

HICKMAN COUNTY BOARD OF EDUCATION  
HCBOE Regular Meeting---March 4, 2019

The Hickman county Board of Education met on March 4, 2019, at 7:00 PM in Room 203 of the Central Office Building.

Call To Order

Approval of February 4, 2019 Regular Meeting Minutes

Approval of Agenda

Special Recognition

Employee of the Month

Communications to the Board

Director's Report

Financial Report

Budget Calendar

Items Requiring Board Action

Trip Requests

HCMS 8th Grade Class

EHHS Senior Class

HCHS FCCLA

HCHS JROTC

EHHS FFA

HCHS FFA

HICKMAN COUNTY BOARD OF EDUCATION  
HCBOE Regular Meeting---March 4, 2019

EHHS HOSA

Event Requests

HCHS JROTC Adventure Camp

HCHS JROTC Military Ball

Budget Amendment #9 Correction

Budget Amendments

2019-2020 Attendance Zones

Capital Project -- Gym Floor Surfacing

Capital Project--School Buses

Mowing Services

Revised Board Policies - 1.803, 4.209, 4.603(1st Reading)

Board Policy Review - 6.603-6.709, 1.405, 3.402

Announcements

Adjourn

model policy

Click here to choose a school board.

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Alternative Credit Options</b>	Descriptor Code: <b>4.209</b>	Issued Date:
		Rescinds:	Issued:

1 **ONLINE COURSES**

2 High school students may earn credit to be applied toward graduation requirements by completing  
3 online courses offered through agencies or institutions approved by the Board. Credit from these online  
4 courses may be earned only in the following circumstances:

- 5 1. The course is not offered at the high school, or although the course is offered at the high school,  
6 the student has an unavoidable scheduling conflict;
- 7 2. The course will serve as a supplement to homebound instruction;
- 8 3. The student has been expelled from a regular school setting, but educational services are to be  
9 continued; or
- 10 4. The principal, with agreement from the student's teachers and parent(s)/guardian(s), determines  
11 the student requires a differentiated or accelerated learning environment.

12 The express approval of the principal/designee shall be obtained before a student enrolls in an online  
13 course. The school shall receive an official record of the final grade before credit toward graduation  
14 will be recognized.

15 Through a supervision plan, the school shall be responsible for providing appropriate supervision and  
16 monitoring of students taking online courses.

17 **COURSE ACCESS PROGRAM**

18 Students in grades seven through twelve (7-12) may participate in the statewide course access  
19 program. To become eligible to participate, students shall:

- 20 1. Meet all prerequisite requirements for the course access course; and  
21
- 22 2. Be unable to enroll in a comparable course at the student's school because:  
23 a. A comparable course is not offered; or  
24 b. A legitimate situation exists that prevents the student from enrolling in a comparable  
25 course.<sup>1</sup>

26 The Director of Schools shall develop administrative procedures to ensure that students and  
27 parent(s)/guardian(s) are given written notice of their right to appeal any denial of a course access  
28 course enrollment in a timely manner.<sup>2</sup> All appeals shall be submitted in writing to the Board within  
29 10 [insert number of days] of a denial.

- 1 After a timely appeal is made, the Board will provide written notification to the student and
- 2 parent(s)/guardian(s) of the time, place, and date of the hearing. The hearing shall be held no later than
- 3 ten (10) days after the appeal is submitted. At the hearing, the Board shall determine whether there was
- 4 an error in denying the student the ability to participate in the course access program.<sup>3</sup>

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**Legal References**

1. TRR/MS 0520-01-14-.03(1)
2. TRR/M 0520-01-14-.03(7)
3. TRR/MS 0520-01-14-.03(6)

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**Cross References**

Homebound Instruction 4.206  
Grading System 4.600  
Graduation Requirements 4.605

# current policy

<b>Hickman County Board of Education</b>			
Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Alternative Credit Options</b>	Descriptor Code: <b>4.209</b>	Issued Date: <b>01/08/18</b>
		Rescinds: <b>4.209</b>	Issued: <b>08/06/12</b>

## 1 **CORRESPONDENCE COURSES<sup>1</sup>**

2 Credit may be earned by correspondence when the course content has been approved by the Board  
3 upon the recommendation of the principal. Credit for correspondence work shall be granted only:

- 4 1. For courses not regularly taught in school, or
- 5
- 6 2. For courses which the school schedule precludes a student from taking. (This is not to  
7 be interpreted to include make-up work on courses available through the regular school  
8 program.)

9 The school in which the student is to enroll for correspondence work shall be approved by the  
10 Hickman County Board of Education and/or the principal of the Hickman County High School.

11 Correspondence work must be taken within the following guidelines:

- 12 1. Correspondence work for credit may not be taken until a student has earned at least  
13 eleven (11) units in regular classroom work;
- 14
- 15 2. The school administration must approve units of new correspondence work to be  
16 counted toward graduation; and
- 17
- 18 3. Total units taken in correspondence work in addition to regular classroom may not  
19 exceed more than the normal class load for the year.

## 20 **VIRTUAL/ON-LINE COURSES**

21 High school students may also earn a maximum of three (3) units of academic credit to be applied  
22 toward graduation requirements by completing on-line courses offered through agencies approved by  
23 the Board.

24 Credit from an on-line or virtual course may be earned only in the following circumstances:

- 25 1. The course is not offered at the high school;
- 26
- 27 2. Although the course is offered at the high school, the student will not be able take it due to  
28 an unavoidable scheduling conflict;
- 29
- 30 3. The course will serve as a supplement to extend homebound instruction;
- 31 4. The student has been expelled from a regular school setting, but educational services are to  
32 be continued; or

- 1  
2           5. The principal, with agreement from the student's teachers and parents/guardians, determines  
3           the student requires a differentiated or accelerated learning environment.  
4
- 5           6. Students taking such courses must be enrolled in the district and take the courses during the  
6           regular school day on the school web site.
- 7           As determined by board policy, students applying for permission to take a virtual course shall complete  
8           prerequisites and provide teacher/counselor recommendations to confirm the student possesses the  
9           maturity level needed to function effectively in an online learning environment. In addition, the  
10          express approval of the principal/designee shall be obtained before a student enrolls in a virtual course.  
11          The school must receive an official record of the final grade before credit toward graduation will be  
12          recognized.
- 13          The tuition fee for a virtual course shall be borne by the high school for students enrolled full-time.  
14          The Board shall pay the fee for expelled students who are permitted to take virtual courses in  
15          alternative settings.
- 16          Through a supervision plan, the school shall be responsible for providing appropriate supervision and  
17          monitoring of students taking virtual courses.  
18

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Legal References

1. TRR/MS 0520-1-3-.03(8)

## Invitation to Bid

The Hickman County Finance Office is accepting sealed bids for complete "Gym Floor Services" for 2019-2020.

Specifications and Part B specs can be found on-line at:  
[www.hickmank12.org/request-for-proposal](http://www.hickmank12.org/request-for-proposal).

Sealed Bids must be mailed or hand delivered to the Hickman County Finance Office, 114 North Central Avenue, Suite 203, Centerville, TN 37033 and clearly marked on the outside of the envelope "**Gym Floor Services**". Bids will be opened on February 11, 2019 at 10:00 a.m. in the Finance Office.

The Hickman County Board of Education reserves the right to accept or reject any and all bids or parts of bids and waive any informalities that would prevent the acceptance of a better bid.

Present Penny Mayberry  
Carondi Davis

Hardole	East Middle 14200.00	East High 26600.00
Bam Flooring	18123.00	24,466.00
Praters	23310.00	28646.00

# Harpole Floors

P.O. Box 1183  
Columbia TN 38402

February 10, 2019

## Hickman County Schools Gym Floor Services Bid

Thank you for the opportunity to bid for Gymnasium Floor Service in Hickman County Schools in 2019.

My bid is included with this letter.



Joseph Harpole

## Harpole Floors

P.O. Box 1183  
Columbia TN 38402  
Tennessee Contractor License #63507  
Lead Safe Certified Renovator NAT-111765-2  
615-417-1547 cell  
931-388-0758 office  
[harpolefloors@gmail.com](mailto:harpolefloors@gmail.com)  
[www.harpolefloors.com](http://www.harpolefloors.com)

# Harpole Floors

Page 2: BID Sheet and Specs \*\*\*\*\*

The following Specs and bid form are to be used to submit bids by school for gym floor screening, finishing.

In addition to the screening information below, there is a break out bid for the complete sanding of a floor and possible floor replacement options for new replacement gym floors and finishing. All annual floor screening and sealing must be completed during the summer dead periods (~~6/22/19 to 7/07/19~~) or by the alternate schedules (provided on page #3) by the individual schools; as gyms become booked during the other times and are not available.

**Complete pricing on this FORM and return with BID:**

**Bid (A) Option- Sealing only:**

**A. Schools screening and gym floor finishing 2 coats each:**

Centerville Elementary School Gym	(square feet 4140)	\$ <u>1,760<sup>00</sup></u>
Total price water base finish		
Centerville Intermediate School Gym	(square feet 3588)	\$ <u>1,410<sup>00</sup></u>
Total price water base finish		
East Hickman Elementary School Gym	(square feet 6300)	\$ <u>2,110<sup>00</sup></u>
Total price Water base finish		
East Hickman Intermediate School Gym	(square feet 3588)	\$ <u>1,440<sup>00</sup></u>
Total price Water base finish		
Hickman County Middle School Gym	(square feet 7800)	\$ <u>3,230<sup>00</sup></u>
Total Price Water base finish		
Hickman County High School Gym	(square feet 11988)	\$ <u>4,700<sup>00</sup></u>
Total Price Water base finish		
East Hickman Middle School Gym	(square feet 9540)	\$ <u>3,390<sup>00</sup></u>
Total Price Water base finish		
East Hickman High School Gym	(square feet 15360)	\$ <u>3,900<sup>00</sup></u>
Total Price <del>Water base finish</del> <u>Low VOC Oil Finish</u>		

**Bid (B) Option(s) Sanding complete to wood and new court finishing:**

- \* B 1.) Total floor sanding to wood , new paint, lines, put back exactly as are, with break out for logo cost and or any staining cost for floor at **East Hickman Middle School Gym**, 9414 East Eagle Drive (9540 square feet). All to meet TSSAA requirements.

\$ 14,200<sup>00</sup>

Add \$ 4,400<sup>00</sup> to reproduce current graphics

\* Repair bid separately, less than \$ 2,500<sup>00</sup>

Napoli Evans

B 2.) Total floor sanding to wood, new paint, lines, put back as are, with a break out for logo cost and or any staining cost for floor at **EAST HICKMAN HIGH SCHOOL GYM, 7700 Hwy 7 Lyles, TN 37098**, ( 15360 square feet). All to meet TSSAA requirements.

\$ 26,600<sup>00</sup>  
Plus \$6,050<sup>00</sup> to reproduce current graphics

Bid (C) Option(s) Floor complete replacement:

C 1.) Total cost for **completely new floor system**, new court paint, lines, put back exactly as are, with a break out for logo and or any special markings or staining above the standard court lines all to meet TSSAA requirements for **East Hickman Middle School**:

\$ No Bid \* See previous Repair note.

C 2.) Total floor replacement option for a **new gym floor system** including any sub-framing repair needs found and to include pricing for a vapor barrier while sub floor access is exposed; for **East Hickman Elementary School Gym Floor** (6300 square feet). All to meet TSSAA requirements if any, for an elementary school gym.

\*\* \$ No Bid, (Repair, less than \$2,500<sup>00</sup>)

NOTE: All actual measuring and pricing is sole responsibility of the bidder and no subs will be allowed to preform said work. All bidders are to insure their employees are drug tested and criminal background checked prior to being allowed on school property.

Must comply with TCA codes that no felons, drug offenders, or registered sex offenders may work on any State school property.

Page 3 Alternate dates to above specs: **"Requested by Principals"**.

EES June 17-July 08 was requested but Spring Break is preferable due to required repairs.

EIS June 10-11

CES July 24-25

CIS June 03-4

EMS June 17-July 08

HCMS Fall Break Ms. Thigpen will have someone help me with access.

HCHS June 21-22 Mr. Smithson will provide access.

\*\* Uncontrollable water problems prevent cost effective reconstruction.

# Addendum

Pg 4

02/11/2019

Floor sanding services are  
sub contracted to  
Corlew and Perry Flooring  
in Nashville.

Joe Haysak

# BIDDER: BAM FLOORING, INC. 2/11/19

Page 2: BID Sheet and Specs \*\*\*\*\*

The following Specs and bid form are to be used to submit bids by school for gym floor screening, finishing.

In addition to the screening information below, there is a break out bid for the complete sanding of a floor and possible floor replacement options for new replacement gym floors and finishing. All annual floor screening and sealing must be completed during the summer dead periods (6/22/19 to 7/07/19) or by the alternate schedules (provided on page #3) by the individual schools; as gyms become booked during the other times and are not available.

**Complete pricing on this FORM and return with BID:**

Bid (A) Option- Sealing only:

A. Schools screening and gym floor finishing 2 coats each:

Centerville Elementary School Gym	(square feet 4140)	\$1,491.00	Total price water base finish
Centerville Intermediate School Gym	(square feet 3588)	\$1,293.00	Total price water base finish
East Hickman Elementary School Gym	(square feet 6300)	\$1,945.00	Total price Water base finish
East Hickman Intermediate School Gym	(square feet 3588)	\$1,293.00	Total price Water base finish
Hickman County Middle School Gym	(square feet 7800)	\$2,842.00	Total Price Water base finish
Hickman County High School Gym	(square feet 11988)	\$4,135.00	Total Price Water base finish
East Hickman Middle School Gym	(square feet 9540)	\$2,933.00	Total Price Water base finish
East Hickman High School Gym	(square feet 15360)	\$4,177.00	Total Price <del>Water</del> base finish OIL

Bid (B) Option(s) Sanding complete to wood and new court finishing: \$20,109.00 TOTAL

B 1.) Total floor sanding to wood, new paint, lines, put back exactly as are, with break out for logo cost and or any staining cost for floor at **East Hickman Middle School Gym**, 9414 East Eagle Drive (9540 square feet). All to meet TSSAA requirements.

\$18,123.00\* \* THIS TOTAL INCLUDES \$1,800.00 FOR THE STAINED LANES AND \$1,200.00 FOR THE TWO CATY-CORNER "EH" LOGOS.

B 2.) Total floor sanding to wood, new paint, lines, put back as are, with a break out for logo cost and or any staining cost for floor at **EAST HICKMAN HIGH SCHOOL GYM**, 7700 Hwy 7 Lyles, TN 37098, (15360 square feet). All to meet TSSAA requirements.

Bid (C) Option(s) Floor complete replacement: \* THIS TOTAL INCLUDES \$1,000.00 FOR THE "EH" LOGO AT CENTE COURT, \$1,700.00 FOR THE TWO CATY-CORNER EAGLE LOGOS AND \$900.00 FOR THE TWO CATY-CORNER "TSSAA" LOGOS.  
 \$26,466.00

C 1.) Total cost for **completely new floor system**, new court paint, lines, put back exactly as are, with a break out for logo and or any special markings or staining above the standard court lines all to meet TSSAA requirements for **East Hickman Middle School**:

\$95,568.00 2ND + BTR GRADE \* THIS PRICING REPRESENTS THE AACER "ANCHORED POWER SLEEPER" FLOOR SYSTEM. IT ALSO INCLUDES THE \$1,800.00 FOR STAWED LANES AND \$1,200.00 FOR TWO CATY-CORNER "EH" LOGOS  
 \$86,068.00 3RD GRADE MAPLE

C 2.) Total floor replacement option for a **new gym floor system** including any sub-framing repair needs found and to include pricing for a vapor barrier while sub floor access is exposed; for **East Hickman Elementary School Gym Floor** (6300 square feet). All to meet TSSAA requirements if any, for an elementary school gym.

\$59,590.00 2ND + BTR GRADE \* THIS PRICING REPRESENTS REPLACING THE FLOOR WITH 3/4" PLYWOOD + 25/32 X 2 1/4 MAPLE.  
 \$53,100.00 3RD GRADE MAPLE THE FLOOR WILL BE PAINTED AS IT CURRENTLY EXIST. WITH NO LOGOS OR STAWING.

NOTE: All actual measuring and pricing is sole responsibility of the bidder and no subs will be allowed to preform said work. All bidders are to insure their employees are drug tested and criminal background checked prior to being allowed on school property. Must comply with TCA codes that no felons, drug offenders, or registered sex offenders may work on any State school property.



February 11, 2019

Hickman County Schools  
Attn: Mike Plunkett  
114 North Central Ave.  
Centerville, TN 37033

The following proposal covers the requested service work for the gymnasiums in **Hickman County Schools** based on the Invitation to bid covering "**Gym Floor Services**".

**BASE BID – SCREEN AND RECOATING**

The following pricing is for the screening and recoating of eight(8) gymnasiums located in the schools listed below within Hickman County Schools. The floors will be properly cleaned, screened, cleaned thoroughly again and then coated with two(2) coats of MFMA approved water based urethane gym finish. The floor at East Hickman HS will receive two(2) coats of 40% Oil-modified urethane as requested by the school system.

Centerville Elementary School	\$ 1,491.00
Centerville Intermediate School	\$ 1,293.00
East Hickman Elementary School	\$ 1,945.00
East Hickman Intermediate School	\$ 1,293.00
Hickman County Middle School	\$ 2,842.00
Hickman County High School	\$ 4,135.00
East Hickman Middle School	\$ 2,933.00
East Hickman High School	\$ 4,177.00
<b>Total Screen &amp; Recoat Pricing</b>	<b>\$20,109.00</b>



**BID B OPTIONS – East Hickman Middle School - SAND TO BARE WOOD**

We propose to sand approximately 8,262 sq.ft. of 5-slat maple parquet sports flooring to bare wood using coarse, medium and fine sandpaper. The floor will then be screened and cleaned prior to sealing the floor with two(2) coats of MFMA approved gym floor seal. All game lines, lettering and/or logos will then be professional applied followed by three(3) coats of MFMA approved water based urethane gym finish.

The total price for this work including all materials and labor is **\$15,123.00**. The breakout cost for the stained lanes and caty-corner “EH” logos is **\$3,000.00**. A full breakdown of this pricing is listed below.

Sand, Seal and Finish East Hickman MS(8,262sq.ft.)	\$ 12,393.00
Paint Main Basketball Game Lines	\$ 600.00
Paint Main Volleyball Game Lines	\$ 500.00
Painted 3’ x 4’ Perimeter Border	\$ 750.00
“EAST HICKMAN” Endzone Lettering x2	\$ 880.00
**“EH” Logos Caty- Corner x2**	\$ 1,200.00
**Stained Lanes**	\$ 1,800.00

**BID B OPTIONS – East Hickman High School - SAND TO BARE WOOD**

We propose to sand approximately 14,160 sq.ft. of maple strip sports flooring to bare wood using coarse, medium and fine sandpaper. The floor will then be screened and cleaned prior to sealing the floor with two(2) coats of MFMA approved gym floor seal. All game lines, lettering and/or logos will then be professional applied followed by three(3) coats of MFMA approved water based urethane gym finish.

The total price for this work including all materials and labor is **\$22,866.00**. The breakout cost for the “EH” logo at center court and the caty-corner “EAGLE” and “TSSAA” logos is **\$3,600.00**. A full breakdown of this pricing is listed below.

Sand, Seal and Finish East Hickman HS(14,160sq.ft.)	\$ 19,116.00
Paint Main Basketball Game Lines	\$ 600.00
Paint Main Volleyball Game Lines	\$ 500.00
Partial Side Basketball Game Lines x2	\$ 800.00
Painted 3’ x 5’ Perimeter Border	\$ 750.00
“EAST HICKMAN” Endzone Lettering x2	\$ 1,100.00
**“EH” Logo at Center Court**	\$ 1,000.00
**“EAGLE” logos caty-corner x2**	\$ 1,700.00
**“TSSAA” logos caty-corner x2**	\$ 900.00



**BID C OPTIONS – East Hickman Middle School – Replace With Completely New Floor System**

We propose to fully remove the complete existing maple parquet floor system and remove from the building and dispose off site. We will then install approximately 8,772 sq.ft. of new Aacer “Anchored PowerSleeper” fixed resilient athletic flooring subfloor system. This floor system is comprised of engineered padded plywood sleepers which are anchored into the existing concrete slab. These sleepers are then covered with one layer of ½” CDX plywood for stability. 25/32” x 2 ¼”, 2<sup>nd</sup> and better grade maple strip flooring will then be nailed to the subfloor system. During the installation, it will be necessary to remove the bleachers from the wall to allow for the removal and replacement of the flooring beneath.

The entire floor will then be sanded, sealed, painted and finished as described in part B above. Following completion of the floor, new aluminum thresholds will be installed at all doorways, two(2) new volleyball lids installed and 4” x 3” vented cove base installed around the exterior walls of the gymnasium.

The total price for this work including all materials and labor is **\$92,568.00.\*** The breakout cost for the stained lanes and caty-corner “EH” logos is **\*\*\$3,000.00.\*\*** A full breakdown of this pricing is listed below.

Demo of 8,772 sq.ft. of existing flooring	\$ 7,455.00
Removal, Movement and Re-Attachment of Bleachers	\$ 3,000.00
Install 8,772 sq.ft. of Aacer “Anchored PowerSleeper Wood Floor System with 25/32” x 2 ¼”, 2 <sup>nd</sup> & btr Maple	\$ 61,703.00
Sand, Seal and Finish 8,772 sq.ft. of flooring	\$ 13,155.00
Paint Main Basketball Game Lines	\$ 600.00
Paint Main Volleyball Game Lines	\$ 500.00
Painted 3’ x 4’ Perimeter Border	\$ 750.00
“EAST HICKMAN” Endzone Lettering x2	\$ 880.00
Aluminum Thresholds at Doorways	\$ 1,500.00
Vented Cove Base at Perimeter Walls	\$ 2,625.00
Installation of Two(2) New Volleyball Lids	\$ 400.00
**“EH” Logos Caty- Corner x2**	\$ 1,200.00
**Stained Lanes**	\$ 1,800.00

\*If you choose to substitute 3<sup>rd</sup> grade maple in place of the quoted 2<sup>nd</sup> and better grade maple flooring, please deduct **\$ 9,500.00.**



**BID C OPTIONS – East Hickman Elementary School – Replace W Completely New Floor System**

We propose to fully remove the complete existing oak strip flooring over one sheet of ¾" plywood floor system and remove from the building and dispose off site. We will then install approximately 6,000 sq.ft. of new 25/32" x 2 ¼", 2<sup>nd</sup> & better grade maple strip flooring over a new layer of ¾" plywood. While the crawlspace is exposed, we will install a layer of 10 mil polyethylene sheeting over the exposed ground to serve as a moisture barrier. During the installation, it will be necessary to remove the bleachers from the wall to allow for the removal and replacement of the flooring beneath.

The entire floor will then be sanded, sealed, painted and finished as described in part B above. Following completion of the floor, new aluminum thresholds will be installed at all doorways and 4" x 3" vented cove base installed around the exterior walls of the gymnasium.

The total price for this work including all materials and labor is **\$59,590.00.\*** A full breakdown of this pricing is listed below.

Demo of 6,000 sq.ft. of existing flooring	\$ 5,100.00
Removal, Movement and Re-Attachment of Bleachers	\$ 5,000.00
Install 6,000 sq.ft. of 25/32" x 2 ¼", 2 <sup>nd</sup> & btr Maple Over	
A New Layer of ¾" CDX plywood subflooring	\$ 35,120.00
Sand, Seal and Finish 6,000 sq.ft. of flooring	\$ 8,400.00
Paint Main Basketball Game Lines	\$ 600.00
Paint Cross Court Game Lines	\$ 400.00
Painted 6" Perimeter Border	\$ 600.00
Painted Bases	\$ 400.00
Aluminum Thresholds at Doorways	\$ 1,000.00
Vented Cove Base at Perimeter Walls	\$ 2,170.00
10 Mil Polyethylene Sheeting Moisture Barrier	\$ 800.00

\*If you choose to substitute 3<sup>rd</sup> grade maple in place of the quoted 2<sup>nd</sup> and better grade maple flooring, please deduct **\$ 6,490.00.**

All work performed by BAM Flooring, Inc. comes with a one(1) year warranty covering all materials and workmanship. Thank you for the opportunity to be of service. Please let me know if you have any questions or need any additional information at this time.

Bruce Martin  
BAM Flooring, Inc.  
8709 Freida Ln.  
Hixson, TN 37343  
(423) 661-4579

**“GYM FLOOR SERVICES”**

**TO: HICKMAN COUNTY FINANCE OFFICE  
114 NORTH CENTRAL AVENUE, SUITE 203  
CENTERVILLE, TN 37033**

**FROM: PRATERS INCORPORATED  
2712 8<sup>TH</sup> AVENUE  
CHATTANOOGA, TN 37407**

**BIDS WILL BE OPENED FEBRUARY 11, 2018 @ 10:00AM  
IN FINANCE OFFICE**

Page 2: BID Sheet and Specs \*\*\*\*\*

The following Specs and bid form are to be used to submit bids by school for gym floor screening, finishing.

In addition to the screening information below, there is a break out bid for the complete sanding of a floor and possible floor replacement options for new replacement gym floors and finishing. All annual floor screening and sealing must be completed during the summer dead periods (6/22/19 to 7/07/19) or by the alternate schedules (provided on page #3 ) by the individual schools; as gyms become booked during the other times and are not available.

**Complete pricing on this FORM and return with BID:**

Bid (A) Option- Sealing only:

A. Schools screening and gym floor finishing 2 coats each:

Centerville Elementary School Gym	(square feet 4140)	<u>\$1,738.80</u>	Total price water base finish
Centerville Intermediate School Gym	(square feet 3588)	<u>\$1,506.96</u>	Total price water base finish
East Hickman Elementary School Gym	(square feet 6300)	<u>\$2,646.00</u>	Total price Water base finish
East Hickman Intermediate School Gym	(square feet 3588)	<u>\$1,506.96</u>	Total price Water base finish
Hickman County Middle School Gym	(square feet 7800)	<u>\$3,276.00</u>	Total Price Water base finish
Hickman County High School Gym	(square feet 11988)	<u>\$5,034.96</u>	Total Price Water base finish
East Hickman Middle School Gym	(square feet 9540)	<u>\$ 4,006.80</u>	Total Price Water base finish
East Hickman High School Gym	(square feet 15360)	<u>\$6,451.20</u>	Total Price Water base finish

Bid (B) Option(s) Sanding complete to wood and new court finishing:

B 1.) Total floor sanding to wood , new paint, lines, put back exactly as are, with break out for logo cost and or any staining cost for floor at **East Hickman Middle School Gym**, 9414 East Eagle Drive (9540 square feet). All to meet TSSAA requirements.

**\$ 23,310.00** \*See attached quote to show details & breakdown of pricing.

B 2.) Total floor sanding to wood, new paint, lines, put back as are, with a break out for logo cost and or any staining cost for floor at **EAST HICKMAN HIGH SCHOOL GYM, 7700 Hwy 7 Lyles, TN 37098**, ( 15360 square feet). All to meet TSSAA requirements.

**\$28,646.00** \*See attached quote to show details & breakdown of pricing.

Bid (C) Option(s) Floor complete replacement:

C 1.) Total cost for **completely new floor system**, new court paint, lines, put back exactly as are, with a break out for logo and or any special markings or staining above the standard court lines all to meet TSSAA requirements for **East Hickman Middle School**:

**\$ 114,332.00** \*See attached quote to show details & breakdown of pricing.

C 2.) Total floor replacement option for a **new gym floor system** including any sub-framing repair needs found and to include pricing for a vapor barrier while sub floor access is exposed; for **East Hickman Elementary School Gym Floor** (6300 square feet). All to meet TSSAA requirements if any, for an elementary school gym.

**\$ 93,924.00** \*See attached quote to show details & breakdown of pricing.

NOTE: All actual measuring and pricing is sole responsibility of the bidder and no subs will be allowed to preform said work. All bidders are to insure their employees are drug tested and criminal background checked prior to being allowed on school property. Must comply with TCA codes that no felons, drug offenders, or registered sex offenders may work on any State school property.

Alternate dates to above specs: "Requested by Principals".

EES June 17-July 08 was requested but Spring Break is preferable due to required repairs.

EIS June 10-11

CES July 24-25

CIS June 03-4

EMS June 17-July 08

HCMS Fall Break Ms. Thigpen will have someone help me with access.

HCHS June 21-22 Mr. Smithson will provide access.

# PRATERS

February 5, 2019

Mike Plunkett  
Hickman County School System  
115 Murphee Avenue  
Centerville, TN 37033  
[Mike.plunkett@hickmank12.org](mailto:Mike.plunkett@hickmank12.org)

RE: EAST HICKMAN MIDDLE SCHOOL GYM FLOOR SAND

Dear Mike,

We are pleased to submit the following quotation for the renovation of approximately 9,540 square feet of hardwood maple athletic flooring in the gymnasium at **EAST HICKMAN MIDDLE SCHOOL**. This quotation is based on performance according to the following specifications.

## **SPECIFICATIONS:**

We propose to sand the entire floor to bare wood using coarse, medium and fine sandpaper. The floor will then be rotary sanded or "screened" to remove all drum sander marks. After proper abrasion, the floor will be tacked free of all dust. Two coats of seal will be applied in preparation for the application of game lines, graphics, and/or logos as outlined below. Three coats of WATER based finish will then be applied to the entire court surface.

## **PRICING:**

Sand, Seal, & Finish 9,540 square feet = \$14,310.00  
Painting Main Basketball Game Lines = \$600.00.  
Painting Main Volleyball Game Lines = \$400.00.  
Painting (2) Cross Court Basketball Game Lines (free throw hash marks only) = \$600.00.  
Painting of Border = \$750.00.  
Painting of (2) "EAST HICKMAN" Two Color End Court Lettering = \$1,100.00.  
Painting of (2) TSSAA Caddy Corner Logos = \$800.00.  
Painting of (2) Caddy Corner Eagle Head Logos = \$1,000.00.  
Painting of a 15' Multicolored "EH" Center Logo = \$1,750.00.  
Stained lanes = \$2,000.00.

The total price for this project including all labor and materials is **\$23,310.00**.

*Any additional game lines, logos and lettering or any and all other painting or staining not explicitly stated and quoted above are not included in this price. We will price additional graphics as needed.*

## **PAYMENT TERMS:**

Payment is due upon completion of work. We accept all forms of payment. A 1.5% convenience fee will be added to all credit card payments.

# PRATERS

**GUARANTEE AND INSURANCE:**

All our work is guaranteed against defects in materials and workmanship for a period of one year. At your request, we will submit certificates of general liability and worker's compensation insurance. The above pricing is guaranteed for 6 months from the date of this quotation.

Thank you for the opportunity to be of service. Please let me know if you have any questions.

Thanks,

A handwritten signature in black ink that reads "Casey Wilson". The signature is written in a cursive, flowing style.

Casey Wilson  
Inside Sales Manager

# PRATERS

February 5, 2019

Mike Plunkett  
Hickman County School System  
115 Murphee Avenue  
Centerville, TN 37033  
[Mike.plunkett@hickmank12.org](mailto:Mike.plunkett@hickmank12.org)

RE: EAST HICKMAN HIGH SCHOOL GYM FLOOR SAND

Dear Mike,

We are pleased to submit the following quotation for the renovation of approximately 15,360 square feet of hardwood maple athletic flooring in the MAIN gymnasium at **EAST HICKMAN HIGH SCHOOL**. This quotation is based on performance according to the following specifications.

## **SPECIFICATIONS:**

We propose to sand the entire floor to bare wood using coarse, medium and fine sandpaper. The floor will then be rotary sanded or "screened" to remove all drum sander marks. After proper abrasion, the floor will be tacked free of all dust. Two coats of seal will be applied in preparation for the application of game lines, graphics, and/or logos as outlined below. Three coats of WATER based finish will then be applied to the entire court surface.

## **PRICING:**

Sand, Seal, & Finish 15,360 square feet = \$19,046.00  
Painting Main Basketball Game Lines = \$600.00.  
Painting Main Volleyball Game Lines = \$400.00.  
Painting (2) Cross Court Basketball Game Lines = \$1,200.00.  
Painting of Border = \$750.00.  
Painting of (2) "EAST HICKMAN" Two Color End Court Lettering = \$1,100.00.  
Painting of (2) TSSAA Caddy Corner Logos = \$800.00.  
Painting of (2) Caddy Corner Eagle Head Logos = \$1,000.00.  
Painting of a 15' Multicolored "EH" Center Logo = \$1,750.00.  
Stained lanes = \$2,000.00.

The total price for this project including all labor and materials is **\$28,646.00**.

*Any additional game lines, logos and lettering or any and all other painting or staining not explicitly stated and quoted above are not included in this price. We will price additional graphics as needed.*

## **PAYMENT TERMS:**

Payment is due upon completion of work. We accept all forms of payment. A 1.5% convenience fee will be added to all credit card payments.

