

Regular Meeting of the Board of
Education
Tuesday, November 11, 2025 6:00 PM

Administration Building
1740 W. Spruce
Duncan, Oklahoma 73533

Minutes



{{Name: Agenda Item Name}}

1. **Call to order** and roll call:
Buckholts Davis Lolar Neal Schreckengost
Attendance Taken at 6:00 PM.
Carl Buckholts: Present
Eric Davis: Absent
Krista Lolar: Present
Greg Neal: Present
Christopher Schreckengost: Present

Also present were the following: Dr. Channa Byerly, Kelly Henderson, Sonia Norton, Cathy Barker, Rebecca Ward, Courtney Miles, Donna McConnell, ADeidra Simmons, Mark Monteith, April Miller, Krystal Hardin, Lori McCann, Kade Golleher, Ben Garland, Rachel Terry, Kristina Abel, Judy Owens, David Rodriguez, Kim Ellis, Jessica Clayton, Brad Wilkerson, Kelly Wilkerson, Allison Lovett, Charelle Jones, Kevin Kelly, Allison Spurlin, Todd Ledford, Tim Buben, Jimmy Miller, LaTisha Miller, Lisha Elroy, Diana Engel, Victor Acosta, Brittany Smiley, DMS Pitchforks, DHS Boys Cross Country Team, DHS Girls Cross Country Team, and the DHS Softball Team.

2. **Flag Salute**

The flag salute was led by the Duncan Middle School Pitchforks Vocal Music group.

After the flag salute, the Pitchforks performed the Star Spangled Banner and Somewhere Over the Rainbow.

3. **Chicken Express Employees of the Month**

This month we celebrated Employee's of the Month for September, October, and November 2025.

November recipients: Certified, Teacher of the Month, Diana Engel of Woodrow Wilson Elementary and Support Staff Employee of the Month, Judy Owens of the Transportation Department. Both employee's were given a plaque, free

meal, and drink card for the month from Chicken Express.

October recipients: Certified, Teacher of the Month, Brittany Smiley of Horace Mann Elementary and Support Staff Employee of the Month, Victor Acosta of Woodrow Wilson Elementary.

September recipients: Certified, Employee of the Month, Rachel Terry of Duncan High School and Support Staff Employee of the Month, Ben Garland of the Maintenance Department.

The October recipients were given their gifts in the previous months, but were unable to be in attendance for the board meeting(s).

4. **Public participation** and/or discussion

There was no public participation and/or discussion.

5. **Superintendent's Report**

5.A. **Student Champions of Excellence** - High School Softball & Cross Country Teams

5.B. **Department Presentation** from Transportation

5.C. **Presentation** regarding Federal Programs

5.D. **Strategic Plan Presentation** and update from Goal Area 3: Culture, Climate, & Communication

5.E. District Update

6. Discussion and possible motion to approve amendments to the following **district policy and procedure**:

Motion to approve item 6.A., the amendments to Policy 4040-2 Support Personnel Suspension, Demotion, Nonrenewal, or Termination. This motion, made by Christopher Schreckengost and seconded by Greg Neal, Passed.

Carl Buckholts: Yea

Eric Davis: Absent

Krista Lolar: Yea

Greg Neal: Yea

Christopher Schreckengost: Yea

Yea: 4, Nay: 0, Absent: 1

6.A. **Policy 4040-2 Support Personnel Suspension, Demotion, Nonrenewal, or Termination-amendments**

7. **Consent Agenda**

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve Consent Agenda items # 7.A.-7.I. as listed and discussed. This motion, made by Carl Buckholts and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Absent
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Yea

Yea: 4, Nay: 0, Absent: 1

7.A. **Minutes** of the October 14, 2025 Regular Meeting

7.B. **Financial Reports**

7.C. **Activity Fund Reports**

7.D. **District Fundraisers**

7.E. **Encumbrance Reports**

General Fund 11 Purchase Order Numbers 65723-65805, total dollar value of \$155,320.59

Building Fund 21 Purchase Orders, Number 21118-21129, total dollar value of \$43,579.65

Bond Fund 35 Purchase Orders, Number 35008-35009, total dollar value of \$229,372.00

Bond Fund 36 Purchase Orders, Number 36008-36014, total dollar value of \$419,541.74

Insurance Fund 86 Purchase Orders, Number 8604-8605, total dollar value of \$31,400.00

Change Order Listing(s) of Encumbrances

Encumbrance(s) More Than 10% Over

7.F. **District Gifted & Talented Plan** for 25-26

7.G. **Virtual Day Instructional Plan** for FY 26-27

7.H. District Special Services - Participation Agreement with the Oklahoma State Department of Education, (OSDE), Public Consulting Group, Inc. (PCG), and The Duncan School District for **Medicaid School-Based Health Services Program** Billing for the Oklahoma Health Care Authority (OHCA)

7.I. **Out-of-State Travel** - High School Vocal Music reward trip March 12-15, 2026 to San Antonio, TX

8. Proposed **Executive Session** to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Resignations, employment, adjunct teachers, and changes of extra-duty contract as listed on **Schedule A**, inclusive; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent. Vote to convene or not convene into Executive Session

Motion to convene into Executive Session at 7:25 P.M. This motion, made by Krista Lolar and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Absent
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Yea

Yea: 4, Nay: 0, Absent: 1

9. Vote to acknowledge the Board's **return to Open Session** Executive Session Minutes Compliance Announcement/Statement: Pursuant to 25 O.S. § 307 (B)(1) Resignations, employment, adjunct teachers, and changes of extra-duty contract as listed on **Schedule A**, inclusive; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent. No action was taken in Executive Session.

The following board members were present in Executive Session: Carl Buckholts, Eric Davis, Krista Lolar, Greg Neal and Christopher Schreckengost. In addition the following person(s) were present in Executive Session: Dr. Channa Byerly.

Motion to acknowledge the Board's return to Open Session at 8:36 P.M. This motion, made by Greg Neal and seconded by Christopher Schreckengost, Passed.

Carl Buckholts: Yea
Eric Davis: Absent
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Yea

Yea: 4, Nay: 0, Absent: 1

10. Discussion and possible action regarding resignations, employment, adjunct teachers, and changes of extra-duty contract as listed on **Schedule A** attached

Motion to approve the resignations, employment, adjunct teachers, and changes of extra-duty contract as listed on Schedule A. This motion, made by Krista Lolar and seconded by Greg Neal, Passed.

Carl Buckholts: Yea
Eric Davis: Absent
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Yea

Yea: 4, Nay: 0, Absent: 1

11. Discussion and possible action regarding **New Business**

There was no New Business.

12. **The next Regular Meeting of the Board of Education will be held on Tuesday, December 9, 2025 at 6:00 P.M. at the Administration Building at 1740 W. Spruce, Duncan, OK**

13. **Adjournment**

This concludes the business that came before the Board on November 11, 2025, and at 8:37 P.M. Board President Carl Buckholts declared the meeting adjourned.

NOV 12 2024

ITEM # J.F.

NOTICE TO THE STEPHENS COUNTY CLERK OF THE 2025 REGULAR MEETINGS OF THE DUNCAN SCHOOL BOARD OF EDUCATION OF DUNCAN INDEPENDENT SCHOOL DISTRICT NUMBER ONE OF STEPHENS COUNTY, OKLAHOMA.

All Regular Meetings will start at 6:00 P.M. and will be held in the Board Room of the Administration Office, located at 1740 West Spruce, Duncan, OK.

The dates for the monthly Regular Meetings in 2025 are as follows:

Tuesday, January 14, 2025

Tuesday, July 15, 2025

Tuesday, February 11, 2025

Thursday, August 19, 2025

Tuesday, March 11, 2025

Tuesday, September 9, 2025

Tuesday, April 8, 2025

Tuesday, October 14, 2025

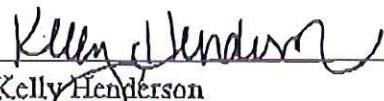
Tuesday, May 13, 2025

Tuesday, November 11, 2025

Tuesday, June 10, 2025

Tuesday, December 9, 2025

Thursday, June 26, 2025



Kelly Henderson
Clerk, Duncan Board of Education

STATE OF OKLAHOMA
STEPHENS COUNTY
RECORDED OR FILED
2024 NOV 13 AM 10:09
BOOK _____ PAGE _____
JERRY MOORE
COUNTY CLERK
BY _____ DEPUTY



Agenda
Duncan Public Schools
Regular Meeting of the Board of Education
Administration Building, 1740 W. Spruce, Duncan, Oklahoma 73533
Tuesday, November 11, 2025 at 6:00 PM

1. **Call to order** and roll call:

Buckholts Davis Lolar Neal Schreckengost

2. **Flag Salute**

3. **Chicken Express Employees of the Month**

4. **Public participation** and/or discussion

5. **Superintendent's Report**

A. **Student Champions of Excellence** - High School Softball & Cross Country Teams

B. **Department Presentation** from Transportation

C. **Presentation** regarding Federal Programs

D. **Strategic Plan Presentation** and update from Goal Area 3: Culture, Climate, & Communication

E. District Update

6. Discussion and possible motion to approve amendments to the following **district policy and procedure**:

A. **Policy 4040-2 Support Personnel Suspension, Demotion, Nonrenewal, or Termination-**
amendments

7. **Consent Agenda**

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C. **Activity Fund Reports**

D. **District Fundraisers**

E. Encumbrance Reports

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Encumbrance(s) More Than 10% Over

F. District Gifted & Talented Plan for 25-26

G. Virtual Day Instructional Plan for FY 26-27

H. District Special Services - Participation Agreement with the Oklahoma State Department of Education, (OSDE), Public Consulting Group, Inc. (PCG), and The Duncan School District for **Medicaid School-Based Health Services Program** Billing for the Oklahoma Health Care Authority (OHCA)

I. Out-of-State Travel - High School Vocal Music reward trip March 12-15, 2026 to San Antonio, TX

8. Proposed **Executive Session** to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Resignations, employment, adjunct teachers, and changes of extra-duty contract as listed on **Schedule A**, inclusive; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent.

Vote to convene or not convene into Executive Session

9. Vote to acknowledge the Board's **return to Open Session**

Executive Session Minutes Compliance Announcement/Statement: Pursuant to 25 O.S. § 307 (B)(1) Resignations, employment, adjunct teachers, and changes of extra-duty contract as listed on **Schedule A**, inclusive; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent. No action was taken in Executive Session.

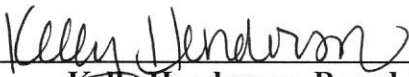
10. Discussion and possible action regarding resignations, employment, adjunct teachers, and changes of extra-duty contract as listed on **Schedule A** attached

11. Discussion and possible action regarding **New Business**

12. The next Regular Meeting of the Board of Education will be held on Tuesday, December 9, 2025 at 6:00 P.M. at the Administration Building at 1740 W. Spruce, Duncan, OK

13. Adjournment

This Agenda for the Regular Meeting of November 11, 2025 was posted online, at www.duncanps.org, and on the front window of the Administration Building at 1740 W. Spruce, Duncan, OK on November 10, 2025 at 4:30 P.M.

Posted by 
Kelly Henderson, Board Clerk

SCHEDULE A

11/11/25

RETIREMENT				
Last Name	First Name	Site/Assignment	Years of Service	Effective

RESIGNATIONS				
Last Name	First Name	Site/Assignment	Years of Service	Effective
Peyton	Emily	MT/Teacher	2	11/4/2025
Stewart	Shelley	MT/Teacher Assistant	16	11/14/2025

EMPLOYMENT				
Last Name	First Name	New Position	Pending	Contract
		Teacher Assistant/Paraprofessional		Support
		Cafeteria - Server/Helper		Support
		Library/Media Assistant	Background	Support

ADJUNCT TEACHERS				
Last Name	First Name	Position	Site	
Beard	Country	Area: World History/Geography (Class: World Geography)	DHS	
Sale	Zachary	Area: Physical Education/Health/Safety (Class: Safety Education)	DHS	

CONTRACT CHANGES				
Last Name	First Name	Site Assignment		Effective

EXTRA-DUTY CONTRACT CHANGES				
Last Name	First Name	New Position		
Hallern-Davis	Lauren	add Elementary Enrichment		
Lard	Amanda	add HS Asst Girls Tennis		
Lawler	Renea	add MS Robotics Sponser		
Strutton	Rodney	add HS Asst Girls Basketball		
Pursley	Sarah	add SPED Self-Contained		

DUNCAN PUBLIC SCHOOLS
Regular Board Meeting Sign-In Sheet
November 11, 2025

Please PRINT Your Name	PUBLIC PARTICIPATION Agenda Item You Would Like to Discuss (if previously discussed/approved by Superintendent)
Dr. Byerly	
Kelly Henderson	
Sonia Norton	
Cathy Barker	
Rebecca Ward	
Courtney Miles	Pitchforks Show Choir
Dana McDowell	
ADeidra Simmons	
Mark Monteth	
April Miller	
Krystal Hardin	
Logi McCann	
Kade Galleher	
Ben Garland	
Raehl Perry	
Kristina Abel	
Derek Abel	
Judy Owens	
David Rodriguez	
As Uli	
Jessica Clayton	
Brad & Kelly Wilkerson	
Allison Smith	
Charelle Jones	Pitchforks
Kevin Kelly	







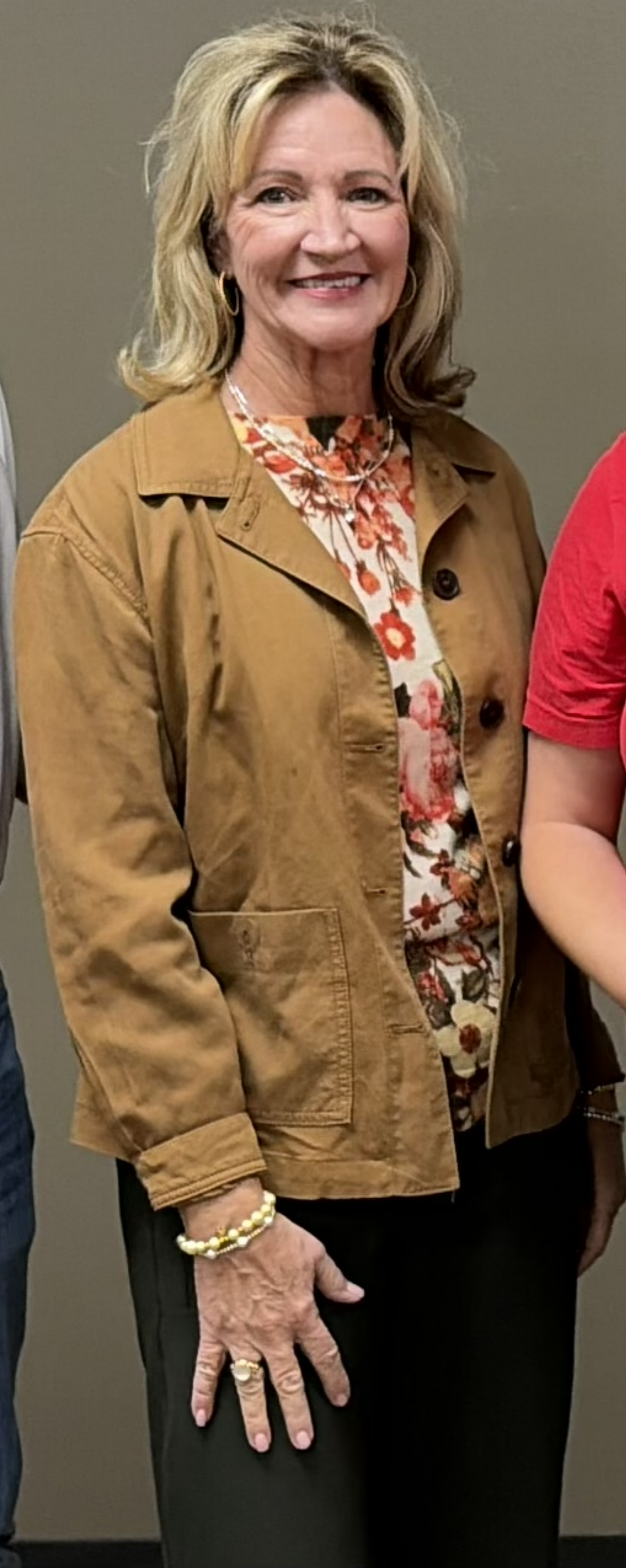
NANTUCKET
41°17'N • 70°51'W



Michelle Young
Landscape Architect
September



Victor Chocla
Victor Reyes
Diana Torres







CHRYSLER
Suzanne Sharp
of First of Her Kind
Body Collection
is honored to be
the recipient of the
Chrysler Public Image
Award 2019

No action, decision, or vote shall be taken while the board is in executive session. The board shall reconvene the open meeting after an executive session prior to adjourning the meeting.

In the interest of maintaining confidentiality of the information discussed during executive sessions, under no circumstances, will audio/video recording or camera photos of executive sessions be permitted. Board members and those persons requested to enter an executive session are required to turn off all cellular telephones prior to the start of the session, unless there is a legitimate reason of personal health or safety involved.

REFERENCE: 25 O.S. §307

70 O.S. §5-118 Atty. Gen. Op. 82-114 (April 12, 1982)

Adoption Date:

Revision Date(s): 6-26-07

2018 HEARING OF PUBLIC

All regular, special and emergency meetings of the Duncan Board of Education shall be open to the public. The Board wishes to hear the viewpoints of citizens and considers responsible presentation of these viewpoints vital to the efficient operation of the school system. The Board also recognizes its responsibility for the proper governance of the schools and the need to conduct its business in an orderly and efficient manner. The Board, therefore, establishes the following procedures to receive input from citizens:

1. In order for the Board to fulfill its responsibility to conduct its business in an orderly and efficient manner, unless otherwise enlarged by a majority vote of the Board public comments under Hearing of the Public of thirty (30) minutes will generally be permitted. Any citizen wishing to address the board must communicate such desire to the Clerk of the Board prior to the commencement of the meeting. Without an agenda item, no discussion between the board and the citizen can occur under Hearing of the Public.
2. Any citizen desiring to include an item on an agenda shall communicate such to the office of the superintendent in writing. Such writing shall state the nature of the matter to be discussed, the name of the citizen and/or group making the request. For placement on an agenda under Hearing of the Public, such writing must be received by the office of the superintendent at least five (5) full working days prior to any meeting which, with respect to any regularly scheduled meeting, shall require receipt on or before 4:00 o'clock p.m. on the Friday one week preceding such meeting.
3. Public comments are generally limited to five (5) minutes and where several people wish to address the same subject a spokesperson must be selected. It will be the decision of the board president if additional citizens are allowed to address the same subject. No official board action can be taken under Hearing of the Public. Speakers will be recognized in order in which they have signed in with the Clerk. Those persons who have not signed in will be permitted to address an item if there is time remaining during the approximate thirty (30) minute period of Hearing of the Public.
4. During the Hearing of the Public period no citizen will be recognized twice. Each citizen who addresses the Board shall give his or her name, and identify his or her topic of discussion.
5. The President of the Board shall be responsible for recognizing speakers, maintaining proper order, and adhering to time limits.
6. The purpose of Hearing of the Public is to allow citizens to present to the Board suggestions concerning items on the agenda. Consistent with this purpose, public participation should not be used for personal attacks upon Board members, district employees, individual students or other persons in attendance or absent unless it is specifically related to an agenda item. The President of the Board will interrupt and terminate any presentation that is not in accordance with this restriction. The Board may, in its discretion, also place other restrictions upon Hearing of the Public when such restrictions are necessary or appropriate to protect the privacy rights of the affected individual(s).

2019 CODE OF ETHICS FOR SCHOOL BOARD MEMBERS

As a member of the School Board:

I will listen.

I will recognize the integrity of my predecessors and associates and the merit of their work.

I will be motivated only by a desire to serve the children of my community.

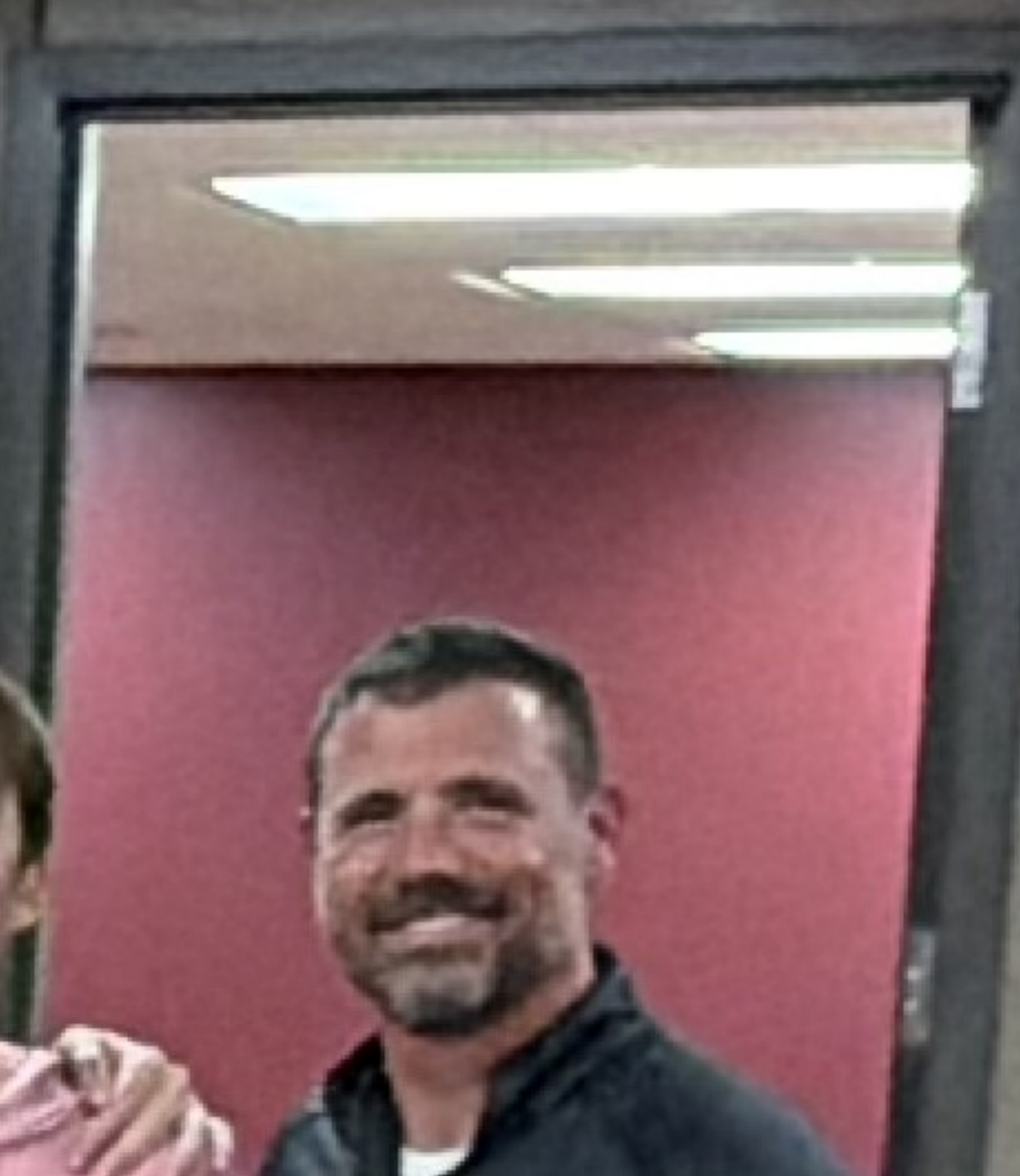
I will recognize the fact that it is my responsibility, together with that of my fellow Board members, to see that the schools are properly run not to run them myself.

DUNCAN PUBLIC SCHOOLS
Regular Board Meeting Sign-In Sheet
November 11, 2025

Please PRINT Your Name	PUBLIC PARTICIPATION Agenda Item You Would Like to Discuss (if previously discussed/approved by Superintendent)
Dr. Byerly	
Kelly Henderson	
Sonia Norton	
Cathy Barker	
Rebecca Ward	
Courtney Miles	Pitchforks Show Choir
Dana McDowell	
A Deidra Simmons	
Mark Monteth	
April Miller	
Krystal Hardin	
Logi McCann	
Kade Galleher	
Ben Garland	
Raehl Perry	
Kristina Abel	
Derek Abel	
Judy Owens	
David Rodriguez	
As Uli	
Jessica Clayton	
Brad & Kelly Wilkerson	
Allison Smith	
Charelle Jones	Pitchforks
Kevin Kelly	

DUNCAN PUBLIC SCHOOLS
Regular Board Meeting Sign-In Sheet
November 11, 2025

Please PRINT Your Name	PUBLIC PARTICIPATION Agenda Item You Would Like to Discuss (if previously discussed/approved by Superintendent)
Allison Spurlin	
Todd Ledford	
Tim Buben	
Jimmy Miller	
LaTisha Miller	
Lisha Elroy	
Diana Engel	
Victor Acosta	
Brittany Smiley	
JMS Pitchforks (Choir)	
DHS Boys Cross Country Team	
DHS Girls Cross Country Team	
DHS Soccer Team	



Board Clerk





Transportation 2025 - 2026 Update



Bus Passes

2025 - 2026

1,093

2024-2025

1,175

As of 11/05 both years

Routes

- 24 DMS & DHS routes
- 6 Emerson routes
- 6 Plato routes
- 6 Woodrow Wilson routes
- 4 Horace Mann routes
- 2 Mark Twain routes
- 4 Special Education routes
- 4 Red River Technology routes
- 2 OSD routes

No change from 24-25

Staffing

2025 - 2026

- 14 route drivers
- 3 monitors
- 2 activity drivers
- 1 clerk
- 1 fleet maintenance man
- 1 mechanic
- 1 director
- **23 total**

2024 - 2025

- 15 route drivers
- 6 monitors
- 2 activity drivers
- 1 clerk
- 1 disciplinary officer
- 1 fleet maintenance man
- 1 mechanic
- 1 director
- **28 total**

Completed Goals

- Hired a monitor for Special Education
- Hired a Driver with CDL
- 2 maintenance trucks purchased
- 1 warehouse truck purchased
- 1 Special Education route bus purchased (waiting for decals to be placed)
- 1 wheelchair accessible MFSAB purchased (waiting for bus completion)

Pending Goals

- Lights to be installed in bus lot
- Electricity to be run in bus lot for plugins
- Automatization of bus lot gate
- Implementation of 3rd Special Education route
(pending arrival of new Special Education bus)

Future Goals

- Purchase small SUV for Transportation Director
- Purchase mid to large SUV for Family Services
- Upgrade white fleet with small to large SUV
- Purchase new vehicles for IT
- Decal all vehicles in white fleet with school logo



Federal Funding

Federal Update
November 11, 2025

Allison Lovett, Director of State and Federal Programs 580.943.6155

This Year

What's going on this year?

March/April 2025

District staffing decisions are made
The gov't committed to fund all Federal Programs

June/July

The gov't promised allocations for T1 and IDEA
no other programs actually allocated

August

Congress finally allocated to
all programs as promised in March/April

Late August

SEA's received allocations for programs

September 8th

LEAs finally receive budgets

October

District create and submit Consolidated Apps - this was
also delayed due to application errors



For reference LEAs usually have allocations by
the end of July.

Federal Overview - DPS

IDEA Funding

IDEA, IDEA Preschool, IDEA PD

Consolidated App Funding

Title I, Title IIA, Title III, Title IV, RLIS

New this year: Title III Immigrant

Collecting data to apply for Title VI

Indian Ed funding in the Spring

With changes to the USDE and congressional verbiage, federal budget cuts are a real concern for the FY27 school year. Only IDEA and Title I are writing into law.

District Changes

**Primarily Title I -
Brought on 2 new sites
High School
Plato**

**This is based on Child Nutrition
numbers**

Received less funds in TI and TII

No new FTEs out of federal funds

Federal funds are to supplement
district state and local funding.

What is Title I?

- From the Federal Government.
- Provides funding to school districts to help economically disadvantaged students receive a high-quality education and close achievement gaps.
- Provide all students an opportunity to receive a fair, equitable, and high quality education.
- Elementary and Secondary Education Act of 1965

Federal Budget cuts are a real concern for the FY27 school year.

How are the numbers calculated?



Prior to CEP - Free and Reduced Forms



Under CEP - Direct Certifications



Direct Certs - SNAP/TANF/ Medicaid Free/Reduced

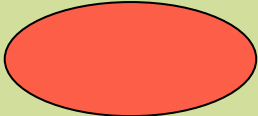


Medicaid is new as of last year



Calculated Every Year During October

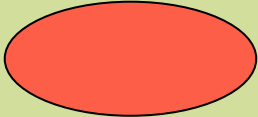
Numbers are always a year behind



FY25 – pulled child nutrition numbers from FY24 October count




FY26 – pulled child nutrition numbers from FY25 October count



District's low income percentage FY23 – 55.91%, FY24 – 54.18%,
FY25 – 64.20% (first year CEP numbers, October 24 CN count)

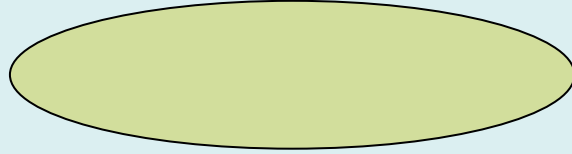


FY26 – District's low income percentage – 81.03%



District Low Income Numbers – FY25 – 2048 students; FY26 – 2448 students
Drop of approximately 300 students since FY23

Allocations/Site Budgets



FY26 -

This year we received \$50,000 LESS in Title I funding.

We can rank sites one of 2 ways

- Higher than the district percentage
- Greater than or equal to 35%
- Over 75% low income at the site, it must be served

Prior years we have opted to exclude the high school.

HS is over 75% this year, we are required to fund them.

Because the site was under the district percentage but over 35%, we chose to bring Plato on.

The site is below the district percentage of 81.03%

Allocations

Title II – Down approximately \$32,000

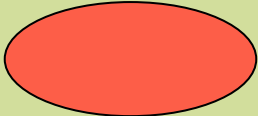
Title III EL – Flat at around \$15,000 – EL numbers are up

Title IV – Down approximately \$4300

RLIS – Down approximately \$3500

District student count is dropping.

Information



www.duncanps.org/page/federal-programs



Information on Federal Programs



Information on Title I specifically



Information on McKinney Vento Homeless Support



Information on Title IX

Questions?

Allison Lovett

Director of State and Federal Programs

580.943.6155

allison.lovett@duncanps.org

CULTURE, CLIMATE, COMMUNICATION

Goal Area 3

Garcia, Kaus, Lovett, Spigner

Objective 1.1: Respectful Behaviors

Developing students' and educators' ability to demonstrate respectful behaviors.

23-24 Investigate and adopt a behavior intervention program
24-25 Elementary - Conscious Discipline
24-25 Admin attended off site training. Admin conducted onsite training with teacher teams.
25-26 BIP staff developed a district wide FBA form site to use
25-26 Behavior codes updated in IC to match SDE Codes
25-26 Updated Behavior Matrix and handbooks at all sites

To Do:

Investigate and adopt secondary behavior intervention program
Track behaviors using new codes
Continue training with new and existing staff
At Risk Teams
Collect 25-26 Behavior Data

DHS - 137 events	DMS - 164 events	EM - 88 events	HM - 24 events	MT - 82 events
PL - 54 events	WW - 25 events	WR - 17 events	1st quarter behavior data	

Objective 1.2: Attendance

Increasing student attendance

24-25 Attendance Committee formed with attendance liaison
24-25 Attendance procedures developed
24-25 Truancy processes set up
24-25 D.A. Referral form developed
24-25 Attendance spreadsheet shared with principals and clerks
25-26 Attendance codes revised and aligned across the district Addition of School Based Family Specialist

To Do:

Review and Refine attendance procedures
At Risk Committee meetings
IC Training for procedures and tracking
Collect attendance data for 25-26

District Chronically Absent Percentage - 19.8%

2

Climate Survey

Climate survey to families in the spring of
2026

Focused on Students and Families at school



3

District Survey

Comprehensive survey to all stakeholders,
8-10 questions from each goal area.

Collected in January 2026, pushed out
around April 2026

DPS ROOMS APP

Full transition in the 24-25 school year.

Addition of Allison Spurlin for district communications.

Questions?

Goal Area 3
Culture, Climate, &
Communication

WHAT LIFE SKILL WOULD BE HELPFUL FOR YOU TODAY?

Power	Discipline Skill	Life Skill
Perception	Composure	Anger management
Attention	Assertiveness	Assertiveness
Unity	Encouragement	Helpfulness
Free will	Choices	Impulse control
Acceptance	Empathy	Empathy
Love	Positive intent	Cooperation
Intention	Consequences	Problem-solving

Conscious Discipline

- **Weekly district and site Chronically absent student reports**
- **Bi-Weekly meeting of District Attendance Support Committee**
- **Focus on support of CA students and families**
- **Home visits**
- **Collaboration with DA and DPD on ticketing process**

Attending Everyday Matters



DUNCAN PUBLIC SCHOOLS



TRUTH



WISDOM

HONOR

D

**~~CAUSE FOR SUSPENSION, DEMOTION, TERMINATION, OR
NONREEMPLOYMENT OF SUPPORT EMPLOYEES~~**
SUPPORT PERSONNEL
~~SUSPENSION, DEMOTION, NONRENEWAL, OR TERMINATION~~

ADOPTION DATE: 07/30/2008

REVISION DATE(S): 01/15/2019, 11/11/2025

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A support employee who has been employed by the board of education for more than one (1) year shall be subject to suspension, demotion, termination or nonreemployment during the term of his/her contract for any of the following:

1. ~~Absence from work station or school premises without authorization prior to lunch periods or end of workday.~~
2. ~~Excessive unexcused absenteeism.~~
3. ~~Excessive tardiness.~~
4. ~~Unauthorized possession of weapons on the premises at any time.~~
5. ~~Falsification and/or removal without authority, district property, records or confidential information.~~
6. ~~Willful abuse, misuse, defacing, destruction, or unauthorized operation of district property of other employees.~~
7. ~~Theft, misappropriation, or sabotage of property of other employees.~~
8. ~~Threatening, intimidating, coercing or interfering with support employees or supervision at any time.~~
9. ~~Creating disturbances on the premises at any time.~~
10. ~~Reporting to work under the influence of alcohol, non-prescribed drugs or controlled substances, or the consumption of such on the job.~~
11. ~~Disregard of known safety rules or common safety practices.~~
12. ~~Failure to satisfactorily perform the required duties of the position.~~
13. ~~Immoral conduct or indecency including abusive and/or foul language.~~
14. ~~Insubordination.~~
15. ~~Violation of any administrative rule or district policy that the support employee knows or should have known.~~
16. ~~Walking off the job and or failure to report to work without notification or authorization.~~
17. ~~Conviction of a felony.~~
18. ~~Unauthorized distribution of literature, written or printed matter of any description on district property.~~
19. ~~Workers' Compensation Fraud.~~
20. ~~Use of tobacco of any kind on district property.~~
21. ~~The making or publishing of false, vicious, or malicious statements concerning any employee of the district.~~
22. ~~Posting or removing notices, signs, or writing in any form on bulletin boards of district property at any time without specific authority of the administration.~~

DUNCAN BOARD OF EDUCATION		4040-2
CAUSE FOR SUSPENSION, DEMOTION, TERMINATION, OR NONREEMPLOYMENT OF SUPPORT EMPLOYEES SUPPORT PERSONNEL SUSPENSION, DEMOTION, NONRENEWAL, OR TERMINATION		
ADOPTION DATE: 07/30/2008	REVISION DATE(S): 01/15/2019, 11/11/2025	PAGE 2 OF 5

The Duncan Board of Education has adopted the following procedure for the suspension, demotion, or termination of support personnel in accordance with Title 70 of Oklahoma Statutes, Sections 6-101.40 through 6-101.47.

For the purpose of this policy, “support employee” means a full-time employee as determined by the standard period of labor which is customarily understood to constitute full-time employment for the type of services performed by the employee who is employed a minimum of one hundred seventy-two days (172) and who provides those services which are not performed by certified teachers, principals, superintendents or administrators and which are necessary for the efficient and satisfactory functioning of a school district. Those support employees who work less than one hundred seventy-two days (172) are not entitled to due process and shall be employed on an at-will basis.

No support employee who has been employed in the school district for more than one year may be suspended, discharged, or nonrenewed except within the provisions of the policy. However, this policy shall not be construed to prevent layoffs or reductions-in-force for lack of funds or work.

When the immediate suspension of a support employee is in the best interest of the school, the superintendent may suspend the employee with or without pay without a hearing. If an employee is suspended for a period exceeding 10 days, the superintendent shall initiate termination proceedings immediately upon the beginning of suspension. However, in a case involving a criminal charge, the suspension may be delayed until the case is adjudicated at trial. Nothing herein shall prevent proceeding against the employee for termination of employment during or after the suspension.

If the district has received notice of felony investigation into a support employee by a law enforcement agency, the employee shall be placed on administrative leave. If the district does not place a non-certified employee on administrative leave during the time such employee is under investigation by law enforcement for a felony; and that employee is convicted of a felony, pleads guilty to a felony, or pleads nolo contendere to a felony at the conclusion of that investigation; the district shall be given a health and safety deficiency by the State Department of Education.

DUNCAN BOARD OF EDUCATION		4040-2
CAUSE FOR SUSPENSION, DEMOTION, TERMINATION, OR NONREEMPLOYMENT OF SUPPORT EMPLOYEES SUPPORT PERSONNEL SUSPENSION, DEMOTION, NONRENEWAL, OR TERMINATION		
ADOPTION DATE: 07/30/2008	REVISION DATE(S): 01/15/2019, 11/11/2025	PAGE 3 OF 5

Prior to demotion, termination, or nonrenewal and after any suspension, the support employee shall receive notice of his or her right to a board hearing if so requested. Employees will be notified by certified mail of a superintendent's recommendation to demote or terminate employment, and the support employee must request a hearing by certified mail to the board clerk within 10 working days of said notice, or the employee shall be deemed to have waived his or her right to a hearing.

If a hearing is requested, the hearing shall be conducted at the next succeeding regular meeting of the board if the request is received by the board clerk at least 10 days prior to such meeting. However, a special meeting may be conducted if requested by the employee or at the discretion of the board of education. Such special meeting shall be conducted no sooner than 10 days, nor later than 30 days, after receipt of the hearing request. The decision of the board shall be final.

The procedures of this policy only protect employees who have been employed more than one year immediately preceding adverse employment action and are suspended or discharged during a contractual period of employment or are nonrenewed.

In accordance with Title 70 of the Oklahoma Statutes, Sections 6-101.40 through 6-101.47, the board hereby adopts the following causes for suspension, demotion, termination, or nonrenewal of support personnel:

1. Leaving workstation without authorization prior to lunch periods or end of workday.
2. Excessive unexcused absenteeism.
3. Chronic absenteeism for any reason.
4. Excessive tardiness.
5. Persistently wasting time or distracting others during working hours.
6. Leaving work area during working hours without proper notification and permission.

**~~CAUSE FOR SUSPENSION, DEMOTION, TERMINATION, OR
NONREEMPLOYMENT OF SUPPORT EMPLOYEES~~
SUPPORT PERSONNEL
SUSPENSION, DEMOTION, NONRENEWAL, OR TERMINATION**

ADOPTION DATE: 07/30/2008

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7. Falsification of personnel or other records (personal or another employee's records).
8. Possession of weapons on the premises at any time.
9. Removing district property, records, or confidential information from premises without proper authority.
10. Willful abuse, misuse, defacing, or destruction of district property, including tools, equipment, or other property of other employees.
11. Theft or Misappropriation of property of employees, students, or of this district.
12. Sabotage.
13. Refusal to follow instructions of supervisor.
14. Refusal or failure to do work assignment.
15. Unauthorized operation of vehicles, machines, tools, or equipment.
16. Threatening, intimidating, coercing, abusing, or interfering with employees, supervisors, or students at any time.
17. The making or publishing of false, vicious, or malicious statements concerning any employee, supervisor, students, or the district.
18. Creating or contributing to unsanitary conditions.
19. Practical jokes injurious to employee's or district property.
20. Possession, consumption, or reporting to work under the influence of alcohol, nonprescribed drugs, or controlled substances.
21. Creating disturbances on the premises at any time.

**~~CAUSE FOR SUSPENSION, DEMOTION, TERMINATION, OR
NONREEMPLOYMENT OF SUPPORT EMPLOYEES~~
SUPPORT PERSONNEL
SUSPENSION, DEMOTION, NONRENEWAL, OR TERMINATION**

ADOPTION DATE: 07/30/2008

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22. Disregard of known safety rules or common safety practices.
23. Unsafe operation of motor driven vehicles.
24. Operating machines or equipment without safety devices provided.
25. Participating in or witnessing gambling, lottery, or any other game of chance on district property.
26. Unauthorized distribution of literature, written, or printed matter of any description on district property.
27. Posting or removing notices, signs, or writing in any form on bulletin boards of district property at unty time without specific authority of the administration.
28. Poor workmanship.
29. Immoral conduct or indecency including abusive and/or foul language.
30. Making or receiving personal telephone calls or texting, posting to Facebook, or use of other social media during work hours.
31. Walking off the job.
32. Continued poor or negative attitude while on the job, including poor relationship with other staff or students.
33. Smoking in unauthorized area or at unauthorized time.
34. Failure to dress appropriately for work assignment.
35. Refusal of job transfer within the district when transfer does not result in demotion.
36. Abuse of rest periods or meal period policies.

DUNCAN BOARD OF EDUCATION		4040-2
CAUSE FOR SUSPENSION, DEMOTION, TERMINATION, OR NONREEMPLOYMENT OF SUPPORT EMPLOYEES SUPPORT PERSONNEL SUSPENSION, DEMOTION, NONRENEWAL, OR TERMINATION		
ADOPTION DATE: 07/30/2008	REVISION DATE(S): 01/15/2019, 11/11/2025	PAGE 6 OF 5

- 37. Inappropriate and/or unauthorized use of the school district's computer network or Internet connections.
- 38. Insubordination of any kind.
- 39. Racial discrimination, including racial slurs or other demeaning remarks concerning another person's race, ancestry, or country of origin and directed toward another employee, a student or a visitor.
- 40. Violation of any district rule or policy.
- 41. Violation of any administrative rule or order.
- 42. Failure or inability to perform the essential functions or duties of the assigned position.
- 43. If it is in the best interest of the school district, any support person may be suspended, demoted, or terminated.

Violations of any of the above may lead to the suspension, demotion, or termination of the support employee.

DUNCAN BOARD OF EDUCATION		4040-2
SUPPORT PERSONNEL SUSPENSION, DEMOTION, NONRENEWAL, OR TERMINATION		
ADOPTION DATE: 07/30/2008	REVISION DATE(S): 01/15/2019, 11/11/2025	PAGE 1 OF 5

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No support employee who has been employed in the school district for more than one year may be suspended, discharged, or nonrenewed except within the provisions of the policy. However, this policy shall not be construed to prevent layoffs or reductions-in-force for lack of funds or work.

When the immediate suspension of a support employee is in the best interest of the school, the superintendent may suspend the employee with or without pay without a hearing. If an employee is suspended for a period exceeding 10 days, the superintendent shall initiate termination proceedings immediately upon the beginning of suspension. However, in a case involving a criminal charge, the suspension may be delayed until the case is adjudicated at trial. Nothing herein shall prevent proceeding against the employee for termination of employment during or after the suspension.

If the district has received notice of felony investigation into a support employee by a law enforcement agency, the employee shall be placed on administrative leave. If the district does not place a non-certified employee on administrative leave during the time such employee is under investigation by law enforcement for a felony; and that employee is convicted of a felony, pleads guilty to a felony, or pleads nolo contendere to a felony at the conclusion of that investigation; the district shall be given a health and safety deficiency by the State Department of Education.

Prior to demotion, termination, or nonrenewal and after any suspension, the support employee shall receive notice of his or her right to a board hearing if so requested. Employees will be notified by certified mail of a superintendent’s recommendation to

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SUPPORT PERSONNEL SUSPENSION, DEMOTION, NONRENEWAL, OR TERMINATION		
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demote or terminate employment, and the support employee must request a hearing by certified mail to the board clerk within 10 working days of said notice, or the employee shall be deemed to have waived his or her right to a hearing.

If a hearing is requested, the hearing shall be conducted at the next succeeding regular meeting of the board if the request is received by the board clerk at least 10 days prior to such meeting. However, a special meeting may be conducted if requested by the employee or at the discretion of the board of education. Such special meeting shall be conducted no sooner than 10 days, nor later than 30 days, after receipt of the hearing request. The decision of the board shall be final.

The procedures of this policy only protect employees who have been employed more than one year immediately preceding adverse employment action and are suspended or discharged during a contractual period of employment or are nonrenewed.

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2. Excessive unexcused absenteeism.
3. Chronic absenteeism for any reason.
4. Excessive tardiness.
5. Persistently wasting time or distracting others during working hours.
6. Leaving work area during working hours without proper notification and permission.
7. Falsification of personnel or other records (personal or another employee's records).
8. Possession of weapons on the premises at any time.

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SUPPORT PERSONNEL SUSPENSION, DEMOTION, NONRENEWAL, OR TERMINATION		
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9. Removing district property, records, or confidential information from premises without proper authority.
10. Willful abuse, misuse, defacing, or destruction of district property, including tools, equipment, or other property of other employees.
11. Theft or Misappropriation of property of employees, students, or of this district.
12. Sabotage.
13. Refusal to follow instructions of supervisor.
14. Refusal or failure to do work assignment.
15. Unauthorized operation of vehicles, machines, tools, or equipment.
16. Threatening, intimidating, coercing, abusing, or interfering with employees, supervisors, or students at any time.
17. The making or publishing of false, vicious, or malicious statements concerning any employee, supervisor, students, or the district.
18. Creating or contributing to unsanitary conditions.
19. Practical jokes injurious to employee's or district property.
20. Possession, consumption, or reporting to work under the influence of alcohol, nonprescribed drugs, or controlled substances.
21. Creating disturbances on the premises at any time.
22. Disregard of known safety rules or common safety practices.
23. Unsafe operation of motor driven vehicles.
24. Operating machines or equipment without safety devices provided.
25. Participating in or witnessing gambling, lottery, or any other game of chance on district property.

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26. Unauthorized distribution of literature, written, or printed matter of any description on district property.
27. Posting or removing notices, signs, or writing in any form on bulletin boards of district property at aunt time without specific authority of the administration.
28. Poor workmanship.
29. Immoral conduct or indecency including abusive and/or foul language.
30. Making or receiving personal telephone calls or texting, posting to Facebook, or use of other social media during work hours.
31. Walking off the job.
32. Continued poor or negative attitude while on the job, including poor relationship with other staff or students.
33. Smoking in unauthorized area or at unauthorized time.
34. Failure to dress appropriately for work assignment.
35. Refusal of job transfer within the district when transfer does not result in demotion.
36. Abuse of rest periods or meal period policies.
37. Inappropriate and/or unauthorized use of the school district's computer network or Internet connections.
38. Insubordination of any kind.
39. Racial discrimination, including racial slurs or other demeaning remarks concerning another person's race, ancestry, or country of origin and directed toward another employee, a student or a visitor.
40. Violation of any district rule or policy.

DUNCAN BOARD OF EDUCATION		4040-2
SUPPORT PERSONNEL SUSPENSION, DEMOTION, NONRENEWAL, OR TERMINATION		
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- 41. Violation of any administrative rule or order.
- 42. Failure or inability to perform the essential functions or duties of the assigned position.
- 43. If it is in the best interest of the school district, any support person may be suspended, demoted, or terminated.

Violations of any of the above may lead to the suspension, demotion, or termination of the support employee.

Minutes



1. **Call to order** and roll call:

Buckholts Davis Lolar Neal Schreckengost
Attendance Taken at 6:00 PM.

Carl Buckholts: Present
Eric Davis: Present
Krista Lolar: Present
Greg Neal: Present
Christopher Schreckengost: Present

Also present were the following: Dr. Channa Byerly, Kelly Henderson, Randall Pitts, Nicole Punneo, Kade Golleher, Donna McConnell, Rita Livingston, Kelly Arnold, Lori McCann, Jessica Clayton, Tamara Gregor, and Lisha Elroy.

2. **Flag Salute**

The flag salute was led by Board President, Carl Buckholts.

3. **Chicken Express Employees of the Month**

Those honored for the month of October are Certified, Teacher of the Month, Brittany Smiley, of Horace Mann Elementary and Support Staff Employee of the Month, Victor Acosta, of Woodrow Wilson Elementary. All four employees will be given a plaque, free meal, and drink card for the month from Chicken Express, as well as, gifts from the district and community. Due to Parent/Teacher Conferences, these recipients will be in attendance for recognition at next month's regular meeting on Tuesday, November 11, 2025.

4. **Food 4 Kids** presentation

Kelly Arnold, Rita Livingston, Nicole Punneo, Lisha Elroy, and others were in attendance to present a check in the amount of \$74,280.76 to Duncan Public Schools. This is a donation from the Food 4 Kids auction held in partnership with the Duncan Chamber of Commerce, the Regional Food Bank of Oklahoma, community members, and many others. The donations are used to provide food bags for students over the weekends and during long breaks so that they have food when school is not in session.

5. **Public participation** and/or discussion

Randall Pitts, Pastor of Duncan United Pentecostal Church, addressed the board with property concerns at Plato Elementary.

6. **Superintendent's Report**

6.A. **Bond Projects Update** by Hope Equipment & Construction

There were no updates regarding Bond projects.

6.B. **Strategic Plan Presentation** and update from Goal Area 1: Teaching, Learning, & Assessment

No presentation was given. Due to Parent/Teacher Conferences, the Strategic Plan presentation and update will take place at the next regular meeting of the Duncan Board of Education on Tuesday, November 11, 2025.

6.C. Department Presentation from the Business Office, including the annual **Operational Budget**

The district's Operational Budget was presented by the Duncan Public Schools Treasurer, Lori McCann.

6.D. District Update

Superintendent Byerly was excited to announce that the High School Softball Team is headed to the State Tournament later this week; district staff has joined together for their first Collaboration Day, and it was a great success; and the district is wrapping up their first 9 weeks with Parent/Teacher Conferences and Fall Break.

7. Consideration and vote to elect or not elect the following as **new member of the board of directors of the Oklahoma Public School Investment Interlocal Cooperative (55K001)**:

7.A. Position No. 1: Pam Deering (CCOSA), Executive Director of CCOSA, to a 2026-2030 term

Motion to approve and elect Pam Deering (CCOSA), Executive Director of CCOSA, to Position No. 1 as a new member of the Oklahoma Public School Investment Interlocal Cooperative (55K001) board of directors with a term of 2026-2030. This motion, made by Christopher Schreckengost and seconded by Krista Lolar, Passed.

Carl Buckholts: Yea

Eric Davis: Yea

Krista Lolar: Yea

Greg Neal: Yea

Christopher Schreckengost: Yea

Yea: 5, Nay: 0

7.B. Position No. 2: Robert Trammell (OROS), Executive Director of OROS, to a 2026-2030 term

Motion to approve and elect Robert Trammell (OROS), Executive Director of OROS, to Position No. 2 as a new member of the Oklahoma Public School Investment

Interlocal Cooperative (55K001) board of directors with a term of 2026-2030. This motion, made by Christopher Schreckengost and seconded by Krista Lolar, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Yea
Yea: 5, Nay: 0

7.C. Position No. 4: Randy Davenport (OROS), Superintendent of Holdenville Public Schools, to a 2026-2029 term

Motion to approve and elect Randy Davenport (OROS), Superintendent of Holdenville Public Schools, to Position No. 4 as a new member of the Oklahoma Public School Investment Interlocal Cooperative (55K001) board of directors with a term of 2026-2029. This motion, made by Greg Neal and seconded by Christopher Schreckengost, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Yea
Yea: 5, Nay: 0

7.D. Position No. 9: Terry Davidson (CCOSA), Finance Director of Comanche Public Schools, to a 2026-2029 term

Motion to approve and elect Terry Davidson (CCOSA), Finance Director of Comanche Public Schools, to Position No. 9 as a new member of the Oklahoma Public School Investment Interlocal Cooperative (55K001) board of directors with a term of 2026-2029. This motion, made by Greg Neal and seconded by Christopher Schreckengost, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Yea
Yea: 5, Nay: 0

7.E. Position No. 13: Glen Cospers (OSSBA), Board Member of Moore Norman Technology Center, to a 2026-2029 term

Motion to approve and elect Glen Cospers (OSSBA), Board Member of Moore Norman Technology Center, to Position No. 13 as a new member of the Oklahoma Public School Investment Interlocal Cooperative (55K001) board of directors with a term of 2026-2029. This motion, made by Carl Buckholts and seconded by Eric Davis, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Yea
Yea: 5, Nay: 0

8. Discussion and possible motion to approve amendments to the following **district policy and procedure**:

8.A. **Policy 6023 Student Transfers** - amendments

Motion to approve the amendments to district Policy 6023 Student Transfers. This motion, made by Carl Buckholts and seconded by Greg Neal, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Yea
Yea: 5, Nay: 0

8.B. **Policy 6023-1 Intra District Transfers** - amendments

Motion to approve the amendments presented to Policy 6023-1 Intra District Transfers with additional edits to include the removal of bullets on page 1 and replace them with numbers, as well as, the addition of a comma after the word 'granted' in the first paragraph of page 3. This motion, made by Carl Buckholts and seconded by Greg Neal, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Yea
Yea: 5, Nay: 0

9. **Consent Agenda**

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve Consent Agenda items # 9.A.-9.T. as listed and discussed. This motion, made by Christopher Schreckengost and seconded by Greg Neal, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Yea

Greg Neal: Yea
Christopher Schreckengost: Yea
Yea: 5, Nay: 0

9.A. **Minutes** of the September 9, 2025 Regular Meeting

9.B. **Cafeteria Monthly Reports**

9.C. **Financial Reports**

9.D. **Activity Fund Reports**

9.E. **Additions, deletions, and/or changes to Activity Fund Sub-accounts**

9.F. **District Fundraisers**

9.G. **Encumbrance Reports**

General Fund 11 Purchase Order Numbers 65588-65722, total dollar value of \$294,931.26

Building Fund 21 Purchase Orders, Number 21102-21117, total dollar value of \$30,989.05

Bond Fund 34 Purchase Orders, Number 3404-3405, total dollar value of \$2,289,921.00

Bond Fund 35 Purchase Orders, Number 35006-35007, total dollar value of \$70,067.91

Bond Fund 36 Purchase Orders, Number 36000-36007, total dollar value of \$108,498.91

Change Order Listing(s) of Encumbrances

Encumbrance(s) More Than 10% Over

9.H. Board of Education **Regular Meeting dates for 2026** calendar year

9.I. **2026 Election Resolution** for Board Member position #1

9.J. Updates to the Duncan Virtual Academy portion of the High School **Student Handbook** for FY 25-26

9.K. Host **After-School Tutoring** at all district sites

9.L. **Out-of-State Travel** - Middle School Vocal Music trip to the Epic Waters Music Festival April 10, 2026 in Grand Prairie, TX

9.M. **Hinton Refrigeration Co.** - district Child Nutrition Walk-In Freezer in the amount of \$62,235.00

9.N. **Splashtop** - Remote and Autonomous Endpoint Management for district device management and cybersecurity in the amount of \$2,317.95

9.O. **Summit Mailing & Shipping Systems** - district Postage Meter and Lease Agreement in the amount of \$1,439.28

9.P. **Outdoor Sign Solutions** - Digital Marquee for Emerson Elementary in the amount of \$28,280.00 paid by the Building Fund, Bond Fund and a donation from First Bank & Trust

9.Q. **CDW-G** - DPS 2020 Vision Bond purchase of laptops for district teachers in the amount of \$319,890.00

9.R. **OK Work Trucks** - DPS 2020 Vision Bond purchase of Two Trucks for the Maintenance Department in the amount of \$49,825.00

9.S. **Holt Truck Centers** - DPS 2020 Vision Transportation Bond purchase of a Multi-Function School Activity Bus with Lift and graphics in the amount of \$123,835.00

9.T. **Model 1 Commercial Vehicles** - DPS 2020 Vision Transportation Bond purchase of a 14 Passenger Yellow Bus with Lift in the amount of \$105,537.00

10. Proposed **Executive Session** to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Resignations, employment, and changes of extra duty contracts of current and prospective District employees as outlined on Schedule A, inclusive; **(b)** Pursuant to 25 O.S. § 307 (B)(1) Extra Duty employment contracts as outlined on Schedule A1, inclusive; **(c)** Pursuant to 25 O.S. § 307 (B)(2) Discussing support staff negotiations concerning employees and representatives of employee groups; and **(d)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent.

Vote to convene or not convene into Executive Session

Motion to convene into Executive Session at 6:26 P.M. This motion, made by Krista Lolar and seconded by Christopher Schreckengost, Passed.

Carl Buckholts: Yea

Eric Davis: Yea

Krista Lolar: Yea

Greg Neal: Yea

Christopher Schreckengost: Yea

Yea: 5, Nay: 0

11. Vote to acknowledge the Board's **return to Open Session**

Executive Session Minutes Compliance Announcement/Statement: The matters considered, Proposed Executive Session to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Resignations, employment, and changes of extra duty contracts of current and prospective District employees as outlined on Schedule A, inclusive; **(b)** Pursuant to 25 O.S. § 307 (B)(1) Extra Duty employment contracts as outlined on Schedule A1, inclusive; **(c)** Pursuant to 25 O.S. § 307 (B)(2) Discussing support staff negotiations concerning employees and representatives of employee groups; and **(d)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent. No action was taken in Executive Session.

The following board members were present in Executive Session: Carl Buckholts, Eric Davis, Krista Lolar, Greg Neal and Christopher Schreckengost. In addition the following person(s) were present in Executive Session: Dr. Channa Byerly.

