

Owasso Board of Education Regular Meeting  
Monday, December 11, 2023 6:30 PM Central

Board of Education Conference Room of the Dale C. Johnson Education Service Center  
1501 N Ash St.  
Owasso, Oklahoma 74055

I. **Call to Order and Roll Call**

Attendance Taken at 6:30 PM.

Brent England:	Present
Neal Kessler:	Absent
Rhonda Mills:	Absent
Stephanie Ruttman:	Present
Forrest Turpen:	Present

Present: 3, Absent: 2.

II. **Pledge of Allegiance and Special Recognition** - Mr. Eric Nantois, Addyson Ratts and Angel Haro

III. **Special Recognition** - Ms. Tiffani Cooper - National Merit Semifinalists - Evan Carpenter, Katelyn Crossman, Sterling Draper, Saul Pasquez, Jacob Raulie, Alex Stansill, Ashlyn Stephenson and Tian "Lydia" Wang

IV. **Reports to the Board**

- A. Superintendent - Dr. Margaret Coates Dr. Coates reported the trifold color brochures advertising Owasso Public Schools are completed. She thanked the board members for approving the district wide collaboration days, stating they are both meaningful and impactful for staff.
- B. Teaching and Learning - Mr. Mark Officer Mr. Officer shared Rebecka Pererson, current National Teacher of the Year, will be presenting during professional development on January 16th at the High School. The special Services team is forming an advisory committee to obtain feedback from stakeholders to evaluate and help improve our Special Education program.
- C. District Services - Mr. Kerwin Koerner Mr. Koerner gave an update on the gas leak at Ram Academy. The 70+ year old gas lines have been abandoned and new lines have been installed. He shared that the inspections have all been completed on the building purchase and there are no red flags. The survey and title have been turned over to the attorneys for review. Architect interviews have begun for the remodel process.
- D. Continuous Strategic Improvement (CSI) - Mr. Phillip Storm Mr. Storm reported the employee referral program has been successful. Workplace safety for staff continues to be a priority and the employee attendance rate has improved by 14%.

V. **Comments from the Public Regarding Agenda Items**

Each individual will have five (5) minutes to share their remarks related to the specific agenda item identified by the individual when signing up to speak. The total time allotted to comments from the public regarding the agenda will not exceed fifteen (15) minutes.

There were no comments from the public regarding agenda items.

- VI. **Consent Agenda:** Board to consider and take possible action on the following consent agenda items. (Dr. Coates)  
Motion to approve consent agenda items VI.A. through VI.E.i. This motion, made by Forrest Turpen and seconded by Stephanie Ruttman, passed.

Brent England: Yea  
Neal Kessler: Absent  
Rhonda Mills: Absent  
Stephanie Ruttman: Yea  
Forrest Turpen: Yea

Yea: 3, Nay: 0, Absent: 2

- A. Minutes of Regular Meeting November 13, 2023
- B. Minutes of Special Meeting December 7, 2023
- C. Teaching and Learning
  - i. Out of State Student Activity Trips
- D. Finance
  - i. Purchase orders (encumbrances) and changes to encumbrances for November 2023 2023-2024 General Fund #970-1019 (Vendors) \$55,077.43  
2023-2024 General Fund Net Change Orders \$3,808.56  
2023-2024 Building Fund #75-76 (Vendors) \$15,000.00  
2023-2024 Child Nutrition Fund #48-50 (Vendors) \$36,479.57  
2023-2024 Bond Fund 31 #277-291 (Vendors) \$8,746,472.65  
2023-2024 Bond Fund 39 #26 (Vendors) \$1,000.00  
2023-2024 Bond Fund 04-BOK #3-4 (Vendors) \$5,968.28
  - ii. Activity Financial Report for November 2023
  - iii. Activity Account Budgets
- E. Human Resources
  - i. Transitions

- VII. **Communications/Superintendent** - Dr. Margaret Coates/Mr. Jordan Korphage

- A. Board to consider and take possible action on the proposed edits, changes, and additions to Policy #5.13 Prohibiting Harassment, Intimidation and Bullying, as outlined in the attachment

Motion to approve the proposed edits, changes, and additions to Policy #5.13 Prohibiting Harassment, Intimidation and Bullying, as outlined in the attachment. This motion, made by Stephanie Ruttman and seconded by Forrest Turpen, passed.

Brent England: Yea  
Neal Kessler: Absent  
Rhonda Mills: Absent  
Stephanie Ruttman: Yea  
Forrest Turpen: Yea

Yea: 3, Nay: 0, Absent: 2

- B. Board to consider and take possible action to rescind policy #5.45 Cyberbullying and Internet Safety

Motion to rescind policy #5.45 Cyberbullying and Internet Safety. This motion, made by Forrest Turpen and seconded by Stephanie Ruttman, passed.

Brent England: Yea

Neal Kessler: Absent

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 3, Nay: 0, Absent: 2

- C. Board to consider and take possible action on updates to the 2024-2025 OPS staff calendar

Motion to approve updates to the 2024-2025 OPS staff calendar. This motion, made by Stephanie Ruttman and seconded by Forrest Turpen, passed.

Brent England: Yea

Neal Kessler: Absent

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 3, Nay: 0, Absent: 2

#### VIII. **Teaching and Learning** - Mark Officer

- A. Board to consider and take possible action on the Assignment of Affiliation Agreement with The University of Phoenix to Four Three Education, Inc for student education experiences at no cost, as outlined in the attachment and authorize the Superintendent or designee to execute the Assignment of Affiliation Agreement

Motion to approve Assignment of Affiliation Agreement with The University of Phoenix to Four Three Education, Inc for student education experiences at no cost, as outlined in the attachment and authorize the Superintendent or designee to execute the Assignment of Affiliation Agreement. This motion, made by Forrest Turpen and seconded by Stephanie Ruttman, passed.

Brent England: Yea

Neal Kessler: Absent

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 3, Nay: 0, Absent: 2

- B. Board to consider and take possible action on the Rental Agreement with Cyrille Mariette for the French Club trip to France March 4-21, 2024 for the 2023-2024 school year at a cost of \$5,800.00 as outlined in the attachment and authorize the Superintendent or designee to execute the Rental Agreement  
Motion to approve the Rental Agreement with Cyrille Mariette for the French Club trip to France March 14-21, 2024 for the 2023-2024 school year at a cost of \$5,800.00 as outlined in the attachment and authorize the Superintendent or

designee to execute the Rental Agreement. This motion, made by Stephanie Ruttman and seconded by Forrest Turpen, passed.

Brent England: Yea

Neal Kessler: Absent

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 3, Nay: 0, Absent: 2

- C. Board to consider and take possible action on the Roger Billings Rescue Grant Form with Acellus for the Owasso 8th Grade Center for the 2023- 2024 school year for a grant in the amount \$10,000.00 as outlined in the attachment and authorize the Superintendent or designee to execute the Rogers Billing Rescue Grant

Motion to approve the Roger Billings Rescue Grant Form with Acellus for the Owasso 8th Grade Center for the 2023- 2024 school year for a grant in the amount \$10,000.00 as outlined in the attachment and authorize the Superintendent or designee to execute the Rogers Billing Rescue Grant. This motion, made by Forrest Turpen and seconded by Stephanie Ruttman, passed.

Brent England: Yea

Neal Kessler: Absent

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 3, Nay: 0, Absent: 2

- D. Board to consider and take possible action on the Roger Billings Rescue Grant Form with Acellus for the Owasso Ram Academy for the 2023- 2024 school year for a grant in the amount \$10,000.00 as outlined in the attachment and authorize the Superintendent or designee to execute the Rogers Billing Rescue Grant

Motion to approve the Roger Billings Rescue Grant Form with Acellus for the Owasso Ram Academy for the 2023- 2024 school year for a grant in the amount \$10,000.00 as outlined in the attachment and authorize the Superintendent or designee to execute the Rogers Billing Rescue Grant. This motion, made by Forrest Turpen and seconded by Stephanie Ruttman, passed.

Brent England: Yea

Neal Kessler: Absent

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 3, Nay: 0, Absent: 2

- E. Board to consider and take possible action on the Roger Billings Rescue Grant Form with Acellus for the Owasso High School for the 2023- 2024 school year for a grant in the amount \$10,000.00 as outlined in the attachment and

authorize the Superintendent or designee to execute the Rogers Billing Rescue Grant

Motion to approve the Roger Billings Rescue Grant Form with Acellus for the Owasso High School for the 2023- 2024 school year for a grant in the amount \$10,000.00 as outlined in the attachment and authorize the Superintendent or designee to execute the Rogers Billing Rescue Grant. This motion, made by Forrest Turpen and seconded by Stephanie Ruttman, passed.

Brent England: Yea

Neal Kessler: Absent

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 3, Nay: 0, Absent: 2

**IX. District Services - Kerwin Koerner**

- A. Board to consider and take possible action on the Agreement with Voltus for participation in a distributed energy resource program for the 2023-2024 school year at no cost to the district, as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement.

Motion to table the Agreement with Voltus for participation in a distributed energy resource program for the 2023-2024 school year at no cost to the district, as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement. This motion, made by Forrest Turpen and seconded by Stephanie Ruttman, passed.

Brent England: Yea

Neal Kessler: Absent

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 3, Nay: 0, Absent: 2

- B. Board to consider and take possible action on Student Transfer capacities

Motion to approve Student Transfer capacities. This motion, made by Stephanie Ruttman and seconded by Forrest Turpen, passed.

Brent England: Yea

Neal Kessler: Absent

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 3, Nay: 0, Absent: 2

- C. Board to consider and take possible action on the proposed edits, changes, and additions to Policy #5.49 Child Nutrition Information for Families, as outlined in the attachment

Motion to approve the proposed edits, changes, and additions to Policy #5.49 Child Nutrition Information for Families, as outlined in the attachment. This motion, made by Forrest Turpen and seconded by Stephanie Ruttman, passed.

Brent England: Yea

Neal Kessler: Absent

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 3, Nay: 0, Absent: 2

X. **Finance** - Phillip Storm

A. Board to consider and take possible action on the Treasurer's Report for November 2023

Motion to approve the Treasurer's Report for November 2023. This motion, made by Forrest Turpen and seconded by Stephanie Ruttman, passed.

Brent England: Yea

Neal Kessler: Absent

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 3, Nay: 0, Absent: 2

B. Board to consider and take possible action on Certified Salary Scale Adjustment to Step 15 for Fiscal year 2023-2024.

Motion to approve Certified Salary Scale Adjustment to Step 15 for Fiscal year 2023-2024. This motion, made by Stephanie Ruttman and seconded by Forrest Turpen, passed.

Brent England: Yea

Neal Kessler: Absent

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 3, Nay: 0, Absent: 2

C. Board to consider and take action on a resolution determining the maturities of, and setting a date, time and place for the sale of the \$8,300,000 General Obligation Combined Purpose Bonds of the School District

Motion to approve a resolution determining the maturities of, and set Thursday, February 8, 2024 at 12:00p.m at the Education Service Center located at 1501 N. Ash, Owasso, OK for the sale of the \$8,300,000 General Obligation Combined Purpose Bonds of the School District. This motion, made by Forrest Turpen and seconded by Stephanie Ruttman, passed.

Brent England: Yea

Neal Kessler: Absent

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 3, Nay: 0, Absent: 2

- D. Consider and approve an Agreement for Bond Counsel Services with Hilborne and Weidman

Motion to approve an Agreement for Bond Counsel Services with Hilborne and Weidman. This motion, made by Stephanie Ruttman and seconded by Forrest Turpen, passed.

Brent England: Yea

Neal Kessler: Absent

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 3, Nay: 0, Absent: 2

- E. Board to consider and take possible action on the Service Contract with ArbiterSports, LLC for a one year program subscription and initial implementation and training of the program for the 2023- 2024 school year at a price of \$3,645 as outlined in the attachment and authorize the Superintendent or designee to execute the Contract

Motion to approve the Service Contract with ArbiterSports, LLC for a one year program subscription and initial implementation and training of the program for the 2023- 2024 school year at a price of \$3,645 as outlined in the attachment and authorize the Superintendent or designee to execute the Contract. This motion, made by Stephanie Ruttman and seconded by Forrest Turpen, passed.

Brent England: Yea

Neal Kessler: Absent

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 3, Nay: 0, Absent: 2

- F. Board to Consider and Take Possible Action on Third Amendment to Self-Service Banking Facility Lease with Bank of America, National Association at a cost of \$0 to the District to rent 1500 square feet of space at 501 E 2nd Street for an ATM machine. This Agreement extends the existing agreement for 5 additional years and increases the monthly rent paid to the district to \$1,641.27 for the term of the lease

Motion to approve Third Amendment to Self-Service Banking Facility Lease with Bank of America, National Association at a cost of \$0 to the District to rent 1500 square feet of space at 501 E 2nd Street for an ATM machine. This motion, made by Forrest Turpen and seconded by Stephanie Ruttman, passed.

Brent England: Yea

Neal Kessler: Absent

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 3, Nay: 0, Absent: 2

XI. **Human Resources** - Lisa Johnson

A. Board to consider and take possible action on a resignation agreement between the District and teacher Kimberly Pugh and to authorize the Board President to execute the resignation agreement on behalf of the district

Motion to approve a resignation agreement between the District and teacher Kimberly Pugh and to authorize the Board President to execute the resignation agreement on behalf of the district. This motion, made by Forrest Turpen and seconded by Stephanie Ruttman, passed.

Brent England: Yea

Neal Kessler: Absent

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 3, Nay: 0, Absent: 2

B. Board to consider and take possible action on the proposed edits, changes, and additions to Policy #1.46 Sick Leave Donation, as outlined in the attachment  
Motion to approve the proposed edits, changes, and additions to Policy #1.46 Sick Leave Donation, as outlined in the attachment. This motion, made by Stephanie Ruttman and seconded by Forrest Turpen, passed.

Brent England: Yea

Neal Kessler: Absent

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 3, Nay: 0, Absent: 2

XII. **New Business**

There was no new business.

XIII. **Vote to Adjourn**

Motion to adjourn at 7:40p.m. This motion, made by Stephanie Ruttman and seconded by Forrest Turpen, passed.

Brent England: Yea

Neal Kessler: Absent

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 3, Nay: 0, Absent: 2

Owasso Board of Education Regular  
Meeting  
Monday, November 13, 2023 6:30 PM Central

Board of Education Room of the Dale C.  
Johnson Education Service Center  
1501 N Ash St.  
Owasso, Oklahoma 74055

### **I. Call to Order and Roll Call**

Attendance Taken at 6:30 PM.

Brent England: Present

Neal Kessler: Present

Rhonda Mills: Absent

Stephanie Ruttman: Present

Forrest Turpen: Present

Present: 4, Absent: 1.

### **II. Pledge of Allegiance**

**III. Special Recognition** - Ms. Gina Metcalf, Elizabeth Osei and Ezekiel Giguiere

**IV. Special Recognition** - Mr. Chris Barber - Oklahoma Music Educators Association Exemplary Teacher Award recipient, Owasso Choir Director, Ms. Tricia Wynn

**V. Special Recognition** - Mr. Zach Duffield, Mr. Blake Collins and Girls Cross Country Team

### **VI. Reports to the Board**

A. Superintendent - Dr. Margaret Coates Dr. Coates reported that the OHS Student Council Convention held at the high school this past weekend was a huge success. She shared that the Owasso Education Foundation Grant Patrol would be awarding over \$75,000.00 in grants on Thursday, November 14, 2023. She concluded with a short video of the various Veterans Day assemblies across the district.

B. Teaching and Learning - Mr. Mark Officer Mr. Officer reported that the Math adoption committee has begun work to select our new math adoption for 24-25. He shared that members of the Special Services team attended the National Council of Administrators of Special Education Conference and professional development recently. In Fine Arts, several high school students were selected to participate in the Oklahoma All-state Choir and All District band.

C. District Services - Mr. Kerwin Koerner Mr. Koerner gave a brief report on the ongoing issues with the August storm damage at several district site locations. He shared that the transportation department had received one of the activity buses previously ordered and purchased with bond dollars, and it was in the parking lot for patrons to see. The long range facilities planning committee had a meeting and that process was under way.

D. Continuous Strategic Improvement (CSI) - Mr. Mark Officer Mr. Officer gave a brief update on goal area 1 of the Continuous Strategic Plan, Ram Achievement and Enrichment, with a focus on the on-going Individual Career Academic Plans (ICAP) for 6th grade through High school.

## VII. Comments from the Public Regarding Agenda Items

Each individual will have five (5) minutes to share their remarks related to the specific agenda item identified by the individual when signing up to speak. The total time allotted to comments from the public regarding the agenda will not exceed fifteen (15) minutes.

There were no comments from the public regarding agenda items.

VIII. **Consent Agenda:** Board to consider and take possible action on the following consent agenda items. (Dr. Coates)

Motion to approve consent agenda items VIII.A. through VIII.I.i. This motion, made by Neal Kessler and seconded by Stephanie Ruttman, passed.

Brent England: Yea

Neal Kessler: Yea

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 4, Nay: 0, Absent: 1

A. Minutes of Regular Meeting, October 9, 2023

B. Minutes of Special Meeting October 30, 2023

C. Minutes of Special Meeting November 2, 2023

D. Teaching and Learning

i. Out of State Student Activity Trips

ii. Purchase Agreement with Solution Tree, Inc. for Julie Schmidt to present Onsite Professional Development for the 2024-2025 school year at a cost of \$13,000.00, as outlined in the attachment and authorize the Superintendent or designee to execute the contract.

