

**Regular Board of Education Meeting  
June 17, 2019 6:00 PM  
Robert J. Smallridge School Administration Building  
304 New York Avenue  
Oak Ridge, TN 37830**

The meeting started at

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Approval of Agenda**

Motion to approve the Agenda Passed with a motion by Laura McLean and a second by Angi Agle.

Angi Agle: Yea  
Keys Fillauer: Yea  
Laura McLean: Yea  
Ben Stephens: Yea  
Erin Webb: Yea  
Yea: 5, Nay: 0

**IV. Special Reports/Presentations**

A. Good News

**V. Public Forum**

**VI. Consent Agenda**

Motion to approve the Consent Agenda Passed with a motion by Laura McLean and a second by Erin Webb.

Angi Agle: Yea  
Keys Fillauer: Yea  
Laura McLean: Yea  
Ben Stephens: Yea  
Erin Webb: Yea  
Yea: 5, Nay: 0

A. Board Minutes: 5-20-19

Keys Fillauer

**VII. Items for Action**

A. FY19 Budget Transfer #4 - Second Reading

Pat Smith

Motion to approve the FY19 Budget Transfer #4 - Second Reading Passed with a motion by Angi Agle and a second by Ben Stephens.

Angi Agle: Yea  
Keys Fillauer: Yea

Laura McLean: Yea  
Ben Stephens: Yea  
Erin Webb: Yea  
Yea: 5, Nay: 0

B. Budget Transfer #5 - First Reading

Pat Smith

Motion to approve the FY19 Budget Transfer #5 - First Reading Passed with a motion by Ben Stephens and a second by Laura McLean.

Angi Agle: Yea  
Keys Fillauer: Yea  
Laura McLean: Yea  
Ben Stephens: Yea  
Erin Webb: Yea  
Yea: 5, Nay: 0

C. Budget Transfer #5 - Second Reading

Pat Smith

Motion to approve FY19 Budget Transfer #5 - Second Reading Passed with a motion by Erin Webb and a second by Angi Agle.

Angi Agle: Yea  
Keys Fillauer: Yea  
Laura McLean: Yea  
Ben Stephens: Yea  
Erin Webb: Yea  
Yea: 5, Nay: 0

D. FY20 Transportation Contract Renewal with First Student, Inc.

Bruce Lay

Motion to approve the FY20 Transportation Contract Renewal Passed with a motion by Ben Stephens and a second by Laura McLean.

Angi Agle: Yea  
Keys Fillauer: Yea  
Laura McLean: Yea  
Ben Stephens: Yea  
Erin Webb: Yea  
Yea: 5, Nay: 0

E. FY20 Food Service Contract Renewal/Amendment

Pat Smith

Motion to approve the FY20 Food Service Contract Passed with a motion by Laura McLean and a second by Ben Stephens.

Angi Agle: Yea  
Keys Fillauer: Yea  
Laura McLean: Yea  
Ben Stephens: Yea  
Erin Webb: Yea  
Yea: 5, Nay: 0

F. Head Start One-Time Supplemental Health and Safety Grant

Bruce Lay

Motion to approve the Head Start One-Time Supplemental Health and Safety Grant Passed with a motion by Angi Agle and a second by Laura McLean.

Angi Agle: Yea  
Keys Fillauer: Yea  
Laura McLean: Yea  
Ben Stephens: Yea  
Erin Webb: Yea  
Yea: 5, Nay: 0

G. FY20 Requested but Not Required Fee List

Bruce Lay

Motion to approve the FY20 Requested but Not Required Fee List Passed with a motion by Laura McLean and a second by Erin Webb.

Angi Agle: Yea  
Keys Fillauer: Yea  
Laura McLean: Yea  
Ben Stephens: Yea  
Erin Webb: Yea  
Yea: 5, Nay: 0

H. Ping Pong Club at Oak Ridge High School

Bruce Lay

Motion to approve the Ping Pong Club at Oak Ridge High School Passed with a motion by Erin Webb and a second by Angi Agle.

Angi Agle: Yea  
Keys Fillauer: Yea  
Laura McLean: Yea  
Ben Stephens: Yea  
Erin Webb: Yea  
Yea: 5, Nay: 0

I. School System Liability and Workers' Compensation Insurance Coverage

Pat Smith

Motion to approve School System Liability and Workers' Compensation Insurance Coverage Passed with a motion by Angi Agle and a second by Ben Stephens.

Angi Agle: Yea  
Keys Fillauer: Yea  
Laura McLean: Yea  
Ben Stephens: Yea  
Erin Webb: Yea  
Yea: 5, Nay: 0

**VIII. Items for Information**

A. Financial Report

Pat Smith

B. Attendance Report

Bruce Lay

C. Enrollment Report

Bruce Lay

D. RTI

Kelly Williams

**IX. Items for Discussion**

**X. Old Business**

**XI. New Business**

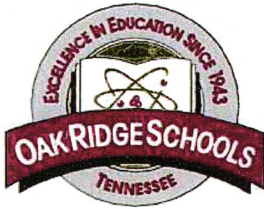
**XII. Communications**

**XIII. Adjournment**

At

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Superintendent



# Oak Ridge Schools

OFFICE OF  
Finance Director

Telephone (865) 425-9004

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## MEMORANDUM

**To:** Dr. Bruce Borchers, Superintendent of Schools  
**From:** Pat Smith, Finance Director  
**Subject:** FY'19 Budget Transfer #4 *Pat*  
**Date:** May 10, 2019

FY'19 Budget Transfer #4 (see attachment for details) includes the following requests for Board of Education approval:

- All routine budget transfers and revisions from April 1, 2019 through May 8, 2019 including:
  - Routine budget transfers to align with instructional/program needs
  - Establishing budget for additional \$5,664 in IDEA B; and \$3,279 in IDEA Preschool grant
  - Establishing budget for Read to be Ready Summer Grant of \$90,701.47
  - Other Grant transfers and realignments as necessary to meet program requirements

Please let me know if you have questions or need additional information.

## FY 19 FYTD Budget Summary - Budget Transfer #4

Fund	FY19 Revised Approved Budget (After Approval of Budget Transfer #1, #2, & #3)	Budget Transfer #4	FY19 Revised Budget Total
Fund 141 (General Fund)	\$ 56,716,368.03	\$ -	\$ 56,716,368.03
Fund 142 (Federal)	\$ 3,996,750.00	\$ -	\$ 3,996,750.00
Fund 143 (Food Service)	\$ 2,208,891.00		\$ 2,208,891.00
Fund 145 (Other Education)	\$ 180,149.97	\$ -	\$ 180,149.97
Fund 146 (Extended Child Care)	\$ 453,243.00		\$ 453,243.00
<b>TOTAL All Funds</b>	<b>\$ 63,555,402.00</b>	<b>\$ -</b>	<b>\$ 63,555,402.00</b>

## Fund 141 Budget Transfers

Fund 141 EXPENDITURES	Account Number	Increase	Decrease
Transfer for increase in SPED Professional Development Needs	141 E 72220 524 000 00000 000	\$ 1,000.00	
	141 E 71200 312 000 00000 000		\$ 1,000.00
Budget Realignment to Contingency: Insurance Amounts less than expected for FY19	141 E 71900 599 000 00000 000	\$ 10,546.00	
	141 E 72610 501 000 00000 000		\$ 242.00
	141 E 72610 502 000 00000 000		\$ 10,304.00
Transfer to cover costs of scanning Special Education records	141 E 72220 399 000 00000 000	\$ 25,000.00	
	141 E 71200 725 000 00000 000		\$ 25,000.00
SPED Transfer for Extended School Year Services	141 E 71200 189 000 00000 000	\$ 3,000.00	
	141 E 71200 312 000 00000 000		\$ 3,000.00
Transfer Willow Brook Salary Travel Funds to In-Service Stipends	141 E 72210 196 000 00045 000	\$ 100.23	
	141 E 72210 524 000 00045 000		\$ 100.23
Teacher Center Transfer for In-Service Stipends needed for June Workshops	141 E 72210 196 000 00068 000	\$ 17,000.00	
	141 E 72210 524 000 00068 000		\$ 17,000.00
JMS Transfer from Unused Travel for Supplies	141 E 71100 429 000 00025 000	\$ 5,200.00	
	141 E 72210 524 000 00025 000		\$ 5,200.00
Realignment of Coordinated School Health lines to Match Efunds	141 E 72120 499 055 00000 000	\$ 2,896.86	
	141 E 72120 355 055 00000 000		\$ 2,832.70
	141 E 72120 207 055 00000 000		\$ 64.16
Transfer Additional Estimated Termination Benefits from Contingency	141 E 72310 214 000 00000 000	\$ 6,000.00	
	141 E 72310 212 000 00000 000	\$ 200.00	
	141 E 72310 201 000 00000 000	\$ 300.00	
	141 E 71900 599 000 00000 000		\$ 6,500.00

Transfer for AVID Training	141 E 72210 524 000 00068 000	\$ 1,946.18	
	141 E 72130 499 000 00000 605		\$ 1,946.18
SPED Transfer for Cost of Transporting Students	141 E 72220 399 000 00000 000	\$ 3,000.00	
	141 E 71200 429 000 00000 000		\$ 3,000.00
Transfer for TCI Training Stipends	141 E 72220 196 000 00000 000	\$ 3,840.00	
	141 E 71200 725 000 00000 000		\$ 3,840.00
<b>TOTAL</b>		<b>\$ 80,029.27</b>	<b>\$ 80,029.27</b>

## Fund 142 Budget Transfers

Fund 142 REVENUES	Account Code	Decrease	Increase
Establish Additional IDEA B Grant Budget from Contingency	142 R 47590 000 000 00000 000	\$ 6,664.00	
	142 R 47143 000 901 00000 000		\$ 6,664.00
Establish Read to Be Ready Summer Grant Budget from Contingency	142 R 47590 000 000 00000 000	\$ 90,701.47	
	142 R 47590 000 720 00000 000		\$ 90,701.47
Establish Additional IDEA Preschool Grant Budget from Contingency	142 R 47590 000 000 00000 000	\$ 3,279.00	
	142 R 47145 000 911 00000 000		\$ 3,279.00
<b>TOTAL</b>		<b>\$ 100,644.47</b>	<b>\$ 100,644.47</b>

Fund 142 EXPENDITURES	Account Number	Increase	Decrease
Establish Additional IDEA B Grant Budget from Contingency	142 E 99100 504 901 00000 000	\$ 6,664.00	
	142 E 72510 000 000 00000 000		\$ 6,664.00
Transfer within IDEA B Grant to Align with Eplan Budget	142 E 99100 504 901 00000 000	\$ 480.56	
	142 E 72220 207 901 00000 000	\$ 4,000.00	
	142 E 71200 171 901 00000 000	\$ 1,516.00	
	142 E 71200 725 901 00000 000	\$ 1,421.31	
	142 E 71200 116 901 00000 000		\$ 3,417.87
	142 E 71200 204 901 00000 000		\$ 4,000.00
Transfer within Title I Budget for Staff Development & additional summer camp teacher at Linden	142 E 71100 189 101 00030 000	\$ 600.00	
	142 E 72210 524 101 00000 000	\$ 1,000.00	
	142 E 71100 429 101 00030 000		\$ 600.00
	142 E 71100 429 101 00000 000		\$ 1,000.00

