

HICKMAN COUNTY BOARD OF EDUCATION
SPECIAL CALLED BOARD MEETING---March 11, 2023

The Hickman county Board of Education met on March 11, 2023, at 8:00 AM in Auditorium of Hickman County High School.

- I. Call To Order
- II. Moment of Silence
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Director of Schools Public Interviews
- VI. Lunch Recess
- VII. Director of Schools Public Interviews - Continued
- VIII. Town Hall Meeting with Director of School Candidates
- IX. HVAC Installation Bid
- X. Director of Schools Selection Process
- XI. Announcements
- XII. Adjourn

DOUG LANE
2059 Lake Drive, Centerville, TN 37033

RONALD GAMMONS
6419 Rice Ln., Lyles, TN 37098

TIM HOBBS
9220 Old Bon Aqua Rd., Bon Aqua, TN 37025

JIM HUDGINS
1297 E. Grinders Switch Rd., Centerville, TN 37033



Michelle Gilbert
Director of Schools
115 MURPHREE AVENUE
CENTERVILLE, TN 37033

CHRISTY MAYS
450 Hwy. 50, Centerville, TN 37033

SHERRI BAKER
9037 E 40 Rd., Bon Aqua, TN 37025

VANCE WILLIS
2868 Hwy 48 N., Nunnely, TN 37137

The Hickman County Board of Education will meet in a special called session on Saturday, March 11, 2023, beginning at 8:00 a.m. in the auditorium of Hickman County High School at 1645 Bulldog Blvd., Centerville, TN 37033.

- I. Call to Order
- II. Moment of Silence
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Director of Schools Public Interviews
- VI. Lunch Recess
- VII. Director of Schools Public Interviews - Continued
- VIII. Town Hall Meeting with Director of School Candidates
- IX. HVAC Installation Bid--Director of Schools
- X. Director of Schools Selection Process--Board Chair
- XI. Announcements
- XII. Adjourn

BID APPROVAL

ITEM FOR BID: ESSER II HVAC


DATE OF OPENING: 3/3/23

TIME OF OPENING: 10:00

PLACE OF OPENING: Hickman County Board of Education

SPECIFICATIONS: _____

DEPARTMENT HEAD: Wmille Pundlett (DB)
Derek Newsom (DB)

BUSINESS OPERATIONS
OFFICER APPROVAL: 

DIRECTOR'S APPROVAL: Michelle Hivent

FINANCE APPROVAL: _____

SECTION 00010
ADVERTISEMENT FOR BIDS

HICKMAN COUNTY TENNESSEE BOARD OF EDUCATION, will be accepting sealed proposals through Codell Construction Company (Construction Manager as Advisor) to furnish all labor and materials to complete the ESSER II HVAC REPLACEMENTS AND IMPROVEMENTS INSTALLATION, located at Hickman County Middle School 1639 Bulldog Blvd. Centerville TN 37033 and East Hickman Middle School 9414 East Eagle Drive Lyles, TN. 37098. Work is to be performed in accordance with drawings, specifications, and addenda furnished by Hickman County Board of Education, Lyle Cook Martin Architects, and Codell Construction Company. The project is funded by ESSER II grant funds, Federal Prevailing Wages required by the Davis-Bacon Act will be applicable, including weekly submittal of certified payroll reports. Bidders should be aware that some work will be required to be performed during hours when classes are not in progress.

All bidders are required to meet all TCA 49-5-406, local, state, and federal laws regarding "workers on school properties." The Hickman County Board of Education further requires that no prior felons, drug offenders, or sexual registered offenders work on any school properties. Contractors will be required to wear contractor provided identification when on school premises.

All bidders will be required to submit a conflict of interest disclosure form that can be obtained at www.hickmank12.org/request-for-proposal.

The Owner reserves the right to reject any or all bids and to waive all informalities and/or technicalities where the best interest of the Owner can be served. Bid opening will be public, and contracts will be with the Owner. Bids from Small Business Enterprises (SBE, MBE, WBE, VOSB, etc.) are encouraged and supported.