E. Finance

i. Purchase orders (encumbrances) and changes to encumbrances for October 2023 2023-2024 General Fund #837-969 (Vendors) \$128,464.17

2023-2024 General Fund Net Change Orders \$15,712.20

2023-2024 Child Nutrition Fund #38-47 (Vendors) \$58,211.54

2023-2024 Bond Fund 31 #250-276 (Vendors) \$2,452,195.34

2023-2024 Bond Fund 31 Net Change Orders \$5,400.00

2023-2024 Bond Fund 33 #1 (Vendors) \$1,786.55

2023-2024 Bond Fund 39 #24-25 (Vendors) \$18,600.00

2023-2024 Bond Fund 04-BOK #2 (Vendors) \$12,734.02

ii. Activity Financial Report for October 2023

iii. License Agreement with Pel Industries, Inc. for a non-exclusive license to print our school logo on merchandise and to sell such merchandise to retail customers for the 2023-2024 school year at a cost of a 10% royalty on net sales price, as outlined in the attachment and authorize the Superintendent or designee to execute the License Agreement

F. Human Resources

i. Transitions

**IX. Communications/Superintendent - Dr. Margaret Coates**

A. Board to review Policy #5.13 Prohibiting Harassment, Intimidation and Bullying for first reading. Edits, changes, and additions to the policy are outlined in the attachment

B. Contract with Finalsight for website hosting services at a cost of \$18,500 per year for 4 ½ years and a total cost of \$93,250, as outlined in the attachment and authorize the Superintendent or designee to execute the Contract

Motion to approve a contract with Finalsight for website hosting services at a cost of \$18,500 per year for 4 ½ years and a total cost of \$93,250, as outlined in the attachment and authorize the Superintendent or designee to execute the Contract. This motion, made by Stephanie Ruttman and seconded by Forrest Turpen, passed.

Brent England: Yea

Neal Kessler: Yea

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 4, Nay: 0, Absent: 1

**X. Teaching and Learning -Mark Officer**

A. Board to consider and take possible action on the proposed edits, changes, and additions to Policy #5.57 Student Suspensions, as outlined in the attachment

Motion to approve the proposed edits, changes, and additions to Policy #5.57 Student Suspensions, as outlined in the attachment. This motion, made by Forrest Turpen and seconded by Neal Kessler, passed.

Brent England: Yea

Neal Kessler: Yea

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 4, Nay: 0, Absent: 1

B. Board to consider and take possible action on the Rental Agreement with Chocolate Fountains of Oklahoma, LLC for fountain rental for the Junior/Senior Prom for the 2023-2024 school year at a cost of \$3,284.00, as outlined in the attachment and authorize the Superintendent or designee to execute the Rental Agreement

Motion to approve the Rental Agreement with Chocolate Fountains of Oklahoma, LLC for fountain rental for the Junior/Senior Prom for the 2023-2024 school year at a cost of \$3,284.00, as outlined in the attachment and authorize the Superintendent or designee to execute the Rental Agreement. This motion, made by Stephanie Ruttman and seconded by Forrest Turpen, passed.

Brent England: Yea

Neal Kessler: Yea  
Rhonda Mills: Absent  
Stephanie Ruttman: Yea  
Forrest Turpen: Yea  
Yea: 4, Nay: 0, Absent: 1

C. Board to consider and take possible action on the Contract with Gruening Travel Group for the travel of the Owasso HS Saxophone Ensemble and the Owasso HS Percussion Ensemble to attend the Chicago Midwest Clinic for the 2023-2024 school year at a cost as outlined in the attachment and authorize the Superintendent or designee to execute the Contract

Motion to approve a Contract with Gruening Travel Group for the travel of the Owasso HS Saxophone Ensemble and the Owasso HS Percussion Ensemble to attend the Chicago Midwest Clinic for the 2023-2024 school year at a cost as outlined in the attachment and authorize the Superintendent or designee to execute the Contract. This motion, made by Forrest Turpen and seconded by Neal Kessler, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Absent  
Stephanie Ruttman: Yea  
Forrest Turpen: Yea  
Yea: 4, Nay: 0, Absent: 1

#### XI. **District Services** - Kerwin Koerner

A. Receive first draft reading of proposed changes to Policy #5.49 Child Nutrition Information for Families

B. Board to consider and take possible action on the Guaranteed Maximum Price (GMP) amendment to the existing AIA contract with Nabholz Construction Corporation for the Track remodel project

Motion to approve the Guaranteed Maximum Price (GMP) amendment to the existing AIA contract with Nabholz Construction Corporation for the Track remodel project. This motion, made by Neal Kessler and seconded by Forrest Turpen, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Absent  
Stephanie Ruttman: Yea  
Forrest Turpen: Yea  
Yea: 4, Nay: 0, Absent: 1

#### XII. **Finance** - Phillip Storm

A. Board to consider and take possible action on the Treasurer's Report for October 2023  
Motion to approve the Treasurer's report for October 2023. This motion, made by Forrest Turpen and seconded by Stephanie Ruttman, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Absent  
Stephanie Ruttman: Yea  
Forrest Turpen: Yea  
Yea: 4, Nay: 0, Absent: 1

**XIII. Human Resources** - Lisa Johnson

A. Board to review Policy #1.46 Sick Leave Donation for first reading. Edits, changes, and additions to the policy are outlined in the attachment

**XIV. New Business**

There was no new business.

**XV. Vote to Adjourn**

Motion to adjourn at 8:00p.m. This motion, made by Stephanie Ruttman and seconded by Neal Kessler, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Absent  
Stephanie Ruttman: Yea  
Forrest Turpen: Yea  
Yea: 4, Nay: 0, Absent: 1

Owasso Board of Education Special  
Meeting  
Thursday, December 7, 2023 1:00 PM Central

Board of Education Room of the Dale C.  
Johnson Education Service Center  
1501 N Ash St.  
Owasso, Oklahoma 74055

### **I. Call to Order and Roll Call**

Attendance Taken at 1:00 PM.

Brent England: Present

Neal Kessler: Present

Rhonda Mills: Absent

Stephanie Ruttman: Present

Forrest Turpen: Present

Present: 4, Absent: 1.

### **II. Pledge of Allegiance**

### **III. Human Resources**

#### **A. Transitions**

i. Board to consider and take possible action on the transition report as outlined in the attachment

Motion to approve the transition report as outlined in the attachment. This motion, made by Stephanie Ruttman and seconded by Forrest Turpen, passed.

Brent England: Yea

Neal Kessler: Yea

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 4, Nay: 0, Absent: 1

### **IV. Executive Session**

A. Vote to convene into executive session for the purpose of discussing the hiring of one

Administrator for the Athletics Department as authorized by Okla. Stat. Tit. 25§307(B)(1)

Motion to convene into executive session for the purpose of discussing the hiring of one

Administrator for the Athletics Department as authorized by Okla. Stat. Tit. 25§307(B)(1).

This motion, made by Stephanie Ruttman and seconded by Neal Kessler, passed.

Brent England: Yea

Neal Kessler: Yea

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 4, Nay: 0, Absent: 1

V. Acknowledge Board's return from executive session Acknowledge Board's return from executive session at 1:24p.m.

VI. Statement of executive session minutes

During the executive session, the members of the Board of Education who were present were Brent England, Frosty Turpen, Stephanie Ruttman and Neal Kessler. Also present during the executive session was Dr. Margaret Coates, Mr. Zach Duffield, Mr. Bill Blankenship and Mr. Antonio Graham. During the executive session, board members discussed the hiring of an Administrator for the Athletics Department. Nothing else was discussed, and no votes were taken. This will constitute the minutes of the executive session.

VII. Board to Consider and take possible action to hire an Administrator for the Athletics Department

Motion to hire Mr. Antonio Graham as the Director of Football Operations and Head Football Coach. This motion, made by Forrest Turpen and seconded by Stephanie Ruttman, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Absent  
Stephanie Ruttman: Yea  
Forrest Turpen: Yea  
Yea: 4, Nay: 0, Absent: 1

VIII. **Vote to Adjourn**

Motion to adjourn at 1:25 p.m. This motion, made by Neal Kessler and seconded by Stephanie Ruttman, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Absent  
Stephanie Ruttman: Yea  
Forrest Turpen: Yea  
Yea: 4, Nay: 0, Absent: 1

## **December 11, 2023 Overnight/Out of State Student Activity Requests**

- **January 6, 2024 - Track Meet @ Pitt State - Pittsburg, KS - OHS Track**
- **February 15-17, 2024 - Wrestling Regional Tournament - Location TBD - OHS Wrestling**
- **February 21-23, 2024 - Wrestling State Tournament - OKC, OK - OHS Wrestling**
- **April 18-20, 2024 - Kansas Relays - Lawrence, KS - OHS Track**
- **May 9-11, 2024 - State Track Meet - Oklahoma City, OK - Owasso Track**

CERTIFICATE OF APPROVAL

December 11, 2023

Purchase Orders to be approved by the Board of Education:

**2023-2024 General Fund**

		<u>P.O. Nos.</u>	
<i>VENDORS</i>		970-1019	55,077.43
<i>VENDORS</i>	Change Orders		3,808.56
			<hr/>
			\$ 58,885.99
			<hr/> <hr/>

**2023-2024 Building Fund**

		<u>P.O. Nos.</u>	
<i>VENDORS</i>		75-76	15,000.00
<i>VENDORS</i>	Change Orders		0.00
			<hr/>
			\$ 15,000.00
			<hr/> <hr/>

**2023-2024 Child Nutrition Fund**

		<u>P.O. Nos.</u>	
<i>VENDORS</i>		48-50	36,479.57
<i>VENDORS</i>	Change Orders		0.00
			<hr/>
			\$ 36,479.57
			<hr/> <hr/>

**2023-2024 Bond Fund 31**

		<u>P.O. Nos</u>	
<i>VENDORS</i>		277-291	8,746,472.65
<i>VENDORS</i>	Change Orders		0.00
			<hr/>
			\$ 8,746,472.65
			<hr/> <hr/>

**2023-2024 Bond Fund 33**

<i>VENDORS</i>		<u>P.O. Nos</u>	
<i>VENDORS</i>	Change Orders	<u>1</u>	0.00
			<u>0.00</u>
			<u>\$ -</u>

**2023-2024 Bond Fund 35**

<i>VENDORS</i>		<u>P.O. Nos.</u>	
<i>VENDORS</i>	Change Orders		0.00
			<u>0.00</u>
			<u>\$ -</u>

**2023-2024 Bond Fund 39**

<i>VENDORS</i>		<u>P.O. Nos.</u>	
<i>VENDORS</i>	Change Orders	<u>26</u>	1,000.00
			<u>0.00</u>
			<u>\$ 1,000.00</u>

**2023-2024 Bond Fund 04-BOK**

<i>VENDORS</i>		<u>P.O. Nos</u>	
<i>VENDORS</i>	Change Orders	<u>3-4</u>	5,968.28
			<u>0.00</u>
			<u>\$ 5,968.28</u>

## Purchase Order Register

Options: Year: 2023-2024, Fund: GENERAL FUND, Date Range: 11/9/2023 - 12/6/2023, PO Range: 970 - 1019

PO No	Date	Vendor No	Vendor	Description	Amount
970	11/10/2023	9608	HOBBOY LOBBY #25	Instructional Supplies	100.00
971	11/10/2023	19519	GLOBAL ARCHERY PRODUCTS INC	Instructional Archery Game Set	4,000.00
972	11/10/2023	19519	GLOBAL ARCHERY PRODUCTS INC	Instructional Archery Game Set	4,062.04
973	11/10/2023	4999	OFFICE DEPOT	Science Fair Ink and Paper	550.00
974	11/10/2023	12250	ADMIRAL EXPRESS OFFICE SUPPLY	Construction Paper for Classroom Use	600.00
975	11/13/2023	13989	TEACHERS SYNERGY	project based resources for US & OK History	50.00
976	11/13/2023	1687	ORIENTAL TRADING CO., INC.	STEM Supplies for SPED	130.91
977	11/13/2023	18354	SCHOOL SPECIALTY LLC	White Construction paper for projects	198.00
978	11/15/2023	11351	AMAZON	Classroom supplies--Scudamore	275.00
979	11/15/2023	11351	AMAZON	Classroom supplies	53.58
980	11/15/2023	276	WALMART #168	Supplies for Sped class	30.00
981	11/15/2023	10483	SAM'S CLUB	KLEENEX FOR SCHOOL	95.00
982	11/15/2023	19531	CONSCIOUS DISCIPLINE HOLDINGS, LLC	CONFLICT RESOLUTION MATTS FOR CLASSROOMS	68.00
983	11/15/2023	11351	AMAZON	Books For Professional Development	662.46
984	11/15/2023	7742	CIMPRESS USA INCORPORATED	Pens for PD January 16, 2023	350.00
985	11/15/2023	166	QUILL CORPORATION	RICHERSON/WEST GENERAL OFFICE SUPPLIES.	142.70
986	11/15/2023	11351	AMAZON	AVILA/SHEET PROTECTORS FOR SPANISH CURRICULUM	129.16
987	11/15/2023	18627	Kaley Jobe	King - Musical Choreography	1,000.00
988	11/15/2023	11351	AMAZON	labels for new Scholastic Curric	143.88
989	11/15/2023	11308	DISCOUNT SCHOOL SUPPLY	Large Roll of Butcher Paper	150.00
990	11/15/2023	11351	AMAZON	Sensory Supplies & Professional Dev Book	146.15
991	11/16/2023	13281	CONTRACT PAPER GROUP	Copy Paper District Wide	24,360.00
992	11/27/2023	195	FELKINS ENTERPRISES, LLC	Notepads for January 16, 2023 PD Day	1,000.00
993	11/27/2023	16043	MODULAR ROBOTIC	Bluetooth Hats	258.00
994	11/27/2023	11351	AMAZON	Supplies and materials	96.53
995	11/27/2023	11351	AMAZON	Adaptive items for OHS	94.48
996	11/27/2023	19544	MICHAEL DEO	Native American Patchwork Presentations	700.00
997	11/27/2023	8247	DONNA DUNKERSON	Native American Fingerweaving Presentations	200.00
998	11/27/2023	276	WALMART #168	Instructional Supplies	200.00
999	11/30/2023	11351	AMAZON	PD Supplies for January 16, 2024	75.00
1000	11/30/2023	13825	OKLAHOMA SCIENCE AND	Registration for State Robotics 12/9/23	270.00
1001	11/30/2023	19556	ULTIMATE CONFETTI, LLC	PD Supplies for January 16, 2023	50.00
1002	11/30/2023	14058	NORTHWEST EVALUATION ASSOCIATION	NWEA TrainingRegistration-Rejoice Private School	3,960.00
1003	11/30/2023	9589	REALITYWORKS	HALL/CLASS PROJECT SUPPLIES	250.00

**Owasso Public Schools**

**Purchase Order Register**

**Options:** Year: 2023-2024, Fund: GENERAL FUND, Date Range: 11/9/2023 - 12/6/2023, PO Range: 970 - 1019

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
1004	11/30/2023	4945	VERNIER-SOFTWARE & TECHNOLOGY	WILL SMITH/OPTICS EXPANSION KITS FOR PHYSICS	618.35
1005	11/30/2023	11351	AMAZON	MAIN OFFICE/DECOR ITEMS FOR EAST & WEST CAMPUS	185.00
1006	11/30/2023	276	WALMART #168	HALL/FOOD FOR FACS PROJECT	250.00
1007	11/30/2023	11351	AMAZON	\$ for STEM items: straws, skewers, crates, etc	1,500.00
1008	11/30/2023	473	OKLAHOMA MUSIC EDUCATORS ASSOC	McKinney OkMEA Conference Registration	120.00
1009	11/30/2023	11351	AMAZON	Pens, bracelets, charms, c canes for Math lesson	225.00
1010	12/04/2023	16317	UNITED RENTALS	Rental Equipment	5,000.00
1011	12/04/2023	11351	AMAZON	Adaptive and Co-Curricular supplies	198.59
1012	12/04/2023	18987	ELIZABETH SEVENOAKS	Cultural Presentation - Dec. 2023	100.00
1013	12/04/2023	11351	AMAZON	Cultural Craft Supplies	200.00
1014	12/05/2023	276	WALMART #168	Items to make Hot Chococ Pops for lesson	50.00
1015	12/05/2023	10483	SAM'S CLUB	Batteries for school use	125.00
1016	12/05/2023	17106	GENERATION GENIUS, INC.	1 year online subscription for SPED classes	175.00
1017	12/05/2023	11709	WESTCO LAMINATOR SERVICE	Laminate Film	420.00
1018	12/05/2023	19557	COUNCIL OF CHIEF STATE	PD Speaker for January 16, 2024 PD Day	600.00
1019	12/05/2023	12697	CRISIS PREVENTION INSTITUTE, INC.	CPI SEATS	859.60
<b>Non-Payroll Total:</b>					<b>\$55,077.43</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$55,077.43</b>

### Owasso Public Schools

#### Change Order Listing

**Options:** Fund: GENERAL FUND, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 11/9/2023 - 12/6/2023, PO Range: 1 - 969, Minimum Percentage Change: 20.00%, Include Negative Changes: False

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
106	07/01/2023	10501	TULSA TECHNOLOGY CENTER	Aerospace/Career Academy Tuition	1,750.00
189	07/05/2023	17696	QUADIENT LEASING USA INC	POSTAGE MACHINE RENTAL	2,058.56
<b>Non-Payroll Total:</b>					<b>\$3,808.56</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$3,808.56</b>

## Owasso Public Schools

### Purchase Order Register

**Options:** Year: 2023-2024, Fund: BUILDING FUND, Date Range: 11/9/2023 - 12/6/2023, PO Range: 75 - 76

PO No	Date	Vendor No	Vendor	Description	Amount
75	11/30/2023	19140	CSS INC	Blanket PO for Emergency Mechanical & HVAC Repairs	5,000.00
76	11/30/2023	5868	INDUSTRIAL COMMERCIAL ENTERPRISES	Emergency Repairs	10,000.00
<b>Non-Payroll Total:</b>					<b>\$15,000.00</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$15,000.00</b>

# Owasso Public Schools

## Purchase Order Register

**Options:** Year: 2023-2024, Fund: CHILD NUTRITION FUND, Date Range: 11/9/2023 - 12/6/2023, PO Range: 48 - 50

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
48	11/27/2023	19535	OSWALT EQUIPMENT COMPANY	Convection Steamer - Barnes Elementary	18,991.93
49	11/27/2023	19535	OSWALT EQUIPMENT COMPANY	Kitchen Equipment	15,487.64
50	12/06/2023	11351	AMAZON	Equipment and Supplies	2,000.00
<b>Non-Payroll Total:</b>					<b>\$36,479.57</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$36,479.57</b>