Motion to acknowledge the Board's return to Open Session at 6:59 P.M. This motion, made by Greg Neal and seconded by Krista Lolar, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Yea

Yea: 5, Nay: 0

12. Discussion and possible action regarding resignations, employment, and changes of extra duty contracts as listed on **Schedule A** attached

Motion to approve the resignations, employment, and changes of extra duty contracts as listed on Schedule A. This motion, made by Krista Lolar and seconded by Eric Davis, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Yea

Yea: 5, Nay: 0

13. Discussion and possible action regarding Extra Duty contracts for Support Staff as listed on **Schedule A1** attached

Motion to approve the Extra Duty contracts for Support Staff as listed on Schedule A1. This motion, made by Krista Lolar and seconded by Greg Neal, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Yea

Yea: 5, Nay: 0

14. Discussion and motion to approve, not approve or table the **ratification of negotiations** for Support Staff (DESA, Duncan Educational Support Association)

Motion to approve and ratify negotiations for Support Staff with DESA, Duncan Educational Support Association, for FY 25-26. This motion, made by Carl Buckholts and seconded by Eric Davis, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Yea

Yea: 5, Nay: 0

15. Discussion and possible action regarding declaration of miscellaneous items as **surplus**

Motion to declare miscellaneous items as surplus. This motion, made by Greg Neal and seconded by Christopher Schreckengost, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Yea

Yea: 5, Nay: 0

16. Discussion and possible action regarding **New Business**

There was no New Business.

17. The next Regular Meeting of the Board of Education will be held on Tuesday, November 11, 2025 at 6:00 P.M. at the Administration Building at 1740 W. Spruce, Duncan, OK

18. Adjournment

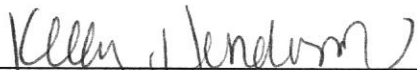
This concludes the business that came before the Board on October 14, 2025 and at 7:01 P.M. Board President Carl Buckholts declared the meeting adjourned.

I, the undersigned Clerk of the Duncan Public Schools Board of Education, District I-001, of Stephens County, Oklahoma certify that the agenda for this Regular Meeting of October 14, 2025 was posted on the door of the Administration Building at 4:10 P.M., Monday, October 13, 2025 by Board Clerk, Kelly Henderson. Notice of this meeting was filed with the Stephens County Clerk November 13, 2024.

I also certify that at least 24 hours prior to this meeting the agenda of this meeting was posted on the school district website located at www.duncanps.org.

Respectfully submitted and witness my hand and seal of the Duncan Public School District.

DUNCAN BOARD OF EDUCATION



Kelly Henderson, Board Clerk



SCHEDULE A
10/14/25

RETIREMENT				
Last Name	First Name	Site/Assignment	Years of Service	Effective

RESIGNATIONS				
Last Name	First Name	Site/Assignment	Years of Service	Effective
Thornton	Shellie	EM/Counselor	13	9/22/2025
Altom	David	CO/Technology Coordinator	24	10/9/2025
Culberson	Edmond	EM/Library-Media Assistant-Paraprofessional	0	10/1/2025
Richmond	Austin	PL/SPED Paraprofessional-Teacher Assistant	0	never worked
Smith	Dustin	CD/Security Director	1	10/21/2025

EMPLOYMENT				
Last Name	First Name	New Position	Pending	Contract
		Cafeteria - Server/Helper		Support
		Licensed Practical Nurse	Background	Support
		Bus Driver w/CDL	Background	Support
		Assistant Girls Wrestling Coach	Background	Contract Coach

Candace Greenwood
Jessica Jacks
Sandra Sitte

Kyle Davis

ADJUNCT TEACHERS				
Last Name	First Name	Position	Site	

CONTRACT CHANGES				
Last Name	First Name	Site Assignment		Effective

EXTRA-DUTY CONTRACT CHANGES				
Last Name	First Name	New Position		
Howard	Toni	change to HS Student Council Co-Sponsor		
Lynch	Allison	add Elementary Archery		
Peters	Brandy	Add In-District Travel		
Sale	Tabitha	add SPED Self-Contained		
Scifres	Tamara	change to Elementary Academic Team Co-Sponsor		
Shipman	Amanda	add Elementary Academic Team Co-Sponsor		

Schedule A1 - October 14, 2025
EXTRA DUTY CONTRACTS (SUPPORT)

BARKER, DAINA M.	Special Ed Self-Contained	\$ 500.00
BEARCE, LENNETTA J.	Special Ed Self-Contained	\$ 500.00
BEARCE, MYLEAH C.	Special Ed Self-Contained	\$ 500.00
BENNETT, FAITH E.	Special Ed Self-Contained	\$ 500.00
BINGHAM, VERONICA M.	Special Ed Self-Contained	\$ 500.00
BOGGESS, CHRISTINA M.	Special Ed Self-Contained	\$ 500.00
BYERS, KASEY D.	Special Ed Self-Contained	\$ 500.00
CALDWELL, MELINDA A.	Special Ed Self-Contained	\$ 500.00
COULSTON, HEATHER D.	Special Ed Self-Contained	\$ 500.00
CROSS, REBECCA L.	Facebook Facilitator (\$500) SPED Self-Contained (\$2,500) SPED 7.5% (\$2,329.44)	\$ 5,329.44
FORD, CRYSTAL D.	SPED Self-Contained (\$2,500) SPED 7.5% (\$2,064.48)	\$ 4,564.48
FRANKLIN, ASHLEY L.	Special Ed Self-Contained	\$ 500.00
FRANKLIN, LAURA L.	Special Ed Self-Contained	\$ 500.00
GRISSOM, KATRINA G.	Special Ed Self-Contained	\$ 500.00
HENDERSON, AUTUMN B.	Elementary Archery	\$ 300.00
HENDERSON, KELLY D.	Board Clerk	\$ 5,000.00
HEULITT, AMY A.	Special Ed Self-Contained	\$ 500.00
HODGES, ASHLEY N.	Special Ed Self-Contained	\$ 500.00
JARRETT, TRISHA R.	Facebook Facilitator	\$ 500.00
JOHNS, GLYNIS L.	Special Ed Self-Contained	\$ 500.00
KASPEREIT, TWYLA K.	Special Ed Self-Contained	\$ 500.00
KAUS, ANGELA L.	SPED Self-Contained (\$2,500) SPED 7.5% (\$2,329.44)	\$ 4,829.44
KNIGHT, L. REBEKAH	Lead Librarian	\$ 1,000.00
LEWIS, VERNA F.	Special Ed Self-Contained	\$ 500.00
MCCORD, MEGAN R.	SPED Self-Contained (\$2,500) SPED 7.5% (\$2,086.56)	\$ 4,586.56
MITCHELL, VONDA F.	Special Ed Self-Contained	\$ 500.00
MYERS, AMBER M.	Special Ed Self-Contained	\$ 500.00
PHELPS, TRESA L.	Special Ed Self-Contained	\$ 500.00
PRIETO, ERIK B.	Special Ed Self-Contained	\$ 500.00

Schedule A1 - October 14, 2025
EXTRA DUTY CONTRACTS (SUPPORT)

BARKER, DAINA M.	Special Ed Self-Contained	\$ 500.00
BEARCE, LENNETTA J.	Special Ed Self-Contained	\$ 500.00
BEARCE, MYLEAH C.	Special Ed Self-Contained	\$ 500.00
BENNETT, FAITH E.	Special Ed Self-Contained	\$ 500.00
BINGHAM, VERONICA M.	Special Ed Self-Contained	\$ 500.00
BOGGESS, CHRISTINA M.	Special Ed Self-Contained	\$ 500.00
BYERS, KASEY D.	Special Ed Self-Contained	\$ 500.00
CALDWELL, MELINDA A.	Special Ed Self-Contained	\$ 500.00
COULSTON, HEATHER D.	Special Ed Self-Contained	\$ 500.00
CROSS, REBECCA L.	Facebook Facilitator (\$500) SPED Self-Contained (\$2,500) SPED 7.5% (\$2,329.44)	\$ 5,329.44
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FRANKLIN, LAURA L.	Special Ed Self-Contained	\$ 500.00
GRISSOM, KATRINA G.	Special Ed Self-Contained	\$ 500.00
HENDERSON, AUTUMN B.	Elementary Archery	\$ 300.00
HENDERSON, KELLY D.	Board Clerk	\$ 5,000.00
HEULITT, AMY A.	Special Ed Self-Contained	\$ 500.00
HODGES, ASHLEY N.	Special Ed Self-Contained	\$ 500.00
JARRETT, TRISHA R.	Facebook Facilitator	\$ 500.00
JOHNS, GLYNIS L.	Special Ed Self-Contained	\$ 500.00
KASPEREIT, TWYLA K.	Special Ed Self-Contained	\$ 500.00
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MYERS, AMBER M.	Special Ed Self-Contained	\$ 500.00
PHELPS, TRESA L.	Special Ed Self-Contained	\$ 500.00
PRIETO, ERIK B.	Special Ed Self-Contained	\$ 500.00

DUNCAN PUBLIC SCHOOLS
SUMMARY OF FINANCIAL ACTIVITIES

10/31/2025

All Years Grouped By FUND	GENERAL FUND	BUILDING FUND	2021 BOND FUND	2021 TRANSPORTATIO N	2020 VISION BOND
CASH ON HAND:					
BEGINNING MONTHLY BALANCE	-596,940.83	814,749.21	150,433.37	334,512.14	0.00
ADD: MONTHLY RECEIPTS	2,128,010.20	2,869.91	0.00	0.00	1,443,537.87
MATURING INVESTMENTS	249,912.38	0.00	0.00	0.00	0.00
TOTAL CASH:	1,780,981.75	817,619.12	150,433.37	334,512.14	1,443,537.87
LESS: CHECKS ISSUED	2,901,299.05	67,457.36	0.00	147,521.14	142,001.50
PURCHASE OF INVESTMENTS	264,114.09	0.00	0.00	0.00	0.00
INTEREST ON NON-PAYABLE	0.00	0.00	0.00	0.00	0.00
BOND INDEBTEDNESS	0.00	0.00	0.00	0.00	0.00
REPAY-MONEY MGMT.	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
INTEREST ON BONDS	0.00	0.00	0.00	0.00	0.00
TRANSFERS	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00
ENDING MONTHLY BALANCE	-1,384,431.39	750,161.76	150,433.37	186,991.00	1,301,536.37
INVESTMENTS:					
BEGINNING MONTHLY BALANCE	4,455,286.13	245,000.00	0.00	0.00	0.00
ADD: INVESTMENTS	264,114.09	0.00	0.00	0.00	0.00
TOTAL INVESTMENTS:	4,719,400.22	245,000.00	0.00	0.00	0.00
LESS: MATURING INVESTMENTS	249,912.38	0.00	0.00	0.00	0.00
ENDING MONTHLY BALANCE:	4,469,487.84	245,000.00	0.00	0.00	0.00

TOTALS:					
END OF MONTH CASH BALANCE:	-1,384,431.39	750,161.76	150,433.37	186,991.00	1,301,536.37
END OF MONTH INV. BALANCE:	4,469,487.84	245,000.00	0.00	0.00	0.00
TOTAL CASH:	3,085,056.45	995,161.76	150,433.37	186,991.00	1,301,536.37
ADD: OUTSTANDING CHECKS	570,232.11	26,223.03	0.00	126,529.07	18,675.00
TOTAL MONIES:	3,655,288.56	1,021,384.79	150,433.37	313,520.07	1,320,211.37

DUNCAN PUBLIC SCHOOLS
SUMMARY OF FINANCIAL ACTIVITIES

10/31/2025

All Years Grouped By FUND	SINKING FUND	ENDOWMENT INSURANCE FUND FUNDS	TOTAL ALL FUNDS	
CASH ON HAND:				
BEGINNING MONTHLY BALANCE	131,904.57	7,701.10	351,368.26	1,193,727.82
ADD: MONTHLY RECEIPTS	8,420.39	223.93	5,195.74	3,588,258.04
MATURING INVESTMENTS	0.00	0.00	0.00	249,912.38
TOTAL CASH:	140,324.96	7,925.03	356,564.00	5,031,898.24
LESS: CHECKS ISSUED	0.00	0.00	0.00	3,258,279.05
PURCHASE OF INVESTMENTS	0.00	0.00	5,195.74	269,309.83
INTEREST ON NON-PAYABLE	0.00	0.00	0.00	0.00
BOND INDEBTEDNESS	0.00	0.00	0.00	0.00
REPAY-MONEY MGMT.	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00
INTEREST ON BONDS	0.00	0.00	0.00	0.00
TRANSFERS	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00
ENDING MONTHLY BALANCE	140,324.96	7,925.03	351,368.26	1,504,309.36
INVESTMENTS:				
BEGINNING MONTHLY BALANCE	37,910.57	71,128.12	1,397,970.81	6,207,295.63
ADD: INVESTMENTS	0.00	0.00	5,195.74	269,309.83
TOTAL INVESTMENTS:	37,910.57	71,128.12	1,403,166.55	6,476,605.46
LESS: MATURING INVESTMENTS	0.00	0.00	0.00	249,912.38
ENDING MONTHLY BALANCE:	37,910.57	71,128.12	1,403,166.55	6,226,693.08

TOTALS:				
END OF MONTH CASH BALANCE:	140,324.96	7,925.03	351,368.26	1,504,309.36
END OF MONTH INV. BALANCE:	37,910.57	71,128.12	1,403,166.55	6,226,693.08
TOTAL CASH:	178,235.53	79,053.15	1,754,534.81	7,731,002.44
ADD: OUTSTANDING CHECKS	0.00	0.00	0.00	741,659.21
TOTAL MONIES:	178,235.53	79,053.15	1,754,534.81	8,472,661.65

DUNCAN PUBLIC SCHOOLS

Treasurer's Report

10/31/2025

ASSETS:

Composite of Cash on Hand and Investments	
Beginning of Month	7,401,023.45

COLLECTIONS:

Ad Valorem Tax	31,021.92	
Interest, Inv. & Bond Sales	28,975.52	
Intermediate Funds	10,084.29	
State Funds	1,765,939.50	
Federal Funds	296,082.38	
Child Nutrition Funds:	8,352.92	
Other Local Items:	4,263.64	
Non-Revenue Receipts:	1,443,537.87	
		3,588,258.04

TOTAL ASSETS		10,989,281.49
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ADJUSTMENTS:		0.00
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LIABILITIES:

Checks Issued	3,258,279.05	
		3,258,279.05

BALANCE AS OF 10/31/2025		7,731,002.44
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COMPOSITION OF BALANCE

Balance of Cash on Hand		
Month End	1,504,309.36	
Investments		
Month End	6,226,693.08	
TOTAL OF COMPOSITE:		7,731,002.44

DUNCAN PUBLIC SCHOOLS

Treasurer's Report

10/31/2025

CHECKS ISSUED TO DATE:

Fund	Total Issued	Outstanding
YEAR 5 - GENERAL FUND	0.00	1,981.21
YEAR 6 - GENERAL FUND	9,340,484.79	568,250.90
YEAR 6 - BUILDING FUND	960,098.27	26,223.03
YEAR 6 - 2021 BOND FUND	2,289,921.00	0.00
YEAR 6 - 2021 TRANSPORTATION	147,521.14	126,529.07
YEAR 6 - 2020 VISION BOND	142,001.50	18,675.00
	<hr/>	<hr/>
	12,880,026.70	741,659.21

Treasurer: _____

DUNCAN PUBLIC SCHOOLS

10/31/2025

TREASURER'S REVENUE SUMMARY COMPARISON

REVENUE SOURCE	BUDGET YEAR 2024 - 2025		BUDGET YEAR 2025 - 2026		
	CURRENT COLLECTED	YEAR-TO-DATE COLLECTED	CURRENT COLLECTED	YEAR-TO-DATE COLLECTED	
GENERAL FUND					
LOCAL SOURCES					
6-11-000-1110-000-050	AD VAL TX LV (CUR YR)	\$0.00	\$78,137.02	\$0.00	\$171,423.41
6-11-000-1120-000-050	AD VAL TX LV (PRIOR)	\$11,701.77	\$128,423.26	\$19,863.83	\$81,606.17
6-11-000-1130-000-050	REV IN LIEU OF TAXES	\$0.00	\$4,602.59	\$0.00	\$4,102.12
6-11-000-1310-000-050	INTEREST EARNINGS	\$58,394.81	\$288,280.03	\$22,937.16	\$111,758.90
6-11-100-1310-000-050	CC REWARDS	\$1,042.84	\$3,450.58	\$618.69	\$2,010.95
6-11-000-1410-000-050	RNTL OF SCH FAC	\$830.00	\$3,320.00	\$0.00	\$0.00
6-11-000-1440-000-050	SALE OF SURPLUS EQUIPMENT	\$37.80	\$66.40	\$0.00	\$97.80
6-11-000-1520-000-050	INSURANCE REFUND	\$0.00	\$341.43	\$0.00	\$0.00
6-11-000-1550-000-050	WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$5,194.02
6-11-000-1590-000-050	MISC REIMBURSEMENTS	\$435.00	\$1,327.38	\$700.30	\$6,949.13
6-11-000-1590-700-050	CN- REIMBURSEMENT	\$35.35	\$2,442.41	\$0.00	\$2,671.17
6-11-000-1610-000-050	CONTRIBUTIONS & DONATIONS	\$3.92	\$35.50	\$1.34	\$901.94
6-11-000-1620-000-050	COMMUNITY SERVICES	\$0.00	\$0.00	\$0.00	\$798.90
6-11-000-1650-000-050	DISTRICT CONTRACTS	\$3,562.00	\$3,562.00	\$3,562.00	\$3,562.00
6-11-000-1680-000-050	REF OF PRIOR YR'S	\$0.00	\$0.00	\$0.00	\$423.44
6-11-000-1690-000-050	MISC REV FROM DISTRICT	\$0.00	\$0.00	\$0.00	\$0.00
6-11-000-1710-700-050	STUDENT MEALS	\$6,337.04	\$15,742.76	\$7,066.23	\$16,201.12
6-11-000-1720-700-050	ALACARTE	\$0.00	\$21.00	\$0.00	\$0.00
6-11-000-1730-700-050	ADULT MEALS	\$1,493.57	\$3,636.13	\$1,286.69	\$3,155.73
6-11-000-1740-700-050	SUMMER FOOD SVC ADULT	\$0.00	\$2.00	\$0.00	\$0.00
6-11-000-1760-700-050	CONTRACT	\$16,981.25	\$29,979.25	\$0.00	\$2,341.25
6-11-000-1790-700-050	STATEMENTS	\$0.00	\$1,573.70	\$0.00	\$54.65
	TOTAL	\$100,855.35	\$564,943.44	\$56,036.24	\$413,252.70
INTERMEDIATE SOURCES					
6-11-000-2100-000-050	COUNTY 4 MILL AD VAL	\$1,858.79	\$22,430.86	\$2,361.99	\$18,560.11
6-11-000-2200-000-050	COUNTY APPORTN (MTG)	\$7,701.54	\$27,306.25	\$7,722.30	\$16,457.82
6-11-000-2900-000-050	OTHER INTERMEDIATE	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL	\$9,560.33	\$49,737.11	\$10,084.29	\$35,017.93
STATE SOURCES					
6-11-000-3110-000-050	GROSS PRODUCTION TAX	\$201,268.51	\$664,058.53	\$228,117.91	\$1,041,255.51
6-11-000-3120-000-050	MOTOR VEH COLLECTION	\$126,236.43	\$393,204.37	\$125,118.86	\$399,463.04
6-11-000-3130-000-050	RURAL ELECTRIC COOPERATIVE	\$10,544.85	\$38,087.41	\$11,139.43	\$40,808.22
6-11-000-3140-000-050	ST SCH LAND EARNINGS	\$43,250.45	\$175,203.80	\$49,513.97	\$170,842.58
6-11-000-3150-000-050	VEHICLE TAX STAMP	\$76.58	\$314.47	\$0.00	\$0.00
6-11-000-3160-000-050	FARM IMPLEMENTS	\$245.31	\$976.33	\$248.75	\$391.29
6-11-000-3210-000-050	FNDTN & SAL INC AID	\$1,092,972.17	\$3,278,916.52	\$1,021,339.22	\$3,064,017.66
6-11-331-3250-000-050	FBA IN LIEU - CERT EMPL	\$1,731.60	\$5,194.79	\$2,108.03	\$6,324.09

DUNCAN PUBLIC SCHOOLS

10/31/2025

TREASURER'S REVENUE SUMMARY COMPARISON

REVENUE SOURCE	BUDGET YEAR 2024 - 2025		BUDGET YEAR 2025 - 2026		
	CURRENT COLLECTED	YEAR-TO-DATE COLLECTED	CURRENT COLLECTED	YEAR-TO-DATE COLLECTED	
6-11-332-3250-000-050	FBA IN LIEU - SUPP PER HEALTH	\$11,267.59	\$33,802.76	\$12,906.50	\$38,719.52
6-11-332-3250-700-050	CN-FBA IN LIEU SUPPORT	\$0.00	\$0.00	\$0.00	\$0.00
6-11-334-3250-000-050	CERTIFIED EMP HEALTH	\$167,349.63	\$502,048.89	\$171,037.44	\$513,112.32
6-11-335-3250-000-050	SUPP PERSONNEL HEALTH	\$118,906.32	\$356,718.95	\$125,987.40	\$377,962.20
6-11-335-3250-700-050	CN-SUPPORT PER HEALTH	\$0.00	\$0.00	\$0.00	\$0.00
6-11-388-3310-000-050	ALTN/HIGH CHLG EDU	\$0.00	\$0.00	\$0.00	\$0.00
6-11-312-3412-000-050	NATL BOARD CERT BONUS	\$0.00	\$0.00	\$0.00	\$0.00
6-11-305-3413-000-050	INSPIRED TO TEACH INCENTIVE	\$0.00	\$0.00	\$0.00	\$0.00
6-11-367-3415-000-050	READING SUFFICIENCY	\$0.00	\$0.00	\$0.00	\$0.00
6-11-333-3420-000-050	TEXTBOOK	\$0.00	\$208,719.35	\$18,289.78	\$54,869.33
6-11-376-3436-000-050	SCHOOL RESOURCE OFFICER	\$0.00	\$183,829.62	\$0.00	\$93,041.47
6-11-377-3437-000-050	PAID MATERNITY LEAVE	\$0.00	\$0.00	\$0.00	\$0.00
6-11-000-3610-000-050	HOMESTEAD EXEMPTION	\$0.00	\$0.00	\$0.00	\$444.67
6-11-339-3650-000-050	TOBACCO SETTLE ENDOWMENT	\$0.00	\$0.00	\$0.00	\$0.00
6-11-340-3650-000-050	TSET - TOBACCO SETTLEMENT	\$0.00	\$0.00	\$0.00	\$8,546.56
6-11-080-3690-000-050	CELLPHONE-FREE ED ENVIR	\$0.00	\$0.00	\$0.00	\$38,400.00
6-11-361-3690-000-050	ACE TECHNOLOGY	\$0.00	\$0.00	\$0.00	\$0.00
6-11-385-3720-700-050	STATE MATCHING	\$0.00	\$0.00	\$0.00	\$0.00
6-11-411-3811-000-050	COMPR HS VO SAL REIM	\$0.00	\$1,980.00	\$0.00	\$1,980.00
6-11-412-3812-000-050	VOCATIONAL PROG ASSIST	\$0.00	\$13,562.00	\$0.00	\$13,562.00
TOTAL		\$1,773,849.44	\$5,856,617.79	\$1,765,807.29	\$5,863,740.46

FEDERAL SOURCES

6-11-511-4210-000-050	TITLE I ACT,BASIC PG	\$0.00	\$0.00	\$0.00	\$0.00
6-11-799-4210-000-050	TITLE I-PART A	\$0.00	\$278,695.10	\$0.00	\$206,807.00
6-11-541-4271-000-050	TITLE II - PART A	\$0.00	\$0.00	\$0.00	\$0.00
6-11-799-4271-000-050	T2-PART A, RECRUIT	\$0.00	\$23,917.19	\$0.00	\$49,416.59
6-11-572-4281-000-050	TITLE III A ENGLISH LANGUAGE	\$0.00	\$0.00	\$0.00	\$0.00
6-11-613-4310-000-050	INDIVIDUALS W/DISABILITIES (B)	\$0.00	\$0.00	\$0.00	\$0.00
6-11-615-4310-000-050	INDIVIDUALS W/DISABILITIES (B)	\$0.00	\$0.00	\$0.00	\$0.00
6-11-621-4310-000-050	IDEA-B FLOW THROUGH	\$0.00	\$0.00	\$66,548.72	\$66,548.72
6-11-635-4310-239-050	INDIVIDUALS W/DISABILITIES	\$0.00	\$0.00	\$21,530.00	\$21,530.00
6-11-799-4310-000-050	CARRYFORWARD IDEA-B FLOW	\$0.00	\$57,314.54	\$0.00	\$46,391.72
6-11-641-4340-000-050	PRE-SCHOOL AGED 3-5	\$0.00	\$0.00	\$4,372.48	\$4,372.48
6-11-799-4340-000-050	PRESCHOOL	\$0.00	\$1,055.94	\$0.00	\$3,174.34
6-11-552-4442-000-050		\$0.00	\$0.00	\$0.00	\$0.00
6-11-799-4442-000-050	TITLE IV LEAS FORMULA	\$0.00	\$10,631.29	\$0.00	\$11,201.64
6-11-587-4470-000-050	TITLEV-SUB2 RURAL &	\$0.00	\$0.00	\$0.00	\$0.00
6-11-799-4470-000-050	TITLE VI PT B1 LEA	\$0.00	\$12,216.76	\$0.00	\$14,003.03
6-11-726-4689-000-050	OTHER MISC SOURCES OF FED	\$1,292.00	\$1,292.00	\$0.00	\$0.00
6-11-795-4689-000-050	ESSER III	\$0.00	\$0.00	\$0.00	\$0.00

DUNCAN PUBLIC SCHOOLS

10/31/2025

TREASURER'S REVENUE SUMMARY COMPARISON

REVENUE SOURCE		BUDGET YEAR 2024 - 2025		BUDGET YEAR 2025 - 2026	
		CURRENT COLLECTED	YEAR-TO-DATE COLLECTED	CURRENT COLLECTED	YEAR-TO-DATE COLLECTED
6-11-799-4689-000-050	ESSER II FUNDS	\$0.00	\$483,078.36	\$0.00	\$0.00
6-11-763-4710-700-050	NATL SCHOOL LUNCH -FED	\$153,358.11	\$244,583.81	\$153,750.82	\$237,955.92
6-11-764-4720-700-050	NATL SCHOOL BREAKFAST -FED	\$47,562.65	\$74,825.99	\$49,880.36	\$83,832.20
6-11-766-4740-700-050	SUMMER FOOD PROGRAM	\$0.00	\$53,046.08	\$0.00	\$13,198.62
6-11-421-4821-000-050	CARL PERKINS	\$0.00	\$13,278.28	\$0.00	\$19,087.98
TOTAL		\$202,212.76	\$1,253,935.34	\$296,082.38	\$777,520.24
REVENUE SOURCE TOTAL		\$2,086,477.88	\$7,725,233.68	\$2,128,010.20	\$7,089,531.33
NON-REVENUE RECEIPTS					
6-11-000-5120-700-050	RETURN CASH OR CHANGE	\$0.00	\$0.00	\$0.00	\$0.00
6-11-000-5600-000-050	CORRECTING ENTRY	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL		\$0.00	\$0.00	\$0.00	\$0.00
BALANCE SHEET					
6-11-000-6110-000-050	CASH FORWARD	\$0.00	\$5,359,528.87	\$0.00	\$5,336,012.73
6-11-000-6110-700-050	CARRYOVER	\$0.00	\$0.00	\$0.00	\$0.00
6-11-333-6110-000-050	333 CARRYOVER	\$0.00	\$0.00	\$0.00	\$0.00
6-11-352-6110-000-050	CARRYOVER	\$0.00	\$0.00	\$0.00	\$0.00
6-11-367-6110-000-050	367 CARRYOVER	\$0.00	\$0.00	\$0.00	\$0.00
6-11-376-6110-000-050	CARRYOVER CORRECTION	\$0.00	\$0.00	\$0.00	\$0.00
6-11-385-6110-700-050	CARRYOVER	\$0.00	\$0.00	\$0.00	\$0.00
6-11-759-6110-700-050	CASH FORWARD	\$0.00	\$0.00	\$0.00	\$0.00
6-11-760-6110-700-050	CASH FORWARD	\$0.00	\$0.00	\$0.00	\$0.00
6-11-000-6130-000-050	LAPSED	\$0.00	\$0.00	\$0.00	\$0.00
6-11-000-6140-000-050	ESTOP	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL		\$0.00	\$5,359,528.87	\$0.00	\$5,336,012.73
NON-REVENUE SOURCE		\$0.00	\$5,359,528.87	\$0.00	\$5,336,012.73
FUND TOTAL		\$2,086,477.88	\$13,084,762.55	\$2,128,010.20	\$12,425,544.06

DUNCAN PUBLIC SCHOOLS

10/31/2025

TREASURER'S REVENUE SUMMARY COMPARISON

REVENUE SOURCE	BUDGET YEAR 2024 - 2025		BUDGET YEAR 2025 - 2026		
	CURRENT COLLECTED	YEAR-TO-DATE COLLECTED	CURRENT COLLECTED	YEAR-TO-DATE COLLECTED	
BUILDING FUND					
LOCAL SOURCES					
6-21-000-1110-000-050	AD VAL TX LV (CUR YR)	\$0.00	\$16,574.39	\$0.00	\$21,779.45
6-21-000-1120-000-050	AD VAL TX LV (PRIOR)	\$1,670.75	\$12,917.69	\$2,836.11	\$10,761.86
6-21-000-1130-000-050	REV IN LIEU OF TAXES	\$0.00	\$28.59	\$0.00	\$0.00
6-21-000-1310-000-050	INTEREST EARNINGS	\$803.28	\$3,266.66	\$0.00	\$1,392.14
6-21-000-1590-000-050	MISC REIMBURSEMENTS	\$0.00	\$3,168.00	\$0.00	\$0.00
TOTAL		\$2,474.03	\$35,955.33	\$2,836.11	\$33,933.45
INTERMEDIATE SOURCES					
6-21-000-2900-000-050	OTHER INTERMEDIATE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL		\$0.00	\$0.00	\$0.00	\$0.00
STATE SOURCES					
6-21-000-3160-000-050	FARM IMPLEMENTS	\$35.03	\$139.41	\$33.80	\$53.16
6-21-318-3435-000-050	REDBUD	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL		\$35.03	\$139.41	\$33.80	\$53.16
REVENUE SOURCE TOTAL		\$2,509.06	\$36,094.74	\$2,869.91	\$33,986.61
BALANCE SHEET					
6-21-000-6110-000-050	CASH FORWARD	\$0.00	\$1,712,780.14	\$0.00	\$1,921,273.42
6-21-318-6110-000-050	REDBUD CARRYOVER	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL		\$0.00	\$1,712,780.14	\$0.00	\$1,921,273.42
NON-REVENUE SOURCE		\$0.00	\$1,712,780.14	\$0.00	\$1,921,273.42
FUND TOTAL		\$2,509.06	\$1,748,874.88	\$2,869.91	\$1,955,260.03

DUNCAN PUBLIC SCHOOLS

10/31/2025

TREASURER'S REVENUE SUMMARY COMPARISON

REVENUE SOURCE	BUDGET YEAR 2024 - 2025		BUDGET YEAR 2025 - 2026	
	CURRENT COLLECTED	YEAR-TO-DATE COLLECTED	CURRENT COLLECTED	YEAR-TO-DATE COLLECTED
2021 BOND FUND				
NON-REVENUE RECEIPTS				
6-34-000-5112-000-050 BOND SALES	\$0.00	\$2,259,401.01	\$0.00	\$2,257,635.02
TOTAL	\$0.00	\$2,259,401.01	\$0.00	\$2,257,635.02
BALANCE SHEET				
6-34-000-6110-000-050 Cash Forward	\$0.00	\$958,005.95	\$0.00	\$182,719.35
TOTAL	\$0.00	\$958,005.95	\$0.00	\$182,719.35
NON-REVENUE SOURCE	\$0.00	\$3,217,406.96	\$0.00	\$2,440,354.37
FUND TOTAL	\$0.00	\$3,217,406.96	\$0.00	\$2,440,354.37

DUNCAN PUBLIC SCHOOLS

10/31/2025

TREASURER'S REVENUE SUMMARY COMPARISON

REVENUE SOURCE	BUDGET YEAR 2024 - 2025		BUDGET YEAR 2025 - 2026	
	CURRENT COLLECTED	YEAR-TO-DATE COLLECTED	CURRENT COLLECTED	YEAR-TO-DATE COLLECTED
2021 TRANSPORTATION				
NON-REVENUE RECEIPTS				
6-35-000-5112-000-050 BOND SALES	\$0.00	\$181,818.00	\$0.00	\$181,818.00
TOTAL	\$0.00	\$181,818.00	\$0.00	\$181,818.00
BALANCE SHEET				
6-35-000-6110-000-050 Cash Forward	\$0.00	\$112,378.24	\$0.00	\$152,694.14
TOTAL	\$0.00	\$112,378.24	\$0.00	\$152,694.14
NON-REVENUE SOURCE	\$0.00	\$294,196.24	\$0.00	\$334,512.14
FUND TOTAL	\$0.00	\$294,196.24	\$0.00	\$334,512.14

DUNCAN PUBLIC SCHOOLS

10/31/2025

TREASURER'S REVENUE SUMMARY COMPARISON

REVENUE SOURCE	BUDGET YEAR 2024 - 2025		BUDGET YEAR 2025 - 2026		
	CURRENT COLLECTED	YEAR-TO-DATE COLLECTED	CURRENT COLLECTED	YEAR-TO-DATE COLLECTED	
2020 VISION BOND					
NON-REVENUE RECEIPTS					
6-36-000-5190-000-050	MISC REVENUE TRANSFERRED	\$0.00	\$0.00	\$1,443,537.87	\$1,443,537.87
TOTAL		\$0.00	\$0.00	\$1,443,537.87	\$1,443,537.87
NON-REVENUE SOURCE		\$0.00	\$0.00	\$1,443,537.87	\$1,443,537.87
FUND TOTAL		\$0.00	\$0.00	\$1,443,537.87	\$1,443,537.87

DUNCAN PUBLIC SCHOOLS

10/31/2025

TREASURER'S REVENUE SUMMARY COMPARISON

REVENUE SOURCE	BUDGET YEAR 2024 - 2025		BUDGET YEAR 2025 - 2026		
	CURRENT COLLECTED	YEAR-TO-DATE COLLECTED	CURRENT COLLECTED	YEAR-TO-DATE COLLECTED	
SINKING FUND					
LOCAL SOURCES					
6-41-000-1110-000-050	AD VAL TX LV (CUR YR)	\$0.00	\$33,424.80	\$0.00	\$0.00
6-41-000-1120-000-050	AD VAL TX LV (PRIOR)	\$4,993.33	\$55,007.80	\$8,321.98	\$94,970.49
6-41-000-1130-000-050	REV IN LIEU OF TAXES	\$0.00	\$85.66	\$0.00	\$0.00
6-41-000-1310-000-050	INTEREST EARNINGS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL		\$4,993.33	\$88,518.26	\$8,321.98	\$94,970.49
INTERMEDIATE SOURCES					
6-41-000-2900-000-050	OTHER INTERMEDIATE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL		\$0.00	\$0.00	\$0.00	\$0.00
STATE SOURCES					
6-41-000-3160-000-050	FARM IMPLEMENTS	\$104.94	\$417.65	\$98.41	\$154.79
TOTAL		\$104.94	\$417.65	\$98.41	\$154.79
REVENUE SOURCE TOTAL		\$5,098.27	\$88,935.91	\$8,420.39	\$95,125.28
BALANCE SHEET					
6-41-000-6110-000-050	CASH FORWARD	\$0.00	\$91,457.59	\$0.00	\$83,110.25
TOTAL		\$0.00	\$91,457.59	\$0.00	\$83,110.25
NON-REVENUE SOURCE		\$0.00	\$91,457.59	\$0.00	\$83,110.25
FUND TOTAL		\$5,098.27	\$180,393.50	\$8,420.39	\$178,235.53

DUNCAN PUBLIC SCHOOLS

10/31/2025

TREASURER'S REVENUE SUMMARY COMPARISON

REVENUE SOURCE		BUDGET YEAR 2024 - 2025		BUDGET YEAR 2025 - 2026	
		CURRENT COLLECTED	YEAR-TO-DATE COLLECTED	CURRENT COLLECTED	YEAR-TO-DATE COLLECTED
ENDOWMENT FUNDS					
LOCAL SOURCES					
6-50-000-1310-000-050	INTEREST EARNINGS	\$223.32	\$908.21	\$223.93	\$910.63
TOTAL		\$223.32	\$908.21	\$223.93	\$910.63
REVENUE SOURCE TOTAL		\$223.32	\$908.21	\$223.93	\$910.63
BALANCE SHEET					
6-50-000-6110-000-050	CASH FORWARD	\$0.00	\$75,421.99	\$0.00	\$78,142.52
TOTAL		\$0.00	\$75,421.99	\$0.00	\$78,142.52
NON-REVENUE SOURCE		\$0.00	\$75,421.99	\$0.00	\$78,142.52
FUND TOTAL		\$223.32	\$76,330.20	\$223.93	\$79,053.15

DUNCAN PUBLIC SCHOOLS

10/31/2025

TREASURER'S REVENUE SUMMARY COMPARISON

REVENUE SOURCE		BUDGET YEAR 2024 - 2025		BUDGET YEAR 2025 - 2026	
		CURRENT COLLECTED	YEAR-TO-DATE COLLECTED	CURRENT COLLECTED	YEAR-TO-DATE COLLECTED
INSURANCE FUND					
LOCAL SOURCES					
6-86-000-1310-000-050	INTEREST EARNINGS	\$0.00	\$0.00	\$5,195.74	\$18,644.22
TOTAL		\$0.00	\$0.00	\$5,195.74	\$18,644.22
REVENUE SOURCE TOTAL		\$0.00	\$0.00	\$5,195.74	\$18,644.22
BALANCE SHEET					
6-86-000-6110-000-050	CASH FORWARD	\$0.00	\$2,323,826.05	\$0.00	\$1,735,890.59
TOTAL		\$0.00	\$2,323,826.05	\$0.00	\$1,735,890.59
NON-REVENUE SOURCE		\$0.00	\$2,323,826.05	\$0.00	\$1,735,890.59
FUND TOTAL		\$0.00	\$2,323,826.05	\$5,195.74	\$1,754,534.81

**DUNCAN PUBLIC SCHOOLS
BALANCE SHEET
31-Oct-25**

	General-11 Fund	Building-21 Fund	Bond 34 Fund	Bond 35 Transportation	Bond 36 2020 Vision	Endowment 50 Fund	Insurance 86 Fund	Sinking Fund	Total All Funds
Cash	\$ (1,384,431.39)	\$ 750,161.76	\$ 150,433.37	\$ 186,991.00	\$ 1,301,536.37	\$ 7,925.03	\$ 351,368.26	\$ 140,324.96	\$ 1,504,309.36
Investments	\$ 4,469,487.84	\$ 245,000.00	\$ -	\$ -	\$ -	\$ 71,128.12	\$ 1,403,166.55	\$ 37,910.57	\$ 6,226,693.08
Total Assets	\$ 3,085,056.45	\$ 995,161.76	\$ 150,433.37	\$ 186,991.00		\$ 79,053.15	\$ 1,754,534.81	\$ 178,235.53	\$ 7,731,002.44
Warrants outstanding	\$ 570,232.11	\$ 26,223.03	\$ -	\$ 126,529.07	\$ 18,675.00	\$ -	\$ -	\$ -	\$ 741,659.21
Fund Balance	\$ 3,655,288.56	\$ 1,021,384.79	\$ 150,433.37	\$ 313,520.07	\$ 18,675.00	\$ 79,053.15	\$ 1,754,534.81	\$ 178,235.53	\$ 8,472,661.65

**DUNCAN PUBLIC SCHOOLS
STATEMENT OF CHANGES IN FUND BALANCE
MONTH ENDED OCTOBER 31, 2025**

Fund Balance - Beginning of Month	\$ (596,940.83)	\$ 814,749.21	\$ 150,433.37	\$ 334,512.14	\$ -	\$ 7,701.10	\$ 351,368.26	\$ 131,904.57	\$ 1,193,727.82
District	\$ 56,036.24	\$ 2,836.11	\$ -	\$ -	\$ -	\$ 223.93	\$ 5,195.74	\$ 8,321.98	\$ 72,614.00
Intermediate	\$ 10,084.29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,084.29
State	\$ 1,765,807.29	\$ 33.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 98.41	\$ 1,765,939.50
Federal	\$ 296,082.38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 296,082.38
Other	\$ -	\$ -	\$ -	\$ -	\$ 1,443,537.87	\$ -	\$ -	\$ -	\$ 1,443,537.87
Total revenue	\$ 2,128,010.20	\$ 2,869.91	\$ -	\$ -	\$ 1,443,537.87	\$ 223.93	\$ 5,195.74	\$ 8,420.39	\$ 3,588,258.04
Salaries	\$ (1,711,201.20)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,711,201.20)
Benefits	\$ (642,731.88)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (642,731.88)
Professional services	\$ (106,754.52)	\$ (10,237.10)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (116,991.62)
Property services	\$ (87,644.22)	\$ (45,974.85)	\$ -	\$ (41,984.14)	\$ -	\$ -	\$ -	\$ -	\$ (175,603.21)
Other services	\$ (18,211.69)	\$ (262.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (18,473.69)
Supplies & materials	\$ (293,631.09)	\$ (9,801.46)	\$ -	\$ -	\$ (25,427.00)	\$ -	\$ -	\$ -	\$ (328,859.55)
Other	\$ (32,364.24)	\$ -	\$ -	\$ (105,537.00)	\$ (116,574.50)	\$ -	\$ -	\$ -	\$ (254,475.74)
									\$ -
Purchase of Investments	\$ (264,114.09)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,195.74)	\$ -	\$ (269,309.83)
Total expenditures	\$ (3,156,652.93)	\$ (66,275.41)	\$ -	\$ (147,521.14)	\$ (142,001.50)	\$ -	\$ (5,195.74)	\$ -	\$ (3,517,646.72)
Investments	\$ 4,469,487.84	\$ 245,000.00	\$ -	\$ -	\$ -	\$ 71,128.12	\$ 1,403,166.55	\$ 37,910.57	\$ 6,226,693.08
Fund Balance - End of Month	\$ 2,843,904.28	\$ 996,343.71	\$ 150,433.37	\$ 186,991.00		\$ 79,053.15	\$ 1,754,534.81	\$ 178,235.53	\$ 7,491,032.22

Note: These financial statements are unaudited and intended for internal review and analysis only.

DUNCAN PUBLIC SCHOOLS

Open Investment Ledger

Invest #	CHECK #	DATE	BANK NAME	AMOUNT	RATE	MATURITY DATE
4	0	5/18/2007	BANK OF COMMERCE	100,000.00	5.100	07/16/2026
5	0	9/9/2024	OLAP LIQUID POOL	3,146,825.66	3.893	01/25/2026
FZFX	0	9/4/2024	FIDELITY TREASURY MM FUND	1,222,662.18	4.120	09/04/2026
TOTAL OPEN INVESTMENTS FOR 6 - 11 GENERAL FUND				4,469,487.84		
3-2283	0	1/7/2022	IBC BANK	245,000.00	3.400	01/07/2026
TOTAL OPEN INVESTMENTS FOR 6 - 21 BUILDING FUND				245,000.00		
11076951	0	5/26/2020	LEGACY BANK	37,910.57	3.740	11/30/2025
TOTAL OPEN INVESTMENTS FOR 6 - 41 SINKING FUND				37,910.57		
1107	0	11/26/2021	LEGACY BANK	71,128.12	0.180	11/26/2025
TOTAL OPEN INVESTMENTS FOR 6 - 50 ENDOWMENT FUNDS				71,128.12		
22324	0	11/22/2024	FIRST BANK & TRUST COMPANY	258,865.42	3.785	11/22/2025
5-86	0	11/6/2024	OLAP LIQUID POOL	1,038,257.70	3.893	01/25/2026
655-242581	0	9/4/2024	FIDELITY TREASURY MM FUND	106,043.43	4.120	09/04/2026
TOTAL OPEN INVESTMENTS FOR 6 - 86 INSURANCE FUND				1,403,166.55		
TOTAL OF ALL INVESTMENTS				6,226,693.08		

DUNCAN PUBLIC SCHOOLS

PO BOX 1548
DUNCAN, OK 73534

Reconciliation

November 03, 2025

Bank account:
*****9935

Reconciliation date:
11/3/2025

Prepared by:
MILLER, LATISHA

For applied period:
October, 2026

General ledger account balance	\$1,139,315.20	Balance per bank statement as of reconciliation date	\$100,613.33
Add debits	\$246,642.69	Add receipts in transit	\$0.00
Less credits	\$187,311.90	Less outstanding checks	\$23,924.40
Add adjustments	\$8,505.51	Interest not yet posted	\$0.00
		Charges not yet posted	\$2.55
		Investments	\$1,130,460.02
Bank Balance Per General Ledger (Activity Fund)	\$1,207,151.50	Bank Balance Per Statement Reconciliation	\$1,207,151.50

Variance: \$0.00 ***

Outstanding Receipts

No Transactions

Outstanding Checks

<u>Number</u>	<u>Amount</u>	<u>Number</u>	<u>Amount</u>	<u>Number</u>	<u>Amount</u>
00109993	41.95	00110275	90.00	00110300	27.97
00110447	1731.28	00110821	475.00	00110906	105.00
00110970	250.00	00111005	336.86	00111013	48.85
00111018	180.00	00111024	300.00	00111033	600.00
00111035	185.00	00111037	168.00	00111038	540.00
00111040	20.00	00111041	10.00	00111045	63.72
00111046	9692.01	00111048	135.56	00111049	511.09
00111051	205.97	00111052	742.97	00111054	1194.00
00111055	402.97	00111056	300.00	00111057	60.00
00111059	2121.19	00111060	2786.25	00111061	568.76
00111062	30.00				

Total Outstanding Checks:
\$23,924.40

Items:
31

Receipts Cleared This Month

<u>Number</u>	<u>Amount</u>	<u>Number</u>	<u>Amount</u>	<u>Number</u>	<u>Amount</u>
05000026	150.00	05000027	20.00	05000028	200.00
05000029	9421.39	05000030	200.00	05000031	460.00
05000032	7.62	05000033	326.00	05000034	493.43
05000035	53.20	05000036	30000.00	05000037	100.00
05000038	16.00	05000039	32.00	05000040	438.83
10006586	268.68	11006433	18.00	11006434	1.50
11006435	2.00	11006436	4.50	11006437	1.00
11006438	5.00	11006439	1.00	11006440	2.00
11006441	1.00	11006442	10.00	11006443	1.00
11006444	13.50	11006445	2.50	11006446	1.00
11006447	16.00	11006448	5.00	11006449	4.00
11006450	1.00	11006451	3.50	11006452	1.00
11006453	5.00	11006454	27.50	11006455	4.00
11006456	10.00	11006457	20.00	11006458	2.00
11006459	2.00	11006460	0.50	11006461	2.00
11006462	1.00	11006463	137.00	11006464	4.99
11006465	0.50	11006466	5.50	11006467	2.50
11006468	1.00	11006469	2.00	11006470	5.50
11006471	2.50	11006472	7.00	11006473	2.00
11006474	30.00	11006475	5.00	11006476	16.00
11006477	8.00	11006478	34.50	11006479	13.00
11006480	6.00	11006481	30.00	11006482	3.00

11006483	0.50	11006484	2.00	11006485	10.00
11006486	1.00	11006487	5.00	11006488	6.50
11006489	8.00	11006490	8.00	11006491	8.00
11006492	8.00	11006493	3.00	11006494	5.00
11006495	1.00	11006496	3.00	11006497	5.00
11006498	1.50	11006499	1.00	11006500	1.00
11006501	23.50	11006502	4.00	11006503	5.00
11006504	2.00	11006505	5.00	11006506	7.00
11006507	1.00	11006508	2.00	11006509	5.00
11006510	8.00	11006511	8.00	11006512	8.00
11006513	24.00	11006514	8.00	11006515	322.00
11006516	3.50	11006517	5.50	11006518	1.00
11006519	5.00	11006520	2.00	11006521	1.00
11006522	2.50	11006523	8.00	11006524	8.00
11006525	8.00	11006526	8.00	11006527	8.00
11006528	5.50	11006529	12.50	11006530	14.00
11006531	1.00	11006532	5.00	11006533	12.00
11006534	3.00	11006535	3.00	11006536	2.00
11006537	0.50	11006538	6.00	11006539	6.00
11006540	2.00	11006541	1.00	11006542	8.00
11006543	8.00	11006544	8.00	11006545	8.00
11006546	8.00	11006547	8.00	11006548	8.00
11006549	321.33	11006550	614.27	11006551	7.50
11006552	5.00	11006553	1.00	11006554	2.00
11006555	1.00	11006556	2.00	11006557	2.00
11006558	5.00	11006559	3.50	11006560	8.00
11006561	8.00	11006562	8.00	11006563	8.00
11006564	8.00	11006565	8.00	11006566	8.00
11006567	8.00	11006568	11.00	11006569	0.50
11006570	1.00	11006571	0.50	11006572	1.00
11006573	5.50	11006574	3.00	11006575	2.00
11006576	1.00	11006577	0.50	11006578	8.00
11006579	8.00	11006580	8.00	11006581	8.00
11006582	8.00	11006583	8.00	11006584	8.00
11006585	503.15	11006586	75.00	11006587	0.50
11006588	3.00	11006589	1.50	11006590	21.00
11006591	13.00	11006592	4.50	11006593	13.00
11006594	1.50	11006595	2.00	11006596	2.00
11006597	4.00	11006598	3.00	11006599	5.00
11006600	6.00	11006601	8.00	11006602	8.00
11006603	8.00	11006604	8.00	11006605	8.00
11006606	8.00	11006607	10.50	11006608	5.50
11006609	6.00	11006610	0.50	11006611	2.50
11006612	1.00	11006613	2.00	11006614	10.00

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11006615	5.00	11006616	1.50	11006617	8.00
11006618	8.00	11006619	8.00	11006620	26.50
11006621	7.50	11006622	1.00	11006623	12.00
11006624	11.00	11006625	5.00	11006626	1.00
11006627	1.00	11006628	8.00	11006629	5.50
11006630	0.50	11006631	3.00	11006632	2.00
11006633	6.00	11006634	9.00	11006635	5.00
11006636	2.00	11006637	11.00	11006638	1.00
11006639	60.00	11006640	60.00	11006641	60.00
11006642	60.00	11006643	60.00	11006644	60.00
11006645	60.00	11006646	60.00	11006647	300.00
11006648	3.00	11006649	2.50	11006650	4.00
11006651	4.50	11006652	0.50	11006653	7.00
11006654	1.00	11006655	5.00	11006656	2.00
11006657	5.00	11006658	1.50	11006659	15.50
11006660	10.00	11006661	2.00	11006662	5.00
11006663	12.50	11006664	120.00	11006665	60.00
11006666	60.00	11006667	120.00	11006668	60.00
11006669	60.00	11006670	300.00	11006671	60.00
11006672	60.00	11006673	120.00	11006674	60.00
11006675	60.00	11006676	60.00	11006677	60.00
11006678	60.00	11006679	0.50	11006680	30.00
11006681	20.00	11006682	66.00	11006683	17.50
11006684	7.50	11006685	1.00	11006686	0.50
11006687	5.00	11006688	0.50	11006689	1.00
11006690	4.50	11006691	9.00	11006692	7.50
11006693	7.00	11006694	15.00	11006695	6.00
11006696	7.00	11006697	7.00	11006698	60.00
11006699	60.00	11006700	60.00	11006701	60.00
11006702	120.00	11006703	60.00	11006704	60.00
11006705	0.50	11006706	5.00	11006707	2.00
11006708	1.00	11006709	7.50	11006710	2.00
11006711	20.00	11006712	1.00	11006713	1.00
11006714	60.00	11006715	120.00	11006716	60.00
11006717	60.00	11006718	60.00	11006719	60.00
11006720	60.00	11006721	58.00	11006722	60.00
11006723	2.00	11006724	20.00	11006725	3.00
11006726	7.00	11006727	2.50	11006728	13.50
11006729	46.50	11006730	1.00	11006731	5.50
11006732	3.00	11006733	16.00	11006734	10.50
11006735	8.50	11006736	16.00	11006737	7.00
11006738	7.00	11006739	14.50	11006740	0.50
11006741	40.00	11006742	1.00	11006743	0.50
11006744	1.00	11006745	1.00	11006746	1.00

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11006747	5.00	11006748	3.00	11006749	10.00
11006750	1.50	11006751	60.00	11006752	60.00
11006753	60.00	11006754	60.00	11006755	60.00
12500451	25.00	12500452	29.00	12500453	2.00
12500454	0.25	12500455	10.00	12500456	1.55
12500457	25.00	12500458	3.00	12500459	10.00
12500460	43.50	12500461	3.00	12500462	15.50
12500463	6.00	12500464	15.50	12500465	7.50
12500466	14.00	12500467	10.50	12500468	5.00
12500469	15.00	12500470	81.00	12500471	18.50
12500472	100.00	12500473	130.00	12500474	150.00
12500475	60.00	12500476	25.00	12500477	42.00
12500478	2.00	12500479	4.50	12500480	21.50
12500481	7.50	12500482	3.00	12500483	53.00
12500484	18.50	12500485	21.50	12500486	20.50
12500487	10.50	12500488	3.00	12500489	24.00
12500490	22.50	12500491	6.00	12500492	500.00
12500493	250.00	12500494	5.00	12500495	15.00
12500496	0.50	12500497	24.50	12500498	4.50
12500499	5.00	12500500	4.50	12500501	5.00
12500502	100.00	12500503	0.50	12500504	2.50
12500505	4.50	12500506	22.50	12500507	3.00
12500508	10.00	12500509	20.00	12500510	100.00
12500511	2.00	12500512	5.00	12500513	10.50
12500514	3.00	12500515	5.00	12500516	24.50
12500517	14.00	12500518	5.00	12500519	55.00
12500520	10.00	12500521	15.00	12500522	0.50
12500523	2.00	12500524	0.50	12500525	6.00
12500526	15.00	12500527	100.00	12500528	100.00
12500529	10.00	12500530	270.96	12500531	2.00
12500532	9.50	12500533	5.00	12500534	11.00
12500535	611.90	12500536	2.00	12500537	10.00
12500538	22.50	12500539	2.50	12500540	1.50
12500541	561.15	12500542	20.00	12500543	7.00
12500544	10.00	12500545	3.50	12500546	20.00
12500547	20.00	12500548	498.79	12500549	2.50
12500550	3.50	12500551	5.00	12500552	11.00
12500553	5.00	12500554	804.85	12500555	2.00
12500556	4.00	12500557	10.00	12500558	4.50
12500559	25.00	12500560	1.25	12500561	10.00
12500562	1.00	12500563	10.00	12500564	518.95
12500565	30.00	12500566	1.00	12500567	24.00
12500568	5.00	12500569	20.00	12500570	7.50
12500571	255.33	12500572	99.93	12500573	500.00

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12500574	5.00	12500575	15.00	12500576	1.00
12500577	10.00	12500578	8.00	12500579	2.00
12500580	5.00	12500581	55.00	12500582	32.50
12500583	4.25	12500584	7.50	12500585	20.00
12500586	5.00	12500587	5.00	12500588	5.00
12500589	5.00	12500590	2.00	12500591	1.00
12500592	6.00	12500593	12.00	12500594	8.00
12500595	2.00	12500596	15.00	12500597	1.00
12500598	15.00	12500599	10.00	12500600	6.00
12500601	12.00	12500602	12.00	12500603	2.00
12500604	6.00	12500605	12.00	12500606	12.00
12500607	8.00	12500608	12.00	12500609	8.00
12500610	5.00	12500611	8.00	12500612	8.00
12500613	38.00	12500614	4.00	12500615	2.00
12500616	2.00	12500617	12.00	12500618	4.00
12500619	2.00	12500620	2.00	12500621	12.00
12500622	8.00	12500623	12.00	12500624	14.00
12500625	2.00	12500626	5.00	12500627	7.00
12500628	5.00	12500629	5.00	12500630	10.00
12500631	1.00	12500632	20.00	12500633	2.00
12500634	2.00	12500635	5.00	12500636	2.00
12500637	2.00	12500638	10.00	12500639	2.00
12500640	6.00	12500641	6.00	12500642	6.00
12500643	2.00	12500644	6.00	12500645	12.00
12500646	4.00	12500647	8.00	12500648	8.00
12500649	10.00	12500650	2.00	12500651	6.00
12500652	4.00	12500653	6.00	12500654	2.00
12500655	8.00	12500656	4.00	12500657	6.00
12500658	2.00	12500659	8.00	12500660	4.00
12500661	8.00	12500662	12.00	12500663	2.00
12500664	5.00	12500665	8.00	12500666	8.00
12500667	40.00	12500668	4.00	12500669	4.00
12500670	10.00	12500671	2.00	12500672	12.00
12500673	10.00	12500674	12.00	12500675	25.00
12500676	10.50	12500677	10.00	12500678	4.00
12500679	2.00	12500680	4.00	12500681	10.00
12500682	14.00	12500683	2.00	12500684	2.00
13005593	2.50	13005594	10.00	13005595	6.00
13005596	10.50	13005597	9.50	13005598	5.50
13005599	8.50	13005600	0.50	13005601	92.00
13005602	732.00	13005603	128.00	13005604	204.00
13005605	32.00	13005606	240.00	13005607	176.00
13005608	360.00	13005609	112.00	13005610	432.00
13005611	144.00	13005612	96.00	13005613	310.00

