



### **Board Meeting**

July 26, 2016 6:30 PM  
12060 Arlington Trail  
Arlington, TN 38002

#### **Attendance Taken at 6:30 PM.**

Barbara Fletcher: Present  
Jana Gore: Present  
Dr. Dale Viox: Present  
Kay Williams: Present  
Danny Young: Present

#### **1. Call to Order and Roll Call**

#### **2. Pledge to the Flag**

#### **3. Moment of Silence**

#### **4. Citizens Comments (limited to 2 minutes per speaker)**

#### **5. Approval of July 26, 2016 Agenda**

Approval of July 26, 2016 Agenda Passed with a motion by Danny Young and a second by Kay Williams.

Barbara Fletcher: Yea  
Jana Gore: Yea  
Dr. Dale Viox: Yea  
Kay Williams: Yea  
Danny Young: Yea  
Yea: 5, Nay: 0

Mr. Young moved to remove the following items from the Consent Agenda and add to New Business: 7B: 13 - Policy 1.803 Tobacco Free Schools 7B: 34 - Policy 5.403 Drug and Alcohol Testing for Employees 7B: 36 - Policy 6.200 Attendance Chairman Viox called for a vote on the motion to remove the aforementioned items from the Consent Agenda and move them to New Business. The motion passed by a vote of - 5 yeas, 0 nays

#### **6. Reports**

##### **6.A. Chairman's Report**

TSBA mailed Board Transcripts for review for accuracy. Transcripts are due August 1, 2016. Yearly Board Meeting scheduled e-mailed to all board members. November and December meeting dates were adjusted and location will be Arlington High School Library. TSBA Law Institute: August 9 in Jackson, TN August 12 at TSBA in Nashville Chairman Viox acknowledges Ms. Williams and her hard work as her position of Chairman ends.

##### **6.B. Superintendent's Report**



In-service & Registration • Administrators in-Service - July 27 with team building field trip • New Teacher In-service- July 28 & 29 • District Wide In-Service - August 3 - 5 • Teacher report to work August 1 • Enrollment & New Registration August 2 Capital Projects • AHS Turf: Turf to be installed Thursday • Bus Lot: Received occupancy approval • Sod: Removed from AHS football field and placed at Donelson Elementary • Baseball Fieldhouse: Completed Testing Update: • Test will be given in a single administration window • Several subparts per subject, broken into shorter time periods • English Language Arts Test includes writing sub part – April 17 – May 5 • 30% less time taking test • Grades 3-8 – paper/pencil format • EOC high school testing – paper/pencil format • Blue Print/Standards timeline published • FAQ from the Commissioner with details and resources on TDOE website Superintendent Mason responds to Mr. Yates' inquiry about test prep time: • Focus on 180 instruction days • Administrator Review: 5 Year Strategic Plan, Capital Plan, 180 Days • Focus not on preparing for the test but assessing if the students master the standards • Writing curriculum around the standards • Common Formative Assessment throughout the 9 weeks to check progress • Test – Teachers accountability: best test prep is good instruction every day ACS PTA Council: • Local control • Ashley Onsby, President • Arlington Community Social: Back to School Bash, August 18, 6-8 pm at Arlington High School • Flyer posted on website

#### 6.C. General Counsel's Report

No report.

#### 6.D. Financial Report

##### 6.D.1. Monthly Financial Report

General Fund • Page 2, YTD GF Revenues of \$37.4M (97%) • Page 3, YTD GF Expenses of \$29.8M (77%) School Nutrition Fund • Page 5, YTD Revenues of \$1,084,031 • Page 6, YTD Expenses of \$952,395, with a surplus of \$131,636 YTD, final month cafeterias operated during the past school year. Approximately \$13K profit per month. Grant Fund • Page 8, Grant Revenue of \$1,361,621 • Page 9, Grant Expenses of \$1,664,789 CIP Fund – no changes from prior month • Page 11, CIP Revenue of \$618,236 • Page 12, CIP Expenses of \$539,147

##### 6.D.2. Interlocal Health Trust May 2016 Report

Report not available.

### 7. Consent Agenda

Approval of the Consent Agenda as amended by Danny Young Passed with a motion by Danny Young and a second by Barbara Fletcher.

Barbara Fletcher: **Yea**

Jana Gore: **Yea**

Dr. Dale Viox: **Yea**

Kay Williams: **Yea**

Danny Young: **Yea**

Yea: 5, Nay: 0

#### 7.A. Minutes from June 28, 2016



Approval of the June 28, 2016 Minutes Passed with a motion by Danny Young and a second by Barbara Fletcher.

Barbara Fletcher: Yea  
Jana Gore: Yea  
Dr. Dale Viox: Yea  
Kay Williams: Yea  
Danny Young: Yea  
Yea: 5, Nay: 0

#### 7.B. Approval of Policies

Motion to suspend the rules and approve policies 7 B1-44, except 7 B13, B34 and B36, on first reading Passed with a motion by Kay Williams and a second by Jana Gore.