## Owasso Public Schools

### Purchase Order Register

**Options:** Year: 2023-2024, Fund: FD 31 - 2022 BOND, Date Range: 11/9/2023 - 12/6/2023, PO Range: 277 - 291

PO No	Date	Vendor No	Vendor	Description	Amount
277	11/13/2023	2010	UNITED SYSTEMS	Dell S Series Switch Support Renewal	7,417.28
278	11/16/2023	14121	ARKANSAS K12 LLC	EPSON Projector	2,699.00
279	11/16/2023	19498	NABHOLZ CONSTRUCTION CORPORATION	high School Track Renovation	8,624,380.00
280	11/16/2023	19536	WEATHERPROOFING TECHNOLOGIES INC	Blanket PO for District Wide Roofing Projects	15,000.00
281	11/16/2023	15842	HD SUPPLY FACILITIES MAINTENANCE	Equipment	10,000.00
282	11/27/2023	175	HERTZBERG-NEW METHOD, INC.	Library Books for students	83.56
283	11/27/2023	247	BOUND TO STAY BOUND BOOKS	Library Books for students	133.22
284	11/27/2023	18438	HARNES ROOFING INC	Blanket PO for District Roofing & Gutter Work	20,000.00
285	11/30/2023	19368	ALPINEREPLAY, INC.	BOND: GIRLS SOCCER STATS/FILM SUBSCRIPTION	795.00
286	12/01/2023	4999	OFFICE DEPOT	Pacon Horizontal Paper Rack	725.73
287	12/01/2023	19320	BRUCKNER TRUCK SALES, INC.	Barber - Truck Warranty	11,000.00
288	12/06/2023	19205	OKLAHOMA ELECTRONIC SECURITY	Camera for the PAC	7,000.00
289	12/06/2023	2010	UNITED SYSTEMS	Fiber Run from HS MDF to FB practice Facility	7,988.86
290	12/06/2023	19561	EMMET O BOYD	New Gas Line and Testing for RAM Academy	20,000.00
291	12/06/2023	19566	ACTIVE INTERNET TECHNOLOGIES LLC	District Website	19,250.00
<b>Non-Payroll Total:</b>					<b>\$8,746,472.65</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$8,746,472.65</b>

# Owasso Public Schools

## Purchase Order Register

Options: Year: 2023-2024, Fund: FD 39 - 2020 BOND, Date Range: 11/9/2023 - 12/6/2023, PO Range: 26 - 26

PO No	Date	Vendor No	Vendor	Description	Amount
26	11/30/2023	11351	AMAZON	OPEN P.O. Furniture and Accessories	1,000.00
<b>Non-Payroll Total:</b>					<b>\$1,000.00</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$1,000.00</b>

# Owasso Public Schools

## Purchase Order Register

Options: Year: 2023-2024, Fund: 2018 BOND/BOK, Date Range: 11/9/2023 - 12/6/2023, PO Range: 3 - 4

PO No	Date	Vendor No	Vendor	Description	Amount
3	11/30/2023	11950	TES PRODUCTIONS, INC	Sound System amplifier & Installation	1,168.28
4	12/01/2023	12432	HILBORNE & WEIDMAN	LEGAL FEES - BOND COUNSEL SERVICES	4,800.00
<b>Non-Payroll Total:</b>					<b>\$5,968.28</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$5,968.28</b>

# Owasso Public Schools

## Cash Balances

**Options:** Fiscal Years: 2024, Funds: 60, As Of Date: 11/30/2023, Account Types: AC

### Cash By Account and Fund

AC 0110	ROGERS COUNTY BANK			
2024	60	SCHOOL ACTIVITY FUND		\$2,695,058.62
			Total AC 0110	<u>\$2,695,058.62</u>
				<u>\$2,695,058.62</u>

### Cash By Fund

2024	60	SCHOOL ACTIVITY FUND		\$2,695,058.62
				<u>\$2,695,058.62</u>



# Owasso Public Schools

## Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2023 - 11/30/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 GENERAL FUND	\$0.00	\$59,373.62	\$100,996.20	\$21,505.78	\$138,864.04	\$45,649.16	\$93,214.88
804 CH NUTRITION REF SUB ACCT	\$0.00	\$5,189.85	\$0.00	\$3,781.70	\$1,408.15	\$28.20	\$1,379.95
805 OHS ACTIVITY	\$0.00	\$26,486.87	\$61,020.65	\$3,422.25	\$84,085.27	\$4,038.78	\$80,046.49
806 HS AP	\$0.00	\$442.00	\$36,592.73	\$400.00	\$36,634.73	\$0.00	\$36,634.73
807 HS NATIONAL HONOR SOCIETY	\$0.00	\$3,232.28	\$29,433.19	\$2,423.54	\$30,241.93	\$2,600.00	\$27,641.93
808 HS STUDENT COUNCIL	\$0.00	\$226,803.61	\$14,117.57	\$110,500.55	\$130,420.63	\$24,316.21	\$106,104.42
809 HS SPEECH/DEBATE	\$0.00	\$0.00	\$2,937.05	\$0.00	\$2,937.05	\$0.00	\$2,937.05
810 OHS - TEACHER/STAFF APPRECIATION- FOOD ONLY	\$0.00	\$0.00	\$2,168.94	\$664.17	\$1,504.77	\$1,351.83	\$152.94
811 HS YOUTH ALIVE	\$0.00	\$0.00	\$805.69	\$0.00	\$805.69	\$360.00	\$445.69
812 HS YEARBOOK	\$0.00	\$2,320.50	\$4,745.88	\$3,953.41	\$3,112.97	\$0.00	\$3,112.97
814 HS ACADEMIC BOWL	\$0.00	\$236.43	\$328.43	\$67.73	\$497.13	\$0.00	\$497.13
815 HS EQUALITY CLUB	\$0.00	\$0.00	\$178.43	\$0.00	\$178.43	\$0.00	\$178.43
816 HS BAND	\$0.00	\$320,545.73	\$266,422.26	\$401,513.55	\$185,454.44	\$40,870.00	\$144,584.44
817 5TH GRADE HONOR CHOIR- DISTRICTWIDE	\$0.00	\$0.00	\$4,371.82	\$0.00	\$4,371.82	\$3,200.00	\$1,171.82
818 HS FFA	\$0.00	\$65,585.70	\$28,512.16	\$49,654.70	\$44,443.16	\$13,658.50	\$30,784.66
820 HS STEM CLUB	\$0.00	\$0.00	\$79.25	\$0.00	\$79.25	\$0.00	\$79.25
821 HS COUNSELORS	\$0.00	\$0.00	\$4,148.83	\$766.44	\$3,382.39	\$0.00	\$3,382.39
822 HS ART	\$0.00	\$5,069.30	\$1,438.04	\$1,764.24	\$4,743.10	\$607.80	\$4,135.30
824 HS STAGECRAFT	\$0.00	\$0.00	\$405.18	\$0.00	\$405.18	\$0.00	\$405.18
825 HS LIBRARY	\$0.00	\$11,888.98	\$9,455.89	\$13,908.93	\$7,435.94	\$3,545.66	\$3,890.28
826 HS SENIOR CLASS	\$0.00	\$12,490.00	\$23,715.77	\$2,704.59	\$33,501.18	\$2,530.00	\$30,971.18
827 HS UNIFIED CLUB	\$0.00	\$160.00	\$849.48	\$400.00	\$609.48	\$0.00	\$609.48
828 HS JUNIOR CLASS	\$0.00	\$0.00	\$37,317.08	\$1,931.37	\$35,385.71	\$7,184.00	\$28,201.71
830 SPARK	\$0.00	\$222,851.50	\$51,370.26	\$172,295.98	\$101,925.78	\$15,000.00	\$86,925.78
831 E-SPORTS	\$0.00	\$2,574.05	\$1,050.25	\$678.84	\$2,945.46	\$250.00	\$2,695.46
834 HS FCA - FELLOWSHIP OF CHRISTIAN ATHLETES	\$0.00	\$0.00	\$115.00	\$0.00	\$115.00	\$0.00	\$115.00
835 HS HISTORY CLUB	\$0.00	\$0.00	\$900.62	\$0.00	\$900.62	\$120.00	\$780.62
836 HS WORLD TRAVEL CLUB	\$0.00	\$688.34	\$469.31	\$121.57	\$1,036.08	\$0.00	\$1,036.08
837 HS ROBOTICS	\$0.00	\$0.00	\$1,018.72	\$0.00	\$1,018.72	\$0.00	\$1,018.72
838 OHS LARP CLUB	\$0.00	\$0.00	\$230.39	\$0.00	\$230.39	\$0.00	\$230.39
839 HS DRAMA/PRODUCTIONS	\$0.00	\$1,708.10	\$11,362.46	\$192.45	\$12,878.11	\$3,924.00	\$8,954.11
840 8GC TEACHER/STAFF APPRECIATION- FOOD ONLY	\$0.00	\$0.00	\$441.15	\$243.36	\$197.79	\$122.79	\$75.00
841 EIGHTH GRADE ACTIVITY	\$0.00	\$605.50	\$3,365.33	\$0.00	\$3,970.83	\$60.00	\$3,910.83
842 EIGHTH GRADE STUDENT COUNCIL	\$0.00	\$385.00	\$6,021.46	\$1,498.78	\$4,907.68	\$168.21	\$4,739.47
844 EIGHTH GRADE HOME EC	\$0.00	\$1,530.00	\$1,563.50	\$0.00	\$3,093.50	\$650.00	\$2,443.50
845 EIGHTH GRADE YEARBOOK	\$0.00	\$480.00	\$9,874.92	\$8,934.94	\$1,419.98	\$360.00	\$1,059.98
848 EIGHTH GRADE ART	\$0.00	\$1,600.00	\$1,450.34	\$0.00	\$3,050.34	\$2,000.00	\$1,050.34
849 EIGHTH GRADE FOREIGN LANGUAGE	\$0.00	\$1,180.00	\$2,036.82	\$1,133.61	\$2,083.21	\$0.00	\$2,083.21
851 EIGHTH GRADE ROBOTICS	\$0.00	\$0.00	\$24.62	\$0.00	\$24.62	\$0.00	\$24.62
853 EIGHTH GRADE COMPUTER	\$0.00	\$290.00	\$1,318.97	\$0.00	\$1,608.97	\$0.00	\$1,608.97
855 EIGHTH GRADE ENGLISH	\$0.00	\$0.00	\$114.52	\$0.00	\$114.52	\$0.00	\$114.52
856 EIGHTH GRADE TEACHERS WELFARE	\$0.00	\$602.31	\$1,144.47	\$505.32	\$1,241.46	\$669.83	\$571.63
857 7TH GRADE STEM	\$0.00	\$1,160.00	\$216.32	\$496.79	\$879.53	\$0.00	\$879.53
858 EIGHTH GRADE FCCLA	\$0.00	\$1,894.00	\$698.25	\$1,125.00	\$1,467.25	\$220.00	\$1,247.25
859 EIGHTH GRADE STRENGTH & CONDITIONING / PE	\$0.00	\$280.00	\$1,400.24	\$594.89	\$1,085.35	\$250.00	\$835.35
860 EIGHTH GRADE STEM	\$0.00	\$410.00	\$590.78	\$0.00	\$1,000.78	\$0.00	\$1,000.78
861 SEVENTH GRADE ACTIVITY	\$0.00	\$0.00	\$12,395.56	\$408.87	\$11,986.69	\$184.32	\$11,802.37
862 SEVENTH GRADE YEARBOOK	\$0.00	\$40.00	\$2,743.21	\$1,167.87	\$1,615.34	\$0.00	\$1,615.34
863 SEVENTH FOREIGN LANGUAGE	\$0.00	\$1,035.00	\$508.57	\$1,225.58	\$317.99	\$308.00	\$9.99
864 SEVENTH GRADE STUDENT COUNCIL	\$0.00	\$0.00	\$174.79	\$152.17	\$22.62	\$0.00	\$22.62
866 SEVENTH GRADE SCIENCE	\$0.00	\$0.00	\$137.11	\$0.00	\$137.11	\$0.00	\$137.11
868 SEVENTH GRADE PHYS ED	\$0.00	\$4,845.00	\$4,493.59	\$5,399.75	\$3,938.84	\$0.00	\$3,938.84

## Owasso Public Schools

### Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2023 - 11/30/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
870 7GC TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$391.44	\$0.00	\$391.44	\$0.00	\$391.44
871 SEVENTH GRADE TEACHERS WELFARE	\$0.00	\$19.56	\$167.56	\$47.54	\$139.58	\$102.46	\$37.12
872 SEVENTH GRADE NATL JR HON SOC	\$0.00	\$0.00	\$1,596.80	\$385.00	\$1,211.80	\$0.00	\$1,211.80
873 SEVENTH GRADE CREATIVE STUDIES	\$0.00	\$0.00	\$219.54	\$0.00	\$219.54	\$0.00	\$219.54
874 SEVENTH GRADE LIBRARY	\$0.00	\$3,249.97	\$2,289.06	\$3,994.17	\$1,544.86	\$0.00	\$1,544.86
875 BARNES ACTIVITY	\$0.00	\$2,156.44	\$12,075.08	\$5,057.93	\$9,173.59	\$2,375.70	\$6,797.89
876 BARNES ALL IN	\$0.00	\$600.00	\$472.61	\$472.61	\$600.00	\$0.00	\$600.00
877 BARNES LIBRARY	\$0.00	\$3,955.41	\$17,677.46	\$4,459.76	\$17,173.11	\$100.00	\$17,073.11
878 BARNES TACK	\$0.00	\$0.00	\$27.81	\$0.00	\$27.81	\$0.00	\$27.81
879 SEVENTH GRADE ART	\$0.00	\$4,035.00	\$2,299.54	\$3,786.55	\$2,547.99	\$200.00	\$2,347.99
880 BARNES TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$710.97	\$207.90	\$503.07	\$150.00	\$353.07
881 BARNES MUSIC	\$0.00	\$150.00	\$309.13	\$55.99	\$403.14	\$330.00	\$73.14
882 ATOR LIBRARY	\$0.00	\$8,230.98	\$11,890.34	\$10,346.85	\$9,774.47	\$2,197.51	\$7,576.96
883 ATOR ACTIVITY	\$0.00	\$2,020.00	\$9,237.40	\$2,672.12	\$8,585.28	\$1,021.73	\$7,563.55
884 ATOR PHYSICAL EDUCATION	\$0.00	\$0.00	\$3,486.19	\$0.00	\$3,486.19	\$1,700.00	\$1,786.19
885 ATOR MUSIC	\$0.00	\$210.00	\$995.73	\$180.44	\$1,025.29	\$360.00	\$665.29
887 MILLS ACTIVITY	\$0.00	\$1,653.50	\$9,797.70	\$2,623.67	\$8,827.53	\$2,055.33	\$6,772.20
888 STUDENT LEADERSHIP	\$0.00	\$0.00	\$1,561.50	\$0.00	\$1,561.50	\$0.00	\$1,561.50
889 MILLS TEACHER WELFARE	\$0.00	\$594.08	\$4,127.21	\$512.77	\$4,208.52	\$0.00	\$4,208.52
890 MILLS TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,400.00	\$224.06	\$1,175.94	\$475.94	\$700.00
891 MILLS LIBRARY	\$0.00	\$4,115.37	\$4,920.85	\$305.55	\$8,730.67	\$3,269.23	\$5,461.44
892 SMITH TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$976.12	\$0.00	\$976.12	\$600.00	\$376.12
893 SMITH ACTIVITY	\$0.00	\$4,537.50	\$17,509.06	\$3,384.21	\$18,662.35	\$3,445.08	\$15,217.27
894 SMITH LIBRARY	\$0.00	\$4,497.61	\$10,850.03	\$4,666.57	\$10,681.07	\$3,212.50	\$7,468.57
897 SMITH TEACHERS WELFARE	\$0.00	\$177.74	\$1,766.04	\$649.71	\$1,294.07	\$50.00	\$1,244.07
898 HODSON ACTIVITY	\$0.00	\$1,873.81	\$23,308.24	\$2,311.63	\$22,870.42	\$7,140.01	\$15,730.41
899 HODSON TEACHER WELFARE	\$0.00	\$707.79	\$717.88	\$684.32	\$741.35	\$0.00	\$741.35
900 HODSON TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$526.36	\$213.35	\$313.01	\$150.00	\$163.01
901 HODSON LIBRARY	\$0.00	\$4,590.08	\$15,147.38	\$7,038.10	\$12,699.36	\$290.00	\$12,409.36
902 HODSON PHYS ED	\$0.00	\$0.00	\$948.21	\$0.00	\$948.21	\$0.00	\$948.21
903 HODSON MUSIC	\$0.00	\$1,970.00	\$917.78	\$864.58	\$2,023.20	\$1,402.97	\$620.23
904 NORTHEAST TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,130.17	\$545.45	\$584.72	\$454.55	\$130.17
905 NORTHEAST ACTIVITY	\$0.00	\$3,103.60	\$27,082.63	\$3,526.26	\$26,659.97	\$1,060.00	\$25,599.97
906 NORTHEAST TEACHERS WELFARE	\$0.00	\$15.11	\$1,633.20	\$598.12	\$1,050.19	\$581.32	\$468.87
907 NORTHEAST LIBRARY	\$0.00	\$24,679.06	\$12,867.24	\$8,609.84	\$28,936.46	\$7,570.00	\$21,366.46
911 BAILEY ACTIVITY	\$0.00	\$3,666.25	\$13,610.47	\$2,277.82	\$14,998.90	\$6,295.00	\$8,703.90
912 BAILEY TEACHERS WELFARE	\$0.00	\$0.00	\$190.56	\$0.00	\$190.56	\$0.00	\$190.56
914 BAILEY LIBRARY	\$0.00	\$4,423.26	\$7,743.55	\$3,661.83	\$8,504.98	\$1,710.00	\$6,794.98
915 BAILEY TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$331.08	\$171.34	\$159.74	\$135.00	\$24.74
917 JONES FAMILY GIFT 2016	\$0.00	\$0.00	\$8.36	\$8.36	\$0.00	\$0.00	\$0.00
924 EIGHTH GRADE LIBRARY	\$0.00	\$1,382.63	\$3,075.44	\$1,265.48	\$3,192.59	\$0.00	\$3,192.59
926 EIGHTH GRADE NATL JR HONOR SOC	\$0.00	\$500.00	\$2,491.16	\$0.00	\$2,991.16	\$200.00	\$2,791.16
927 EIGHTH GRADE SCIENCE	\$0.00	\$0.00	\$378.03	\$0.00	\$378.03	\$0.00	\$378.03
929 SPECIAL ED PROGRAMS	\$0.00	\$0.00	\$237,464.06	\$3,168.44	\$234,295.62	\$8,832.00	\$225,463.62
930 ATOR TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$5.25	\$915.61	\$404.70	\$516.16	\$510.00	\$6.16
932 SPEC OLYMPICS - DIST WIDE	\$0.00	\$7,348.00	\$94,752.18	\$5,859.83	\$96,240.35	\$0.00	\$96,240.35
933 RAM ACADEMY	\$0.00	\$0.00	\$10,294.55	\$1,180.77	\$9,113.78	\$1,089.37	\$8,024.41
934 INDIAN EDUCATION ACTIVITY	\$0.00	\$5,684.00	\$7,415.60	\$3,508.87	\$9,590.73	\$666.00	\$8,924.73
936 GRANTS - (OEF ONLY)	\$0.00	\$75,000.00	\$0.00	\$0.00	\$75,000.00	\$0.00	\$75,000.00
937 GRANTS (EXCEPT OEF-SEE 936)	\$0.00	\$5,610.00	\$2,000.00	\$2,497.86	\$5,112.14	\$1,800.00	\$3,312.14