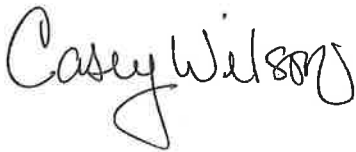
# PRATERS

**GUARANTEE AND INSURANCE:**

All our work is guaranteed against defects in materials and workmanship for a period of one year. At your request, we will submit certificates of general liability and worker's compensation insurance. The above pricing is guaranteed for 6 months from the date of this quotation.

Thank you for the opportunity to be of service. Please let me know if you have any questions.

Thanks,

A handwritten signature in black ink that reads "Casey Wilson". The signature is written in a cursive style with a large, looped "C" and "W".

Casey Wilson  
Inside Sales Manager

# PRATERS

February 5, 2019

Mike Plunkett  
Hickman County School System  
115 Murphee Avenue  
Centerville, TN 37033  
[Mike.plunkett@hickmank12.org](mailto:Mike.plunkett@hickmank12.org)

RE: New Double Plywood with Pads Gym Flooring System at EAST HICKMAN MIDDLE SCHOOL.

Dear Mike,

We are pleased to submit the following quotation for the installation of a new hardwood flooring system totaling approximately 9,540 square feet in the gymnasium at **EAST HICKMAN MIDDLE SCHOOL**. This quotation is based on performance according to the following specifications.

## **SPECIFICATIONS:**

We propose to install a new floating panel system consisting generally of two sheets of ½" CDX 4-ply plywood with 3/8" rubber pads attached will be installed over a 6 mil polyethylene moisture barrier. 25/32" x 2 ¼", 2<sup>nd</sup> & better grade northern hard maple will be nailed over this sub floor system.

Upon proper installation, the floor will be sanded smooth using coarse, medium and fine sandpaper, then rotary sanded or "screened" to remove all drum sander marks. The floor will then be sealed in preparation for the painting of game lines, logos and lettering as described below. Following the painting, THREE coats of Bona Supersport WATER based gym floor finish will be applied to the entire court surface.

## **PRICING:**

Materials and labor to install new flooring system= \$93,488.00.  
Sand, seal and finish 9,540 square feet = \$11,844.00.  
Painting Main Basketball Game Lines = \$600.00.  
Painting Main Volleyball Game Lines = \$400.00.  
Painting (2) Cross Court Basketball Game Lines (free throw hash marks only) = \$600.00.  
Painting of Border = \$750.00.  
Painting of (2) "EAST HICKMAN" Two Color End Court Lettering = \$1,100.00.  
Painting of (2) TSSAA Caddy Corner Logos = \$800.00.  
Painting of (2) Caddy Corner Eagle Head Logos = \$1,000.00.  
Painting of a 15' Multicolored "EH" Center Logo = \$1,750.00.  
Stained lanes = \$2,000.00.

The total price including all labor and materials is **\$114,332.00. \*\*\*\***

## **\*\*\*\*ADD ONS:**

- Tear out and dispose of your existing floor : \$10,494.00 .
- Vented cove base installed around the perimeter of the gymnasium (minus under the bleachers), and aluminum thresholds at the doorways: \$ 4,200.00.
- Moving, coordination, and reattachment of the bleachers : \$2,500.00./per set of bleachers

# PRATERS

**PAYMENT TERMS:**

A payment of 60% of the total amount of this project will be due upon the delivery of maple hardwood flooring and subfloor materials to the job site. A payment of 20% of the total amount of this project will be due after the installation of the court is complete and the floor is ready for sanding. This is typically 2-3 weeks after the delivery of the maple hardwood flooring and subfloor materials. The final payment of 20% of the total amount of this project will be due upon completion of the project. The above pricing is guaranteed for 6 months from the date of this quotation.

**GUARANTEE AND INSURANCE:**

All our work is guaranteed against defects in materials and workmanship for a period of one year. At your request, we will submit certificates of general liability and worker's compensation insurance. The above pricing is guaranteed for 6 months from the date of this quotation.

Thank you for the opportunity to be of service. Please let me know if you have any questions.

Thanks,



Casey Wilson  
Inside Sales Manager

# PRATERS

February 6, 2019

Mike Plunkett  
Hickman County School System  
115 Murphee Avenue  
Centerville, TN 37033  
[Mike.plunkett@hickmank12.org](mailto:Mike.plunkett@hickmank12.org)

RE: Installation of New Double Plywood with Pads Flooring System at EAST HICKMAN ELEMENTARY SCHOOL

Dear Mike,

We are pleased to submit the following quotation for the installation of a new hardwood flooring system totaling approximately 6,300 square feet in the gymnasium at **EAST HICKMAN ELEMENTARY SCHOOL**. This quotation is based on performance according to the following specifications.

#### **SPECIFICATIONS:**

A new floating panel system consisting generally of two sheets of ½" CDX 4-ply plywood with 3/8" rubber pads attached will be installed over a 6 mil polyethylene moisture barrier. 25/32" x 2 ¼", 2<sup>nd</sup> & *better grade* northern hard maple will be nailed over this sub floor system.

Upon proper installation, the floor will be sanded smooth using coarse, medium and fine sandpaper, then rotary sanded or "screened" to remove all drum sander marks. The floor will then be sealed with two coats of seal in preparation for the painting of game lines, logos and lettering as described below. Following the painting, three coats of Bona Supersport WATER based finish will be applied to the entire court surface.

#### **PRICING:**

Materials and labor to install new flooring system= \$73,080.00.  
Sand, seal and finish 6,300 square feet = \$11,844.00.  
Painting Main Basketball Game Lines = \$600.00.  
Painting Main Volleyball Game Lines = \$400.00.  
Painting (2) Cross Court Basketball Game Lines (free throw hash marks only) = \$600.00.  
Painting of Border = \$750.00.  
Painting of (2) "EAST HICKMAN" Two Color End Court Lettering = \$1,100.00.  
Painting of (2) TSSAA Caddy Corner Logos = \$800.00.  
Painting of (2) Caddy Corner Eagle Head Logos = \$1,000.00.  
Painting of a 15' Multicolored "EH" Center Logo = \$1,750.00.  
Stained lanes = \$2,000.00.

The total price including all labor and materials is **\$93,924.00\*\*\***

#### **\*\*\*ADD ONS:**

# PRATERS

- Tear out of the existing flooring: \$6,930.00.
- Moving, coordination, and reattachment of the bleachers : \$2,500.00./per set of bleachers
- 4" x 3" black vent cove base installed at the perimeter of the gymnasium floor (minus the areas under the bleachers) and aluminum thresholds installed at each gymnasium doorway: \$3,750.00
- Sub-framing repairs: \$20/square foot

## **PAYMENT TERMS:**

A payment of 60% of the total amount of this project will be due upon the delivery of maple hardwood flooring and subfloor materials to the job site. A payment of 20% of the total amount of this project will be due after the installation of the court is complete and the floor is ready for sanding. This is typically 2-3 weeks after the delivery of the maple hardwood flooring and subfloor materials. The final payment of 20% of the total amount of this project will be due upon completion of the project. The above pricing is guaranteed for 6 months from the date of this quotation.

## **GUARANTEE AND INSURANCE:**

All our work is guaranteed against defects in materials and workmanship for a period of one year. At your request, we will submit certificates of general liability and worker's compensation insurance. The above pricing is guaranteed for 6 months from the date of this quotation.

Thank you for the opportunity to be of service. Please let me know if you have any questions.

Thanks,



Casey Wilson  
Inside Sales Manager

It is the recommendation of the Director of Schools that the boundaries for the school zones remain the same as originally drawn for the 2007-2008 school year and that the Attendance Zone Review Committee remain active for the 2019-2020 school year.



**AMY BRYANT**  
9589 S. Lick Creek Rd., Lyles, TN 37098

**RONALD GAMMONS**  
6419 Rice Ln., Lyles, TN 37098

**TIM HOBBS**  
9220 Old Bon Aqua Rd., Bon Aqua, TN 37025

**JIM HUDGINS**  
1297 E. Grinders Switch Rd., Centerville, TN 37033

**JANE HERRON**  
1222 Hwy. 100., Centerville, TN 37033

**STEVE GIANAKOS**  
9792 Dogwood Dr., Bon Aqua, TN 37025

**VANCE WILLIS**  
2868 Hwy 48 N., Nunnely, TN 37137

**Michelle Gilbert**  
Director of Schools  
115 MURPHREE AVENUE  
CENTERVILLE, TN 37033

The Hickman County Board of Education will meet in regular session on Monday, March 4, 2019, at 7:00 p.m. in Room 203 of the Central Office. A work session will be held in Room 203 of the Central Office at 6:00 p.m.

- I. Call to Order
- II. Approval of February 4, 2019 Regular Board Meeting Minutes
- III. Approval of Agenda
- IV. Special Recognition
  - A. Employee of the Month--Steve Gianakos
- V. Communications to the Board
  - A. Director's Report--Director of Schools
  - B. Financial Report--Business Officer
  - C. Budget Calendar--Director of Schools
- VI. Items Requiring Board Action
  - A. Trip Requests--Sponsor and Students
    1. HCMS 8th Grade Class--Sponsor and Students
    2. EHHS Senior Class--Sponsor and Students
    3. HCHS FCCLA--Sponsor and Students
    4. HCHS JROTC--Instructor and Cadets
    5. EHHS FFA--Sponsor and Students
    6. HCHS FFA--Sponsor and Students
    7. EHHS HOSA--Sponsor and Students
  - B. Event Requests--
    1. HCHS JROTC Adventure Camp--Instructor and Cadets
    2. HCHS JROTC Military Ball--Instructor and Cadets
  - C. Budget Amendment #9 Correction--Business Officer
  - D. Budget Amendments--Business Officer
  - E. 2019-2020 Attendance Zones--Director of Schools
  - F. Capital Project--Gym Floor Surfacing--Maintenance Director
  - G. Capital Project--School Buses--Transportation Director
  - H. Mowing Services--Maintenance Director
  - I. Revised Board Policies (1st Reading)--Director of Accountability
  - J. Board Policy Review 6.603-6.709, 1.405, 3.402--Director of Accountability
- VII. Announcements
- VIII. Adjourn



Debbie Breece <debbie.breece@hickmank12.org>

**Budget Amendment #9**

1 message

**Mike Elkins** <mike.elkins@hickmank12.org>  
To: Michelle Gilbert <michelle.gilbert@hickmank12.org>  
Cc: Debbie Breece <debbie.breece@hickmank12.org>

Thu, Feb 14, 2019 at 8:21 AM

Please include in the March 4 Board Meeting that BA#9 for subfund 201 was corrected by Finance to properly display the following:

	<b>DEBIT</b>	<b>CREDIT</b>
<b>72210-524-201</b>	<b>\$5,000.00</b>	
<b>72210-599-201</b>		<b>\$5,000.00</b>

Attached is the corrected BA #9 (with the correction highlighted) that was correctly entered by finance. We just need to note that this correction occurred and that the board is aware.

--  
Michael Elkins  
Hickman County Schools

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 **Correct BA #9 Highlighted.pdf**  
185K

Hickman County Board of Education  
 Budget Amendment No. 9  
 Federal Programs (142)  
 February 4, 2019

Account	Description	Debit	Credit	Justification
72220 - 399 - 901	Other Contracted Services	\$ 1,248.00		Reduction In state allocation for SpEd - federal funding
47143 - - 901	Special Ed - Grants to States		\$ 1,248.00	
47145 - - 911	Special Education - Preschool	2,753.00		Increase in state allocation for SpEd Preschool - federal funding
71200 - 429 - 911	Instructional Supplies		675.00	
71200 - 499 - 911	Other Supplies & Materials		1,760.39	
72220 - 399 - 911	Other Contracted Services		317.61	
72210 - 105 - 010	Supervisor	4,000.00		To bring in alignment with ePlan
72210 - 161 - 010	Secretary		2,290.00	
72210 - 201 - 010	Social Security	245.00		
72210 - 207 - 010	Medical Insurance	200.00		
72210 - 790 - 010	Other Equipment		2,155.00	
72210 - 524 - 201	In-Service/Staff Development	5,000.00		
72210 - 599 - 201	Other Charges		5,000.00	
71100 - 429 - 401	Instructional Supplies	15,108.32		To bring in alignment with ePlan
71100 - 599 - 401	Other Charges	2,489.98		
72210 - 189 - 401	Other Salaries & Wages		3,726.00	
72210 - 201 - 401	Social Security		782.30	
72210 - 204 - 401	State Retirement		390.00	
72210 - 399 - 401	Other Contracted Services		6,000.00	
72210 - 599 - 401	Other Charges		2,500.00	
72210 - 790 - 401	Other Equipment		4,249.98	
99100 - 504 - 401	Indirect Cost	49.98		
72210 - 189 - 601	Other Salaries & Wages		1,000.00	
72210 - 201 - 601	Social Security		67.50	
72210 - 204 - 601	State Retirement		104.60	
72210 - 499 - 601	Other Supplies & Materials	1,172.10		
<b>TOTALS</b>		<b>\$ 32,266.38</b>	<b>\$ 32,266.38</b>	

*Amy S. Bryant*

*Michelle Gilbert*

Hickman County Board of Education  
 Budget Amendment No. 9  
 Federal Programs  
 February 4, 2019

Account	Description	Debit	Credit	Justification
72220 - 399 - 901	Other Contracted Services	\$ 1,248.00		Reduction in state allocation for SpEd - federal funding
47143 - - - 901	Special Ed - Grants to States		\$ 1,248.00	
47145 - - - 911	Special Education - Preschool	2,753.00		Increase in state allocation for SpEd Preschool - federal funding
71200 - 429 - 911	Instructional Supplies		675.00	
71200 - 499 - 911	Other Supplies & Materials		1,760.39	
72220 - 399 - 911	Other Contracted Services		317.61	
72210 - 105 - 010	Supervisor	4,000.00		To bring in alignment with ePlan
72210 - 161 - 010	Secretary		2,290.00	
72210 - 201 - 010	Social Security	245.00		
72210 - 207 - 010	Medical Insurance	200.00		
72210 - 790 - 010	Other Equipment		2,155.00	
72210 - 524 - 201	In-Service/Staff Development		5,000.00	
72210 - 599 - 201	Other Charges	5,000.00		To bring in alignment with ePlan
71100 - 429 - 401	Instructional Supplies	15,108.32		To bring in alignment with ePlan
71100 - 599 - 401	Other Charges	2,489.98		
72210 - 189 - 401	Other Salaries & Wages		3,726.00	
72210 - 201 - 401	Social Security		782.30	
72210 - 204 - 401	State Retirement		390.00	
72210 - 399 - 401	Other Contracted Services		6,000.00	
72210 - 599 - 401	Other Charges		2,500.00	
72210 - 790 - 401	Other Equipment		4,249.98	
99100 - 504 - 401	Indirect Cost	49.98		
72210 - 189 - 601	Other Salaries & Wages		1,000.00	
72210 - 201 - 601	Social Security		67.50	To bring in alignment with ePlan
72210 - 204 - 601	State Retirement		104.60	
72210 - 499 - 601	Other Supplies & Materials	1,172.10		
<b>TOTALS</b>		<b>\$ 32,266.38</b>	<b>\$ 32,266.38</b>	

Approved:

*Amy Sullivan*

Amy Sullivan

Attest:

*Michelle Gilbert*

Michelle Gilbert

# Hickman County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term: <b>Tobacco-Free Schools</b>	Descriptor Code: <b>1.803</b>	Issued Date: <b>07/10/17</b>
		Rescinds: <b>1.803</b>	Issued: <b>07/07/14</b>

- replace with lines 1-4 of model policy*
- 1 ~~All-uses of tobacco and tobacco products, including smokeless tobacco, electronic cigarettes and~~  
 2 ~~associated paraphernalia are prohibited in all of the school district's buildings and in all vehicles that~~  
 3 ~~are owned, leased or operated by the district.<sup>1,2</sup> Smoking shall be prohibited in any public seating areas~~  
 4 ~~including, but not limited to, bleachers used for sporting events or public restrooms.<sup>3</sup>~~
- replace with lines 5-6 of model policy*
- 5 ~~District employees and students enrolled in the district's schools will not be permitted to use tobacco or~~  
 6 ~~tobacco products, including smokeless tobacco, electronic cigarettes and associated paraphernalia~~  
 7 ~~while they are participants in any class or activity in which they represent the school district.~~
- 8 Any student who possesses tobacco products shall be issued a citation by the school principal/resource  
 9 officer.<sup>4</sup> The director of schools, in cooperation with the juvenile court and the local (police/sheriff's  
 10 department), is responsible for developing procedures for issuance of the citations which shall include  
 11 the form and content of citations and methods of handling completed citations.
- 12 Parents and students shall be notified of this citation requirement at the beginning of each school year.
- 13 Signs will be posted throughout the district's facilities to notify students, employees and all other  
 14 persons visiting the school that the use of tobacco and tobacco products is forbidden. The following  
 15 notice shall be prominently posted (including at each ticket booth) for elementary or secondary school  
 16 sporting events: *Smoking is prohibited by law in seating areas and in restrooms.*<sup>5</sup>
- 17 Instructional programs designed to inform students about the hazards of tobacco use and counseling  
 18 programs designed to discourage students from the use of tobacco shall be included in the curriculum  
 19 of each school.

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Legal References

1. 20 USCA § 6083; Section 1042 of the Environmental Tobacco Smoke/Pro-Children Act of 1994
2. TCA 39-17-1604(6)
3. TCA 39-17-1604(10)
4. TCA 39-17-1505
5. TCA 39-17-1605

Model policy

Click here to choose a school board.

Monitoring: <b>Review: Annually, in August</b>	Descriptor Term: <b>Tobacco-Free Schools</b>	Descriptor Code: <b>1.803</b>	Issued Date:
		Rescinds:	Issued:

- 1 All uses of tobacco, electronic/battery operated devices, vapor products, and all other associated  
2 paraphernalia are prohibited in all of the school district's buildings and in all vehicles that are owned,  
3 leased, or operated by the district.<sup>1</sup> Smoking and vaping shall be prohibited in any public seating areas  
4 including, but not limited to, bleachers used for sporting events or public restrooms.<sup>2</sup>
- 5 Employees and students in the school district will not be permitted to use these products while they are  
6 participants in any class or activity in which they represent the school district.
- 7 Signs will be posted throughout the district's facilities to notify students, employees, and all other  
8 persons visiting the school that the use of these products is forbidden. The following notice shall be  
9 prominently posted (including at each ticket booth) for elementary or secondary school sporting  
10 events: *Smoking is prohibited by law in seating areas and in restrooms.*<sup>3</sup>

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Legal References

1. 20 USCA § 6083; TCA 39-17-1604(6); TCA 39-17-1503(9), (10)
2. TCA 39-17-1604(10)
3. TCA 39-17-1605

---

Cross References

Community Use of School Facilities 3.206



**Misty Shelton**  
**Director of Accountability**  
Hickman County Schools  
115 Murphree Avenue  
Centerville, Tennessee 37033

To: School Board Members  
From: Misty Shelton  
Date: February 20, 2019  
Up for 1st reading: 1.803, 4.209, 4.603  
Up for review: 6.603-6.709; 1.405; 3.402

**UP for 1st reading:**

**1.803 Tobacco-Free Schools-**This model policy initially used the phrase "e-cigarettes" to refer to the use of vaping devices. Based on the types of vaping devices showing up in districts across the state and the way students are using them, we decided to update this policy with broader language. It now includes the terms "electronic/battery operated devices" and "vapor products" to more clearly include a wider variety of these devices and associated products.

**4.209- Alternative Credit Options-** We updated this policy to include a provision on the recently created Course Access Program. This program is scheduled to be available to students in the 2019-2020 school year. It will allow students across the state the same access to certain "course access courses" that may not otherwise be available at their schools. The recently created State Board of Education Rule 0520-01-14-.03 outlines the process for the application, approval, and monitoring of the program. It also requires all local boards to adopt a policy for hearing appeals from denials of Course Access Program course enrollments. Our updated policy includes suggested model language.

**4.603- Promotion and Retention-** State Board Policy 3.300 now includes a new parental notification requirement for students in kindergarten through third grade who are not meeting the expectations of grade-level standards in reading, which must be included in local policy. This State Board policy also now requires districts to compile a list of students that may be considered for retention by February 1st. Local board policies must also list specific circumstances under which students may be considered for retention after that date. We are including examples in the model policy but encourage boards to evaluate which reasons they want to include based on experiences in their individual school systems.

**Up for review:**

**6.603- 6.709; 1.405 and 3.402-**

**6.603- Use of Records – Recommend deletion. TSBA model policy covers this information in policy 6.600. The board adopted this version of 6.600 earlier in the year.**

**6.6031- Directory Information Procedures**

**6.604- Media Access to Students**

931-729-3391 ext. 2226

[misty.shelton@hickmank12.org](mailto:misty.shelton@hickmank12.org)

fax 931-729-3834

**6. 702- Student Clubs and Organizations – Recommend deletion. TSBA no longer has a model policy with this number. This information is covered in current board policies 4.300 and 6.304. Any additional information can be placed in an administrative procedure.**

**6.704- Student Publications**

**6. 706- Student Performances – Recommend deletion. TSBA no longer has a model policy with this number. They typically recommend placing this type of information in administrative procedures.**

**6.709- Student Fees and Fines – Recommend adoption of TSBA model policy (see attached). TSBA model policy is more condensed, as they recommend placing additional specifics in an administrative procedure on this topic.**

**1.405- Rules of Order**

**3.402-Special Use of School Vehicles**

Thank you in advance for your careful consideration of these policies.

931-729-3391 ext. 2226

*misty.shelton@hickmank12.org*

fax 931-729-3834

## Invitation To Bid

The Hickman County Finance Office is accepting bids for "School Mowing Services" for a 3 year renewable period; bid to be renewed yearly based on performance of services. Yearly renewable contract period bid shall begin **March 1, 2019 and renewable yearly through June 30th, 2022.**

All bidders must have commercial zero turn equipment and have 3 years verifiable experience manicuring school, hospital or larger than 10 acre properties. All bidders must attach to bid: a copy of 1 million dollar minimum liability insurance, workers compensation and a local Hickman County TN business license.

Bidders must comply with all Federal, State and Local laws and regulations regarding employees working on school grounds (i.e., background checks).

All questions regarding the areas to be maintained will be addressed to Mike Plunkett, Maintenance Director at 931-729-3391 Ext. 3. Part B specifications will be made available on-line at [www.hickmank12.org/request-for-proposal](http://www.hickmank12.org/request-for-proposal).

**A mandatory pre-bid meeting is scheduled for February 13, 2019.**

Bidders will be visiting all campuses that require mowing services. Pre-bid meeting will begin at 8:30 a.m. at the front entrance of Hickman County High School located at: 1645 Bulldog Blvd, Centerville, TN 37033.

Sealed bids must be mailed or hand delivered to the Hickman County Finance Office, 114 North Central Avenue, Suite 203, Centerville, TN 37033 and clearly marked on the outside of envelope "School Mowing Services". Bids will be opened on Thursday, February 21, 2019 at 10:00 a.m. in the Finance Office.

The Hickman County Board of Education reserves the right to accept or reject any and all bids or parts of bids and to waive any informalities that would prevent the acceptance of a better bid.

	<u>CES/CIS</u>	<u>HCMS/HCHS</u>	<u>EHES/IS/MS</u>	<u>EHHS</u>
<u>ABM</u>	1447.35	1770.76	1079.75	1159.16
Petty + Sons	630.00	700.00	730.00	530.00
Three Rivers Lawn	425.00	838.00	690.00	640.00
Grass Monkey Lawn	475.00	475.00	475.00	475.00

Present Penny Mayberry  
Candi Davis

Mowing Services Specifications Part B

Specifications: 3 year bid, with a yearly contract renewal based on performance and maintaining bid prices to remain same starting: March 1, 2019 and ending June 30<sup>th</sup> 2022.

Mowing will be for Hickman County Schools will be for (4) campuses, each to be mowed as one campus to keep grounds manicured equally and uniform, including the curbs, walks, and fencing free of grass and weeds.

Campus as follows:

CES/CIS

HCMS/HCHS

EHES/EHIS/EHMS

EHHS

All bidders must meet TCA codes regarding working on school properties, whereas no prior convicted felons, drug offenders, registered sex offenders may be hired to work on school properties by any company contracted to do work on school properties. All employees working for awarded bidder on Hickman County Schools shall have available: A) back ground check for criminal record B) Random drug testing completed prior to working on schools campuses, and provide affidavit upon bid award prior to beginning the season contract. Also to provide notarized affidavit that it is completed if requested annually.

There will be no deductions skipped areas, and all areas specified must be mowed and "proper weed edge trimmed" at one time or will not be considered complete and payment for said campus will be withheld for that given week, unless it is completed to the satisfaction of the maintenance director.

Frequency of mowing will be determined by the school district at the discretion of the maintenance director, as dictated by the Director of Schools.

There will be no sub-contracting allowed on this bid for any mowing on school campuses without a prior approval for a given circumstance, by the Maintenance Supervisor. With exception of a company being sold and a purchasing company assuming bid, requires immediate notification and approval by the maintenance director, at the discretion of the Superintendent of schools prior to the bid contract to be getting assumed.

Mowing areas:

All highway fronts, parking lot, road & yard curbs, sidewalks and building foundations, free standing structures, highway fronts, poles, sign posts and trees shall be weed trimmed on pavement. All rough areas such as hill sides that have ruts and cannot be mowed by standard zero turn, shall be hand trimmed with weed trimmer at every mowing. This shall include ditch paving areas both sides of ditch paving and headwalls. Some far outlying areas may be mowed at taller height but must be uniform and approved height by the maintenance director.

In event of a rain, and hills are slippery, the flat areas and immediate areas at the buildings can be mowed first and hillsides, outlying areas can be done the immediate next dry day, as is necessary to prevent ruts and safety concerns. If at any time that lightening present and or evident that yard is being rutted and or damaged, then the mowing will need to be delayed until the immediate reasonable dry day it can be safely mowed. It is imperative that our school district is kept to designated schedule and we are not concerned with other company commitments and our district is to be kept on schedule immediately following a rain event.

It is important that mowing schedules be followed as accurately as possible and wind rows of cut grass is not left on lawns and uncut sprigs or rowing is left on the lawns. We pride our district on neat uniform clean yards and appearance is part of our culture to instill pride on our students and community schools.

It our preference that weed trimming proceed the mowing on mowing times to insure all areas have been visually checked for proper mowing's. We do not tolerate untrimmed areas or skipped areas by mowing personnel as our standards are on an "EVERY MOWING EVENT BASIS".

There are Yellow Ribbon and Yellow Posts set on outlying areas to designate the mowing scope and all bidders bidding are required to attend the pre-bid meeting to visit evert campus for questions and visual inspections for what will be standard and expectations of mowing.

Mowing areas for trimming include inside and outside of "ALL FENCED" areas on all campuses and at least 2 feet beyond any post/chain fences on both sides. Sidewalks and paved areas to be free of weeds at each mowing to be knocked off or weed sprayed and cut. FRONT OF BUILDING sidewalks will be edged at each mowing and require a minimum 1 inch space. Edge trimming to include around fronts of landscaping and all trimming debris are to be kept out of much or flower beds and off any sidewalks and patios, and paved areas. This includes the public walking trails around schools to be free of any mowing clippings as all times for public safety reasons.

Mowing to include play grounds, between insets of buildings and walk areas between any railings, side and back of bleachers areas. NO actual grass areas of athletic fields are included in the mowing bid, however the inside and outside of all Athletic fields fences are to be free of weeds and trimmed at every mowing event.

#### Damages:

ALL DAMAGE TO ANY PROPERTY SHALL BE IMMEDIATELY REPORTED TO SCHOOL PRINICIPAL AND CALLED INTO THE MAINTENANCE OFFICE SECRETARY AT 931-729-3391 EXT 3 (LEAVE MESSAGE IF NO ANSWER).

Any and all damages to athletic nets, or gutters or buildings will be responsibility of the mowing service and shall be reported directly to the maintenance office immediately and the school principal at the time of damage so arrangements for repair can be made by the mowing bidder with our "approved repair company" such as windows, autos, gutters, fabric nets, gates, etc. Torn or cut fabric nets are to be replaced by purchase of new equivalent nets through the school athletic directors and shall be reinstalled by the school maintenance department upon receipt. DUE TO SECURITY, THE MAINTENANCE DEPARTMENT MUST BE NOTIFIED IMMEDIATELY FOR ANY GLASS BREAKAGE FOR SECURING OF OUR BUILDING AND SAFETY OF OUR STUDENTS AND STAFF.

All "MOWING" area boundaries will be yellow flagged and yellow dot painted posts/trees to permanent mark mowing areas to be kept clear and not allowed to shrink or encroach into yards and fields.

(Road ditches are to be clean and trimmed not less than 8 ft. from pavement edges on Bulldog Blvd.

PLEASE USE THIS REQUIRED BID FORM AND FILL IN THE PER MOWING AMOUNTS BELOW:

THREE YEAR BID/ RENEWABLE YEARLY BY YEARLY SIGNED CONTRACT

This bid and bid prices shall be good and annual contract shall be reoccurring for the 3 year bid award on a yearly basis, provided performance and bid prices remains the same and unchanged, beginning March 1, 2019 and ending June 30, 2022.

Bid is to be returned with these 2 pages and attach 1 million dollar liability insurance certificate, TN business license, and workers compensation insurance. Please enter dollar amounts on this form for each mowing at each campus below. This amount will be one single mowing per campus.

CES/CIS: \$ 475

Centerville Elementary School

Centerville Intermediate School

*Thank you for the opportunity*

HCMS/HCHS: \$ 475

Hickman County Middle School

Hickman County High School

*E. [Signature]*

EHES/EHIS/EHMS: \$ 475

East Hickman Elementary School

East Hickman Intermediate School

East Hickman Middle School

EHHS: \$ 475

East Hickman High School



# CASEY DORTON, HICKMAN COUNTY CLERK

LICENSE  
**0411983**

## STANDARD BUSINESS TAX LICENSE

---

Total Due: 15.00  
Cash: 15.00 Check: Check No.: Change:  
BRITTANY wk03 Drawer: 3 Site: 1  
Work Date: 02/21/2019

DETACH THIS PORTION FOR CONFIDENTIAL FILE

# CASEY DORTON HICKMAN COUNTY CLERK

114 N. CENTRAL AVE, SUITE 202  
CENTERVILLE, TN 37033

LICENSE  
**0411983**

## STANDARD BUSINESS TAX LICENSE

---

Mailing

Location

3941 GRASS MONKEY LAWN SERVICE

GRASS MONKEY LAWN SERVICE

551 CAMP HENLEY RD  
CENTERVILLE, TN 37033

551 CAMP HENLEY RD  
CENTERVILLE, TN 37033

ERIC BLOCKER

---

LOCAL ACCOUNT NUMBER 3941  
STATE ACCOUNT NUMBER 1001228209  
TRANSACTION NUMBER \_\_\_\_\_  
CLASS 03  
SALES TAX NUMBER \_\_\_\_\_

ISSUE DATE 02/21/19  
TAX PERIOD STARTED - 02/21/2019  
PAYMENT DUE BY 4/15/2020  
EXPIRATION DATE 5/15/2020

TO AVOID PENALTY, INTEREST, AND POTENTIAL ENFORCED COLLECTION ACTION, BUSINESS TAX RETURNS AND PAYMENTS MUST BE REMITTED TO THE TENNESSEE DEPARTMENT OF REVENUE AT LEAST 30 DAYS PRIOR TO THE EXPIRATION DATE OF THIS LICENSE.

IF PAID BY CHECK, THIS LICENSE VALID ONLY AFTER CHECK IS PAID.

THIS LICENSE DOES NOT PERMIT OPERATION UNLESS PROPERLY ZONED, AND/OR IN COMPLIANCE WITH ALL OTHER APPLICABLE LAWS/RULES.

  
DEPUTY CLERK SIGNATURE BRITTANY wk03 Drawer:3 Site:1

-- POST AT LOCATION OF BUSINESS --  
IF BUSINESS CLOSSES, MOVES, OR CHANGES OWNERS, NOTIFY THIS OFFICE

## Invitation To Bid

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References

company

Adam Wilson

LSI

615-294-058

Mike Swape

LSI

615-533-0494

Jordan Robertson

SCVA

615-969-1345

All "MOWING" area boundaries will be yellow flagged and yellow dot painted posts/trees to permanent mark mowing areas to be kept clear and not allowed to shrink or encroach into yards and fields.

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Bid is to be returned with these 2 pages and attach 1 million dollar liability insurance certificate, TN business license, and workers compensation insurance. Please enter dollar amounts on this form for each mowing at each campus below. This amount will be one single mowing per campus.

