

Board of Education Regular Meeting

April 24, 2018 6:00 PM

City Hall Council Chambers

I. CALL TO ORDER BY BOARD CHAIR Procedural Item	Chair Butch Campbell
A. Pledge of Allegiance Procedural Item The Pledge of Allegiance will be led by Amy Wade, a 5th grade student at John Pittard, and Lexi Cipollone, a 6th grade student at Mitchell Neilson and also the Read to Succeed County-wide Spelling Bee winner!	Chair Butch Campbell
B. Moment of Silence Procedural Item	Chair Butch Campbell
II. APPROVAL OF AGENDA Action Item	Chair Butch Campbell
III. COMMUNICATIONS Information Item We are pleased to announce that Lea Bartch has been asked to serve on the Advisory Council for the regional Invention Convention. Many thanks to Middle Tennessee State University for their partnership with Club Marvel and for hosting our students this year. On Saturday, the 14 th , more than fifty students, and many parents, attended the graduation ceremony. In addition to MTSU, we want to thank Greg Lyles for his leadership, the Transportation Department for their help, and teachers Kenecia Sullivan, Francina Austin, Kim Nelson, Kandy Powers, and Kelly Jones for working with the students on Saturdays throughout the year. Many thanks to MTSU for hosting the Special Olympics again this year. Students from Black Fox, Cason Lane, Erma Siegel, Northfield, Reeves-Rogers, and Scales joined nearly 500 student athletes from across the county to compete in various athletic events. Many thanks to Northfield's Tammy Sutton, Hobgood's Chick Knitter, Overall Creek's Erin Nunley, and Mitchell-Nielson's Alison Murphy for coaching students at the recent middle schools Mathematics Competition at MTSU. And many thanks to Cindy Cliche who assisted all of the teams. That competition involved about 20 schools in the region, and MCS competed in the 6 th grade division. Congratulations to Northfield's Kevin Scott Slate who placed 16 th in the competition, to Overall Creeks' Hayden Suerstedt who placed 4 th in the competition, and to Overall Creek that placed 6 th among all schools. On Saturday, April 28, the 11 th Elementary Science Olympiad will be held at John Pittard Elementary. Pittard has been the host site for this event since its inception. Bradley, Discovery, Erma Siegel, John Pittard, Northfield, Reeves-Rogers, and Scales will be competing. Many thanks to Billie Jo Thompson, Suzanne St. John, Shea Payne, Eric Matthews, Angela Pope, Kaycie Jones, Caleb Jones, Luke Dickerson, Stacey Burt, Xan Lasko, and Sondra Smith for coaching the teams over the past many weeks. Kindergarten Registration for the 2018-19 school year will be Thursday and Friday, May 3 rd and 4 th . All children entering kindergarten must be five years old on or before August 15 th . For an overview of registering your child for kindergarten, go to our cityschools.net website and search New Student Registration in the search bar. A reminder to our listening public: Murfreesboro City Schools will be closed on Tuesday, May 1, for Election Day. We want to congratulate Mr. Bill Spurlock, who was recently named as the next Director of Rutherford County Schools. We look forward to a very collaborative relationship with Mr. Spurlock and to continuing the strong partnership we have with our neighboring school district. Congratulations to the MCS Cheer Competition Team. In their first year of existence, they competed in Nationals. Many thanks to the parents and grandparents of these students, as	Mrs. Lisa Trail

well as principals and teachers for their support. Also, we want to thank Amber Kelly, Jessica Jacobs, and Megan Brewer for their coaching, encouragement, and perseverance.	
IV. CONSENT ITEMS Action Item	Chair Butch Campbell
A. Approval of School Fees Action Item	Chair Butch Campbell
B. Second Reading of Board Policies Action Item	Chair Butch Campbell
i. Board Policy 3.203 Crisis Management and Associated Administrative Directive Action Item	Chair Butch Campbell
ii. Board Policy 3.205 Security Action Item	Chair Butch Campbell
iii. Board Policy 3.400 Student Transportation Management Action Item	Chair Butch Campbell
iv. Board Policy 3.401 Scheduling and Routing Action Item	Chair Butch Campbell
v. Board Policy 3.404 Private Vehicles Action Item	Chair Butch Campbell
V. ACTION ITEMS Action Item	Chair Butch Campbell
A. Percent of Student Grades Action Item	Dr. Linda Gilbert
B. Approval of the 2018-2019 General Purpose School Fund, School Nutrition, and Extended School Program Budget Action Item	Mr. Gary Anderson
C. 1st Reading of Board Policies Action Item	Chair Butch Campbell
i. Board Policy 5.202 Separation Practices for Non-Certified Employees Action Item	Dr. Linda Gilbert
ii. Board Policy 6.203 School Admissions Action Item	Dr. Linda Gilbert
iii. Board Policy 6.206 Transfers Within the System Action Item	Dr. Linda Gilbert
iv. Board Policy 6.309 Zero Tolerance Policy Action Item	Dr. Linda Gilbert
VI. REPORTS AND INFORMATION Information Item	Dr. Linda Gilbert
A. Revenue and Expenditure Report for February and March Information Item	Mr. Gary Anderson
B. Personnel Report Information Item	Dr. Linda Gilbert
VII. OTHER BUSINESS Information Item	Chair Butch Campbell
VIII. ADJOURNMENT Action Item	Chair Butch Campbell

Murfreesboro City School Board

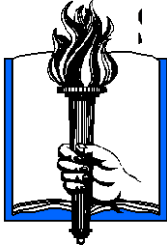
Monitoring: Review: Annually, in October	Descriptor Term: Crisis Management	Descriptor Code: 3.203	Issued Date:
		Rescinds:	Issued:

- 1 The principal shall develop a Crisis Management plan for use in times of crisis, including suicides,
- 2 shootings, and death of a student or faculty member. Within the development of such plan, the principal
- 3 shall appoint a Crisis Response Team which shall deal with specific situations, make decisions, and
- 4 disseminate information in the event of a crisis. Members of the Team shall consist of the principal,
- 5 school counselor, and at least two other staff members designated by the principal.

