



Locust Grove  
Regular  
Meeting  
Tuesday,  
September 9,  
2025 6:30 PM

Administration Building  
302 East Joe Koelsch  
Locust Grove, Oklahoma 74352

## Minutes

1. Call meeting to order and Pledge of Allegiance  
Andrew Snell called the meeting to order at 6:31 p.m. and Avari Kirk, ELC student, led the Pledge of Allegiance was recited.

### 2. Roll Call

Carl Ables: Absent  
Jeff Downing: Present  
Rick Pierce: Present  
Andrew Snell: Present  
Josh Wall: Absent

### 3. Open Forum, Public Comment or Indian Education Comments/Concerns

- Speakers must identify themselves and sign in prior to the start of the meeting
- Each speaker is given a maximum of five (5) minutes
- Total time allocated to this item is twenty (20) minutes
- The President reserves the right to interrupt this section and move to the next item

There were no public comments or Indian Education concerns.

### 4. Superintendent Report

Principal's Reports:

Shane Holman - ELC

Enrollment Update: 252 students at the ELC.

All students are being assessed in reading and math with NWEA.

Students will receive reading and math remediation through IXL.

ESGI is the new computer-based assessment that will replace paper/pencil assessments through Literacy First.

Pirate Pride Assemblies for the year will be: September 26, November 21, January 30, March 27, May 1

PK thought 1st grade will visit the pumpkin patch in October.

Alyssa Cox - UE

Upper Elementary received a Cherokee Nation PE Grant - \$9,750

Several UE students showed or entered indoor exhibits at the Mayes County Fair.

5th grade leadership team has been busy with the backpack program, morning greeters, assembly team, fundraiser team and school sparkle.  
Sept. 5th was professional development for IXL training.  
Staff and students are appreciative of the new awning at the UE.  
2nd and 3rd grade will visit the pumpkin patch in October.

Jennie Blair - MS

7th grade toured Connors State College — GEAR UP  
New office staff members Coach Jeff Oliver and Chanease Armstrong  
8th graders will be taking the Pre-ACT in October  
Benchmark testing has started.  
Middle School fall sports have started.  
The first pep assembly was held led by the MS cheerleaders and the Leadership Team.  
The Leadership Team has been busy packing weekend food bags for students in our district.

Tamatha Ogilvie - HS

1st Pep Assembly was a success.  
Volleyball, Softball, Cross-Country, and Football have started.  
Several FFA students just finished the Mayes County Fair. There were several winners and participants.  
Upcoming Events:  
9/24 ASVAB Test  
9/25 College APP Day  
9/25 Homecoming Parade 7:00 p.m. and Bonfire 7:50 p.m.  
9/26 Homecoming  
10/1 Sophomores visit NE Tech Pryor Campus  
10/13 Parent-Teacher Conferences  
10/14 Pre-ACT/ACT for Sophomores and Juniors  
10/14 Senior CPR and ICAP Requirements  
10/15 Fall Follies  
10/22 Fall and Senior Pictures  
11/11 Veteran's Day Program at the High School

Daniel Stokes:

Premium Sale for Ag kids went well.  
Volleyball - 11 HS Wins  
Safe room update: concrete footings being poured.  
Ag parking lot is prepared and ready for asphalt.  
Meat Grant \$25,000 - Homegrown Beef and Pork  
Google Chromebook Grant \$50,000

5. Representative from Tecta America Oklahoma LLC to discuss bid proposal for cafeteria roof replacement at the high school.

Billy from Tecta America Oklahoma Roofing spoke about the process of the roof replacement project at the HS.

6. Tamatha Ogilvie to give a presentation of the Annual Dropout and Remediation Report for 2025

Tamatha Ogilvie, High School Principal, presented the 2025 Annual Drop Out and Remediation Report.

7. Representative from Patten and Odom CPAs, PLLC will give a presentation of the Estimate of Needs

There was no presentation of the Estimate of Needs.

8. Consent Agenda

All of the items, which consist of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration and approval of the following items:

Motion to approve Consent Agenda a. thru f. This motion, made by Andrew Snell and seconded by Jeff Downing, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2

Motion to approve consent agenda item (g.) high school fundraiser painting the parking spaces in the high school parking lot. This motion, made by Andrew Snell and seconded by Jeff Downing, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2

8.a. Minutes of Regular Board Meeting, August 11, 2025

8.b. Treasurer Financial Report

8.c. Approve financial statements, all warrants issued for payment, change orders and all purchase orders and activity fund balances:

General Fund #11 Encumbrances #195-241 for 2025-2026

Building Fund #21 Encumbrances #16-17 for 2025-2026

Sinking Fund #41 Encumbrances #1 for 2025-2026

Activity Fund Report for August 2025

8.d. Approve contracts a. thru c:

a.) Quality Choice Testing, LLC

b.) ODCTE Revised Contract FY26

c.) Instructure Contract for Transcripts FY26

8.e. Approve Safe and Healthy, Gifted and Talented, Library and Reading Site Committees for FY26

8.f. Approve Activity Fund Transfer Requests a. thru d.:

a.) Account 891 French Club to Account 825 HS Activity - \$324.95

b.) Account 905 HS Parent Leadership to Account 825 HS Activity - \$176.18

c.) Account 898 Makerspace to Account 825 HS Activity - \$878.27

d.) Account 826 FCCLA to Account 825 HS Activity - \$1,434.81

8.g. Approve High School Activity Account Fundraiser: Painting Parking Spaces

9. Discussion and possible action to approve the Estimate of Needs for 2025-2026  
Motion to approve the Estimate of Needs for 2025-2026. This motion, made by Andrew Snell and seconded by Rick Pierce, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2

10. Discussion and possible action to approve bid for replacement of HS cafeteria/office roof

Motion to table bid for replacement of HS cafeteria/office roof. This motion, made by Andrew Snell and seconded by Jeff Downing, tabled.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2

11. Discussion and possible action to approve bid for fabrication of livestock pens for the Ag barn

Motion to approve bid for fabrication of livestock pens for the Ag barn, Top Fabrication LLC - \$39,449.00. This motion, made by Andrew Snell and seconded by Rick Pierce, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2

12. Discussion and possible action to approve bid for concrete floors inside the Ag barn

Motion to approve bid for concrete floors inside of the Ag barn, Sitsler Construction - \$16,800.00. This motion, made by Andrew Snell and seconded by Jeff Downing, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2

13. Discussion and possible action to approve bid for additional plumbing inside the Ag barn

Motion to approve bid for additional plumbing inside the Ag barn, Able Plumbing - \$9,889.77. This motion, made by Andrew Snell and seconded by Rick Pierce, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2

14. Discussion and possible action to approve bid to fix the drain in front of high school

Motion to approve bid to fix the drain in front of high school, D & E Construction - \$9,200.00. This motion, made by Andrew Snell and seconded by Rick Pierce, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2

15. Discussion and possible action to approve bid for turf for indoor facility

Motion to approve bid for turf for indoor facility, Giddy Up Go - \$34,303.00. This motion, made by Andrew Snell and seconded by Jeff Downing, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2

16. Discussion and possible action to approve bid for asphalt for the driveway/parking lot of Ag barn

Motion to approve bid for asphalt materials for the driveway/parking lot of Ag barn, Pryor Stone - \$35,000. This motion, made by Andrew Snell and seconded by Jeff Downing, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2

17. Discussion and possible action to approve the Oklahoma School-Based Health Services Agreement for FY26

Motion to approve the Oklahoma School-Based Health Services Agreement for FY26. This motion, made by Andrew Snell and seconded by Jeff Downing, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2

18. Board to consider and take action on the employment of Stephen L. Smith Corp. as financial consultants to the School District for the fiscal year 2025-2026

Motion to employ Stephen L. Smith Corp. as financial consultants to the School District for the fiscal year 2025-2026. This motion, made by Andrew Snell and seconded by Jeff Downing, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2

19. Discussion and possible action to amend the following policies a. thru g.:

a.) FL Student Records - Remove No Child Left Behind

b.) FFACA Medication: Administering to Students - Adding Anaphylaxis

c.) FFACA-E1 Medication: Administering to Students Authorization Form

d.) FFG Reporting Suspected Child Abuse And/Or Neglect - Adding Employee Sign Attestation Form

e.) DBCA Standards of Performance and Conduct For Teachers - Adding Antisemitism Clause

f.) EKBA Strong Readers Act - Amending Hours/Days

g.) EBA School Year and School Calendar

Motion to amend the following policies a. thru g.: a.) FL Student Records - Remove No Child Left Behind b.) FFACA Medication: Administering to Students - Adding Anaphylaxis c.) FFACA-E1 Medication: Administering to Students Authorization Form d.) FFG Reporting Suspected Child Abuse And/Or Neglect - Adding Employee Sign Attestation Form e.) DBCA Standards of Performance and Conduct For Teachers - Adding Antisemitism Clause f.) EKBA Strong Readers Act - Amending Hours/Days g.) EBA School Year and School Calendar. This motion, made by Andrew Snell and seconded by Jeff Downing, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2

