

Owasso Board of Education Regular
Meeting
Monday, September 20, 2021 6:30 PM Central

Board of Education Room of the Dale C.
Johnson Education Service Center
1501 N Ash St.
Owasso, Oklahoma 74055

{{Name: Agenda Item Name}}

I. **Call to Order and Roll Call**

Attendance Taken at 6:30 PM.

Brent

England Present

:

Neal

Kessler: Present

Rhonda
Mills: Present

Stephan
ie
Ruttma Present

n:

Forrest

Turpen: Present

Present: 5.

II. **Special Recognition** - Mrs Michelle Million, Zeydan Odum and Boston Wheeler

III. **Pledge of Allegiance**

IV. **Reports to the Board**

A. Superintendent's Report - Dr. Amy Fichtner

B. Teaching and Learning Report - Dr. Kim Castaldi

C. District Services - Mr. Kerwin Koerner

V. **Comments from the Public - Restricted to specific agenda item as listed for this meeting**

A. Tim Reiland

B. Dana Walsh

VI. **Consent Agenda:** Board to consider and take possible action on the following consent agenda items. (Dr. Fichtner)

Motion to approve consent agenda items VI.A. through VI.F.i. This motion, made by Neal Kessler and seconded by Rhonda Mills, passed.

Brent

England Yea

:

Neal

Kessler: Yea

Rhonda
Mills: Yea

Stephan
ie Yea
Ruttma

n:

Forrest

Turpen: Yea

Yea: 5, Nay: 0

A. Minutes of August 9, 2021 Regular Meeting

B. Minutes of August 21, 2021 Special Meeting

C. Teaching and Learning

- i. Out of State Student Activity Trips
- ii. University of Oklahoma Memorandum of Understanding
- iii. Revised contract for Occupational Therapy Services

D. District Services

- i. Mr. Ed's Auction Agreement
- ii. Items for Surplus

E. Finance

- i. Purchase orders (encumbrances) and changes to encumbrances for September 2021
- ii. Activity Financial Report for August 2021
- iii. Activity Account Budgets

F. Human Resources

i. Transitions

VII. **Communications/Superintendent**

- A. Board to consider and take possible action on proposed changes to Legal Process Leave Policy #2.13 for certified staff and administrators and Legal Process Leave Policy # 3.12 for support staff (Lisa Johnson)

Motion to approve proposed changes to Legal Process Leave Policy #2.13 for certified staff and administrators and Legal Process Leave Policy # 3.12 for support staff. This motion, made by Stephanie Ruttman and seconded by Neal Kessler, passed.

Bre
nt
Eng Yea
lan
d:
Nea
l
Kes Yea
sler
:
Rho
nda Yea
Mil
ls:
Ste
pha
nie Yea
Rut
tma
n:
For
rest Yea
Tur

pen
:
Yea: 5, Nay: 0

- B. Board to consider and take possible action on proposed changes to Bereavement Leave Policy #2.13 for certified staff and administrators and Bereavement Leave Policy #3.12 for support staff (Lisa Johnson)

Motion to approve proposed changes to Bereavement Leave Policy #2.13 for certified staff and administrators and Bereavement Leave Policy #3.12 for support staff. This motion, made by Forrest Turpen and seconded by Neal Kessler, passed.

Bre
nt
Eng Yea
lan
d:
Nea
l
Kes Yea
sler
:
Rho
nda Yea
Mil
ls:
Ste
pha
nie Yea
Rut
tma
n:
For
rest
Tur Yea
pen
:
Yea: 5, Nay: 0

- C. Board to consider and take possible action on proposed changes to Personal Leave Policy #2.13 for certified staff and administrators and Personal Leave Policy #3.12 for support staff (Lisa Johnson)

Motion to approve proposed changes to Personal Leave Policy #2.13 for certified staff and administrators and Personal Leave Policy #3.12 for support staff. This motion, made by Neal Kessler and seconded by Stephanie Ruttman, passed.

Bre
nt
Eng Yea
lan
d:
Nea
l
Kes Yea
sler
:
Rho
nda Yea
Mil
ls:
Ste
pha
nie Yea
Rut
tma
n:
For
rest
Tur Yea
pen
:
Yea: 5, Nay: 0

- D. Board to consider and take possible action on Peachjar License agreement.
(Jordan Korphage)

Motion to disapprove Peachjar License agreement. This motion, made by Brent England and seconded by Neal Kessler, passed.

