

**Gibson County Special School District
Board of Trustees**

**GCSSD Board of Trustees Regular Meeting
Rutherford School Library**

January 11, 2024

Members Present: Dr. Richard Addo, Mr. Benny Boals, Mr. John Campbell II, Mr. Tom Lannom, Ms. Treva Maitland, Mr. Eddie Watkins.

PLEDGE OF ALLEGIANCE

Mr. Richard Addo led the Pledge of Allegiance.

CALL TO ORDER

Mr. Tom Lannom called the meeting to order.

ROLL CALL

CONSENT AGENDA

A motion was made by Mr. Eddie Watkins to approve the consent agenda, with a second by Dr. Richard Addo. *Motion passed.*

ALC Report

Bullying/Harassment Report

Finance Reports

Juvenile Court Referrals

Maintenance/Technology Reports

Minutes Approval

Overnight Field Trips

Policy Revisions - Second Readings

RECOGNITION

PUBLIC COMMENT

No public comment

AMENDED AGENDA***

A motion was made by Mr. Benny Boals to approve the admended agenda, with a second by Dr. Richard Addo. *Motion passed.*

School Board Appreciation Week

Mr. Eddie Pruett announced that School Board Appreciation Week is January 21-27. A donation of \$150 is being made to the Gibson County Imagination Library as a token of appreciation.

GCSSD Special Education Vans***

Mr. Rory Hinson presented the purchase of two Special Education Vans on the state contract of \$33,952 each from Ford of Murfreesboro. The total cost will be \$67,904.

A motion was made by Mr. Benny Boals to approve the purchase of the two vans on the state contract and amend the budget by \$67,904, with a second by Dr. Richard Addo. *Motion passed.*

State Report Cards ACT/SAT/TCAP Scores

Principals of each school reported their school's TNReady 2022–2023 results. Principals praised staff and discussed ways of improvement.

Tenure Recommendations

Mr. Eddie Pruett recommended Ms. Sherry Dodson for tenure.

A motion was made by Mr. Eddie Watkins to approve tenure recommendation for Ms. Sherry Dodson, with a second by Mr. Benny Boals. *Motion passed.*

CSH Update

Ms. Amy Richardson presented the Coordinated School Health Update. Coordinated School Health encourages healthy lifestyles, provides needed support to at-risk students, helps identify health-related problems that impair academic success, and works with community partners to find solutions.

Research is clear ... healthy students are better learners, better learners are more likely to graduate, and graduates are more likely to become productive citizens. The CSH model provides an evidence-based framework to address the needs of the whole child.

CSH consists of 8 Components, which include Health Education; Health Services; Nutrition; Physical Education/Physical Activity; Healthy School Environment; School Counseling, Psychological, and Social Services; Student, Family, and Community Involvement; and School Staff Wellness. CSH Coordinators constantly work with these 8 areas to have the greatest impact.

In a recent survey, GCSSD School Counselors were asked "How can CSH support you in your role as a school counselor?" Responses included:

"Continue to be a listening ear and resource when we have questions/concerns."

"Providing PD for counselors is a huge help!"

GCSSD Physical Education/Lifetime Wellness teachers were asked in a recent survey "Has Coordinated School Health helped support your work in the past?" Responses included:

"Any need that arises, Amy tries her best to accommodate our needs."

"Yes, CSH has provided me with materials to help my class."

This year, the GCSSD CSH Coordinator was selected to serve as a CSH mentor and was one of three CSH Coordinators who spoke during the new coordinator training due to her experience and leadership skills. GCSSD CSH Coordinator is also currently serving on the statewide School Health Advisory Council.

CSH - "Where Health and Academics Merge"

Highlights of the GCSSD Coordinated School Health program can be found each month in the newsletter at

<https://www.gcssd.org/documents/departments/coordinated-school-health/newsletters/144956>

Updates can also be found on social media sites including:

Facebook: <https://www.facebook.com/gcssdcsh/>

Twitter: <https://twitter.com/RichardsonGCSSD>

I encourage you to check these resources out as this is the best way to stay up to date with the programs we are currently involved in.

Immunizations have been provided for students and adults through our partnership with West Tennessee Health Care. So far this year, a total of 259 consents have been received with a total of 291 immunizations given to adults and children. More will be given in the spring clinic as well.

Recently, our district was one of three districts selected to present information on our staff immunization program at our annual conference in February. The theme this year was "Level Up with School Lunch" and had a game theme.

The School Health Services Student Update for the school year of 2022-2023 indicated that the enrollment of 3834 students in Pre-K through 12th grade made a total of 20,970 visits to the school nurse. The nurse-to-student ratio in 2022-20223 was one nurse to 383 students. This is an improvement from the 2003 statistics when there was one nurse per 1390 students. This improvement is due to GCSSD employing 10 school nurses as well as a lead nurse to oversee the program. It is very important to keep our students healthy and in school to receive a solid education and our school nurses are invaluable in this goal.

CSH partners with LeBonheur to provide healthcare services to students who have not had physical or medical treatment in the last year. Students can also be referred for acute or chronic physical or mental health problems. Students with parental permission and completed paperwork are seen in the Mobile Health Unit while at school, regardless of their ability to pay for services. Last year there were 72 EPSDT screenings on students in our district. As a result of this program, there were 63 referrals made to outside resources last year. Their Health Educator saw 10 students within GCSSD last year for lessons on nutrition and physical activity. Also, one student was seen for behavioral health services last year. The In-Kind value of these services for last school year was \$26,544. As of 11/20/23, there have been 33 total students who received physicals from the Le Bonheur Mobile Health at Dyer, Rutherford, and South Gibson Elementary School. They are scheduled to be at Spring Hill School on January 23rd and hopefully, more schools will be scheduled this semester.

<https://www.growwelltn.org/programs/le-bonheur-mobile-unit/>

Student Health Screenings were given to students in Preschool, Kindergarten, Second, Fourth, Sixth, Eighth, and Special Education Students. These screenings included height/weight=BMI,

hearing, vision, blood pressure, and Sixth Grade Scoliosis. Coordinated School Health partners with the Nursing Education program at the Tennessee College of Applied Technology to facilitate this. There were approximately 1672 Student Health Screenings completed this year.

The School Backpack Program was initiated by funds from CSH for students with low food sources to have a pack of food discretely placed in their backpacks on Fridays with enough food for that student through the weekend or over long breaks. Once the community saw the need, it became involved in the programs in the local schools, as businesses, churches, and individuals worked together to ensure this program's success.

Currently, a total of 120 students are being served. Dyer School serves 46 students, Kenton School serves 15 students, Rutherford School serves 18 students, South Gibson County Elementary serves 19 students, South Gibson County Middle serves 8 students, Spring Hill School serves 8 students, and Yorkville School serves 6 students. GCHS also has a food pantry where students can obtain food as needed and is currently serving approximately 10 students. For the past several years, the Trenton Foundation, which is a chapter of the West Tennessee Healthcare Foundation, has made an annual donation to help support this program.

We also received a grant from Second Harvest to support this program at Dyer, Kenton, Rutherford, South Gibson County Elementary School, South Gibson County Middle School, Spring Hill, and Yorkville Schools. This program supplies the needed food for the eligible children at these schools. This grant is worth \$21,000.

This fall, GC YAC students volunteered to collect food for the backpack program as part of our annual "Pack the Bus" food drive. Students and the community were able to donate food to assist with this need.

CSH and Lifetime Wellness class teachers at both high schools have partnered again this year to provide health-related education to students. Topics such as Suicide Prevention, substance prevention, and were taught by TN Suicide Prevention Network (TSPN). CSH has also ensured that Hands-Only CPR is taught in wellness classes at both high schools. Topics such as Vaping and Safe Driving will be covered in the spring semester.

CSH was able to purchase Nine Square in the Air for several of our middle and high schools. This was received very positively by the PE/Wellness teachers and students. One student said, "This is so much fun." And another was heard saying "When it isn't your turn you can cheer for your friends."

Walk to School Day was held at Spring Hill to encourage family engagement, physical activity, and nutrition. GCSSD CSH provided water and CSH health information. We hope to make this an annual event.

CSH partners with individuals and groups from the community to secure Grants and In-Kind funding to assist schools within the district meet the needs of students and families. As a result, barriers to learning are removed, leading to improved academic learning. In the 2022-2023 school year, CSH was awarded \$47,138.99 in grants and \$134,972 in in-kind funding for a total of \$182,110.99.

The grants included the Resilient School Communities Grant which funded our initial partnership with Carey Counseling Telehealth Therapy Services and Trauma Informed training for the school counselors, as well as Backpack program supplies and funding and TN Teen Institute participant fees. The In-kind value includes services, material, equipment, or labor committed or received at a conservative value that fits within one of the eight components of Coordinated School Health. This included LeBonheur, immunization clinics, health education videos and supplies from Team Mica and Kyle Kiihnl Foundation for Prevention of Drowsy Driving, volunteers that assist with the backpack program, Mock Crash volunteers, and nursing supplies for school nurses.

GCSSD has a total of 21 Automated External Defibrillators (AEDs) located throughout the school district with at least 1 in each school. There are teams in each school who are trained in CPR and using the AED. These teams go through drills to identify strengths and weaknesses so that if a real situation were to arise, they would be prepared. Other school staff are trained either in person or by utilizing the Five Points section of My Benefits Channel to watch a training developed by GCSSD Lead Nurse Tammie Floersh.

We also have the following emergency medications available at schools:

Narcan, a narcotic antagonist used to treat overdose with opioids, is available in each school. Narcan is provided free of charge by the State of Tennessee through the regional overdose prevention specialist. Medical orders, for the use of Narcan in the school district are provided by Dr. Jim Williams. School nurses and volunteers are trained in the signs and symptoms of a narcotic overdose and the administration of Narcan. Currently, there are at least two doses of Narcan located in each school. One dose is in the AED case by the gym; the second dose is in the nurse's office.

Epinephrine (Epi Pen) is the emergency medication used to treat severe allergic reactions/anaphylaxis.

Schools have two sets of Epi-pens. Elementary and middle schools have both the Jr. (dose for those under 66 lbs.) and the standard Epi-pens on hand. Doses are kept in the AED case or cafeteria and with the nurse. The Epi-Pen 4 Schools program provides 2 double packs to each school for free. Medical direction for recognizing and responding to anaphylaxis is provided by Dr. Jim Williams. Training on recognition and response to anaphylaxis is provided by district Registered Nurses.

Strategic Plan

Mr. Tom Lannom discussed the last strategic plan and asked the board to review the core values. Any necessary changes will be discussed at the March board meeting.

Policy Revisions

Mr. Eddie Pruett presented the Policy Revision. Mr. Pruett recommended suspending the rules and passing the policy on the first reading.

Policy #5.608 *Tutoring for Pay* changes how teachers use school buildings for paid tutoring. A motion was made by Mr. Eddie Watkins to suspend the rules and approve this policy on first reading, with a second by Dr. Richard Addo. *Motion passed.*

DIRECTOR'S REPORT

Mr. Eddie Pruett presented the Upcoming Conferences.

Upcoming Conferences

Mr. Eddie Pruett informed the board of the upcoming conferences.

Legislative & Legal Institute - February 12-13- Franklin

SCOPE Conference - March 5 - Belmont University, Nashville

ADJOURN

A motion was made by Dr. Richard Addo to adjourn, with a second by Mr. John Campbell II. *Motion passed.*

North GC current

School	Grade	DHA Results	Reason for DHA	Date of DHA	Appeal Date	Notes	Time Complete
GCHS	10	Zero Tolerance	Smoking Marijuana in BR	5/4/2022	Dec, 2023		
GCHS	10	Zero Tolerance	Possession of MJ in BR	5/4/2022	Dec, 2023		
Dyer	7	34 Days ALC	Theft at previous school, we honor	9/17/2023 start			
GCHS	9	60 Days ALC	volleyball game incident/10 priors	10/11/2023	Dec. 15, 2023		
GCHS	10	remainder of semester	disrespectful rant, cussing, finger	10/31/2023			
GCHS	9	19 Days ALC	assault charge, pulling hair, kicking	10/31/2023			
Dyer	8	remainder of semester	disrespectful, cussing, push teacher	11/3/2023			
Yorkville	7	20 Days ALC	Theft/multiple violations	12/13/2023			
Dyer	7	60 Days ALC	showing naked video to students	12/13/2023		review at 30 Days	

South GC current

School	Grade	DHA Results	Reason for DHA	Date of DHA	Appeal Date	Notes	Time Complete
SGCHS	10	90 Days ALC	Prank Phone Calls (vulgar)	4/19/2023	Dec, 2023		
SGCHS	10	90 Days ALC	Prank Phone Calls (vulgar)	4/19/2023	Dec, 2023		
SGCMS	8	30 Days ALC	Showing porn on phone	8/21/2023			
SGCHS	9	180 Days ALC	zero tolerance, under influence	10/20/2023		12-Mar-24 appeal reduced to 90/45	
SGCMS	7	180 Days ALC	zero tolerance, under influence	11/3/2023	90 days		
SGCHS	12	remainder of year ALC	Assault charge, broken nose	12/12/2023	9-May-23		
SGCHS	12	remainder of year ALC	zero tolerance, under influence	12/12/2023	9-May-23		

North GC for the year

School	Grade	DHA Results	Reason for DHA	Date of DHA	Appeal Date	Notes	Time Complete
Dyer	7	34 Days ALC	Theft				
GCHS	9	60 Days ALC		10/11/2023	Dec. 16, 2023	transfer student, we honored days	
GCHS	10	remainder of semester	Volleyball game incident/10 priors	10/31/2023			
GCHS	9	19 Days ALC	disrespectful rant, cussing, finger	10/31/2023			
Dyer	8	remainder of semester	assault charge, pulling hair, kicking	11/3/2023			
Yorkville	7	20 Days ALC	disrespectful, cussing, push teacher	12/13/2023			
Dyer	7	60 Days ALC	theft/multiple violations	12/13/2023		review at 30 Days	
			showing naked video to students				

South GC for Year

School	Grade	DHA Results	Reason for DHA	Date of DHA	Appeal Date	Notes	Time Complete
SGCMS	8	30 Days ALC	Showing porn on phone	8/21/2023			
SGCHS	10	13 Days ALC	Inproper touching, intimidation	9/12/2023			
SGCHS	9	180 Days ALC	zero tolerance, under influence	10/20/2023		12-Mar-24 review at 90 days	
SGCMS	7	180 Days ALC	zero tolerance, under influence	11/3/2023	90 days		
SGCHS	12	remainder of year	assault	12/12/2023		9-May-23	
SGCHS	12	remainder of year	zero tolerance, under influence	12/12/2023		9-May-23	

HARASSMENT/BULLYING REPORT

December 1, 2023 to December 15, 2023

NOTE: Totals YTD column represents the cumulative # of incidents' reported thus far.

	VERBAL INCIDENT	WRITTEN INCIDENT	TECHNOLOGY INCIDENT	PHYSICAL INCIDENT	TOTALS For Month	TOTALS YTD	Previous Year Total
DYER	1	0	0	1	2	6	6
GCHS	0	0	0	0	0	0	1
KENTON	0	0	0	0	0	0	0
SGCES	0	0	0	0	0	0	0
SGCMS	0	0	0	0	0	0	1
RUTHERFORD	0	0	0	0	0	0	0
SGCHS	0	0	0	0	0	0	1
SPRING HILL	0	0	0	0	0	0	0
YORKVILLE	0	0	0	0	0	0	1

VERBAL OR WRITTEN (classified as one of the following)

- Name calling
- Threatening
- Taunting/ridiculing
- Demeaning comments

TECHNOLOGY (classified as)

- Facebook Posting
- Instagram Pic
- Phone Texting
- Twitter Messages
- Snap Chat

PHYSICAL (classified as one of the following)

- Hitting/kicking/shoving/pushing
- Inappropriate touching
- Staring/Stalking
- Spitting

AP Division	Payment Number	Payment Date	Payment Status	Vendor	Payment Amount
Gibson County Special Schools	8159	12/14/2023	Paid	Alisha Bauman	\$276.71
Gibson County Special Schools	8160	12/14/2023	Paid	Apple, Inc	\$1,794.00
Gibson County Special Schools	8161	12/14/2023	Paid	RACHEL BEARDEN	\$316.49
Gibson County Special Schools	8162	12/14/2023	Paid	Carissa Burkett	\$177.26
Gibson County Special Schools	8163	12/14/2023	Paid	Classroom Products LLC	\$209.70
Gibson County Special Schools	8164	12/14/2023	Paid	Rachel Cooper	\$90.09
Gibson County Special Schools	8165	12/14/2023	Paid	Gibson County School District/Gp Account	\$627.71
Gibson County Special Schools	8166	12/14/2023	Paid	Brianna Holland	\$57.92
Gibson County Special Schools	8167	12/14/2023	Paid	Kaitlyn Hughes	\$138.06
Gibson County Special Schools	8168	12/14/2023	Paid	Veronica Minton	\$148.01
Gibson County Special Schools	8169	12/14/2023	Paid	Paige Garner	\$123.00
Gibson County Special Schools	8170	12/14/2023	Paid	Riverside Insights	\$1,563.32
Gibson County Special Schools	8171	12/14/2023	Paid	Megan Sanford	\$69.03
Gibson County Special Schools	8172	12/14/2023	Paid	JADA SIMS	\$31.59
Gibson County Special Schools	8173	12/14/2023	Paid	TANGIBLE PLAY	\$1,175.04
Gibson County Special Schools	8174	12/14/2023	Paid	Wells Fargo Financial Leasing	\$85.00
Gibson County Special Schools	8175	12/15/2023	Paid	Carissa Burkett	\$111.15
Gibson County Special Schools	8176	12/15/2023	Paid	Brianna Holland	\$26.33
Gibson County Special Schools	8177	12/15/2023	Paid	Veronica Minton	\$93.60

Gibson County Special Schools
Bank Account Check Listing By Date

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Run By: Amy Santaniello
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Bank Account: Security Bank Vendor (Fund 141) Account Number: 000000200379

GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
60210	12/1/2023	4-EverGreen	Vendor	Reconciled	\$440.00
60211	12/1/2023	Alisha Owens	Vendor	Reconciled	\$441.70
60212	12/1/2023	Amy Burczak	Vendor	Outstanding	\$70.20
60213	12/1/2023	Eddie Pruett	Vendor	Reconciled	\$125.00
60214	12/1/2023	Gibson Connect, LLC	Vendor	Reconciled	\$6,261.02
60215	12/1/2023	Gibson County Food Service	Vendor	Reconciled	\$126,999.74
60216	12/1/2023	Laura Hawks	Vendor	Reconciled	\$105.89
60217	12/1/2023	Carla Jackson	Vendor	Reconciled	\$84.24
60218	12/1/2023	Betty Jewell	Vendor	Reconciled	\$173.16
60219	12/1/2023	Annetta Kirk	Vendor	Reconciled	\$104.13
60220	12/1/2023	Michelle Goad	Vendor	Reconciled	\$327.02
60221	12/1/2023	Emily Pitt	Vendor	Reconciled	\$339.49
60222	12/1/2023	Amy Powell	Vendor	Reconciled	\$118.76
60223	12/1/2023	Carly Robinson	Vendor	Reconciled	\$226.98
60224	12/1/2023	Rory Hinson	Vendor	Reconciled	\$341.65
60225	12/1/2023	Megan Sanford	Vendor	Reconciled	\$97.11
60226	12/1/2023	Terri Mcdaniel	Vendor	Reconciled	\$185.45
60227	12/1/2023	Volunteer Technology Systems	Vendor	Reconciled	\$86.10
60228	12/1/2023	Billy Windsor	Vendor	Reconciled	\$248.05
60229	12/4/2023	Area Wide Communications	Vendor	Reconciled	\$1,860.95
60230	12/4/2023	City Lumber Company	Vendor	Reconciled	\$342.61
60231	12/4/2023	Environ Pest Services	Vendor	Reconciled	\$300.00
60232	12/4/2023	Gibson County Bus Garage	Vendor	Reconciled	\$14,575.95
60233	12/4/2023	Lowe's Credit Services	Vendor	Reconciled	\$426.55
60234	12/4/2023	The Tri City Reporter	Vendor	Reconciled	\$80.00
60235	12/4/2023	Trenton Special School District	Vendor	Reconciled	\$218.42
60236	12/4/2023	Victory 93.7 Wtkb Fm	Vendor	Reconciled	\$200.00