**Establish Read to Be Ready Summer Grant  
Budget from Contingency**

142 E 71100 116 720 00015 000	\$	11,500.00
142 E 71100 116 720 00030 000	\$	6,900.00
142 E 71100 116 720 00045 000	\$	9,200.00
142 E 71100 116 720 00050 000	\$	6,900.00
142 E 71100 195 720 00015 000	\$	702.00
142 E 71100 201 720 00015 000	\$	713.00
142 E 71100 201 720 00030 000	\$	427.80
142 E 71100 201 720 00045 000	\$	570.40
142 E 71100 201 720 00050 000	\$	427.80
142 E 71100 204 720 00015 000	\$	1,148.90
142 E 71100 204 720 00030 000	\$	689.34
142 E 71100 204 720 00045 000	\$	919.12
142 E 71100 204 720 00050 000	\$	689.34
142 E 71100 212 720 00015 000	\$	166.75
142 E 71100 212 720 00030 000	\$	100.05
142 E 71100 212 720 00045 000	\$	133.40
142 E 71100 212 720 00050 000	\$	100.05
142 E 71100 429 720 00015 000	\$	7,253.70
142 E 71100 429 720 00030 000	\$	4,352.22
142 E 71100 429 720 00045 000	\$	5,802.96
142 E 71100 429 720 00050 000	\$	4,352.22
142 E 71100 599 720 00000 000	\$	5,142.57
142 E 72130 499 720 00000 000	\$	1,300.00
142 E 72210 105 720 00015 000	\$	2,300.00
142 E 72210 201 720 00015 000	\$	142.60
142 E 72210 204 720 00015 000	\$	240.58
142 E 72210 212 720 00015 000	\$	33.35
142 E 72210 524 720 00015 000	\$	172.80
142 E 72710 312 720 00000 000	\$	16,160.00
142 E 72710 412 720 00000 000	\$	1,080.00
142 E 73100 422 720 00000 000	\$	1,080.52
142 E 71900 000 000 00000 000	\$	90,701.47

<b>Transfer within Title I for Staff Development conference fees</b>	142 E 72210 524 101 00045 000	\$	500.00	
	142 E 72210 196 101 00045 000			\$ 500.00
<b>Transfer within Carl Perkins Grant to Align with Eplan Budget</b>	142 E 72130 355 801 00000 000	\$	2,256.27	
	142 E 72130 524 801 00000 000	\$	1,742.50	
	142 E 99100 504 801 00000 000	\$	300.45	
	142 E 72230 524 801 00000 000			\$ 3,829.56
	142 E 71300 730 801 00000 000			\$ 144.66
	142 E 71300 499 801 00000 000			\$ 325.00
<b>Transfer within Title I for student's attending RTBR summer camp</b>	142 E 71100 429 101 00050 000	\$	1,721.92	
	142 E 72710 399 101 00050 000			\$ 1,721.92
<b>Transfer within 21st Century Grant to Align with Eplan Budget</b>	142 E 73300 169 431 00045 000	\$	2,800.00	
	142 E 73300 189 431 00045 000	\$	960.00	
	142 E 73300 429 431 00045 000	\$	4,722.00	
	142 E 73300 201 431 00045 000			\$ 670.00
	142 E 73300 204 431 00045 000			\$ 2,455.01
	142 E 73300 105 431 00045 000			\$ 1,614.99
	142 E 99100 504 431 00045 000			\$ 1,000.00
	142 E 73300 116 431 00045 000			\$ 2,742.00
<b>Transfer within Title II Grant to Align with Eplan Budget</b>	142 E 72210 189 202 00000 000	\$	1,500.00	
	142 E 72210 201 202 00000 000	\$	72.00	
	142 E 72210 204 202 00000 000	\$	182.40	
	142 E 72210 207 202 00000 000	\$	2,600.00	
	142 E 72210 524 202 00000 000	\$	496.76	
	142 E 72210 524 202 00008 000	\$	226.32	
	142 E 99100 504 202 00000 000	\$	1,676.92	
	142 E 72210 399 202 00000 000			\$ 5,000.00
	142 E 72250 790 202 00000 000			\$ 1,754.40
<b>Establish Additional IDEA Preschool Grant Budget from Contingency &amp; Realignment of Expenses to Align with ePlan</b>	142 E 71200 725 911 00000 000	\$	3,347.66	
	142 E 71900 000 000 00000 000			\$ 3,279.00
	142 E 99100 504 911 00000 000			\$ 68.66

<b>Transfer within Title I Grant to Align with Eplan Budget</b>	142 e 71100 299 101 00030 000	\$	23.81	
	142 E 71100 208 101 00043 000	\$	392.90	
	142 E 71100 299 101 00043 000	\$	104.05	
	142 E 72210 207 101 00045 000	\$	205.30	
	142 E 72210 524 101 00045 000	\$	500.00	
	142 E 71100 212 101 00030 000	\$		23.81
	142 E 71100 163 101 00043 000	\$		702.25
	142 E 71100 204 101 00043 000	\$		500.00

<b>Transfer within Title IV Grant to Align with Eplan Budget</b>	142 E 72250 212 411 00000 000	\$	12.18	
	142 E 72250 189 411 00000 000	\$	840.00	
	142 E 72250 201 411 00000 000	\$	52.08	
	142 E 72250 204 411 00000 000	\$	84.35	
	142 E 72120 206 411 00000 000	\$	16.50	
	142 E 72120 208 411 00000 000	\$	50.80	
	142 E 72120 217 411 00000 000	\$	91.13	
	142 E 72120 299 411 00000 000	\$	12.81	
	142 E 72130 322 411 00000 000	\$	7,366.26	
	142 E 72210 399 411 00000 000	\$	1,358.64	
	142 E 72210 499 411 00000 000	\$	3,000.00	
	142 E 72210 524 411 00000 000	\$		403.28
	142 E 72250 524 411 00000 000	\$		4,854.68
	142 E 72210 599 411 00000 000	\$		2,000.00
	142 E 72210 212 411 00000 000	\$		45.00
	142 E 72210 201 411 00000 000	\$		189.00
	142 E 72210 204 411 00000 000	\$		290.00
	142 E 72120 204 411 00000 000	\$		531.45
	142 E 72120 201 411 00000 000	\$		91.79
	142 E 72120 189 411 00000 000	\$		1,479.55
142 E 72210 189 411 00000 000	\$		3,000.00	

<b>TOTAL</b>		\$	<b>145,599.35</b>	\$	<b>145,599.35</b>
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# Oak Ridge Schools

OFFICE OF  
Finance Director

Telephone (865) 425-9004

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## MEMORANDUM

**To:** Dr. Bruce Borchers, Superintendent of Schools  
**From:** Pat Smith, Finance Director *Pat*  
**Subject:** **FY'19 Budget Transfer #5**  
**Date:** June 11, 2019

FY'19 Budget Transfer #5 (see attachment for details) includes the following requests for Board of Education approval:

- All routine budget transfers and revisions from May 8, 2019 through June 11, 2019 including:
  - Routine budget transfers to align with instructional/program needs
  - Year-end realignment of salaries and benefits
  - Grant transfers and realignments as necessary to meet program requirements

Please let me know if you have questions or need additional information.

## FY 19 FYTD Budget Summary - Budget Transfer #5

Fund	FY19 Revised Approved Budget (After Approval of Budget Transfer #1, #2, #3, & #4)	Budget Transfer #5	FY19 Revised	Budget Total
Fund 141 (General Fund)	\$ 56,716,368.03	\$ -	\$ 56,716,368.03	
Fund 142 (Federal)	\$ 3,996,750.00	\$ -	\$ 3,996,750.00	
Fund 143 (Food Service)	\$ 2,208,891.00		\$ 2,208,891.00	
Fund 145 (Other Education)	\$ 180,149.97	\$ -	\$ 180,149.97	
Fund 146 (Extended Child Care)	\$ 453,243.00		\$ 453,243.00	
<b>TOTAL All Funds</b>	<b>\$ 63,555,402.00</b>	<b>\$ -</b>	<b>\$ 63,555,402.00</b>	

## Fund 141 Budget Transfers

Fund 141 REVENUES	Account Number	Decrease	Increase
Establish Budget for Additonal Pre-K State Grant Allocation received on May 21, 2019	141 R 46980 000 000 00000 000	\$ 3,850.00	\$ -
	141 R 46515 000 011 00000 000	\$ -	\$ 3,850.00
<b>TOTAL</b>		<b>\$ 3,850.00</b>	<b>\$ 3,850.00</b>

Fund 141 EXPENDITURES	Account Number	Increase	Decrease
Budget Realignment to meet Pre-K State Grant program salary & benefit needs	141 E 73400 429 011 00043 000	\$ 350.00	
	141 E 73400 116 011 00043 000		\$ 50.00
	141 E 73400 201 011 00043 000		\$ 200.00
	141 E 73400 212 011 00043 000		\$ 100.00
Establish Budget for Community Strings Local Grant - From Contingency	141 E 72130 599 000 00000 101	\$ 900.00	
	141 E 71900 599 000 00000 000		\$ 900.00
Establish Budget for Prior Year Reserve Fund Expenditures: CSH Local Contributions & APSI Program - From Contingency	141 E 72130 599 000 00000 055	\$ 10,000.00	
	141 E 72210 189 000 00000 650	\$ 2,000.00	
	141 E 72210 524 000 00000 650	\$ 18,000.00	
	141 E 71900 599 000 00000 000		\$ 30,000.00
Increase budget for Estimated Termination Benefits & Required New-Hire Physicals - from Contingency	141 E 72310 214 000 00000 000	\$ 1,700.00	
	141 E 72310 201 000 00000 000	\$ 65.00	
	141 E 72310 212 000 00000 000	\$ 10.00	
	141 E 72310 513 000 00000 000	\$ 250.00	
	141 E 71900 599 000 00000 000		\$ 2,025.00

<b>Establish Budget for Additonal Pre-K State Grant</b>	141 E 73400 429 011 00043 000	\$	3,850.00	
	<b>Allocation received on May 21, 2019</b>	141 E 71900 599 000 00000 000	\$	3,850.00
<b>Budget Realignment of Needed Salaries &amp; Benefits</b>	141 E 71100 117 000 00000 000		\$	400.00
	141 E 71150 163 000 00000 000		\$	500.00
	141 E 71150 195 000 00000 000	\$	500.00	
	141 E 71200 117 000 00000 000	\$	400.00	
	141 E 72130 201 000 00000 000		\$	2,000.00
	141 E 72130 207 000 00000 000	\$	2,000.00	
	141 E 72220 204 000 00000 000	\$	50.00	
	141 E 72220 212 000 00000 000		\$	50.00
	141 E 72410 162 000 00000 000	\$	5,000.00	
	141 E 72410 104 000 00000 000		\$	4,000.00
	141 E 72410 161 000 00000 000		\$	1,000.00
	141 E 72610 204 000 00000 000		\$	100.00
	141 E 72610 217 000 00000 000	\$	100.00	
	141 E 72520 201 000 00000 000	\$	25.00	
	141 E 72520 189 000 00000 000	\$	2,000.00	
	141 E 71900 599 000 00000 000		\$	2,025.00
<b>Budget Realignment of Needed Salaries &amp; Benefits</b>	141 E 72520 189 000 00000 000	\$	900.00	
	141 E 72520 201 000 00000 000	\$	50.00	
	141 E 72520 204 000 00000 000	\$	90.00	
		141 E 71900 599 000 00000 000		\$
<b>Budget Realignment of Needed Salaries &amp; Benefits</b>	141 E 71100 116 000 00000 000	\$	21,000.00	
	141 E 71150 195 000 00000 000	\$	2,100.00	
	141 E 71300 195 000 00000 000	\$	1,100.00	
	141 E 72120 195 000 00000 000	\$	1,000.00	
	141 E 71100 195 000 00000 000		\$	4,200.00
	141 E 71900 599 000 00000 000		\$	21,000.00
	141 E 73401 195 000 00043 000	\$	4,500.00	
		141 E 73401 163 000 00043 000		\$
<b>TOTAL</b>		\$	<b>77,940.00</b>	\$ <b>77,940.00</b>