- 6 In the event of a crisis, the principal shall notify the Crisis Team and the Director of Schools. If necessary,
- 7 the principal shall contact the appropriate emergency services (police, fire, ambulance, etc.).

- 8 All media attention shall be directed to the Director of Schools' office.

**MURFREESBORO CITY SCHOOLS
ADMINISTRATIVE DIRECTIVES**



Descriptor Term: Communication in a Crisis Situation	Descriptor No: AD SS 10	Effective Date: 4-19-18
Reviewed/Revised:		

1 **LINES OF COMMUNICATION.**

2 When a crisis (suicide, shootings, death of a student or faculty member, etc.) occurs, all media
3 shall be directed to the Director of Schools' office. If it is practicable, the Director of
4 Communications and Director of Schools will work together to develop a media plan. However,
5 in cases where law enforcement has directed immediate communication to the community,
6 parents, etc., others with access to School Messenger may act without notifying the Director's
7 office prior to the communication.

8

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11 Board Related Policy: 3.203

Murfreesboro City School Board

Monitoring: Review: Annually, in October	Descriptor Term: Security	Descriptor Code: 3.205	Issued Date:
		Rescinds:	Issued:

1 The Director of Schools shall establish procedures to protect school property which shall include, but
2 not be limited to:

- 3 1. Closing and securing teacher work areas when left unattended or at the end of the day;
- 4 2. Denying students permission to use the classrooms, laboratories, gymnasiums or other school
5 facilities or equipment without appropriate supervision;
- 6 3. Controlling the issuance of keys; and
- 7 4. Developing programs that contribute to the proper care and use of school facilities and
8 equipment.

9 Equipment purchased with federal funds shall be managed as directed by federal and state law.¹

10 The principal shall call law enforcement officials in cases involving illegal entry, theft or vandalism.

11 The principal shall notify the Director of Schools as soon as practical but no longer than 24 hours after
12 discovering a case of vandalism, theft, building damage and/or illegal entry.

13 The Director of Schools, or designee, is authorized to sign a criminal complaint and to press charges
14 against perpetrators for vandalism of school property.

15 **SCHOOL POLICING**

16 The Board may enter into a memorandum of understanding with the chief of a law enforcement agency
17 to provide school policing. Any memorandum of understanding shall address, at a minimum, the
18 following issues:²

- 19 1. Any School Safety and Education Officer (SSEO) assigned under a memorandum must be in
20 compliance with all laws, regulations and rules of the Peace Officer Standards and Training
21 Commission at the time of assignment and remain compliant throughout the tenure of their
22 assignment;
- 23 2. As a condition of assignment, any SSEO must participate in forty (40) hours of basic training in
24 school policing within twelve (12) months of assignment. Every year thereafter, the SSEO shall
25 participate in a minimum of sixteen (16) hours of training specific to school policing. All training
26 programs shall be approved by the Peace Officers Standards and Training Commission.

- 27 3. Any SSEO assigned under the memorandum remains an employee of the law enforcement
28 agency, subject to that agency's direction, control, supervision and discipline, though the Board
29 may agree to indemnify and reimburse the law enforcement agency for any part or all of the
30 increased costs incurred by the law enforcement agency as a result of the assignment of the
31 SSEOs.
- 32 4. No officer shall be assigned to a school, or continue in such an assignment, without the consent
33 of the Director.
- 34 5. In the event that more than one SSEO is assigned to a school system, the law enforcement agency
35 shall designate one of the SSEOs as the senior SSEO, or such other, appropriate title. The duties
36 of the senior SSEO, however designated, shall include, but not be limited to, the following:
- 37 a. To represent and carry out the policies of the law enforcement agency assigning the
38 SSEOs.
- 39 b. To supervise the SSEOs in the performance of their duties;
- 40 c. To consult with the Director regarding the best use of the available resources for school
41 policing; and
- 42 d. To resolve disputes between the SSEOs and students or faculty members.
- 43 6. The memorandum may be effective for any length of time, including continuing until terminated
44 by the parties, and may contain any reasonable notice requirement for the termination of the
45 memorandum. However, the memorandum shall contain a provision allowing the Director to
46 suspend the active participation of the SSEOs in the event that the Director believes that such
47 suspension is best for the health, safety and/or well-being of the students and/or school staff.

Legal References

1. EDGAR 34 subtitle A Part 80.32
2. TCA 49-6-4217

Cross References

- Visitors to the Schools 1.501
Care of School Property 6.311

Murfreesboro City School Board

Monitoring: Review: Annually, in October	Descriptor Term: Student Transportation Management	Descriptor Code: 3.400	Issued Date:
		Rescinds: SS 7	Issued: 10/01/12

1 The safety and welfare of student riders shall be the first consideration in all matters pertaining to
2 transportation. School buses shall be maintained and operated in accordance with state law and State
3 Board Rules and Regulations.¹

4 Each bus shall be equipped with the phone number for reporting safety complaints. This number shall
5 appear on the rear bumper.²

6 To avoid the financial burden of replacing an aging bus fleet at any one time, the Board shall attempt to
7 replace a certain number of buses each year on a rotating basis.