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60237	12/4/2023	Workcare Resource Inc,	Vendor	Reconciled	\$45.00
60238	12/5/2023	Amy Richardson	Vendor	Reconciled	\$711.36
60239	12/5/2023	Apple, Inc	Vendor	Reconciled	\$598.00
60240	12/5/2023	Area Wide Communications	Vendor	Reconciled	\$4,001.27
60241	12/5/2023	Kelly Belew	Vendor	Reconciled	\$132.32
60242	12/5/2023	Amy Burczak	Vendor	Outstanding	\$70.20
60243	12/5/2023	Carissa Burkett	Vendor	Reconciled	\$304.90
60244	12/5/2023	Cdw Government	Vendor	Reconciled	\$104.23
60245	12/5/2023	Rachel Cianciolo	Vendor	Reconciled	\$750.00
60246	12/5/2023	Cindy Smith	Vendor	Reconciled	\$79.56
60247	12/5/2023	Colette Wilson	Vendor	Reconciled	\$46.80
60248	12/5/2023	Cindy Etheridge Davis	Vendor	Reconciled	\$210.02
60249	12/5/2023	Deloris Wilson	Vendor	Reconciled	\$409.80
60250	12/5/2023	Denise Coleman	Vendor	Reconciled	\$377.02
60251	12/5/2023	Logan Eason	Vendor	Reconciled	\$500.00
60252	12/5/2023	Danny East	Vendor	Reconciled	\$52.65
60253	12/5/2023	Eddie Pruett	Vendor	Outstanding	\$61.00
60254	12/5/2023	Jamie Hodges	Vendor	Reconciled	\$111.39
60255	12/5/2023	Jayna Watkins	Vendor	Reconciled	\$43.88
60256	12/5/2023	Jenny Yates	Vendor	Reconciled	\$365.76
60257	12/5/2023	Kelly K. Samantha	Vendor	Reconciled	\$160.29
60258	12/5/2023	Kenton Chevrolet	Vendor	Reconciled	\$303.92
60259	12/5/2023	Kevin Turner	Vendor	Reconciled	\$426.63
60260	12/5/2023	Kristin Hardin	Vendor	Reconciled	\$219.38
60261	12/5/2023	Brittany Leitherland	Vendor	Reconciled	\$157.37
60262	12/5/2023	Lowe's Credit Services	Vendor	Reconciled	\$868.63
60263	12/5/2023	Mike Sims	Vendor	Reconciled	\$381.00
60264	12/5/2023	Veronica Minton	Vendor	Reconciled	\$106.00

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60265	12/5/2023	Nexair	Vendor	Reconciled	\$421.33
60266	12/5/2023	Paige Garner	Vendor	Outstanding	\$635.00
60267	12/5/2023	Savannah Pannell	Vendor	Reconciled	\$70.20
60268	12/5/2023	Quill	Vendor	Reconciled	\$218.99
60269	12/5/2023	StaffEZ Facility Services	Vendor	Reconciled	\$121,662.20
60270	12/5/2023	Stanford Electric	Vendor	Reconciled	\$98.46
60271	12/5/2023	Tammy Zarecor	Vendor	Reconciled	\$762.00
60272	12/5/2023	Andre Theus	Vendor	Outstanding	\$500.00
60273	12/5/2023	Timothy Trimble	Vendor	Reconciled	\$62.01
60274	12/5/2023	Tracy Garner	Vendor	Reconciled	\$762.00
60275	12/5/2023	Tracy Reed	Vendor	Reconciled	\$762.00
60276	12/5/2023	Victoria Abbott	Vendor	Reconciled	\$74.88
60277	12/5/2023	Volunteer Technology Systems	Vendor	Reconciled	\$1,551.50
60278	12/5/2023	Clayton Westbrooks	Vendor	Reconciled	\$500.00
60279	12/5/2023	Cynthia Wright	Vendor	Outstanding	\$13.46
60280	12/6/2023	Br Supply, Inc.	Vendor	Reconciled	\$2,204.60
60281	12/6/2023	Ed's Supply Company, Inc	Vendor	Reconciled	\$218.54
60282	12/6/2023	Ena Services Llc	Vendor	Reconciled	\$227.80
60283	12/6/2023	Gibson County Federal Accounts	Vendor	Reconciled	\$15,081.14
60284	12/6/2023	Jackson Restaurant Supply, Inc.	Vendor	Reconciled	\$8,800.00
60285	12/6/2023	Northwest Council On Children & Youth	Vendor	Outstanding	\$25.00
60286	12/6/2023	Tn School Health Coalition	Vendor	Reconciled	\$100.00
60287	12/6/2023	Townsend Door & Hardware	Vendor	Reconciled	\$800.00
60288	12/7/2023	JOSEPH AGEE	Vendor	Reconciled	\$280.80
60289	12/7/2023	Aimee Patton	Vendor	Reconciled	\$82.00
60290	12/7/2023	Amy Thornton	Vendor	Reconciled	\$297.28
60291	12/7/2023	Amanda Bell	Vendor	Reconciled	\$421.30
60292	12/7/2023	Anthony Bogue	Vendor	Reconciled	\$24.00

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60293	12/7/2023	Amanda Callins	Vendor	Reconciled	\$46.80
60294	12/7/2023	Capital One	Vendor	Reconciled	\$5.04
60295	12/7/2023	Ena Services Llc	Vendor	Reconciled	\$5,182.64
60296	12/7/2023	Gchs Vocational Technical Center	Vendor	Reconciled	\$77.70
60297	12/7/2023	Hickerson Automotive Group, Inc	Vendor	Reconciled	\$51.49
60298	12/7/2023	BRANDI HINSON	Vendor	Reconciled	\$82.00
60299	12/7/2023	Jackson Restaurant Supply, Inc.	Vendor	Reconciled	\$55.85
60300	12/7/2023	Ezra F Leslie	Vendor	Reconciled	\$169.07
60301	12/7/2023	Lorrie Pomeroy	Vendor	Reconciled	\$82.00
60302	12/7/2023	Amy Powell	Vendor	Reconciled	\$82.00
60303	12/7/2023	Rachel Barber	Vendor	Outstanding	\$299.52
60304	12/7/2023	Samantha Litton	Vendor	Reconciled	\$143.36
60305	12/7/2023	Susan Smith	Vendor	Reconciled	\$139.82
60306	12/7/2023	Haley Stafford	Vendor	Reconciled	\$82.00
60307	12/7/2023	Stellar Therapy Services	Vendor	Reconciled	\$886.30
60308	12/7/2023	Tennessee Tractor	Vendor	Reconciled	\$124.54
60309	12/7/2023	Teresa Newell	Vendor	Reconciled	\$163.80
60310	12/7/2023	West Tenn Fence Company	Vendor	Reconciled	\$2,766.00
60311	12/7/2023	Youth Town of Tennessee	Vendor	Reconciled	\$850.00
60312	12/8/2023	Ace Building Center	Vendor	Reconciled	\$18.92
60313	12/8/2023	Electric Motor Rebuilders	Vendor	Reconciled	\$47.90
60314	12/8/2023	Ferguson Enterprises	Vendor	Reconciled	\$22.82
60315	12/8/2023	Gibson Connect, LLC	Vendor	Reconciled	\$652.66
60316	12/8/2023	Tennessee Tractor Llc	Vendor	Reconciled	\$238.56
60317	12/8/2023	Townsend Door & Hardware	Vendor	Reconciled	\$505.00
60318	12/8/2023	Wells Fargo Financial Leasing	Vendor	Reconciled	\$399.00
60319	12/11/2023	Alford's Tire Center	Vendor	Reconciled	\$71.65
60320	12/11/2023	Victor C. Buehler Architect	Vendor	Reconciled	\$1,200.00

Gibson County Special Schools
Bank Account Check Listing By Date

Run At: 1/4/2024 10:15 AM
Run By: Amy Santaniello
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Bank Account: Security Bank Vendor (Fund 141) Account Number: 000000200379
GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
60321	12/11/2023	Capital One	Vendor	Outstanding	\$318.12
60322	12/11/2023	Carissa Burkett	Vendor	Reconciled	\$478.18
60323	12/11/2023	Cooperative Financial Solutions	Vendor	Reconciled	\$7,975.63
60324	12/11/2023	Shera Culp	Vendor	Reconciled	\$253.00
60325	12/11/2023	Gibson County Federal Accounts	Vendor	Reconciled	\$6,526.12
60326	12/11/2023	Gibson County Food Service	Vendor	Reconciled	\$153,350.75
60327	12/11/2023	Gibson County High School/Foods Class	Vendor	Reconciled	\$900.00
60328	12/11/2023	HBI	Vendor	Reconciled	\$1,900.00
60329	12/11/2023	Hickerson Automotive Group, Inc	Vendor	Reconciled	\$23.58
60330	12/11/2023	Pitney Bowes	Vendor	Reconciled	\$168.42
60331	12/11/2023	Amy Powell	Vendor	Reconciled	\$95.00
60332	12/11/2023	Rabow's Septic Service (James Cooper)	Vendor	Reconciled	\$900.00
60333	12/11/2023	Haley Stafford	Vendor	Reconciled	\$235.35
60334	12/11/2023	Trane U.S. Inc	Vendor	Reconciled	\$365.09
60335	12/11/2023	Waste Management	Vendor	Reconciled	\$2,653.48
60336	12/12/2023	Ed's Supply Company, Inc	Vendor	Reconciled	\$132.04
60337	12/12/2023	Amber Jowers	Vendor	Reconciled	\$222.20
60338	12/12/2023	Lakeside Behavioral Health	Vendor	Reconciled	\$294.00
60339	12/12/2023	Reed Backflows	Vendor	Outstanding	\$750.00
60340	12/14/2023	Ace Building Center	Vendor	Reconciled	\$221.59
60341	12/14/2023	Alisha Bauman	Vendor	Reconciled	\$24.00
60342	12/14/2023	B3 CREATIVE AGENCY	Vendor	Reconciled	\$5,569.45
60343	12/14/2023	Beynon	Vendor	Outstanding	\$6,675.00
60344	12/14/2023	Brad Garner	Vendor	Reconciled	\$121.68
60345	12/14/2023	Derek Norman	Vendor	Outstanding	\$48.00
60346	12/14/2023	Joe Frizzell	Vendor	Reconciled	\$720.00
60347	12/14/2023	Gibson County Utility District	Vendor	Reconciled	\$317.00
60348	12/14/2023	Jacob King	Vendor	Outstanding	\$24.00

Gibson County Special Schools
Bank Account Check Listing By Date

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Bank Account: Security Bank Vendor (Fund 141) Account Number: 000000200379
GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
60349	12/14/2023	Annetta Kirk	Vendor	Reconciled	\$66.11
60350	12/14/2023	Medina Auto Farm Supply	Vendor	Reconciled	\$34.98
60351	12/14/2023	Patricia Rickman	Vendor	Reconciled	\$906.80
60352	12/14/2023	Emily Pitt	Vendor	Reconciled	\$39.78
60353	12/14/2023	Amy Powell	Vendor	Reconciled	\$23.40
60354	12/14/2023	Practical Behavior Analysis, LLC	Vendor	Reconciled	\$225.00
60355	12/14/2023	Patricia Pugh	Vendor	Outstanding	\$14.63
60356	12/14/2023	Renee Childs	Vendor	Reconciled	\$574.41
60357	12/14/2023	Carly Robinson	Vendor	Reconciled	\$94.77
60358	12/14/2023	Sowell Boys Paving (Dale Sowell)	Vendor	Outstanding	\$2,750.00
60359	12/14/2023	Brad Garner	Vendor	Reconciled	\$100.62
60360	12/14/2023	TSBA	Vendor	Reconciled	\$150.00
60361	12/15/2023	Alisha Owens	Vendor	Reconciled	\$262.68
60362	12/15/2023	Tessa Buckingham	Vendor	Reconciled	\$1,149.56
60363	12/15/2023	Amy Burczak	Vendor	Outstanding	\$28.08
60364	12/15/2023	Carissa Burkett	Vendor	Reconciled	\$24.00
60365	12/15/2023	Cindy Smith	Vendor	Reconciled	\$32.76
60366	12/15/2023	Cindy Etheridge Davis	Vendor	Reconciled	\$141.57
60367	12/15/2023	Danny East	Vendor	Reconciled	\$17.55
60368	12/15/2023	Erica Durall	Vendor	Reconciled	\$82.86
60369	12/15/2023	Laura Hawks	Vendor	Reconciled	\$67.86
60370	12/15/2023	Veronica Minton	Vendor	Reconciled	\$24.00
60371	12/15/2023	Savannah Pannell	Vendor	Reconciled	\$28.08
60372	12/15/2023	Rory Hinson	Vendor	Reconciled	\$50.31
60373	12/15/2023	Steve Marsh Ford	Vendor	Reconciled	\$52,256.00
60374	12/15/2023	Twin City Barns Llc	Vendor	Reconciled	\$35,720.00
60375	12/15/2023	UNITED REFRIGERATION, INC	Vendor	Reconciled	\$1,621.40
60376	12/15/2023	Victoria Abbott	Vendor	Reconciled	\$28.08

Gibson County Special Schools
Bank Account Check Listing By Date

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Bank Account: Security Bank Vendor (Fund 141) Account Number: 000000200379
GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
60377	12/15/2023	Billy Windsor	Vendor	Reconciled	\$112.32
60378	12/15/2023	Caymee Services	Vendor	Reconciled	\$45.00
60379	12/15/2023	Carla Jackson	Vendor	Reconciled	\$49.14
60380	12/15/2023	Jayna Watkins	Vendor	Reconciled	\$26.33
60381	12/15/2023	Renee Childs	Vendor	Reconciled	\$169.65
60382	12/15/2023	TSBA	Vendor	Reconciled	\$150.00
60383	12/19/2023	Superior Vision Services, Inc	Vendor	Reconciled	\$2,058.18
60384	12/27/2023	Aflac	Vendor	Outstanding	\$367.44
60385	12/27/2023	General Sessions	Vendor	Outstanding	\$100.00
60386	12/27/2023	General Sessions Court	Vendor	Outstanding	\$60.84
60387	12/27/2023	Life Investors	Vendor	Outstanding	\$383.44
60388	12/27/2023	Madison County Chancery Court	Vendor	Outstanding	\$54.42
60389	12/27/2023	MANHATTANLIFE ASSURANCE COMPANY OF AMERI	Vendor	Outstanding	\$414.36
60390	12/27/2023	Tenn Child Support	Vendor	Outstanding	\$1,154.00

Totals for Vendor

Number of Checks:	181
Total Checks:	\$630,403.57
Reconciled Checks:	\$615,586.86
Outstanding Checks:	\$14,816.71
Void Checks:	\$0.00

Gibson County Special Schools
Bank Account Check Listing By Date

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Bank Account: Security Bank Vendor (Fund 141)
GL Account: 141- -11130

Account Number: 000000200379

Totals for 141- -11130

Number of Checks: 181
Total Checks: \$630,403.57
Reconciled Checks: \$615,586.86
Outstanding Checks: \$14,816.71
Void Checks: \$0.00

Gibson County Special Schools
Bank Account Check Listing By Date

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Bank Account: Security Bank Vendor (Fund 141)

Account Number: 000000200379

Grand Totals

Number of Checks: 181
Total Checks: \$630,403.57
Reconciled Checks: \$615,586.86
Outstanding Checks: \$14,816.71
Void Checks: \$0.00

141 General Purpose School		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenues							
40125	Trustee's Collections - Bankruptcy	0.00	(499.88)	0.00%	0.00	(82.02)	0.00%
40130	Cir Clk/Clk & Master Collections-Pr Yr	70,000.00	(15,992.10)	22.85%	5,833.33	(770.41)	13.21%
40162	Payments In Lieu Of Taxes-Local	190,000.00	(5,863.70)	3.09%	15,833.33	(673.77)	4.26%
40210	Local Option Sales Tax	4,400,000.00	(1,929,763.98)	43.86%	366,666.67	(333,392.63)	90.93%
40350	Interstate Telecommunications Tax	20,000.00	(11,519.51)	57.60%	1,666.67	(2,334.56)	140.07%
40610	Current Property Tax	7,428,000.00	(1,171,064.37)	15.77%	619,000.00	(639,943.58)	103.38%
40620	Prior Year's Property Tax	138,000.00	(58,161.22)	42.15%	11,500.00	(14,921.89)	129.76%
40630	Interest And Penalty	20,000.00	(6,261.40)	31.31%	1,666.67	(2,000.00)	120.00%
41110	Marriage Licenses	900.00	(592.51)	65.83%	75.00	(174.77)	233.03%
42310	Fines	0.01	(5,980.00)	59,800,000.	0.00	0.00	0.00%
43570	Receipts From Individual Schools	75,000.00	(28,865.96)	38.49%	6,250.00	(18,290.01)	292.64%
43990	Other Charges For Services	25,000.00	(11,752.34)	47.01%	2,083.33	(6,696.09)	321.41%
44110	Investment Income	140,000.00	(157,361.14)	112.40%	11,666.67	(29,963.46)	256.83%
46510	TISA	28,848,327.00	(14,811,721.83)	51.34%	2,404,027.25	(3,277,904.37)	136.35%
46511	Basic Education Program	0.00	0.00	0.00%	0.00	0.00	0.00%
46515	Early Childhood Education	412,787.95	(105,590.16)	25.58%	34,399.00	(37,937.91)	110.29%
46590	Other State Education Funds	245,535.00	(122,673.14)	49.96%	20,461.25	(24,534.63)	119.91%
46610	Career Ladder Program	37,500.00	(21,681.97)	57.82%	3,125.00	0.00	0.00%
46790	Other Vocational	3,553,701.43	(468,318.93)	13.18%	296,141.79	(123,510.84)	41.71%
46980	Other State Grants	158,703.72	0.00	0.00%	13,225.31	0.00	0.00%
49700	Insurance Recovery	0.00	(4,640.39)	0.00%	0.00	0.00	0.00%
Total Revenues		45,763,455.11	(18,938,304.53)	41.38%	3,813,621.26	(4,513,130.94)	118.34%
Expenditures							
71100	Regular Instruction Program	(17,295,824.85)	5,813,661.02	33.61%	(1,441,318.74)	1,338,046.06	92.83%
71200	Special Education Program	(2,845,422.84)	980,491.50	34.46%	(237,118.57)	242,420.40	102.24%
71300	Career and Technical Education	(4,531,800.35)	964,912.52	21.29%	(377,650.03)	197,237.51	52.23%
72110	Attendance	(38,148.14)	10,414.99	27.30%	(3,179.01)	3,228.35	101.55%
72120	Health Services	(686,969.50)	227,337.64	33.09%	(57,247.46)	51,724.14	90.35%
72130	Other Student Support	(912,136.14)	307,044.90	33.66%	(76,011.35)	64,008.97	84.21%
72210	Regular Instruction Program	(1,263,643.97)	558,335.09	44.18%	(105,303.66)	97,998.19	93.06%
72220	Special Education Program	(293,179.13)	210,329.96	71.74%	(24,431.59)	15,052.69	61.61%
72230	Career and Technical Education	(144,378.06)	53,745.44	37.23%	(12,031.51)	11,569.87	96.16%
72250	EDUCATION TECHNOLOGY	(843,048.07)	460,099.46	54.58%	(70,254.01)	36,357.22	51.75%
72310	Board Of Education	(530,900.00)	274,062.44	51.62%	(44,241.67)	20,483.04	46.30%
72320	Office Of The Superintendent	(293,269.57)	141,404.94	48.22%	(24,439.13)	21,642.21	88.56%
72410	Office Of The Principal	(2,355,842.84)	998,887.71	42.40%	(196,320.24)	193,884.69	98.76%

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Gibson County Special Schools
 Summary Financial Statement
 December 2023

User:
 Date/Time:

Rory Hinson, 1
 1/4/2024 11:13 AM
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141 General Purpose School		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
72510	Fiscal Services	(276,013.79)	141,666.41	51.33%	(23,001.15)	18,802.15	81.74%
72610	Operation Of Plant	(2,784,846.60)	1,445,810.49	51.92%	(232,070.55)	192,380.50	82.90%
72620	Maintenance Of Plant	(1,195,808.56)	453,341.12	37.91%	(99,650.71)	58,300.01	58.50%
72710	Transportation	(1,664,533.41)	886,669.63	53.27%	(138,711.12)	117,668.37	84.83%
73400	Early Childhood Education	(412,787.95)	138,981.34	33.67%	(34,399.00)	33,374.58	97.02%
76100	Regular Capital Outlay	(1,333,810.65)	492,374.80	36.91%	(111,150.89)	41,063.87	36.94%
82130	Education	(3,348,663.00)	48,933.95	1.46%	(279,055.25)	0.00	0.00%
82230	Education	(1,256,444.00)	628,619.60	50.03%	(104,703.67)	0.00	0.00%
	Total Expenditures	(44,307,471.42)	15,237,124.95	34.39%	(3,692,289.29)	2,755,242.82	74.62%
Total	141 General Purpose School	1,455,983.69	(3,701,179.58)	254.20%	121,331.97	(1,757,888.12)	1,448.

