

Gibson County Special School District Board of Trustees

GCSSD Board of Trustees Regular Meeting

Yorkville School Library

December 10, 2020

Mr. Scott Ball: Present, Benny Boals: Absent, Mr. John Campbell II: Present, Tom Lannon: Present, Treva Maitland: Present, Charles Scott: Present, Eddie Watkins: Absent. Treva Maitland: Absent. Treva Maitland: Present.

PLEDGE OF ALLEGIANCE

CALL TO ORDER

ROLL CALL

CONSENT AGENDA

ALC Report

AMENDED Agenda Approval

Bullying/Harassment Report

Finance Reports

Juvenile Court Referrals

Maintenance/Technology Reports

Minutes Approval

Overnight Field Trips

RECOGNITION

PUBLIC COMMENT

REGULAR AGENDA

Middle School Basketball

Teachers Distance Learning Planning Time Discussion

Replace AG Department Truck***

Bus Approval Off-Line

Policy Revisions

Director's Report

Dyer School Surplus

TSBA Legislative & Legal Institute

ADJOURN

North GC current					
School	Grade	DHA Results	Reason for DHA	Date of DHA	Appeal Date
Dyer	8	Zero Tolerance	Assault of another student	10/19/2020	none
GCHS	12	45 day ALC	Sexual Misconduct	11/23/2020	none
South GC current					
School	Grade	DHA Results	Reason for DHA	Date of DHA	Appeal Date
SGCMS	7	30 Days ALC	made threat to administration	10/19/2020	none
SGCMS	7	Zero Tolerance	Assaulted ALC Teacher	10/14/2020	none

Notes	Time Complete
JC charges were filed	
Notes	Time Complete
Placed at Lakeside	

North GC for the year

School	Grade	DHA Results	Reason for DHA
GCHS	10	45 Days ALC	Racial pic posted on snapchat
Dyer Elem	8	Zero Tolerance	Assault of another student

South GC for Year

School	Grade	DHA Results	Reason for DHA
SGCHS	10	30 Days ALC	inappropriate comment
SGCHS	10	30 Days ALC	continual disruption to school
SGCMS	7	30 Days ALC	made threat to administration
SGCMS	7	Zero Tolerance	Assaulted ALC Teacher

Date of DHA	Appeal Date	Notes
8/31/2020	none	
10/19/2020	none	JC charges were filed

Date of DHA	Appeal Date	Notes
9/1/2020	none	
9/22/1930	none	2nd DHA remainder of year
10/19/2020	none	
10/14/2020	none	Placed at Lakeside

Time Complete

yes

Time Complete

yes

yes

HARASSMENT/BULLYING REPORT

November 1, 2020 to November 30, 2020

NOTE: Totals YTD column represents the cumulative # of incidents' reported thus far.

	VERBAL INCIDENT	WRITTEN INCIDENT	TECHNOLOGY INCIDENT	PHYSICAL INCIDENT	TOTALS For Month	TOTALS YTD	Previous Year Total
DYER	0	0	0	0	0	0	0
GCHS	0	0	0	0	0	1	13
KENTON	0	0	0	0	0	0	1
SGCES	0	0	0	0	0	0	0
SGCMS	0	0	0	0	0	0	3
RUTHERFORD	0	0	0	0	0	0	2
SGCHS	0	0	0	0	0	0	11
SPRING HILL	1	0	0	0	1	1	1
YORKVILLE	0	0	0	0	0	0	0

VERBAL OR WRITTEN (classified as one of the following)

- Name calling
- Threatening
- Taunting/ridiculing
- Demeaning comments

TECHNOLOGY (classified as)

- Facebook Posting
- Instagram Pic
- Phone Texting
- Twitter Messages
- Snap Chat

PHYSICAL (classified as one of the following)

- Hitting/kicking/shoving/pushing
- Inappropriate touching
- Staring/Stalking
- Spitting

Payment Date	Payment Number	Vendor	Status	Payment Amount
11/4/2020	6879	Edmentum	Paid	\$304.00
11/4/2020	6880	Wilma Pickard	Paid	\$34.88

Payment Date	Payment Number	Vendor	Status	Payment Amount
11/4/2020	6881	Explorelarning	Paid	\$5,931.00

Payment Date	Payment Number	Vendor	Status	Payment Amount
11/6/2020	6882	City Lumber Company	Paid	\$4.00

Payment Date	Payment Number	Vendor	Status	Payment Amount
11/12/2020	6884	Gibson County High School	Paid	\$292.68
11/12/2020	6887	Jessica R. Cox	Paid	\$3,675.00
11/12/2020	6883	Continental 520	Paid	\$100.00
11/12/2020	6886	Jackson Restaurant Supply, Inc.	Paid	\$3,082.00
11/12/2020	6885	Gordon Food Service	Paid	\$479.86

Payment Date	Payment Number	Vendor	Status	Payment Amount
11/13/2020	6888	Gibson County School District/Gp Account	Paid	\$174,925.00

Payment Date	Payment Number	Vendor	Status	Payment Amount
11/23/2020	6892	Wal Mart Community	Voided	\$108.22
11/23/2020	6890	Pro-Ed	Paid	\$1,021.90
11/23/2020	6889	Mike Sims	Paid	\$87.58
11/23/2020	6891	South Gibson County High Sch.	Paid	\$700.85

Payment Date	Payment Number	Vendor	Status	Payment Amount
11/23/2020	6893	Wal Mart Community	Paid	\$108.22

Gibson County Special Schools
Bank Account Check Listing By Date

Run At: 12/1/2020 1:16 PM
Run By: Amy Santaniello
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Bank Account: Farmers And Merchants Bank (Fund 141 Vendor)

Account Number: 000000200379

GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
51159	11/2/2020	Security Bank and Trust Company	Vendor	Outstanding	\$4,000,000.00
51160	11/2/2020	Alford's Tire Center	Vendor	Outstanding	\$166.80
51161	11/2/2020	Allicia Ladd	Vendor	Outstanding	\$123.17
51162	11/2/2020	Barron And Johnson	Vendor	Outstanding	\$400.00
51163	11/2/2020	Br Supply, Inc.	Vendor	Outstanding	\$2,126.92
51164	11/2/2020	Carol Cunningham	Vendor	Outstanding	\$88.84
51165	11/2/2020	Denise Coleman	Vendor	Outstanding	\$109.00
51166	11/2/2020	Ed's Supply Company, Inc	Vendor	Outstanding	\$91.26
51167	11/2/2020	Gibson County Federal Accounts	Vendor	Outstanding	\$2,818.83
51168	11/2/2020	Hci Supply	Vendor	Outstanding	\$88.77
51169	11/2/2020	Kary Parchman	Vendor	Outstanding	\$140.61
51170	11/2/2020	Lashlee-Rich, Inc	Vendor	Outstanding	\$15,263.00
51171	11/2/2020	Katie McMickin	Vendor	Outstanding	\$40.06
51172	11/2/2020	Michelle Goad	Vendor	Outstanding	\$275.77
51173	11/2/2020	Nathan Russell	Vendor	Outstanding	\$79.03
51174	11/2/2020	Quill	Vendor	Outstanding	\$34.99
51175	11/2/2020	Rory Hinson	Vendor	Outstanding	\$25.84
51176	11/2/2020	Stellar Therapy Services	Vendor	Outstanding	\$1,177.99
51177	11/2/2020	Sweetwater	Vendor	Outstanding	\$667.00
51178	11/2/2020	Terry Cunningham	Vendor	Outstanding	\$81.75
51179	11/2/2020	Tn Dept Of Labor And Workforce Development	Vendor	Outstanding	\$1,201.21
51180	11/2/2020	Tyler Walls	Vendor	Outstanding	\$139.52
51181	11/2/2020	Venita Conley	Vendor	Outstanding	\$4.36
51182	11/2/2020	Volunteer Technology Systems	Vendor	Outstanding	\$1,366.88
51183	11/2/2020	Jennifer Walls	Vendor	Outstanding	\$183.12
51184	11/3/2020	Gibson County Utility District	Vendor	Outstanding	\$350.00
51185	11/3/2020	Julia Abbott	Vendor	Outstanding	\$8.72

Gibson County Special Schools
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Bank Account: Farmers And Merchants Bank (Fund 141 Vendor)
GL Account: 141- -11130

Account Number: 000000200379

Number	Date	Description	Check Type	Status	
51186	11/3/2020	Deloris Wilson	Vendor	Outstanding	\$213.10
51187	11/3/2020	Ed's Supply Company, Inc	Vendor	Outstanding	\$71.81
51188	11/3/2020	Gibson County Food Service	Vendor	Outstanding	\$165,002.76
51189	11/3/2020	Lowe's Credit Services	Vendor	Outstanding	\$768.36
51190	11/3/2020	SAVANNAH SPENCE	Vendor	Outstanding	\$8.72
51191	11/3/2020	Nglic	Vendor	Outstanding	\$2,146.01
51192	11/4/2020	909 Designs	Vendor	Outstanding	\$20.00
51193	11/4/2020	Alisha Bauman	Vendor	Outstanding	\$361.36
51194	11/4/2020	Amy Richardson	Vendor	Outstanding	\$192.93
51195	11/4/2020	Central Technologies, Inc.	Vendor	Outstanding	\$2,300.00
51196	11/4/2020	Copies Unlimited	Vendor	Outstanding	\$627.92
51197	11/4/2020	Ed's Supply Company, Inc	Vendor	Outstanding	\$336.81
51198	11/4/2020	Flaghouse, Inc.	Vendor	Outstanding	\$42.74
51199	11/4/2020	Gibson Connect, LLC	Vendor	Outstanding	\$521.45
51200	11/4/2020	Gibson County High School	Vendor	Outstanding	\$300.00
51201	11/4/2020	Hickerson Automotive Group, Inc	Vendor	Outstanding	\$9.39
51202	11/4/2020	Verizon Wireless	Vendor	Outstanding	\$3,167.46
51203	11/4/2020	Victor's Landscaping	Vendor	Outstanding	\$2,800.00
51204	11/4/2020	Wilda Record	Vendor	Outstanding	\$206.01
51205	11/6/2020	Area Wide Communications	Vendor	Outstanding	\$1,011.56
51206	11/6/2020	Kelli Elliott Barnes	Vendor	Outstanding	\$701.25
51207	11/6/2020	Donna Barrentine	Vendor	Outstanding	\$910.00
51208	11/6/2020	Logan Callins	Vendor	Outstanding	\$207.11
51209	11/6/2020	Chad Jackson	Vendor	Outstanding	\$54.50
51210	11/6/2020	City Lumber Company	Vendor	Outstanding	\$1,248.60
51211	11/6/2020	Ena Services Llc	Vendor	Outstanding	\$3,244.15
51212	11/6/2020	Food Rite	Vendor	Outstanding	\$24.30
51213	11/6/2020	Gibson County Bus Garage	Vendor	Outstanding	\$10,076.74