8 All accidents, regardless of the damage involved, must be reported to the Transportation Supervisor,
9 including incidents in which any part of the bus contacts any other object or vehicle. The Transportation
10 Supervisor shall be responsible for submitting all records and required reports to the City of
11 Murfreesboro Risk Management Office and state and local agencies.

12 The Director of Schools shall develop procedures to ensure compliance with the statutory and
13 regulatory requirements for the transportation program.

14 **TRANSPORTATION SUPERVISOR³**

15 The Director of Schools shall appoint a Transportation Supervisor for the district. The Supervisor shall
16 be responsible for monitoring and oversight of transportation services for the district.

17 The Transportation Supervisor shall complete a student transportation management training program
18 upon appointment. The Transportation Supervisor shall complete a minimum of four (4) hours of
19 training annually.

20 The Director of Schools shall ensure that training is completed and shall provide the State Department
21 of Education with appropriate documentation.

22 **COMPLAINT PROCESS⁴**

23 The following procedure will govern how students, teachers, staff, and community members shall
24 submit bus safety complaints:

- 25 1. All complaints shall be submitted to the Transportation Supervisor on forms designated by the
26 district.
- 27 2. Forms may be submitted in person, via mail or email. The forms designated by the district will
28 be located on the district website.

- 29 3. The Transportation Supervisor shall begin an investigation of all safety complaints within
30 twenty-four (24) hours of receipt.
- 31 4. Within forty-eight (48) hours of receipt of the initial complaint, the Transportation Supervisor
32 shall submit a preliminary report to the Director of Schools. This report shall include:
 - 33 a. The time and date the complaint was received;
 - 34 b. The name of the bus driver;
 - 35 c. A copy or summary of the complaint; and
 - 36 d. Any prior complaints or disciplinary actions taken against the driver.

37 Within sixty (60) school days of receiving the initial complaint, the Transportation Supervisor shall
38 submit a final written report to the Director of Schools that details the investigation’s findings as well
39 as the action taken in response to the complaint.

40 An annual notice of this complaint process shall be provided to parents and students. This information
41 shall be made available in the student handbook.

42 **RECORDKEEPING⁵**

43 The Transportation Supervisor shall be responsible for the collection and maintenance of the following
44 records:

- 45 1. Bus maintenance and inspection forms;
- 46 2. Bus driver credentials, including required background checks, health records, and performance
47 reviews;
- 48 3. Driver training records; and
- 49 4. Complaints received and any records related to the investigation and complaints.

50 **FIELD TRIPS**

51 School buses are available for use when the trip is directly related to the planned instructional program.
52 However, use of the bus during the school day must not interfere with the regular transportation
53 program.

54 Annually, the Transportation Supervisor will provide information related to costs, procedures in
55 arranging for use of buses, and other pertinent information.

Legal References

- 1. TCA 49-6-2109; TRR/MS 0520-01-05
- 2. Public Acts of 2017, Chapter No. 289 (1)(d)(3)
- 3. Public Acts of 2017, Chapter No. 289 (1)(a)-(c)
- 4. Public Acts of 2017, Chapter No. 289 (1)(d)(2)
- 5. Public Acts of 2017, Chapter No. 289 (1)(d)(5)

Murfreesboro City School Board

Monitoring: Review: Annually, in October	Descriptor Term: Scheduling and Routing	Descriptor Code: 3.401	Issued Date:
		Rescinds:	Issued:

1 The Transportation Supervisor shall be responsible for surveying all bus routes and scheduling bus transportation,
2 including the determination of bus stops and the assignment of students. Deleting or establishing new bus routes
3 is the responsibility of the Transportation Department.¹

4 Appeals of transportation decisions shall be made to the Director of Schools.

5 Students shall not be in transit to and from school more than one and one-half hours each way.²

6 Upon being hired and at the beginning of each school year thereafter, every bus driver shall be given a copy of
7 the policies and procedures relative to the transportation program.³

8 Once the official route is begun, stops shall only be made to take on, discharge or transfer students. Buses are not
9 to make any non-designated stops, except for emergencies, when transporting students.

10 No student may exit the bus at a destination other than that student's designated bus stop. The Director of Schools
11 shall develop procedures that would allow a student to exit the school bus at an alternative location. Those
12 procedures shall include, at a minimum, the following:⁴

- 13 1. No student shall be allowed to exit the bus at a stop other than the student's regular bus stop unless the
14 student provides the principal with a signed note from the parent or guardian informing the school of the
15 change in the student's bus stop for the day. The principal shall inform Transportation of the note. The
16 note shall be maintained by the principal.
- 17 2. In the event that the driver finds it necessary, in order to preserve the safety of other student passengers
18 or the driver, for a student to exit the bus at a stop other than the student's designated stop the driver may
19 remove the offending student from the bus provided that the driver secures the safety of the student for
20 the uncompleted trip.
- 21 3. A driver shall report to school authorities as soon as possible, but no later than the end of the route, any
22 student refusing to obey the driver or exiting the bus without the driver's permission at a point other than
23 the student's destination for that trip.⁵

24 Students who ride school buses shall attend the school designated unless the Board designates an alternate
25 school. If a parent chooses to send his/her child to another school in the system, the parent must provide
26 transportation to and from that school.

Legal References

1. TCA 49-6-2106; TCA 49-6-2102(a)-(c)
2. TCA 49-6-2105
3. TCA 49-6-2118(b)
4. TCA 49-6-2118(a)

5. TCA 49-6-2118(c), (d)

Murfreesboro City School Board

Monitoring: Review: Annually, in October	Descriptor Term: Private Vehicles	Descriptor Code: 3.404	Issued Date:
		Rescinds:	Issued:

1 The Board recognizes that certain employees may need to use their private vehicles for school purposes.
2 With the use of private vehicles, the following policy shall be observed:

3 1. To use a private vehicle for school purposes, the employee must have the written permission of the
4 Director of Schools/ designee and proof of vehicle liability insurance coverage in a sufficient amount,
5 as determined by the Director of Schools, as well as a special permit for each trip involving students,
6 including field trips.

