

**Minutes of the Board Work Session  
October 8, 2019 6:00 PM  
Collierville High School Community Room  
11605 East Shelby Drive  
Collierville, TN 38017**

**I. Call to Order**

**II. Roll Call**

**III. Staff Items**

- A. Review of 2019 LEA Compliance Report**
- B. Review of Fee Schedule for the Use of School Facilities**
- C. Review of January 2020 - June 2020 Board Meeting Calendar**
- D. Review of September 2019-2020 Monthly Financial Report (*Placeholder*)**
- E. Review of Studio/Broadcast Equipment RFP (*Placeholder*)**

**IV. Superintendent's Update**

**V. Chairman's Update**

**VI. Adjournment**

Superintendent

## 2019 Local Education Agency Compliance Report

Local education agencies (LEAs) are required to comply with all state education laws and State Board of Education (SBE) rules. This annual compliance report is one mechanism the Tennessee Department of Education (TDOE) employs to ensure LEAs faithfully execute those laws and rules. New to the report is the attached LEA compliance self-assessment that is specific to Chapter 0520-01-03 of the SBE rules. Chapter 0520-01-03 is highlighted in the self-assessment because (a) it comprises the minimum requirements for the approval of schools and (b) data collected via the self-assessment can inform the department’s baselines for school approval related-compliance.

LEAs must complete this report, including the self-assessment, and, if applicable, the corrective action form, and submit it to the department. During completion, each LEA should carefully check the status of its compliance with all state education laws and SBE rules. The self-assessment can be used to structure an internal compliance review. The department verifies and monitors LEA compliance via multiple data sources (e.g., Education Information System) and will consider those sources when making final decisions regarding an LEA’s compliance status. The commissioner of education is charged with taking corrective action when an LEA is not in compliance with state education laws and SBE rules and is not following a TDOE-approved plan addressing areas of noncompliance. The commissioner may waive a state board rule or statute. The LEA waiver request form, which is accessible [here](#), includes exceptions.

- I certify that the LEA is in compliance with all Tennessee education statutes and SBE rules.
- I certify that, with the exception of the areas reflected in the attached corrective action plan, the LEA is in compliance with all Tennessee education statutes and SBE rules.

Completion of each field below is required.	
<b>LEA Name</b>	
Gary Lynn Lilly	J. Mark Hansen
<b>Superintendent/Director of Schools Name</b>	<b>School Board Chair Name</b>
<b>Superintendent/Director of Schools Signature</b>	<b>School Board Chair Signature</b>
<b>Date of School Board Approval</b>	10.22.19
<b>UPLOAD COMPLETED REPORT TO ePlan (including the self-assessment, and, if applicable, the corrective action form)</b>	<b>DUE DATE: November 29, 2019</b>



# Application for Facility Use

**NO SMOKING and NO ALCOHOLIC BEVERAGES are permitted on any property.**

<b>Collierville School Requested:</b>		<b>Collierville School Facility Area Requested:</b>	
.....		.....	
<b>Event Date Requested:</b>	<b>Start Time:</b> (include set up)	<b>End Time:</b> (including clean-up)	
.....	.....	.....	
.....	.....	.....	
<b>Organization Name:</b> .....			
<b>Organization Type:</b> (circle one) Program Partner Non-Profit Private			
<b>Type Of Event:</b> (circle one)	Practice Meeting Banquet	Game Performance Tournament	Competition Other - (Fill in on line below) .....
<b>Name of Contact</b> (Person Responsible for Facility Rental)		<b>Number of Attendees</b>	
.....		.....	
<b>Address:</b>		<b>Cost Per Person (if applicable)</b>	
.....		.....	
.....		.....	
<b>Phone #:</b>		.....	
<b>Email:</b>		.....	
(for confirmation, communication, and invoicing)			
<b>Principal Approval:</b>		<b>Date:</b>	
.....		.....	
<b>Operations Approval:</b>		<b>Date:</b>	
.....		.....	
<b>For Internal Use Only:</b> ( Please date and initial)			
Application: .....		Invoice: .....	
Hold Harmless: .....		Payment Received: .....	
COI: .....			