Barbara Fletcher: Yea  
Jana Gore: Yea  
Dr. Dale Viox: Yea  
Kay Williams: Yea  
Danny Young: Yea  
Yea: 5, Nay: 0

Motion to Approve the policies on the Consent Agenda on first reading Passed with a motion by Danny Young and a second by Jana Gore.

Barbara Fletcher: Yea  
Jana Gore: Yea  
Dr. Dale Viox: Yea  
Kay Williams: Yea  
Danny Young: Yea  
Yea: 5, Nay: 0

- 7.B.1. Policy 1.103 Board Self Evaluation
- 7.B.2. Policy 1.1061 Board Members Code of Ethics
- 7.B.3. Policy 1.107 Board Member Conflict of Interest
- 7.B.4. Policy 1.108 Nepotism
- 7.B.5. Policy 1.200 Method of Election of Officers
- 7.B.6. Policy 1.301 Executive Committee
- 7.B.7. Policy 1.400 School Board Meetings
- 7.B.8. Policy 1.405 Rules of Order
- 7.B.9. Policy 1.406 Board Meeting Minutes
- 7.B.10. Policy 1.503 News Reports
- 7.B.11. Policy 1.8011 Emergency Closings



- 7.B.12. Policy 1.802 Section 504 and ADA Grievance Procedures
- 7.B.13. Policy 1.805 Use of Electronic Mail
- 7.B.14. Policy 2.200 Annual Operating Budget
- 7.B.15. Policy 2.400 Revenues
- 7.B.16. Policy 2.402 Investment Earnings
- 7.B.17. Policy 2.403 Surplus Property Sales
- 7.B.18. Policy 2.404 School Support Organizations
- 7.B.19. Policy 2.500 Deposit of Funds
- 7.B.20. Policy 2.600 Bonding
- 7.B.21. Policy 2.701 Financial Reports and Records
- 7.B.22. Policy 2.702 Inventories
- 7.B.23. Policy 2.802 Payroll Procedures Deductions
- 7.B.24. Policy 2.804 Expenses and Reimbursements
- 7.B.25. Policy 2.805 Purchasing
- 7.B.26. Policy 2.810 Payment Procedures - RESCINDED
- 7.B.27. Policy 2.811 Contracts
- 7.B.28. Policy 2.900 Student Activity Funds Management
- 7.B.29. Policy 3.208 Facilities Planning
- 7.B.30. Policy 4.203 Advanced College Placement - RESCINDED
- 7.B.31. Policy 4.209 Virtual Courses
- 7.B.32. Policy 4.406 Use of the Internet
- 7.B.33. Policy 5.500 Discrimination Harassment of Employees
- 7.B.34. Policy 6.307 Drug Free Schools
- 7.B.35. Policy 6.313 Discipline Policy
- 7.B.36. Policy 6.314 Corporal Punishment - RESCINDED
- 7.B.37. Policy 6.4001 Surveys of Students
- 7.B.38. Policy 6.403 Student Communicable Diseases
- 7.B.39. Policy 6.409 Child Abuse and Child Sexual Abuse
- 7.B.40. Policy 6.500 Special Education Students



7.B.41. Policy 6.600 Student Records

## 8. Business/Recommended Action Items

8.A. Resolution 2016-08 of the Arlington Community Schools Board of Education Amending the Arlington Community Schools Board of Education's Fiscal Year 2016-17 Budget

Approval of Resolution 2016-08 Passed with a motion by Danny Young and a second by Jana Gore.

Barbara Fletcher: Yea

Jana Gore: Yea

Dr. Dale Viox: Yea

Kay Williams: Yea

Danny Young: Yea

Yea: 5, Nay: 0

General Fund: • Original Budget: \$38,894,149.00 • Amended Budget: \$42,429,474.00 • Difference: \$2,535,325.00 General Fund Summary: • Received final BEP revenue from Shelby County Commission • \$995,000 toward maintenance of effort going forward • Remaining \$1.4 million adjusted amount from County Commission allocation • Adjust amount of current tax property revenue by \$2.4 million • Final revenue for Basic Education Program – adjust by \$94,000 CIP Fund: • Original Budget: \$105,374.00 • Amended Budget: \$1,217,933.00 • Difference: \$1,112,559.00 CIP Fund Summary: • Acquired new revenue • Capital Funding – ACS ADA split: \$1,112,559 • Per CIP approved in April • Request \$435,000 toward HVAC replacement at AMS • Request remaining \$677,559 toward Central Office Administrative Offices construction

8.B. Approval of 5-Year Strategic Plan (July 2016 - June 2021)

Approval of 5-Year Strategic Plan (July 2016 - June 2021) Passed with a motion by Barbara Fletcher and a second by Danny Young.

Barbara Fletcher: Yea

Jana Gore: Yea

Dr. Dale Viox: Yea

Kay Williams: Yea

Danny Young: Yea

Yea: 5, Nay: 0

8.C. Policy 1.803 Tobacco Free School

Motion to Amend Policy 1.803 Tobacco Free Schools line 12 to read "may" not "shall" Failed with a motion by Danny Young and a second by Jana Gore.

