a misuse of public funds. The two bills also prohibit the use of district funds for any communication about a measure that the officer or employee knows is false and is likely to influence voting on the measure. A district can now request an advance written advisory opinion from the Texas Ethics Commission stating whether the district's communication complies with these prohibitions.

**District and
Campus
Improvement
Plans**

HB 1041, effective June 19, 2009, adds a new provision to BQ(LEGAL) requiring a district to include in the district improvement plan and the student handbook a “policy” addressing sexual abuse of children. While not included in local policy, this requirement is addressed in the post-legislative supplement to the *TASB Model Student Handbook* released in July.

Also at BQ(LEGAL), SB 892, effective June 19, 2009, requires that the campus improvement plan for each elementary or junior high campus include goals and objectives for the coordinated health program.

**School Health
Advisory
Council**

As reflected at BDF(LEGAL), SB 283, effective September 1, 2009, requires that the school board now appoint at least five members to the school health advisory council. A majority of the appointees must be parents, and one must serve as the chair or co-chair of the council. The bill also requires the council to submit an annual written report to the board detailing its recommendations regarding the health education curriculum, modifications to previous recommendations, and an explanation of the council’s activities since its last report. The initial report is due by April 1, 2010.

**District
Operations**

Activity Funds

We have added a new policy at CFD(LEGAL) to house provisions from HB 3646, effective September 1, 2009. The bill requires a district to adopt a local policy addressing the expenditure of funds from vending machines, rentals, gate receipts, or other local funds over which the district has direct control. Any expenditure must relate to the district’s educational purpose, provide a commensurate benefit to the district or its students, and comply with prohibitions on the gift of public funds.

CFD(LOCAL) POLICY CONSIDERATIONS:

New recommended text addresses the HB 3646 local policy requirement and charges the superintendent with developing regulations governing the expenditure of district and campus activity funds generated from vending machines, rentals, gate receipts, concessions, and other local funds over which the district has direct control.

Provisions regarding fiduciary responsibility have been expanded to apply to these district and campus activity funds in addition to student activity funds, and to include the superintendent as one of the district employees responsible for administering such funds.

Purchasing and Contracts

Legislative changes prompted numerous revisions to policies dealing with purchasing and contracts. At CH(LEGAL):

- HB 4102, effective June 19, 2009, permits a board to delegate to the superintendent or designee, in the event of a disaster or emergency, the authority to contract for the replacement or repair of school equipment if it is necessary for the health and safety of district students and staff. Such delegation will occur at the time of the disaster, and districts should not include a delegation statement in local policy.
- HB 987, also effective June 19, 2009, increases the dollar amount that triggers competitive procurement procedures from \$25,000 to \$50,000. The bill also now permits districts to receive electronic bids or proposals, if the board adopts rules to ensure that the bids or proposals are secure and remain unopened until the proper time.

These same legislative changes also apply to CV(LEGAL) regarding contracts for facilities construction.

CV(LOCAL) POLICY CONSIDERATIONS:

To correspond to the HB 987 increase in the dollar amount that triggers competitive procurement procedures, we recommend a revision to this local policy to increase the dollar amount that triggers a board determination of the project delivery/contract award method from \$25,000 to \$50,000.

The district should also review the dollar amount determining which construction contracts the superintendent must bring to the board for approval. This dollar amount is not dependent on the dollar amount that triggers competitive purchasing and may differ.

Provisions governing district purchasing procedures for personal property valued between \$10,000 and \$25,000 and purchasing procedures governing produce or fuel were repealed by HB 987 and have been deleted from CH(LEGAL). The provisions regarding purchasing produce have also been deleted from COA(LEGAL).

Funding for Instructional Materials

At CMD(LEGAL) and EFAA(LEGAL), HB 4294, effective June 19, 2009, provides a funding method and approval process for electronic textbooks, instructional materials, and technological equipment. HB 2488, effective September 1, 2009, includes similar provisions for use of open-source textbooks. Also from HB 4294 and reflected at EFAA(LEGAL), an existing statute

making it a criminal offense for a trustee, administrator, or teacher to receive commissions, rebates, gifts, services, or favors related to textbook purchases has been expanded to cover electronic textbooks, instructional materials, and technological equipment.

Facilities

Several legislative changes affected provisions on facility standards at CS(LEGAL):

- HB 2763, effective September 1, 2009, requires relocatable educational facilities (portable, modular buildings that can be relocated) that are purchased or leased after January 1, 2010, to comply with all provisions applicable to industrialized buildings.
- HB 4127, effective September 1, 2009, requires that playground equipment and surfacing comply with applicable consumer safety performance standards and that metal platforms, steps, and slides be covered from direct sunlight.
- HB 3918, applicable for the 2009–10 school year, changes the required test for LP-gas piping systems from a pressure test to a leakage test and adds documentation requirements.

Reflected at CH(LEGAL) and CL(LEGAL), SB 300, effective June 19, 2009, requires districts to reduce annual energy consumption by five percent beginning with the 2008 fiscal year according to a board-established long-range plan, replacing the previous requirement for districts to reduce consumption by five percent each year for six years.

Also at CL(LEGAL), SB 1732, effective September 1, 2009, requires that a public swimming pool meet state Health and Human Services Commission pool safety standards.

Pest Management

New rules on integrated pest management (IPM), effective July 7, 2009, from the Texas Department of Agriculture (TDA) have prompted changes at CLB(LEGAL). The rules require a district to establish, implement, and maintain an IPM program; adopt a board-approved local policy containing certain elements; employ or contract with a licensed applicator, who may also be the IPM coordinator; give prior notice of pesticide applications; and comply with other safety standards.

CLB(LOCAL) POLICY CONSIDERATIONS:

We have revised this local policy to add recommended text addressing TDA's new pest management policy requirements: a statement committing the district to follow IPM guidelines, a definition of IPM, a cite to statutory standards, information about who can apply pesticides, and a statement requiring the superintendent to designate an IPM coordinator who must receive training and be registered with TDA.

**Transportation
Safety**

Revisions related to transportation and safety are found at CNC(LEGAL):

- HB 55, effective September 1, 2009, prohibits a vehicle operator from using a wireless communication device within a school crossing zone, unless the vehicle is stopped or the device is used hands-free.
- HB 3646 requires that school buses and school activity buses purchased on or after September 1, 2010, be equipped with three-point seat belts for each passenger and the operator. A district is required to comply with this new law only if TEA pays the district for the expenses incurred in complying with this requirement.
- In accordance with SB 300, districts are now encouraged, but no longer required, to conduct school bus emergency evacuation training. However, specific guidance is included in the policy if the district decides to provide this training.

**Employee Issues

Criminal History
Checks**

HB 2730, effective September 1, 2009, makes significant changes to policies regarding the confidentiality of criminal history background checks. At DBAA(LEGAL), new provisions from the bill:

- Clarify that criminal history record information (CHRI) refers to the information contained in a document's original or subsequent form, rather than a specific document provided by DPS.
- Prohibit a district or individuals from confirming or denying that the district has received CHRI from DPS regarding a specific person.
- Clarify that CHRI is confidential both in the original record and when it is used "in a subsequent form," thus protecting CHRI data incorporated by the district into reports or spreadsheets from being released to the public.

- Allow an employee to obtain from the district a copy of any CHRI related to the employee.
- Require the destruction of CHRI after the data is used or within one year after the district obtains the information, whichever is earlier.

HB 2730 also affects provisions at CJA(LEGAL) regarding criminal history checks for contractors and subcontractors. Subcontractors must now obtain the criminal history records of their employees, and contractors are responsible for ensuring that subcontractors obtain the required CHRI. The bill also prohibits an employee of a contractor or subcontractor from providing services at a school if that person has been convicted of a felony or misdemeanor that would disqualify him or her from obtaining certification as an educator.

Job Vacancies

SB 300 requires that districts post notices of job vacancies at the central and campus administrative offices *or* on the district's Web site. Previously, districts had to post vacancy notices at the relevant administrative offices *and* on the district's Web site. See DC(LEGAL).

Compensation

DEA(LEGAL) includes salary provisions from HB 3646, as well as a new provision from HB 2360, effective September 1, 2009, requiring districts to provide notice regarding the federal earned income tax credit.

DEAA(LEGAL) reflects changes to the District Awards for Teacher Excellence (DATE) incentive program. HB 3646 expands the program to include principals and requires districts to notify teachers and principals of the criteria and any formulas on which the awards will be based before the beginning of the period on which awards will be based.

Leaves and Absences

As reflected at DEC(LEGAL), SB 522, effective May 12, 2009, prohibits a district from restricting the order in which an employee may use various types of leave. In addition, HB 1470, effective June 19, 2009, requires districts to provide notice of assault leave rights in any informational handbook distributed to employees.

Grievances

HB 2512, effective September 1, 2009, requires a district grievance policy to permit an employee who reports a grievance to make an audio recording of any meeting or proceeding at which the substance of the grievance is investigated or discussed. The district is not required to provide the audio recording equipment or delay timelines because of this requirement. See DGBA(LEGAL).

DGBA(LOCAL) POLICY CONSIDERATIONS:

Pursuant to HB 2512, we have added a provision to this local policy permitting an employee to make an audio recording of a conference or hearing conducted in accordance with this policy at which the substance of the employee's complaint is discussed. The recommended language requires the employee to notify others who are present that an audio recording is being made.