## Fund 142 Budget Transfers

Fund 142 REVENUES	Account Code	Decrease	Increase
Read to Be Ready Summer Grant Budget	142 R 47590 000 720 00000 097	\$ 4,785.44	
Adjustment : Reduce amount by unused			
Summer 2018 Carryover - to Contingency	142 R 47590 000 000 00000 000		\$ 4,785.44
<b>TOTAL</b>		<b>\$ 4,785.44</b>	<b>\$ 4,785.44</b>

Fund 142 EXPENDITURES	Account Number	Increase	Decrease
	142 E 71900 000 000 00000 000	\$ 4,785.44	
Read to Be Ready Summer Grant Budget	142 E 71100 429 720 00015 000		\$ 1,191.96
Adjustment : Reduce amount by unused	142 E 71100 429 720 00030 000		\$ 1,201.90
Summer 2018 Carryover - to Contingency	142 E 71100 429 720 00045 000		\$ 1,052.88
	142 E 71100 429 720 00050 000		\$ 1,338.70
IDEA-B & IDEA Discretionary Grants : Budget	142 E 99100 504 893 00000 000	\$ 1,715.75	
Revision to Increase Indirect Costs	142 E 71200 207 893 00000 000		\$ 1,715.75
	142 E 99100 504 893 00000 094	\$ 2,905.33	
	142 E 71200 207 893 00000 094		\$ 2,905.33
<b>TOTAL</b>		<b>\$ 9,406.52</b>	<b>\$ 9,406.52</b>



# Oak Ridge Schools

OFFICE OF  
Finance Director

Telephone (865) 425-9004

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## MEMORANDUM

**To:** Dr. Bruce Borchers, Superintendent of Schools  
**From:** Pat Smith, Finance Director *Pat*  
**Subject:** **FY'19 Budget Transfer #5**  
**Date:** June 11, 2019

FY'19 Budget Transfer #5 (see attachment for details) includes the following requests for Board of Education approval:

- All routine budget transfers and revisions from May 8, 2019 through June 11, 2019 including:
  - Routine budget transfers to align with instructional/program needs
  - Year-end realignment of salaries and benefits
  - Grant transfers and realignments as necessary to meet program requirements

Please let me know if you have questions or need additional information.

# FY 19 FYTD Budget Summary - Budget Transfer #5

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Fund 141 (General Fund)	\$ 56,716,368.03	\$ -	\$ 56,716,368.03	
Fund 142 (Federal)	\$ 3,996,750.00	\$ -	\$ 3,996,750.00	
Fund 143 (Food Service)	\$ 2,208,891.00		\$ 2,208,891.00	
Fund 145 (Other Education)	\$ 180,149.97	\$ -	\$ 180,149.97	
Fund 146 (Extended Child Care)	\$ 453,243.00		\$ 453,243.00	
<b>TOTAL All Funds</b>	<b>\$ 63,555,402.00</b>	<b>\$ -</b>	<b>\$ 63,555,402.00</b>	

## Fund 141 Budget Transfers

Fund 141 REVENUES	Account Number	Decrease	Increase
Establish Budget for Additonal Pre-K State Grant Allocation received on May 21, 2019	141 R 46980 000 000 00000 000	\$ 3,850.00	\$ -
	141 R 46515 000 011 00000 000	\$ -	\$ 3,850.00
<b>TOTAL</b>		<b>\$ 3,850.00</b>	<b>\$ 3,850.00</b>

Fund 141 EXPENDITURES	Account Number	Increase	Decrease
Budget Realignment to meet Pre-K State Grant program salary & benefit needs	141 E 73400 429 011 00043 000	\$ 350.00	
	141 E 73400 116 011 00043 000		\$ 50.00
	141 E 73400 201 011 00043 000		\$ 200.00
	141 E 73400 212 011 00043 000		\$ 100.00
Establish Budget for Community Strings Local Grant - From Contingency	141 E 72130 599 000 00000 101	\$ 900.00	
	141 E 71900 599 000 00000 000		\$ 900.00
Establish Budget for Prior Year Reserve Fund Expenditures: CSH Local Contributions & APSI Program - From Contingency	141 E 72130 599 000 00000 055	\$ 10,000.00	
	141 E 72210 189 000 00000 650	\$ 2,000.00	
	141 E 72210 524 000 00000 650	\$ 18,000.00	
	141 E 71900 599 000 00000 000		\$ 30,000.00
Increase budget for Estimated Termination Benefits & Required New-Hire Physicals - from Contingency	141 E 72310 214 000 00000 000	\$ 1,700.00	
	141 E 72310 201 000 00000 000	\$ 65.00	
	141 E 72310 212 000 00000 000	\$ 10.00	
	141 E 72310 513 000 00000 000	\$ 250.00	
	141 E 71900 599 000 00000 000		\$ 2,025.00

<b>Establish Budget for Additonal Pre-K State Grant</b>	141 E 73400 429 011 00043 000	\$	3,850.00	
	<b>Allocation received on May 21, 2019</b>	141 E 71900 599 000 00000 000	\$	3,850.00
<b>Budget Realignment of Needed Salaries &amp; Benefits</b>	141 E 71100 117 000 00000 000		\$	400.00
	141 E 71150 163 000 00000 000		\$	500.00
	141 E 71150 195 000 00000 000	\$	500.00	
	141 E 71200 117 000 00000 000	\$	400.00	
	141 E 72130 201 000 00000 000		\$	2,000.00
	141 E 72130 207 000 00000 000	\$	2,000.00	
	141 E 72220 204 000 00000 000	\$	50.00	
	141 E 72220 212 000 00000 000		\$	50.00
	141 E 72410 162 000 00000 000	\$	5,000.00	
	141 E 72410 104 000 00000 000		\$	4,000.00
	141 E 72410 161 000 00000 000		\$	1,000.00
	141 E 72610 204 000 00000 000		\$	100.00
	141 E 72610 217 000 00000 000	\$	100.00	
	141 E 72520 201 000 00000 000	\$	25.00	
	141 E 72520 189 000 00000 000	\$	2,000.00	
	141 E 71900 599 000 00000 000		\$	2,025.00
<b>Budget Realignment of Needed Salaries &amp; Benefits</b>	141 E 72520 189 000 00000 000	\$	900.00	
	141 E 72520 201 000 00000 000	\$	50.00	
	141 E 72520 204 000 00000 000	\$	90.00	
		141 E 71900 599 000 00000 000		\$
<b>Budget Realignment of Needed Salaries &amp; Benefits</b>	141 E 71100 116 000 00000 000	\$	21,000.00	
	141 E 71150 195 000 00000 000	\$	2,100.00	
	141 E 71300 195 000 00000 000	\$	1,100.00	
	141 E 72120 195 000 00000 000	\$	1,000.00	
	141 E 71100 195 000 00000 000		\$	4,200.00
	141 E 71900 599 000 00000 000		\$	21,000.00
	141 E 73401 195 000 00043 000	\$	4,500.00	
		141 E 73401 163 000 00043 000		\$
<b>TOTAL</b>		\$	<b>77,940.00</b>	\$ <b>77,940.00</b>

## Fund 142 Budget Transfers

Fund 142 REVENUES	Account Code	Decrease	Increase
Read to Be Ready Summer Grant Budget	142 R 47590 000 720 00000 097	\$ 4,785.44	
Adjustment : Reduce amount by unused			
Summer 2018 Carryover - to Contingency	142 R 47590 000 000 00000 000		\$ 4,785.44
<b>TOTAL</b>		<b>\$ 4,785.44</b>	<b>\$ 4,785.44</b>

Fund 142 EXPENDITURES	Account Number	Increase	Decrease
Read to Be Ready Summer Grant Budget	142 E 71900 000 000 00000 000	\$ 4,785.44	
Adjustment : Reduce amount by unused	142 E 71100 429 720 00015 000		\$ 1,191.96
Summer 2018 Carryover - to Contingency	142 E 71100 429 720 00030 000		\$ 1,201.90
	142 E 71100 429 720 00045 000		\$ 1,052.88
	142 E 71100 429 720 00050 000		\$ 1,338.70
IDEA-B & IDEA Discretionary Grants : Budget	142 E 99100 504 893 00000 000	\$ 1,715.75	
Revision to Increase Indirect Costs	142 E 71200 207 893 00000 000		\$ 1,715.75
	142 E 99100 504 893 00000 094	\$ 2,905.33	
	142 E 71200 207 893 00000 094		\$ 2,905.33
<b>TOTAL</b>		<b>\$ 9,406.52</b>	<b>\$ 9,406.52</b>



**MEMORANDUM**  
**OAK RIDGE SCHOOLS**

**Bruce Lay**  
**Office of the Executive Director of School Leadership**

**DATE: May 22, 2019**

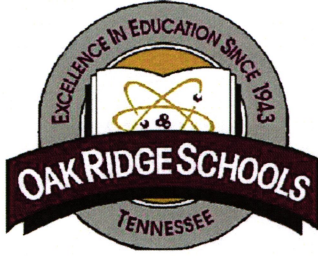
**SUBJECT: Transportation Contract Renewal with First Student, Inc.**

FY'20 will be the 12<sup>th</sup> year we have contracted transportation services with First Student. The increase proposed for daily route expenses is 2.75%. This includes the operational cost for current buses that are leased and the addition of 9 new buses. A total of 24 buses will be leased from First Student and 4 buses will be district owned. Approval of this contract will allow for the ordering of the new replacement buses so they will be available for use at the start of the school year.

On February 1, 2017, Oak Ridge Schools committed to a 6-year extension proposal agreement, which included a 2.75% increase for FY20. The FY20 contract reflects the increase proposed at that time. The proposed rates include operational leases for 28 buses over the term of the contract. As Oak Ridge school buses are retired, less funding will be required for Oak Ridge Schools bus repairs, radios, cameras, inspections and licensing.

Oak Ridge Schools requested three additional bus routes to meet the transportation requirements of our special need students. These additional bus routes are necessary to maintain compliance with the TDOE. The cost of three additional bus routes is \$138,291.00.

The total cost of the FY20 First Student contract is \$1,376,023.00. This is a 29.52% increase totaling \$313,594.00. The increase is higher than normal due to the fact that we added nine new buses and three new bus routes.



# Oak Ridge Schools

*Business Office*

Telephone (865)425-9004

Fax: (865)425-9060

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## Memorandum

**To:** Dr. Bruce Borchers, Superintendent  
**From:** Pat Smith, Finance Director *Pat*  
**Date:** May 31, 2019  
**RE:** Food Service Contract Renewal/Amendment for FY20

I recommend approval of the attached Amendment No. 1 to the District's Food Services Management Agreement for FY20. This will be the second year of the contract with Aramark Educational Services, Inc. for our food service program management.