CES / CIS: \$ 425

Centerville Elementary School

Centerville Intermediate School

HCMS/HCHS: \$ 838

Hickman County Middle School

Hickman County High School

EHES/EHIS/EHMS: \$ 690

East Hickman Elementary School

East Hickman Intermediate School

East Hickman Middle School

EHHS: \$ 640

East Hickman High School

# CYNTHIA WILSON, HUMPHREYS COUNTY CLERK

LICENSE  
0008715

## STANDARD BUSINESS TAX LICENSE

Total Due: 15.00  
Cash: Check: 15.00 Check No.: 1072 Change:  
LESLIE wk01 Drawer: 1 Site: 1  
Work Date: 02/06/2019

DETACH THIS PORTION FOR CONFIDENTIAL FILE

**CYNTHIA WILSON**  
**HUMPHREYS COUNTY CLERK**  
102 THOMPSON STREET  
WAVERLY, TN 37185

LICENSE  
0008715

## STANDARD BUSINESS TAX LICENSE

Mailing

Location

2311 3 RIVERS LAWN MAINTENANCE

5301 WHITE OAK RD  
MCEWEN, TN 37101

3 RIVERS LAWN MAINTENANCE

5301 WHITE OAK RD  
MCEWEN, TN 37101

BRAD JAMISON

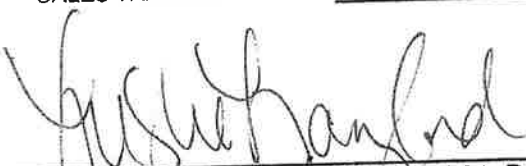
LOCAL ACCOUNT NUMBER 2311  
STATE ACCOUNT NUMBER \_\_\_\_\_  
TRANSACTION NUMBER \_\_\_\_\_  
CLASS 03  
SALES TAX NUMBER \_\_\_\_\_

ISSUE DATE 02/06/19  
TAX PERIOD STARTED - 02/06/2019  
PAYMENT DUE BY 4/15/2020  
EXPIRATION DATE 5/15/2020

TO AVOID PENALTY, INTEREST, AND POTENTIAL ENFORCED COLLECTION ACTION, BUSINESS TAX RETURNS AND PAYMENTS MUST BE REMITTED TO THE TENNESSEE DEPARTMENT OF REVENUE AT LEAST 30 DAYS PRIOR TO THE EXPIRATION DATE OF THIS LICENSE.

IF PAID BY CHECK, THIS LICENSE VALID ONLY AFTER CHECK IS PAID.

THIS LICENSE DOES NOT PERMIT OPERATION UNLESS PROPERLY ZONED, AND/OR IN COMPLIANCE WITH ALL OTHER APPLICABLE LAWS/RULES.

  
DEPUTY CLERK SIGNATURE

LESLIE wk01 Drawer:1 Site:1

-- POST AT LOCATION OF BUSINESS --  
IF BUSINESS CLOSES, MOVES, OR CHANGES OWNERS, NOTIFY THIS OFFICE



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
02/20/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Morrison & Fuson Ins Agy, Inc. P.O. Box 460 Dickson, TN 37056 Marshall Fuson	615-446-8087		<b>CONTACT NAME:</b> Marshall Fuson <b>PHONE (A/C, No, Ext):</b> 615-446-8087 <b>FAX (A/C, No):</b> 615-446-4617 <b>E-MAIL ADDRESS:</b>
			<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Builders Mutual Insurance Co NAIC # 012057 <b>INSURER B:</b> Auto-Owners Insurance Company 18988 <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>
<b>INSURED</b> Three Rivers Lawn Brad Jamison 5301 White Oak Rd McEwen, TN 37101			

### COVERAGES

### CERTIFICATE NUMBER:

### REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CPA00082960	01/23/2019	01/23/2020	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			5217010200	02/26/2019	02/26/2020	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB OCCUR CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	WCP1056854	01/23/2019	01/23/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	E.L. EACH ACCIDENT \$ 100,000
								E.L. DISEASE - EA EMPLOYEE \$ 100,000
								E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

### CERTIFICATE HOLDER

### CANCELLATION

<b>HICKMAN</b>  Hickman County Board of Education 115 Murphree Avenue Centerville, TN 37033	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE <b>Marshall Fuson</b>
---	--

# Petty & Son's Outdoor Services

*Michelle Yekel - OWNER*

*Terry Petty - Owner partnership*

*405 Stage Road*

*Charlotte, TN 37036*

*(615) 789-3905 OR (615) 439-0418*

*Federal EIN #:83-3061093*

*ALL employees have had background checks (prior to employment) and drug tested randomly throughout the year!*

*Our employees have been trained to be aware of their surroundings and to be respectful on all school grounds!*

*Our employees are also given safety classes monthly on risks and safety precautions.*

## *Mowing References:*

*Bill Davis (Mayor of Charlotte)- (615) 417-6453*

*The Property Place INC. - (615) 446-9090*

*Charlotte Auto - (615) 789-3287*

*Kenneth Fortay (WTKN Radio Station) - (615) 446-4000*

*Malcolm Liles - (615) 479-2822*

## Bid for Hickman County Schools

The following bid for the Hickman County Schools is being place by Petty and Sons Outdoor Services:

### MOWING OF:

**CES(Centerville Elementary School): \$ 315 per mowing**

**CIS(Centerville Intermediate School): \$ 315 per mowing**

**Discounted for both campuses at same day mowing: \$ 630 per mow**

**HCMS(Hickman County Middle School): \$350 per mowing**

**HCHS(Hickman County High School): \$350 per mowing**

**Discounted for both campuses at same day mowing: \$700 per mow**

**EHES(East Hickman Elementary School): \$244 per mowing**

**EHIS(East Hickman Intermediate School): \$243 per mowing**

**EHMS(East Hickman Middle School): \$240 per mowing**

**Discounted for mowing all three campuses same day mowing: \$730  
per mow**

**EHHS(East Hickman High School): \$530 per mowing**

**Bid is being broke down per mow and the over all total per mow is as  
follows: \$2,590**

**Notice:**

Small price increase of \$175 per service has been added to the 2019-2022 bid due to added areas to be sprayed.

**Examples of added areas to be sprayed**

- Interior athletic fields fence line
- Parking lot areas

All "MOWING" area boundaries will be yellow flagged and yellow dot painted posts/trees to permanent mark mowing areas to be kept clear and not allowed to shrink or encroach into yards and fields.

(Road ditches are to be clean and trimmed not less than 8 ft from pavement edges on bulldog blvd.)

PAGE 3 OF 4 BID SPECS

PLEASE USE THIS REQUIRED BID FORM AND FILL IN THE PER MOWING AMOUNTS BELOW:

THREE YEAR BID/ RENEWABLE YEARLY BY YEARLY SIGNED CONTRACT

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Bid is to be returned with these 2 pages and attach 1 million dollar liability insurance certificate, TN business license, and workers compensation insurance. Please enter dollar amounts on this form for each mowing at each campus below. This amount will be one single mowing per campus.

CES / CIS : \$ \_\_\_\_\_

Centerville Elementary School

Centerville Intermediate School

HCMS/HCHS : \$ \_\_\_\_\_

Hickman County Middle School

Hickman County High School

EHES/EHIS/EHMS : \$ \_\_\_\_\_

East Hickman Elementary School

East Hickman Intermediate School

East Hickman Middle School

EHHS: \$ \_\_\_\_\_

East Hickman High School

PAGE 4 OF 4 BID SPECS

**CONTRACT TERMINATION/ PERFORMANCE CLAUSE:**

**NOTE: THERE IS A MUTUAL PERFORMANCE OUT CLAUSE ON THIS BID AND BID SHALL HAVE A YEAR TO YEAR RENEWABLE CONTRACT OF 3 YEARS AND EXERCISABLE 2 YEAR EXTENSION BEFORE REQUIRING BEING REBID AGAIN AT THE DISCRETION OF HICKAN COUNTY SCHOOL DISTRICT. IN EVENT OF EITHER PARTY NOT BEING SATISFIED WITH PERFORMANCE OR WORK CONDITIONS, NOTIFICATION TO EXERCISE THE OUTCLAUSE SHALL BE DONE BY "Sixty Day" WRITTEN NOTIFICATION TO EITHER PARTY, with a NOTIFIED BY PHONE CALL IN EVENT THERE IS A DESIRE BY EITHER PARTY TO DESOLVE THE BID AND CONTRACT. ALL PARTIES WILL ACCEPT THIS CLAUSE AS WRITTEN AS PART OF THE BID PLACED, AND BID ACCEPTANCE.**

# LUANNE GREER, DICKSON COUNTY CLERK

LICENSE  
**0039158**

## STANDARD BUSINESS TAX LICENSE

---

Total Due: 15.56  
Cash: Check: Check No.: Credit Card: 15.56 Auth# 070175 Change:  
WANDA WK03 Drawer: 4 Site: 1  
Work Date: 11/05/2018

DETACH THIS PORTION FOR CONFIDENTIAL FILE

**LUANNE GREER**  
**DICKSON COUNTY CLERK**  
PO BOX 220  
CHARLOTTE, TN 37036

LICENSE  
**0039158**

## STANDARD BUSINESS TAX LICENSE

---

Mailing

Location

10924 PETTY AND SON'S OUTDOOR SERVICES

PETTY AND SON'S OUTDOOR SERVICES

405 STAGE RD  
CHARLOTTE, TN 37036

405 STAGE RD  
CHARLOTTE, TN 37036

MICHELLE YEKEL

---

LOCAL ACCOUNT NUMBER 10924  
STATE ACCOUNT NUMBER 1001138191  
TRANSACTION NUMBER \_\_\_\_\_  
CLASS 03  
SALES TAX NUMBER \_\_\_\_\_

ISSUE DATE 11/05/18  
TAX PERIOD STARTED - 11/05/2018  
PAYMENT DUE BY 4/15/2019  
EXPIRATION DATE 5/15/2019

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WANDA WK03 Drawer:4 Site:1

-- POST AT LOCATION OF BUSINESS --  
IF BUSINESS CLOSSES, MOVES, OR CHANGES OWNERS, NOTIFY THIS OFFICE

# **Auto-Owners** INSURANCE

LIFE • HOME • CAR • BUSINESS

## Tailored Protection Policy Receipt

Date: 11/02/2018

Agency Code: 19-0076-00

CLIENT:

Michelle Yekel  
405 STAGE RD  
CHARLOTTE, TN 37036-6506

AGENCY:

DICKSON INSURANCE AGENCY INC  
PO BOX 488  
DICKSON, TN 37056-0488  
(615) 446-3742  
asanker@dicksoninsurance.com

Policy Number: 03375186

Transaction Number: 06103

Billing Account Number: 017104996

Submission Date: 11/02/2018

Policy Term: 10/31/2018 to 10/31/2019

Company Bill Option: Monthly

Total Premium: \$1,129.00

Total Premium if Paid in Full: \$1,016.00

Deposit Amount: \$94.05

Payment Method: ~~Check Number 1102~~

Credit Card  
ending in 5932

Premium is subject to change based on Underwriting Review

Agent's Signature: A. Sanker

Michelle,

This payment will be made in  
about 5-7 Business Days.

Thanks,  
Amanda

# Dickson Insurance Agency, Inc.

---

455 Henslee Drive • Dickson, TN 37055  
615-446-3742 • Fax: 615-446-5718

November 21, 2018

Michelle Yekel  
Petty & Son's Outdoor Services  
405 Stage Road  
Charlotte, TN 37036

Policy: 03375186

Dear Michelle,

Thank you for trusting Dickson Insurance to assist you with your insurance needs. We truly appreciate your business!

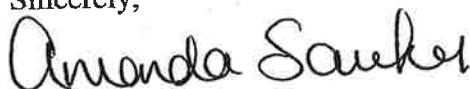
Attached is your new General Liability Policy, with Auto-Owners Insurance. A brief Insurance Summary has been outlined for you below.

- 1) **Effective Date: 10/31/2018-10/31/2019**
  - 2) **Liability Limit: \$1,000,000/\$2,000,000**
  - 3) **Payroll: \$58,300 – Included \$13,300 in Owner Payroll**
  - 4) **Tools and Equipment: \$20,000, with \$250**
- \*\*We will need a list of any equipment, such as mowers, that are over \$5,000 so we can list them individually on the policy\*\***

Please take a minute to look over the policy and let me know if any changes need to be made.

Thank you, again, for trusting Dickson Insurance to provide this coverage for you and should you need anything additional, just let us know.

Sincerely,

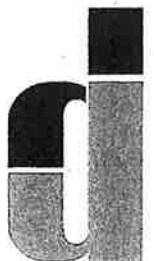


Amanda Sanker  
Multi-Lines Coordinator  
asanker@dicksoninsurance.com

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P.O. Box 488 • Dickson, TN 37056

[www.dicksoninsurance.com](http://www.dicksoninsurance.com)



# Waiver of Liability

This agreement releases **Petty And Son's Outdoor Services** from all liability relating to injuries that may occur **during any and all outdoor services on location**. By signing this agreement, I agree to hold **Petty And Son's Outdoor Services** entirely free from any liability, including but not limited to financial responsibility for injuries incurred, regardless of whether injuries are by negligence.

I also acknowledge the risks involved **in any and all outdoor service**. These include but are not limited to **any injuries or risk of injuries that may occur while performing any and all outdoor services**. I swear that I am participating voluntarily, and that all risks have been made clear to me. Additionally, I do not have any conditions that will increase my likelihood of experiencing injuries while engaging in this activity.

By signing below I forfeit all right to bring a suit against **Petty And Son's Outdoor Services** for any reason. In return, I will receive **employment with Petty And Son's Outdoor Services, as well as authorization to carry out any and all duties to perform the task at hand**. I will also make every effort to obey safety precautions as listed in writing and as explained to me verbally. I will ask for clarification when needed.

I, \_\_\_\_\_, fully understand and agree to the above terms.

**Participant Printed Name:**

\_\_\_\_\_

**Participant Signature:**

\_\_\_\_\_

**Date:**

\_\_\_\_\_

# Pricing & Required Forms

## Bid Form

PAGE 3 OF 4

All "MOWING" area boundaries will be yellow flagged and yellow dot painted posts/trees to permanent mark mowing areas to be kept clear and not allowed to shrink or encroach into yards and fields.

(Road ditches are to be clean and trimmed not less than 8 ft. from pavement edges on Bulldog Blvd.

PLEASE USE THIS REQUIRED BID FORM AND FILL IN THE PER MOWING AMOUNTS BELOW:

THREE YEAR BID/ RENEWABLE YEARLY BY YEARLY SIGNED CONTRACT

This bid and bid prices shall be good and annual contract shall be reoccurring for the 3 year bid award on a yearly basis, provided performance and bid prices remains the same and unchanged, beginning March 1, 2019 and ending June 30, 2022.

Bid is to be returned with these 2 pages and attach 1 million dollar liability insurance certificate, TN business license, and workers compensation insurance. Please enter dollar amounts on this form for each mowing at each campus below. This amount will be one single mowing per campus.

CES / CIS: \$ 1,447.35

Centerville Elementary School

Centerville Intermediate School

HCMS/HCHS: \$ 1,770.76

Hickman County Middle School

Hickman County High School

EHES/EHIS/EHMS: \$ 1,079.75

East Hickman Elementary School

East Hickman Intermediate School

East Hickman Middle School

EHHS: \$ 1,159.16

East Hickman High School

# Hickman County Board of Education

Monitoring: <b>Review: Annually, in December</b>	Descriptor Term: <b>Promotion and Retention</b>	Descriptor Code: <b>4.603</b>	Issued Date: <b>04/02/18</b>
		Rescinds: <b>4.603</b>	Issued: <b>02/05/18</b>

## 1 PROMOTION<sup>1</sup>

2 The director of schools/designee shall promote students to the next grade level based on the successful  
3 completion of required academic work and on the satisfactory progress in each of the relevant  
4 academic areas. However, no student enrolled in the third grade shall be promoted unless the student  
5 has shown a basic understanding of curriculum and the ability to perform the skills required in the  
6 subject of reading as demonstrated by the student's grades or standardized test results. This  
7 requirement shall not apply to students who are participating in a board-approved, research-based  
8 intervention prior to the beginning of the next school year or to students who have an individualized  
9 education program (IEP).<sup>2</sup>

10 Students who have difficulty in achieving the requirements for promotion may be considered for  
11 retention. Factors used to identify students for retention shall include:<sup>2</sup>

- 12 1. The student's ability to perform at the current grade level;
- 13 2. The results of local or state assessments, if applicable;
- 14 3. The overall academic achievement of the student;
- 15 4. The student's chance for success with more difficult material if promoted to the next grade;
- 16 5. Attendance; and
- 17 6. Social and emotional maturity.

*replace with  
lines 10 of page 1  
through line 12 of  
page 2 of model  
policy*

23 When a student is considered for retention, the student's parent/guardian shall be notified within  
24 fifteen (15) days, and an individualized promotion plan shall be developed to help the student avoid  
25 retention. This plan will be provided to the student's parent/guardian.

26 The director shall develop procedures governing how decisions on retention will be made after the  
27 student begins work on his/her individualized promotion plan.

## 28 RETENTION<sup>1</sup>

29 A student may be retained when, in the judgment of the student's teacher and/or the student's IEP  
30 team, such retention is in the best interest of the student. However, a student shall not be retained more  
31 than once in any grade.

1 If a student is retained, the director of schools/designee shall develop an individualized academic  
2 remediation plan prior to the start of the next school year. A copy of the plan shall be provided to the  
3 student’s parent/guardian within ten (10) days of its development. This plan shall include at least one  
4 of the following strategies:

- 5 1. Adjustment to the current instructional strategies or materials;
- 6
- 7 2. Additional instructional time;
- 8
- 9 3. Individual tutoring outside of school hours;
- 10
- 11 ( 4. Modification to the student’s classroom assignment to ensure the student receives )  
12 instruction from a highly effective teacher; or —replace with lines  
13 26-28 of page 2  
14 5. Attendance or truancy interventions.

15 The director of schools shall develop procedures to ensure proper monitoring of students who are  
16 retained and appropriate recordkeeping.

17 For the purpose of determining the effectiveness of retention toward improving student achievement,  
18 the progress of retained students shall be monitored for at least three (3) years.

replace  
with lines  
33-35 of  
page 2  
of model  
policy

Legal References

- 1. State Board of Education Policy 3.300; TRR/MS 0520-01-03-.05(3)(b)
- 2. TCA 49-6-3115; 20 USCA § 1400 et seq.

Cross References

- Credit Recovery 4.210
- Grading System 4.600
- Reporting Student Progress 4.601
- Attendance 6.200
- Student Assignments 6.205

# Model Policy

Click here to choose a school board.

Monitoring: <b>Review: Annually, in December</b>	Descriptor Term: <b>Promotion and Retention</b>	Descriptor Code: <b>4.603</b>	Issued Date:
		Rescinds:	Issued:

## 1 PROMOTION<sup>1</sup>

2 The Director of Schools/designee shall promote students to the next grade level based on the  
3 successful completion of required academic work or demonstration of satisfactory progress in each of  
4 the relevant academic areas. However, no student enrolled in the third grade shall be promoted unless  
5 the student has shown a basic understanding of curriculum and the ability to perform the skills required  
6 in the subject of reading as demonstrated by the student's grades or standardized test results. This  
7 requirement shall not apply to students who are participating in a board-approved, research-based  
8 intervention prior to the beginning of the next school year or to students who have an individualized  
9 education program (IEP).<sup>2</sup>

10 Students who have difficulty in achieving the requirements for promotion **may be considered** for  
11 retention. Schools shall identify these students by February 1<sup>st</sup>. Factors used to identify students for  
12 retention shall include:<sup>1</sup>

- 13 1. Ability to perform at the current grade level;
- 14
- 15 2. Results of local assessments, screening, or monitoring tools;
- 16
- 17 3. State assessments, as applicable;
- 18
- 19 4. Overall academic achievement of the student;
- 20
- 21 5. Likelihood of success with more difficult material if promoted to the next grade;
- 22
- 23 6. Attendance record; and
- 24
- 25 7. Social and emotional maturity.

26 Students may be identified for retention after the February 1<sup>st</sup> deadline if the delay in identifying a  
27 student is due to:

- 28 1. Date of enrollment;
- 29
- 30 2. Additional information acquired after results of local assessment, screening, or monitoring are  
31 released; or
- 32
- 33 3. **[Insert additional limited situations based on needs in your district.]**

1 When a student **is considered** for retention, the student's parent(s)/guardian(s) shall be notified within  
2 fifteen (15) calendar days, and an individualized promotion plan shall be developed to help the student  
3 avoid retention. The plan shall be developed in coordination with the student's teachers and may also  
4 include input from the student's parent(s)/guardian(s), school counselor, or other appropriate school  
5 personnel. A copy of the plan will be provided to the student's parent(s)/guardian(s).

6 The Director of Schools shall develop procedures governing how decisions on retention will be made  
7 after the student begins work on his/her individualized promotion plan.

### 8 *K – 3 Reading Notification*

9 If it is determined through a student's overall performance or a state or local assessment that a student  
10 in grades kindergarten through three (K-3) is not meeting grade-level standards in reading, the  
11 student's parent(s)/guardian(s) shall be notified within fifteen (15) calendar days of such  
12 determination.

### 13 **RETENTION<sup>1</sup>**

14 A student may be retained when such retention is in the best interest of the student. However, a student  
15 shall not be retained more than once in any grade.

16 If a student is retained, the Director of Schools/designee shall develop an individualized academic  
17 remediation plan prior to the start of the next school year. A copy of the plan shall be provided to the  
18 student's parent(s)/guardian(s) within ten (10) calendar days of its development. This plan shall  
19 include at least one of the following strategies:

- 20 1. Adjustment to the current instructional strategies or materials;
- 21
- 22 2. Additional instructional time;
- 23
- 24 3. Individual tutoring outside of school hours;
- 25
- 26 4. Modification to the student's classroom assignment to ensure the student receives  
27 instruction from a teacher with a level of overall effectiveness of above expectations (level  
28 4) or significantly above expectations (level 5); or
- 29
- 30 5. Attendance or truancy interventions.

31 The Director of Schools shall develop procedures to ensure appropriate recordkeeping of students who  
32 are retained.

33 For the purpose of determining the effectiveness of retention toward improving student achievement,  
34 the progress of retained students shall be closely monitored and reported to parent(s)/guardian(s) at  
35 least three (3) times during the school year in which the student is retained.

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Legal References

1. State Board of Education Policy 3.300; TRR/MS 0520-01-03-.05(3)(b)
2. TCA 49-6-3115; 20 USCA § 1400 et seq.

---

Cross References

- Credit Recovery 4.210
- Grading System 4.600
- Reporting Student Progress 4.601
- Attendance 6.200
- Student Assignments 6.205

# Hickman County Board of Education

Monitoring:  <b>Review: Annually, in May</b>	Descriptor Term:  <b>Student Records Use of Records</b>	Descriptor Code: <b>6.603</b>	Issued Date: <b>11/04/02</b>
		Rescinds: <b>6.603</b>	Issued: <b>08/02/99</b>

1 Authorized school officials will have access to and permit access to student education records for  
 2 legitimate educational purposes.<sup>1</sup> A “legitimate educational interest” is the official’s need to know  
 3 information in order to:

- 4 1. Perform required administrative tasks;
- 5
- 6 2. Perform a supervisory or instructional task directly related to the student’s education;
- 7
- 8 3. Perform a service or benefit for the student or the student’s family such as health care, counseling,
- 9 student job placement, or student financial aid.

10 Authorized school officials may release information from or permit access to a student’s education  
 11 record without the parent(s) or eligible student’s\* prior written consent in the following instances:

- 12 1. To comply with a judicial order or lawfully issued subpoena. The school system will make a  
 13 reasonable effort to notify the student’s parent(s) or the eligible student before making a  
 14 disclosure;
- 15
- 16 2. If the disclosure is an item of directory information;
- 17
- 18 3. To comply with the requirements of child abuse reports to the extent known by the school  
 19 officials including the name, address and age of the child, the name and address of the person  
 20 responsible for the care of the child, and the facts requiring the report;<sup>2</sup>
- 21
- 22 4. When certain federal and state officials need information in order to audit or enforce legal  
 23 conditions related to federally-supported education programs in the school system;
- 24
- 25 5. When the school system has entered into a contract or written agreement for an organization to  
 26 conduct scientific research on the system’s behalf to develop tests or improve instruction,  
 27 provided that the studies are conducted in a manner which will not permit the personal  
 28 identification of students and their parents by individuals other than representatives of the  
 29 organization and the information will be destroyed when no longer needed for the purpose for  
 30 which the study was conducted;<sup>3</sup>
- 31
- 32 6. To appropriate officials if the parent(s) claim the student as a dependent as defined by the Internal  
 33 Revenue Code;
- 34
- 35 7. To accrediting organizations to carry out their accrediting functions;

- 1 8. When a student seeks or intends to enroll in another school district or a post-secondary school.  
2 Parent(s) of students or eligible students have a right to obtain copies of records transferred under  
3 this provision;<sup>4</sup>
- 4 9. To financial institutions or government agencies that provide or may provide financial aid to a  
5 student in order to establish eligibility, to determine the amount of financial aid, to establish  
6 conditions for the receipt of financial aid and to enforce financial aid agreements.  
7
- 8 10. To make the needed disclosure in a health or safety emergency when warranted by the  
9 seriousness, of the threat to the student of other persons, when the information is necessary and  
10 needed to meet the emergency, when time is an important and limiting factor and when the  
11 persons to whom the information is to be disclosed are qualified and in a position to deal with  
12 the emergency.  
13
- 14 11. To the Attorney General or his designee for official purposes related to the investigation or  
15 prosecution of an act of domestic or international terrorism. An educational agency that, in good  
16 faith, produces education records in accordance with an order issued under this Act shall not be  
17 liable to any person for that production.<sup>5</sup>

18 Authorized school officials may release information from a student's education record if the student's  
19 parent(s) or the eligible student gives written consent for the disclosure. The written consent must  
20 include:

- 21 1. A specification of the records to be released;
- 22 2. The reasons for the disclosure;
- 23 3. The person, organization, or class of persons or organizations to whom the disclosure is to be  
24 made;
- 25 4. The signature of the parent(s) or eligible student;
- 26 5. The date of the consent and, if appropriate, a date when the consent is to be terminated. The  
27 student's parent(s) or the eligible student may obtain a copy of any records disclosed under this  
28 provision.

29 The school system will maintain an accurate record of all requests to disclose information from or to  
30 permit access to a student's education records. The system will maintain an accurate record of  
31 information it discloses and access it permits. The system will maintain this record as long as it maintains  
32 the student's education record.

33 The record will include at least:

- 34 1. The name of the person or agency that makes the request;
- 35 2. The interest the person or agency has in the information;
- 36 3. The date the person or agency makes the request; and
- 37 4. Whether the request is granted and, if it is, the date access is permitted or the disclosure is made.

Legal References:

1. USCA 20-1232g; TCA 10-7-503; TCA 10-7-504
2. TCA 37-1-403
3. TRR/MS 0520-1-9-.14(7)(h)-(k)
4. TRR/MS 0520-1-3-.03(11)(e)

# Hickman County Board of Education

Monitoring: <b>Review: Annually, in May</b>	Descriptor Term: <h2 style="text-align: center;">Directory Information Procedure</h2>	Descriptor Code: <b>6.6031</b>	Issued Date: <b>08/02/99</b>
		Rescinds: <b>6.604</b>	Issued:

1 Statistical information not identified with a particular student may be released to any person, agency, or  
 2 the public.<sup>1</sup>

3 “Directory Information” relating to a student includes the following: name, address, telephone listing,  
 4 date and place of birth, major field of study, participation in officially recognized activities and sports,  
 5 weight and height of members of athletic teams, dates of attendance, degrees and awards received and  
 6 the most recent or previous educational agency or institution attended by the student.<sup>2</sup>

7 Within the first three weeks of each school year, the school district will notify parents and eligible  
 8 students\* of the items it proposes to designate as “directory information.” For students enrolling after  
 9 this notice is published, a list of the directory items will be given to the student’s parent(s) or eligible  
 10 student at the time and place of enrollment.<sup>3</sup>

11 After the parent(s) or eligible students have been notified, they will have two weeks to advise the school  
 12 system in writing (a letter to the director of schools' office) of any or all of the items they refuse to permit  
 13 the school system to designate as directory information about that student. At the end of the two-week  
 14 period, each student’s records will be appropriately marked by the records custodian to indicate the items  
 15 the school system will designate as directory information about that student. This designation will  
 16 remain in effect until it is modified by the written direction of the student’s parent(s) or the eligible  
 17 student.<sup>3</sup>

18 Student directory information for 11th and 12th graders shall be made available upon request to persons  
 19 or groups which make students aware of occupational and educational options, including official  
 20 recruiting representatives of the military forces of the State and the United States.<sup>4</sup>

21 *\*The student becomes an “eligible student” when he/she reaches age 18 or enrolls in a post-secondary*  
 22 *school, at which time all of the above rights become the student’s rights.*

Legal References:

1. TCA 10-7-504(b)
2. USCA 20-1232g(a)(5)(A)
3. USCA 20-1232g(a)(5)(B)
4. TCA 49-6-406

# Hickman County Board of Education

Monitoring:  <b>Review: Annually, in May</b>	Descriptor Term:  <h2 style="text-align: center;">Media Access to Students</h2>	Descriptor Code: <b>6.604</b>	Issued Date: <b>08/02/99</b>
		Rescinds: <b>6.605</b>	Issued:

1 School administrators shall be authorized to grant permission and set parameters for media access to  
 2 students in their respective schools. Media representatives shall be required to report to the  
 3 administration for prior approval before accessing students involved in instructional programs and  
 4 activities not attended by the general public. The media may interview and photograph students involved  
 5 in instructional programs and school activities including athletic events. Such media access shall not be  
 6 unduly disruptive and shall comply with Board policies.

7 Each year parents/guardians will be given the option to withhold permission for public news media  
 8 interviews or photographs of their child at school.

9 Specific parental/guardian permission must be obtained if the story or photograph covers topics of a  
 10 sensitive nature.

11 If any student is to be filmed or videotaped and will be identified or a primary subject of the filming or  
 12 videotaping, prior written consent/release/waiver will be obtained from the student's parent/guardian.

13 District employees may release student information to the media only in accordance with applicable  
 14 provisions of the education records law and Board policies governing directory information and  
 15 personally identifiable information.<sup>1</sup>

16 Parents will be advised of the Board's media access to students policy at the time of the student's  
 17 registration and each fall in the student/parent handbook.

Legal Reference:

1. USCA 20-1232g; TRR/MS 0520-1-9-.14(7)(h)

Cross Reference:

News Releases, News Conferences & Interviews 1.503

# Hickman County Board of Education

Monitoring: <b>Review: Annually, in May</b>	Descriptor Term: <b>Student Clubs and Organizations</b>	Descriptor Code: <b>6.702</b>	Issued Date: <b>09/10/01</b>
		Rescinds: <b>6.702</b>	Issued: <b>08/02/99</b>

1 Student organizations are an extension of the academic curriculum and are intended to complement the  
 2 basic instructional program.

3 The principal, in cooperation with the faculty and student body representatives, shall approve all clubs  
 4 and organizations within the school.

5 Official club meetings shall be scheduled through the office at the beginning of the school year. No  
 6 more than one club meeting should be scheduled per month, including 4-H Club.

7 One or more staff members will serve as sponsors of each activity and will attend all meetings. Each  
 8 sponsor will evaluate the activity and make recommendations concerning changes, continuance, or  
 9 deletion from the school's activity program.

10 An approved copy of the aims, objectives, and constitution for each organization will be kept on file in  
 11 the principal's office.

12 No student should be allowed to hold the office of president of more than one organization. Further  
 13 office duplication should be left to the discretion of the club's sponsor.

14 The director of schools shall approve all requirements imposed by clubs which have restricted  
 15 membership.

16 **HAZING**

17 The nature of any initiation shall be outlined and presented in writing to the club sponsor and the  
 18 principal of the school for approval prior to the actual initiation. Hazing by students acting alone or with  
 19 others\_is strictly prohibited. Any organization which permits an initiation to go beyond the scope of  
 20 activities planned and previously approved will be suspended until reinstated by the principal. <sup>1</sup>

21 Sororities, fraternities, and all secret organizations are prohibited.

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Legal Reference:

1. TCA 49-2-120; TCA 49-6-3401

<b>Hickman County Board of Education</b>			
Monitoring: <b>Review: Annually, in May</b>	Descriptor Term:  <b>Student Publications</b>	Descriptor Code: <b>6.704</b>	Issued Date: <b>08/02/99</b>
		Rescinds:	Issued:

1    **STUDENT RIGHTS**

2    The student shall be allowed to responsibly express himself/herself and to disseminate his/her views in  
3    writing.<sup>1</sup>

4    Any student may submit articles and editorials for school-sponsored publications. The procedure for  
5    submission of materials shall be published and distributed to all students.

6    **STANDARDS**

7    School-sponsored publications shall adhere to commonly accepted community standards, and no printed  
8    material may be distributed which:

- 9            1. Is obscene<sup>3</sup>  
10           2. Is libelous<sup>4</sup>  
11           3. May create a material and substantial disruption of the normal school activity or appropriate  
12           discipline in the school.

13    **CONTROL AND SUPERVISION**

14    Student publications shall be under the control of the principal. Each school shall have a faculty sponsor  
15    who reviews all publications proposed to be distributed in the school by a student or school group.<sup>2</sup>

16    **DISTRIBUTION**

17    School authorities shall regulate the time, manner, place and duration for the distribution of publications  
18    on school grounds.