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13005614	336.00	13005615	252.00	13005616	224.00
13005617	332.00	13005618	68.00	13005619	264.00
13005620	100.00	13005621	576.00	13005622	64.00
13005623	92.00	13005624	561.00	13005625	144.00
13005626	368.00	13005627	64.00	13005628	96.00
13005629	336.00	13005630	224.00	13005631	1036.00
13005632	380.00	13005633	96.00	13005634	152.00
13005635	228.00	13005636	176.00	13005637	189.00
13005638	40.00	13005639	396.00	13005640	60.00
13005641	284.00	13005642	320.00	13005643	244.00
13005644	16.00	13005645	401.00	13005646	64.00
13005647	48.00	13005648	216.00	13005649	628.00
13005650	128.00	13005651	304.00	13005652	32.00
13005653	136.00	13005654	12.50	13005655	10.00
13005656	10.50	13005657	2.00	13005658	5.00
13005659	204.00	13005660	312.00	13005661	136.00
13005662	176.00	13005663	96.00	13005664	96.00
13005665	202.00	13005666	120.00	13005667	352.00
13005668	315.00	13005669	236.00	13005670	304.00
13005671	148.00	13005672	476.00	13005673	144.00
13005674	144.00	13005675	21.00	13005676	2.00
13005677	14.00	13005678	7.00	13005679	6.50
13005680	21.00	13005681	344.00	13005682	432.00
13005683	7.50	13005684	5.00	13005685	5.00
13005686	320.00	13005687	5.50	13005688	4.00
13005689	5.00	13005690	1600.00	13005691	12.00
13005692	5.00	13005693	15.00	13005694	4.50
13005695	3.00	13005696	19.50	13005697	90.00
13005698	2.00	13005699	19.50	13005700	1.00
13005701	11.00	13005702	28.50	13005703	10.00
13005704	0.50	13005705	10.50	13005706	20.00
13005707	3.00	13005708	20.00	13005709	222.00
13005710	1.00	13005711	60.00	13005712	11.00
13005713	3.00	13005714	1.00	13005715	2.50
13005716	32.75	13005717	3.00	13005718	2.00
13005719	8.00	13005720	2.00	13005721	5.00
13005722	5.00	13005723	1.00	13005724	17.50
13005725	18.00	13005726	21.00	13005727	16.00
13005728	22.00	13005729	8.00	13005730	2.00
13005731	9.00	13005732	1.00	13005733	2.50
13005734	3.00	13005735	11.50	13005736	2.00
13005737	3.00	13005738	19.00	13005739	12.50
13005740	244.90	13005741	2.00	13005742	112.00
13005743	20.00	13005744	20.00	13005745	2.50

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13005746	4.50	13005747	121.58	13005748	32.50
13500209	60.00	13500210	60.00	13500211	60.00
13500212	60.00	13500213	60.00	13500214	60.00
13500215	60.00	13500216	60.00	13500217	37.00
13500218	16.00	13500219	27.00	13500220	2.00
13500221	11.00	13500222	6.00	13500223	33.00
13500224	17.00	13500225	1.00	13500226	1.00
13500227	1.00	13500228	1.00	13500229	0.80
13500230	300.00	13500231	60.00	13500232	60.00
13500233	60.00	13500234	480.00	13500235	60.00
13500236	240.00	13500237	120.00	13500238	120.00
13500239	60.00	13500240	60.00	13500241	60.00
13500242	60.00	13500243	60.00	13500244	60.00
13500245	60.00	13500246	60.00	13500247	3.50
13500248	3.00	13500249	5.00	13500250	1.00
13500251	46.50	13500252	60.00	13500253	60.00
13500254	60.00	13500255	60.00	13500256	60.00
13500257	60.00	13500258	60.00	13500259	60.00
13500260	60.00	13500261	60.00	13500262	60.00
13500263	60.00	13500264	6.00	13500265	5.00
13500266	2.00	13500267	5.00	13500268	60.00
13500269	60.00	13500270	60.00	13500271	60.00
13500272	60.00	13500273	60.00	13500274	60.00
13500275	60.00	13500276	120.00	13500277	1.00
13500278	3.00	13500279	5.00	13500280	5.00
13500281	6.00	13500282	25.00	13500283	28.00
13500284	5.00	13500285	0.50	13500286	7.50
13500287	0.50	13500288	120.00	13500289	60.00
13500290	60.00	13500291	60.00	13500292	60.00
13500293	16.50	13500294	31.00	13500295	3.50
13500296	15.00	13500297	3.00	13500298	0.50
13500299	1139.00	13500300	100.00	13500301	3.00
13500302	35.00	13500303	11.00	13500304	1.00
13500305	2.00	13500306	5.00	13500307	2.50
13500308	5.00	13500309	5.00	13500310	5.00
13500311	5.00	13500312	2.00	13500313	7.50
13500314	1.00	13500315	2.50	13500316	1.20
13500317	1.00	13500318	23.00	13500319	7.00
13500320	2.50	13500321	7.25	13500322	20.00
13500323	20.00	13500324	2.00	13500325	5.00
13500326	1.35	13500327	1.00	14007340	60.00
14007341	60.00	14007342	60.00	14007343	60.00
14007344	60.00	14007345	60.00	14007346	60.00
14007347	60.00	14007348	60.00	14007349	60.00

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14007350	60.00	14007351	60.00	14007352	60.00
14007353	60.00	14007354	60.00	14007355	60.00
14007356	60.00	14007357	60.00	14007358	60.00
14007359	60.00	14007360	9.40	14007361	2.66
14007362	0.50	14007363	18.00	14007364	1.00
14007365	9.00	14007366	1.90	14007367	10.00
14007368	9.00	14007369	3.00	14007370	9.75
14007371	2.00	14007372	2.00	14007373	12.20
14007374	60.00	14007375	60.00	14007376	60.00
14007377	60.00	14007378	60.00	14007379	60.00
14007380	60.00	14007381	60.00	14007382	60.00
14007383	60.00	14007384	60.00	14007385	60.00
14007386	60.00	14007387	60.00	14007388	60.00
14007389	60.00	14007390	60.00	14007391	60.00
14007392	60.00	14007393	60.00	14007394	60.00
14007395	60.00	14007396	11.00	14007397	0.50
14007398	6.30	14007399	9.75	14007400	11.40
14007401	13.50	14007402	13.50	14007403	7.91
14007404	15.35	14007405	13.00	14007406	9.50
14007407	16.50	14007408	4.50	14007409	5.00
14007410	13.50	14007411	60.00	14007412	60.00
14007413	60.00	14007414	60.00	14007415	60.00
14007416	60.00	14007417	60.00	14007418	60.00
14007419	60.00	14007420	60.00	14007421	60.00
14007422	60.00	14007423	60.00	14007424	60.00
14007425	60.00	14007426	60.00	14007427	60.00
14007428	60.00	14007429	60.00	14007430	60.00
14007431	60.00	14007432	141.25	14007433	60.00
14007434	60.00	14007435	60.00	14007436	60.00
14007437	60.00	14007438	60.00	14007439	60.00
14007440	60.00	14007441	60.00	14007442	60.00
14007443	60.00	14007444	60.00	14007445	1.00
14007446	1.50	14007447	6.00	14007448	7.00
14007449	1.10	14007450	5.10	14007451	9.00
14007452	3.50	14007453	10.00	14007454	6.50
14007455	4.55	14007456	5.00	14007457	12.50
14007458	5.50	14007459	445.56	14007460	291.80
14007461	500.00	14007462	399.88	14007463	60.00
14007464	60.00	14007465	60.00	14007466	60.00
14007467	60.00	14007468	60.00	14007469	60.00
14007470	60.00	14007471	60.00	14007472	60.00
14007473	60.00	14007474	60.00	14007475	60.00
14007476	60.00	14007477	60.00	14007478	60.00
14007479	60.00	14007480	60.00	14007481	60.00

DUNCAN PUBLIC SCHOOLS

PO BOX 1548
 DUNCAN, OK 73534

Reconciliation

November 03, 2025

14007482	60.00	14007483	60.00	14007484	60.00
14007485	60.00	14007486	60.00	14007487	60.00
14007488	60.00	14007489	60.00	14007490	60.00
14007491	60.00	14007492	60.00	14007493	60.00
14007494	60.00	14007495	60.00	14007496	60.00
14007497	60.00	14007498	60.00	14007499	60.00
14007500	60.00	14007501	60.00	14007502	60.00
14007503	60.00	14007504	60.00	14007505	60.00
14007506	60.00	14007507	60.00	14007508	60.00
14007509	60.00	14007510	60.00	14007511	60.00
14007512	60.00	14007513	60.00	14007514	60.00
14007515	60.00	14007516	763.98	14007517	75.00
14007518	60.00	14007519	60.00	14007520	60.00
14007521	60.00	14007522	60.00	14007523	60.00
14007524	60.00	14007525	60.00	14007526	60.00
14007527	60.00	14007528	60.00	14007529	1.00
14007530	1.25	14007531	21.00	14007532	13.00
14007533	3.50	14007534	19.50	14007535	5.90
14007536	11.50	14007537	5.00	14007538	6.70
14007539	16.71	14007540	4.00	14007541	20.50
14007542	7.40	14007543	11.40	14007544	15.50
14007545	60.00	14007546	60.00	14007547	60.00
14007548	60.00	14007549	42.50	14007550	10.00
14007551	3.50	14007552	2.00	14007553	5.30
14007554	10.00	14007555	5.50	14007556	10.50
14007557	20.00	14007558	2.10	14007559	27.50
14007560	2.50	14007561	3.50	14007562	15.40
14007563	60.00	14007564	60.00	14007565	60.00
14500741	5.00	14500742	2.00	14500743	310.00
14500744	50.00	14500745	300.00	14500746	360.00
14500747	603.40	14500748	721.63	14500749	20.00
14500750	3.00	14500751	160.00	14500752	150.00
14500753	120.00	14500754	120.00	14500755	2.00
14500756	5.00	14500757	10.00	14500758	11.00
14500759	480.00	14500760	240.00	14500761	10.00
14500762	2038.93	14500763	4.00	14500764	1.00
14500765	1.00	14500766	7.00	14500767	3.00
14500768	47.00	14500769	20.00	14500770	45.00
14500771	11.00	14500772	25.00	14500773	550.00
14500774	120.00	14500775	1664.30	14500776	2.00
14500777	6.00	14500778	5.50	14500779	20.00
14500780	84.12	14500781	11.00	14500782	11.00
14500783	11.00	14500784	11.00	14500785	11.00
14500786	11.00	14500787	11.00	14500788	11.00

DUNCAN PUBLIC SCHOOLSPO BOX 1548
DUNCAN, OK 73534**Reconciliation**

November 03, 2025

14500789	11.00	14500790	11.00	14500791	11.00
14500792	70.00	14500793	426.05	14500794	72.97
14500795	1.00	14500796	5.00	14500797	1.00
14500798	79.16	14500799	5.50	14500800	11.00
14500801	11.00	14500802	11.00	14500803	11.00
14500804	11.00	14500805	11.00	14500806	11.00
14500807	100.00	14500808	200.00	14500809	100.00
14500810	170.00	14500811	250.00	14500812	181.00
14500813	60.00	14500814	2.00	14500815	10.50
14500816	10.00	14500817	15.00	14500818	2.00
14500819	10.00	14500820	10.00	14500821	22.50
14500822	1.25	14500823	5.25	14500824	25.00
14500825	9.00	14500826	32.50	14500827	12.50
14500828	30.00	14500829	13.75	14500830	13.75
14500831	20.00	14500832	34.50	14500833	2.50
14500834	36.00	14500835	11.00	14500836	11.00
14500837	11.00	14500838	90.00	14500839	120.00
14500840	90.00	14500841	60.00	14500842	80.00
14500843	40.00	14500844	295.00	14500845	155.00
14500846	420.00	14500847	123.94	14500848	5.00
14500849	10.00	14500850	6.00	14500851	10.00
14500852	122.05	14500853	11.00	14500854	11.00
14500855	11.00	14500856	11.00	14500857	180.00
14500858	60.00	14500859	100.00	14500860	210.00
14500861	60.00	14500862	150.00	14500863	200.00
14500864	150.00	14500865	30.00	14500866	160.00
14500867	180.00	14500868	160.00	14500869	260.00
14500870	11.00	14500871	2.00	14500872	3.00
14500873	10.00	14500874	10.00	14500875	22.00
14500876	301.00	14500877	120.00	14500878	11.00
14500879	11.00	14500880	11.00	14500881	11.00
14500882	20.00	14500883	11.00	14500884	11.00
14500885	11.00	14500886	11.00	14500887	11.00
14500888	11.00	14500889	11.00	14500890	7.00
14500891	11.00	14500892	11.00	14500893	11.00
14500894	11.00	14500895	11.00	14500896	11.00
14500897	11.00	14500898	11.00	14500899	11.00
14500900	186.68	14500901	400.00	14500902	1.00
14500903	3.00	14500904	60.00	14500905	60.00
14500906	60.00	14500907	11.00	14500908	11.00
14500909	11.00	14500910	11.00	14500911	11.00
14500912	11.00	14500913	11.00	14500914	11.00
14500915	11.00	14500916	11.00	14500917	11.00
14500918	11.00	14500919	11.00	14500920	11.00

DUNCAN PUBLIC SCHOOLS

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 DUNCAN, OK 73534

Reconciliation

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14500921	11.00	14500922	11.00	14500923	11.00
14500924	11.00	14500925	11.00	14500926	11.00
14500927	11.00	14500928	11.00	14500929	6340.00
14500930	4650.00	14500931	416.81	14500932	20.00
14500933	14.00	14500934	20.00	14500935	20.00
14500936	11.00	14500937	11.00	14500938	11.00
14500939	11.00	14500940	11.00	14500941	11.00
14500942	240.00	14500943	20.00	14500944	6.00
14500945	15.00	14500946	30.00	14500947	10.00
14500948	10.00	14500949	82.00	14500950	241.00
14500951	180.00	14500952	10.00	14500953	4.50
14500954	40.00	14500955	100.00	14500956	300.00
14500957	150.00	14500958	40.00	14500959	40.00
14500960	70.00	14500961	20.00	14500962	88.00
14500963	1.00	14500964	1.00	14500965	30.00
14500966	1.00	14500967	11.00	14500968	9.00
14500969	11.00	14500970	20.00	14500971	60.00
14500972	60.00	14500973	10.00	14500974	1.00
14500975	25.00	14500976	120.00	14500977	120.00
14500978	5.00	14500979	6.00	14500980	2.00
14500981	20.00	14500982	360.00	14500983	20.00
14500984	40.00	14500985	10.00	14500986	180.00
14500987	120.00	50500113	40.00	50500114	600.00
50500115	558.00	50500116	600.00	50500117	626.00
50500118	1581.75	50500119	250.00	50500120	1306.75
50500121	3153.00	50500122	60.00	50500123	65.00
50500124	20.00	50500125	60.00	50500126	86.00
50500127	39.00	50500128	120.00	50500129	600.00
50500130	719.00	50500131	600.00	50500132	509.00
50500133	526.00	50500134	7.00	50500135	92.00
50500136	48.00	50500137	509.50	50500138	40.00
50500139	712.00	50500140	10.00	50500141	400.00
50500142	300.00	50500143	20.00	50500144	495.00
70500265	1162.00	70500266	1856.10	70500267	100.00
70500268	962.00	70500269	993.00	70500270	2211.25
70500271	1201.50	70500272	2000.00	70500273	3318.00
70500274	45.00	70500275	920.00	70500276	180.00
70500277	100.00	70500278	2700.00	70500279	390.00
70500280	208.00	70500281	150.00	70500283	65.00
70500284	4690.00	70500285	200.00	70500286	230.00
70500287	122.00	70500288	700.00	70500289	97.00
70500290	432.00	70500291	2035.50	70500292	1358.50
70500293	852.00	70500294	579.00	70500295	230.00
70500296	685.00	70500297	2610.00	70500298	130.00

DUNCAN PUBLIC SCHOOLS

PO BOX 1548
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Reconciliation

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70500299	927.00	70500300	100.00	70500301	5942.50
70500302	5942.50	70500303	100.00	70500304	60.00
70500305	1200.00	70500306	1489.00	70500307	150.00
70500308	1560.00	70500309	947.00	70500310	1169.00
70500311	1885.17	70500312	1946.00	70500313	78.00
70500314	95.00	70500315	295.00	70500316	150.00
70500317	150.00	70500318	5716.00	70500319	125.00
70500320	1504.50	70500321	6476.25	70500322	1237.00
70500324	3021.00	70500325	4666.00	70500326	1568.00
70500327	2150.95	70500328	3695.00	70500329	1300.00
70500330	50.00	70500331	1100.00	70500332	49.00
70500333	381.03	70500334	1302.00	70500335	2197.27
70500336	136.05	70500337	573.70	70500338	140.00
70500339	2650.00	70500340	89.00	70500341	2900.00
70500342	900.00	70500343	58.00	70500345	100.00
70500346	1849.00	70500347	42.00	70500348	122.00
70500349	1500.00	70500350	25.00	70500351	195.00
70500352	26.00	70500353	110.00	70500354	100.00

Total Receipts Cleared:
\$246,642.69

Items:
1440

Checks Cleared This Month

<u>Number</u>	<u>Amount</u>	<u>Number</u>	<u>Amount</u>	<u>Number</u>	<u>Amount</u>
00110271	400.00	00110645	90.00	00110802	175.00
00110820	300.00	00110827	110.85	00110834	320.00
00110844	51.99	00110846	404.80	00110848	150.00
00110870	2499.90	00110871	750.00	00110872	295.36
00110876	109.90	00110877	150.00	00110878	250.00
00110879	80.00	00110880	220.00	00110881	250.00
00110883	433.00	00110891	280.00	00110892	1320.00
00110893	525.67	00110894	225.00	00110895	7537.66
00110896	858.00	00110897	145.00	00110898	160.00
00110899	120.00	00110900	150.00	00110901	81.00
00110902	150.00	00110903	323.00	00110904	420.00
00110905	440.00	00110907	140.00	00110908	1856.10
00110909	8180.90	00110910	150.00	00110912	1727.97
00110913	356.00	00110914	176.84	00110915	437.66
00110916	781.63	00110917	270.00	00110918	178.19
00110919	210.65	00110920	93.70	00110921	739.76
00110922	458.76	00110923	244.56	00110924	199.00
00110925	801.50	00110926	746.57	00110927	571.42
00110928	449.28	00110929	293.30	00110930	438.45
00110931	236.08	00110932	113.58	00110933	324.00

DUNCAN PUBLIC SCHOOLS

PO BOX 1548
DUNCAN, OK 73534

Reconciliation

November 03, 2025

00110934	240.99	00110935	892.99	00110936	310.64
00110937	1255.60	00110938	1110.40	00110939	1470.89
00110940	336.10	00110941	109.90	00110942	565.00
00110943	240.00	00110944	300.00	00110945	2035.50
00110946	300.00	00110947	1073.16	00110948	600.00
00110949	600.00	00110950	1000.00	00110951	1000.00
00110952	1000.00	00110953	1000.00	00110954	1000.00
00110955	600.00	00110956	64.65	00110957	7222.00
00110958	160.00	00110959	117.00	00110960	598.27
00110961	64.67	00110962	156.34	00110963	175.69
00110964	75.00	00110965	26.95	00110966	75.00
00110967	5165.67	00110968	5474.34	00110969	375.00
00110971	7.62	00110972	5942.50	00110973	5942.50
00110974	2000.00	00110975	600.00	00110976	600.00
00110977	600.00	00110978	600.00	00110979	1860.00
00110980	5.50	00110981	100.00	00110982	100.00
00110983	450.38	00110984	460.00	00110985	145.00
00110986	450.00	00110987	330.00	00110988	213.58
00110989	1885.17	00110990	1137.80	00110991	180.00
00110992	400.00	00110993	70.64	00110994	250.00
00110995	139.90	00110996	1600.00	00110997	385.00
00110998	4309.06	00110999	42.00	00111000	1080.00
00111001	1929.71	00111002	667.40	00111003	1494.56
00111004	94.54	00111006	1200.00	00111007	100.00
00111008	71.57	00111009	18750.00	00111010	724.70
00111011	200.00	00111012	109.90	00111014	2091.74
00111015	7677.00	00111016	6632.00	00111017	1020.00
00111019	573.70	00111020	2197.27	00111021	136.05
00111022	933.00	00111023	2052.98	00111025	1600.00
00111026	1000.00	00111027	1000.00	00111028	105.99
00111029	300.00	00111030	400.00	00111031	100.00
00111032	7343.49	00111034	650.00	00111036	80.00
00111039	327.35	00111042	1849.00	00111043	373.90
00111044	19912.50	00111047	1495.20	00111050	1537.85
00111053	100.00	00111058	500.00		

Total Cleared Checks:

\$195,961.83

Items:

164

Adjustments This Month

<u>Number</u>	<u>Amount</u>	<u>Number</u>	<u>Amount</u>	<u>Number</u>	<u>Amount</u>
00010750	-150.00	00010751	-130.00	00010752	1.00
00010753	0.78	00011752	-148.50	00011753	-1.00
00011754	148.50	00011755	-148.50	00011756	-16.00

DUNCAN PUBLIC SCHOOLS

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DUNCAN, OK 73534

Reconciliation

November 03, 2025

00011757	-32.00	00011758	207.67	00011759	3522.84
00011760	100.00	00011761	113.00	00011762	380.00
00011763	695.00	00011764	15.00	00011765	2603.06
00011766	20.00	00011767	175.00	00011768	160.00
00011769	40.00	00011770	425.00	00011771	22.50
00011772	1510.00	00011773	37.50	00011774	-695.00
00011775	65.00				

Total Adjustments:

\$8,505.51

Items:

28

Receipts Voided This Month

No Transactions

Checks Voided This Month

No Transactions

Legacy Checks Outstanding

No Transactions

Legacy Receipts Outstanding

No Transactions

Legacy Checks Cleared

No Transactions

Legacy Receipts Cleared

No Transactions

DUNCAN PUBLIC SCHOOLS

PO BOX 1548
DUNCAN, OK 73534

October, FY2026
MTD Summary

Summary Of Accounts

November 03, 2025

For Bank Account: * * * * * 9935 Date: ____/____/____	This Report Is True And Correct To The Best Of My Knowledge.
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Beginning:	1,139,315.20
Receipts:	246,642.69
Checks:	(187,311.90)
Adjustments:	8,505.51
Ending:	\$1,207,151.50

Acct. Name	Beg.Month	Receipts	Checks	Adjust.	Ending
0101 LOSS/DAMAGE:BKS,EQUIP,PROPERTY	0.00	0.00	0.00	0.00	0.00
001 LOSS/DAMAGE:BKS,EQUIP,PROPERTY	0.00	0.00	0.00	0.00	0.00
0104 SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00
001 SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00
0201 ATHLETIC REVENUE FUND	14909.13	14952.00	13734.00	0.00	16127.13
001 ATHLETIC REVENUE FUND	14909.13	14952.00	13734.00	0.00	16127.13
0202 ATHLETIC ADMINISTRATION	-1200.00	8500.00	9300.00	0.00	-2000.00
001 ATHLETIC ADMINISTRATION	-1200.00	8500.00	9300.00	0.00	-2000.00
0203 FOOTBALL FUND	42087.88	0.00	565.00	0.00	41522.88
001 FOOTBALL FUND - \$23,540	42087.88	0.00	565.00	0.00	41522.88
002 SW DAIRY MUSEUM GRANT-CH MILK	0.00	0.00	0.00	0.00	0.00
0204 BOYS BASKETBALL	160.47	7042.50	299.98	0.00	6902.99
001 BOYS BASKETBALL - \$5,942.50	160.47	7042.50	299.98	0.00	6902.99
0205 GIRLS BASKETBALL	7578.40	5942.50	0.00	0.00	13520.90
001 GIRLS BASKETBALL - \$5,942.50	7578.40	5942.50	0.00	0.00	13520.90
0206 BOYS WRESTLING	7758.97	0.00	0.00	0.00	7758.97
001 BOYS WRESTLING - \$5,600	7758.97	0.00	0.00	0.00	7758.97
0207 BASEBALL	1248.24	1300.00	0.00	0.00	2548.24
001 BASEBALL - \$4,100	1248.24	1300.00	0.00	0.00	2548.24
0208 BOYS & GIRLS TRACK	10736.84	0.00	1630.98	0.00	9105.86
001 BOYS - \$3,400, GIRLS - \$3,400	10736.84	0.00	1630.98	0.00	9105.86
0209 ACCT CLOSED-BA 12/14/21	0.00	0.00	0.00	0.00	0.00
001 GIRLS TRACK - \$3,400	0.00	0.00	0.00	0.00	0.00
0210 TENNIS	1954.55	0.00	0.00	0.00	1954.55
001 TENNIS - B-\$1,600, G-\$1,600	1954.55	0.00	0.00	0.00	1954.55
0211 GIRLS WRESTLING	9460.76	0.00	0.00	0.00	9460.76
001 GIRLS WRESTLING - \$5,600	9460.76	0.00	0.00	0.00	9460.76

DUNCAN PUBLIC SCHOOLSPO BOX 1548
DUNCAN, OK 73534October, FY2026
MTD Summary**Summary Of Accounts**

November 03, 2025

Acct. Name	Beg. Month	Receipts	Checks	Adjust.	Ending
0212 BOYS GOLF	11339.67	0.00	0.00	0.00	11339.67
001 BOYS GOLF - \$1,500	11339.67	0.00	0.00	0.00	11339.67
0213 GIRLS SOFTBALL	4539.62	250.00	2748.95	0.00	2040.67
001 GIRLS SOFTBALL - \$4,100	4539.62	250.00	2748.95	0.00	2040.67
0214 CROSS-COUNTRY	1035.78	0.00	0.00	0.00	1035.78
001 CROSS COUNTRY - \$1,000	1035.78	0.00	0.00	0.00	1035.78
0215 LETTERMEN'S CLUB	11611.77	4743.20	2592.54	0.00	13762.43
001 LETTERMEN'S CLUB	11611.77	4743.20	2592.54	0.00	13762.43
0218 CHEERLEADING	8560.83	6497.05	3087.34	37.50	12008.04
001 CHEERLEADING - \$1,000	8560.83	6497.05	3087.34	37.50	12008.04
0219 QUARTERBACK BOOSTER CLUB	197.37	0.00	0.00	0.00	197.37
001 QUARTERBACK BOOSTER CLUB	197.37	0.00	0.00	0.00	197.37
0222 BASEBALL BOOSTER CLUB	4591.71	0.00	2091.74	0.00	2499.97
001 BASEBALL BOOSTER CLUB	4591.71	0.00	2091.74	0.00	2499.97
0225 BOYS SOCCER	1048.45	0.00	0.00	0.00	1048.45
001 BOYS SOCCER - \$2,000	1048.45	0.00	0.00	0.00	1048.45
0226 GIRLS SOCCER	1323.46	0.00	0.00	0.00	1323.46
001 GIRLS SOCCER - \$2,000	1323.46	0.00	0.00	0.00	1323.46
0227 SOCCER BOOSTER CLUB	9379.37	0.00	0.00	0.00	9379.37
001 SOCCER BOOSTER CLUB	9379.37	0.00	0.00	0.00	9379.37
0228 GIRLS GOLF	6036.37	0.00	2786.25	0.00	3250.12
001 GIRLS GOLF - \$1,500	6036.37	0.00	2786.25	0.00	3250.12
0229 DHS GOLF BOOSTER CLUB	0.00	0.00	0.00	0.00	0.00
001 DHS GOLF BOOSTER CLUB	0.00	0.00	0.00	0.00	0.00
0230 LEGACY BK CD: DONNIE CHRISTIAN	0.00	200.00	0.00	0.00	200.00
001 LEGACY BK CD: DONNIE CHRISTIAN	0.00	200.00	0.00	0.00	200.00
002 2020 - CAITLYNN STEPHENS /ARMY	0.00	0.00	0.00	0.00	0.00
0231 ATHLETIC DEPT. CONCESSION	43063.35	17957.12	25822.48	2603.06	37801.05
001 ATHLETIC DEPT. CONCESSION	43063.35	17957.12	25822.48	2603.06	37801.05

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Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
0235	TRACK/X-COUNTRY BOOSTER CLUB	368.48	0.00	289.83	0.00	78.65
001	TRACK/X-COUNTRY BOOSTER CLUB	368.48	0.00	289.83	0.00	78.65
0240	ACCT CLOSED-BA 07/18/23	0.00	0.00	0.00	0.00	0.00
001	HALL OF FAME	0.00	0.00	0.00	0.00	0.00
0249	TENNIS DONATION ACCOUNT	143.01	0.00	0.00	0.00	143.01
001	TENNIS DONATION ACCOUNT	143.01	0.00	0.00	0.00	143.01
0251	VOLLEYBALL	12928.02	0.00	625.00	0.00	12303.02
001	VOLLEYBALL - \$1,000	12928.02	0.00	625.00	0.00	12303.02
002	VOLLEYBALL BOOSTERS	0.00	0.00	0.00	0.00	0.00
0255	PHIL BARNES MEM SCHOLARSHIP	1275.00	0.00	0.00	0.00	1275.00
001	PHIL BARNES MEM SCHOLARSHIP	1275.00	0.00	0.00	0.00	1275.00
0256	TENNIS BOOSTER CLUB	-326.57	2197.27	0.00	0.00	1870.70
001	TENNIS BOOSTER CLUB	-326.57	2197.27	0.00	0.00	1870.70
0257	TIP-IN BASKETBALL BOOSTER CLUB	6819.55	0.00	0.00	0.00	6819.55
001	TIP-IN BASKETBALL BOOSTER CLUB	6819.55	0.00	0.00	0.00	6819.55
0261	POM PON	6706.73	3625.50	1457.70	0.00	8874.53
001	POM PON - \$1,000	6706.73	3625.50	1457.70	0.00	8874.53
0263	SWIMMING	3028.69	1856.10	0.00	0.00	4884.79
001	SWIMMING - \$1,000	3028.69	1856.10	0.00	0.00	4884.79
0264	SWIMMING BOOSTER CLUB	171.28	0.00	0.00	0.00	171.28
001	SWIMMING BOOSTER CLUB	171.28	0.00	0.00	0.00	171.28
0285	ATHLETIC TRAINER	6780.59	0.00	0.00	0.00	6780.59
001	ATHLETIC TRAINER	6780.59	0.00	0.00	0.00	6780.59
0290	OSSAA SPORTS SPECTACULAR	0.00	1849.00	373.90	0.00	1475.10
001	OSSAA SPORTS SPECTACULAR	0.00	1849.00	373.90	0.00	1475.10
0301	SPECIAL EDUCATION	107.64	0.00	0.00	0.00	107.64
001	SPECIAL EDUCATION	107.64	0.00	0.00	0.00	107.64
0302	NAHS - NATL ART HONOR SOCIETY	442.18	0.00	0.00	0.00	442.18
001	NAHS - NATL ART HONOR SOCIETY	442.18	0.00	0.00	0.00	442.18

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Act. Name	Beg. Month	Receipts	Checks	Adjst.	Ending
0303 PFC INTERNSHIP PROGRAM	594.67	0.00	0.00	0.00	594.67
001 PFC INTERNSHIP PROGRAM	594.67	0.00	0.00	0.00	594.67
0304 MULTI-CULTURAL CLUB	308.50	331.00	0.00	0.00	639.50
001 MULTI-CULTURAL CLUB	308.50	331.00	0.00	0.00	639.50
0305 PSAT/AP TESTS ACCOUNT	4080.97	432.00	0.00	0.00	4512.97
001 PSAT/AP TESTS ACCOUNT	4080.97	432.00	0.00	0.00	4512.97
0306 JOURNALISM	3276.57	0.00	0.00	0.00	3276.57
001 JOURNALISM	3276.57	0.00	0.00	0.00	3276.57
0307 SENIOR CLASS	11059.13	0.00	0.00	100.00	11159.13
001 SENIOR CLASS	11059.13	0.00	0.00	100.00	11159.13
0308 JUNIOR CLASS	0.00	0.00	0.00	0.00	0.00
001 JUNIOR CLASS	0.00	0.00	0.00	0.00	0.00
0309 SOPHOMORE CLASS	0.00	0.00	0.00	0.00	0.00
001 SOPHOMORE CLASS	0.00	0.00	0.00	0.00	0.00
0310 FRESHMAN CLASS	0.00	0.00	0.00	0.00	0.00
001 FRESHMAN CLASS	0.00	0.00	0.00	0.00	0.00
0311 KEY CLUB	1713.44	180.00	0.00	0.00	1893.44
001 KEY CLUB	1713.44	180.00	0.00	0.00	1893.44
0312 BAND BOOSTERS	13501.09	0.00	1162.43	0.00	12338.66
001 BAND BOOSTERS	13501.09	0.00	1162.43	0.00	12338.66
0313 DEHYDRATOR RACE	28260.75	0.00	0.00	0.00	28260.75
001 DEHYDRATOR RACE	28260.75	0.00	0.00	0.00	28260.75
0314 NATIONAL HONOR SOCIETY	1030.56	980.00	0.00	0.00	2010.56
001 NATIONAL HONOR SOCIETY	1030.56	980.00	0.00	0.00	2010.56
0315 FACULTY FLOWER FUND	393.72	0.00	0.00	0.00	393.72
001 FACULTY FLOWER FUND	393.72	0.00	0.00	0.00	393.72
0316 SENIOR CLASS BACK YEARS	981.61	0.00	0.00	0.00	981.61
001 SENIOR CLASS BACK YEARS	981.61	0.00	0.00	0.00	981.61
0317 SMOKE RINGS YEARBOOK	2137.10	350.00	60.00	65.00	2492.10
001 SMOKE RINGS YEARBOOK	2137.10	350.00	60.00	65.00	2492.10

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Acct. Name	Beg. Month	Receipts	Checks	Adjust.	Ending
0319 STUDENT COUNCIL	5341.01	9549.70	683.69	0.00	14207.02
001 STUDENT COUNCIL	5341.01	9549.70	683.69	0.00	14207.02
0320 LIBRARY	0.00	0.00	0.00	0.00	0.00
001 LIBRARY	0.00	0.00	0.00	0.00	0.00
0321 HS LIBRARY WOODWARD ENDOWMNT.	16.05	9421.39	0.00	0.00	9437.44
001 HS LIBRARY WOODWARD ENDOWMNT.	16.05	9421.39	0.00	0.00	9437.44
0322 SCHOLARSHIP ACCOUNT	4931.00	0.00	0.00	0.00	4931.00
001 SCHOLARSHIP ACCOUNT	2930.10	0.00	0.00	0.00	2930.10
002 COMMUNITIES FOUNDATION OF OK	2000.90	0.00	0.00	0.00	2000.90
003 AAUW - AM ASSOC OF UNIV WOMEN	0.00	0.00	0.00	0.00	0.00
0323 BAND	1505.89	45.00	200.00	0.00	1350.89
001 BAND	1505.89	45.00	200.00	0.00	1350.89
0324 BAND TRIP ACCOUNT	34776.15	14273.00	19474.70	0.00	29574.45
001 BAND TRIP ACCOUNT	34776.15	14273.00	19474.70	0.00	29574.45
0325 RONNIE BISHOP SCHOLARSHIP	408.55	0.00	0.00	0.00	408.55
001 RONNIE BISHOP SCHOLARSHIP	408.55	0.00	0.00	0.00	408.55
0327 S.A.D.D. CLUB	429.03	0.00	0.00	0.00	429.03
001 S.A.D.D. CLUB	429.03	0.00	0.00	0.00	429.03
0328 HORTICULTURE	27550.21	0.00	300.00	0.00	27250.21
001 HORTICULTURE	27550.21	0.00	300.00	0.00	27250.21
0329 MARKETING	639.94	733.00	580.09	0.00	792.85
001 MARKETING	639.94	733.00	580.09	0.00	792.85
0330 OFFICE ACCOUNT	6505.31	130.00	0.00	15.00	6650.31
001 OFFICE ACCOUNT	5018.23	130.00	0.00	15.00	5163.23
002 DEMON DEN CLOSET & PANTRY	618.17	0.00	0.00	0.00	618.17
003 MATH & SCIENCE - OERB DONATION	868.91	0.00	0.00	0.00	868.91
004 DHS DIGITAL SIGN	0.00	0.00	0.00	0.00	0.00
0333 ACADEMIC TEAM ACCOUNT	226.67	0.00	0.00	0.00	226.67
001 ACADEMIC TEAM ACCOUNT	226.67	0.00	0.00	0.00	226.67
0334 GREEN CLUB	347.03	0.00	0.00	0.00	347.03
001 GREEN CLUB	347.03	0.00	0.00	0.00	347.03

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0335 DRAMA	544.70	886.03	26.98	0.00	1403.75
001 DRAMA	544.70	886.03	26.98	0.00	1403.75
0337 VOCATIONAL AGRICULTURE	55127.84	685.00	28541.70	0.00	27271.14
001 VOCATIONAL AGRICULTURE	55127.84	685.00	28541.70	0.00	27271.14
0338 VOCAL MUSIC	4505.07	570.00	0.00	0.00	5075.07
001 VOCAL MUSIC	4505.07	570.00	0.00	0.00	5075.07
0339 VOCAL MUSIC BOOSTER CLUB	190.80	0.00	0.00	0.00	190.80
001 VOCAL MUSIC BOOSTER CLUB	190.80	0.00	0.00	0.00	190.80
0340 VENDING	4196.22	832.66	0.00	0.00	5028.88
001 VENDING	4196.22	832.66	0.00	0.00	5028.88
0343 FELOWSHP OF CHRISTIAN ATHLETES	285.00	0.00	0.00	0.00	285.00
001 FELOWSHP OF CHRISTIAN ATHLETES	285.00	0.00	0.00	0.00	285.00
0346 MUSIC TRIP ACCOUNT	2029.89	0.00	0.00	0.00	2029.89
001 MUSIC TRIP ACCOUNT	2029.89	0.00	0.00	0.00	2029.89
0347 WINNER'S CIRCLE: AG BOOSTERS	12462.12	0.00	0.00	0.00	12462.12
001 WINNER'S CIRCLE: AG BOOSTERS	12462.12	0.00	0.00	0.00	12462.12
0348 LEADERSHIP	1007.03	0.00	413.58	0.00	593.45
001 LEADERSHIP	1007.03	0.00	413.58	0.00	593.45
002 CLOSED-BA MOVED TO 330.002	0.00	0.00	0.00	0.00	0.00
0349 SENIOR CAP & GOWN	7531.00	0.00	0.00	0.00	7531.00
001 SENIOR CAP & GOWN	7531.00	0.00	0.00	0.00	7531.00
0350 DHS TSA CLUB	0.00	0.00	0.00	0.00	0.00
001 DHS TSA CLUB	0.00	0.00	0.00	0.00	0.00
0352 AMERICAN SIGN LANGUAGE	209.58	0.00	0.00	0.00	209.58
001 AMERICAN SIGN LANGUAGE	209.58	0.00	0.00	0.00	209.58
0353 DHS FARM TO TABLE CLUB	0.00	100.00	0.00	0.00	100.00
001 FARM TO TABLE CLUB	0.00	100.00	0.00	0.00	100.00
0360 EDGE: VENDING	2750.19	30.00	0.00	0.00	2780.19
001 EDGE: VENDING	2750.19	30.00	0.00	0.00	2780.19

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Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
0500	MAINTENANCE DEPARTMENT	394.19	0.00	0.00	0.00	394.19
001	MAINTENANCE DEPARTMENT	394.19	0.00	0.00	0.00	394.19
0550	TRANSPORTATION DEPARTMENT	270.88	0.00	0.00	0.00	270.88
001	TRANSPORTATION DEPARTMENT	270.88	0.00	0.00	0.00	270.88
1011	CO: TECHNOLOGY DEPARTMENT	138321.16	92.00	0.00	20.00	138433.16
001	CO: CHROMEBOOKS	134078.44	92.00	0.00	20.00	134190.44
002	CO: DONATIONS	4242.72	0.00	0.00	0.00	4242.72
1021	ATTENDANCE AWARDS	1500.00	0.00	0.00	0.00	1500.00
001	CO: ATTENDANCE AWARDS	1500.00	0.00	0.00	0.00	1500.00
1030	CLOSED	0.00	0.00	236.08	236.08	0.00
001	CO: SPECIAL EDUCATION	0.00	0.00	236.08	236.08	0.00
1031	CO: SPEC ED/SPECIAL OLYMPICS	327.43	526.00	156.34	-236.08	461.01
001	CO: SPEC ED/SPECIAL OLYMPICS	327.43	526.00	156.34	-236.08	461.01
1032	CLOSED-BA: 06/20/23	0.00	0.00	0.00	0.00	0.00
001	CO: BEST BUDDIES	0.00	0.00	0.00	0.00	0.00
1051	CO: ASSISTANT SUPERINTENDENTS	3021.03	0.00	59.80	425.00	3386.23
001	CO: ASSISTANT SUPERINTENDENTS	3021.03	0.00	59.80	0.00	2961.23
002	LITTLE DRIBBLERS	0.00	0.00	0.00	425.00	425.00
1061	CO: TEACHER OF THE YEAR ACCT.	1181.95	100.00	0.00	0.00	1281.95
001	CO: TEACHER OF THE YEAR ACCT.	1181.95	100.00	0.00	0.00	1281.95
1062	CLOSED-BA: 06/20/23	0.00	0.00	0.00	0.00	0.00
001	CO: 772 GEAR UP FUNDS	0.00	0.00	0.00	0.00	0.00
1063	CO: GIFTED AND TALENTED	3154.74	460.00	0.00	0.00	3614.74
001	CO: GIFTED AND TALENTED	2854.74	460.00	0.00	0.00	3314.74
002	CO: MATHCOUNTS	300.00	0.00	0.00	0.00	300.00
1064	CO: EL CORDINATOR	0.00	0.00	0.00	0.00	0.00
001	CO: EL CORDINATOR	0.00	0.00	0.00	0.00	0.00
1071	CO: ADMINISTRATIVE ACCOUNT	34349.34	7.62	1632.63	3315.17	36039.50
001	CO: ADMINISTRATION ACCOUNT	34349.34	7.62	1632.63	3315.17	36039.50
002	ASBOI - EAGLE SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00

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Acct. Name	Beg.Month	Receipts	Checks	Adjust.	Ending
003 CO: EMPLOYEE OF THE MONTH	0.00	0.00	0.00	0.00	0.00
1081 COUSINS EVERYWHERE	4023.00	0.00	0.00	0.00	4023.00
001 MILK & JUICE, AND LUNCHES	523.00	0.00	0.00	0.00	523.00
002 TILLEY-STUDENT NEEDS	3500.00	0.00	0.00	0.00	3500.00
1091 MCCASLAND FOUNDATION	0.00	0.00	0.00	0.00	0.00
001 MCCASLAND FOUNDATION	0.00	0.00	0.00	0.00	0.00
1098 CO: ONE DUNCAN	2121.78	0.00	0.00	0.00	2121.78
001 CO: ONE DUNCAN	2121.78	0.00	0.00	0.00	2121.78
1099 CO: EMPLOYEE BENEVOLENCE FUND	756.66	20.00	117.00	0.00	659.66
001 CO: EMPLOYEE BENEVOLENCE FUND	756.66	20.00	117.00	0.00	659.66
1101 MS:LOSS/DAMAGE:BKS,EQUIP,PROP.	101.00	0.00	0.00	0.00	101.00
001 MS:LOSS/DAMAGE:BKS,EQUIP,PROP.	101.00	0.00	0.00	0.00	101.00
1213 MS: BAND	7919.85	3278.00	647.40	0.00	10550.45
001 MS: BAND	7919.85	3278.00	647.40	0.00	10550.45
1214 MS: STEM	2577.05	0.00	1929.71	0.00	647.34
001 MS: STEM	2577.05	0.00	1929.71	0.00	647.34
1216 MS: LIBRARY	394.67	0.00	0.00	0.00	394.67
001 MS: LIBRARY	394.67	0.00	0.00	0.00	394.67
1218 MS: OFFICE	20206.68	4389.24	2781.65	0.00	21814.27
001 MS: OFFICE	20206.68	4389.24	2781.65	0.00	21814.27
1219 MS: ATHLETICS	33143.89	4812.00	11254.72	0.00	26701.17
001 MS: ATHLETICS	30455.38	4812.00	11200.02	0.00	24067.36
002 MS: FOOTBALL	0.00	0.00	0.00	0.00	0.00
003 MS: CHEERLEADING	2688.51	0.00	54.70	0.00	2633.81
1220 CLOSED-BA: 01/10/23	0.00	0.00	0.00	0.00	0.00
001 MS: DMS FCA	0.00	0.00	0.00	0.00	0.00
1221 MS: VOCAL MUSIC	4875.96	1487.50	1675.68	40.00	4727.78
001 MS: VOCAL MUSIC	4072.44	930.00	1675.68	40.00	3366.76
002 MS: PITCHFORKS	803.52	557.50	0.00	0.00	1361.02
1222 MS: ROBOTICS CLUB	583.77	0.00	0.00	0.00	583.77
001 MS: ROBOTICS CLUB	583.77	0.00	0.00	0.00	583.77

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1225 MS: CLOTHES CLOSET	4683.82	0.00	0.00	0.00	4683.82
001 MS: CLOTHES CLOSET	3693.34	0.00	0.00	0.00	3693.34
002 MS: DONATIONS FOR CHROMEBOOKS	990.48	0.00	0.00	0.00	990.48
003 MS: CREATING HOPE	0.00	0.00	0.00	0.00	0.00
1301 MS: TSA (TECH STUDENT ASSOC)	3504.51	0.00	0.00	0.00	3504.51
001 MS: TSA (TECH STUDENT ASSOC)	3504.51	0.00	0.00	0.00	3504.51
1302 MS: NJHS	10167.80	0.00	1055.00	175.00	9287.80
001 MS: NJHS	10167.80	0.00	1055.00	175.00	9287.80
1303 ACCT CLOSED-BA:12/14/21	0.00	0.00	0.00	0.00	0.00
001 MS: 7TH/8TH GRADE CHEERLEADERS	0.00	0.00	0.00	0.00	0.00
1305 MS: MIDDLE SCHOOL ART	10.15	0.00	0.00	0.00	10.15
001 MS: MIDDLE SCHOOL ART	10.15	0.00	0.00	0.00	10.15
002 MS: Natl Jr Art Honor Society	0.00	0.00	0.00	0.00	0.00
1306 MS: COMPUTER CLUB	65.68	0.00	0.00	0.00	65.68
001 MS: COMPUTER CLUB	65.68	0.00	0.00	0.00	65.68
1307 MS: ARCHERY	0.00	719.00	0.00	0.00	719.00
001 MS: ARCHERY	0.00	719.00	0.00	0.00	719.00
1308 MS: STUDENT COUNCIL	9430.90	0.00	450.00	0.00	8980.90
001 MS: STUDENT COUNCIL	9430.90	0.00	450.00	0.00	8980.90
1310 MS: YEARBOOK	14622.44	0.00	0.00	160.00	14782.44
001 MS: JOURNALISM	14622.44	0.00	0.00	160.00	14782.44
1312 MS: ACADEMIC CLUB	679.26	0.00	0.00	0.00	679.26
001 MS: ACADEMIC CLUB	679.26	0.00	0.00	0.00	679.26
1315 CLOSE: BA: 11/08/22	0.00	0.00	0.00	0.00	0.00
001 DMS/DHS BASS CLUB	0.00	0.00	0.00	0.00	0.00
1350 MS: SUNSHINE ACCOUNT	289.39	0.00	178.19	0.00	111.20
001 MS: SUNSHINE ACCOUNT	289.39	0.00	178.19	0.00	111.20
2201 EM: MILK FUND	6641.44	1112.00	908.23	0.00	6845.21
001 EM: MILK FUND	6641.44	1112.00	908.23	0.00	6845.21
2203 EM: STUDENT STORE	58.06	0.00	0.00	0.00	58.06
001 EM: STUDENT STORE	58.06	0.00	0.00	0.00	58.06

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2204 EM: MISCELLANEOUS	3902.93	312.50	100.00	0.00	4115.43
001 EM: MISCELLANEOUS	2625.95	5.00	100.00	0.00	2530.95
002 EM: CLOTHES CLOSE	655.58	0.00	0.00	0.00	655.58
003 EM: ARCHERY	621.40	307.50	0.00	0.00	928.90
2205 EM: INTEREST & DONATIONS	11312.64	0.00	0.00	0.00	11312.64
001 EM: INTEREST & DONATIONS	11312.64	0.00	0.00	0.00	11312.64
2206 EM: PICTURE FUND	2637.66	0.00	0.00	0.00	2637.66
001 EM: PICTURE FUND	2637.66	0.00	0.00	0.00	2637.66
2207 EM: LIBRARY FUND	1426.81	1787.42	75.00	0.00	3139.23
001 EM: LIBRARY FUND	1426.81	1787.42	75.00	0.00	3139.23
2208 EM: PTO FUND	10302.26	4324.00	289.86	0.00	14336.40
001 EM: PTO FUND	10302.26	4324.00	289.86	0.00	14336.40
5201 HM: MILK FUND	7513.19	1196.75	2233.18	135.50	6612.26
001 HM: MILK FUND	7513.19	1196.75	2233.18	135.50	6612.26
5203 HM: STUDENT STORE	316.30	0.00	0.00	0.00	316.30
001 HM: STUDENT STORE	316.30	0.00	0.00	0.00	316.30
5204 HM: MISCELLANEOUS	6424.46	34.00	1293.50	0.00	5164.96
001 HM: MISCELLANEOUS	2648.13	34.00	99.50	0.00	2582.63
002 DONATIONS FOR MARQUEE	0.00	0.00	0.00	0.00	0.00
003 HM: ARCHERY	3070.95	0.00	1194.00	0.00	1876.95
004 HM: CLOTHES CLOSET	705.38	0.00	0.00	0.00	705.38
5206 HM: PICTURE FUND	0.00	0.00	0.00	0.00	0.00
001 HM: PICTURE FUND	0.00	0.00	0.00	0.00	0.00
5207 HM: LIBRARY FUND	4747.66	3102.91	3190.34	0.00	4660.23
001 HM: LIBRARY FUND	4747.66	3102.91	3190.34	0.00	4660.23
5208 HM: PTO FUND	50275.77	3523.50	8656.01	1610.00	46753.26
001 HM: PTO FUND	26501.09	0.00	129.32	0.00	26371.77
002 BIG KAHUNA	0.00	0.00	0.00	0.00	0.00
003 SPIRITWEAR	0.00	0.00	0.00	0.00	0.00
004 SPIRIT WAGON	1534.50	0.00	0.00	0.00	1534.50
005 FALCON FRIDAY	5564.65	503.00	571.42	0.00	5496.23
006 HM CHAMPIONS	16000.00	2414.50	7904.32	1610.00	12120.18

DUNCAN PUBLIC SCHOOLSPO BOX 1548
DUNCAN, OK 73534October, FY2026
MTD Summary**Summary Of Accounts**

November 03, 2025

Acct. Name	Beg. Month	Receipts	Checks	Adjust.	Ending
007 HOSPITALITY	675.53	606.00	50.95	0.00	1230.58
008 KIND WEEK	0.00	0.00	0.00	0.00	0.00
009 WORLD'S FINEST CHOCOLATE	0.00	0.00	0.00	0.00	0.00
6201 WR: MILK FUND	12029.39	930.25	1204.51	0.00	11755.13
001 WR: MILK FUND	12029.39	930.25	1204.51	0.00	11755.13
6203 WR: SPECIAL EDUCATION	11.24	0.00	0.00	0.00	11.24
001 WR: SPECIAL EDUCATION	11.24	0.00	0.00	0.00	11.24
6204 WR: STEM	1873.79	0.00	0.00	0.00	1873.79
001 WR: WILL ROGERS STEM	1744.31	0.00	0.00	0.00	1744.31
002 WR: ELK CROSSING STEM	129.48	0.00	0.00	0.00	129.48
6205 WR: INTEREST & DONATIONS	1558.30	0.00	0.00	0.00	1558.30
001 WR: INTEREST & DONATIONS	485.87	0.00	0.00	0.00	485.87
003 WR: EME SANDERS' CLASS	14.20	0.00	0.00	0.00	14.20
004 WR: PHYSICAL EDUCATION	200.00	0.00	0.00	0.00	200.00
005 WR: J. DITTNER, COUNSELOR	130.72	0.00	0.00	0.00	130.72
006 WR: LORI MITCHELL'S CLASS	217.51	0.00	0.00	0.00	217.51
007 WR: CLOTHES CLOSET	510.00	0.00	0.00	0.00	510.00
6206 WR: PICTURE FUND	5872.33	0.00	0.00	0.00	5872.33
001 WR: PICTURE FUND	5872.33	0.00	0.00	0.00	5872.33
6207 WR: LIBRARY FUND	0.00	1600.00	0.00	0.00	1600.00
001 WR: LIBRARY FUND	0.00	1600.00	0.00	0.00	1600.00
6208 WR: PRE-K OPERATIONS	30453.37	17966.48	2194.24	-49.00	46176.61
001 WR: PRE-K OPERATIONS	30453.37	17966.48	2194.24	-49.00	46176.61
7201 MT: MILK FUND	4735.40	524.10	491.40	1.78	4769.88
001 MT: MILK FUND	4735.40	524.10	491.40	1.78	4769.88
7204 MT: MISCELLANEOUS	527.38	0.00	0.00	0.00	527.38
001 MT: MISCELLANEOUS	275.13	0.00	0.00	0.00	275.13
002 MT: CLOTHES CLOSET	252.25	0.00	0.00	0.00	252.25
7205 MT: INTEREST & DONATIONS	21789.05	0.00	0.00	0.00	21789.05
001 MT: INTEREST & DONATIONS	5739.05	0.00	0.00	0.00	5739.05
002 MT: MARQUEE	16050.00	0.00	0.00	0.00	16050.00
7206 MT: PICTURE FUND	1311.32	41.11	0.00	0.00	1352.43
001 MT: PICTURE FUND	1311.32	41.11	0.00	0.00	1352.43

DUNCAN PUBLIC SCHOOLSPO BOX 1548
DUNCAN, OK 73534October, FY2026
MTD Summary**Summary Of Accounts**

November 03, 2025

Acct. Name	Beg.Month	Receipts	Checks	Adjust.	Ending
7207 MT: LIBRARY FUND	294.00	1239.00	100.00	0.00	1433.00
001 MT: LIBRARY FUND	294.00	1239.00	100.00	0.00	1433.00
7208 MT: PTO FUND	18243.55	4186.50	7652.00	0.00	14778.05
001 MT: PTO FUND	18243.55	4186.50	7652.00	0.00	14778.05
8201 WW: MILK FUND	20748.20	632.03	689.34	0.00	20690.89
001 WW: MILK FUND	20748.20	632.03	689.34	0.00	20690.89
8203 WW: STUDENT STORE	104.97	0.00	0.00	0.00	104.97
001 WW: STUDENT STORE	104.97	0.00	0.00	0.00	104.97
8204 WW: MISCELLANEOUS	16190.31	8772.00	268.23	0.00	24694.08
001 WW: MISCELLANEOUS	15829.25	8772.00	268.23	0.00	24333.02
002 WW: CLOTHES CLOSET	361.06	0.00	0.00	0.00	361.06
8205 WW: INTEREST & DONATIONS	5993.79	0.00	994.99	0.00	4998.80
001 WW: INTEREST & DONATIONS	5662.20	0.00	994.99	0.00	4667.21
002 WW: PRE-K CLASS	52.99	0.00	0.00	0.00	52.99
004 WW: MRS. ZUPPER'S 4TH GR CLASS	102.85	0.00	0.00	0.00	102.85
005 WW: MS. ETHERIDGE'S CLASSROOM	175.75	0.00	0.00	0.00	175.75
8206 WW: PICTURE FUND	265.77	3.75	0.00	0.00	269.52
001 WW: PICTURE FUND	265.77	3.75	0.00	0.00	269.52
8207 WW: LIBRARY FUND	7561.24	1825.67	990.43	0.00	8396.48
001 WW: LIBRARY FUND	7561.24	1825.67	990.43	0.00	8396.48
8208 WW: PTO FUND	15651.12	791.80	509.61	0.00	15933.31
001 WW: PTO FUND	5238.49	291.80	509.61	0.00	5020.68
002 WW: MARQUEE	2565.00	0.00	0.00	0.00	2565.00
011 WW: 1ST GRADE	608.82	0.00	0.00	0.00	608.82
012 WW: 2ND GRADE	487.59	0.00	0.00	0.00	487.59
013 WW: 3RD GRADE	861.25	0.00	0.00	0.00	861.25
014 WW: 4TH GRADE	196.89	500.00	0.00	0.00	696.89
015 WW: 5TH GRADE	176.01	0.00	0.00	0.00	176.01
016 WW: KINDERGARTEN	543.64	0.00	0.00	0.00	543.64
017 WW: ART	4473.43	0.00	0.00	0.00	4473.43
018 WW: KARON HISE (WE LOVE)	500.00	0.00	0.00	0.00	500.00
8209 WW: SUNSHINE FUND	385.65	0.00	0.00	0.00	385.65
001 WW: SUNSHINE FUND	385.65	0.00	0.00	0.00	385.65

DUNCAN PUBLIC SCHOOLSPO BOX 1548
DUNCAN, OK 73534October, FY2026
MTD Summary**Summary Of Accounts**