Discrimination

HB 978, effective September 1, 2009, modified the Texas Commission on Human Rights Act to more closely conform to the Americans with Disabilities Act Amendments Act of 2008. As a result, we have updated citations throughout DAA(LEGAL). We have also made revisions to emphasize that an individual cannot bring a reverse disability discrimination claim—a claim in which an individual without a disability alleges he or she was discriminated against because of the lack of a disability.

School Bus Drivers

DBA(LEGAL) has been revised to reflect new Texas Administrative Code rules regarding school bus driver qualifications, including application requirements, annual driver's license checks, and grounds for disqualification. At DBB(LEGAL), provisions regarding medical examinations for school bus drivers have been updated in accordance with revised Texas Department of Public Safety (DPS) rules.

Mentor Teachers

In accordance with SB 1290, effective June 19, 2009, teachers are no longer required to be new to the profession to be eligible for a mentor. Mentors may now be assigned to teachers with less than two years of teaching experience in the subject or grade level to which the teacher is assigned. See DEAA(LEGAL).

Instruction

Grading

Several legislative changes related to grading provisions are included at EIA(LEGAL):

- SB 2033, effective June 19, 2009, requires a district to adopt a grading policy before each school year. The grading policy must include provisions for the assignment of grades on class assignments and examinations; must require a classroom teacher to assign a grade that reflects the student's relative mastery of an assignment; may not require a teacher to assign a minimum grade for an assignment without regard to the student's quality of work, and may allow a student a reasonable opportunity to make up or redo a class assignment or examination for which the student received a failing grade.

- HB 3, effective for the 2009–10 school year, revises the accountability information that must be included in each student’s first report card and requires the district to provide parents with comparisons of student performance and information about online educational resources if the parent’s child failed an assessment instrument.

EIA(LOCAL) POLICY CONSIDERATIONS:

While this local policy already includes provisions for establishing grading guidelines, in accordance with SB 2033 grading guidelines should be reviewed each year and should now ensure that grading reflects a student’s relative mastery of an assignment.

A new provision in this policy allows a student a reasonable opportunity in accordance with grading guidelines to redo a class assignment or retake a test for which the student received a failing grade.

In light of the new law prohibiting a grading policy from requiring a teacher to assign a minimum grade for an assignment without regard to the student’s quality of work, if the district’s policy requires a 50 to be recorded in the cumulative record when the student’s average is less than a 50, we recommend that the district discuss this practice with its attorney. If the district wishes to continue this practice, then this provision would be more appropriately addressed in the grading guidelines and deleted from policy.

State Assessment Requirements

In accordance with HB 3, effective for the 2009–10 school year, special education students are no longer exempt from state assessments; however, the ARD committee is still authorized to select an appropriate assessment in accordance with procedures developed by TEA. See EKB(LEGAL).

HB 3 also prompts changes to state assessment requirements for limited English proficiency (LEP) students, as reflected at EKBA(LEGAL).

Retention and Promotion

HB 3, effective for the 2009–10 school year, makes several changes to retention and promotion requirements at EIE(LEGAL):

- In determining promotion, the district must now consider the recommendation of the student’s teacher, the student’s grade in each subject or course, the student’s score on a state-mandated assessment instrument, and any other necessary academic information as determined by the district. The district must give notice of its promotion standards by the start of each school year.

- Students are no longer required by law to pass the third grade reading assessment instrument in order to be promoted to fourth grade.
- New provisions require accelerated instruction for all students in grades three through eight who fail an assessment instrument.
- If the grade placement committee decides to promote a fifth or eighth grade student who failed to pass an assessment instrument, the student must complete accelerated instruction before being promoted to the next grade level. The student must also be assigned to a highly qualified teacher in the subject of the failed assessment.

EIE(LOCAL) POLICY CONSIDERATIONS:

We have added to this local policy recommended language referencing the factors from HB 3 that must be considered for promotion and have deleted references to passage of the third grade assessment previously required for promotion to fourth grade. We have also included revisions to reflect the new accelerated instruction requirements from HB 3 for students whom the grade placement committee promotes.

At-Risk Students HB 2703, effective June 19, 2009, revises the definition of “student at risk of dropping out of school” to exclude a student who did not advance from pre-kindergarten or kindergarten to the next grade level only because of the parent’s request. See EHBC(LEGAL).

Graduation Requirements Reflected at EIF(LEGAL), HB 3, effective for the 2009–10 school year, amends provisions regarding graduation requirements:

- In order for a student to enroll in the Minimum High School Program, the student’s parent and a counselor or administrator must agree in writing, and the student must be at least 16 years old, must have completed two credits required for graduation in each of the foundation curriculum subjects, or must have failed to be promoted to the tenth grade on one or more occasions. A district must also provide to the parent a written notice, to be developed by TEA, explaining the benefits of the Recommended High School Program.
- By removing the State Board of Education’s authority over the enrichment curriculum for the Recommended High School Program, HB 3 changed the graduation requirements for this program. Legal references in the policy have been adjusted accordingly. Correspondence from TEA about

implementation of the new graduation requirements, including district authority to continue existing requirements, can be found at <http://ritter.tea.state.tx.us/curriculum/HB3index.html>.

- Provisions addressing the number of P.E. credits required for graduation have been adjusted since the credits required are dependent on the graduation program in which a student enrolls.

EIF(LOCAL) POLICY CONSIDERATIONS:

Because graduation requirements for physical education credits now depend on which graduation program a student is enrolled in, we recommend deleting from this local policy the specific number of required physical education credits listed in the section regarding P.E. substitutions.

The number of P.E. credits required for each student may be affected by locally established graduation requirements and should be communicated to students in the same manner as the district communicates other graduation requirements. Commonly, this information is published in the course catalog or student handbook.

Automatic Admissions

SB 175, effective June 19, 2009, amends the automatic admission statute that guarantees students in the top ten percent of their class admission to institutions of higher education. As reflected at EIC(LEGAL), beginning with the 2011–12 academic year, the University of Texas at Austin may cap the number of students it admits under this law to 75 percent of the enrollment for incoming resident undergraduate students.

Several new notice provisions from SB 175 regarding automatic admissions are included at EIC(LEGAL) and EJ(LEGAL).

Human Sexuality Instruction

At EHAA(LEGAL), SB 283 requires that a district provide notice to parents before each school year regarding whether the district will provide human sexuality instruction. A provision regarding this new requirement was added to the 2009 *TASB Model Student Handbook*.

Other Instructional Requirements

Several bills prompted revisions to instructional requirements at EHAC(LEGAL):

- HB 3 adds a fine arts requirement for students in grades 6–8, effective with the 2010–11 school year.

- In accordance with HB 3076, effective June 19, 2009, a district is now required to use the parenting awareness program developed by the State Board of Education in its high school health curriculum and may use the program in its middle school curriculum.
- SB 1344, effective June 19, 2009, requires a district to choose an alcohol awareness program from a list maintained by TEA for the district to use in its health curriculum.

SB 891, effective June 19, 2009, requires districts to establish specific objectives and goals for their physical education curriculum, including student-to-teacher ratios. See EEB(LEGAL) and EHAA(LEGAL).

Class Size

In accordance with SB 300, exceptions to class size limits are now valid for an entire school year, rather than for a semester, as before. See EEB(LEGAL).

Prekindergarten

Several bills affect provisions regarding prekindergarten. At EHBG(LEGAL), changes include the following:

- SB 891 mandates that districts now require full-time prekindergarten students, and to the extent practicable half-day students, to participate in 30 minutes of daily physical activity.
- HB 3643, effective June 19, 2009, expands the number of children eligible to enroll in free prekindergarten classes by broadening the definitions of “child” to include a stepchild and “parent” to include a stepparent.
- HB 136, effective September 1, 2009, requires that a district now report to TEA the strategies that the district has implemented to increase community awareness of prekindergarten programs.

College Credit Program

At EHDD(LEGAL), HB 3646 clarifies that a district is not required to pay a student’s tuition or other costs associated with taking a course under a college credit program. The bill also provides that the time a student spends in a course under the college credit program be included when calculating the minimum instructional hours required for a student to be considered a full-time student in average daily attendance (ADA).

Student Issues

Military Dependents

New provisions regarding military dependents are now at FDD, while provisions on school safety transfers, formerly at FDD, have been moved to FDE.

With SB 90, effective May 5, 2009, Texas joined the Interstate Compact on Educational Opportunity for Military Students. The purpose of the Compact is

to remove barriers to educational success imposed on children of military families because of frequent moves and deployment of their parents. FDD(LEGAL), the code now dedicated to provisions regarding military dependents, addresses applicability of the Compact; eligibility for students to enroll in the district; education records; and grade-level, course, and educational program placement. Provisions from the Compact relating to military dependents are also included at the following codes:

- EHBAB(LEGAL), regarding special education services
- EIF(LEGAL), regarding graduation requirements
- EKB(LEGAL), regarding assessment instruments
- FB(LEGAL), regarding evaluation and placement of disabled students
- FEA(LEGAL), regarding excused absences for deployment-related activities
- FFAB(LEGAL), regarding immunizations and transfer of immunization records
- FM(LEGAL), regarding participation in extracurricular activities

School Safety Transfers

FDE(LOCAL) POLICY CONSIDERATIONS:

Provisions on School Safety Transfers have been moved from FDD(LOCAL) to FDE(LOCAL). TEA has revised its 2009–2010 Guidance on the School Safety Choice Option to include aggravated robbery as one of the violent criminal offenses for which a student who is a victim must be offered a transfer. The text of this policy has been revised accordingly.