19    As it pertains to the school, distribution shall be defined as any manner of disseminating written or  
20    printed materials equally, systematically or merely at random to several or many persons on school  
21    grounds.

22    **APPEALS**

23    If a request for distributing any portion of a student publication is denied by the faculty sponsor, the  
24    decision may be appealed to the principal, then to the director of schools, and ultimately to the Board.

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**Legal References:**

1. U.S. Constitution, Amendment 1
2. *Tinker v. Des Moines Independent Community District*, 393 U.S. 503 (1969)
3. *Sharley v. Northwest Ind. School District*, 462 F. 2d 960, 970-71, 5th Cir., 1971
4. *Schwartz v. Schuker*, 298 F. Supp. 238, 242 (D.C.N.Y. 1969)

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**Cross References:**

Use of Copyrighted Materials 4.404  
Use of the Internet 4.406  
Web Pages 4.407  
Controversial Issues 4.800

# Hickman County Board of Education

Monitoring: <b>Review: Annually, in May</b>	Descriptor Term: <b>Student Performances</b>	Descriptor Code: <b>6.706</b>	Issued Date: <b>08/02/99</b>
		Rescinds:	Issued:

1 The following guidelines shall be used by principals in determining whether or not students may  
2 participate in community-sponsored activities during school hours:

- 3 1. The participation in the project will not deprive students of time needed for acquiring basic  
4 skills.  
5
- 6 2. The regular schedule will not be interrupted unless the majority of the students benefit through  
7 their participation.  
8
- 9 3. Neither an individual nor the school as a whole shall be permitted to use school time in working  
10 on community-sponsored projects unless such an undertaking is contributing to the educational  
11 program.  
12
- 13 4. If the performance is school-sponsored and is open to the public, it shall be physically accessible  
14 to all students, their parents and/or guardians, and other interested citizens.<sup>1</sup>

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Legal Reference:

1. 28 CFR § 201-202

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Cross Reference:

Section 504/ADA Grievance Procedures 1.802

<b>Hickman County Board of Education</b>			
<b>Monitoring:</b> <b>Review: Annually, in May</b>	<b>Descriptor Term:</b> <b>Student Fees and Fines</b>	<b>Descriptor Code:</b> <b>6.709</b>	<b>Issued Date:</b> <b>03/06/17</b>
		<b>Rescinds:</b> <b>6.709</b>	<b>Issued:</b> <b>08/02/99</b>

1 School fees are defined as follows:<sup>1</sup>

- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
1. Fees for activities that occur during regular school hours, including field trips;
  2. Fees for activities and supplies required to participate in all courses offered for credit or grades;
  3. Equipment and supplies required to participate in interscholastic athletics and marching band, if taken for credit;
  4. Fees or tuition for courses taken for credit or grade during summer school;
  5. Fees required for graduation ceremonies;
  6. Fees for a copy of the student's records; and
  7. Refundable deposits for locks or other security devices required for protection of school property when used in conjunction with courses taken for credit or a grade.

12 School fees are not:<sup>1</sup>

- 13
- 14
- 15
- 16
- 17
- 18
- 19
- 20
- 21
- 22
1. Fines for overdue library books;
  2. Fines for the abuse of school parking privileges and other school rules developed for the safe and efficient operation of the school;
  3. Charges for lost, damaged, or destroyed textbooks, library books, workbooks, or other school property;
  4. Charges for debts owed the school;
  5. Refundable deposits for locks or other security devices required for protection of school property when used in not-for-credit extracurricular activities;
  6. Costs to participate in not-for-credit extracurricular activities, including athletics; and
  7. Tuition for non-resident students.

23 No fee will be charged any student as a condition to attending school,<sup>2</sup> but students shall be responsible  
24 for normal school supplies, such as pencils and paper.

25 School fees shall be waived for students who receive free or reduced-price school lunches. The  
26 application for determining eligibility for free or reduced-price lunches or a form supplied by the State  
27 Department of Education shall be used to verify student eligibility for fee waivers.

28 At the beginning of the school year, each principal shall be responsible for providing to all students and  
29 their parents or guardians written notice of the required student fees and the process for fee waiver for  
30 students who receive free or reduced-price lunches. The parent or guardian of an eligible student must  
31 sign the appropriate application for free or reduced-price lunches and the waiver of school fees, but may  
32 pay for all or a portion of the school fees.

1 Written notice of approval or denial of request for fee waivers shall be provided to all parents or  
2 guardians. Any denial shall contain specific grounds for denial and an opportunity for the parent or  
3 guardian to meet with appropriate school personnel.

4 Persons collecting fees shall be provided a list containing only the names of those students eligible for  
5 waivers and for whom they are responsible for collecting fees. Any records related to this program  
6 which identify particular students shall be maintained in strictest confidence.

7 Prior to the beginning of school each year, the Board, upon the recommendation of the principals and  
8 superintendent, shall approve all student fees for the upcoming school year. Additional fees may be  
9 approved during the year as needed. The superintendent shall be responsible for maintaining copies of  
10 all correspondence relating to this program.

11 No employee may charge a student for any service rendered on the school premises. Tutoring one's own  
12 student for pay is prohibited.

### 13 **FINES**

14 Students who destroy, damage, or lose school property, including but not limited to buildings, school  
15 buses, books, equipment, and records, will be responsible for the actual cost of replacing or repairing  
16 such materials or equipment.<sup>2</sup>

17 The grades, grade cards, diploma or transcript of a student who is responsible for vandalism or theft or  
18 who has otherwise incurred a debt to a school may be held until the student or the student's  
19 parent/guardian has paid for the damages. When the student and parent are unable to pay the debt, the  
20 district shall provide a program of voluntary work for the minor. Upon completion of the work, the  
21 student's grades, diploma, and/or transcripts shall be released. Such sanctions shall not be imposed if  
22 the student is not at fault.<sup>4</sup>

23 Failure to remit the cost of replacing or repairing such materials or to make satisfactory arrangements  
24 with the administration for payment may result in suspension of the student. If payment is not remitted,  
25 the matter will be referred to the Board for final disposition.

26 Textbooks are available free to students as a loan. Parent(s) will accept full responsibility for the proper  
27 care, preservation, return, or replacement of textbooks issued to the student(s). The condition of each  
28 book and a book number shall be recorded by the teacher issuing it.

29 The life of the book is considered to be six (6) years. Charges for lost books will be the remaining life  
30 of the book. Damage fines will be based on the wear beyond that normally expected for one year. For  
31 one year's wear there will be no charge.

32 Fines may be assessed for overdue, damaged, or lost library books. In no event will the fine exceed the  
33 current cost of replacing the book.

Legal References:

1. TCA 49-2-114
2. TCA 49-6-3001(A); TCA 49-2-110(c)
3. TCA 37-10-101 through TCA 37-10-102
4. TRR/MS 0520-1-3-.03(13)

Cross References:

Revenues 2.400  
Textbook Selection, Distribution and Care 4.401  
Care of School Property 6.311

# Hickman County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term:  <b>Rules of Order</b>	Descriptor Code: <b>1.405</b>	Issued Date: <b>08/02/99</b>
		Rescinds: <b>1.604</b>	Issued:

1 The rules contained in the current edition of *Robert's Rules Of Order, Newly Revised*, shall govern the  
2 Board in all cases to which they are applicable, except as otherwise provided by any statutes<sup>1</sup> applicable  
3 to the Board, or by policies of this Board including the following exceptions:

## 4 **VOTING METHOD**

5 When a formal vote is taken on any question brought before the Board, the decision shall be made on  
6 the basis of a majority of the membership of the Board.<sup>2</sup>

7 Roll call votes will be used at the discretion of the chairman or upon the request of any board member.  
8 Each member's vote shall be recorded in the minutes on a roll call vote. Upon request, any member's  
9 individual vote may be recorded in the minutes. No secret votes shall be used.<sup>3</sup>

## 10 **CHAIRMAN'S PARTICIPATION**

11 The person chairing a meeting may participate in discussion, make motions, and vote on all issues as  
12 any other member without relinquishing the chair.<sup>4</sup>

## 13 **SUSPENSION OF RULES**

14 Rules of order may be suspended by a two-thirds vote at any regular or special meeting.

### Legal Reference:

1. TCA 49-5-409(b)(1); TCA 49-6-3004(2)(f)
2. TCA 49-2-202
3. TCA 8-44-104(b)
4. *Reeder v. Trotter*, 142 Tennessee 37 (1919)

# Hickman County Board of Education

Monitoring: <b>Review: Annually, in October</b>	Descriptor Term: <b>Special Use of School Vehicles</b>	Descriptor Code: <b>3.402</b>	Issued Date: <b>12/04/00</b>
		Rescinds: <b>3.402</b>	Issued: <b>08/02/99</b>

## 1 **SCHOOL BUSES**

2 All standard rules of student and driver conduct shall apply to all extracurricular trips.

3 System-owned buses may be used by athletic teams and other school groups, provided such trips are  
4 recommended by the principal.

5 The principal will make all transportation arrangements with the director of transportation and the  
6 director of schools.

7 The Board shall be reimbursed by the individual school for the use of buses for extracurricular activities.  
8 However, the Board may establish special rates for extended trips or in special cases. Forms for reporting  
9 extra use of buses will be furnished to each school principal.

10 Only qualified bus drivers duly elected by the Board may drive school buses for extracurricular activity  
11 trips during the regular school year.

12 School buses may be used only for the transportation of school personnel on authorized school business.  
13 No other individual or group may rent a school bus without written request to the director of schools'  
14 office.

## 15 **BOARD-OWNED VEHICLES**

16 The director of schools shall recommend for board approval a list of Board-owned vehicles to be  
17 assigned to positions requiring full-time use. Such use shall be restricted to commuting to and from job-  
18 related sites and must comply with IRS requirements,<sup>1</sup> including implications for reporting taxable  
19 income. Employees assigned full-time use of Board-owned vehicles shall be on call twenty-four (24)  
20 hours a day to perform services required by their job responsibilities. Other than commuting to and from  
21 work, use of these vehicles for personal use is prohibited.

### Legal Reference:

I. Internal Revenue Code § 61;  
H-2230 Methods for Valuing the Use of  
Employer-Provided Vehicles

### Cross References:

Extracurricular Activities 4.300  
Interscholastic Athletics 4.301  
Field Trips and Excursions 4.302

## Hickman County Schools 2018-2019 Budget Calendar

- **3-18-19** Board Work Session for Budget
  - **4-01-19**
    - Budget Presented to Board for Approval
    - BEP Scale Presented to Board for Approval
  - **5-16-19** Budget Committee Presentation
-

Hickman County Board of Education  
 Budget Amendment 10  
 Federal Programs (142)  
 March 4, 2019

Account	Description	Debit	Credit	Justification
142 - 71300 - 499 - - 801	Other Supplies & Materials	\$ 725.00		
142 - 71300 - 730 - - 801	Vocational Equipment	476.80		
142 - 72130 - 524 - PD - 801	Inservice	1,798.20		To support CTSO Trips
142 - 72130 - 355 - C - 801	Travel		3,000.00	
- - - - -				
- - - - -				
TOTALS		<u>\$ 3,000.00</u>	<u>\$ 3,000.00</u>	

Approved:

Attest:

Amy Bryant

Michelle Gilbert



**AMY BRYANT**  
9589 S. Lick Creek Rd., Lyles, TN 37098

**RONALD GAMMONS**  
6419 Rice Ln., Lyles, TN 37098

**TIM HOBBS**  
9220 Old Bon Aqua Rd., Bon Aqua, TN 37025

**JIM HUDGINS**  
1297 E. Grinders Switch Rd., Centerville, TN 37033

**JANE HERRON**  
1222 Hwy. 100., Centerville, TN 37033

**STEVE GIANAKOS**  
9792 Dogwood Dr., Bon Aqua, TN 37025

**VANCE WILLIS**  
2868 Hwy 48 N., Nunnely, TN 37137

**Michelle Gilbert**  
Director of Schools  
115 MURPHREE AVENUE  
CENTERVILLE, TN 37033

Memorandum

To: Board Members  
From: Michelle Gilbert  
Date: February 22, 2019  
RE: March Director's Report

**Leave of Absence**

Professional

Support Staff  
Cynthia Monroe

FMLA (extended through March 4, 2019)

**Hiring**

Professional

Mary Green

EHES Interim Pre-K

Support Staff

Marcille Pence  
Misty Newcomb  
Stephanie Bodine  
Laura Harris  
Ruth Gardner  
Renee Parsley

Food Service  
EHES Special Education Assistant  
EHES Special Education Assistant  
EHIS Special Education Assistant  
HCHS Special Education Assistant  
CES Bookkeeper

**Resignation**

Professional

Suzi Miley

EL Services

Support Staff

Wanda Beard  
Karen Mangrum

Food Service  
CIS Special Education Assistant

**Retirement**

Professional

Support Staff

**Transfers**

Professional

Support Staff

**Appointment**

Professional



Hickman County Schools Trip Request

Name of School: East Hickman High

Name of Club/Group: FFA

Trip Requested: State Convention

Purpose: State Farmer Awards

Date and Time frame: March 24-27

Number of Students: 10

Number of Chaperones: Male 1 Female 4

Costs associated: 4,000

Attachments (any information or permission slips that are sent home with students)

Has the cafeteria been notified? \_\_\_\_\_ Number of Lunches needed? \_\_\_\_\_

How will students travel? Car + Truck

Is a transportation request attached if system transportation is needed? \_\_\_\_\_

Signature of person requesting the trip David Thomas

Signature of Principal [Signature]

Signature of Instructional Supervisor Don Judd

\*Per Hickman County Board of Education policy 4.302, any requested trip that has an out-of-state destination and/or is planned for overnight must have prior approval by the Board of Education.



Hickman County Schools Board Agenda Item Request

Date: 2/12/19

Name of School: EHHS

Item Request: HOSA State competition

Explanation:

I will be taking 4 students to the Chattanooga Convention Center for HOSA State competition. We will leave on Sunday March 23rd around 1pm and return Wednesday March 27th around 3pm.

Attachments (if necessary and appropriate):

Field trip permission

Signature of Person requesting to be placed on the agenda:

Bonnie Kelley

Signature of Building Principal:

Mukul Bera

COPY

## INVITATION TO BID

The Hickman County Finance Office is accepting sealed bids for school bus units. Bids for up to two (2) conventional fifty (50) passenger Special Equipped School Bus.

Specifications and bid requirement may be obtained from Steven George, Director of Transportation, Hickman County Schools at 931-729-3391, Ext. 2241 or by e-mail [steven.george@hickmank12.org](mailto:steven.george@hickmank12.org) or online at [www.hickmank12.org/request-for-proposal](http://www.hickmank12.org/request-for-proposal).

Sealed bids must be mailed or delivered to the Hickman County Finance Office, 114 North Central Avenue, Suite 203, Centerville, TN 37033 and clearly marked on the outside of the bid envelope "School Bus Units – 50 Passenger Special Equipped." Bids will be opened on Wednesday, February 20, 2019 at 11:00 a.m. at the Finance Office.

The Hickman County Board of Education reserves the right to accept or reject any and all bids or parts of bids and to waive any informalities that would prevent acceptance of a better bid.

Cumberland No Bid

Central States 98499.00

Bus Sales 105699.00 w/seatbelts

Mid South 96700.00

Bus Center \*Add 2600.00 w/seatbelts

Present Penny Mayberry  
Candi Davis

## INVITATION TO BID

The Hickman County Finance Office is accepting sealed bids for school bus units. Bids for up to Two (2) conventional fifty (50) passenger Special Equipped School Bus. Specifications and bid requirement may be obtained from Steven George, Director of Transportation, Hickman County Schools at 931-729-3391, Ext. 2241.  
Email: steven.george@hickmank12.org

Sealed bids must be mailed or delivered to the Hickman County Finance Office, 114 North Central Avenue, Suite 203, Centerville, TN 37033 and clearly marked on the outside of the bid envelope "School Bus Units."  
Bids will be opened on

**February 20 at 10:00am**

at the Finance Office. The Hickman County Board of Education reserves the right to accept or reject any and all bids or parts of bids and to waive any informalities that would prevent acceptance of a better bid.

No Bid

HICKMAN COUNTY BOARD OF EDUCATION  
 115 MURPHREE AVENUE  
 CENTERVILLE, TN 37033  
 931-729-3391

BID OFFER FOR UP TO TWO (2) CONVENTIONAL FIFTY (50) PASSENGER SPECIAL EQUIPPED SCHOOL BUSES

TO THE HICKMAN COUNTY BOARD OF EDUCATION, CENTERVILLE, TENNESSEE:

IN RESPONSE TO YOUR INVITATION, MY COMPANY SUBMITS THE FOLLOWING BIDS ON SCHOOL BUS. THE SCHOOL BUS SPECIFICATIONS REQUIRED BY THE TENNESSEE STATE BOARD OF EDUCATION, AND BY YOU, AND THE CONDITIONS SET FORTH IN YOUR BID INVITATION ARE CLEARLY UNDERSTOOD AND ARE COMPILED WITHIN THIS BID.

- A. MAKE \_\_\_\_\_ MODEL & NUMBER \_\_\_\_\_
- B. BID PRICE DELIVERED F.O.B. CENTERVILLE, TENNESSEE MOUNTED AND FULLY EQUIPPED AS SPECIFIED.

NUMBER OF BUSES	SEATING CAPACITY	UNIT PRICE	TOTAL
_____	_____	No Bid	No Bid
_____	_____	_____	_____
_____	_____	_____	_____
TOTAL BIDS ON ALL			No Bid

INVOICE TO BE PAID IN FULL UPON COMPLETION AND PASSING INSPECTION BY STATE OF TENNESSEE.

SIGNED Ashley Scurlock  
Bus Account Mgr.  
 TITLE  
Cumberland  
 COMPANY  
Nashville  
 ADDRESS  
 DATE: 2-20-19

Delivery Date: No Bid (Must be specific)

## SCHOOL BUS SPECIFICATIONS

**UNIT MUST MEET ALL STATE AND FEDERAL SPECIFICATIONS. PLEASE NOTE ANY DEVIATIONS BESIDE THE RESPECTIVE DESCRIPTION. ALL DEVIATIONS WILL BE CONSIDERED.**

**WARRANTIES: TOWING WILL BE INCLUDED FOR LIFE OF ALL APPLICABLE WARRANTIES.**

### CHASSIS MINIMUM REQUIREMENTS

**ALTERNATOR:** Must be a 240 amp minimum, 12 volt.

**AXLES:** Front: 12,000 # rating minimum, "I" beam type. Rear 23,000 Minimum. Both axles made by same manufacturer.

**BATTERIES:** 2100 CCA Minimum. Double 00 gauge battery cables. Battery compartment to have a sliding tray with stop. **With cutoff switch in battery box**

**BRAKES:** Dual air with Bendix anti-lock system, Front: - 16.5" x 5" x 7/8" thick, Rear: -16.5" x 7" x 7/8" thick. Air compressor to be 13.2 CFM min. Three air tanks provided with total capacity of 4,760 cu. In Bendix AD-9 air dryer.

**BUMPERS:** Minimum of 12" after forming front and rear steel plate bumpers. The rear bumper shall have a 14" wrap-around. Front and rear bumpers must be bolted not welded to frame with grade 8 bolts.

**ENGINE:** Diesel, in line six configuration, 220 minimum H.P. Must have minimum of 600 ft. lb. gross torque minimum. **Three Year Bumper to Bumper and Power Train Five year or 100,000 mile warranty.** Towing included for life of warranty on engine AND TRANSMISSION. Engine Warning system. 750 watt heater. High/low idle and cruise control. **One bus is to come with Cummins Quick Serve and Cummins Insite Subscription and Engine Diagnostics Equipment.**

**FRAME:** Must be one piece. No frame extension. Completely painted for rust and corrosion protection. 50,000 psi minimum.

**EXHAUST:** To exit rear of bus thru the bumper.

**FUEL TANK:** 100 gal. Min. Sender inspection access plate. Fuel system must include 2 fuel/water separators. One spin-on type at the engine and a second filter element with see through bowl and self-venting drain. Fuel tank to have heat shields if within 12 inches of exhaust system

**(PAGE 2)**

**GAUGES:** Seven digit speedometer/odometer, fuel, voltmeter, oil pressure, tachometer, hour meter, coolant temperature, dual air brake gauges. Warning systems to include: low air pressure light and buzzer, high temp./low oil pressure light and buzzer, low coolant light.

**SAFETY: Electronic Stability Control installed**

**SHOCKS: Air Ride Suspension System front and rear.** Dual action piston type: two front and two rear required. 1 3/4" bore.

**STEERING:** Tilt wheel. Full power

**TIRES:** Tubeless radial tires as needed 11R x 22.5; 16 ply rating highway.

**TOW HOOKS:** Unit to be equipped with tow hooks. 2 front; 2 rear.

**TRANSMISSION:** Allison transmission, cooling accomplished by an oil cooler mounted external from transmission, minimum capacity 1,530 BTUs per minute with external spin-on filter.

**WHEELS:** HUB ALIGNED 22.5 x 8.25, painted black.

**WIRING:** Color and number coded. Protected by blade type fuses. Resistant to heat, abrasion, and solvents.

### **BODY REQUIREMENTS**

**A/C SYSTEM:** MINIMUM 120,000 BTU

**COMPARTMENTS:** Storage compartment to be located over windshield area. Add glove box at door in dash. Add padded arm rest with storage.

**CONSTRUCTION:** Body parts must be treated with zinc coating after fabrication and before assembly. Entire body surface including the floor construction shall meet FMVSS 221 in all joints.

**DOCUMENT HOLDER: 9.5"**To be mounted in front of bus

**FLOOR:** Shall be 14 gauge heavily galvanized steel. They shall be welded and riveted at reinforcements. These main floor cross-members must be full width to outer sheet metal on each side of body for maximum collision protection.

**ROOF BOWS:** 14 gauge hat-shaped roof bows one piece from floor overhead to floor on the other side shall be used. Bows shall end upon floor overhead to floor on the other side shall be used. Bows shall end upon floor at each side for maximum rollover strength.

(PAGE 3)

**BODY SHEET METAL:** Four 16 gauge applied rub rails plus one embossed for a total of five. Embossed rain visor over each window. Skirts to be 16 ¼" measured from the floor level. These rails to be riveted to structured bows and side panels with buck rivets. Body shall be fully undercoated, under floor, skirt panels and wheel wells prior to mounting on chassis. Rain visors to be embossed in roofing sheet metal over each window. These roof sheets shall be one piece from window top to window top on the other side for maximum strength. They shall be double lapped and secured with two rows of rivets for additional strength.

**CROSSING ARM:** Front bumper crossing arm equipped to be air operated

**STOP SIGN:** To be air operated

**DOORS:** Entrance: Outward opening door, air operated with Kentucky switch. 30" full opening and 1,500 sq." of glass area. Stainless steel grab rail. Rear emergency 36" x 51" to have upper and lower glass. Retainer to hold door open. **Rear door to have red stop warning lighted sign in center of door AKA rear motorist alert sign.**

**FLOORING:** Black rubber flooring with white colored nosing on each step. Molded rubber covers required over front and rear interior wheel-housings. Rounded rustproof molding to be installed where floor meets wall on each side.

**HEADROOM:** Interior headroom to be 77" full length of bus.

**HEATERS:** 90,000 BTU front heater/defroster, 80,000 BTU rear heater **mounted behind rear wheels.** Two 6" dash fans. Front heater to have removable filter. Rear heat with filter

**INSULATION:** 1 ½" thick fiberglass in roof, front, and rear. 1 ½" mineral wool blanket type insulation on sides to insure vertical integrity.

**IDENTIFICATION:** School system name 6" HICKMAN COUNTY SCHOOLS & 6" Numbers Front - Rear and sides

**LIFT DOOR:** Lift door to be mounted in the rear providing 43" wide opening. Lift must be by Ricon model, meeting the most recent standards

**LIGHTS:** Warning light system meeting current federal specifications. All red overhead and stop arm lights to be strobe LED lights. Side directional lights mounted on right and left. 5" back up lights, 7" tail lights. Warning lights to be hooded. Roof strobe with guard. Interior lights: Step well light and dome lights. **All lights to be LED**

**MIRRORS:** Interior: 6" x 30" non-glare, adjustable. Exterior: Heated mirrors meeting federal and state standards. **Student Mirror: to have rear view camera built in.**

**SUN VISOR:** 6" x 30" transparent, adjustable, left above driver only.

**MUD FLAPS:** Unit to have front and rear mud flaps.

**FENDERS:** Two rubber rear fenders.

1/22/19

**(PAGE 4)**

**NOISE REDUCTION:** This will include acoustic ceiling and plywood floor in the front two sections. Reflective padding attached to underside of engine hood to reduce engine heat and noise.

**PAINT:** Exterior; heat cured polyurethane.

**PARTS LINE REPORT:** A print out of the build sheet that includes part numbers.

**SAFETY:** Four push out windows and two Spheros roof hatches. 1" reflective tape at floor line.

**CHILD REMINDER SYSTEM:** To be included.

**SEATS:**

Seat/Driver	Air operated with fabric and high back w/tilt Left and right arm rests
Seat/Passenger	DOT seats with brown upholstery
Seat Space	No shorter than 26" min. knee space

**SIDE PANELS:** Interior - Aluminized steel side walls with mar-resistant finish.

**SOLENOID:** Disconnects all body circuits when ignition is turned off.

**STEPWELL:** Slant three step entrance.

**VENTILATION:** Driver's fresh air vent with dash control and static roof vent.

**WINDOWS:** Tinted Split sash design with latches with aluminum frames **ONLY**.

**WINDSHIELD:** Flat laminated safety glass or one piece bonded/tinted.

**WIPERS:** Wet arm type. To be equipped with intermittent.

**WIRING:** Color and number coded. Protected by auto resetting circuit breakers. Accessible without removing windows.

**HORN/ALARMS:** Dual electric horn located away from wheel splash area. 112 dbs. Back up alarm.

**SAFETY EQUIPMENT:** Triangle kit with case mounted in driver's area. Fire extinguisher- 5 pound mounted in driver's area First Aid Kit as well as a bio-hazard kit mounted in driver's area.

**PA's and RADIOS:** AM/FM CD PLAYER /PA stereo WITH AUX PORT, 4 interior speakers flush mounted. To have one flush mounted PA speaker mounted in front of cab for PA system.

**CAMERA: REI HD SERIES 8 camera system - WITH 320 GB HARD DRIVE, Four Cameras on side walls with the 180degree cameras and One camera out the front**

**Two Way Communication Radio:** To be installed as part of bid.

1/22/19

HICKMAN COUNTY BOARD OF EDUCATION  
115 MURPHREE AVENUE  
CENTERVILLE, TN 37033  
931-729-3391

BID OFFER FOR UP TO TWO (2) CONVENTIONAL FIFTY (50) PASSENGER SPECIAL  
EQUIPPED SCHOOL BUSES

TO THE HICKMAN COUNTY BOARD OF EDUCATION, CENTERVILLE, TENNESSEE:


IN RESPONSE TO YOUR INVITATION, MY COMPANY SUBMITS THE FOLLOWING BIDS ON  
SCHOOL BUS. THE SCHOOL BUS SPECIFICATIONS REQUIRED BY THE TENNESSEE STATE  
BOARD OF EDUCATION, AND BY YOU, AND THE CONDITIONS SET FORTH IN YOUR BID  
INVITATION ARE CLEARLY UNDERSTOOD AND ARE COMPILED WITHIN THIS BID.

- A. MAKE Blue Bird MODEL & NUMBER Vision, BCCV 2610  
B. BID PRICE DELIVERED F.O.B. CENTERVILLE, TENNESSEE MOUNTED AND  
FULLY EQUIPPED AS SPECIFIED.

NUMBER OF BUSES	SEATING CAPACITY	UNIT PRICE	TOTAL
<u>2</u>	<u>48 Passenger, no seat belts</u>	<u>\$98,499.00</u>	<u>                    </u>
<u>2</u>	<u>48 Passenger, with seat belts</u>	<u>\$105,699.00</u>	<u>                    </u>
TOTAL BIDS ON ALL			<u>                    </u>

INVOICE TO BE PAID IN FULL UPON COMPLETION AND PASSING INSPECTION BY STATE  
OF TENNESSEE.

SIGNED



Regional Sales Manager

TITLE

Central States Bus Sales, Inc.

COMPANY

303 Business Park Drive  
Lebanon, Tennessee 37090

ADDRESS

DATE: February 20, 2019

Delivery Date: June 15, 2019 (Must be specific)

## SCHOOL BUS SPECIFICATIONS

**UNIT MUST MEET ALL STATE AND FEDERAL SPECIFICATIONS. PLEASE NOTE ANY DEVIATIONS BESIDE THE RESPECTIVE DESCRIPTION. ALL DEVIATIONS WILL BE CONSIDERED.**

**WARRANTIES: TOWING WILL BE INCLUDED FOR LIFE OF ALL APPLICABLE WARRANTIES.**

### CHASSIS MINIMUM REQUIREMENTS

**ALTERNATOR:** Must be a 240 amp minimum, 12 volt.

**AXLES:** Front: 12,000 # rating minimum, "I" beam type. Rear 23,000 Minimum. Both axles made by same manufacturer.

**BATTERIES:** 2100 CCA Minimum. Double 00 gauge battery cables. Battery compartment to have a sliding tray with stop. **With cutoff switch in battery box**

**BRAKES:** Dual air with Bendix anti-lock system, Front: - 16.5" x 5" x 7/8" thick, Rear: -16.5" x 7" x 7/8" thick. Air compressor to be 13.2 CFM min. Three air tanks provided with total capacity of 4,760 cu. In Bendix AD-9 air dryer.

**BUMPERS:** Minimum of 12" after forming front and rear steel plate bumpers. The rear bumper shall have a 14" wrap-around. Front and rear bumpers must be bolted not welded to frame with grade 8 bolts.

**ENGINE:** Diesel, in line six configuration, 220 minimum H.P. Must have minimum of 600 ft. lb. gross torque minimum. **Three Year Bumper to Bumper and Power Train Five year or 100,000 mile warranty.** Towing included for life of warranty on engine AND TRANSMISSION. Engine Warning system. 750 watt heater. High/low idle and cruise control. **One bus is to come with Cummins Quick Serve and Cummins Insite Subscription and Engine Diagnostics Equipment.**

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**(PAGE 2)**

**GAUGES:** Seven digit speedometer/odometer, fuel, voltmeter, oil pressure, tachometer, hour meter, coolant temperature, dual air brake gauges. Warning systems to include: low air pressure light and buzzer, high temp./low oil pressure light and buzzer, low coolant light.

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**STEERING:** Tilt wheel. Full power

**TIRES:** Tubeless radial tires as needed 11R x 22.5; 16 ply rating highway.

**TOW HOOKS:** Unit to be equipped with tow hooks. 2 front; 2 rear.

**TRANSMISSION:** Allison transmission, cooling accomplished by an oil cooler mounted external from transmission, minimum capacity 1,530 BTUs per minute with external spin-on filter.

**WHEELS:** HUB ALIGNED 22.5 x 8.25, painted black.

**WIRING:** Color and number coded. Protected by blade type fuses. Resistant to heat, abrasion, and solvents.

### **BODY REQUIREMENTS**

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**COMPARTMENTS:** Storage compartment to be located over windshield area. Add glove box at door in dash. Add padded arm rest with storage.

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1/22/19

(PAGE 3)

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**DOORS:** Entrance: Outward opening door, air operated with Kentucky switch. 30" full opening and 1,500 sq." of glass area. Stainless steel grab rail. Rear emergency 36" x 51" to have upper and lower glass. Retainer to hold door open. **Rear door to have red stop warning lighted sign in center of door AKA rear motorist alert sign.**

**FLOORING:** Black rubber flooring with white colored nosing on each step. Molded rubber covers required over front and rear interior wheel-housings. Rounded rustproof molding to be installed where floor meets wall on each side.

**HEADROOM:** Interior headroom to be 77" full length of bus.

**HEATERS:** 90,000 BTU front heater/defroster, 80,000 BTU rear heater **mounted behind rear wheels.** Two 6" dash fans. Front heater to have removable filter. Rear heat with filter

**INSULATION:** 1 ½" thick fiberglass in roof, front, and rear. 1 ½" mineral wool blanket type insulation on sides to insure vertical integrity.

**IDENTIFICATION:** School system name 6" HICKMAN COUNTY SCHOOLS & 6" Numbers Front - Rear and sides

**LIFT DOOR:** Lift door to be mounted in the rear providing 43" wide opening. Lift must be by Ricon model, meeting the most recent standards

**LIGHTS:** Warning light system meeting current federal specifications. All red overhead and stop arm lights to be strobe LED lights. Side directional lights mounted on right and left. 5" back up lights, 7" tail lights. Warning lights to be hooded. Roof strobe with guard. Interior lights: Step well light and dome lights. **All lights to be LED**

**MIRRORS:** Interior: 6" x 30" non-glare, adjustable. Exterior: Heated mirrors meeting federal and state standards. **Student Mirror: to have rear view camera built in.**

**SUN VISOR:** 6" x 30" transparent, adjustable, left above driver only.

**MUD FLAPS:** Unit to have front and rear mud flaps.

**FENDERS:** Two rubber rear fenders.

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(PAGE 4)

**NOISE REDUCTION:** This will include acoustic ceiling and plywood floor in the front two sections. Reflective padding attached to underside of engine hood to reduce engine heat and noise.