November 03, 2025

Acct. Name	Beg. Month	Receipts	Checks	Adjust.	Ending
9201 PL: MILK FUND	11612.30	648.00	1157.75	-148.50	10954.05
001 PL: MILK FUND	11612.30	648.00	1157.75	-148.50	10954.05
9204 PL: MISCELLANEOUS	13349.80	7124.05	2781.17	0.00	17692.68
001 PL: 1ST GRADE	31.90	467.00	0.00	0.00	498.90
002 PL: 2ND GRADE	390.24	0.00	0.00	0.00	390.24
003 PL: 3RD GRADE	310.20	0.00	0.00	0.00	310.20
004 PL: 4TH GRADE	749.96	0.00	0.00	0.00	749.96
005 PL: 5TH GRADE	1726.46	6054.05	0.00	0.00	7780.51
006 PL: KINDERGARTEN	404.93	493.00	0.00	0.00	897.93
007 PL: PE - PHYSICAL EDUCATION	1787.70	0.00	0.00	0.00	1787.70
008 PL: MUSIC	1884.05	50.00	205.97	0.00	1728.08
009 PL: SPECIAL EDUCATION	1.97	0.00	0.00	0.00	1.97
020 PL: GRADE LEVEL SHIRTS	2839.50	60.00	2077.50	0.00	822.00
021 PL: DUNCAN DEMON SHIRTS	1635.21	0.00	497.70	0.00	1137.51
022 PL: YEARBOOKS	927.68	0.00	0.00	0.00	927.68
023 PL: SQUARE 1 ART	0.00	0.00	0.00	0.00	0.00
024 PL: CLOTHES CLOSET	660.00	0.00	0.00	0.00	660.00
9205 PL: INTEREST & DONATIONS	10583.85	0.00	0.00	0.00	10583.85
001 PL: INTEREST & DONATIONS	9984.06	0.00	0.00	0.00	9984.06
002 AIMEE GREENING MEMORIAL	598.08	0.00	0.00	0.00	598.08
003 M. TARPLEY RESOURCE-OECU GRANT	1.71	0.00	0.00	0.00	1.71
9206 PL: PICTURE FUND	7733.15	0.00	0.00	0.00	7733.15
001 PL: PICTURE FUND	7733.15	0.00	0.00	0.00	7733.15
9207 PL: LIBRARY FUND	142.61	6441.02	5846.24	0.00	737.39
001 PL: LIBRARY FUND	142.61	6441.02	5846.24	0.00	737.39
9208 PL: PTO FUND	32558.03	16151.47	2894.33	0.00	45815.17
001 PL: PTO OPERATING FUND	2317.88	0.00	598.27	0.00	1719.61
002 PL: POP AND POPCORN	11653.30	386.47	801.50	0.00	11238.27
003 PL: SHIRTS	8804.64	90.00	0.00	0.00	8894.64
004 PL: DONATION DRIVE	5023.86	15675.00	1494.56	0.00	19204.30
005 PL: YEARBOOKS to be 9204.022	246.34	0.00	0.00	0.00	246.34
006 PL: SPIRIT STORE	4027.13	0.00	0.00	0.00	4027.13
007 PL: PTO PICTURES	0.00	0.00	0.00	0.00	0.00
008 PL: BOX TOPS	212.40	0.00	0.00	0.00	212.40
009 PL: STAFF MEALS	272.48	0.00	0.00	0.00	272.48
9209 PL: SUNSHINE FUND	260.77	40.00	0.00	0.00	300.77
001 PL: SUNSHINE FUND	260.77	40.00	0.00	0.00	300.77

DUNCAN PUBLIC SCHOOLS

PO BOX 1548
DUNCAN, OK 73534

October, FY2026
MTD Summary

Summary Of Accounts

November 03, 2025

Acct. Name	Beg.Month	Receipts	Checks	Adjust.	Ending
9990 DPSF OPERATING ACCOUNT	12514.38	30000.00	1768.48	0.00	40745.90
001 DEX AWARDS	4418.86	30000.00	1768.48	0.00	32650.38
002 ESPORTS	2853.09	0.00	0.00	0.00	2853.09
004 SPEC ED - OPAL LOWRY TRUST	893.43	0.00	0.00	0.00	893.43
007 PEER MENTORING - GEAR UP	3099.40	0.00	0.00	0.00	3099.40
008 DMS PROJECT BASED LEARNING	0.00	0.00	0.00	0.00	0.00
009 STEM	1249.60	0.00	0.00	0.00	1249.60
MTD TOTALS: (163 Accounts)	1,139,315.20	246,642.69	(187,311.90)	8,505.51	1,207,151.50

Beginning MTD Account Balance:	\$1,139,315.20
Bank Charges:	(207.67)
Interest:	3,522.84
NSF Adjustments:	(328.00)
Expense:	(148.50)
Revenue:	5,666.84
Total Adjustments:	\$8,505.51
Total Adjustments:	8,505.51
Add Voids:	0.00
Adjustment with Voids:	\$8,505.51
Receipts Issued:	246,642.69
Voided Receipts:	0.00
Total Receipts:	\$246,642.69
Checks Issued:	187,311.90
Voided Checks:	0.00
Total Checks:	\$187,311.90
Current Balance:	\$1,207,151.50
YTD Outstanding Checks:	22,033.20
Prior Year Outstanding Checks:	1,891.20

DUNCAN PUBLIC SCHOOLS

PO BOX 1548
DUNCAN, OK 73534

FY-2026
YTD Summary

Summary Of Accounts

November 03, 2025

For Bank Account: * * * * * 9935 Date: ___/___/___	This Report Is True And Correct To The Best Of My Knowledge.
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Beginning:	1,026,926.54
Receipts:	678,404.26
Checks:	(550,810.13)
Adjustments:	52,915.83
Ending:	\$1,207,436.50

Acct. Name	Beg.Year	Receipts	Checks	Adjust.	Ending
0101 LOSS/DAMAGE:BKS,EQUIP,PROPERTY	0.00	0.00	0.00	0.00	0.00
001 LOSS/DAMAGE:BKS,EQUIP,PROPERTY	0.00	0.00	0.00	0.00	0.00
0104 SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00
001 SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00
0201 ATHLETIC REVENUE FUND	17744.63	45146.50	46614.00	-150.00	16127.13
001 ATHLETIC REVENUE FUND	17744.63	45146.50	46614.00	-150.00	16127.13
0202 ATHLETIC ADMINISTRATION	0.00	23600.00	25600.00	0.00	-2000.00
001 ATHLETIC ADMINISTRATION	0.00	23600.00	25600.00	0.00	-2000.00
0203 FOOTBALL FUND	29067.57	51415.00	39709.69	750.00	41522.88
001 FOOTBALL FUND - \$23,540	29067.57	51415.00	39709.69	750.00	41522.88
002 SW DAIRY MUSEUM GRANT-CH MILK	0.00	0.00	0.00	0.00	0.00
0204 BOYS BASKETBALL	11549.50	7407.50	12054.01	0.00	6902.99
001 BOYS BASKETBALL - \$5,942.50	11549.50	7407.50	12054.01	0.00	6902.99
0205 GIRLS BASKETBALL	10477.40	5942.50	2899.00	0.00	13520.90
001 GIRLS BASKETBALL - \$5,942.50	10477.40	5942.50	2899.00	0.00	13520.90
0206 BOYS WRESTLING	7758.97	0.00	0.00	0.00	7758.97
001 BOYS WRESTLING - \$5,600	7758.97	0.00	0.00	0.00	7758.97
0207 BASEBALL	1248.24	1300.00	0.00	0.00	2548.24
001 BASEBALL - \$4,100	1248.24	1300.00	0.00	0.00	2548.24
0208 BOYS & GIRLS TRACK	12541.55	0.00	3435.69	0.00	9105.86
001 BOYS - \$3,400, GIRLS - \$3,400	12541.55	0.00	3435.69	0.00	9105.86
0209 ACCT CLOSED-BA 12/14/21	0.00	0.00	0.00	0.00	0.00
001 GIRLS TRACK - \$3,400	0.00	0.00	0.00	0.00	0.00
0210 TENNIS	1598.79	800.00	444.24	0.00	1954.55
001 TENNIS - B-\$1,600, G-\$1,600	1598.79	800.00	444.24	0.00	1954.55
0211 GIRLS WRESTLING	9460.76	0.00	0.00	0.00	9460.76
001 GIRLS WRESTLING - \$5,600	9460.76	0.00	0.00	0.00	9460.76

DUNCAN PUBLIC SCHOOLS

PO BOX 1548
 DUNCAN, OK 73534

FY-2026
 YTD Summary

Summary Of Accounts

November 03, 2025

Acct. Name	Beg.Year	Receipts	Checks	Adjust.	Ending
0212 BOYS GOLF	13064.67	0.00	1725.00	0.00	11339.67
001 BOYS GOLF - \$1,500	13064.67	0.00	1725.00	0.00	11339.67
0213 GIRLS SOFTBALL	669.87	6825.00	5454.20	0.00	2040.67
001 GIRLS SOFTBALL - \$4,100	669.87	6825.00	5454.20	0.00	2040.67
0214 CROSS-COUNTRY	552.83	1915.00	1432.05	0.00	1035.78
001 CROSS COUNTRY - \$1,000	552.83	1915.00	1432.05	0.00	1035.78
0215 LETTERMEN'S CLUB	3058.41	28815.74	18111.72	0.00	13762.43
001 LETTERMEN'S CLUB	3058.41	28815.74	18111.72	0.00	13762.43
0218 CHEERLEADING	20063.44	21898.81	30093.21	139.00	12008.04
001 CHEERLEADING - \$1,000	20063.44	21898.81	30093.21	139.00	12008.04
0219 QUARTERBACK BOOSTER CLUB	197.37	0.00	0.00	0.00	197.37
001 QUARTERBACK BOOSTER CLUB	197.37	0.00	0.00	0.00	197.37
0222 BASEBALL BOOSTER CLUB	4591.71	0.00	2091.74	0.00	2499.97
001 BASEBALL BOOSTER CLUB	4591.71	0.00	2091.74	0.00	2499.97
0225 BOYS SOCCER	1548.45	0.00	500.00	0.00	1048.45
001 BOYS SOCCER - \$2,000	1548.45	0.00	500.00	0.00	1048.45
0226 GIRLS SOCCER	1823.46	0.00	500.00	0.00	1323.46
001 GIRLS SOCCER - \$2,000	1823.46	0.00	500.00	0.00	1323.46
0227 SOCCER BOOSTER CLUB	9379.37	0.00	0.00	0.00	9379.37
001 SOCCER BOOSTER CLUB	9379.37	0.00	0.00	0.00	9379.37
0228 GIRLS GOLF	3736.37	2300.00	2786.25	0.00	3250.12
001 GIRLS GOLF - \$1,500	3736.37	2300.00	2786.25	0.00	3250.12
0229 DHS GOLF BOOSTER CLUB	0.00	0.00	0.00	0.00	0.00
001 DHS GOLF BOOSTER CLUB	0.00	0.00	0.00	0.00	0.00
0230 LEGACY BK CD: DONNIE CHRISTIAN	0.00	200.00	0.00	0.00	200.00
001 LEGACY BK CD: DONNIE CHRISTIAN	0.00	200.00	0.00	0.00	200.00
002 2020 - CAITLYNN STEPHENS /ARMY	0.00	0.00	0.00	0.00	0.00
0231 ATHLETIC DEPT. CONCESSION	55359.01	50005.32	76029.85	8466.57	37801.05
001 ATHLETIC DEPT. CONCESSION	55359.01	50005.32	76029.85	8466.57	37801.05

DUNCAN PUBLIC SCHOOLS

PO BOX 1548
 DUNCAN, OK 73534

FY-2026
 YTD Summary

Summary Of Accounts

November 03, 2025

Acct. Name	Beg.Year	Receipts	Checks	Adjust.	Ending
0235 TRACK/X-COUNTRY BOOSTER CLUB	368.48	0.00	289.83	0.00	78.65
001 TRACK/X-COUNTRY BOOSTER CLUB	368.48	0.00	289.83	0.00	78.65
0240 ACCT CLOSED-BA 07/18/23	0.00	0.00	0.00	0.00	0.00
001 HALL OF FAME	0.00	0.00	0.00	0.00	0.00
0249 TENNIS DONATION ACCOUNT	143.01	0.00	0.00	0.00	143.01
001 TENNIS DONATION ACCOUNT	143.01	0.00	0.00	0.00	143.01
0251 VOLLEYBALL	17403.72	1903.04	7003.74	0.00	12303.02
001 VOLLEYBALL - \$1,000	17403.72	1903.04	7003.74	0.00	12303.02
002 VOLLEYBALL BOOSTERS	0.00	0.00	0.00	0.00	0.00
0255 PHIL BARNES MEM SCHOLARSHIP	1275.00	0.00	0.00	0.00	1275.00
001 PHIL BARNES MEM SCHOLARSHIP	1275.00	0.00	0.00	0.00	1275.00
0256 TENNIS BOOSTER CLUB	260.43	2197.27	587.00	0.00	1870.70
001 TENNIS BOOSTER CLUB	260.43	2197.27	587.00	0.00	1870.70
0257 TIP-IN BASKETBALL BOOSTER CLUB	3819.55	3000.00	0.00	0.00	6819.55
001 TIP-IN BASKETBALL BOOSTER CLUB	3819.55	3000.00	0.00	0.00	6819.55
0261 POM PON	7291.73	8038.00	6455.20	0.00	8874.53
001 POM PON - \$1,000	7291.73	8038.00	6455.20	0.00	8874.53
0263 SWIMMING	2028.69	2856.10	0.00	0.00	4884.79
001 SWIMMING - \$1,000	2028.69	2856.10	0.00	0.00	4884.79
0264 SWIMMING BOOSTER CLUB	171.28	0.00	0.00	0.00	171.28
001 SWIMMING BOOSTER CLUB	171.28	0.00	0.00	0.00	171.28
0285 ATHLETIC TRAINER	4780.59	2000.00	0.00	0.00	6780.59
001 ATHLETIC TRAINER	4780.59	2000.00	0.00	0.00	6780.59
0290 OSSAA SPORTS SPECTACULAR	0.00	1849.00	373.90	0.00	1475.10
001 OSSAA SPORTS SPECTACULAR	0.00	1849.00	373.90	0.00	1475.10
0301 SPECIAL EDUCATION	107.64	0.00	0.00	0.00	107.64
001 SPECIAL EDUCATION	107.64	0.00	0.00	0.00	107.64
0302 NAHS - NATL ART HONOR SOCIETY	442.18	0.00	0.00	0.00	442.18
001 NAHS - NATL ART HONOR SOCIETY	442.18	0.00	0.00	0.00	442.18

DUNCAN PUBLIC SCHOOLS

PO BOX 1548
DUNCAN, OK 73534

FY-2026
YTD Summary

Summary Of Accounts

November 03, 2025

Acct. Name	Beg.Year	Receipts	Checks	Adjust.	Ending
0303 PFC INTERNSHIP PROGRAM	594.67	0.00	0.00	0.00	594.67
001 PFC INTERNSHIP PROGRAM	594.67	0.00	0.00	0.00	594.67
0304 MULTI-CULTURAL CLUB	308.50	331.00	0.00	0.00	639.50
001 MULTI-CULTURAL CLUB	308.50	331.00	0.00	0.00	639.50
0305 PSAT/AP TESTS ACCOUNT	4080.97	432.00	0.00	0.00	4512.97
001 PSAT/AP TESTS ACCOUNT	4080.97	432.00	0.00	0.00	4512.97
0306 JOURNALISM	3276.57	0.00	0.00	0.00	3276.57
001 JOURNALISM	3276.57	0.00	0.00	0.00	3276.57
0307 SENIOR CLASS	5912.02	5147.11	0.00	100.00	11159.13
001 SENIOR CLASS	5912.02	5147.11	0.00	100.00	11159.13
0308 JUNIOR CLASS	6457.11	0.00	6457.11	0.00	0.00
001 JUNIOR CLASS	6457.11	0.00	6457.11	0.00	0.00
0309 SOPHOMORE CLASS	0.00	0.00	0.00	0.00	0.00
001 SOPHOMORE CLASS	0.00	0.00	0.00	0.00	0.00
0310 FRESHMAN CLASS	0.00	0.00	0.00	0.00	0.00
001 FRESHMAN CLASS	0.00	0.00	0.00	0.00	0.00
0311 KEY CLUB	1452.51	340.00	0.00	100.93	1893.44
001 KEY CLUB	1452.51	340.00	0.00	100.93	1893.44
0312 BAND BOOSTERS	31076.12	0.00	18737.46	0.00	12338.66
001 BAND BOOSTERS	31076.12	0.00	18737.46	0.00	12338.66
0313 DEHYDRATOR RACE	20961.86	17306.40	11225.11	1502.60	28545.75
001 DEHYDRATOR RACE	20961.86	17306.40	11225.11	1502.60	28545.75
0314 NATIONAL HONOR SOCIETY	464.55	1740.00	213.99	20.00	2010.56
001 NATIONAL HONOR SOCIETY	464.55	1740.00	213.99	20.00	2010.56
0315 FACULTY FLOWER FUND	393.72	0.00	0.00	0.00	393.72
001 FACULTY FLOWER FUND	393.72	0.00	0.00	0.00	393.72
0316 SENIOR CLASS BACK YEARS	981.61	0.00	0.00	0.00	981.61
001 SENIOR CLASS BACK YEARS	981.61	0.00	0.00	0.00	981.61
0317 SMOKE RINGS YEARBOOK	3026.20	960.00	3139.10	1645.00	2492.10
001 SMOKE RINGS YEARBOOK	3026.20	960.00	3139.10	1645.00	2492.10

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0319 STUDENT COUNCIL	4340.75	10973.93	2158.66	1051.00	14207.02
001 STUDENT COUNCIL	4340.75	10973.93	2158.66	1051.00	14207.02
0320 LIBRARY	0.00	0.00	0.00	0.00	0.00
001 LIBRARY	0.00	0.00	0.00	0.00	0.00
0321 HS LIBRARY WOODWARD ENDOWMNT.	16.05	9421.39	0.00	0.00	9437.44
001 HS LIBRARY WOODWARD ENDOWMNT.	16.05	9421.39	0.00	0.00	9437.44
0322 SCHOLARSHIP ACCOUNT	2931.00	4000.00	3000.00	1000.00	4931.00
001 SCHOLARSHIP ACCOUNT	2930.10	0.00	0.00	0.00	2930.10
002 COMMUNITIES FOUNDATION OF OK	0.90	4000.00	3000.00	1000.00	2000.90
003 AAUW - AM ASSOC OF UNIV WOMEN	0.00	0.00	0.00	0.00	0.00
0323 BAND	1350.89	1840.00	1840.00	0.00	1350.89
001 BAND	1350.89	1840.00	1840.00	0.00	1350.89
0324 BAND TRIP ACCOUNT	14504.70	53294.45	38224.70	0.00	29574.45
001 BAND TRIP ACCOUNT	14504.70	53294.45	38224.70	0.00	29574.45
0325 RONNIE BISHOP SCHOLARSHIP	408.55	0.00	0.00	0.00	408.55
001 RONNIE BISHOP SCHOLARSHIP	408.55	0.00	0.00	0.00	408.55
0327 S.A.D.D. CLUB	429.03	0.00	0.00	0.00	429.03
001 S.A.D.D. CLUB	429.03	0.00	0.00	0.00	429.03
0328 HORTICULTURE	27962.21	0.00	712.00	0.00	27250.21
001 HORTICULTURE	27962.21	0.00	712.00	0.00	27250.21
0329 MARKETING	1255.99	1501.95	1965.09	0.00	792.85
001 MARKETING	1255.99	1501.95	1965.09	0.00	792.85
0330 OFFICE ACCOUNT	3214.79	6357.50	2936.98	15.00	6650.31
001 OFFICE ACCOUNT	1727.71	6357.50	2936.98	15.00	5163.23
002 DEMON DEN CLOSET & PANTRY	618.17	0.00	0.00	0.00	618.17
003 MATH & SCIENCE - OERB DONATION	868.91	0.00	0.00	0.00	868.91
004 DHS DIGITAL SIGN	0.00	0.00	0.00	0.00	0.00
0333 ACADEMIC TEAM ACCOUNT	226.67	0.00	0.00	0.00	226.67
001 ACADEMIC TEAM ACCOUNT	226.67	0.00	0.00	0.00	226.67
0334 GREEN CLUB	347.03	0.00	0.00	0.00	347.03
001 GREEN CLUB	347.03	0.00	0.00	0.00	347.03

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0335 DRAMA	1729.72	1046.03	1372.00	0.00	1403.75
001 DRAMA	1729.72	1046.03	1372.00	0.00	1403.75
0337 VOCATIONAL AGRICULTURE	21742.88	34455.50	29599.80	672.56	27271.14
001 VOCATIONAL AGRICULTURE	21742.88	34455.50	29599.80	672.56	27271.14
0338 VOCAL MUSIC	5283.56	770.00	1473.39	494.90	5075.07
001 VOCAL MUSIC	5283.56	770.00	1473.39	494.90	5075.07
0339 VOCAL MUSIC BOOSTER CLUB	190.80	0.00	0.00	0.00	190.80
001 VOCAL MUSIC BOOSTER CLUB	190.80	0.00	0.00	0.00	190.80
0340 VENDING	8997.79	2382.28	6371.30	20.11	5028.88
001 VENDING	8997.79	2382.28	6371.30	20.11	5028.88
0343 FELOWSHP OF CHRISTIAN ATHLETES	285.00	0.00	0.00	0.00	285.00
001 FELOWSHP OF CHRISTIAN ATHLETES	285.00	0.00	0.00	0.00	285.00
0346 MUSIC TRIP ACCOUNT	2029.89	0.00	0.00	0.00	2029.89
001 MUSIC TRIP ACCOUNT	2029.89	0.00	0.00	0.00	2029.89
0347 WINNER'S CIRCLE: AG BOOSTERS	12462.12	0.00	0.00	0.00	12462.12
001 WINNER'S CIRCLE: AG BOOSTERS	12462.12	0.00	0.00	0.00	12462.12
0348 LEADERSHIP	380.78	1020.00	807.33	0.00	593.45
001 LEADERSHIP	380.78	1020.00	807.33	0.00	593.45
002 CLOSED-BA MOVED TO 330.002	0.00	0.00	0.00	0.00	0.00
0349 SENIOR CAP & GOWN	9330.00	4350.00	8180.90	2031.90	7531.00
001 SENIOR CAP & GOWN	9330.00	4350.00	8180.90	2031.90	7531.00
0350 DHS TSA CLUB	0.00	0.00	0.00	0.00	0.00
001 DHS TSA CLUB	0.00	0.00	0.00	0.00	0.00
0352 AMERICAN SIGN LANGUAGE	209.58	0.00	0.00	0.00	209.58
001 AMERICAN SIGN LANGUAGE	209.58	0.00	0.00	0.00	209.58
0353 DHS FARM TO TABLE CLUB	0.00	100.00	0.00	0.00	100.00
001 FARM TO TABLE CLUB	0.00	100.00	0.00	0.00	100.00
0360 EDGE: VENDING	2731.69	48.50	0.00	0.00	2780.19
001 EDGE: VENDING	2731.69	48.50	0.00	0.00	2780.19

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0500 MAINTENANCE DEPARTMENT	542.19	2.00	150.00	0.00	394.19
001 MAINTENANCE DEPARTMENT	542.19	2.00	150.00	0.00	394.19
0550 TRANSPORTATION DEPARTMENT	270.88	0.00	0.00	0.00	270.88
001 TRANSPORTATION DEPARTMENT	270.88	0.00	0.00	0.00	270.88
1011 CO: TECHNOLOGY DEPARTMENT	114915.52	15780.55	6884.00	14621.09	138433.16
001 CO: CHROMEBOOKS	110672.80	15780.55	6884.00	14621.09	134190.44
002 CO: DONATIONS	4242.72	0.00	0.00	0.00	4242.72
1021 ATTENDANCE AWARDS	1500.00	0.00	0.00	0.00	1500.00
001 CO: ATTENDANCE AWARDS	1500.00	0.00	0.00	0.00	1500.00
1030 CLOSED	0.00	0.00	236.08	236.08	0.00
001 CO: SPECIAL EDUCATION	0.00	0.00	236.08	236.08	0.00
1031 CO: SPEC ED/SPECIAL OLYMPICS	973.83	1026.00	1302.74	-236.08	461.01
001 CO: SPEC ED/SPECIAL OLYMPICS	973.83	1026.00	1302.74	-236.08	461.01
1032 CLOSED-BA: 06/20/23	0.00	0.00	0.00	0.00	0.00
001 CO: BEST BUDDIES	0.00	0.00	0.00	0.00	0.00
1051 CO: ASSISTANT SUPERINTENDENTS	3000.00	0.00	1088.77	1475.00	3386.23
001 CO: ASSISTANT SUPERINTENDENTS	3000.00	0.00	1088.77	1050.00	2961.23
002 LITTLE DRIBBLERS	0.00	0.00	0.00	425.00	425.00
1061 CO: TEACHER OF THE YEAR ACCT.	1181.95	100.00	0.00	0.00	1281.95
001 CO: TEACHER OF THE YEAR ACCT.	1181.95	100.00	0.00	0.00	1281.95
1062 CLOSED-BA: 06/20/23	0.00	0.00	0.00	0.00	0.00
001 CO: 772 GEAR UP FUNDS	0.00	0.00	0.00	0.00	0.00
1063 CO: GIFTED AND TALENTED	3154.74	460.00	0.00	0.00	3614.74
001 CO: GIFTED AND TALENTED	2854.74	460.00	0.00	0.00	3314.74
002 CO: MATHCOUNTS	300.00	0.00	0.00	0.00	300.00
1064 CO: EL CORDINATOR	0.00	0.00	0.00	0.00	0.00
001 CO: EL CORDINATOR	0.00	0.00	0.00	0.00	0.00
1071 CO: ADMINISTRATIVE ACCOUNT	32974.25	114.34	8099.20	11050.11	36039.50
001 CO: ADMINISTRATION ACCOUNT	32974.25	114.34	8099.20	11050.11	36039.50
002 ASBOI - EAGLE SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00

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003 CO: EMPLOYEE OF THE MONTH	0.00	0.00	0.00	0.00	0.00
1081 COUSINS EVERYWHERE	4023.00	0.00	0.00	0.00	4023.00
001 MILK & JUICE, AND LUNCHES	523.00	0.00	0.00	0.00	523.00
002 TILLEY-STUDENT NEEDS	3500.00	0.00	0.00	0.00	3500.00
1091 MCCASLAND FOUNDATION	0.00	0.00	0.00	0.00	0.00
001 MCCASLAND FOUNDATION	0.00	0.00	0.00	0.00	0.00
1098 CO: ONE DUNCAN	2121.78	0.00	0.00	0.00	2121.78
001 CO: ONE DUNCAN	2121.78	0.00	0.00	0.00	2121.78
1099 CO: EMPLOYEE BENEVOLENCE FUND	499.66	277.00	117.00	0.00	659.66
001 CO: EMPLOYEE BENEVOLENCE FUND	499.66	277.00	117.00	0.00	659.66
1101 MS:LOSS/DAMAGE:BKS,EQUIP,PROP.	101.00	0.00	0.00	0.00	101.00
001 MS:LOSS/DAMAGE:BKS,EQUIP,PROP.	101.00	0.00	0.00	0.00	101.00
1213 MS: BAND	7940.85	3897.00	1287.40	0.00	10550.45
001 MS: BAND	7940.85	3897.00	1287.40	0.00	10550.45
1214 MS: STEM	2257.05	320.00	1929.71	0.00	647.34
001 MS: STEM	2257.05	320.00	1929.71	0.00	647.34
1216 MS: LIBRARY	394.67	0.00	0.00	0.00	394.67
001 MS: LIBRARY	394.67	0.00	0.00	0.00	394.67
1218 MS: OFFICE	7131.44	18830.56	4146.73	-1.00	21814.27
001 MS: OFFICE	7131.44	18830.56	4146.73	-1.00	21814.27
1219 MS: ATHLETICS	35114.79	20168.10	29381.72	800.00	26701.17
001 MS: ATHLETICS	24047.28	20168.10	20948.02	800.00	24067.36
002 MS: FOOTBALL	0.00	0.00	0.00	0.00	0.00
003 MS: CHEERLEADING	11067.51	0.00	8433.70	0.00	2633.81
1220 CLOSED-BA: 01/10/23	0.00	0.00	0.00	0.00	0.00
001 MS: DMS FCA	0.00	0.00	0.00	0.00	0.00
1221 MS: VOCAL MUSIC	3458.29	2823.50	2114.01	560.00	4727.78
001 MS: VOCAL MUSIC	2588.79	2266.00	2048.03	560.00	3366.76
002 MS: PITCHFORKS	869.50	557.50	65.98	0.00	1361.02
1222 MS: ROBOTICS CLUB	583.77	0.00	0.00	0.00	583.77
001 MS: ROBOTICS CLUB	583.77	0.00	0.00	0.00	583.77

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1225 MS: CLOTHES CLOSET	4683.82	0.00	0.00	0.00	4683.82
001 MS: CLOTHES CLOSET	3693.34	0.00	0.00	0.00	3693.34
002 MS: DONATIONS FOR	990.48	0.00	0.00	0.00	990.48
003 MS: CREATING HOPE CHROMEBOOKS	0.00	0.00	0.00	0.00	0.00
1301 MS: TSA (TECH STUDENT ASSOC)	3504.51	0.00	0.00	0.00	3504.51
001 MS: TSA (TECH STUDENT ASSOC)	3504.51	0.00	0.00	0.00	3504.51
1302 MS: NJHS	9637.80	430.00	1055.00	275.00	9287.80
001 MS: NJHS	9637.80	430.00	1055.00	275.00	9287.80
1303 ACCT CLOSED-BA:12/14/21	0.00	0.00	0.00	0.00	0.00
001 MS: 7TH/8TH GRADE CHEERLEADERS	0.00	0.00	0.00	0.00	0.00
1305 MS: MIDDLE SCHOOL ART	10.15	0.00	0.00	0.00	10.15
001 MS: MIDDLE SCHOOL ART	10.15	0.00	0.00	0.00	10.15
002 MS: Natl Jr Art Honor Society	0.00	0.00	0.00	0.00	0.00
1306 MS: COMPUTER CLUB	65.68	0.00	0.00	0.00	65.68
001 MS: COMPUTER CLUB	65.68	0.00	0.00	0.00	65.68
1307 MS: ARCHERY	0.00	719.00	0.00	0.00	719.00
001 MS: ARCHERY	0.00	719.00	0.00	0.00	719.00
1308 MS: STUDENT COUNCIL	9755.12	0.00	774.22	0.00	8980.90
001 MS: STUDENT COUNCIL	9755.12	0.00	774.22	0.00	8980.90
1310 MS: YEARBOOK	14458.44	0.00	716.00	1040.00	14782.44
001 MS: JOURNALISM	14458.44	0.00	716.00	1040.00	14782.44
1312 MS: ACADEMIC CLUB	910.26	0.00	231.00	0.00	679.26
001 MS: ACADEMIC CLUB	910.26	0.00	231.00	0.00	679.26
1315 CLOSE: BA: 11/08/22	0.00	0.00	0.00	0.00	0.00
001 DMS/DHS BASS CLUB	0.00	0.00	0.00	0.00	0.00
1350 MS: SUNSHINE ACCOUNT	289.39	0.00	178.19	0.00	111.20
001 MS: SUNSHINE ACCOUNT	289.39	0.00	178.19	0.00	111.20
2201 EM: MILK FUND	4307.60	4267.90	1740.29	10.00	6845.21
001 EM: MILK FUND	4307.60	4267.90	1740.29	10.00	6845.21
2203 EM: STUDENT STORE	58.06	0.00	0.00	0.00	58.06
001 EM: STUDENT STORE	58.06	0.00	0.00	0.00	58.06

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2204 EM: MISCELLANEOUS	3852.93	362.50	100.00	0.00	4115.43
001 EM: MISCELLANEOUS	2625.95	5.00	100.00	0.00	2530.95
002 EM: CLOTHES CLOSE	605.58	50.00	0.00	0.00	655.58
003 EM: ARCHERY	621.40	307.50	0.00	0.00	928.90
2205 EM: INTEREST & DONATIONS	11312.64	0.00	0.00	0.00	11312.64
001 EM: INTEREST & DONATIONS	11312.64	0.00	0.00	0.00	11312.64
2206 EM: PICTURE FUND	2637.66	0.00	0.00	0.00	2637.66
001 EM: PICTURE FUND	2637.66	0.00	0.00	0.00	2637.66
2207 EM: LIBRARY FUND	1426.81	1787.42	75.00	0.00	3139.23
001 EM: LIBRARY FUND	1426.81	1787.42	75.00	0.00	3139.23
2208 EM: PTO FUND	11035.38	4768.00	1466.98	0.00	14336.40
001 EM: PTO FUND	11035.38	4768.00	1466.98	0.00	14336.40
5201 HM: MILK FUND	5223.15	4029.10	3351.49	711.50	6612.26
001 HM: MILK FUND	5223.15	4029.10	3351.49	711.50	6612.26
5203 HM: STUDENT STORE	306.30	10.00	0.00	0.00	316.30
001 HM: STUDENT STORE	306.30	10.00	0.00	0.00	316.30
5204 HM: MISCELLANEOUS	8904.51	465.72	4205.27	0.00	5164.96
001 HM: MISCELLANEOUS	4024.18	465.72	1907.27	0.00	2582.63
002 DONATIONS FOR MARQUEE	0.00	0.00	0.00	0.00	0.00
003 HM: ARCHERY	4174.95	0.00	2298.00	0.00	1876.95
004 HM: CLOTHES CLOSET	705.38	0.00	0.00	0.00	705.38
5206 HM: PICTURE FUND	0.00	0.00	0.00	0.00	0.00
001 HM: PICTURE FUND	0.00	0.00	0.00	0.00	0.00
5207 HM: LIBRARY FUND	4747.66	3102.91	3190.34	0.00	4660.23
001 HM: LIBRARY FUND	4747.66	3102.91	3190.34	0.00	4660.23
5208 HM: PTO FUND	30732.07	22097.00	9495.81	3420.00	46753.26
001 HM: PTO FUND	26851.03	0.00	479.26	0.00	26371.77
002 BIG KAHUNA	0.00	0.00	0.00	0.00	0.00
003 SPIRITWEAR	0.00	0.00	0.00	0.00	0.00
004 SPIRIT WAGON	1534.50	0.00	0.00	0.00	1534.50
005 FALCON FRIDAY	1500.00	4886.50	890.27	0.00	5496.23
006 HM CHAMPIONS	0.00	16604.50	7904.32	3420.00	12120.18

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007	HOSPITALITY	846.54	606.00	221.96	0.00	1230.58
008	KIND WEEK	0.00	0.00	0.00	0.00	0.00
009	WORLD'S FINEST CHOCOLATE	0.00	0.00	0.00	0.00	0.00
6201	WR: MILK FUND	11349.10	2377.25	1971.22	0.00	11755.13
001	WR: MILK FUND	11349.10	2377.25	1971.22	0.00	11755.13
6203	WR: SPECIAL EDUCATION	11.24	0.00	0.00	0.00	11.24
001	WR: SPECIAL EDUCATION	11.24	0.00	0.00	0.00	11.24
6204	WR: STEM	1873.79	0.00	0.00	0.00	1873.79
001	WR: WILL ROGERS STEM	1744.31	0.00	0.00	0.00	1744.31
002	WR: ELK CROSSING STEM	129.48	0.00	0.00	0.00	129.48
6205	WR: INTEREST & DONATIONS	1558.30	0.00	0.00	0.00	1558.30
001	WR: INTEREST & DONATIONS	485.87	0.00	0.00	0.00	485.87
003	WR: EME SANDERS' CLASS	14.20	0.00	0.00	0.00	14.20
004	WR: PHYSICAL EDUCATION	200.00	0.00	0.00	0.00	200.00
005	WR: J. DITTNER, COUNSELOR	130.72	0.00	0.00	0.00	130.72
006	WR: LORI MITCHELL'S CLASS	217.51	0.00	0.00	0.00	217.51
007	WR: CLOTHES CLOSET	510.00	0.00	0.00	0.00	510.00
6206	WR: PICTURE FUND	5872.33	0.00	0.00	0.00	5872.33
001	WR: PICTURE FUND	5872.33	0.00	0.00	0.00	5872.33
6207	WR: LIBRARY FUND	0.00	1600.00	0.00	0.00	1600.00
001	WR: LIBRARY FUND	0.00	1600.00	0.00	0.00	1600.00
6208	WR: PRE-K OPERATIONS	28642.78	21933.73	4399.65	-0.25	46176.61
001	WR: PRE-K OPERATIONS	28642.78	21933.73	4399.65	-0.25	46176.61
7201	MT: MILK FUND	3890.18	2011.08	1135.96	4.58	4769.88
001	MT: MILK FUND	3890.18	2011.08	1135.96	4.58	4769.88
7204	MT: MISCELLANEOUS	459.28	68.10	0.00	0.00	527.38
001	MT: MISCELLANEOUS	207.03	68.10	0.00	0.00	275.13
002	MT: CLOTHES CLOSET	252.25	0.00	0.00	0.00	252.25
7205	MT: INTEREST & DONATIONS	21804.29	0.00	15.24	0.00	21789.05
001	MT: INTEREST & DONATIONS	5754.29	0.00	15.24	0.00	5739.05
002	MT: MARQUEE	16050.00	0.00	0.00	0.00	16050.00
7206	MT: PICTURE FUND	1258.84	93.59	0.00	0.00	1352.43
001	MT: PICTURE FUND	1258.84	93.59	0.00	0.00	1352.43

DUNCAN PUBLIC SCHOOLS

PO BOX 1548
DUNCAN, OK 73534

FY-2026
YTD Summary

Summary Of Accounts

November 03, 2025

Acct.	Name	Beg. Year	Receipts	Checks	Adjust.	Ending
7207	MT: LIBRARY FUND	294.00	1239.00	100.00	0.00	1433.00
001	MT: LIBRARY FUND	294.00	1239.00	100.00	0.00	1433.00
7208	MT: PTO FUND	11047.25	11591.00	8072.20	212.00	14778.05
001	MT: PTO FUND	11047.25	11591.00	8072.20	212.00	14778.05
8201	WW: MILK FUND	19382.21	2859.31	1550.63	0.00	20690.89
001	WW: MILK FUND	19382.21	2859.31	1550.63	0.00	20690.89
8203	WW: STUDENT STORE	104.97	0.00	0.00	0.00	104.97
001	WW: STUDENT STORE	104.97	0.00	0.00	0.00	104.97
8204	WW: MISCELLANEOUS	12780.28	12682.55	788.75	20.00	24694.08
001	WW: MISCELLANEOUS	12419.22	12682.55	788.75	20.00	24333.02
002	WW: CLOTHES CLOSET	361.06	0.00	0.00	0.00	361.06
8205	WW: INTEREST & DONATIONS	5545.29	448.50	994.99	0.00	4998.80
001	WW: INTEREST & DONATIONS	5213.70	448.50	994.99	0.00	4667.21
002	WW: PRE-K CLASS	52.99	0.00	0.00	0.00	52.99
004	WW: MRS. ZUPPER'S 4TH GR CLASS	102.85	0.00	0.00	0.00	102.85
005	WW: MS. ETHERIDGE'S CLASSROOM	175.75	0.00	0.00	0.00	175.75
8206	WW: PICTURE FUND	643.50	18.26	392.24	0.00	269.52
001	WW: PICTURE FUND	643.50	18.26	392.24	0.00	269.52
8207	WW: LIBRARY FUND	6712.59	2674.32	990.43	0.00	8396.48
001	WW: LIBRARY FUND	6712.59	2674.32	990.43	0.00	8396.48
8208	WW: PTO FUND	14343.35	2099.57	509.61	0.00	15933.31
001	WW: PTO FUND	4403.99	1126.30	509.61	0.00	5020.68
002	WW: MARQUEE	2565.00	0.00	0.00	0.00	2565.00
011	WW: 1ST GRADE	516.25	92.57	0.00	0.00	608.82
012	WW: 2ND GRADE	487.59	0.00	0.00	0.00	487.59
013	WW: 3RD GRADE	601.25	260.00	0.00	0.00	861.25
014	WW: 4TH GRADE	196.89	500.00	0.00	0.00	696.89
015	WW: 5TH GRADE	176.01	0.00	0.00	0.00	176.01
016	WW: KINDERGARTEN	543.64	0.00	0.00	0.00	543.64
017	WW: ART	4352.73	120.70	0.00	0.00	4473.43
018	WW: KARON HISE (WE LOVE)	500.00	0.00	0.00	0.00	500.00
8209	WW: SUNSHINE FUND	385.65	0.00	0.00	0.00	385.65
001	WW: SUNSHINE FUND	385.65	0.00	0.00	0.00	385.65

DUNCAN PUBLIC SCHOOLS

PO BOX 1548
DUNCAN, OK 73534

FY-2026
YTD Summary

Summary Of Accounts

November 03, 2025

Acct. Name	Beg. Year	Receipts	Checks	Adjust.	Ending
9201 PL: MILK FUND	5011.89	9496.55	3485.89	-68.50	10954.05
001 PL: MILK FUND	5011.89	9496.55	3485.89	-68.50	10954.05
9204 PL: MISCELLANEOUS	8196.07	11496.05	2926.17	926.73	17692.68
001 PL: 1ST GRADE	31.90	467.00	0.00	0.00	498.90
002 PL: 2ND GRADE	126.24	0.00	0.00	264.00	390.24
003 PL: 3RD GRADE	310.20	0.00	0.00	0.00	310.20
004 PL: 4TH GRADE	749.96	0.00	0.00	0.00	749.96
005 PL: 5TH GRADE	1096.46	6684.05	0.00	0.00	7780.51
006 PL: KINDERGARTEN	404.93	493.00	0.00	0.00	897.93
007 PL: PE - PHYSICAL EDUCATION	1124.97	0.00	0.00	662.73	1787.70
008 PL: MUSIC	1799.05	280.00	350.97	0.00	1728.08
009 PL: SPECIAL EDUCATION	1.97	0.00	0.00	0.00	1.97
020 PL: GRADE LEVEL SHIRTS	569.50	2330.00	2077.50	0.00	822.00
021 PL: DUNCAN DEMON SHIRTS	393.21	1242.00	497.70	0.00	1137.51
022 PL: YEARBOOKS	927.68	0.00	0.00	0.00	927.68
023 PL: SQUARE 1 ART	0.00	0.00	0.00	0.00	0.00
024 PL: CLOTHES CLOSET	660.00	0.00	0.00	0.00	660.00
9205 PL: INTEREST & DONATIONS	10583.85	0.00	0.00	0.00	10583.85
001 PL: INTEREST & DONATIONS	9984.06	0.00	0.00	0.00	9984.06
002 AIMEE GREENING MEMORIAL	598.08	0.00	0.00	0.00	598.08
003 M. TARPLEY RESOURCE-OECU GRANT	1.71	0.00	0.00	0.00	1.71
9206 PL: PICTURE FUND	8256.15	0.00	523.00	0.00	7733.15
001 PL: PICTURE FUND	8256.15	0.00	523.00	0.00	7733.15
9207 PL: LIBRARY FUND	542.61	6441.02	6246.24	0.00	737.39
001 PL: LIBRARY FUND	542.61	6441.02	6246.24	0.00	737.39
9208 PL: PTO FUND	26229.06	26162.96	6576.85	0.00	45815.17
001 PL: PTO OPERATING FUND	2480.87	29.99	791.25	0.00	1719.61
002 PL: POP AND POPCORN	7500.30	4539.47	801.50	0.00	11238.27
003 PL: SHIRTS	7348.72	4268.50	2722.58	0.00	8894.64
004 PL: DONATION DRIVE	4145.82	17320.00	2261.52	0.00	19204.30
005 PL: YEARBOOKS to be 9204.022	241.34	5.00	0.00	0.00	246.34
006 PL: SPIRIT STORE	4027.13	0.00	0.00	0.00	4027.13
007 PL: PTO PICTURES	0.00	0.00	0.00	0.00	0.00
008 PL: BOX TOPS	212.40	0.00	0.00	0.00	212.40
009 PL: STAFF MEALS	272.48	0.00	0.00	0.00	272.48
9209 PL: SUNSHINE FUND	260.77	40.00	0.00	0.00	300.77
001 PL: SUNSHINE FUND	260.77	40.00	0.00	0.00	300.77

DUNCAN PUBLIC SCHOOLS

PO BOX 1548
DUNCAN, OK 73534

FY-2026
YTD Summary

Summary Of Accounts

November 03, 2025

Acct. Name	Beg. Year	Receipts	Checks	Adjust.	Ending
9990 DPSF OPERATING ACCOUNT	14954.77	30000.00	4208.87	0.00	40745.90
001 DEX AWARDS	6859.25	30000.00	4208.87	0.00	32650.38
002 ESPORTS	2853.09	0.00	0.00	0.00	2853.09
004 SPEC ED - OPAL LOWRY TRUST	893.43	0.00	0.00	0.00	893.43
007 PEER MENTORING - GEAR UP	3099.40	0.00	0.00	0.00	3099.40
008 DMS PROJECT BASED LEARNING	0.00	0.00	0.00	0.00	0.00
009 STEM	1249.60	0.00	0.00	0.00	1249.60
YTD TOTALS: (163 Accounts)	1,026,926.54	678,404.26	(550,810.13)	52,915.83	1,207,436.50

DUNCAN PUBLIC SCHOOLS

PO BOX 1548
DUNCAN, OK 73534

FY-2026
YTD Summary

Summary Of Accounts

November 03, 2025

Beginning YTD Account Balance:	\$1,026,926.54
Bank Charges:	(907.20)
Interest:	13,007.31
NSF Adjustments:	(598.00)
Expense:	(148.50)
Revenue:	36,585.22
Total Adjustments:	\$47,938.83
Total Adjustments:	47,938.83
Add Voids:	4,977.00
Adjustment with Voids:	\$52,915.83
Receipts Issued:	678,404.26
Voided Receipts:	0.00
Total Receipts:	\$678,404.26
Checks Issued:	550,810.13
Voided Checks:	(4,977.00)
Total Checks:	\$545,833.13
Current Balance:	\$1,207,436.50
YTD Outstanding Checks:	22,033.20
Prior Year Outstanding Checks:	1,891.20

DUNCAN PUBLIC SCHOOLS
ACTIVITY FUND INVESTMENT REPORT
10/31/2025

BANK	ACCOUNT HOLDER	ACCOUNT NUMBER	AMOUNT	RATE	TERM	MATURITY
BancFirst	Activity Fund/Checking	5020019935	\$ 100,613.33			
BancFirst	Sweep Account	9550200022	\$ 1,130,460.02			
	TOTAL		\$ 1,231,073.35			

LaTisha Miller

LaTisha Miller
Activity Fund Custodian

DUNCAN PUBLIC SCHOOLS

From PO: 65723 to PO: 65805

**Encumbrance For Board Approval
GEN FUND-FOR OPERAT**

PO	Vendor Name	General Description	Amount	Date
65723	*** AMAZON	SPED- COCURRICULAR ITEMS (COLORED OVERLAYS) FOR SPECIAL NEEDS STUDENTS	20.00	10/14/2025
65724	DUNCAN PUBLIC SCHOOLS	LUNCH MONEY REFUND FOR NJHS DUES-CASE HOWELL-DMS	25.00	10/14/2025
65725	HINTON REFRIGERATION CO.	059-DISTRICT CN WALK-IN FREEZER (BA 101425 #9M)	62,235.00	10/15/2025
65726	*** SPLASHTOP INC.	051-REMOTE & AUTONOMOUS ENDPOINT MANAGEMENT (AEM) FOR DISTRICT TECHNOLOGY (BA 101425 #9N)	2,317.95	10/15/2025
65727	QUADIENT, INC	047-DISTRICT POSTAGE METER & LEASE AGREEMENT (BA 101425 #9O)	1,439.28	10/15/2025
65728	SCHOLASTIC BOOK FAIRS INC	WW - 511 - BOOKS FROM THE BOOK FAIR TO BUILD K-5TH GRADE LIBRARIES, SCH YR. '26	1,500.00	10/15/2025
65729	*** PROJECT CONTENT, LLC	WW - 511 - CONTENT TO BE ABLE TO UPDATE MARQUEE WITH CONTENT DOWNLOAD, SY '26	2,000.00	10/15/2025
65730	*** AMAZON	SUPPLIES FOR PROJECTS AND RESTOCK	285.00	10/15/2025
65731	*** AMAZON	HDMI SPLITTER FOR WR PROJECT AND LOW VOLTAGE MOUNTING BRACKETS FOR TECH RESTOCK.	126.96	10/15/2025
65732	*** AMMO.COM	SECURITY - AMMUNITION	600.00	10/15/2025
65733	*** AMAZON	EM-511-(2) SET OF (12) - 1 1/2" 3 RING BINDER NOTEBOOKS INSTUCTIONAL CLASSROOM WORK	100.00	10/24/2025
65734	*** MOXY BY MARRIOTT DOWNTOWN SPRINGFIELD, MO	621- HOTEL FOR CASE LEADERSHIP INSTITUTE (COHORT), SPRINGFIELD MO - 1/20-23/26 AND 6/23-26/26, J. CLAYTON	1,200.00	10/24/2025
65735	CDW GOVERNMENT INC	EFAX FOR THE DISTRICT FOR THE MONTHS OF NOVEMBER - JUNE 2025	4,500.00	10/24/2025
65736	*** DOUBLETREE BY HILTON DOWNTOWN	EM-511 HOTEL ROOM FOR ALEX ROBINSON-OKMEA WINTER CONFERENCE, TULSA, OK-JAN 21-23, 2025	786.00	10/24/2025
65737	OKLAHOMA MUSIC EDUCATORS ASSOCIATION	EM-511 TEACHER REGISTRATION FOR ALEX ROBINSON-WINTER CONVENTION-JAN 21-23, 2025-TULSA, OK	130.00	10/24/2025
65738	BENNETT OFFICE EQUIPMNT (INS 01-01-10)(E-VERIFIED)	FOR COPIER STAPLES ACROSS THE DISTRICT.	2,000.00	10/24/2025
65739	BENNETT OFFICE EQUIPMNT (INS 01-01-10)(E-VERIFIED)	CENTRAL OFFICE TONER	1,000.00	10/24/2025
65740	INFINITE CAMPUS INC. (INS 07-30-09)(E-VERIFIED)	IMPORT FOR FOOD SERVICES MOVE FROM NUTRIKIDS TO IC FOOD SERVICES	1,000.00	10/24/2025
65741	PITSCO EDUCATION, LLC	412 - (MS/505) - STEM CLASSROOM SUPPLIES TO SUPPORT PLTW/CTE (R.CASTLE)	500.00	10/24/2025

DUNCAN PUBLIC SCHOOLS

From PO: 65723 to PO: 65805

**Encumbrance For Board Approval
GEN FUND-FOR OPERAT**

PO	Vendor Name	General Description	Amount	Date
65742	*** WAL MART - VISA CARD CHARGES	412 - (HS/705) - STEM CLASSROOM SUPPLIES TO SUPPORT PLTW/CTE (B.LEDFORD)	500.00	10/24/2025
65743	WRITE REFLECTIONS	511-PL- WRITE REFLECTION ANNUAL MEMBERSHIP FOR K-5 WRITING PROGRAM 25/26	2,500.00	10/24/2025
65744	SCHOOL HEALTH CORPORATION	O55- MEDICAL RECOVERY BEDS FOR PL & WR	2,600.00	10/27/2025
65745	LITERACY RESOURCES, LLC	511-PL- HEGGRETY ONLINE PHONICS SUBSCRIPTION K-2	534.00	10/27/2025
65746	*** AMAZON	SMALL AMAZON ORDERS FOR SUPPLIES/PARTS	2,000.00	10/27/2025
65747	*** AMAZON	SUPPLIES FOR THE TECH OFFICE AND PROJECTS AT DHS AND DMS.	1,252.46	10/27/2025
65748	*** AMAZON	HEADPHONE STORAGE FOR THE DISTRICT K-5 CLASSES	2,250.00	10/27/2025
65749	QUIZIZZ INC	HS-511-TWO YEAR -SITE LICENSE AGREEMENT FOR ONLINE RESOURCES ONLINE LEARNING PLATFORM	8,000.00	10/27/2025
65750	CONN, JEANA C	621- TRAVEL/PER DIEM - CASE CONFERENCE IN OKC, 11/4-7/25 - J. CONN	300.00	10/27/2025
65751	*** AMAZON	SPED- ADAPTIVE SUPPLIES FOR USE WITH SPED STUDENTS, PROTECTIVE ARM SLEEVES, CHIN GUARDS - EE	50.00	10/27/2025
65752	FLASHLIGHT LEARNING, INC	571 - ADDITIONAL COMPONENTS FOR WORKING WITH IMMIGRANT STUDENTS	1,500.00	10/28/2025
65753	*** ERIK'S AUTO CENTER	MAINT - VEHICLE MAINTENANCE FOR FY 25-26	1,000.00	10/28/2025
65754	*** ERIK'S TOTAL CAR CARE	TRANS - REPAIRS FOR MV9	503.82	10/28/2025
65755	BROWN DOG GADGETS	MS-102-CLASSROOM SUPPLIES TO SUPPORT HANDS-ON LEARNING AND STUDENT ENGAGEMENT. I.E. ORIGAMI CIRCUIT KITS, LED ACRYLIC NAME BADGE KITS	890.00	10/28/2025
65756	WORLD BOOK, INC.	MS-102-WORLD BOOK E-BOOK SUBSCRIPTION	547.00	10/28/2025
65757	PERMA-BOUND BOOKS	MS-102-BOOKS FOR LIBRARY	1,065.00	10/28/2025
65758	*** AMAZON	MS-102-MATERIALS AND EQUIPMENT TO ENHANCE INTERACTIVE AND PROJECT-BASED LEARNING. I.E. CRAYOLA MARKERS, METAL & RESIN BUTTONS, RESIN DRIED FLOWERS	226.24	10/28/2025
65759	DEMCO INC	MS-102-VARIETY AND SEASONAL BOOKMARKS FOR STUDENT USE IN CLASS	289.04	10/28/2025
65760	BUREAU OF EDUCATION & RESEARCH	MS-102-AI TOOLS TO INCREASE STUDENT LEARNING & ENHANCE PRODUCTIVITY	295.00	10/28/2025
65761	QUIZIZZ INC	MS-102-MEMBERSHIP ALLOWING TO WRITE TESTS, COLLECT DATA, WORKS WITH GC, ECT	432.00	10/28/2025
65762	METLIFE	CO- LIFE PREMIUMS FEE	632.96	10/28/2025

DUNCAN PUBLIC SCHOOLS

From PO: 65723 to PO: 65805

**Encumbrance For Board Approval
GEN FUND-FOR OPERAT**

PO	Vendor Name	General Description	Amount	Date
65763	JACKS, JESSICA	HM-MILEAGE REIMBURSEMENT FOR TRAVEL WITHIN DISTRICT	600.00	10/28/2025
65764	PROJECT LEAD THE WAY, INC.	412 - (HS/705) - PLTW HIGH SCHOOL ENGINEERING NOTEBOOKS FOR ENGINEERING ESSENTIALS	300.00	10/28/2025
65765	CCOSA	REGISTRATION TO MCREL VIRTUAL PD FOR KIM ELLIS	200.00	10/28/2025
65766	*** AMAZON	WW - 055 - MEDICAL SUPPLIES FOR NURSES OFFICE, SCH YR '26	300.00	10/29/2025
65767	WARD, REBECCA A	WW - 511 - MEALS AND PARKING FOR CASE CONF., IN OKLA. CITY, OK, NOV. 4-7, 2025 FOR R. WARD, SCH YR. 26	285.00	10/29/2025
65768	TILLEY TRUCKING LLC	RENTAL & FUEL FOR REFRIGERATION TRUCK TO STORE FOOD FROM WAREHOUSE FREEZER UNTIL REPLACED WITH NEW ONE	5,000.00	10/30/2025
65769	CAMERON UNIVERSITY	CO- FY 26 BOOT CAMP REGISTRATION FOR J. ELLIS, K. KASPAREK & B. SCOTT	1,402.11	10/31/2025
65770	*** NCS PEARSON INCORPORATED	SPED- WRAT V TESTING MATERIALS FOR SPED STUDENTS	1,250.00	10/31/2025
65771	GOLDSMITH, KOREE K	EM- PER DIEM FOR SPED CASE CONFERENCE 11/4-11/7/25-OKC, OK	180.00	10/31/2025
65772	*** AMAZON	EM-511-DRY ERASE MARKER FOR STUDENT LEARNING IN CLASSROOM	35.00	10/31/2025
65774	*** HYATT REGENCY- DALLAS	081-HOTEL FOR NAEHYC 10/31-11/04/2025 DALLAS-SBFS, BROWN & TARPLEY	2,200.00	10/31/2025
65775	BROWN, CORTNI N	081-MEALS & TRAVEL EXP'S FOR NAEHYC 11/01-11/04/2025 DALLAS	645.00	10/31/2025
65776	TARPLEY, MARCELLA A	081-MEALS & TRAVEL EXP'S FOR NAEHYC 10/31-11/04/2025 DALLAS	750.00	10/31/2025
65777	*** OKLAHOMA TAX COMMISSION	TRANS - REPLACEMENT TITLES FOR 3 SURPLUS BUSES	50.00	10/31/2025
65778	SITTE, SANDRA L	CDL S ENDORSEMENT & PERMIT	82.68	10/31/2025
65779	DTC WORLDWIDE (IDENTISYS INC.)	BADGE PRINTER INK RIBBONS FOR TECH AND DHS	934.00	10/31/2025
65780	D & K FENCING	MAINT - TRANS/BUS LOT - FENCE AND GATE REPAIR	3,000.00	11/03/2025
65781	EDUCATIONAL TESTING SERVICE	CO- PARA PRO TEST FEES FOR FY 26	550.00	11/03/2025
65782	BLICK, DICK ART COMPANY	HS-ART-ART SUPPLIES FOR SCHOOL YEAR	210.44	11/03/2025
65783	*** AMAZON	HS-051- MACBOOK PRO FOR CODY COPELAND TO USE TO TEACH STUDENTS USING THE SAME SPECIFICATION OF MAC MINIS.	1,999.00	11/03/2025
65784	*** AMAZON	TOUCHSCREEN MONITORS FOR THE KIOSKS AT SITE CAFETERIAS.	2,719.92	11/03/2025