Bids will be due by March 3, 2023, at 10:00 AM CENTRAL STANDARD TIME, and will be opened at HICKMAN COUNTY BOARD OF EDUCATION OFFICE 115 MURPHREE AVENUE CENTERVILLE TN 37033. Each bid must be accompanied by a 5% Bid Bond. The bid will be submitted in duplicate on copies of the Form of Proposal located in the Volume One Project Manual Bidding and Contract Documents. Both copies of the Form of Proposal and Bid Bond shall be placed in an envelope and have the Project Name and Proposed Bid Package number affixed. No Bidder may withdraw a bid submitted for a period of sixty (60) days after the date set for the opening of bids.

Bids can be mailed to the HICKMAN COUNTY FINANCE OFFICE 114 N. CENTRAL AVENUE SUITE 203 CENTERVILLE TN 37033 and clearly marked "ESSER II HVAC". All mailed Bids should be received by March 3, 2022 by 9:30 AM CENTRAL STANDARD TIME. Bids received after this deadline will not be opened. Facsimile bids will **NOT** be allowed.

Questions should be directed to the Colton Miller, Project Manager, Codell Construction Company (859) 644-2401 cmiller@codellconstruction.com or Mike Plunkett Director of Maintenance and Facilities (931) 729-3391 Ext 3 /mike.plunkett@hickman1.org.

An electronic copy of the Drawings and Specifications, and the Project Manual are available at no cost. If bidder desires hard copy of Specifications, bidder will be responsible for paying the printing cost.

Bid documents will be on file at:

1. Owner: Hickman County Board of Education 115 Murphree Avenue Centerville, TN 37033
2. CM: Codell Construction Company 4475 Rockwell Road Winchester KY 40391
3. Builder's Exchange of Tennessee 301 S. Perimeter Park Drive Suite 100 Nashville TN 37211 or www.bxtn.org
4. Paducah Blueprint 999 Broadway Street Paducah, KY 42001
5. AGC of Western Kentucky, 2201 McCracken Blvd, Paducah, KY 42001-9655

A mandatory pre-bid conference is scheduled for February 27, at 10:00 AM Central Standard

SECTION 00010
ADVERTISEMENT FOR BIDS

SECTION 00010
ADVERTISEMENT FOR BIDS

Time and will begin at East Hickman Middle School 9414 East Eagle Drive Lyles, TN 37098, and transition to Hickman County Middle 1639 Bulldog Blvd. Centerville TN 37033.

The Project Schedule will be issued via addendum. The contract will include liquidated damages assessed at \$1,000.00/day if the completion date is not met. Successful Bidders are required to furnish a 100% Performance and Labor and Material Payment Bond for this Project.

The following bids are requested: BID PACKAGE #1 HVAC

Present Penny Mayberry
Debbie Breece

**SECTION 00200
FORM OF PROPOSAL**

BID FORM

Date: 3-9-23 Bid Package No.: _____

To: (Owner/CM) The Hickman County Board of Education

Project Title: ESSER II HVAC Replacements Installation

City, County: Centerville, TN 37033 and Lyles, TN 37098 Hickman County

Name of Contractor: Matrix Mechanical Solutions, LLC.

Mailing Address: 9743 Old Hillsboro Rd., Bon Aqua, TN 37025

Business Address: same

Telephone: 615-879-6420 Fax: _____

E-mail address: daniel@matrixmechanicalsolutions.com

Having carefully examined the Instructions to Bidders, Contract Agreement, General Conditions, Supplemental Conditions, Specifications, Drawings, and Addenda for the above referenced project, the undersigned bidder proposes to furnish all labor, materials, equipment, tools, supplies, and temporary devices required to complete the work in accordance with the contract documents and any addenda listed below for the price stated herein.

Addendum 1 and 2 (Insert individual addendum numbers received or the word "none" if no addendum received.)

BASE BID: For the construction required to complete the work, in accordance with the contract documents, I/We submit the following lump sum price of:

\$ 645,157 Use Figures

Six hundred forty five thousand one hundred fifty-seven Dollars & no Cents
Use Words Use Words

ALTERNATE BIDS: (If applicable and denoted in the Bidding Documents)
For omission from or addition to those items, services, or construction specified in Bidding Documents by alternate number, the following lump sum price will be added or deducted from the base bid. If no change in cost, indicate in box in "No Cost Change" Column.