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Bank Account: Farmers And Merchants Bank (Fund 141 Vendor) Account Number: 000000200379
GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
51214	11/6/2020	Amy Michele Howe	Vendor	Outstanding	\$150.97
51215	11/6/2020	Jessica R. Cox	Vendor	Outstanding	\$37.06
51216	11/6/2020	Ezra F Leslie	Vendor	Outstanding	\$126.44
51217	11/6/2020	DANIEL LOVELL	Vendor	Outstanding	\$185.30
51218	11/6/2020	Mary Gay London	Vendor	Outstanding	\$28.89
51219	11/6/2020	Bryan Poole	Vendor	Outstanding	\$2,600.00
51220	11/6/2020	Quill	Vendor	Outstanding	\$19.97
51221	11/6/2020	Trenton Special School District	Vendor	Outstanding	\$74.80
51222	11/6/2020	Victory 93.7 Wtkb Fm	Vendor	Outstanding	\$200.00
51223	11/6/2020	Bleachers And Seats	Vendor	Outstanding	\$5,300.00
51224	11/6/2020	Brennan Lownsdale	Vendor	Outstanding	\$1,000.00
51225	11/6/2020	Eddie Pruett	Vendor	Outstanding	\$125.00
51226	11/6/2020	Chloe Hopgood	Vendor	Outstanding	\$133.33
51227	11/6/2020	Amy Michele Howe	Vendor	Outstanding	\$90.00
51228	11/6/2020	Jacob Cronin	Vendor	Outstanding	\$250.00
51229	11/6/2020	John Scott Kahler	Vendor	Outstanding	\$500.00
51230	11/6/2020	Natalie McCallum	Vendor	Outstanding	\$1,333.33
51231	11/6/2020	Garrett McElroy	Vendor	Outstanding	\$100.00
51232	11/6/2020	Robert McGregor	Vendor	Outstanding	\$83.33
51233	11/6/2020	Mike Ramsey	Vendor	Outstanding	\$316.66
51234	11/6/2020	Michael Moffatt	Vendor	Outstanding	\$1,666.67
51235	11/6/2020	Brandon Polk	Vendor	Outstanding	\$333.33
51236	11/6/2020	Steven E Rich	Vendor	Outstanding	\$333.33
51237	11/6/2020	James Michael Richerson	Vendor	Outstanding	\$200.00
51238	11/6/2020	Dakota White	Vendor	Outstanding	\$333.33
51239	11/10/2020	Ace Building Center	Vendor	Outstanding	\$49.98
51240	11/10/2020	Amro Music Stores	Vendor	Outstanding	\$401.00
51241	11/10/2020	Tessa Buckingham	Vendor	Outstanding	\$549.36

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GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
51242	11/10/2020	Amanda Callins	Vendor	Outstanding	\$70.85
51243	11/10/2020	Cdw Government	Vendor	Outstanding	\$28.92
51244	11/10/2020	Continental 520	Vendor	Outstanding	\$153.56
51245	11/10/2020	Cooperative Financial Solutions	Vendor	Outstanding	\$12,577.96
51246	11/10/2020	Ena Services Llc	Vendor	Outstanding	\$26.65
51247	11/10/2020	Gchs Vocational Technical Center	Vendor	Outstanding	\$35.03
51248	11/10/2020	Gibson County Federal Accounts	Vendor	Outstanding	\$174,925.88
51249	11/10/2020	Hci Supply	Vendor	Outstanding	\$10.76
51250	11/10/2020	Heather Cook	Vendor	Outstanding	\$106.82
51251	11/10/2020	Hickerson Automotive Group, Inc	Vendor	Outstanding	\$94.65
51252	11/10/2020	Nathan Hicks	Vendor	Outstanding	\$100.00
51253	11/10/2020	Kenny Pipe And Supply	Vendor	Outstanding	\$849.00
51254	11/10/2020	Leitherland Family Care Clinic	Vendor	Outstanding	\$125.00
51255	11/10/2020	Medina Auto Farm Supply	Vendor	Outstanding	\$1.84
51256	11/10/2020	Melinda Wylie	Vendor	Outstanding	\$131.00
51257	11/10/2020	Sheila Phillips	Vendor	Outstanding	\$30.52
51258	11/10/2020	Amy Powell	Vendor	Outstanding	\$104.64
51259	11/10/2020	Quill	Vendor	Outstanding	\$26.57
51260	11/10/2020	Shearer Supply	Vendor	Outstanding	\$1,227.14
51261	11/10/2020	Spring Hill School	Vendor	Outstanding	\$76.66
51262	11/10/2020	The Learning House	Vendor	Outstanding	\$247.93
51263	11/10/2020	Toni M. Patton	Vendor	Outstanding	\$32.70
51264	11/10/2020	Waste Management	Vendor	Outstanding	\$2,126.12
51265	11/10/2020	Mackenzie Wells	Vendor	Outstanding	\$156.96
51266	11/11/2020	Cdw Government	Vendor	Outstanding	\$4,303.28
51267	11/11/2020	Hickerson Automotive Group, Inc	Vendor	Outstanding	\$13.99
51268	11/11/2020	Catherine Hughes	Vendor	Outstanding	\$83.33
51269	11/11/2020	Quill	Vendor	Outstanding	\$158.99

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Bank Account: Farmers And Merchants Bank (Fund 141 Vendor) Account Number: 000000200379
GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
51270	11/11/2020	South Gibson County High Sch.	Vendor	Outstanding	\$327.94
51271	11/12/2020	Hickerson Automotive Group, Inc	Vendor	Outstanding	\$29.96
51272	11/12/2020	J.D.Distributors, Inc.	Vendor	Outstanding	\$101.99
51273	11/12/2020	Medina Auto Farm Supply	Vendor	Outstanding	\$2.49
51274	11/12/2020	Shawn Hampton	Vendor	Outstanding	\$24.00
51275	11/12/2020	Stanford Electric	Vendor	Outstanding	\$9.87
51276	11/13/2020	Cdw Government	Vendor	Outstanding	\$6,678.00
51277	11/13/2020	Deloris Wilson	Vendor	Outstanding	\$41.30
51278	11/13/2020	Karen Freeman	Vendor	Outstanding	\$37.08
51279	11/13/2020	Wal Mart Community	Vendor	Outstanding	\$39.89
51280	11/13/2020	PESG FACILITY SERVICES GROUP, LLC	Vendor	Outstanding	\$80,995.41
51281	11/17/2020	Gibson County Federal Accounts	Vendor	Outstanding	\$2,688.00
51282	11/17/2020	Gibson County Food Service	Vendor	Outstanding	\$182,539.56
51283	11/17/2020	J.W. Pepper & Son, Inc.	Vendor	Outstanding	\$494.77
51284	11/17/2020	Kb's Auto Service Center	Vendor	Outstanding	\$58.00
51285	11/17/2020	Keeling Company	Vendor	Outstanding	\$36.89
51286	11/17/2020	Perimeter Healthcare	Vendor	Outstanding	\$1,395.00
51287	11/17/2020	Quill	Vendor	Outstanding	\$6.79
51288	11/17/2020	Reed Backflows	Vendor	Outstanding	\$200.00
51289	11/17/2020	JOSEPH SHERLEY	Vendor	Outstanding	\$24.00
51290	11/17/2020	Stuart C. Irby Company	Vendor	Outstanding	\$242.03
51291	11/17/2020	TCAT Jackson	Vendor	Outstanding	\$14,237.40
51292	11/17/2020	Volunteer Technology Systems	Vendor	Outstanding	\$1,663.26
51293	11/17/2020	Wells Fargo Financial Leasing	Vendor	Outstanding	\$399.00
51294	11/17/2020	Workcare Resources Inc,	Vendor	Outstanding	\$35.00
51295	11/18/2020	Aflac	Vendor	Outstanding	\$406.44
51296	11/18/2020	Boston Mutual Whole Life	Vendor	Outstanding	\$234.02
51297	11/18/2020	Chapter 13 Trustee	Vendor	Outstanding	\$1,150.00

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Bank Account: Farmers And Merchants Bank (Fund 141 Vendor) Account Number: 000000200379
GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
51298	11/18/2020	General Sessions	Vendor	Outstanding	\$154.18
51299	11/18/2020	Gibson County Imagination Library	Vendor	Outstanding	\$146.00
51300	11/18/2020	Gibson Education Association	Vendor	Outstanding	\$1,658.25
51301	11/18/2020	Henry Co. General Sessions Court	Vendor	Outstanding	\$100.00
51302	11/18/2020	Legalshield	Vendor	Outstanding	\$237.20
51303	11/18/2020	Life Investors	Vendor	Outstanding	\$502.95
51304	11/18/2020	Symetra National Life Insurance Company	Vendor	Outstanding	\$39.31
51305	11/18/2020	Tenn Child Support	Vendor	Outstanding	\$933.00
51306	11/18/2020	Tennessee Department of Revenue	Vendor	Outstanding	\$100.00
51307	11/18/2020	TRUSTMARK VOLUNTARY BENEFIT SOLUTIONS, INC	Vendor	Outstanding	\$2,153.15
51308	11/18/2020	TSACG	Vendor	Outstanding	\$13,876.55
51309	11/19/2020	Central Technologies, Inc.	Vendor	Outstanding	\$543.40
51310	11/19/2020	Dollar General Corporation	Vendor	Outstanding	\$6.00
51311	11/19/2020	Gibson County Court Clerk	Vendor	Outstanding	\$17.50
51312	11/19/2020	J.D.Distributors, Inc.	Vendor	Outstanding	\$99.00
51313	11/19/2020	LINDSEY POWERS	Vendor	Outstanding	\$410.93
51314	11/19/2020	Renee Childs	Vendor	Outstanding	\$59.95
51315	11/19/2020	Townsend Door & Hardware	Vendor	Outstanding	\$42.00
51316	11/19/2020	UNITED REFRIGERATION, INC	Vendor	Outstanding	\$852.93
51317	11/19/2020	Ed's Supply Company, Inc	Vendor	Outstanding	\$373.31
51318	11/19/2020	HOWARD COMPUTERS	Vendor	Outstanding	\$1,055.00
51319	11/19/2020	J.D.Distributors, Inc.	Vendor	Outstanding	\$80.40
51320	11/19/2020	Hannah Kent	Vendor	Outstanding	\$40.00
51321	11/19/2020	West Tennessee School For The Deaf	Vendor	Outstanding	\$62.00
51322	11/20/2020	JOSEPH AGEE	Vendor	Outstanding	\$163.50
51323	11/20/2020	Amy Merrick	Vendor	Outstanding	\$65.80
51324	11/20/2020	Caymee Services	Vendor	Outstanding	\$39.00
51325	11/20/2020	Edutech, Inc.	Vendor	Outstanding	\$11,750.00