DUNCAN PUBLIC SCHOOLS

From PO: 65723 to PO: 65805

**Encumbrance For Board Approval
GEN FUND-FOR OPERAT**

PO	Vendor Name	General Description	Amount	Date
65785	TRINITY 3 LLC	MAINT-WR-TO INSTALL ALARMS IN BASEMENT	3,400.00	11/04/2025
65786	OKLAHOMA STATE SCHOOL BOARDS ASSOCIATION	REGISTRATION TO VIRTUAL SCHOOL LAW CONF- BUCKHOLTS	150.00	11/04/2025
65787	TRINITY TECHNOLOGIES	376-TECHNOLOGY AND 9TH STREET SECURITY ALARMS	2,640.34	11/04/2025
65788	PIRAINO CONSULTING, INC.	PL-511- SMART BOARDS FOR CLASSROOM USED FOR STUDENT LEARING 3RD GRADE AND 4TH GRADE	8,367.00	11/05/2025
65789	* * * OKLAHOMA STATE DEPT. OF EDUCATION	CO- ADJUNCT CERTIFICATION FEES FOR NEW HIRES- C. BEARD- DHS WORLD GEOGRAPHY	27.00	11/05/2025
65790	PERMA-BOUND BOOKS	PL- 145- BOOKS FOR STUDENT USE IN LIBRARY	2,600.00	11/06/2025
65791	* * * HEGGERTY PHONEMIC AWARENESS	621 - PHONEMIC AWARENESS KINDERGARTEN LESSONS	130.00	11/06/2025
65792	LANGUAGE LINE SERVICES, INC	SPED- TRANSLATION AND INTERPRETATION SERVICES FOR SPED STUDENTS	2,000.00	11/06/2025
65793	MILES, COURTNEY J	MS-PER DIEM FOR OKMEA WINTER CONFERENCE 1/22-24/26	135.00	11/06/2025
65794	* * * LAQUINTA INN & SUITES DOWNTOWN TULSA	MS- CHOIR STAFF LODGING @ OKMEA CONVENTION 1/21-24/26 (1 ROOM/3 NIGHTS)	405.00	11/06/2025
65795	OKLAHOMA MUSIC EDUCATORS ASSOCIATION	MS - CHOIR STAFF REGISTRATION CONVENTION @ TULSA 1/22-24/26	130.00	11/06/2025
65796	MONTGOMERY TIRE & ALIGNMENT	TRANS - TIRE REPAIR AND REPLACEMENT SERVICES	1,000.00	11/06/2025
65797	LOVETT, CRAIG S	AUDIO & VIDEO PRODUCTIONS	900.00	11/06/2025
65798	* * * ASBO INTERNATIONAL	UPGRADE TO MEMBERSHIP+	200.00	11/06/2025
65799	* * * HOLIDAY INN EXPRESS & SUITES - PRYOR, OK	HOTEL FOR ADMIN TRIP 11/18-19/2025 PRYOR, OK- BYERLY, ELLIS, ELROY & BERTHOLD	500.00	11/07/2025
65800	BYERLY, CHANNA D	MEAL PER DIEM & TRAVEL EXP'S FOR ADMIN TRIP 11/18-19/2025 PRYOR, OK	110.00	11/07/2025
65801	ELLIS, KIM D	MEAL PER DIEM & TRAVEL EXP'S FOR ADMIN TRIP 11/18-19/2025 PRYOR, OK	110.00	11/07/2025
65802	ELROY, LISHA M	MEAL PER DIEM & TRAVEL EXP'S FOR ADMIN TRIP 11/18-19/2025 PRYOR, OK	110.00	11/07/2025
65803	BERTHOLD, CASSANDRA D	MEAL PER DIEM & TRAVEL EXP'S FOR ADMIN TRIP 11/18-19/2025 PRYOR, OK	110.00	11/07/2025
65804	* * * AMAZON	SHELVING WITH WHEELS AND LINER FOR TECH, LABEL PRINTER FOR WR, AND JB WELD GLUE FOR TECH	400.39	11/10/2025
65805	* * * AMAZON	CO OFFICE SUPPLIES NOT IN WAREHOUSE: EXTRA CAPACITY HANGING FILE FOLDERS & POLY TIE ENVELOPES	70.00	11/10/2025

DUNCAN PUBLIC SCHOOLS

From PO: 65723 to PO: 65805

Encumbrance For Board Approval

GEN FUND-FOR OPERAT

PO	Vendor Name	General Description	Amount	Date
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		(11) GEN FUND-FOR OPERAT Current Encumbered:	155,320.59	
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DUNCAN PUBLIC SCHOOLS

From 10 Oct 2025 to 10 Nov 2025

**CHANGE ORDER REPORT
GEN FUND-FOR OPERAT**

PO	Vendor Name	General Description	Amount	Date
65019	QUADIENT, INC	DISTRICT POSTAGE METER RENTAL & ONLINE RATE MAINT FY 25-26	-0.27	7/1/2025
65083	*** AMAZON	EM-11-NURSING SUPPLIES FOR 25-26 SCHOOL YEAR	-32.75	7/1/2025
65130	OKLAHOMA WATER RESOURCE BOARD	MAINT - ANNUAL GROUND WATER USE REPORT FY 25-26	-50.00	7/1/2025
65158	*** EMBASSY SUITES NORMAN	CO- OKASBO FALL CONFERENCE IN NORMAN SEPT. 16-18, 2025 ROOMS FOR K. BRENNEIS, C. LEE, L. MCCANN, L. MILLER, J. MULLINS, A. PIZANA & M. ZINN	-116.00	7/1/2025
65168	NATIONAL ASSOC. FOR THE ED. OF HOMELESS CHILDREN	786 - REGISTRATION TO NAEHYC CONF DALLAS, TX 11/1-4/2025 LOVETT	-125.00	7/1/2025
65169	LOVETT, ALLISON E	786 - TRAVEL TO NAEHYC CONF DALLAS, TX 11/1-4/2025 HOTEL, MEALS, PARKING	20.62	7/1/2025
65266	NATIONAL ASSOCIATION FOR MUSIC EDUCATION (MENC)	HS-BAND-MEMBERSHIP DUES NEEDED FOR ALL STATE	-5.00	7/7/2025
65270	PIZANA, ANGELA M	C/O- TRAVEL AND PER DIEM FOR ASBO INTERNATIONAL IN FORT WORTH TX. OCT. 20-24, 2025	-170.00	7/8/2025
65271	MCCANN, LORI D	C/O- TRAVEL AND PER DIEM FOR ASBO INTERNATIONAL IN FORT WORTH TX. OCT. 20-24, 2025	-200.23	7/8/2025
65272	BYERLY, CHANNA D	C/O- TRAVEL AND PER DIEM FOR ASBO INTERNATIONAL IN FORT WORTH TX. OCT. 20-24, 2025	-145.26	7/8/2025
65289	ALERT SERVICES INC	HS-ATH-ATHLETIC TRAINER SUPPLIES	-117.00	7/9/2025
65315	RESPONSIVE LEARNING, LP	511/541 TLE TRAINING FOR DISTRICT ADMIN	-30.00	7/15/2025
65364	PITSCO EDUCATION, LLC	412 - (MS/505) - STEM CLASSROOM SUPPLIES TO SUPPORT PLTW/CTE (R.CASTLE)	-29.78	7/23/2025
65373	*** OKLAHOMA CITY ZOO	412 - (MS/505) - STEM EDUCATION CLASS TO SUPPORT PLTW/CTE CURRICULUM - 8TH GRADE GREEN ARCHITECTURE (R.CASTLE)	-115.00	7/24/2025
65379	OFFICE INTERIORS, LLC	25 DOOR CELL PHONE LOCKER WITH INDIVIDUAL LABEL HOLDERS AND LOCK HASP FOR THE DISTRICT	-55.00	7/28/2025

65417	EDMENTUM, INC	MS - ONLINE EXACT PATH AND STUDY ISLAND FOR STUDENTS REMEDIATION IN CORE SUBJECTS	381.50	8/4/2025
65487	BENNETT OFFICE EQUIPMNT (INS 01-01-10)(E-VERIFIED)	C/O- PRINTER TONER FOR INDIVIDUAL OFFICES	-88.75	8/20/2025
65495	*** TECHNOLOGY STUDENT ASSOCIATION	412 - MS(505)-STEM "BLUE CAP" STATE & NATIONAL DUES-OKACTE(LAWLER)	-490.00	8/21/2025
65499	*** EMBASSY SUITES NORMAN	541-PL- ROOM FOR B EVANS FOR OSCA CONFERENCE IN NORMAN OK, SEPT 29-30	-80.00	8/21/2025
65504	*** EMBASSY SUITES NORMAN	HS-HOTEL ROOM FOR DELANEY O'DELL FOR OSCA CONFERENCE SEP 29-30-NORMAN	-7.39	8/25/2025
65517	MCCANN, LORI D	C/O- PER DIEM FOR OKASBO ACADEMY LEVEL 3 PROGRAM ADVANCED IN EDMOND 10/28-30/25	-60.00	8/26/2025
65527	*** EMBASSY SUITES NORMAN	HS-HOTEL ROOM FOR RACHEL TERRY TO OSCA CONFERENCE IN NORMAN ON SEP 29-30	-343.12	8/27/2025
65552	*** AMAZON	412 - (MS/505) - STEM CLASSROOM SUPPLIES TO SUPPORT CTE (S.DIXON)	-59.68	9/2/2025
65566	C & R PRINT SHOP-DUNCAN	109 - CUMMULATIVE FOLDERS FOR RECORDS	125.00	9/3/2025
65567	TRINITY TECHNOLOGIES	PARTS/SERVICE TO FIX THE PA SYSTEM AT DHS	-330.02	9/3/2025
65575	TRINITY TECHNOLOGIES	CAMERA FOR EAST PARKING OF THE BATTING FACILITY	-265.52	9/4/2025
65576	TRINITY TECHNOLOGIES	CAMERA INSTALL ON THE WEST SIDE OF WW FOR THE PARKING AREA AND BUS LOADING ZONE.	-327.22	9/4/2025
65591	*** TEACHERS PAY TEACHERS	SPED-APRAXIA SCREENERS FOR SPECIAL SERVICES	-25.51	9/9/2025
65596	BLICK, DICK ART COMPANY	HS-ART-ART SUPPLIES FOR SCHOOL YEAR	-68.10	9/10/2025
65598	*** AMAZON	WW - 11 - MEDICAL SUPPLIES FOR NURSE'S OFFICE FOR '26 SCH YR.	-43.47	9/11/2025
65599	*** AMAZON	SUPPLIES FOR RESTOCK AND FOR PROJECTS AT WW AND TRANSPORTATION.	-183.42	9/11/2025
65603	JARBOE, CORY J	HS-AG-TRAVEL EXPENSES FOR JARBOE FOR STATE FAIR OF OKLAHOMA-9/11-14/25	-45.00	9/11/2025
65604	BEST WESTERN INN AND SUITES	HS-AG-HOTEL ROOM FOR CORY JARBOE TO STATE FAIR IN OKC-9/11-14/25	-340.00	9/11/2025
65607	WESTERN PSYCHOLOGICAL SERVICES (WPS)	SPED - OWLS-II LC/OE HAND SCORED KIT AND FORMS FOR USE WITH SPECIAL NEEDS STUDENTS (SKU: W-603 AND SKU-W603A)	-110.40	9/15/2025
65609	EMPIRE PAPER COMPANY	MAINT - CUSTODIAL SUPPLIES FOR DISTRICT	-41.33	9/16/2025

65611	CRISIS PREVENTION INSTITUTE, INC.	SPED - NCI ONLINE COURSES/WORKBOOKS 3RD ED. FOR SPED STAFF	-149.30	9/16/2025
65614	QUILL CORPORATION (E-VERIFIED)	053-ADDITIONAL WAREHOUSE STOCK FOR 25-26 (LAMINATE, STAPLES, SHARPIES, ETC)	-163.46	9/18/2025
65615	* * * EMBASSY SUITES BY HILTON WILL ROGERS AIRPORT	HOTEL FOR 09/22/25 SUPT TRAVEL TO AASA FOCUS GROUP IN BOSTON, MA	-34.00	9/18/2025
65618	* * * AMAZON	SPED - ITEMS FOR CO-CURRICULAR FOR SPED STUDENTS - 135	-72.69	9/19/2025
65621	* * * AMAZON	WW - 511 - SOUND WALLS TO HELP STUDENTS BY PROVIDING VISUAL REFERENCE FOR SPEECH SOUNDS FOR GRADES K-1, SCH YR. '26	-28.01	9/19/2025
65623	* * * AMAZON	SUPPLIES FOR PROJECTS AT DHS AND RESTOCK.	-210.98	9/19/2025
65625	* * * EMBASSY SUITES TULSA	HS-HOTEL ROOM FOR CORY JARBOE TULSA STATE FAIR-9/25-28/25	-363.40	9/19/2025
65626	* * * HOLIDAY INN EXPRESS & SUITES - EDMOND	WW - 511 - ONE NIGHT LODGING, 9 /23/2025 FOR ARCHERY TRNG IN ARCADIA, OK FOR A. LYNCH, SCH YR. '26	-35.00	9/19/2025
65628	* * * AMAZON	ADMINISTRATORS BOOK PROGRAM	-13.62	9/19/2025
65630	* * * EMBASSY SUITES NORMAN	541 - SPED - ROOMS FOR J. CLAYTON, C. BERTHOLD, K. GOLDSMITH FOR 2025 FALL SCHOOL COUNSELOR CARAVAN IN MOORE, 10.6.25-10.7.25	-331.00	9/19/2025
65635	DECA--DISTRIBUTIVE EDUCATION CLUBS OF AMERICA	HS-DECA- MEMBERSHIP DUES FOR 25-26 FY	40.00	9/22/2025
65640	* * * AMAZON	TONER FOR MARCELA TARPLY AND CORTNI BROWN AT DHS	-26.20	9/23/2025
65641	* * * WAL MART - VISA CARD CHARGES	TVS FOR PROJECTS AT DHS AND TRANSPORTATION	-156.00	9/23/2025
65642	AMAZON.COM	109 - 9TH - NEW DESKTOP DOCUMENT SCANNERS FOR ENROLLMENT OFFICE	-28.27	9/23/2025
65643	E3 DIAGNOSTICS, INC.	DIST- AUDIOMETERS FOR THE DISTRICT	-306.00	9/23/2025
65644	SOUTHERN BOX COMPANY	SHIPPING PRINTER TO REPAIR DEPOT FOR WARRANTY WORK.	-54.37	9/23/2025
65645	* * * EMBASSY SUITES OKC DOWNTOWN/MEDICAL CENTER	239 - SPED - ROOM FOR COLLABORATIVE EARLY DISPUTE RESOLUTION WORKGROUP MEETING - OSDE - OKC,OK - 9/29-30/25 - J. CLAYTON	-60.30	9/23/2025

65647	CLAYTON, JESSICA N	239 - PER DIEM/TRAVEL/PARKING FOR COLLABORATIVE EARLY DISPUTE RESOLUTION WORKGROUP MEETING AT OSDE IN OKC 9/29-30/25 - J. CLAYTON	-20.00	9/23/2025
65649	*** HOLT TRUCK CENTERS OF OKLAHOMA, LLC	TRANS - DIAGNOSTICS, REPLACE FAN DRIVE INCLUDING CLUTCH AND VBELT FOR BUS 23	-753.46	9/24/2025
65650	MERIT DUNCAN BCG LLC	TRANS - OIL CHANG AND FILTER FOR AG TRUCK	-107.40	9/24/2025
65651	CDW GOVERNMENT INC	MICROPHONE FOR THE STADIUM PRESSBOX ANOUNCER.	-19.00	9/24/2025
65653	TRINITY TECHNOLOGIES	376 - INSTALLATION OF FENCE HARDWARE FOR SECURITY FOR EM, MT, DHS	-232.46	9/24/2025
65654	JARBOE, CORY J	HS-AG-412-TRAVEL EXPENSES FOR TULSA STATE FAIR 9/26-29/25	-115.00	9/24/2025
65657	P & K EQUIPMENT, INC	HS-AG-412- PARTS AND REPAIRS FOR LAWN MOWER AND TRACTOR	-9.44	9/25/2025
65660	*** GALLUP STORE	104-OSSBA CLIFTONSTRENGTHS FOR STUDENTS CODES FOR SSAC LEADERSHIP	-20.39	9/26/2025
65661	GOLLEHER, KADE	FUEL FOR MAINTENANCE TRUCK	-0.09	9/26/2025
65663	*** AMAZON	MT - 055 - MEDICAL SUPPLIES FOR NURSE'S OFFICE	-25.70	9/29/2025
65673	TRINITY TECHNOLOGIES	MOVE AND INSTALL CAMERAS AND A SPEAKER AT WILL ROGERS	-292.36	9/29/2025
65674	*** HILTON GARDEN INN EDMOND	SPED - ROOM FOR 2025 OKLAHOMA AUTISM CONFERENCE, EDMOND, 10/1-2/25 - T. HOWARD	-17.47	9/29/2025
65676	*** AMAZON	MACS FOR COPELAND'S CLASS AT DHS, MICROPHONES FOR SPURLIN, AND RAM FOR MOFFATT'S PC, DOCUMENT CAMERAS FOR RESTOCK, MOBILE COMPUTER CART FOR WR, AND POE TESTER FOR NETWORK KIT.	-1,304.99	9/30/2025
65677	*** OKLAHOMA TAX COMMISSION	TRANS - FEE TO GET ANOTHER TITLE FOR LOST TITLE FOR BUS 57	-6.71	9/30/2025
65679	*** AMAZON	WW - 511 - DRY ERASE BOARDS W/LINES FOR ENCODING AND DICTATION FOR KINDER, SCH YR'26	-0.35	10/1/2025
65682	D & K FENCING	376 - FENCING FOR YARD AT HORACE MANN	-2,218.00	10/2/2025
65684	SCHOLASTIC MAGAZINES	102- MS-GEE-PRINT & DIGITAL SCIENCE WORLD BOOK	-6.50	10/2/2025
65686	*** TECHNOLOGY STUDENT ASSOCIATION	412 - (HS/705) STEM "BLUE CAP" STATE & NATIONAL DUES - OKACTE (B.LEDFORD)	-500.00	10/2/2025

65689	*** AMAZON	SPED- COCURRICULAR ITEMS FOR USE IN SPED ROOM BY SPED STUDENTS	-35.44	10/2/2025
65697	*** AMAZON	HS-HISTORY- GAMES FOR HISTORY LESSONS	-920.73	10/7/2025
65700	MID-CONTINENT REBUILD	TRANS - INSTALL LIFTGATE ON TRUCK	-481.35	10/7/2025
65705	*** OKLAHOMA TECHNOLOGY STUDENT ASSOC.	REGISTRATION FOR OKTSA FALL LEADERSHIP CONFERENCE (NOVEMBER 13, 2025-NORMAN, OK)	-118.00	10/8/2025
65709	*** AMAZON	MS-CHESS BOARDS FOR STUDENTS STRENGTHEN CRITICAL THINKING, CONCENTRATION, AND PROBLEM-SOLVING SKILLS	62.50	10/8/2025
65710	*** AMAZON	SUPPLIES FOR PROJECTS AT MAINTENANCE, WR, AND TECHNOLOGY	-68.69	10/8/2025

(11) GEN FUND-FOR OPERAT Total:

-12,776.73

DUNCAN PUBLIC SCHOOLS

From PO: 21118 to PO: 21129

**Encumbrance For Board Approval
BUILDING FUND**

PO	Vendor Name	General Description	Amount	Date
21118	OUTDOOR SIGN SOLUTIONS LLC	110-DIGITAL MARQUEE FOR EMERSON (SPLIT W/ AF & BOND 36) (BA 101425 #9P)	13,655.67	10/15/2025
21119	ENGINEERED EQUIPMENT INC.	MAINT - HS- SPECIAL FILTERS FOR HVAC	7,000.00	10/27/2025
21120	*** AMAZON	HS-NEW VACUUM FOR CUSTODIAN	160.00	10/28/2025
21121	*** AMAZON	WW -TWO CHAIRS, PENCIL SHARPENER FOR SPEC ED TEACHERS AND ELKAY WATER FILTER REPLACEMENTS, SCH YR '26	439.98	10/29/2025
21122	*** AMAZON	EM-BARCODE SCANNER/READER TO CHECK IN AND OUT LIBRARY BOOKS AND AID IN INVENTORY	100.00	10/31/2025
21123	*** EVERON, LLC	MAINT - DIST - INSPECTION SPRINKLER PER FIRE CODE	2,000.00	10/31/2025
21124	*** AMAZON	EM-21-PRESENTER CLICKERS FOR CLASSROOM USE	270.00	11/03/2025
21125	*** AMAZON	WW - 21 - BLACK CABINET TO USE FOR STORAGE FOR PTO	125.00	11/05/2025
21126	*** AMAZON	WR - FURNITURE AND DECOTATIONS FOR OFFICE, HALLWAY AND NEW STEM LAB	2,000.00	11/06/2025
21127	SHERWIN-WILLIAMS PAINT	PL-21-PAINT FOR GENERAL USE THROUGHOUT CAMPUS, DOORS, SHELVES, BOOKCASES.	40.00	11/07/2025
21128	PIRAINO CONSULTING, INC.	PL- SMART BOARDS FOR CLASSROOM USED FOR STUDENT LEARNING 3RD GRADE AND 4TH GRADE	2,789.00	11/07/2025
21129	SCOREVISION, LLC	HS-ATH-ANNUAL SOFTWARE SUBSCRIPTION FOR STADIUM AND GYM	15,000.00	11/07/2025
(21) BUILDING FUND Current Encumbered:			43,579.65	

DUNCAN PUBLIC SCHOOLS

From 10 Oct 2025 to 10 Nov 2025

**CHANGE ORDER REPORT
BUILDING FUND**

PO	Vendor Name	General Description	Amount	Date
21044	IDN GLOBAL, INC.	MAINT - PARTS & SUPPLIES FOR DISTRICT DOOR HANDLES / LOCKS FY 25-26	-12.21	7/2/2025
21103	*** HOME DEPOT USA INC	HS-ATH-BLACK COMMERCIAL TRASH CANS FOR STADIUM	-56.40	9/10/2025
21104	*** AMAZON	WW - 140 - TABLES FOR NEW SPEC ED ROOM, SCH YR. '26	-38.41	9/17/2025
21105	*** AMAZON	HS-ATH-SUNBELT LAPPING COMPOUND	-12.33	9/19/2025
21107	*** AMAZON	EM-OFFICE FURNITURE/FIXURES FOR SPEC ED RESOURCE ROOM TO INCLUDE LOCKING FILE CABINET, OFFICE DESK & CHAIR, CONFERENCE TABLE AND CHAIRS, ETC	-40.13	9/23/2025
21108	*** AMAZON	HS-ATH-GLASS DISPLAY FOR TROPHIES IN FRONT LOBBY OF FIELD HOUSE	-71.92	9/23/2025
21110	*** AMAZON	HM-HORSESHOE TABLE FOR SPED ROOM 25	-50.00	9/23/2025
21114	*** AMAZON	HS-VACUUM FOR SCIENCE BUILDING	-48.01	10/7/2025
21115	GOPHER SPORT	WR- PE SUPPLIES TO USE WITH PREK STUDENTS IN CLASS	-8.95	10/8/2025
21116	NATIONAL BUSINESS FURNITURE LLC	050-THREE SHELF BOOKCASE FOR BD CLERK	150.00	10/9/2025
(21) BUILDING FUND Total:			-188.36	

DUNCAN PUBLIC SCHOOLS

From PO: 35008 to PO: 35009

Encumbrance For Board Approval**TRANSPORATION BOND 2021**

PO	Vendor Name	General Description	Amount	Date
35008	HOLT TRUCK CENTERS OF OKLAHOMA, LLC	MULTI-FUNCTION SCHOOL ACTIVITY BUS (MFSAB) W/ LIFT & GRAPHICS (BA 101425 #9S)	123,835.00	10/15/2025
35009	MODEL 1 COMMERCIAL VEHICLES, INC.	14 PASSENGER YELLOW BUS W/ LIFT (BA 101425 #9T)	105,537.00	10/15/2025
(35) TRANSPORATION BOND 2021 Current			229,372.00	

DUNCAN PUBLIC SCHOOLS

From 10 Oct 2025 to 10 Nov 2025

CHANGE ORDER REPORT
TRANSPORATION BOND 2021

PO	Vendor Name	General Description	Amount	Date
35006	TRANSARCTIC OF OKLAHOMA INC.	TWO NEW A/C UNITS AND 44 USB CHARGING PORTS FOR ACTIVITY BUSES (BA 081925 #6Z)	264.14	8/20/2025
(35) TRANSPORATION BOND 2021 Total:			264.14	

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DUNCAN PUBLIC SCHOOLS

From PO: 36008 to PO: 36014

**Encumbrance For Board Approval
2020 VISION BOND**

PO	Vendor Name	General Description	Amount	Date
36008	OUTDOOR SIGN SOLUTIONS LLC	110-DIGITAL MARQUEE FOR EMERSON (SPLIT W/ AF & BLDG) (BA 101425 #9P)	14,624.33	10/15/2025
36009	CDW GOVERNMENT INC	004-LAPTOPS (300) FOR DISTRICT TEACHERS/STAFF (BA 101425 #9Q)	319,890.00	10/15/2025
36010	OK WORK TRUCKS	005-TWO TRUCKS FOR MAINT DEPT (BA 101425 #9R)	49,825.00	10/15/2025
36011	* * * AMAZON	013-SOFTBALL EQUIPMENT: MASH BALLS, ROPE BAT, TEE'S, PRESSURE WASHER, ETC	1,117.63	10/28/2025
36012	MR. UPHOLSTERY	155-MS CAFETERIA TINT REMOVAL & REPLACE	1,855.00	10/28/2025
36013	SMITH-DRESSLER ELECTRICAL SERVICES, LLC	030-LIGHTING FOR THE TRANSPORTATION DEPT BUS PARKING LOT	23,600.00	11/04/2025
36014	HOPE EQUIPMENT & CONSTRUCTION	030-WINDSCREENS FOR BREEZEWAYS AT WW	8,629.78	11/07/2025
(36) 2020 VISION BOND Current Encumbered:			419,541.74	

DUNCAN PUBLIC SCHOOLS

From PO: 8604 to PO: 8605

Encumbrance For Board Approval**CAS/FLOOD INS FUND**

PO	Vendor Name	General Description	Amount	Date
8604	HOPE EQUIPMENT & CONSTRUCTION	MAINT - WR - BASEMENT-REPAIR FLOOD DAMAGE	23,000.00	10/27/2025
8605	HOPE EQUIPMENT & CONSTRUCTION	STADIUM- EAST SIDE DOORS, FRAMES, HARDWARE, INSTALLED AND PAINTED	8,400.00	10/28/2025
(86) CAS/FLOOD INS FUND Current Encumbered:			31,400.00	

DUNCAN PUBLIC SCHOOLS

From 10 Nov 2025 to 10 Nov 2025

Encumbrance For Board Approval

CHANGE ORDER REPORT

GEN FUND-FOR OPERAT

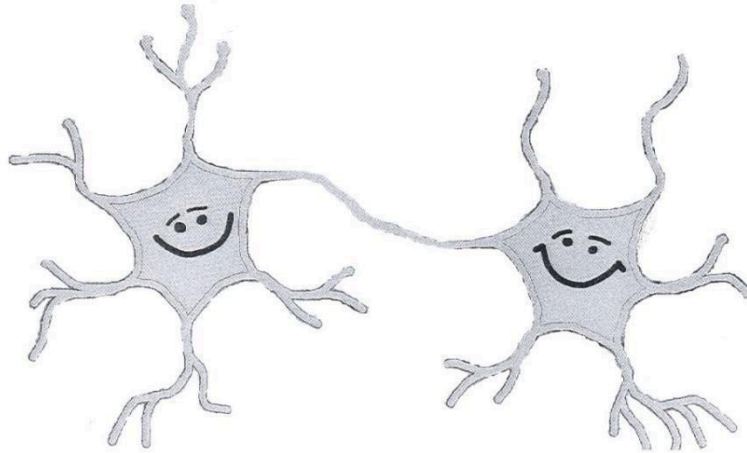
PO	Vendor Name	General Description	Amount	Date
65709	*** AMAZON	MS-CHESS BOARDS FOR STUDENTS STRENGTHEN CRITICAL THINKING, CONCENTRATION, AND PROBLEM- SOLVING SKILLS	62.50	10/8/2025
(11) GEN FUND-FOR OPERAT Current Encumbered:			62.50	
Report Total Encumbered:			62.50	

* MORE THAN 10% OVER *



Duncan Public Schools
District Gifted & Talented
Education Plan
~~2024-2025~~ 2025-2026

**Duncan Public Schools
District Gifted and Talented Education Plan**



“Duncan Public School District views children as treasure chests waiting to be opened ~~~ to have the individual traits of giftedness come forth and seek golden opportunities to give evidence of high performance.”

Cindy Parks

*Retired educator and mentor
of Gifted and Talented Education*

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INTRODUCTION

The Duncan Public Schools shall provide appropriate educational services in order to develop the potential gifts within each child. “Gifted and talented children” are those who have evidenced high performance capability in cognitive ability such as intellectual or academic achievement; or in creativity and talent areas. Students will be provided equity of educational opportunities that develop cognitive and creative talents. The Gifted and Talented Plan will provide multiple options and multiple opportunities for students to develop their gifts and talents.

I. Definition

“Gifted and talented children” means those children identified at the preschool, elementary, and secondary level as having demonstrated potential abilities of high performance capability and needing differentiated or accelerated education or services. For the purposes of this definition, category one students are those who have scored at the ninety seventh percentile (97th percentile) or above on any nationally standardized test of intellectual ability.

- A. *Said definition may also include category two students who have advanced intellectual and academic abilities and who meet the multi-criteria requirements set forth in the Duncan Public Schools Identification/Selection Matrix.*
- B. *Said definition may also include category two students who excel in one or more of the following talent areas and who meet the criteria on the Talent Identification/Selection Matrix. Talent areas include:*
 - 1. *Creative thinking ability*
 - 2. *Leadership*
 - 3. *Visual and performing arts*
 - 4. *Specific academic ability*

“Children and youth with outstanding talent perform, or show the potential for performing, at remarkably high levels of accomplishment when compared with others of their age, experience, or achievement. These children and youth exhibit high performance capability in intellectual, creative, or artistic areas, possess an unusual leadership capacity, or excel in specific academic fields. They require services or activities not ordinarily provided by the schools. Outstanding talents are present in children and youth from all cultural groups, across all economic strata, and in all areas of human endeavor.” (U.S. Department of Education, 1993)

II.Mission Statement

Duncan Public Schools believes that there are gifted students whose intellectual capacity, rate of learning, and potential for creative contributions demand experiences different from, but connected to the regular curriculum. These students exhibit high performance, or the potential to achieve in intellectual, creative, or artistic areas; possess strong leadership capacity; or excel in specific academic fields. It is essential to provide diverse, appropriate, and ongoing learning experiences and environments that incorporate the academic, psychological, and social needs of students. It is our responsibility to provide students with educational opportunities that teach, challenge, and expand their knowledge, while simultaneously developing independent, self-directed learners who continuously generate questions, analyze, synthesize, and evaluate information and ideas.

III.Philosophy

Duncan Public Schools is committed to identifying and providing for the unique intellectual, social, emotional, and career needs of Gifted and Talented (GT) students. It is our goal to provide appropriate educational programs and services through instructional, curricular, and administrative modifications to create educational opportunities for Gifted and Talented students, which will maximize their individual potential. We believe that Gifted and Talented students exist in all racial, ethnic, and socio-economic groups across gender, and we are committed to identifying them and providing appropriate services.

Identification for Gifted Programming

Identification of gifted students is an ongoing process extending from entry to school through grade twelve. Students may be nominated and considered for placement in gifted programming options throughout their school experience. Procedures used in the identification of gifted students will be nondiscriminatory with respect to gender, race, ethnicity, economic background, national origin or handicapping condition. Identification procedures will be communicated to staff and parents in a variety of ways.

The Gifted and Talented district website will include but is not limited to the following information:

- District Gifted and Talented Plan,
- identification criteria and procedures,
- nomination forms.

IV.Identification Procedures

A. Steps in the Identification Process

1. A nationally standardized school ability test shall be administered periodically to all students.
2. The Duncan Public Schools will utilize a variety of assessments appropriate to the child's skills and abilities and will make those available for students who have been nominated for the Gifted and Talented Program.

3. Parents will be contacted for written permission to assess students who have been nominated for placement in the Gifted and Talented Program when the exam is not part of the entire grade level assessment that is routinely administered. When students do not qualify based on the test results, parents may request an additional assessment by contacting the Gifted and Talented Coordinator.
4. Automatic Placement - Category 1: Students scoring at or above the 97th percentile on the composite score of a nationally standardized school ability test shall be identified in the Duncan Public Schools Gifted and Talented Program.
5. Assessed Placement - Category 2: Nominations may be made by parents, teachers, students (self or peers), community members, and other professionals at any time during a student's school experience.
6. The gifted and talented site committee will use the Duncan Public Schools Identification/Selection Matrix. A total of twelve points on the matrix qualifies students for inclusion in Category 2 of the Gifted and Talented Program which utilizes multiple criteria to identify students for placement in the Duncan Gifted and Talented Program. When students do not qualify with one assessment, parents may request that an additional assessment be administered. No single criterion or score is used to exclude a student from being identified.
7. Students moving into the Duncan Public Schools district from another district or school shall be identified as Category 1, gifted and talented using a previous composite test score of 97th percentile or better on a nationally standardized school ability test with supporting evidence. Duncan Public Schools reserves the right to accept or reevaluate all Category 2 identifications based on records.
8. All students meeting the above criteria will be identified for Gifted Child Count and shall receive program options that best meet their needs through effective support, appropriate pacing of curriculum and instruction and school wide enrichment.
9. Professional development is provided each year to the Gifted and Talented Coordinator and Gifted and Talented Site Committee members regarding the procedures for identification of gifted/talented students.

B. Parent Notification and Information

1. Parents of all students identified for the State Department of Education Child Count shall be notified in writing of their student's placement in the Gifted and Talented Program. Parents will need to sign and return the permission form for their child to participate in the gifted and talented program. The forms are on file with the Gifted and Talented Coordinator.
2. A written summary of the gifted education programming plan shall accompany the notification.
3. Parents will receive information on the gifted and talented identification process as well as how the curriculum will challenge their gifted student beyond the regular classroom instruction. Parents can get information about the Gifted and Talented Program and its services from the Gifted and Talented

Coordinator, the district website, and from principals and teachers.

4. All parents of gifted and talented children are encouraged to communicate with the Gifted and Talented Coordinator and to offer their ideas and recommendations for programming options and resources for serving gifted and talented students.

C. Review of Progress

1. An informal review of progress and appropriate program options shall be ongoing. Options provided will be coordinated between classroom teachers and the Gifted and Talented Coordinator.
2. Students may be removed from a program option or service which is not meeting their educational needs with prior notification to the site Gifted and Talented representative, Gifted and Talented Coordinator, and following a conference with parents and appropriate instructional staff.
3. Students whose needs are not met by current programming options will be considered for other program options or strategies, which may better meet their needs.
4. Students may be removed from the gifted programming option or strategy by parent request at any time. Alternative options may be sought in order to meet the student's needs.
5. Strict confidentiality procedures, as elsewhere defined in Board policy, will be followed in regard to records of placement decisions and data on all nominated students.
6. Parents may appeal a placement decision with which they disagree. Appeals will be made to the Gifted Site Committee and/or the Gifted and Talented Coordinator.

D. Due Process Procedures

1. Parents and/or teachers may request the administration of a standardized written or oral ability test for a student without recent ability test scores, or for a student for whom a written ability test may be an inadequate measure of the child's ability. Written parental permission is required before an individual evaluation may be administered.
2. No test scores are released outside the school except to the parent or by written permission by the parent.
3. Recent nationally standardized ability and achievement test scores provided by other school districts will be accepted in accordance with the identification procedures outlined above.

Plans and Development of the Gifted Program

A. District Gifted Education Plan and Program Development

The District will submit to the State Department of Education any updates or changes to the Gifted and Talented Education Plan. The report to the State Department of Education will also include child count numbers of identified students as of October 1st each year who have been placed in the gifted program. Also included in the report will be a Gifted and Talented Education Program proposed budget for the current school year.

Updates or changes to the Duncan Public Schools Gifted and Talented Education Plan will reflect feedback from the District Gifted and Talented Local Advisory Committee, Duncan Public Schools Board of Education, and school sites.

B. Site Gifted and Talented Program Development

1. Each Gifted and Talented Site Committee will align with the district's Gifted and Talented Program Plan. The committee will aid in identifying multiple options and opportunities for meeting the needs of its gifted and talented students. Gifted child educational programming is ongoing and is part of the school schedule. Differentiated education shall be in place within three weeks of the beginning of the school year.
2. Each Gifted and Talented Site Committee will follow the district's Gifted and Talented Program Plan which includes specific information about how the school will address the district's goals for providing appropriate pacing, school-wide enrichment, and affective support.
3. The certified staff members of the Gifted and Talented Site Committee will review student records and nomination forms for the identification of gifted/talented students.
4. The Gifted and Talented Site Committee will consist of an administrator, the Gifted and Talented Coordinator, the Gifted and Talented Site Resource teacher, a classroom teacher, and a parent(s).

C. Professional Development

Opportunities for professional development in gifted and talented education will be provided for all certified staff members. The professional development will help teachers understand the learning needs and characteristics of gifted and talented children and to develop strategies and options that assist gifted and talented students in reaching their maximum potential.

Topics for professional development may include differentiated instructional strategies, modifications of curriculum and instruction, assessment of learning readiness, social/emotional needs of gifted and talented students, learning styles, twice-exceptional students, research on acceleration,

underachievement, and perfectionism.

Professional development opportunities may be obtained through:

1. Local, state, and national conferences with a gifted and talented education focus (i.e., OKSTE, OAGCT, NSGC)
2. Professional development workshops for faculty meeting sessions provided by district or site personnel who are trained in gifted and talented education.
3. Gifted and Talented Mentorship Program
4. Gifted and Talented Local Advisory Board
5. Advanced Placement Training Conferences

D. Parent Involvement and Education

Parent involvement will be a key component in the development of the District Gifted and Talented Plan. Parental involvement roles include the following:

1. Gifted and Talented Local Advisory Committee member
2. Participant in own child's gifted education plan development
3. Resource person
4. Guest Speaker
5. Mentor
6. Volunteer/Sponsor
7. Group Leader
8. Tutor
9. Participant in gifted and talented education meetings

Evaluation

1. A systematic plan for ongoing evaluation will be part of gifted programming planning and implementation. The ongoing evaluation process will be reviewed by the District's Local Advisory Committee.
2. Administrators, teachers, and students will annually evaluate gifted educational programming at each school site. Evaluation results will be analyzed and communicated to programming gifted site representatives, the district level, and as appropriate, to students and parents.
3. The evaluation process includes components of gifted education programming including:
 - a. Identification
 - b. Curriculum and Instruction
 - c. Professional Development
 - d. Community Involvement
 - e. Evaluation process
 - f. Parent Involvement

g. Programming options

4. The evaluation process will focus on the appropriateness of educational programming provided for gifted students.
5. Data for evaluation will be obtained from a variety of instruments, procedures, and information sources including students, parents, teachers, and community resource persons.
6. Student's progress will be assessed with attention to mastery of content, higher level thinking skills, and creativity.
7. Advanced content courses will be noted on student transcripts.

District Gifted Education Local Advisory Committee

- A. The Local Advisory Committee members will consist of *at least three (3) but no more than eleven (11) members, at least one-third ($\frac{1}{3}$) of whom shall be selected from a list of nominations submitted by associations whose purpose is advocacy for gifted and talented children.* [70 O.S. 1210.308(A)]
- B. The Local Advisory Committee *shall serve two-year terms, with alternating terms of service. The committee members will consist of parents of children identified as gifted and talented and community members who may be, but are not required to be, parents of students within the district.* [70 O.S. 1210.308(A)]
- C. The Local Advisory Committee will be demographically representative of the community.
- D. The first meeting of the Local Advisory Committee will be called by the district superintendent on or before October 1 of each year, and will meet at other times as necessary. At the first meeting of each year, the committee will elect a chair and a vice chair.
- E. *The Local Advisory Committee will assist in the formulation of district goals for gifted education, assist in the development of the district plan for gifted child educational programming, assist in preparation of the district report on gifted child educational programming, and perform other advisory duties as requested by the Board of Education.* [70 O.S. 1210.308(A)]
- F. The Local Advisory Committee will meet at other times during the year as necessary in meeting space furnished by the district. All meetings of the Local Advisory Committee are subject to the provisions of the Oklahoma Open Meetings Act.
- G. The school district will furnish staff that has training in gifted and talented education for the Local Advisory Committee.

Gifted Education Program Staff

A. Qualifications of Gifted Educational Program Staff

1. Teachers hold a valid Oklahoma teaching certificate appropriate to the grade levels included in the program.
2. Gifted educational program coordinators hold a valid Oklahoma teaching certificate.
3. Gifted educational program coordinators will participate in in-service or college training designed to educate and assist them in the area of gifted education.

B. Roles and Responsibilities of Gifted Education Program Staff

Board of Education – Elected representatives of the community.

Superintendent - Works with the advisory committee, oversees the district gifted and talented director who files reports and information as required by the State Department of Education relative to gifted educational programming.

Gifted and Talented District Director - Works with the advisory committee. Files the district report on gifted programming. Submits information as required by the State Department of Education, including the yearly gifted child count. Prepares the district gifted and talented budget in conjunction with the gifted advisory committee and the superintendent. Files other reports and information as are required by the State Department of Education relative to gifted educational programming.

Gifted Advisory Committee – Assists in the formulation of district goals and district gifted educational plan in conjunction with the gifted and talented coordinator and superintendent. Performs other duties as requested by the Board of Education.

Site Principal – Coordinates gifted educational programming. Ensures that the teaching staff understands that the responsibility to provide differentiated programming for gifted students lies with the classroom teacher. Works with the site committee coordinating gifted educational programming and completes such reports and information as required by the district coordinator for gifted educational programming. Assists with the yearly gifted child count.

District Gifted Coordinator – Works with the site committees. Assists the principal in coordinating the site programming options and with reports and information as required by the district director. Assists the district gifted and talented director with the yearly gifted child count.

Gifted Site Coordinator – Works with the site committee and district gifted coordinator. Assists the principal in coordinating the site programming options, reports, and information as required.

Gifted Site Committee – The site principal, counselor(s), and/or teachers work with the site coordinator to screen and identify gifted students. Assists in coordinating gifted educational programming and with reports and information as required by the principal and site coordinator.

Teaching Staff - Responsible for providing and documenting differentiated programming for gifted students. Implements appropriate programming options. Teachers with direct involvement with gifted and talented students will participate in training to assist them in gifted education

Expenditures Report

- A. An expenditures report for the previous school year will be submitted by the superintendent to the State Department of Education by August 1 of each year as required by [70 O.S. 1210.307(D)].
- B. The report will outline the expenditures made by the District during that year for gifted child educational programming. [70 O.S. 1210.D)
- C. The report will identify expenditures by major object codes and program classifications pursuant to the Oklahoma cost Accounting System.

Differentiated Education

Differentiated education includes multiple programming options and curriculum which is modified in pace, breadth, and depth.

A. Programming Strategies

- 1. Programming strategies are coordinated to guide the development of gifted students from the time they are identified through graduation from high school.
- 2. Students' placement in programming strategies is based on their abilities, needs and interests.
- 3. Gifted educational programming is ongoing and a part of the school schedule.
- 4. Differentiated instruction shall be in place within three weeks of the beginning of the school term.

B. Curriculum

- 1. Curriculum for the gifted student extends or replaces the regular curriculum.
- 2. Curriculum is differentiated in content, process, and /or product
- 3. Content is differentiated in breadth, depth, and/or pace.
- 4. Processes for gifted students stress creativity and higher level thinking skills
- 5. Developmental appropriateness is a fundamental consideration.
- 6. Curriculum is planned to assure continuity.

Definition of Terms

Accelerated Class/Honors/Enriched - Classes with course content normally taught at a high grade level or content in greater depth.

Advanced Placement - Courses provided at the secondary level for which students may receive college credit by examination (administered by the Advanced Placement Program of the College Board).

Academic and Creative Competitions – Organized opportunities for students to enter local, regional, state national contests in a variety of areas.

Acceleration of Content – Practices designed to allow progress through the curriculum and/or grade levels at a rate faster than the average.

Cluster Groups – Grouping of high ability students within a classroom that are an integrated part of the class, but may have some different learning opportunities and material with which to work.

Concurrent Enrollment - Qualified students may enroll in college courses concurrently while in high school according to district and university guidelines.

Continuous Progress - Appropriate instruction delivered that allows students to move ahead as content and skills are mastered.

Correspondence Courses – This option allows high school students to satisfy accredited goals through an approved university.

Cross-Grade Grouping – Opportunity for a student to work in advanced grade-level settings.

Curriculum Compacting – Adjustment of the instructional plan for students who have mastered some or all of the content to be covered in a unit.

Differentiated Curriculum – Curriculum designed to meet the needs of gifted students that is modified in pace, breadth, and depth. The curriculum will stress creativity and higher level thinking skills. Instruction will be differentiated according to content, process, and/or product.

Duke Talent Search - Program for seventh graders conducted by Duke University to identify academically talented youth and inform them about the abilities and academic options.

Education Station - A pull-out program designed for gifted and talented students in third - eighth grades. Gifted students will be exposed to enrichment options/opportunities that will appeal to a variety of interests. They will not be required to make up the work they miss, unless it is a test.

Elective Courses – Gifted students' needs in the areas of visual arts, performing arts and leadership are met through a variety of curricular offerings: band, vocal music, art, leadership classes, etc.

Enrichment in the Regular Classroom – Experiences provided in regular classrooms that are supplemental to the established curriculum and which are purposefully planned with the needs, interests and capabilities of particular students in mind. This curriculum is made up of learning experiences with greater depth and/or breadth for the student who understands abstract ideas, enjoys complexity and has either a deep or wide range of interests.

Flexible grouping – An instructional strategy where students are grouped together to receive appropriately challenging instruction.

Guidance and Counseling – Assists students in planning their academic careers, and addresses the specific social-emotional needs of the gifted to include under-achievement.

Intelligence – the ability to learn, reason, and problem solve.

Intelligence Quotient – A numerical representation of intelligence. IQ is derived from dividing mental age (result from an intelligence test) by the chronological age times 100. Traditionally an average IQ is considered to be 100.

Mentorship Program – Students work with local professionals to prepare for career readiness and employability skills base. Students are exposed to high-level careers and receive high school credit.

Multi-age Group – A strategy which allows a student to travel to appropriate grade classrooms for instruction when the students need instruction at an advanced level.

Ongoing Assessment - Students' abilities and needs are continually assessed through both formal and informal means designed to discover and nurture talent. The results are used as the basis for individual educational planning.

Online Courses - High school courses taken online through a state approved curriculum.

Project Lead The Way Gateway To Technology – Enriched STEM curriculum made available to middle school students.

Project Lead The Way Introduction to Engineering and Design(IED) – curriculum made available to high school students.

Project Lead The Way Launch – Enriched STEM curriculum for elementary students.

Proficiency-Based Promotion Test – Students who demonstrate proficiency in a set of competencies at the 90% level shall be advanced to the next level of study in the appropriate curricular areas. This decision will take into consideration social, emotional, physical, and mental growth. For 9-12 courses, students receive credit toward graduation upon satisfactory completion of a comprehensive examination and demonstration of proficiency.

Summer Enrichment – Programs offered at various sites as funding allows.

**Duncan Public Schools
Gifted and Talented Forms**

Duncan Public Schools Gifted & Talented
How Students Are Identified For The GT Program

THROUGH NOMINATION	THROUGH TESTING		THROUGH TALENT
Student, Parent or Teacher Nominate Student for Gifted Program	CogAT Group Testing of all 2 nd grade students		Student, Parent or Teacher Nominate Student
Requests for Additional Assessments and/or Talent Review are Accepted at Any Time.			
GSC Completes "Identification/ Selection Matrix"	Students who score In 97%ile or above are automatically placed in Gifted Category 1	Students who score in 88%ile or above may be given an alternative School Ability Test (Slosson)	Complete Nomination Form and Gather Evidence
A score of 12 or more results in Gifted Category 2 Placement	Parent Permission form is Sent	Students who score in 97%ile or above on an Alternative School Ability Test are automatically place in Gifted Category 1	Students who do not meet the 97%ile on an alternative School Ability Test may pursue the Gifted Program through Category 2
Parent Permission form is Sent		Parent Permission Form is sent	GSC Completes "Identification/ Selection Matrix"
		A score of 12 or more results in Gifted Category 2 Placement	Committee examines and rates evidence using the Identification/ Selection Matrix"
		Parent Permission Form is Sent	A score of 12 or more results in Gifted Category 2 Placement
			Parent Permission Form is sent

*All School Ability Test Scores refer to Percentile for COMPOSITE SCORE, not sub-test score

Duncan Public Schools Gifted and Talented
Parent Notification of Eligibility and Permission For Participation

Dear Parent/Guardian,

Your child, _____, has been identified for participation in the Duncan Public Schools Gifted and Talented Program. These program services may include one or more of the following:

- Differentiated curriculum in the regular classroom provided by the classroom teacher
- Cluster grouping with other gifted students for differentiated curriculum in the classroom
- Flexible grouping of gifted students for advanced or enriched curriculum during the school day
- Enrichment activities involving supplemental educational activities
- Special day classes designed for gifted and talented students
- Independent study provided through special tutors, mentors, or special courses
- Post-secondary education conducted by a college
- Other _____

To give permission for your child to participate in the DPS Gifted & Talented program:

1. Fill out and sign the form below
2. Return the form to the school office

Sincerely,
Stacy Smith
Duncan Public Schools District Gifted and Talented Coordinator
stacy.smith@duncanps.org
580-252-6801

Duncan Public Schools Gifted and Talented Permission For Participation

Print Child's First & Last Name

School

Parent/Guardian Signature

Date

___ **YES**, I give permission for my child to participate in the DPS Gifted and Talented program.

___ **NO**, I do not want my child to participate in the DPS Gifted and Talented program.

Duncan Public Schools Gifted & Talented
Permission for Student Testing

Dear Parent/Guardian,

Your child, _____, has been recommended for testing for possible participation in the Duncan Public Schools Gifted and Talented Program. The test to be administered will be a nationally standardized test of intellectual ability. Testing will take place at the school and will take approximately 40 minutes.

Students' eligibility in the gifted and talented program include a variety of information, including results of ability testing, academic achievement, teacher recommendations, parent information, and samples of student work.

You will be notified in writing about your child's eligibility for the gifted and talented program and options for program placement. If you have any questions, please contact the District Gifted and Talented Coordinator by email or phone.

To give permission for your child to be tested for the DPS Gifted & Talented program:

1. Fill out and sign the form below
2. Return the form to the school office

Sincerely,
Stacy Smith
Duncan Public Schools District Gifted and Talented Coordinator
stacy.smith@duncanps.org
580-252-6801

Duncan Public Schools Gifted and Talented Permission For Testing

Print Child's First & Last Name School _____

Parent/Guardian Signature Date _____

_____ **YES**, I give permission for my child to be tested for the DPS Gifted & Talented program.

_____ **NO**, I do not want my child to be tested for the DPS Gifted & Talented program.

Duncan Public Schools Gifted & Talented Program Identification/Selection Matrix

NAME OF STUDENT: _____ GRADE: _____

SCHOOL: _____ DATE: _____

ASSESSMENT AREAS	2	4	6	8	10
Nationally Standardized Test of Intellectual Ability (Includes Standard Error of Measure) COGAT: Score _____ SLOSSON: Score _____ OTHER: _____ Score _____	88%ile	89%ile	91%ile	93%ile	95%ile
	1	2	3	4	
STATE STANDARDIZED ASSESSMENT		PROFICIENT		ADVANCED	
Total Math					
Total Reading					
Total Science					
Total History					
	1	2	3	4	5
Achievement as demonstrated on ONE of the following tests:	85%ile	88%ile	91%ile	94%ile	97%ile
NATIONALLY STANDARDIZED TEST OF ACHIEVEMENT					
Total Math					
Total Reading					
ACT or SAT (see current National Norms)					
Math					
Reading					
8/9 PSAT					
	1	2			
ADVANCED/HONORS COURSEWORK					
Recommendation: Parent, Teacher, Self, Peer OR an average thereof	≥2.5	≥3.5			
COLUMN TOTALS					

Add column totals together. Overall Total: _____
 An overall total of 12 or greater recommends program placement.

Duncan Public Schools Gifted & Talented Nomination Form

NAME OF STUDENT: _____ GRADE _____ DATE: _____

Person completing this form: _____ Teacher _____ Parent _____ Other _____

In your opinion, is this child gifted? Yes _____ No _____

Is performance consistent with results of standardized tests? Yes _____ No _____

“Gifted and Talented children” means those children identified at the preschool, elementary, and secondary level as having demonstrated potential abilities of high performance capability and needed differentiated or accelerated education or services”. OSDE Title (70 O.S. 1210.301)

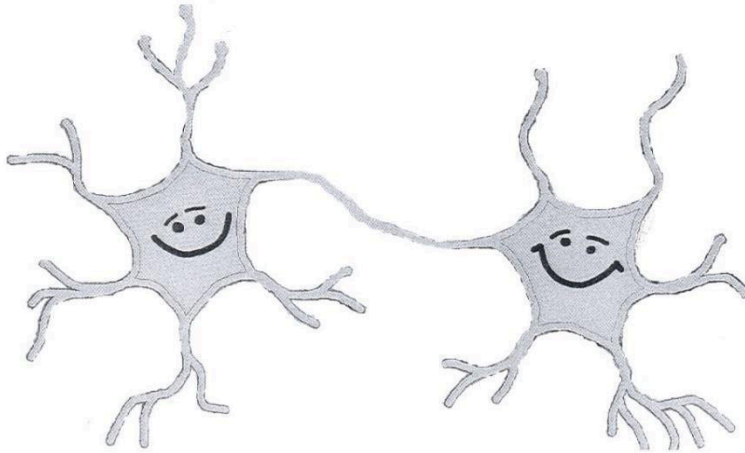
	Seldo m	Occasionall y	Ofte n	Almost always		Seldo m	Occasionall y	Ofte n	Almos t always
ITEMS TO BE EVALUATED	1	2	3	4	ITEMS TO BE EVALUATED	1	2	3	4
Possesses a comfortable knowledge of basic skills and factual information					Flexibility able to approach ideas and problems from a number of perspectives; adaptable; able to find alternative ways of solving problems				
Enjoys learning; learns rapidly					Sensitivity to problems (Perceives problems that others may not see; is ready to question or change existing situation and suggest improvements)				
Persistence (Has ability and desire to follow through on work; concerned with completion; able to see a problem through)					Originality (Often uses original methods of solving problems, us able to combine ideas and materials in a number of ways, or creates products of unusual character or quality)				
In own interest									
In assigned tasks									
Intellectual curiosity (Pursues interest to understand or satisfy curiosity; question the common, ordinary, or the unusual; generates questions in connection with personal interest or group concerns)					Reasoning (Is logical, often generalizes or applies understanding in new situations, expands concepts into broader relationships, or sees parts in relation to the whole.)				
Enjoys the challenge of difficult problems, issues, and materials					Scientific method (Can define problems, formulate hypotheses, test ideas, and arrive at valid conclusions)				
Is alert, perceptive, and observant beyond his years; aware of many stimuli					Independence (Inclined to follows his organization and ideas rather than the structuring of others)				
Has advanced vocabulary for age and grade level					Elaboration (Concerned with detail and complexity; often involved with a variety of implications and consequences)				
Fluency of ideas (Produces a large number of ideas of products, often very quickly)									
Total Columns					Total Columns				

_____ Average of column totals (divide total by 16 to get average)



**Duncan Public Schools
District Gifted & Talented
Education Plan
2025-2026**

**Duncan Public Schools
District Gifted and Talented Education Plan**



“Duncan Public School District views children as treasure chests waiting to be opened ~~~ to have the individual traits of giftedness come forth and seek golden opportunities to give evidence of high performance.”

Cindy Parks

*Retired educator and mentor
of Gifted and Talented Education*

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INTRODUCTION

The Duncan Public Schools shall provide appropriate educational services in order to develop the potential gifts within each child. “Gifted and talented children” are those who have evidenced high performance capability in cognitive ability such as intellectual or academic achievement; or in creativity and talent areas. Students will be provided equity of educational opportunities that develop cognitive and creative talents. The Gifted and Talented Plan will provide multiple options and multiple opportunities for students to develop their gifts and talents.

I. Definition

“Gifted and talented children” means those children identified at the preschool, elementary, and secondary level as having demonstrated potential abilities of high performance capability and needing differentiated or accelerated education or services. For the purposes of this definition, category one students are those who have scored at the ninety seventh percentile (97th percentile) or above on any nationally standardized test of intellectual ability.

- A. *Said definition may also include category two students who have advanced intellectual and academic abilities and who meet the multi-criteria requirements set forth in the Duncan Public Schools Identification/Selection Matrix.*
- B. *Said definition may also include category two students who excel in one or more of the following talent areas and who meet the criteria on the Talent Identification/Selection Matrix. Talent areas include:*
 - 1. *Creative thinking ability*
 - 2. *Leadership*
 - 3. *Visual and performing arts*
 - 4. *Specific academic ability*

“Children and youth with outstanding talent perform, or show the potential for performing, at remarkably high levels of accomplishment when compared with others of their age, experience, or achievement. These children and youth exhibit high performance capability in intellectual, creative, or artistic areas, possess an unusual leadership capacity, or excel in specific academic fields. They require services or activities not ordinarily provided by the schools. Outstanding talents are present in children and youth from all cultural groups, across all economic strata, and in all areas of human endeavor.” (U.S. Department of Education, 1993)

II.Mission Statement

Duncan Public Schools believes that there are gifted students whose intellectual capacity, rate of learning, and potential for creative contributions demand experiences different from, but connected to the regular curriculum. These students exhibit high performance, or the potential to achieve in intellectual, creative, or artistic areas; possess strong leadership capacity; or excel in specific academic fields. It is essential to provide diverse, appropriate, and ongoing learning experiences and environments that incorporate the academic, psychological, and social needs of students. It is our responsibility to provide students with educational opportunities that teach, challenge, and expand their knowledge, while simultaneously developing independent, self-directed learners who continuously generate questions, analyze, synthesize, and evaluate information and ideas.

III.Philosophy

Duncan Public Schools is committed to identifying and providing for the unique intellectual, social, emotional, and career needs of Gifted and Talented (GT) students. It is our goal to provide appropriate educational programs and services through instructional, curricular, and administrative modifications to create educational opportunities for Gifted and Talented students, which will maximize their individual potential. We believe that Gifted and Talented students exist in all racial, ethnic, and socio-economic groups across gender, and we are committed to identifying them and providing appropriate services.

Identification for Gifted Programming

Identification of gifted students is an ongoing process extending from entry to school through grade twelve. Students may be nominated and considered for placement in gifted programming options throughout their school experience. Procedures used in the identification of gifted students will be nondiscriminatory with respect to gender, race, ethnicity, economic background, national origin or handicapping condition. Identification procedures will be communicated to staff and parents in a variety of ways.