The annual general and administrative expenses fee will increase by 2.00% (from \$110,000 to \$112,200), divided equally over twelve months. Additionally, the per meal management fee will increase by \$0.0019 (from \$0.0953 to \$0.0972 per meal), a 2% increase over the previous year.

The FY20 Contract also includes a guaranteed budget surplus of \$150,105 for the District's Food Service Fund (subject to the conditions outlined in Section F of the Contract).

There are no increases in meal prices planned. The overall food service budget for FY20 increased by \$150,000 or 6.79%. The Food Service Program is a self-supporting fund and does not affect the General Purpose Budget.

**Attachment:** Amendment No. 1 to Food Services Management Agreement

**AMENDMENT NO. 1 TO  
FOOD SERVICES MANAGEMENT AGREEMENT**

**THIS AMENDMENT NO. 1**, made this 1st day of July, 2019, by and between **OAK RIDGE SCHOOLS** ("District") and **ARAMARK EDUCATIONAL SERVICES, LLC**, a Delaware limited liability company ("ARAMARK"), amends that certain Food Services Management Agreement made July 1, 2018 (as amended from time to time, the "Agreement"), pursuant to which ARAMARK provides management services to the District in connection with the operation of the District's non-profit school food service operation.

**WHEREAS**, the Agreement was effective for the period commencing July 1, 2018 and ending on June 30, 2019; and

**WHEREAS**, the District and ARAMARK desire to extend the Agreement for the 2019-2020 school year subject to the changes set forth hereafter.

**NOW THEREFORE**, in consideration of the mutual covenants set forth herein, and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledge, and intending to be legally bound, the parties hereto agree that in accordance with Section 23 thereof, the Agreement is hereby amended as follows:

1. **Current Year**. Section 2.D. is deleted in its entirety and replaced with the following:

**"D. 'Current Year':** The 2019-2020 school year."

2. **Effective Date**. Section 2.G. is deleted in its entirety and replaced with the following:

**"G. 'Effective Date':** July 1, 2019."

3. **General and Administrative Expense**. Section 2.K. is deleted in its entirety and replaced with the following:

**"K. "General and Administrative Expense":** Aramark's allowance for the financial reporting, legal, tax and audit services and management oversight provided to client locations by Aramark at the regional and corporate levels. Such allowance shall be equal to One Hundred Twelve Thousand and Two Hundred Dollars (\$112,200), paid in equal monthly installments

4. **Payment to ARAMARK**. Section 16.C is deleted in its entirety and replaced with the following:

**"C. Payment to ARAMARK:** District shall pay Aramark for all Reimbursable Items, including an allowance for its General and Administrative Expense of \$112,200 paid in equal monthly installments. In addition, District shall pay to Aramark a management fee of \$0.0972 per meal for each National School Lunch and Breakfast Program meal served and Meal Equivalent served (the "Management Fee"), currently projected to be \$59,836.03. The total of such Reimbursable Items and Management Fee is the "District's Financial Obligation." Labor costs for special functions conducted outside the non-profit school Food Service should not be double billed for program meals and special function meals.

5. **Number of Meals.** Section 16.E. is deleted in its entirety and replaced with the following:

**“E. Number of Meals:** Aramark’s allowance for its Management Fee is based on an anticipated service per school year of 790,019 reimbursable meals and Meal Equivalents. In the event that existing conditions at District change (including by way of example, student population, number of service days, type and number of schools, personnel practices, hours, length or type of meal service or any other conditions beyond the control of Aramark), so that such minimum number of meals is not achieved, District and Aramark will renegotiate the Financial Terms set forth herein. Furthermore, the projected number of meals to be served by Aramark in the Current Year is based on the meal counts provided by District to Aramark as part of the request for proposal process. District represents and warrants that such meal count data and other information provided to Aramark as part of the request for proposal process is true and correct.

6. **Guarantee.** Section 16.F.1 is deleted in its entirety and replaced with the following:

**1) Projected Food Service Budget Surplus:** Aramark estimates that the projected surplus for the Current Year shall be at least \$150,105 (the “Projected Surplus”) for those items of revenue and expense set forth in the mutually agreed upon budget attached hereto as Exhibit B (the “Food Service Budget”).

7. **Guarantee.** Section 16.F.3 is deleted in its entirety and replaced with the following:

**“3) Reimbursement Conditions and Assumptions:** ARAMARK’s obligation to reimburse District in accordance with Paragraph 16.F(2), above, shall remain in effect only during the Current Year and is contingent upon the following conditions and assumptions remaining in effect for the Current Year:

- a. Reimbursement rates for Food Service Program meals shall increase by percentages at least equal to the percentage increases experienced in the prior school year.
- b. The value of government donated commodities received shall not be less than the value of government donated commodities received during the prior school year.
- c. The mix and quantity of government donated commodities shall not change from the mix and quantity received the prior school year so as to increase actual food costs over the level of projected food cost set forth in Exhibit B.
- d. The District shall not require Aramark to purchase processed commodities for a total price (including all applicable costs and fees) that exceeds the then-current market price for a comparable commercial item.
- e. There shall be at least one hundred eighty-three (183) full service days where breakfast and lunch are served for the Current Year.
- f. The average daily student enrollment/attendance for the Current Year shall be at least four thousand six hundred and sixteen (4,616).

- g. The cost of wages, salary, and fringe benefits for the food service operations employees or the number of such employees shall not exceed such levels as set forth in Exhibit A. Aramark's obligation is based on the Federal and State minimum wage laws and health care benefit rates, laws, and regulations including, without limitation, any prevailing wage rates and laws, in effect as of January 1, 2019. Should the minimum wage or health and welfare benefit rates be increased above the January 1, 2019 level pursuant to any Federal, State or local law or regulation, Aramark's obligation shall automatically be adjusted to cover increased labor costs resulting directly or indirectly from such increase, including any retroactive adjustments.
- h. The actual costs charged to the Food Service Enterprise Account by the District shall not exceed the projected operating expenses as set forth in Exhibit B, attached hereto and made a part hereof.
- i. Food costs during the Current Year shall not increase by an amount great than three Percent (3%). Food costs will be measured by the greater of the (a) yearly percentage change in the Consumer Price Index, All Urban Consumers, U.S. City Average, Food Away From Home Index ("CPI-FAH"), published by the U.S. Department of Labor and (b) the yearly percentage change in the Market Basket of Products (as defined below) which approximate the products served pursuant to this Agreement (the "District Menu"). The period for determining CPI-FAH and Market Basket of Products increases shall be June of the immediately preceding year to June of the Current Year. The "Market Basket of Products" represents categories or types of products that are generally used in the District Menu. Such products are classified into the following six categories of food items (each, a "Menu Category"): beverage; baked goods; produce; dairy; meat; and grocery items (composed of the food items in the menu that are not otherwise included in one of the preceding categories). Each Menu Category will be ascribed a percentage (the "Category Weighting") representing the proportion of the District Menu that such Menu Category approximately represents based on purchasing levels during the Current Year. Each Category Weighting will then be multiplied by the percentage change in the corresponding Bureau of Labor Statistics category compiled by the U.S. Department of Labor, and the results of each such calculation will be added together to arrive at the overall percentage change which will represent the Market Basket of Products.
- j. District and its representatives, including, but not limited to, the District liaison, school principals, teachers and District employees shall fully cooperate with Aramark and its representatives in the implementation of the Food Service Program and any mutually agreed upon modifications to the Food Service Program.
- k. District shall fully cooperate with Aramark to limit the expansion of competitive food sales in order to maximize the Gross Receipts and other non-cash sales of the Food Service Program.
- l. The ratio of students eligible to receive free and reduced price meals as compared to total student enrollment shall not decrease from those provided in the District's request for proposals.
- m. Should the District require in writing that Aramark take an action which causes the cost of wages, salary, and/or fringe benefits for Aramark's food service employees to exceed the levels set forth in Exhibit B, Aramark's obligation shall automatically be adjusted to cover increased labor costs resulting directly from such action.

- n. District and/or any facility affiliated with District shall neither hire any supervisory employee of Aramark, nor permit any supervisory employee of Aramark to be employed on District's premises or on the premises of any facility affiliated with District during the Current Year or for a period of 12 months subsequent to the Current Year (unless such employees were formerly employees of District) whether as an individual or as owner, partner, majority stockholder, director, officer or employee of a food service provider. For the purpose of this provision, "supervisory employees" shall be defined as those persons who have directly or indirectly performed management or professional services on District's premises at any time during the Current Year or the 12-month period immediately preceding the Current Year.

In the event any of the foregoing conditions or assumptions is not met during the Current Year, Aramark's obligation shall be reduced by the amount of any increase in District's Total Food Service Costs or any reduction in Gross Receipts which is attributable to the changes in such conditions or assumptions. Furthermore, if during the Current Year District requests a material change in any phase of the Food Service Program that results in a decrease in Gross Receipts or an increase in Total Food Service Costs from the amounts set forth in the Food Service Budget, Aramark shall advise District of its estimate of the increase in the Total Food Service Costs or decrease in Gross Receipts attributable to such requested change. Any budget, including the Food Service Budget, agreed to by Aramark and District shall be adjusted to reflect such estimated increase in Total Food Service Costs or decrease in Gross Receipts.

8. **Food Service Budget.** Exhibit B to the Agreement is deleted in its entirety and replaced with Exhibit B to this Amendment.

9. **Term and Termination.** Section 20.A of the Agreement is hereby deleted in its entirety and replaced with the following:

"A. This Agreement shall be in effect for the Current Year."

10. The following paragraph is added to the Agreement as Section 30.

**30. Compliance.** Aramark shall provide SFA with food cost data it requests in order to determine the SFA's compliance with the revenue from nonprogram foods requirements. The information provided by the FSMC must be sufficient for the SFA to be able to provide specific information about the food service operation and all required products and services they are seeking to procure. For example, essential information includes:

- a) For fixed price per meal contracts, awarded on a per meal basis and with revenues from nonprogram foods sales converted into meal equivalents to which the fixed price cost is applied, the FSMC will annually provide information on food costs and revenues. The information must include food cost for reimbursable meals, food cost for non-program foods, revenue from non-program foods, and total revenue. Nonprogram foods include: a la carte; catering; vending; and student stores operated, or any other sales generated through the nonprofit school food service account not already described. This information is used to determine compliance with revenue from nonprogram foods at 7 CFR 210.14(f).
- b) Historical information on the type and value of nonprogram foods and meals to be offered in other food service operation, for example, catering. When the FSMC will be responsible for providing the SFA with, or calculating nonprogram food costs and

program revenues for compliance with the 7 CFR Part 210.14(f), the contract must clearly identify this requirement.

11. **Contract Provisions.** Federal agencies are permitted to require changes, remedies, changed conditions to the Agreement as required by law.

12. **Agreement to Remain in Effect.** In all other respects, the Agreement shall remain in full force and effect. This Amendment No. 1 shall be attached to, and become part of, the Agreement.

**IN WITNESS WHEREOF**, the parties hereto have caused this Amendment No. 1 to be signed by their duly authorized representatives the day and year first above written.