7 2. The school system shall assume no responsibility for liability in case of accident, unless the employee
8 has the proper authorization described above.

9 3. The Board specifically forbids any employee to transport students for school purposes without prior
10 authorization by the Director of Schools or designee.

11 4. Privately-owned school buses and drivers of such shall meet all requirements of state law and state
12 Board Rules, Regulations, and Minimum Standards.²

13 5. School employees who provide transportation for students to and from school must have written
14 permission from the student's parent. The permission should be maintained in the student's school
15 record for each school year.

16 The Board recognizes that volunteer parent drivers may be needed to use their private vehicles for
17 school purposes. The volunteer parent drivers who use a private vehicle must provide proof of vehicle
18 liability insurance coverage in the form of an insurance certificate in a sufficient amount, as
19 determined by the Director of Schools.¹
20

Legal References

1. TCA 29-20-403(b)(3); OP Tenn. Atty. Gen. 04-136 (August 24, 2004)
2. TRR/MS 0520-1-5-.01(3)

Murfreesboro City School Board

Monitoring: Review: Annually, in February	Descriptor Term: Separation Practices for Non-Certified Employees	Descriptor Code: 5.202	Issued Date: 09/12/17
		Rescinds:	Issued:

1 DISCIPLINE

2 The Director of Schools may impose discipline, up to and including termination, of any support employee when
3 necessary.

4 The Director of Schools shall establish procedures for discipline.

5 SUSPENSION

6 A Director of Schools/designee may suspend an employee at any time when deemed necessary.¹

7 The Director of Schools may suspend an employee with or without pay. If the suspension was without pay and
8 the employee is reinstated, the employee shall be paid full salary for the period of suspension, unless suspension
9 without pay is deemed to be an appropriate penalty.

10 DISMISSAL

11 All non-certified (classified) employees are employed at the will of the Director. The Director of Schools may
12 dismiss any non-certified employee during the year for any lawful reason.

13 Classified employees who are notified that their services are no longer required may request a reconsideration of
14 that decision by the Director of Schools. Such requests must be made in writing within ten (10) working days
15 from the date shown on the notice to the employee.

16 RESIGNATION

17 Support personnel shall give the immediate supervisor written notice of resignation at least two (2) weeks (ten
18 (10) working days) in advance of the effective date of voluntary termination. The ten (10) working days may be
19 waived by the Director of Schools for justifiable reason.

20 The immediate supervisor shall forward copies the day received to the Director of Schools' office. The payroll
21 office will prepare final payment for the next appropriate scheduled pay day.

22 RETIREMENT

23 Retirement shall mean a termination of services under conditions which will allow the employee to draw
24 benefits from retirement plans and/or social security benefits. Employees eligible for retirement benefits may
25 elect to retire at any age according to the provisions of the retirement system.

26 Central Office personnel shall assist employees in securing retirement benefits; however, it shall be the
27 responsibility of the retiring employee to obtain verification of eligibility in writing from the Tennessee
28 Consolidated Retirement System (TCRS) to the Central Office. It shall be the responsibility of the retiring
29 employee to file for eligible benefits. Employees who retire under TCRS may be employed up to one-hundred-

30 twenty (120) days per year without loss of retirement benefits.
31

Legal References

1. TCA 49-2-301(b)(1)(EE)—(FF)

Murfreesboro City School Board

Monitoring: Review: Annually, in September	Descriptor Term: School Admissions	Descriptor Code: 6.203	Issued Date:
		Rescinds: STU 3, STU 17	Issued: 07/01/11

1 All children residing inside the corporate city limits of Murfreesboro with parent(s) or legal
2 guardian(s) and who meet the age requirements designated in Board Policy 6.201 shall be admitted to
3 the Murfreesboro City Schools.

4
5 Any student entering school for the first time must present:

6 1. A birth certificate or officially acceptable evidence of date of birth at the time of registration;¹

7 2. Evidence of a current medical examination.² There shall be a complete medical examination of
8 every student entering school for the first time;

9 3. Proof of address of address or legal guardian upon initial enrollment; however, proof of residency or
10 guardianship may be requested at any time.

11 3. Evidence of state-required immunization.³

12 A child whose care, custody and support have been assigned to a resident of the district by a power of
13 attorney or order of the court shall be enrolled in school provided appropriate documentation has been
14 filed with the district office.⁴

15 A student may transfer into the school system at any time during the year if the parent(s) or legal
16 guardian moves their residence into the school system.

17 **Immunizations**

18 Any required immunization shall not be required if a qualified physician shall certify that
19 administration of such immunization would be in any manner harmful to the child involved.

20 In the absence of an epidemic or immediate threat thereof, immunization shall not be required of any
21 child whose parent or guardian shall object thereto in writing on grounds that such immunization and
22 other preventive measures conflict with the religious tenants and practices of a well-organized
23 religious demonization whose teaching include reliance on prayer or spiritual means alone or healing
24 of which he parent or guardian is an adherent or member.

25 Immunizations required of all students are required for ESL students. If there is a child without
26 documentation (green card) or is homeless, they will be admitted to school in accordance with federal
27 law. A reasonable length of time will be given for the parent(s) or guardian(s) to obtain
28 documentation. The Board believes the main goal is to have children in school.