**PAINT:** Exterior; heat cured polyurethane.

**PARTS LINE REPORT:** A print out of the build sheet that includes part numbers.

**SAFETY:** Four push out windows and two Spheros roof hatches. 1" reflective tape at floor line.

**CHILD REMINDER SYSTEM:** To be included.

**SEATS:**

Seat/Driver	Air operated with fabric and high back w/tilt Left and right arm rests
Seat/Passenger	DOT seats with brown upholstery
Seat Space	No shorter than 26" min. knee space

**SIDE PANELS:** Interior - Aluminized steel side walls with mar-resistant finish.

**SOLENOID:** Disconnects all body circuits when ignition is turned off.

**STEPWELL:** Slant three step entrance.

**VENTILATION:** Driver's fresh air vent with dash control and static roof vent.

**WINDOWS:** Tinted Split sash design with latches with aluminum frames **ONLY**.

**WINDSHIELD:** Flat laminated safety glass or one piece bonded/tinted.

**WIPERS:** Wet arm type. To be equipped with intermittent.

**WIRING:** Color and number coded. Protected by auto resetting circuit breakers. Accessible without removing windows.

**HORN/ALARMS:** Dual electric horn located away from wheel splash area. 112 dbs. Back up alarm.

**SAFETY EQUIPMENT:** Triangle kit with case mounted in driver's area. Fire extinguisher- 5 pound mounted in driver's area First Aid Kit as well as a bio-hazard kit mounted in driver's area.

**PA's and RADIOS:** AM/FM CD PLAYER /PA stereo WITH AUX PORT, 4 interior speakers flush mounted. To have one flush mounted PA speaker mounted in front of cab for PA system.

**CAMERA:** REI HD SERIES 8 camera system - WITH 320 GB HARD DRIVE, Four Cameras on side walls with the 180degree cameras and One camera out the front

**Two Way Communication Radio:** To be installed as part of bid.

1/22/19



**BID for Conventional Fifty (50) Passenger Special Equipped School Buses**

**EXCEPTIONS:**

48 passengers with track seating

**Axles:**

Rear, 21,000 maximum available on BBCV 2610.

**Fuel Tank:**

60 gallon largest available on BBCV 2610.

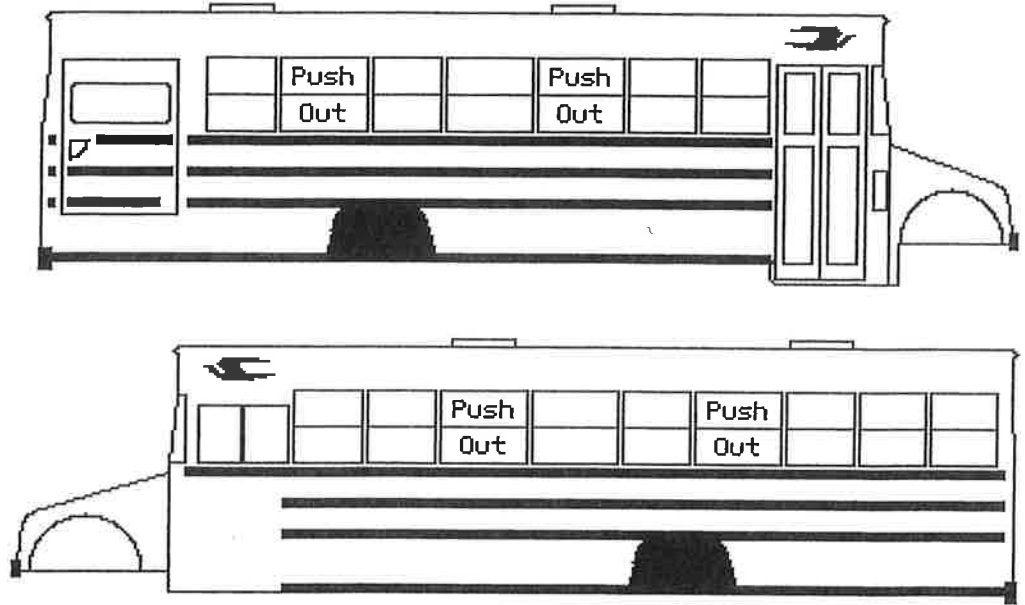
**Tires:**

255/70R, 16 ply. 11R 22.5 not available on flat floor.

Quote Id: 174686

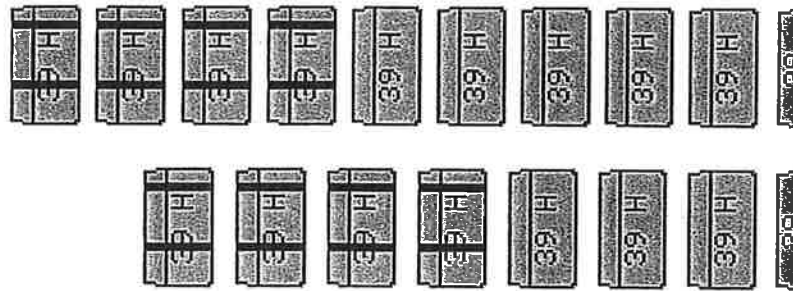
Body Plan / Seat Plan Information

Body Plan: 5012248



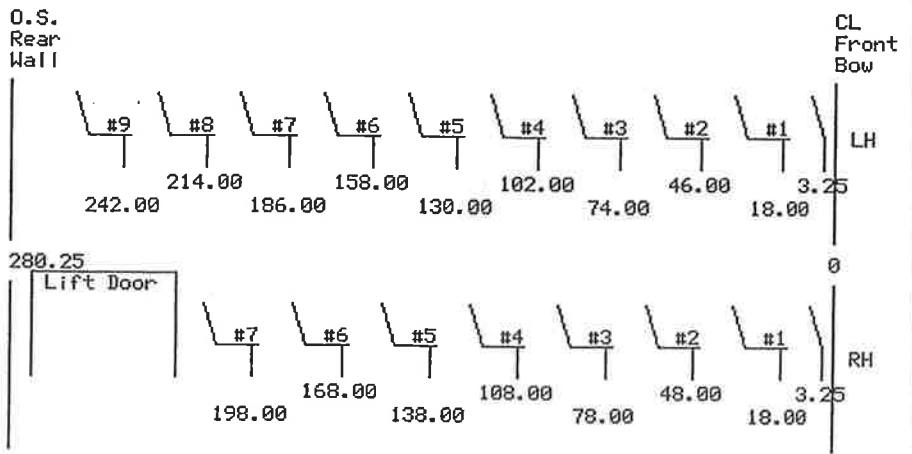
Seat Plan: 8294

SP: 8294 BBCV 2610, 48 CAP



Quote Id: 174686

Seat Plan Spacing Chart



Row	RH Seats	LH Seats
1	39SBHB	39SBHB
2	39SBHB	39SBHB
3	39SBHB	39SBHB
4	39SBHBTM	39SBHB
5	39SBHBTM	39SBHB
6	39SBHBTM	39SBHBTM
7	39SBHBTMWM	39SBHBTM
8		39SBHBTM
9		39SBHBTM

Dimensions are to center line of front mounting hole.

LH Seat Spacing: 28.00  
 LH Knee Clearance: 25.50

RH Seat Spacing: 30.00  
 RH Knee Clearance: 27.50

BBCV2610 ECDR

DO NOT SCALE

BBCV 2610

Capacity	48
Seat Plan #	8294
Wheelbase	217.0

HICKMAN COUNTY BOARD OF EDUCATION  
 115 MURPHREE AVENUE  
 CENTERVILLE, TN 37033  
 931-729-3391

BID OFFER FOR UP TO TWO (2) CONVENTIONAL FIFTY (50) PASSENGER SPECIAL  
 EQUIPPED SCHOOL BUSES

TO THE HICKMAN COUNTY BOARD OF EDUCATION, CENTERVILLE, TENNESSEE:

IN RESPONSE TO YOUR INVITATION, MY COMPANY SUBMITS THE FOLLOWING BIDS ON  
 SCHOOL BUS. THE SCHOOL BUS SPECIFICATIONS REQUIRED BY THE TENNESSEE STATE  
 BOARD OF EDUCATION, AND BY YOU, AND THE CONDITIONS SET FORTH IN YOUR BID  
 INVITATION ARE CLEARLY UNDERSTOOD AND ARE COMPILED WITHIN THIS BID.

- A. MAKE Thomas Safe-Trainer C2 MODEL & NUMBER 2020 Thomas 251TS  
 B. BID PRICE DELIVERED F.O.B. CENTERVILLE, TENNESSEE MOUNTED AND  
 FULLY EQUIPPED AS SPECIFIED.

NUMBER OF BUSES	SEATING CAPACITY	UNIT PRICE	TOTAL
<u>1</u>	<u>delivered</u> <u>24+3 = 27 per</u> <u>converts to 18+4w/c = 22 per</u> <u>12+5w/c = 17 per</u>	<u>\$96,700.00 each</u>	<u>\$96,700.00 each</u>
* You may purchase as many buses as you need at the individual price each.		<b>TOTAL BIDS ON ALL</b>	<u>\$96,700.00 each</u>

INVOICE TO BE PAID IN FULL UPON COMPLETION AND PASSING INSPECTION BY STATE  
 OF TENNESSEE.

SIGNED



Co-Owner  
 TITLE

Mid-South Bus Center, Inc.  
 COMPANY

3512 Bill Smith Drive  
 ADDRESS

DATE:

Marbleboro, TN 37129

Delivery Date: In or before August 2019 (Must be specific)

with orders by 3/1/19

\* Add \$2600.00 to add 3 point belts to all 8 seats.

## SCHOOL BUS SPECIFICATIONS

UNIT MUST MEET ALL STATE AND FEDERAL SPECIFICATIONS. PLEASE NOTE ANY DEVIATIONS BESIDE THE RESPECTIVE DESCRIPTION. ALL DEVIATIONS WILL BE CONSIDERED.

**WARRANTIES:** TOWING WILL BE INCLUDED FOR LIFE OF ALL APPLICABLE WARRANTIES.

### CHASSIS MINIMUM REQUIREMENTS

**ALTERNATOR:** Must be a ~~240~~ amp minimum, 12 volt. *270 AMP*

**AXLES:** Front: 12,000 # rating minimum, "I" beam type. Rear ~~23,000~~ Minimum: Both axles made by same manufacturer. *21,000 Largest available w/ 219" w/B*

**BATTERIES:** ~~2100~~<sup>2200</sup> CCA Minimum. Double 00 gauge battery cables. Battery compartment to have a sliding tray with stop. **With cutoff switch in battery box**

**BRAKES:** Dual air with Bendix anti-lock system, Front: - 16.5" x 5" x 7/8" thick, Rear: -16.5" x 7" x 7/8" thick. Air compressor to be ~~13.2~~ CFM min. Three air tanks provided with total capacity of 4,760 cu. In Bendix AD-9 air dryer. *18.7 CFM*

**BUMPERS:** Minimum of 12" after forming front and rear steel plate bumpers. The rear bumper shall have a 14" wrap-around. Front and rear bumpers must be bolted not welded to frame with grade 8 bolts.

**ENGINE:** Diesel, in line six configuration, 220 minimum H.P. Must have minimum of 600 ft. lb. gross torque minimum. **Three Year Bumper to Bumper and Power Train Five year or 100,000 mile warranty.** Towing included for life of warranty on engine AND TRANSMISSION. Engine Warning system. 750 watt heater. High/low idle and cruise control. **One bus is to come with Cummins Quick Serve and Cummins Insite Subscription and Engine Diagnostics Equipment.**

**FRAME:** Must be one piece. No frame extension. Completely painted for rust and corrosion protection. 50,000 psi minimum.

**EXHAUST:** To exit rear of bus <sup>under</sup> ~~thru~~ the bumper.

**FUEL TANK:** 100 gal. Min. Sender inspection access plate. Fuel system must include 2 fuel/water separators. One spin-on type at the engine and a second filter element with see through bowl and self-venting drain. Fuel tank to have heat shields if within 12 inches of exhaust system

*Bumper to Bumper - 3 yr / 50K miles*

*Engine - 5 yr / 100K miles*

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*Transmission - 2 yr / Unlimited miles*

(PAGE 2)

✓ **GAUGES:** Seven digit speedometer/odometer, fuel, voltmeter, oil pressure, tachometer, hour meter, coolant temperature, dual air brake gauges. Warning systems to include: low air pressure light and buzzer, high temp./low oil pressure light and buzzer, low coolant light.

✓ **SAFETY:** Electronic Stability Control installed

✓ **SHOCKS:** Air Ride Suspension System <sup>Springs front</sup> front and rear. Dual action piston type: two front and two rear required. 1 3/4" bore.

✓ **STEERING:** Tilt wheel. Full power *tilt + telescope*

✓ **TIRES:** Tubeless radial tires as needed ~~11R x 22.5~~, 16 ply rating highway. *255/70R low pro for Flat Floor w/ wheelchair*

✓ **TOW HOOKS:** Unit to be equipped with tow hooks. 2 front; 2 rear.

✓ **TRANSMISSION:** Allison transmission, cooling accomplished by an oil cooler mounted external from transmission, minimum capacity 1,530 BTUs per minute with external spin-on filter.

✓ **WHEELS:** HUB ALIGNED 22.5 x 8.25, painted black.

✓ **WIRING:** Color and number coded. Protected by blade type fuses. Resistant to heat, abrasion, and solvents.

### BODY REQUIREMENTS

✓ **A/C SYSTEM:** MINIMUM 120,000 BTU *126,000 BTU MCC Brand*

X **COMPARTMENTS:** Storage compartment to be located over windshield area. Add glove box at ~~door~~ in dash. Add padded arm rest with storage. *Not available w/ AC*

✓ **CONSTRUCTION:** Body parts must be treated with zinc coating after fabrication and before assembly. Entire body surface including the floor construction shall meet FMVSS 221 in all joints.

✓ **DOCUMENT HOLDER:** 9.5" To be mounted in front of bus

✓ **FLOOR:** Shall be 14 gauge heavily galvanized steel. They shall be welded and riveted at reinforcements. These main floor cross-members must be full width to outer sheet metal on each side of body for maximum collision protection.

✓ **ROOF BOWS:** 14 gauge hat-shaped roof bows one piece from floor overhead to floor on the other side shall be used. Bows shall end upon floor overhead to floor on the other side shall be used. Bows shall end upon floor at each side for maximum rollover strength.

(PAGE 3)

**BODY SHEET METAL:** Four 16 gauge applied rub rails plus one embossed for a total of five. Embossed rain visor over each window. Skirts to be 16 1/4" measured from the floor level. These rails to be riveted to structured bows and side panels with buck rivets. Body shall be fully undercoated, under floor, skirt panels and wheel wells prior to mounting on chassis. Rain visors to be embossed in roofing sheet metal over each window. These roof sheets shall be one piece from window top to window top on the other side for maximum strength. They shall be double lapped and secured with two rows of rivets for additional strength.

**CROSSING ARM:** Front bumper crossing arm equipped to be air operated

**STOP SIGN:** To be air operated

**DOORS:** Entrance: Outward opening door, air operated with Kentucky switch. 30" full opening and 1,500 sq." of glass area. Stainless steel grab rail. Rear emergency 36" x 51" to have upper and lower glass. Retainer to hold door open. **Rear door to have red stop warning lighted sign in center of door AKA rear motorist alert sign. "DRIVER ALERT"**

**FLOORING:** Black rubber flooring with white colored nosing on each step. Molded rubber covers required over front and rear interior wheel-housings. Rounded rustproof molding to be installed where floor meets wall on each side.

**HEADROOM:** Interior headroom to be 77" full length of bus.

**HEATERS:** 90,000 BTU front heater/defroster, 80,000 BTU rear heater **mounted behind rear wheels.** Two 6" dash fans. Front heater to have removable filter. Rear heat with filter

**INSULATION:** <sup>2"</sup> 1 1/2" thick fiberglass in roof, front, and rear. <sup>2" fiberglass throughout</sup> 1 1/2" mineral wool blanket type insulation on sides to insure vertical integrity.

**IDENTIFICATION:** School system name 6" HICKMAN COUNTY SCHOOLS & 6" Numbers Front - Rear and sides

**LIFT DOOR:** Lift door to be mounted in the rear providing 43" wide opening. Lift must be by Ricon model, meeting the most recent standards

**LIGHTS:** Warning light system meeting current federal specifications. All red overhead and stop arm lights to be strobe LED lights. Side directional lights mounted on right and left. 5" back up lights, 7" tail lights. Warning lights to be hooded. Roof strobe with guard. Interior lights: Step well light and dome lights. **All lights to be LED**

**MIRRORS:** Interior: 6" x 30" non-glare, adjustable. Exterior: Heated mirrors meeting federal and state standards. **Student Mirror: to have rear view camera built in.**

**SUN VISOR:** 6" x 30" transparent, adjustable, left above driver only.

**MUD FLAPS:** Unit to have front and rear mud flaps.

**FENDERS:** Two rubber rear fenders.

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(PAGE 4)

✓ **NOISE REDUCTION:** This will include acoustic ceiling and plywood floor in the front two sections. Reflective padding attached to underside of engine hood to reduce engine heat and noise.

✓ **PAINT:** Exterior; heat cured polyurethane. *For white roof Add - \$500.00*

✓ **PARTS LINE REPORT:** A print out of the build sheet that includes part numbers.

✓ **SAFETY:** *two* Four push out windows and *one Transpec* two Spheros roof hatches. 1" reflective tape at floor line.

✓ **CHILD REMINDER SYSTEM:** To be included.

✓ **SEATS:**

Seat/Driver Air operated with fabric and high back w/tilt  
Left and right arm rests

Seat/Passenger DOT seats with *brown* upholstery *Grey Fireblock*

Seat Space No shorter than 26" min. knee space

✓ **SIDE PANELS:** Interior - Aluminized steel side walls with mar-resistant finish.

✓ **SOLENOID:** Disconnects all body circuits when ignition is turned off.

✓ **STEPWELL:** Slant three step entrance.

✓ **VENTILATION:** Driver's fresh air vent with dash control and static roof vent.

✓ **WINDOWS:** Tinted Split sash design with latches with aluminum frames **ONLY.** *Black aluminum*

✓ **WINDSHIELD:** *Curved* Flat laminated safety glass or one piece bonded/tinted.

✓ **WIPERS:** Wet arm type. To be equipped with intermittent.

✓ **WIRING:** Color and number coded. Protected by auto resetting circuit breakers. Accessible without removing windows.

✓ **HORN/ALARMS:** Dual electric horn located away from wheel splash area. 112 dbs. Back up alarm.

✓ **SAFETY EQUIPMENT:** Triangle kit with case mounted in driver's area. Fire extinguisher- 5 pound mounted in driver's area First Aid Kit as well as a bio-hazard kit mounted in driver's area.

✓ **PA's and RADIOS:** AM/FM CD PLAYER /PA stereo WITH AUX PORT, 4 interior speakers flush mounted. To have one flush mounted PA speaker mounted in front of cab for PA system.

✓ **CAMERA:** REI HD SERIES 8 camera system - WITH 320 GB HARD DRIVE, Four Cameras on side walls with the 180degree cameras and One camera out the front

✓ **Two Way Communication Radio:** To be installed as part of bid.

1/22/19

*Spheros  
Not available  
w/TBB*

## INVITATION TO BID

✓ The Hickman County Finance Office is accepting sealed bids for school bus units. Bids for up to four (4) conventional seventy-eight (78) passenger school bus. Specifications and bid requirement may be obtained from Steven George, Director of Transportation, Hickman County Schools at 931-729-3391, Ext. 2241. Email: steven.george@hickmank12.org

✓ Sealed bids must be mailed or delivered to the Hickman County Finance Office, 114 North Central Avenue, Suite 203, Centerville, TN 37033 and clearly marked on the outside of the bid envelope "School Bus Units." Bids will be opened on

**February 20 at 10:00am**

✓ at the Finance Office. The Hickman County Board of Education reserves the right to accept or reject any and all bids or parts of bids and to waive any informalities that would prevent acceptance of a better bid.



**Hickman County Schools Board Agenda Item Request**

Date: 15-Feb-19

Name of School: Hickman County High School

Item Requested: JROTC Military Ball

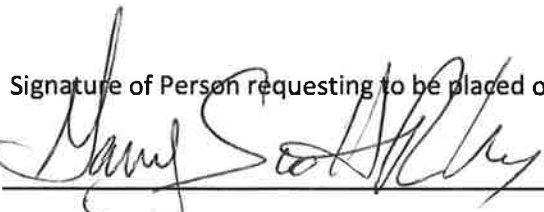
Explanation: Request permission to conduct the annual JROTC formal event as required by Cadet Command Regulation 145-2 section III paragraph 4-10 section

(15) on May 4th 2019 at the gymnasium of Hickman County High School.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attachments (if necessary and appropriate):

\_\_\_\_\_  
\_\_\_\_\_

Signature of Person requesting to be placed on the agenda:  


Signature of Building Principal  




Hickman County Schools Board Agenda Item Request

Date: 2-13-19

Name of School: East Hickman High

Item Request: Sr. Trip

Explanation:  
Approval for Senior trip to Santa Claus, TN

Attachments (if necessary and appropriate)

Signature of Person requesting to be placed on the agenda:  
Whitby Mathis

Signature of Building Principal:  
Michael Beem

HICKMAN COUNTY BOARD OF EDUCATION  
REGULAR BOARD MEETING---February 4, 2019

The Hickman County Board of Education met in regular session on Monday, February 4, 2019, at 7:00 p.m. in Room 203 of the Central Office building. Members present were: Chair Amy Bryant, Tim Hobbs, Ron Gammons, Jane Herron, Steve Gianakos, Vance Willis, and Jim Hudgins.

Jane Herron made a motion to approve the minutes from the regular board meeting on Monday, January 7, 2019. Tim Hobbs seconded the motion. On a voice vote, the motion was approved 7-0.

Tim Hobbs made a motion to amend the agenda to add item J. TSBA Resolutions. Steve Gianakos seconded the motion. On a voice vote, the motion was approved 7-0.

Jim Hudgins made a motion to approve the amended agenda. Tim Hobbs seconded the motion. The Hickman County Board of Education will meet in regular session on Monday, February 4, 2019, at 7:00 p.m. in Room 203 of the Central Office. A work session will be held in Room 203 of the Central Office at 6:00 p.m.

- I. Call to Order
- II. Approval of January 7, 2019 Regular Board Meeting Minutes
- III. Approval of Agenda
- IV. Special Recognition
  - A. Employee of the Month--Jane Herron
- V. Communications to the Board
  - A. Director's Report--Director of Schools
  - B. Financial Report--Business Officer
  - C. TSBA OPEB Quarterly Report
  - D. Administrative Reports--Director of Schools
- VI. Items Requiring Board Action
  - A. Trip Requests--Sponsor and Students
    1. HCHS Science Bowl--Sponsor and Students
    2. EHHS FBLA State Conference--Sponsor and Students
    3. EHMS 8th Grade Class--Sponsor and Students
  - B. Event Requests--Sponsor and Students
    1. HCHS Softball
    2. HCHS/EHHS Boys Soccer
  - C. Budget Amendments--Business Officer
  - D. Amended Fund Balance--Director of Schools
  - E. Student Discipline Hearing Authority--Director of Schools
  - F. Athletic Practice During the School Day 2019-2020--Deputy Superintendent
  - G. Revised Board Policies 6.2001, 6.303, 6.309 (2nd reading)--Director of Accountability
  - H. Board Policy Review 6.409-6.602--Director of Accountability
  - I. Ten Year Facility Plan Approval--Director of Schools
  - J. TSBA Resolutions--Board Chair
- VII. Announcements
- VIII. Adjourn

On a voice vote, the motion was approved 6-0.

Bethany Ring, Assistant Principal at Centerville Intermediate School, was recognized as Employee of the Month by Jane Herron.

Vance Willis made a motion to accept the Director's Report. Ron Gammons seconded the motion.

Memorandum

To: Board Members  
From: Michelle Gilbert  
Date: January 20, 2019  
RE: February Director's Report

**Leave of Absence**

Professional

Angela Campbell January 22, 2019–April 1, 2019

Support Staff

Mike Smithson FMLA January 29–March 12, 2019

**Hiring**

Professional

Debra Burkhalter HCHS English Teacher  
Brooke Rogers CIS Sp Ed  
Mandy Mercer HCMS Interim Library

Support Staff

David K. Bates Substitute Teacher  
Kailey Cannon Substitute Teacher  
Jared Carkuff Substitute Teacher  
Shenia Fowlkes Substitute Teacher  
Shelby A. Frizzel Substitute Teacher  
Alyssa Howell Substitute Teacher  
Rachel Hudgins Substitute Teacher  
Elizabeth Hurbut Substitute Teacher  
Danielle Langworthy Substitute Teacher  
Britney Lewers-Sealy Substitute Teacher  
Abigail Loveless Substitute Teacher  
Nichole Owens Substitute Teacher  
Ashabahan Patel Substitute Teacher  
Dalton Thomasson Substitute Teacher  
Winfred Ward Substitute Teacher  
Ann Webster Substitute Teacher

**Resignation**

Professional

Support Staff

Andrea Furkins Educational Assistant  
Amanda McRee Educational Assistant  
John Thigpen Technology Specialist

**Retirement**

Professional

Support Staff

**Transfers**

Professional

Support Staff

Shelitta Sowell EHIS Educational Assistant to EHMS Educational Assistant

**Appointment**

Professional

On a voice vote, the motion was approved 7-0.

Ron Gammons made a motion to accept the Financial Report as presented. Jim Hudgins seconded the motion. On a voice vote, the motion was approved 7-0.

Ron Gammons made a motion to accept the TSBA Quarterly OPEB Trust Report. Jim Hudgins seconded the motion. On a voice vote, the motion was approved 7-0.

Tim Hobbs made a motion to accept the administrative reports as presented. Vance Willis seconded the motion. On a voice vote, the motion was approved 7-0.

Ron Gammons made a motion to approve the HCHS Science Bowl team to attend an overnight competition in Knoxville, TN, on February 22-23, 2019. Jim Hudgins seconded the motion. On a voice vote, the motion was approved 7-0.

Jane Herron made a motion to approve an overnight trip for the EHHS FBLA state competition in Chattanooga, TN, on March 11-13, 2019. Steve Gianakos seconded the motion. On a voice vote, the motion was approved 7-0.

Ron Gammons made a motion to approve an out of state trip for EHMS 8th graders to go to Beech Bend in Bowling Green, KY, on May 14, 2019. Steve Gianakos seconded the motion. On a voice vote, the motion was approved 7-0.

Jim Hudgins made a motion to suspend the rules to add EHHS FCCLA to the agenda for a trip request. Ron Gammons seconded the motion. On a voice vote the motion was approved 7-0.

Ron Gammons made a motion to approve an overnight trip for the EHHS FCCLA competition in Chattanooga, TN, on March 9-13, 2019. Tim Hobbs seconded the motion. On a voice vote, the motion was approved 7-0.

Jim Hudgins made a motion to approve a softball game during the day at HCHS with Lewis County. Jane Herron seconded the motion. On a voice vote, the motion was approved 7-0.

Ron Gammons made a motion to approve a soccer game during the day at HCHS with EHHS. Tim Hobbs seconded the motion. On a voice vote, the motion was approved 7-0.

Vance Willis made a motion to approve Budget Amendments #8-9. Jim Hudgins seconded the motion.

<u>Aye</u>	<u>Nay</u>	<u>Pass</u>	<u>Absent</u>
Amy Bryant			
Ron Gammons			
Steve Gianakos			
Jane Herron			
Tim Hobbs			
Jim Hudgins			
Vance Willis			

On a roll call vote, the motion was approved 7-0.

Ron Gammons made a motion to approve the amended fund balance as presented. Jim Hudgins seconded the motion.

<u>Aye</u>	<u>Nay</u>	<u>Pass</u>	<u>Absent</u>
Amy Bryant			

Ron Gammons  
Steve Gianakos  
Jane Herron  
Tim Hobbs  
Jim Hudgins  
Vance Willis

On a roll call vote, the motion was approved 7-0.

Tim Hobbs made a motion to approve the Student Discipline Hearing Authority appointment for 2018-2019. Vance Willis seconded the motion. On a voice vote, the motion was approved 7-0.

Jim Hudgins made a motion to permit athletic practice during the school day for the 2019-2020 school year. Tim Hobbs seconded the motion. On a voice vote, the motion was approved 7-0.

Vance Willis made a motion to approved revised board policies 6.2001, 6.303, and 6.309 on second reading. Jim Hudgins seconded the motion. On a voice vote, the motion was approved 7-0.

Jim Hudgins made a motion to approve the review of board policies 6.409-6.602 and update the dates. Jane Herron seconded the motion. On a voice vote, the motion was approved 7-0.

Jim Hudgins made a motion to approve the Memorandum of Understanding with CIES for the allocation of \$24,000 towards a 10-year facility plan. Vance Willis seconded the motion.

<u>Aye</u>	<u>Nay</u>	<u>Pass</u>	<u>Absent</u>
------------	------------	-------------	---------------

Amy Bryant			
Ron Gammons			
Steve Gianakos			
Jane Herron			
Tim Hobbs			
Jim Hudgins			
Vance Willis			

On a roll call vote, the motion was approved 7-0.

Vance Willis made a motion to approve the TSBA resolutions package with the exception of the resolution regarding the school bus driver age restriction. Jim Hudgins seconded the motion. On a voice vote, the motion was approved 7-0.

Michelle Gilbert announced that budget meetings would be held on March 18, 2019 and April 1, 2019.

The meeting was adjourned at 7:33 p.m.



Hickman County Schools Board Agenda Item Request

Date: 2-12-19

Name of School: HCHS

Item Request: FCCLA State Competition

Explanation:

- We would like to seek permission to attend our  
state competition March 20-22 in Chattanooga, TN.  
Please see the attachment for more detailed information

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attachments (if necessary and appropriate):

yes

Signature of Person requesting to be placed on the agenda:

*[Handwritten Signature]*

Signature of Building Principal:

*[Handwritten Signature]*

## **FCCLA Field Trip Information**

**Dates: LEAVING:** Wednesday March 20, 2019 8:00 AM  
**RETURNING:** Friday March 22, 2019 by 3:00 PM

**Chaperone:** Mrs. Raven Davidson

**Place:** The Read House, Chattanooga, TN

**Rationale:** Participants are FCCLA officers and contributing members that will assist in STAR Events judging and as voting delegates at the State Leadership meeting. These participants have competed in the Life Event Planning and Sports Nutrition STAR Event at district, they now have a chance to compete at the state competition.

**Requirements:** Participants must be a member of Family, Career and Community Leaders of America. Each participant must participate in an event in STAR Events previously and/or be an officer in the club. Participants will be expected to complete any work missed in other courses.

### **Participants:**

The following students have met the qualifications and are planning to attend the field trip:

- Mikala Blackmon 12<sup>th</sup>
- Destiny Pinnkerton 12<sup>th</sup>

### **Cost:**

**Driving school van**

**Students will pay a portion of the registration fee (no more than \$50-75) plus food/personal expenses**

COPY

## INVITATION TO BID

The Hickman County Finance Office is accepting sealed bids for school bus units. Bids are for 1 up to 2 lift type special equipped bus. Specifications and bid requirement may be obtained from Steven George, Director of Transportation, Hickman County Schools at 931-729-3391, Ext. 2241 or by email at [steven.george@hickmank12.org](mailto:steven.george@hickmank12.org) or online at [www.hickmank12.org/request-for-proposal](http://www.hickmank12.org/request-for-proposal).

Sealed bids must be mailed or delivered to the Hickman County Finance Office, 114 North Central Avenue, Suite 203, Centerville, TN 37033 and clearly marked on the outside of the bid envelope "School Bus Units – Lift Type Special Equipped." Bids will be opened on Wednesday, February 20, 2019 at 10:30 a.m. at the Finance Office.

The Hickman County Board of Education reserves the right to accept or reject any and all bids or parts of bids and to waive any informalities that would prevent acceptance of a better bid.

Present Penny Mayberry  
Cardi Daws

Cumberland No Bid

Mid-South  
Bus Center 74,000.00

Central States 69,993.00  
Bus Sales 72,230.00 w/ seatbelts

## INVITATION TO BID

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Sealed bids must be mailed or delivered to the Hickman County Finance Office, 114 North Central Avenue; Suite 203, Centerville, TN 37033 and clearly marked on the outside of the bid envelope "School Bus Units." Bids will be opened on

**February 20 at 10:00am**

at the Finance Office. The Hickman County Board of Education reserves the right to accept or reject any and all bids or parts of bids and to waive any informalities that would prevent acceptance of a better bid.

