

Hamilton County Department of Education Board Meeting - Quarterly Session

September 20, 2018 5:30 PM
3074 Hickory Valley Road Chattanooga, TN 37421
3074 Hickory Valley Road
Chattanooga, TN 37421

Attendance Taken at 5:30 PM.

Dr. Steve Highlander:	Present
Mrs. Jenny Hill:	Present
Mrs. Karitsa Jones:	Present
Mrs. Kathy Lennon:	Present
Mr. Tucker McClendon:	Present
Mrs. Tiffanie Robinson:	Present
Mr. Joe Smith:	Present
Mrs. Rhonda Thurman:	Present
Mr. Joe Wingate:	Present

I. Roll Call

II. **ELECTION OF OFFICERS

approval of the nomination and election of Joe Wingate to serve as Chairman of the Board passed with a motion by Mrs. Tiffanie Robinson and a second by Mrs. Kathy Lennon.

Mrs. Karitsa Jones:	No
Dr. Steve Highlander:	Yes
Mrs. Jenny Hill:	Yes
Mrs. Kathy Lennon:	Yes
Mr. Tucker McClendon:	Yes
Mrs. Tiffanie Robinson:	Yes
Mr. Joe Smith:	Yes
Mrs. Rhonda Thurman:	Yes
Mr. Joe Wingate:	Yes

Yes: 8, No: 1

Mrs. Karitsa Jones: No

approval of nomination and election of Tiffanie Robinson as vice chairman of the Board passed with a motion by Mrs. Kathy Lennon and a second by Mr. Tucker McClendon.

Dr. Steve Highlander:	No
Mrs. Karitsa Jones:	No
Mr. Joe Smith:	No
Mrs. Rhonda Thurman:	No
Mrs. Jenny Hill:	Yes

Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Wingate: Yes

Yes: 5, No: 4

Dr. Steve Highlander: No, Mrs. Karitsa Jones: No, Mr. Joe Smith: No, Mrs. Rhonda Thurman: No

approval of nomination and election of Rhonda Thurman as vice chairman of the Board Failed with a motion by Mr. Joe Smith and a second by Dr. Steve Highlander.

Mrs. Jenny Hill: No
Mrs. Kathy Lennon: No
Mr. Tucker McClendon: No
Mrs. Tiffanie Robinson: No
Mr. Joe Wingate: No
Dr. Steve Highlander: Yes
Mrs. Karitsa Jones: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes

Yes: 4, No: 5

Dr. Steve Highlander: Yes, Mrs. Karitsa Jones: Yes, Mr. Joe Smith: Yes, Mrs. Rhonda Thurman: Yes

By acclamation of the members of the Board, Jenny Hill was chosen as the TLN (Tennessee Legislative Network) representative.

III. **Approval of the Agenda

approval of the Agenda with the following amendments: Under Item VII. Delegations - add Meghan Phillips, East Ridge Elementary School parent regarding incident with Durham School Services; Under Item X. Consent Agenda “ C.1. Bids/Contracts “ remove 1B “ 2019 Graduation passed with a motion by Dr. Steve Highlander and a second by Mrs. Kathy Lennon.

Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Karitsa Jones: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes

Yes: 9, No: 0

IV. Executive Session - No

V. Pledge to the Flag and Meditation - Kim Roden, Principal of Soddy Elementary School

VI. Exemplars of Excellence

A. Chief Schools Officer - Dr. Justin Robertson - TVAAS Recognition

1. Recognition of Dr. Marthel Young, Principal of East Brainerd Elementary as Principal of the Year

2. TVAAS Recognition

VII. Delegations

A. Jeanette Omarkhail, HCEA

B. Meghan Phillips - East Ridge Elementary School Parent

VIII. Presentations

A. Future Ready 2023 Update

IX. **Approval of the Minutes of the August 16, 2018 - Regular Session

approval of the minutes of the August 16, 2018 - Regular Session passed with a motion by Dr. Steve Highlander and a second by Mrs. Tiffanie Robinson.