Gibson County Special Schools
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Bank Account: Farmers And Merchants Bank (Fund 141 Vendor) Account Number: 000000200379
GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
51326	11/20/2020	Hickerson Automotive Group, Inc	Vendor	Outstanding	\$770.97
51327	11/20/2020	Next Generation Underwriter, Inc.	Vendor	Outstanding	\$6,688.00
51328	11/20/2020	Cecelia Pittman	Vendor	Outstanding	\$1,500.00
51329	11/20/2020	Quill	Vendor	Outstanding	\$1,365.31
51330	11/20/2020	The Tri City Reporter	Vendor	Outstanding	\$288.00
51331	11/23/2020	Tasc Pvr	Vendor	Outstanding	\$5,342.37
51332	11/23/2020	Usable Life Insurance	Vendor	Outstanding	\$8,830.40
51333	11/23/2020	Usable Life Insurance	Vendor	Outstanding	\$8,368.82
51334	11/23/2020	Usable Life Insurance	Vendor	Outstanding	\$936.00
51335	11/24/2020	Edutech, Inc.	Vendor	Outstanding	\$2,445.00
51336	11/24/2020	Hickerson Automotive Group, Inc	Vendor	Outstanding	\$105.20
51337	11/24/2020	Evelyn Jackson	Vendor	Outstanding	\$94.00
51338	11/24/2020	Lakeside Behavioral Health	Vendor	Outstanding	\$810.00
51339	11/24/2020	Bryan Myers	Vendor	Outstanding	\$94.00
51340	11/24/2020	Vanessa Nyholm	Vendor	Outstanding	\$94.00
51341	11/24/2020	Mmachukwu Osioma	Vendor	Outstanding	\$92.00
51342	11/24/2020	Pitney Bowes	Vendor	Outstanding	\$503.50
51343	11/24/2020	Quill	Vendor	Outstanding	\$89.40
51344	11/24/2020	Rabow's Septic Service (James Cooper)	Vendor	Outstanding	\$300.00
51345	11/24/2020	Rory Hinson	Vendor	Outstanding	\$25.98
51346	11/24/2020	Stanford Electric	Vendor	Outstanding	\$75.12
51347	11/24/2020	TAASE	Vendor	Outstanding	\$175.00
51348	11/24/2020	Tn Dept Of Labor And Workforce Development	Vendor	Outstanding	\$456.25
51349	11/24/2020	TSBA	Vendor	Outstanding	\$125.00
51350	11/24/2020	Utility Solutions	Vendor	Outstanding	\$950.00
51351	11/24/2020	Volunteer Technology Systems	Vendor	Outstanding	\$4,910.55
51352	11/24/2020	Mackenzie Wells	Vendor	Outstanding	\$69.76
51353	11/30/2020	At & T	Vendor	Outstanding	\$826.80

Gibson County Special Schools
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Bank Account: Farmers And Merchants Bank (Fund 141 Vendor) Account Number: 000000200379
GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
51354	11/30/2020	Business Card	Vendor	Outstanding	\$2,519.47
51355	11/30/2020	Cdw Government	Vendor	Outstanding	\$7,995.00
51356	11/30/2020	Ed's Supply Company, Inc	Vendor	Outstanding	\$3,078.78
51357	11/30/2020	Gibson County Federal Accounts	Vendor	Outstanding	\$64,551.29
51358	11/30/2020	Hermitage Hall	Vendor	Outstanding	\$675.00
51359	11/30/2020	Hickerson Automotive Group, Inc	Vendor	Outstanding	\$51.98
51360	11/30/2020	Kary Parchman	Vendor	Outstanding	\$169.50
51361	11/30/2020	Key Fire Protection	Vendor	Outstanding	\$427.74
51362	11/30/2020	Local Government Data Processing Corp	Vendor	Outstanding	\$3,984.75
51363	11/30/2020	Quill	Vendor	Outstanding	\$100.99
51364	11/30/2020	Stuart C. Irby Company	Vendor	Outstanding	\$18.54
51365	11/30/2020	Verizon Wireless	Vendor	Outstanding	\$12.00
51366	11/30/2020	Zoho Corp	Vendor	Outstanding	\$1,795.00
51367	11/30/2020	Business Card	Vendor	Outstanding	\$1,870.00
51368	11/30/2020	Carol Cunningham	Vendor	Outstanding	\$103.29
51369	11/30/2020	Cdw Government	Vendor	Outstanding	\$797.00
51370	11/30/2020	Gibson Connect, LLC	Vendor	Outstanding	\$4,685.44
51371	11/30/2020	Stanford Electric	Vendor	Outstanding	\$17.08
51372	11/30/2020	Verizon Wireless	Vendor	Outstanding	\$767.58
51373	11/30/2020	Yorkville Elementary School	Vendor	Outstanding	\$107.07

Totals for Vendor

Number of Checks:	215
Total Checks:	\$4,907,695.64
Reconciled Checks:	\$0.00
Outstanding Checks:	\$4,907,695.64
Void Checks:	\$0.00

Gibson County Special Schools
Bank Account Check Listing By Date

Run At: 12/1/2020 1:16 PM
Run By: Amy Santaniello
Page 9 of 10

Bank Account: Farmers And Merchants Bank (Fund 141 Vendor) Account Number: 000000200379
GL Account: 141- -11130

Totals for 141- -11130

Number of Checks:	215
Total Checks:	\$4,907,695.64
Reconciled Checks:	\$0.00
Outstanding Checks:	\$4,907,695.64
Void Checks:	\$0.00

Gibson County Special Schools
Bank Account Check Listing By Date

Run At: 12/1/2020 1:16 PM
Run By: Amy Santaniello
Page 10 of 10

Bank Account: Farmers And Merchants Bank (Fund 141 Vendor) Account Number: 000000200379

Grand Totals

Number of Checks:	215
Total Checks:	\$4,907,695.64
Reconciled Checks:	\$0.00
Outstanding Checks:	\$4,907,695.64
Void Checks:	\$0.00

Gibson County Special Schools
 Summary Financial Statement
 November 2020

141 General Purpose School		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenues							
40110	Current Property Tax	0.00	(101,836.29)	0.00%	0.00	(101,836.29)	0.00%
40162	Payments In Lieu Of Taxes-Local	86,500.00	(4,288.12)	4.96%	7,208.33	(1,104.40)	15.32%
40210	Local Option Sales Tax	2,952,000.00	(1,205,406.50)	40.83%	246,000.00	(277,210.75)	112.69%
40350	Interstate Telecommunications Tax	0.00	(9,367.20)	0.00%	0.00	(2,834.77)	0.00%
40610	Current Property Tax	6,674,000.00	0.00	0.00%	556,166.67	0.00	0.00%
40620	Prior Year's Property Tax	165,000.00	(89,314.43)	54.13%	13,750.00	(31,573.01)	229.62%
40630	Interest And Penalty	20,000.00	(8,701.13)	43.51%	1,666.67	(3,797.62)	227.86%
40640	Pick-Up Taxes	50,000.00	(33,486.72)	66.97%	4,166.67	(1,932.70)	46.38%
41110	Marriage Licenses	1,100.00	(492.82)	44.80%	91.67	(135.95)	148.31%
43570	Receipts From Individual Schools	65,000.00	(9,066.24)	13.95%	5,416.67	(5,103.76)	94.22%
43990	Other Charges For Services	0.00	(5,066.08)	0.00%	0.00	(1,379.55)	0.00%
44110	Investment Income	17,000.00	(6,358.31)	37.40%	1,416.67	(842.61)	59.48%
46511	Basic Education Program	23,064,000.00	(9,224,800.00)	40.00%	1,922,000.00	(2,306,200.00)	119.99%
46515	Early Childhood Education	407,958.00	(64,114.85)	15.72%	33,996.50	(31,917.00)	93.88%
46590	Other State Education Funds	592,635.00	(132,020.15)	22.28%	49,386.25	(33,061.73)	66.95%
46610	Career Ladder Program	45,500.00	(26,628.44)	58.52%	3,791.67	(26,628.44)	702.29%
46612	Career Ladder - Extended Contract	0.00	0.00	0.00%	0.00	0.00	0.00%
47143	Special Education - Grants To States	0.00	(66,039.03)	0.00%	0.00	0.00	0.00%
Total Revenues		34,140,693.00	(10,986,986.31)	32.18%	2,845,057.75	(2,825,558.58)	99.31%
Expenditures							
71100	Regular Instruction Program	(15,011,684.22)	4,249,757.04	28.31%	(1,250,973.69)	1,130,083.13	90.34%
71200	Special Education Program	(1,938,172.81)	484,034.35	24.97%	(161,514.40)	156,172.97	96.69%
71300	Career and Technical Education	(1,126,528.43)	334,439.52	29.69%	(93,877.37)	97,488.71	103.85%
71400	Student Body Education Program	0.00	(1,770.49)	0.00%	0.00	0.00	0.00%
72110	Attendance	(74,923.36)	29,464.79	39.33%	(6,243.61)	5,882.61	94.22%
72120	Health Services	(508,026.34)	140,673.00	27.69%	(42,335.53)	39,539.31	93.40%
72130	Other Student Support	(1,137,175.81)	225,814.97	19.86%	(94,764.65)	50,113.48	52.88%
72210	Regular Instruction Program	(1,219,939.77)	380,257.03	31.17%	(101,661.65)	88,902.87	87.45%
72220	Special Education Program	(261,876.00)	165,526.12	63.21%	(21,823.00)	(14,775.13)	-67.70%
72230	Career and Technical Education	(5,000.00)	0.00	0.00%	(416.67)	0.00	0.00%
72250	EDUCATION TECHNOLOGY	(641,139.01)	296,611.71	46.26%	(53,428.25)	33,711.38	63.10%
72260	Adult Programs	(4,000.00)	0.00	0.00%	(333.33)	0.00	0.00%
72310	Board Of Education	(473,421.00)	186,577.62	39.41%	(39,451.75)	5,648.34	14.32%
72320	Office Of The Superintendent	(273,054.07)	108,882.64	39.88%	(22,754.51)	18,718.00	82.26%
72410	Office Of The Principal	(1,824,642.45)	650,012.55	35.62%	(152,053.54)	150,728.60	99.13%
72510	Fiscal Services	(237,376.42)	102,659.27	43.25%	(19,781.37)	15,348.59	77.59%
72610	Operation Of Plant	(2,129,694.00)	916,331.43	43.03%	(177,474.50)	138,711.91	78.16%

141 General Purpose School		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
72620	Maintenance Of Plant	(744,652.57)	297,533.03	39.96%	(62,054.38)	62,714.01	101.06%
72710	Transportation	(1,500,380.14)	673,273.78	44.87%	(125,031.68)	49,729.67	39.77%
73400	Early Childhood Education	(407,958.00)	101,693.02	24.93%	(33,996.50)	35,758.31	105.18%
76100	Regular Capital Outlay	(1,120,230.71)	604,125.19	53.93%	(93,352.56)	25,366.30	27.17%
82130	Education	(2,719,567.00)	44,422.90	1.63%	(226,630.58)	0.00	0.00%
82230	Education	(1,495,060.00)	747,890.03	50.02%	(124,588.33)	0.00	0.00%
	Total Expenditures	(34,854,502.11)	10,738,209.50	30.81%	(2,904,541.84)	2,089,843.06	71.95%
Total	141 General Purpose School	(713,809.11)	(248,776.81)	-34.85%	(59,484.09)	(735,715.52)	-

	A	B	C	D	E	F
1	Monthly Work Order Recap					
2	Period: November 1 through November 30, 2020					
3						
4			Beginning of Month	New	Closed	End of Month
5	Technology	Assigned To:	Open Work Orders	Work Orders	Work Orders	Open Work Orders
6		Jamie Barr	3	38	27	14
7		Kary Parchman	12	0	4	8
8		Shawn Hampton	2	33	28	7
9		Joseph Sherley	2	32	30	4
10						
11	Grand Totals		19	103	89	33
12						
13						
14			Beginning of Month	New	Closed	End of Month
15	Maintenance	Assigned To:	Open Work Orders	Work Orders	Work Orders	Open Work Orders
16		Charles Salles	66	16	19	63
17		Travis Hendrix	1	34	35	0
18		Mark Robinson	1	11	12	0
19		Caleb Black	1	14	13	2
20		Ted Bauman	0	11	11	0
21						
22	Grand Totals		69	86	90	65
23						
24						
25	Notes:					
26	1. Assigned To: The person who was assigned the work order.					
27	2. Beginning of the Month Work Orders: The number of work orders open for the Assigned To for time frame selected.					
28	3. New Work Orders: New work orders received by the Assigned To during the time frame selected.					
29	4. Closed Work Orders: Closed work orders closed by the Assigned To during the time frame selected.					
30	5. End of Month Open Work Orders: Work orders still open for the Assigned To for the time frame selected.					