The Gifted and Talented district website will include but is not limited to the following information:

- District Gifted and Talented Plan,
- identification criteria and procedures,
- nomination forms.

IV.Identification Procedures

A. Steps in the Identification Process

1. A nationally standardized school ability test shall be administered periodically to all students.
2. The Duncan Public Schools will utilize a variety of assessments appropriate to the child's skills and abilities and will make those available for students who have been nominated for the Gifted and Talented Program.

3. Parents will be contacted for written permission to assess students who have been nominated for placement in the Gifted and Talented Program when the exam is not part of the entire grade level assessment that is routinely administered. When students do not qualify based on the test results, parents may request an additional assessment by contacting the Gifted and Talented Coordinator.
4. Automatic Placement - Category 1: Students scoring at or above the 97th percentile on the composite score of a nationally standardized school ability test shall be identified in the Duncan Public Schools Gifted and Talented Program.
5. Assessed Placement - Category 2: Nominations may be made by parents, teachers, students (self or peers), community members, and other professionals at any time during a student's school experience.
6. The gifted and talented site committee will use the Duncan Public Schools Identification/Selection Matrix. A total of twelve points on the matrix qualifies students for inclusion in Category 2 of the Gifted and Talented Program which utilizes multiple criteria to identify students for placement in the Duncan Gifted and Talented Program. When students do not qualify with one assessment, parents may request that an additional assessment be administered. No single criterion or score is used to exclude a student from being identified.
7. Students moving into the Duncan Public Schools district from another district or school shall be identified as Category 1, gifted and talented using a previous composite test score of 97th percentile or better on a nationally standardized school ability test with supporting evidence. Duncan Public Schools reserves the right to accept or reevaluate all Category 2 identifications based on records.
8. All students meeting the above criteria will be identified for Gifted Child Count and shall receive program options that best meet their needs through effective support, appropriate pacing of curriculum and instruction and school wide enrichment.
9. Professional development is provided each year to the Gifted and Talented Coordinator and Gifted and Talented Site Committee members regarding the procedures for identification of gifted/talented students.

B. Parent Notification and Information

1. Parents of all students identified for the State Department of Education Child Count shall be notified in writing of their student's placement in the Gifted and Talented Program. Parents will need to sign and return the permission form for their child to participate in the gifted and talented program. The forms are on file with the Gifted and Talented Coordinator.
2. A written summary of the gifted education programming plan shall accompany the notification.
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Coordinator, the district website, and from principals and teachers.

4. All parents of gifted and talented children are encouraged to communicate with the Gifted and Talented Coordinator and to offer their ideas and recommendations for programming options and resources for serving gifted and talented students.

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1. An informal review of progress and appropriate program options shall be ongoing. Options provided will be coordinated between classroom teachers and the Gifted and Talented Coordinator.
2. Students may be removed from a program option or service which is not meeting their educational needs with prior notification to the site Gifted and Talented representative, Gifted and Talented Coordinator, and following a conference with parents and appropriate instructional staff.
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Plans and Development of the Gifted Program

A. District Gifted Education Plan and Program Development

The District will submit to the State Department of Education any updates or changes to the Gifted and Talented Education Plan. The report to the State Department of Education will also include child count numbers of identified students as of October 1st each year who have been placed in the gifted program. Also included in the report will be a Gifted and Talented Education Program proposed budget for the current school year.

Updates or changes to the Duncan Public Schools Gifted and Talented Education Plan will reflect feedback from the District Gifted and Talented Local Advisory Committee, Duncan Public Schools Board of Education, and school sites.

B. Site Gifted and Talented Program Development

1. Each Gifted and Talented Site Committee will align with the district's Gifted and Talented Program Plan. The committee will aid in identifying multiple options and opportunities for meeting the needs of its gifted and talented students. Gifted child educational programming is ongoing and is part of the school schedule. Differentiated education shall be in place within three weeks of the beginning of the school year.
2. Each Gifted and Talented Site Committee will follow the district's Gifted and Talented Program Plan which includes specific information about how the school will address the district's goals for providing appropriate pacing, school-wide enrichment, and affective support.
3. The certified staff members of the Gifted and Talented Site Committee will review student records and nomination forms for the identification of gifted/talented students.
4. The Gifted and Talented Site Committee will consist of an administrator, the Gifted and Talented Coordinator, the Gifted and Talented Site Resource teacher, a classroom teacher, and a parent(s).

C. Professional Development

Opportunities for professional development in gifted and talented education will be provided for all certified staff members. The professional development will help teachers understand the learning needs and characteristics of gifted and talented children and to develop strategies and options that assist gifted and talented students in reaching their maximum potential.

Topics for professional development may include differentiated instructional strategies, modifications of curriculum and instruction, assessment of learning readiness, social/emotional needs of gifted and talented students, learning styles, twice-exceptional students, research on acceleration,

underachievement, and perfectionism.

Professional development opportunities may be obtained through:

1. Local, state, and national conferences with a gifted and talented education focus (i.e., OKSTE, OAGCT, NSGC)
2. Professional development workshops for faculty meeting sessions provided by district or site personnel who are trained in gifted and talented education.
3. Gifted and Talented Mentorship Program
4. Gifted and Talented Local Advisory Board
5. Advanced Placement Training Conferences

D. Parent Involvement and Education

Parent involvement will be a key component in the development of the District Gifted and Talented Plan. Parental involvement roles include the following:

1. Gifted and Talented Local Advisory Committee member
2. Participant in own child's gifted education plan development
3. Resource person
4. Guest Speaker
5. Mentor
6. Volunteer/Sponsor
7. Group Leader
8. Tutor
9. Participant in gifted and talented education meetings

Evaluation

1. A systematic plan for ongoing evaluation will be part of gifted programming planning and implementation. The ongoing evaluation process will be reviewed by the District's Local Advisory Committee.
2. Administrators, teachers, and students will annually evaluate gifted educational programming at each school site. Evaluation results will be analyzed and communicated to programming gifted site representatives, the district level, and as appropriate, to students and parents.
3. The evaluation process includes components of gifted education programming including:
 - a. Identification
 - b. Curriculum and Instruction
 - c. Professional Development
 - d. Community Involvement
 - e. Evaluation process
 - f. Parent Involvement

g. Programming options

4. The evaluation process will focus on the appropriateness of educational programming provided for gifted students.
5. Data for evaluation will be obtained from a variety of instruments, procedures, and information sources including students, parents, teachers, and community resource persons.
6. Student's progress will be assessed with attention to mastery of content, higher level thinking skills, and creativity.
7. Advanced content courses will be noted on student transcripts.

District Gifted Education Local Advisory Committee

- A. The Local Advisory Committee members will consist of *at least three (3) but no more than eleven (11) members, at least one-third ($\frac{1}{3}$) of whom shall be selected from a list of nominations submitted by associations whose purpose is advocacy for gifted and talented children.* [70 O.S. 1210.308(A)]
- B. The Local Advisory Committee *shall serve two-year terms, with alternating terms of service. The committee members will consist of parents of children identified as gifted and talented and community members who may be, but are not required to be, parents of students within the district.* [70 O.S. 1210.308(A)]
- C. The Local Advisory Committee will be demographically representative of the community.
- D. The first meeting of the Local Advisory Committee will be called by the district superintendent on or before October 1 of each year, and will meet at other times as necessary. At the first meeting of each year, the committee will elect a chair and a vice chair.
- E. *The Local Advisory Committee will assist in the formulation of district goals for gifted education, assist in the development of the district plan for gifted child educational programming, assist in preparation of the district report on gifted child educational programming, and perform other advisory duties as requested by the Board of Education.* [70 O.S. 1210.308(A)]
- F. The Local Advisory Committee will meet at other times during the year as necessary in meeting space furnished by the district. All meetings of the Local Advisory Committee are subject to the provisions of the Oklahoma Open Meetings Act.
- G. The school district will furnish staff that has training in gifted and talented education for the Local Advisory Committee.

Gifted Education Program Staff

A. Qualifications of Gifted Educational Program Staff

1. Teachers hold a valid Oklahoma teaching certificate appropriate to the grade levels included in the program.
2. Gifted educational program coordinators hold a valid Oklahoma teaching certificate.
3. Gifted educational program coordinators will participate in in-service or college training designed to educate and assist them in the area of gifted education.

B. Roles and Responsibilities of Gifted Education Program Staff

Board of Education – Elected representatives of the community.

Superintendent - Works with the advisory committee, oversees the district gifted and talented director who files reports and information as required by the State Department of Education relative to gifted educational programming.

Gifted and Talented District Director - Works with the advisory committee. Files the district report on gifted programming. Submits information as required by the State Department of Education, including the yearly gifted child count. Prepares the district gifted and talented budget in conjunction with the gifted advisory committee and the superintendent. Files other reports and information as are required by the State Department of Education relative to gifted educational programming.

Gifted Advisory Committee – Assists in the formulation of district goals and district gifted educational plan in conjunction with the gifted and talented coordinator and superintendent. Performs other duties as requested by the Board of Education.

Site Principal – Coordinates gifted educational programming. Ensures that the teaching staff understands that the responsibility to provide differentiated programming for gifted students lies with the classroom teacher. Works with the site committee coordinating gifted educational programming and completes such reports and information as required by the district coordinator for gifted educational programming. Assists with the yearly gifted child count.

District Gifted Coordinator – Works with the site committees. Assists the principal in coordinating the site programming options and with reports and information as required by the district director. Assists the district gifted and talented director with the yearly gifted child count.

Gifted Site Coordinator – Works with the site committee and district gifted coordinator. Assists the principal in coordinating the site programming options, reports, and information as required.

Gifted Site Committee – The site principal, counselor(s), and/or teachers work with the site coordinator to screen and identify gifted students. Assists in coordinating gifted educational programming and with reports and information as required by the principal and site coordinator.

Teaching Staff - Responsible for providing and documenting differentiated programming for gifted students. Implements appropriate programming options. Teachers with direct involvement with gifted and talented students will participate in training to assist them in gifted education

Expenditures Report

- A. An expenditures report for the previous school year will be submitted by the superintendent to the State Department of Education by August 1 of each year as required by [70 O.S. 1210.307(D)].
- B. The report will outline the expenditures made by the District during that year for gifted child educational programming. [70 O.S. 1210.D)
- C. The report will identify expenditures by major object codes and program classifications pursuant to the Oklahoma cost Accounting System.

Differentiated Education

Differentiated education includes multiple programming options and curriculum which is modified in pace, breadth, and depth.

A. Programming Strategies

- 1. Programming strategies are coordinated to guide the development of gifted students from the time they are identified through graduation from high school.
- 2. Students' placement in programming strategies is based on their abilities, needs and interests.
- 3. Gifted educational programming is ongoing and a part of the school schedule.
- 4. Differentiated instruction shall be in place within three weeks of the beginning of the school term.

B. Curriculum

- 1. Curriculum for the gifted student extends or replaces the regular curriculum.
- 2. Curriculum is differentiated in content, process, and /or product
- 3. Content is differentiated in breadth, depth, and/or pace.
- 4. Processes for gifted students stress creativity and higher level thinking skills
- 5. Developmental appropriateness is a fundamental consideration.
- 6. Curriculum is planned to assure continuity.

Definition of Terms

Accelerated Class/Honors/Enriched - Classes with course content normally taught at a high grade level or content in greater depth.

Advanced Placement - Courses provided at the secondary level for which students may receive college credit by examination (administered by the Advanced Placement Program of the College Board).

Academic and Creative Competitions – Organized opportunities for students to enter local, regional, state national contests in a variety of areas.

Acceleration of Content – Practices designed to allow progress through the curriculum and/or grade levels at a rate faster than the average.

Cluster Groups – Grouping of high ability students within a classroom that are an integrated part of the class, but may have some different learning opportunities and material with which to work.

Concurrent Enrollment - Qualified students may enroll in college courses concurrently while in high school according to district and university guidelines.

Continuous Progress - Appropriate instruction delivered that allows students to move ahead as content and skills are mastered.

Correspondence Courses – This option allows high school students to satisfy accredited goals through an approved university.

Cross-Grade Grouping – Opportunity for a student to work in advanced grade-level settings.

Curriculum Compacting – Adjustment of the instructional plan for students who have mastered some or all of the content to be covered in a unit.

Differentiated Curriculum – Curriculum designed to meet the needs of gifted students that is modified in pace, breadth, and depth. The curriculum will stress creativity and higher level thinking skills. Instruction will be differentiated according to content, process, and/or product.

Duke Talent Search - Program for seventh graders conducted by Duke University to identify academically talented youth and inform them about the abilities and academic options.

Education Station - A pull-out program designed for gifted and talented students in third - eighth grades. Gifted students will be exposed to enrichment options/opportunities that will appeal to a variety of interests. They will not be required to make up the work they miss, unless it is a test.

Elective Courses – Gifted students’ needs in the areas of visual arts, performing arts and leadership are met through a variety of curricular offerings: band, vocal music, art, leadership classes, etc.

Enrichment in the Regular Classroom – Experiences provided in regular classrooms that are supplemental to the established curriculum and which are purposefully planned with the needs, interests and capabilities of particular students in mind. This curriculum is made up of learning experiences with greater depth and/or breadth for the student who understands abstract ideas, enjoys complexity and has either a deep or wide range of interests.

Flexible grouping – An instructional strategy where students are grouped together to receive appropriately challenging instruction.

Guidance and Counseling – Assists students in planning their academic careers, and addresses the specific social-emotional needs of the gifted to include under-achievement.

Intelligence – the ability to learn, reason, and problem solve.

Intelligence Quotient – A numerical representation of intelligence. IQ is derived from dividing mental age (result from an intelligence test) by the chronological age times 100. Traditionally an average IQ is considered to be 100.

Mentorship Program – Students work with local professionals to prepare for career readiness and employability skills base. Students are exposed to high-level careers and receive high school credit.

Multi-age Group – A strategy which allows a student to travel to appropriate grade classrooms for instruction when the students need instruction at an advanced level.

Ongoing Assessment - Students' abilities and needs are continually assessed through both formal and informal means designed to discover and nurture talent. The results are used as the basis for individual educational planning.

Online Courses - High school courses taken online through a state approved curriculum.

Project Lead The Way Gateway To Technology – Enriched STEM curriculum made available to middle school students.

Project Lead The Way Introduction to Engineering and Design(IED) – curriculum made available to high school students.

Project Lead The Way Launch – Enriched STEM curriculum for elementary students.

Proficiency-Based Promotion Test – Students who demonstrate proficiency in a set of competencies at the 90% level shall be advanced to the next level of study in the appropriate curricular areas. This decision will take into consideration social, emotional, physical, and mental growth. For 9-12 courses, students receive credit toward graduation upon satisfactory completion of a comprehensive examination and demonstration of proficiency.

Summer Enrichment – Programs offered at various sites as funding allows.

**Duncan Public Schools
Gifted and Talented Forms**

Duncan Public Schools Gifted & Talented
How Students Are Identified For The GT Program

THROUGH NOMINATION	THROUGH TESTING		THROUGH TALENT
Student, Parent or Teacher Nominate Student for Gifted Program	CogAT Group Testing of all 2 nd grade students		Student, Parent or Teacher Nominate Student
Requests for Additional Assessments and/or Talent Review are Accepted at Any Time.			
GSC Completes "Identification/ Selection Matrix"	Students who score In 97%ile or above are automatically placed in Gifted Category 1	Students who score in 88%ile or above may be given an alternative School Ability Test (Slosson)	
A score of 12 or more results in Gifted Category 2 Placement	Parent Permission form is Sent	Students who score in 97%ile or above on an Alternative School Ability Test are automatically place in Gifted Category 1	Students who do not meet the 97%ile on an alternative School Ability Test may pursue the Gifted Program through Category 2
Parent Permission form is Sent		Parent Permission Form is sent	GSC Completes "Identification/ Selection Matrix"
			Committee examines and rates evidence using the Identification/ Selection Matrix"
			A score of 12 or more results in Gifted Category 2 Placement
		Parent Permission Form is Sent	Parent Permission Form is sent

*All School Ability Test Scores refer to Percentile for COMPOSITE SCORE, not sub-test score

Duncan Public Schools Gifted and Talented
Parent Notification of Eligibility and Permission For Participation

Dear Parent/Guardian,

Your child, _____, has been identified for participation in the Duncan Public Schools Gifted and Talented Program. These program services may include one or more of the following:

- Differentiated curriculum in the regular classroom provided by the classroom teacher
- Cluster grouping with other gifted students for differentiated curriculum in the classroom
- Flexible grouping of gifted students for advanced or enriched curriculum during the school day
- Enrichment activities involving supplemental educational activities
- Special day classes designed for gifted and talented students
- Independent study provided through special tutors, mentors, or special courses
- Post-secondary education conducted by a college
- Other _____

To give permission for your child to participate in the DPS Gifted & Talented program:

1. Fill out and sign the form below
2. Return the form to the school office

Sincerely,

Stacy Smith

Duncan Public Schools District Gifted and Talented Coordinator

stacy.smith@duncanps.org

580-252-6801

Duncan Public Schools Gifted and Talented Permission For Participation

Print Child's First & Last Name

School

Parent/Guardian Signature

Date

___ **YES**, I give permission for my child to participate in the DPS Gifted and Talented program.

___ **NO**, I do not want my child to participate in the DPS Gifted and Talented program.

Duncan Public Schools Gifted & Talented
Permission for Student Testing

Dear Parent/Guardian,

Your child, _____, has been recommended for testing for possible participation in the Duncan Public Schools Gifted and Talented Program. The test to be administered will be a nationally standardized test of intellectual ability. Testing will take place at the school and will take approximately 40 minutes.

Students' eligibility in the gifted and talented program include a variety of information, including results of ability testing, academic achievement, teacher recommendations, parent information, and samples of student work.

You will be notified in writing about your child's eligibility for the gifted and talented program and options for program placement. If you have any questions, please contact the District Gifted and Talented Coordinator by email or phone.

To give permission for your child to be tested for the DPS Gifted & Talented program:

1. Fill out and sign the form below
2. Return the form to the school office

Sincerely,
Stacy Smith
Duncan Public Schools District Gifted and Talented Coordinator
stacy.smith@duncanps.org
580-252-6801

Duncan Public Schools Gifted and Talented Permission For Testing

Print Child's First & Last Name School _____

Parent/Guardian Signature Date _____

_____ **YES**, I give permission for my child to be tested for the DPS Gifted & Talented program.

_____ **NO**, I do not want my child to be tested for the DPS Gifted & Talented program.

Duncan Public Schools Gifted & Talented Program Identification/Selection Matrix

NAME OF STUDENT: _____ GRADE: _____

SCHOOL: _____ DATE: _____

ASSESSMENT AREAS	2	4	6	8	10
Nationally Standardized Test of Intellectual Ability (Includes Standard Error of Measure) COGAT: Score _____ SLOSSON: Score _____ OTHER: _____ Score _____	88%ile	89%ile	91%ile	93%ile	95%ile
	1	2	3	4	
STATE STANDARDIZED ASSESSMENT		PROFICIENT		ADVANCED	
Total Math					
Total Reading					
Total Science					
Total History					
	1	2	3	4	5
Achievement as demonstrated on ONE of the following tests:	85%ile	88%ile	91%ile	94%ile	97%ile
NATIONALLY STANDARDIZED TEST OF ACHIEVEMENT					
Total Math					
Total Reading					
ACT or SAT (see current National Norms)					
Math					
Reading					
8/9 PSAT					
	1	2			
ADVANCED/HONORS COURSEWORK					
Recommendation: Parent, Teacher, Self, Peer OR an average thereof	≥2.5	≥3.5			
COLUMN TOTALS					

Add column totals together. Overall Total: _____
 An overall total of 12 or greater recommends program placement.

Duncan Public Schools Gifted & Talented Nomination Form

NAME OF STUDENT: _____ GRADE _____ DATE: _____

Person completing this form: _____ Teacher _____ Parent _____ Other _____

In your opinion, is this child gifted? Yes _____ No _____

Is performance consistent with results of standardized tests? Yes _____ No _____

“Gifted and Talented children” means those children identified at the preschool, elementary, and secondary level as having demonstrated potential abilities of high performance capability and needed differentiated or accelerated education or services”. OSDE Title (70 O.S. 1210.301)

	Seldo m	Occasionall y	Ofte n	Almost always		Seldo m	Occasionall y	Ofte n	Almos t always
ITEMS TO BE EVALUATED	1	2	3	4	ITEMS TO BE EVALUATED	1	2	3	4
Possesses a comfortable knowledge of basic skills and factual information					Flexibility able to approach ideas and problems from a number of perspectives; adaptable; able to find alternative ways of solving problems				
Enjoys learning; learns rapidly					Sensitivity to problems (Perceives problems that others may not see; is ready to question or change existing situation and suggest improvements)				
Persistence (Has ability and desire to follow through on work; concerned with completion; able to see a problem through)					Originality (Often uses original methods of solving problems, us able to combine ideas and materials in a number of ways, or creates products of unusual character or quality)				
In own interest									
In assigned tasks									
Intellectual curiosity (Pursues interest to understand or satisfy curiosity; question the common, ordinary, or the unusual; generates questions in connection with personal interest or group concerns)					Reasoning (Is logical, often generalizes or applies understanding in new situations, expands concepts into broader relationships, or sees parts in relation to the whole.)				
Enjoys the challenge of difficult problems, issues, and materials					Scientific method (Can define problems, formulate hypotheses, test ideas, and arrive at valid conclusions)				
Is alert, perceptive, and observant beyond his years; aware of many stimuli					Independence (Inclined to follows his organization and ideas rather than the structuring of others)				
Has advanced vocabulary for age and grade level					Elaboration (Concerned with detail and complexity; often involved with a variety of implications and consequences)				
Fluency of ideas (Produces a large number of ideas of products, often very quickly)									
Total Columns					Total Columns				

_____ Average of column totals (divide total by 16 to get average)



of Excellence

Virtual Day Instructional Plan - Duncan Public Schools

Duncan Public Schools
1740 W Spruce, Duncan OK 73533
580-255-0686

Dr. Channa Bylerly Superintendent
Plan for School Year: 2026–2027

Date of Board Approval -November 11, 2025

Board Meeting Minutes Reference Pages Attached at the End of the Document

Link to Published Plan www.duncanps.org

1. Purpose and Overview

The intent of this proposal is to utilize up to two instructional days of virtual instruction each academic year to ensure continuity of learning in the event of unforeseen circumstances such as inclement weather, building closures, safety concerns, or district-wide professional development. The use of virtual instruction days will allow instruction to continue uninterrupted and maintain compliance with the required instructional time as defined by the Oklahoma State Department of Education.

2. Governance and Approval

- Summary of board approval date and process.
- Statement of superintendent or designee responsible for plan oversight and submission to OSDE.

The DPS Virtual Instruction Plan will be reviewed quarterly for updates and ongoing compliance.

3. Instructional Delivery

Duncan Public Schools utilizes the following virtual learning platforms for instructional delivery:

- Google Classroom (Grades 3–12)
- Edgenuity (7-12)
- Rooms App for communication with students and parents
- Imagine Math (Pre-K–2)
- Amira (PreK-5)
- Imagine Math (K-5)
- Zoom or Google Meet for live instruction and student conferencing.

Standards Alignment and Seat Time Equivalency:

Virtual instructional days will:

- Prevent loss of academic momentum during unexpected closures.
- Allow students to engage with grade-level content aligned to the Oklahoma Academic Standards.
- Lessons will be designed to meet Oklahoma Academic Standards for each subject.
- Ensure equity by providing both digital and non-digital options for all learners.
- Allow teachers to deliver meaningful instruction through both synchronous and asynchronous methods, depending on student needs and available technology.
- Teachers will provide clearly defined schedules, learning objectives, and required assignments to ensure instructional time is maintained.

Attendance and Engagement Measures:

- Student logins are tracked through each online program. Teachers are able to take attendance and determine student engagement based on the times collected. Login data to virtual platforms.
- Assignment submission and completion records.
- Participation in synchronous sessions (where applicable).
- Teacher/parent check-ins via phone, the Rooms app, or email for students not logging in or Grade levels without one on one computers
- When electricity is available, in grades 3rd through 12th teachers will have 2 scheduled virtual check-in meetings each day for students to login for any clarifying questions and assistance.
- When electricity is available, in grades PK-2 teachers will send messages to families through the Room app, creating a line of communication to ask clarifying questions and ask for assistance.

Instructional Methods DPS will using when implementing virtual instruction days:

- Synchronous: When allowable, teachers will coordinate live lessons and discussions via District approved Zoom/Google Meet sessions
- Asynchronous: Using the district approved Rooms app and email, teachers will push out recorded lessons, post assignments in Google Classroom, and/or send home paper copies of instructional work for younger students and students with limited internet access
- Hybrid: Combination of live and independent work.
- Paper Packets: Provided for students without internet or device access, with structured timelines for completion and submission.
- Teacher availability: Teachers are expected to be available to students and families through email, the Rooms app, or any of the approved online platforms throughout the hours assigned to the virtual school day.

Staff Training

- Teachers and support staff will receive annual professional development on virtual instruction tools, student engagement strategies, and digital communication protocols.
- Annually, through the district Champions of Excellence (COE) PD days, teachers will review virtual instructional plans.
 - PK-5th will ensure instructional packets address current instructional planning
 - 6th - 12th will ensure instructional platforms are operating and aligned to current instructional planning.
- During the 25-26 school year DPS will host an in-district Ed Camp to

provide opportunities for teachers to choose a variety of sessions to attend on ideas for instruction, intervention, and extension of content.

Instructional Support and Feedback:

- Teachers will provide feedback through comments in digital platforms, email, or during live sessions.
- Special Education teachers, counselors, and coordinated services will reach out to student families through email or the Rooms app to coordinate services and ensure IEP requirements are met.
- Parent/Student Contact Protocol: Parents and students can contact teachers through email, Rooms app, or district-approved communication tools. Response is expected within 24 hours on school days.

4. Attendance and Accountability

Documenting Attendance:

- Attendance will be verified through one or more of the following:
 - Logins to assigned virtual platforms.
 - Submission of daily assignments or exit tickets
- Teacher confirmation of participation in live sessions. Google Meet and Zoom provide a meeting attendance log after the meeting. This will be used to confirm student attendance.

Non-Participation:

- Students who do not participate in assigned instructional activities synchronous or asynchronous, will be marked absent.
- Teachers or designated staff will follow up with families to identify barriers and provide support or make-up assignments.
- Intervention plans may include alternate assignments, rescheduled sessions, or additional instructional support.

5. Communication Plan

- Notification Process - Families, students, and staff will be notified of a virtual instruction day through multiple channels:
 - District automated alert system (phone/text/email) through the Rooms app, email, and text messages.
 - District website and social media platforms.
 - Local media announcements as appropriate.
 - Notifications will include clear expectations, schedules, and platform login instructions.

6. Evaluation and Continuous Improvement

Feedback Collection: After each virtual day, the district will collect feedback.

- Teachers, students, and families will be asked to share their experiences with the following:
 - Notification of the virtual day
 - Expectations regarding attendance, participation in instructional activities, and assignment completion.
 - What went well and what was challenging
 - Instructional staff will be asked to reflect and plan for future virtual days using the most recent experiences.

Effectiveness Metrics that will be used:

- Student attendance and engagement rates.
- Assignment completion data.
- Reported technology access issues.
- Feedback trends across stakeholder groups.

Annual Review:

- District leadership will review data and feedback each fall and spring and make recommendations for improvement.
- Proposed updates will be submitted for Board of Education approval prior to the beginning of the next school year.

7. Summary

This plan ensures that virtual learning days are educationally comparable to in-person instruction, accessible to all students, and designed to maintain instructional quality and continuity. The district is committed to ongoing evaluation and improvement to ensure success for all learners.

Dr. Channa Byerly, Superintendent

Date

Date submitted to OSDE: _____



Duncan Public Schools

P.O. Box 1548
Duncan, OK 73534-1548
<http://www.duncanps.org>

Channa Byerly, Ph.D.,
Superintendent
580.255.0686
channa.byerly@duncanps.org

As Superintendent of Duncan Public Schools, I hereby designate Kim Ellis, Assistant Superintendent of Instruction, as the individual responsible for the oversight, implementation, and submission of the district's Virtual Education Plan to the Oklahoma State Department of Education (OSDE).

This designation authorizes the Assistant Superintendent of Instruction to ensure compliance with all applicable state statutes, administrative rules, and OSDE guidance related to virtual education, and to serve as the district's primary contact for all matters pertaining to the Virtual Education Plan.

Sincerely,

Dr. Channa Byerly

Superintendent, Duncan Public Schools

**CONTRACT FOR OKLAHOMA SCHOOL-BASED HEALTH
SERVICES PROGRAM BETWEEN [ENTER SCHOOL SYSTEM
NAME] AND
PUBLIC CONSULTING GROUP LLC (PCG)**

Duncan Public Schools

Participating School District

1740 W. Spruce

Street Address

P.O. Box 1548

Duncan

City

OK

State

73533

Zip Code

This Agreement is made by and between Public Consulting Group LLC ("PCG"), and the above-referenced School District ("the DISTRICT") as of July 1, 2025 ("Effective Date").

WHEREAS, the DISTRICT is a public school district that employs or contracts with health care providers to provide school-based health-related services to students including special-needs students; and

WHEREAS, the DISTRICT requires assistance in billing Medicaid for covered services that are provided to Medicaid-eligible students, and in collecting amounts billed; and

WHEREAS, OSDE is duly authorized to administer the Medicaid School-Based Health Services (SBHS) program pursuant to its June 2017 contract with the Oklahoma Health Care Authority ("OHCA") (the "Authorizing Agreement"); and

WHEREAS, PCG is duly authorized to provide Medicaid claiming services to the DISTRICT, pursuant to its contract with OSDE (Purchase Order 2659019714 (the "PCG Contract"); and;

WHEREAS, pursuant to the Authorizing Agreement and PCG Contract, in order to participate in the OSDE administered SBHS program, DISTRICT must record all health-related services they provide to special education students as well as the necessary claims support documentation in OK EDPlan™ (which include EasyTrac™); and the PCG Claiming System; and

WHEREAS, the DISTRICT wishes to participate in the SBHS program and allow PCG to coordinate Medicaid Administrative Claim (MAC) activities and for the DISTRICT to receive Medicaid claiming services from PCG pursuant to the terms and conditions contained in this Agreement and in accordance with Authorizing Agreement and the PCG Contract; and

THEREFORE, OSDE, PCG, and the DISTRICT agree to the terms and conditions set forth in this Agreement.

I. SCOPE OF SERVICES

- A. PCG will perform the services and fulfill the operational responsibilities assigned to it in the attached **Exhibit A** and **Exhibit B**, in accordance with the terms and conditions of this Agreement. The DISTRICT and OSDE will perform the services and fulfill the responsibilities assigned to them respectively in the attached **Exhibit A** and **Exhibit B**, in accordance with the terms and conditions of this Agreement. However, PCG's performance of the services described in the attached **Exhibit A** and **Exhibit B** is expressly conditioned upon the DISTRICT's performance of its responsibilities and upon OSDE's performance of its responsibilities under the Agreement and above-referenced **Exhibit A** and **Exhibit B**.
- B. The parties to this Agreement may expand the scope of this Agreement to include other products or services offered by PCG, and to specify rates of payment for such products or services, by means of amendments to this Agreement.
- C. Additional scope of work if requested by the DISTRICT. As a participant in the OSDE SBHS program, districts will have the option to receive disability evaluation support through third party vendor PresenceLearning.

This includes the following services:

- Direct evaluation support to Participating Districts of the OSDE Medicaid Program
- Virtual Evaluations
- Priority will be eligibility evaluations, followed by additional areas dictated by OSDE
- District Engagement
- Performance Reporting (Monthly)
- Service Assessments and Feedback

II. TERM

- A. The term of this Agreement (the "**Term**") shall commence on the Effective Date and shall continue through June 30, 2026.
- B. Notwithstanding the foregoing, this Agreement will expire automatically upon the expiration or termination of the PCG Contract or the Authorizing Agreement, whichever occurs earlier.

III. CLAIMING AND COMPENSATION PROCEDURES

- A. Pursuant to the Authorizing Agreement, the PCG Contract, and this Agreement, including the exhibits hereto, PCG will submit Medicaid

reimbursement and quarterly MAC claims to OHCA on behalf of the OSDE and all DISTRICTs participating in the SBHS program.

- B. Pursuant to Article 5.1.C of the Authorizing Agreement, for services rendered on or after July 1, 2018, OHCA will make fee-for-service payments directly to the DISTRICT, within 45 days of submission of a clean claim, and OCHA will invoice the DISTRICT for the State share of all such payments.
- C. For fee-for-service claims the DISTRICT hereby agrees to pay PCG 10% of the federal share amounts received from OHCA on account of the above-referenced claims, as compensation for PCG services.
 - a. PCG shall invoice the DISTRICT only after reimbursement has been received by the DISTRICT. Each invoice shall state the nature of the reimbursement received, the date of reimbursement, and the time period of the services provided by PCG.
- D. For MAC the DISTRICT hereby agrees to pay PCG 10% of the federal share amounts received from OHCA, as compensation for PCG services.
- E. Upon expiration or termination of this Agreement, PCG shall be entitled to payments for services provided prior to termination. The parties acknowledge that one or more invoices may be submitted or recouped by PCG after the termination date, following reimbursements received by the DISTRICT on account of such services. Accordingly, the parties agree that the provisions associated with PCG's compensation shall survive expiration or termination of this Agreement.
- F. This Agreement provides a mechanism for payment to the DISTRICT by OHCA (through OSDE and PCG) using federal funds from CMS, and the parties agree that it in no way creates a requirement for OHCA to reimburse any DISTRICT from OHCA state funds.

IV. DISALLOWANCES

If a reimbursement is disallowed after it was paid to the DISTRICT, PCG shall return to the DISTRICT any fees that were paid to PCG by the DISTRICT under Section III.C & D with respect to the disallowed reimbursement in accordance with the following terms:

- A. For disallowances on claims attributable to errors or omissions caused by PCG, PCG will work with the DISTRICT and take all reasonable actions to challenge the disallowance.

- B. PCG shall not be obligated to reimburse the DISTRICT for a disallowance if the DISTRICT, OSDE, or OHCA does not allow PCG to fully participate in the review and audit process.
- C. PCG shall not be obligated to reimburse the DISTRICT for any disallowance resulting from the errors, acts, or omissions of the DISTRICT. PCG's billing or preparing any MAC claim on behalf of the DISTRICT is in good faith and the data DISTRICT enters is processed by PCG on an "as is" basis. The DISTRICT warrants that (i) service data entered into OK EDPlan and/or the PCG Claiming System and supporting claiming data furnished is accurate and complete and that (ii) the DISTRICT has appropriate records to substantiate claims submitted on their behalf by PCG.
- D. Subject to the terms provided in this Section, in the event claims are disallowed as a result of PCG's errors or omissions and federal funds are returned and all avenues for contesting the disallowance have been exhausted, PCG shall refund to DISTRICT an amount no greater than the amount paid by the DISTRICT to PCG on the amount disallowed and will not otherwise be liable for any further amount. Notwithstanding anything to the contrary, for the auditing process on claims attributable to errors or omissions caused by PCG, PCG shall bear the cost of such defense.

V. **RECORDS**

- A. Upon reasonable written notice, which will be no less than ten (10) business days, unless circumstances require a more rapid response at which time the parties will mutually agree on a response deadline based on the size, scope and urgency of the request, PCG shall allow the DISTRICT and OSDE and any of their duly authorized representatives or agents reasonable access to any records of PCG that are pertinent to this Agreement for the purposes of audits or examinations, provided that (i) any audit or examination requiring physical access to PCG's records shall take place during PCG's normal business hours of operation and in a commercially reasonable manner; and (ii) absent exigent circumstances, neither the DISTRICT nor OSDE shall request more than one (1) audit or investigation within a calendar year.
- B. PCG shall maintain its records relating to this Agreement for a period of at least six (6) years from the date of service or claim payment, whichever is greater. For fee-for-service claims, upon expiration or termination of the Agreement, and if the DISTRICT elects not to participate in the next successive term, PCG will provide the DISTRICT a zip file via SFTP file transfer to include claims information in either text format or Excel format going back six (6) years from the date of expiration or termination. If additional years are required, a different file format, and/or a delivery method other than SFTP is requested, PCG will provide the DISTRICT data

in the requested date range and format and charge per hour to do so. The hours to complete the work will be priced at the prevailing PCG developer rates. The DISTRICT shall be obligated to pay prior to delivery of the data.

VI. CONFIDENTIALITY

- A. The parties recognize that this Agreement concerns the use of information subject to federal and state laws including the Family Educational Rights and Privacy Act (“FERPA”) and the Individuals with Disabilities Education Act (“IDEA”).
- B. The parties shall comply with the requirements of applicable federal and state laws relating to the confidentiality of information and agree to amend this Agreement as may be necessary to reflect changes in the applicable law.
- C. PCG shall request from the DISTRICT, and the DISTRICT shall provide to PCG, only such information as is reasonably necessary to effectuate the purposes of this Agreement. PCG shall take steps to safeguard all confidential information that it receives or creates pursuant to this Agreement.
- D. PCG shall not use confidential information received from the DISTRICT identifying individual students for any purpose other than the purposes of this Agreement or other purposes expressly directed or allowed by the DISTRICT in a writing signed by the DISTRICT, and shall immediately notify the DISTRICT (unless otherwise prohibited by applicable law) if such confidential information is subpoenaed or requested by a third party, or otherwise required to be disclosed by a lawful court order or by operation of law, or is improperly used, copied, or removed.
- E. If the DISTRICT determines it necessary in order to comply with its obligations under law, the DISTRICT may examine facilities, systems, procedures, and records of PCG to the extent necessary in order to confirm the adequacy of security measures as they relate to this Agreement, subject to adequate advance written notice of no less than ten (10) business days and any examination requiring physical access to PCG’s facilities or records shall take place during PCG’s normal business hours of operation and in a commercially reasonable manner.
- F. Upon expiration or termination of this Agreement, and subject to Section V.B above, PCG shall use reasonable and secure means to return or destroy (as directed in writing by the DISTRICT) all documentary information protected by federal or state confidentiality laws that was received or created by PCG under this Agreement. To the extent that destruction or return is not feasible, PCG will continue to extend the protections of the

Agreement to such information and limit its further use, until such time as destruction or return is feasible.

- G. Nothing in this Agreement is intended to confer any rights, remedies, obligations, or liabilities upon anyone other than the DISTRICT, PCG, and their respective successors and assigns.

VII. TERMINATION

This Agreement may be terminated before the end of the term specified in Section II, as follows:

- A. **For Convenience:** The DISTRICT or OSDE may terminate the Agreement for convenience only if the DISTRICT or OSDE determines that termination is in the best interest of the party. The DISTRICT or OSDE shall terminate the Contract for convenience by delivering to PCG a Notice of Termination for Convenience specifying the terms and effective date of Agreement termination. The Agreement termination date shall be a minimum of 30 days from the date the Notice of Termination for Convenience is issued by the DISTRICT or OSDE.
- B. **For Cause:** Any party may terminate this Agreement if another party materially breaches its terms. This provision applies only if the non-breaching party provides written notice to the breaching party, and allows at least five (5) business days to cure the breach before the effective date of termination stated in the notice.
- C. **Authorizing Agreement:** PCG or OSDE may terminate this Agreement immediately upon written notice in the event that the PCG Contract or the Authorizing Agreement is terminated or materially amended in such a manner as to materially affect the purpose of, or obligations set forth in, this Agreement.
- D. **Provider Qualifications:** PCG or OSDE may terminate this Agreement immediately in the event that a health care provider for the DISTRICT fails to maintain appropriate licensure or other qualifications for providing covered services.
- E. **DISTRICT Qualifications:** PCG or OSDE may terminate this Agreement immediately in the event that the DISTRICT fails to maintain appropriate qualifications for participating in the program.

VIII. OWNERSHIP INTERESTS AND LICENSE

Subject to the terms and conditions of this Agreement, including the DISTRICTS's performance of its obligations hereunder, PCG shall license its

proprietary systems (i) EasyTrac (including application and related supporting services) and/or (ii) PCG Claiming System to the DISTRICT, as more fully described below.

A. Definitions:

- (i) "EasyTrac" means: (i) the Internet-based services described herein; (ii) all products related to such services; and (iii) the Documentation developed by PCG for distribution and use in combination with the foregoing.
- (ii) "PCG Claiming System" means: (i) the Internet-based system PCG uses for MAC herein; (ii) all Random Moment Time Study and cost reporting services; and (iii) the Documentation developed by PCG for distribution and use in combination with the foregoing.

B. PCG grants to the DISTRICT, and the DISTRICT accepts, a non-exclusive, non-transferable, non-sublicensable right and license, during the Term only, to access via the Internet and use EasyTrac and/or the PCG Claiming System to the extent reasonably necessary in performing related service coordination functions.

C. PCG grants to DISTRICT, and DISTRICT accepts, a non-exclusive, non-transferable, non-sublicensable royalty-free license under PCG's copyrights in PCG's documentation, during the Term only: (i) to incorporate PCG's documentation, in whole or in part, into other written materials prepared by or for the DISTRICT with respect to EasyTrac and/or the PCG Claiming System; and (ii) to reproduce and distribute modified and original versions of PCG's documentation, in hard copy or in an on-line format, as part of the DISTRICT's documentation for EasyTrac and/or the PCG Claiming System, and, if such DISTRICT's documentation is in an on-line format, allow the DISTRICT users to make print copies of the same.

D. The DISTRICT shall not use or grant to any person or entity other than authorized the DISTRICT users the right to use EasyTrac and/or the PCG Claiming System, which users shall be subject to the terms set forth herein. The DISTRICT shall not distribute, market, or sublicense EasyTrac and/or the PCG Claiming System and shall not permit any DISTRICT user or third party to do so.

E. The DISTRICT shall ensure that appropriate proprietary notices indicating PCG's intellectual property rights in EasyTrac and/or the PCG Claiming System and related documentation are placed on all copies of written materials distributed by the DISTRICT relating thereto. Examples of such documentation include training materials and manuals. The DISTRICT shall not remove, modify, or suppress any confidentiality legends or proprietary notices placed on or contained within EasyTrac and/or the PCG

Claiming System, and shall not permit any DISTRICT user or third party to do so.

- F. The DISTRICT shall not distribute any PCG documentation or intellectual property made available through this Agreement to any individual or organization that is not part of the DISTRICT or an authorized DISTRICT user and shall not permit any DISTRICT user or third party to do so.
- G. The DISTRICT shall not transfer, rent, or permit access to EasyTrac and/or the PCG Claiming System to any third party, and shall not permit any DISTRICT user or third party to do so.
- H. The DISTRICT shall not modify, decompile, disassemble, or otherwise attempt to reverse engineer EasyTrac and/or the PCG Claiming System or any portion thereof, and shall not permit any DISTRICT user or third party to do so.
- I. The DISTRICT shall not circumvent any security protection within EasyTrac™ and/or the PCG Claiming System, and shall not permit any DISTRICT user or third party to do so.
- J. Subject to the license rights granted to the DISTRICT by this Section, all right, title, and interest in and to EasyTrac and/or the PCG Claiming System, including the intellectual property rights and technology inherent in EasyTrac and/or the PCG Claiming System, are and at all times will remain the sole and exclusive property of PCG. No right to use, print, copy, distribute, integrate, or display EasyTrac and/or the PCG Claiming System, in whole or in part, is granted in this Agreement, except as is explicitly provided in this Agreement. Nothing contained in this Agreement will directly or indirectly be construed to assign or grant to the DISTRICT any right, title, or interest in or to PCG's intellectual property rights or other rights in and to EasyTrac and/or the PCG Claiming System or PCG's trademarks. Except as expressly authorized by this Agreement, the DISTRICT shall not use, display, copy, distribute, modify, or sublicense EasyTrac and/or the PCG Claiming System. PCG reserves all rights not expressly granted to the DISTRICT by this Agreement.
- K. The DISTRICT acknowledges that PCG is and shall remain the owner of all rights, title, and interest in and to each of PCG's trademarks in any form or embodiment thereof and is also the owner of all goodwill associated with PCG's trademarks. All goodwill generated by the DISTRICT's use of EasyTrac and/or the PCG Claiming System with respect to PCG's trademarks shall inure exclusively to the benefit of PCG. The DISTRICT shall promptly notify PCG of any third-party infringements of any of the PCG trademarks used in connection with EasyTrac and/or the PCG Claiming System, or any act of unfair competition by third parties relating

to the PCG trademarks, within a reasonable time of the DISTRICT's knowledge of such infringements or acts.

- L. PCG reserves the sole and exclusive right at its discretion to assert claims against third parties for infringement or misappropriation of its intellectual property rights in EasyTrac and/or the PCG Claiming System.

IX. LIABILITY AND INSURANCE

- A. PCG shall defend, indemnify, and hold harmless the DISTRICT and OSDE from and against any suit, proceeding, assertion, damage, cost, liability, and expense (including court costs and reasonable attorneys' fees) incurred as a result of claims by a third party against the DISTRICT or OSDE, employees, or agents arising from or connected with a claim, related to this Agreement, that any EasyTrac and/or the PCG Claiming System infringes any valid patent, copyright, trade secret, or other intellectual property right under the laws of the United States, provided that the DISTRICT and OSDE promptly notifies PCG, in writing, of the suit, claim, or proceeding, or threat of suit, claim, or proceeding, and provides PCG with reasonable assistance for the defense of the suit, claim, or proceeding. PCG will have sole control of the defense of any claim and all negotiations for settlement or compromise.
- B. To the extent permitted by applicable law, the DISTRICT shall defend, indemnify, and hold harmless PCG from and against any suit, proceeding, assertion, damage, cost, liability, and expense (including court costs and reasonable attorneys' fees) incurred as a result of claims by a third party against PCG, employees, or agents arising from or connected with any acts or omissions by the DISTRICT.
- C. PCG shall not be liable to the DISTRICT and OSDE for consequential, incidental, exemplary, special or punitive damages resulting from or relating to the Agreement, whether based on breach of contract, tort, or otherwise, even if such party has been advised of the possibility of such damages. Under no circumstances shall PCG's aggregate liability under this Agreement exceed an amount equal to the total compensation paid to PCG pursuant to this Agreement. PCG will maintain adequate insurance coverage for purposes of this Agreement, including commercial general liability, worker's compensation, and errors and omissions liability insurance. PCG will provide to the DISTRICT a certificate of insurance upon request. Such certificate shall provide for thirty (30) days' notice prior to modification of terms or termination.

X. SUCCESSORS AND ASSIGNEES

- A. The parties each binds itself, its associates, partners, successors, assigns, and legal representatives to the other parties to this Agreement with respect to all covenants of this Agreement.
- B. No party shall assign any interest in this Agreement or transfer any interest in the same (whether by assignment or notation) without prior written approval of the other parties.

XI. APPLICABLE LAW AND EXCLUSIVE FORUM

This Agreement shall be governed by the law of the State of Oklahoma, and any civil action arising under this Agreement shall be brought in the State of Oklahoma, Oklahoma County.

XII. COMPLIANCE WITH LAWS

- A. The parties shall comply with all applicable federal and state laws and regulations.
- B. This Agreement and the transactions contemplated hereby are intended to comply with all applicable federal and state laws and regulations including but not limited to fraud and abuse laws. In the event this Agreement or any of the transactions contemplated hereby are determined not to be in compliance with such laws and regulations, the parties shall negotiate in good faith to modify the terms and provisions of this Agreement to remedy any prior noncompliance. If compliance cannot reasonably be achieved, this Agreement shall terminate at the election of any party and no party shall have any further rights or obligations hereunder, except as otherwise provided herein; provided, however, that the parties shall take all practicable action to remedy any noncompliance, if possible, including but not limited to repayment or return of any money or value received.
- C. This Agreement is intended to be interpreted as necessary to implement and comply with federal and state laws relating to confidentiality of health information and student information. The parties agree that any ambiguity in this Agreement is to be resolved in favor of a meaning that complies with and is consistent with such laws.

XIII. EXTENT OF AGREEMENT AND ORDER OF PRECEDENCE

- A. This Agreement represents the entire and integrated agreement among the parties and supersedes all prior negotiations, representations, or agreements, either written or oral.

- B. This Agreement may be amended or revised only by a written amendment signed by authorized representatives of all parties and referencing this Agreement.
- C. The parties acknowledge that nothing in this Agreement is intended to conflict with the PCG Contract or the Authorizing Agreement; in the event of a conflict between those agreement and this Agreement, the terms and conditions of those agreement will govern, In the event of any conflict between the terms of this Agreement and the Attachments, the following order of precedence shall govern:
 - 1. Agreement
 - 2. Exhibit A – Operational Responsibilities
 - 3. Exhibit B – Compliance Checklist

XIV. PROCUREMENT

- A. The DISTRICT and OSDE are solely responsible for their compliance with applicable procurement laws and regulations.

XV. NOTICES AND CONTACT PERSONS

Any notices, requests, consents, and other communications hereunder shall be in writing and shall be effective either when delivered personally to the party for whom intended, or five days following deposit of the same into the United States mail (certified mail, return receipt requested, or first class postage prepaid), addressed to such party at the address set forth below, who shall serve as Contact Persons unless replaced by a party by written notice to the other party:

PCG
Bart Ermeling
Associate Manager
Public Consulting Group LLC
545 Mainstream Drive Suite 220
Nashville, Tennessee 37228

OSDE
Ryan Walters
State Superintendent of Public Instruction
Oklahoma State Department of Education
2500 North Lincoln Boulevard
Oklahoma City, Oklahoma 73105

DISTRICT

XVI. MISCELLANEOUS

- A. The parties understand that PCG is not required to perform the services on a full-time basis for DISTRICT and may perform services for other individuals and organizations consistent with the limitations in this Agreement.

- B. The failure of a party to enforce a provision of this Agreement shall not constitute a waiver with respect to that provision or any other provision of this Agreement.
- C. If any provision in this Agreement is found by a court of competent jurisdiction to be invalid or unenforceable, the remaining provisions in this Agreement shall continue in full force and effect.
- D. Except as expressly provided in this Agreement, PCG does not make any warranty with respect to the contracted services, whether express or implied, and specifically disclaims any implied warranties, whether of merchantability, suitability, fitness for a particular purpose, or otherwise for said contracted services.
- E. The parties agree that the terms of this Agreement result from negotiations between them. This Agreement will not be construed in favor of or against either party by reason of authorship.
- F. Neither party shall be responsible for delays or failures in performance resulting from acts of God, acts of civil or military authority, terrorism, fire, flood, strikes, war, epidemics, pandemics, shortage of power, or other acts or causes reasonably beyond the control of that party. The party experiencing the force majeure event agrees to give the other party notice promptly following the occurrence of a force majeure event, and to use diligent efforts to re-commence performance as promptly as commercially practicable.
- G. The captions and headings in this Agreement are for convenience only and are not intended to, and shall not be construed to, limit, enlarge, or affect the scope or intent of this Agreement. nor the meaning of any provisions hereof.
- H. Each party represents that: (1) it has the authority to enter into this Agreement; and (2) that the individual signing this Agreement on its behalf is authorized to do so.
- I. The parties to this Agreement are independent contractors. There is no relationship of partnership, joint venture, employment, franchise, or agency between the parties. Neither party will have the power to bind the other or incur obligations on the other's behalf without the other's prior written consent.
- J. The provisions of this Agreement which by their nature would continue beyond the termination or expiration of this Agreement will survive the termination or expiration of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date written above.

For and on behalf of PCG:

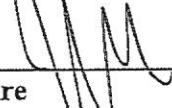
Signature 

Name: Bart Ermeling

Title: PCG Associate Manager

Date: 8/11/2025

For and on behalf of the OSDE:

Signature 

Name: Matt Mohler

Title: Chief of Staff

Date: 8/8/2025

For and on behalf of District:

Signature

Name: Carl Buckholts

Title: Board President

Date Approved by School Board: 11/11/2025

EXHIBIT A – OPERATIONAL RESPONSIBILITIES

Each of the parties to this Agreement agree to fulfill the operational responsibilities assigned to it in this Exhibit A.

EXHIBIT B – COMPLIANCE AGREEMENT

Each of the parties to this Agreement agree to fulfill the compliance responsibilities assigned to it in this Exhibit B.

EXHIBIT A
OPERATIONAL RESPONSIBILITIES
EFFECTIVE SCHOOL YEAR 2025-2026
SCHOOL-BASED HEALTH SERVICES PROGRAM

This exhibit provides the operational responsibilities assigned to the Oklahoma State Department of Education (OSDE), the School District, and PCG in accordance with the terms and conditions of the Participation Agreement for the Oklahoma Medicaid School-Based Health Services (SBHS) program.

OSDE

OSDE is the state agency responsible for oversight of Oklahoma public School District compliance with the requirements of the Individuals with Disabilities Education Act (IDEA), 20 USC § 1400, et seq. As part of that responsibility, OSDE is tasked with collecting and monitoring School District IEPs. Pursuant to the Authorizing Agreement between OSDE and the Oklahoma Health Care Authority (OHCA), OSDE has been charged with the responsibility of developing and approving program practices and policies and for the administration of the Oklahoma School-Based Medicaid program through a contracted third-party administrator, Public Consulting Group LLC (PCG), in collaboration with OHCA.

PCG

OSDE contracts with PCG to act as a third-party administrator to fee-for-service (FFS) and Medicaid Administrative Claiming (MAC):

FFS

1. Serve as the single point of contact for School Districts that are either interested in participating or are participating in the SBHS program.
2. Provide initial training to the School District's health-related provider's program liaisons that will cover the overall program, participation requirements, and the processes for logging services, claiming supporting documentation, managing caseloads, and generating service reports in OK EDPlan™.
3. Provide ongoing OK EDPlan and program support to the School District.
 - Email support will be provided via the email links on the OK EDPlan. Message Board page
 - Phone support will be during the hours of 9:00 AM and 5:00 PM local time, excluding weekends and holidays. PCG will provide a toll-free or local number. This number will connect the School District contact with PCG's OK EDPlan help desk.
 - Provide annual ongoing training to the School District's health-related providers and program liaisons that will cover the overall program, participation requirements, and the process for logging services, claiming supporting documentation, managing caseloads, and generating service reports in OK EDPlan.
4. Prepare and update as appropriate, a Compliance Checklist identifying the relevant Medicaid documentation rules for the OK School-Based Medicaid program.
5. Based on the information entered on OK EDPlan by School District as well as the compliance check options agreed to in the Compliance Checklist, process, generate, and submit claims to OHCA on behalf of OSDE and all School Districts participating in the program.
6. Bill Medicaid for School Districts properly logging services and claim support documentation in OK EDPlan.

7. Review Remittance Advices from OHCA to reconcile, correct denied claims, and void claims as appropriate.
8. Generate and provide claiming and compliance reports to School District.
9. Perform annual program integrity reviews pursuant to the SBHS audit plan approved by OSDE.
10. Retain service documentation that supports its claims for Medicaid reimbursement and meets the minimum Medicaid and OHCA requirements for 6 years (OHCA Policies and Rules: 317:30-3-15). Records that are part of an ongoing compliance review, audit, grievance, or litigation require that the documentation be retained beyond 6 years.

MAC

PCG has developed a description of reimbursable MAC activities performed by School District contract or salaried staff. This list is in accordance with CMS guidelines. A description of the MAC activities can be found in the Time Study Implementation Guide. Therefore, PCG will:

1. Review District MAC claims for Medicaid reimbursement periodically.
2. Compile documentation as set forth by CMS guidelines and calculate a MAC claim for reimbursement.
3. Issue payment to the District representing all of the federal share of actual and reasonable costs less PCG's administrative fee for MAC activities provided by the District, as determined by CMS approved cost allocation methodologies and time study formulas.
4. Prepare claims to OHCA, on behalf of OSDE, to forward for funding to CMS for Title XIX participation.
5. Calculate MAC claims directly in the PCG Claiming System and District financial personnel will be able to view the calculation.
6. Notify the District in the event of any changes made by CMS to federal matching percentages or costs eligible for match.
7. Assist Districts via the help desk with program components including but not limited to education and training, and technical assistance for the SBHS program. The PCG Claiming System will provide a variety of resources.
8. Distribute MAC reimbursement funds to the District via Electronic Funds Transfer (EFT). PCG is obligated to reimburse funds to the extent that PCG receives funds from OHCA, excluding appropriate administrative fees as agreed between OSDE and PCG. PCG reserves the right to withhold distribution of payment(s) if the District is in a payback situation for any program component.

School District

FFS

1. Designate a liaison who has decision-making authority, or reports directly to someone who has such decision-making authority with respect to all matters in the Participation Agreement (including its exhibits). The liaison will serve as the primary point of contact with OSDE and PCG.
2. Actively participate in this program and be available for training sessions in accordance with an agreed schedule and for other required tasks, activities, and approvals.
3. Enroll as a Medicaid provider. This includes notifying Medicaid of any change in address, tax ID, or other information required to keep Medicaid provider enrollment records current at all times.
4. Obtain a National Provider Identifier (NPI) for billing transaction purposes.