20. Discussion and possible action to adopt the following new policies a. thru e.:

a.) COB-P Procurement Protest Procedures

b.) FNC Student Conduct

c.) FEG Student Transfers for Children of Active-Duty Military Members

d.) FFACA-E2 Parental Authorization to Administer Medicine

e.) FFACA-E3 Emergency Authorization to Administer Nonprescription Medication

Motion to adopt the following new policies a. thru e.: a.) COB-P Procurement Protest Procedures b.) FNC Student Conduct c.) FEG Student Transfers for Children of Active-Duty Military Members d.) FFACA-E2 Parental Authorization to Administer Medicine e.) FFACA-E3 Emergency Authorization to Administer Nonprescription Medication. This motion, made by Andrew Snell and seconded by Rick Pierce, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2

21. Discussion and possible action to amend school calendar reflecting Locust Grove Public School District meets the 1086 hour requirement for 2025-2026

Motion to amend school calendar reflecting Locust Grove Public School District meets the 1086 hour requirement for 2025-2026. This motion, made by Andrew Snell and seconded by Rick Pierce, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2

22. Discussion and possible action to approve mathematics and science courses taken in the 10th-12th grades for high school credit from Northeast Tech Center

Motion to approve mathematics and science courses taken in the 10th-12th grades for high school credit from Northeast Tech Center. This motion, made by Andrew Snell and seconded by Jeff Downing, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2

23. Discussion and possible action to approve Site Sudden Cardiac Arrest Plans for FY26

Motion to approve Site Sudden Cardiac Arrest Plans for FY26. This motion, made by Andrew Snell and seconded by Jeff Downing, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2

24. Discussion and possible action to surplus two modular buildings at the middle school

Motion to surplus two modular buildings at the middle school by accepting sealed bids for thirty days (to be sold separately). This motion, made by Andrew Snell and seconded by Jeff Downing, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2

25. Discussion and possible action to approve the District Virtual Plan for FY26

Motion to approve the District Virtual Plan for FY26. This motion, made by Andrew Snell and seconded by Rick Pierce, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2

26. Discussion and possible action to approve adult breakfast and lunch prices for FY26  
Motion to approve adult breakfast and lunch prices for FY26 Breakfast \$2.94 Lunch  
\$5.16. This motion, made by Andrew Snell and seconded by Jeff Downing, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: No

Andrew Snell: Yes

Josh Wall: Absent

Yes: 2, No: 1, Absent: 2

27. Proposed executive session to discuss the employment of Diana Stokes, Tech  
Assistant, employment of Rachelle Hough, ELC paraprofessional and accept the  
resignations of paraprofessionals Hadily Niederbuhl, ELC, Lashay Jenkins, UE and  
Rachelle Hough, ELC pursuant to Oklahoma Statute 25 Section 307 (B)(1)

a.) Vote to convene in to executive session

b.) Acknowledge return to open session

c.) Statement of executive session minutes

Andrew Snell acknowledged the return to open session at 8:40 p.m.

Jeff Downing read the executive session statement.

Motion to enter into executive session 8:28 p.m. to discuss the employment of Diana  
Stokes, Tech Assistant and accept the resignations of paraprofessionals Hadily  
Niederbuhl, ELC and Lashay Jenkins, UE pursuant to Oklahoma Statute 25 Section 307  
(B)(1) a.) Vote to convene in to executive session b.) Acknowledge return to open  
session c.) Statement of executive session minutes. This motion, made by Andrew Snell  
and seconded by Jeff Downing, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2

28. Take action to employ Diana Stokes, Tech Assistant

Motion to employ Diana Stokes, Tech Assistant. This motion, made by Andrew Snell  
and seconded by Rick Pierce, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2

29. Take action to employ Rachelle Hough, ELC Paraprofessional

Motion to employ Rachelle Hough, ELC Paraprofessional. This motion, made by Andrew Snell and seconded by Jeff Downing, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2

30. Take action to accept the resignations of Hadily Niederbuhl, ELC Paraprofessional, Lashay Jenkins, UE Paraprofessional, Rachelle Hough, ELC Paraprofessional  
Motion to accept the resignations of Hadily Niederbuhl, ELC Paraprofessional, Lashay Jenkins, UE Paraprofessional, Rachelle Hough, ELC Paraprofessional. This motion, made by Andrew Snell and seconded by Jeff Downing, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2

31. New Business and action, if needed  
There was no new business.

32. Adjournment

Motion to Adjourn at 8:42 p.m. This motion, made by Rick Pierce and seconded by Jeff Downing, passed.

Carl Ables: Absent

Jeff Downing: Yes

Rick Pierce: Yes

Andrew Snell: Yes

Josh Wall: Absent

Yes: 3, No: 0, Absent: 2