Alternate Bid No.	Alternate Description	+ (Add to the Base Bid)	- (Deduct from the Base Bid)	No Cost Change (from the Base Bid)
Alt. Bid No. 1	Alerton controls priced per spec and drawings requirements for Hickman County Middle School	<u>233,620</u>		<input type="checkbox"/>
Alt. Bid No. 2	Alerton controls priced per spec and drawings requirements for East Hickman County School	<u>197,942</u>		<input type="checkbox"/>

DUE TO OWNER'S FUNDING FOR THE PROJECT, BIDDER IS REQUIRED TO:
Identify that portion of the Base Bid allocated to each specific project identified in the bidding documents in the table below:

SCHOOL/PROJECT NAME	DOLLAR PORTION OF BASE BID ALLOCATED TO SCHOOL/PROJECT (USE FIGURES TO IDENTIFY AMOUNT)
HICKMAN COUNTY MIDDLE SCHOOL	\$ <u>352,442</u>
EAST HICKMAN MIDDLE SCHOOL	\$ <u>292,715</u>

**SECTION 00200
FORM OF PROPOSAL**

2. LIST OF PROPOSED SUBCONTRACTORS:

List on the lines below each major branch of work and the subcontractor involved with that portion of work. If the branch of work is to be done by the Contractor, so indicate.

The listing of more than one subcontractor in a work category shall invalidate the bid.

The listing of the bidder as the subcontractor for a work category certifies that the bidder has in current employment, skilled staff and necessary equipment to complete that category. The Construction Manager and Architect/Engineer will evaluate the ability of all listed subcontractors to complete the work and notify the owner. Listing of the bidder as the subcontractor may invalidate the bid should the review indicate bidder does not have skilled staff and equipment to complete the work category at the time the bid was submitted. Once submitted, substitutions will be permitted only with express permission by Owner and Construction Manager.

The bidder shall submit the list of subcontractors with the bid.

	<u>BRANCH OF WORK</u>	<u>SUBCONTRACTOR</u> (to be filled out by the contractor)
1.	TAB	Air Economics
2.	HVAC	Matrix Mechanical Solutions, LLC
3.	Plumbing	Matrix Mechanical Solutions, LLC
4.	Chemical Treatment	Brewer Chemical
5.	Electrical	<i>Groves Electric</i>
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		

SECTION 00200
FORM OF PROPOSAL

3. UNIT PRICES:

Indicate on the lines below those unit prices to determine any adjustment to the contract price due to changes in work or extra work performed under this contract. The unit prices shall include the furnishing of all labor and materials, cost of all items, and overhead and profit for the Contractor, as well as any subcontractor involved. These unit prices shall be listed in units of work.

The bidder shall submit the list of unit prices with the bid.

	<u>WORK</u>	<u>PRICE PER UNIT</u>	<u>UNITS OF WORK</u>
1.	Replacement of dampers per note 1 on M2.1 of Hickman County Middle School drawings.	\$3,000	48
2.			
3.			
4.			
5.			
6.			
7.			
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12.			
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16.			
17.			
18.			
19.			

SECTION 00200
FORM OF PROPOSAL

MATERIALS, EQUIPMENT, MANUFACTURERS, AND SUPPLIERS

4A

Sheet 4A must be completed and submitted to the Construction Manager within one (1) hour of the Bid Opening.

SECTION 00200
FORM OF PROPOSAL

6. CONFLICT OF INTEREST

CONFLICT OF INTEREST

Hickman County Government

Conflict of Interest Disclosure Form

The County Financial Management System of 1981 contains the most stringent conflict of interest provisions. TCA §5-21-121 provides:

- (a) The director, purchasing agent, members of the committee, members of the county legislative body or other officials, employees, or members of the board of education or highway commission shall not be financially interested or have any personal beneficial interest, either directly or indirectly, in the purchase of any supplies, materials, equipment or contractual services for the county.
- (b) No firm, corporation, partnership, association, or individual furnishing any such supplies, materials, equipment or contractual services shall give or offer, nor shall the director or purchasing agent or any assistant or employee accept or receive directly or indirectly from any person, firm, corporation, partnership, or association to whom any contract may be awarded by rebate, gift or otherwise, any money or other things of value whatsoever, or any promise, obligation or contract for future reward or compensation.


Date: 3-9-23 Name: Matrix Mechanical Solutions, LLC.

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise) or circumstances that you believe could contribute to a conflict of interest:

X I have no conflict of interest to report.

 I have the following conflict of interest to report (please specify any boards or committees you (and/or your spouse) sit on, the name of your employer and any business you or your spouse may own.