Attendance

FEA(LEGAL) has been rearranged to group together absences that districts *must* excuse for compulsory attendance purposes and absences that districts *may* excuse for compulsory attendance purposes.

- Legislation that adds to the list of reasons for which a district *must* excuse a student from attending school under compulsory attendance includes the following:
 - HB 192, effective June 19, 2009, adds appearing at a governmental office to complete paperwork required to obtain U.S. citizenship and taking part in a U.S. naturalization oath ceremony.

- HB 192 also clarifies that temporary absences for health-care appointments include absences for a student with autism spectrum disorder attending an appointment with a health-care practitioner to receive services for autism.
- SB 1134, effective September 1, 2009, adds serving as an election clerk.
- From HB 2542, effective June 19, 2009, districts *may* excuse a student for up to two days during the student's junior year and for up to two days during the student's senior year to visit an institution of higher education. The district must adopt a policy to determine when an absence will be excused for this purpose and develop a procedure to verify the visit.

If a student is absent for any of the above reasons when attendance is taken, the student may be considered in attendance for attendance accounting purposes. See FEB(LEGAL).

FEA(LOCAL) POLICY CONSIDERATIONS:

Pursuant to HB 2542, we have added a new provision permitting an excused absence for up to two days during a student's junior year and up to two days during the student's senior year for visits to an institution of higher education, the maximum amount stated in law. However, the district may revise this text to grant fewer days of absence or not to grant any absences for this purpose.

The recommended text requires students to submit verification of the visit in accordance with administrative regulations.

FEC(LOCAL) POLICY CONSIDERATIONS:

As described above, the legislature expanded the list of reasons for which a student's absence will be counted as a day of attendance for compulsory attendance purposes. While excused absences that are counted as days of attendance for purposes of compulsory attendance do not automatically count toward days of attendance for purposes of receiving credit, the majority of districts do consider these absences to be extenuating circumstances if all required documentation has been submitted and makeup work has been completed satisfactorily. For this reason, we have added to the list of absences that shall be considered days of attendance for credit: activities re-

lated to obtaining U.S. citizenship, serving as an election clerk, and visiting an institution of higher education.

We have added recommended text to the list of options the attendance committee may choose from in imposing conditions for awarding credit, which now includes attending a flexible school day program. We have also added summer school to the list to reflect common district practice.

Other non-legislative changes have been included to reflect widespread district practice in the section of the policy addressing personal illness, where recommended revisions clarify that either the principal or attendance committee may require a medical statement concerning a student's illness for the purpose of classifying the absence as one for which there are extenuating circumstances.

Average Daily Attendance

HB 4102 adds a provision to FEB(LEGAL) that the Commissioner shall adjust a district's ADA if all or part of the district is declared a disaster area by the governor and the district's ADA has declined as a result of the disaster. The adjustment will last for two years after the governor declares the disaster.

Discipline

As reflected at FNCG(LEGAL) and FOD(LEGAL), HB 1020, effective June 19, 2009, provides an exception from mandatory expulsion for a student's use, exhibition, or possession of a firearm at an approved off-campus target range while participating in or preparing for certain shooting sports competitions or activities sponsored by the district or affiliated with the Texas Parks and Wildlife Department.

At FO(LEGAL), HB 171, effective June 19, 2009, requires the Student Code of Conduct to specify that the district will consider self-defense, intent, disciplinary history, and disability when making decisions regarding a student's out-of-school suspension, placement in a DAEP, expulsion, or placement in a JJAEP, regardless of whether the decision involves a mandatory or discretionary action. Previously, consideration of these factors was left to the district's discretion. This provision is addressed in the 2009 *TASB Model Student Code of Conduct*.

A provision from HB 1425, effective June 19, 2009, allows counties with a population greater than 125,000 that meet certain criteria to be treated as if they have a population less than 125,000 for purposes of establishing JJAEPs. See FODA(LEGAL).

Child Abuse Reporting

SB 643, effective June 1, 2009, increases the penalty for failing to report child abuse or neglect from a class B to a class A misdemeanor. See FFG(LEGAL).

Wellness

FFAD(LOCAL) POLICY CONSIDERATIONS:
This local policy on communicable diseases is recommended for deletion. Information on exclusion and readmittance of students due to a communicable condition is available at FFAD(LEGAL), and the Texas Guide to School Health Programs, published by the Texas Department of State Health Services, contains school attendance guidelines and a table of diseases for which students should be excluded from schools.

At FFAB(LEGAL), new Texas Administrative Code rules from the Texas Department of State Health Services, effective March 5, 2009, require that students in grades 7–12 have the meningococcal vaccine.

Student Activities

FM(LEGAL) contains new provisions requiring a school that sponsors, promotes, or is otherwise associated with a rodeo in which its students are likely to participate to conduct a mandatory safety education program for the participating students. These provisions are from SB 2505 and apply to rodeos held after January 1, 2010.

Public Information

As reflected at GBA(LEGAL), SB 1068, effective June 4, 2009, allows a district to redact certain personal information of an employee or board member without first seeking an attorney general opinion, though the district must provide notice to the requestor regarding the redaction. The same redaction provisions apply to information regarding peace or security officers.

Also at GBA(LEGAL), legislative changes expand the list of information exempted from public disclosure:

- SB 1068 adds information that, if released by the district, would subject an employee or board member to a substantial threat of physical harm.
- HB 2730 adds information collected to perform a criminal history check, including CHRI the district receives from DPS. See also DBAA(LEGAL).

At GBAA(LEGAL), provisions have been simplified and rearranged. The procedures the district follows when responding to a request for information have been revised based on legislative changes.

More Information

For further information on these policy changes, refer to the policy-by-policy Explanatory Notes—customized for each district’s policies—and the policies themselves, found in your localized update packet.

(LOCAL) Policy Comparison Packet

Each marked-up (LOCAL) policy in this collection reflects an automated comparison of the updated policy with its precursor, as found in the TASB Policy Service records.

The comparison is generated by an automated process that shows changes as follows.

- *Deletions* are shown in a red strike-through font: ~~deleted text~~.
- *Additions* are shown in a blue, bold font: **new text**.
- Blocks of text that have been *moved* without alteration are shown in green, with double underline and double strike-through formatting to distinguish the text's destination from its origin: ~~moved text~~ becomes moved text.
- *Revision bars* appear in the right margin, as above.

While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow.

For further assistance in understanding changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

ACCOUNTING ACTIVITY FUNDS MANAGEMENT

CFD (LOCAL)

FIDUCIARY
RESPONSIBILITY

The Superintendent, principal, and sponsor, as applicable, shall be responsible for the proper administration of District and campus activity funds and student activity funds in accordance with state law and local policy, District-approved accounting practices and procedures, and the TEA *Financial Accountability System Resource Guide*.

**STUDENT ACTIVITY
FUNDS**

~~STUDENT FUNDS~~

The Superintendent or designee shall ensure that ~~a student activity accounts are activities account is~~ maintained to manage all class funds, organization funds, and any other funds collected from students for a school-related purpose. ~~The Receipts shall be issued by the~~ principal or designee **shall issue receipts** for all funds prior to their deposit into the appropriate District account at the District depository.

~~FIDUCIARY
RESPONSIBILITY~~

~~The principal and sponsor shall be responsible for the proper administration of student funds in accordance with state and local law, District-approved accounting practices and procedures, and the TEA *Financial Accountability System Resource Guide*.~~ Student activity funds shall be included in the annual audit of the District's fiscal accounts. [See CFC]

USE AND
EXPENDITUR
E

Funds collected by student groups shall be used only for purposes authorized by the organization or upon approval of the sponsor. The principal or designee shall approve all disbursements. All funds raised by student organizations must be expended for the benefit of the students.

**DISTRICT AND
CAMPUS ACTIVITY
FUND**

~~THE PRINCIPAL SHALL
BE AUTHORIZED TO
EXPEND FUNDS FROM
THE CAMPUS
ADMINISTRATIVE
ACTIVITY FUNDS
APPROVAL~~

The Superintendent shall establish regulations governing the expenditure fund to be used for activities of District and campus activity funds generated from vending machines, rentals, gate receipts, concessions, and other local sources of revenue over which the District has direct control. Funds generated from such sources shall be expended for the benefit of the District or its students and shall be related to the District's educational purpose, faculty, staff, or campus.

Approval from the immediate supervisor or designee shall be obtained prior to a disbursement being made to **any employee, including** the principal.

CARRYOVER FUNDS

All funds shall be left in the appropriate account and each sponsoring group shall retain the carryover funds for the next fiscal year. If an organization ceases to function or exist, the unexpended funds of the organization shall be credited to the appropriate administrative activity account.

ACCOUNTING ACTIVITY FUNDS MANAGEMENT

CFD (LOCAL)

INTEGRATED PEST
MANAGEMENT
PROGRAM ~~(IPMP)~~
~~STANDARDS~~
DEFINITION

The **District is committed to following District's** integrated pest management ~~guidelines program, developed in~~ **all pest control activities that take place on District property.**

As provided in accordance with the requirements of the Texas Administrative Code, **integrated pest management (IPM) is a pest management strategy that relies on accurate identification** ~~Structural Pest Control Act~~ **and scientific knowledge of target pests, reliable monitoring methods to assess pest presence, preventative measures to limit pest problems, and thresholds to determine when corrective control measures are needed. Under IPM, whenever economical and practical, multiple control tactics shall be used to achieve best control** ~~with the assistance of~~ **pests. These tactics shall possibly include, but are not limited to, the judicious use** ~~an advisory committee of~~ **pesticides.**

STANDARDS

In accordance with Part 4, Title 7 of the Administrative Code and Chapter 1951 of the Occupations Code, the District's IPM program ~~knowledgeable persons,~~ shall govern the District's use of pesticides, herbicides, and other chemical agents for the purpose of controlling pests, rodents, insects, and weeds in and around District facilities.