29 Name on Pupil Records

30 The name used on the records of a student entering the Murfreesboro City School System must be that
31 shown on the birth certificate unless evidence is presented that such name has been legally changed as
32 prescribed by law. If the parent insists on using a name other than that shown on the birth certificate,
33 both names shall be placed on the cumulative record.

34 If the parent does not have, or cannot obtain a birth certificate, then the name used on the records of
35 such student will be as shown on documents which are acceptable to the system as proof of date of
36 birth.

37 The name used on the records of a pupil entering the Murfreesboro City Schools from another school
38 system must be the name shown on the records of that school unless the name has been legally
39 changed.⁵

40 Digital Photographic Record of Adult Enrolling Students

41 At the time a child is initially enrolled in school, the principal or principal's designee shall inform the
42 adult individual(s) enrolling the child that school officials confirm the identity of the person removing
43 a child from school during school hours, either by that person's presentation of an acceptable form of
44 identification or by a digital photograph of the adult individual(s) enrolling the child taken by a school
45 official at the time of the child's enrollment. Any adult individual enrolling a student in school shall
46 have the option of having their photograph taken by a school official and having that photograph
47 retained by the school as part of that student's permanent record. The parent(s) or legal guardian(s)
48 would be required to return within a reasonable length of time to provide an official government-issued
49 photo I.D.

50 Parent or Legal Guardian Notice to School of Student Adjudication

51 If a student has at any time been adjudicated delinquent for any offense listed in TCA 49-6-3051(b),
52 the parents/guardians and a school administrator of any school having previously received similar
53 notice from the juvenile court or another source, shall provide to the school principal/designee, the
54 abstract provided under TCA 37-1-153 or TCA 37-1-154 or other similar written information when
55 any such student:

56 (1) Initially enrolls in an LEA;

57 (2) Resumes school attendance after suspension, expulsion or adjudication of delinquency; or

58 (3) Changes schools within this state.

59 This information shall be shared only with school employees who have responsibility for classroom
60 instruction of the student and the school counselor, social worker or psychologist who is developing a
61 plan for the child while in the school, and the school resource officer. Such information is otherwise
62 confidential and shall not be released to others, and the written notification shall not become a part of
63 the student's record.⁶

64 Students Out of City Within Rutherford County

65 Students residing with parent(s) or legal guardian(s) and living outside the city limits but within
66 Rutherford County may be assigned to a Murfreesboro City school contingent upon available space.
67 The Board has the authority to limit, adjust, or modify the enrollment as it deems necessary. Once an
68 out-of-city student has been admitted to a Murfreesboro City school under this provision, the student
69 shall be allowed to continue to attend a Murfreesboro City school for the remainder of their elementary
70 school years, provided the student and parents comply with all Murfreesboro City Schools' policies,
71 rules and regulations, administrative directives and do not change residence. Out-of-city waivers are
72 required to be submitted each year for consideration.

73 **Out-of-County Students**

74 At the discretion of the Director of Schools or designee, out-of-county students may be assigned to a
75 City school. Students assigned will be assessed an annual fee as determined by the Board. An out-of-
76 county student residing with a parent or legal guardian who is a full-time or part-time employee of
77 Murfreesboro City Schools shall not be required to pay the out-of-county tuition. Once an out-of-
78 county student has been admitted to a Murfreesboro City school under this provision, the student shall
79 be allowed to continue to attend a Murfreesboro City school for the remainder of their elementary
80 school years, provided that the student and parents pay the relevant tuition and comply with all
81 Murfreesboro City Schools' policies, rules and regulations, and administrative directives. Out-of-city
82 waivers are required to be submitted each year for consideration.

Legal References

1. TCA 49-6-3008(b)
2. TRR/MS 0520-01-03-.08(2)(a);
3. TCA 49-6-5001(c)
4. TCA 49-6-301 et seq.; TCA 49-6-3001(c)(6);
TCA 37-1-131(a)(2)
5. TCA 49-6-5106
6. TCA 49-6-3051

Murfreesboro City School Board

Monitoring: Review: Annually, in April	Descriptor Term: Transfers Within the System	Descriptor Code: 6.206	Issued Date:
		Rescinds:	Issued:

1 **Zone Waivers**

2 During the month of April each year, a parent/guardian may request that their child attend a school within
3 the system other than the one to which the child is zoned.** Applications for waivers on school zone
4 requirements must be submitted in writing to the Director of Schools or designee. The Director of
5 Schools or designee shall review such requests and, if adequate space is available, grant such transfers
6 unless a transfer would be adverse to the best interests of the child or the school system. If granted, the
7 student must provide their own transportation to and from the school.¹ Students on zone waivers cannot
8 be sent back to their zoned school without the approval of the Director of Schools or designee.

9 Except within the first ten (10) days of a school year when a parent/guardian may appeal the assignment
10 of a student to the Board,² after a student has enrolled in one (1) school within the system, they shall not
11 be permitted to transfer to another unless there is a change in residence of the student's parent(s) or
12 guardian(s) outside the area in which the student enrolled. Any exception to this policy must be brought
13 before the Director of Schools for evaluation and decision.

14 Students whose families transfer their residence to another school area after the first month of school
15 may complete the school year at their former school. Students who present evidence that they will move
16 during the school year and who desire to enroll in a new school in the new area may do so with prior
17 written request for a change of school area. The Director of Schools or designee may grant other
18 exceptions to this policy for good and sufficient reasons.

19 **Open Zoning**

20 Upon recommendation of the Director, each year the board will approve which schools will be available
21 for open zoning. That decision will be based on current and future available space for students, principal
22 recommendation, and any other appropriate consideration needed at that time. If the transfer is granted,
23 the parents or guardians are responsible for transportation of the student to the new school. The student
24 shall maintain satisfactory attendance, behavior and effort to remain in the new school.