	A	B	C	D	E	F
1	Monthly Work Order Recap					
2	Period: December 1 through December 31					
3						
4			<i>Beginning of Month</i>	<i>New</i>	<i>Closed</i>	<i>End of Month</i>
5	Technology	Assigned To:	Open Work Orders	Work Orders	Work Orders	Open Work Orders
6		Jamie Barr	7	6	7	6
7		Jacob King	0	17	17	0
8		Alisha Owens	13	19	20	12
9		Anthony Bogue	6	20	19	7
10						
11	Grand Totals		26	62	63	25
12						
13						
14			<i>Beginning of Month</i>	<i>New</i>	<i>Closed</i>	<i>End of Month</i>
15	Maintenance	Assigned To:	Open Work Orders	Work Orders	Work Orders	Open Work Orders
16		Charles Salles	7	1	0	8
17		Travis Hendrix	7	23	26	4
18		Mark Robinson	1	10	11	0
19		Caleb Black	0	6	3	3
20		Ted Bauman	1	11	12	0
21		Brad Reynolds	0	3	3	0
22						
23	Grand Totals		16	54	55	15
24						
25						
26	Notes:					
27	1. Assigned To: The person who was assigned the work order.					
28	2. Beginning of the Month Work Orders: The number of work orders open for the Assigned To for time frame selected.					
29	3. New Work Orders: New work orders received by the Assigned To during the time frame selected.					
30	4. Closed Work Orders: Closed work orders closed by the Assigned To during the time frame selected.					
31	5. End of Month Open Work Orders: Work orders still open for the Assigned To for the time frame selected.					

**Gibson County Special School District
Board of Trustees
GCSSD Board of Trustees Regular Meeting
Kenton School Cafeteria
December 14, 2023**

Members Present: Dr. Richard Addo, Mr. Scott Ball, Mr. Benny Boals, Mr. John Campbell II, Mr. Tom Lannom, Mr. Eddie Watkins.

PLEDGE OF ALLEGIANCE

Mr. Benny Boals led the Pledge of Allegiance.

CALL TO ORDER

Mr. Tom Lannom called the meeting to order.

ROLL CALL

CONSENT AGENDA

A motion was made by Mr. Tom Lannom to approve the consent agenda, with a second by Mr. Benny Boals. *Motion passed.*

ALC Report

Bullying/Harassment Report

Finance Reports

Funding Applications

Juvenile Court Referrals

Maintenance/Technology Reports

Minutes Approval

Overnight Field Trips

RECOGNITION

PUBLIC COMMENT

Mr. Ryan Sims spoke to the board about the outdated football equipment at the north-end middle schools. Mr. Sims requested assistance in purchasing new equipment, and the board agreed to discuss options and add the topic to the agenda.

REGULAR AGENDA

Audit Review

Mr. Rory Hinson introduced Ms. Marcie Williams with Alexander Thompson Arnold, CPA.

Ms. Williams presented the audit results for the 2022-2023 GCSSD District Audit and Internal School Funds Audit. No findings were reported by the District Audit, and two findings in the Internal School Funds have been addressed.

A motion was made by Mr. Benny Boals to approve the annual audit, with a second by Mr. John Campbell II. *Motion passed.*

Teacher Tenure Recommendations

Mr. Eddie Pruett presented the list of teachers for tenure.

- Dyer School - Taylor Record
- Gibson County High School - Michael Wickersham
- Rutherford School - Jayna Watkins, Shelby Dotson, and Tyler Tate
- South Gibson County Elementary School - Samantha Ellis, Jessica Cerven, and Rachel Sanford
- South Gibson County High School - Matthew Curry

A motion was made by Mr. Tom Lannom to approve the tenure for Taylor Record, Michael Wickersham, Jayna Watkins, Shelby Dotson, Tyler Tate, Samantha Ellis, Jessica Cerven, Rachel Sanford, and Mathew Curry, with a second by Dr. Richard Addo. *Motion passed.*

Approval of School Calendar 2024-2025

Mr. Eddie Pruett presented the 2024-2025 School Calendar survey results.

Total responses - 1,604

Option 1 received 29.5% of the votes, 5 days - Fall Break, 3 days - Thanksgiving Break

Option 2 received 62.2% of the votes, 5 days - Fall Break, 5 days - Thanksgiving Break

Option 3 received 2.9% of the votes, 2 days - Fall Break, 5 days - Thanksgiving Break

Option 4 received 5.5% of the votes, 2 days - Fall Break, 3 days - Thanksgiving Break

A motion was made by Mr. Benny Boals to approve option 2 school calendar for 2024-2025, with a second by Mr. John Campbell II. *Motion passed.*

Agriculture Truck Bid

Mr. Derek Norman presented the Agriculture Truck Bid from Steve Marsh Ford for \$52,256 with ISM funds.

A motion was made by Mr. Eddie Watkins to approve the Steve Marsh truck bid for \$52,256.00, with a second by Dr. Richard Addo. *Motion passed.*

Special Education Preschool Grant

Mr. Rory Hinson requested to amend the budget to include the amount received from the State Special School Education Grant.

A motion was made by Mr. John Campbell II to amend the budget to include the amount received from the state special education grant, with a second by Mr. Benny Boals. *Motion passed.*

Board of Trustee Resolution 2

Mr. Eddie Pruett presented the Board of Trustee Resolution 2. The resolution aims to amend the private act which governs the board election process by changing the election dates. The resolution will be submitted to the legislature for approval.

A motion was made by Mr. Tom Lannom to approve resolution 2, with a second by Mr. Scott Ball. *Motion passed.*

Policy # 5.608

Mr. Eddie Pruett presented Policy #5.608 Tutoring for Pay. Policy #5.608 prohibits using the school building for private profit. The board members engaged in discussion pertaining to tutoring options and agreed to continue conversation at the January board meeting.

TSBA Conference Overview

Mr. Tom Lannom initiated discussion about what the board learned at the TSBA Conference. The board discussed improvements and goals for the upcoming months.

Policy Revisions

Mr. Eddie Pruett presented the policy revisions.

- Policy #1.105 School Board Legislative Involvement - Changes the title of the person in charge of informing the board of legislative changes from legislative representative to legislative liaison.
- Policy #1.701 School District Planning - Adds board improvement plans to the TISA accountability report
- Policy #2.400 Revenues - Adds collection of funds through online payments
- Policy #2.601 Fundraising Activities - Adds information on recordkeeping
- Policy #2.800 Expenditures of Funds - Changes the language from board to board of education employees
- Policy #2.8051 Debit Cards, Credit Cards, and Credit Lines - Provisions added for the use of debit cards, credit cards, and credit lines
- Policy #4.603 Promotion and Retention - Creates another pathway for third-graders to be promoted to fourth grade

A motion was made by Mr. Tom Lannom to approve the policy revisions, with a second by Mr. Eddie Watkins. *Motion passed.*

DIRECTOR'S REPORT**Surplus**

Mr. Eddie Pruett presented the tire machine and balancer for surplus.

A motion was made by Mr. Eddie Watkins to approve the surplus items listed, with a second by Mr. Scott Ball. *Motion passed.*

Upcoming Conferences

Mr. Eddie Pruett informed the board of the upcoming conferences.

- New Board Members Orientation - January 8-9 – Nashville
- Legislative & Legal Institute - February 12-13 - Franklin

ADJOURN

A motion was made by Mr. Scott Ball to adjourn, with a second by Mr. Tom Lannom. *Motion passed.*

Date Received in the District Office 12/15/23
Board Approval Date _____
Over Night Trip Yes No

FIELD TRIP REQUEST
GIBSON COUNTY SPECIAL SCHOOL DISTRICT

School Gibson County High School Date of Request 12/15/2023
Teacher Joseph Dickinson Class History Club
Number of Students Involved 15-20 Cost Per Student \$1879
Date of Trip 10/7-10/2023 Alternate Date _____

Number of Buses Needed 1 Is Handicap bus required? YES NO

Has the Transportation Supervisor been contacted? YES NO

Personal Vehicles being used? YES NO

Proof of vehicle liability insurance on file at School? YES NO

Has the Cafeteria been contracted? YES NO

Has School Nurse been notified of Field Trip? YES NO

Total Number of Chaperones: Administrators 0 Teachers 3 Teacher Assistant _____
Parents 1 Others _____

Destination: Washington DC

Time of Departure: 0300 Time of Return: 1500

Purpose of the Trip: For students to see our Nation's History
and different elements of history they would not get to see on a normal basis.

Field Trip Activities: Nation's Capital, Smithsonians, Mount

Vernon, Ferry down the Potomac, and motorcoach tour of famous places in DC.

ATTACH LESSON PLAN FOR FOLLOW-UP

(This must be included for field trip to be approved.)

Approved Disapproved _____ Principal James M. [Signature] Date 12/15/23

Approved Disapproved _____ Supervisor [Signature] Date 12/15/23

Approved Disapproved _____ Director of Schools Eddie Pruett Date 12/15/23

***** ALL OVERNIGHT FIELD TRIPS WITH AN ATTACHED AGENDA MUST BE BOARD APPROVED.**
FIELD TRIP REQUESTS MUST BE IN THE DISTRICT OFFICE BY THE 1ST
DAY OF THE MONTH IN ORDER TO BE PLACED ON THE CONSENT AGENDA.
REGULAR BOARD MEETINGS ARE HELD THE SECOND THURSDAY OF EACH MONTH.

Eddie Pruett

We are resubmitting a new application due to adding 1 more day from the previous field trip the board approve

Date Received in the District Office _____

Board Approval Date _____

Over Night Trip Yes ___ No

**FIELD TRIP REQUEST
GIBSON COUNTY SPECIAL SCHOOL DISTRICT**

School GCHS Date of Request 1/5/23

Teacher Jessie Martin Class Softball

Number of Students Involved 21 Cost Per Student Parents are paying for

Date of Trip 3/24-27 Alternate Date N/A Plungers

Number of Buses Needed 0 Is Handicap bus required? ___ YES NO

Has the Transportation Supervisor been contacted? ___ YES NO

Personal Vehicles being used? YES ___ NO

Proof of vehicle liability insurance on file at School? ___ YES NO will obtain before trip

Has the Cafeteria been contracted? ___ YES NO

Has School Nurse been notified of Field Trip? ___ YES NO

Total Number of Chaperones: Administrators 1 Teachers 1 Teacher Assistant ___
Parents ___ Others ___

Destination: Gulf Shores, AL

Time of Departure: 3/24 9am Time of Return: _____

Purpose of the Trip: participate in Gulf Shores Classic
Softball tournament

Field Trip Activities: Gulf Shores Classic Softball
tournament

ATTACH LESSON PLAN FOR FOLLOW-UP.

(This must be included for field trip to be approved.)

Approved Disapproved ___ Principal [Signature] Date 1/5/24

Approved Disapproved ___ Supervisor [Signature] Date 1/8/24

Approved Disapproved ___ Director of Schools Eddie Pruett Date 1/8/24

***** ALL OVERNIGHT FIELD TRIPS WITH AN ATTACHED AGENDA MUST BE BOARD APPROVED.**

FIELD TRIP REQUESTS MUST BE IN THE DISTRICT OFFICE BY THE 1ST

DAY OF THE MONTH IN ORDER TO BE PLACED ON THE CONSENT AGENDA.

REGULAR BOARD MEETINGS ARE HELD THE SECOND THURSDAY OF EACH MONTH.

Eddie Pruett

Date Received in the District Office 1/8/24
Board Approval Date _____
Over Night Trip Yes No

FIELD TRIP REQUEST
GIBSON COUNTY SPECIAL SCHOOL DISTRICT

School South Gibson County High School Date of Request 1-3-2024
Teacher Beth Cathey & Heather Allen Class Future Business Leaders of America
Number of Students Involved Approx. 5-10 Cost Per Student \$600-\$800
Date of Trip June 29-July 2, 2024 Alternate Date n/a

Number of Buses Needed 0 Is Handicap bus required? YES NO
Has the Transportation Supervisor been contacted? YES NO
Personal Vehicles being used? YES NO
Proof of vehicle liability insurance on file at School? YES NO
Has the Cafeteria been contracted? YES NO
Has School Nurse been notified of Field Trip? YES NO
Total Number of Chaperones: Administrators _____ Teachers 1-2 Teacher Assistant _____
Parents _____ Others _____

Destination: Orlando, Florida

Time of Departure: TBD Time of Return: TBD

Purpose of the Trip: FBLA National Leadership Conference

Field Trip Activities: Please see attachments--schedule is for last year's conference.

ATTACH LESSON PLAN FOR FOLLOW-UP.

(This must be included for field trip to be approved)
Approved Disapproved _____ Principal Rail Proger Date 1-8-24
Approved Disapproved _____ Supervisor Heather Allen Date 1-5-24
Approved Disapproved _____ Director of Schools Eddie Pruett Date 1/9/24

***** ALL OVERNIGHT FIELD TRIPS WITH AN ATTACHED AGENDA MUST BE BOARD APPROVED. FIELD TRIP REQUESTS MUST BE IN THE DISTRICT OFFICE BY THE 1ST DAY OF THE MONTH IN ORDER TO BE PLACED ON THE CONSENT AGENDA. REGULAR BOARD MEETINGS ARE HELD THE SECOND THURSDAY OF EACH MONTH.**

Eddie Pruett

Date Received in the District Office 1/8/24
Board Approval Date _____
Over Night Trip Yes No

FIELD TRIP REQUEST
GIBSON COUNTY SPECIAL SCHOOL DISTRICT

School South Gibson County High School Date of Request 1-3-2024
Teacher Beth Cathey & Heather Allen Class Future Business Leaders of America
Number of Students Involved approx. 15 Cost Per Student \$300
Date of Trip April 7-10, 2024 Alternate Date N/A
Number of Buses Needed 0 Is Handicap bus required? YES NO
Has the Transportation Supervisor been contacted? YES NO
Personal Vehicles being used? YES NO
Proof of vehicle liability insurance on file at School? YES NO
Has the Cafeteria been contracted? YES NO
Has School Nurse been notified of Field Trip? YES NO
Total Number of Chaperones: Administrators _____ Teachers 2 Teacher Assistant _____
Parents _____ Others _____
Destination: Chattanooga Convention Center
Time of Departure: Sun, 4-7-24 1:00 PM Time of Return: Wed, 4-10-24 4:00 PM
Purpose of the Trip: FBLA State Conference

Field Trip Activities: Please see attached guide.

ATTACH LESSON PLAN FOR FOLLOW-UP.

(This must be included for field trip to be approved.)

Approved Disapproved _____ Principal Phil Rogers Date 1-8-24
Approved Disapproved _____ Supervisor Kevin ... Date 1-5-24 AM
Approved Disapproved _____ Director of Schools Eddie Pruett Date 1/9/24

***** ALL OVERNIGHT FIELD TRIPS WITH AN ATTACHED AGENDA MUST BE BOARD APPROVED.**
FIELD TRIP REQUESTS MUST BE IN THE DISTRICT OFFICE BY THE 1ST
DAY OF THE MONTH IN ORDER TO BE PLACED ON THE CONSENT AGENDA.
REGULAR BOARD MEETINGS ARE HELD THE SECOND THURSDAY OF EACH MONTH.

Eddie Pruett

Date Received in the District Office 12/14/23
Board Approval Date _____
Over Night Trip Yes No

FIELD TRIP REQUEST
GIBSON COUNTY SPECIAL SCHOOL DISTRICT

School SGCHS Date of Request 12/13/23

Teacher Dodson Class HOSA

Number of Students Involved 50 Cost Per Student \$350

Date of Trip 3/24-3/27 Alternate Date _____

Number of Buses Needed 2 Is Handicap bus required? YES NO

Has the Transportation Supervisor been contacted? YES NO

Personal Vehicles being used? YES NO

Proof of vehicle liability insurance on file at School? YES NO

Has the Cafeteria been contracted? YES NO

Has School Nurse been notified of Field Trip? YES NO

Total Number of Chaperones: Administrators _____ Teachers 2 Teacher Assistant _____
Parents 2 Others _____

Destination: Chattanooga, Tn Marriott convention center

Time of Departure: 1:00 pm Time of Return: 6:00pm

Purpose of the Trip: HOSA state leadership conference

Field Trip Activities: HOSA competitions, academies, and leadership training

ATTACH LESSON PLAN FOR FOLLOW-UP.

(This must be included for field trip to be approved.)

Approved Disapproved _____ Principal Kevin Rogers Date 12/14/23 12-13-23

Approved Disapproved _____ Supervisor Kaitlyn Taylor Date 12/15/23

Approved Disapproved _____ Director of Schools Eddie Pruett Date 1/3/24

***** ALL OVERNIGHT FIELD TRIPS WITH AN ATTACHED AGENDA MUST BE BOARD APPROVED.**

FIELD TRIP REQUESTS MUST BE IN THE DISTRICT OFFICE BY THE 1ST

DAY OF THE MONTH IN ORDER TO BE PLACED ON THE CONSENT AGENDA.

REGULAR BOARD MEETINGS ARE HELD THE SECOND THURSDAY OF EACH MONTH.

Eddie Pruett

Date Received in the District Office 11/8/24
Board Approval Date _____
Over Night Trip Yes No

FIELD TRIP REQUEST
GIBSON COUNTY SPECIAL SCHOOL DISTRICT

School South Gibson County MS Date of Request 01/03/24
Teacher Callie Patton Class Beta Club
Number of Students Involved 10 Cost Per Student \$130⁰⁰
Date of Trip 3/6-3/9 Alternate Date None

Number of Buses Needed 0 Is Handicap bus required? YES NO

Has the Transportation Supervisor been contacted? YES NO

Personal Vehicles being used? YES NO

Proof of vehicle liability insurance on file at School? YES NO

Has the Cafeteria been contracted? YES NO

Has School Nurse been notified of Field Trip? YES NO

Total Number of Chaperones: Administrators _____ Teachers 02 Teacher Assistant _____
Parents 1 Others _____

Destination: Gatlinburg, TN - Leadership Summit for Beta

Time of Departure: 2:30pm Time of Return: 4:30pm

Purpose of the Trip: This trip is to help foster leadership and collaborative skills in some of our Beta Club students.