IPM COORDINATOR

The Superintendent shall designate the IPM coordinator(s), who shall be registered with the Texas Department of Agriculture. The IPM coordinator(s) shall receive training in accordance with law.

APPLICATION TIME
FRAME

The IPM coordinator(s), in addition to the responsibilities set out in CLB(LEGAL), shall coordinate with appropriate District administrators or other designated and trained employees **regarding** pesticide or herbicide applications in accordance with law. The IPM coordinator(s) shall determine when an emergency situation exists and an exception to the 48-hour notice requirement may be made.

NO UNAUTHORIZED
APPLICATION

No other employee or other person or entity shall be permitted to apply a pesticide or herbicide at a school facility without the prior approval of the IPM coordinator and other than in the manner prescribed by law and the District's **IPM** ~~integrated pest management~~ program.

ACCOUNTING ACTIVITY FUNDS MANAGEMENT CFD (LOCAL)

GUIDING PRINCIPLES	The Board encourages employees to discuss their concerns and complaints through informal conferences with their supervisor, principal, or other appropriate administrator.
INFORMAL PROCESS	Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.
DIRECT COMMUNICATION WITH BOARD MEMBERS	Employees shall not be prohibited from communicating with a member of the Board regarding District operations except when communication between an employee and a Board member would be inappropriate because of a pending hearing or appeal related to the employee.
FORMAL PROCESS	<p>If an informal conference regarding a complaint fails to reach the outcome requested by the employee, he or she may initiate the formal process described below by timely filing a written complaint form.</p> <p>Even after initiating the formal complaint process, employees are encouraged to seek informal resolution of their concerns. An employee whose concerns are resolved may withdraw a formal complaint at any time.</p> <p>The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any level.</p>
NOTICE TO EMPLOYEES	The District shall inform employees of this policy.
FREEDOM FROM RETALIATION	Neither the Board nor any District employee shall unlawfully retaliate against an employee for bringing a concern or complaint.
WHISTLEBLOWER COMPLAINTS	Whistleblower complaints shall be filed within the time specified by law and may be made to the Superintendent or designee beginning at Level Two. Time lines for the employee and the District set out in this policy may be shortened to allow the Board to make a final decision within 60 calendar days of the initiation of the complaint. [See DG]
COMPLAINTS AGAINST SUPERVISORS	Complaints alleging a violation of law by a supervisor may be made to the Superintendent or designee. Complaints alleging a violation of law by the Superintendent may be made directly to the Board or designee.
COMPLAINTS	In this policy, the terms “complaint” and “grievance” shall have the same meaning. This policy shall apply to all employee complaints, except as provided below.

ACCOUNTING ACTIVITY FUNDS MANAGEMENT CFD (LOCAL)

EXCEPTION:

- This policy shall not apply to:
- 1 Complaints alleging discrimination, including violations of Title IX (gender), Title VII (sex, race, color, religion, national origin), ADEA (age), or Section 504 (disability). [See DIA]
 - 2 Complaints alleging certain forms of harassment, including harassment by a supervisor and violations of Title VII. [See DIA]
 - 3 Complaints concerning retaliation relating to discrimination and harassment. [See DIA]
 - 4 Complaints concerning instructional materials. [See EFA]
 - 5 Complaints concerning a commissioned peace officer who is an employee of the District. [See CKE]
 - 6 Complaints arising from the proposed nonrenewal of a term contract issued under Chapter 21 of the Education Code. [See DFBB]
 - 7 Complaints arising from the proposed termination or suspension without pay of an employee on a probationary, term, or continuing contract issued under Chapter 21 of the Education Code during the contract term. [See DFAA, DFBA, or DFCA, respectively]

GENERAL PROVISIONS Complaint forms and appeal notices may be filed by hand-delivery, fax, or U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of

FILED business on the deadline. Fax filings shall be timely filed if they are received on or before the deadline, as indicated by the date/time shown on the fax copy. Mail filings shall be timely filed if they are postmarked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

RESPONSE At Levels One and Two, "response" shall mean a written communication to the employee from the appropriate administrator. Responses may be hand-delivered or sent by U.S. Mail to the employee's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

DAYS "Days" shall mean District business days, unless otherwise noted. In calculating time lines under this policy, the day a document is filed is "day zero." The following business day is "day one."

ACCOUNTING ACTIVITY FUNDS MANAGEMENT CFD (LOCAL)

AUDIO RECORDING **As provided by law, an employee shall be permitted to make an audio recording of a conference or hearing under this policy at which the substance of the employee's complaint is discussed. The employee shall notify all attendees present that an audio recording is taking place.**

LEVEL ONE

Complaint forms must be filed:

- 1 Within 15 days of the date the employee first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
- 2 With the lowest level administrator who has the authority to remedy the alleged problem.

In most circumstances, employees on a school campus shall file Level One complaints with the campus principal; other District employees shall file Level One complaints with their immediate supervisor.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and hold a conference with the employee within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

The administrator shall provide the employee a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

LEVEL TWO

If the employee did not receive the relief requested at Level One or if the time for a response has expired, the employee may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One re-

ACCOUNTING ACTIVITY FUNDS MANAGEMENT CFD (LOCAL)

sponse or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The employee may request a copy of the Level One record.

The Level One record shall include: ~~:-~~

- 1 The original complaint form and any attachments.
- 2 All other documents submitted by the employee at Level One.
- 3 The written response issued at Level One and any attachments.
- 4 All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall hold a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues presented by the employee at Level One and identified in the Level Two appeal notice. At the conference, the employee may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall provide the employee a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

LEVEL THREE

If the employee did not receive the relief requested at Level Two or if the time for a response has expired, the employee may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

ACCOUNTING ACTIVITY FUNDS MANAGEMENT

CFD (LOCAL)

The Superintendent or designee shall inform the employee of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two complaint. The employee may request a copy of the Level Two record.

The Level Two record shall include:—

- 1 The Level One record.
- 2 The written response issued at Level Two and any attachments.
- 3 All other documents relied upon by the administration in reaching the Level Two decision.

If at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the employee notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation including an opportunity for the employee and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels. In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the employee or the employee's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.—

ACCOUNTING ACTIVITY FUNDS MANAGEMENT	CFD (LOCAL)
RELATION TO ESSENTIAL KNOWLEDGE AND SKILLS	<p>The District shall establish instructional objectives that relate to the essential knowledge and skills for grade-level subjects or courses. These objectives shall address the skills needed for successful performance in the next grade or next course in a sequence of courses.</p> <p>Assignments, tests, projects, classroom activities, and other instructional activities shall be designed so that the student's performance indicates the level of mastery of the designated District objectives. The student's mastery level shall be a major factor in determining the grade for a subject or course.</p>
GUIDELINES FOR GRADING	<p>The Superintendent or designee shall ensure that each campus or instructional level develops guidelines for teachers to follow in determining grades for students. These guidelines shall ensure that grading reflects a student's relative mastery of an assignmentstudent achievement and that a sufficient number of grades are taken to support the grade average grade assigned. A minimum of six grades shall be required for each six-week grading period.</p> <p>Guidelines for grading shall be clearly communicated to students and parents.</p> <p>In accordance with grading guidelines, a student shall be permitted a reasonable opportunity to redo an assignment or retake a test for which the student received a failing grade.</p>
PROGRESS REPORTING	<p>Grade reports shall be issued every six weeks on a form approved by the Superintendent or designee. Performance shall be measured in accordance with this policy and the standards established in EIE.</p>
INTERIM REPORTS	<p>Interim progress reports may be issued at the teacher's discretion; however, notice of a student's consistent unsatisfactory performance shall be issued in accordance with law.</p>
CONFERENCES	<p>In addition to conferences scheduled on the campus calendar, conferences may be requested by a teacher or parent as needed.</p>
ACADEMIC DISHONESTY	<p>Students found to have engaged in academic dishonesty shall be subject to grade penalties on assignments or tests and disciplinary penalties in accordance with the Student Code of Conduct. Academic dishonesty includes cheating or copying the work of another student, plagiarism, and unauthorized communication between students during an examination. The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or another supervising professional employee, taking into consideration written materials, observation, or information from students.</p>

Port Aransas ISD
178908

ACADEMIC ACHIEVEMENT EIA GRADING/PROGRESS REPORTS TO PARENTS (LOCAL)

~~RECORDING FAILING The actual numerical grade earned shall be recorded in the student's permanent cumulative records.~~

DATE ISSUED: ~~10/15/2009~~ ~~12/2/2002~~ ADOPTED: 2 of 2 UPDATE ~~8669~~ EIA(LOCAL)-A1 ~~X~~

ACADEMIC ACHIEVEMENT
RETENTION AND PROMOTION

EIE
(LOCAL)

CURRICULUM
MASTERY

Promotion and course credit shall be based on mastery of the curriculum. Expectations and standards for promotion shall be established for each grade level, content area, and course and shall be coordinated with compensatory/accelerated services. [See EHBC]

STANDARDS FOR
MASTERY

In addition to the factors in law that must be considered for promotion, mastery~~Mastery~~ shall be determined as follows:

1 Course assignments and unit evaluation shall be used to determine student grades in a subject. An average of 70 or higher shall be considered a passing grade.