Bre
nt
Eng Yea
lan
d:
Nea
l Yea
Kes

sler
:
Rho
nda
Mil Nay
ls:
Ste
pha
nie Nay
Rut
tma
n:
For
rest
Tur Yea
pen
:
Yea: 3, Nay: 2

VIII. Teaching and Learning - Dr. Kim Castaldi

A. ACT/CCRA Parent Survey Results

B. 2019-2020 Comprehensive Exit Report

C. 2019-2020 College Remediation Report

D. Board to consider and take possible action on a request for a Statutory Waiver, 70 O.S. 3-126 - Library Media Specialist/waiver Certification for the media program at Barnes Elementary.

Motion to approve a request for a Statutory Waiver, 70 O.S. 3-126
- Library Media Specialist/waiver Certification for the media program at
Barnes Elementary. This motion, made by Neal Kessler and seconded by
Forrest Turpen, passed.

Bre Yea
nt

Eng
lan
d:
Nea
l
Kes Yea
sler
:
Rho
nda Yea
Mil
ls:
Ste
pha
nie Yea
Rut
tma
n:
For
rest
Tur Yea
pen
:
Yea: 5, Nay: 0

IX. District Services - Kerwin Koerner

- A. Board to consider and take possible action on Amendment #1 to the parchment agreement.

Motion to approve Amendment #1 to the parchment agreement. This motion, made by Stephanie Ruttman and seconded by Neal Kessler, passed.

Bre
nt
Eng Yea
lan
d:
Nea
l
Kes Yea
sler
:

Rho
nda Yea
Mil
ls:
Ste
pha
nie Yea
Rut
tma
n:
For
rest
Tur Yea
pen
:
Yea: 5, Nay: 0

- B. Board to consider and take possible action on amended Child Nutrition salary schedule.

Motion to approve amended Child Nutrition salary schedule. This motion, made by Forrest Turpen and seconded by Neal Kessler, passed.

Bre
nt
Eng Yea
lan
d:
Nea
l
Kes Yea
sler
:
Rho
nda Yea
Mil
ls:
Ste
pha
nie Yea
Rut
tma
n:
For
rest Yea
Tur

pen
:
Yea: 5, Nay: 0

- C. Board to consider and take possible action on amendments to Child Nutrition Information for Families Policy #5.49

Motion to approve amendments to Child Nutrition Information for Families Policy #5.49. This motion, made by Neal Kessler and seconded by Stephanie Ruttman, passed.

Bre
nt
Eng Yea
lan
d:
Nea
l
Kes Yea
sler
:
Rho
nda Yea
Mil
ls:
Ste
pha
nie Yea
Rut
tma
n:
For
rest
Tur Yea
pen
:
Yea: 5, Nay: 0

- D. Board to consider and take possible action on amendments to Procurement Plan for Child Nutrition Policy #4.10

Motion to approve amendments to Procurement Plan for Child Nutrition Policy #4.10. This motion, made by Neal Kessler and seconded by Forrest Turpen, passed.

Bre
nt
Eng Yea
lan
d:
Nea
l
Kes Yea
sler
:
Rho
nda Yea
Mil
ls:
Ste
pha
nie Yea
Rut
tma
n:
For
rest
Tur Yea
pen
:
Yea: 5, Nay: 0

X. **Finance** - Phillip Storm

- A. Board to consider and take possible action on the Treasurers Report for September 2021

Motion to approve Treasurers Report for September 2021. This motion, made by Forrest Turpen and seconded by Rhonda Mills, passed.

Bre
nt
Eng Yea
lan
d:
Nea
l Yea
Kes

sler
:
Rho
nda Yea
Mil
ls:
Ste
pha
nie Yea
Rut
tma
n:
For
rest
Tur Yea
pen
:
Yea: 5, Nay: 0

- B. Board to consider and take possible action on School District 2021-2022
Estimate of Needs and Financial Statement of the Fiscal Year 2020-2021

Motion to approve School District 2021-2022 Estimate of Needs and Financial
Statement of the Fiscal Year 2020-2021. This motion, made by Neal Kessler
and seconded by Stephanie Ruttman, passed.

Bre
nt
Eng Yea
lan
d:
Nea
l
Kes Yea
sler
:
Rho
nda Yea
Mil
ls:
Ste
pha
nie Yea
Rut
tma
n:

For
rest
Tur Yea
pen
:
Yea: 5, Nay: 0

- C. Board to consider and take possible action on offer to purchase Education Broadband Service License, related Commitment Cost Agreement, and related Non-Disclosure Agreement.

Motion to accept Commitment Cost Agreement and Non-Disclosure Agreement related to an offer to purchase Education Broadband Service License. This motion, made by Brent England and seconded by Forrest Turpen, passed.