Field Trip Activities: Leadership sessions, Collaboration connection, project proposal & Lead outside the box, along with a team building activity.

ATTACH LESSON PLAN FOR FOLLOW-UP.
(This must be included for field trip to be approved.)

Approved Disapproved _____ Principal [Signature] Date 1/3/24

Approved Disapproved _____ Supervisor Michelle Jordan Date 1/9/24

Approved Disapproved _____ Director of Schools Eddie Pruett Date 1/9/24

***** ALL OVERNIGHT FIELD TRIPS WITH AN ATTACHED AGENDA MUST BE BOARD APPROVED. FIELD TRIP REQUESTS MUST BE IN THE DISTRICT OFFICE BY THE 1ST DAY OF THE MONTH IN ORDER TO BE PLACED ON THE CONSENT AGENDA. REGULAR BOARD MEETINGS ARE HELD THE SECOND THURSDAY OF EACH MONTH.**

Eddie Pruett

Gibson County Board of Education			
Monitoring: Review: Annually, in July	Descriptor Term: School Board Legislative Involvement	Descriptor Code: 1.105	Issued Date: 10/13/22
		Rescinds: 1.105	Issued: 06/13/96

- 1 The Board shall work for the passage of new laws designed to improve public education in Tennessee.
 2 Likewise, the Board shall work for the repeal or modification of existing laws and for the defeat of
 3 proposed laws that impede this cause.
- 4 To accomplish this:
- 5 1. The Board shall stay informed of pending legislation and actively communicate its concerns
 6 and make its position known to their elected representatives at both the state and national level;
 - 7 2. The Board shall work with other school boards in the state, other local officials, and
 8 community groups in creating public awareness and support for legislative priorities;
 - 9 3. The Board shall annually select one (1) of its members to serve as its legislative representative;
 - 10 4. The Board shall work with its legislative representative, TSBA, and other concerned groups in
 11 developing an annual legislative program; and
 - 12 5. The Board shall include in its budget appropriate resources to cover costs, including travel
 13 expenses, necessary to ensure active participation in the legislative process.

Cross References

Board Member Development Opportunities 1.204

Gibson County Board of Education			
Monitoring: Review: Annually, in July	Descriptor Term: School Board Legislative Involvement	Descriptor Code: 1.105	Issued Date:
		Rescinds:	Issued:

1 The Board shall work for the passage of new laws designed to improve public education in Tennessee.
 2 Likewise, the Board shall work for the repeal or modification of existing laws and for the defeat of
 3 proposed laws that impede this cause.

4 To accomplish this:

- 5 1. The Board shall stay informed of pending legislation and actively communicate its concerns
 6 and make its position known to their elected representatives at both the state and national level;
- 7 2. The Board shall work with other school boards in the state, other local officials, and
 8 community groups in creating public awareness and support for legislative priorities;
- 9 3. The Board shall annually select one (1) of its members to serve as its legislative **liaison**;
- 10 4. The Board shall work with its legislative liaison, TSBA, and other concerned groups in
 11 developing an annual legislative program; and
- 12 5. The Board shall include in its budget appropriate resources to cover costs, including travel
 13 expenses, necessary to ensure active participation in the legislative process.

Cross References

Board Member Development Opportunities 1.204

Gibson County Board of Education			
Monitoring: Review: Annually, in August	Descriptor Term: School District Planning	Descriptor Code: 1.701	Issued Date: 12/13/18
		Rescinds: 1.701	Issued: 06/13/96

1 *General*

2 The Board shall develop and implement a written five (5) year strategic plan that addresses identified
3 priority needs and provides for continuous student growth and improvement. The plan shall be updated
4 every two (2) years and shall align with requirements of the State Board of Education.¹

5 The Director of Schools shall develop necessary procedures, forms, or other measures to implement this
6 policy.

7 **BOARD IMPROVEMENT PLAN FOR THE DISTRICT¹**

8 The Board shall develop annual plans with specific goals for improving student performance and that
9 operationalize the district's five (5) year strategic plan.

10 The Board shall plan an annual retreat with the Director of Schools and appropriate staff. The purpose
11 of the retreat shall be to:

- 12 1. Review progress on the implementation of priorities, initiatives, and long-range plans;
- 13 2. Determine which goals have been achieved and whether any new efforts are needed;
- 14 3. Review major issues that may affect the school system in the future; and
- 15 4. Create an annual plan for district improvement.

16
17
18
19 **SCHOOL IMPROVEMENT PLAN¹**

20 The principal of each school shall work with the Director of Schools to develop and implement a
21 school improvement plan that is student focused and in support of the board improvement plan. The
22 plan shall be updated annually and address the long-range strategic plan of the school district.¹

Legal References

1. TRR/MS 0520-01-03-.03(14); State Board of Education Policy 2.101; TCA 49-1-613

Cross References

Role of the Board of Education 1.101
Qualifications and Duties of the Director of Schools
5.802

Gibson County Board of Education			
Monitoring: Review: Annually, in August	Descriptor Term: School District Planning	Descriptor Code: 1.701	Issued Date:
		Rescinds:	Issued:

1 *General*

2 The Board shall develop and implement a written five (5) year strategic plan that addresses identified
3 priority needs and provides for continuous student growth and improvement. The plan shall be updated
4 every two (2) years and shall align with requirements of the State Board of Education.¹ The Director of
5 Schools shall develop any necessary measures to implement this policy.

6 **BOARD IMPROVEMENT PLAN FOR THE DISTRICT¹**

7 The Board shall develop annual plans with specific goals for improving student performance and that
8 operationalize the district’s five (5) year strategic plan. This will be incorporated into the TISA
9 accountability report that must be approved by the Board and filed with the Department of Education
10 each November 1st.²

11 The Board shall plan an annual retreat with the Director of Schools and appropriate staff. The purpose
12 of the retreat shall be to:

- 13 1. Review progress on the implementation of priorities, initiatives, and long-range plans;
- 14 2. Determine which goals have been achieved and whether any new efforts are needed;
- 15 3. Review major issues that may affect the school system in the future; and
- 16 4. Create an annual plan for district improvement.

17 **SCHOOL IMPROVEMENT PLAN¹**

18 The principal of each school shall work with the Director of Schools to develop and implement a
19 school improvement plan that is student focused and in support of the board improvement plan. The
20 plan shall be updated annually and address the long-range strategic plan of the school district.¹

Legal References

1. TCA 49-1-613; TRR/MS 0520-01-02-.31(8); State Board of Education Policy 2.101
2. TCA 49-3-112

Cross References

- Role of the Board of Education 1.101
In-Service and Professional Learning Opportunities 5.113
Qualifications and Duties of the Director of Schools 5.802

Gibson County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Revenues	Descriptor Code: 2.400	Issued Date: 05/13/02
		Rescinds:	Issued:

1 *General*

2 Any money collected by any school shall be documented by a written receipt.

3 The schools may receive funds collected from activities and for events held at or in connection with the
4 school, including contracts with other schools for interschool events. To be included in this accounting
5 are all monies collected from lunch rooms, athletics, entertainments, school clubs, fees, concessions and
6 all fund raising activities. Each principal shall determine the reconciliation method to be used for all
7 events which require a ticket.¹

8 The purchase of items intended for resale for profit through the schools shall be subject to sales tax based
9 on the purchase price to the vendor providing the service or item. Resale items not intended to generate
10 a profit shall be determined by the principal.²

11 **FEES**

12 School fees are to be kept to a minimum and may be expended only for the purposes for which they were
13 collected. The school shall not require any student to pay a fee to the school for any purpose, except as
14 authorized by the Board. No fees shall be required of any student as a condition to attend the school or
15 use its equipment.³ School fees shall be waived for students who receive free or reduced-price lunches.⁴
16 No student will be penalized for nonpayment of any materials fee.

17 **EXTENDED SCHOOL PROGRAM**

18 Extended school funds shall be collected at the individual schools and receipted and deposited in the
19 school bank account. The principal shall report the collections and pay the Board by school check.⁵

20 **FINES**

21 A student will be held responsible for the cost of replacing any materials or property which the student
22 loses or damages,⁶ including textbooks, library books, equipment and buildings. All money collected as
23 fines shall be placed in the system-wide school fund.

24 **TUITION INCOME**

25 Tuition collected from nonresident students shall be placed in the system-wide school fund.

1 **RENTAL INCOME**

2 The principal will collect and remit to the central office all money received for use of a particular school
3 facility or other school property.

4 **GRANTS**

5 Grants for educational purposes made available by the state and/or federal government may be sought
6 by the school system but only when the conditions of their availability are in harmony with the
7 purposes and policies of the Board and the laws of the state and county. Principals may apply for and
8 receive grants, but funds must be recorded in a separate restricted fund account.⁷

Legal References

1. TCA 49-2-110(a)
2. TCA 67-6-102
3. TCA 49-6-3001(a); TCA 49-2-110(b)
4. TCA 49-2-114
5. *Tennessee Internal School Uniform Accounting Policy Manual*; Section 4-32
6. TCA 37-10-101, 102
7. *Tennessee Internal School Uniform Accounting Policy Manual*; Section 4-31

Cross References

Student Activity Funds Management 2.900
Student Solicitations/Fund-Raising 6.701
Student Fees and Fines 6.709

Gibson County Board of Education			
Monitoring: Review: Annually, in September	Descriptor Term: Revenues	Descriptor Code: 2.400	Issued Date:
		Rescinds:	Issued:

1 *General*

2 Any money collected by any school shall be documented with a receipt.

3 The schools may receive funds collected from activities and for events held at or in connection with the
4 school, including contracts with other schools for interschool events. To be included in this accounting
5 are all monies collected from lunch rooms, athletics, entertainments, school clubs, fees, concessions, and
6 all fundraising activities. Each principal shall determine the reconciliation method to be used for all
7 events which require a ticket.¹

8 **FEES**

9 School fees are to be kept to a minimum and may be expended only for the purposes for which they were
10 collected. The school shall not require any student to pay a fee to the school for any purpose, except as
11 authorized by the Board. No fees shall be required of any student as a condition to attend the school or
12 use its equipment.² School fees shall be waived for students who receive free or reduced-price lunches.³
13 No student will be penalized for nonpayment of any school fee.

14 **EXTENDED SCHOOL PROGRAM**

15 Extended school funds shall be collected at the individual schools and receipted and deposited in the
16 school bank account. The principal shall report the collections and pay the Board by school check.⁴

17 **FINES**

18 A student will be held responsible for the cost of replacing any materials or property which the student
19 loses or damages,⁵ including textbooks, library books, equipment, and buildings. All money collected as
20 fines shall be placed in the system-wide school fund.

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23 **RENTAL INCOME**

24 The principal will collect and remit to the central office all money received for use of a particular school
25 facility or other school property.

1 **GRANTS**

2 Grants for educational purposes made available by the state and/or federal government may be sought
3 by the school district but only when the conditions of their availability are in harmony with the
4 purposes and policies of the Board and the laws of the state and county. Principals may apply for and
5 receive grants, but funds shall be recorded in a separate restricted fund account.⁴

6 **COLLECTION OF FUNDS THROUGH ONLINE PAYMENT⁶**

7 Approved district staff may utilize approved vendors for electronic transactions. The Director of
8 Schools/designee shall determine when this type of transaction may be utilized on a case-by-case basis.
9 At the individual school level, the principal shall oversee the collection of funds and submit a plan that
10 includes the following:

- 11 1. Adequate supporting documentation for the electronic collection method including a plan to
12 provide a total daily receipt summary;
- 13 2. Methods of providing receipts to payers;
- 14 3. Information on maintaining and inspecting any voided receipts; and
- 15 16 4. How daily electronic collections shall be reconciled with the total daily receipt summary and
17 who will be assigned to complete this task.

18 Processing fees for these transactions may be charged.

19 The Director of School/designee shall establish adequate internal controls to ensure compliance with
20 the *Tennessee Internal School Funds Manual*.

Legal References

1. TCA 49-2-110(a); *Tennessee Internal School Uniform Accounting Policy Manual*, Section 5-4
2. TCA 49-6-3001(a); TCA 49-2-110(c)
3. TCA 49-2-114
4. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 4-37
5. TCA 37-10-101, 102
6. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 5-8

Cross References

Fundraising Activities 2.601
Student Activity Funds Management 2.900
Food Service Management 3.500
Textbooks and Instructional Materials 4.400
Compensation Guides & Contracts 5.110
Attendance of Non-Resident Students 6.204
Student Fees and Fines 6.709

Gibson County Board of Education			
Monitoring: Review: Annually, in September	Descriptor Term: Fundraising Activities	Descriptor Code: 2.601	Issued Date: 01/14/21
		Rescinds: 2.601	Issued: 01/12/17

1 *General*

2 The following guidelines shall be followed:¹

- 3 1. Fundraising activities shall be authorized by the Board and shall be for the purpose of
4 supplementing funds for established school programs and not for replacing funds which are the
5 responsibility of the Board.
- 6 2. Fundraising companies and other salespersons shall obtain permission in writing from the
7 Director of Schools' office in order to visit the schools.
- 8 3. Any commission payable by companies shall be paid in the form of reduced prices to the students
9 or paid into the activity fund of the school for use by the school. No school employee shall
10 personally benefit from any fundraising activity.
- 11 4. The principal shall obtain written approval from the Director of Schools/designee for all
12 fundraising activities, including online fundraising activities, that involve the participation of the
13 general student population in the marketing process of the fundraising effort. All other
14 fundraising activities, including online fundraising activities, shall have written approval from
15 the principal and comply with all administrative procedures issued by the Director of Schools.
16 The authorization request shall contain the following information:²
- 17 a. A list of the proposed fundraising activities;
- 18 b. Purpose of the fundraising activity;
- 19 c. Proposed uses of funds raised;
- 20 d. Expected student involvement in fundraising activity (school-wide, individual class, or
21 club); and
- 22 e. Margin of profit and how it is to be paid to the school.
- 23 5. The Director of Schools shall determine whether or not the activity will benefit the school,
24 contribute to the welfare of the student body, and supplement, not replace, funds necessary to
25 fulfill the Board's required contributions.
- 26 6. Students shall not be excused from a regular class to participate in a fundraising activity. No
27 grade in a subject or course shall be affected by a student's participation in a fundraising activity.

1 7. No quotas shall be imposed on students involved, and their efforts shall be voluntary. Students
2 who do not participate in fundraising activities shall not be punished or discriminated against in
3 any way.

4 This policy shall not be construed as preventing a teacher from using instructional or informational
5 materials even though the materials might include reference to a brand, a product, or a service.

6 **LOTTERIES**

7 No fundraising activity shall be conducted which distributes prizes or makes awards to winners from
8 among purchasers of chances by means of tickets through a random selection process.³

9 **ONLINE FUNDRAISING**

10 Individual schools may establish school-wide online fundraising accounts. The accounts shall meet all
11 fundraising requirements established by the Board and the *Tennessee Internal School Uniform*
12 *Accounting Policy Manual*. The principal/designee of each school shall have access to the established
13 fundraising account to ensure all funds are properly accounted for, and the information is recorded in
14 the school's accounting records by the designated personnel. Online fundraising shall not be used on
15 behalf and for the benefit of an outside party.

16 An employee shall not engage in online fundraising for educational purposes in his/her official
17 capacity as a district employee or make any reference to non-school sponsored fundraisers, online or
18 otherwise, that would lead another to believe such activity is an approved school fundraiser.

19 **FUNDRAISING FOR NONEDUCATIONAL PURPOSES⁴**

20 On approval of the principal, an employee may be authorized to raise and use funds for the following
21 noneducational purposes:

- 22 1. Bereavement support;
- 23 2. Award recognition;
- 24 3. Employee morale;
- 25 4. Banquets; or
- 26 5. Other situations at the principal's discretion.

31 These funds shall be derived from vending machine revenue, donations, or other types of fundraisers.

32 The Director of Schools shall develop administrative procedures regarding the receipt, disbursement,
33 accounting, and auditing of these noneducational funds. The Director of Schools shall ensure that the
34 procedures are consistent with board policy and state law and disseminate them to all employees.

Legal References

1. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 4-30, 4-31
2. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 4-32
3. Tenn. Op. Att'y Gen. No. 03-049 (Apr. 22, 2003)
4. TCA 49-2-134

Cross References

Revenues 2.400
School Support Organization 2.404
Audits 2.703
Vendor Relations 2.809
Student Activity Funds Management 2.900
Staff Gifts and Solicitations 5.605
Gifts 6.710

Gibson County Board of Education			
Monitoring: Review: Annually, in September	Descriptor Term: Fundraising Activities	Descriptor Code: 2.601	Issued Date:
		Rescinds:	Issued:

1 *General*

2 The following guidelines shall be followed:¹

- 3 1. Fundraising activities shall be authorized by the Board and shall be for the purpose of
4 supplementing funds for established school programs and not for replacing funds which are the
5 responsibility of the Board.
- 6 2. Fundraising companies and other salespersons shall obtain permission in writing from the
7 Director of Schools' office in order to visit the schools.
- 8 3. Any commission payable by companies shall be paid in the form of reduced prices to the students
9 or paid into the activity fund of the school for use by the school. No school employee shall
10 personally benefit from any fundraising activity.
- 11 4. The principal shall obtain written approval from the Director of Schools/designee for all
12 fundraising activities, including online fundraising activities, that involve the participation of the
13 general student population in the marketing process of the fundraising effort. All other
14 fundraising activities, including online fundraising activities, shall have written approval from
15 the principal and comply with all administrative procedures issued by the Director of Schools.
16 The authorization request shall contain the following information:²
- 17 a. A list of the proposed fundraising activities;
- 18 b. Purpose of the fundraising activity;
- 19 c. Proposed uses of funds raised;
- 20 d. Expected student involvement in fundraising activity (school-wide, individual class, or
21 club); and
- 22 e. Margin of profit and how it is to be paid to the school.
- 23 5. The Director of Schools shall determine whether or not the activity will benefit the school,
24 contribute to the welfare of the student body, and supplement, not replace, funds necessary to
25 fulfill the Board's required contributions.
- 26 6. Students shall not be excused from a regular class to participate in a fundraising activity. No
27 grade in a subject or course shall be affected by a student's participation in a fundraising activity.

1 7. No quotas shall be imposed on students involved, and their efforts shall be voluntary. Students
2 who do not participate in fundraising activities shall not be punished or discriminated against in
3 any way.

4 This policy shall not be construed as preventing a teacher from using instructional or informational
5 materials even though the materials might include reference to a brand, a product, or a service.

6 **LOTTERIES**

7 No fundraising activity shall be conducted which distributes prizes or makes awards to winners from
8 among purchasers of chances by means of tickets through a random selection process.³

9 **ONLINE FUNDRAISING¹**

10 The school district is authorized to utilize online fundraising (e.g., crowdfunding). The Director of
11 Schools/designee shall ensure that adequate internal controls are established and will determine, on a
12 case-by-case basis, when using online fundraising is appropriate.

13 An employee shall not engage in online fundraising for educational purposes in his/her official
14 capacity as a district employee or make any reference to non-school sponsored fundraisers, online or
15 otherwise, that would lead another to believe such activity is an approved school fundraiser. Online
16 fundraising shall not be used on behalf and for the benefit of an outside party.

17 *Individual Schools*

18 Individual schools may establish school-wide online fundraising accounts. The accounts shall meet all
19 fundraising requirements established by the Board and the *Tennessee Internal School Uniform*
20 *Accounting Policy Manual*. The principal/designee of each school shall have access to the established
21 fundraising account to ensure all funds are properly accounted for, and the information is recorded in
22 the school's accounting records by the designated personnel.