25 ** Not effective in event of federally-mandated desegregation order.

Legal References

1. TCA 49-2-128

Cross References

Student Assignments 6.205

2. TCA 49-6-3201
3. TRR/MS 0520-01-03-.03 (11)(a)—(e)

Murfreesboro City School Board

Monitoring: Review: Annually, in April	Descriptor Term: Zero Tolerance Offenses	Descriptor Code: 6.309	Issued Date:
		Rescinds: STU 38	Issued: 06/01/11

1 In order to ensure a safe and secure learning environment, the following offenses shall not be tolerated:

2 **WEAPONS & DANGEROUS INSTRUMENTS**

3 Students shall not possess, handle, transmit, use or attempt to use any dangerous weapon in school
4 buildings or on school grounds at any time, or in school vehicles and/or buses or off the school
5 grounds at a school-sponsored activity, function or event.¹

6 Dangerous weapons for the purposes of this policy shall include, but are not limited to a firearm or
7 anything manifestly designed, made or adapted for the purpose of inflicting death or serious bodily
8 injury or anything that in the manner of its use or intended use is capable of causing death or serious
9 bodily injury.²

10 Violators of this section shall be subject to suspension and/or expulsion from school.

11 *Firearms (as defined in 18 U.S.C. § 921)*³

12 In accordance with state law, any student who brings or possesses a firearm on school property shall be
13 expelled for a period of not less than one (1) calendar year. The Director of Schools shall have the
14 authority to modify this expulsion requirement on a case-by-case basis.⁴

15 **DRUGS**

16 In accordance with state law, any student who unlawfully possesses any drug including any controlled
17 substance, controlled substance analogue, or legend drug shall be expelled for a period of not less than
18 one (1) calendar year. The Director of Schools shall have the authority to modify this expulsion
19 requirement on a case-by-case basis.⁵

20 **ASSAULT**

21 In accordance with state law, any student who commits aggravated assault as defined in § 39-13-102
22 upon any teacher, principal administrator, any other employee of the school or school safety and
23 education officer shall be expelled for a period of not less than one (1) calendar year. The Director of
24 Schools shall have the authority to modify this expulsion requirement on a case-by-case basis.⁵

25 **ELECTRONIC THREATS**

26 In accordance with state law, any student who transmits by an electronic device any communication
27 containing a credible threat to cause bodily injury or death to another student or school employee and
28 the transmission of such threat creates actual disruptive activity at the school that requires

29 administrative intervention shall be expelled for a period of not less than one (1) calendar year. The
30 Director of Schools shall have the authority to modify this expulsion requirement on a case-by-case
31 basis.⁶

32 NOTIFICATION

33 When it is determined that a student has violated this policy, the principal of the school shall notify the
34 student's parent or guardian and the criminal justice or juvenile delinquency system as required by
35 law.⁷

36 This policy shall be published in the Code of Conduct as set forth in the *Parent/Student Handbook*, and
37 provided annually to all teachers, administrative staff, and parent.

Legal References

1. TCA 39-17-1309
2. TCA 39-11-106(a)(5)(A), (B)
3. 18 U.S.C. 921
4. 20 USCS § 8921; TCA 49-6-4216(b); TCA 49-6-3401(g)
5. TCA 49-6-3401(g); TCA 49-6-4216(b)
6. TCA 49-6-4216(a)(2)(C)
7. TCA 49-6-4209; TCA 39-17-1312

Cross References

- Discipline Procedures 6.313
Suspension/Expulsion/Remand 6.316

COMPARISON OF BUDGET TOTALS
July 1, 2017 Through February 28, 2018

TOTAL INCOME	7/1/17 - 2/28/18	\$	48,611,329
TOTAL EXPENSES	7/1/17 - 2/28/18		44,479,729
			<hr/>
	NET INCOME	2/28/18	\$
			4,131,600
			<hr/> <hr/>