Gibson County Special School District Board of Trustees
Regular Meeting
Rutherford School
November 10, 2020

Mr. Tom Lannom, Board Chairman, called the meeting to order. All members were present: Scott Ball, Benny Boals, John Campbell II, Tom Lannom, Treva Maitland, Charles Scott, and Eddie Watkins. A motion was made by Mr. Watkins to approve the consent agenda, with a second by Mr. Ball. *Motion passed.* A motion was made by Mr. Campbell to approve the amended agenda, with a second by Mr. Ball. *Motion passed.* Mark Johnson was present as legal counsel.

PUBLIC COMMENT: None

RECOGNITION: Olivia Moore, Rutherford Junior High Student, won first place in the Tennessee Association of School Libraries Bookmark Contest last spring. This contest consisted of designing a bookmark that would create interest for more students to read. Mrs. Jayne Watkins, school librarian, presented Olivia with a framed copy of her bookmark, certificate and printed bookmarks for her family and friends. Mrs. Watkins received a framed copy of Olivia's bookmark to displace in the school library.

REGULAR AGENDA

South Gibson County Sports Complex Bids

Mr. Greer Lashlee and Mr. Billy Hill, of Lashlee Rich, Inc., provided the Board with the bids for the South Gibson County Sports Complex. Mr. Lashlee was pleased with the 91 bids they received for this project. An attached recap was presented with the guaranteed maximum price of \$8,465,106.00. This is for phase II which consist of two baseball fields, softball field, four tennis courts, soccer field with running track around it, press boxes, lights, scoreboards, 16,000 sq. ft. practice facility, concession stands, bathrooms, maintenance building, and parking for each field. These bids will hold firm for 30 days, except for metal products. Mr. Lashlee explained that the cost of metal will only hold firm until November 14th. Mr. Lashlee reported that site work is still in advancement at this time.

Mr. Cunningham stated that financing of the South Gibson County Sports Complex would come from the issuance of unused bond capacity of \$7,380,000. Also, this will provide for the opportunity to re-finance the Series 2009 Bonds in the amount of approximately \$1,250,000 for a lower interest rate that could potentially save about \$150,000 over nine years.

Mr. Cunningham stated by constructing this sports complex, there will be no conflict with the city over playing on their fields. This facility is for all South Gibson County Schools. He asked

to approve the resolution authorizing the issuance of school refunding and improvement bonds in an amount not to exceed the principal amount of \$8,630,000 of Gibson County Special School District; making provision for the issuance, sale and payment of said bonds; establishing the terms thereof and the disposition of proceeds therefrom; and providing for the levy of taxes for the payment of principal of, premium, if any, and interest on the bonds. No property tax increase will be required for this building project.

A motion was made by Mr. Scott and seconded by Mr. Boals to approve the Lashlee-Rich, Inc. GMP of \$8,465,106 for the South Gibson County Schools Sports Complex and authorizing the issuance of school refunding and improvement bonds not to exceed \$8,630,000. *Motion passed.*

Private Act Resolution**

Because the TN General Assembly meets in session to consider Private Acts for only a brief period each year (January – March), it is important to have a Private Act in place in case extra funds are needed by the district so that bonds can be issued to raise those funds. The Private Act Resolution simply authorizes the District to seek approval by the State of TN Legislature of financing a maximum of \$5,000,000.

Mr. Cunningham recommended the approval of this resolution requesting that the members of the Tennessee General Assembly representing the area served by the Gibson County Special School District introduce and seek passage of a Private Act amending chapter 62 of the 1981 Private Acts of Tennessee authoring the issuance of certain school bonds of the district. A motion was made by Mr. Lannom to approve the resolution requesting the members of the Tennessee General Assembly representing the area served by the Gibson County Special School District introduce and seek passage of a Private Act amending chapter 62 of 1972 Private Acts of Tennessee authorizing the issuance of certain school bonds of the district. Mr. Scott made the second motion. *Motion passed.*

Teacher Tenure

Mr. Pruet presented the following teachers for tenure as recommended by their principals: Toni Patton – Rutherford School, Jennifer Hardison – South Gibson County Elementary School, Kelli Duck, Ethan Ellis, Megan Mouser and Mark Wilkins – South Gibson County High School and Krista Grace, Jana Kahler & Abbey Wilkins – South Gibson County Middle School. A motion was made by Mr. Boals and seconded by Mr. Watkins to approve the above teachers recommended for tenured. *Motion passed.*

Board Self-Assessment Results

Mr. Lannom remarked the assessment questions received a three or above, out of the total of five on the majority of the statements. He stated that this tool helped produce areas for improvement. One issue from last year's results was addressed and assisted in producing better outcomes for new board members. *Information.*

LEA Compliance Report

Mr. Pruett presented this annual item for the approval of the LEA Compliance Report, stating that our district is following the rules. A motion was made by Mrs. Maitland to approve the LEA Compliance Report, with a second by Mr. Ball. *Motion passed.*

Middle School Basketball

Mr. Micah McVay asked Mr. Lannom to be put on the agenda to speak about consolidation of the basketball teams at middle school level in the north end of the school district. Mr. McVay compiled the estimated numbers for the middle school basketball teams at Dyer, Rutherford and Jr. Pioneers. The number of students involved in basketball has been declining the last few years. Schools must invite another school over just to scrimmage. He feels it would help the athletes if they were consolidated into two teams, fifth & sixth graders and seventh & eighth graders. Mr. McVay explained that he has communicated with several parents about this subject. He asked the Board to please consider consolidating this sport for the good of the students. Mrs. Maitland spoke of putting together a plan for this type of action for next year. The athletic director will compile this information, with a better understanding of the full scope of this action. Mr. Pruett responded that plan of action will be prepared and presented to the Board. *Information.*

Director's Report

Mr. Pruett has presented South Gibson County Elementary School's surplus items. It consist of older equipment that no longer functions. A motion was made by Mr. Watkins and seconded by Mr. Scott to approve this list as surplus. *Motion passed.*

Mr. Scott made the motion to adjourn.

Date Received in the District Office 11-17-2020
Board Approval Date _____
Over Night Trip Yes No

FIELD TRIP REQUEST
GIBSON COUNTY SPECIAL SCHOOL DISTRICT

School GCHS Date of Request 11/09/20
Teacher Jeremy Tate Class Concert Band
Number of Students Involved ~10-15 Cost Per Student ~\$125 (meals/room)
Date of Trip 02/5-6/21 Alternate Date NA
Number of Buses Needed 1 Is Handicap bus required? YES NO
Has the Transportation Supervisor been contacted? YES NO
Personal Vehicles being used? YES NO
Proof of vehicle liability insurance on file at School? YES NO
Has the Cafeteria been contracted? YES NO
Has School Nurse been notified of Field Trip? YES NO
Total Number of Chaperones: Administrators 0 Teachers 2 Teacher Assistant 0
Parents 5 Others 0

Destination: Starkville, MS

Time of Departure: ~4 p.m. Time of Return: ~11 p.m.

Purpose of the Trip: Attend the Mississippi State Honor Band Clinic/Concert.

SEE ATTACHED FOR MORE INFORMATION

Field Trip Activities: Students will send recorded auditions and on 2/6/20 be learn chair placements. They will then participate in the clinic and concert.

ATTACH LESSON PLAN FOR FOLLOW-UP.
(This must be included for field trip to be approved.)
Approved Disapproved Principal Jasper McHughen Date 11/10/20
Approved Disapproved Supervisor [Signature] Date 11/17/20
Approved Disapproved Director of Schools Eddie Pruett Date 11/23/20

***** ALL OVERNIGHT FIELD TRIPS WITH AN ATTACHED AGENDA MUST BE BOARD APPROVED. FIELD TRIP REQUESTS MUST BE IN THE DISTRICT OFFICE BY THE 1ST DAY OF THE MONTH IN ORDER TO BE PLACED ON THE CONSENT AGENDA. REGULAR BOARD MEETINGS ARE HELD THE SECOND THURSDAY OF EACH MONTH.**

Eddie Pruett

Gibson County Middle School Basketball Proposal

Team Structure

1 Pioneer and Lady Pioneer team comprised of 7/8 graders. (Will play JV games)

1 Junior Pioneer and Junior Lady Pioneers team comprised of 5/6 graders.

(a player may play up from the 5/6 team to the 7/8 team if coaches deem they are able but no one below the 5th grade could play on the 5/6 team)

Coaches

Lady Pioneer/Pioneer team will have a Head coach and Assistant coach (4 total)

Junior Lady Pioneer/Pioneer team will have a Head coach and Assistant coach (4 total)

8 Total coaches

(currently have 12)

Games

7/8 grade games will be played at Gibson County High School.

(The Lady Pioneer/Pioneers will play a Varsity and Junior Varsity schedule)

5/6 grade games can be played at Gibson County High School or any of our other middle school gyms.