23 **FUNDRAISING FOR NONEDUCATIONAL PURPOSES⁴**

24 On approval of the principal, an employee may be authorized to raise and use funds for the following
25 noneducational purposes:

- 26 1. Bereavement support;
- 27
- 28 2. Award recognition;
- 29
- 30 3. Employee morale;
- 31
- 32 4. Banquets; or
- 33
- 34 5. Other situations at the principal's discretion.

35 These funds shall be derived from vending machine revenue or donations.

- 1 The Director of Schools shall develop administrative procedures regarding the receipt, disbursement,
- 2 accounting, and auditing of these noneducational funds. The Director of Schools shall ensure that the
- 3 procedures are consistent with board policy and state law and disseminate them to all employees.

4 **RECORDKEEPING¹**

- 5 The Director of Schools/designee shall ensure that the appropriate records are maintained for each
- 6 fundraising activity and shall be responsible for collecting and maintaining the appropriate documents
- 7 that show the approving, tracking, and monitoring of each fundraising activity from beginning to end.

Legal References

1. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 4-30, 4-31
2. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 4-28
3. Tenn. Att'y Gen. Op. No. 03-049 (Apr. 22, 2003)
4. TCA 49-2-134

Cross References

Revenues 2.400
School Support Organization 2.404
Audits 2.703
Vendor Relations 2.809
Student Activity Funds Management 2.900
Staff Gifts and Solicitations 5.605
Gifts 6.710

Gibson County School District			
Monitoring: Review: Annually, in January	Descriptor Term: Expenditure of Funds	Descriptor Code: 2.800	Issued Date: 10/08/15
		Rescinds: 2.800	Issued: 06/13/96

1 *Central Office*

2 All expenditures shall be approved by the Board or the director of schools when authorized. No
 3 expenditures shall be made except on an approved purchase order or contract. Employees of this system
 4 shall not create or authorize creation of a deficit in any fund. No expenditure may be authorized or made
 5 which exceeds the appropriation of any fund of the budget as adopted or amended, and expenditures or
 6 encumbrances will not be authorized, made, or incurred in excess of any fund balance. The director of
 7 schools shall develop federal grant expenditure and cash management procedures that comply with all
 8 federal laws and regulations.¹

9 *Individual Schools*

10 Internal activity funds shall not be expended without written approval by the membership of the group.
 11 All such expenses shall be in accordance with the *Tennessee Internal School Uniform Accounting Policy*
 12 *Manual*. Restricted account expenditures require the account sponsor's approval prior to expense. No
 13 checks shall be written to employees from the internal school activity fund account. Any supplemental
 14 compensation owed to the **Board** for extracurricular activities must be processed through the director of
 15 schools' office in the same manner as salary and other payroll payments. The Board shall invoice the
 16 school for reimbursement. Substitute teachers' salaries related to restricted class and club accounts shall
 17 be paid by the Board and shall be reimbursed by the school from the appropriate class or club account.²

18 Employees who authorize or contract for any obligation in violation of this policy shall assume personal
 19 responsibility for the payment of the obligation, shall be subject to dismissal from employment, and shall
 20 be subject to applicable civil and criminal proceedings. Any obligation, authorization for expenditure,
 21 or expenditure made in violation of the law and this policy shall be illegal and void.³

Legal References

1. 2 C.F.R. § 200.403; Cash Management Improvement Act, 31 C.F.R. Part 205
2. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 5-22
3. *Tennessee Internal School Uniform Accounting Policy Manual Section 5-17*

Gibson County School District			
Monitoring: Review: Annually, in January	Descriptor Term: Expenditure of Funds	Descriptor Code: 2.800	Issued Date: 10/08/15
		Rescinds: 2.800	Issued: 06/13/96

1 *Central Office*

2 All expenditures shall be approved by the Board or the director of schools when authorized. No
 3 expenditures shall be made except on an approved purchase order or contract. Employees of this system
 4 shall not create or authorize creation of a deficit in any fund. No expenditure may be authorized or made
 5 which exceeds the appropriation of any fund of the budget as adopted or amended, and expenditures or
 6 encumbrances will not be authorized, made, or incurred in excess of any fund balance. The director of
 7 schools shall develop federal grant expenditure and cash management procedures that comply with all
 8 federal laws and regulations.¹

9 *Individual Schools*

10 Internal activity funds shall not be expended without written approval by the membership of the group.
 11 All such expenses shall be in accordance with the *Tennessee Internal School Uniform Accounting Policy*
 12 *Manual*. Restricted account expenditures require the account sponsor's approval prior to expense. No
 13 checks shall be written to employees from the internal school activity fund account. Any supplemental
 14 compensation owed to the **board of education employees** for extracurricular activities must be processed
 15 through the director of schools' office in the same manner as salary and other payroll payments. The
 16 Board shall invoice the school for reimbursement. Substitute teachers' salaries related to restricted class
 17 and club accounts shall be paid by the Board and shall be reimbursed by the school from the appropriate
 18 class or club account.²

19 Employees who authorize or contract for any obligation in violation of this policy shall assume personal
 20 responsibility for the payment of the obligation, shall be subject to dismissal from employment, and shall
 21 be subject to applicable civil and criminal proceedings. Any obligation, authorization for expenditure,
 22 or expenditure made in violation of the law and this policy shall be illegal and void.³

Legal References

1. 2 C.F.R. § 200.403; Cash Management Improvement Act, 31 C.F.R. Part 205
2. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 5-22
3. *Tennessee Internal School Uniform Accounting Policy Manual* Section 5-17

Gibson County Board of Education			
Monitoring: Review: Annually, in September	Descriptor Term: Debit Cards, Credit Cards, & Credit Lines	Descriptor Code: 2.8051	Issued Date: Click here to enter a date.
		Rescinds:	Issued:

1 *General*

2 District debit and credit cards shall be maintained by the Director of Schools/designee through
3 procedures developed and maintained in the district office for the purchase of appropriate goods and
4 services for district or school related purposes only.¹ The debit and credit cards will be kept in a secure
5 location, and account numbers will remain confidential. Principals shall be the only employees
6 authorized to apply for a credit card on a school's behalf.

7 The Director of Schools/designee shall review and approve card transactions. Purchases which are not
8 approved by the Director of Schools or the Director of Finance will be reimbursed to the district within
9 ten (10) days of notification.

10 **AUTHORIZED USE**

11 Debit card use shall be limited to small incidental purchases and may not be used for normal operating
12 expenditures.

13 Credit cards may be used for transactions in which the use of a standard purchase order is either
14 impossible or would result in a delay of the delivery of goods or services during an emergency. Credit
15 cards may also be used to facilitate out-of-town travel for official school business.

16 Card users shall be held accountable for appropriate use of debit and credit cards. Unauthorized use of
17 a debit card, credit card, or credit line shall be grounds for disciplinary action, including termination of
18 employment. Cash advances using district credit cards are prohibited.

19 Any school employee that purchases items with the debit card, credit card, or any approved credit line
20 shall follow the guidelines outlined below:

- 21 1. Original receipts for each purchase shall be turned into the bookkeeper within three (3) working
22 days of purchase;
- 23 2. If the credit card is used to pay for a conference or training, a copy of the registration form shall
24 be turned in;
- 25 3. The bookkeeper or a separate employee shall check off on purchases and the physical inventory
26 that is purchased;
- 27 3. The bookkeeper or a separate employee shall check off on purchases and the physical inventory
28 that is purchased;
- 29

- 1 4. All purchases shall be district or school related purchases;
- 2
- 3 5. If there is any incurred finance or late charges, the responsibility will belong to the person or
- 4 program associated with said charges; and
- 5
- 6 6. Under no circumstances will the debit card, credit card, or credit line be used to make personal
- 7 purchases.

Legal References

1. *Tennessee Internal School Uniform Accounting Procedure Manual*, Section 4-8; Section 4-11 through 4-13

Cross References

Executive Committee 1.301
Purchasing 2.805
Purchase Orders and Contracts 2.808

Gibson County Board of Education

Monitoring: Review: Annually, in December	Descriptor Term: Promotion and Retention	Descriptor Code: 4.603	Issued Date: 11/08/22
		Rescinds: 4.603	Issued: 08/08/19

1 *General*

2 All promotion and retention decisions shall be made on a case-by-case basis and comply with state and
 3 federal law. All decisions shall be made in consultation with a student’s IEP and/or 504 team, if
 4 applicable.¹

5 Students who have difficulty in achieving the requirements for promotion may be considered for
 6 retention. Schools shall identify these students by February 1st. Factors used to identify students for
 7 retention shall include:²

- 8 1. Ability to perform at the current grade level;
- 9
- 10 2. Results of local assessments, screening, or monitoring tools;
- 11
- 12 3. State assessments, as applicable;
- 13
- 14 4. Home Literacy Reports;³
- 15
- 16 5. Overall academic achievement of the student;
- 17
- 18 6. Likelihood of success with more difficult material if promoted to the next grade;
- 19
- 20 7. Attendance record; and
- 21
- 22 8. The student’s maturity.

23 Students may be identified for retention after the February 1st deadline if the delay in identifying a
 24 student is due to:⁴

- 25 1. Date of enrollment;
- 26
- 27 2. Additional information acquired after results of local assessment, screening, or monitoring are
 28 released; or

29

30 **PROMOTION PLANS⁵**

1 When a student is identified for retention, the student's parent(s)/guardian(s) shall be notified within
2 fifteen (15) calendar days, and an individualized promotion plan shall be developed to help the student
3 avoid retention. The plan shall be developed in coordination with the student's teachers, IEP or 504
4 team, if applicable, and may also include input from the student's parent(s)/guardian(s), school
5 counselor, or other appropriate school personnel.

6 Promotion plans shall incorporate evidence-based strategies, including expectations and measurements
7 that will verify whether a student has made sufficient progress to be promoted to the next grade level,
8 and be tailored to the student's learning needs. Promotion plans for students in third and fourth grade
9 will include additional requirements for promoting students in these grades. A copy of the plan will be
10 provided to the student's parent(s)/guardian(s), and the school shall offer the opportunity for a parent-
11 teacher conference to discuss the plan. If a student is not making progress on the promotion plan, then
12 the strategies shall be modified. Parent(s)/guardian(s) shall be provided with any changes to the
13 promotion plan.

14 A student who demonstrates sufficient academic progress according to his/her promotion plan shall be
15 promoted to the next grade level unless retention is required per additional requirements for students in
16 third and fourth grade.⁶

17 If a student has not demonstrated sufficient academic progress according to his/her promotion plan by
18 the end of the school year, the student shall be eligible to enroll in a summer reading or learning
19 program, if available. Parent(s)/guardian(s) shall be notified of a decision for retention at least ten (10)
20 calendar days prior to the start of the next school year if the student was enrolled in a summer program.
21 However, if the student wasn't enrolled in a summer program, the parent(s)/guardian(s) shall be
22 notified of a decision for retention at least thirty (30) calendar days prior to the start of the next school
23 year.⁷

24 **RETENTION⁶**

25 A student may be retained when such retention is in the best interests of the student or when retention
26 is required per additional requirements for students in third and fourth grade.

27 *Decision of Retention – General⁸*

28 If a student is retained, the Director of Schools/designee shall develop an individualized academic
29 remediation plan within thirty (30) calendar days after the beginning of the next school year. A copy of
30 the plan shall be provided to the student's parent(s)/guardian(s) within ten (10) calendar days of its
31 development. The plan shall include at least one of the following strategies:

- 32 1. Adjustment to the current instructional strategies or materials;
- 33
- 34 2. Additional instructional time;
- 35
- 36 3. Individual tutoring;
- 37

- 1 4. Modification to the student's classroom assignment to ensure the student receives
2 instruction from a teacher with a level of overall effectiveness of above expectations (level
3 4) or significantly above expectations (level 5); or
4
- 5 5. Attendance or truancy interventions.

6 A student shall not be retained more than once in any grade. The progress of students who are retained
7 shall be closely monitored and reported to parent(s)/guardian(s) at least three (3) times during the
8 school year in which the student is retained. The Director of Schools shall develop procedures to
9 ensure appropriate recordkeeping of students who are retained.

10 *Decision of Retention – Third Grade*⁹

11 Third grade students shall not be promoted to the next grade unless they are determined to be
12 proficient (i.e., receive a performance level rating of “on track” or “mastered”) in English language arts
13 (ELA) based on the student's most recent TCAP test.

14 Students who are not proficient in ELA may still be promoted if the following conditions are met:

- 15 1. A student in third grade receiving a performance level rating of “approaching” on the ELA
16 portion of the student's most recent TCAP test may be promoted if:
17
 - 18 a. The student is an English language learner and has received less than two (2) full years
19 of ELA instruction;
 - 20 b. The student was previously retained in grades K-3;
 - 21 c. The student is retested before the next school year and scores proficient in ELA;
 - 22 d. The student attends a learning loss bridge camp before the next school year, maintains a
23 ninety percent (90%) attendance rate, and demonstrates adequate growth on the post-
24 test at the end of the camp; or
 - 25 e. The student receives tutoring for the entirety of the next school year in accordance with
26 state law.
- 27
28 2. A student in third grade receiving a performance level rating of “below” on the ELA portion of
29 the student's most recent TCAP test may be promoted if:
30
 - 31 a. The student is an English language learner and has received less than two (2) full years
32 of ELA instruction;
 - 33 b. The student was previously retained in grades K-3;
 - 34 c. The student is retested before the next school year and scores proficient in ELA; or
 - 35 d. The student attends a learning loss bridge camp before the next school year, maintains a
36 ninety percent (90%) attendance rate, and receives tutoring for the entirety of the next
37 school year in accordance with state law.

38 *Decision of Retention – Fourth Grade*⁹

39 Students in the following categories shall show adequate growth in the following ways before being
40 promoted to the fifth grade:

- 1 1. A student who is promoted to the fourth grade due to receiving tutoring for the entirety of the
2 next school year in accordance with state law or because of attending a learning loss bridge
3 camp must maintain a ninety percent (90%) attendance rate; and
4
- 5 2. A student receiving tutoring for the entirety of the next school year in accordance with state law
6 shall be required to show adequate growth on the fourth grade ELA portion of TCAP before the
7 student may be promoted to fifth grade.

8 A student shall not be retained more than once in fourth grade.

9 *Decision of Retention – Students with Disabilities*¹⁰

10 Retention and promotion decisions shall be made on a case-by-case basis and in consultation with the
11 student's IEP and/or 504 team to determine whether the student's performance on the ELA portion of
12 TCAP was due to the student's disability. The school district shall not retain a student with a disability
13 or a suspected disability that impacts their ability to read.

14 **APPEALS**^{7,11}

15 When a student is identified for retention, the parent(s)/guardian(s) shall be notified about the decision
16 to retain the student and provided with information on the right to appeal the decision. Appeals shall be
17 made to a committee appointed by the principal within five days. The student and his/her
18 parent(s)/guardian(s) shall be provided written or actual notice of the appeal hearing and shall be given
19 the opportunity to address the committee. The committee shall conduct a hearing within five days to
20 determine if the student will be promoted and issue such decision within three days. Upon notification
21 of the committee decision, the principal shall send written notification to the Director of
22 Schools/designee and the parent(s)/guardian(s). The notification shall advise parent(s)/guardian(s) of
23 their right to appeal such action within five days to the Director of Schools/designee.

24 The appeal shall be heard no later than ten (10) business days after the request for appeal is received. A
25 decision shall be issued within three days.

26 Within five (5) business days of the Director of Schools/designee rendering a decision, the student's
27 parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record.
28 Following the review, the Board may affirm or overturn the decision of the Director of Schools/designee.
29 The action of the Board shall be final.

30 For students where retention is required per the additional requirements for students in third and fourth
31 grade, parent(s)/guardian(s) may appeal this decision directly to the Department of Education in
32 accordance with state law.¹²

33 **CARNEGIE UNIT REQUIREMENT FOR GRADES 9-12**

34 In order to promote to the next grade, students must complete and/or accrue the prescribed number of
35 credits (Carnegie units) per grade level designated by the Board of Education and the State of
36 Tennessee.

- 1 5 credits (Carnegie units) or more at the end of the 9th grade
- 2 11 credits (Carnegie units) or more at the end of the 10th grade
- 3 16 credits (Carnegie units) or more at the end of the 11th grade
- 4 24 credits (Carnegie units) or more at the end of the 12th grade

5 Credits (Carnegie units) include the passing of required courses as set forth by the Board and the State
6 of Tennessee.

7 Student must complete 24 credits before being eligible to graduate from Gibson County High School
8 and South Gibson County High School.

Legal References

1. 20 USCA § 1400 *et seq.*; 29 U.S.C. § 794 (Section 504); TRR/MS 0520-01-03-.16; TCA 49-6-3115
2. TRR/MS 0520-01-03-.16(5)
3. TCA 49-1-905(e)
4. TRR/MS 0520-01-03-.16(4)
5. TRR/MS 0520-01-03-.16(6)
6. TRR/MS 0520-01-03-.16(6)(f)
7. TRR/MS 0520-01-03-.16(6)(e)
8. TRR/MS 0520-01-03-.16(6)(g)
9. TRR/MS 0520-01-03-.16(7)
10. 29 U.S.C. § 794 (Section 504); 20 USCA § 1400 *et seq.*; TRR/MS 0520-01-03-.16(7)(e)
11. TRR/MS 0520-01-03-.16(3); TRR/MS 0520-01-02-.17(7); TCA 49-6-3102(e)(1)
12. TRR/MS 0520-01-03-.16(7)(f)

Cross References

Credit Recovery 4.210
 Grading System 4.600
 Reporting Student Progress 4.601
 Attendance 6.200
 Student Assignments 6.205
 Homeless Students 6.503
 Student Records 6.600

Gibson County Board of Education			
Monitoring: Review: Annually, in December	Descriptor Term: Promotion and Retention	Descriptor Code: 4.603	Issued Date:
		Rescinds:	Issued:

1 *General*

2 All promotion and retention decisions shall be made on a case-by-case basis and comply with state and
3 federal law. All decisions shall be made in consultation with a student’s IEP and/or 504 team, if
4 applicable.¹

5 Students who have difficulty in achieving the requirements for promotion may be considered for
6 retention. Schools shall identify these students by February 1st. Factors used to identify students for
7 retention shall include:²

- 8 1. Ability to perform at the current grade level;
- 9
- 10 2. Results of local assessments, screening, or monitoring tools;
- 11
- 12 3. State assessments, as applicable;
- 13
- 14 4. Home Literacy Reports;³
- 15
- 16 5. Overall academic achievement of the student;
- 17
- 18 6. Likelihood of success with more difficult material if promoted to the next grade;
- 19
- 20 7. Attendance record; and
- 21
- 22 8. The student’s maturity.

23 Students may be identified for retention after the February 1st deadline if the delay in identifying a
24 student is due to:⁴

- 25 1. Date of enrollment;
- 26
- 27 2. Additional information acquired after results of local assessment, screening, or monitoring are
28 released;
- 29

30

31

1 PROMOTION PLANS⁵

2 When a student is identified for retention, the student's parent(s)/guardian(s) shall be notified within
3 fifteen (15) calendar days, and an individualized promotion plan shall be developed to help the student
4 avoid retention. The plan shall be developed in coordination with the student's teachers, IEP or 504
5 team, if applicable, and may also include input from the student's parent(s)/guardian(s), school
6 counselor, or other appropriate school personnel.

7 Promotion plans shall incorporate evidence-based strategies, including expectations and measurements
8 that will verify whether a student has made sufficient progress to be promoted to the next grade level,
9 and be tailored to the student's learning needs. Promotion plans for students in third and fourth grade
10 will include additional requirements for promoting students in these grades. A copy of the plan will be
11 provided to the student's parent(s)/guardian(s), and the school shall offer the opportunity for a parent-
12 teacher conference to discuss the plan. If a student is not making progress on the promotion plan, then
13 the strategies shall be modified. Parent(s)/guardian(s) shall be provided with any changes to the
14 promotion plan.