Bre
nt
Eng Yea
lan
d:

Nea
l
Kes Yea
sler
:

Rho
nda Yea
Mil
ls:

Ste
pha
nie Yea
Rut
tma
n:

For
rest
Tur Yea
pen
:

Yea: 5, Nay: 0

XI. Human Resources

- A. Board to consider and take possible action on a recommendation for hire for the position of Construction Director. (Kerwin Koerner)

Motion to approve hiring Mr. Mark Knowlton. This motion, made by Neal Kessler and seconded by Stephanie Ruttman, passed.

Brent
England Yea
Knowlton
d:
Neal
l
Kessler Yea
sler
:
Rhonda
Yea
Mills
ls:
Stephanie
Ruttman Yea
tman
n:
For
rest
Turpen Yea
pen
:
Yea: 5, Nay: 0

- B. Board to consider and take possible action on proposed changes to Employee Travel Expense Reimbursement Policy 4.01 (Kim Castaldi)

Motion to table proposed changes to Employee Travel Expense Reimbursement Policy 4.01. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent
England Yea
lan
d:

Nea
l
Kes Yea
sler
:
Rho
nda Yea
Mil
ls:
Ste
pha
nie Yea
Rut
tma
n:
For
rest
Tur Yea
pen
:
Yea: 5, Nay: 0

XII. New Business

XIII. Vote to Adjourn

Motion to adjourn at 8:17p.m. This motion, made by Brent England and seconded by Neal Kessler, passed.

Brent
England Yea
:
Neal
Kessler: Yea

Rhonda
Mills: Yea
Stephan
ie Yea
Ruttma
n:

Forrest
Turpen: Yea

Yea: 5, Nay: 0



September 20, 2021

Accreditation Standards Division
2500 North Lincoln Boulevard, Suite 210
Oklahoma City, Oklahoma 73105-4599

To Whom It May Concern,

I am writing on behalf of the Owasso Public School district to request approval for statutory waiver, 70 O.S. § 3-126, Library Media Specialist Waiver Certification. This waiver is only for Barnes Elementary.

Before the person who was hired to fill the original vacancy could start, she resigned the first of August. We were unable to fill the position with someone who holds a standard certification as a library-media specialist but we were able to find someone who is obtaining her master's degree in library media. Hannah Bunn has been a classroom teacher since 2010 and currently holds a bachelor of science degree in elementary education and early childhood and is enrolled in a master of library media and information technology program at Northeastern State University. Her projected graduation date is December of 2022. Owasso Public Schools has applied for emergency certification for Ms. Bunn. Her plans are to obtain her standard certification at the end of her master's program.

Thank you for your consideration of this statutory waiver request. We would appreciate any help you could provide in approving this request.

Respectfully,

Amy Fichtner, Ed.D.
Superintendent

cc: Kim Castaldi, Assistant Superintendent of Teaching and Learning
Lisa Johnson, Director of Human Resources

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

for 20 21 – 20 22 school year

Tulsa

COUNTY

Owasso Public Schools

SCHOOL DISTRICT

1501 N. Ash St.

SCHOOL DISTRICT MAILING ADDRESS

Owasso

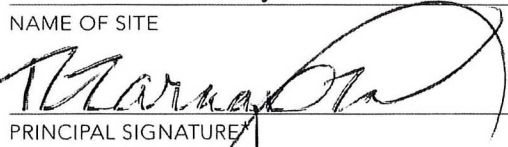
CITY

74055

ZIP CODE

Barnes Elementary

NAME OF SITE



PRINCIPAL SIGNATURE

9-14-21

DATE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

Dr. Amy Fichtner

SUPERINTENDENT NAME (PLEASE PRINT)

amy.fichtner@owassops.org

SUPERINTENDENT E-MAIL ADDRESS

SUPERINTENDENT SIGNATURE*

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on _____, 20____

BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →

NOTARY

DATE

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived: 70 O.S. § 3-126
(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process **

THE WAIVER/DEREGUALTION IS REQUESTED FOR:

_____ One Year Only



Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS

_____ of _____

ENROLLMENT

_____ High School

_____ Jr./Middle High

_____ Elementary

0 District Total

DATE RECEIVED

70 O.S. _____

OAC _____

NAME OF WAIVER

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

Owasso Public Schools is requesting a statutory waiver for 70 O.S. § 3-126, Library Media Specialist Waiver Certification for Barnes Elementary. Before the person who was hired to fill the original vacancy could start, she resigned the first of August. After posting the position, contacting city library, and contacting universities, we were unable to fill the position with someone who holds a standard certification as a library-media specialist. We have filled the position with Hannah Bunn who is currently attending graduate school in library sciences with the hope of graduating and obtaining her standard certification in December of 2022.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