YEAR-TO-DATE EXPENDITURE COMPARISON

FEBRUARY 2018

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	2016-17 BUDGET	2016-17 YTD EXP.	2016-17 OVR/(UNDR) BUDGET	2016-17% %	2017-18 BUDGET	2017-18 YTD EXP.	2017-18 OVR/(UNDR) BUDGET	2017-18% %	
1	71100-Reg. Instruction	38,966,474	22,624,134	\$ (16,342,340)	58.1%	41,054,328	24,417,061	\$ (16,637,267)	59.5%
2	71200-Sp. Ed. Instr.	6,738,207	3,769,060	(2,969,147)	55.9%	7,488,273	4,409,100	(3,079,173)	58.9%
3	71400-Student Body Ed.	1,680	-	(1,680)	NA	38,706	31,853	(6,853)	82.3%
4	72110-Attendance	143,716	95,567	(48,149)	66.5%	152,743	95,274	(57,469)	62.4%
5	72120-Health Services	666,606	382,456	(284,150)	57.4%	674,696	410,144	(264,552)	60.8%
6	72130-Guidance	1,766,530	999,759	(766,771)	56.6%	1,969,722	1,139,098	(830,624)	57.8%
7	72210-Reg. Instr. Spprt.	2,038,956	1,165,647	(873,309)	57.2%	2,163,359	1,310,832	(852,527)	60.6%
8	72220-Sp. Ed. Support	1,299,000	748,785	(550,215)	57.6%	1,536,185	868,576	(667,609)	56.5%
9	72250-Technology	1,091,243	664,019	(427,224)	60.8%	1,434,989	882,626	(552,363)	61.5%
10	72310-Bd. Of Educ.	1,065,004	351,659	(713,345)	33.0%	1,079,197	628,535	(450,662)	58.2%
11	72320-Office of Supt.	339,655	196,251	(143,404)	57.8%	321,423	195,829	(125,594)	60.9%
12	72410-Office of Prin.	3,948,845	2,387,852	(1,560,993)	60.5%	4,076,081	2,600,719	(1,475,362)	63.8%
13	72510-Fiscal Services	518,807	346,612	(172,195)	66.8%	534,600	368,642	(165,958)	69.0%
14	72520-Personnel Services	250,173	167,406	(82,767)	66.9%	366,387	243,862	(122,525)	66.6%
15	72610-Oper. Of Plant	5,444,505	3,122,445	(2,322,060)	57.4%	5,743,275	2,998,465	(2,744,810)	52.2%
16	72620-Maint. Of Plant	2,106,225	1,109,982	(996,243)	52.7%	2,198,931	1,116,219	(1,082,712)	50.8%
17	72710-Pupil Transp.	2,664,480	1,443,382	(1,221,098)	54.2%	2,738,777	1,715,685	(1,023,092)	62.6%
18	73300-Community Servic	495,016	279,713	(215,303)	56.5%	504,510	306,720	(197,790)	60.8%
19	73400-Early Childhood Educ	22,125	12,875	(9,250)	58.2%	89,500	16,347	(73,153)	18.3%
20	76100-Reg. Cap. Outlay	1,144,166	848,039	(296,127)	74.1%	521,824	468,302	(53,522)	89.7%
21	99100-Operating Transfers	727,552	131,432	(596,120)	5.0%	822,909	255,840	(567,069)	31.1%
	TOTALS	71,438,965	40,847,075	\$ (30,591,890)	57.2%	75,510,415	44,479,729	\$ (31,030,686)	58.9%

COMPARISON OF BUDGET TOTALS
July 1, 2017 Through March 31, 2018

TOTAL INCOME	7/1/17 - 3/31/18	\$	58,430,389
TOTAL EXPENSES	7/1/17 - 3/31/18		50,459,745
			<hr/>
NET INCOME	3/31/18	\$	7,970,644
			<hr/> <hr/>

YEAR-TO-DATE EXPENDITURE COMPARISON

MARCH 2018

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	2016-17 BUDGET	2016-17 YTD EXP.	2016-17 OVR/(UNDR) BUDGET	2016-17% %	2017-18 BUDGET	2017-18 YTD EXP.	2017-18 OVR/(UNDR) BUDGET	2017-18% %	
1	71100-Reg. Instruction	38,966,474	25,778,018	\$ (13,188,456)	66.2%	41,054,328	27,747,344	\$ (13,306,984)	67.6%
2	71200-Sp. Ed. Instr.	6,738,207	4,326,761	(2,411,446)	64.2%	7,488,273	5,051,845	(2,436,428)	67.5%
3	71400-Student Body Ed.	1,680	-	(1,680)	NA	38,706	32,244	(6,462)	83.3%
4	72110-Attendance	143,716	106,912	(36,804)	74.4%	152,743	106,085	(46,658)	69.5%
5	72120-Health Services	666,606	437,617	(228,989)	65.6%	674,696	468,987	(205,709)	69.5%
6	72130-Guidance	1,766,530	1,132,409	(634,121)	64.1%	1,969,722	1,287,397	(682,325)	65.4%
7	72210-Reg. Instr. Spprt.	2,038,956	1,337,263	(701,693)	65.6%	2,163,359	1,463,586	(699,773)	67.7%
8	72220-Sp. Ed. Support	1,299,000	850,572	(448,428)	65.5%	1,536,185	989,388	(546,797)	64.4%
9	72250-Technology	1,091,243	732,869	(358,374)	67.2%	1,434,989	989,070	(445,919)	68.9%
10	72310-Bd. Of Educ.	1,065,004	453,542	(611,462)	42.6%	1,079,197	740,881	(338,316)	68.7%
11	72320-Office of Supt.	339,655	217,384	(122,271)	64.0%	321,423	219,623	(101,800)	68.3%
12	72410-Office of Prin.	3,948,845	2,727,981	(1,220,864)	69.1%	4,076,081	2,940,932	(1,135,149)	72.2%
13	72510-Fiscal Services	518,807	378,616	(140,191)	73.0%	534,600	413,203	(121,397)	77.3%
14	72520-Personnel Services	250,173	185,616	(64,557)	74.2%	366,387	273,647	(92,740)	74.7%
15	72610-Oper. Of Plant	5,444,505	3,586,247	(1,858,258)	65.9%	5,743,275	3,367,239	(2,376,036)	58.6%
16	72620-Maint. Of Plant	2,106,225	1,272,287	(833,938)	60.4%	2,198,931	1,253,772	(945,159)	57.0%
17	72710-Pupil Transp.	2,664,480	1,744,957	(919,523)	65.5%	2,738,777	1,971,521	(767,256)	72.0%
18	73300-Community Servic	495,016	314,128	(180,888)	63.5%	504,510	340,036	(164,474)	67.4%
19	73400-Early Childhood Educ	22,125	14,825	(7,300)	67.0%	89,500	21,147	(68,353)	23.6%
20	76100-Reg. Cap. Outlay	1,144,166	874,658	(269,508)	76.4%	521,824	493,978	(27,846)	94.7%
21	99100-Operating Transfers	727,552	147,861	(579,691)	5.0%	822,909	287,820	(535,089)	35.0%
	TOTALS	71,438,965	46,620,523	\$ (24,818,442)	65.3%	75,510,415	50,459,745	\$ (25,050,670)	66.8%