2 Mastery of the skills necessary for success at the next level shall be validated by assessments that may either be incorporated into unit or final exams or may be administered separately. Mastery of at least 70 percent of the objectives shall be required.

GRADES 1-2

In grades 1-2, promotion to the next grade level shall be based on an overall average of 70 on a scale of 100 based on course-level, grade-level standards (essential knowledge and skills) for all subject areas and a grade of 70 or above in language arts and mathematics.

GRADES 3-8

In grades 3-8, promotion to the next grade level shall be based on an overall average of 70 on a scale of 100 based on course-level, grade-level standards (essential knowledge and skills) for all subject areas and a grade of 70 or above in language arts, mathematics, science, and social studies.

GRADES 9-12

Grade-level advancement for students in grades 9-12 shall be earned by course credits. [See EI]

STUDENTS WITH
DISABILITIES

Promotion standards and appropriate assessment and acceleration options, as established by individualized education programs (IEP) or grade-level classification of students eligible for special education, shall be determined by the ARD committee.

LIMITED ENGLISH
PROFICIENCY
STUDENTS

In assessing students of limited English proficiency for mastery of the essential knowledge and skills, the District shall be flexible in determining methods to allow the students to demonstrate knowledge or competency independent of their English language skills in the following ways:

- 1 Assessment in the primary language.
- 2 Assessment using ESL methodologies.
- 3 Assessment with multiple varied instruments. [See EHBE]

ACADEMIC ACHIEVEMENT
RETENTION AND PROMOTION

EIE
(LOCAL)

STUDENT SUCCESS
INITIATIVE

In addition to local standards for mastery and promotion, students in grades ~~3, 5,~~ and 8 must meet the passing standard ~~established by the State Board~~ on an applicable assessment instrument in the subjects required under state law in order to be promoted to the next grade.

DEFINITION OF
„PARENT“

For purposes of this policy and decisions related to the student success initiative, a student“ s “parent” shall be defined to include either of the student“ s parents or guardians; a person ~~by the parent,~~ designated by means of a Power of Attorney, to have responsibility for the student in all school-related matters (see FD); a surrogate parent acting on behalf of a student with a disability; a person designated by the parent or guardian to serve on the grade placement committee (GPC) for all purposes; or in the event that a parent, guardian, or designee cannot be located, a person designated by the Superintendent or designee to act on behalf of the student. [See EIE(LEGAL)]

ALTERNATE
ASSESSMEN
T
INSTRUMENT

The Superintendent or designee shall select from the state-approved list for each applicable subject an alternate assessment instrument that may be used for the third testing opportunity. Each student“ s GPC shall decide whether he or she shall be given the statewide assessment instrument or the applicable alternate instrument for the third testing opportunity. The committee“ s decision shall be based on a review of the student“ s performance in the previous testing opportunities, local assessments, and any other circumstances it deems appropriate.

STANDARDS FOR
PROMOTION UPON
APPEAL

If a parent initiates an appeal of his or her child“ s retention following the student“ s failure to demonstrate proficiency after the third testing opportunity, the GPC shall review all facts and circumstances in accordance with law and shall apply the following standards in deciding to promote or retain the student:--

- 1 Evidence of satisfactory student performance, including grades, portfolios, work samples, local assessments, previous state assessments, or individual reading or mathematics diagnostic tests or inventories, as appropriate;
- 2 Improvement in student test performance over the three testing opportunities;
- 3 Extenuating circumstances that may have adversely affected the student“ s participation in instruction, required assessments, or accelerated instruction; and
- 4 Consideration of whether a student was not enrolled in a Texas public school for part of the school year.

The student shall not be promoted unless:

1. ~~All~~ ~~if all~~ members of the GPC agree that the student is likely to ~~per-form~~ ~~perform~~ on grade level if given additional accelerated instruction during the following school year **in accordance with**, the **educational plan developed by the GPC; and**

The student **completes accelerated instruction in the subject area for which the student failed to demonstrate proficiency before placement in the next grade level** ~~will be promoted~~.

Whether the GPC decides to promote or to retain a student in this manner, the committee shall determine an accelerated instruction plan for the student for the following school year, providing for interim reports to the student's parent and opportunities for the parent to consult with the teacher or principal as needed. The ~~principal or~~ ~~principal~~ shall monitor the student's progress during the following school year to ensure that he or she is progressing in accordance with the plan.

TRANSFER
STUDENTS

When a student transfers into the District having failed to demonstrate proficiency on applicable assessment instruments after two testing opportunities, a GPC shall convene for that student. The GPC shall review any available records of decisions regarding testing and accelerated instruction from the previous district and determine an accelerated instruction plan for the student.

If a parent initiates an appeal for promotion when a student transfers into the District having failed to demonstrate proficiency after three testing opportunities, the GPC shall review any available records of decisions regarding testing, accelerated instruction, retention, or promotion from the previous district and issue a decision in accordance with the District's standards for promotion.

ASSIGNMENT OF
RETAINED
STUDENTS

In the event a student is not promoted to the next grade level, the District shall nevertheless assign the student to an age-appropriate campus, unless:--

- 1 The student's parent requests that the student be assigned to the same or a similar campus setting; or
- 2 The student's GPC determines that it would be in the student's best interest to be assigned to the same or a similar campus setting. Criteria to be considered for this decision may include:
 - a. Recommendations from the student's teachers.
 - b. Observed social and emotional development of the student.

Port Aransas ISD
178908

ACADEMIC ACHIEVEMENT EIE RETENTION AND PROMOTION (LOCAL)

Port Aransas ISD 178908

ACCOUNTING ACTIVITY FUNDS MANAGEMENT

CFD (LOCAL)

DATE ISSUED: ~~10/15/2009~~~~4/1/2005~~ **ADOPTED:** 4 of 4 UPDATE ~~8675-EIE(LOCAL)-X~~

ACADEMIC ACHIEVEMENT EIF
GRADUATION

(LOCAL)

**GRADE 9 BEFORE
THE 2007-08 SCHOOL
YEAR**

The following graduation requirements **shall** apply to students who entered grade 9 ~~before~~ in the ~~2007-08~~~~2004-05~~, ~~2005-06~~, and ~~2006-07~~ school ~~year~~ years.

~~2004-05 THROUGH
2006-07 SCHOOL
YEARS~~
MINIMUM
PROGRAM

The District requires completion of 3 credits in addition to those required by the state for graduation under the Minimum Program. The additional credits shall be electives.

RECOMMENDED
PROGRAM

The District requires completion of 1 credit in addition to those required by the state for graduation under the Recommended Program. The additional credit shall be an elective.

ADVANCED /
DISTINGUISHED
ACHIEVEMENT
PROGRAM

The District requires completion of 1 credit in addition to those required by the state for graduation under the Advanced/Distinguished Achievement Program. The additional credit shall be an elective.

**BEGINNING WITH
GRADE 9 IN
THE 2007-08 SCHOOL
YEAR**

Application of the The following graduation requirements **began with** ~~apply to~~ students who entered grade 9 in the 2007-08 school year ~~and thereafter~~.

~~THE 2007-08 SCHOOL
YEARS~~
MINIMUM
PROGRA
M

The District requires completion of 5 credits in addition to those required by the state for graduation under the Minimum Program. The additional credits shall be electives.

RECOMMENDED
PROGRAM

The District requires completion of 1 credit in addition to those required by the state for graduation under the Recommended Program. The additional credit shall be an elective.

ADVANCED /
DISTINGUISHED
ACHIEVEMENT
PROGRAM

The District requires completion of 1 credit in addition to those required by the state for graduation under the Advanced/Distinguished Achievement Program. The additional credit shall be an elective.

PHYSICAL
EDUCATION
SUBSTITUTIONS

The District shall allow students to substitute certain physical activities for the ~~1.5~~ required credits of physical education. Such **substitution** ~~substitutions~~ shall be based on the physical activity involved in **the courses listed for this purpose in state rules. [See EIF(LEGAL)]**:-

Port Aransas ISD 178908

OTHER PHYSICAL
ACTIVITY
PROGRAMS

ACCOUNTING ACTIVITY FUNDS MANAGEMENT CFD (LOCAL)
The District shall award state graduation credit for physical education for appropriate private or commercially sponsored physical activity programs conducted either on or off campus, upon approval by the Commissioner of Education. [See also EHAC]

DATE ISSUED: 1 of 2
~~10/15/2009~~~~8/11/2008~~
UPDATE 86~~LDU-2008.02~~
EIF(LOCAL)-X

ACADEMIC ACHIEVEMENT EIF GRADUATION (LOCAL)

NO READING The District shall not offer state graduation credit for reading. CREDITS

ACCOUNTING ACTIVITY FUNDS MANAGEMENT CFD (LOCAL)

Students in violation of the compulsory attendance law shall be reported to the District attendance officer, who may institute court action as provided by law.

STUDENTS AGE
18 AND OVER

A student who voluntarily attends school after the student's 18th birthday shall be required to attend school until the end of the school year.

**HIGHER EDUCATION
VISITS**

A student shall be excused for up to two days during the student's junior year and up to two days during the student's senior year to visit an accredited institution of higher education. A student shall be required to submit verification of such visits in accordance with administrative regulations.

WITHDRAWAL FOR
NONATTENDANCE

The District may initiate withdrawal of a student under the age of 18 for nonattendance under the following conditions:--

- 1 The student has been absent ten consecutive school days; and
- 2 Repeated efforts by the attendance officer and/or principal to locate the student have been unsuccessful.