# Owasso Public Schools

## Revenue/Expenditure Summary

**Options:** Fund: 60, Date Range: 7/1/2023 - 11/30/2023

	<b>Begin Balance</b>	<b>Receipts</b>	<b>Adjusting Entries</b>	<b>Payments</b>	<b>Cash End Balance</b>	<b>Unpaid POs</b>	<b>End Balance</b>
938 STAFF APPRECIATION-DISTRICT SERVICES-FOOD ONLY	\$0.00	\$0.00	\$1,955.47	\$919.61	\$1,035.86	\$321.12	\$714.74
941 ATHLETICS	\$0.00	\$425,432.99	\$424,246.80	\$426,423.12	\$423,256.67	\$79,701.72	\$343,554.95
942 RAM PARTNERS	\$0.00	\$97,295.55	\$91,748.97	\$81,608.99	\$107,435.53	\$32,293.36	\$75,142.17
944 VIRTUAL/SUMMER SCHOOL	\$0.00	\$725.00	\$13,825.00	\$0.00	\$14,550.00	\$0.00	\$14,550.00
946 PERFORMING ARTS CENTER	\$0.00	\$10,340.38	\$89,909.03	\$8,046.44	\$92,202.97	\$23,290.83	\$68,912.14
947 OPERATIONS WELFARE FUND	\$0.00	\$15.04	\$214.68	\$50.14	\$179.58	\$99.86	\$79.72
949 HEALTH SERVICES	\$0.00	\$0.00	\$386.29	\$280.00	\$106.29	\$0.00	\$106.29
951 RAM TEACHER WELFARE	\$0.00	\$160.27	\$4,233.32	\$0.00	\$4,393.59	\$60.00	\$4,333.59
953 HS FAC	\$0.00	\$4,425.00	\$6,056.73	\$386.17	\$10,095.56	\$6,081.09	\$4,014.47
957 HS VOCAL	\$0.00	\$95,571.28	\$47,370.89	\$35,751.29	\$107,190.88	\$45,482.39	\$61,708.49
960 STEM - 6GC	\$0.00	\$1,020.00	\$2,257.69	\$1,156.53	\$2,121.16	\$0.00	\$2,121.16
962 STUDENT HOLDING ACCOUNT	\$0.00	(\$3,166.06)	\$82,717.63	\$0.00	\$79,551.57	\$0.00	\$79,551.57
963 HS LIBERTY COMMITTEE	\$0.00	\$3,564.68	\$2,330.67	\$21.13	\$5,874.22	\$1,725.00	\$4,149.22
965 HS TEACHERS WELFARE	\$0.00	\$3,420.82	\$9,742.74	\$308.81	\$12,854.75	\$1,300.05	\$11,554.70
968 MORROW ACTIVITY	\$0.00	\$4,111.50	\$13,765.33	\$2,498.11	\$15,378.72	\$610.00	\$14,768.72
969 MORROW TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,009.38	\$0.00	\$1,009.38	\$400.00	\$609.38
970 RAM ACADEMY TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$296.08	\$215.06	\$81.02	\$0.00	\$81.02
971 HS FCCLA	\$0.00	\$1,883.75	\$1,899.30	\$2,314.08	\$1,468.97	\$400.00	\$1,068.97
972 MORROW TEACHER WELFARE	\$0.00	\$1,891.09	\$1,367.03	\$0.00	\$3,258.12	\$1,595.60	\$1,662.52
973 HS FOREIGN LANGUAGE CLUB	\$0.00	\$9,187.40	\$14,496.06	\$4,004.46	\$19,679.00	\$4,494.99	\$15,184.01
974 MORROW LIBRARY	\$0.00	\$5,821.41	\$9,543.27	\$4,624.41	\$10,740.27	\$1,075.97	\$9,664.30
975 SIXTH GRADE ACTIVITY	\$0.00	\$0.00	\$9,643.21	\$541.27	\$9,101.94	\$272.26	\$8,829.68
976 SIXTH GRADE PHYS ED	\$0.00	\$30.00	\$846.98	\$0.00	\$876.98	\$0.00	\$876.98
977 SIXTH GRADE STUDENT COUNCIL	\$0.00	\$0.00	\$8,491.52	\$1,331.70	\$7,159.82	\$0.00	\$7,159.82
978 SIXTH GRADE YEARBOOK	\$0.00	\$56.00	\$18,068.14	\$0.00	\$18,124.14	\$0.00	\$18,124.14
979 SIXTH GRADE COMPUTER	\$0.00	\$0.00	\$22.00	\$0.00	\$22.00	\$0.00	\$22.00
980 6GC TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$98.48	\$0.00	\$98.48	\$0.00	\$98.48
982 SIXTH GRADE SCIENCE	\$0.00	\$0.00	\$2,911.01	\$848.36	\$2,062.65	\$0.00	\$2,062.65
983 SIXTH GRADE ART	\$0.00	\$4,670.00	\$837.29	\$0.00	\$5,507.29	\$3,000.00	\$2,507.29
984 SIXTH GRADE TEACHERS WELFARE	\$0.00	\$426.15	\$2,940.20	\$0.00	\$3,366.35	\$0.00	\$3,366.35
986 SIXTH GRADE MATH	\$0.00	\$0.00	\$126.69	\$117.70	\$8.99	\$0.00	\$8.99
988 SIXTH GRADE SOCIAL STUDIES	\$0.00	\$0.00	\$2,928.04	\$0.00	\$2,928.04	\$0.00	\$2,928.04
989 SIXTH GRADE LIBRARY	\$0.00	\$2,825.65	\$14,674.07	\$2,832.24	\$14,667.48	\$0.00	\$14,667.48
990 STONE CANYON TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$105.82	\$577.36	\$446.41	\$236.77	\$130.95	\$105.82
993 SIXTH GRADE E.S.C.	\$0.00	\$0.00	\$1,572.00	\$0.00	\$1,572.00	\$0.00	\$1,572.00
994 STONE CANYON ACTIVITY	\$0.00	\$4,876.72	\$7,418.45	\$4,358.17	\$7,937.00	\$1,735.00	\$6,202.00
995 STONE CANYON TEACHERS WELF	\$0.00	\$114.58	\$882.00	\$187.12	\$809.46	\$0.00	\$809.46
997 STONE CANYON LIBRARY	\$0.00	\$8,006.63	\$23,709.89	\$11,555.76	\$20,160.76	\$2,422.66	\$17,738.10
998 CHROMEBOOK INS/ACCESORIES	\$0.00	\$39,095.00	\$69,273.80	\$6,168.00	\$102,200.80	\$35,917.00	\$66,283.80
<b>Total</b>	<b>\$0.00</b>	<b>\$1,886,652.32</b>	<b>\$2,313,370.45</b>	<b>\$1,504,964.15</b>	<b>\$2,695,058.62</b>	<b>\$478,168.84</b>	<b>\$2,216,889.78</b>



REQUEST TO TRANSFER FUNDS

Site: 715

From Account Name & No. High School Activity - 805  
to Account Name & No. FACS - 953 \$ 45.00

For the following reason:

We have 3 students who are unable  
to pay the cooking Lab Fee of \$15.00

Tiffany Cooper  
Principal

11/7/23  
Date

Phillip Storm  
Phillip Storm, CFO

11.8.23  
Date

## 5.13 Prohibiting Harassment, Intimidation and Bullying

### Statement of Legislative Mandate and Purpose

This policy is a result of the legislative mandate and public policy embodied in the *School Safety and Bullying Prevention Act*, 70 OKLA. STAT. § 24-100.2 et seq. (“Act”). The district intends to comply with the mandates of the Act and expects students to refrain from bullying. Bullying is expressly forbidden and students who bully are subject to disciplinary consequences as outlined in the district’s policy on student behavior. Students who bully may also be provided with assistance to end their unacceptable behavior, and targets of bullies may be provided with assistance to overcome the negative effects of bullying.

The Owasso Public Schools’ student conduct code prohibits bullying. This regulation further explains the negative effects of that behavior and seeks to promote strategies for prevention.

### Definition of Terms

1. Statutory definition of harassment, intimidation, and bullying:

70 O.S. §24-100.3(c) of the School Safety and Bullying Prevention Act defines the term bullying,” as including, but not limited to a pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication; directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student that a reasonable person should recognize will:

- A. Harm another student;
- B. Damage another student’s property;
- C. Place another student in reasonable fear or harm to the student’s property, or
- D. Insult demeans any student or group of students in such a way as to disrupt or interfere with the school’s educational mission or the education of a student.

2. The “Reasonable Person” Standard

In determining what a “reasonable person” should recognize as an act of placing a student in “reasonable” fear or harm, staff will determine “reasonableness” not from only

the point of view of a mature adult, but also from the point of view of an immature child of the age of the intended victim along with, but not limited to, consideration of special emotional, physical, or mental needs of the particular child; personality or physical characteristics, or history that might cause the child to be particularly sensitive to efforts by a bully to humiliate, embarrass, or lower the self esteem of the victim; and the discipline history, personality of, and physical characteristics of the individual alleged to have engaged in the prohibited behavior.

### 3. General Display of Bullying Acts

Bullying for purposes of this section of the regulation, includes harassment and intimidation, and vice versa. According to experts in the field, bullying in general is the exploitation of a less powerful person by an individual taking unfair advantage of that person, which is repeated over time, and which inflicts a negative effect on the victim. The seriousness of a bullying act depends on the harm inflicted upon the victim and the frequency of the offensive acts. Power may be, but is not limited to, physical strength, social skill, verbal ability, or other characteristics. Bullying acts by students have been described in several different categories.

A. **Physical Bullying** includes harm or threatened harm to another's body or property, including, but not limited to, what would reasonably be foreseen as a serious expression of intent to inflict physical harm or property damage through verbal or written speech or gestures directed at the student-victim, when considering the factual circumstances in which the threat was made and the reaction of the intended victim. Common acts include tripping, hitting, pushing, pinching, pulling hair, kicking, biting, starting fights, daring others to fight, stealing or destroying property, extortion, assaults with a weapon, other violent acts, and homicide.

B. **Emotional Bullying** includes the intentional infliction of harm to another's self-esteem, including but not limited to insulting or profane remarks, insulting or profane gestures, or harassing and frightening statement, when such events are considered in light of the surrounding facts, the history of the students involved, and age, maturity, and special characteristics of the students.

C. **Social Bullying** includes harm to another group acceptance, including but not limited to, harm resulting from intentionally gossiping about another student or intentionally spreading negative rumors about another student that results in the victim being excluded from a school activity or student group; the intentional planning and/or implementation of acts or statements that inflict public humiliation upon a student; the intentional undermining of current relationships of the victim-student through the spreading of untrue gossip or rumors designed to humiliate or embarrass the student; the use of gossip, rumors, or humiliating acts designed to deprive the student of awards, recognition, or involvement in school activities; the false or malicious spreading of an untrue statement that exposes the victim to contempt or ridicule or deprives the victim of the confidence and respect of student peers; or the making of false statements to others that the student has committed a crime, or has

an infectious, contagious, or loathsome disease, or similar egregious representations.

D. **Sexual Bullying** includes harm to another resulting from but not limited to, making unwelcome sexual comments about the student making vulgar, profane, or lewd comments or drawings or graffiti about the victim; directing vulgar, profane, or lewd gestures toward the victim; committing physical acts of a sexual nature at school, including the fondling or touching of private parts of the victim's body; participation in the gossiping or spreading of false rumors about the student's sexual life; written or verbal statements directed at the victim that would reasonably be interpreted as a serious threat to force the victim to commit sexual acts or to sexually assault the victim when considering the factual circumstances in which the threat was made and the reaction of the intended victim; off-campus dating violence by a student that adversely affects the victim's school performance or behavior, attendance, participation in school functions or extracurricular activities, or makes the victim fearful at school of the assaulting bully; or the commission of sexual assault, rape, or homicide. Such conduct may also constitute sexual harassment – also prohibited by Owasso Public Schools.

E. **Cyberbullying** is bullying that takes place over digital devices like cell phones, computers, and tablets. Cyberbullying can occur through SMS, Text, and apps, or online in social media, forums, or gaming where people can view, participate in, or share content. Cyberbullying includes sending, posting, or sharing negative, harmful, false, or mean content about someone else. It can also include sharing personal or private information about someone else causing embarrassment or humiliation. Additional examples include, but are not limited to, sending cruel, vicious and sometimes threatening messages; using group chats as a way to gang up on one person; posting mean or untrue statements of classmates online with intent to embarrass them; breaking into an email account or online profile and sending vicious or embarrassing material to others; engaging in messaging intended to trick another person into revealing sensitive or personal information and forwarding that information to others; taking nude or otherwise degrading photos or videos of a person and sharing that content.

## **Understanding of and Prevention of Bullying of Students**

### **1. Student and Staff Education and Training**

A full copy of this policy will be posted on the district's website and included in all district handbooks.

All staff will be provided with a copy of the district's policy on prevention of bullying of students. All students will have access to the policy in the student handbook and a copy of the entire policy is available on request. Owasso Public Schools is committed to

providing appropriate and relevant training to staff regarding identification of behavior constituting bullying of students and the prevention and management of such conduct.

Students, like staff members, shall participate in an annual education program that sets out expectations for student behavior and emphasizes an understanding of bullying of students, the district's prohibition of such conduct, and the reasons why the conduct is destructive, unacceptable, and will lead to discipline. Students shall also be informed of the consequences of bullying conduct toward their peers.

## 2. Owasso Public Schools' Safe School Committees

The safe school committee has the responsibility of studying and making recommendations regarding unsafe conditions, strategies for students to avoid harm at school, student victimization, crime prevention, school violence, and other issues which interfere with and adversely affect school safety.

With respect to student harassment, intimidation, and bullying, the safe school committee shall consider and make recommendations regarding professional staff development needs of faculty and other staff related to methods to decrease student harassment, intimidation, and bullying and understanding and identifying bullying behaviors. In addition, the committee shall make recommendations regarding: identification of methods to encourage the involvement of the community and students in addressing conduct involving bullying; methods to enhance relationships between students and school staff in order to strengthen communication; and fashioning of problem-solving teams that include counselors and/or school psychologists.

In accomplishing its objectives, the committee shall review traditional and accepted harassment, intimidation, and bullying prevention programs utilized by other states, state agencies, or school districts. ([See also policy 1.43](#))

## **Student Reporting**

Students are encouraged to inform school personnel if they are the victim of or a witness to acts of harassment, intimidation, or bullying. The Report and Stop Bullying form is available under the student tab on each school site's webpage.

## **Staff Reporting**

An important duty of the staff is to report acts or behavior that the employee witnesses that appear to constitute harassing, intimidating, or bullying. Employees, whether certified or non-certified, shall encourage students who tell them about acts that may constitute intimidation, harassment, or bullying to complete a report form. For young students, staff members given that information will need to provide direct assistance to the student.

Staff members who witness such events are to complete reports and to submit them to the building principal. Staff members who hear of incidents that may, in the staff member's judgment, constitute harassment, intimidation, or bullying, are to report all relevant information to the building principal.

### **Parental Reporting and Responsibilities**

Parents/guardians will be informed in writing of the district's program to stop bullying. An administrative response to bullying may involve certain actions to be taken by parents. Parents will be informed of the program and the means for students to report bullying acts toward them or other students. They will also be told that to help prevent bullying at school they should encourage their children to:

1. Report bullying when it occurs;
2. Take advantage of opportunities to talk to their children about bullying;
3. Inform the school immediately by using the Report and Stop Bullying form on the Owasso Public Schools' website under the parent tab if they think their child is being bullied or is bullying other students;
4. Watch for symptoms that their child may be a target of bullying and report those symptoms; and
5. Cooperate fully with school personnel in identifying and resolving incidents.

### **Monitoring and Compliance**

In order to assist the State Department of Education with compliance efforts pursuant to the School Safety and Bullying Prevention Act, 70 OKLA. STAT. § 24-100.2 et seq., the district will identify a Bullying Coordinator who will serve as the district contact responsible for providing information to the State Board of Education.

A copy of this policy will be submitted to the State Department of Education annually as part of the school district's Annual Performance Report.

### **Disciplinary Measures**

In administering discipline, consideration will be given to alternative methods of discipline to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual

personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Change of Placement
15. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

The above consequences will be imposed for any person who commits an act of bullying as well as any person found to have falsely accused another as a means of retaliation, reprisal, or as a means of bullying. Strategies will be created to provide counseling or referral to appropriate services, including guidance, academic intervention, and other protection for students, both targets and perpetrators, and family members affected by bullying, as necessary.

The school district is not required to provide educational services in the regular school setting to any student who has been removed from a public school or private school in Oklahoma or another state by administrative or judicial process for an act of using electronic communication with the intent to terrify, intimidate or harass, or threaten to inflict injury or physical harm to faculty or students.