YEAR-TO-DATE REVENUE COMPARISON

MARCH 2018

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	BUDGET CLASS.	2016-17 BUDGET	2016-17 YTD REV.	2016-17 OVR/(UNDR) BUDGET	2016-17% %	2017-18 BUDGET	2017-18 YTD REV.	2017-18 OVR/(UNDR) BUDGET	2017-18% %
1	40110-Current Prop. Tax	\$13,123,000.00	11,834,394.00	(1,288,606)	90.2%	\$13,523,000.00	12,329,319	\$ (1,193,681)	91.2%
2	40210-Local Option Sales Tax	10,238,865	7,027,404	(3,211,461)	68.6%	10,968,000	7,221,637	(3,746,363)	65.8%
3	40000-41110-Other County Rev	1,593,000	979,596	(613,404)	61.5%	1,773,000	953,125	(819,875)	53.8%
4	44000-Other Local Revenue	503,750	439,601	(64,149)	87.3%	515,750	436,931	(78,819)	84.7%
5	46511-Basic Educ. Program	39,574,000	31,004,800	(8,569,200)	78.3%	40,843,453	33,312,600	(7,530,853)	81.6%
6	46512-BEP ARRA	-	-	-	N/A	-	-	-	N/A
7	46530-Energy Efficient Sch	-	-	-	N/A	-	-	-	N/A
8	46615-Ext. Contract-ARRA	-	-	-	N/A	-	-	-	N/A
9	46990-Other State Funds	163,100	133,741	(29,359)	82.0%	337,100	169,875	(167,225)	50.4%
10	46592-CONNECT TEN ARRA	-	-	-	N/A	-	-	-	N/A
11	46595-Family Resource ARRA	-	-	-	N/A	-	-	-	N/A
12	46595-SSMS ARRA	-	-	-	N/A	-	-	-	N/A
13	47000- Federal Funds	45,000	38,064	(6,936)	84.6%	45,000	24,325	(20,675)	54.1%
14	49810-Approp./City Gen. Fund	5,310,103	3,982,577	(1,327,526)	75.0%	5,310,103	3,982,577	(1,327,526)	75.0%
15	49820-Operating Transfers	-	-	-	N/A	-	-	-	N/A
	TOTALS	\$ 70,550,818	\$55,440,177	\$ (15,110,641)	78.6%	\$ 73,315,406	\$ 58,430,389	\$ (14,885,017)	79.7%

Last Name	First Name	Location	Position	Assigned Date
DANIELS	AMY	HOBGOOD	MEDIA SPECIALIST	03/07/2018
HOLMAN	KELLY	DISCOVERY AT BELLWOOD	GRADE 1 TEACHER	04/02/2018

Employee Count:2

***** End of report *****

Last Name	First Name	Location	Position
BURTON	ELLINOIS	MNP	INTERIM KINDERGARTEN
FINCHER	ELIZABETH	HOBGOOD	INTERIM GRADE 3
JOHNSON	DIANE	HOBGOOD	INTERIM GRADE 4
LEONARD	MADISON	PITTARD	INTERIM KINDERGARTEN
PFEIFFER-HOENS	MAREEN	REEVES ROGERS	INTERIM GRADE 1
WERTH	DIANNE	REEVES ROGERS	INTERIM SPED
WRIGHT	JESSICA	REEVES ROGERS	INTERIM KINDERGARTEN
ZUMBRO	SUSAN	BLACK FOX	INTERIM GRADE 5

Employee Count:8

***** End of report *****

Last Name	First Name	Position Building Desc	Position	Position End Date
OUELLETTE	AMY	DISCOVERY AT BELLWOOD	GRADE 1 TEACHER	03/23/2018

Employee Count:1

***** End of report *****

Last Name	First Name	Location	Position
ADAMS	DARRYL	HOBGOOD	CUSTODIAN
BLANE	CHRISTINA	MNP	ESP EARLY CHILDCARE ASST
BREEDEN	JONATHAN	MAINTENANCE SHOP	MAINTENANCE GENERAL
CANTRELL	CHRISTIAN	NORTHFIELD	CUSTODIAN
COOPER	TENE'	ERMA SIEGEL	CUSTODIAN
DIVINEY	FERNANDO	MAINTENANCE SHOP	MAINTENANCE GENERAL
FERRISS	AMANDA	ERMA SIEGEL	CUSTODIAN
FIKES	TIMOTHY	ERMA SIEGEL	CUSTODIAN
GREGORY	DEMAREUS	BLACK FOX	CUSTODIAN
JOHNSON	ALANA	HOBGOOD	CUSTODIAN
LEIJA	LISSETTE	BRADLEY	CUSTODIAN
MARSHALL	MALIK	HOBGOOD	CUSTODIAN
MOHAMMED	HAJI	PITTARD	CUSTODIAN
MOONEYHAM	ROSEANNA	SCALES	CAFETERIA
SWEET	JAMES	SCALES	CUSTODIAN
TAYLOR	TATYANA	CASON LANE	CUSTODIAN
TRAVIS	NAS	NORTHFIELD	CUSTODIAN
URDIERA	HIRVIN	HOBGOOD	CUSTODIAN
WATKINS	CHARLYN	PITTARD	MDA
WILLIAMS	KEILON	OVERALL CREEK	CUSTODIAN

Employee Count:20

***** End of report *****

Name	Name	Date	Code	Description
GUTHRIE	CHRISTOPHER	03/12/2018	MAINT	MAINT
KIEWEL	MARK		MAINT	MAINT
MCKINNEY	PRESTON	02/21/2018	CUSTF	CUSTODIAN FULL
MERTES	COLLEEN		MDA	MDA
WHITNEY	WILLIE	03/09/2018	BUS	BUS

Employee Count:5

***** End of report *****