**OAK RIDGE SCHOOLS**

**ARAMARK EDUCATIONAL SERVICES, LLC**

By: \_\_\_\_\_  
Name: Dr. Bruce Borchers  
Title: Superintendent

By: \_\_\_\_\_  
Name: Alicia Kent  
Title: Vice President

## Exhibit B

### 2019-2020 Food Service Budget

#### Revenue

Breakfast Sales	\$	32,496
Lunch Sales	\$	390,525
A la Carte	\$	301,872
Dinner/ Snack		
State Reimbursements	\$	16,455
Federal Reimbursements	\$	1,364,023
Catering and Special Events	\$	51,281
<b>Total Revenue:</b>	\$	<u>2,140,197</u>

#### Expenses

Food Cost	\$	774,623
FSMC Labor	\$	601,641
FSMC Taxes Benefits	\$	124,636
District Labor	\$	112,431
Cleaning Supplies	\$	14,311
Computer Maintenance	\$	2,100
Depreciation	\$	11,448
General Liability Insurance	\$	26,526
Office Supplies	\$	6,374
Paper Supplies/ Disposables	\$	46,211
Promotional Materials	\$	5,000
Smallwares	\$	11,499
Taxes/ Licenses	\$	2,862
Freight/ Delivery	\$	3,404
Recruiting	\$	1,061
Uniforms	\$	5,000
Telephone	\$	1,200
Fixed Costs/ Other Direct Costs	\$	44,678
District Meeting Travel	\$	6,000
Admin Fee	\$	112,200
Management Fee	\$	<u>76,887</u>
<b>Total Expenses:</b>	\$	1,990,092
<b>Profit/(Loss)</b>	\$	150,105

Oak Ridge Schools' Preschool Head Start  
Delegate Supplement Health/Safety Grant  
Application 2019  
Requested Funding date 2019-2020

6/4/19  
1'20

**Oak Ridge Schools' Head Start**  
**Delegate Supplement Health/Safety Grant**  
**Application 2019**  
**Requested Funding date 2019-2020**

The purpose of this grant proposal is to request funding for a one-time supplement in the amount of \$141,410.00 for the purchase of key safety equipment for our new preschool building. Oak Ridge Schools' Preschool currently resides in the School Administrative Building at 304 New York Ave, Oak Ridge, TN. The current school building was built in 1942-1943, and was the first elementary school in Oak Ridge, Elm Grove Elementary. Today, Head Start students are served here in 9 classrooms. While the building has been well maintained, the mere age of the building has created multiple costs and concerns.

In 2014, there were concerns regarding lead paint peeling on the outside of the building. A corrective action occurred to correct the matter, and the building was repaired at a cost of \$46,572.50. An agreement was reached between the Grantee and Delegate to have a different placement for the Head Start students and a 5-year plan was put in place. Throughout the duration of this 5-year plan, the building has continued to be maintained and the repairs have been monitored each year to assure the continued health and safety of the students.

Over the past 5 years, multiple scenarios have been pursued. The leaders for the city and the leaders for the Oak Ridge Schools have collaborated to determine the most efficient and effective plan for a new preschool facility. The ultimate decision was to find a site within a central location of the city to build a brand new building. The city laid out a budget of

\$9,000,000 for this project. A site was located in the Scarboro community in Oak Ridge. The site was previously Scarboro Community Park, and the city made the decision to not only build the preschool there, but to also renovate the park facilities to meet the current community needs. While our school serves students from across the entire city of Oak Ridge, the location in the Scarboro Community gives our school a greater opportunity to reach more families of greatest need. In the past, families in this community have stated transportation as a concern and a reason for children not attending our school. This close proximity will provide families with the option to walk to the school, eliminating the morning transportation issue for these families.

A groundbreaking occurred in January 2019 with a set completion date of December 2019. The planning of the new building has been a joint venture between Oak Ridge City, Oak Ridge Schools, and Oak Ridge Schools' Preschool staff. The new building will have 14 classrooms, with the pad poured for 2 additional classrooms to be built in the future if needed. The building also includes a library, Special Education Resource room, Occupational Therapy, Physical Therapy, Speech Therapy rooms, family services' offices with meeting space to meet with parents, and other typical rooms and offices. The school will continue to serve 118 Head Start students, with the possibility of future growth. Photos of the current progress for the new building are included with this proposal in the supporting documents.

While the city provided a large portion of the budget for the new preschool building, totaling \$9,000,000, it did not cover all expenses. There are several key safety items that must be

included in the project. We are reaching out to the Office of Head Start to request funding for the purchase of these key items as a one-time Health and Safety Supplement.

A tremendous focus has been placed on Health and Safety for our students, and ultimately for our school. The new building presents an opportunity to include the most up to date safety features to ensure a safe and secure facility and to meet federal and state regulations as well as compliance with Head Start Standards and school district best practices.

**The following information outlines the delegate's anticipated use of Supplemental Health/Safety Grant funds:**

**Requesting funds for two categories: Key Safety Equipment and Playground Safety Equipment**

**Key Safety Equipment**

**1. Accessibility, Surveillance, Emergency Communication:**

We are requesting grant funds for multiple systems that will help to ensure the safety of all students, families and staff on school/center premises. These systems will also help with the safety of all visitors and protect the building and the grounds. We are requesting \$37,947.83 for a Visitor Access Control System that will allow us to monitor and control who is entering and exiting our building. Next, we are requesting \$51,717.70 for a Closed Circuit TV (CCTV) Surveillance System. The final system in this category is for Handheld Motorola Radios on the City/District trunk system. The proposal includes the purchase of two portable radios, each costing 3,068.98, for a total estimated cost of \$6,137.96.

Total \$97,407.44

### **A. Visitor Access Control System and CCTV Surveillance System**

The proposal for these two items is in alignment with Caring For Our Children Policy 9.2.4.7- Sign-In/Sign-Out System and Head Start Design Guide. Caring For Our Children states, “Programs should have a sign-in/sign-out system to track those who enter and exit the facility. The system should include name, contact number, relationship to facility, and recorded time in an out.” Policy 9.2.4.8 -Authorized Persons to Pick Up Child states, “Children may only be released to adults authorized by parents or legal guardians whose identity has been verified by photo identification.”

According to Head Start Design Guide, Chapter 10: Security: “10.2 Security Additional safety issues can affect space planning. HSB suggests treating the perimeter of the building and play yards as a controlled filter with only one primary means of public access and exit. All other service and emergency exit points should be controlled with access limited to authorized individuals. Recommendations: The entry approach should be visible by center staff located inside. Position the reception area adjacent to the entry and director’s office. Buildings should be covered by security personnel. Keeping children safe within the center, safeguarding them from outside intruders, and protecting them from hazards to the fullest extent possible is the purpose of security measures. HSB recommends that systems include equipment, electrical power, and a conduit to protect electrical cables and wires, as required. All security alarms should report either to an alarm system or to a central monitoring station or to both as an audible and visual alarm signal. Security equipment may include a perimeter security alarm system, video surveillance for entrance doors and vestibules, and an announcement system for main entrance doors. The following should be provided: • A video camera at the entry/exit

doors is recommended when the center entrance cannot be seen by the building security staff or if a security risk assessment prescribes video monitoring at the entrance. • Announcement at the entry door • An electronic security system, including alarms, cameras and hardware. Monitors should be at the director's office and should have covers to conform to the ADA requirement to lower mounting heights for fire pulls and duress alarms while also minimizing children's access to them. • A keypad at the entry door for authorized entry to the center without relying on other staff for assistance or monitoring and suitable for use by the disabled. • Alarms at all entry points and delayed alarm locks at exit doors. Exit doors not intended for children's use should be equipped with electronic magnetic locks. • Duress alarms if prescribed by a security risk assessment. • Audible and visible emergency alarm signals.

Total \$89,665.53

**B. Handheld Motorola Radios**

The final request in this category is for Handheld Motorola radios on the City/District trunk system. The proposal includes the purchase of two portable radios, each costing 3,068.98, for a total estimated cost of \$6,137.96. The Motorola radios connect directly to the district "Trunk" system. This system enables immediate contact with Oak Ridge City police and fire rescue services as well as with school district administrators. The proposal is for two radios, one radio in the secretary's office and one in the director's office.

Total \$6,137.96

**C. AED Unit and Accessories**

Each year, more than 250,000 Americans die from sudden cardiac arrest. According to medical experts, the key to survival is timely initiation of a "chain of survival", including CPR

(cardiopulmonary resuscitation). Because of recent technological advances a portable lifesaving device, called an "automated external defibrillator" or "AED" has recently become an important medical tool. Trained non-medical personnel can use these simplified electronic machines to treat a person in cardiac arrest. The AED device "guides the user through the process by audible or visual prompts without requiring any discretion or judgment."<sup>1</sup>The American Heart Association notes that at least 20,000 lives could be saved annually by prompt use of AEDs. Ultimately, with broad deployment of AEDs among trained responders, as many as 50,000 deaths due to sudden cardiac arrest could be prevented each year.

Currently, the state of Tennessee strongly encourages AEDs in all schools to help prepare for a possible cardiac arrest. Our school currently participates in "Project Adam" AED training every year. This training is provided by a certified AED trainer and includes training for all preschool staff. There is an assigned AED team for our school and AED drills are practiced at least two times per year. The specific AED unit requested in this proposal aligns with the unit that is used throughout our school district. The continued support and monitoring of the unit would then be provided by the school district, including monthly testing of the battery, replacement of the battery as necessary, replacement of any other hardware, pads, or other items.

Total \$1,604.40

## **2. Playground Safety Equipment**

We are requesting \$44,001.20 for playground safety items at our new school. These items include a playground sunshade at \$14,825.38, which will alleviate the issue of playground equipment getting too hot to play on and children spending too much time unprotected from the sun. We are also requesting \$2,088.82 for a sunshade for the sandbox for these same

reasons. Next, we are requesting \$837.00 for a sandbox cover. The cover will prevent animals and the elements from entering the sandbox and rendering it unsafe for students. The last item we are requesting for our playground is surfacing at a cost of \$26,250.00. This would give us the required amount of protective surfacing for playground use zones.

Total \$44,001.20

**A. Playground Sunshade**

The proposed 40'L x 40'W fabric shade structure by USAShade will provide a shaded space for children to play or rest in the shade during outdoor play. The U.S. Consumer Product Safety Commission publishes a Public Playground Safety Handbook including information on the importance of providing shaded spaces for children. The Handbook refers to research by the American Academy of Dermatology, indicating that one in five Americans will develop some form of skin cancer during their lifetime, and five or more sunburns double the risk of developing skin cancer. The proposed shade structure will provide needed shade space in which children can play. This is a critical need as the playground will be part of a new construction project. The new school is currently under construction. The design of the school is a u-shaped building with the playground in the center. The design and the new construction mean there will be no existing trees on the playground. The U.S. Consumer Product Safety Commission explains that designing play structures as a means for providing shading (e.g., elevated platforms with shaded space below), or creating more shade (e.g., manmade structures) are potential ways to design a playground to help protect children's skin from the sun.

Total \$14,825.38

**B. Sandbox Sunshade**

The proposed 14'Lx14'W fabric shade structure by USAShade will provide a shaded space for children to play in the sandbox during outdoor play. The shade structure will keep the sand cooler for children. It will provide relief from the heat and help protect against overheating. As with the larger shade structure, the proposed shade structure for the sandbox will help protect against the harmful effects of overexposure to the sun. The proposed shade structure will provide needed shade space in which children can play.

