

BARTLETT CITY BOARD OF EDUCATION
BARTLETT CITY BOARD OF EDUCATION BUSINESS MEETING
BUSINESS MEETING AGENDA BARTLETT CITY SCHOOLS DISTRICT OFFICE
5705 STAGE ROAD, BARTLETT 7:00 PM
PO Box 341148
Bartlett, TN 38134
February 28, 2019
7:00 PM

INVOCATION

PLEDGE OF ALLEGIANCE

CALL TO ORDER & ROLL CALL

Official Business of the Day

SPECIAL PRESENTATIONS

PUBLIC COMMENT

APPROVAL OF AGENDA

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

January 24, 2019 Business Meeting Minutes

REPORTS

Chairman's Report

Superintendent's Report

General Counsel's Report

Tennessee Legislative Network (TLN) Representative Report

Financial Report

UNFINISHED BOARD BUSINESS

BOARD ACTION ITEMS

New Board Business

BCS Local Adoption of Textbooks

The BCS Local Adoption of Textbooks passed with a motion by Mr. David Cook and a second by Bryan Woodruff.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

BCS Instructional Calendar 2019-2020 REVISED

The BCS Instructional Calendar 2019-2020 as Revised passed with a motion by Mr. David Cook and a second by Bryan Woodruff.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Bartlett City Board of Education Meeting Schedule 2019-2020

The Bartlett City Board of Education Meeting Schedule 2019-2020 passed with a motion by Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Bid for Bartlett High School FF & E

The Bid for Bartlett High School FF & E was awarded to Knowledge Tree, Office Interiors and Wenger in the amount of \$1,567,003.46. passed with a motion by Mr. David Cook and a second by Bryan Woodruff.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Bid for Bartlett High School HVAC Roof Top Units

Bid #190006 for Bartlett High School HVAC Roof Top Units was awarded to M & A Supply in the amount of \$122,286.50 passed with a motion by Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Bid for Bartlett High School Training Center

Bid #190009 for Bartlett High School Training Center was awarded to A & B Construction in the amount of \$455,154.00 passed with a motion by Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Bid for Altruria Elementary Asphalt Project

Bid #190005 for Altruria Elementary Asphalt Project was awarded to Fossett Paving Company in the amount of \$82,105.00 passed with a motion by Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Resolution 6-6 Education Capital Projects Fund and Fund Balance Amendment

Resolution 6-6 Education Capital Projects Fund and Fund Balance Amendment passed with a motion by Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Student Teaching Affiliation Agreement with The University of Memphis

The approval of the Student Teaching Affiliation Agreements as a group passed with a motion by Mr. David Cook and a second by Bryan Woodruff.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Student Teaching Affiliation Agreements with University of Memphis, Christian Brothers University, Harding University, Western Governors University, Grand Canyon University and Vanderbilt University passed with a motion by Mr. David Cook and a second by Bryan Woodruff.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Student Teaching Affiliation Agreement with Christian Brothers University

Student Teaching Affiliation Agreement with Harding University

Student Teaching Affiliation Agreement with Western Governors University

Student Teaching Affiliation Agreement with Grand Canyon University

Student Teaching Affiliation Agreement with Vanderbilt University

Resolution 6-7 Tenure Charges

Resolution 6-7 Tenure Charges passed with a motion by Mr. Jeff Norris and a second by Bryan Woodruff.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

ADJOURNMENT

**BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES**

**AUDITORIUM
5705 STAGE ROAD, BARTLETT**

**JANUARY 24, 2019
7:00 P.M.**

INVOCATION AND PLEDGE OF ALLEGIANCE

Board Member Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

Official Business of the Day

Chairman Jackson called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry
Mr. David Cook
Mrs. Shirley Jackson
Mr. Jeff Norris
Mr. Bryan Woodruff

SPECIAL PRESENTATIONS

We congratulate our All State musicians on their accomplishments and wish them well as they prepare to perform at the TMEA state music conference in April 2019. These students were recognized and presented a certificate.

All State Band

Deaven Knowles – Contra Bass Clarinet
Kenneth Burnett – Percussion

All State Choir

Cameron Hubbard – Tenor I
Nylan Barr – Tenor I
Adam Dawidow – Tenor I
Jared Ford – Bass II
Brianna Rebich – Alto II Alternate
Jonah Stafford – Tenor II Alternate

Dr. Jerram Froese, Education Development Executive for Apple recognized Elmore Park Middle School as an Apple Distinguished School. Dr. Froese stated that there are less than 500 Apple Distinguished Schools across the world. This is a very small, very select group of schools, of campuses, of educational organizations. An Apple Distinguished School is comprised of an innovative space with innovative people that are tackling three different areas: learning, teaching and environment. They are innovating around how students learn and the work they are doing, they are innovating around how teachers are designing for that student work, they are innovating around how they have built and created their spaces for kids to learn and teachers to work. Congratulations Elmore Park Middle School on this honor!