5. Have its rendering providers enroll as a Medicaid provider (contract with OHCA), re-enroll as a Medicaid provider (re-new contract with OHCA) and obtain an NPI. The Medicaid provider ID and its effective dates must be recorded in OK EDPlan. The School District must have all rendering providers linked to its Medicaid ID via Appendix A in OHCA's portal before submitting claims for Medicaid reimbursement.
6. Complete paperwork for PCG to submit and receive electronic claims and electronic Medicaid enrollment data on behalf of School District.
7. Obtain one-time written parental consent to disclose information and bill Medicaid for services and to provide the parent or guardian with initial and annual notice of the disclosure.
8. Obtain a separate physician referral for Physical Therapy services.
9. Ensure that its rendering providers (employees or contractors who perform direct medical services) meet all of Medicaid's licensure, certification, and other criteria to qualify as Medicaid providers and provide services for which Medicaid reimbursement is claimed.
10. Initially set up and manage ongoing access and supervisor links for its health-related service providers in OK EDPlan.
11. Have its health-related service providers record all health-related services they provide to special education students in OK EDPlan. PCG will not submit claims for any services not entered in OK EDPlan.
12. Have its liaison record all necessary claim support documentation in OK EDPlan.
13. Provide all services that are listed in the student's IEP, regardless of whether the services are Medicaid-covered and can be billed to Medicaid. (PCG will submit Medicaid claims only for Medicaid-covered services.)
14. Be responsible for the accuracy and completeness of the data its employees provide for claim submission. Errors must be corrected as soon as possible. School District, not OSDE or PCG, is accountable for any errors or omissions.
15. If audited by the State or Federal Government or their agents, disclose all Medicaid records required for audit purposes.
16. Safeguard student records in accordance with the Family Educational Rights and Privacy Act (FERPA), applicable provisions of HIPAA, and all applicable OK state laws.
17. Be responsible for informing its program participants of all relevant privacy regulations and policies.
18. Ensure the availability of non-federal (state/local) funds expended for Medicaid covered services equal to the required state share match. Districts can only use state/local monies for matching Medicaid. Districts may not use federal funds for the required match. If a federal grant has a cash match requirement, the funds used for the match cannot also be used as a match for Medicaid.
19. Participate in the program financing model by transferring state matching funds to OHCA, equaling the non-federal matching funds required for receipt of federal Medicaid funding for the service.
20. Retain service documentation that supports its claims for Medicaid reimbursement and meets the minimum Medicaid and OHCA requirements.
21. Comply with the requirements of the OK Medicaid Billing Services Compliance Checklist.
22. As used in this Exhibit, "records" includes books, documents, accounting procedures and practices, and other data, regardless of type and regardless of whether such items are in written form, in the form of

computer data, or in any other form. In accepting any Contract with the State, the School District agrees that any pertinent State or Federal agency will have the right to examine and audit all records relevant to execution and performance of the resultant Contract.

The District is required to retain records relative to the Contract for the duration of the Contract and for a period of six (6) years following completion and/or termination of the Contract. If an audit, litigation, or other action involving such records is started before the end of the six (6) year period, the records are required to be maintained for two (2) years from the date that all issues arising out of the action are resolved, or until the end of the six (6) year retention period, whichever is later.

23. Unless otherwise specified in the Oklahoma Open Records Act, Central Purchasing Act, or other applicable law, documents and information School District submits as part of or in connection with a contract are public records and subject to disclosure. School District claiming any portion of their contract as proprietary or confidential must specifically identify what documents or portions of documents they consider confidential and identify applicable law supporting their claim of confidentiality. The Superintendent of OSDE (STATE OF OKLAHOMA) shall make the final decision as to whether the documentation or information is confidential.

District shall cooperate in the defense of any disallowance claim arising in connection with this Agreement. Any defense costs associated with the disallowance on claims attributable to errors or omissions caused by District shall be borne by District. District agrees and understands that the federal government may levy a disallowance on the Medicaid expenditures made in connection with this Agreement. District also agrees and understands that disallowances levied may or may not be upheld, in whole or in part, if appealed. District shall be responsible for any disallowance, deferral, or recoupment.

MAC

1. The School District will designate an employee(s) to act as a liaison with PCG for issues concerning this Agreement, administration of the MAC component of the SBHS program, and financial information. The School District may choose to designate more than one person based on roles and responsibilities as School Districts are required to have a replacement available to perform program requirements in the case of an absence. If the designated employee(s) changes roles or School Districts the School District must provide written notice to PCG within ten (10) business days.
2. The School District must participate in the fee-for-service component of the SBHS program in order to participate in the MAC component for reimbursement.
3. The School District will meet all deadlines to submit required information to PCG for the purposes of the SBHS program.
4. The School District must accept periodic MAC reimbursement payment(s) via EFT and provide PCG the appropriate banking information to conduct the transaction. If there are changes to the District's bank information such as account number, the School District must provide written notice to PCG within ten (10) business days. PCG is not responsible for any fees in the event the School District does not provide correct or updated bank information.
5. The accounting system used by the School District or its contractor must comply with the requirements contained in 2 CFR 220.
6. School Districts must follow the policies and procedures contained in the "Time Study Implementation Guide" approved by CMS.
7. The School District will maintain or coordinate a contractor's assistance in maintaining an OSDE/OHCA/CMS approved MAC component to include training, the use of standardized sample forms, sampling, the development and maintenance of School District identifiable cost accounting pools, and the application of sample percentages to accounting pools in a manner which will document the process for audits.

8. The School District will report periodic salary and benefit, and contracted personnel costs for participants that are included on the related Random Moment Time Study (RMTS) staff pool list. Costs are reported on a cash basis. Each period's costs must be certified by an authorized financial representative of the School District.
9. The School District must sign and return to PCG the non-federal matching dollars, also referred to as periodic Certification of Public Expenditures (CPE) form(s), and/or other documentation determined by OHCA to be necessary to verify that the District has expended the state / local funds reflected in the certification. The CPE form must be signed and dated by an authorized financial representative on behalf of the SCHOOL DISTRICT. The funds expended and reported in the CPE must be funds other than federal funds.
10. Periodic CPE forms are generated with the claim and distributed electronically. The School District will need to sign each period's CPE in the PCG Claiming System before disbursement of MAC funds.
11. The School District shall monitor employee participation to ensure that every RMTS form is completed. The School District must meet the minimum return rate compliance of 85% of moments assigned each period. After the first period of RMTS non-compliance, the School District may be required to submit a Corrective Action Plan (CAP) outlining a plan to meet compliance. After two consecutive periods of RMTS non-compliance, the School District may be required to document why the strategy in the CAP was not effective and submit a revised CAP. After three consecutive periods of RMTS non-compliance, the School District may be removed from participating in the MAC component of the SBHS program. Non-compliance measures may change at any time based on direction from OSDE/OHCA or a federal entity. Submission of and compliance with a CAP is not the exclusive remedy for non-compliance by the School District. In addition to requiring the adoption and implementation of a CAP, claims for MAC may be denied and/or recouped as a result of non-compliance.

Compliance Reviews

1. A School District receiving SBHS Program funds will be subject to a comprehensive compliance review conducted no less than once every four years. The School District will comply with all required next steps as a result of findings.
2. Any recoupment or disallowance of funds for any reason, including as a result of an audit exception, disallowance or comprehensive compliance review, or deferral or denial by CMS or OHCA, will be the exclusive responsibility of the School District, regardless of when the recoupment or disallowance is issued or whether the School District has withdrawn from the SBHS program. PCG shall have no liability for any such recoupment or disallowance of funds. If a recoupment is requested, payment by the School District is due on demand.
3. The School District will comply with all applicable federal, state, and local laws, rules and regulations, program requirements, OSDE and OHCA policies, and procedures governing performance of duties under this Agreement, including but not limited to an annual audit conducted in accordance with the Single Audit Act of 1984 and all applicable amendments.
4. The School District agrees to maintain and furnish records and documents from the date of payment, both medical and non-medical, as may be required by applicable federal and state laws. The School District will allow PCG or designees reasonable access during regular business hours to review, copy or obtain specific records or documents and will cooperate with PCG or designee to facilitate the information and record exchanges necessary for quality management, utilization management, or other processes required for SBHS program operations.
5. The School District shall comply with all deadlines set by PCG regarding compliance reviews, deliverable and documentation deadlines, and respond to PCG in a timely manner. It is the responsibility of the School District to stay informed regarding deadlines and program changes through, newsletters, trainings, as well communications sent by PCG.

6. Should a School District not submit documentation that meets all SBHS program documentation requirements to substantiate cost reported or reimbursement received or fails to submit required documentation within the outlined required timeframe if/when selected for a compliance review all monies determined owed are subject to recoupment.
7. All documentation submission for compliance reviews must be made in an acceptable format depending on the content of the data and School District is responsible for delivery timelines despite service provider or methods of delivery used. All data that contains private, confidential student data must be submitted securely, and the School District is responsible for alternate submission arrangements should technology prohibit secure electronic data submission.
8. School District documentation, data certifications, and submissions should undergo a thorough review and quality check by the School District to ensure accuracy. Certification language should be reviewed carefully to understand responsibility of accuracy and acknowledgement of consequences before submission to PCG.
9. The School District will comply with all program requirements as outlined in the SBHS Program Handbook specific to school-based claiming prior to submitting costs for MAC claims. The School District will submit all financial supporting documentation upon request. The School District shall not engage in unallowable practices such as back-dating or any other alteration of the source document in order to falsify program compliance.
10. The School District will cooperate with periodic compliance reviews conducted by PCG and will comply with recommendations that result from those comprehensive compliance reviews. The School District will supply a certified CAP certified by a School District representative for areas identified as non-compliant during a compliance review.

EXHIBIT B – COMPLIANCE AGREEMENT

Each of the parties to this Participation Agreement agree to fulfill the compliance responsibilities assigned to it in this Exhibit B.

EXHIBIT B
COMPLIANCE CHECKLIST
EFFECTIVE SCHOOL YEAR 2025-2026
SCHOOL-BASED HEALTH SERVICES PROGRAM

Public Consulting Group (PCG) has been retained by the Oklahoma State Department of Education (OSDE) to administer the School Based Health Services (SBHS) program for all participating School Districts (hereafter referred to as "School District"). PCG will provide Medicaid billing services pursuant to the contract between the Oklahoma Health Care Authority (OHCA) and OSDE, the contract between OSDE and PCG, and the Participation Agreement among OSDE, PCG, and School District.

This Medicaid Billing Services Compliance Checklist is intended to help School District comply with applicable Medicaid billing requirements. It is a requirement of the SBHS program that OSDE reviews the Checklist together with PCG before the start of each school year, that OSDE executes the Checklist and delivers it to School District before the start of each school year, and that School District complies with the Checklist throughout the school year. The current Compliance Checklist will remain in effect until a new checklist is signed.

All Medicaid billing must be in compliance with all applicable Medicaid requirements, including those relating to documentation. School District's failure to maintain the required documentation could result in a recoupment of Medicaid payments.

- **School District is responsible for the accuracy of the data it enters into OK EDPlan, hereafter referred to as "PCG System" and data that it otherwise sends to PCG for Medicaid billing purposes.**
- **School District is responsible for ensuring that claims are not submitted for direct service delivery that was not provided. For example, School District must ensure that claims for direct service delivery are not submitted on dates when student attendance data does not show student as "present" in school.**
- **School District is responsible for maintaining all documentation necessary to support the payment of Medicaid claims.**
- **In the event of a state or federal Medicaid audit, School District is responsible for producing the required documentation, including documentation that may not be referenced in this Compliance Checklist.**
- **School District is responsible for controlling School District user access to the PCG System, including managing passwords and activating and inactivating user access.**

PCG will perform a review of participating School District information based on the data provided by the School District before using that data to bill Medicaid on behalf of School District. The purpose of such "pre-billing checks" is to help School District avoid the submission of claims to Medicaid that do not satisfy Medicaid requirements.

The following Compliance Checklist covers many standard Medicaid documentation requirements for school-based Medicaid direct services billing programs. This is not a comprehensive list of every requirement of the program for which School District will be responsible to provide supporting documentation. **It remains the responsibility of School District to ensure that it is not providing inaccurate documentation to PCG, or otherwise providing information that would School District to the submission of inaccurate claims.**

PSchool Districtse contact PCG if you have any questions about the foregoing outline, or any of the items below.

Services

The SBHS program covers the following services. PCG will provide Medicaid billing services, and pre-billing checks, for each of the following school-based services submitted by School District.

Audiology	Personal Care
Assistive Technology	Physical Therapy
Child Health Screening	Psychological Evaluation and Testing
Hearing Screening and Services	Psychotherapy Services
Immunizations	Speech Language Therapy Services
Nursing (LPN and RN)	Therapeutic Behavioral Services
Occupational Therapy	Vision Screening and Services

Pre-Billing Checks

The services selected above will be subject to the following pre-billing checks. These checks do not relieve the School District of its responsibility to provide and maintain accurate documentation and information.

1. Medicaid ID

REQUIREMENT: Every student for whom a service is provided must have a valid Medicaid ID.

School District is responsible to provide correct student demographic data necessary to determine if the student has a Medicaid ID.

PCG will check Medicaid ID, based on School District data.

Before billing Medicaid, PCG will check Medicaid enrollment data obtained from the State Medicaid agency to confirm that the student has a valid Medicaid ID. If student does not have a valid Medicaid ID, the service will not be billed.

How should PCG expect to receive this information from School District?

Enrollment information will be obtained from the PCG System. The data that generates said information comes from School District.

2. Service Date Span

REQUIREMENT: Each service submitted to Medicaid must be within the time period that the student is covered by Medicaid.

PCG will check Medicaid Service Dates, based on School District data.

Before billing Medicaid, PCG will check Medicaid enrollment data to confirm that the service delivery dates are within the Medicaid date spans obtained from the State Medicaid agency. If the service date is not within the Medicaid date spans, the service will not be billed.

How should PCG expect to receive this information from School District?

Service information will be obtained from the PCG System generated by the data entered by School District.

3. Age

REQUIREMENT: Each service submitted to Medicaid must be age-appropriate.

School District is responsible to provide correct student demographic data necessary to determine if the student is the required age.

PCG will check student Age, based on School District data

Before billing Medicaid, PCG will check that the student is the required age on the date of service, based on Medicaid rules for the type of service submitted. For example, a student must be 3 years and older to receive a school-aged service. If the student is not of the appropriate age, then the service will not be billed.

How should PCG expect to receive this information from School District?

Demographic info will be obtained from the PCG System. The data that generates said information comes from School District.

Age Range: Between 3 years and less than 21 years as of the date of the school-based service.

4. Diagnosis Code

REQUIREMENT: Each service submitted to Medicaid must include a diagnosis code.

School District is responsible for verifying that the appropriate diagnosis code is selected and documented in the PCG system.

PCG will check that School District provided a diagnosis code, based on School District data.

Before billing Medicaid, PCG will check that School District has provided a diagnosis code pursuant to OHCA Policies and Rules 317:30-5-4. If a diagnosis code is not provided by School District, the service will not be billed.

PSchool Districtse select the method by which diagnosis codes are provided to PCG:

Provider-selected diagnosis code will be documented in the service log in the PCG System by School District. PCG will extract the diagnosis codes prior to each billing cycle.

School District is responsible for verifying that the appropriate diagnosis code is selected and on file.

5. Individualized Education Program (IEP) Dates

REQUIREMENT: Each service submitted by School District to PCG that requires an IEP for Medicaid billing must be supported by an IEP effective on the date of service documented by School District. It is

School District's responsibility to make sure that the IEP includes the student's name; description of medical condition; achievable, measurable, time-related goals and objectives that are related to the functioning of the student; the type of services the student will need, and the frequency and estimated length of treatments; and the duration of treatment. Note - PCG will not check or confirm that the IEP includes these items; School District must check and confirm that the applicable IEP has all necessary information for any service that School District submitted pursuant to that IEP. The recommendation for the services identified in the IEP, and the recommendation for the appropriate scope, frequency and duration of the service, must be made by a licensed practitioner of the healing arts operating within their scope of practice.

PCG will check that service delivery dates are within the IEP date span, based on School District data.

Before billing Medicaid, PCG will check that the service delivery dates are within the IEP date span in the PCG System. *It is the responsibility of School District to ensure that the related service is prescribed in the IEP for the appropriate duration to support billing.* If the service date is not within the IEP date span, the service will not be billed.

How should PCG expect to receive this information from School District?

IEP dates will be obtained from the PCG System. The data that generates said information comes from School District.

6. Referral/Order/Physician Authorization

REQUIREMENT: Physical Therapy services must be ordered in writing by a physician (M.D. or D.O.) to be covered by Medicaid; the prescription must be updated annually and maintained in the student's health record.

School District is responsible for ensuring that services with referral/order/physician authorization, and those with dates of service within the effective date of the physician's order, authorization, or referral, are documented in the PCG System.

Before billing a therapy service for Physical Therapy services, PCG will check the date of the physician's order, referral, or authorization, based on School District data.

Before billing Medicaid for a specified therapy service, PCG will check that the date of service is within the effective date of the physician's order, authorization, or referral provided by School District. If the service date is not within the effective dates of the order, authorization, or referral, the service will not be billed.

How should PCG expect to receive this information from the School District?

School District will enter these dates into the PCG System. PCG will extract these dates prior to each billing cycle.

7. Supervisor Sign-Off

REQUIREMENT: Certain specified services may be provided under the direction of or under the supervision of another clinician. For the supervising clinician, "under the direction of" means that the clinician is supervising the individual's care which, at a minimum, includes seeing the individual initially, prescribing the type of care to be provided, reviewing the need for continued services throughout treatment,

assuring professional responsibility for services provided, and ensuring that all services are medically necessary. "Under the direction of" requires face-to-face contact by the clinician at School District at the beginning of treatment and periodically thereafter.

School District is responsible for ensuring that providers who meet the Medicaid qualifications have access to document services in the PCG System and that services delivered by providers requiring Supervisor Sign-Off are approved.

PCG will conduct Supervisor Sign-Off checks prior to billing for Nursing, Occupational Therapy, Physical Therapy, Speech Therapy, Therapeutic Behavioral Health, Hearing and Vision services.

For staff members who require documentation review, the supervising provider will use the service log approval wizard in the PCG System to approve appropriately supervised services. Before billing for these services, PCG will check to see if the services by providers without full licensure were approved in this way by School District. If the services are not approved in this way by School District, the services will not be billed.

How should PCG expect to receive this information from School District?

Service provider (clinicians, assistants, and aides) access and usage in the PCG System is managed by School District. The set-up requires School District to maintain and enter any supervisor signoff requirements.

Supervisor signoff information will be obtained from the PCG System. The data that generates said information comes from School District.

8. Provider Qualifications

REQUIREMENT: All School District service providers (clinicians, assistants, and aides) participating in the Medicaid school-based billing program must meet Medicaid and State license/certification requirements, as specified in State Medicaid billing rules. (Select one policy below.)

School District is responsible for ensuring that providers who meet the Medicaid and State license/certification requirements have access to document services in the PCG System. It is the responsibility of School District to obtain and maintain licensure/certification information.

PCG will conduct a pre-billing check that the date of service was a date on which provider was qualified, based on School District data.

Before billing Medicaid for a documented therapy service, PCG will check that the date of service was within the period that the provider was met Medicaid and State license/certification requirements, based on School District data in the PCG System. If the service date is not within the qualification dates, the service will not be billed.

How should PCG expect to receive this information from the School District?

Service provider (clinicians, assistants, and aides) access and usage in the PCG System is managed by School District. The set-up requires School District to enter licensure/certification information for Health-related staff and update it at minimum annually thereafter.

Licensure/certification information will be obtained from the PCG System. The data that generates said information comes from School District.

9. Parental Consent to Access Public Benefits or Insurance

REQUIREMENT: Under 34 CFR §300.154(d)(2)(iv), a public agency must obtain a one-time written parental consent before accessing a child's or parent's public benefits or insurance for the first time. Paragraph (A) of § 300.154(d)(2)(iv) describes the specific elements of the written parental consent that a public agency must obtain under FERPA and IDEA before it may release for billing purposes a child's personally identifiable information to a public benefits or insurance program (e.g., Medicaid). Paragraph

(B) of § 300.154(d)(2)(iv) requires that the onetime consent must specify that the parent understands and agrees that the public agency may access the child's or parent's public benefits or insurance to pay for services. A public agency must also provide initial and annual written notification as described in 34 CFR §300.154(d)(2)(v) to ensure that parents are fully informed of their rights before a public agency can access their or their child's public benefits or insurance to pay for services under the IDEA.

Under all circumstances, School District is responsible for maintaining copies of parental consents to access public benefits as well as written notifications and, if applicable, revocations of such consents.

PCG will conduct a pre-billing check for parental consent to access public benefits, based on School District data

If the student has a consent date before the service date, and there is no revocation of consent documented thereafter, then the services will pass the check and be eligible for billing. If the service date does not follow an effective parental consent date, the service will not be billed.

How should PCG expect to receive this information from School District?

School District will enter the date of parent consent into PCG System.

10. Non-School Days (Weekends, Holidays, etc.)

REQUIREMENT: Claims may not be submitted for services on days when school is not in session, including but not limited to holidays, professional development days, weather-related closures, and weekends.

PCG will check Non-School Days before billing, based on School District data.

Before billing Medicaid, PCG will check that the date of service does not fall on a Non-School Day as defined in School District's PCG System calendar. If the service date falls on a Non-School Day, the service will not be billed.

PCG will check Weekends before billing, based on School District data.

Before billing Medicaid, PCG will check that the date of service does not fall on a weekend as defined in School District's PCG System calendar. If the service date falls on a weekend, the service will not be billed.

How should PCG expect to receive this information from School District?

Calendar info will be obtained from the PCG System. The data that generates said information comes from School District.

Application Printout

eGrant Management System**Printed Copy of Application**

Applicant: 69-I001 DUNCAN

Application: 2025-2026 School Based Serv Part Agreement - 00

Project Period: 7/1/2025 - 6/30/2026

Cycle: Original Application

Date Generated: 10/14/2025 6:00:26 PM

Generated By: 202353

Contact Information Page

**PARTICIPATION AGREEMENT AMONG
OKLAHOMA STATE DEPARTMENT OF EDUCATION (OSDE),
PUBLIC CONSULTING GROUP, LLC. (PCG),
AND THE SCHOOL DISTRICT**

**THE OSDE UNDER THE AUTHORITY OF AGREEMENT WITH OKLAHOMA HEALTH CARE AUTHORITY
(OHCA)
SCHOOL-BASED HEALTH SERVICES PROGRAM**

Street Address: Duncan Public Schools

City: Duncan **State:** Oklahoma **ZIP Code:** 73533 2308

- By checking this box and saving the page, the applicant hereby certifies that he/she has read, understood, and will comply with the assurances listed in this application.**

This Participation Agreement (the Participation Agreement) is entered into by and among the Oklahoma State Department of Education (OSDE), Public Consulting Group, LLC. (PCG), and the above-referenced School District (the DISTRICT) as of July 1, 2025 Effective Date: 08/20/2025

*In order to participate in MAC, the District must participate in FFS.

WHEREAS, the DISTRICT is a public school district that employs or contracts with health care providers to provide school-based health-related services to students including special-needs students; and

WHEREAS, the DISTRICT requires assistance in billing Medicaid for covered services that are provided to Medicaid-eligible students, and in collecting amounts billed; and

WHEREAS, OSDE is duly authorized to administer the Medicaid School Based Health Services (SBHS) program pursuant to its June 2017 contract with the Oklahoma Health Care Authority (OHCA) (the Authorizing Agreement); and

WHEREAS, PCG is duly authorized to provide Medicaid claiming services to the DISTRICT, pursuant to its contract with OSDE (Purchase Order 2659019714) (the PCG Contract); and

WHEREAS, pursuant to the Authorizing Agreement and PCG Contract, in order to participate in the OSDE administered SBHS program, DISTRICT must record all health-related services they provide to special education students as well as the necessary claims support documentation in OK EDPlanTM; and

WHEREAS, the DISTRICT wishes to participate in the SBHS program and allow PCG to coordinate Medicaid Administrative Claim (MAC) activities and for the DISTRICT to receive Medicaid claiming services from PCG pursuant to the terms and conditions contained in this Participation Agreement and in accordance with Authorizing Agreement and the PCG Contract: and

THEREFORE, OSDE, PCG, and the DISTRICT agree to the terms and conditions set forth in this Participation Agreement.

**PARTICIPATION AGREEMENT AMONG
OKLAHOMA STATE DEPARTMENT OF EDUCATION (OSDE),
PUBLIC CONSULTING GROUP, LLC. (PCG),
AND THE SCHOOL DISTRICT**

MEDICAID SCHOOL-BASED HEALTH SERVICES PROGRAM

- By checking this box and saving the page, the local education agency (LEA) superintendent hereby certifies that he/she has read, understood and will comply with the assurances listed below.**

I. SCOPE OF SERVICES

- A. PCG will perform the services and fulfill the operational responsibilities assigned to it in the attached **Exhibit A** and **Exhibit B**, in accordance with the terms and conditions of this Participation Agreement. The DISTRICT and OSDE will perform the services and fulfill the responsibilities assigned to them respectively in the attached **Exhibit A** and **Exhibit B**, in accordance with the terms and conditions of this Participation Agreement. However, PCG's performance of services described in the attached **Exhibit A and Exhibit B** is expressly conditioned upon the DISTRICT's performance of its responsibilities and upon OSDE's performance of its responsibilities under the Participation Agreement and above-referenced **Exhibit A and Exhibit B**.
- B. The parties to this Participation Agreement may expand the scope of this Participation Agreement to include other products or services offered by PCG, and to specify rates of payment for such products or services, by means of amendments to this Participation Agreement. .
Additional scope of work if requested by the LEA. As a participant in the Oklahoma State Department of Education (OSDE) school-based Medicaid program districts will have the option to receive disability evaluation support through Presence Learning.
- C. Education (OSDE) school-based Medicaid program districts will have the option to receive disability evaluation support through Presence Learning.
This includes the following services:

Direct evaluation support to Participating Districts of the OSDE Medicaid Program
Virtual Evaluations
Priority will be eligibility evaluations, followed by additional areas dictated by OSDE.
District engagement
Performance Reporting (Monthly)
Service Assessments and Feedback

II. TERM

- A. The term of this Participation Agreement (the **Term**) shall commence on the Effective Date and shall continue in perpetuity unless PCG receives written notice of non-renewal by the DISTRICT no later than 30 days prior to end of the current fiscal year such that the Participation Agreement will expire as of June 30 of that fiscal year. Term of Service is further defined in Section VII of this agreement.
- B. Notwithstanding the foregoing, this Participation Agreement will expire automatically upon the expiration or termination of the PCG Contract or the Authorizing Agreement, whichever occurs earlier.

III. CLAIMING AND COMPENSATION PROCEDURES

- A. Pursuant to the Authorizing Agreement, the PCG Contract, and this Participation Agreement, including the exhibits hereto, PCG will submit Medicaid reimbursement claims to OHCA on behalf of the OSDE and all DISTRICTS participating in the SBHS program.
- B. Pursuant to Article 5.1.C of the Authorizing Agreement, for services rendered on or after July 1, 2018, OHCA will make payments directly to the DISTRICT, within 45 days of submission of a clean claim, and OCHA will invoice DISTRICT for the State share of all such payments.
- C. The DISTRICT hereby agrees to pay PCG 10% of the federal share amounts received from OHCA on account of the above-referenced claims, as compensation for PCG services.
 - a. PCG shall invoice the DISTRICT only after reimbursement has been received by the DISTRICT. Each invoice shall state the nature of the reimbursement received, the date of reimbursement, and the time period of the services provided by PCG.
- D. The DISTRICT shall pay PCG interest at the annual rate of 10% on all fee amounts that are not paid within forty-five (45) days of the receipt of the PCG invoice.

- E. Upon termination of this Participation Agreement, PCG shall be entitled to payments for services provided prior to termination. The parties acknowledge that one or more invoices may be submitted by PCG after the termination date, following reimbursements received by the DISTRICT on account of such services.
- F. This Agreement provides a mechanism for payment to the DISTRICT by OHCA (through OSDE and PCG) using federal funds from CMS, and the parties agree that it in no way creates a requirement for OHCA to reimburse any DISTRICT from OHCA state funds.

IV. DISALLOWANCES

If a reimbursement is disallowed after it was paid to the DISTRICT, PCG shall return to the DISTRICT any fees that were paid to PCG by the DISTRICT under Section III. D with respect to the disallowed reimbursement in accordance with the following terms:

- A. For disallowances on claims attributable to errors or omissions caused by PCG, PCG will work with the DISTRICT and take all reasonable actions to challenge the disallowance.
- B. PCG shall not be obligated to reimburse the DISTRICT for a disallowance if the DISTRICT, OSDE, or OHCA does not allow PCG to fully participate in the review and audit process.
- C. PCG shall not be obligated to reimburse the DISTRICT for any disallowance resulting from the error, acts, or omissions of the DISTRICT. PCG's billing or preparing and MAC claim on behalf of the DISTRICT is in good faith and the data DISTRICT enters is processed by PCG on an "as is" basis. The DISTRICT warrants that (i) service data entered into OK EDPlan and/or PCG Claiming System and supporting claiming data furnished is accurate and completed and that (ii) the DISTRICT has appropriate records to substantiate claims submitted on their behalf by PCG.
- D. Subject to the terms provided in this Section, in the event claims are disallowed as a result of PCG's errors or omissions and federal funds are returned and all avenues for contesting the disallowance have been exhausted, PCG shall refund to DISTRICT an amount no greater than the amount paid by the DISTRICT on the amount disallowed. For the auditing process on claims attributable to errors or omissions caused by PCG, PCG shall bear the cost of such defense.

V. RECORDS

- A. Upon reasonable notice, which will be no less than ten (10) business days, unless circumstances require

a more rapid response at which time the parties will mutually agree on a response deadline based on the size, scope and urgency of the request, PCG shall allow the DISTRICT and OSDE and any of their duly authorized representatives or agents reasonable access to any records of PCG that are pertinent to this Participation Agreement for the purposes of audits or examinations, provided that (i) any audit or examination requiring physical access to PCGs records shall take place during PCGs normal business hours of operation and in a commercially reasonable manner; and (ii) absent exigent circumstances, neither the DISTRICT nor OSDE shall request more than one (1) audit or investigation within a calendar year.

- B. PCG shall maintain its records relating to this Participation Agreement for a period of at least six (6) years from the date of service or claim payment, whichever is greater. For fee-for-service claims, upon expiration or termination of the Agreement, and DISTRICT elects not to participate in the next successive term, PCG will provide DISTRICT a zip file via SFTP file transfer to include claims information in either text format or Excel format going back six (6) years from the date of expiration or termination. If additional years are required, a different file format, and/or a delivery method other than SFTP is requested, PCG will provide DISTRICT data in the requested date range and format and charge per hour to do so. The hours to complete the work will be priced at the prevailing PCG developer rates. DISTRICT shall be obligated to pay prior to delivery of the data.

VI. CONFIDENTIALITY

- A. The parties recognize that this Participation Agreement concerns the use of information subject to federal and state laws including the Family Educational Rights and Privacy Act (**FERPA**) and the Individuals with Disabilities Education Act (**IDEA**).
- B. The parties shall comply with the requirements of applicable federal and state laws relating to the confidentiality of information, and agree to amend this Participation Agreement as may be necessary to reflect changes in the applicable law.
- C. PCG shall request from the DISTRICT, and the DISTRICT shall provide to PCG, only such information as is reasonably necessary to effectuate the purposes of this Participation Agreement. PCG shall take steps to safeguard all confidential information that it receives or creates pursuant to this Participation Agreement.
- D. PCG shall not use confidential information received from the DISTRICT identifying individual students for

any purpose other than the purposes of this Participation Agreement or other purposes expressly directed or allowed by the DISTRICT in a writing signed by the DISTRICT, and shall immediately notify the DISTRICT if such confidential information is subpoenaed or requested by a third party, or otherwise required to be disclosed by a lawful court order or by operation of law, or is improperly used, copied, or removed.

- E. If the DISTRICT determines it necessary in order to comply with its obligations under law, the DISTRICT may examine facilities, systems, procedures, and records of PCG to the extent necessary in order to confirm the adequacy of security measures as they relate to this Participation Agreement, subject to adequate advance written notice of no less than ten (10) business days and any examination requiring physical access to PCGs facilities or records shall take place including during PCGs normal business hours of operation and in a commercially reasonable manner.
- F. Upon expiration or termination of this Participation Agreement, PCG shall use reasonable and secure means to return or destroy (as directed in writing by the DISTRICT) all documentary information protected by federal or state confidentiality laws that was received or created by PCG under this Participation Agreement. To the extent that destruction or return is not feasible, PCG will continue to extend the protections of the Agreement to such information and limit its further use, until such time as destruction or return is feasible.
- G. Nothing in this Participation Agreement is intended to confer any rights, remedies, obligations, or liabilities upon anyone other than the DISTRICT, PCG, and their respective successors and assigns.

VII. TERMINATION

This Participation Agreement may be terminated before the end of the term specified in Section II, as follows:

- A. **Without Cause:** Any party may terminate this Participation Agreement by giving written notice to the other parties no later than thirty (30) days prior to the end of current fiscal year, or such other period as is mutually agreed in advance by the parties.
- B. **For Convenience:** The DISTRICT or OSDE may terminate the Agreement for convenience only if the DISTRICT or OSDE determines that termination is in the best interest of the party. The DISTRICT or OSDE shall terminate the Contract for convenience by delivering to PCG a Notice of Termination for Convenience specifying the terms and effective date of Agreement termination. The Agreement

termination date shall be a minimum of 30 days from the date the Notice of Termination for Convenience issued by the DISTRICT or OSDE.

- C. **For Cause:** Any party may terminate this Participation Agreement if another party materially breaches its terms. This provision applies only if the non-breaching party provides written notice to the breaching party, and allows at least five (5) business days to cure the breach before the effective date of termination stated in the notice.
- D. **Authorizing Agreement:** PCG or OSDE may terminate this Participation Agreement immediately upon written notice in the event that the PCG Contract or the Authorizing Agreement is terminated or materially amended in such a manner as to materially affect the purpose of, or obligations set forth in, this Participation Agreement.
- E. **Provider Qualifications:** PCG or OSDE may terminate this Participation Agreement immediately in the event that a health care provider for the DISTRICT fails to maintain appropriate licensure or other qualifications for providing covered services.
- F. **DISTRICT Qualifications:** PCG or OSDE may terminate this Participation Agreement immediately in the event that the DISTRICT fails to maintain appropriate qualifications for participating in the program.

VIII. OWNERSHIP INTERESTS AND LICENSE

Subject to the terms and conditions of this Agreement, including DISTRICTS's performance of its obligations hereunder, PCG shall provide the EasyTrac™ (including application and related supporting services) to DISTRICT, as more fully described below.

A. Definitions:

(i) "EasyTrac" means: (i) the Internet-based services described herein; (ii) all products related to such services; (iii) all New Releases, Updates, and Upgrades applicable to the foregoing and generally released by PCG; and (iv) the Documentation developed by PCG for distribution and use in combination with the foregoing.

(ii) "New Releases" means any new revision of EasyTrac that includes significant enhancements which add new features to the EasyTrac and which generally will be designated by a new version number either to the left of the decimal point (e.g., from v2.03 to v3.00) or one decimal place to the right of the decimal point (e.g. from v2.03 to v2.10).

(iii) "Updates" means any new revisions and/or modifications made to EasyTrac and/or documentation in order to correct operational errors.

(iv) "Upgrades" means any new revision of EasyTrac that includes corrections and minor modifications of existing features and which generally will be designated by a new version number which changed from the prior number only two places to the right of the decimal point (e.g., from v2.02 to v2.03).

(v) (i) "PCG Claiming System" means: (i) the Internet-based system use for MAC herein; (ii) all Random Moment Time Study and cost reporting services; (iii) all New Releases, Updates and Upgrades applicable to the foregoing and generally released by PCG; and (iv) the Documentation developed by PCG for distribution and use in combination with the foregoing.

- B. PCG grants to DISTRICT, and DISTRICT accepts, a non-exclusive, non-transferable, non-sublicensable right and license, during the Term only, to access via the Internet and use EasyTrac and / or the PCG Claiming System to the extent reasonably necessary in performing related service coordination functions.
- C. PCG grants to DISTRICT, and DISTRICT accepts, a non-exclusive, non-transferable, non-sublicensable royalty-free license under PCGs copyrights in PCGs documentation, during the Term only: (i) to incorporate PCGs documentation, in whole or in part, into other written materials prepared by or for DISTRICT with respect to EasyTrac and / or the PCG Claiming System; and (ii) to reproduce and distribute modified and original versions of PCGs documentation, in hard copy or in an on-line format, as part of DISTRICTs documentation for EasyTrac and / or the PCG Claiming System, and, if such DISTRICTs documentation is in an on-line format, allow DISTRICT users to make print copies of the same.
- D. DISTRICT shall not use or grant to any person or entity other than authorized DISTRICT users the right to use EasyTrac and / or the PCG Claiming System, which users shall be subject to the terms set forth herein. DISTRICT shall not distribute, market, or sublicense EasyTrac and / or the PCG Claiming System, and shall not permit any DISTRICT user or third party to do so.
- E. DISTRICT shall ensure that appropriate proprietary notices indicating PCGs intellectual property rights in EasyTrac and / or the PCG Claiming System and related documentation are placed on all copies of written materials distributed by DISTRICT relating thereto. Examples of such documentation include training materials and manuals. DISTRICT shall not remove, modify, or suppress any confidentiality legends or proprietary notices placed on or contained within EasyTrac and / or the PCG Claiming System, and shall

not permit any DISTRICT user or third party to do so.

- F. DISTRICT shall not distribute any PCG documentation or intellectual property made available through this Agreement to any individual or organization that is not part of DISTRICT or an authorized DISTRICT user and shall not permit any DISTRICT user or third party to do so.
- G. DISTRICT shall not transfer, rent, or permit access to EasyTrac and / or the PCG Claiming System to any third party, and shall not permit any DISTRICT user or third party to do so.
- H. DISTRICT shall not modify, decompile, disassemble, or otherwise attempt to reverse engineer EasyTrac and / or the PCG Claiming System or any portion thereof, and shall not permit any DISTRICT user or third party to do so.
- I. DISTRICT shall not circumvent any security protection within EasyTrac and / or the PCG Claiming System, and shall not permit any DISTRICT user or third party to do so.
- J. Subject to the license rights granted to DISTRICT by this Section, all right, title, and interest in and to EasyTrac and / or the PCG Claiming System, including the intellectual property rights and technology inherent in EasyTrac and / or the PCG Claiming System, are and at all times will remain the sole and exclusive property of PCG. No right to use, print, copy, distribute, integrate, or display EasyTrac and / or the PCG Claiming System, in whole or in part, is granted in this Agreement, except as is explicitly provided in this Agreement. Nothing contained in this Agreement will directly or indirectly be construed to assign or grant to DISTRICT any right, title, or interest in or to PCGs intellectual property rights or other rights in and to EasyTrac and / or the PCG Claiming System or PCGs trademarks. Except as expressly authorized by this Agreement, DISTRICT shall not use, display, copy, distribute, modify, or sublicense EasyTrac and / or the PCG Claiming System. PCG reserves all rights not expressly granted to DISTRICT by this Agreement.
- K. DISTRICT acknowledges that PCG is and shall remain the owner of all right, title, and interest in and to each of PCGs trademarks in any form or embodiment thereof and is also the owner of all goodwill associated with PCGs trademarks. All goodwill generated by DISTRICT use of EasyTrac and / or the PCG Claiming System with respect to PCGs trademarks shall inure exclusively to the benefit of PCG. DISTRICT shall promptly notify PCG of any third-party infringements of any of the PCG trademarks used in connection with EasyTrac and / or the PCG Claiming System, or any act of unfair competition by third parties relating to the PCG trademarks, within a reasonable time of OSDEs knowledge of such

infringements or acts.

- L. PCG reserves the sole and exclusive right at its discretion to assert claims against third parties for infringement or misappropriation of its intellectual property rights in EasyTrac and / or the PCG Claiming System.

IX. LIABILITY AND INSURANCE

- A. PCG shall defend, indemnify, and hold harmless the DISTRICT and OSDE from and against any suit, proceeding, assertion, damage, cost, liability, and expense (including court costs and reasonable attorneys fees) incurred as a result of claims by a third party against the DISTRICT or OSDE, employees, or agents arising from or connected with a claim, related to this Agreement, that any EasyTrac and / or the PCG Claiming System infringes any valid patent, copyright, trade secret, or other intellectual property right under the laws of the United States, provided that the DISTRICT and OSDE promptly notifies PCG, in writing, of the suit, claim, or proceeding, or threat of suit, claim, or proceeding, and provides PCG with reasonable assistance for the defense of the suit, claim, or proceeding. PCG will have sole control of the defense of any claim and all negotiations for settlement or compromise.
- B. In the extent permitted by applicable law, the DISTRICT shall defend, indemnify, and hold harmless PCG from and against any suit, proceeding, assertion, damage, cost, liability, and expense (including court costs and reasonable attorneys fees) incurred as a result of claims by a third party against PCG, employees, or agents arising from or connected with any acts or omissions by the DISTRICT.
- C. PCG shall be liable to the DISTRICT and OSDE for consequential, incidental, exemplary, special or punitive damages resulting from or relating to the Agreement, whether based on breach of contract, tort, or otherwise, even if such party has been advised of the possibility of such damages. Under no circumstances shall PCGs aggregate liability under this agreement to OSDE exceed an amount equal to the total compensation paid to PCG pursuant to this agreement. PCG will maintain adequate insurance coverage for purposes of this Participation Agreement, including commercial general liability, workers compensation, and errors and omissions liability insurance. PCG will provide to the DISTRICT a certificate of insurance upon request. Such certificate shall provide for thirty (30) days notice prior to modification of terms or termination.

X. SUCCESSORS AND ASSIGNEES

- A. The parties each binds itself, its associates, partners, successors, assigns, and legal representatives to the other parties to this Participation Agreement with respect to all covenants of this Participation Agreement.
- B. No party shall assign any interest in this Participation Agreement or transfer any interest in the same (whether by assignment or notation) without prior written approval of the other parties.

XI. APPLICABLE LAW AND EXCLUSIVE FORUM

This Agreement shall be governed by the law of the State of Oklahoma, and any civil action arising under this Participation Agreement shall be brought in the State of Oklahoma, Oklahoma County.

XII. COMPLIANCE WITH LAWS

- A. The parties shall comply with all applicable federal and state laws and regulations.
- B. This Participation Agreement and the transactions contemplated hereby are intended to comply with all applicable federal and state laws and regulations including but not limited to fraud and abuse laws. In the event that this Participation Agreement or any of the transactions contemplated hereby are determined not to be in compliance with such laws and regulations, the parties shall negotiate in good faith to modify the terms and provisions of this Participation Agreement to remedy any prior noncompliance. If compliance cannot reasonably be achieved, this Participation Agreement shall terminate at the election of any party and no party shall have any further rights or obligations hereunder, except as otherwise provided herein; provided, however, that the parties shall take all practicable action to remedy any noncompliance, if possible, including but not limited to repayment or return of any money or value received.
- C. This Agreement is intended to be interpreted as necessary to implement and comply with federal and state laws relating to confidentiality of health information and student information. The parties agree that any ambiguity in this Participation Agreement is to be resolved in favor of a meaning that complies with and is consistent with such laws.

XIII. EXTENT OF AGREEMENT AND ORDER OF PRECEDENCE

- A. This Participation Agreement represents the entire and integrated agreement among the parties and supersedes all prior negotiations, representations, or agreements, either written or oral.
- B. This Participation Agreement may be amended or revised only by a written amendment signed by

authorized representatives of all parties and referencing this Participation Agreement.

- C. The parties acknowledge that nothing in this Participation Agreement is intended to conflict with the PCG Contract or the Authorizing Agreement; in the event of a conflict between those agreement and this Participation Agreement, the terms and conditions of those agreement will govern, In the event of any conflict between the terms of this Agreement and the Attachments, the following order of precedence shall govern:
1. Agreement
 2. Exhibit A - Operational Responsibilities
 3. Exhibit B - Compliance Checklist

XIV. PROCUREMENT

- A. The DISTRICT and OSDE are solely responsible for their compliance with applicable procurement laws and regulations.
- B. To the extent specifically authorized by applicable procurement laws and regulations, this Participation Agreement may be utilized by another school district or other entity for purposes of its own authority to contract with PCG. The terms of such resulting contract may differ from this Participation Agreement, and the DISTRICT and OSDE assume no authority, liability, or obligation to PCG or to any other school district or other entity with respect to any such resulting contract.

XV. NOTICES AN CONTACT PERSONS

Any notices, requests, consents and other communications hereunder shall be in writing and shall be effective either when delivered personally to the party for whom intended, or five days following deposit of the same into the United States mail (certified mail, return receipt requested, or first class postage prepaid), addressed to such party at the address set forth below, who shall serve as Contact Persons unless replaced by a party by written notice to the other party:

PCG

Bart Ermeling
Associate Manager

OSDE

Ryan Walters
State School Superintendent

Public Consulting Group, LLC
414 Union Street Suit 1100
Nashville, Tennessee 37219

Oklahoma State Department of Education
2500 North Lincoln Boulevard
Oklahoma City, Oklahoma 73105

DISTRICT

XVI. MISCELLANEOUS

- A. The parties understand that PCG is not required to perform the services on a full-time basis for DISTRICT and may perform services for other individuals and organizations consistent with the limitations in this Agreement.
- B. The failure of a party to enforce a provision of this Agreement shall not constitute a waiver with respect to that provision or any other provision of this Agreement
- C. If any provision in this Agreement is found by a court of competent jurisdiction to be invalid or unenforceable, the remaining provisions in this Agreement shall continue in full force and effect.
- D. Except as expressly provided in this Agreement, PCG does not make any warranty with respect to the contracted services, whether express or implied, and specifically disclaims any implied warranties, whether of merchantability, suitability, fitness for a particular purpose, or otherwise for said contracted services.
- E. The parties agree that the terms of this Agreement result from negotiations between them. This Agreement will not be construed in favor of or against either party by reason of authorship
- F. Neither party shall be responsible for delays or failures in performance resulting from acts of God, acts of civil or military authority, terrorism, fire, flood, strikes, war, epidemics, pandemics, shortage of power, or other acts or causes reasonably beyond the control of that party. The party experiencing the force majeure event agrees to give the other party notice promptly following the occurrence of a force majeure event, and to use diligent efforts to re-commence performance as promptly as commercially practicable.
- G. The captions and headings in this Agreement are for convenience only and are not intended to, and shall not be construed to, limit, enlarge, or affect the scope or intent of this Agreement. nor the meaning of any provisions hereof.

- H. Each party represents that: (1) it has the authority to enter into this Agreement; and (2) that the individual signing this Agreement on its behalf is authorized to do so.
- I. The parties to this Agreement are independent contractors. There is no relationship of partnership, joint venture, employment, franchise, or agency between the parties. Neither party will have the power to bind the other or incur obligations on the others behalf without the others prior written consent.
- J. The provisions of this Agreement which by their nature would continue beyond the termination or expiration of this Agreement will survive the termination or expiration of this Agreement.

Exhibit A

EXHIBIT A
OPERATIONAL RESPONSIBILITIES
EFFECTIVE SCHOOL YEAR 2025-2026
SCHOOL-BASED HEALTH SERVICES PROGRAM

- By checking this box and saving the page, the applicant hereby certifies that he/she has read, understood, and will comply with the assurances listed below.

This exhibit provides the operational responsibilities assigned to the Oklahoma State Department of Education (OSDE), the School District, and PCG in accordance with the terms and conditions of the Participation Agreement for the Oklahoma Medicaid School Based Health Services (SBHS) program.

OSDE

OSDE is the state agency responsible for oversight of Oklahoma public school district compliance with the requirements of the Individuals with Disabilities Education Act (IDEA), 20 USC 1400, et seq. As part of that responsibility, OSDE is tasked with collecting and monitoring school district IEPs. Pursuant to the Authorizing Agreement between OSDE and the Oklahoma Health Care Authority (OHCA), OSDE has been charged with the responsibility of developing and approving program practices and policies and for the administration of the Oklahoma School-Based Medicaid program through a contracted third-party administrator, Public Consulting Group, Inc. (PCG), in collaboration with OHCA.

PCG

OSDE contracts with PCG to act as a third-party administrator to fee-for-service (FFS) and Medicaid Administrative Claiming (MAC)

FFS

1. Serve as the single point of contact for School Districts that are either interested in participating or are participating in the SBHS program.

2. Provide initial training to the School District's health-related provider's program liaisons that will cover the overall program, participation requirements, and the processes for logging services, claiming supporting documentation, managing caseloads, and generating service reports in OK EDPlan™.
3. Provide ongoing OK EDPlan™ and program support to the School District.
 - * Email support will be provided via the email links on the OK EDPlan™ Message Board page.
 - * Phone support will be during the hours of 9:00 AM and 5:00 PM local time, excluding weekends and holidays. PCG will provide a toll-free or local number. This number will connect the School District contact with PCG's OK EDPlan™ help desk.
 - * Provide annual ongoing training to the School District's health-related providers and program liaisons that will cover the overall program, participation requirements, and the process for logging services, claiming supporting documentation, managing caseloads, and generating service reports in OK EDPlan™.
4. Prepare and update, as appropriate, a Compliance Checklist identifying the relevant Medicaid documentation rules for the OK School-Based Medicaid program.
5. Based on the information entered on OK EDPlan™ by School District as well as the compliance check options agreed to in the Compliance Checklist, process, generate, and submit claims to OHCA on behalf of OSDE and all School Districts participating in the program.
6. Bill Medicaid for School Districts properly logging services and claim support documentation in OK EDPlan™.
7. Review Remittance Advices from OHCA to reconcile, correct denied claims, and void claims as appropriate.
8. Generate and provide claiming and compliance reports to School District.
9. Perform annual program integrity reviews pursuant to the SBHS audit plan approved by OSDE.
10. Retain service documentation that supports its claims for Medicaid reimbursement and meets the minimum Medicaid and OHCA requirements for 6 years (OHCA Policies and Rules: 317:30-3-15). Records that are part of an ongoing compliance review, audit, grievance, or litigation require that the

documentation be retained beyond 6 years.

MAC

PCG has developed a description of reimbursable MAC activities performed by District contract or salaried staff. This list is in accordance with CMS guidelines. A description of the MAC activities can be found in the Time Study Implementation Guide. Therefore, PCG will:

1. Review District MAC claims for Medicaid reimbursement on a quarterly basis.
2. Complete documentation as set forth by CMS guidelines and calculate a MAC claim for reimbursement.
3. Issue payment to the District representing all of the federal share of actual and reasonable costs less PCG's administrative fee for MAC activities provided by the District, as determined by CMS approved cost allocation methodologies and time study formulas.
4. Prepare claims to OHCA, on behalf of OSDE, to forward for funding to CMS for Title XIX participation.
5. Calculate MAC claims directly in the PCG Claiming System and District financial personnel will be able to view the calculation.
6. Notify the District in the event of any changes made by CMS to federal matching percentages or cost eligible for match.
7. Assist Districts via the help desk with program components including but not limited to education and training, and technical assistance for the SBHS program. The PCG Claiming System will provide a variety of resources.
8. Distribute MAC reimbursement funds to the District via Electronic Funds Transfer (EFT). PCG is obligated to reimburse funds to the extent that PCG receives funds from OHCA, excluding appropriate administrative fees as agreed between OSDE and PCG. PCG reserves the right to withhold distribution of payment(s) if the District is in a payback situation for any program component.

School District

FFS

1. Designate a liaison who has decision making authority, or reports directly to someone who has such decision-making authority with respect to all matters in the Participation Agreement (including its

exhibits). The liaison will serve as the primary point of contact with OSDE and PCG.

2. Actively participate in this program and be available for training sessions in accordance with an agreed schedule and for other required tasks, activities, and approvals.
3. Enroll as a Medicaid provider. This includes notifying Medicaid of any change in address, tax ID, or other information required to keep Medicaid provider enrollment records current at all times.
4. Obtain a National Provider Identifier (NPI) for billing transaction purposes.
5. Have its rendering providers enroll as a Medicaid provider (contract with OHCA), re-enroll as a Medicaid provider (re-new contract with OHCA) and obtain an NPI. The Medicaid provider ID and its effective dates must be recorded in OK EDPlan. The School District must have all rendering providers linked to its Medicaid ID via Appendix A in OHCA's portal before submitting claims for Medicaid reimbursement.
6. Complete paperwork for PCG to submit and receive electronic claims and electronic Medicaid enrollment data on behalf of school district.
7. Obtain one-time written parental consent to disclose information and bill Medicaid for services and to provide the parent or guardian with initial and annual notice of the disclosure.
8. Obtain a separate physician referral for Physical Therapy services.
9. Obtain a separate prior authorization for Personal Care services.
10. Ensure that its rendering providers (employees or contractors who perform direct medical services) meet all of Medicaid's licensure, certification, and other criteria to qualify as Medicaid providers and provide services for which Medicaid reimbursement is claimed..
11. Initially set up and manage ongoing access and supervisor links for its health-related service providers in OK EDPlan™.
12. Have its health-related service providers record all health-related services they provide to special education students in OK EDPlan. PCG will not submit claims for any services not entered in OK EDPlan.
13. Have its liaison record all necessary claim support documentation in OK EDPlan™.

14. Provide all services that are listed in the student's IEP, regardless of whether the services are Medicaid-covered and can be billed to Medicaid. (PCG will submit Medicaid claims only for Medicaid-covered services.)
15. Be responsible for the accuracy and completeness of the data its employees provide for claim submission. Errors must be corrected as soon as possible. School District, not OSDE or PCG, is accountable for any errors or omissions.
16. If audited by the State or Federal Government or their agents, disclose all Medicaid records required for audit purposes.
17. Safeguard student records in accordance with the Family Educational Rights and Privacy Act (FERPA), applicable provisions of HIPAA, and all applicable OK state laws.
18. Be responsible for informing its program participants of all relevant privacy regulations and polices.
19. Ensure the availability of non-federal (state/local) funds expended for Medicaid covered services equal to the required state share match. Districts can only use state/local monies for matching Medicaid. Districts may not use federal funds for the required match. If a federal grant has a cash match requirement, the funds used for the match cannot also be used as match for Medicaid.
20. Participate in the program financing model by transferring state matching funds to OHCA, equaling the non-federal matching funds required for receipt of federal Medicaid funding for the service.
21. Retain service documentation that supports its claims for Medicaid reimbursement and meets the minimum Medicaid and OHCA requirements.
22. Comply with the requirements of the OK Medicaid Billing Services Compliance Checklist.
23. As used in this Exhibit, 'records' includes books, documents, accounting procedures and practices, and other data, regardless of type and regardless of whether such items are in written form, in the form of computer data, or in any other form. In accepting any Contract with the State, the School District agrees that any pertinent State or Federal agency will have the right to examine and audit all records relevant to execution and performance of the resultant Contract.

The District is required to retain records relative to the Contract for the duration of the Contract and for a period of six (6) years following completion and/or termination of the Contract. If an audit,

litigation, or other action involving such records is started before the end of the six (6) year period, the records are required to be maintained for two (2) years from the date that all issues arising out of the action are resolved, or until the end of the six (6) year retention period, whichever is later.

24. Unless otherwise specified in the Oklahoma Open Records Act, Central Purchasing Act, or other applicable law, documents and information School District submits as part of or in connection with a contract are public records and subject to disclosure. School District claiming any portion of their contract as proprietary or confidential must specifically identify what documents or portions of documents they consider confidential and identify applicable law supporting their claim of confidentiality. The Superintendent of OSDE (STATE OF OKLAHOMA) shall make the final decision as to whether the documentation or information is confidential.

District shall cooperate in the defense of any disallowance claim arising in connection with this Agreement. Any defense costs associated with the disallowance on claims attributable to errors or omissions caused by District shall be borne by District. District agrees and understands that the federal government may levy a disallowance on the Medicaid expenditures made in connection with this Agreement. District also agrees and understands that disallowances levied may or may not be upheld, in whole or in part, if appealed. District shall be responsible for any disallowance, deferral, or recoupment.

MAC

1. District will designate an employee(s) to act as a liaison with PCG for issues concerning this Agreement, administration of the MAC component of the SBHS program, and financial information. The District may choose to designate more than one person based on roles and responsibilities as Districts are required to have a replacement available to perform program requirements in the case of an absence. If the designated employee(s) changes roles or leaves the District must provide written notice to PCG within ten (10) business days.
2. District must participate in the fee-for-service component of the SBHS program in order to participate in the MAC component for reimbursement.
3. District will meet all deadlines to submit required information to PCG for the purposes of the SBHS program.

4. District must accept quarterly MAC reimbursement payment(s) via EFT and provide PCG the appropriate banking information to conduct the transaction. If there are changes to the Districts bank information such as account number, the District must provide written notice to PCG within ten (10) business days. PCG is not responsible for any fees in the event the District does not provide correct or updated bank information.
5. The accounting system used by the District or its contractor must comply with the requirements contained in 2 CFR 220.
6. District must follow the policies and procedures contained in the Time Study Implementation Guide approved by CMS.
7. District will maintain or coordinate a contractors assistance in maintaining an OSDE/OHCA/CMS approved MAC component to include training, the use of standardized sample forms, sampling, the development and maintenance of clearly identifiable cost accounting pools, and the application of sample percentages to accounting pools in a manner which will document the process for audits.
8. District will report quarterly salary and benefit, and contracted personnel costs for participants that are included on the related Random Moment Time Study (RMTS) staff pool list. Costs are reported on a cash basis. Each quarters costs must be certified by an authorized financial representative of the District.
9. District must sign and return to PCG the non-federal matching dollars, also referred to as quarterly Certification of Public Expenditures (CPE) form(s), and/or other documentation determined by OHCA to be necessary to verify that the District has expended the state / local funds reflected in the certification. The CPE form must be signed and dated by an authorized financial representative on behalf of the LEA. The funds expended and reported in the CPE must be funds other than federal funds.
10. Quarterly CPE forms are generated with the claim and distributed electronically. The District will need to sign each quarters CPE in the PCG Claiming System before disbursement of MAC funds.
11. District shall monitor employee participation to ensure that every RMTS form is completed. The District must meet the minimum return rate compliance of 85% of moments assigned each quarter. After the first quarter of RMTS non-compliance, the District is required to submit a Corrective Action Plan (CAP)

outlining a plan to meet compliance. After two consecutive quarters of RMTS non-compliance, the District is required to document why the strategy in the CAP was not effective and submit a revised CAP. After three consecutive quarters of RMTS non-compliance, the District may be removed from participating in the MAC component of the SBHS program. Non-compliance measures may change at any time based on direction from OSDE/OHCA or a federal entity. Submission of and compliance with a CAP is not the exclusive remedy for non-compliance by the District. In addition to requiring the adoption and implementation of a CAP, claims for MAC may be denied and/or recouped as a result of non-compliance.