**CROSS-REFERENCE:**      [Policy 1.43 Safe School Committee](#)

## 5.45 Cyber Bullying and Internet Safety

As young people embrace the Internet and other mobile communication technologies, bullying has manifested itself in a new and potentially more dangerous way – through cyber bullying. Cyber bullying can generally be defined as sending or posting harmful, harassing, intimidating, threatening, or malicious messages or images through e-mail, instant messages, cell phones and websites. It is emerging as one of the more challenging issues facing educators, since it has a direct impact on students but often occurs away from school property.

*Examples of cyber bullying include, but are not limited to:*

- Sending cruel, vicious and sometimes threatening messages;
- Creating websites that contain stories, cartoons, pictures and jokes ridiculing others;
- Posting pictures of classmates on-line with intent to embarrass them;
- Breaking into an e-mail account and sending vicious or embarrassing material to others;
- Engaging in IM (instant messaging) to trick another person into revealing sensitive or personal information and forwarding that information to others; and
- Taking a picture of a person using a digital phone camera and sending that picture electronically to others without consent, or the equivalent of that.

### **Social Networking Sites**

Most teenagers visit websites to communicate with friends and meet new people. MySpace.com is a social networking site, one of many that has become increasingly popular with students. MySpace allows students to create a personal website (for free), post pictures, add comments, and use it to meet “on-line friends.” The website often includes their full name, telephone number, address, school name, and a picture.

YouTube is a similar site dedicated to hosting video clips.

About 68 million people reportedly use MySpace and millions more use other social networking sites, such as: friendster.com; livejournal.com; nexopia.com; and facebook.com. According to MySpace, 22% of its users are younger than 18. The danger lies in that the Internet is vast, public and constantly expanding. And, if students have not developed critical thinking skills, are unsupervised or create websites that are not monitored, they can be at risk of unknowingly communicating with predators, spammers or pornographers.

As such sites proliferate, students should be warned not to post identifying information to the site and never to meet someone in person they have met through the site unless an adult accompanies them. And, parents should conduct frequent reviews of the site to ensure that identifying information or pictures have not been posted.

MySpace and other social networking sites will cooperate in shutting down a site created solely to harass another individual.

Adopted September 2012

## Internet Safety

No action is foolproof, but there are steps students can take to protect themselves on-line and lessen the chance of becoming the victim of unsolicited messages:

- Never give out personal information, passwords, PIN numbers, etc.
- Remember that personal information includes your name, age, e-mail address, the names of family or friends, your home address, phone number (cell or home) or school name.
- Choose a user name that your friends will recognize but strangers will not recognize (such as a nickname used at school). This will help you to identify yourself to friends and lets you know who is trying to communicate with you.
- Do not submit or post pictures of yourself to any website, including your own. These can easily be copied and posted to any other website.
- Passwords are secret. Never tell anyone your password except your parents or guardian.
- Do not respond to “spam” or unsolicited e-mail.
- Set up e-mail and instant messenger accounts with your parents.
- Do not respond to, or engage in, cyber abuse.

*If you are the victim of a cyber-bully:*

- Do not reply to messages from cyber bullies.
- Tell an adult you know and trust. Just as with any other kind of bullying, ignoring it often leads to escalation.
- If the bullying is occurring through text messaging, use “call display” or dial \*69 to identify the phone number and have it tracked through your cell phone/pager service provider.
- Instant messages (e.g. Yahoo instant messenger; Microsoft Messenger) are best handled by blocking messages from certain senders:
- Bullies are likely to register for an anonymous e-mail account, such as Hotmail, Yahoo or G-Mail, using a fake name. If you receive threatening e-mail messages, instruct your e-mail program to block messages from that address. Then, inform your Internet Service Provider (ISP).
- If physical threats are made or the bullying escalates, inform your local police.
- Do not erase or delete messages from cyber bullies. You do not have to read them; but keep them as evidence. You may get similar messages from other accounts. The police, your ISP and/or your telephone company can use these messages to help you.
- If necessary, get a new phone number, account or e-mail address *and give it out to only on (1) person at a time.*

Adopted September 2012

- If the bullying occurs at school or on district property, or is the act of another student, report the bullying to the appropriate official and refer to the district's bullying policy.

### **Suggestions for Parents**

- Make sure your children understand how vast and public the Internet is. Remind them that anything they post or send in a message is virtually available to be seen or read by anyone in the world.
- Talk to your children about cyber bullying. Make sure they understand what it is. Let them know that cyber bullying is no less serious and unacceptable than other forms of bullying.
- Set up the family computer in an open, common area so that you can monitor what your child is sending and receiving.
- Inform your ISP or cell phone service provider of any abuse. Although it can take a lot of time and effort to get Providers to respond and deal with your complaints about cyber bullying, it is necessary in order to try to stop it from reoccurring.
- Purchase software that can help track activity. There are parental controls that filter both IM and chat rooms.

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# Owasso Public Schools

## 2024-25

### School Calendar

**Important Dates**

Aug. 15	.....	First Day of School
Sept. 2	.....	Labor Day*
Sept. 3	.....	District Collaboration Day*
Oct. 11	.....	End of First Quarter
Oct. 14	.....	District Collaboration Day*
Oct. 15	.....	Teacher Professional Development*
Oct. 16	.....	Parent-Teacher Conference Exchange Date*
Oct. 17-18	.....	Fall Break*
Nov. 25-29	.....	Thanksgiving Break*
Dec. 20	.....	End of Second Quarter
Dec. 20-Jan. 3	.....	Winter Break*
Jan. 6	.....	District Collaboration Day*
Jan. 7	.....	Second Semester Begins
Jan. 20	.....	Martin Luther King Jr. Day*
Jan. 21	.....	Teacher Professional Development*
Feb. 17	.....	Presidents' Day*
March 14	.....	End of 3rd Quarter
March 17-21	.....	Spring Break*
March 24	.....	District Collaboration Day*
April 18	.....	Parent-Teacher Conference Exchange Date*
May 23	.....	Last Day of School
May 26	.....	Memorial Day*

\* No School

**Inclement Weather Days**  
 If school is closed due to inclement weather, the district will utilize distance learning on those days. Students will log into Google Classroom and follow their normal schedule, receiving virtual instruction from their OPS teacher. If your student has a question or issue with logging into Google Classroom, please reach out to their teacher or school site.

**Bell Schedule**

<i>Elementary</i>		
8:45 a.m.		School Doors Open
9:00 a.m.		School Day Begins
3:45 p.m.		School Day Ends
<i>Secondary</i>		
7:15 a.m.		School Doors Open
8:00 a.m.		School Day Begins
2:45 p.m.		School Day Ends
<i>Pre-Kindergarten</i>		
8:45 a.m.		AM PK School Doors Open
9:00 a.m.		AM PK School Day Begins
11:30 a.m.		AM PK School Day Ends
1:05 p.m.		PM PK School Doors Open
1:15 p.m.		PM PK School Day Begins
3:45 p.m.		PM PK School Day Ends

**Parent-Teacher Conferences**

School Site	Dates	Time
Elementary Sites	Oct. 3 & Oct. 8 March 6 & March 11	4:15-7:15 p.m.
Secondary Sites	Sept. 26 & Oct. 1 Feb. 27 & March 4	4-7 p.m.

**Calendar Legend**

First/Last Day of School	No School
Beginning of Quarter	End of Quarter
District Collaboration Day	Commencement

*The Owasso Public Schools District calendar is subject to change.*  
 Updated: December 11, 2023

January						
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# Owasso Public Schools

## 2024-25

### School Calendar

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**Parent-Teacher Conferences**

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*The Owasso Public Schools District calendar is subject to change.*  
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Date: November 9, 2023

Re: Notice of Assignment of Affiliation Agreement with The University of Phoenix, Inc., including, without limitation, any amendments or renewals thereunder (the “*Agreement*”).

Dear Sir or Madam:

As you might have heard, the University of Phoenix is in the process of being acquired by a new nonprofit corporation, Four Three Education, Inc. (“*Four Three*”), and such process will result in Four Three acquiring substantially all the assets of the University of Phoenix (the “*Transaction*”). The sole member of Four Three is the Regents of the University of Idaho, and University of Phoenix will be affiliated with University of Idaho through the sole member relationship. For University of Phoenix, this Transaction marks a pivotal moment in the institution’s transformation and will empower the new University of Phoenix to further strengthen academic offerings, increase investments in student support services, and improve operational efficiencies.

As an important educational partner to the University of Phoenix, we are reaching out to you in an effort to make this transition as smooth as possible. In connection with the Transaction described above, the Agreement will be assigned from the University of Phoenix to Four Three, conditioned upon the closing of the Transaction (this “*Assignment*”). Pursuant to this Assignment, (a) University of Phoenix will assign, convey, sell, deliver and transfer to Four Three all of the rights, title, benefits, privileges and interest of University of Phoenix in and to the Agreement, effective as of the closing of the Transaction (“*Effective Date*”), and (b) Four Three will assume and agree to all obligations, duties and liabilities arising under the Agreement, as of the Effective Date of this Assignment.

Pursuant to the terms of the Agreement, the Assignment may be deemed an assignment or other transfer of the Agreement requiring consent to such assignment and transfer. Accordingly, we respectfully request that you hereby:

- (a) agree and consent to the assignment of the Agreement to Four Three in connection with the closing of the Transaction; and
- (b) waive any breach, default, right or obligation under the Agreement that may be triggered by the Transaction (including, without limitation, all notice or other procedural requirements set forth in the Agreement with respect to the Transaction).

This letter shall in no event be deemed an admission that your consent is required under the Agreement. Please sign below to indicate your acceptance of and agreement to the foregoing and return an executed copy as soon as possible.

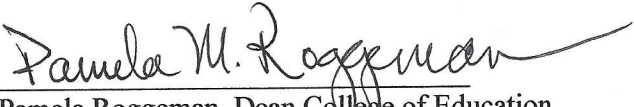
After the Transaction closes, Four Three will continue to perform under the Agreement upon the same terms and conditions as currently provided in the Agreement. The Agreement will continue in full

force and effect after the closing of the Transaction. Should the Transaction not close, then this letter, including this Assignment, will be void and of no force and effect.

If you have any questions, please do not hesitate to contact me at Amber.Guins@phoenix.edu. We appreciate your assistance and thank you in advance for your prompt attention to this request.

Sincerely,

**THE UNIVERSITY OF PHOENIX, INC.**

By:   
Pamela Roggeman, Dean College of Education

ACCEPTED AND AGREED:

Owasso Public Schools

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: Owasso Board of Education President

Date: \_\_\_\_\_

## SEASONAL RENTAL AGREEMENT & GENERAL CONDITIONS

Between the OWNER:

Last Name ... **MARETTE** ... First Name ... **Cyrille** ...

Address ... **52 Avenue des Puits - 78 170 La Celle Saint Cloud** ...

Tél ... **+33 6 2574 2964** ... email : ... **[cmarette@gmail.com](mailto:cmarette@gmail.com)** ...

and the TENANT (Please attach a copy of your ID) :

Last name ... **WRIGHT** ... First Name. ... **Leslie**...

Address ... **12901 East 86th Street North - Owasso Oklahoma 74055 United States** ...

Tél : ... **+1 (918) 430-6617** ... email : ... **[leslie.wright@owassops.org](mailto:leslie.wright@owassops.org)** ...

Company : **OWASSO HIGH SCHOOL**

It has been agreed a seasonal rental

for the period of ... **Thursday 14th of March, 2024**... to ...**Thursday 21st of March, 2024** (i.e. 8 nights) ...

Address of the property: ... **52 Avenue des Puits - 78 170 La Celle Saint Cloud** ...

Price of the stay: ... **\$5 700** ... charges included for ... **19** ... people.

A down payment of ...**\$2 850 (50%)** ... must be paid by the tenant when booking (when signing the contract).

The balance of ...**\$2 850 (50%)** ... will be paid on the day of handing over the keys, or the ...**Thursday, March 14th 2024** ...

Enclosed are the general rental conditions (a copy of which must be returned signed), the description of the leased premises and an access plan.

Done in duplicate at LA CELLE SAINT CLOUD on **December 1st, 2023**

The Owner,

The Tenant,



Read and approved

## GENERAL RENTAL CONDITIONS

This rental is made under the ordinary and legal conditions in such matters and in particular to the following ones that the tenant undertakes to execute, under penalty of all damages and even of terminations of the present, if it seems good to the owner and without being able to claim the reduction of the rent.

a) The arrival times are normally scheduled on **Thursday 14th of March, 2024**

The departure times are normally scheduled on **Thursday 21st of March, 2024 before 11:00 AM.**

b) It is agreed that in case of withdrawal :

- **of the tenant:**

More than 2 months before the rental takes effect (i.e. before January 13th, 2024), the tenant's deposit is refunded 100%, i.e. **\$2 850.**

- Two months before the contract takes effect, that is to say in the event of cancellation of the reservation after January 13th, 2024, the tenant loses their entire deposit, i.e. **\$2 850.**

- **from the owner:**

Within seven days of the withdrawal, he is required to pay double the deposit to the tenant.

c) If a delay of more than four days in relation to the expected date of arrival has not been reported by the tenant, the landlord may rightfully try to re-let the accommodation while retaining the ability to turn against the tenant.

d) Obligation to occupy the premises personally, to live in them "as a good father" and to maintain them. All facilities are in working order and any claim concerning them occurring more than 24 hours after entry into the enjoyment of the premises, can not be admitted. Repairs made necessary by negligence or poor maintenance during the rental, will be the responsibility of the tenant. Obligation to ensure that the tranquility of the neighborhood is not disturbed by the fact of the tenant or his family.

e) The premises are rented furnished with kitchen equipment, crockery, glassware, blankets and pillows, as they are in the descriptive state attached. If necessary, the owner or his representative will be entitled to claim from the tenant, at his departure, the price of the cleaning of the rented premises (fixed at a flat rate of 250 euros), the total value at the replacement price. objects, furniture or equipment broken, cracked, chipped or deteriorated and those whose wear exceeds the normal for the duration of the lease, the cleaning price of the covers made dirty, compensation for damage of any kind concerning the curtains, wallpapers, ceilings, carpets, carpets, windows, bedding, etc. ...

f) The tenant undertakes to insure against the rental risks (fire, water damage). The lack of insurance, in case of disaster, will give rise to damages.

The landlord agrees to provide housing against rental risks on behalf of the tenant, the latter having the obligation to report to him, within 24 hours, any incident occurred in the housing, its dependencies or accessories.

g) ~~The security deposit (2 500 €) must be paid by Certified-Cashier's check in euros, Cash, PayPal or Bank Transfer. It will be returned at best on the day of departure. In the event of damage, part of the security deposit (corresponding to the difference between the amount of repairs and the security deposit) will be returned.~~

In the event of damage, breakage or any voluntary or involuntary deterioration, payment for the restoration to the initial condition will be requested upon the tenant's departure by cash, bank transfer or Paypal. (Examples: loss of a key set and the gate remote control (500 €), damaged or broken furniture (new replacement value), broken window,...). Even if the tenant's insurance can cover the damage, the advance of the totality of the funds will be requested by the owner, and the owner undertakes to reimburse them in a second step once received the totality or the difference paid covered by the tenant's insurance.

h) The tenant can not oppose the visit of the premises, when the owner or his representative make the request.

The owner,

The tenant,



Read and approved

## DESCRIPTION OF THE RENT

Address of the rental: .... **52 Avenue des Puits - 78 170 La Celle Saint Cloud ...**

Type of rental: ... **Villa ...** Living area: ... **3 230 square feet ...**

### Room details + equipment on the ground floor:

- Independent equipped kitchen (fridge, freezer, microwave, hob with 4 gas burners, 2 ovens, dishwasher) - Living room (smart TV, Canal satellite, Orange TV, internet, hi-fi), Dining room (table 10 people , 16 chairs) - WC - Corridor - Hallway

### Room details + floor equipment:

- 2nd floor, 3 bedrooms: Bedroom 1 plum (1 bed 160 x 200 cm, + 1 bed 90 x 190 cm in addition ) + dressing room + bathroom (shower + bath) - Bedroom 2 brown (1 bed 160 x 200 cm + 1 bed 90 x 190 cm in addition )) + Shower - Bedroom 3 orange: bed 140 x 200 cm  
1 WC
- 3rd floor, 4 bedrooms: Bedroom 4 red (1 bed 140 x 200 cm), Bedroom 5 green (1 bed 160 x 200 cm + 1 bed 90 x 190 cm), Bedroom 6 yellow (1 bed 140 x 190 cm), Bedroom 7 Blue (2 beds 200 x 90 cm)  
1 WC
- *Basement, 1 bedroom not usually rented of 20 m2 + 1 shower + 1 WC:  
Bedroom 8 white: 1 bed 160x200 cm.*

In total there are 12 beds for 19 people, that is to say 5 single beds, 7 double beds.

### Details of the annexes that can be used by the tenant (garage, parking, cellar, etc.):

Closed parking in the yard for 3 to 4 vehicles behind the house - Electric gate with remote control - Free parking outside in the street with many places available

Laundry, laundry with washing machine + dryer available in the basement

Office closed on the ground floor, 1 cellar not accessible in the basement, attic not accessible

**Linen provided:** YES, sheets + towels provided

**Heating:** YES, heating (gas) included in the rental price

**Electricity:** YES, included in the rental price

**Water:** YES, included in the rental price

### Description of the land:

Wooded park of 14 530 sqft (1350 m2)+ outbuildings + garages covered for 2 vehicles (reserved for owners).

Garden furniture, barbecue, terrace 860 sqft (80 m2) street side, terrace 1 600 sqft (150 m2) garden side



## CONFIGURATION OF ROOMS

<b>Configurations of rooms (2 bathrooms, 3 showers, 3 toilets/wc)</b>			
Number of bedrooms	Description	Type of beds	Number of pers.
Bedroom 1	2nd floor master suite plum color pictures 10 to 16	1 double bed, king size 63"x 80" + 1 single bed 36" x 80"	2+1
Bedroom 2	2nd floor bedroom with shower light brown color - pictures 17 to 22	1 double bed, king size 63"x 80" + 1 single bed 36" x 80"	2+1
Bedroom 3	2nd floor bedroom, orange color Pictures 23-24-25	1 double bed, queen size, 56" x 80"	2
Bedroom 4	3rd floor bedroom, red color pictures 27-28	1 double queen size 56" x 80"	2
Bedroom 5	3rd floor bedroom, green color pictures 29-30	1 double bed, king size 63" x 80" + 1 single bed 36" x 80"	3
Bedroom 6	3rd floor bedroom, blue color 32-33-34 pictures	2 single beds 36" x 80"	2
Bedroom 7	3rd floor bedroom, yellow color pictures 36-37-38	1 double bed queen size 56" x 80"	2
Bedroom 8	Basement floor, white color	1 double bed, king size 63" x 80"	2
<b>TOTAL</b>			<b>19</b>



## Acellus Gold Edition

SCHOOL

# Roger Billings Rescue Grant

## Enrollment Form

The Roger Billings Rescue Grant is a fully funded grant program which provides schools with \$10,000 in funding for Acellus Gold Edition licenses to be used for Special Education, Special Needs and Independent Studies Programs.