Students benefit every day from the leadership and vision of our School Board. January 20-26th is School Board Appreciation Week in Tennessee. We want to take this time to thank these dedicated school leaders. Ethan Randall, Elmore Park Principal presented cards and gifts from all the BCS principals, faculty and students to the Board Members.

PUBLIC COMMENT

Shelby County Commissioner Mick Wright

5730 Bartlett Woods

Bartlett TN 38134

re: Board Appreciation

Commissioner Wright presented a Resolution from the Shelby County Commission honoring the Bartlett City Board of Education.

APPROVAL OF AGENDA

Board Member David Cook made the motion to approve the agenda. Board Member Erin Berry seconded the motion. With all ayes, the agenda was approved.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

November 15, 2018 Board Business Meeting Minutes

Board Member Jeff Norris made the motion to approve the November 15, 2018 Board Business Meeting Minutes. Board Member Bryan Woodruff seconded the motion. With all ayes, the Board Business Meeting Minutes were approved.

REPORTS

Chairman's Report

- Chairman Jackson welcomed everyone to the first Board Meeting in the newly renovated District Office auditorium.
- She reminded the Board that there will be a Board Retreat the afternoon of February 8th followed by a Ribbon Cutting at 5:30 for the new District Office. The building will be open and available to tour.
- She recently attended the Breakfast with Legislators hosted by Arlington Community Schools.

Superintendent's Report

- Dr. Stephens thanked Ken Demetriou, Jeff Waller and the Operations team for all their hard work to get our new District Office building ready. We are so happy to be in our new space and be able to have Board Meetings in our Auditorium.
- BCS will host a Career Fair on February 19th here in our lobby and auditorium.
- I will be in Nashville for the TOSS Legislative and Learning Conference February 4-6th.
- We have hired a new head football coach for Bartlett High School, Coach Tucker.
- Michael Winter, Fleming and Sam Gill, Flintco Linkous presented a brief update on the Bartlett High School renovation.

General Counsel's Report

No report.

Tennessee Legislative Network (TLN) Representative Report

TLN Representative Bryan Woodruff thanked Chairman Jackson for attending the Breakfast with the Legislators. He was unable to attend this year.

Financial Report

The December 2018-2019 Financial Report was accepted by the Board. It is a non-voting item.

UNFINISHED BOARD BUSINESS

No unfinished Board Items.

BOARD ACTION ITEMS

New Board Business

Textbook Selection Committee

Motion Passed: The Textbook Selection Committee passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

- Ms. Erin Berry Yes
- Mr. David Cook Yes
- Mrs. Shirley Jackson Yes
- Mr. Jeff Norris Yes
- Mr. Bryan Woodruff Yes

2019-2020 Budget Development Calendar

Motion Passed: The proposed 2019-2020 Budget Development Calendar passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

- Ms. Erin Berry Yes
- Mr. David Cook Yes
- Mrs. Shirley Jackson Yes
- Mr. Jeff Norris Yes
- Mr. Bryan Woodruff Yes

Resolution 6-4 General Fund Budget Amendment

Motion Passed: Resolution 6-4 General Fund Budget Amendment passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

- Ms. Erin Berry Yes
- Mr. David Cook Yes
- Mrs. Shirley Jackson Yes
- Mr. Jeff Norris Yes
- Mr. Bryan Woodruff Yes

Resolution 6-5 General Fund Budget Amendment

Motion Passed: Resolution 6-5 General Fund Budget Amendment passed with a motion by Mr. Jeff Norris and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Letter of Intent (AV inside BHS) - Audio Communications Consultants

Motion Passed: The Letter of Intent for the Audio Visual inside BHS awarded to Audio Communications Consultants passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Letter of Intent (Visitor Bleachers) - Toadvine Enterprises

Motion Passed: The Letter of Intent for the Visitor Bleachers at BHS awarded to Toadvine Enterprises passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Letter of Intent (Track) - Beynon

Motion Passed: The Letter of Intent for Track at BHS awarded to Beynon passed with a motion by Mr. David Cook and a second by Mr. Bryan Woodruff.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

ADJOURNMENT

Meeting adjourned at 8:00 p.m.