Dr. Steve Highlander: Yes

Mrs. Jenny Hill: Yes

Mrs. Karitsa Jones: Yes

Mrs. Kathy Lennon: Yes

Mr. Tucker McClendon: Yes

Mrs. Tiffanie Robinson: Yes

Mr. Joe Smith: Yes

Mrs. Rhonda Thurman: Yes

Mr. Joe Wingate: Yes

Yes: 9, No: 0

X. **Approval of the Consent Agenda

approval of the consent agenda passed with a motion by Mrs. Tiffanie Robinson and a second by Dr. Steve Highlander.

Dr. Steve Highlander: Yes

Mrs. Jenny Hill: Yes

Mrs. Karitsa Jones: Yes

Mrs. Kathy Lennon: Yes

Mr. Tucker McClendon: Yes

Mrs. Tiffanie Robinson: Yes

Mr. Joe Smith: Yes

Mrs. Rhonda Thurman: Yes

Mr. Joe Wingate: Yes

Yes: 9, No: 0

A. Executive Committee Report

B. Chief Schools Officer - Dr. Justin Robertson

1. Field Trips

- a. Dr. Larrie Reynolds and Dr. Robert Sharpe – Executive Directors (16)
- b. Dr. Neelie Parker and Dr. John Tharp - Executive Directors (27)
- c. John Maynard, Director of College, Career and Technical Education (1)

C. Business and Finance - Christie Jordan

- 1. Bids/Contracts
- 2. Conferences/Consultants
- 3. Financial Reports
- 4. Budget Amendments
 - a. General Operating Amendments
 - b. Federal Grants and Self-Funded Programs

XI. Chief of Staff - Dr. Nakia Towns Edwards

- A. Board Policies - First Reading

XII. Administrative Business Matters

- A. Chief of Staff - Dr. Nakia Towns Edwards

- 1. Board Policies First and Final Reading

a. ****Board Policy 4.304 – High School Athletics.** To establish guidelines for Interscholastic Athletics, Coaches and Student Athletes approval of Board Policy 4.304 - High School Athletics to establish guidelines for Interscholastic Athletics, Coaches and Student Athletes passed with a motion by Dr. Steve Highlander and a second by Mrs. Tiffanie Robinson.

Dr. Steve Highlander:	Yes
Mrs. Jenny Hill:	Yes
Mrs. Karitsa Jones:	Yes
Mrs. Kathy Lennon:	Yes
Mr. Tucker McClendon:	Yes
Mrs. Tiffanie Robinson:	Yes
Mr. Joe Smith:	Yes
Mrs. Rhonda Thurman:	Yes
Mr. Joe Wingate:	Yes
Yes: 9, No: 0	

b. ****Board Policy 4.501 – School Volunteers.** The updates are to clarify the guidelines for In-School Volunteers and Volunteer Service Groups. approval of Board Policy 4.501 - School Volunteers which clarifies the guidelines for In-School Volunteers and Volunteer Service Groups passed with a motion by Mrs. Tiffanie Robinson and a second by Mrs. Kathy Lennon.

Dr. Steve Highlander:	Yes
Mrs. Jenny Hill:	Yes

Mrs. Karitsa Jones: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 9, No: 0

c. ****Board Policy 1.501** – Visitors to the Schools. The updates reflect the use of a visitor management system and guidance on parents/guardians who are registered sex offenders.

approval of Board Policy 1.501 - Visitors to the schools which updates the use of a visitor management system and guidance on parents/guardians who are registered sex offenders passed with a motion by Dr. Steve Highlander and a second by Mr. Tucker McClendon.

Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Karitsa Jones: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 9, No: 0

d. ****Board Policy 1.800** – School Calendar. Updated to reflect use of stockpile days and timeline to produce calendars at least one full calendar year in advance.

approval of Board Policy 1.800 - School Calendar which has been updated to reflect the use of stockpile days and timeline to produce calendars at least one full calendar year in advance passed with a motion by Mrs. Karitsa Jones and a second by Mrs. Tiffanie Robinson.

Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Karitsa Jones: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 9, No: 0

e. ****Board Policy 1.803** “ Tobacco-Free Schools. Updated to change name to Smoke and Tobacco-Free schools and reflect state statute requirements for entire campus to be smoke- and tobacco-free.

approval of Board Policy 1.803 - Tobacco-Free Schools which is updated to change the name to Smoke and Tobacco-Free schools and reflect state statute requirements for the entire campus to be smoke- and tobacco-free passed with a motion by Mrs. Kathy Lennon and a second by Mr. Tucker McClendon.

Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Karitsa Jones: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 9, No: 0

2. Board Policies - Second Reading

a. ****Board Policy 4.601** “ Grading System. Updates policy to reflect percentage of TCAP in student grades for both 3-8 and high school at 15%. Sets district requirements for raw score returns to include TCAP results in student grades. (Public Chapter 817 “ Permits districts to set percentage up to 25%.)

approval of Board Policy 4.601 Grading System which updates the policy to reflect percentage of TCAP in student grades for both 3-8 and high school at 15% and sets district requirements for raw score returns to include TCAP results in student grades passed with a motion by Mrs. Tiffanie Robinson and a second by Mrs. Kathy Lennon.

Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Karitsa Jones: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 9, No: 0

b. ****Board Policy 5.114** “ Personnel Records. Updates policy to limit reference checks to knowledgeable, approved employees.

approval of Board Policy 5.114 - Personnel Records which updates the policy to limit reference checks to knowledgeable, approved employees passed with a motion by Dr. Steve Highlander and a second by Mrs. Tiffanie Robinson.

Dr. Steve Highlander: Yes

Mrs. Jenny Hill: Yes
 Mrs. Karitsa Jones: Yes
 Mrs. Kathy Lennon: Yes
 Mr. Tucker McClendon: Yes
 Mrs. Tiffanie Robinson: Yes
 Mr. Joe Smith: Yes
 Mrs. Rhonda Thurman: Yes
 Mr. Joe Wingate: Yes
 Yes: 9, No: 0

c. **Board Policy 6.309 “ Zero Tolerance Offenses (Public Chapter 958 “ Updates and clarifies language on assault towards any staff member.)

approval of Board Policy 6.309 - Zero Tolerance Offenses (Public Chapter 958 - Updates and clarifies language on assault towards any staff member.) passed with a motion by Mr. Tucker McClendon and a second by Dr. Steve Highlander.

Dr. Steve Highlander: Yes
 Mrs. Jenny Hill: Yes
 Mrs. Karitsa Jones: Yes
 Mrs. Kathy Lennon: Yes
 Mr. Tucker McClendon: Yes
 Mrs. Tiffanie Robinson: Yes
 Mr. Joe Smith: Yes
 Mrs. Rhonda Thurman: Yes
 Mr. Joe Wingate: Yes
 Yes: 9, No: 0

B. Chief Financial Officer - Christie Jordan

1. **Award Acceptance and Memorandum of Understanding from EPB approval to accept the monetary award from EPB and enter into the MOU passed with a motion by Mrs. Karitsa Jones and a second by Dr. Steve Highlander.

Dr. Steve Highlander: Yes
 Mrs. Jenny Hill: Yes
 Mrs. Karitsa Jones: Yes
 Mrs. Kathy Lennon: Yes
 Mr. Tucker McClendon: Yes
 Mrs. Tiffanie Robinson: Yes
 Mr. Joe Smith: Yes
 Mrs. Rhonda Thurman: Yes
 Mr. Joe Wingate: Yes
 Yes: 9, No: 0

XIII. Board Matters

A. **Adoption of Future Ready 2023 - Dr. Bryan Johnson, Superintendent

approval to adopt the Future Ready 2023 strategic plan passed with a motion by Mrs. Karitsa Jones and a second by Dr. Steve Highlander.

Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Karitsa Jones: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 9, No: 0

XIV. Information Only

A. Legal Services Report

XV. Events/Announcements

Chairperson

Date

Superintendent

Date