15 A student who demonstrates sufficient academic progress according to his/her promotion plan shall be
16 promoted to the next grade level unless retention is required per additional requirements for students in
17 third and fourth grade.⁶

18 If a student has not demonstrated sufficient academic progress according to his/her promotion plan by
19 the end of the school year, the student shall be eligible to enroll in a summer reading or learning
20 program, if available. Parent(s)/guardian(s) shall be notified of a decision for retention at least ten (10)
21 calendar days prior to the start of the next school year if the student was enrolled in a summer program.
22 However, if the student wasn't enrolled in a summer program, the parent(s)/guardian(s) shall be
23 notified of a decision for retention at least thirty (30) calendar days prior to the start of the next school
24 year.⁷

25 RETENTION⁶

26 A student may be retained when such retention is in the best interests of the student or when retention
27 is required per additional requirements for students in third and fourth grade.

28 *Decision of Retention – General*⁸

29 If a student is retained, the Director of Schools/designee shall develop an individualized academic
30 remediation plan within thirty (30) calendar days after the beginning of the next school year. A copy of
31 the plan shall be provided to the student's parent(s)/guardian(s) within ten (10) calendar days of its
32 development. The plan shall include at least one of the following strategies:

33 1. Adjustment to the current instructional strategies or materials;

34

35 2. Additional instructional time;

36

37 3. Individual tutoring;

38

- 1 4. Modification to the student's classroom assignment to ensure the student receives
2 instruction from a teacher with a level of overall effectiveness of above expectations (level
3 4) or significantly above expectations (level 5); or
4
- 5 5. Attendance or truancy interventions.

6 A student shall not be retained more than once in any grade. The progress of students who are retained
7 shall be closely monitored and reported to parent(s)/guardian(s) at least three (3) times during the
8 school year in which the student is retained. The Director of Schools shall develop procedures to
9 ensure appropriate recordkeeping of students who are retained.

10 *Decision of Retention – Third Grade*⁹

11 Third grade students shall not be promoted to the next grade unless they are determined to be
12 proficient (i.e., receive a performance level rating of “on track” or “mastered”) in English language arts
13 (ELA) based on the student's most recent TCAP test.

14 Students who are not proficient in ELA may still be promoted if the following conditions are met:

- 15 1. A student in third grade receiving a performance level rating of “approaching” on the ELA
16 portion of the student's most recent TCAP test may be promoted if:
17
 - 18 a. The student is an English language learner and has received less than two (2) full years
19 of ELA instruction;
 - 20 b. The student was previously retained in grades K-3;
 - 21 c. The student is retested before the next school year and scores proficient in ELA;
 - 22 d. The student attends a learning loss bridge camp before the next school year, maintains a
23 ninety percent (90%) attendance rate, and demonstrates adequate growth on the post-
24 test at the end of the camp;
 - 25 e. The student receives tutoring for the entirety of the next school year in accordance with
26 state law; or
 - 27 f. Beginning with the 2023-2024 school year, the student demonstrates proficiency in
28 ELA standards by scoring within the fiftieth percentile on the most recently
29 administered state-provided benchmark assessment and the district provides tutoring
30 services to the student during the entire fourth grade school year and notifies the
31 student's parent/guardian, in writing, of the benefits of enrolling the student in summer
32 programming.
- 33
- 34 2. A student in third grade receiving a performance level rating of “below” on the ELA portion of
35 the student's most recent TCAP test may be promoted if:
36
 - 37 a. The student is an English language learner and has received less than two (2) full years
38 of ELA instruction;
 - 39 b. The student was previously retained in grades K-3;
 - 40 c. The student is retested before the next school year and scores proficient in ELA; or

- 1 d. The student attends a learning loss bridge camp before the next school year, maintains a
2 ninety percent (90%) attendance rate, and receives tutoring for the entirety of the next
3 school year in accordance with state law.

4 *Decision of Retention – Fourth Grade*⁹

5 Students in the following categories shall show adequate growth in the following ways before being
6 promoted to the fifth grade:

- 7 1. A student who is promoted to the fourth grade due to receiving tutoring for the entirety of the
8 next school year in accordance with state law or because of attending a learning loss bridge
9 camp must maintain a ninety percent (90%) attendance rate; and
10
11 2. A student receiving tutoring for the entirety of the next school year in accordance with state law
12 shall be required to show adequate growth on the fourth grade ELA portion of TCAP before the
13 student may be promoted to fifth grade.

14 A student shall not be retained more than once in fourth grade.

15 *Decision of Retention – Students with Disabilities*¹⁰

16 Retention and promotion decisions shall be made on a case-by-case basis and in consultation with the
17 student's IEP and/or 504 team to determine whether the student's performance on the ELA portion of
18 TCAP was due to the student's disability. The school district shall not retain a student with a disability
19 or a suspected disability that impacts their ability to read.

20 **APPEALS**^{7,11}

21 When a student is identified for retention, the parent(s)/guardian(s) shall be notified about the decision
22 to retain the student and provided with information on the right to appeal the decision. Appeals shall be
23 made to a committee appointed by the principal within five (5) days. The student and his/her
24 parent(s)/guardian(s) shall be provided written or actual notice of the appeal hearing and shall be given
25 the opportunity to address the committee. The committee shall conduct a hearing within five (5) days to
26 determine if the student will be promoted and issue such decision within three (3) days. Upon notification
27 of the committee decision, the principal shall send written notification to the Director of
28 Schools/designee and the parent(s)/guardian(s). The notification shall advise parent(s)/guardian(s) of
29 their right to appeal such action within five (5) days to the Director of Schools/designee.

30 The appeal shall be heard no later than ten (10) business days after the request for appeal is received. A
31 decision shall be issued within three (3) days.

32 Within five (5) business days of the Director of Schools/designee rendering a decision, the student's
33 parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record.
34 Following the review, the Board may affirm or overturn the decision of the Director of Schools/designee.
35 The action of the Board shall be final.

36 For students where retention is required per the additional requirements for students in third and fourth
37 grade, parent(s)/guardian(s) may appeal this decision in accordance with state law.¹²

1 **CARNEGIE UNIT REQUIRED FOR GRADES 9-12**

2 In order to promote to the next grade, students must complete and /or accrue the prescribed number of
3 credits (Carnegie units) per grade level designated by the Board of Education and the State of
4 Tennessee.

- 5 5 credit (Carnegie units) or more at the end of the 9th grade
6 11 credits (Carnegie units) or more at the end of the 10th grade
7 16 credits (Carnegie units) or more at the end of the 11th grade
8 24 credits (Carnegie units) or more at the end of the 12th grade
9

10 Credits (Carnegie units) include the passing of required courses as set forth by the Board and the State
11 of Tennessee.

12
13 Students must complete 24 credits before being eligible to graduate from Gibson County High and
14 South Gibson County High School.

Legal References

1. 20 USCA § 1400 *et seq.*; 29 U.S.C. § 794 (Section 504); TRR/MS 0520-01-03-.16; TCA 49-6-3115
2. TRR/MS 0520-01-03-.16(5)
3. TCA 49-1-905(e)
4. TRR/MS 0520-01-03-.16(4)
5. TRR/MS 0520-01-03-.16(6)
6. TRR/MS 0520-01-03-.16(6)(f)
7. TRR/MS 0520-01-03-.16(6)(e)
8. TRR/MS 0520-01-03-.16(6)(g)
9. TRR/MS 0520-01-03-.16(7)
10. 29 U.S.C. § 794 (Section 504); 20 USCA § 1400 *et seq.*; TRR/MS 0520-01-03-.16(7)(e)
11. TRR/MS 0520-01-03-.16(3); TRR/MS 0520-01-02-.17(7); TCA 49-6-3102(e)(1)
12. TRR/MS 0520-01-03-.16(7)(f)

Cross References

Credit Recovery 4.210
Grading System 4.600
Reporting Student Progress 4.601
Attendance 6.200
Student Assignments 6.205
Homeless Students 6.503
Student Records 6.600

GCSSD will purchase two vans. These vans will be used for the special education program.

These vans will be Ford Transit Connects. These vans will be purchased at the state contract price of \$33,952.00 each from Ford of Murfreesboro.

The total cost will be \$67,904.00 for the two vans.

We will need to amend the budget by this amount.



TNReady 2022-2023 Results

Dyer School

Subject	School % Met Expectations/Exceeded	District % Met Expectations/Exceeded	State % Met Expectations/Exceeded
3-5 Math	52.9%	62.59	42.00
3-5 ELA	42.3%	51.82	40.00
3-5 Science	52%	57.11	44.00

Dyer School

Subject	School % Met Expectations/Exceeded	District % Met Expectations/Exceeded	State % Met Expectations/Exceeded
6-8 Math	49%	55.35	36.00
6-8 ELA	35%	43.00	33.00
6-8 Science	56%	61.77	42.00
6-8 Social Studies	61.2%	65.00	44.00

Dyer School

Subject	School % Met Expectations/Exceeded	District % Met Expectations/Exceeded	State % Met Expectations/Exceeded
3-8 Math	51.2%	58.87	38.14
3-8 ELA	39.2%	47.29	36.60
3-8 Science	55.3%	59.59	43.11

Dyer School TVAAS

Subject	School TVAAS	District TVAAS
Literacy	3	4
Numeracy	4	5
Science	3	5
Social Studies	5	5
Overall	5	5

Gibson County High School (Math)

Subject	School % Met Expectations/Exceeded	District % Met Expectations/Exceeded	State % Met Expectations/Exceeded
Algebra 1	30.2	54.08	23.15
Algebra 2	34.6	43.19	25.61
Geometry	29.4	39.00	28.57
Overall	31.3	45.36	25.75

Gibson County High School (English)

Subject	School % Met Expectations/Exceeded	District % Met Expectations/Exceeded	State % Met Expectations/Exceeded
English 1	43.7	53.56	35.40
English 2	47.1	58.69	49.07
Overall	45.5	56.17	38.20

Gibson County High School (Biology/US History)

Subject	School % Met Expectations/Exceeded	District % Met Expectations/Exceeded	State % Met Expectations/Exceeded
Biology	50.0	65.54	42.95
US History	52.2	55.88	38.49

Gibson County High School (ACT)

Composite 2021	Composite 2022	Composite 2023
19.3	20.3	18.4

Ready Grad-must meet one of these

21 ACT Composite

4 EPSOs

2 EPSOs and 1 Industry Credential

2 EPSOs and a 31(or higher) on the ASVAB

CCR-must meet one of these

21 ACT Composite

31(or higher) on ASVAB

One Tier 3 Industry Credential or
(One Tier 2 and one other IC)

One or more postsecondary
credits (AP, CLEP, DE, LDC, SDC)



Gibson County High School College and Career

	School Percentage	District Percentage
Ready Graduate	71.3%	76.1%
CCR Status	89.6%	91.6%

Gibson County High School TVAAS

Subject	School TVAAS	District TVAAS
Literacy	3	4
Numeracy	5	5
Science	3	5
Social Studies	5	5
Overall	5	5

Kenton Elementary School

Subject	School % Met Expectations/Exceeded	District % Met Expectations/Exceeded	State % Met Expectations/Exceeded
3-5 Math	48.1	62.59	42.00
3-5 ELA	41	51.82	40.00
3-5 Science	51.8	57.11	44.00

Kenton Elementary School TVAAS

Subject	School TVAAS	District TVAAS
Literacy	3	4
Numeracy	3	5
Science	N/A	5
Social Studies	N/A	5
Overall	3	5

Rutherford School

Subject	School % Met Expectations/Exceeded	District % Met Expectations/Exceeded	State % Met Expectations/Exceeded
3-5 Math	46	62.59	42.00
3-5 ELA	41	51.82	40.00
3-5 Science	39	57.11	44.00

Rutherford School

Subject	School % Met Expectations/Exceeded	District % Met Expectations/Exceeded	State % Met Expectations/Exceeded
6-8 Math	48	55.35	36.00
6-8 ELA	27	43.00	33.00
6-8 Science	50	61.77	42.00
6-8 Social Studies	62	65.00	44.00

Rutherford School

Subject	School % Met Expectations/Exceeded	District % Met Expectations/Exceeded	State % Met Expectations/Exceeded
3-8 Math	46.4	58.87	38.14
3-8 ELA	34	47.29	36.60
3-8 Science	44.8	59.59	43.11

Rutherford School TVAAS

Subject	School TVAAS	District TVAAS
Literacy	1	4
Numeracy	3	5
Science	3	5
Social Studies	3	5
Overall	2	5

SGCES

Subject	School % Met Expectations/Exceeded	District % Met Expectations/Exceeded	State % Met Expectations/Exceeded
3-5 Math	67.9	62.59	42.00
3-5 ELA	62.1	51.82	40.00
3-5 Science	63.5	57.11	44.00

SGCES TVAAS

Subject	School TVAAS	District TVAAS
Literacy	5	4
Numeracy	4	5
Science		5
Social Studies		5
Overall	5	5

SGCHS (Math)

Subject	School % Met Expectations/Exceeded	District % Met Expectations/Exceeded	State % Met Expectations/Exceeded
Algebra 1	67.55	54.08	23.15
Algebra 2	47.94	43.19	25.61
Geometry	45.30	39.00	28.57
Overall	53.64	45.36	25.75

SGCHS (English)

Subject	School % Met Expectations/Exceeded	District % Met Expectations/Exceeded	State % Met Expectations/Exceeded
English 1	58.85	53.56	35.40
English 2	66.13	58.69	49.07
Overall	62.43	56.17	38.20

SGCHS Biology/USHistory

Subject	School % Met Expectations/Exceeded	District % Met Expectations/Exceeded	State % Met Expectations/Exceeded
Biology	70.62	65.54	42.95
US History	58.77	55.88	38.49

SGCHS (ACT)

Composite 2021	Composite 2022	Composite 2023
20.3	21.9	20.6

Ready Grad-must meet one of these

21 ACT Composite

4 EPSOs

2 EPSOs and 1 Industry Credential

2 EPSOs and a 31(or higher) on the ASVAB

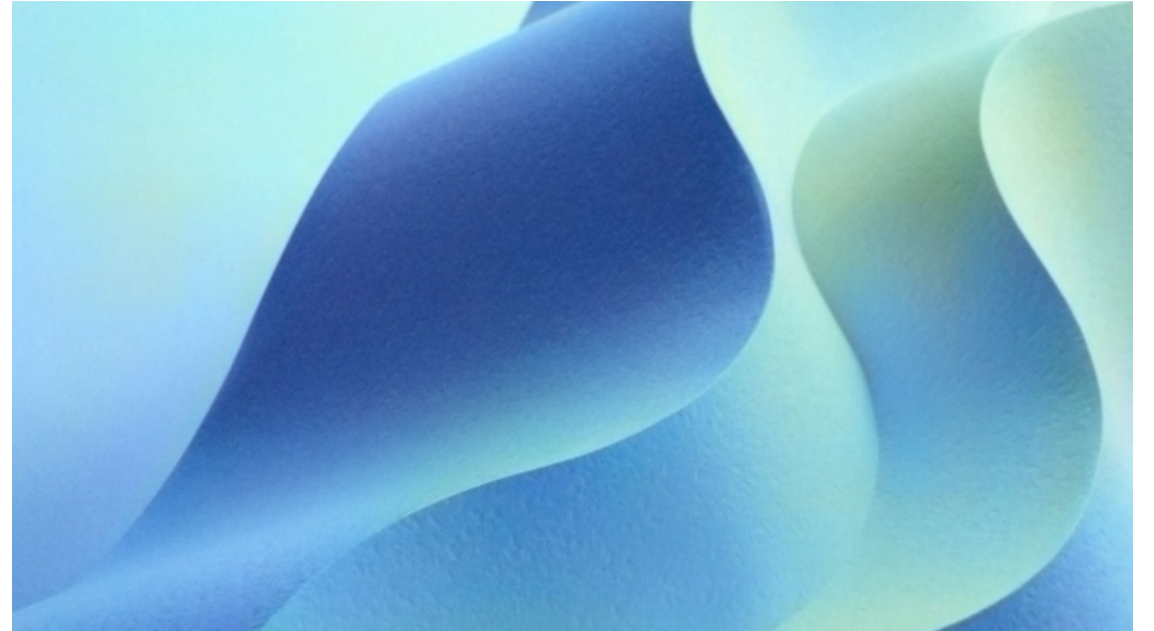
CCR-must meet one of these

21 ACT Composite

31(or higher) on ASVAB

One Tier 3 Industry Credential or
(One Tier 2 and one other IC)

One or more postsecondary
credits (AP, CLEP, DE, LDC, SDC)



SGCHS

College and Career

	School Percentage	District Percentage
Ready Graduate	78.7%	76.1%
CCR Status	92.8%	91.6%

SGCHS TVAAS

Subject	School TVAAS	District TVAAS
Literacy	3	4
Numeracy	5	5
Science	2	5
Social Studies	5	5
Overall	5	5

South Gibson County Middle School

Subject	School % Met Expectations/Exceeded	District % Met Expectations/Exceeded	State % Met Expectations/Exceeded
3-5 Math	73%	62.59	42.00
3-5 ELA	51%	51.82	40.00
3-5 Science	63%	57.11	44.00

South Gibson County Middle School

Subject	School % Met Expectations/Exceeded	District % Met Expectations/Exceeded	State % Met Expectations/Exceeded
6-8 Math	58%	55.35	36.00
6-8 ELA	50%	43.00	33.00
6-8 Science	65%	61.77	42.00
6-8 Social Studies	66%	65.00	44.00

South Gibson County Middle School

Subject	School % Met Expectations/Exceeded	District % Met Expectations/Exceeded	State % Met Expectations/Exceeded
3-8 Math	62%	58.87	38.14
3-8 ELA	50.25%	47.29	36.60
3-8 Science	64.5%	59.59	43.11

South Gibson County Middle School TVAAS

Subject	School TVAAS	District TVAAS
Literacy	3	4
Numeracy	4	5
Science	4	5
Social Studies	2	5
Overall	3	5

Spring Hill School

Subject	School % Met Expectations/Exceeded	District % Met Expectations/Exceeded	State % Met Expectations/Exceeded
3-5 Math	54.1	62.59	42.00
3-5 ELA	34.2	51.82	40.00
3-5 Science	40.5	57.11	44.00

Spring Hill School

Subject	School % Met Expectations/Exceeded	District % Met Expectations/Exceeded	State % Met Expectations/Exceeded
6-8 Math	48.27	55.35	36.00
6-8 ELA	31.03	43.00	33.00
6-8 Science	55.17	61.77	42.00
6-8 Social Studies	50.0	65.00	44.00

Spring Hill School

Subject	School % Met Expectations/Exceeded	District % Met Expectations/Exceeded	State % Met Expectations/Exceeded
3-8 Math	51.5	58.87	38.14
3-8 ELA	32.8	47.29	36.60
3-8 Science	47.0	59.59	43.11

Spring Hill School TVAAS

Subject	School TVAAS	District TVAAS
Literacy	4	4
Numeracy	5	5
Science	4	5
Social Studies	4	5
Overall	5	5

Yorkville School

Subject	School % Met Expectations/Exceeded	District % Met Expectations/Exceeded	State % Met Expectations/Exceeded
3-5 Math	48	62.59	42.00
3-5 ELA	41.67	51.82	40.00
3-5 Science	45.3	57.11	44.00

Yorkville School

Subject	School % Met Expectations/Exceeded	District % Met Expectations/Exceeded	State % Met Expectations/Exceeded
6-8 Math	47.23	55.35	36.00
6-8 ELA	40.4	43.00	33.00
6-8 Science	64.06	61.77	42.00
6-8 Social Studies	61.4	65.00	44.00

Yorkville School

Subject	School % Met Expectations/Exceeded	District % Met Expectations/Exceeded	State % Met Expectations/Exceeded
3-8 Math	48.1	58.87	38.14
3-8 ELA	39.5	47.29	36.60
3-8 Science	55.6	59.59	43.11

Yorkville School

Subject	School TVAAS	District TVAAS
Literacy	4	4
Numeracy	3	5
Science	3	5
Social Studies	3	5
Overall	3	5

South Gibson County High School

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1000 Hornet Drive
P.O. Box 249
Medina, TN 38355

Phone: 731-783-0999
Fax: 731-783-0011
www.gcssd.org/sgchs



Phil Rogers, Principal

November 9, 2023

Mr. Eddie Pruett, Director
Gibson County Special School District
130 Trenton Highway
P.O. Box 60
Dyer, TN 38330

Dear Mr. Pruett,

As principal of South Gibson County High School, I would like to recommend Mrs. Sherry Dodson for tenure in the Gibson County Special School District. Mrs. Dodson has performed her duties in a manner that is worthy of such a recommendation. It is my expectation that she will continue to be a valuable asset to the district in serving the educational needs of our students.