No Bid

HICKMAN COUNTY BOARD OF EDUCATION  
115 MURPHREE AVENUE  
CENTERVILLE, TN 37033  
931-729-3391

BID OFFER FOR 1 UP TO 2 LIFT BUS TYPE UNITS.

TO THE HICKMAN COUNTY BOARD OF EDUCATION, CENTERVILLE, TENNESSEE:

IN RESPONSE TO YOUR INVITATION, MY COMPANY SUBMITS THE FOLLOWING BIDS ON SCHOOL BUSES. THE SCHOOL BUS SPECIFICATIONS REQUIRED BY THE TENNESSEE STATE BOARD OF EDUCATION, AND BY YOU, AND THE CONDITIONS SET FORTH IN YOUR BID INVITATION ARE CLEARLY UNDERSTOOD AND ARE COMPLIED WITHIN THIS BID.

- A. MAKE \_\_\_\_\_ MODEL & NUMBER \_\_\_\_\_  
B. BID PRICE DELIVERED F.O.B. CENTERVILLE, TENNESSEE MOUNTED AND FULLY EQUIPPED AS SPECIFIED.

NUMBER OF BUSES	SEATING CAPACITY	UNIT PRICE	TOTAL
_____	_____	No Bid	No Bid
_____	_____	_____	_____
_____	_____	_____	_____
TOTAL BIDS ON ALL			No Bid

INVOICE TO BE PAID IN FULL UPON COMPLETION AND PASSING INSPECTION OF STATE OF TENNESSEE.

SIGNED

Ashley Scurlach

Bus Act. Mgr.

TITLE

Cumberland

COMPANY

Nashville

ADDRESS

DATE:

2-20-19

Delivery Date: \_\_\_\_\_ (Must be specific)

\* PENALTY CLAUSE:

**THERE WILL BE A \$100.00 A DAY PENALTY, PER UNIT, ACCESSED FOR EACH DAY OVER AGREED DELIVERY DATE.**

WARRANTIES:

**TOWING WILL BE INCLUDED FOR LIFE OF ALL APPLICABLE WARRANTIES**

## LIFT BUS SCHOOL BUS SPECIFICATIONS

Vehicle(s) shall be new 2019 (or later) year model front engine design.

IN ADDITION, UNIT MUST MEET ALL STATE AND FEDERAL SPECIFICATIONS. PLEASE NOTE ANY DEVIATIONS FROM THE ABOVE SPECIFICATIONS BESIDE THE RESPECTIVE DESCRIPTION.

### CHASSIS REQUIREMENTS

- ALTERNATOR: 220 VOLTS
- AXLES: 14,000 GVW
- BATTERIES: Dual Batteries, mounted in battery compartment in body skirt. With a battery cutoff switch
- BRAKES: Hydraulic anti-lock, front disc, rear drum or disc.
- BUMPERS: Front steel to be supplied by chassis manufacturer. Rear to measure 3/16" x 8" high hot rolled steel with 12" wrap around
- CHASSIS: GM or equivalent
- CONTROLS: Following are minimum requirements:
- a. Intermittent wipers
  - b. Key-type starter switch
  - c. Dimmer switch
  - d. Hazard switch on steering column
  - e. Self-canceling turn signal
  - f. Rheostat dash dimmer
  - g. Dash-mounted transmission shifter
  - h. All accessory switches to be dash mounted, no overhead controls
- COOLING: Super duty cooling package, school bus package
- DRIVE LINE: Steel drive shafts with protective guard around each shaft.
- ENGINE: Diesel specify in what manufacturer with 5 Year/ 100,000 miles Warranty. Towing included for life of warranty on engine.
- FUEL TANK: Minimum of 33 gallons
- FUEL SYSTEM: Fuel system must include fuel filter/water separator.
- INSTRUMENTS:
- a. Speedometer/odometer
  - b. Voltmeter
  - c. Fuel gauge
  - d. Oil pressure gauge
  - e. Coolant temperature gauge

## LIFT BUS SPECS (PAGE 2)

PAINT: Wheels and bumpers painted black

SHOCKS: Heavy duty, double action piston type; two front and two rear required

STEERING: Full power

TIRES: Tubeless radial tires; 16 LT. 225/75R, 16E

TRANSMISSION: 6 speed automatic with overdrive

WHEELS: Disc type: 16"

### BODY REQUIREMENTS

A/C SYSTEM: Minimum 50,000 BTU with skirt mounted condenser; To have front dash and rear AC in wall; skirt mounted condenser

ACCESS: Wiring and fuse access to be inside covered by a removable panel that does not require the use of tools.

CAMERA: To be REI 8 head dvr with 4 cameras mounted on side wall with 180 field of vision and one out the front view

COMPARTMENTS: Storage compartment mounted over the driver's area

CONSTRUCTION: Must meet FMVSS 221 joint strength requirements. Floor to have a 14 gauge steel welded frame which supports an aluminum sheet floor and 5/8" Marine grade plywood floor. Roof sheets to be one piece from window to window with embossed rain visors.

DOORS: Entrance: Outward opening door, Electric operation, 30" full opening and 1,500 sq. inch of glass area. Stainless steel grab rail. Rear emergency to have upper and lower tinted glass.

FLOORING: Black rubber flooring with white colored nosing on each step. Molded rubber covers required over front and rear interior wheel-housings. Rounded rustproof metal cover molding to be installed where floor meets wall on each.

HEADROOM: Interior must have a minimum of 75" headroom at aisle.

### LIFT BUS SPECS (PAGE 3)

- HEATERS: Two heaters are required. Front heater / defroster. One rear wall mounted heater 40,000 BTUs.
- HORNS/ALARM: Mounted in steering wheel. 112 DBS. backup alarm.
- INSULATION: 1 ½” insulation in the sides and roof
- IDENTIFICATION: Our school system with 6in letters lettered on both sides of bus. Numbers will be provided to the successful bidder.
- LIGHTS: Eight light warning LED light system. **All lights to be LED.**
- LIFT DOOR: Lift door to be mounted in the rear providing a 43” wide opening. Lift must be by Ricon model, meeting most recent standards.
- MIRRORS: Interior: 6” x 16” non-glare. With rear view camera mouted in mirror view  
Exterior: To be heated. Federal spec.
- MUD FLAPS: Front mud flaps to be installed
- RADIO: AM/FM/CD stereo with clock
- 2-WAY RADIO: To be installed as part of bid
- PAINT: School Bus Yellow with black rub rails
- REFLECTIVE MARKINGS: 3 M Diamond Grade Reflective vinyl markings “SCHOOL BUS” 8” front and rear roof caps, 2” wide strip each side of bus at floor line. 1 ¾” wide strip on rear of bus at top and bottom and 2” wide strip vertically on each side of rear.
- SAFETY: Spheros triple roof vent (1); Push out windows (2) FAK, FE, Flares, body fluid kit.
- SEATS: Driver: Cloth, high back with reclining feature.  
Passenger: Driver side seats to be 39 inches, seat belts, gray upholstery.
- SEAT PLAN: 21 Passenger, with all passenger seats removable. Five wheelchair stations. Please enclose a copy of your floor plan.

## LIFT BUS SPECS (PAGE 4)

- SIDE PANELS: Interior - Aluminized steel side walls with mar-resistant finish.
- SOLENOID: Must have a solenoid breaker that disconnects all body circuits when ignition is turned off.
- STEPWELL: Aluminum three step entrance with 8" step riser max.
- STROBE: Roof mounted strobe light with separate switch
- TIE DOWNS: Wheelchair tie downs to be auto-retractable, four point plus shoulder and lap belts.  
To have aluminum tracking mounted in the floor.
- WINDOWS: Windows are to be aluminum split sash type. Tinted windows in side and rear glass.
- WIPERS: Intermittent feature
- WIRING: All body wiring shall be color coded.
- CHILD REMINDER SYSTEM: To be included.

### WARRANTY

- CHASSIS: To have 5 yr. /100,000 mile warranty. Towing included for life of warranty.
- BODY: Please enclose a copy.
- TRANSMISSION: Five years/unlimited mileage.
- ENGINE: 5YR/100,000 mile warranty with towing for life of warranty.

CENTERVILLE, TN 37033  
931-729-3391

BID OFFER FOR 1 UP TO 2 LIFT BUS TYPE UNITS.

TO THE HICKMAN COUNTY BOARD OF EDUCATION, CENTERVILLE, TENNESSEE:

IN RESPONSE TO YOUR INVITATION, MY COMPANY SUBMITS THE FOLLOWING BIDS ON SCHOOL BUSES. THE SCHOOL BUS SPECIFICATIONS REQUIRED BY THE TENNESSEE STATE BOARD OF EDUCATION, AND BY YOU, AND THE CONDITIONS SET FORTH IN YOUR BID INVITATION ARE CLEARLY UNDERSTOOD AND ARE COMPLIED WITHIN THIS BID.

- A. MAKE Chevy/Collins MODEL & NUMBER NEX BUS 2019 model or newer
- B. BID PRICE DELIVERED F.O.B. CENTERVILLE, TENNESSEE MOUNTED AND FULLY EQUIPPED AS SPECIFIED.

NUMBER OF BUSES	SEATING CAPACITY	UNIT PRICE	TOTAL
<u>1</u>	<u>21 + 1 w/c = 22 seats</u>	<u>\$ 74,000.00 each</u>	<u>\$ 74,000.00 each</u>

\* purchase as many as you need at the individual price.

TOTAL BIDS ON ALL \_\_\_\_\_ each

INVOICE TO BE PAID IN FULL UPON COMPLETION AND PASSING INSPECTION OF STATE OF TENNESSEE.

\* Dealer retains all Rebates!

SIGNED

[Signature]

Co-Owner  
TITLE

Mid-South Bus Center, Inc.  
COMPANY

3512 Bill Smith Drive  
ADDRESS

DATE:

Mar 2019, TN 37129

Delivery Date: July 2019 w/ orders by 3/1/19  
(Must be specific)

\* PENALTY CLAUSE:

THERE WILL BE A \$100.00 A DAY PENALTY, PER UNIT, ACCESSED FOR EACH DAY OVER AGREED DELIVERY DATE.

WARRANTIES:

TOWING WILL BE INCLUDED FOR LIFE OF ALL APPLICABLE WARRANTIES

## LIFT BUS SCHOOL BUS SPECIFICATIONS

✓ Vehicle(s) shall be new 2019 (or later) year model front engine design.

IN ADDITION, UNIT MUST MEET ALL STATE AND FEDERAL SPECIFICATIONS.

PLEASE NOTE ANY DEVIATIONS FROM THE ABOVE SPECIFICATIONS BESIDE THE RESPECTIVE DESCRIPTION.

### CHASSIS REQUIREMENTS

✓ ALTERNATOR: 220 VOLTS

✓ AXLES: 14,000 GVW

✓ BATTERIES: Dual Batteries, mounted in battery compartment in body skirt. With a battery cutoff switch

✓ BRAKES: Hydraulic anti-lock, front disc, rear drum or disc.

✓ BUMPERS: Front steel to be supplied by chassis manufacturer. Rear to measure 3/16" x 8" high hot rolled steel with 12" wrap around

✓ CHASSIS: GM or equivalent

✓ CONTROLS: Following are minimum requirements:

- |  |                                     |
|--|-------------------------------------|
| a. Intermittent wipers   | b. Key-type starter switch          |
| c. Dimmer switch   | d. Hazard switch on steering column |
| e. Self-canceling turn signal                                      | f. Rheostat dash dimmer             |
| g. Dash-mounted transmission shifter                               |                                     |
| h. All accessory switches to be dash mounted, no overhead controls |                                     |

✓ COOLING: Super duty cooling package, school bus package

✓ DRIVE LINE: Steel drive shafts with protective guard around each shaft.

✓ ENGINE:

*GAS w/ standard Factory warranty for school bus & school bus chassis*  
~~Diesel specify in what manufacturer with 5 Year/100,000 miles~~  
Warranty. Towing included for life of warranty on engine. *Drive train is Syrs*

✓ FUEL TANK: Minimum of 33 gallons

✓ FUEL SYSTEM: Fuel system must include fuel filter/water separator.

✓ INSTRUMENTS: a. Speedometer/odometer b. Voltmeter  
c. Fuel gauge d. Oil pressure gauge  
e. Coolant temperature gauge

## LIFT BUS SPECS (PAGE 2)

- ✓ PAINT: Wheels and bumpers painted black
- ✓ SHOCKS: Heavy duty, double action piston type; two front and two rear required
- ✓ STEERING: Full power
- ✓ TIRES: Tubeless radial tires; 16 LT. 225/75R, 16E
- ✓ TRANSMISSION: 6 speed automatic with overdrive
- ✓ WHEELS: Disc type: 16"

### BODY REQUIREMENTS

*72,000 BTU*

- ✓ A/C SYSTEM: Minimum ~~50,000~~ BTU with skirt mounted condenser; To have front dash and rear AC in wall; skirt mounted condenser
- ✓ ACCESS: Wiring and fuse access to be inside covered by a removable panel that does not require the use of tools.
- ✓ CAMERA: To be REI 8 head dvr with 4 cameras mounted on side wall with 180 field of vision and one out the front view
- ✓ COMPARTMENTS: Storage compartment mounted over the driver's area
- ✓ CONSTRUCTION: Must meet FMVSS 221 joint strength requirements. Floor to have a 14 gauge steel welded frame which supports an aluminum sheet floor and 5/8" ~~Marine~~ <sup>exterior</sup> grade plywood floor. Roof sheets to be one piece from window to window with embossed rain visors.
- ✓ DOORS: Entrance: Outward opening door, Electric operation, 30" full opening and 1,500 sq. inch of glass area. Stainless steel grab rail. Rear emergency to have upper and lower tinted glass.
- ✓ FLOORING: Black rubber flooring with white colored nosing on each *Black or Grey* step. Molded rubber covers required over front and rear interior wheel-housings. Rounded rustproof metal cover molding to be installed where floor meets wall on each.
- ✓ HEADROOM: Interior must have a minimum of 75" headroom at aisle. *77"*

## LIFT BUS SPECS (PAGE 3)

1/22/19

- ✓ HEATERS: Two heaters are required. Front heater / defroster. One rear wall mounted heater 40,000 BTUs.
- ✓ HORNS/ALARM: Mounted in steering wheel. 112 DBS. backup alarm.
- ✓ INSULATION: 1 ½" insulation in the sides and roof
- ✓ IDENTIFICATION: Our school system with 6in letters lettered on both sides of bus. Numbers will be provided to the successful bidder.
- ✓ LIGHTS: Eight light warning LED light system. **All lights to be LED.**
- ✓ LIFT DOOR: Lift door to be mounted in the rear providing a 43" wide opening. Lift must be by Ricon model, meeting most recent standards.
- ✓ MIRRORS: Interior: 6" x 16" non-glare. With rear view camera mouted in mirror view  
Exterior: To be heated. Federal spec.
- ✓ MUD FLAPS: Front mud flaps to be installed
- ✓ RADIO: AM/FM/CD stereo with clock
- ✓ 2-WAY RADIO: To be installed as part of bid
- ✓ PAINT: School Bus Yellow with black rub rails
- ✓ REFLECTIVE MARKINGS: 3 M Diamond Grade Reflective vinyl markings "SCHOOL BUS" 8" front and rear roof caps, 2" wide strip each side of bus at floor line. 1 ¾" wide strip on rear of bus at top and bottom and 2" wide strip vertically on each side of rear.
- ✓ SAFETY: Spheros triple roof vent (1); Push out windows (2) FAK, FE, Flares, body fluid kit.
- ✓ SEATS: Driver: Cloth, high back with reclining feature.  
Passenger: Driver side seats to be 39 inches, seat belts, gray upholstery.
- ✓ SEAT PLAN: 21 Passenger, with all passenger seats removable. Five wheelchair stations. Please enclose a copy of your floor plan.

#### LIFT BUS SPECS (PAGE 4)

## INVITATION TO BID

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**February 20 at 10:00am**

✓ at the Finance Office. The Hickman County Board of Education reserves the right to accept or reject any and all bids or parts of bids and to waive any informalities that would prevent acceptance of a better bid.

HICKMAN COUNTY BOARD OF EDUCATION  
115 MURPHREE AVENUE

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115 MURPHREE AVENUE  
CENTERVILLE, TN 37033  
931-729-3391

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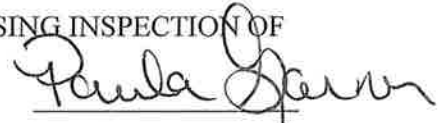
- A. MAKE Micro Bird MODEL & NUMBER G5 School Bus  
B. BID PRICE DELIVERED F.O.B. CENTERVILLE, TENNESSEE MOUNTED AND FULLY EQUIPPED AS SPECIFIED.

NUMBER OF BUSES SEATING CAPACITY	UNIT PRICE	TOTAL
<u>1 without seat belts, 21P Full Track</u>	<u>\$69,993.00</u>	<u>\$69,993.00</u>
<u>1 with seat belts, 21P Full Track</u>	<u>\$72,230.00</u>	<u>\$72,230.00</u>

TOTAL BIDS ON ALL \_\_\_\_\_

INVOICE TO BE PAID IN FULL UPON COMPLETION AND PASSING INSPECTION OF STATE OF TENNESSEE.

SIGNED



Regional Sales Manager

TITLE

Central States Bus Sales, Inc.

COMPANY

303 Business Park Drive

Lebanon, TN 37090

ADDRESS

DATE: February 20, 2019

Delivery Date: June 15, 19 (Must be specific)

\* PENALTY CLAUSE:

**THERE WILL BE A \$100.00 A DAY PENALTY, PER UNIT, ACCESSED FOR EACH DAY OVER AGREED DELIVERY DATE.**

**WARRANTIES: TOWING WILL BE INCLUDED FOR LIFE OF ALL APPLICABLE WARRANTIES**

## LIFT BUS SCHOOL BUS SPECIFICATIONS

Vehicle(s) shall be new 2019 (or later) year model front engine design.

IN ADDITION, UNIT MUST MEET ALL STATE AND FEDERAL SPECIFICATIONS. PLEASE NOTE ANY DEVIATIONS FROM THE ABOVE SPECIFICATIONS BESIDE THE RESPECTIVE DESCRIPTION.

### CHASSIS REQUIREMENTS

ALTERNATOR:	220 VOLTS
AXLES:	14,000 GVW
BATTERIES:	Dual Batteries, mounted in battery compartment in body skirt. With a battery cutoff switch
BRAKES:	Hydraulic anti-lock, front disc, rear drum or disc.
BUMPERS:	Front steel to be supplied by chassis manufacturer. Rear to measure 3/16" x 8" high hot rolled steel with 12" wrap around
CHASSIS:	GM or equivalent
CONTROLS:	Following are minimum requirements: a. Intermittent wipers b. Key-type starter switch c. Dimmer switch d. Hazard switch on steering column e. Self-canceling turn signal f. Rheostat dash dimmer g. Dash-mounted transmission shifter h. All accessory switches to be dash mounted, no overhead controls
COOLING:	Super duty cooling package, school bus package
DRIVE LINE:	Steel drive shafts with protective guard around each shaft.
ENGINE:	Diesel specify in what manufacturer with <u>5 Year/ 100,000 miles Warranty</u> . Towing included for life of warranty on engine.
FUEL TANK:	Minimum of <u>33 gallons</u>
FUEL SYSTEM:	Fuel system must include <u>fuel filter/water separator</u> .
INSTRUMENTS:	a. Speedometer/odometer b. Voltmeter c. Fuel gauge d. Oil pressure gauge e. Coolant temperature gauge

## LIFT BUS SPECS (PAGE 2)

PAINT:	Wheels and bumpers painted black
SHOCKS:	Heavy duty, double action piston type; two front and two rear required
STEERING:	Full power
TIRES:	Tubeless radial tires; <u>16 LT. 225/75R, 16E</u>
TRANSMISSION:	6 speed automatic with overdrive
WHEELS:	<u>Disc type</u> : 16"

### BODY REQUIREMENTS

A/C SYSTEM:	Minimum 50,000 BTU with skirt mounted condenser; To have front dash and rear AC in wall; skirt mounted condenser
ACCESS:	Wiring and fuse access to be inside covered by a removable panel that does not require the use of tools.
CAMERA:	To be REI 8 head dvr with 4 cameras mounted on side wall with 180 field of vision and one out the front view
COMPARTMENTS:	Storage compartment mounted over the driver's area
CONSTRUCTION:	Must meet FMVSS 221 joint strength requirements. Floor to have a 14 gauge steel welded frame which supports an aluminum sheet floor and 5/8" Marine grade plywood floor. Roof sheets to be one piece from window to window with embossed rain visors.
DOORS:	Entrance: <u>Outward opening door, Electric operation, 30" full opening</u> and 1,500 sq. inch of glass area. <u>Stainless steel grab rail.</u> <u>Rear emergency to have upper and lower tinted glass.</u>
FLOORING:	Black rubber flooring with white colored nosing on each step. <u>Molded rubber covers</u> required over front and rear interior <u>wheel-housings</u> . Rounded rustproof metal cover molding to be installed where floor meets wall on each.
HEADROOM:	Interior must have a minimum of <u>75" headroom</u> at aisle.

### LIFT BUS SPECS (PAGE 3)

- HEATERS: Two heaters are required. Front heater / defroster. One rear wall mounted heater 40,000 BTUs.
- HORNS/ALARM: Mounted in steering wheel. 112 DBS. backup alarm.
- INSULATION: 1 ½” insulation in the sides and roof
- IDENTIFICATION: Our school system with 6in letters lettered on both sides of bus. Numbers will be provided to the successful bidder.
- LIGHTS: Eight light warning LED light system. **All lights to be LED.**
- LIFT DOOR: Lift door to be mounted in the rear providing a 43” wide opening. Lift must be by Ricon model, meeting most recent standards.
- MIRRORS: Interior: 6” x 16” non-glare. With rear view camera mouted in mirror view  
Exterior: To be heated. Federal spec.
- MUD FLAPS: Front mud flaps to be installed
- RADIO: AM/FM/CD stereo with clock
- 2-WAY RADIO: To be installed as part of bid
- PAINT: School Bus Yellow with black rub rails
- REFLECTIVE MARKINGS: 3 M Diamond Grade Reflective vinyl markings “SCHOOL BUS” 8” front and rear roof caps, 2” wide strip each side of bus at floor line. 1 ¾” wide strip on rear of bus at top and bottom and 2” wide strip vertically on each side of rear.
- SAFETY: Spheros triple roof vent (1); Push out windows (2) FAK, FE, Flares, body fluid kit.
- SEATS: Driver: Cloth, high back with reclining feature.  
Passenger: Driver side seats to be 39 inches, seat belts, gray upholstery.
- SEAT PLAN: 21 Passenger, with all passenger seats removable. Five wheelchair stations. Please enclose a copy of your floor plan.

#### **LIFT BUS SPECS (PAGE 4)**

- SIDE PANELS: Interior - Aluminized steel side walls with mar-resistant finish.
- SOLENOID: Must have a solenoid breaker that disconnects all body circuits when ignition is turned off.
- STEPWELL: Aluminum three step entrance with 8" step riser max.
- STROBE: Roof mounted strobe light with separate switch
- TIE DOWNS: Wheelchair tie downs to be auto-retractable, four point plus shoulder and lap belts.  
To have aluminum tracking mounted in the floor.
- WINDOWS: Windows are to be aluminum split sash type. Tinted windows in side and rear glass.
- WIPERS: Intermittent feature
- WIRING: All body wiring shall be color coded.
- CHILD REMINDER SYSTEM: To be included.

#### WARRANTY

- CHASSIS: To have 5 yr./100,000 mile warranty. Towing included for life of warranty.
- BODY: Please enclose a copy.
- TRANSMISSION: Five years/unlimited mileage.
- ENGINE: 5YR/100,000 mile warranty with towing for life of warranty.



## **BID for Lift Bus Type A School Bus**

### **EXCEPTIONS:**

#### **Engine:**

GM Gas; diesel is no longer available.

#### **Compartments:**

Glove box – compartment over windshield N/A.

#### **Seats:**

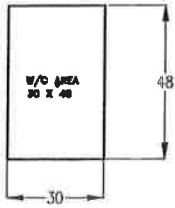
OEM vinyl, not cloth.

#### **Tie Downs:**

One included; additional available upon request.

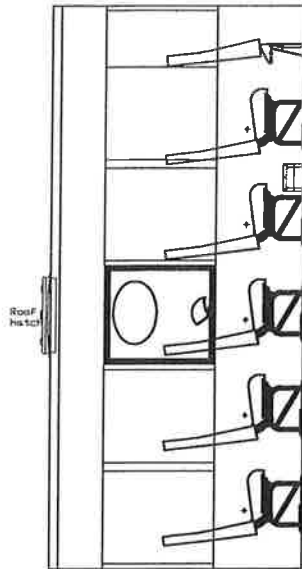
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NOTE: The wheelchair restraint configuration for this bus is as shown below:



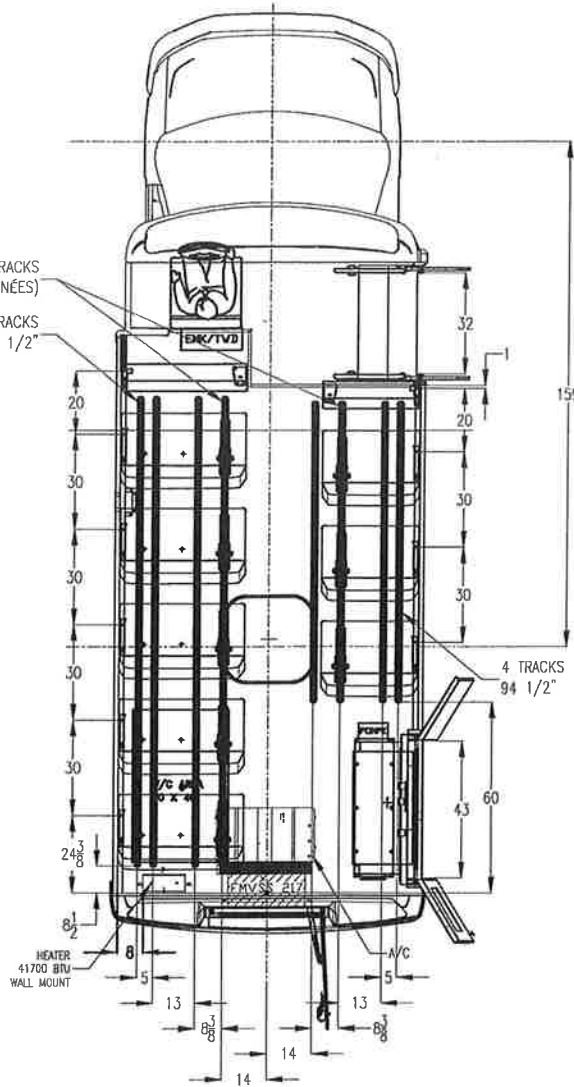
**IMPORTANT NOTICE / AVIS IMPORTANT**

VEHICLE CONFIGURATION AND CAPACITY ARE SUBJECT TO CHANGE TO REFLECT ANY AND ALL CHASSIS SPECIFICATIONS OF THE MODEL YEAR UTILIZED. LA CONFIGURATION ET LA CAPACITE DE CE VEHICULE SONT SUJETTES A DES MODIFICATIONS AFIN DE TENIR COMPTE DES SPECIFICATIONS DU CHASSIS DE L'ANNEE MODELE UTILISE.

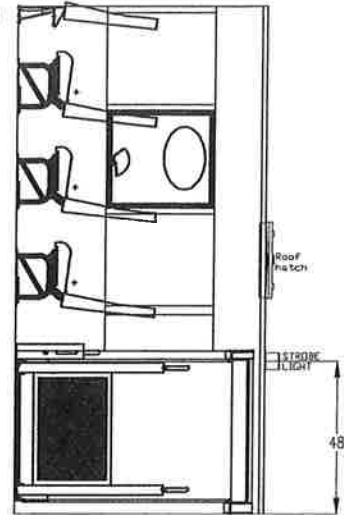


BOLTED TRACKS (BOULONNEES)

4 TRACKS 147 1/2"



4 TRACKS 94 1/2"



**FOR QUOTATION ONLY  
POUR SOUMISSION SEULEMENT**

SEAT	DIM.	SIDE	QTY	LEG
SH-CT	39	LH	5	*
SH-CT	30	RH	3	*

Seat spacing = **See drawing** D.O.D.: **32"**

**APPROVED CONFIGURATIONS**

Total ambulatory passengers :	<b>21</b>	Total wheel chair passengers :	<b>0</b>
Load cap. (pass. + cargo) :	**** kg	**** lbs	

A	2019/02/16	J. M.	DRAWING CREATION
REV.	YYYY/MM/DD	BY	DESCRIPTION
Stock Number: _____			
Customer Approval: _____			
			Date: _____

Drawn by : J. M.	MICRO BIRD GIRARDIN
MODEL: UGM5 CRM WSP	
UNIT = INCHES	Drawing no.
SCALE = DO NOT SCALE	<b>042416</b>
NOTE: Any option added to this floorplan shall be approved by the Corporation Micro Bird Inc. technical department.	



**Hickman County Schools Board Agenda Item Request**

Date: 15-Feb-19

Name of School: Hickman County High School

Item Requested: JROTC

Explanation: Request permission to conduct / host the HCHS JROTC

Adventure Camp from 20-25 May 2019.

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Attachments (if necessary and appropriate):

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Signature of Person requesting to be placed on the agenda:

*Mary Sue*

Signature of Building Principal

*Ken D. East*                      *Michelle Hwert*



**Hickman County Schools Board Agenda Item Request**

Date: 15-Feb-19

Name of School: Hickman County High School

Item Requested: JROTC

Explanation: Request permission for 8 Cadets to attend the Junior

ROTC Cadet Leadership Challenge (JCLC) course as required by Cadet Command Regulation

145-2 Section III Paragraph 4-10 Subsection 15 at the Wendell Ford Army Readiness

Training Center in Greenville, KY from 6-10 June 2019.

\_\_\_\_\_

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\_\_\_\_\_

Attachments (if necessary and appropriate):

\_\_\_\_\_

\_\_\_\_\_

Signature of Person requesting to be placed on the agenda:

Mary D. Ly

Signature of Building Principal

Kevin D. E...



Hickman County Schools Trip Request

Name of School: Hickman High School

Name of Club/Group: Hickman FFA

Trip Requested: FFA State Convention

Purpose: State degree

Date and Time frame: March 24-27 2019

Number of Students: \_\_\_\_\_

Number of Chaperones: Male 1 Female 1

Costs associated: \_\_\_\_\_

Attachments (any information or permission slips that are sent home with students)

Has the cafeteria been notified? \_\_\_\_\_ Number of Lunches needed? \_\_\_\_\_

How will students travel? School van

Is a transportation request attached if system transportation is needed? \_\_\_\_\_

Signature of person requesting the trip [Signature]

Signature of Principal [Signature]

Signature of Instructional Supervisor [Signature] Kathy Dick

\*Per Hickman County Board of Education policy 4.302, any requested trip that has an out-of-state destination and/or is planned for overnight must have prior approval by the Board of Education. with board approval

also request Board Meeting agenda being on

Exhibit 1

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Physical Education

Proposed fundraising activities: ~~Purchasing new Field Day Equipment~~  
Tee Shirt Sale for Field Day / Field Trip shirts

Purposed Uses of funds raised Purchasing new Field Day Equipment

Expected student involvement (school-wide or specific school organization) School wide

Method by which school will receive profit 1/2 the sale price of shirts

Requested by [Signature] PE Teacher  
Name/Title Date 2/1/2019

Approved by [Signature]  
Principal Date 2-1-19

Approved by Michelle Hebert  
Director of Schools\* Date 2/1/19

\* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

**PROPOSED FUNDRAISING ACTIVITIES**

Fund/account name Drama Club

Proposed fundraising activities: Ozark Delight Lollipops

Purposed Uses of funds raised costumes, sets, props and  
Other needs for drama club.

Expected student involvement (school-wide or specific school organization) \_\_\_\_\_  
Drama Club Students

Method by which school will receive profit Cash or check

Requested by Tori Hughes Date 2/5/19  
Name/Title

Approved by Eric Cannon Date 2/5/19  
Principal

Approved by Michelle Hewitt Date 2/8/19  
Director of Schools\*

\* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

**PROPOSED FUNDRAISING ACTIVITIES**

Fund/account name Baseball

Proposed fundraising activities: Bake Sale

Purposed Uses of funds raised To fund field maintenance  
equipment etc.