Total \$2,088.82

**C. Sandbox Cover**

The proposed 12'x12' Sandbox Cover from SandboxcoverUSA will prevent leaves, branches and other debris from entering the sandbox. The cover will also keep animals from entering the sandbox and contaminating the sand with animal waste, rendering it useless for children.

Total \$837.00

**D. Playground Surfacing**

The proposed Poured-in-Place rubber playground surfacing around and beneath play structures is a critical component of playground safety. The Consumer Product Safety Commission explains in their Public Playground Safety Handbook that surfacing under and around playground equipment is one of the most important factors in reducing the likelihood of life-threatening head injuries. A fall onto a shock absorbing surface is less likely to cause a serious head injury than a fall onto a hard surface.

The materials and depth of surfacing for the Poured-in-Place playground surfacing are designed based on the height of the play structure to meet requirements described in ASTM F1292 Standard Specification for Impact Attenuation of Surface Systems Under and Around Playground Equipment. Testing using the methods described in ASTM F1292 provides a “critical height” rating of the surface. This height can be considered as an approximation of the fall height below which a life-threatening head injury would not be expected to occur. The proposed playground surfacing is designed to meet this standard and help keep children safe.

The poured resilient surfacing is also designed to make the play equipment accessible to children. Poured-in-Place surfacing is compliant with ADA regulations and will be accessible for our enrolled children with disabilities. Accessible design is a requirement for commercial playgrounds constructed after March 15, 2012. ASTM F1487 defines the playground use zone as areas beneath and near playground equipment. ASTM F1951-99 requires that surfacing be firm and stable enough for children in wheelchairs or using mobility devices to cross over easily. The poured-in-place playground surfacing will provide a smooth surface that is wheel-chair accessible and is negotiable by children using a walker or walking with leg braces. The smooth surface beneath the climbing structures will be accessible to children walking or crawling.

Total \$26,250.00

Total Key Safety Items	\$97,407.44
Total Playground Safety Items	\$44,001.20
Total	\$141,408.64 (\$141,409)

Oak Ridge City Schools' Head Start Program					Grant #04CH994-001	
<b>Equipment: Safety Grant</b>						
	<b>Item</b>	<b>Purpose</b>	<b>Quantity</b>	<b>Cost Per Item</b>	<b>Total Cost</b>	
	Visitor Access Control System	Monitor and control who enters and exits the building.	1	37,947.83	37,947.83	
	CCTV Surveillance System	Monitor who is in and what is happening in the building.	1	51,717.70	51,717.70	
	Playground Sunshade	Protect the students and the equipment from the sun.	1	14,825.38	14,825.38	
	Playground Surfacing	of protective surfacing.	1500	17.50	26,250.00	
					<b>TOTAL EQUIPMENT</b>	<b>\$130,741</b>
<b>Other Supplies: Safety Grant</b>						
	<b>Item</b>	<b>Purpose</b>	<b>Quantity</b>	<b>Cost Per Item</b>	<b>Total Cost</b>	
	Handheld Motorola Radios City/District System	Provide immedite contact with Oak Ridge local police and fire departments	2	3,068.98	6,137.96	
	Sandbox Sunshade	Protect the students and the sandbox from the sun.	1	2,088.82	2,088.82	
	Sandbox Cover	Protect the sandbox from the elements and animals.	1	837.00	837.00	
	AED	Emergency equipment to meet federal guidelines and to be available in the event of a cardiac emergency	1	1,604.40	1,604.40	
					<b>TOTAL OTHER SUPPLIES</b>	<b>10,668.00</b>
<b>TOTAL REQUEST FOR SAFETY GRANT FUNDS-Direct Charges</b>						<b>\$141,409</b>
<b>Indirect Charges</b>						<b>396.00</b>
<b>TOTAL REQUEST FOR SAFETY GRANT FUNDS</b>						<b>\$141,805</b>





Quote Number: QU0000461488  
 Effective: 07 DEC 2018  
 Effective To: 05 FEB 2019

**Bill-To:**

OAK RIDGE SCHOOLS  
 PO BOX 6588  
 OAK RIDGE, TN 37831  
 United States

**Ultimate Destination:**

OAK RIDGE SCHOOLS  
 100 WOODBURY LN  
 OAK RIDGE, TN 37830  
 United States

**Attention:**

Name: Casey Laymance  
 Phone: 865-425-3171

**Sales Contact:**

Name: Jimmy Hayes MR  
 Email: jimmy.hayes@metrocomm2way.com  
 Phone: 8655460311

Contract Number: TENNESSEE STATE  
 Freight terms: FOB Destination  
 Payment terms: Net 30 Due

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
1	1	H51UCF9PW6AN	APX 4000 7/800 MHZ MODEL 2 PORTABLE	\$1,963.00	\$1,413.36	\$1,413.36
1a	1	QA04865AA	ADD: TWO KNOB CONFIGURATION	-	-	-
1b	1	QA05100AA	ENH:STD WARRANTY APPLIES-NO SFS	-	-	-
1c	1	H799AW	ADD: TEST RESULTS / RATED AUDIO PRI	-	-	-
1d	1	QA02756AB	ENH: 3600 OR 9600 TRUNKING BAUD SIN	\$1,570.00	\$1,130.40	\$1,130.40
1e	1	H122BV	ALT: 1/4- WAVE 7/800 STUBBY (NAR659)	\$24.00	\$17.28	\$17.28
1f	1	QA00580AF	ADD: TDMA OPERATION	\$450.00	\$324.00	\$324.00
1g	1	QA01833AD	EXTREME NOISE REDUCTION	\$25.00	\$18.00	\$18.00
1h	1	H842BJ	ADD: SINGLE UNIT PACKAGING	-	-	-
2	1	PMPN4174A	CHGR DESKTOP SINGLE UNIT IMPRES, US/NA	\$69.25	\$51.94	\$51.94
3	114	SVC03SVC0115D	SUBSCRIBER PROGRAMMING	\$1.00	\$1.00	\$114.00

**Total Quote in USD**

**\$3,068.98**

This quote allows the radios to operate on both the current 3600baud radio system as well as the proposed new 9600baud system. The City of Oak Ridge is in the process of updating their radio system and the new system will require radios to operate at 9600 baud

PO Issued to Motorola Solutions Inc. must:

- >Be a valid Purchase Order (PO)/Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted
- >Have a PO Number/Contract Number & Date
- >Identify "Motorola Solutions Inc." as the Vendor
- >Have Payment Terms or Contract Number
- >Be issued in the Legal Entity's Name
- >Include a Bill-To Address with a Contact Name and Phone Number
- >Include a Ship-To Address with a Contact Name and Phone Number
- >Include an Ultimate Address (only if different than the Ship-To)
- >Be Greater than or Equal to the Value of the Order
- >Be in a Non-Editable Format

GSA PRICE LIST

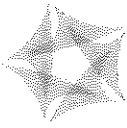


- Tops must be removed prior to snow, ice or wind in excess of 90mph
- F.O.B. Dallas
- Excludes ground anchoring hardware.

Name of Structure	Unit Size (Length x Width)	PRODUCT NUMBER	sq ft	weight	Foundation		GSA Price
					Type	post height	
Hip 401.5	10' L x 10' W	HIP10X10X8	100	450	2	8'	\$1,607.68
Pyramid 403.5		HIP10X10X10	100	500	2	10'	\$2,017.81
(Maximum size for a Pyramid is 34ftx34ft)		HIP10X10X12	100	600	2	12'	\$2,336.75
	12' L x 12' W	HIP12X12X8	144	500	2	8'	\$1,744.43
		HIP12X12X10	144	550	2	10'	\$2,112.49
		HIP12X12X12	144	600	2	12'	\$2,503.03
	16' L x 10' W	HIP16X10X8	160	500	2	8'	\$2,029.64
		HIP16X10X10	160	560	3	10'	\$2,343.26
		HIP16X10X12	160	600	3	12'	\$2,970.50
	18' L x 10' W	HIP18X10X8	180	500	2	8'	\$2,258.64
		HIP18X10X10	180	600	3	10'	\$2,662.21
		HIP18X10X12	180	650	3	12'	\$3,007.19
	20' L x 10' W	HIP20X10X8	200	500	2	8'	\$2,336.75
		HIP20X10X10	200	550	3	10'	\$2,662.21
		HIP20X10X12	200	650	3	12'	\$3,000.68
	20' L x 12' W	HIP20X12X8	240	500	3	8'	\$2,361.01
		HIP20X12X10	240	550	3	10'	\$2,716.05
		HIP20X12X12	240	600	3	12'	\$3,071.09
	14' L x 14' W	HIP14X14X8	196	500	2	8'	\$2,088.82
		HIP14X14X10	196	550	3	10'	\$2,219.00
		HIP14X14X12	196	600	3	12'	\$2,307.76
	22' L x 14' W	HIP22X14X8	308	510	4	8'	\$2,597.71
		HIP22X14X10	308	600	4	10'	\$2,929.08
		HIP22X14X12	308	720	4	12'	\$3,207.19
	16' L x 16' W	HIP16X16X8	256	500	3	8'	\$2,479.36
		HIP16X16X10	256	550	4	10'	\$2,899.49
		HIP16X16X12	256	600	4	12'	\$3,254.53
	18' L x 18' W	HIP18X18X8	324	550	4	8'	\$2,544.45
		HIP18X18X10	324	600	4	10'	\$2,952.75
		HIP18X18X12	324	650	4	12'	\$3,254.53
	20' L x 20' W	HIP20X20X8	400	550	4	8'	\$2,662.21
		HIP20X20X10	400	650	4	10'	\$3,059.26
		HIP20X20X12	400	750	4	12'	\$3,508.98
	25' L x 15' W	HIP25X15X8	375	550	4	8'	\$2,633.21
		HIP25X15X10	375	575	4	10'	\$3,029.67
		HIP25X15X12	375	700	4	12'	\$3,455.72
	24' L x 20' W	HIP24X20X8	480	600	4	8'	\$3,117.84
		HIP24X20X10	480	700	4	10'	\$3,310.27
		HIP24X20X12	480	800	4	12'	\$3,586.49
	27' L x 18' W	HIP27X18X8	486	600	4	8'	\$2,852.90
		HIP27X18X10	486	700	4	10'	\$3,071.09
		HIP27X18X12	486	1000	4	12'	\$3,514.89
	24' L x 24' W	HIP24X24X8	576	900	4	8'	\$3,899.52
		HIP24X24X10	576	1000	4	10'	\$4,136.21
		HIP24X24X12	576	1100	4	12'	\$4,372.91
	26' L x 26' W	HIP26X26X8	676	1200	4	8'	\$4,201.30
		HIP26X26X10	676	1300	4	10'	\$4,574.10
		HIP26X26X12	676	1500	5	12'	\$4,911.38
	30' L x 20' W	HIP30X20X8	600	800	4	8'	\$3,638.57
		HIP30X20X10	600	1100	4	10'	\$4,022.60
		HIP30X20X12	600	1200	4	12'	\$4,419.65
		HIP30X20X14	600	1500	4	14'	\$4,940.38

GSA PRICE LIST

Effective April 1, 2018



**USASHADE**  
& Fabric Structures.

- Tops must be removed prior to snow, ice or wind in excess of 90mph
- F.O.B. Dallas
- Excludes ground anchoring hardware.