More information can be found here: [Acellus Gold Edition](#)

**Date:** 11/22/2023

[Edit](#)

**School:** Eighth Grade Center

**District:** Owasso Public Schools

**Address:** 1501 N Ash Street

Owasso, OK 74055

**Contact:** Ms. Charlene Duncan, Director of Special Education

**Phone:** 918-272-5367 -8146

**Email:** charlene.duncan@owassops.org

### Roger Billings Rescue Grant — \$10,000

This amount will be applied as a credit towards the purchase of Acellus Gold Edition Student Licenses. Licenses purchased in excess of those covered by this grant will be billed to the school at the rate of \$799/student.

Click here to indicate that you have read and agree to the [Standard Purchase and License Terms](#).

SUBMITTED BY:

NAME:

TITLE:

EMAIL:

Submit

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More information can be found here: [Acellus Gold Edition](#)

**Date:** 11/22/2023

[Edit](#)

**School:** Ram Academy

**District:** Owasso Public Schools

**Address:** 1501 N Ash Street

Owasso, OK 74055

**Contact:** Ms. Charlene Duncan, Director of Special Education

**Phone:** 918-272-5367 -8146

**Email:** charlene.duncan@owassops.org

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SCHOOL

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More information can be found here: [Acellus Gold Edition](#)

**Date:** 11/22/2023

[Edit](#)

**School:** Owasso High School

**District:** Owasso Public Schools

**Address:** 1501 N Ash Street

Owasso, OK 74055

**Contact:** Ms. Charlene Duncan, Director of Special Education

**Phone:** 918-272-5367 -8146

**Email:** charlene.duncan@owassops.org

### Roger Billings Rescue Grant — \$10,000

This amount will be applied as a credit towards the purchase of Acellus Gold Edition Student Licenses. Licenses purchased in excess of those covered by this grant will be billed to the school at the rate of \$799/student.

Click here to indicate that you have read and agree to the [Standard Purchase and License Terms](#).

SUBMITTED BY:

NAME:

TITLE:

EMAIL:

Submit

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## Distributed Energy Resource Agreement

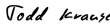
This Distributed Energy Resource Agreement (“Agreement”), effective as of the later signature date (“Effective Date”), is made between Voltus, Inc. (“Voltus” and “Party”), located at 2443 Fillmore St. #380-3427, San Francisco, CA 94115, and Owasso Public Schools (“Customer” and “Party”), located at 1501 North Ash Street Owasso, OK 74055-4599. Any Exhibit or Appendix attached is incorporated herein by reference and is binding on the Parties.

1. **Term.** This Agreement will start on the Effective Date and automatically renew 60 months after the first day of participation in the distributed energy resource program(s) (“Program”) for equal, subsequent terms unless either Party provides notice of its intent to terminate this Agreement within ninety (90) days of the end of the then current term. Notwithstanding the foregoing, after the initial 12 months of the Agreement term, Customer may terminate this Agreement without penalty by providing written notice to Voltus at least 30 days prior to the anniversary of the Effective Date.
2. **Voltus Managed Services**
  - a. *Scope of Services:* Voltus will manage Customer’s participation in the Program(s) listed on Exhibit 1, in accordance with rules set forth by Voltus, the grid operator, and/or utility (“Operator”). Voltus will (i) work with Customer to develop an appropriate curtailment plan; (ii) manage all aspects of Customer’s participation in the Program(s) and (iii) process all Program financial settlements in accordance with the rules set forth by the Operator.
  - b. *Voltus Technology:* Upon Customer’s authorization, Voltus will equip Customer with a system (“Voltus Technology”) that collects energy data and provides visibility of this data through an Internet browser. At the Customer’s request, the Voltus Technology may enable remote device control. Voltus will install the Voltus Technology at each authorized Customer facility identified on Exhibit 1, which may be amended with the Customer’s written consent, including email, to reflect additional locations.
3. **Customer Requirements**
  - a. *Utility Data:* Customer authorizes utility data access for Voltus for facilities listed on Exhibit 1.
  - b. *Voltus Technology Installation:* In the event Voltus Technology needs to be installed, Customer will provide Voltus personnel, or their designee, with access to meters and/or equipment at facilities listed on Exhibit 1.
  - c. *Acceptance Testing:* If the Program requires acceptance testing, Customer will work with Voltus to validate Customer capability at each facility in a timely manner.
  - d. *Performance:* Customer will use best efforts to execute its curtailment plan when notified by Voltus in accordance with Program rules. The capacity listed on Exhibit 1 represents the Parties’ best estimate of performance and actual enrollment may vary.
4. **Payments**
  - a. *Payment Sharing:* Voltus will pay Customer 51 % of all payments obtained by Voltus owing solely to Customer’s performance in the Program(s), up to the total enrolled amount by facility, less \$ 350 per facility per month for the aforementioned Voltus Technology.
  - b. *Underperformance:* By complying herewith and in the event of underperformance, Customer will not be directly subject to financial penalty imposed by Operators; provided however, that Voltus may offset amounts associated with such underperformance against any other payments due to Customer.
  - c. *Payment Timing:* Voltus will issue Customer payment within 45 days of Voltus’s receipt of payment from the Operator for (i) each Program season if the Program has a fixed season, (ii) the preceding quarter, or (iii) the preceding month for operating reserve Programs (if applicable).
5. **General Terms**
  - a. *Limitation on Liability:* Voltus is not liable for Customer participation in Program(s). All remedies or damages are expressly waived, including any indirect, punitive, special, consequential, or incidental damages, lost profit, or other business interruption damages.
  - b. *Assignment:* Customer will not assign or transfer this Agreement, including pursuant to a change of control, without Voltus’s prior written consent.

### Voltus, Inc.

Name: Todd Krause  
 Title: Chief Revenue Officer  
 Date: 11/13/2023  
 Email: tkrause@voltus.co

Signature: \_\_\_\_\_

DocuSigned by:  
  
 82244D59ABB40C...

### Customer

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Email: \_\_\_\_\_

Signature: \_\_\_\_\_



Capacities for Transfers December 4, 2023

Site	Capacity	Current	Available Slots			
Ator Elementary - Pre-K	18	27	0			
Ator Elementary - Kindergarten	54	55	0			
Ator Elementary - 1st Grade	54	63	0			
Ator Elementary - 2nd Grade	54	60	0			
Ator Elementary - 3rd Grade	54	54	0			
Ator Elementary - 4th Grade	54	61	0			
Ator Elementary - 5th Grade	54	56	0			
Bailey Elementary - Pre-K	18	35	0			
Bailey Elementary - Kindergarten	54	61	0			
Bailey Elementary - 1st Grade	54	73	0			
Bailey Elementary - 2nd Grade	72	80	0			
Bailey Elementary - 3rd Grade	54	66	0			
Bailey Elementary - 4th Grade	54	70	0			
Bailey Elementary - 5th Grade	72	103	0			
Barnes Elementary - Pre-K	18	36	0			
Barnes Elementary - Kindergarten	72	76	0			
Barnes Elementary - 1st Grade	72	77	0			
Barnes Elementary - 2nd Grade	72	83	0			
Barnes Elementary - 3rd Grade	72	77	0			
Barnes Elementary - 4th Grade	72	75	0			
Barnes Elementary - 5th Grade	72	87	0			
Hodson Elementary - Pre-K	18	40	0			
Hodson Elementary - Kindergarten	72	77	0			
Hodson Elementary - 1st Grade	72	95	0			
Hodson Elementary - 2nd Grade	72	95	0			
Hodson Elementary - 3rd Grade	72	82	0			
Hodson Elementary - 4th Grade	72	93	0			
Hodson Elementary - 5th Grade	72	87	0			
Mills Elementary - Pre-K	18	40	0			
Mills Elementary - Kindergarten	72	82	0			
Mills Elementary - 1st Grade	72	77	0			
Mills Elementary - 2nd Grade	72	75	0			
Mills Elementary - 3rd Grade	54	68	0			
Mills Elementary - 4th Grade	54	61	0			
Mills Elementary - 5th Grade	72	81	0			
Morrow Elementary - Pre-K	18	41	0			
Morrow Elementary - Kindergarten	90	116	0			
Morrow Elementary - 1st Grade	90	115	0			
Morrow Elementary - 2nd Grade	90	103	0			
Morrow Elementary - 3rd Grade	72	92	0			
Morrow Elementary - 4th Grade	90	104	0			
Morrow Elementary - 5th Grade	54	79	0			
Northeast Elementary - Pre-K	18	37	0			
Northeast Elementary - Kindergarten	72	80	0			
Northeast Elementary - 1st Grade	72	86	0			
Northeast Elementary - 2nd Grade	72	83	0			
Northeast Elementary - 3rd Grade	54	68	0			
Northeast Elementary - 4th Grade	54	64	0			
Northeast Elementary - 5th Grade	72	88	0			
Smith Elementary - Pre-K	18	27	0			
Smith Elementary - Kindergarten	54	61	0			
Smith Elementary - 1st Grade	54	60	0			
Smith Elementary - 2nd Grade	54	69	0			
Smith Elementary - 3rd Grade	54	65	0			
Smith Elementary - 4th Grade	54	71	0			
Smith Elementary - 5th Grade	54	51	3			

Capacities for Transfers December 4, 2023

<b>Site</b>	<b>Capacity</b>	<b>Current</b>	<b>Available Slots</b>			
Stone Canyon Elementary - Pre-K	18	39	0			
Stone Canyon Elementary - Kindergarten	72	84	0			
Stone Canyon Elementary - 1st Grade	72	74	0			
Stone Canyon Elementary - 2nd Grade	90	104	0			
Stone Canyon Elementary - 3rd Grade	90	103	0			
Stone Canyon Elementary - 4th Grade	72	99	0			
Stone Canyon Elementary - 5th Grade	72	89	0			
6th Grade Center	750	731	19			
7th Grade Center	750	783	0			
8th Grade Center	750	771	0			
Owasso High School - 9th Grade	750	823	0			
Owasso High School - 10th Grade	725	771	0			
Owasso High School - 11th Grade	725	729	0			
Owasso High School - 12th Grade	700	729	0			

## **5.49 Child Nutrition Information for Families**

All district students may, but are not required to, participate in any or all of the district's child nutrition program services. The district participates in the following USDA child nutrition programs:

- National School Lunch Program (NSLP)
- School Breakfast Program (SBP)
- Grab 'n' Go Breakfast
- Summer Food Service Program

Although the district complies with all USDA child nutrition program requirements, this policy is designed to provide families with pertinent information regarding meals at schools. Any individual who wishes to obtain more detailed information about the district's programs may contact the Child Nutrition Director.

### **Cafeteria Use**

Except under special circumstances<sup>3</sup> all students will eat in the cafeteria or other designated location.

Guests must be cleared by the building principal prior to joining a student in the cafeteria. Non-District individuals or groups who wish to use the cafeteria must also be cleared by the building Principal.

### **Meal Costs**

The Child Nutrition Department will establish the cost for meals prior to the beginning of each school year. The meal prices will be presented to the Board of Education at the beginning of each school year. Meal costs will be widely publicized and posted in the cafeteria.

### **Meal Payments**

Students are encouraged to pre-pay for meals to ensure quicker checkout in the cafeteria and to reduce the likelihood of forgotten or lost lunch money. Each student has a meal account which is accessed by using their student ID number. Parents and guardians may put money into the meal account with cash, check or money order. Payments should be made out to the school your child is attending, and must be given to the cafeteria manager or cafeteria cashier. You may send payment with your child to school, bring it in yourself, or mail it to the Child Nutrition Office.

Payments can also be made at [myschoolbucks.com](https://myschoolbucks.com) using a credit card or debit card by setting up an account with a student's id number. If you prefer, you may send money each day for your child's meals and he or she may pay the cashier for the cost of each meal after they have been served.

<sup>3</sup>Special circumstances include, but are not limited to, lunch detention, severe food allergies, and IEP requirements. The district will not separate students during meals based on a student's ability to pay.

The district provides several options to keep parents informed of their student's meal account balance. The district will send a notice by email, with students, and /or a phone call to parents when a child's account balance is \$9.99 or less.

Parents may also check their child's account balance online by setting up an account with [myschoolbucks.com](http://myschoolbucks.com).

## **Refunds**

Should a student withdraw from school, or you otherwise need a refund of the balance in a student's account, a Request for Refund form is available on the Owasso Public Schools website for download or the Child Nutrition office. Balances left on a student's account at the end of the school year will carry over to the next school year unless a parent or guardian requests a refund of that balance. Please note that refunds will not be given on balances of less than \$5.00, or from accounts that have been closed for more than three months. To request a refund because you are moving, you must provide us with your new address. Refunds that are mailed out and returned will be used as a donation to the Child Nutrition department. If a student withdraws and there is money left on the account that is not refunded, that money is also used as a donation.

## **Free and Reduced Price Meals**

All families will have the opportunity to submit an application for free and/or reduced priced meals. This application must be completed each year. Free and reduced meal application forms are available in each cafeteria, your school office, the Enrollment Center and the Child Nutrition Office. Applications can also be downloaded from Owasso Public Schools website. All applications, signed by the parent or guardian, must be original and returned to either your school cafeteria manager or to the Child Nutrition office. All applications are confidential, and information concerning a student's application or lunch status is not made public and may only be released to the individual signing the application. Applications can be submitted electronically at [myschoolapps.com](http://myschoolapps.com).

The district will utilize federal guidelines in determining eligibility for free and/or reduced price meals, and those guidelines will be publicized with other notices regarding the district's child nutrition program. The Child Nutrition office is responsible for reviewing applications and determining eligibility. The Child Nutrition office is responsible for promptly notifying families whether their application has been approved and following up with families who have submitted incomplete applications.

Any family who wishes to appeal a decision regarding their eligibility may make an appeal to the Assistant Superintendent of District Services. If an appeal is filed, the individual will be notified of the date and time for an appeal hearing. Individuals may bring a representative with them to any appeal hearing.

School personnel will use discretion in handling applications, and the names of students eligible for free/reduced price meals will not be published, posted, announced, etc. Students receiving free/reduced price meals will not:

- Use a separate cafeteria or area of the cafeteria
- Use a separate serving line
- Enter the cafeteria through a different entrance
- Eat meals at a different time
- Work for their meals
- Use a different method at the checkout
- Eat a different meal

### **Charging Student Meals**

Students should have funds in their accounts before they attempt to purchase a meal or a la carte items on their account. Occasionally, a student may need to “charge” a breakfast or lunch on account; this means the student’s account is placed in the negative in order to allow for the meal a la carte items are not allowed to be charged. Students are only allowed to do this until their account reaches a negative balance of ~~ten dollars (- \$10.00)~~ **twenty-five dollars (\$25.00)** before money is required to be deposited to pay off the charges and provide for more meals. If a student has reached a balance of negative ~~ten dollars (- \$10.00)~~ **twenty-five dollars (\$25.00)**, and still does not have money to pay for lunch, he or she will be asked to call home to make arrangements for lunch. Once a student reaches the maximum negative balance an alternative meal of a Cheese Sandwich, Fruit, and Milk will be provided for lunch and Toast and fruit juice will be provided for breakfast. Please call your cafeteria manager or the Child Nutrition offices if you find you are in a difficult situation; they may be able to work with you. Should your child have outstanding charges on the date they are approved for free or reduced price meals, you are still responsible for paying off those charges. Low balance notices are sent home with the students at least twice a week. Student balance can be checked by accessing their student’s account on [myschoolbucks.com](http://myschoolbucks.com).

Please note that the Oklahoma State Department of Education School Food Service Compliance Document, which governs schools that participate in the National School Lunch Program, states,; “The school food authority (SFA) is not required to provide meals if payment is not made for the CURRENT day’s meal or if funds in a student’s account are not sufficient to cover the cost of the meal.” (Page C-117, July 2014)

### **Collecting Debt**

The district must work to ensure that its child nutrition services are run in a fiscally responsible

manner. Families will be notified when their child's account balance is low so that the account can be replenished.

### **Adult Meals**

District employees and parents are permitted to eat in the cafeterias. An adult fee is charged for these meals. Payment for meals must be made at the time of purchase. District employees have a meal account which is accessed by using their employee ID number. Payments can be made at the school they work at, the child nutrition office in the form of cash, check or money order, or by credit or debit card at [myschoolbucks.com](https://myschoolbucks.com).

Adults are not allowed to charge meals. Adults cannot use or share an account with a student; student meals cannot be rung up on an adult account.