The 5/6 grade will have their own separate schedule to be played. They can play on the same night as the Lady Pioneers/Pioneers vs the same opponent as the 7/8 or schedule someone else if need

1) If on the same night as 7/8	(Example)	<u>Aux. Gym</u>	<u>Main Gym</u>
	5:00	Boys 7/8 JV	Girls 7/8 JV
	6:00	Girls 5/6	Girls 7/8
	7:00	Boys 5/6	Boys 7/8

*** (Aux Gym will need retractable bleachers and acoustic panels added to accommodate this)

2) If played at our other middle school gyms, then the games could vary as to which night played

Practice

Both boy's teams will practice at the same site. (times may vary depending on numbers)

Both girl's teams will practice at the same site. (times may vary depending on numbers)

Practice Site Options

- 1) Rutherford and Dyer will be used as practice gyms. Boys and girls will alternate gyms each week to allow equal access to facilities. (GCHS could be used occasionally, but most often not available, as basketball open gym or practice if after November 1 and volleyball Aug-Oct. are almost daily)
- 2) Rutherford will be used all the time since it is the best facility among the north middle schools. Then, rotate Dyer, Spring Hill, Yorkville gyms weekly. (boys and girls alternate weeks)
- 3) Rotate all 4 gyms for practice weekly. (boys and girls alternate weeks)
- 4) Rutherford used all the time. Rotate Dyer and Spring Hill weekly. (boys and girls alternate weeks) **Yorkville gym does not have any side goals to aide in practice time and floor is in poor condition

Transportation

- 1) Shuttle will run at 2:50 starting at Dyer, then to Yorkville(Spring Hill rides daily shuttle already established to there), go to Rutherford for drop off/pick up, then back to Dyer

Finish times would have to be coordinated between coaches of different sites for return transportation to work, and there would still be some lag time (cost \$55-\$85 daily and needed 150 + days per school year = \$8250-\$12,750 yearly)

- 2) Shuttle will run at 2:50 starting at Dyer, then to Yorkville(Spring Hill rides daily shuttle already established to there), go to Rutherford for drop off/pick up

Depending on what the other location was for the week, the shuttle would either go back to Dyer or back to Yorkville or Spring Hill

Finish times would have to be coordinated between coaches of different sites for return transportation to work, and there would still be some lag time (cost \$55-\$85 daily and needed 150 + days per school year = \$8250-\$12,750 yearly)

3) Same as #2 depending on location for the week as for where to start shuttle

4) Same as #2 depending on location for the week as for where to start shuttle

Cheerleaders

- 1) Have tryouts for 7/8 squad and practice at sites offsetting the basketball practices
(Rarely do you see a 5/6 cheer squad) (cheer coach could allow a 5/6 to try out if were on the squad this year as we transition into a full 7/8 squad the next year)
- 2) Leave as is where individual school has its own squad (5-8) and divide games up to cheer as is done in football (2-3 football and 6-7 basketball games per year)

Gates

Each school/administrator would be responsible for working gates on a rotational basis (2-3 games each) with one school being designated as the account holder (AD would work all)

Concessions

Concessions would be under one account as well with a hired person to run throughout the season.

Gibson County Board of Education			
Monitoring: Review: Annually, in April	Descriptor Term: Fundraising Activities	Descriptor Code: 2.601	Issued Date: 01/12/17
		Rescinds: 6.701	Issued: 05/13/02

1 *General*

2 The following general guidelines shall be followed:

- 3 1. Fundraising activities shall be authorized by the board and shall be for the purpose of
4 supplementing funds for established school programs and not for supplementing funds which are
5 the responsibility of the public.
- 6 2. Fundraising companies and other salespersons shall obtain permission in writing from the
7 director of schools' office in order to visit the schools.
- 8 3. Any commission payable by companies shall be paid in the form of reduced prices to the students
9 or paid into the activity fund of the school for use by the school. No school employee shall
10 personally benefit from any fundraising activity.
- 11 4. The principal must obtain written approval from the director of schools or designee for all
12 fundraising activities, including online fundraising activities, that involve the participation of the
13 general student population in the marketing process of the fundraising effort. All other
14 fundraising activities, including online fundraising activities, must have written approval from
15 the principal and comply with all administrative procedures issued by the director of schools.
16 The authorization request shall contain the following information:¹
- 17 a. A list of the proposed fundraising activities;
- 18 b. Purpose of the fundraising activity;
- 19 c. Proposed uses of funds raised;
- 20 d. Expected student involvement in fundraising activity (school-wide or individual class or
21 club); and
- 22 e. Margin of profit and how it is to be paid to the school.
- 23 5. The director of schools shall determine whether or not the activity will benefit the school, con-
24 tribute to the welfare of the student body, and supplement, not replace, funds necessary to fulfill
25 the board's required contributions.
- 26 6. Students shall not be excused from a regular class to participate in a fundraising activity. No
27 grade in a subject or course shall be affected by a student's participation in a fundraising activity.

1 7. No quotas shall be imposed on students involved, and their efforts shall be voluntary. Students
2 who do not participate in fundraising activities shall not be punished or discriminated against in
3 any way.

4 This policy shall not be construed as preventing a teacher from using instructional or informational
5 materials even though the materials might include reference to a brand, a product, or a service.

6 **LOTTERIES**

7 No fundraising activity shall be conducted which distributes prizes or makes awards to winners from
8 among purchasers of chances by means of tickets through a random selection process.²

9 **ONLINE FUNDRAISING**

10 Individual schools may establish school-wide online fundraising accounts. The accounts must meet all
11 fundraising requirements established by the board and the *Internal School Uniform Accounting Policy*
12 *Manual*. The principal/designee of each school shall have access to the established fundraising account
13 to ensure all funds are properly accounted for, and the information is recorded in the school's
14 accounting records by the designated personnel. Online fundraising shall not be used on behalf and for
15 the benefit of an outside party.

16 Employees shall not engage in online fundraising in their official capacity as district employees nor
17 make any reference to non-school sponsored fundraisers, online or otherwise, that would lead another
18 to believe such activity is an approved school fundraiser.

Legal References

1. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 4-32
2. Tenn. Op. Att'y Gen. No. 03-049 (Apr. 22, 2003)

Cross References

Student Activity Funds Management 2.900
Staff Gifts and Solicitations 5.605

PROPOSED POLICY

Gibson County Board of Education			
Monitoring: Review: Annually, in September	Descriptor Term: Fundraising Activities	Descriptor Code: 2.601	Issued Date:
		Rescinds:	Issued:

1 *General*

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13 fundraising account to ensure all funds are properly accounted for, and the information is recorded in
14 the school's accounting records by the designated personnel. Online fundraising shall not be used on
15 behalf and for the benefit of an outside party.

16 An employee shall not engage in online fundraising for educational purposes in his/her official
17 capacity as a district employee or make any reference to non-school sponsored fundraisers, online or
18 otherwise, that would lead another to believe such activity is an approved school fundraiser.

19 **FUNDRAISING FOR NONEDUCATIONAL PURPOSES⁴**

20 On approval of the principal, an employee may be authorized to raise and use funds for the following
21 noneducational purposes:

- 22 1. Bereavement support;
- 23
- 24 2. Award recognition;
- 25
- 26 3. Employee morale;
- 27
- 28 4. Banquets; or
- 29
- 30 5. Other situations at the principal's discretion.

31 These funds shall be derived from vending machine revenue, donations, or other types of fundraisers.
32 The Director of Schools shall develop administrative procedures regarding the receipt, disbursement,
33 accounting, and auditing of these noneducational funds. The Director of Schools shall ensure that the
34 procedures are consistent with board policy and state law and disseminate them to all employees.

Legal References

1. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 4-30, 4-31
2. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 4-32
3. Tenn. Op. Att'y Gen. No. 03-049 (Apr. 22, 2003)
4. TCA 49-2-134

Cross References

Revenues 2.400
School Support Organization 2.404
Audits 2.703
Vendor Relations 2.809
Student Activity Funds Management 2.900
Staff Gifts and Solicitations 5.605
Gifts 6.710

NEW
PROPOSED POLICY

<h2 style="margin: 0;">Gibson County Board of Education</h2>			
Monitoring: Review: Annually, in November	Descriptor Term: Alternative Credit Options	Descriptor Code: 4.209	Issued Date:
		Rescinds:	Issued:

1 **ONLINE COURSES**

2 High school students may earn credit to be applied toward graduation requirements by completing online
3 courses offered through agencies or institutions approved by the Board. Credit from these online courses
4 may be earned only in the following circumstances:

- 5 1. The course is not offered at the high school, or although the course is offered at the high school,
6 the student has an unavoidable scheduling conflict;
- 7 2. The course will serve as a supplement to homebound instruction;
- 8 3. The student has been expelled from a regular school setting, but educational services are to be
9 continued; or
- 10 4. The principal, with agreement from the student's teachers and parent(s)/guardian(s), determines
11 the student requires a differentiated or accelerated learning environment.

12 The express approval of the principal/designee shall be obtained before a student enrolls in an online
13 course. The school shall receive an official record of the final grade before credit toward graduation will
14 be recognized.

15 Through a supervision plan, the school shall be responsible for providing appropriate supervision and
16 monitoring of students taking online courses.

17 **COURSE ACCESS PROGRAM**

18 Students in grades seven through twelve (7-12) may participate in the statewide course access
19 program. To become eligible to participate, students shall:

- 20 1. Meet all prerequisite requirements for the course access course; and
- 21 2. Be unable to enroll in a comparable course at the student's school because:
 - 22 a. A comparable course is not offered; or
 - 23 b. A legitimate situation exists that prevents the student from enrolling in a comparable
24 course.¹

26 The Director of Schools shall develop administrative procedures to ensure that students and
27 parent(s)/guardian(s) are given written notice of their right to appeal any denial of a course access
28 course enrollment in a timely manner.² All appeals shall be submitted in writing to the Board within
29 ten days of a denial.

- 1 After a timely appeal is made, the Board will provide written notification to the student and
- 2 parent(s)/guardian(s) of the time, place, and date of the hearing. The hearing shall be held no later than
- 3 ten (10) days after the appeal is submitted. At the hearing, the Board shall determine whether there was
- 4 an error in denying the student the ability to participate in the course access program.³

Legal References

1. TRR/MS 0520-01-14-.03(1)
2. TRR/M 0520-01-14-.03(7)
3. TRR/MS 0520-01-14-.03(6)

Cross References

Homebound Instruction 4.206
Grading System 4.600
Graduation Requirements 4.605

Gibson County Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: Sick Leave	Descriptor Code: 5.302	Issued Date: 03/08/12
		Rescinds: 5.302	Issued: 03/16/04

1 **PROFESSIONAL PERSONNEL**

2 The time allowed for sick leave for professional personnel shall be one (1) day for each month
3 employed during the school year and shall accumulate for an unlimited number of days.¹

4 Sick leave shall be defined as: illness of a teacher from natural causes or accident, quarantine, or
5 illness or death of a member of the immediate family of a teacher, including the teacher's wife or
6 husband, parents, grandparents, children, grandchildren, brothers, sisters, mother-in-law, father-in-law,
7 daughter-in-law, son-in-law, brother-in-law, and sister-in-law.²

8 A signed statement listing the cause of absence shall be provided by the employee on forms furnished
9 by the director of schools and shall promptly be given to the immediate supervisor in support of all
10 claims for sick leave pay. A falsified statement shall be grounds for dismissal.

11 A certificate from the physician on forms furnished by the Board of Trustees may be required in
12 support of any claim for sick leave pay.¹

13 The principal shall notify the director of schools' office at once if an employee is sick beyond the limit
14 of his/her sick leave accumulation. The substitute teacher, beyond this point, must have a certificate or
15 permit and must be paid according to the state salary scale.

16 Permanent, cumulative sick leave records for each active professional employee shall be kept in the
17 director of schools' office.