Expected student involvement (school-wide or specific school organization) \_\_\_\_\_

Baseball team & parents

Method by which school will receive profit Cash & check

Requested by Phillip Mangano <sup>Head Coach</sup>  
Name/Title Date 1/31/19

Approved by Eric Cannon  
Principal Date 02/01/19

Approved by Michelle Hivert  
Director of Schools\* Date 2/1/19

\* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

**PROPOSED FUNDRAISING ACTIVITIES**

Fund/account name East Hickman Tennis

Proposed fundraising activities: Apparel fundraiser from  
fan cloth online and catalogue

Purposed Uses of funds raised  
Funds to be used for tennis equipment

Expected student involvement (school-wide or specific school organization) E HHS  
tennis team

Method by which school will receive profit check based off %  
of sale

Requested by Lauren Buttrey/ tennis coach Date 2/15/19  
Name/Title

Approved by [Signature] Date 2/15/19  
Principal

Approved by Michelle Silver Date 2/19/19  
Director of Schools\*

\* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

**PROPOSED FUNDRAISING ACTIVITIES**

Fund/account name Freshmen class # 704

Proposed fundraising activities: Earth Day t-Shirt Sale

www.earthdayshirts.com

Purposed Uses of funds raised  
Funds to be used for end of year

expenses; graduation; senior trip

Expected student involvement (school-wide or specific school organization) Freshmen  
class

Method by which school will receive profit sale of Earth Day t-Shirts -  
over & above cost of the shirt

Requested by Tracy Poth Spec. teacher Date 2/6/19  
Name/Title

Approved by Michael Beem Date 2/7/19  
Principal

Approved by Michelle Silver Date 2/8/19  
Director of Schools\*

\* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

**PROPOSED FUNDRAISING ACTIVITIES**

Fund/account name Class of 2019

Proposed fundraising activities: Candy fundraiser to be held on March 12<sup>th</sup>  
ACT Relief Day

Purposed Uses of funds raised  
Senior Trip

Expected student involvement (school-wide or specific school organization) School-wide

Method by which school will receive profit Cash

Requested by Michael Mathis / Class of 2019 lead sponsor Date 2-5-2019  
Name/Title

Approved by Michael Beor Date 2-7-19  
Principal

Approved by Michelle Hebert Date 2/8/19  
Director of Schools\*

\* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

**PROPOSED FUNDRAISING ACTIVITIES**

Fund/account name Graduation fund

Proposed fundraising activities: 3rd. annual lip sync  
March 7 - eve March 8 - daytime

Purposed Uses of funds raised  
Goes to class of 2019 for graduation  
expenses.

Expected student involvement (school-wide or specific school organization) school wide  
students & teachers

Method by which school will receive profit ticket sales / concessions  
eve ticket \$5<sup>00</sup> day tickets \$2<sup>00</sup> concessions- 1<sup>00</sup> per item.

Requested by Tracy Peth - Teacher Date 1/28/19  
Name/Title

Approved by Mark O'Bean Date 1/28/19  
Principal

Approved by Michelle Oliver Date 1/30/19  
Director of Schools\*

\* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

**PROPOSED FUNDRAISING ACTIVITIES**

Fund/account name EHS Softball

Proposed fundraising activities: Fan Cloth Clothing Sale

Purposed Uses of funds raised Softball needs: travel, umpires, balls, field supplies

Expected student involvement (school-wide or specific school organization) Softball team

Method by which school will receive profit Check based off % of sale

Requested by Todd Collins Coach Date 1-28-19  
Name/Title

Approved by Michael Bean Date 2-4-19  
Principal

Approved by Michelle Gilbert Date 2/4/19  
Director of Schools\*

\* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Student Council

Proposed fundraising activities: Selling Crush

Purposed Uses of funds raised Student Council funds for purchase of Bulldog statue outside of gym/teacher appreciation week.

Expected student involvement (school-wide or specific school organization)

School-wide

Method by which school will receive profit cash

**Denied**

Requested by Beth Copley School Council <sup>Sponsor</sup> Date 2/11/19  
Name/Title

Approved by Inna S. Shy Date 2-11-19  
Principal

Approved by \_\_\_\_\_ Date \_\_\_\_\_  
Director of Schools\*

\* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name 8<sup>th</sup> Grade Trip

Proposed fundraising activities: Krispy Kreme Donuts

Purposed Uses of funds raised  
8<sup>th</sup> Grade Trip to Beechbend, KY

Expected student involvement (school-wide or specific school organization) \_\_\_\_\_

Select 8<sup>th</sup> grade students wishing to offset  
cost of trip

Method by which school will receive profit Cash

Requested by Christie Carter / teacher Date 2-5-19  
Name/Title

Approved by Jina S. Shug Date 2-5-19  
Principal

Approved by Michelle Hilbert Date 2/8/19  
Director of Schools\*

\* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Student Council

Proposed fundraising activities: Valentine candy sale

Purposed Uses of funds raised  
teacher appreciation week gifts/lunch

Expected student involvement (school-wide or specific school organization) School wide

Method by which school will receive profit Cash

Requested by Beth Copley Student Council sponsor Date 2/11/19  
Name/Title

Approved by Jana S. Hug Date 2-11-19  
Principal

Approved by Michelle Hillert Date 2/12/19  
Director of Schools\*

\* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.



*Fundraiser*

**Hickman County Schools Board Agenda Item Request**

Date: 28-Jan-19

Name of School: Hickman County High School

Item Requested: Fundraiser Request Boys Soccer

Explanation: Request permission to conduct a fund raiser

with Leading Edge Fundraiser to raise funds for referees and field materials for the 2019

season. Boys Soccer will sell Tennessee Cheescakes for the fundraiser.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attachments (if necessary and appropriate):

\_\_\_\_\_  
\_\_\_\_\_

Signature of Person requesting to be placed on the agenda:

*Amy Sotterley*

Signature of Building Principal

*Ken D. ...*  
*Michelle Hilbert*

**PROPOSED FUNDRAISING ACTIVITIES**

Fund/account name Golf

Proposed fundraising activities: PUTT-a-thon, Sponsor money  
per putt made. ( July )

Purposed Uses of funds raised  
clothing / equipment for golf team

Expected student involvement (school-wide or specific school organization) \_\_\_\_\_  
15 students

Method by which school will receive profit sponsorship of students

Requested by [Signature] / Golf Coach Date 2/5/19  
Name/Title

Approved by [Signature] Date 2/5/19  
Principal

Approved by Michelle Gilbert Date 2/8/19  
Director of Schools\*

\* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

**PROPOSED FUNDRAISING ACTIVITIES**

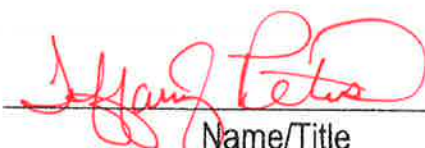
Fund/account name 833 Student Council

Proposed fundraising activities: Sell coke grams & Hershey's  
KISSES grams

Purposed Uses of funds raised  
Student Rewards and activities

Expected student involvement (school-wide or specific school organization) 15  
Student Council Members

Method by which school will receive profit proceeds over costs

Requested by  Date 2/4/19  
Name/Title

Approved by  Date 2/4/19  
Principal

Approved by Michelle Hilvert Date 2/8/19  
Director of Schools\*

\* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

**PROPOSED FUNDRAISING ACTIVITIES**

Fund/account name Spanish Club (#834)

Proposed fundraising activities: Sell bracelets called the "Pulsera Project" - see attached

Purposed Uses of funds raised  
This will be a non-profit fundraiser. All proceeds will be sent back to the Pulsera Project headquarters. Please see attached for more information.

Expected student involvement (school-wide or specific school organization) Spanish club will head up the sale but all students + teachers can participate.

Method by which school will receive profit The school will not keep the funds. I would love to continue this eye-opening, unique fundraiser. Approximately 2 weeks in March 2019

Requested by Ashley Totty | Spanish teacher Date 1/4/2019  
Name/Title

Approved by Ken D. Esch Date 1/4/19  
Principal

Approved by Michelle Gilbert Date 2/12/19  
Director of Schools\*

\* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.



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Photo/Video

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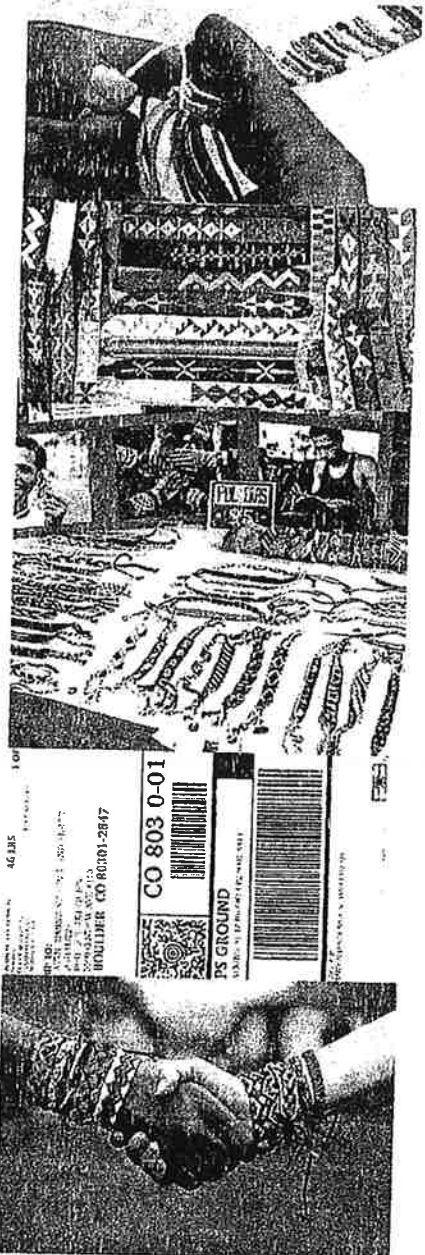
Guatemala Fellowship

# The PULSERA Project

Color the World

## How it Works

1. We buy handwoven pulseras from nearly 200 artists in Nicaragua & Guatemala, employing them in full-time jobs with Fair Trade wages, and providing a market for their products in the United States.
2. After reading our [Pulsera Sale Guide](#), you'll work with your class or club to plan a 1-2 week pulsera school sale that will empower these artists while your classmates learn about Fair Trade and social justice issues in Latin America.
3. You'll lead a pulsera sale, sharing the art & stories of the Pulsera Project with your school. We'll send you everything you need—a few hundred pulseras, a trifold photo display, Nicaraguan flag, price sheets, and informational materials. You can let your imagination go wild coming up with the best way to make the Pulsera Project work in your school. All pulseras sell for \$5, an amazing deal for a one-of-a-kind, wearable work of art from another country!
4. You can send us back what you don't sell. There is no obligation to sell a certain number of pulseras, so whatever is left at the end of your pulsera sale can be returned to us with the pre-paid return address label that we'll include in your box. It really couldn't be easier!
5. The proceeds are then returned to the Pulsera Project. In addition to sustaining jobs for almost 200 Central American artists, the proceeds from your pulsera sale will support educational programs, scholarships, workers' rights, community development, housing programs, youth shelters, and a wide range of other projects that empower the artists, their families, and their communities.



Ready to bring a pulsera sale to life in your school? Please take some time to read our ["Get Involved"](#) page, and then the ["Pulsera Sale Guide,"](#) which explains in-depth every aspect of being involved with the Pulsera Project. At the end of the guide there is a short form you can fill out with the details of your pulsera sale.





# The PULSERA Project

Color the World

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## Service Clubs

Student community service clubs in 50 states and more than 3,400 schools have made the non-profit Pulsera Project one of the country's most popular in-school international service projects.

We partner with clubs like Interact, Leo, Key, APO, Amnesty International, student councils, and countless others to put student leaders front and center of their school communities - advancing the causes of international aid, development and fair trade - all while helping educate and empower people abroad.

We send you and your club hundreds of amazing, super-colorful, hand-woven bracelets ("pulseras" in Spanish), along with photo displays, a Nicaraguan flag, and materials explaining the project. Being involved is 100% free, and anything you don't sell can simply be sent back to us at the end of your sale with the pre-paid shipping label that we'll include in your box.

All of the bracelets come tagged with the photos and names of the artists who made them -- the same people who benefit from Pulsera Project scholarships, jobs, and community programs in Nicaragua and Guatemala. If you ever wondered how you could change the world and make a difference, the Pulsera Project gives you that chance right in your own school.

Scores of student groups have made the Pulsera project an annual event in their schools because pulsera sales enliven hallways and classrooms with beauty, art, and awareness about important social justice issues. The project brings a super positive vibe along with its mission of social change.

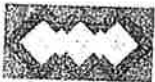
If you'd like to learn more, check out the "Get Involved" page or watch the short ten minute video "Color The World", which introduces the project and the colorful people and ideas behind it. We hope you'll join us in coloring the world!!

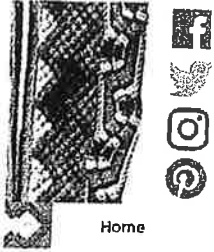


Alpha  
Phi  
Omega



GLOBAL  
Brigades





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Guatemala Fellowship

# the PULSERA Project

Color the World

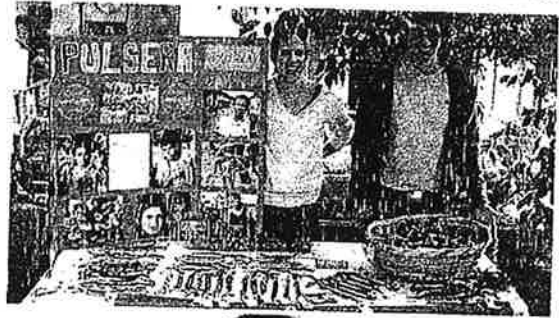
## Breathe Life Into Your Spanish Class

The Pulsera Project is a nonprofit organization that offers a free service-learning project and free educational materials to Spanish teachers and Spanish clubs across the U.S. We partner with schools to sell handwoven "pulseras" made by artists in Central America. Students learn about life in Latin America while raising funds that support education & empowerment programs for the artists we work with and their communities. Getting your Spanish Class involved with the Pulsera Project is 100% free and there is no requirement to sell any certain number of pulseras.

### We Send Everything You Need

We provide everything you need to bring this unique Spanish class activity to life, including a vibrant trifold photo display, a Nicaraguan flag, informational and educational materials, videos, customizable posters, and enough pulseras (400-600) for your entire school!

No money is ever required to lead a pulsera sale, and any unsold bracelets can simply be sent back to us at the end of your sale with the pre-paid UPS label that we'll send you.



### Works of Art

Each pulsera is a one-of-a-kind work of art and comes tagged with the photo & signature of the artist who made it, making it super easy for students to feel a connection to the people they're supporting. And the best part is that they each cost only \$5!



### Big Impact Abroad & At Home

The funds raised from your Spanish class's pulsera sale benefit countless Central Americans, raising money for scholarships, secondary education programs, human rights issues, environmental projects, and youth shelters, in addition to providing employment for nearly 200 artisans in Nicaragua and Guatemala.

On top of the impact abroad, pulsera sales change the lives of students in the U.S. as well, educating them about life in Nicaragua while cultivating student leadership and awareness of global social issues, all within your Spanish classroom.



### Join the Color Revolution

Over 2,500 schools in all 50 states have colored their classrooms and hallways with pulseras and the stories behind them, each one made in Nicaragua and Guatemala by fair trade cooperatives, artisan families, and independent artists throughout those countries.

Click here to read directly from Spanish teachers how the Pulsera Project has affected their students, and watch the video to the right to see how four different teachers used the Pulsera Project in their classrooms.

### Free Educational Materials

We also offer free, authentic educational materials for Spanish classes and Spanish clubs, focusing on the artists and communities we work with. Students learn directly from the artists they're empowering about poverty, fair trade, and life & culture in Nicaragua.

Our videos, autobiographies, and many other activities provide rich insight in the target language, and many of the Spanish activities are available as Socrative quizzes.

Click the PDF icon to download a guide explaining the materials:



Pulsera Project co-founders in the U.S. are also available to Skype with your class about the Pulsera Project's work in Nicaragua. Just let us know if you're interested in this!

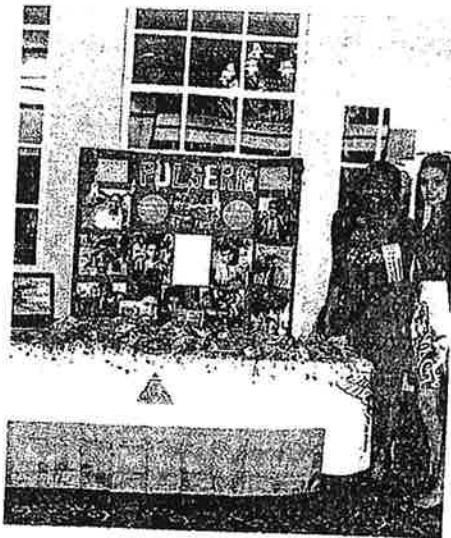


### Ready to Get Started?

Signing up your Spanish class for a pulsera sale only takes a few minutes! All you need to do is read our "Pulsera Sale Guide" and fill out the brief form located at the end of the guide. Once we have that info, we'll email you back to confirm that you're ready to begin! You can also contact us at pulseraproject@gmail.com or 484-319-7040 if you have any questions or comments.



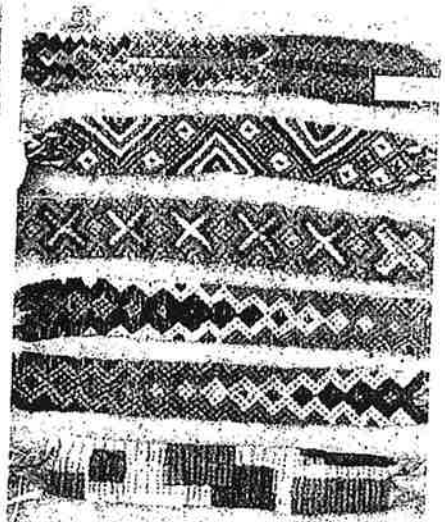
### *Teacher Testimonials*



A Pulsera Sale in action! We provide everything you need for the pulsera sale--hundreds of bracelets, a large photo display, a Nicaraguan



As part of our free educational materials, students can read brief interviews with many of the artists who make all of the



Some examples of the beautiful pulseras we'll send to your school. Each one is completely unique, and comes tagged with the photo and

1/4/2019

flag, and free educational materials to use in the classroom. We even provide a pre-paid label to send everything back to us after the sale ends!

### Spanish Classes

pulseras. This is just one of MANY activities that connect students to the people they are supporting through pulsera sales.

signature of the artist who made it. Students and teachers love looking through a table full of pulseras to find the perfect one!

## Learn More:

Home » About » Contact » Page 12



**PROPOSED FUNDRAISING ACTIVITIES**

Fund/account name Volleyball 601

Proposed fundraising activities: Volleyball 'Clare' for 3<sup>rd</sup> to 5<sup>th</sup> grade  
on Sat Feb 15 + 22

Purposed Uses of funds raised  
Volleyball team expenses

Expected student involvement (school-wide or specific school organization) \_\_\_\_\_  
Limited, possibly high school players to assist

Method by which school will receive profit participants pay \$10<sup>00</sup> to attend

Requested by D Brent Beard volleyball coach  
Name/Title

Date Feb 4, 2019

Approved by Ken D. East  
Principal

Date 2/4/19

Approved by Michelle Gilbert  
Director of Schools\*

Date 2/4/19

\* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

**PROPOSED FUNDRAISING ACTIVITIES**

Fund/account name Hickmanite

Proposed fundraising activities: Candy/snack sale  
w/Old Fashion Candy Company

Purposed Uses of funds raised To pay for spring issue  
publication, approx. \$800

Expected student involvement (school-wide or specific school organization) \_\_\_\_\_  
9 Hickmanite staff members

Method by which school will receive profit <sup>Keep</sup> from sale minus cost  
of items.

Requested by Melissa Istre, teacher/  
Name/Title advisar

Date 2/1/19

Approved by Ken D. East  
Principal

Date 2/5/19

Approved by Michelle Gilbert  
Director of Schools\*

Date 2/7/19

\* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

## **At-Risk Coordinator March 2019 Staff Report**

- Mrs. Becky Malugin, along with Mrs. Katrina Davis, will attend the “2019 Tennessee Homeless Liaison Conference” on February 27, 2019 in Franklin, Tennessee. The conference will provide information regarding how to impact student graduation rates, resolve disputes in a timely manner, use data to enhance the homeless education program, and as well as how to support students experiencing homelessness overcome barriers.
  
- Mr. Andy Hendrix with the Department of Homeland Security will conduct a Project iGuardian training for the community on March 5, 2019. The presentation will take place at East Hickman High School from 5:30 - 7:30. Project iGuardian teaches about the dangers of online predators and how to help keep children and teens safe through education and awareness. Our hope is to share information with parents, guardians, and community members about the dangers of online environments, how to stay safe online, and how to report abuse and suspicious activity.
  
- Mrs. Malugin will attend the 2019 Student Discipline Institute in Murfreesboro on March 6 & 7. The training will provide an overview of legal and procedural issues and practices related to student discipline. Information regarding special education discipline and alternatives to student suspension will also be provided. This training will be very beneficial to ensure that the district is in compliance with disciplinary measures.
  
- Project iGuardian trainings for students in grades 6-8 will be held on the mornings of March 20 and March 22.
  - March 20 @ 8:30 HCHS
  - March 20 @ 9:45 HCMS
  - March 22 @ 8:30 EHMS
  - March 22 @ 9:45 EHHS
  
- Truancy meetings continue to take place at all schools. As the year has progressed, the number of students and families in the various Tier system has increased. However, to date, only eight petitions have been filed for truancy. The school system and cooperating agencies have intervened with numerous families to provide the supports and assistance needed.



East Hickman Elementary School  
Staff Report

- EHES is pleased to announce that we have hired a new special education assistant, Stephanie Bodine.
- Seven teachers from grades K-2 participated in their second Literacy Walkthroughs conducted by the state.
- Mrs. Essary, Mrs. Keller, Ms. McCaleb, Mrs. Spivey, Mr. Stone, and Mrs. Wilson attended the Read to be Ready training in Franklin on February 14th and 15th. This training is held each year for the schools that are awarded the R2BR summer grant.
- Parent Teacher Conference are being held Tuesday, February 19th and Thursday, February 21st.
- Mrs. Haley and Ms. Wenner will be attending Triad training February 19th-21st in Franklin. This 3 day training is designed to help provide teachers with strategies in dealing with students with special needs.
- Thursday, February 21st lunch was provided to our staff by the Women's Prayer Group.
- Friday, February 22nd we will be hosting our 1st Annual Daddy/Daughter dance. This will be held in the gymnasium from 5:30 -7:30. We are currently approximately 70 couples that have pre-registered.
- American Heart Association Assembly will be held Monday, February 25th for our students.
- RTI meeting are scheduled for Tuesday, February 26th and Wednesday, February 27th.
- Dr. Seuss Dress up week will be Monday, February 25th - Friday, March 1st.
- Book Fair will be held February 26th - March 6th.
- AR Parade will be March 1st at 8:15. Students will dress up as their favorite Dr. Seuss character.
- Family Reading Night will be on Tuesday, March 5th at 5:30.

Respectfully Submitted,  
Leigha Coble  
Jim Stone

# EHMS Staff Report

## Academics

- Our ELA and Math teachers continue to meet bi weekly to review testing data and talk about institutional ideas.
- We will have RTI meetings during the week of February 25th.
- We have completed our first round of RTI fidelity check for the second semester.
- TEAM observation for our teachers are in full swing.

## Sports

- All of our spring teams are preparing for their games. The rain is making for some fun practice days.
- We will host the district games for softball ball this year.
- Elijah Hamilton has been added to the EHHS Fishing Team. He is an 8th-grader at our school.

## School Life

- We completed our first AED drill during an assembly on February 12th. This was a great learning exercise.
- We plan to complete an AED drill for our spring sports with with help of Kara Hobbs.
- Our Leadership Team starting working on the planning portion of E-Plan with the help of Katrina Davis.
- Our students will travel to EHHS on March 22nd for the Iguardian training. We would like to give a big thanks to Mrs. Becky Malugin for all of her help to get this line up for our students.

East Hickman High School  
Staff Report - February 2019

- We had a group of Seniors and several Juniors retake the ACT on February 9, 2019. We had almost 30 students in total attend. The scores are starting to trickle in and so far all students who have already received their score improved from their previous test
- On February 21st, we will have around 30 students who are CTE concentrators take part in TCAT signing day. These students will be continuing their education at TCAT of Dickson. We are very proud of these students.
- Our Juniors will be participating in their ACT on March 12th. At the same time they are testing our 9th - 11th grade students will be participating in an ACT practice test.
- East Hickman High School will be hosting Iguardian training for students and community members. On March 5th from 5:30 - 7:30 in the EHHS auditorium, the training will be available for ALL community members. On March 22nd, all students from both EHMS and EHHS will receive the training. The training is geared towards inform students and parents the dangers of social media and helps identify potentially dangerous social media platforms.
- March 7th EHHS will host our annual Spring Community Night. This night is geared toward helping our current students, incoming freshmen and their families learn what EHHS is all about and has to offer. This night will have an emphasis of academic excellence. We will have booths set up to provide information on our growing list of early postsecondary opportunities. We will also have booths set up to inform our students and parents of our large number of clubs. We will be giving tours of our CTE programs/classrooms/shops as well.
- Also on March 7th, we will be host our annual Lip Sync Battle
- EHHS is proud to announce our new Head Football Coach Chris Austin. Coach Austin comes to us from Hickman County High School. First and foremost Coach Austin is an excellent teacher. Coach Austin is a young talented football coach. We are extremely excited to have Coach Austin joining our staff at East Hickman High School

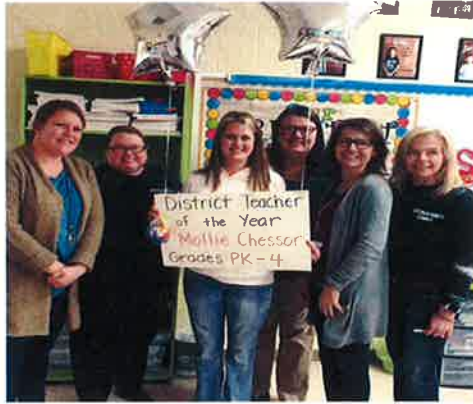
- Our 8th-graders will tour EHHS on March 8th. We are doing this earlier this year to hopefully help our students have a better understanding of high school before they make their schedules.

**February 2019  
Staff Report  
Centerville Elementary**

- January 22 - CES recognized Bates Garage and Chappells Hometown Foods at the HCHS Basketball game for the support of the school system
- January 24- Jennifer Hudgins and Tarrah Lawson attending a leadership training at Belmont University as part of the Principal Pipeline
- January 25- Grade level PLC meetings
- January 28-29 Mandy Harrison and Lindsay Nieuwenhuis attended the First Grade Conference
- February 1- Jennifer Hudgins attended the Way of the Shepherd Book Study Session
- February 4 - Tarrah Lawson participated in a job shadowing experience as part of the Principal Pipeline Program
- February 4-5 Kathy French attended the Pre- K Conference
- February 5 Tessa Tucker, and Allison Tucker attended the Pre- K Conference
- February 6- Learning Literacy Walks were completed in 6 classrooms with Katrina Davis and Dr. Sharon Cochrane as part of our TELN work
- February 12- Jennifer Hudgins, Cary Wright, and Carol Anderson attended professional development training, The Road to Results by the 95% group, for an intervention program for RTI
- February 13- CES Leadership Team Meeting

## Centerville Intermediate School February Staff Report

- Hickman County Teacher of the Year (PK-4) is CIS teacher, Mrs. Mollie Chessor!!



- Teachers have been meeting with PLCs weekly to develop five question quizzes and track student progress.



- The CIS Leadership Team met in February to discuss current goals. Parents and teachers worked together to discuss our current cell phone policy, our school planning process, and current technology needs.
- CIS Family Reading and Math night has been scheduled for March 14th. The book fair will open at 5:00 and activities will begin at 5:30!
- Parent Teacher Conferences are scheduled for February 21 and 28 from 3:30-6:30.
- Students are working hard to earn positive behavior and academic goals. Upcoming events include the AR reward trip and PBS rally!

- Valentine's Day was very festive at CIS! Lots of love was sent to our students and staff!



- CIS students have started unit starters in ELA. 5th graders are pictured here working on an assignment that integrates science into reading class!



- We are all working hard to make sure student learning remains our focus at all times. We are looking forward to a great month ahead!

# Hickman County Middle School

*Principal*  
**Tina S. Thigpen**

*Assistant Principal*  
**Bryan Anglin**

*Athletic Director*  
**Bill Cude**



1639 Bulldog Boulevard  
Centerville, TN 37033

Phone: 931-729-4234  
Fax: 931-729-5688

*Website*  
HICKMANK12.ORG

## Wednesday, February 20, 2019 Staff Report

- We have Parent-Teacher Conferences scheduled for Tuesday, February 19 and Tuesday, February 26 from 3:30-6:30 pm.
- Approximately 50 of our 8th grade students were randomly selected to take the NAEP assessment on February 19th.
- Our grade-level Math teachers will have a planning day on Friday, February 22nd to create our last benchmark for the school year and to build practice assessments in preparation for TNReady.
- We have a Leadership Team meeting on Monday, February 25th at 3:00 pm.
- Well Child Optometry will be at our school on Tuesday, February 26th.
- Our ELA teachers will be visiting Centerville Intermediate School on Tuesday, February 26th to observe 4th and 5th grade teachers using Unit Starters.
- We will have our Spring Fundraiser Kick Off on Friday, March 1st.
- Our Basketball Banquet is scheduled for Tuesday, March 5th at 6:00 at The Stables in Centerville.
- Spring pictures as well as Spring Sports pictures will be taken on Wednesday, March 6th.
- Our ELA teachers will have a planning day on Friday, March 8th to review text, build our last benchmark, and to create practice tests in preparation for TNReady.
- The Art Club will meet on Monday, March 11th.
- Our last A-Club/Honor Roll trip is scheduled for Friday, March 22nd. We are planning to visit Montgomery Bell State Park (weather permitting).

February Staff Report  
Hickman County High School

Feb.9 ACT Retake at CSCC - 40 participants

Feb 13 - Selected seniors took part in NAEP testing

Feb. 19 - Parent Teacher Conference

Feb. 21 - TCAT signing in Dickson for students who are on vocational training after high school

Lady Bulldog Basketball advanced to Regional Tournament  
Regional 4-H winners, McKale Baltz, Lillie Owens and Carlyn Cochran

Upcoming

March 7- Parent Teacher Conference



Hickman County Schools Board Agenda Item Request

Date: 2-5-19

Name of School: Hickman County Middle School

Item Request: 8<sup>th</sup> Grade Trip

Explanation:

Students will be asking permission to  
go to Beech Bend Park in Bowling Green, Kentucky  
on May 17 for the 8<sup>th</sup> grade trip.

Attachments (if necessary and appropriate):

\_\_\_\_\_

\_\_\_\_\_

Signature of Person requesting to be placed on the agenda:

HCMS Student Council Officers

Signature of Building Principal:

Jina S. Shuppan

COPY

## INVITATION TO BID

The Hickman County Finance Office is accepting sealed bids for school bus units. Bids for up to four (4) conventional seventy- eight (78) passenger school bus. Specifications and bid requirement may be obtained from Steven George, Director of Transportation, Hickman County Schools at 931-729-3391, Ext. 2241 or by e-mail at [steven.george@hickmank12.org](mailto:steven.george@hickmank12.org) or online at [www.hickmank12.org/request-for-proposal](http://www.hickmank12.org/request-for-proposal).

Sealed bids must be mailed or delivered to the Hickman County Finance Office, 114 North Central Avenue, Suite 203, Centerville, TN 37033 and clearly marked on the outside of the bid envelope "School Bus Units – 78 Passenger." Bids will be opened on Wednesday, February 20, 2019 at 10:00 a.m.

The Hickman County Board of Education reserves the right to accept or reject any and all bids or parts of bids and to waive any informalities that would prevent acceptance of a better bid.

Present Penny Mayberry  
Candi Davis

Cumberland No Bid

Central States 87299.00

Bus Sales 96499.00 w/seat belts

Mid-South Bus 86991.00

Center \*Add 8450.00 w/seat belts

## INVITATION TO BID

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**February 20 at 10:00am**

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No Bid

HICKMAN COUNTY BOARD OF EDUCATION  
115 MURPHREE AVENUE  
CENTERVILLE, TN 37033  
931-729-3391

BID OFFER FOR UP TO FOUR (4) CONVENTIONAL SEVENTY- EIGHT (78)  
PASSENGER SCHOOL BUSES

TO THE HICKMAN COUNTY BOARD OF EDUCATION, CENTERVILLE, TENNESSEE:

IN RESPONSE TO YOUR INVITATION, MY COMPANY SUBMITS THE FOLLOWING  
BIDS ON SCHOOL BUS. THE SCHOOL BUS SPECIFICATIONS REQUIRED BY THE  
TENNESSEE STATE BOARD OF EDUCATION, AND BY YOU, AND THE CONDITIONS  
SET FORTH IN YOUR BID INVITATION ARE CLEARLY UNDERSTOOD AND ARE  
COMPILED WITHIN THIS BID.

- A. MAKE IC Bus MODEL & NUMBER PB105 CE  
B. BID PRICE DELIVERED F.O.B. CENTERVILLE, TENNESSEE MOUNTED  
AND FULLY EQUIPPED AS SPECIFIED.