For withdrawal of students 18 or older, see FEA(LEGAL).

STUDENTS IN
HOMESCHOOLS

When the District becomes aware that a student is being or will be homeschooled, the Superintendent or designee may request in writing a letter of notification from the parents of their intention to homeschool using a curriculum designed to meet basic education goals of reading, spelling, grammar, mathematics, and a study of good citizenship.

If the parents refuse to submit a letter of notification or if the District has evidence that the school-age child is not being homeschooled within legal requirements, the District may investigate further and, if warranted, shall pursue legal action to enforce the compulsory attendance law.

DATE ISSUED: ~~10/15/2009~~~~11/2007~~ 1 of 3 UPDATE ~~8681~~FEC(LOCAL)-A

DATE ISSUED: ~~10/15/2009~~~~11/2007~~ 2 of 3 UPDATE ~~8681~~FEC(LOCAL)-A

DATE ISSUED: ~~10/15/2009~~~~11/2007~~ ADOPTED: 3 of 3 UPDATE ~~8681~~ FEC(LOCAL)-A

(LOCAL) Policy Action List
PORT ARANSAS ISD(178908) - Update / LDU 86

CFD(LOCAL): ACCOUNTING - ACTIVITY FUNDS MANAGEMENT

CLB(LOCAL): BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT - MAINTENANCE

CV(LOCAL): FACILITIES CONSTRUCTION

DGBA(LOCAL): PERSONNEL-MANAGEMENT RELATIONS - EMPLOYEE
COMPLAINTS/GRIEVANCES

EIA(LOCAL): ACADEMIC ACHIEVEMENT - GRADING/PROGRESS REPORTS TO PARENTS

EIE(LOCAL): ACADEMIC ACHIEVEMENT - RETENTION AND PROMOTION

EIF(LOCAL): ACADEMIC ACHIEVEMENT - GRADUATION

FDD(LOCAL): ADMISSIONS - MILITARY DEPENDENTS

FDE(LOCAL): ADMISSIONS - SCHOOL SAFETY TRANSFERS

FEA(LOCAL): ATTENDANCE - COMPULSORY ATTENDANCE

FEC(LOCAL): ATTENDANCE - ATTENDANCE FOR CREDIT

FFAD(LOCAL): WELLNESS AND HEALTH SERVICES - COMMUNICABLE DISEASES

**POLICY REVIEW
CH(LOCAL)**

Action Item

A Board Member has requested that this item be put on the agenda.

PURCHASING AND ACQUISITION

CH
(LOCAL)

PURCHASING
AUTHORITY

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$10,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.

The Superintendent shall not be required to obtain Board approval for the following types of budgeted purchases, regardless of cost, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with Government Code Chapter 791;
2. A purchase made through a cooperative purchasing program, in accordance with Local Government Code 271.102;
3. A purchase made through a state purchasing program that satisfies the District's obligation for competitive purchasing [see CH(LEGAL)];
4. A continuing or periodic purchase under a Board-approved bid or contract;
5. A purchase of produce or fuel; and
6. Regular payment of utility bills.

PURCHASING
METHOD

The Board delegates to the Superintendent or designee the authority to determine the method of purchasing in accordance with CH(LEGAL).

COMPETITIVE
BIDDING

If competitive bidding is chosen as the purchasing method, the Superintendent or designee shall prepare bid specifications. All bids shall be submitted in sealed envelopes, plainly marked with the name of the bidder and the time of opening. All bidders shall be invited to attend the bid opening. Any bid may be withdrawn prior to the scheduled time for opening. Bids received after the specified time shall not be considered.

The District may reject any and all bids.

COMPETITIVE
SEALED
PROPOSALS

If competitive sealed proposals are chosen as the purchasing method, the Superintendent or designee shall prepare the request for proposals and/or specifications for items to be purchased. All proposals shall be submitted in sealed envelopes, plainly marked with the name of the proposer and the time of opening. Proposals received after the specified time shall not be considered. Proposals shall be opened at the time specified, and all proposers shall be invited to attend the proposal opening. Proposals may be withdrawn prior to the scheduled time of opening. Changes in the con-

PURCHASING AND ACQUISITION

CH
(LOCAL)

tent of a proposal, and in prices, may be negotiated after proposals are opened.

The District may reject any and all proposals.

RESPONSIBILITY FOR
DEBTS

The Board shall assume responsibility for debts incurred in the name of the District so long as those debts are for purchases made in accordance with adopted Board policy and current administrative procedures. The Board shall not be responsible for debts incurred by persons or organizations not directly under Board control. Persons making unauthorized purchases shall assume full responsibility for all such debts.

PURCHASE
COMMITMENTS

All purchase commitments shall be made by the Superintendent or designee on a properly drawn and issued purchase order, in accordance with administrative procedures.

PERSONAL
PURCHASES

District employees shall not be permitted to purchase supplies or equipment for personal use through the District's business office.

**POLICY REVIEW
BE(LOCAL)**

Action Item

A Board Member has requested that this item be put on the agenda.

BOARD MEETINGS

BE
(LOCAL)

PLACE OF MEETING	Board meetings shall be held at the location designated on the official posted notice.
MEETING TIME	Regular meetings of the Board shall be held on the second Thursday of each month at a time and location to be determined by the Board.
SPECIAL OR EMERGENCY MEETINGS	<p>The time and place of special and emergency meetings shall be as set out in the notice for the meeting.</p> <p>The President of the Board shall call a special meeting at the President's discretion or on request by two members of the Board.</p> <p>The President shall call an emergency meeting when it is determined by the President or two members of the Board that an emergency or urgent public necessity, as defined by law, warrants the meeting.</p>
AGENDA DEADLINE	The deadline for submitting items for inclusion on the agenda is noon of the sixth working day before regular meetings and noon of the third working day before special meetings.
PREPARATION	<p>In consultation with the Board President, the Superintendent shall prepare the agenda for all Board meetings. Before the official agenda is posted for any meeting, the Superintendent shall consult the Board President to ensure that the agenda and the topics included meet with the President's approval. In reviewing the agenda before posting, the President shall ensure that any topics the Board or individual Trustees have requested to be addressed are either on that agenda or scheduled for deliberation at an appropriate time in the near future.</p> <p>Any Trustee may request that a subject be included on the agenda for a meeting, and the Superintendent shall include on the agenda of any meeting all Trustee-requested topics that have been timely submitted. The Board President shall not have authority to remove from the agenda a subject requested by a Trustee without that Trustee's specific authorization.</p>
NOTICE TO MEMBERS	Members of the Board shall be given notice of regular and special meetings at least 72 hours prior to the scheduled time of the meeting and at least two hours prior to the time of an emergency meeting.
CLOSED MEETING	<p>Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, as provided by law. [See BEC]</p> <p>The Board may conduct a closed meeting when the agenda subject is one that may properly be discussed in closed meeting. [See BEC]</p>

BOARD MEETINGS

BE
(LOCAL)

ORDER OF BUSINESS	The order of business for regular Board meetings shall be as set out in the agenda accompanying the notice of the meeting. At the meeting, the order in which posted agenda items are taken may be changed by consensus of Board members.
RULES OF ORDER	The Board shall observe the parliamentary procedures as found in <i>Robert's Rules of Order, Newly Revised</i> , except as otherwise provided in Board procedural rules or by law. Procedural rules may be suspended at any Board meeting by majority vote of the members present.
VOTING	Voting shall be by voice vote or show of hands, as directed by the President. Any member may abstain from voting, and a member's vote or failure to vote shall be recorded upon that member's request. [See BDAA(LOCAL) for the Board President's voting rights]
CONSENT AGENDA	<p>The Board may use a consent agenda for items when the Board has been furnished with background material on each item and/or it has been discussed at a previous meeting. All of the items on the consent agenda shall be acted upon by a single motion and vote without being discussed separately unless requested by a Board member, in which case the item shall immediately be withdrawn for individual consideration. The remaining items shall be adopted by one vote. Items withdrawn for separate discussion shall be acted upon individually. The following types of items are normally placed on the consent agenda:</p> <ol style="list-style-type: none">1. Minutes of previous meeting.2. Payment of vouchers.3. General reports.4. Other information of a general or routine nature.
MINUTES	<p>Board action shall be carefully recorded by the secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the President and the Secretary of the Board.</p> <p>The official minutes of the Board shall be retained on file in the office of the Superintendent and shall be available for examination during regular office hours.</p>
DISCUSSIONS AND LIMITATION	Discussions shall be addressed to the President of the Board and then the entire membership. Discussion shall be directed solely to the business currently under deliberation, and the Board President shall halt discussion that does not apply to the business before the Board.

The Board President shall also halt discussion if the Board has agreed to a time limitation for discussion of an item, and that time limit has expired. Aside from these limitations, the President shall not interfere with debate so long as members wish to address themselves to an item under consideration.

ENERGY FOR SCHOOLS CONTRACT

ACTION ITEM:

Enclosed is information on the EFS (Energy for Schools) with whom Port Aransas I.S.D. has an Interlocal Contract and has been a member of this group since 2002, the year the electricity market deregulated in Texas. Our current contract runs through our September 2010 meter reads and we are one of the 48 districts in the Pool 16 group. A copy of supporting information is enclosed.