18 A teacher, upon employment, may transfer his/her accumulated sick leave from another Tennessee
19 school system, provided that the director of schools of the system in which the accumulated leave was
20 held provides notarized verification.¹

21 Sick leave for maternity purposes may be taken during the period of physical disability only. A teacher
22 may use up to thirty (30) days of accumulated sick leave for the adoption of a child. If both adoptive
23 parents are teachers only one parent may request leave. Written verification from the adoption agency
24 or other entity handling the adoption shall be required before the leave is granted.¹

1 SUPPORT PERSONNEL

- 2 Sick leave for support personnel shall be one (1) day for each month an employee is employed in a
3 school year and shall accumulate for an unlimited number of days.
- 4 At the termination of the employment of any employee, all unused sick leave accumulated by the
5 employee shall be terminated.
- 6 The immediate supervisor may require a physician's certificate stating the reason for absence.

Legal References

1. TCA 49-5-710
2. TRR/MS 0520-1-2-.04(2)

Cross References

Family and Medical Leave 5.305
Physical Assault Leave 5.307

PROPOSED POLICY

Gibson County Board of Education			
Monitoring: Review: Annually, in February	Descriptor Term: Sick Leave	Descriptor Code: 5.302	Issued Date: 03/08/12
		Rescinds: 5.302	Issued: 03/16/04

1 **PROFESSIONAL PERSONNEL**

2 The time allowed for sick leave for professional personnel shall be one (1) day for each month employed
3 during the school year and shall accumulate for an unlimited number of days.¹

4 Sick leave shall be defined as: illness of a teacher from natural causes or accident, quarantine, or illness
5 or death of a member of the immediate family of a teacher, including the teacher's wife or husband,
6 parents, grandparents, children, grandchildren, brothers, sisters, mother-in-law, father-in-law, daughter-
7 in-law, son-in-law, brother-in-law, and sister-in-law.²

8 A signed statement listing the cause of absence shall be provided by the employee on forms furnished
9 by the director of schools and shall promptly be given to the immediate supervisor in support of all
10 claims for sick leave pay. A falsified statement shall be grounds for dismissal.

11 A certificate from the physician on forms furnished by the Board of Trustees may be required in support
12 of any claim for sick leave pay.¹

13 The principal shall notify the director of schools' office at once if an employee is sick beyond the limit
14 of his/her sick leave accumulation. The substitute teacher, beyond this point, must have a certificate or
15 permit and must be paid according to the state salary scale.

16 Permanent, cumulative sick leave records for each active professional employee shall be kept in the
17 director of schools' office.

18 A teacher, upon employment, may transfer his/her accumulated sick leave from another Tennessee
19 school system, provided that the director of schools of the system in which the accumulated leave was
20 held provides notarized verification.¹

21 **SUPPORT PERSONNEL**

22 Sick leave for support personnel shall be one (1) day for each month an employee is employed in a
23 school year and shall accumulate for an unlimited number of days.

24 At the termination of the employment of any employee, all unused sick leave accumulated by the
25 employee shall be terminated.

- 1 The immediate supervisor may require a physician's certificate stating the reason for absence.

Legal References

1. TCA 49-5-710
2. TRR/MS 0520-1-2-.04(2)

Cross References

- Family and Medical Leave 5.305
Physical Assault Leave 5.307

CURRENT POLICY

Gibson County Board of Education			
Monitoring: Review: Annually, in April	Descriptor Term: Interrogations and Searches	Descriptor Code: 6.303	Issued Date: 10/11/07
		Rescinds: 6.303	Issued: 06/08/06

1 INTERROGATIONS BY SCHOOL PERSONNEL

2 School personnel have a duty to report any reasonable suspicion that a student is carrying, or has carried,
3 a weapon or is violating, or has violated, a provision of the Tennessee Drug Control Act to the principal,
4 the principal's designee or, if the principal and the principal's designee are unavailable and the offense
5 was committed on school property, to the appropriate authorities.¹
6

7 Students may be questioned by teachers or principals about any matter pertaining to the operation of a
8 school and/or the enforcement of its rules. Questioning must be conducted discreetly and under
9 circumstances which will avoid unnecessary embarrassment to the student being questioned. Any student
10 answering falsely, evasively or refusing to answer a proper question may be subject to disciplinary
11 action, including suspension.

12 If a student is suspected or accused of misconduct or infraction of the student code of conduct, the
13 principal may interrogate the student, without the presence of parent(s)/guardian(s) or legal custodians
14 and without giving the student constitutional warnings.

15 INTERROGATIONS BY POLICE (AT ADMINISTRATOR'S REQUEST)

16 If the principal has requested assistance by the police department to investigate a crime involving his/her
17 school, the police shall have permission to interrogate a student suspect in school during school hours.
18 The parent(s)/guardian(s) must be present at the time of the interrogations by police. The principal or
19 his/her designee shall be present during the interrogation.

20 The use of police women or female staff members is desirable in the interrogation of female students.

21 SEARCHES BY SCHOOL PERSONNEL

22
23 Any principal, or his/her designee, having reasonable suspicion may search any student, place or thing
24 on school property or in the actual or constructive possession of any student during any organized school
25 activity off campus, including buses, vehicles of students or visitors (*Notice shall be posted in the school*
26 *parking lot that vehicles parked on school property by students or visitors are subject to search for*
27 *drugs, drug paraphernalia or dangerous weapons*), and containers or packages if he/she receives
28 information which would cause a reasonable belief that the search will lead to the discovery of:

- 29 1. Evidence of any violation of the law;
- 30 2. Evidence of any violation of school rules or regulations or proper standards of student or faculty
- 31 conduct;
- 32 3. Any object or substance which, because of its presence, presents an immediate danger of harm
- 33 or illness to any person.

34 A student using a locker that is the property of the school system does not have the right of privacy in
35 that locker or its contents. All lockers or other storage areas provided for student use on school premises
36 remain the property of the school system and are provided for the use of students subject to inspection,
37 access for maintenance and search. *Notice shall be posted in each school that lockers and other storage*
38 *areas are school property and are subject to search.*

39 A student may be subject to physical search or a student's pocket, purse or other container may be
40 required to be emptied because of the results of a locker search, or because of information received from
41 a teacher, staff member or other student if such action is reasonable to the principal. All of the following
42 standards of reasonableness shall be met:

- 43 1. A particular student has violated policy;
- 44 2. The search could be expected to yield evidence of the violation of school policy or disclosure of
- 45 a dangerous weapon or drug;
- 46 3. The search is in pursuit of legitimate interests of the school in maintaining order, discipline,
- 47 safety, supervision and education of students;
- 48 4. The primary purpose of the search is not to collect evidence for a criminal prosecution; and
- 49 5. The search shall be reasonably related to the objectives of the search and not excessively intrusive
- 50 in light of the age and sex of the student, as well as the nature of the infraction alleged to have
- 51 been committed.

52 **USE OF ANIMALS**

53 When necessary, dogs or other animals trained to detect drugs or dangerous weapons may be used in
54 conducting searches, but the animals shall be used only to pinpoint areas which need to be searched and
55 shall not be used to search the persons of students or visitors. The director must approve of any use of
56 dogs or other animals in the school district.

57 **USE OF METAL DETECTORS**

58 In view of the escalating presence of weapons in the schools, the Board of Education authorizes the use
59 of hand-held or walk-through metal detectors to check a student's person or personal effects as follows:

60 School officials or law enforcement officers may conduct metal detector checks of groups of individuals
61 if the checks are done in a minimally-intrusive, nondiscriminatory manner (e.g., on all students in a
62 randomly selected class; or every third individual entering an athletic event). Metal detector checks of
63 groups of individuals may not be used to single out a particular individual or category of individuals.

64 If a school official or a law enforcement officer has reasonable suspicion to believe that a particular
65 student is in possession of an illegal or unauthorized metal-containing object or weapon, s/he may
66 conduct a metal detector check of the student's person and personal effects.

67 A student's failure to permit a metal detector check as provided in this policy will be considered grounds
68 for disciplinary action including possible suspension.

69 The director of schools shall develop procedures for use of metal detectors.

70 **SEARCHES BY POLICE**

71 If public health or safety is involved, upon request of the principal who shall be present, police officers
72 may make a general search of students' lockers and desks, or students' or nonstudents' automobiles for
73 drugs, weapons or items of an illegal or prohibited nature.

74 If the principal has received reliable information which he/she believes to be true that evidence of a
75 crime or of stolen goods, not involving school property of members of the school staff or student body,
76 is located on school property and that any search for such evidence or goods would be unrelated to school
77 discipline or to the health and safety of a student or the student body, he/she shall request police
78 assistance; and procedures to obtain and execute a search warrant shall thereafter be followed.

79 Anything found in the course of the search conducted in accordance with this policy which is evidence
80 of a violation of the law or a violation of student conduct standards may be:

- 81 1. Seized and admitted as evidence in any hearing, trial, suspension or dismissal proceeding. It
82 should be tagged for identification at the time it is seized and kept in a secure place by the
83 principal or the principal's designee until it is presented at the hearing. At the discretion of the
84 principal, the items seized may be returned to the parent or guardian of a student or, if it has no
85 significant value, the item may be destroyed, but only with the express written permission of the
86 director of schools.
- 87 2. Any seized item may be turned over to any law enforcement officer. Any dangerous weapon or
88 drug as defined in TCA 49-6-4202 shall be turned over to an appropriate law enforcement official
89 after completion of an administrative proceeding at which its presence is reasonably required.

90 Whenever the possibility of uncovering evidence of a criminal nature exists, the principal or his/her
91 designee may request the assistance of a law enforcement officer to:

PROPOSED POLICY

Gibson County Board of Education			
Monitoring: Review: Annually, in March	Descriptor Term: Interrogations and Searches	Descriptor Code: 6.303	Issued Date:
		Rescinds:	Issued:

1 INTERROGATIONS BY SCHOOL PERSONNEL

2 Students may be questioned by teachers or principals about any matter pertaining to the operation of a
3 school and/or the enforcement of its rules. Questioning shall be conducted discreetly and under
4 circumstances which will avoid unnecessary embarrassment to the student. Any student answering
5 falsely or evasively or refusing to answer a question may be subject to disciplinary action, including
6 suspension.

7 If a student is suspected or accused of misconduct or infraction of the student code of conduct, the
8 principal may interrogate the student without the presence of parent(s)/guardian(s).

9 INTERROGATIONS BY POLICE AT PRINCIPAL'S REQUEST

10 If the principal has requested assistance by law enforcement to investigate a crime involving his/her
11 school, the police may interrogate a student suspect in school during school hours. The principal shall
12 first attempt to notify the parent(s)/guardian(s) of the student unless circumstances require otherwise.
13 However, the interrogation may proceed without attendance of the parent(s)/guardian(s), but the
14 principal/designee shall be present during the interrogation.¹

15 POLICE-INITIATED INTERROGATIONS

16 If the police deem circumstances of sufficient urgency to interrogate students at school for unrelated
17 crimes committed outside of school hours, the police department should first contact the principal
18 regarding the planned interrogation and inform him/her of the probable cause to investigate. The
19 principal shall make reasonable efforts to notify the parent(s)/guardian(s) of the interrogation unless
20 circumstances require otherwise. The interrogation may proceed without attendance of the
21 parent(s)/guardian(s), but the principal/designee shall be present during the interrogation.