NUMBER OF BUSES	SEATING CAPACITY	UNIT PRICE	TOTAL
<u>                    </u>	<u>78</u>	<u>No Bid</u>	<u>No Bid</u>
<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>

TOTAL BIDS ON ALL No Bid

INVOICE TO BE PAID IN FULL UPON COMPLETION AND PASSING INSPECTION BY  
STATE OF TENNESSEE.

SIGNED

Ashley Scurlock

Bus Account Mgr.

TITLE

Cumberland

COMPANY

Nashville

ADDRESS

DATE:

2-20-19

Delivery Date: No Bid (Must be specific)

## SCHOOL BUS SPECIFICATIONS

UNIT MUST MEET ALL STATE AND FEDERAL SPECIFICATIONS. PLEASE NOTE ANY DEVIATIONS BESIDE THE RESPECTIVE DESCRIPTION. ALL DEVIATIONS WILL BE CONSIDERED.

WARRANTIES: TOWING WILL BE INCLUDED FOR LIFE OF ALL APPLICABLE WARRANTIES.

### CHASSIS MINIMUM REQUIREMENTS

**ALTERNATOR:** Must be a 240 amp minimum, 12 volt.

**AXLES:** Front: 12,000 # rating minimum, "I" beam type. Rear 23,000 Minimum. Both axles made by same manufacturer.

**BATTERIES:** 2100 CCA Minimum. Double 00 gauge battery cables. Battery compartment to have a sliding tray with stop. **With cutoff switch in battery box**

**BRAKES:** Dual air with Bendix anti-lock system, Front: - 16.5" x 5" x 7/8" thick, Rear: -16.5" x 7" x 7/8" thick. Air compressor to be 13.2 CFM min. Three air tanks provided with total capacity of 4,760 cu. In. Bendix AD-9 air dryer.

**BUMPERS:** Minimum of 12" after forming front and rear steel plate bumpers. The rear bumper shall have a 14" wrap-around. Front and rear bumpers must be bolted not welded to frame with grade 8 bolts.

**ENGINE:** Diesel, in line six configuration, 220 minimum H.P. Must have minimum of 600 ft. lb. gross torque minimum. **Three Year Bumper to Bumper and Power Train Five year or 100,000 mile warranty.** Towing included for life of warranty on engine AND TRANSMISSION. Engine Warning system. 750 watt heater. High/low idle and cruise control. **One bus is to come with Cummins Quick Serve and Cummins Insite Subscription and Engine Diagnostics Equipment.**

**FRAME:** Must be one piece. No frame extension. Completely painted for rust and corrosion protection. 50,000 psi minimum.

**EXHAUST:** To exit rear of bus thru the bumper.

**FUEL TANK:** 100 gal. Min. Sender inspection access plate. Fuel system must include 2 fuel/water separators. One spin-on type at the engine and a second filter element with see through bowl and self-venting drain. Fuel tank to have heat shields if within 12 inches of exhaust system

**(PAGE 2)**

**GAUGES:** Seven digit speedometer/odometer, fuel, voltmeter, oil pressure, tachometer, hour meter, coolant temperature, dual air brake gauges.

Warning systems to include: low air pressure light and buzzer, high temp./low oil pressure light and buzzer, low coolant light.

**SAFETY: Electronic Stability Control to be installed**

**SHOCKS: Air Ride Suspension System front and rear.** Dual action piston type: two front and two rear required. 1 3/4" bore.

**STEERING:** Tilt wheel. Full power

**TIRES:** Tubeless radial tires as needed 11R x 22.5; 16 ply rating highway.

**TOW HOOKS:** Unit to be equipped with tow hooks. 2 front; 2 rear.

**TRANSMISSION:** Allison transmission, cooling accomplished by an oil cooler mounted external from transmission, minimum capacity 1,530 BTUs per minute with external spin-on filter.

**WHEELS:** HUB ALIGNED 22.5 x 8.25, painted black.

**WIRING:** Color and number coded. Protected by blade type fuses. Resistant to heat, abrasion, and solvents.

### **BODY REQUIREMENTS**

**COMPARTMENTS:** Storage compartment to be located over windshield area. Add glove box at door in dash. Add padded arm rest with storage.

**CONSTRUCTION:** Entire body surface including the floor construction shall meet FMVSS 221 in all joints.

**FLOOR PANELS:** Shall be 14 gauge heavily galvanized steel. They shall be welded and riveted at reinforcements. These main floor cross-members must be full width to outer sheet metal on each side of body for maximum collision protection.

**ROOF BOWS:** 14 gauge hat-shaped roof bows one piece from floor overhead to floor on the other side shall be used. Bows shall end upon floor overhead to floor on the other side shall be used. Bows shall end upon floor at each side for maximum rollover strength.

(PAGE 3)

**BODY SHEET METAL:** Four 16 gauge applied rub rails plus one embossed for a total of five. Embossed rain visor over each window. Skirts to be 16 ¼" measured from the floor level. These rails to be riveted to structured bows and side panels with buck rivets. Body shall be fully undercoated, under floor, skirt panels and wheel wells prior to mounting on chassis. Rain visors to be embossed in roofing sheet metal over each window. These roof sheets shall be one piece from window top to window top on the other side for maximum strength. They shall be double lapped and secured with two rows of rivets for additional strength.

**CROSSING ARM:** Front bumper crossing arm equipped to be air operated

**STOP SIGN:** To be air operated

**DOORS:** Entrance: Outward opening door, air operated with Kentucky switch. 30" full opening and 1,500 sq." of glass area. Stainless steel grab rail. Rear emergency 36" x 51" to have upper and lower glass. Retainer to hold door open. **Rear door to have red stop warning lighted sign in center of door.**

**FLOORING:** Black rubber flooring with white colored nosing on each step. Molded rubber covers required over front and rear interior wheel-housings. Rounded rustproof molding to be installed where floor meets wall on each side.

**HEADROOM:** Interior headroom to be 77" full length of bus.

**HEATERS:** 90,000 BTU front heater/defroster, 80,000 BTU rear heater **mounted behind rear wheels.** Two 6" dash fans. Front heater to have removable filter. Rear heat with filter

**INSULATION:** 1 ½" thick fiberglass in roof, front, and rear. 1 ½" mineral wool blanket type insulation on sides to insure vertical integrity.

**IDENTIFICATION:** School system name 6" HICKMAN COUNTY SCHOOLS & 6" Numbers Front - Rear and sides

**LIGHTS:** Warning light system meeting current federal specifications. All red overhead and stop arm lights to be strobe LED lights. Side directional lights mounted on right and left. 5" back up lights, 7" tail lights. Warning lights to be hooded. Roof strobe with guard. Interior lights: Step well light and dome lights. **All lights to be LED,** light system monitor display within view of driver.

**MIRRORS:** Interior: 6" x 30" non-glare, adjustable. Exterior: Heated mirrors meeting federal and state standards. **Student Mirror: to have rear view camera built in.**

**SUN VISOR:** 6" x 30" transparent, adjustable, left above driver only.

**MUD FLAPS:** Unit to have front and rear mud flaps.

**FENDERS:** Two rubber rear fenders.

1/22/19

**(PAGE 4)**

**NOISE REDUCTION:** This will include acoustic ceiling and plywood floor in the front two sections. Reflective padding attached to underside of engine hood to reduce engine heat and noise.

**PAINT:** Exterior; heat cured polyurethane.

**PARTS LINE REPORT:** A print out of the build sheets

**SAFETY:** Four push out windows and **two roof hatches Spheros brand**. One inch full length side reflective tape at floor line.

**CHILD REMINDER SYSTEM:** Doran

**SEATS:**

Seat/Driver	Air operated with brown fabric and high back w/tilt Left and right arm rests
Seat/Passenger	DOT seats with brown upholstery

**SIDE PANELS:** Interior - Aluminized steel side walls with mar-resistant finish.

**SOLENOID:** Disconnects all body circuits when ignition is turned off.

**STEPWELL:** Slant three step entrance.

**VENTILATION:** Driver's fresh air vent with dash control and static roof vent.

**WINDOWS:** **Tinted** Split sash design with latches with aluminum frames **ONLY**.

**WINDSHIELD:** Flat laminated safety glass or one piece bonded/tinted.

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112 dbs. Back up alarm.

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**CAMERA: REI HD SERIES 8 camera system - WITH 320 GB HARD DRIVE, Four Cameras on side walls with the 180degree cameras and One camera out the front**

**Two Way Communication Radio:** To be installed as part of bid

1/22/19

HICKMAN COUNTY BOARD OF EDUCATION  
115 MURPHREE AVENUE  
CENTERVILLE, TN 37033  
931-729-3391

BID OFFER FOR UP TO FOUR (4) CONVENTIONAL SEVENTY- EIGHT (78)  
PASSENGER SCHOOL BUSES

TO THE HICKMAN COUNTY BOARD OF EDUCATION, CENTERVILLE, TENNESSEE:

IN RESPONSE TO YOUR INVITATION, MY COMPANY SUBMITS THE FOLLOWING  
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TENNESSEE STATE BOARD OF EDUCATION, AND BY YOU, AND THE CONDITIONS  
SET FORTH IN YOUR BID INVITATION ARE CLEARLY UNDERSTOOD AND ARE  
COMPILED WITHIN THIS BID.

- A. MAKE Blue Bird MODEL & NUMBER Vision, BBCV 3310
- B. BID PRICE DELIVERED F.O.B. CENTERVILLE, TENNESSEE MOUNTED  
AND FULLY EQUIPPED AS SPECIFIED.

NUMBER OF BUSES	SEATING CAPACITY	UNIT PRICE	TOTAL
4	78 Passenger without seat Belts	\$87,299.00	_____
4	78 Passenger with seat belts	\$96,499.00	_____
TOTAL BIDS ON ALL			_____

INVOICE TO BE PAID IN FULL UPON COMPLETION AND PASSING INSPECTION BY  
STATE OF TENNESSEE.

SIGNED Paula Garner

Regional Sales Manager  
TITLE

Central States Bus Sales, Inc.  
COMPANY  
303 Business Park Drive  
Lebanon, Tennessee 37090  
ADDRESS

DATE: February 20, 2019

Delivery Date: May 15, 19 (Must be specific)

## **SCHOOL BUS SPECIFICATIONS**

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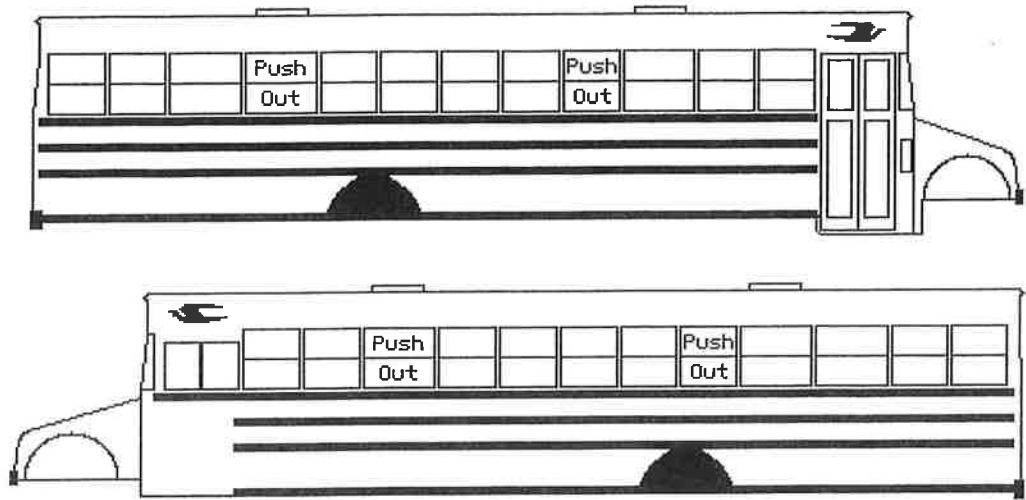
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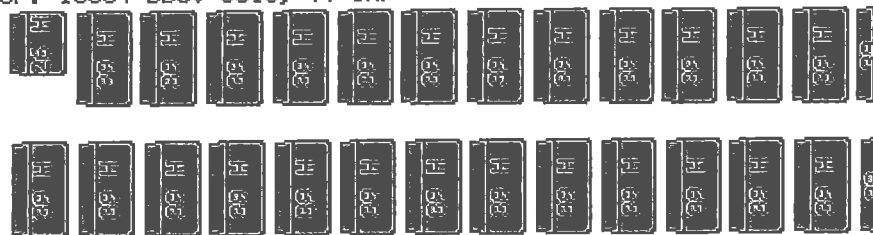
Quote Id: 174741	Body Plan / Seat Plan Information
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Body Plan: 5011881

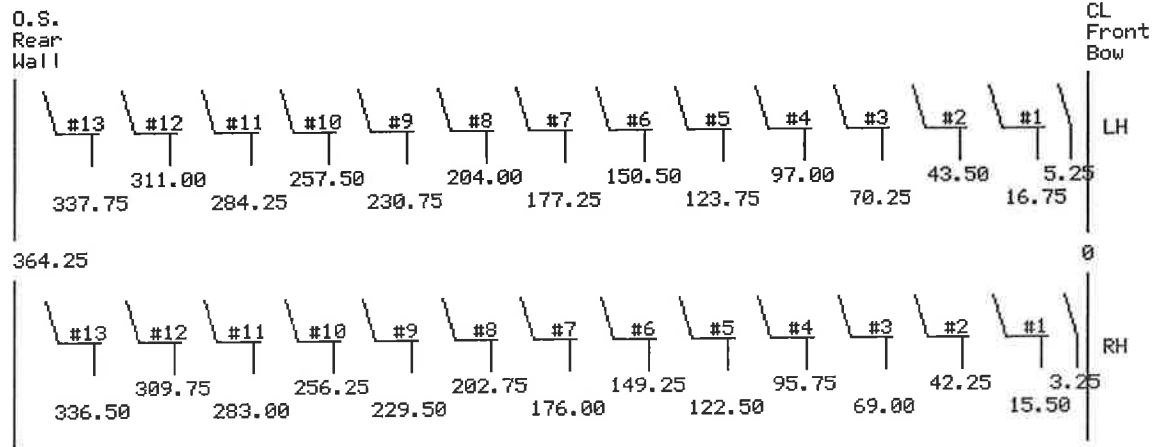


Seat Plan: 16864

SP: 16864 BBCV 3310, 77 CAP



Quote Id: 174741	Seat Plan Spacing Chart
------------------	-------------------------



Row	RH Seats	LH Seats
1	39SBHB	39SBHB
2	39SBHB	39SBHB
3	39SBHB	39SBHB
4	39SBHB	39SBHB
5	39SBHB	39SBHB
6	39SBHB	39SBHB
7	39SBHB	39SBHB
8	39SBHB	39SBHB
9	39SBHB	39SBHB
10	39SBHB	39SBHB
11	39SBHB	39SBHB
12	39SBHB	39SBHB
13	39SBHBRRRH	26SBHBRRRLH

Dimensions are to center line of front mounting hole.

LH Seat Spacing: 26.75  
 LH Knee Clearance: 24.25

RH Seat Spacing: 26.75  
 RH Knee Clearance: 24.25

BBCV 3310

BBCV3310 77CAP SBHB RELOC LH BAR

Capacity	77
Seat Plan #	16864
Wheelbase	273.0

DO NOT SCALE

HICKMAN COUNTY BOARD OF EDUCATION  
 115 MURPHREE AVENUE  
 CENTERVILLE, TN 37033  
 931-729-3391

BID OFFER FOR UP TO FOUR (4) CONVENTIONAL SEVENTY- EIGHT (78)  
 PASSENGER SCHOOL BUSES

TO THE HICKMAN COUNTY BOARD OF EDUCATION, CENTERVILLE, TENNESSEE:

IN RESPONSE TO YOUR INVITATION, MY COMPANY SUBMITS THE FOLLOWING  
 BIDS ON SCHOOL BUS. THE SCHOOL BUS SPECIFICATIONS REQUIRED BY THE  
 TENNESSEE STATE BOARD OF EDUCATION, AND BY YOU, AND THE CONDITIONS  
 SET FORTH IN YOUR BID INVITATION ARE CLEARLY UNDERSTOOD AND ARE  
 COMPILED WITHIN THIS BID.

- A. MAKE Thomas Safe-T-Liner Co MODEL & NUMBER 2020 model 341TS 78 passenger bus
- B. BID PRICE DELIVERED F.O.B. CENTERVILLE, TENNESSEE MOUNTED  
 AND FULLY EQUIPPED AS SPECIFIED.

NUMBER OF BUSES	SEATING CAPACITY	UNIT PRICE	TOTAL
<u>1</u>	<u>78</u>	<u>\$86,991.00 each</u>	<u>\$86,991.00 each</u>

\* You may purchase as many buses as you need  
 at the individual price each.

TOTAL BIDS ON ALL \$86,991.00 each

INVOICE TO BE PAID IN FULL UPON COMPLETION AND PASSING INSPECTION BY  
 STATE OF TENNESSEE.

SIGNED

*Colt J. Moore*

Co-owner

TITLE

Mid-South Bus Center, Inc.

COMPANY

3512 Bill Smith Drive

ADDRESS

DATE:

Mid. Freshoro, TN, 37129

Delivery Date: In or before August 2019 (Must be specific)

with orders in or before 3/1/19

**SCHOOL BUS SPECIFICATIONS**

1/22/19 \* Add \$ 8450 for All seats be include Qty 3-3pt belts,  
 Qty 26 seats

✓ UNIT MUST MEET ALL STATE AND FEDERAL SPECIFICATIONS. PLEASE NOTE ANY DEVIATIONS BESIDE THE RESPECTIVE DESCRIPTION. ALL DEVIATIONS WILL BE CONSIDERED.

✓ **WARRANTIES:** TOWING WILL BE INCLUDED FOR LIFE OF ALL APPLICABLE WARRANTIES.

**CHASSIS MINIMUM REQUIREMENTS**

✓ **ALTERNATOR:** Must be a ~~240~~ amp minimum, 12 volt. *270 Amp*

✓ **AXLES:** Front: 12,000 # rating minimum, "I" beam type. Rear 23,000 Minimum. Both axles made by same manufacturer.

✓ **BATTERIES:** <sup>2200</sup>~~2100~~ CCA Minimum. Double 00 gauge battery cables. Battery compartment to have a sliding tray with stop. **With cutoff switch in battery box**

✓ **BRAKES:** Dual air with Bendix anti-lock system, Front: - 16.5" x 5" x 7/8" thick, Rear: -16.5" x 7" x 7/8" thick. Air compressor to be ~~13.2~~ CFM min. Three air tanks provided with total capacity of 4,760 cu. In. Bendix AD-9 air dryer. *18.7 CFM*

✓ **BUMPERS:** Minimum of 12" after forming front and rear steel plate bumpers. The rear bumper shall have a 14" wrap-around. Front and rear bumpers must be bolted not welded to frame with grade 8 bolts.

✓ **ENGINE:** Diesel, in line six configuration, 220 minimum H.P. Must have minimum of 600 ft. lb. gross torque minimum. **Three Year Bumper to Bumper and Power Train Five year or 100,000 mile warranty.** Towing included for life of warranty on engine AND TRANSMISSION. Engine Warning system. 750 watt heater. High/low idle and cruise control. **One bus is to come with Cummins Quick Serve and Cummins Insite Subscription and Engine Diagnostics Equipment.**

✓ **FRAME:** Must be one piece. No frame extension. Completely painted for rust and corrosion protection. 50,000 psi minimum.

✓ **EXHAUST:** To exit rear of bus <sup>under</sup> thru the bumper.

✓ **FUEL TANK:** 100 gal. Min. Sender inspection access plate. Fuel system must include 2 fuel/water separators. One spin-on type at the engine and a second filter element with see through bowl and self-venting drain. Fuel tank to have heat shields if within 12 inches of exhaust system

✓ *Bumper to Bumper - 3yr/50,000 miles*  
*Transmission - 7yr/Unlimited miles*  
*Engine - 5yr/100,000 miles*  
**(PAGE 2)**

✓ **GAUGES:** Seven digit speedometer/odometer, fuel, voltmeter, oil pressure, tachometer, hour meter, coolant temperature, dual air brake gauges.

Warning systems to include: low air pressure light and buzzer, high temp./low oil pressure light and buzzer, low coolant light.

✓ **SAFETY:** Electronic Stability Control to be installed

✓ **SHOCKS:** Air Ride Suspension System <sup>spring front</sup> front and rear. Dual action piston type: two front and two rear required. 1 3/4" bore.

*Air ride front not available w/TBB*

✓ **STEERING:** Tilt wheel. Full power *Tilt + Telescope*

✓ **TIRES:** Tubeless radial tires as needed 11R x 22.5; 16 ply rating highway.

✓ **TOW HOOKS:** Unit to be equipped with tow hooks. 2 front; 2 rear.

✓ **TRANSMISSION:** Allison transmission, cooling accomplished by an oil cooler mounted external from transmission, minimum capacity 1,530 BTUs per minute with external spin-on filter.

✓ **WHEELS:** HUB ALIGNED 22.5 x 8.25, painted black.

✓ **WIRING:** Color and number coded. Protected by blade type fuses. Resistant to heat, abrasion, and solvents.

### BODY REQUIREMENTS

✓ **COMPARTMENTS:** Storage compartment to be located over windshield area. Add glove box at door in dash. Add padded arm rest with storage. *- padded arm rests included with seat. Left side*

✓ **CONSTRUCTION:** Entire body surface including the floor construction shall meet FMVSS 221 in all joints.

✓ **FLOOR PANELS:** Shall be 14 gauge heavily galvanized steel. They shall be welded and riveted at reinforcements. These main floor cross-members must be full width to outer sheet metal on each side of body for maximum collision protection.

✓ **ROOF BOWS:** 14 gauge hat-shaped roof bows one piece from floor overhead to floor on the other side shall be used. Bows shall end upon floor overhead to floor on the other side shall be used. Bows shall end upon floor at each side for maximum rollover strength.

(PAGE 3)

✓ **BODY SHEET METAL:** Four 16 gauge applied rub rails plus one embossed for a total of five. Embossed rain visor over each window. Skirts to be 16 1/4" measured from the floor level. These rails to be riveted to structured bows and side panels with buck rivets. Body shall be fully

1/22/19

undercoated, under floor, skirt panels and wheel wells prior to mounting on chassis. Rain visors to be embossed in roofing sheet metal over each window. These roof sheets shall be one piece from window top to window top on the other side for maximum strength. They shall be double lapped and secured with two rows of rivets for additional strength.

✓ **CROSSING ARM:** Front bumper crossing arm equipped to be air operated

✓ **STOP SIGN:** To be air operated

✓ **DOORS:** Entrance: Outward opening door, air operated with Kentucky switch. 30" full opening and 1,500 sq." of glass area. Stainless steel grab rail.

Rear emergency 36" x 51" to have upper and lower glass. Retainer to hold door open. **Rear door to have red stop warning lighted sign in center of door.** *Driver Alert - Left + Right Handrail.*

✓ **FLOORING:** Black rubber flooring with white colored nosing on each step. Molded rubber covers required over front and rear interior wheel-housings. Rounded rustproof molding to be installed where floor meets wall on each side.

✓ **HEADROOM:** Interior headroom to be 77" full length of bus.

✓ **HEATERS:** 90,000 BTU front heater/defroster, 80,000 BTU rear heater **mounted behind rear wheels.** Two 6" dash fans. Front heater to have removable filter. Rear heat with filter

✓ **INSULATION:** <sup>2"</sup>1-1/2" thick fiberglass in roof, front, and rear. <sup>2" fiberglass</sup>1-1/2" ~~mineral~~ wool blanket type insulation on sides to insure vertical integrity.

✓ **IDENTIFICATION:** School system name 6" HICKMAN COUNTY SCHOOLS & 6" Numbers Front - Rear and sides

✓ **LIGHTS:** Warning light system meeting current federal specifications. All red overhead and stop arm lights to be strobe LED lights. Side directional lights mounted on right and left. 5" back up lights, 7" tail lights. Warning lights to be hooded. Roof strobe with guard.

Interior lights: Step well light and dome lights. **All lights to be LED,** light system monitor display within view of driver.

✓ **MIRRORS:** Interior: 6" x 30" non-glare, adjustable. Exterior: Heated mirrors meeting federal and state standards. **Student Mirror: to have rear view camera built in.**

✓ **SUN VISOR:** 6" x 30" transparent, adjustable, left above driver only.

✓ **MUD FLAPS:** Unit to have front and rear mud flaps.

✓ **FENDERS:** Two rubber rear fenders.

(PAGE 4)

**NOISE REDUCTION:** This will include acoustic ceiling and plywood floor in the front two sections. Reflective padding attached to underside of engine hood to reduce engine heat and noise.

✓ **PAINT:** Exterior; heat cured polyurethane.

*Add \$600 for white roof*

✓ **PARTS LINE REPORT:** A print out of the build sheets

1/22/19

*Transpec... Spheros not available w/TBB*

✓ **SAFETY:** Four push out windows and **two roof hatches-Spheros brand**. One inch full length side reflective tape at floor line.

✓ **CHILD REMINDER SYSTEM:** Doran

✓ **SEATS:**  
Seat/Driver Air operated with brown fabric and high back w/tilt  
Left and right arm rests  
Seat/Passenger DOT seats with brown upholstery

✓ **SIDE PANELS:** Interior - Aluminized steel side walls with mar-resistant finish.

✓ **SOLENOID:** Disconnects all body circuits when ignition is turned off.

✓ **STEPWELL:** Slant three step entrance. *w/left + Right hand rails*

✓ **VENTILATION:** Driver's fresh air vent with dash control and static roof vent.

✓ **WINDOWS:** Tinted Split sash design with latches with aluminum frames **ONLY**. *Black aluminium frames*

✓ **WINDSHIELD:** *Curved* Flat laminated safety glass or one piece bonded/tinted.

✓ **WIPERS:** Wet arm type. To be equipped with intermittent.

✓ **WIRING:** Color and number coded. Protected by auto resetting circuit breakers. Accessible without removing windows.

✓ **HORN/ALARMS:** Dual electric horn located away from wheel splash area. 112 dbs. Back up alarm.

✓ **SAFETY EQUIPMENT:** Triangle kit with case mounted in driver's area. Fire extinguisher- 5 pound mounted in driver's area First Aid Kit as well as a bio-hazard kit mounted in driver's area.

✓ **PA's and RADIOS:** AM/FM CD PLAYER /PA stereo WITH AUX PORT, 4 interior speakers flush mounted. To have one flush mounted PA speaker mounted in front of cab for PA system.

✓ **CAMERA:** REI HD SERIES 8 camera system - WITH 320 GB HARD DRIVE, Four Cameras on side walls with the 180degree cameras and One camera out the front

✓ **Two Way Communication Radio:** To be installed as part of bid

**Chuck LaLance**

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**From:** Steven George <steven.george@hickmank12.org>  
**Sent:** Tuesday, February 19, 2019 11:48 AM  
**To:** Chuck LaLance

*ChL*  
*2/20/19*

**Bus Bid Amendment  
2-14-19**

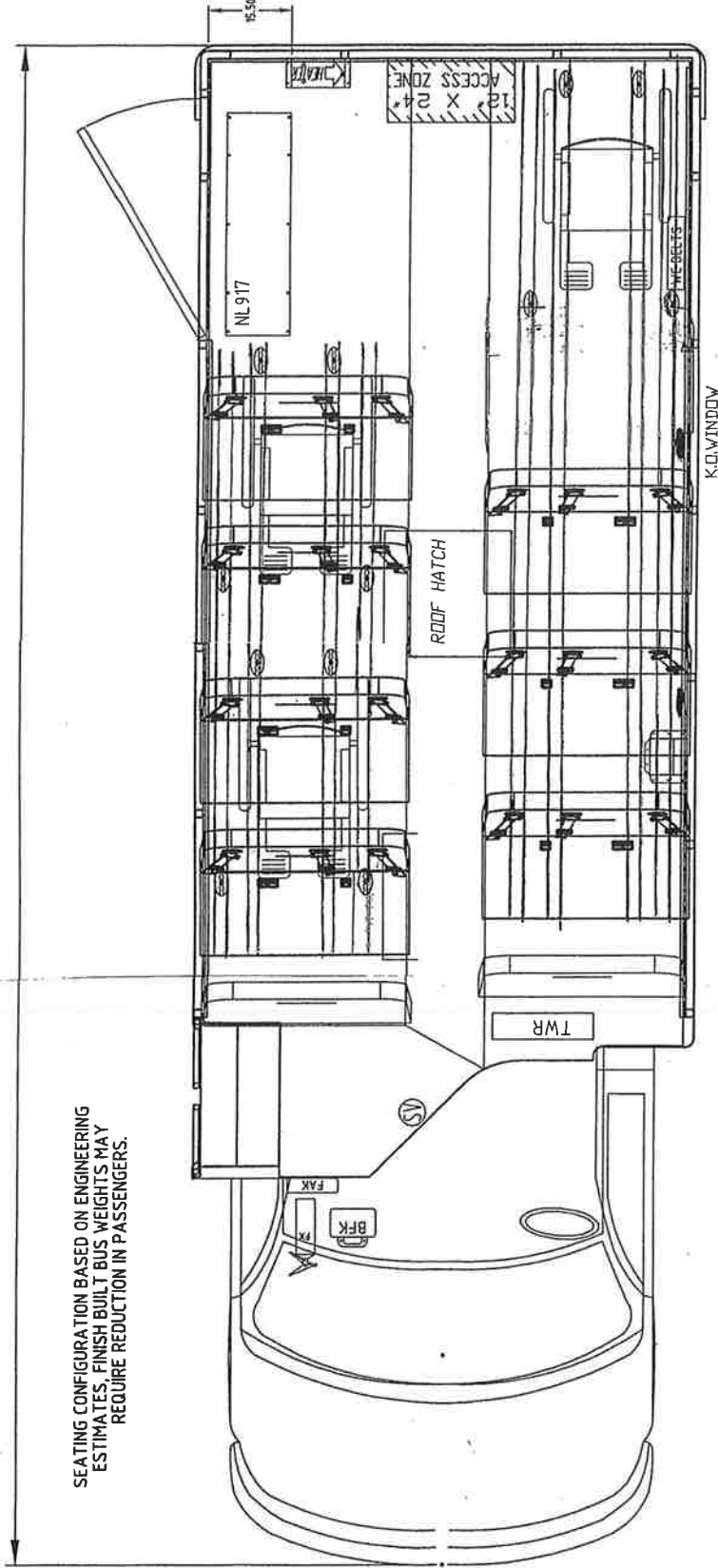
My apologies for this late minute addendum but my school board has requested a quote to include seat belts. I hope this is understandable

- ✓ **Type C Seats :** Please price passenger seats with seat belts and without seat belts (3 point restraint) *Add \$325.00 per seat @ 26 = \$8450.00 per bus*
- ✓ **Type C SpEd Seats:** Please price passenger seats with seat belts and without seat belts (3 point restraint) *Add \$325.00 per seat @ 8 = 2600.00*
- ✓ **Type C SpEd Seats:** (To Clarify) 5 tracked wheelchair stations 2 of those to have removable seats. ✓
- ✓ **Engine :** (To clarify) Annual renewal of Cummins Insite and Quickservice ✓
- ✓ **Camera :** (To clarify) 2 cameras mounted on left and right side walls (4 total) with one (1 total) 180 degree field of vision and one mounted forward out the front view (I P camera) ✓





Hickman Co



DE516WR

MID SOUTH SEATING PLAN

- 21 Passengers & 1 W/C Position(s)
- 4 39 inch 3PT FLEX RH Seats at 25 inch Hip to Knee
- 4 39 inch 3PT FLEX LH Seats at 27 inch Hip to Knee

21 + 1 w/c  
 15 + 2 w/c  
 12 + 3 w/c  
 6 + 4 w/c  
 0 + 5 w/c

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**5/8" PLYWOOD SUBFLOOR TEMPLATE DRAWING #442662**



COLLINS BUS CORP.  
 P.O. BOX 2946  
 HUTCHINSON, KS.  
 67504-2946  
 FORM: F-7.3.06 REVISION 0

THIS DRAWING AND ALL INFORMATION THEREON IS THE PROPERTY OF COLLINS IND. INC.

DRAWN BY	RM
DATE	6/12/2018

TITLE CHEVY DE516WR SB

DRAWING NO. 77656-57DE516WR-0314G

# Model Policy

Click here to choose a school board.			
Monitoring: <b>Review: Annually, in April</b>	Descriptor Term: <b>Student Fees and Fines</b>	Descriptor Code: <b>6.709</b>	Issued Date:
		Rescinds:	Issued:

## FEES

The Director of Schools shall develop procedures regarding fees for school activities and programs. Such procedures shall comply with all state laws and regulations.<sup>1</sup>

## FINES

The Director of Schools shall develop procedures regarding the assessing and collections of fines for the destruction or damage of school property. Such procedures shall comply with all state laws and regulations.<sup>2</sup>

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### Legal References

1. TCA 49-2-114; TRR/MS 0520-01-03-.03(12)
2. TCA 37-10-101, 102

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### Cross References

Revenues 2.400  
Textbooks 4.401  
Graduation Activities 4.606  
Care of School Property 6.311