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Date: 3-9-23 Signature: 

SECTION 00200
FORM OF PROPOSAL

7. IDENTIFICATION OF SMALL, MINORITY, WOMEN, AND VETERAN OWNED BUSINESS
BIDDER/CONTRACTOR, SUBCONTRACTOR, AND MATERIAL SUPPLIER

Utilization of Small, Minority, Women, and Veteran owned contracting and material supplier businesses is encouraged and supported whenever possible on public school projects.

This form should be submitted, along with other documents required within (4 days) of Bid Opening.

Bidder Matrix Mechanical Solutions, LLC is a (circle applicable : SBE, MBE, WBE, VOSB, not applicable)

The following Small, Minority, Women, or Veteran Owned business will be providing subcontracting or supplying materials as part of the bid by _____.

Insert Name of Entity submitting Bid

Business Name	City, State	SBE, MBE, WBE, VOSB, (other)
---------------	-------------	------------------------------

The following Small, Minority, Women, or Veteran Owned businesses were contacted to obtain proposals when the bid submitted by _____ was being prepared.

Insert Name of Entity submitting Bid

Business Name	City, State	SBE, MBE, WBE, VOSB, (other)
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SECTION 00200
FORM OF PROPOSAL

8. CONTRACTOR/SUBCONTRACTOR CONTACT INFORMATION

Company Name: Matrix Mechanical Solutions, LLC

Please provide the requested information for each representative of your company responsible for the positions or areas listed below.
This information must be submitted with the bid.

CONTRACT ADMINISTRATOR

NAME: Daniel Eubanks
ADDRESS: 9743 Old Hillsoboro Rd.
: Bon Aqua, TN 37025
PHONE: 615-879-6420
EMAIL: daniel@matrixmechanicalsolutions.com

SITE SUPERINTENDENT

NAME: Austin King
ADDRESS: _____
: _____
PHONE: 615-772-4019
EMAIL: austink@matrixmechanicalsolutions.com

CERTIFICATES OF INSURANCE

NAME: Cindy Foster
ADDRESS: _____
: _____
PHONE: 931-709-3538
EMAIL: admin@matrixmechanicalsolutions.com

PROJECT MANAGER

NAME: Daniel Eubanks
ADDRESS: _____
: _____
PHONE: 615-879-6420
EMAIL: daniel@matrixmechanicalsolutions.com

CERTIFIED PAYROLLS

NAME: Kim Stiles
ADDRESS: _____
: _____
PHONE: 615-426-7412
EMAIL: Office@matrixmechanicalsolutions.com

ESTIMATOR /CHANGE ORDER PRICING

NAME: Daniel Eubanks
ADDRESS: _____
: _____
PHONE: 615-879-6420
EMAIL: daniel@matrixmechanicalsolutions.com

PAY APPLICATIONS

NAME: Cindy Foster
ADDRESS: _____
: _____
PHONE: 931-709-3538
EMAIL: admin@matrixmechanicalsolutions.com

**CHANGE ORDER ADMINISTRATOR
(IF NOT PROJECT MANAGER)**

NAME: _____
ADDRESS: _____
: _____
PHONE: _____
EMAIL: _____

9. REQUEST FOR TAXPAYER IDENTIFICATION

NUMBER AND CERTIFICATION

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

**Request for Taxpayer
Identification Number and Certification**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Matrix Mechanical Solutions, LLC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
9743 Old Hillsboro Rd.

6 City, state, and ZIP code
Bon Aqua, TN 37025

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-						
--	--	--	---	--	--	--	--	--	--

or

Employer identification number

8	5	-	3	9	9	5	3	8	8
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Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶

Date ▶ 1-1-2023

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

SECTION 00200
FORM OF PROPOSAL

10. TIME LIMIT FOR EXECUTION OF CONTRACT DOCUMENTS:

In the event that a bidder's proposal is accepted by the Owner and such bidder should fail to execute the contract within seven (7) consecutive days from the date of Notice of Award of the contract, the Owner, at his option, may determine that the awardee has abandoned the contract. The bidder's proposal shall then become null and void, and the bid bond or certified check which accompanied it shall be forfeited to and become the property of the Owner for failure to execute the contract.

The bidder hereby agrees that failure to submit herein above all required information and/or prices can cause disqualification of this proposal.