Compliance Reviews

1. A LEA receiving MSBC Program funds will be subject to a comprehensive compliance review conducted no less than once every four years. The LEA will comply with all required next steps as a result of findings.
2. Any recoupment or disallowance of funds for any reason, including as a result of an audit exception, disallowance or comprehensive compliance review, or deferral or denial by CMS or OHCA, will be the exclusive responsibility of the District, regardless of when the recoupment or disallowance is issued or whether the District has withdrawn from the SBHS program. PCG shall have no liability for any such recoupment or disallowance of funds. If a recoupment is requested, payment by the District is due on demand.
3. District will comply with all applicable federal, state, and local laws, rules and regulations, program requirements, OSDE and OHCA policies, and procedures governing performance of duties under this Agreement, including but not limited to an annual audit conducted in accordance with the Single Audit Act of 1984 and all applicable amendments.
4. District agrees to maintain and furnish records and documents from the date of payment, both medical and non-medical, as may be required by applicable federal and state laws. The LEA will allow PCG or designees reasonable access during regular business hours to review, copy or obtain specific records or documents and will cooperate with PCG or designee to facilitate the information and record exchanges necessary for quality management, utilization management, or other processes required for SBHS program operations.
5. District shall comply with all deadlines set by PCG regarding compliance reviews, deliverable and

documentation deadlines, and respond to PCG in a timely manner. It is the responsibility of the District to stay informed regarding deadlines and program changes through, newsletters, trainings, as well communications sent by PCG.

6. Should a District not submit documentation that meets all SBHS program documentation requirements to substantiate cost reported or reimbursement received or fails to submit required documentation within the outlined required timeframe if/when selected for a compliance review all monies determined owed are subject to recoupment.
7. All documentation submission for compliance reviews must be made in an acceptable format depending on the content of the data and District is responsible for delivery timelines despite service provider or methods of delivery used. All data that contains private, confidential student data must be submitted securely, and the District is responsible for alternate submission arrangements should technology prohibit secure electronic data submission.
8. District documentation, data certifications, and submissions should undergo a thorough review and quality check by the District to ensure accuracy. Certification language should be reviewed carefully to understand responsibility of accuracy and acknowledgement of consequences before submission to PCG.
9. District will comply with all program requirements as outlined in the MSBC Program Handbook and AMPM chapter 710 specific to school-based claiming prior to submitting costs for MAC claims. The LEA will submit all financial supporting documentation upon request. The LEA shall not engage in unallowable practices such as back-dating or any other alteration of the source document in order to falsify program compliance.
10. District will cooperate with periodic compliance reviews conducted by PCG and will comply with recommendations that result from those comprehensive compliance reviews. District will supply a dual certified CAP certified by two District representatives for areas identified as non-compliant during a compliance review.

Exhibit B

EXHIBIT B
COMPLIANCE CHECKLIST
Effective as of School Year 2025-2026
School Based Health Services Program

- By checking this box and saving the page, the applicant hereby certifies that he/she has read, understood, and will comply with the assurances listed below.

Public Consulting Group (PCG) has been retained by the Oklahoma State Department of Education (OSDE) to administer the School Based Health Services (SBHS) program for all participating school districts (hereafter referred to as School District). PCG will provide Medicaid billing services pursuant to the contract between the Oklahoma Health Care Authority (OHCA) and OSDE, the contract between OSDE and PCG, and the Participation Agreement among OSDE, PCG, and the School District.

This Medicaid Billing Services Compliance Checklist is intended to help School District comply with applicable Medicaid billing requirements. It is a requirement of the SBHS program that OSDE reviews the Checklist together with PCG before the start of each school year, that OSDE executes the Checklist and delivers it to School District before the start of each school year, and that School District complies with the Checklist throughout the school year. The current Compliance Checklist will remain in effect until a new checklist is signed.

All Medicaid billing must be in compliance with all applicable Medicaid requirements, including those relating to documentation. School District's failure to maintain the required documentation could result in a recoupment of Medicaid payments.

School District is responsible for the accuracy of the data it enters into OK EDPlan™, hereafter referred to as PCG System and data that it otherwise sends to PCG for Medicaid billing purposes.

School District is responsible for ensuring that claims are not submitted for direct service

delivery that was not provided. For example, School District must ensure that claims for direct service delivery are not submitted on dates when student attendance data does not show student as present in school.

School District is responsible for maintaining all documentation necessary to support the payment of Medicaid claims.

In the event of a state or federal Medicaid audit, School District is responsible for producing the required documentation, including documentation that may not be referenced in this Compliance Checklist.

School District is responsible for controlling School District user access to the PCG system, including managing passwords and activating and inactivating user access.

PCG will perform a review of participating School District information based on the data provided by the School District before using that data to bill Medicaid on behalf of School District. The purpose of such pre-billing checks is to help School District avoid the submission of claims to Medicaid that do not satisfy Medicaid requirements.

The following Compliance Checklist covers many standard Medicaid documentation requirements for school-based Medicaid direct services billing programs. This is not a comprehensive list of every requirement of the program for which School District will be responsible to provide supporting documentation. **It remains the responsibility of School District to ensure that it is not providing inaccurate documentation to PCG, or otherwise providing information that would lead to the submission of inaccurate claims.**

Please contact PCG if you have any questions about the foregoing outline, or any of the items below.

Services

The SBHS program covers the following services. PCG will provide Medicaid billing services, and pre-billing checks, for each of the following school-based services submitted by School District.

Audiology
Assistive Technology
Child Health Screening
Hearing Screening and Services

Personal Care
Physical Therapy
Psychological Evaluation and Testing
Psychotherapy Services

**Immunizations
Nursing (LPN and RN)
Occupational Therapy**

**Speech Language Therapy Services
Therapeutic Behavioral Services
Vision Screening and Services**

Pre-Billing Checks

The services selected above will be subject to the following pre-billing checks. These checks do not relieve the School District of its responsibility to provide and maintain accurate documentation and information.

1. Medicaid ID

REQUIREMENT: Every student for whom a service is provided must have a valid Medicaid ID.

School District is responsible to provide correct student demographic data necessary to determine if the student has a Medicaid ID.

PCG will check Medicaid ID, based on School District data.

Before billing Medicaid, PCG will check Medicaid enrollment data obtained from the State Medicaid agency to confirm that the student has a valid Medicaid ID. If student does not have a valid Medicaid ID, the service will not be billed.

How should PCG expect to receive this information from School District?

Enrollment information will be obtained from the PCG System. The data that generates said information comes from School District.

2. Service Date Span

REQUIREMENT: Each service submitted to Medicaid must be within the time period that the student is covered by Medicaid.

PCG will check Medicaid Service Dates, based on School District data.

Before billing Medicaid, PCG will check Medicaid enrollment data to confirm that the service delivery dates are within the Medicaid date spans obtained from the State Medicaid agency. If the service date is not within the Medicaid date spans, the service will not be billed.

How should PCG expect to receive this information from School District?

Service information will be obtained from the PCG System generated by the data entered by School District.

3. Age

REQUIREMENT:Each service submitted to Medicaid must be age-appropriate.

School District is responsible to provide correct student demographic data necessary to determine if the student is the required age.

PCG will check student Age, based on School District data.

Before billing Medicaid, PCG will check that the student is the required age on the date of service, based on Medicaid rules for the type of service submitted. For example, a student must be 3 years and older to receive a school-aged service. If the student is not of the appropriate age, then the service will not be billed.

How should PCG expect to receive this information from School District?

Demographic info will be obtained from the PCG System. The data that generates said information comes from School District.

Age Range: Between 3 years and less than 21 years as of the date of the school-based service.

4. Diagnosis Code

REQUIREMENT:Each service submitted to Medicaid must include a diagnosis code.

School District is responsible for verifying that the appropriate diagnosis code is selected and documented in the PCG system.

PCG will check that the School District provided a diagnosis code, based on School District data.

Before billing Medicaid, PCG will check that School District has provided a diagnosis code pursuant to OHCA Policies and Rules **317:30-5-4**. If a diagnosis code is not provided by the School District, the service will not be billed.

Please select the method by which diagnosis codes are provided to PCG:

Provider-selected diagnosis code will be documented in the service log in the PCG System by the School District. PCG will extract the diagnosis codes prior to each billing cycle.

School District is responsible for verifying that the appropriate diagnosis code is selected and on file.

5. Individualized Education Program (IEP) Dates

REQUIREMENT: Each service submitted by School District to PCG that requires an IEP for Medicaid billing must be supported by an IEP effective on the date of service documented by School District. It is School Districts responsibility to make sure that the IEP includes the students name; description of medical condition; achievable, measurable, time-related goals and objectives that are related to the functioning of the student; the type of services the student will need, and the frequency and estimated length of treatments; and the duration of treatment. Note - PCG will not check or confirm that the IEP includes these items; School District must check and confirm that the applicable IEP has all necessary information for any service that School District submitted pursuant to that IEP. The recommendation for the services identified in the IEP, and the recommendation for the appropriate scope, frequency, and duration of the service, must be made by a licensed practitioner of the healing arts operating within their scope of practice.

PCG will check that service delivery dates are within the IEP date span, based on School District data.

Before billing Medicaid, PCG will check that the service delivery dates are within the IEP date span in the PCG System. TM. *It is the responsibility of School District to ensure that the related service is prescribed in the IEP for the appropriate duration to support billing.* If the service date is not within the IEP date span, the service will not be billed.

How should PCG expect to receive this information from School District?

IEP dates will be obtained from the PCG System. The data that generates said information comes from School District.

6. Referral/Order/Physician Authorization

REQUIREMENT: Physical Therapy services must be ordered in writing by a physician (M.D. or D.O.) to be covered by Medicaid; the prescription must be updated annually and maintained in the student's health record.

School District is responsible for ensuring that services with referral/order/physician authorization and those with dates of service within the effective date of the physician's order, authorization or referral are documented in the PCG System.

Before billing a therapy service for Physical Therapy services, PCG will check the date of the physician's order, referral, or authorization, based on School District data.

Before billing Medicaid for a specified therapy service, PCG will check that the date of service is within the effective date of the physician's order, authorization, or referral provided by School District. If the service date is not within the effective dates of the order, authorization, or referral, the service will not be billed.

How should PCG expect to receive this information from the School District?

School District will enter these dates into the PCG System. PCG will extract these dates prior to each billing cycle.

7. Supervisor Sign-Off

REQUIREMENT: Certain specified services may be provided under the direction of or under the supervision of another clinician. For the supervising clinician, under the direction of means that the clinician is supervising the individual's care which, at a minimum, includes seeing the individual initially, prescribing the type of care to be provided, reviewing the need for continued services throughout treatment, assuring professional responsibility for services provided, and ensuring that all services are medically necessary. Under the direction of requires face-to-face contact by the clinician at least at the beginning of treatment and periodically thereafter.

School District is responsible for ensuring that providers who meet the Medicaid qualifications have access to document services in the PCG System and that services delivered by providers requiring Supervisor Sign-Off are approved.

PCG will conduct Supervisor Sign-Off checks prior to billing for Nursing, Occupational Therapy, Physical Therapy, Speech Therapy, Therapeutic Behavioral Health, Hearing and Vision services.

For staff members who require documentation review, the supervising provider will use the service log

approval wizard in the PCG System to approve appropriately supervised services. Before billing for these services, PCG will check to see if the services by providers without full licensure were approved in this way by School District. If the services are not approved in this way by School District the services will not be billed.

How should PCG expect to receive this information from School District?

Service provider (clinicians, assistants and aides) access and usage in the PCG System is managed by School District. The set-up requires School District to maintain and enter any supervisor signoff requirements.

Supervisor signoff information will be obtained from the PCG System. The data that generates said information comes from School District.

8. Provider Qualifications

REQUIREMENTS:All School District service providers (clinicians, assistants, and aides) participating in the Medicaid school-based billing program must meet Medicaid and State license/certification requirements, as specified in State Medicaid billing rules. (Select one policy below.)

School District is responsible for ensuring that providers who meet the Medicaid and State license/certification requirements have access to document services in the PCG System. It is the responsibility of School District to obtain and maintain licensure/certification information.

PCG will conduct a pre-billing check that the date of service was a date on which provider was qualified, based on School District data.

Before billing Medicaid for a documented therapy service, PCG will check that the date of service was within the period that the provider was met Medicaid and State license/certification requirements, based on School District data in the PCG System. If the service date is not within the qualification dates, the service will not be billed.

How should PCG expect to receive this information from School District?

Service provider (clinicians, assistants and aides) access and usage in the PCG System is managed by School District. The set-up requires School District to enter licensure/certification information for Health-related staff and update it at a minimum annually thereafter.

Licensure/certification information will be obtained from the PCG System. The data that generates said information comes from School District.

9. Parental Consent to Access Public Benefits or Insurance

REQUIREMENT:

Under 34 CFR 300.154(d)(2)(iv), a public agency must obtain a one-time written parental consent before accessing a child's or parent's public benefits or insurance for the first time. Paragraph (A) of 300.154(d)(2)(iv) describes the specific elements of the written parental consent that a public agency must obtain under FERPA and IDEA before it may release for billing purposes a child's personally identifiable information to public benefits or insurance program (e.g., Medicaid). Paragraph (B) of 300.154(d)(2)(iv) requires that the onetime consent must specify that the parent understands and agrees that the public agency may access the child's or parent's public benefits or insurance to pay for services. A public agency must also provide initial and annual written notification as described in 34 CFR 300.154(d)(2)(v) to ensure that parents are fully informed of their rights before a public agency can access their or their child's public benefits or insurance to pay for services under the IDEA.

Under all circumstances, School District is responsible for maintaining copies of parental consents to access public benefits as well as written notifications and, if applicable, revocations of such consents.

PCG will conduct a pre-billing check for parental consent to access public benefits, based on School District data.

If the student has a consent date before the service date, and there is no revocation of consent documented thereafter, then the services will pass the check and be eligible for billing. If the service date does not follow an effective parental consent date, the service will not be billed.

How should PCG expect to receive this information from School District?

School District will enter the date of parent consent into PCG System.

10. Non-School Days (Weekends, Holidays, etc.)

REQUIREMENT: Claims may not be submitted for services on days when school is not in session, including but not limited to holidays, professional development days, weather-

related closures, and weekends.

PCG will check Non-School days before billing, based on School District data.

Before billing Medicaid, PCG will check that the date of service does not fall on a Non-School Day as defined in School District's PCG System calendar. If the service date falls on a Non-School Day, the service will not be billed.

PCG will check Weekends before billing, based on School District data.

Before billing Medicaid, PCG will check that the date of service does not fall on a weekend as defined in School District's PCG System calendar. If the service date falls on a weekend, the service will not be billed.

How should PCG expect to receive this information from School District?

Calendar info will be obtained from the PCG System. The data that generates said information comes from School District.

11. Private Insurance

REQUIREMENT: Every service covered by private insurance must be removed from the claim.

PCG will check private insurance data through the Medicaid ID check referenced above.

Before billing Medicaid, PCG will check Medicaid enrollment data to determine if the student has private insurance. If student has private insurance, the service will not be billed.

How should PCG expect to receive this information from School District?

Enrollment information will be obtained from the PCG System. The data that generates said information comes from School District.

12. Prior Authorization

REQUIREMENT: Personal Care services must be prior authorized by the Medicaid agency or an agent of the Medicaid agency to be covered by Medicaid; the prior authorization must be updated annually and maintained in the student's health record.

Before billing for Personal Care services, PCG will check the date of the prior

authorization, based on the School District data.

Before billing Medicaid for a specified therapy service, PCG will check that the date of service is within the effective date of the prior authorization provided by School District. If the service date is not within the effective dates of the order, authorization, or referral, the service will not be billed.

How should PCG expect to receive this information from School District?

School District will enter these dates into the PCG System. PCG will extract these dates prior to each billing cycle.

Save Page

Vendor Information

Company Information

Established in 1986, Public Consulting Group, Inc. (PCG) is a management consulting firm offering strategic planning and implementation, operations improvement, policy development, financial management, systems development, rate setting, revenue maximization, and other management advisory services to government and private health and human services providers. As a privately held company, PCG has the flexibility to properly serve our public sector clients with the highest level of customer service. More than 95% of PCGs clients are public sector agencies or agency providers such as state departments of education, school districts, county offices of education, state and county departments of mental health, developmental disabilities, Medicaid, social services, public welfare, county governments and multi-county entities, cities, and municipalities. Headquartered in Boston, Massachusetts, PCG operates from 44 offices across the U.S. and international offices in Canada, the U.K., and Poland. The team located in the Mid-South office in Nashville, TN will be the dedicated resource to work in partnership with the OSDE to implement the services outlined in this proposal.

PCGs Mission Statement: To be a national leader in assisting state and local governments to dramatically improve their financial and operational performance.

PCG is comprised of five divisions: Education, Health, Human Services, Technology Consulting, and Consumer Direction of Care. This structure allows PCG to address a broad range of public sector needs. It also allows the firm to assemble multidisciplinary teams when required, taking advantage of the specialized expertise and experience of each practice area, to address the multi-dimensional objectives of public sector agencies. Many of PCGs more than 1,400 employees have extensive experience and subject matter knowledge in a range of government-related topics, from child welfare, Temporary Assistance for Needy Families (TANF), Welfare to Work (WtW), and Medicaid and Medicare policy to special education, literacy and learning, and school-based health finance. PCGs current work includes more than 1,500 active contracts in more than 40 states. PCG has a growth model of 20% annually. We have the financial stability, resource depth, and strategic expertise to ensure the success of our solution and partnership with the OSDE.

Statement of Litigation Activity

PCG has had no client-related litigation or pending litigation for the past five years.

Statement of Financial Stability

PCG has achieved double digit growth in all but two of its fiscal years. In FY2011 the firms revenue was approximately \$159 million. For FY 2012, revenue rose to \$193 Million. For FY2013 revenue increased to \$244M. FY14 revenue is expected to exceed \$280 Million. PCG has been profitable in each of its 26 years of operation and is forecast to remain profitable in FY2020.

The Company has a very strong balance sheet as evidenced by its low debt (less than \$25 Million), \$15 million unused credit facility with a major regional bank, over \$20 million of cash on hand and in excess of \$35 million in trade receivables. As a result, management is confident that PCG has the resources and capacity to fund both near term operations and longer term growth.

Contracted Vendor Information

Name	Public Consulting Group, Inc.	Contact Name	Bart Ermeling
State Sec. Registration	0000295905	Contact Title	Associate Manager
DBA Name	Not Applicable	Phone #	405-241-2141
Fax #	855-346-1635		
Tax Identification Number (TIN) and Type:	04-2942913	Federal Employer ID (FEIN)	
Business Address			
Address	P.O. BOX 845308	City	Boston
State	Massachusetts	Remittance Email	info@publicconsultinggroup.com
Zip	02284-5308		
Optional Addresses	- Nashville Office		

Type:	Mailing	City	Nashville
Address	414 Union Street, Suite 1100	Zip+4	37219
State	Tennessee	Email	rgilleo@pcgus.com
Financial Contact and Information Name	Robert Gilleo Public Consulting Group, Inc. P.O. Box 845308 Boston, MA 02284- 5308	ACH Instructions	Bank name: Citizens Bank of MassachusettsBank routing #: 211070175Account name: Public Consulting Group, Inc.Account #: 1109586385
Mailing Address for Checks			

Signatures

In order to participate in this agreement, download the following document: Contract

Please review and utilize appropriate district policy to execute this agreement. A district representative must sign and date on the signature page (page 10). Once it is signed, please upload entire document with signatures below. This must be done before submission.

Allowable file types are Microsoft Word (.doc/.docx) and Adobe PDF. Files must be less than 3MB in size and the file name should not include special characters (i.e. #, \$, % etc.). Attempting to upload a file that does not comply with these restrictions will result in errors and loss of unsaved data.

Choose File No file chosen

Uploaded Files:

No files are currently uploaded for this page.

Submit

The Consistency Check must be successfully processed before you can submit your application.

Consistency Check **Lock Application** **Unlock Application**

Assurances have been agreed to on the Assurance application
LEA Data Entry
LEA Administrator
Final Review
Program Review 2

6/11/2025

Application History (Read Only)

This Application has not been submitted

Selectable Application Print

Requested Prints will be processed on the hour, from 8:00AM to 8:00PM, Monday Friday. Once completed, a link to a PDF will display on the Right Side of the page under Completed Printed Jobs. Applicants may save this PDF to their local computer, and print as desired.

Completed Print Request links will remain on this page for 7 days. After that time, the document will be removed. If you would like to retain a copy beyond 7 days, please save the PDF to your local computer.

Request Print Job

School Based Services Participation Agreement

[Request Print](#)

Requested Print Jobs

Requested by Jessica Clayton on 10/14/2025 5:17:07 PM

Completed Print Jobs



DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION
BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: DHS / Vocal Music Department

Vendor Requested: We will use Anthem Group Tours or Book it
on our own.

Item Request Description: Spring Trip
to San Antonio, TX to visit the Riverwalk,
Alamo, Six Flags Fiesta Texas, and Seaworld.
Money will be paid through fundraisers and student
self payment.

Kevin Zimm / DHS Vocal Music Director
Dollar Amount Requested (if applicable): \$40,500⁰⁰ Max Total

Fund Requested: _____

Budget/Activity Account Requested: _____

Kevin Zimm
Signature of Requestor/Principal

11/7/25
Date

Signature of Budget Director

Date

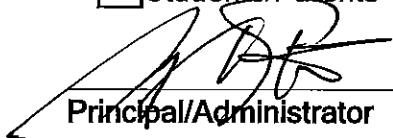
Signature of Assistant Superintendent

Date

Out-of-State

TRAVEL REQUEST with Students

(Duncan Board of Education approval is required by district Policy)

Class, Team, or Student Group:	Duncan High School Vocal Music			
Date(s) of Travel:	March 12 - 15, 2026			
Destination City & State:	San Antonio, Texas			
Reason for Trip & Activity:	Spring trip for vocal music			
Paid by:	<input checked="" type="checkbox"/> Fundraiser(s)	<input checked="" type="checkbox"/> Boosters	<input checked="" type="checkbox"/> Students/Parents	<input type="checkbox"/> District
<i>Ham D. Jinn / Kevin Linn</i>				
Requestor/Teacher/Coach	Principal/Administrator			
<i>11/7/25</i>				
Date of Request				

Additional documentation is required. Please use the checklist below and attach all applicable documentation for consideration at the next meeting of the Duncan Board of Education.

- Requisitions, PO's, and/or Flyers for Registration
- Requisitions, PO's, and Quotes for Transportation
- Requisitions, PO's, and Quotes for all other Activities during the trip

Date of Board Approval

Signature of Superintendent

Signature of BOE Minutes Clerk

11-7-2025

To whom it may concern

The Duncan High School Vocal Music Department is looking into going on a Spring trip this year to San Antonio, Texas. Funds for this is being obtained by students participating in fundraisers to make the money for their trip, parents/students paying for their own trip, and the DHS Vocal Music Parents Association contributing towards the trip. Approximately 35 students, 1 director and 7 parents have already expressed interest in going on this endeavor. A quote from a travel company has been obtained, however we are also looking into the possibility of booking this completely on our own as a cost cutting measure. Both options are shown in this packet. Thank you for your consideration of this event.



Kevin Zinn
Vocal Music Director
Duncan High School



DUNCAN PUBLIC SCHOOLS
PO BOX 1548
DUNCAN, OK 73534-1548
PHONE: 580-255-0686 FAX: 580-252-2453

ACTIVITY FUND PURCHASE ORDER REQUISITION AUTHORIZATION

FY 2025-26 ACTIVITY FUND ACCOUNT NUMBER: 346

VENDOR NAME: Anthem Group Tours

VENDOR ADDRESS: 7620 Apple Tree Cir., Orlando, FL 32819

VENDOR PHONE & FAX NUMBERS: 407-405-1874

DESCRIPTION/PURPOSE OF ITEM(S) OR SERVICE: Spring Trip to San Antonio, Texas, on March 12 - 15, 2026
Attending the San Antonio Riverwalk and Alamo, Six Flags Fiesta Texas, and Seaworld.

QUANTITY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
45		Fees for bus, hotel, meals, and events	900.00	40,500.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
SHIPPING				
TOTAL PURCHASE				\$ 40,500.00

**** If single item to purchase is equal to or greater than \$7,500.00, please attach at least 3 written quotes.**

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
	60	800					000	

- Are the requested items to be used for **STUDENTS** or **STAFF** or **OTHER** ?
- Are the requested items to be used in any way for a **FUNDRAISER**? YES NO
 If yes, has the **FUNDRAISER** been board approved? YES NO If yes, date of approval: _____

REQUESTED BY: [Signature] **DATE:** 11/7/25

PRINCIPAL/ADMINISTRATOR: [Signature] **DATE:** 11/7/25



Duncan High School Choir

San Antonio Proposal

Date of Proposal: August 28, 2025

Travel Dates: 3 days / 2 nights March 12 - 14, 2026

Minimum number in group: 40 (Proposed pricing is based on this many travelers – if minimum number decreases the overall trip cost may increase)

Pricing: Including Motor Coach Transportation
\$815 per person (Four to a room)
\$839 per person (Three to a room)
\$889 per person (Two to a room)
\$1,029 per person (One to a room)

Transportation: Transportation pricing is included above. One 56 passenger Deluxe Motor coach supplied by Village Tours will be available for the duration of the trip in accordance with itinerary below. Driver's hotel rooms, parking and tolls are included. **Driver gratuity IS included.**

Attractions: Visits to the Alamo, Alamo Plaza and RiverWalk
Admission on San Antonio River Cruise*
*Based on Acceptance and Availability
Admission to Sea World San Antonio
Admission to Six Flags Fiesta Texas

Meals: Breakfast included each morning at hotel
One Dinner at Casa Rio (or similar)
Unlimited All Day Dining Sea World Meal Voucher
Unlimited All Day Dining Six Flags Meal Voucher

August 28, 2025

Anthem Group Tours
7620 Apple Tree Cir.
Orlando, FL 32819
407 405-1874

<https://www.sixflags.com/fiestatexas>

10:30am Park opens*

All Day Dining Deal included

Six Flags Fiesta Texas is known for its beauty and great collection of rides including top roller coasters such as Superman Krypton Coaster, Wonder Woman Golden Lasso Coaster, Iron Rattler, Poltergeist and more

9:00pm Park closes

9:30pm Departure for Hotel

***Park Hours subject to change**

Saturday, March 14, 2026

7:00am – 9:00am Breakfast at hotel and group check out

Your Anthem Representative will huddle with chaperones to discuss details of the day

9:30am Departure for Sea World

10500 Sea World Dr, San Antonio, TX 78251

<https://seaworld.com/san-antonio/>

10:00am Arrival at Sea World

All Day Dining Deal included

Sea World offers many sea life experiences and shows mixed with exciting rides like the brand new Tidal Surge and roller coasters Texas Stingray, Steel Eel, Great White, Wave Breaker and more

8:00pm Park closes and group departure for Duncan High School*

***Park hours subject to change**

Sunday, March 15, 2026

4:30am Arrival at Duncan High School

Details of pricing:

Please Note: The above prices are valid for 15 days from the date of this proposal. This pricing is valid for the minimum number of quoted traveling persons. Should your group fall below the minimum number the package price may increase. Please contact us for more details. Sample itinerary is subject to change.

Seller of Travel:

Anthem Group Tours, LLC is registered with the State of Florida as a Seller of Travel, Registration No. 39919. For more information on Florida Seller of Travel policies, click on the link:

<https://www.fdacs.gov/Business-Services/Sellers-of-Travel>

www.anthemgrouptours.com

August 28, 2025

**Anthem Group Tours
7620 Apple Tree Cir.
Orlando, FL 32819
407 405-1874**



DUNCAN PUBLIC SCHOOLS
PO BOX 1548
DUNCAN, OK 73534-1548
PHONE: 580-255-0686 FAX: 580-252-2453

ACTIVITY FUND PURCHASE ORDER REQUISITION AUTHORIZATION

FY 2025-26 ACTIVITY FUND ACCOUNT NUMBER: 346

VENDOR NAME: Six Flags Fiesta Texas

VENDOR ADDRESS: 17000 IH-10 West, San Antonio, TX 78257

VENDOR PHONE & FAX NUMBERS: (210) 697-5050

DESCRIPTION/PURPOSE OF ITEM(S) OR SERVICE: Spring Trip to San Antonio, Texas, on March 12 - 15, 2026
Attending the Six Flags Fiesta Texas Friday, March 13, 2026/

QUANTITY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
45		Fees meals and admission	125.00	5,625.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
SHIPPING				
TOTAL PURCHASE				\$ 5,625.00

**** If single item to purchase is equal to or greater than \$7,500.00, please attach at least 3 written quotes.**

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
	60	800					000	

- Are the requested items to be used for **STUDENTS** or **STAFF** or **OTHER** ?
- Are the requested items to be used in any way for a **FUNDRAISER**? YES NO
 If yes, has the **FUNDRAISER** been board approved? YES NO If yes, date of approval: _____

REQUESTED BY: *[Signature]*

DATE: 11/7/25

PRINCIPAL/ADMINISTRATOR: *[Signature]*

DATE: 11/7/25



DUNCAN PUBLIC SCHOOLS
PO BOX 1548
DUNCAN, OK 73534-1548
PHONE: 580-255-0686 FAX: 580-252-2453

ACTIVITY FUND PURCHASE ORDER REQUISITION AUTHORIZATION

FY 2025-26 ACTIVITY FUND ACCOUNT NUMBER: 346

VENDOR NAME: Sea World, San Antonio, Texas

VENDOR ADDRESS: 10500 SeaWorld Dr, San Antonio, TX 78251

VENDOR PHONE & FAX NUMBERS: (210) 520-4732


DESCRIPTION/PURPOSE OF ITEM(S) OR SERVICE: Spring Trip to San Antonio, Texas, on March 12 - 15, 2026
Attending the Sea World, San Antonio, Texas Saturday, March 14, 2026


QUANTITY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
45		Fees meals and admission	100.00	4,500.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
SHIPPING				
TOTAL PURCHASE				\$ 4,500.00

**** If single item to purchase is equal to or greater than \$7,500.00, please attach at least 3 written quotes.**

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
	60	800					000	

- Are the requested items to be used for **STUDENTS** or **STAFF** or **OTHER** ?
- Are the requested items to be used in any way for a **FUNDRAISER**? YES NO
 If yes, has the **FUNDRAISER** been board approved? YES NO If yes, date of approval: _____

REQUESTED BY:  DATE: 11/7/25

PRINCIPAL/ADMINISTRATOR:  DATE: 11/7/25



DUNCAN PUBLIC SCHOOLS
PO BOX 1548
DUNCAN, OK 73534-1548
PHONE: 580-255-0686 FAX: 580-252-2453

ACTIVITY FUND PURCHASE ORDER REQUISITION AUTHORIZATION

FY 2025-26 ACTIVITY FUND ACCOUNT NUMBER: 346

VENDOR NAME: Hotel TBD

VENDOR ADDRESS: TBD

VENDOR PHONE & FAX NUMBERS: TBD

DESCRIPTION/PURPOSE OF ITEM(S) OR SERVICE: Spring Trip to San Antonio, Texas, on March 12 - 15, 2026
Staying 3 nights and attending the San Antonio Riverwalk and Alamo, Six Flags Fiesta Texas, and Seaworld.

QUANTITY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
20		Fees for hotel per night	150.00	3,000.00
20		Fees for hotel per night	150.00	3,000.00
20		Fees for hotel per night	150.00	3,000.00
				0.00
				0.00
				0.00
				0.00
SHIPPING				
TOTAL PURCHASE				\$ 9,000.00

**** If single item to purchase is equal to or greater than \$7,500.00, please attach at least 3 written quotes.**

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
	60	800					000	

- Are the requested items to be used for **STUDENTS** or **STAFF** or **OTHER** ?
- Are the requested items to be used in any way for a **FUNDRAISER**? YES NO
 If yes, has the FUNDRAISER been board approved? YES NO If yes, date of approval: _____

REQUESTED BY: [Signature]

DATE: 11/7/25

PRINCIPAL/ADMINISTRATOR: [Signature]

DATE: 11/7/25



DUNCAN PUBLIC SCHOOLS
PO BOX 1548
DUNCAN, OK 73534-1548
PHONE: 580-255-0686 FAX: 580-252-2453

ACTIVITY FUND PURCHASE ORDER REQUISITION AUTHORIZATION

FY 2025-26 ACTIVITY FUND ACCOUNT NUMBER: 346

VENDOR NAME: Village Travel Bus Company

VENDOR ADDRESS: 2701 E I-44 Service Rd, Oklahoma City, OK 73111

VENDOR PHONE & FAX NUMBERS: (405) 427-8688

DESCRIPTION/PURPOSE OF ITEM(S) OR SERVICE: Spring Trip to San Antonio, Texas, on March 12 - 15, 2026
Attending the San Antonio Riverwalk and Alamo, Six Flags Fiesta Texas, and Seaworld.

QUANTITY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
1		Fees for bus	9,000.00	9,000.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
SHIPPING				
TOTAL PURCHASE				\$ 9,000.00

**** If single item to purchase is equal to or greater than \$7,500.00, please attach at least 3 written quotes.**

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
	60	800					000	

- Are the requested items to be used for **STUDENTS** or **STAFF** or **OTHER** ?
- Are the requested items to be used in any way for a **FUNDRAISER**? YES NO
 If yes, has the **FUNDRAISER** been board approved? YES NO If yes, date of approval: _____

REQUESTED BY: *[Signature]* DATE: 11/7/25

PRINCIPAL/ADMINISTRATOR: *[Signature]* DATE: 11/7/25

Quotation Details

Village Travel

Client Company Group Customer Info	Kevin Zinn	Quotation ID	120384
	Duncan High School	Movement ID	138561
	Option 2 San Antonio	Passengers	
		Distance	1090
Pick-up Departure One Way	Duncan High School Duncan OK	Destination	San Antonio TX
	Thu 3/12/2026 07:00	Arrival	Thu 3/12/2026
	No	Leave	Sun 3/15/2026 22:00
		Drop Off	Mon 3/16/2026 05:00

First Pick-up Instructions	Destination Instructions
515 N 19th St, Duncan, OK 73533	

Quantity	Seats	Vehicle Description	Unit Price	Price	Total
1	56	Deluxe Motorcoach	\$7,609.00	\$7,609.00	\$7,609.00
				<u>\$7,609.00</u>	<u>\$7,609.00</u>

Quantity	Description	Unit Price	Price	Total
1	Driver Relay Charge	\$850.00	\$850.00	\$850.00
1	Tolls	\$50.00	\$50.00	\$50.00
1	Pre Trip Driver Lodging	\$175.00	\$175.00	\$175.00
			<u>\$1,075.00</u>	<u>\$1,075.00</u>

Vehicle Totals		<u>\$8,684.00</u>	<u>\$8,684.00</u>
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Itinerary	Group Information
100 Shuttle miles included	

Items	Included	Items	Included
Driver Lodging	No	Driver Relay Charge	Yes
Gratuities	No	Pre Trip Driver Lodging (1 room per driver)	Yes
Tolls	Yes		

Out-of-State

TRAVEL REQUEST with Students

(Duncan Board of Education approval is required by district Policy)

Class, Team, or Student Group: Duncan High School Vocal Music

Date(s) of Travel: March 12 - 15, 2026

Destination City & State: San Antonio, Texas

Reason for Trip & Activity: Spring trip for vocal music

Paid by: Fundraiser(s) Boosters Students/Parents District

Ham D. Jinn / Kevin Zinn
Requestor/Teacher/Coach

[Signature]
Principal/Administrator

11/7/25
Date of Request

Additional documentation is required. Please use the checklist below and attach all applicable documentation for consideration at the next meeting of the Duncan Board of Education.

- Requisitions, PO's, and/or Flyers for Registration
- Requisitions, PO's, and Quotes for Transportation
- Requisitions, PO's, and Quotes for all other Activities during the trip

[Signature]
Signature of Superintendent

11/11/2025 # 7.I.
Date of Board Approval

[Signature]
Signature of BOE Minutes Clerk

11-7-2025

To whom it may concern

The Duncan High School Vocal Music Department is looking into going on a Spring trip this year to San Antonio, Texas. Funds for this is being obtained by students participating in fundraisers to make the money for their trip, parents/students paying for their own trip, and the DHS Vocal Music Parents Association contributing towards the trip. Approximately 35 students, 1 director and 7 parents have already expressed interest in going on this endeavor. A quote from a travel company has been obtained, however we are also looking into the possibility of booking this completely on our own as a cost cutting measure. Both options are shown in this packet. Thank you for your consideration of this event.



Kevin Zinn
Vocal Music Director
Duncan High School



DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: DHS / Vocal Music Department

Vendor Requested: We will use Anthem Group Tours or Book it
on our own.

Item Request Description: Spring Trip
to San Antonio, TX to visit the Riverwalk,
Alamo, Six Flags Fiesta Texas, and Seaworld.
Money will be paid through fundraisers and student
self payment.

Kevin Zimm / DHS Vocal Music Director
Dollar Amount Requested (if applicable): \$40,500⁰⁰ Max Total

Fund Requested: _____

Budget/Activity Account Requested: _____

Kevin Zimm
Signature of Requestor/Principal

11/7/25
Date

Signature of Budget Director

Date

[Signature]
Signature of Assistant Superintendent

11/10/25
Date



DUNCAN PUBLIC SCHOOLS
PO BOX 1548
DUNCAN, OK 73534-1548
PHONE: 580-255-0686 FAX: 580-252-2453

ACTIVITY FUND PURCHASE ORDER REQUISITION AUTHORIZATION

FY 2025-26 ACTIVITY FUND ACCOUNT NUMBER: 346

VENDOR NAME: Village Travel Bus Company

VENDOR ADDRESS: 2701 E I-44 Service Rd, Oklahoma City, OK 73111

VENDOR PHONE & FAX NUMBERS: (405) 427-8688

DESCRIPTION/PURPOSE OF ITEM(S) OR SERVICE: Spring Trip to San Antonio, Texas, on March 12 - 15, 2026
Attending the San Antonio Riverwalk and Alamo, Six Flags Fiesta Texas, and Seaworld.

QUANTITY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
1		Fees for bus	9,000.00	9,000.00
				0.00
				0.00
				0.00
				0.00
				0.00
SHIPPING				
TOTAL PURCHASE				\$ 9,000.00

**** If single item to purchase is equal to or greater than \$7,500.00, please attach at least 3 written quotes.**

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
	60	800					000	

1. Are the requested items to be used for STUDENTS or STAFF or OTHER ?
2. Are the requested items to be used in any way for a FUNDRAISER? YES NO
 If yes, has the FUNDRAISER been board approved? YES NO If yes, date of approval: _____

REQUESTED BY: *Karen W. [Signature]*

DATE: 11/7/25

PRINCIPAL/ADMINISTRATOR: *[Signature]*

DATE: 11/9/25

Quotation Details

Village Travel

Client Company Group Customer Info	Kevin Zinn		Quotation ID	120384
	Duncan High School		Movement ID	138561
	Option 2 San Antonio		Passengers	
Pick-up Departure One Way	Duncan High School Duncan OK		Distance	1090
	Thu 3/12/2026	07:00	Destination	San Antonio TX
	No		Arrival	Thu 3/12/2026
			Leave	Sun 3/15/2026 22:00
			Drop Off	Mon 3/16/2026 05:00

First Pick-up Instructions

Destination Instructions

515 N 19th St, Duncan, OK 73533

Quantity	Seats	Vehicle Description	Unit Price	Price	Total
1	56	Deluxe Motorcoach	\$7,609.00	\$7,609.00	\$7,609.00
				<u>\$7,609.00</u>	<u>\$7,609.00</u>

Quantity	Description	Unit Price	Price	Total
1	Driver Relay Charge	\$850.00	\$850.00	\$850.00
1	Tolls	\$50.00	\$50.00	\$50.00
1	Pre Trip Driver Lodging	\$175.00	\$175.00	\$175.00
			<u>\$1,075.00</u>	<u>\$1,075.00</u>

Vehicle Totals		<u>\$8,684.00</u>	<u>\$8,684.00</u>
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Itinerary

Group Information

100 Shuttle miles included

Items	Included	Items	Included
Driver Lodging	No	Driver Relay Charge	Yes
Gratuities	No	Pre Trip Driver Lodging (1 room per driver)	Yes
Tolls	Yes		



DUNCAN PUBLIC SCHOOLS
PO BOX 1548
DUNCAN, OK 73534-1548
PHONE: 580-255-0686 FAX: 580-252-2453

ACTIVITY FUND PURCHASE ORDER REQUISITION AUTHORIZATION

FY 2025-26 ACTIVITY FUND ACCOUNT NUMBER: 346

VENDOR NAME: Hotel TBD

VENDOR ADDRESS: TBD

VENDOR PHONE & FAX NUMBERS: TBD

DESCRIPTION/PURPOSE OF ITEM(S) OR SERVICE: Spring Trip to San Antonio, Texas, on March 12 - 15, 2026
Staying 3 nights and attending the San Antonio Riverwalk and Alamo, Six Flags Fiesta Texas, and Seaworld.

QUANTITY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
20		Fees for hotel per night	150.00	3,000.00
20		Fees for hotel per night	150.00	3,000.00
20		Fees for hotel per night	150.00	3,000.00
				0.00
				0.00
				0.00
				0.00
SHIPPING				
TOTAL PURCHASE				\$ 9,000.00

**** If single item to purchase is equal to or greater than \$7,500.00, please attach at least 3 written quotes.**

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
	60	800					000	

- Are the requested items to be used for **STUDENTS** or **STAFF** or **OTHER** ?
- Are the requested items to be used in any way for a **FUNDRAISER**? YES NO
 If yes, has the FUNDRAISER been board approved? YES NO If yes, date of approval: _____

REQUESTED BY: *[Signature]*

DATE: 11/7/25

PRINCIPAL/ADMINISTRATOR: *[Signature]*

DATE: 11/7/25



DUNCAN PUBLIC SCHOOLS
PO BOX 1548
DUNCAN, OK 73534-1548
PHONE: 580-255-0686 FAX: 580-252-2453

ACTIVITY FUND PURCHASE ORDER REQUISITION AUTHORIZATION

FY 2025-26 ACTIVITY FUND ACCOUNT NUMBER: 346

VENDOR NAME: Six Flags Fiesta Texas

VENDOR ADDRESS: 17000 IH-10 West, San Antonio, TX 78257

VENDOR PHONE & FAX NUMBERS: (210) 697-5050

DESCRIPTION/PURPOSE OF ITEM(S) OR SERVICE: Spring Trip to San Antonio, Texas, on March 12 - 15, 2026
Attending the Six Flags Fiesta Texas Friday, March 13, 2026/

QUANTITY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
45		Fees meals and admission	125.00	5,625.00
				0.00
				0.00
				0.00
				0.00
				0.00
SHIPPING				
TOTAL PURCHASE				\$ 5,625.00

**** If single item to purchase is equal to or greater than \$7,500.00, please attach at least 3 written quotes.**

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
	60	800					000	

- Are the requested items to be used for **STUDENTS** or **STAFF** or **OTHER** ?
- Are the requested items to be used in any way for a **FUNDRAISER**? YES NO
 If yes, has the **FUNDRAISER** been board approved? YES NO If yes, date of approval: _____

REQUESTED BY:

DATE: 11/7/25

PRINCIPAL/ADMINISTRATOR:

DATE: 11/7/25



DUNCAN PUBLIC SCHOOLS
PO BOX 1548
DUNCAN, OK 73534-1548
PHONE: 580-255-0686 FAX: 580-252-2453

ACTIVITY FUND PURCHASE ORDER REQUISITION AUTHORIZATION

FY 2025-26 ACTIVITY FUND ACCOUNT NUMBER: 346

VENDOR NAME: Sea World, SanAntonio, Texas

VENDOR ADDRESS: 10500 SeaWorld Dr, San Antonio, TX 78251

VENDOR PHONE & FAX NUMBERS: (210) 520-4732

DESCRIPTION/PURPOSE OF ITEM(S) OR SERVICE: Spring Trip to San Antonio, Texas, on March 12 - 15, 2026
Attending the Sea World, San Antoinio, Texas Saturday, March 14, 2026

QUANTITY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
45		Fees meals and admission	100.00	4,500.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
SHIPPING				
TOTAL PURCHASE				\$ 4,500.00

**** If single item to purchase is equal to or greater than \$7,500.00, please attach at least 3 written quotes.**

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
	60	800					000	

- Are the requested items to be used for **STUDENTS** or **STAFF** or **OTHER** ?
- Are the requested items to be used in any way for a **FUNDRAISER**? YES NO
 If yes, has the **FUNDRAISER** been board approved? YES NO If yes, date of approval: _____

REQUESTED BY: 

DATE: 11/7/25

PRINCIPAL/ADMINISTRATOR: 

DATE: 11/7/25

SCHEDULE A

11/11/25

RETIREMENT				
Last Name	First Name	Site/Assignment	Years of Service	Effective

RESIGNATIONS				
Last Name	First Name	Site/Assignment	Years of Service	Effective
Peyton	Emily	MT/Teacher	2	11/4/2025
Stewart	Shelley	MT/Teacher Assistant	16	11/14/2025

EMPLOYMENT				
Last Name	First Name	New Position	Pending	Contract
		Teacher Assistant/Paraprofessional		Support
		Cafeteria - Server/Helper		Support
		Library/Media Assistant	Background	Support

Kelly Jackson
Rose Lewis
Kylie Rhone

ADJUNCT TEACHERS				
Last Name	First Name	Position	Site	
Beard	Country	Area: World History/Geography (Class: World Geography)	DHS	
Sale	Zachary	Area: Physical Education/Health/Safety (Class: Safety Education)	DHS	

CONTRACT CHANGES				
Last Name	First Name	Site Assignment		Effective

EXTRA-DUTY CONTRACT CHANGES				
Last Name	First Name	New Position		
Hallern-Davis	Lauren	add Elementary Enrichment		
Lard	Amanda	add HS Asst Girls Tennis		
Lawler	Renea	add MS Robotics Sponser		
Strutton	Rodney	add HS Asst Girls Basketball		
Pursley	Sarah	add SPED Self-Contained		

SCHEDULE A

11/11/25

RETIREMENT				
Last Name	First Name	Site/Assignment	Years of Service	Effective

RESIGNATIONS				
Last Name	First Name	Site/Assignment	Years of Service	Effective
Peyton	Emily	MT/Teacher	2	11/4/2025
Stewart	Shelley	MT/Teacher Assistant	16	11/14/2025

EMPLOYMENT				
Last Name	First Name	New Position	Pending	Contract
		Teacher Assistant/Paraprofessional		Support
		Cafeteria - Server/Helper		Support
		Library/Media Assistant	Background	Support

ADJUNCT TEACHERS				
Last Name	First Name	Position	Site	
Beard	Country	Area: World History/Geography (Class: Wolrd Geography)	DHS	
Sale	Zachary	Area: Physical Education/Health/Safety (Class: Safety Education)	DHS	

CONTRACT CHANGES				
Last Name	First Name	Site Assignment		Effective

EXTRA-DUTY CONTRACT CHANGES				
Last Name	First Name		New Position	
Hallern-Davis	Lauren		add Elementary Enrichment	
Lard	Amanda		add HS Asst Girls Tennis	
Lawler	Renea		add MS Robotics Sponser	
Strutton	Rodney		add HS Asst Girls Basketball	
Pursley	Sarah		add SPED Self-Contained	

NOV 12 2024

ITEM # J.F.

NOTICE TO THE STEPHENS COUNTY CLERK OF THE 2025 REGULAR MEETINGS OF THE DUNCAN SCHOOL BOARD OF EDUCATION OF DUNCAN INDEPENDENT SCHOOL DISTRICT NUMBER ONE OF STEPHENS COUNTY, OKLAHOMA.

All Regular Meetings will start at 6:00 P.M. and will be held in the Board Room of the Administration Office, located at 1740 West Spruce, Duncan, OK.

The dates for the monthly Regular Meetings in 2025 are as follows:

Tuesday, January 14, 2025

Tuesday, July 15, 2025

Tuesday, February 11, 2025

Thursday, August 19, 2025

Tuesday, March 11, 2025

Tuesday, September 9, 2025

Tuesday, April 8, 2025

Tuesday, October 14, 2025

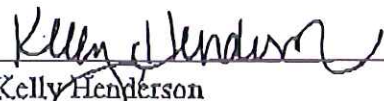
Tuesday, May 13, 2025

Tuesday, November 11, 2025

Tuesday, June 10, 2025

Tuesday, December 9, 2025

Thursday, June 26, 2025



Kelly Henderson
Clerk, Duncan Board of Education

STATE OF OKLAHOMA
STEPHENS COUNTY
RECORDED OR FILED
2024 NOV 13 AM 10:09
BOOK _____ PAGE _____
JERRY MOORE
COUNTY CLERK
BY _____ DEPUTY

NOV 12 2024

ITEM # J.F.

NOTICE TO THE STEPHENS COUNTY CLERK OF THE 2025 REGULAR MEETINGS OF THE DUNCAN SCHOOL BOARD OF EDUCATION OF DUNCAN INDEPENDENT SCHOOL DISTRICT NUMBER ONE OF STEPHENS COUNTY, OKLAHOMA.

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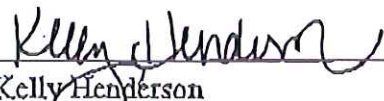
Tuesday, May 13, 2025

Tuesday, November 11, 2025

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Tuesday, December 9, 2025

Thursday, June 26, 2025



Kelly Henderson
Clerk, Duncan Board of Education

STATE OF OKLAHOMA
STEPHENS COUNTY
RECORDED OR FILED
2024 NOV 13 AM 10:09
BOOK _____ PAGE _____
JERRY MOORE
COUNTY CLERK
BY _____ DEPUTY

Minutes



1. **Call to order** and roll call:

Buckholts Davis Lolar Neal Schreckengost

Attendance Taken at 6:00 PM.

Carl Buckholts: Present

Eric Davis: Absent

Krista Lolar: Present

Greg Neal: Present

Christopher Schreckengost: Present

Also present were the following: Dr. Channa Byerly, Kelly Henderson, Sonia Norton, Cathy Barker, Rebecca Ward, Courtney Miles, Donna McConnell, ADeidra Simmons, Mark Monteith, April Miller, Krystal Hardin, Lori McCann, Kade Golleher, Ben Garland, Rachel Terry, Kristina Abel, Judy Owens, David Rodriguez, Kim Ellis, Jessica Clayton, Brad Wilkerson, Kelly Wilkerson, Allison Lovett, Charelle Jones, Kevin Kelly, Allison Spurlin, Todd Ledford, Tim Buben, Jimmy Miller, LaTisha Miller, Lisha Elroy, Diana Engel, Victor Acosta, Brittany Smiley, DMS Pitchforks, DHS Boys Cross Country Team, DHS Girls Cross Country Team, and the DHS Softball Team.

2. **Flag Salute**

The flag salute was led by the Duncan Middle School Pitchforks Vocal Music group. After the flag salute, the Pitchforks performed the Star Spangled Banner and Somewhere Over the Rainbow.

3. **Chicken Express Employees of the Month**

This month we celebrated Employee's of the Month for September, October, and November 2025.

November recipients: Certified, Teacher of the Month, Diana Engel of Woodrow Wilson Elementary and Support Staff Employee of the Month, Judy Owens of the Transportation Department. Both employee's were given a plaque, free meal, and drink card for the month from Chicken Express.

October recipients: Certified, Teacher of the Month, Brittany Smiley of Horace Mann Elementary and Support Staff Employee of the Month, Victor Acosta of Woodrow Wilson Elementary.

September recipients: Certified, Employee of the Month, Rachel Terry of Duncan High School and Support Staff Employee of the Month, Ben Garland of the Maintenance Department.

The October recipients were given their gifts in the previous months, but were unable to be in attendance for the board meeting(s).

4. Public participation and/or discussion

There was no public participation and/or discussion.

5. Superintendent's Report

5.A. **Student Champions of Excellence** - High School Softball & Cross Country Teams

5.B. **Department Presentation** from Transportation

5.C. **Presentation** regarding Federal Programs

5.D. **Strategic Plan Presentation** and update from Goal Area 3: Culture, Climate, & Communication

5.E. District Update

6. Discussion and possible motion to approve amendments to the following district policy and procedure:

Motion to approve item 6.A., the amendments to Policy 4040-2 Support Personnel Suspension, Demotion, Nonrenewal, or Termination. This motion, made by Christopher Schreckengost and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Absent
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Yea

Yea: 4, Nay: 0, Absent: 1

6.A. Policy 4040-2 Support Personnel Suspension, Demotion, Nonrenewal, or Termination-amendments

7. Consent Agenda

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve Consent Agenda items # 7.A.-7.I. as listed and discussed. This motion, made by Carl Buckholts and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Absent
Krista Lolar:	Yea

Greg Neal: Yea
Christopher Schreckengost: Yea
Yea: 4, Nay: 0, Absent: 1

7.A. **Minutes** of the October 14, 2025 Regular Meeting

7.B. **Financial Reports**

7.C. **Activity Fund Reports**

7.D. **District Fundraisers**

7.E. **Encumbrance Reports**

General Fund 11 Purchase Order Numbers 65723-65805, total dollar value of \$155,320.59

Building Fund 21 Purchase Orders, Number 21118-21129, total dollar value of \$43,579.65

Bond Fund 35 Purchase Orders, Number 35008-35009, total dollar value of \$229,372.00

Bond Fund 36 Purchase Orders, Number 36008-36014, total dollar value of \$419,541.74

Insurance Fund 86 Purchase Orders, Number 8604-8605, total dollar value of \$31,400.00

Change Order Listing(s) of Encumbrances

Encumbrance(s) More Than 10% Over

7.F. **District Gifted & Talented Plan** for 25-26

7.G. **Virtual Day Instructional Plan** for FY 26-27

7.H. District Special Services - Participation Agreement with the Oklahoma State Department of Education, (OSDE), Public Consulting Group, Inc. (PCG), and The Duncan School District for **Medicaid School-Based Health Services Program** Billing for the Oklahoma Health Care Authority (OHCA)

7.I. **Out-of-State Travel** - High School Vocal Music reward trip March 12-15, 2026 to San Antonio, TX

8. Proposed **Executive Session** to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Resignations, employment, adjunct teachers, and changes of extra-duty contract as listed on **Schedule A**, inclusive; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent.

Vote to convene or not convene into Executive Session

Motion to convene into Executive Session at 7:25 P.M. This motion, made by Krista Lolar and seconded by Greg Neal, Passed.

Carl Buckholts: Yea
Eric Davis: Absent
Krista Lolar: Yea

Greg Neal: Yea
Christopher Schreckengost: Yea
Yea: 4, Nay: 0, Absent: 1

9. Vote to acknowledge the Board's **return to Open Session**

Executive Session Minutes Compliance Announcement/Statement: Pursuant to 25 O.S. § 307 (B)(1) Resignations, employment, adjunct teachers, and changes of extra-duty contract as listed on **Schedule A**, inclusive; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent. No action was taken in Executive Session.

The following board members were present in Executive Session: Carl Buckholts, Eric Davis, Krista Lolar, Greg Neal and Christopher Schreckengost. In addition the following person(s) were present in Executive Session: Dr. Channa Byerly.

Motion to acknowledge the Board's return to Open Session at 8:36 P.M. This motion, made by Greg Neal and seconded by Christopher Schreckengost, Passed.

Carl Buckholts: Yea
Eric Davis: Absent
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Yea

Yea: 4, Nay: 0, Absent: 1

10. Discussion and possible action regarding resignations, employment, adjunct teachers, and changes of extra-duty contract as listed on **Schedule A** attached
Motion to approve the resignations, employment, adjunct teachers, and changes of extra-duty contract as listed on Schedule A. This motion, made by Krista Lolar and seconded by Greg Neal, Passed.

Carl Buckholts: Yea
Eric Davis: Absent
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Yea

Yea: 4, Nay: 0, Absent: 1

11. Discussion and possible action regarding **New Business**

There was no New Business.

12. The next Regular Meeting of the Board of Education will be held on Tuesday, December 9, 2025 at 6:00 P.M. at the Administration Building at 1740 W. Spruce, Duncan, OK

13. Adjournment

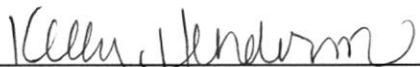
This concludes the business that came before the Board on November 11, 2025, and at 8:37 P.M. Board President Carl Buckholts declared the meeting adjourned.

I, the undersigned Clerk of the Duncan Public Schools Board of Education, District I-001, of Stephens County, Oklahoma certify that the agenda for this Regular Meeting of November 11, 2025 was posted on the door of the Administration Building at 4:30 P.M., Monday, November 10, 2025 by Board Clerk, Kelly Henderson. Notice of this meeting was filed with the Stephens County Clerk November 13, 2024.

I also certify that at least 24 hours prior to this meeting the agenda of this meeting was posted on the school district website located at www.duncanps.org.

Respectfully submitted and witness my hand and seal of the Duncan Public School District.

DUNCAN BOARD OF EDUCATION



Kelly Henderson, Board Clerk



SCHEDULE A
11/11/25

RETIREMENT				
Last Name	First Name	Site/Assignment	Years of Service	Effective

RESIGNATIONS				
Last Name	First Name	Site/Assignment	Years of Service	Effective
Peyton	Emily	MT/Teacher	2	11/4/2025
Stewart	Shelley	MT/Teacher Assistant	16	11/14/2025

EMPLOYMENT				
Last Name	First Name	New Position	Pending	Contract
		Teacher Assistant/Paraprofessional		Support
		Cafeteria - Server/Helper		Support
		Library/Media Assistant	Background	Support

Kelly Jackson
Rose Lewis
Kylie Rhone

ADJUNCT TEACHERS				
Last Name	First Name	Position	Site	
Beard	Country	Area: World History/Geography (Class: World Geography)	DHS	
Sale	Zachary	Area: Physical Education/Health/Safety (Class: Safety Education)	DHS	

CONTRACT CHANGES				
Last Name	First Name	Site Assignment		Effective

EXTRA-DUTY CONTRACT CHANGES				
Last Name	First Name	New Position		
Hallern-Davis	Lauren	add Elementary Enrichment		
Lard	Amanda	add HS Asst Girls Tennis		
Lawler	Renea	add MS Robotics Sponser		
Strutton	Rodney	add HS Asst Girls Basketball		
Pursley	Sarah	add SPED Self-Contained		