Name of Structure	Unit Size (Length x Width)	PRODUCT NUMBER	sq ft	weight	Foundation		GSA Price
					Type	post height	
		HEX40X12	1040	1500	5	12'	\$10,060.42
		HEX40X14	1040	3600	5	14'	\$10,781.59
	Hex 45	HEX45X8	1315	1200	5	8'	\$15,079.15
		HEX45X10	1315	1400	5	10'	\$16,842.76
		HEX45X12	1315	1500	5	12'	\$17,301.03
		HEX45X14	1315	3600	5	14'	\$18,029.42
	Hex 50	HEX50X10	1624	2800	5	10'	\$21,595.80
		HEX50X12	1624	DT	5	12'	\$22,755.12
		HEX50X14	1624	DT	5	14'	\$23,766.68
Octagon 801.5 (r <sup>2</sup> .829)	Oct 35	OCT35X8	866	1500	4	8'	\$10,111.24
		OCT35X10	866	1800	4	10'	\$11,663.93
		OCT35X12	866	2400	4	12'	\$12,226.50
		OCT35X14	866	4000	4	14'	\$12,856.58
	Oct 42	OCT42X8	1247	DT	5	8'	\$13,509.09
		OCT42X10	1247	DT	5	10'	\$15,636.92
		OCT42X12	1247	DT	5	12'	\$16,280.57
		OCT42X14	1247	DT	5	14'	\$17,030.23
	Oct 50	OCT50X8	1767	DT	5	8'	\$20,409.31
		OCT50X10	1797	DT	5	10'	\$21,628.10
		OCT50X12	1767	DT	5	12'	\$22,356.48
		OCT50X14	1767	DT	5	14'	\$25,955.16
	Oct 60	OCT60X10	2546	DT	11	10'	\$43,394.87
		OCT60X12	2546	DT	11	12'	\$52,442.67
		OCT60X14	2546	DT	11	14'	\$53,865.03
	Oct 70	OCT70X10	3465	DT	13	10'	\$59,064.55
		OCT70X12	3465	DT	13	12'	\$67,856.53
		OCT70X14	3465	DT	13	14'	\$72,628.87
	Oct 80	OCT80X10	4525	DT	13	10'	\$77,133.02
		OCT80X12	4525	DT	13	12'	\$80,968.31
		OCT80X14	4525	DT	13	14'	\$85,164.89
<b>COOLBRELLA</b>							
Coolbrella 102.1	20' Diameter	CBR12	*	700	3	7'6"	\$2,883.46
	12' Diameter	CBR20	*	650	3	7'6"	\$2,643.19
Butterfly 104.2	Wings Up - 24' x 24'	BFU24X24X12	*	DT	13	12'	\$17,761.22
	Wings Flat - 24' x 24'	BFF24X24X12	*	DT	13	12'	\$17,761.22
	Wings Down - 24' x 24'	BFD24X24X12	*	DT	13	12'	\$17,761.22
Flower 105.1	Petals Up - 22' x 21'	FLU22X21X12	*	DT	13	12'	\$19,668.46
Flower 106.1	Petals Flat - 22' x 21'	FLF22X21X12	*	DT	13	12'	\$19,668.46
Flower 107.1	Petals Down - 22' x 21'	FLD22X21X12	*	DT	13	12'	\$19,668.46
<b>SAIL</b>							
Sail 307.5	3 Point Sail 20'x20'x20'	3PS20X20X20X8-12	200	1600	9	8'/12'	\$4,215.45
		3PS20X20X20X12-16	200	2200	9	12'/16'	\$5,972.36
	3 Point Sail 30'x30'x40'	3PS30X30X40X8-12	450	2150	9	8'/12'	\$6,788.07
		3PS30X30X40X12-16	450	2200	9	12'/16'	\$8,984.21
Sail 418.1	4 Point Hypar® Sail 20'x 20'	4PS20X20X8-12	400	DT	11	8'/12'	\$6,114.65
		4PS20X20X12-16	400	DT	11	12'/16'	\$8,231.26
	4 Point Hypar® Sail 30'x 30'	4PS30X30X8-12	900	1600	11	8'/12'	\$8,842.72
		4PS30X30X12-16	900	DT	11	12'/16'	\$11,978.95
	4 Point Hypar® Sail 30' x 40'	4PS30X40X8-12	1200	DT	13	8'/12'	\$11,351.48
	4 Point Hypar® Sail 40' x 40'	4PS40X40X10-16	1600	DT	13	10'/16'	\$14,825.38
<b>MARINER PYRAMID</b>							
Mariner Pyramid 406.2	20' L x 20' W Pyramid Mariners	MPY20X20X12	400	CALL	4	12'	\$5,513.18
	30' L x 30' W Pyramid Mariners	MPY30X30X12	900	CALL	5	12'	\$9,300.80
		MPY30X30X14	900	CALL	5	14'	\$9,402.45

Oak Ridge City Schools  
New PreK School Building



Client Rep: Trey Dickson  
alewis@si-tn.com  
615-449-2944

#	Building	Code	Description	Total	
1	PreK School HD Cameras - All Analytics		<b>(19) HD Camera locations</b> - providing for (40) Camera views. (6) 3MP, (2) 5MP, (9) 15MP multisensors, and (1) 20MP Multisensor, Install 64TB NVR's.	\$ 51,717.70	
2	PreK School Access Controls - Electronic Doors		<b>(15) Access Control Doors</b> -	\$ 37,947.83	

Total \$ 89,665.53

# How to order a Sandbox Cover for your playground

You may order these sandbox covers directly online at our sister site [www.sandboxcoversusa.com](http://www.sandboxcoversusa.com) (<http://www.sandboxcoversusa.com/>). To place an order over the phone, just give us a call at **877-840-0707**. We can make a **Sandbox Cover to fit any size or dimension (Free Shipping on the Magic Sandbox Cover!)**

1. Measure the exact length and width of your sandbox
2. If the size you need is not listed below, that is not a problem! We can have any size custom made for your sandbox.
3. Once the size of your sandbox is confirmed and payment is processed, we can ship your sandbox cover to anywhere in the United States.
4. Remember that there is free shipping on all Weighted Edge Sandbox Covers

## Pricing For Weighted Edge Sandbox Covers

SANDBOX SIZE	UNIT#	PRICE (Free Shipping!)
4' by 4'	SBC-1	NOW ONLY \$179.00
4' by 6'	SBC-2	\$219.00
5' by 5'	SBC-2.5	\$249.00
6' by 6'	SBC-3	\$279.00
6' by 8'	SBC-4	\$334.00
8' by 8'	SBC-5	\$414.00
8' by 10'	SBC-6	\$493.00
8' by 12'	SBC-7	\$587.00
10' by 10'	SBC-8	\$615.00
10' by 12'	SBC-9	\$715.00
12' by 12'	SBC-10	\$837.00

**Enter Zip Code \***

Please enter zip code

**Email \***

enter your email

**Phone**

your phone number

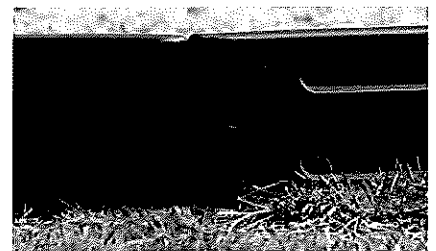
**Is this a Residence?**

**Please leave a detailed message \***

Leave a Message

Submit

**\$26.25** for 4 foot 12 inch Plastic Border with Spike on orders of 20 or more!



(<https://www.playgroundequipmentusa.com>)

Oak Ridge Pre-School

Jamie Carter

Drawn By:  
Metteen Azari

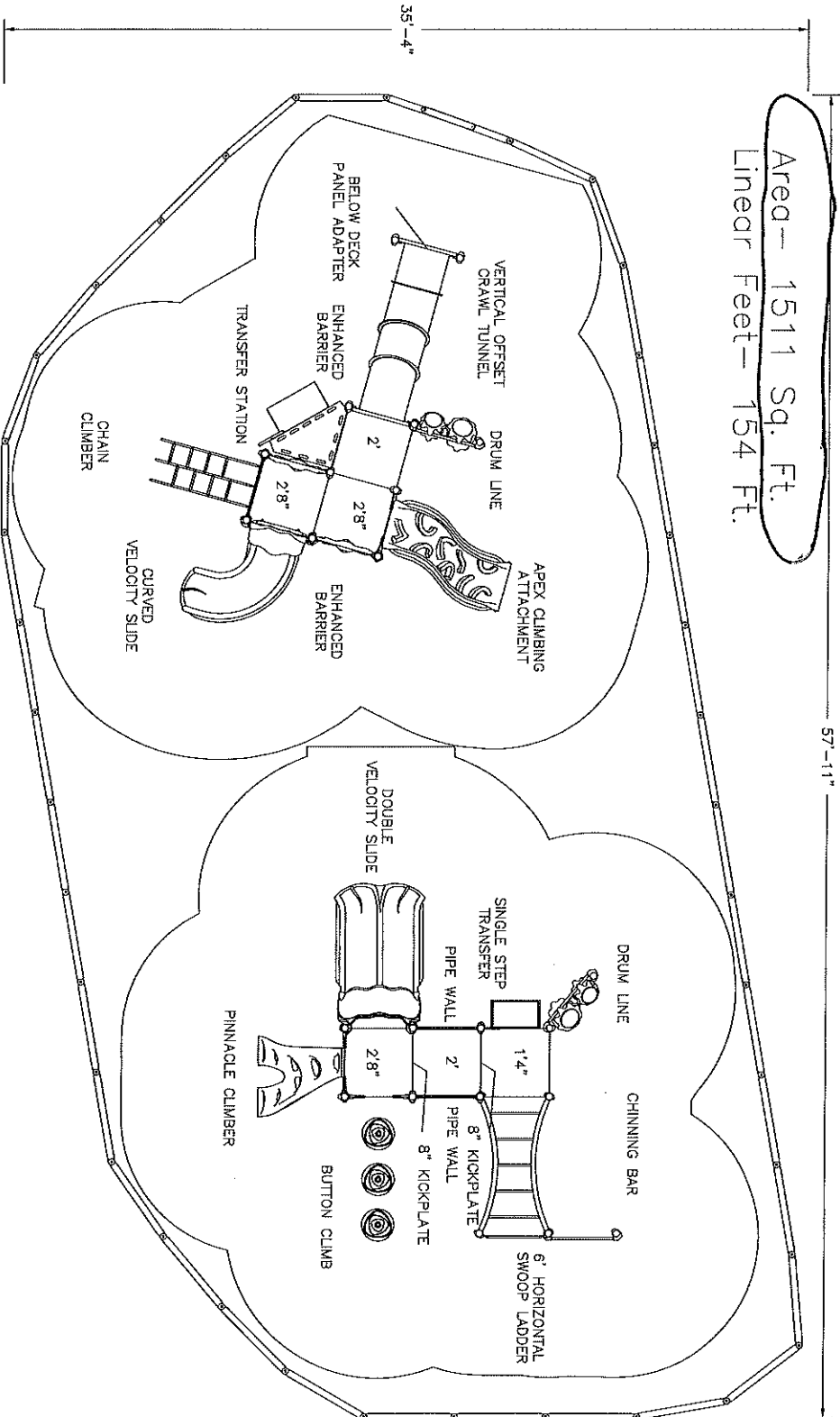
Date:  
4/13/2018

Quote Number:  
dps-30342

Bliss Products & Services  
6831 S Sweetwater Rd.  
Lithia Springs, GA 30122  
770-920-1894  
www.blissproducts.com



Area - 1511 Sq. Ft.  
Linear Feet - 154 Ft.