Owasso Public Schools has lead library-media specialists who will help assist Ms. Bunn as needed. We will also assign to her a mentor who will meet and collaborate on a regular basis.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

Owasso Public Schools did apply for a waiver in 2019. There was little impact to students. In fact, that person did go on to obtain her standard certification and is currently working as a library-media specialist in our district.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

Hannah is currently enrolled in a master of library media and information technology program at Northeastern State University. She is projected to graduate in December of 2022. Therefore, we are requesting a three-year waiver in order to have it in place at the beginning of the 2022-23 school year. Owasso Public Schools has applied for emergency certification for Ms. Bunn. Her plans are to obtain her standard certification at the end of her master's program.

Attached is her schedule and proof of enrollment.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

There is no financial impact to the district.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

The building principal will be responsible for conducting the observations and evaluations for Ms. Bunn through the TLE process.

** You will be contacted if more information is needed to process this request.

Hannah Bunn
Barnes Library Media Schedule
 2021-2022

	Monday	Tuesday	Wednesday	Thursday	Friday
9:00-9:30	Open Checkout				
9:30-10:00	2 nd Grade - Clark		Pre-K 9:45		Kinder - Smith
10:00-10:30	2 nd Grade - Delpratt			5 th Grade - Keese	Kinder - McLoughlin
10:30-11:00	2 nd Grade - Culver		3 rd Grade - Cantrell (10:20-10:50)		1 st Grade - Lee
11:00-11:30	LUNCH				
11:30-12:00		4 th Grade - Dietlin		5 th Grade - Murray	
12:00-12:30				5 th Grade - Nelson	1 st Grade - Watkins
12:30-1:00	2 nd Grade - Simms				1 st Grade - Baldwin
1:00-1:30			3 rd Grade - Mayer		1 st Grade - Payne
1:30-2:00		4 th Grade - Holey	Pre-K 1:45		
2:00-2:30		4 th Grade - Miller	3 rd Grade - Moore	5 th Grade - Silvas	Kinder - Stokley
2:30-3:00		4 th Grade - Wheeler	3 rd Grade - Stafford		Kinder - Harris
3:00-3:30	Open Checkout				

*free time blocks will be used for planning, collection development, shelving books, collaborating with teachers, etc.

Student Detail Schedule

N00242759 Hannah L. Bunn

Fall 2021

Sep 14, 2021 12:47 pm

Total Credit Hours: 6.000

EDUCATIONAL RESEARCH - EDUC 5103 - 02

Associated Term: Fall 2021
CRN: 22955
Status: Web Registered on Apr 15, 2021
Assigned Instructor: Maria E. Gray 
Grade Mode: Standard Letter
Credits: 3.000
Level: Graduate
Campus: Tahlequah

Scheduled Meeting Times

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class	TBA		Online-Education-Tahl 100	Aug 23, 2021 - Dec 17, 2021	Online GR (75% or more online)	Maria Elaine Gray (P.) 

TECHNOLOGY FOR SCHOOL LIBRARIANS - LIBM 5573 - 01

Associated Term: Fall 2021
CRN: 22988
Status: Web Registered on Apr 15, 2021
Assigned Instructor: Alesha D. Baker 
Grade Mode: Standard Letter
Credits: 3.000
Level: Graduate
Campus: Broken Arrow

Scheduled Meeting Times

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
------	------	------	-------	------------	---------------	-------------

Class TBA

Online-Education-BA
100

Aug 23, 2021 - Dec 17,
2021

Online GR (75% or more
online)

Alesha Dawnell Baker (P)



[Return to Previous](#)

RELEASE: 8.7.1

© 2021 Ellucian Company L.P. and its affiliates.

Registration Status

N00242759 Hannah L. Bunn
Fall 2021
Sep 14, 2021 12:46 pm

- ☒ You have no Holds which prevent registration.
- ☒ Your Academic Standing is Graduate Good Standing which permits registration.
- ☒ Your Student Status permits registration.

Your Class for registration purposes is Graduate Master.

Earned Credit

Level	Type	Hours
Graduate	Institutional	18.000

Curriculum Information

Current Program

Master of Science

Level: Graduate

Program: MS - Library Media/Info Tech

Admit Term: Summer 2020

Admit Type: Graduate

Catalog Term: Summer 2020

College: Education

Major: Library Media and Info Tech,MS

RELEASE: 8.7.1

© 2021 Ellucian Company L.P. and its affiliates.