RATIONALE: CH(Legal), CH(Local)

BUDGET: N/A

RECOMMENDATION: It is the recommendation of the Superintendent that the Board authorize the Superintendent to execute the Energy for Schools Pool 16 Offer and Price Sheet for the purchase of electricity.

HISTORICAL INFORMATION ON ENERGY FOR SCHOOLS

Energy for Schools serves 131 schools in 17 regions all across the state. EFS was organized as a non-profit political subdivision corporation and is registered as an aggregator with the Public Utility Commission of Texas. Through Interlocal agreements, which meet procurement requirements under the Texas Education Code, school districts, educational service centers and community colleges are able to procure electricity through EFS and are not required to bid. And, as a member of EFS, we are participants in a pool purchasing approach which allows us to purchase electricity at lower prices due to volume discounts.

EFS monitors the natural gas market, which drives the cost of electricity in Texas to determine the best timing for proposal solicitations on behalf of its members and constantly searches for the best price and best value for EFS member districts. Additionally, EFS monitors the legislative session and Public Utility Commission meetings to keep abreast of any issues that may negatively impact its members.

Since EFS is a non-profit, any dollars left after operating costs are met, are rebated to the member districts. Port Aransas ISD has received over \$13,800.00 through rebates or rate reductions from EFS during our current contract. Additionally the district will receive a contract renewal incentive in the amount of \$3,947.00 when the new contract is executed.



TIME SENSITIVE DOCUMENT
FAX TO EFS @
281.647.7754

Energy for Schools
Offer and Price Sheet for Pool 16

EFS Member: Port Aransas Independent School District
 Dr. Sharon Doughty, Superintendent
 100 Station Street
 Port Aransas, Texas 78373

Retail Electric Provider (REP): GDF SUEZ ENERGY RESOURCES NA, INC.

Product: Fixed Price w/ 15 % Monthly Tolerance Band

Offer Date: November 11, 2009

Option Choice	Contract Term (Months)	Indicative Rate per kWh	Beginning Date Commencing on first meter read in:	Ending the first meter read after:	EFS Member Initials (choose only one)
Option 1	33 mo	\$0.06599 / kWh	Sept 2010	May 31, 2013	
Option 2	33 mo	\$0.06576 / kWh	Sept 2010	May 31, 2013	
	12 mo Extension*	\$0.06376 / kWh	June 2013	May 31, 2014	

*REP has until October 31, 2012 to extend term of contract an additional 12 month period at rate 2 mils below the 33 month term Contract Price as set forth in the Confirmation Notice.

Pool Period	EFS Member Acceptance Date By 2:00 PM CST	REP Final Price Confirmation Date	Market Volatility Range**
One	November 18, 2009	November 24, 2009	- \$0.003 / + \$0.003 / kWh
Two	November 24, 2009	November 30, 2009	-\$0.005 / + \$0.005 / kWh
Three	December 2, 2009	December 9, 2009	- \$0.007 / + \$0.007 / kWh
Four	December 9, 2009	December 16, 2009	- \$0.009 / + \$0.009 / kWh

**REP will procure electricity for contract below the lower end of the Market Volatility Range if the market presents such opportunity.

This Offer and Price sheet expires on December 9, 2009 at 2 pm CST.

Upon execution of this Offer and Price Sheet and purchase of electricity, EFS will provide a onetime financial payment of \$ 3,947.

In the event EFS Member selects Option 2, the REP will serve EFS Member under a 33 month term at the Contract Price set forth in the Confirmation Notice and REP will have, at its sole discretion, the right to extend the term of service to such EFS Member for an additional 12 months at 2 mils below the Contract Price indicated in the Confirmation Notice. REP must make the election to extend the term of service to EFS Member on or before October 31, 2012 and will provide written notice to EFS Member of REP's election to do so (the "Notice to Extend"). If the REP has not delivered the Notice to Extend to EFS Member by such date, service to EFS Member at the Contract Price shall expire as of the first meter read in June 2013.

"Acceptance Date" is the last date the EFS Member may execute this Offer and Price Sheet to receive the offered price for the respective Pool Period Option.

"Confirmation Date" is the date by which "REP" shall provide written confirmation to EFS of the Final Price for the Pool Period Option.

"Final Price" means the price communicated by "REP" to EFS based on the Pool Period in which the EFS Member and EFS transmit an executed version of this Offer and Price Sheet to "REP", within or below the Market Volatility Range set forth herein.

"Market Volatility Range" is the maximum amount the Indicative Price may vary during the respective Pool Period.

"Indicative Price" includes applicable costs for energy, capacity, transmission to the ERCOT control area, ancillary services, renewable energy costs as required, congestions charges, margin, losses associated with transmission and delivery service. Any sales tax or gross receipts tax that Member may be subject to is not included in the Indicative Price. Member acknowledges the price submitted on November 11, 2009 by "REP" is indicative and may be resubmitted if volatility of the electricity price exceeds the limit of the Market Volatility Range.

"REP" and EFS Member have agreed to execute this Offer and Price Sheet evidencing the Price that the parties desire to obtain on or before Final Price Confirmation Date for the Term(s) stated above. In order for the Program Term to commence with respect to all of EFS Member's Customer Locations on the date with the prices as indicated above, the Offer and Price Sheet must be returned by the Pool Period dates listed above (EFS Member Acceptance Date).

EFS Member acknowledges that by executing this Offer and Price Sheet, subject to the terms herein, EFS Member is authorizing "REP" to purchase Electricity on EFS Member's behalf and EFS Member is agreeing to pay for the Electricity provided by "REP".

The price shall become the Contract Price for Program Term, and includes Energy, Capacity, Ancillary Services, ERCOT administrative fees, renewable energy costs as required by law, congestion charges, line losses, and other associated costs.

TDSP Charges, applicable taxes, and Discretionary Service Fees assessed by TDSP will be passed through to EFS Member in addition to the Contract Price. In the event regulatory changes create additional costs not currently included in the Contract Price or increases to the cost components of the Contract Price, the TDSP or any other provider of electric service ("Incremental Charge"), then "REP" shall pass through such Incremental Charge to EFS Member above the Contract Price.

EFS Member agrees to provide at least thirty (30) days notice prior to adding a new Customer Location to its service or deleting a Customer Location as a result of a sale or closure of the Customer Location that could impact its electric load during the Program Term by completing and submitting to EFS the New Construction Form. Customer Locations will be added for new service or deleted from service as soon as practicable, based on requirements for confirming applicable price or cost between “REP” and the EFS Member, the receipt of all necessary data from the EFS Member, the transmission of necessary data and the timing of the request to add or delete a location with the TDSP. Additions or deletions of a Customer Location(s) by an EFS Member where the associated Benchmark Quantity increase or decrease is within a 5% percent tolerance band of the Benchmark Quantity for such EFS Member, will be at the Contract Price. Additions of new Customer Location(s) where the associated benchmark Quantity is in excess of 5% percent of the Benchmark Quantity of such EFS Member set forth in the Offer and Price Sheet must be priced at a new Contract Price to be offered by “REP”; likewise, deletions of a Customer Location(s) by an EFS Member where the associated loss of Benchmark Quantity is in excess of the 5% percent tolerance band will be liquidated by “REP” based on the positive or negative difference between current market value and Contract Price associated with such benchmark Quantity, which amount shall be due to or from “REP”. EFS Member agrees to purchase all incremental loads for Customer Locations in TDSP service territories served by “REP” through the EFS Aggregation Program during the Program Term as stated herein.

EFS Member represents that all active Customer Locations located in the TDSP service territories are included in this Contract and listed on the attached **Appendix A** and all proposed new construction and additions are listed on Appendix B. All new construction and additions listed on Appendix B will be added at the contract rate.

EFS Member has entered into a master Program Agreement with “REP” pursuant to which “REP” has agreed to be the REP for the EFS Members in the EFS Aggregation Program. By signing this Offer and Price Sheet, Member agrees to accept the benefits of and be bound by the terms of the master Program Agreement, as amended from time to time, the applicable rules of the Public Utility Commission of Texas and the rules and regulations of the EFS Aggregation Program.

If the EFS Member has not secured a new contract at the end of the Program Term, service from “REP” shall be month to month at a Transition Charge equal to the applicable real time index price per kWh (or any successor price thereto) for the relevant delivery point, as posted by the ISO, plus \$0.018/kWh.

EFS Member, EFS, and **“REP”** individually represent and warrant that each has the full right, power and authority to execute this Offer and Price Sheet.

Accepted And Agreed To:

PORT ARANSAS INDEPENDENT SCHOOL DISTRICT

By: _____ Date: _____

ENERGY FOR SCHOOLS

By: _____ Date: _____

GDF SUEZ ENERGY RESOURCES NA, INC.