**Remit to:** Collierville Schools Operations  
146 College St., Collierville, TN 38017  
[ttrexler@colliervilleschools.org](mailto:ttrexler@colliervilleschools.org)  
**Phone:** 901-286-6701 **Fax:** 901-286-6713

\* Rental of School facilities is under Collierville Schools Board of Education policy # 3.206  
\* Principal or school representative will be on school grounds at all times during facility rental



## Applicable Fees For Facility Use

Location	Cost Per Hour	
	Program Partner/Non-Profit	Private
<b>Elementary Schools:</b>		
Cafeteria	\$15	\$30
Gym	\$20	\$40
<b>Middle Schools:</b>		
Auditorium - West Collierville Middle	\$25	\$50
Cafeteria	\$15	\$30
Gym:		
PE Gym - West Collierville Middle	\$10	\$20
Varsity Gym	\$30	\$60
<b>High School:</b>		
Auditorium	\$75	\$150
Cafeteria	\$75	\$150
Community Room	\$20	\$40
Gym:		
Auxillary Gym 1	\$30	\$60
Auxillary Gym 2	\$60	\$120
Varsity Gym	\$100	\$200
STEM Lobby	\$15	\$30
All Other Classrooms and Miscellaneous Spaces	\$5	\$10
<b>Middle School Athletic Fields</b>		
Baseball / Softball Fields	\$25	\$50
Football / Track	\$25	\$50
Soccer	\$25	\$50
<b>High School Athletic Fields</b>		
Baseball / Softball Fields	\$30	\$60
Football Stadium / Track	\$100	\$200
Soccer	\$30	\$60
Tennis	\$30	\$60
Practice Field	\$15	\$30
Turf Room	\$30	\$60
All Field Lighting	\$15	\$15
<b>Other Fees</b>		
Cleaning Fee	Quote to be provided by Custodial Contractor	
Plant Manager Fee	Quote to be provided by Collierville Schools	
Sound/AV, Technology	Quote to be provided by Collierville Schools	



**COLLIERVILLE SCHOOLS  
BOARD OF EDUCATION  
MEETING SCHEDULE  
JANUARY 2020 – JUNE 2020**

**JANUARY 2020**

- 21 Board Work Session
- 28 Board Business Meeting

**FEBRUARY 2020**

- 18 Board Work Session
- 25 Board Business Meeting

**MARCH 2020**

- 24 Board Work Session
- 31 Board Business Meeting

**APRIL 2020**

- 21 Board Work Session
- 28 Board Business Meeting

**MAY 2020**

- 19 Board Work Session
- 26 Board Business Meeting

**JUNE 2020**

- 16 Board Work Session
- 23 Board Business Meeting

**UNLESS OTHERWISE NOTED, BOARD WORK SESSIONS WILL BE HELD THE THIRD TUESDAY OF THE MONTH AT 4:00 P.M. AT THE COLLIERVILLE SCHOOL ADMINISTRATIVE OFFICE, CONFERENCE ROOM, 146 COLLEGE STREET COLLIERVILLE, TN.**

**BOARD BUSINESS MEETINGS WILL BE HELD THE FOURTH TUESDAY OF THE MONTH AT 6:00 P.M. AT THE COLLIERVILLE HIGH SCHOOL COMMUNITY ROOM, 11605 E. SHELBY DRIVE, COLLIERVILLE, TN.**

**IF CONFLICTS ARISE THAT WOULD RESULT IN CHANGES IN MEETING DATES, NOTIFICATION WILL BE GIVEN TO THE LOCAL MEDIA AND CHANGES WILL BE POSTED ON OUR WEBSITE.**

***PROPOSED  
10.08.19***