Barbara Fletcher: Nay

Jana Gore: Nay

Dr. Dale Viox: Nay

Kay Williams: Nay

Danny Young: Yea

Yea: 1, Nay: 4



Motion to Suspend the Rules and Approve Policy 1.803 as presented in the Consent Agenda item 7 B13 on first reading Passed with a motion by Kay Williams and a second by Jana Gore.

Barbara Fletcher: Yea

Jana Gore: Yea

Dr. Dale Viox: Yea

Kay Williams: Yea

Danny Young: Yea

Yea: 5, Nay: 0

Motion to Approve 1.803 Tobacco Free Schools as written Passed with a motion by Jana Gore and a second by Kay Williams.

Danny Young: Nay

Barbara Fletcher: Yea

Jana Gore: Yea

Dr. Dale Viox: Yea

Kay Williams: Yea

Yea: 4, Nay: 1

Discussion ensued after motion failed to amend Policy 1.803. Chairman Viox deferred the discussion to Mr. Young. Discussion below: Mr. Young • Policy 1.803 Tobacco Free Schools - change to line 12 - change "shall" to "may" • The citation shall require the student to appear in the Juvenile Court for Shelby County. At the time of issuance of the citation, the product shall be seized as contraband by the Resource Officer or Principal. • Shall = must / May = allows more discretion by the Principal Ms. Speakman provides clarification of requested amendment: • Policy 1.803 - Requested change to line 12 - change "shall" to "may" • Shall: Principal has no discretion – citation must be issued • May: Principal could take into account age as a consideration • Against the law for any student below the age to possess tobacco products • Against the law for students (regardless of age) to possess tobacco products on schools grounds • Juvenile (under 18) citation goes on preliminary record for violating the law • Law reads discretionary to issue citation to a student but it is suggested

#### 8.D. Policy 5.403 Drug and Alcohol Testing for Employees

Motion to Suspend the Rules and Approve Policy 5.403 Drug and Alcohol Testing for Employees for First Reading Passed with a motion by Kay Williams and a second by Jana Gore.

Barbara Fletcher: Yea

Jana Gore: Yea

Dr. Dale Viox: Yea

Kay Williams: Yea

Danny Young: Yea

Yea: 5, Nay: 0

Motion to Amend Policy 5.403 Drug and Alcohol Testing for Employees line 18 change "may" to "shall" for First Reading Passed with a motion by Danny Young and a second by Jana Gore.



Barbara Fletcher: Nay  
Kay Williams: Nay  
Jana Gore: Yea  
Dr. Dale Viox: Yea  
Danny Young: Yea  
Yea: 3, Nay: 2

Chairman Viox deferred the discussion to Mr. Young. Discussion below: Mr. Young • Request amendment to Policy 5.403 Drug and Alcohol Testing for Employees • Change line 18 to read: Refusal to submit to substance screening may be cause for termination • Change "may" to "shall" - Drug test refusal is basically an admission of guilt Ms. Speakman answers questions by Mr. Yates about present practice: • Policy 5.403 Drug and Alcohol Testing for Employees • Line 18: change "may" to "shall" • If employee takes drug test and is exonerated, no disciplinary action is taken • If employee fails drug test, they would be terminated • Current policy does not offer provision for rehabilitation or second chance

#### 8.E. Policy 6.200 Attendance

Motion to Amend Policy 6.200 Attendance Withdrawn with a motion by Danny Young and a second by Jana Gore.

Motion to Suspend the Rules and Approve Consent Agenda item 7 B36 Policy 6.200 Attendance on First Reading Passed with a motion by Kay Williams and a second by Barbara Fletcher.

Barbara Fletcher: Yea  
Jana Gore: Yea  
Dr. Dale Viox: Yea  
Kay Williams: Yea  
Danny Young: Yea  
Yea: 5, Nay: 0

Motion to Approve Policy 6.200 Attendance as written Passed with a motion by Danny Young and a second by Jana Gore.

Barbara Fletcher: Yea  
Jana Gore: Yea  
Dr. Dale Viox: Yea  
Kay Williams: Yea  
Danny Young: Yea  
Yea: 5, Nay: 0

Discussion ensued after request to amend policy. Mr. Young • Requested to amend Policy 6.200 Attendance was Seconded by Mr. Yates • Page 2, line 11/item #5 – after misconduct, add with the exception of court summons related to traffic violations Superintendent Mason: • Principal follows policy • Unexcused absence is the consequence of this policy • Unexcused absence impacts being exempt from exams • Any excused or unexcused absence would impact perfect attendance Mr. Young • Requested to withdraw the motion to amend and vote on the original policy as presented as item 7 B26 on the Consent Agenda Mr. Yates • Withdraws his Second to amend Policy 6.200



## 9. Adjournment

Motion to adjourn Passed with a motion by Danny Young and a second by Jana Gore.

Barbara Fletcher: Yea

Jana Gore: Yea

Dr. Dale Viox: Yea

Kay Williams: Yea

Danny Young: Yea

Yea: 5, Nay: 0

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Chairperson

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Superintendent

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