If you have any questions or need additional information, please contact me.

Sincerely,

A handwritten signature in cursive script that reads 'Phil Rogers'.

Phil Rogers, Principal
South Gibson County High School

**Coordinated School Health Presentation
GCSSD Board Meeting
January 11, 2024**

- 1. Coordinated School Health encourages healthy lifestyles; provides needed supports to at-risk students; and helps identify health-related problems that impair academic success and work with community partners to find solutions.**

Research is clear ... healthy students are better learners, better learners are more likely to graduate, and graduates are more likely to become productive citizens. The Coordinated School Health model provides an evidence-based framework to address the needs of the whole child.

Coordinated School Health consists of 8 Components which include Health Education; Health Services; Nutrition; Physical Education/Physical Activity; Healthy School Environment; School Counseling, Psychological, and Social Services; Student, Family, and Community Involvement; and School Staff Wellness. CSH Coordinators constantly work with these 8 areas to have the greatest impact.



In a recent survey GCSSD School Counselors were asked “How can CSH support you in your role as a school counselor?” Responses included:

“Continue to be a listening ear and resource when we have questions/concerns.”

“Providing PD for counselors is a huge help!”

GCSSD Physical Education/Lifetime Wellness teachers were asked in a recent survey “Has Coordinated School Health helped support your work in the past?” Responses included:

“Any need that arises Amy tries her best to accommodate our need.”

“Yes, CSH has provided me with materials to help my class.”

This year GCSSD CSH Coordinator was selected to serve as a CSH mentor and was one of three CSH Coordinators who spoke during the new coordinator training due to her experience and leadership skills. GCSSD CSH Coordinator is also currently serving on the statewide School Health Advisory Council.

CSH - “Where Health and Academics Merge”

2. Highlights of the GCSSD Coordinated School Health program can be found each month in the newsletter at <https://www.gcssd.org/documents/departments/coordinated-school-health/newsletters/144956>

Updates can also be found on social media sites including:

Facebook: <https://www.facebook.com/gcssdcsh/>

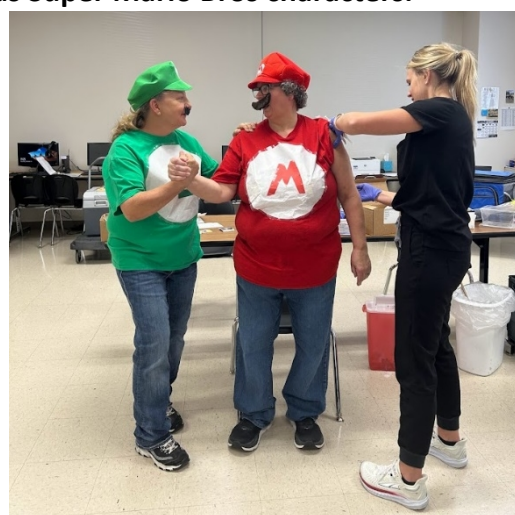
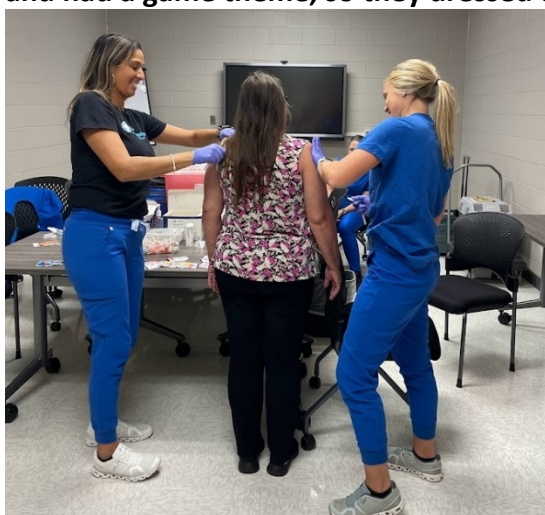
Twitter: <https://twitter.com/RichardsonGCSSD>

I encourage you to check these resources out as this is the best way to stay up to date with the programs we are currently involved in.

3. Immunizations have been provided to students and adults through our partnership with West Tennessee Health Care. So far this year, a total of 259 consents were received with a total of 291 immunizations given to adults and children. More will be given in the spring clinic as well.

2023-24 Immunizations	# Immunizations Given
Adults – 84 total individuals	Flu – 83
	Tdap – 2
	PPV – 5
	Shingrix – 4
Students- 175 individuals	Flu – 163
	Hep A - 1
	Meningococcal – 7
	Tdap – 10
	HPV - 15
	Varicella – 1

Recently our district was one of three districts selected to present information on our staff immunization program at our annual conference in February. These pictures are of staff members receiving immunizations. The first picture indicates how efficiently these clinics run evidenced by a staff member receiving 2 vaccines at the same time. The second picture is of a nutrition staff member receiving her immunization during National School Lunch Week. The theme this year was “Level Up with School Lunch” and had a game theme, so they dressed up as Super Mario Bros characters.



4. The School Health Services Student Update for the school year of 2022-2023 indicated that the enrollment of 3834 students in Pre-K through 12th grade made a total of 20,970 visits to the school nurse. The nurse to student ratio in 2022-20223 was one nurse to 383 students. This is an improvement from the 2003 statics when there was one nurse per 1390 students. This improvement is due to GCSSD employing 10 school nurses as well as a lead nurse to oversee the program. It is very important to keep our students healthy and in school to receive a solid education and our School Nurses are invaluable in this goal.

5. CSH partners with LeBonheur to provide health care services to students who have not had a physical or medical treatment in the last year. Students can also be referred for acute or chronic physical or mental health problems. Students with parental permission and completed paperwork are seen on the Mobile Health Unit while at school regardless of their ability to pay for services. Last year there were 72 EPSDT screenings on students in our district. As a result of this program, there were 63 referrals made to outside resources last year. Their Health Educator saw 10 students within GCSSD last year for lessons on nutrition and physical activity. Also, one student was seen for behavioral health services last year. The In-Kind Value of these services for last school year was \$26,544. As of 11/20/23 there have been 33 total students who received physicals from the Le Bonheur Mobile Health at Dyer, Rutherford, and South Gibson Elementary School. They are scheduled to be at Spring Hill School on January 23rd and hopefully more schools will be scheduled this semester.
<https://www.growwelltn.org/programs/le-bonheur-mobile-unit/>



6. Student Health Screenings were given to students in Preschool, Kindergarten, Second, Fourth, Sixth, Eighth, and Special Education Students. These screenings included height/weight=BMI, hearing, vision, blood pressure, and Sixth Grade Scoliosis. Coordinated School Health partners with the Nursing Education program at the Tennessee College of Applied Technology to facilitate this. There were approximately 1672 Student Health Screenings completed this year.



7. The School Backpack Program was initiated by funds from CSH for students with low food sources to have a pack of food discretely placed in their backpacks on Fridays with enough food for that student through the weekend or over long breaks. Once the community saw the need it became involved in the programs at the local schools as businesses, churches, and individuals work together to ensure this program's success.

Currently a total of 120 students are being served. Dyer School serves 46 students, Kenton School serves 15 students, Rutherford School serves 18 students, South Gibson County Elementary serves 19 students, South Gibson County Middle serves 8 students, Spring Hill School serves 8 students, and Yorkville School serves 6 students. GCHS also has a food pantry where students can obtain food as needed and is currently serving approximately 10 students.

For the past several years the Trenton Foundation, which is a chapter of the West Tennessee Healthcare Foundation, has made an annual donation to help support this program.

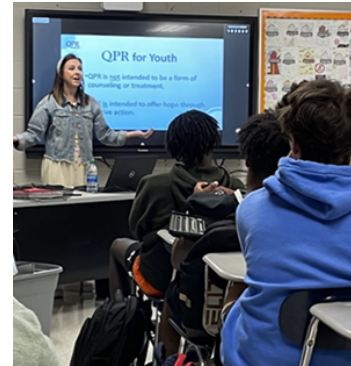
We also receive a grant from Second Harvest to support this program at Dyer, Kenton, Rutherford, South Gibson County Elementary School, South Gibson County Middle School, Spring Hill, and Yorkville Schools. This program supplies the needed food for the eligible children at these schools. This grant is worth \$21,000.



This fall GC YAC students volunteered to collect food for the backpack program as part of our annual "Pack the Bus" food drive. Students and the community were able to donate food to assist with this need.



- 8. CSH and Lifetime Wellness class teachers at both high schools have partnered again this year to provide health related education to students. Topics such as Suicide Prevention, substance prevention, and were taught by TN Suicide Prevention Network (TSPN). CSH has also ensured that Hands Only CPR was taught in Wellness classes at both high schools. Topics such as Vaping and Safe Driving will be covered in the spring semester.



9. CSH was able to purchase Nine Square in the Air for several of our middle and high schools. This was received very positively by the PE/Wellness teachers and students. One student said “this is so much fun.” And another was heard saying “When it isn’t your turn you can cheer for your friends.”



10. Walk to School Day was held at Spring Hill to encourage family engagement, physical activity, and nutrition. GCSSD CSH provided water and CSH health information. We hope to make this an annual event.



- 11. CSH partners with individuals and groups from the community to secure Grants and In-Kind funding to assist schools within the district meet the needs of students and families. As a result, barriers to learning are removed leading to improved academic learning. In the 2022-2023 school year CSH was awarded \$47,138.99 in Grants and \$134,972 in In-kind funding for a total of \$182,110.99.**

The grants included the Resilient School Communities Grant which funded our initial partnership with Carey Counseling Telehealth Therapy Services and Trauma Informed training for the school counselors as well as Backpack program supplies and funding and TN Teen Institute participant fees. The In-kind valued at includes services, material, equipment, or labor committed or received at a conservative value that fits within one of the eight components of Coordinated School Health. This included LeBonheur, immunization clinics, health education videos and supplies from Team Mica and Kyle Kiihnl Foundation for prevention of Drowsy Driving, volunteers that assist with backpack program, Mock Crash volunteers, and nursing supplies for school nurses.

12. GCSSD has a total of 21 Automated External Defibrillators (AEDs) located throughout the school district with at least 1 in each school. There are teams in each school who are trained in CPR and using the AED. These teams go through drills to identify strengths and weaknesses so that if a real situation were to arise, they will be prepared. Other school staff are trained either in person or utilizing the Five Points section of My Benefits Channel to watch a training developed by GCSSD Lead Nurse Tammie Floersh.

Gibson County High School	#1/Defibtech	South end of Main Gym. In wall cabinet. Near concessions
	#2/Defibtech	Vocational Building-in wall cabinet at south entrance front of building. Just inside double doors.
	#3/Defibtech	Field House, just inside main door. In wall cabinet. May be checked out by coach.
	#4/Defibtech	In cabinet on wall just outside main office
Yorkville School	#1/Defibtech	In case on wall just outside gym
Spring Hill School	#1/ Defibtech	In wall cabinet. Just outside gym
Kenton School	#1/ Defibtech	In cafeteria, in wall cabinet located just inside entrance
Rutherford School	#1/ Defibtech	In wall cabinet, located in hallway between cafeteria and library.
	#2/ Defibtech	In wall cabinet, located in gym, north wall. Near entrance from band room.
Dyer School	#1 Defibtech	Located in north end of gym in wall cabinet at base of stairs, just above water fountain
	#2 Defibtech	Located in Elementary building by Nurse's office
South Gibson County High	#1 Defibtech	Located in wall cabinet in main lobby.
	#2 Defibtech	Located in wall cabinet between gyms.
	#3 Defibtech	Located in wall cabinet in football field house, just outside coach office
	#4 Defibtech	Located in travel case, stays with football
	#5 Zoll	SGC Sports Complex Concession stand
	#6 Zoll	SGC Sports Complex Multipurpose building
	#7 Cardiac Science	SGC Sports Complex by Tennis courts, in electrical/water access room

South Gibson County Middle School	#1 Defibtech	Located in wall cabinet just outside north end of gym.
	#2 Defibtech	Located in wall cabinet in Nurse's office. May be checked out to sports.
	#3 Defibtech	In travel case with football
South Gibson County Elementary School	#1 Defibtech	Located in wall cabinet, outside of gym, north east corner. On outside wall of teachers' lounge.

13. We also have the following emergency medications available at schools:

- **Narcan, a narcotic antagonist used to treat overdose with opioids is available in each school. This medication is provided free of charge from the State of Tennessee through the regional overdose prevention specialist. Medical orders for use of Narcan in the school district are provided by Dr. Jim Williams. School nurses and any volunteers are trained in signs and symptoms of narcotic overdose and in the administration of Narcan. Currently there are at least 2 doses of Narcan located in each school. One dose is in the AED case by the gym and a second dose is in the nurse's office.**

- **Epinephrine (Epi Pen), the emergency medication used to treat severe allergic reaction/anaphylaxis.**
Schools have 2 sets of Epi pens. Elementary and middle schools have both the Jr. (dose for those under 66 lbs.), and the standard Epi-pens on hand. Doses are kept in the AED case or cafeteria and with the nurse. The Epi-Pen 4 Schools program provides 2 double packs to each school for free. Medical direction for recognizing and responding to anaphylaxis are provided by Dr. Jim Williams. Training on recognition and response to anaphylaxis is provided by district Registered Nurses.

Eddie Pruett
Director of Schools



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Phone: 731-692-3803
Fax: 731-692-4375

Creating Learning Communities

130 Trenton Highway • PO Box 60
Dyer, Tennessee 38330

Mission

The Gibson County Special School District provides learning experiences through which every student will be well prepared for their life, education, and career.

Vision

Every student is engaged in a world-class education and extra-curricular experiences that successfully prepare each one for life through academic, social, and emotional learning.

Core Values

1. Students are our first priority. Every decision made and action taken must be based on the needs of our students.
2. All students can learn and can be successful.
3. We are committed to providing a safe, positive, and nurturing environment for all students, staff, and families in our district.
4. Every student has access to rigorous instruction and high-quality programs.
5. Education is a partnership among schools, families, and communities.
6. Transparent and effective communication is valued and practiced.



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Dyer, Tennessee 38330

Strategic Goals

1. GCSSD Strategic Goal: Reading
 - a. Through rigorous instruction and high quality teaching, GCSSD will improve reading success with a focus on increasing vocabulary and fluency skills.
2. GCSSD Strategic Goal: Equity
 - a. GCSSD will address issues of equity and ensure that all students will receive rigorous instruction through high quality teaching regardless of the school they attend.
3. GCSSD Strategic Goal: Professional Growth
 - a. District and school leaders will create a culture of continuous improvement by providing opportunities for ongoing professional growth that will positively impact student achievement.

Action Plan

1. Reading
 - Develop a fluency benchmark for each grade level.
 - Develop vocabulary goals to reduce percentage of students per grade level scoring lower than grade level by 10% as measured by iReady.
 - Require Academic Vocabulary Professional Development session at beginning of school year PD.
 - Literacy walkthroughs for all administration to be facilitated by literacy coaches using the Tn. Department of Education's Literacy Walk Tool.
 - Adding members to the Reading Committee from schools not currently represented serving as liaison between committee and school.



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Dyer, Tennessee 38330

2. Professional Learning

- Utilize the structure of the school calendar to provide opportunities for ongoing professional growth throughout the school year.
- Put out a survey at the end of the school year to allow teachers input into what is offered during District PD.
- Provide administrators training on providing quality ongoing PD to their teachers during summer professional development for administrators.
- Based off information provided from the survey, revamp the two July District PD days. One day would become ½ day of departmental collaboration. The other portion of the day would be focused on mental health/suicide prevention. Sessions would be provided on the second day based on feedback gathered from the survey. Emphasis will be placed on utilizing our teachers to lead these sessions. We will try to use teachers from multiple schools to promote communication and collaboration. The second day would change from four 75 minute sessions to five 50 minute sessions. This would allow more choices for teachers. We will need to take a close look at survey information from the sessions to ensure we provide quality sessions moving forward.
- August 27 and January 2 will become ½ District and ½ Local PD days to continue to promote collaboration among teachers.
- Principals should find ways to ensure ongoing PD continues throughout the school year.

Long Term (2020-2021 and beyond)

- Look at options for the school calendar to promote ongoing PD. Stockpile days, additional PD days in January, early dismissal/late start should all be considered as options.



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Dyer, Tennessee 38330

- We are utilizing Microsoft TEAMS, an online collaboration tool, to help with teacher collaboration across the district where time/distance is a typical barrier.
- Create showcase classrooms throughout the district for teachers to come and tour during the year for ongoing PD or specific growth goals. Additionally, create sessions during district PD days that mimic a classroom lesson beginning to end.

3. Equity

- GCSSD will hire 2 math coaches. One math coach will cover the elementary grades while the 2nd coach will cover the middle/high school grades.
- GCSSD will develop a collaborative culture by utilizing technology and other resources to allow teachers to engage in professional dialogue. This will allow teachers to collaborate from school to school via Skype or other technological means.
- GCSSD will utilize instructional coaches to capture effective teaching practices that will be shared through the district database as a library resource for teachers. This will include specific instructional strategies.
- GCSSD will review a process to issue teacher stipends for hard to fill positions and/or recruitment for under performing schools. Teachers must meet established criteria to receive the stipend.
- GCSSD will develop a teacher survey to capture data regarding teacher employment choices. Examples may be.....Why did you apply at this school? Why did you choose this location?
- GCSSD will review the possibility of **restructuring** Yorkville and Spring Hill with one becoming a PreK-4 and the other becoming a 5-8. This enhances the resources at both schools while keeping the existing buildings and employees.

Last Modified at Mar 01, 2023 10:38 AM CST

[G 1] GCSSD will reduce the super subgroup achievement gap across all subjects and grades.
 By 2024, GCSSD will improve the growth of subgroups by decreasing the percent in the "below" category of our super subgroup.

Performance Measure

Decrease the Below category from 31.5% to 29.5% on TN Ready grades 3-5 ELA for the Super Subgroup in 2024.

Decrease the Below category from 30.6% to 28.7% on TN Ready grades 3-5 Math for the Super Subgroup in 2024.

Decrease the Below category from 23.0% to 21.6% on TN Ready grades 6-8 ELA for the Super Subgroup in 2024.

Decrease the Below category from 29.1% to 27.3% on TN Ready grades 6-8 Math for the Super Subgroup in 2024.

Decrease the Below category from 14.9% to 14.0% on TN Ready grades 6-8 Science the Super Subgroup in 2024.

Decrease the Below category from 17.7% to 16.6% on TN Ready grades 6-8 Social Studies the Super Subgroup in 2024.

Decrease the Below category from 9.9% to 9.3% on TN Ready grades 9-12 ELA for the Super Subgroup in 2024.

Decrease the Below category from 51.0% to 47.8% on TN Ready grades 9-12 Math for the Super Subgroup in 2024.

Decrease the Below category from 23.3% to 21.8% on TN Ready grades 9-12 Science for the Super Subgroup in 2024.