22 SEARCHES BY SCHOOL PERSONNEL

23 In order to ensure a safe and secure learning environment, the Director of Schools shall develop
24 procedures regarding the searching of students, lockers, vehicles, and containers which are consistent
25 with state law. The Director of Schools shall develop additional procedures to ensure compliance with
26 all of the provisions of the School Security Act of 1981.^{1,2}

1

Legal References

1. TCA 49-6-4203(b)
2. TCA 49-6-4201 *et seq.*; Tenn. Op. Att’y Gen. No. 14-21 (February 24, 2014)

Cross References

Traffic and Parking Controls 3.403
Procedural Due Process 6.302
Reporting Child Abuse 6.409

<h2 style="margin: 0;">Gibson County Board of Education</h2>			
Monitoring: Review: Annually, in March	Descriptor Term: <h3 style="text-align: center; margin: 0;">Title IX & Sexual Harassment</h3>	Descriptor Code: 6.3041	Issued Date:
		Rescinds:	Issued:

1 *General*

2 In order to maintain a safe, civil, and supportive learning environment, all forms of sexual harassment
 3 and discrimination on the basis of sex are prohibited.¹ This policy shall cover employees, employees'
 4 behaviors, students, and students' behaviors while on school property, at any school-sponsored activity,
 5 on school-provided equipment or transportation, or at any official school bus stop in accordance with
 6 federal law. This policy shall be disseminated annually to all school staff, students, and
 7 parent(s)/guardian(s).² The Title IX Coordinator as well as any personnel chosen to facilitate the
 8 grievance process shall not have a conflict of interest against any party of the complaint.³ These
 9 individuals shall receive training as to how to promptly and equitably resolve student and employee
 10 complaints.³

11 All employees shall receive training on complying with this policy and federal law.⁴

12 **TITLE IX COORDINATOR⁵**

13 The Title IX Coordinator shall respond promptly to all general reports as well as formal complaints of
 14 sexual harassment. He/she shall be kept informed by school-level personnel of all investigations and
 15 shall provide input on an ongoing basis as appropriate.

16 Any individual may contact the Title IX Coordinator at any time using the information below:

17 **Title:** Title IX Coordinator

18 **Mailing address:** P.O. Box 60, Dyer, TN 38330

19 **Phone number:** 731-692-3803

20 **DEFINITIONS⁴**

21 “Complainant” is an individual who is alleged to be the victim of conduct that could constitute sexual
 22 harassment.

23 “Respondent” is an individual who is reported to be the perpetrator of conduct that could constitute
 24 sexual harassment.

25 “Sexual harassment” is conduct on the basis of sex that satisfies one or more of the following:³

- 1 1. A school district employee conditioning an aid, benefit, or service of an education program or
2 activity on an individual's participation in unwelcome sexual conduct;
- 3
- 4 2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and
5 objectively offensive that it effectively denies a person equal access to the education program
6 or activity; or
- 7 3. Sexual assault,⁶ dating violence,⁷ domestic violence,⁸ or stalking⁹ as defined in state and federal
8 law.

9 Behaviors that constitute sexual harassment may include, but are not limited to:

- 10 1. Sexually suggestive remarks;
- 11
- 12 2. Verbal harassment or abuse;
- 13
- 14 3. Sexually suggestive pictures;
- 15
- 16 4. Sexually suggestive gesturing;
- 17
- 18 5. Harassing or sexually suggestive or offensive messages that are written or electronic;
- 19
- 20 6. Subtle or direct propositions for sexual favors; and
- 21
- 22 7. Touching of a sexual nature.

23 Sexual harassment may be directed against a particular person or persons, or a group, whether of the
24 opposite sex or the same sex.

25 "Supportive measures" are non-disciplinary, non-punitive, individualized services and shall be offered
26 to the complainant and the respondent, as appropriate. These measures may include, but are not limited
27 to, the following:

- 28 1. Counseling;
- 29
- 30 2. Course modifications;
- 31
- 32 3. Schedule changes; and
- 33
- 34 4. Increased monitoring or supervision.

35 The measures offered to the complainant and the respondent shall remain confidential to the extent that
36 maintaining such confidentiality would not impair the ability of the school district to provide the
37 supportive measures.

1 **GRIEVANCE PROCESS**

2 Upon learning of an instance of alleged sexual harassment, even if no formal complaint is filed, the
3 Title IX Coordinator shall:

- 4 1. Promptly contact the complainant to discuss the availability of supportive measures;
- 5
- 6 2. Consider the complainant's wishes with respect to supportive measures;
- 7
- 8 3. Inform the complainant of the availability of supportive measures; and
- 9
- 10 4. Explain the process for filing a formal complaint.¹⁰

11 While the school district will respect the confidentiality of the complainant and the respondent as much
12 as possible, some information may need to be disclosed to appropriate individuals. All disclosures shall
13 be consistent with the school district's legal obligations and the necessity to investigate allegations of
14 harassment and take disciplinary action.

15 Disciplinary consequences or sanctions shall not be initiated against the respondent until the grievance
16 process has been completed. Unless there is an immediate threat to the physical health or safety of any
17 student arising from the allegation of sexual harassment that justifies removal, the respondent's
18 placement shall not be changed.¹¹ If the respondent is an employee, he/she may be placed on
19 administrative leave during the pendency of the grievance process.¹² The Title IX Coordinator shall
20 keep the Director of Schools informed of any employee respondents so that he/she can make any
21 necessary reports to the State Board of Education in compliance with state law.¹³

22 **Complaints**

23 Any individual who has knowledge of behaviors that may constitute a violation of this policy shall
24 immediately report such information to the Title IX Coordinator, however, nothing in this policy requires
25 a complainant to either report or file a formal complaint within a certain timeframe. If the complaint
26 involves the Title IX Coordinator, the complaint shall be filed with the Director of Schools.

27 If a complaint involves allegations of child abuse, including child abuse on school grounds, appropriate
28 notification shall be made per the board policy on reporting child abuse.

29 Upon receipt of a formal complaint, the Title IX Coordinator shall promptly:¹⁴

- 30 1. Provide written notice of the allegations, and the grievance process to all known parties to give
31 the respondent time to prepare a response before an initial interview;
- 32
- 33 2. Inform the parties of the prohibition against making false statement or knowingly submitting
34 false information;
- 35
- 36 3. Inform the parties that they may have an advisor present during any subsequent meetings; and
- 37
- 38 4. Offer supportive measures in an equitable manner to both parties.

1 If the Title IX Coordinator dismisses a complaint, written notice, including the reasons for dismissal,
2 shall be provided to both parties simultaneously.¹⁵

3 **Investigations**¹⁶

4 The school principal/designee shall serve as the investigator and be responsible for investigating
5 complaints in an equitable manner that involves an objective evaluation of all relevant evidence. The
6 burden for obtaining evidence sufficient to reach a determination regarding responsibility rests on the
7 school district and not the complainant or respondent.

8 Once a complaint is received, the investigator shall initiate an investigation within forty-eight (48) hours
9 of receipt of the complaint. If an investigation is not initiated within forty-eight (48) hours, the
10 investigator shall provide the Title IX Coordinator with appropriate documentation detailing the reasons
11 why the investigation was not initiated within the required timeframe.

12 All investigations shall be completed within twenty (20) calendar days from the receipt of the initial
13 complaint. If the investigation is not complete within twenty (20) calendar days, the investigator shall
14 provide the Title IX Coordinator with appropriate documentation detailing the reasons why the
15 investigation has not been completed.

16 All investigations shall:

- 17 1. Provide an equal opportunity for the parties to present witnesses and evidence;
 - 18 2. Not restrict the ability of either party to discuss the allegations under investigation or gather
19 and present relevant evidence;
 - 20 3. Refrain from requiring, allowing, relying upon, or otherwise using questions or evidence that
21 seek disclosure of information protected under a legally recognized privilege unless such
22 privilege has been waived;¹⁷
 - 23 4. Provide the parties with the same opportunities to have others present during any grievance
24 proceeding;
 - 25 5. Provide to parties whose participation is requested written notice of the date, time, location,
26 participants, and purpose of all investigative interviews, or other meetings, with sufficient time
27 for the party to prepare to participate;
 - 28 6. Provide both parties an equal opportunity to inspect and review any evidence directly related to
29 the allegations in the formal complaint; and
 - 30 7. Result in the creation of an investigative report that fairly summarizes relevant evidence.
 - 31 a. Prior to the completion of the investigative report, the investigator shall send to each
32 party the evidence subject to inspection and review. All parties shall have at least ten
33 (10) days to submit a written response which shall be taken into consideration in
34 creating the final report.
- 35
36
37
38
39
40
41

1 Within the parameters of the federal Family Educational Rights and Privacy Act,¹⁸ the Title IX
2 Coordinator shall keep the complainant and the respondent informed of the status of the investigation
3 process. At the close of the investigation, a written final report on the investigation will be delivered to
4 the parent(s)/guardian(s) of the complainant, parent(s)/guardian(s) of the respondent, and to the
5 Director of Schools.

6 **Determination of Responsibility**¹⁹

7 The respondent is presumed not responsible for the alleged conduct until a determination regarding
8 responsibility is made at the conclusion of the grievance process.²⁰ The clear and convincing evidence
9 standard in making this determination.²¹

10 The Director of Schools/designee shall act as the decision-maker. He/she shall receive the final report of
11 the investigation and allow each party the opportunity to submit written questions that he/she wants
12 asked of any party or witness prior to the determining responsibility.

13 The decision-maker shall make a determination regarding responsibility and provide the written
14 determination to the parties simultaneously along with information about how to file an appeal.

15 A substantiated charge against a student may result in corrective or disciplinary action up to and
16 including expulsion. A substantiated charge against an employee shall result in disciplinary action up to
17 and including termination.

18 After a determination of responsibility is made, the Title IX Coordinator shall work with the complainant
19 to determine if further supportive measures are necessary. The Title IX Coordinator shall also determine
20 whether any other actions are necessary to prevent reoccurrence of the harassment.

21 **APPEALS**²²

22 Either party may appeal from a determination of responsibility based on a procedural irregularity that
23 affected the outcome, new evidence that was not reasonably available at the time of the determination
24 that could affect the outcome, or an alleged conflict of interest on the part of the Title IX Coordinator or
25 any personnel chosen to facilitate the grievance process. Appeals shall be submitted to the Title IX
26 Coordinator within ten (10) days of a determination of responsibility.

27 Upon receipt of an appeal, the Title IX Coordinator shall:

- 28 1. Assign an impartial hearing officer within five (5) days of receipt of the appeal; and
- 29 2. Notify the parties in writing.

31 During the appeal process, the parties shall have a reasonable, equal opportunity to submit written
32 statements. Within ten (10) calendar days, the hearing officer shall issue a written decision describing
33 the result of the appeal and the rationale for the result. The written decision shall be provided
34 simultaneously to both parties.

35 **RETALIATION**²³

- 1 Retaliation against any person who makes a report or complaint or assists, participates, or refuses to
- 2 participate in any investigation of an act alleged in this policy is prohibited.