Shirley Jackson
Chairman

Dr. David A. Stephens
Superintendent



BARTLETT CITY SCHOOLS

2019-2020 **Proposed REVISED** Instructional Calendar

Before School Begins

July 26 & 29, 2019	New Teacher Induction
July 31, 2019	Inservice Days (school-based)
August 1-2, 2019	½ day DLD Inservice, ½ day Administrative Day
August 5, 2019	Inservice Day (school based)
August 6, 2019	B Ready (Administrative Day)
August 7, 2019	DLD (Inservice Day)
August 8, 2019	Inservice Day (school based)
August 9, 2019	District-wide address, Administrative Day

First Semester				83 Days
Date	Day	Event	Students	Teachers
August 12	Monday	1 st Day for Students 1 st Day 1 st Quarter	In	In
September 2	Monday	Labor Day	Out	Out
September 12	Thursday	Parent Conferences (2-5; 3-6; & 4-7)	In	In
October 11	Friday	End of 1 st Quarter	In	In
October 14-18	Monday-Friday	Fall Break	Out	Out
October 21	Monday	1 st Day 2 nd Quarter	In	In
November 11	Monday	Veteran's Day	Out	Out
November 25-26	Monday-Tuesday	Inservice Flex Days	Out	Flex
November 27-29	Wednesday-Friday	Thanksgiving Break	Out	Out
December 18-20	Wednesday-Friday	Semester Exams	In	In
December 20	Friday	End of 2 nd Quarter/Admin. ½ Day	In (1/2 Day)	In (Full Day)
December 23- January 1	Monday-Wednesday	Winter Break	Out	Out
Second Semester				92 Days
Date	Day	Event	Students	Teachers
January 2-3	Thursday-Friday	Winter Break Inservice Flex Days	Out	Flex
January 6	Monday	Students Return 1 st Day 3 rd Quarter	In	In
January 20	Monday	MLK Jr. Day	Out	Out
February 14	Friday	Parent Conferences (11-2; 12-3; & 1-4)	In (1/2 Day) Out (1/2 Day)	In (Full Day)
February 17	Monday	President's Day (Inservice Day)	Out	In
March 13	Friday	End of 3 rd Quarter	In	In
March 16-20	Monday-Friday	Spring Break	Out	Out
March 23	Monday	1 st Day 4 th Quarter	In	In
April 10	Friday	Good Friday	Out	Out
May 20-22	Wednesday-Friday	Semester Exams	In	In
May 22	Friday	End of 4 th Quarter/Admin. ½ Day	In (1/2 Day)	In (Full Day)

175 Instructional Days	Inservice	PD Days	Admin	Conference
Q 1=44 Days	July 31 (1)	August 8 (1)	August 1 (.5)	September 12 (.5)
Q 2=39 Days	August 1 (.5)	November 25 (1)	August 2 (.5)	February 14 (.5)
(S 1=83 Days)	August 2 (.5)	November 26 (1)	August 6 (1)	
	August 5 (1)	January 2 (1)	August 9 (1)	
Q 3=48 Days	August 7 (1)	January 3 (1)	December 20 (.5)	
Q 4=44 Days	February 17 (1)		May 22 (.5)	
(S2=92 Days)	=====	=====	=====	=====
	5 Days	5 Days	4 Days	1 Day

Previously Approved 10-25-2018
Proposed 2-28-2019



**BARTLETT CITY BOARD OF EDUCATION
MEETING SCHEDULE
2019-2020**

JULY 2019

18 Work Session (*If Needed*)
25 Business Meeting

AUGUST 2019

15 Work Session (*If Needed*)
22 Business Meeting

SEPTEMBER 2019

19 Work Session (*If Needed*)
26 Business Meeting

OCTOBER 2019

17 Work Session (*If Needed*)
24 Business Meeting

NOVEMBER 2019

14 Work Session (*If Needed*)
21 Business Meeting*

DECEMBER 2019

19 Business Meeting**

JANUARY 2020

16 Work Session (*If Needed*)
23 Business Meeting

FEBRUARY 2020

20 Work Session (*If Needed*)
27 Business Meeting

MARCH 2020

19 Work Session (*If Needed*)
26 Business Meeting

APRIL 2020

16 Work Session (*If Needed*)
23 Business Meeting

MAY 2020

21 Work Session (*If Needed*)
28 Business Meeting

JUNE 2020

18 Work Session (*If Needed*)
25 Business Meeting

UNLESS OTHERWISE NOTED, BUSINESS MEETINGS WILL BE HELD THE FOURTH THURSDAY OF THE MONTH AT 7:00 P.M. IN BARTLETT. WORK SESSIONS (IF NEEDED) WILL BE HELD ONE WEEK PRIOR TO THE BUSINESS MEETING AT 7:00 P.M. IN BARTLETT.

*Moved to accommodate Thanksgiving Holiday

**Moved to accommodate Christmas Holiday

Proposed February 28, 2019