**Owasso Public Schools**

Treasurers Report

as of November 30, 2023

	General Fund prior year 7/1/22 to 11/30/22	General Fund current year 7/1/23 to 11/30/23	Building Fund prior year 7/1/22 to 11/30/22	Building Fund current year 7/1/23 to 11/30/23	Child Nutrition prior year 7/1/22 to 11/30/22	Child Nutrition current year 7/1/23 to 11/30/23	Sinking Fund prior year 7/1/22 to 11/30/22	Sinking Fund current year 7/1/23 to 11/30/23
Beginning Fund Balance	9,222,088.02	14,472,763.48	3,328,034.56	3,486,854.69	2,286,586.70	2,542,882.97	4,894,011.47	2,943,531.65
Revenue								
local	2,097,237.42	628,565.70	302,957.08	99,747.95	732,273.81	699,857.35	1,458,704.80	315,306.85
intermediate	478,529.62	323,168.10	0.00	0.00				0.00
state	12,887,600.55	16,087,154.68	0.00	69.54	0.00	0.00	0.00	388.23
federal	1,370,410.72	1,947,401.11	217,576.36	119,667.13	1,048,010.69	925,101.83		
premium on bond sale							0.00	0.00
reimb/correcting entry	<u>41,821.30</u>	<u>41,238.32</u>	<u>424.23</u>	<u>0.00</u>	<u>678.21</u>	<u>235.83</u>	<u>0.00</u>	<u>0.00</u>
total revenue	<b>16,875,599.61</b>	<b>19,027,527.91</b>	<b>520,957.67</b>	<b>219,484.62</b>	<b>1,780,962.71</b>	<b>1,625,195.01</b>	<b>1,458,704.80</b>	<b>315,695.08</b>
Expenditures								
salary	14,190,727.93	15,884,374.41			568,130.69	512,241.97	0.00	0.00
benefits	4,489,658.76	4,893,216.47			155,996.77	162,431.83	0.00	0.00
contracted prof / tech svcs	434,847.86	489,949.20	18,799.31	1,280.00	12,484.00	12,514.00	0.00	0.00
property svcs	125,257.28	159,574.28	543,634.32	560,114.11	31,957.09	16,318.31	0.00	0.00
other purchased svcs	352,520.55	343,353.82	1,006,800.30	1,106,959.66	640,196.71	509,899.38	0.00	0.00
supplies	776,466.69	806,981.32	1,180,804.27	1,293,118.41	6,555.09	158,551.70	0.00	0.00
property	4,251.30	137,700.05	9,605.87	20,633.81	11,629.66	25,420.00	0.00	0.00
dues/fees/registration/tuition	108,908.38	173,301.49			1,320.75	640.75	0.00	0.00
bond principal & interest							161,475.00	582,925.00
other uses	<u>5,930.72</u>	<u>398.32</u>	<u>424.23</u>	<u>0.00</u>	<u>8,178.21</u>	<u>7,500.00</u>	<u>0.00</u>	<u>0.00</u>
total expenditures	<b>20,488,569.47</b>	<b>22,888,849.36</b>	<b>2,760,068.30</b>	<b>2,982,105.99</b>	<b>1,436,448.97</b>	<b>1,405,517.94</b>	<b>161,475.00</b>	<b>582,925.00</b>
Balance as of Nov 30th, 2023	5,609,118.16	10,611,442.03	1,088,923.93	724,233.32	2,631,100.44	2,762,560.04	6,191,241.27	2,676,301.73
bank balance 11-30-23		10,914,530.84		840,698.56		2,769,681.26		2,676,301.73
outstanding checks		<u>(303,088.81)</u>		<u>(116,465.24)</u>		<u>(7,121.22)</u>		<u>0.00</u>
cash balance 11-30-23		10,611,442.03		724,233.32		2,762,560.04		2,676,301.73

**Owasso Public Schools  
Treasurers Report**

Bond Funds Summary  
as of 11-30-23

	bond 31 year to date	bond 33 year to date	bond 35 year to date	bond 39 year to date	lease 04 year to date
FY 24 Beginning Fund Balance	36,490,980.27	2,493.88	9,589,149.94	826,616.51	40,152.43
Revenue					
interest	438,381.68	6.35	24,418.86	2,104.95	0.00
correcting entry	2,990.00	0.00	0.00	371.80	0.00
bond proceeds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
total revenue	441,371.68	6.35	24,418.86	2,476.75	0.00
Expenditures	<u>7,869,651.21</u>	<u>0.00</u>	<u>9,409,742.30</u>	<u>263,341.41</u>	<u>2,626.85</u>
Balance as of 11-30-23	29,062,700.74	2,500.23	203,826.50	565,751.85	37,525.58

project	description	Bond 39 budget	Bond 39 encumbered	Bond 39 balance	Bond 35 budget	Bond 35 encumbered	Bond 35 balance	Bond 33 budget	Bond 33 encumbered	Bond 33 balance
000	non categorical	22,420.83	1,371.80	21,049.03	187,715.20	4,500.00	183,215.20	707.33	0.00	707.33
010	lease pmts	0.00	0.00	0.00	9,402,000.00	9,402,000.00	0.00	0.00	0.00	0.00
111	copiers	52,072.55	0.00	52,072.55	0.00	0.00	0.00	0.00	0.00	0.00
112	buses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
114	textbooks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
116	uniforms/equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
117	safety	0.00	0.00	0.00	0.00	0.00	0.00	1,786.55	1,786.55	0.00
119	plant operations	695,912.78	685,679.86	10,232.92	23,853.60	23,853.60	0.00	0.00	0.00	0.00
120	fine arts uniforms/equip	<u>56,210.35</u>	<u>24,764.18</u>	<u>31,446.17</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
total		826,616.51	711,815.84	114,800.67	9,613,568.80	9,430,353.60	183,215.20	2,493.88	1,786.55	707.33

project	description	Bond 31 budget	Bond 31 encumbered	Bond 31 balance	Fund 04 budget	Fund 04 encumbered	Fund 04 balance	<b>Combined Budgets All Bond and Lease Funds</b>		
								<b>budget</b>	<b>encumbered</b>	<b>balance</b>
000	non categorical	5,000.00	2,990.00	2,010.00	23,623.28	0.00	23,623.28	<b>239,466.64</b>	<b>8,861.80</b>	<b>230,604.84</b>
010	lease pmts	0.00	0.00	0.00	0.00	0.00	0.00	<b>9,402,000.00</b>	<b>9,402,000.00</b>	<b>0.00</b>
102	building acquisition	690,000.00	675,000.00	15,000.00				<b>690,000.00</b>	<b>675,000.00</b>	<b>15,000.00</b>
111	copiers	195,000.00	5,292.00	189,708.00	0.00	0.00	0.00	<b>247,072.55</b>	<b>5,292.00</b>	<b>241,780.55</b>
112	buses	1,014,847.76	923,234.00	91,613.76	0.00	0.00	0.00	<b>1,014,847.76</b>	<b>923,234.00</b>	<b>91,613.76</b>
113	technology	3,910,962.52	1,849,010.61	2,061,951.91	1,168.28	1,168.28	0.00	<b>3,912,130.8</b>	<b>1,850,178.9</b>	<b>2,061,951.91</b>
114	textbooks	2,057,497.73	1,153,949.80	903,547.93	0.00	0.00	0.00	<b>2,057,497.73</b>	<b>1,153,949.80</b>	<b>903,547.93</b>
116	uniforms/equipment	233,499.34	77,055.50	156,443.84	0.00	0.00	0.00	<b>233,499.34</b>	<b>77,055.50</b>	<b>156,443.84</b>
117	safety	524,021.00	237,720.00	286,301.00	15,360.87	15,360.87	0.00	<b>541,168.42</b>	<b>254,867.42</b>	<b>286,301.00</b>
119	plant operations	3,310,267.09	1,315,887.40	1,994,379.69	0.00	0.00	0.00	<b>4,030,033.47</b>	<b>2,025,420.86</b>	<b>2,004,612.61</b>
120	fine arts uniforms/equip	571,867.09	122,871.00	448,996.09			0.00	<b>628,077.44</b>	<b>147,635.18</b>	<b>480,442.26</b>
134	roofing district wide	2,000,000.00	1,714,593.00	285,407.00				<b>2,000,000.0</b>	<b>1,714,593.0</b>	<b>285,407.00</b>
135	wellness center	1,300,000.00	1,264,920.96	35,079.04				<b>1,300,000.0</b>	<b>1,264,921.0</b>	<b>35,079.04</b>
136	track/band project	9,500,000.00	9,453,469.43	46,530.57				<b>9,500,000.0</b>	<b>9,453,469.4</b>	<b>46,530.57</b>
138	hodson safe structure	8,500,000.00	411,380.00	8,088,620.00				<b>8,500,000.0</b>	<b>411,380.0</b>	<b>8,088,620.00</b>
171	nurses equipment	43,573.10	32,611.07	10,962.03	0.00	0.00	0.00	<b>43,573.1</b>	<b>32,611.1</b>	<b>10,962.03</b>
172	library budgets	<u>205,453.00</u>	<u>165,975.33</u>	<u>39,477.67</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<b>205,453.0</b>	<b>165,975.3</b>	<b>39,477.67</b>
total		34,061,988.63	19,405,960.10	14,656,028.53	40,152.43	16,529.15	23,623.28	<b>44,544,820.25</b>	<b>29,566,445.24</b>	<b>14,978,375.01</b>

## Teacher Salary Schedule Summary 2023-24

step	Bachelors	Bachelors + 15 hours or 5 years in district	Bachelors + 30 hours or 10 years in district	Masters	Master + 15 hours or 5 years in district	Master + 30 hours or 10 years in district	Master + 45 hours or 15 years in district	Doctorate	District Paid Retirement	District Paid Life Insurance	State Paid Retirement TRS Offset
0	43,156	43,391	44,191	45,001	45,576	46,776	47,976	49,861	2,500	31.20	60.15
1	43,615	43,860	44,660	45,510	46,135	47,335	48,535	50,500	2,500	31.20	103.41
2	44,074	44,329	45,129	46,019	46,694	47,894	49,094	51,139	2,500	31.20	146.65
3	44,534	44,799	45,599	46,529	47,254	48,454	49,654	51,779	2,500	31.20	188.15
4	44,993	45,268	46,068	47,038	47,813	49,013	50,213	52,418	2,500	31.20	233.33
5	46,465	46,750	47,550	48,560	49,385	50,585	51,785	54,070	2,500	31.20	278.76
6	47,008	47,313	48,113	49,123	49,948	51,158	52,358	54,714	2,500	31.20	325.26
7	47,552	47,877	48,677	49,687	50,512	51,732	52,932	55,357	2,500	31.20	372.82
8	48,095	48,440	49,240	50,250	51,075	52,305	53,505	56,000	2,500	31.20	421.44
9	48,638	49,003	49,803	50,814	51,639	52,879	54,079	56,644	2,500	31.20	471.12
10	50,289	50,674	51,474	52,553	53,378	54,628	55,828	58,600	2,500	31.20	521.87
11	50,837	51,242	52,042	53,121	53,946	55,206	56,406	59,248	2,500	31.20	573.67
12	51,455	51,810	52,660	53,739	54,564	55,784	56,999	59,896	2,500	31.20	626.54
13	52,072	52,427	53,277	54,357	55,182	56,402	57,592	60,544	2,500	31.20	680.48
14	52,690	53,045	53,895	54,974	55,799	57,019	58,184	61,191	2,500	31.20	735.47
15	53,327	53,682	54,532	55,612	56,437	57,657	58,797	61,860	2,500	31.20	791.53
15	54,327	54,682	55,532	56,612	57,437	58,657	59,797	62,860	2,500	31.20	791.53
16	54,945	55,300	56,150	57,230	58,055	59,275	60,390	63,508	2,500	31.20	848.65
17	55,563	55,918	56,768	57,848	58,673	59,893	61,008	64,156	2,500	31.20	906.83
18	56,181	56,536	57,386	58,466	59,291	60,511	61,626	64,804	2,500	31.20	966.07
19	56,799	57,154	58,004	59,084	59,909	61,129	62,244	65,452	2,500	31.20	1,026.38
20	57,437	57,792	58,642	59,723	60,548	61,768	62,883	66,122	2,500	31.20	1,087.75
21	58,055	58,410	59,260	60,341	61,166	62,386	63,501	66,770	2,500	31.20	1,150.18
22	58,674	59,029	59,879	60,959	61,784	63,004	64,119	67,418	2,500	31.20	1,213.68
23	59,292	59,647	60,497	61,578	62,403	63,623	64,738	68,067	2,500	31.20	1,278.23
24	59,910	60,265	61,115	62,196	63,021	64,241	65,356	68,720	2,500	31.20	1,343.85
25	61,459	61,814	62,664	63,814	64,656	65,826	66,991	70,375	2,500	31.20	1,410.53
26	62,009	62,414	63,214	64,381	65,256	66,426	67,591	70,975	2,500	31.20	1,410.53
27	62,609	63,014	63,814	64,981	65,856	67,026	68,191	71,575	2,500	31.20	1,410.53
28	63,209	63,614	64,414	65,581	66,456	67,626	68,791	72,175	2,500	31.20	1,410.53
29	63,809	64,184	65,014	66,181	67,056	68,226	69,391	72,775	2,500	31.20	1,410.53
30	64,409	64,814	65,614	66,781	67,656	68,826	69,991	73,375	2,500	31.20	1,410.53

Note: Teachers with 31 or more years of experience will receive an additional \$1,500 above their step

**MINUTES AND RESOLUTION AUTHORIZING SALE OF BONDS**

The Board of Education of Independent School District Number 11 of Tulsa County, Oklahoma, met in Regular Session at the Conference Room, Dale C. Johnson Education Service Center, Owasso Public Schools, 1501 North Ash, Owasso, Oklahoma, in said School District on the 11th day of December, 2023, at 6:30 o'clock p.m.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2023 was given in writing, to the County Clerk of Tulsa County, Oklahoma at 10:31 o'clock a.m. on the 10th day of August, 2022, and public notice of this meeting, setting forth the date, time, place and agenda was posted at the entrance of the Board of Education Room located in the Dale C. Johnson Education Service Center, in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at [REDACTED] o'clock [REDACTED].m. on the [REDACTED] day of [REDACTED], 20 [REDACTED], being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays, and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto).

(OTHER PROCEEDINGS)

Thereupon \_\_\_\_\_ introduced a Resolution which was read in full by the Clerk, and upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_, was adopted by the following vote:

AYE:

NAY:

Said Resolution was thereupon signed by the President, attested by the Clerk, sealed with the seal of said School District, and is as follows:

RESOLUTION

A resolution fixing the amount of bonds to mature each year, fixing the time and place the bonds are to be sold, and authorizing the clerk to give notice of said sale as required by law.

WHEREAS, the issuance of \$80,275,000 of General Obligation Building Bonds by Independent School District No. 11 of Tulsa County, Oklahoma, has been duly authorized at an election held on the 5th day of April, 2022, for that purpose; and

WHEREAS, \$40,295,000 of the \$80,275,000 has previously been sold, issued and delivered, and the Board of Education of Independent School District No. 11 of Tulsa County, Oklahoma, now desires to sell a third installment of \$7,855,000; and

WHEREAS, the issuance of \$3,685,000 of General Obligation Transportation Equipment Bonds by Independent School District No. 11 of Tulsa County, Oklahoma, has been duly authorized at an election held on the 5th day of April, 2022, for that purpose; and

WHEREAS, \$1,705,000 of the \$3,685,000 has previously been sold, issued and delivered, and the Board of Education of Independent School District No. 11 of Tulsa County, Oklahoma, now desires to sell a third installment of \$445,000; and

WHEREAS, the Board of Education of Independent School District No. 11 of Tulsa County, Oklahoma, pursuant to Title 62, Oklahoma Statutes 2011, Section 354, desires to sell at this time \$8,300,000 in bonds consisting of a combined issue of \$7,855,000 of Building Bonds and \$445,000 of Transportation Equipment Bonds;

Now, therefore, be it resolved by the Board of Education of Independent School District No. 11 of Tulsa County, Oklahoma:

SECTION 1.

That the \$8,300,000 of General Obligation Combined Purpose Bonds of Independent School District No. 11 of Tulsa County, Oklahoma, voted on the 5th day of April, 2022, shall be offered for sale at the Conference Room, Dale C. Johnson Education Service Center, Owasso Public Schools, 1501 North Ash, Owasso, Oklahoma, on the 8th day of February, 2024, at 11:30 o'clock a.m.; said Bonds to become due:

\$1,040,000 in two years from their date, and \$3,630,000 annually each year thereafter until paid.

SECTION 2.

That the Clerk of the Board of Education is hereby ordered and directed to cause notice of the sale of said Bonds to be given as required by law.

ADOPTED this 11th day of December, 2023.

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President, Board of Education

ATTEST:

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Clerk, Board of Education

(SCHOOL DISTRICT SEAL)

**HILBORNE & WEIDMAN**  
A PROFESSIONAL CORPORATION  
ATTORNEYS AND COUNSELORS  
2405 EAST 57TH STREET  
TULSA, OKLAHOMA 74105-7548

TELEPHONE:  
(918) 749-0111  
TELECOPIER:  
(918) 749-0335

December 11, 2023

Board of Education  
Independent School District No. 11  
of Tulsa County  
1501 N. Ash Street  
Owasso, Oklahoma 74055

We are pleased to submit this proposal to serve as Bond Counsel to Independent School District No. 11 of Tulsa County (the "School District"), regarding your proposed issuance of \$8,300,000 General Obligation Combined Purpose Bonds of 2024 (the "Bonds"), of the School District. As your Bond Counsel, we will work closely with your financial advisor and your staff and we will provide all legal services for the proper issuance of such Bonds, including drafting the no-arbitrage certificate, assisting in preparing the notice of sale and bond resolution and review of your official statement to ascertain compliance with applicable continuing disclosure requirements. We will also provide our market legal opinion to the purchaser of the Bonds issued without charge to such purchaser. In addition, we will consult with the School District and answer questions regarding these bond issues at no extra charge.

We stand ready to proceed upon written notification from you and we will carry out the work with due diligence to completion within a reasonable time from notice to proceed.

For such legal services rendered in connection with such issue of Bonds, our fee will be \$4,800.00, such sum to be paid when such Bonds are issued.

Our fee is contingent upon delivery of and payment for any such Bonds. In the event no Bonds are issued and delivered, we would receive no compensation for our services rendered therewith. The above quoted fee includes our out-of-pocket travel, telephone and photocopying expenses and there will be no reimbursement for such items.

Hilborne and Weidman,  
a professional corporation

By: \_\_\_\_\_

Approved and accepted this 11th day of December, 2023.