Legal References

1. 34 CFR § 106.1
2. 34 CFR § 106.8(b),(c)
3. 34 CFR § 106.45(b)(1)(iii); 34 CFR § 106.45(b)(10)(D)
4. 34 CFR § 106.30(a)
5. 34 CFR § 106.8(a)
6. 20 USCA 1092(f)(6)(A)(v); TCA 36-3-601(10); TCA 71-6-302
7. 34 USCA 12291(a)(10)
8. 34 USCA 12291(a)(8); TCA 40-14-109
9. 34 USCA 12291(a)(30); TCA 39-17-315; TCA 36-3-601(11)
10. 34 CFR § 106.44(a)
11. 34 CFR § 106.44(c)
12. 34 CFR § 106.44(d)
13. TRR/MS 0520-02-03-.09(2); TCA 49-5-417(c)
14. 34 CFR § 106.45(b)(2)
15. 34 CFR § 106.45(b)(3)
16. 34 CFR § 106.45(b)(5); 34 CFR § 106.45(b)(1)(v)
17. 34 CFR § 106.45(b)(1)(x)
18. 20 USCA § 1232g
19. 34 CFR § 106.45(b)(7)
20. 34 CFR § 106.45(b)(1)(iv)
21. 34 CFR § 106.45(b)(1)(vii)
22. 34 CFR § 106.45(b)(8)
23. 34 CFR § 106.71

Cross References

Section 504 and ADA Grievance Procedures 1.802
Discrimination/Harassment of Employees (Sexual, Racial,
Ethnic, Religious) 5.500
Complaints and Grievances 5.501
Staff-Student Relations 5.610
Code of Conduct 6.300
Student Discrimination, Harassment, Bullying, Cyber-
bullying, and Intimidation 6.304
Student Concerns 6.305
Reporting Child Abuse 6.409

CURRENT POLICY

Gibson County Board of Education			
Monitoring: Review: Annually, in April	Descriptor Term: Physical Examinations and Immunizations	Descriptor Code: 6.402	Issued Date: 07/10/08
		Rescinds: 6.402	Issued: 12/12/02

1 **PHYSICAL EXAMINATIONS**

2 The principal shall ensure that there is a complete physical examination of each student prior to:

- 3 1. Entering school for the first time by a Doctor of Medicine, Osteopathic Physician Assistant,
4 Certified Nurse Practitioner, or a properly trained public health nurse; ¹ and
- 5 2. Participation as a member of any interscholastic athletics by a Doctor of Medicine (MD) or
6 Doctor of Osteopathic (DO).²

7 Cost of the examination shall be borne by the parent or guardian of the student. These records shall be
8 on file in the principal's office. ³

9 Screening tests for vision, hearing, scoliosis and lice will be conducted. Parents/Guardians will receive
10 written notice of any screening result that indicates a condition that might interfere or tend to interfere
11 with a student's progress.

12 In general, the school district will not conduct physical examinations of a student without parental
13 consent to do so or by court order, unless the health or safety of the student or others is in question.⁴

14 **IMMUNIZATIONS**

15 No students entering school, including those entering kindergarten or first grade, those from out-of-
16 state and those from nonpublic schools, will be permitted to enroll (or attend) without proof of
17 immunization, as determined by the Commissioner of Public Health.^{1,5} It is the responsibility of the
18 parents or guardians to have their children immunized and to provide such proof to the principal of the
19 school which the student is to attend.⁴

20 Exceptions, in the absence of an epidemic or immediate threat thereof, will be granted to any child
21 whose parent or guardian shall file with school authorities a signed, written statement that such
22 measures conflict with his/her religious tenets and practices; or due to medical reasons if such child has
23 a written statement from his/her doctor excusing him from such immunization.⁶

24 Proof of exceptions will be in writing and filed in the same manner as other immunization records.

- 1 A list of transfer students shall be kept at each school throughout the school year in order that their
- 2 records can be monitored by the Department of Health.

Legal References

1. TRR/MS 0520-1-3-.08(2)(a); TCA 49-6-5004(a)
2. TRR/MS 0520-1-3-.08(2)(b)
3. TCA 49-6-5001(b)(1)
4. P.L. 107-110 Part F § 1061 (1)(D); (2)(B) & (4)(B)
5. TCA 49-6-5001(a)
6. TCA 49-6-5001(b)(2)

PROPOSED POLICY

Gibson County Board of Education			
Monitoring: Review: Annually, in April	Descriptor Term: Physical Examinations and Immunizations	Descriptor Code: 6.402	Issued Date:
		Rescinds:	Issued:

1 PHYSICAL EXAMINATIONS¹

2 The principal shall ensure that there is a complete physical examination of each student prior to:

- 3 1. Entering school for the first time² and
- 4
- 5 2. Participating as a member of any athletic team or in any other strenuous physical activity
- 6 program.³

7 Cost of the examination shall be covered by the parent/guardian of the student. These records shall be

8 on file in the principal's office.

9 Screening tests as required by the Tennessee Department of Education and the Department of Health

10 will be conducted. Parent(s)/guardian(s) will receive written notice of any screening result that indicates

11 a condition that might interfere with the student's progress. The school district will not conduct physical

12 examinations of a student without parental consent or by court order, unless the health or safety of the

13 student or others is in question.⁴

14 IMMUNIZATIONS

15 Students will not be permitted to attend school without proof of immunization as determined by the

16 Commissioner of Health unless circumstances outlined in state or federal law prevent a student from

17 producing such records.^{2,5} It is the responsibility of the parent(s)/guardian(s) to have their children

18 immunized and to provide such proof to the principal of the school which the student is to attend.⁵

19 Exceptions will be granted to any student whose parent/guardian files with school authorities a signed,

20 written statement that such measures conflict with the one of the following:

- 21 1. His/her religious tenets and practices if in the absence of an epidemic or immediate threat of an
- 22 epidemic;⁶ or
- 23
- 24 2. Due to medical reasons if the student has a written statement from his/her doctor excusing
- 25 him/her from the immunization.⁷

26 The Director of Schools shall ensure that appropriate immunization records are maintained for each

27 student.

Legal References

1. 20 USCA § 1232h(c)
2. TRR/MS 0520-01-03-.08(2)(a)
3. TRR/MS 0520-01-03-.08(2)(b)
4. Tennessee School Health Screening Guidelines,
https://www.tn.gov/content/dam/tn/education/csh/csh_school_health_screening_guidelines.pdf
5. TCA 49-6-5001(a),(c)
6. TCA 49-6-5001(b)(2)
7. TCA 49-6-5001(c)(2)

Cross References

Promoting Student Welfare 6.400

Gibson County Board of Education

Monitoring: Review: Annually, in May	Descriptor Term: <h2 style="text-align: center;">Special Education Students</h2>	Descriptor Code: 6.500	Issued Date: 05/13/10
		Rescinds: 6.500	Issued: 06/13/96

- 1 All students with disabilities between the ages of three and twenty-one(inclusive) shall receive the
- 2 benefit of a free appropriate public education. This provides the assurance that these students will be
- 3 educated with non-disabled students to the maximum extent appropriate, and should be placed in
- 4 separate or special classes only when the severity of the disability is such that education in regular
- 5 classes cannot be achieved satisfactorily.¹

- 6 Eligibility standards and options of service for special education services will be based upon the
- 7 criteria for disabling conditions specified in Rules, Regulations, and Minimum Standards, Tennessee
- 8 State Board of Education, Part II.²

- 9 Students receiving special education services shall not be restrained, or isolated, except as permitted by
- 10 law.³

Legal References

1. TCA 49-10-102; TCA 49-10-103
2. TRR/MS 0520-1-3-.06, .07 & .09
3. TCA 49-10-1301, *et seq.*, TRR/MS 0520-1-9-.23

PROPOSED POLICY

Gibson County Board of Education			
Monitoring: Review: Annually, in April	Descriptor Term: Special Education Students	Descriptor Code: 6.500	Issued Date:
		Rescinds:	Issued:

1 Special education students between the ages of three (3) and twenty-one (21), inclusive, shall receive the
2 benefit of a free appropriate public education. These students shall be educated with the general student
3 population to the maximum extent appropriate and should be placed in separate or special classes only
4 when the severity of the disability is such that education in regular classes, even with the use of
5 supplementary aids and services, cannot be accomplished satisfactorily.¹

6 Eligibility standards and options of service for special education services shall be based upon the criteria
7 specified in state regulations.²

8 Students receiving special education services shall not be restrained except as permitted by state law and
9 regulations.^{3,4} The Director of Schools shall develop administrative procedures to govern the following:

- 10 1. Personnel authorized to use isolation and restraint;
- 11
- 12 2. Training requirements for personnel working with special education students; and
- 13
- 14 3. Incident reporting procedures.⁴

Legal References

1. TCA 49-10-103(c)
2. TRR/MS 0520-01-09-.01
3. TCA 49-10-1301 *et seq.*
4. TRR/MS 0520-01-09-.23

Cross References

Special Education 4.202
Compulsory Attendance Ages 6.201
Alternative Education 6.319

Dyer School Surplus

Inventory #	Item Description
110602	LCD
110625	Laptop
110601	LCD
110263	Multi-point
110062	Document Cam

Carol Cunningham

From: TSBA <ecarroll@tsba.net>
Sent: Wednesday, November 25, 2020 4:28 PM
To: Carol Cunningham
Subject: You're Invited: TSBA Legislative and Legal Institute 2021

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Categories: session 2, Red Category

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Monday, February 15 - Tuesday, February 16, 2021

Meeting Description:

The TSBA Legislative and Legal Institute is a seminar that will address a number of issues. Topics include the following: an update on the General Assembly and federal government, new legislation, how the courts are changing the juvenile justice system, and the opportunity to get answers to your legal questions during an Ask the Attorney session.



Download the Agenda

Registration Details

Registration Fee:

\$150.00 per person.

To register for the event, please click [here](#).

Cancellations must be emailed to bmassey@tsba.net by February 1, 2021 to receive a refund.

Hotel Accommodations:

To make reservations at the DoubleTree Hotel, you must first register for the event. Upon registering, you will be sent a confirmation email with the reservation and group code information. If anyone in your system is not able to attend, please call or email Brittany Massey at 615-815-3908 or bmassey@tsba.net before you cancel any of your rooms.

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Legislative and Legal Institute
Doubletree Nashville Downtown
Cumberland Ballroom
AGENDA

Monday, February 15, 2021

- | | | |
|-----------|--|---|
| 1:00 p.m. | Registration | Cumberland Ballroom |
| 2:30 p.m. | Welcome and Overview | Brett Henley, TSBA President
Coffee County |
| 2:35 p.m. | Who Are Your New Legislators?
<i>Find out who the new legislators are and updates
to the Senate and House education committees</i> | Ben Torres, TSBA Assistant
Executive Director and
General Counsel |
| 3:15 p.m. | Legislative Update
<i>What is Happening on the Hill in Nashville?</i> | Ben Torres |
| 4:30 p.m. | BREAK | |
| 4:50 p.m. | Federal Government Update
<i>What is Happening in Washington D.C.?</i> | Ben Torres |
| 5:50 p.m. | Q & A Session | |
| 6:00 p.m. | Adjourn | |