By: _____ Date: _____

Appendix A

Port Aransas Independent School District
100 Station Street
Port Aransas, Texas 78373

#	Service Point	Congestion Zone	Premise Address	City	State	Zip Code
1	10032789453968725	South	100 S STATION ST UNIT MAINT	PORT ARANSAS	TX	78373
2	10032789447822110	South	100 S STATION ST MIDDLE	PORT ARANSAS	TX	78373
3	10032789421389631	South	100 S STATION ST NEW PAD	PORT ARANSAS	TX	78373
4	10032789416049632	South	100 S STATION ST ELM	PORT ARANSAS	TX	78373

Appendix B

New Construction Schedule

NONE

Appendix C

Benchmark Quantity (in MWh)

<u>Month</u>	<u>MWh</u>	<u>Month</u>	<u>MWh</u>	<u>Month</u>	<u>MWh</u>	<u>Month</u>	<u>MWh</u>
Sep-10	245.82	Sep-11	245.82	Sep-12	245.82	Sep-13	245.82
Oct-10	245.76	Oct-11	245.76	Oct-12	245.76	Oct-13	245.76
Nov-10	217.69	Nov-11	217.69	Nov-12	217.69	Nov-13	217.69
Dec-10	205.92	Dec-11	205.92	Dec-12	205.92	Dec-13	205.92
Jan-11	229.41	Jan-12	229.41	Jan-13	229.41	Jan-14	229.41
Feb-11	201.60	Feb-12	208.80	Feb-13	201.60	Feb-14	201.60
Mar-11	215.48	Mar-12	215.48	Mar-13	215.48	Mar-14	215.48
Apr-11	210.03	Apr-12	210.03	Apr-13	210.03	Apr-14	210.03
May-11	227.14	May-12	227.14	May-13	227.14	May-14	227.14
Jun-11	193.40	Jun-12	193.40	Jun-13	193.40		
Jul-11	194.83	Jul-12	194.83	Jul-13	194.83		
Aug-11	202.61	Aug-12	202.61	Aug-13	202.61		

NMTC Loss Multiplier = 1.08790

Maximum Consumption means 115% of the Benchmark Quantity

Minimum Consumption means 85% of the Benchmark Quantity

"Benchmark Quantity" means the EFS Members' estimated kWh consumption for any month, as agreed upon between EFS Member and "REP" in the Offer and Price Sheet, for each EFS Member Customer Location or aggregated for EFS Member Customer Locations within a pool term, and used for determining material changes in consumption and calculating damages in the event of Early Termination.

Please fax completed form to: Energy for Schools @ 281.647.7754

**NUECES COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS BALLOT**

ACTION ITEM:

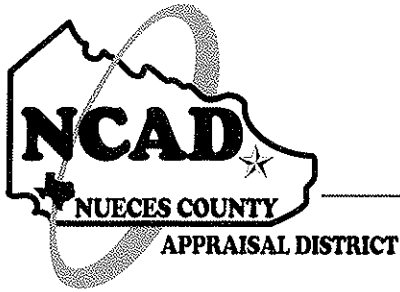
The term of the PAISD Place 6 representative on the NCAD Board of Directors will expire on December 31, 2009. Place 6 represents PAISD and 7 other cities and school districts and a vote from these entities will elect our next representative.

Attached is the ballot for the Trustees of PAISD to cast their vote. This ballot must be submitted to the NCAD by November 30, 2009.

Rationale: Each taxing entity must have representation on the NCAD Board of Directors.

Budget: N/A

Recommendation: That the Board vote for Place 6 on the Nueces County Appraisal District Board.



201 N. Chaparral, Suite 206
Corpus Christi, Texas 78401
Telephone No. (361) 881-9978
Fax No. (361) 887-6138

October 14, 2009

Ms. Sharon Doughty, Superintendent
Port Aransas Independent School District
100 Station Street
Port Aransas, Texas 78373

Re: Nueces County Appraisal District Board of Directors Elections

Dear Ms. Doughty:

Enclosed you will find the ballot for the election of the Nueces County Appraisal District Board of Directors Place 6 Board Member. The nominees for the position are as listed below.

<u>Nominee</u>	<u>Nominating District</u>
Frank Brogan	Calallen ISD
Paul Grivich	West Oso ISD
Richard Pittman	Flour Bluff ISD
John Price	City of Port Aransas Port Aransas ISD

Please return the completed ballot by November 30, 2009. Please direct any questions on the ballot or list of candidates to Victor Salas, Director of Financial & Administrative Services at 881-9978. Thank you for your cooperation.

Sincerely,

A handwritten signature in cursive script that reads "Ollie Grant".

Ollie Grant
Chief Appraiser

BALLOT FOR PLACE 6, BOARD OF DIRECTORS
NUECES COUNTY APPRAISAL DISTRICT
REGULAR TERM 2010 -2011

RESOLUTION

BE IT RESOLVED, by the vote of the Governing Body of the _____ that our eligible votes are cast as indicated below for Place 6, Board of Directors, Nueces County Appraisal District.

Frank C. Brogan _____

Paul Grivich _____

Richard Pittman _____

John Price _____

Signed:

Presiding Officer: _____ Date _____

Secretary: _____ Date _____

Votes eligible to be cast:

<u>Name of Voting Unit</u>	<u>Number of Votes</u>
Aransas Pass ISD	46
City of Aransas Pass	3
Calallen ISD	1,729
Flour Bluff ISD	2,602
City of Port Aransas	440
Port Aransas ISD	2,321
Tuloso - Midway ISD	2,109
West Oso ISD	750
	<u>10,000</u>

Mail or deliver on or before November 30, 2009 to:

Ollie Grant, Chief Appraiser
Nueces County Appraisal District
201 N. Chaparral St.
Corpus Christi, Texas 78401

CLOSED MEETING

CLOSED MEETING:

The Board will adjourn to Closed Meeting in accordance with the Texas Open Meetings, Act, Texas Government Code 551.074 to consider the following:

- A. Personnel: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, and Dismissal of Employees.
 - 1. Consider employment of teacher.

MEMO

Date: November 11, 2009

TO: Dr. Sharon Doughty

CC: Olivia Mixon, Penny Slingerland

RE: Recommendation for employment

Dear Dr. Doughty:

I would like to recommend Dr. Larry DeWitt for the Special Education teaching and Tennis coaching position at PAHS.

With the help of Susan Hamilton and Steve Reaves, I interviewed Larry on Friday, November 6, 2009 @ 3:30 PM. After checking references (i.e., reference pages forwarded to Penny), I am confident that Larry will make a fine employee for PAISD. He has head tennis coaching experience and is highly qualified in the areas of Special Education, Math and ELA.

Please let me know if you have questions regarding Larry's experience.

Thank You-
Travis Longanecker

Approved: *Dr. Sharon L. Doughty* 11-12-2009

PORT ARANSAS INDEPENT SCHOOL DISTRICT
REFERENCE CHECK FORM

Person checking references T. LONGANECKER Campus PAHS

Applicant name DR. M.L. DEVITT SS# _____

Person Contacted MR. MIKE ALVAREZ Contact # 281 284 1934

How long have you worked with applicant? 7 YEARS

Relationship with applicant? SUPERVISOR Position held by applicant TEACHER/COACH

Specific Comments: 1 ← → 5 ("5" Being excellent)

5 Appearance/Poise Excellent

5 Attendance/Punctuality Early & rarely miss work

5 Knowledge of Instructional Practice "Very well credentialed" ... "highly knowledgeable"

4 Classroom Management "Almost too nice"

5 Relationships w/ other Teachers/principals "This guy will do anything he is asked... everyone liked him... he just needs a chance & he will be a great employee for someone!"

5 Overall Attitude "This guy will do anything he is asked... everyone liked him... he just needs a chance & he will be a great employee for someone!"

IF given the opportunity to re-employ this person would you do so? yes no

Person Contacted KEITH POWELL Contact # 830 758 3650

How long have you worked with applicant? 2 YEARS

Relationship with applicant? SUPERVISOR Position held by applicant TEACHER

Specific Comments: 1 ← → 5 ("5" Being excellent)

5 Appearance/Poise _____

Attendance/Punctuality Very good → consistent

Knowledge of Instructional Practice Very good w/ kids & instruction

5 Classroom Management great

"Briefly worked w/ Larry @ the high school" "The kids were way behind & L.D. got the kids back to where they needed to be -- he really impressed me!"

⑤ Relationships w/ other Teachers/principals Has good rapport w/ Staff + students
⑥ Overall Attitude "He has a good attitude and is a very good educator"

IF given the opportunity to re-employ this person would you do so? yes no

Person Contacted _____ Contact # _____

How long have you worked with applicant? _____

Relationship with applicant? _____ Position held by applicant _____

Specific Comments:

Apperance/Poise _____

Attendance/Puntuality _____

Knowledge of Instructional Practice _____

Classroom Management _____

Relationships w/ other Teachers/principals _____

Overall Attitude _____

IF given the opportunity to re-employ this person would you do so? yes no

PORT ARANSAS INDEPENT SCHOOL DISTRICT
REFERENCE CHECK FORM

Person cecking references Susan Hamilton Campus PAHS

Applicant name Dr Larry DeWitt Ed.d. SS# _____

Person Contacted Dr. Trampas Bass Contact # 281-284-2400

How long have you worked with applicant? 2 months

Relationship with applicant? principal Position held by applicant ESL teacher -

long term sub
Specific Comments: rated 1-5; 5 being highest/best

Apperance/Poise 5 wore a suit most of the time

Attendance/Puntuality 5

Knowledge of Instructional Practice 5 he'd taught ESL before, jumped right in as long term sub

Classroom Management 5

Relationships w/ other Teachers/principals 5 did anything thort was asked

Overall Attitude 5 well organized, team player

IF given the opportunity to re-employ this person would you do so? yes no

Person Contacted _____ Contact # _____

How long have you worked with applicant? _____

Relationship with applicant? _____ Position held by applicant _____

Specific Comments:

Apperance/Poise _____

Attendance/Puntuality _____

Knowledge of Instructional Practice _____

Classroom Management _____

RETURN TO OPEN MEETING

ACTION ITEM:

The Board will reconvene in regular session.

- A. Consider employment of a teacher.

ADJOURNMENT

Action Item

There being no further business the board will adjourn.