Independent School District No. 11 of  
Tulsa County, Oklahoma

---

President

Attest:

---

Clerk

(Seal)



The Only One That's All In One

### Subscription Order Form

Company Address	9815 S Monroe St, STE 204 Sandy, Utah 84070 United States	Expiration Date	11/30/2023
Created Date	12/1/2023	Quote Number	00673214
Prepared By	Nick Blank	Contract Length	1 Year
Email	nick.blank@arbitersports.com	Start Date	1/1/2024
XBilling Schedule	One-Time	End Date	12/31/2024
		Term (Months)	12

### Customer Billing

Account Name	Owasso High School	Primary Contact	Lori Snodgrass
Billing Contact	Lori Snodgrass	Primary Title	Athletic Financial Clerk
Billing Email	<a href="mailto:lori.snodgrass@owassops.org">lori.snodgrass@owassops.org</a>	Primary Email	lori.snodgrass@owassops.org
Billing Phone	918-272-1867	Primary Phone	918-272-1867
Billing Address	1501 N. Ash Owasso, Oklahoma 74055 United States	Address	12901 E 86th St N Owasso, Oklahoma 74055-8734 United States

### Subscriptions & Services

Product	Quantity	Sales Price	Total Price
300- (YEAR 1) ArbiterPay Unlimited Pricing	1.00	\$3,150.00	\$3,150.00
300- Initial Implementation & Training	1.00	\$495.00	\$495.00

### Contract Total

Payment Due Y1	1/1/2024	Year 1 Total	\$3,645.00
		Subtotal	\$3,645.00
		Total Discount	\$0.00
		Grand Total	\$3,645.00

### Schools Included

Assigned School Names	Owasso 7th Grade Center, Owasso 8th Grade Center, Owasso High School
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### Terms & Conditions

Standard Conditions:

1. This Subscription Order Form is governed by ArbiterSports website's standard Terms and Conditions ("Terms and Conditions") <https://www.arbitersports.com/terms-and-conditions/>, if Customer is subscribing to ArbiterPay, by ArbiterSports' standard Payor Agreement for



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ArbiterPay Users (the "ArbiterPay Agreement") <https://www.arbiterpay.com/s/Payor-Agreement-20210510.pdf> (if applicable), each incorporated herein by reference.

2. In the event of any conflict or inconsistency between the Special Instructions or Standard Conditions of this Subscription Order Form and any provisions of the Terms and Conditions or the ArbiterPay Agreement, this Subscription Order Form shall govern and control.

3. Notwithstanding any provision of the Terms and Condition or the ArbiterPay Agreement, upon a material breach by ArbiterSports which is not cured within 30 days following receipt of written notice, Customer may terminate its subscription and receive the prorated amount paid by Customer for the applicable year.

4. The Terms and Conditions and the ArbiterPay Agreement (if applicable), together with this Subscription Order Form, represent the entire agreement between the parties and cannot be overridden by terms contained in any later received document unless the additional terms are accepted in writing by both parties.

5. All references to monetary values shall mean United States dollars and do not include any taxes that may apply.

6. CUSTOMER AUTHORIZES ARBITERSPORTS TO CHARGE CUSTOMER'S ARBITERSPORTS ACCOUNT FOR ANY AMOUNTS ARISING FROM OR RELATING TO THE ABOVE SERVICES WITHOUT FURTHER AUTHORIZATION FROM CUSTOMER.

**7. UNLESS CUSTOMER NOTIFIES ARBITERSPORTS IN WRITING (INCLUDING VIA THE ABOVE ARBITERSPORTS EMAIL ADDRESS) 10 DAYS PRIOR TO THE END OF CUSTOMER'S SUBSCRIPTION, CUSTOMER'S SUBSCRIPTION WILL AUTOMATICALLY RENEW FOR AN ADDITIONAL TERM EQUAL TO THE LENGTH OF THE ORIGINAL TERM (FOR EXAMPLE, A TWO-YEAR TERM WILL AUTOMATICALLY RENEW FOR AN ADDITIONAL TWO-YEAR TERM). IF ARBITERSPORTS INCREASES THE ANNUAL SUBSCRIPTION PRICE FOR ANY SERVICES, ARBITERSPORTS WILL NOTIFY CUSTOMER IN WRITING (INCLUDING VIA THE ABOVE CUSTOMER EMAIL ADDRESS) OF SUCH INCREASE AT LEAST 30 DAYS PRIOR TO THE END OF CUSTOMER'S SUBSCRIPTION. IN THE EVENT CUSTOMER DOES NOT TERMINATE, THE RENEWAL WILL BE AT THE INCREASED PRICES.**

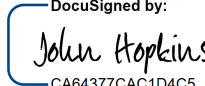
8. I hereby authorize ArbiterSports, LLC to initiate a withdrawal from my account within ArbiterPay to pay for services as indicated. I also authorize ArbiterSports, LLC to make deposits to this account in the event that an entry is made in error. I agree that no prior notification will be provided unless the date or amount changes, in which case you will receive notice at least 10 days prior to the payment being collected.

**Customer to Complete:**

Is a Purchase Order required for ArbiterSports to receive payment for the Services in this Subscription Order Form? Please fill in **YES** or **NO** here:

**Acknowledgment and Acceptance of Terms**

By signing this Subscription Order Form, the individual signing on behalf of Customer is committing and confirming that they are authorized by Customer to execute this Subscription Order Form and to purchase the Service listed above.

<b>Accepted By (Legal Entity):</b>	<b>Accepted By (Legal Entity):</b> ArbiterSports, LLC
<b>Signature:</b>	<b>Signature:</b>  CA64377CAC1D4C5
<b>Print Name:</b>	<b>Print Name:</b> John Hopkins
<b>Title:</b>	<b>Title:</b> Chief Financial Officer (CFO)
<b>Date:</b>	<b>Date:</b>

**THIRD AMENDMENT TO  
SELF-SERVICE BANKING FACILITY LEASE  
(this “Amendment”)**

December \_\_, 2023

**LANDLORD:** INDEPENDENT SCHOOL DISTRICT NO. 11, d/b/a Owasso Public Schools

**TENANT:** BANK OF AMERICA, NATIONAL ASSOCIATION, a national banking association, the same entity referred to in previous documents as “Bank of America, N.A.”

**PREMISES:** Approximately 1,500 rentable square feet of space, as more particularly described in the Lease, in the Plant Operations/Transportation Office located at 501 E. 2<sup>nd</sup> Street, Owasso, Oklahoma

**DOCUMENTS:** Self-Service Banking Facility Lease dated as of November 19, 2007; Addendum to Self-Service Banking Facility Lease dated January 3, 2008; Rental Commencement Agreement dated February \_\_, 2008; First Amendment to Self-Service Banking Facility Lease dated November 14, 2016; and Second Amendment to Self-Service Banking Facility Lease dated November 11, 2018 (collectively referred to as the “Lease”)

**EXTENDED TERM**

**EXPIRATION DATE:** January 31, 2029

IN CONSIDERATION of the premises and the mutual agreements set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and PROVIDED that the terms defined and referred to in the Lease shall have the same meanings when used in this Amendment, unless expressly stated otherwise, the Lease is hereby amended as follows:

1. **Extended Term.** The term of the Lease is currently scheduled to expire on January 31, 2024. However, by execution of this Amendment, the Lease is further amended to reflect that the Term thereof is extended for a period of five (5) years, commencing on February 1, 2024, and expiring on January 31, 2029 (the “**Extended Term**”). The Extended Term shall be upon the same terms and conditions set forth in the Lease, except as modified by this Amendment.

2. **Basic Rent.** During the Extended Term, Tenant shall pay Basic Rent to Landlord in the monthly amount of \$1,641.27 on or before the first day of each month throughout the Extended Term in the manner provided in the Lease.

3. **Annual Ratification: Right to Terminate.** The Lease is amended to reflect that it will remain in effect throughout the Extended Term subject to annual ratification by the School Board. If the School Board elects not to ratify the Lease, it shall so notify Tenant at least sixty (60) days prior to the end of the then-current one-year period of the Extended Term, and in such event the Lease shall terminate and be of no further force or effect as of the last day of such one-year period (i.e., January 31st of the applicable year). In addition, the Lease is amended to provide that Tenant shall have the right to terminate the Lease without penalty effective as of the last day of any one-year period of the Extended Term by providing

written notice to Landlord at least sixty (60) days prior to the end of such one-year period, and if Tenant exercises such right, the Lease shall terminate and be of no further force or effect as of the last day of such one-year period (i.e., January 31st of the applicable year).

4. **Restoration at End of Term.** Section 9.4 of the Original Lease is hereby amended to extend the thirty (30) day time period to ninety (90) days. All other provisions of such Section 9.4 are unchanged and remain in full force and effect.

5. **Commissions.** The parties acknowledge and agree that no discussions or negotiations were had with any broker concerning this Amendment other than Jones Lang LaSalle Americas, Inc. (“**Authorized Broker**”), representing Tenant. Tenant shall be responsible for any commission owed to Authorized Broker in connection with the negotiation of this Amendment. Landlord and Tenant each agree to indemnify and hold the other harmless from and against any and all claims for a brokerage commission or other compensation arising out of their respective dealings with any real estate broker or agent other than Authorized Broker in connection with this Amendment.

6. **Economic Sanctions Compliance.** Landlord represents that neither Landlord nor any of its subsidiaries or, to the knowledge of Landlord, any director, officer, employee, agent, affiliate or representative of the Landlord, or any third party to whom Landlord directs Tenant to make any payments required by the Lease, is an individual or entity (“**Person**”) currently the subject of any sanctions administered or enforced by the United States Department of Treasury’s Office of Foreign Assets Control (“**OFAC**”), or other relevant sanctions authority (collectively, “**Sanctions**”), nor is Landlord located, organized or resident in a country or territory that is the subject of Sanctions; and Landlord represents and covenants that it has not knowingly engaged in, is not now knowingly engaged in, and shall not engage in, any dealings or transactions with any Person, or in any country or territory, that is the subject of Sanctions. Landlord hereby agrees to indemnify, defend and hold Tenant harmless from and against any and all claims, losses, and damages (including attorneys’ fees and costs) arising from or related to any breach of the foregoing certifications.

7. **Effect.** The Lease shall continue in full force and effect without any further amendments, alterations or modifications thereto except as set forth herein, and Landlord and Tenant do hereby ratify and affirm all the terms, conditions and covenants of the Lease as amended hereby. In the event of any discrepancy between this Amendment and the Lease, the terms of this Amendment shall prevail. This Amendment and all obligations and undertakings herein shall be binding upon, and shall inure to the benefit of the parties, hereto, their heirs, executors, administrators, successors, and assignees, and/or anyone claiming by, through, or under any of them.

8. **Authority.** The parties hereto and the persons signing this Amendment on behalf of said parties represent and warrant to the other party that they have full right and authority to execute and perform its obligations under the Lease as amended by this Amendment, and that such persons are duly authorized to execute this Amendment on behalf of said party without further consent or approval by anyone. Each party shall deliver to the other party promptly upon request all documents reasonably requested by the party to evidence such authority. Landlord specifically warrants and represents that this Amendment does not require the consent of any third party, including, but not limited to, any mortgagee or ground lessor.

9. **Multiple Counterparts; PDF Signatures.** This Amendment may be executed in counterparts, each of which shall be deemed an original, but such counterparts, when taken together, shall constitute one agreement. Execution and delivery of this Amendment by portable document format (“**PDF**”) copy bearing the PDF signature of any party hereto shall constitute a valid and binding execution and delivery of this Agreement by such party. Such PDF copies shall constitute enforceable original documents.

10. **Digital Image.** The parties agree to accept a digital image of the Lease, including all amendments thereto, as executed, as a true and correct original and admissible as best evidence for purposes of State law, Federal Rule of Evidence 1002, and like statutes and regulations.

11. **Governing Law.** This Amendment is made in, and shall be governed, enforced and construed under the laws of the state in which the Premises are located.

12. **Modification.** This Amendment may not be modified, amended or terminated except pursuant to a written instrument duly executed by the parties hereto, or their successors-in-interest.

**IN WITNESS WHEREOF**, Landlord and Tenant have executed this Amendment as of the date on which the latter of Landlord or Tenant executes it, as evidenced in the below signature blocks, which date shall be inserted at the top of Page 1.

**LANDLORD:**

INDEPENDENT SCHOOL DISTRICT NO. 11,  
d/b/a Owasso Public Schools

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**TENANT:**

BANK OF AMERICA, NATIONAL  
ASSOCIATION, a national banking association

By: Michelle M. Parker  
Name: Michelle M. Parker CS66248  
Title: Vice President  
Date: 12/7/2023

*For information about how Bank of America protects your privacy, including California specific rights that may apply, please visit [www.bankofamerica.com/privacy](http://www.bankofamerica.com/privacy).*

## **Policy Changes 2023-2024**

**Sick Leave Donation (1.46)** – Language has been revised to include caring for a spouse and/or children up to the age of 26 who is suffering from an extraordinary or severe illness, injury, impairment or physical or mental condition.

## Sick Leave Donation (1.46): Redlined Version

Sick leave days may be donated from one District employee to another within the following guidelines:

1. Permission to receive donations will be granted only for a District employee who is pregnant or recovering from childbirth, ~~or~~ who is suffering from an extraordinary or severe illness, injury, impairment or physical or mental condition, or whose spouse or child up to the age of 26 who is suffering from an extraordinary or severe illness, injury, impairment or physical or mental condition, that has caused or will cause the employee to exhaust all accumulated sick leave earned pursuant to Title 70, Section 6-104 of the Oklahoma Statutes and that has caused or is likely to cause the employee to take leave without pay or to terminate employment, as determined by the Board of Education.
2. For purposes of this policy, the following definitions apply:

"Severe" or "extraordinary" means serious, extreme or life-threatening, including temporary disability resulting from pregnancy, miscarriage, childbirth and recovery therefrom.

"District employee" means a teacher or any full-time employee of the School District. Whether an employee is a "full-time employee of the School District" will be determined by the standard period of labor which is customarily understood to constitute full-time employment for the type of services performed by the employee and who is employed a minimum of one hundred seventy-two (172) days.
3. The request for permission to receive donations must be in writing and presented to Human Resources by the District employee. Human Resources will submit the request to the designated donated sick leave committee. A District employee may be eligible to receive donations if the committee determines that the employee meets the criteria described in this policy and the employee has followed district policies regarding the use of sick leave. To allow the committee to determine whether the employee meets the criteria described in this policy, the employee must first submit a medical certificate from a licensed physician or health care practitioner verifying the severe or extraordinary nature and expected duration of the condition.
4. A donee may not use any donated sick leave until his or her own sick leave earned pursuant to Title 70, Section 6-104 of the Oklahoma Statutes has been exhausted. The donee may use donated sick leave only for the purposes specified in this policy.
5. Donated sick leave will be paid at the daily rate of the donee, not the donor. The sick leave received by the donee will be designated as donated sick leave and will be maintained separately from all other sick leave balances.
6. Donated sick leave not used by the donee during an occurrence shall be returned to the donating employee.

7. The donee of shared sick leave is limited to a maximum donation of sixty (60) days over the course of a school year (July 1 – June 30), and a donee shall not be eligible for more than two (2) opportunities for donated sick leave over the entire period of the employee's employment with the School District.
8. The donee may accept up to three (3) days of donated leave from each employee who wishes to voluntarily donate leave. An employee may donate only days that are earned and accumulated. No employee may, by the donation of sick leave days, reduce his/her own accumulated sick leave below eighty (80) hours (support) or ten (10) days (certified) of sick leave. Also, no employee may donate leave in anticipation of termination of employment. As a result of the donation of leave, leave donated is no longer available for use by the donor.
9. Any contribution of sick leave by one employee to another is strictly voluntary. No employee shall be coerced, threatened, intimidated or financially induced into donating sick leave under this policy. Each contribution of sick leave must be confirmed in writing by the donor to Human Resources. Any exceptions to this policy will be subject to administrative review.

## **Sick Leave Donation (1.46): Revised Version**

Sick leave days may be donated from one District employee to another within the following guidelines:

1. Permission to receive donations will be granted only for a District employee who is pregnant or recovering from childbirth, who is suffering from an extraordinary or severe illness, injury, impairment or physical or mental condition, or whose spouse or child up to the age of 26 who is suffering from an extraordinary or severe illness, injury, impairment or physical or mental condition, that has caused or will cause the employee to exhaust all accumulated sick leave earned pursuant to Title 70, Section 6-104 of the Oklahoma Statutes and that has caused or is likely to cause the employee to take leave without pay or to terminate employment, as determined by the Board of Education.
2. For purposes of this policy, the following definitions apply:

"Severe" or "extraordinary" means serious, extreme or life-threatening, including temporary disability resulting from pregnancy, miscarriage, childbirth and recovery therefrom.

"District employee" means a teacher or any full-time employee of the School District. Whether an employee is a "full-time employee of the School District" will be determined by the standard period of labor which is customarily understood to constitute full-time employment for the type of services performed by the employee and who is employed a minimum of one hundred seventy-two (172) days.
3. The request for permission to receive donations must be in writing and presented to Human Resources by the District employee. Human Resources will submit the request to the designated donated sick leave committee. A District employee may be eligible to receive donations if the committee determines that the employee meets the criteria described in this policy and the employee has followed district policies regarding the use of sick leave. To allow the committee to determine whether the employee meets the criteria described in this policy, the employee must first submit a medical certificate from a licensed physician or health care practitioner verifying the severe or extraordinary nature and expected duration of the condition.
4. A donee may not use any donated sick leave until his or her own sick leave earned pursuant to Title 70, Section 6-104 of the Oklahoma Statutes has been exhausted. The donee may use donated sick leave only for the purposes specified in this policy.
5. Donated sick leave will be paid at the daily rate of the donee, not the donor. The sick leave received by the donee will be designated as donated sick leave and will be maintained separately from all other sick leave balances.
6. Donated sick leave not used by the donee during an occurrence shall be returned to the donating employee.

7. The donee of shared sick leave is limited to a maximum donation of sixty (60) days over the course of a school year (July 1 – June 30), and a donee shall not be eligible for more than two (2) opportunities for donated sick leave over the entire period of the employee's employment with the School District.
8. The donee may accept up to three (3) days of donated leave from each employee who wishes to voluntarily donate leave. An employee may donate only days that are earned and accumulated. No employee may, by the donation of sick leave days, reduce his/her own accumulated sick leave below eighty (80) hours (support) or ten (10) days (certified) of sick leave. Also, no employee may donate leave in anticipation of termination of employment. As a result of the donation of leave, leave donated is no longer available for use by the donor.
9. Any contribution of sick leave by one employee to another is strictly voluntary. No employee shall be coerced, threatened, intimidated or financially induced into donating sick leave under this policy. Each contribution of sick leave must be confirmed in writing by the donor to Human Resources. Any exceptions to this policy will be subject to administrative review.