Decrease the Below category from 35.5% to 33.3% on TN Ready grades 9-12 Social Social Studies for the Super Subgroup in 2024.

Strategy	Action Step	Person Responsible	Estimated Completion Date	Funding Source	Notes
<p>[S 1.1] Professional Development ***Providing professional development to general and special education teachers, paraprofessionals, and school level administrators will strengthen instruction for all subgroup categories. ***</p> <p>Benchmark Indicator * *Paraprofessional understanding of disabilities, behaviors, and classroom strategies:* collected via evaluation surveys from training opportunities twice during the school year.</p>	<p>[A 1.1.1] Paraprofessional Professional Development Paraprofessionals will attend a professional trains with a focus on understanding categories of disabilities, common behaviors associated with those disabilities, and classroom strategies for working with individuals and groups. Dates for training will occur in August and January. Preschool and RTI paraprofessionals will be trained separately.</p>	Special Education Supervisor, RTI Coordinator, and building level administration	04/04/2024	General Purpose [\$15000.00]	

<p>* *Teacher understanding of diverse learners: *collected via feedback surveys from training opportunities throughout the school year. * *Administrator awareness of attendance practices and mental health issues with a focus on student subgroups: *collected via feedback surveys from training opportunities each semester during the year.</p>	<p>School administrators will perform fidelity checks throughout the year to ensure strategies that were taught are being utilized.</p>				
	<p>[A 1.1.2] Teacher Professional Development Training opportunities on strategies to understand the needs of diverse learners will be provided to all teachers embedded throughout the 2023-24 school year. In addition, the local schools will be responsible for assessing specific needs and providing ongoing professional development in strengthening classroom instruction to impact success of students in all subgroups.</p>	<p>Instructional Supervisors, Building Level Administrators</p>	<p>04/28/2024</p>	<p>General Purpose [\$1000.00]</p>	
	<p>[A 1.1.3] School Level Administrators Professional Development School level administrators will attend professional development opportunities led by the district leadership team to analyze school level discipline practices and mental health issues for our subgroup students. Counselors trained through the Resilient School Communities (RSC) Grant will redeliver training on trauma informed techniques.</p>	<p>Director of Schools, Instructional Supervisors</p>	<p>07/14/2024</p>	<p>RSC Grant [\$23000.00]</p>	
	<p>[A 1.1.4] K-2 ELA Access for All Learning Network K-2 ELA general and special education teachers will collaborate to build common literacy lesson plans and strategies. The district leadership team will continue to engage in programming requirements with the AALN state grant.</p>	<p>District Supervisors, K-2 general and special education teachers, Literacy Coaches</p>	<p>04/04/2024</p>	<p>AALN Grant [\$30000.00]</p>	
<p>[S 1.2] Data Tracking and Goal Setting ***Provide benchmark data reports for all subgroups allowing data teams to monitor progress and set goals.*** Benchmark Indicator</p>	<p>[A 1.2.1] Subgroup Identification The initial upload of students in our student management system will include identifiers for all subgroups. The subgroups will be updated throughout the year to ensure data accuracy.</p>	<p>Student Management/E IS Clerk, School Nutrition Supervisor,</p>	<p>05/24/2024</p>		

<p>* Subgroup identification will be checked at beginning of school year and at each testing window through the use of school level common data charts.</p> <p>* Principals will facilitate conversations with data team members to review subgroup data throughout the year.</p> <p>* High school administrators will monitor students in all subgroups for projected Graduation and Ready Grad rate.</p> <p>* Goal setting will be monitored by school level administrators.</p>		Special Education Supervisor, Building Level Administration			121
	<p>[A 1.2.2] Subgroup Monitoring Student growth will be reviewed by special education teachers, general education teachers, and RTI Coordinator after each appropriate benchmark assessment. Principals will facilitate conversations to review subgroup data throughout the year during data meetings. Teachers will utilize the common data spreadsheet to view their students, subgroup classifications, TVAAS projections, and scores on TCAP/CASE/AimsWeb assessments. Teachers will meet with students to discuss goals and steps for improvement.</p>	Building Level Administration, Teachers, RTI Coordinator	04/28/2024	General Purpose (Testing) [\$88000.00]	
	<p>[A 1.2.3] Graduation Cohort Tracking Administrators will identify subgroup students in the graduating cohort. These students will be monitored to ensure they will graduate on time. Whenever issues arise, administrators will provide appropriate interventions to ensure on time graduation. Administrators will also monitor all students meeting Ready Graduate requirements. In addition, they will incorporate strategies that include ASVAB participation, EPSO participation, industry credential completions, ACT preparation, and alternative education options for SWD.</p>	High School Instructional Supervisor, High School Administration, Director of Schools	05/24/2024		
<p>[G 2] GCSSD will improve Math achievement in K-12. In order to improve overall student success rate, we need to improve math scores in all grades.</p> <p>Performance Measure GCSSD will increase the Math Success Rate for grades 3-5 from 55% in 2022-2023 to 57.8% in 2023-2024.</p>					

GCSSD will increase the Math Success Rate for grades 6-8 from 57.7% in 2022-2023 to 60.3% in 2023-2024.

GCSSD will increase the Math Success Rate for grades 9-12 from 40.9% in 2022-2023 to 44.6% in 2023-2024.

Strategy	Action Step	Person Responsible	Estimated Completion Date	Funding Source	Notes
<p>[S 2.1] Utilize math coaches to improve instruction K-12 ***GCSSD will utilize math coaches to ensure all math teachers receive support from an effective math coach who has proven success in their grade band. ***</p> <p>Benchmark Indicator * *Teaching strategies will be monitored during instructional rounds using the IPG*. District and building level administrators will ensure that each teacher is using research based strategies throughout all grades K-12. Additionally, the instructional supervisors will provide feedback after conducting math walks. At least two math walks per year will occur. * *Data from standards based assessments will be analyzed to monitor student progress. *Administrators and coaches will meet with teachers to discuss challenges and successes. For standards and/or teachers needing additional support, the supervisors and principals will work together to assign coaches. Data meetings will occur at least three times per year.</p>	<p>[A 2.1.1] Provide professional learning on effective use of coaches * New Teacher Center will provide professional learning for all district level and school level administrators K-12, coaches, and math teachers. * Establish regular meeting between the coaches, school level administrator, and district supervisor.</p>	<p>Director of schools</p>	<p>05/03/2024</p>	<p>Math Implementation Grant [\$70000.00]</p>	
	<p>[A 2.1.2] Narrowed math professional learning by grade band * GCSSD has three math coaches, one per grade</p>	<p>Grade band math coaches, instructional</p>	<p>06/30/2024</p>	<p>ESSER 3.0 [\$177783.00]</p>	

	<p>band. (K-4, 5-8, 9-12)</p> <ul style="list-style-type: none"> * Each coach has taught in their focused area. * Each coach has studied grade level standards and instructional focus documents to be able to coach teachers. * Math coaches will plan with teachers and model lessons. * NTC will provide professional learning by grade bands for all math teachers. 	<p>supervisors, and principal</p>		<p>Math Grant Implementation [\$70000.00]</p>	
<p>[S 2.2] Utilize math interventionists to close gaps in student achievement K-8 GCSSD math interventionists will focus on closing the gaps with students who are performing below the 25 percentile as determined by AIMSweb.</p> <p>Benchmark Indicator * *Data from Aimsweb benchmark assessments will be analyzed to monitor student progress. * Administrators will meet with teachers three times per year to discuss challenges and successes. For interventionist needing additional support , the instructional supervisor, building level administrators, RTI coordinator, math coaches and teachers will work together to ensure mastery.</p>	<p>[A 2.2.1] Professional Learning for Interventionists * GCSSD has 10 math interventionists will participate in two full days of professional learning prior to school starting. * Interventionists will receive full day of professional learning in January. * Continual trainings will focus on AIMSweb, utilizing manipulatives, and curriculum.</p>	<p>RTI Coordinator, Instructional Supervisors, Principals</p>	<p>06/30/2024</p>	<p>ESSER 3.0 [\$303592.00]</p>	
<p>[S 2.3] Data tracking and goal setting Teachers, principals, coaches, supervisors and students will use data to set and monitor goals. GCSSD uses CASE and Aimweb assessments to track progress towards meeting the AMO established by the state. All stakeholders are involved in tracking and monitoring the data.</p> <p>Benchmark Indicator *Data from Aimsweb and CASE will be analyzed to monitor student progress. *Administrators and coaches will meet with teachers(three times per year) to discuss challenges and successes. For standards needing additional support, the coaches and teachers will work together to ensure proper implementation of curriculum/resources.</p>	<p>[A 2.3.1] Student Data Tracking Student growth will be reviewed by special ed teachers, general ed teachers, and RTI Coordinator after each appropriate benchmark assessment. Principals will facilitate conversations to review subgroup data throughout the year. Teachers will meet with students to discuss goals and steps for improvement.</p>	<p>All K-12 Administrators, Instructional Coaches, and classroom teachers</p>	<p>05/03/2024</p>	<p>General purpose (Testing) [\$88000.00]</p>	

<p>Decrease in students performing in the below category as well as students who are performing in the approaching category will move toward on track.</p>					
	<p>[A 2.3.2] Goal Setting All teachers will be trained in TVAAS reports and how to create custom student reports. Each teacher will meet with students to set realistic goals with a focus on growth from prior scores and TVAAS projections. The student goals and achieved progress will be shared with the parent/guardian during parent-teacher conferences. Strategies for parents to implement at home will be shared to increase success in goal achievement.</p> <p>K-2 teachers will work with the grade level supervisor to establish goals for each test administration.</p> <p>GCSSD will use AMO's from TDOE and break them into grade/content specific goals to assist teachers with setting class goals.</p>	<p>All K-12 Administrators, Instructional Coaches, and classroom teachers</p>	<p>05/17/2024</p>		
<p>[S 2.4] GCSSD will partner with state approved math vendor GCSSD will utilize the Math implementation Grant to work with New Teacher Center to support teachers, coaches, and administrators in the transition to new math standards and new curriculum.</p> <p>Benchmark Indicator NTC, math coaches, and administrators will conduct math walks using the IPG. NTC will collect trends on each indicator and results will be shared with the each school and the math teachers.</p>	<p>[A 2.4.1] Professional Development * NTC will provide training on the IPG for all administrators and coaches. * NTC will Provide support to the math textbook committee as they gain an understanding of the new standards. * NTC will provide support for teachers as they transition to the new curriculum and new standards.</p>	<p>Kristin Hardin, Rory Hinson, and Michelle Goad</p>	<p>04/05/2024</p>	<p>Math Implementation Grant [\$140000.00]</p>	
<p>[G 3] GCSSD will increase ELA achievement in K-12 In order to improve overall student success rate, we need to improve ELA scores in all grades.</p> <p>Performance Measure GCSSD will increase the ELA Success Rate for grades 3-5 from 50.7% in 2022-2023 to 54.2% in 2023-2024.</p>					

GCSSD will increase the ELA Success Rate for grades 6-8 from 52.7% in 2022-2023 to 56.2% in 2023-2024.

GCSSD will increase the ELA Success Rate for grades 9-12 from 46.3% in 2022-2023 to 49.8% in 2023-2024.

Strategy	Action Step	Person Responsible	Estimated Completion Date	Funding Source	Notes
<p>[S 3.1] Utilize the existing ELA coaching network in collaboration with other ELA initiatives to increase teacher content knowledge and student achievement. GCSSD will use partnerships developed through the Access for ALL grant, the Early Literacy Network, and the Reading 360 Initiative to enhance early literacy development in grades K-4. District level coaches will continue to be utilized to support teachers in grades K-12.</p> <p>Benchmark Indicator * *Teaching strategies will be monitored during instructional rounds using the Literacy Learning Walk Tool and/or the Foundational Skills IPG*. These forms, developed by Tennessee Department of Education, are used to ensure that standards based instruction grounded in best practices is consistently happening throughout the district . District and building level administrators will ensure that each teacher is using research based strategies throughout all grades K-12. Additionally, the instructional supervisors will provide feedback after conducting literacy walks.</p> <p>* *Data from standards based assessments will be</p>	<p>[A 3.1.1] Coaches will support teachers with coaching and professional development throughout the school year. Teachers will be provided with coaching and professional development throughout the school year by ELA academic coaches. The academic coaches will provide support to teachers by identifying needs during walk-throughs and evaluations. The academic coaches also encourage teachers to request specific items and/or resources to better their instruction. Academic coaches will provide PD in grades K-12.</p>	Instructional Supervisors, Grade Band Coaches	05/20/2024		

<p>analyzed to monitor student progress. *Administrators and coaches will meet with teachers to discuss challenges and successes. For standards and/or teachers needing additional support, the supervisors and principals will work together to assign coaches. Data meetings will occur at least three times per year.</p>					
	<p>[A 3.1.2] Early Literacy Network GCSSD will participate in and redeliver trainings provided by the Early Literacy Network to increase student achievement in ELA.</p>	<p>K-4 literacy coaches and Elementary Supervisor</p>	<p>05/24/2023</p>		
	<p>[A 3.1.3] Access for All GCSSD will participate in trainings provided through the Access for All learning grant to learn and implement strategies that include all learners in on-grade level instruction. Meetings will be held with Kindergarten, first, and second grade regular and special education teachers to develop planning protocols that are designed to ensure rigor of the content and enable all students to access the curriculum. Special and Regular education teachers will collaborate to deliver instruction in a cohesive and inclusive environment.</p>	<p>Special Education Supervisor, Elementary Supervisor, K-4 Literacy Coaches, First and Second Grade Teachers</p>	<p>05/20/2024</p>	<p>AALN Grant [\$30000.00]</p>	
	<p>[A 3.1.4] Reading 360 Initiative Teachers in the GCSSD will complete the Early Literacy or Secondary Literacy training offered by the Tennessee Department of Education. Teachers in grades PK-4 that complete the Early Literacy training will develop knowledge and application strategies for the implementation of foundational skills. Teachers in grades 5-12 that complete the Secondary Literacy Training will explore literacy through the lens of research, best practice and standards.</p>	<p>Instructional Supervisors</p>	<p>01/01/2024</p>		
<p>[S 3.2] Data Tracking and Goal Setting To improve scores and increase success rate, student data will be tracked and discussed. Goals will be set for individual students. Benchmark Indicator</p>	<p>[A 3.2.1] Data Tracking Student growth will be reviewed by special ed teachers, general ed teachers, and RTI Coordinator after each appropriate benchmark assessment. Principals will facilitate conversations to review subgroup data throughout the year.</p>	<p>All K-12 Administrators and Instructional Coaches</p>	<p>05/17/2024</p>	<p>General Purpose [\$88000.00]</p>	

<p>*Data from Aimsweb and CASE will be analyzed to monitor student progress. *Administrators and coaches will meet with teachers (three times per year) to discuss challenges and successes. For standards needing additional support, the coaches and teachers will work together to ensure proper implementation of curriculum/resources.</p>	<p>Teachers will meet with students to discuss goals and steps for improvement.</p>				
	<p>[A 3.2.2] Goal Setting All teachers will be trained in TVAAS reports and how to create custom student reports. Each teacher will meet with students to set realistic goals with a focus on growth from prior scores and TVAAS projections. The student goals and achieved progress will be shared with the parent/guardian during parent-teacher conferences. Strategies for parents to implement at home will be shared to increase success in goal achievement.</p> <p>K-2 teachers will work with the grade level supervisor to establish goals for each test administration. Teachers will then meet with students to set achievable goals and track progress toward that goal. They will celebrate with students when goals are met.</p> <p>GCSSD will use AMO's from TDOE and break them into grade/content specific goals to assist teachers with setting class goals.</p>	<p>All K-12 Administrators, Instructional Coaches, Classroom Teachers</p>	<p>05/17/2024</p>		
<p>[S 3.3] Intervention and Tutoring GCSSD will utilize tutors and interventionists to help increase student success through high dosage low-ratio tutoring opportunities both during and after the school day.</p> <p>Benchmark Indicator * *Data from standards based assessments will be analyzed to monitor student progress. *Administrators and coaches will meet with tutors and interventionists to discuss challenges and successes. For standards and/or teachers needing</p>	<p>[A 3.3.1] TN All Corp Tutors Students will attend high intensity low ratio tutoring by certified teachers for two or three days a week in reading instruction. This weekly tutoring will increase the amount of reading instructional time for students identified from CASE assessments. Students that score a 2-, 2, 2+, or 3- on the CASE assessment will be candidates for this tutoring program which is designed to accelerate student achievement and mitigate learning loss. Students' benchmark assessments will be used as pre-tests for skills that they need to focus on during the</p>	<p>Elementary Supervisor, TN All Corps Tutors, ELA Instructional Coaches</p>	<p>05/17/2024</p>	<p>TN All Corps Tutoring Grant [\$151200.00]</p>	

<p>additional support, the supervisors and principals will work together to assign coaches. Data meetings will occur at least three times per year. * *Fidelity checks are completed in intervention and tutoring classrooms to ensure high-quality, engaging instruction is delivered.* Principals, Supervisors, Instructional Coaches, and the RTI Coordinator complete these checks multiple times a year through unannounced and announced observations.</p>	<p>tutoring time. Every two weeks a post test will be given to monitor student progress.</p>				
	<p>[A 3.3.2] Summer School/ Afterschool Tutoring Students that are identified to be in need of extra instruction according to the CASE test and/or TN READY test will be invited to attend afterschool tutoring or summer school. Students will be re-taught or pre-taught deficit skills during this time as identified by their CASE and/or TN READY test item analysis report. Tutors will monitor and adjust instruction based on their formative assessments.</p>	<p>Elementary, Middle School, and High School Supervisors, Building Principal, Tutoring Teachers</p>	<p>07/04/2024</p>	<p>Summer Learning Camps [\$260000.00] General Funds [\$10000.00]</p>	
	<p>[A 3.3.3] Response to Intervention Students that do not perform at expectation on the AIMS web benchmark screeners in fall, winter, and spring will be identified in the RTI meeting. Students identified as Tier 2 will receive 30 minutes a day and students identified as Tier 3 will receive 45 minutes a day for reading intervention time. They will be placed in a RTI group with an interventionist to work on deficit reading skills as determined by the Phonological Awareness Skills Screener (PASS) and the Phonics and Word Reading Survey (PWRS) using research based strategies. These students will be progress monitored every week to determine growth. Adjustments will be made to the student's intervention program based on the results of the progress monitoring and decisions made at team data meetings. High school students are identified through an early warning system. Students who need additional support will receive it during intervention class.</p>	<p>Alisha Bauman, RTI Reading Interventionists</p>	<p>05/17/2024</p>	<p>ESSER 3.0 [\$346782.00]</p>	

Gibson County Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Tutoring for Pay	Descriptor Code: 5.608	Issued Date: 06/13/96
		Rescinds:	Issued:

- 1 Any teacher may enter into an agreement with parents for tutoring children for a fee, but this practice
- 2 must be limited to children other than those for whom the teacher is currently exercising teaching,
- 3 administrative, or supervisory responsibility.¹ If school facilities are used, teachers must follow
- 4 procedures developed by the Director of Schools.²

Legal References

1. TEA Code of Ethics of the Education Profession
2. TCA 49-2-203(b)(10)(A)

Procedures for policy 5.608, tutoring for pay

- Teacher may enter into an agreement with parents for tutoring children for a fee, but this practice must be limited to children other than those for whom the teacher is currently exercising teaching, administrative, or supervisory responsibility.
- Teacher must submit a list of proposed students to the principal along with the tutoring schedule to the principal.
- Once the teacher has submitted the list of names, the principal will then submit the names to the Superintendent.
- To determine effectiveness, the teacher will prepare a data document that will show results from report card, AIMSWeb, and CASE given throughout the year.
- Teacher must not allow tutoring to negatively impact their effectiveness in the classroom.