Submitted by:

NAME OF CONTRACTOR / BIDDER: Matrix Mechanical SOLUTIONS, LLC

AUTHORIZED REPRESENTATIVE'S NAME: 
Signature

AUTHORIZED REPRESENTATIVE'S NAME(printed): Daniel Eubanks

AUTHORIZED REPRESENTATIVE'S TITLE: owner

NOTICE: As noted in the Advertisement for Bids, bid security required must accompany this proposal.

This form shall not be modified.

BID BOND

Travelers Casualty and Surety Company of America
Hartford, CT 06183

CONTRACTOR:
(Name, legal status and address)

Matrix Mechanical Solutions, LLC
9743 Old Hillboro Road
Bon Aqua, TN 37025-1542

OWNER:
(Name, legal status and address)
Hickman County Board of Education
115 Murphree Ave.
Centerville, TN 37033

SURETY:
(Name, legal status and principal place of business)

Travelers Casualty and Surety Company of America
One Tower Sq. 252B
Hartford, Connecticut 06183

BOND AMOUNT: Five Percent of the amount of the bid------(5%)

PROJECT:
(Name, location or address, and Project number, if any)

ESSER II HVAC Replacements -
Centerville, TN 37033 and Lyles, TN 37098 @ Hickman County

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 3rd day of March, 2023.

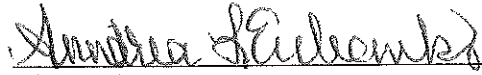
Matrix Mechanical Solutions, LLC



(Principal)

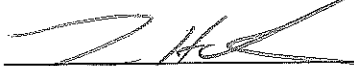
(Seal)

(Title)



(Witness)

Travelers Casualty and Surety Company of America

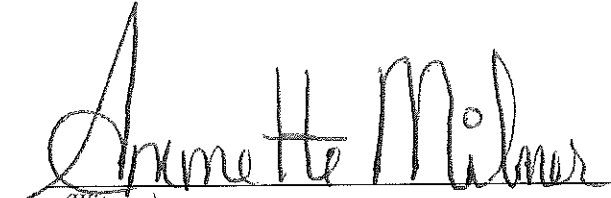


(Surety) Lanny H. Saunders

(Seal)

Attorney-in-Fact

(Title)



(Witness)



**Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company**

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **LANNY H SAUNDERS** of **CORDOVA Tennessee** their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **17th day of January, 2019.**

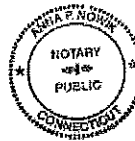


State of Connecticut
City of Hartford ss.

By: 
Robert L. Raney, Senior Vice President

On this the **17th day of January, 2019,** before me personally appeared **Robert L. Raney,** who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.
My Commission expires the **30th day of June, 2021**




Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, any Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes,** the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **3rd** day of **March**, **2023**




Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney-in-Fact and the details of the bond to which this Power of Attorney is attached.**



Director Selection Process Timeline

(as determined by the Hickman County Board of Education at the Board Retreat on 1/28/2023 and approved by the Hickman County Board of Education on 2/6/23 and revised on 3/6/23)

SAT 2/25/2023 - Special Called Meeting at EHHS

8am-12pm	30-minute one-on-one closed interviews between each board member and each candidate
12pm-1pm	Lunch
1pm-2pm	Public session where community can attend, meet the candidates, and talk to board members and candidates
2pm-4pm	Wrap-up individual interviews which didn't get completed in the morning session if necessary. Board discussion and action(s) if necessary.

MON 3/6/2023 - Regular Board Meeting

Board discussion and action(s) if necessary (selection of candidates to proceed to public interview, if appropriate)

SAT 3/11/2023 - Special Called Meeting at HCHS

8am-12pm	Board interviews candidates (30 minutes each), open to the public.
12pm-1pm	Lunch
1pm-TBD	Wrap-up public interviews which didn't get completed in the morning session if necessary (will depend on the number of candidates selected for public interview).
TBD	"Town Hall" session with all candidates simultaneously. Community members can submit questions on note cards provided, which will be asked to all candidates by a moderator.
TBD	Board discussion and action(s) as needed, which will include a decision on the need for another round of interviews on 3/20/2023)

MON 3/20/2023 - Special Called Meeting (IF NEEDED)

6:30 pm-TBD	Board interviews candidates (60 minutes each), open to the public.
TBD	Board discussion and action(s) if necessary.

MON 4/3/2023 - Regular Board Meeting

Board discussion and decision on candidate to hire, or additional steps needed to reach consensus.