IMPORTANT: Never install play equipment over hard, unresilient surfaces such as asphalt, concrete, or compacted earth. It is the owner's responsibility to ensure the "minimum area required" contains an appropriate amount of resilient material to cushion accidental falls.

State guidance on school fees allows schools to request but not require fees for activities and materials that impact students during the regular school day or that are a part of the curriculum. Any request for fees must still be approved by the Board of Education. We are requesting that the attached fee list be approved as a requested but not required fee list for Oak Ridge Schools.

Language already exists in the student handbook informing students and parents that class fees are not a requirement for any student regardless of his/her financial situation.

Principals will be asked to include the following phrase in any and all request for additional fees:

“In the course of learning throughout the school year, there are always opportunities to go above and beyond what the basic curriculum requires. In such cases, it is customary for the school to request a fee in order to cover the cost of these enhancements. These fees are in no way required and your child will not be denied the opportunity to participate or benefit from any curricular offering as a result of not paying a requested fee. The fees simply allow the district to offset the cost of any additional opportunities.”

**Oak Ridge Schools Class Fees 2019-2020**

SCHOOL	AMOUNT	GRADE LEVEL
Glenwood	\$20.00	K-4
Linden	\$20.00	K-4
Willow Brook	\$20.00	K-4
Woodland	\$20.00	K-4
Jefferson Middle	see attached list	5-8
Robertsville Middle	see attached list	5-8
Oak Ridge High School	see attached list	9-12

Jefferson Middle School  
 200 Fairbanks Road  
 Oak Ridge, TN 37830  
 865-425-9301

To: Bruce Lay 4/22/2019

From: Phil Cox  
 Felicia Story

RE: Projected Fees for FY 20 (School year 2019-20)  
 Not required / only requesting

Fee Amount	Reason	Student Involved	Staff
TBD	Misc. Field Trips	Each Individual Grade	Misc.
\$15.00	Intro to Social Health – Career Explorations		TBD
\$6.00	Rocket Building 6th Bridge Towers 7th CO/2 Dragster car 8th	Foundations of Technology (9 week Course)	Jaeger
\$25.00	Bridge Building. Tower building, mouse trap car, balsa gliders	Foundations of Technology (7 <sup>th</sup> Grade – full semester)	Jaeger
\$ 40.00	Clock, individual project	Foundations of Technology (8 <sup>th</sup> Grade – full year)	Jaeger
\$ 10.00	Chorus fee*	Chorus 7 <sup>th</sup> & 8 <sup>th</sup>	Leamon
\$ 6.00	Chorus fee*	5 <sup>th</sup> & 6 <sup>th</sup>	Leamon
\$ 15.00	Chorus shirt	All students	Leamon
\$ 15.00	Uniform Rental	8 <sup>th</sup> Grade Band	Rutherford
\$ 30.00	Instrumental Rental	All Students/Semester	Rutherford
\$ 10.00	Band shirts	All students – keep each year	Rutherford
\$30.00	PLTW/Aeronautics	PLTW/Aeronautics	Mitchell

\* fees not requested at RMS

JMS does not request fees for Art, Orchestra and misc. magazine subscriptions

## Grade Level Fees 2019-2020

In the course of learning throughout the school year, there are always opportunities to go beyond what the basic curriculum requires. In such cases, it is customary for the school to request a fee in order to cover the cost of these enhancements. These fees are in no way required and your child will not be denied the opportunity to participate or benefit from any curricular offering as a result of not paying a requested fee. The fees simply allow the district to offset the cost of any additional opportunities.

<b>Fee Amount</b>	<b>Item/Purpose</b>	<b>Students Involved</b>	<b>Staff</b>
\$20.00	Classroom Fee	CDC	Randolph/O'Connor/McGinnis
\$15.00	Career Exploration	Teen Living Grades 5/6/7/8 Elective	Manning
\$6.00	CO/2 Dragster Car	7/8 <sup>th</sup> Foundations of Tech. Rotation	Livesay
\$25.00	Construction Projects – bridge, tower mouse trap, balsa gliders, etc.	7/8 <sup>th</sup> Foundations of Tech. Elective	Livesay
\$15.00	Chorus Polo Shirt	Chorus Elective Classes	Downs
\$10.00	Band Shirt (Fall)	7/8 <sup>th</sup> Grade Band Students	Reams
\$15.00	Band Uniform Rental (school-owned)	7/8 <sup>th</sup> Grade Band Students	Reams
\$ 30.00	Band Instrumental Rental (school-owned) 5-8 Band Students/Per-Semester		Reams
\$30.00	Orchestra Instrumental Rental (school-owned)	5-8 Orch. Students/Per-Year	Gonzalez
\$15.00	Art Elective Fee	5 <sup>th</sup> & 6 <sup>th</sup> Grade	Seyfert
\$15.00	Art Project Materials (canvas paintings, clay pottery, etc)	7/8 <sup>th</sup> Gr. Art Elective	Seyfert
\$2.50	<i>Science World Magazine</i>	7 <sup>th</sup> Grade Science	Jeter/Ginel
\$2.50	<i>Junior Scholastic Magazine</i>	7 <sup>th</sup> Grade Social Studies	Hamilton
TBD	Misc. Field Trips	Grade Level Specific	Misc.

**ORHS CLASSROOM FEES**

NAME OF FEE	Fees For FY 19	Proposed FY 20	Increased/Decreased	Variance	OPT	REQUIRED	PURPOSE
Art Appreciation	7.00	7.00				X	Materials
Art for Photography	35.00	35.00				X	Materials
Art-Studio Art AP	35.00	35.00				X	Materials
Art-Three Dimensional Art	35.00	35.00				X	Materials
Art-Two Dimensional Art	35.00	35.00				X	Materials
Art - Ceramics	75.00	75.00				X	Materials
Art -Foundation of Art	25.00	25.00				X	Materials
Art - Theatrical Arts	25.00	25.00				X	Materials
Engineering	25.00	25.00				X	Materials Fee
Graphic Arts -Animation and Simulation	25.00	25.00				X	Class Fee
Machine Shop/Mechatronics	25.00	25.00				X	Materials Fee
Math -Calculator (student are required to have one)						X	Self Purchased / Rent from School
Math -Calculator (all rentals will be one price)	35.00	35.00			X		TI-84 & TI-89 (formerly TI-82/83/89)
Music - Band - Marching Shoe	35.00	35.00				X	Uniform item - If needed
Music - Band - Instrument Rental (per Semester)	20.00	20.00				X	Instrument Rental - If needed
Music - Band - Concert Shirt	20.00	20.00				X	Uniform item - If needed
Music - Band - Color Guard Fee	75.00	75.00				X	Fee - Shoes,Gloves, Uniform, Acces.
Music - Band - Band Fee	150.00	150.00				X	Fee
Music - Chorus - All Choirs	35.00	35.00				X	Uniform Rental
Music - Orchestra	30.00	30.00				X	Instrument Rental
ROTC	15.00	25.00	I			X	Materials/Supplies
Science - Biology A-E	10.00	10.00				X	Lab fee
Science - Genetics	10.00	10.00				X	Lab fee
Science - Microbiology	10.00	10.00				X	Lab fee
Science - Astronomy	10.00	10.00				X	Lab fee
Science -Anatomy & Physiology	20.00	20.00				X	Lab fee
Science - Chemistry Honors	10.00	10.00				X	Lab fee
Science - Biology 2AP	20.00	20.00				X	Lab fee
Science - Biology - College Prep	10.00	10.00				X	Lab fee
Science - Biology Honors	10.00	10.00				X	Lab fee
Science-Chemistry AP	20.00	20.00				X	Lab fee
Science - Chemistry Advanced		10.00	NEW			X	Lab fee (New Class)
Science -Chemistry - College Prep.	10.00	10.00				X	Lab fee
Science-Env. Science AP	20.00	20.00				X	Lab fee
Science-Physics 1 AP	20.00	20.00				X	Lab fee
Science-Physics C AP	20.00	20.00				X	Lab fee
Science-Physics 1 & 2 AP	20.00	20.00				X	Lab fee
Science - Honors Physics	10.00	10.00				X	Lab Fee
Science - Physics (general)	10.00	10.00				X	Lab fee
Science - STEM	10.00	10.00				X	Lab fee
STEM	10.00	10.00				X	Materials fee
Textbook Rebinding Fee	14.00	17.00	I			X	Rebinding
Welding	25.00	25.00				X	Materials Fee

**Justification:**

Rebinding - Cost Increase



This info serves to address the concern you have expressed in regard to auditing purposes that the accounting of income to expenses needs to be clearly presented. This is not possible in a one to one situation. Students in the ORHS Band pay their fees in a myriad of ways over time throughout a year and across years. Students may choose to fundraise to earn credits to be used toward the payment of their fees, to pay their accounts over time – their schedule, or to not pay. With credits applied to their account or partial payments, there is no way to define a direct payment/expense trail. Many students will pay fees in full with no intent to fundraise. Those payments will be listed on the Collection Log as such. All other fees are truly Account Payments as they are globally reducing a student's account.

As an explanation, I am currently depositing Band Fees of \$150 per student for the 2019-20 school year. I am making purchases for the 2019-20 band class using those funds. Students will be paying fees from now until this time next spring for the 2019-20 school year. There is no definable end or beginning to a fiscal year. Income and expenses are a constant cycle of need to prepare for the following year, participate in all activities and events during the year, and then back to prep for the next year.

The credits earned by students via fundraisers will be deposited in the ORHS Band account from the ORHS Band Booster Account per completion of the fundraiser. Still, when those deposits are recorded by student on a Collection Log, they will be Account Payments – not defined specifically to shoes/shirt/gloves, etc.

It is important to the ORHS Band Program to be careful stewards of the funds we request from students, receive from ORS, and receive from donations. The students and their families are told and shown how important it is to support the program and learn that it takes everyone working on task to maintain the quality of the ORHS WildBand.

Please let me know if any other questions or concerns need to be addressed.

Thank you,

Spence Milligan  
ORS Director of Bands

Merny Hughey  
ORHS Band TA

Name of Club: Ping Pong Club

Sponsor: Jenny Jordan

Club Membership: no dues or membership forms to fill out. Everyone of all ability levels is welcome.

Selection of officers: Peter Podar, Veda Seay, Miles Jackson, Anhaar Ajaz, Anna MacKay, Logan Roeling

Purpose: Bring together ping pong enthusiasts, enjoy and promote table tennis and compete in friendly matches

Club Activity: ping pong competitions and practice, table tennis workshops a few times (to teach beginners)

Club meeting: Monday 3:15-4:15 PM

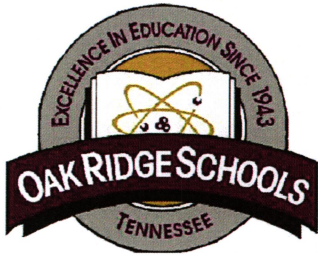
Club funding: none required, CS 331

Any rules and regulations: no violence of any kind, must be respectful to all. Official table tennis rules are encouraged.

Other pertinent information: outside equipment is required-table provided. Paddles and balls needed.

Student representative: Peter Podar

Student Council Approved on 05/09/19



# Oak Ridge Schools

Business Office

Telephone (865)425-9004

Fax: (865)425-9060

## Memorandum

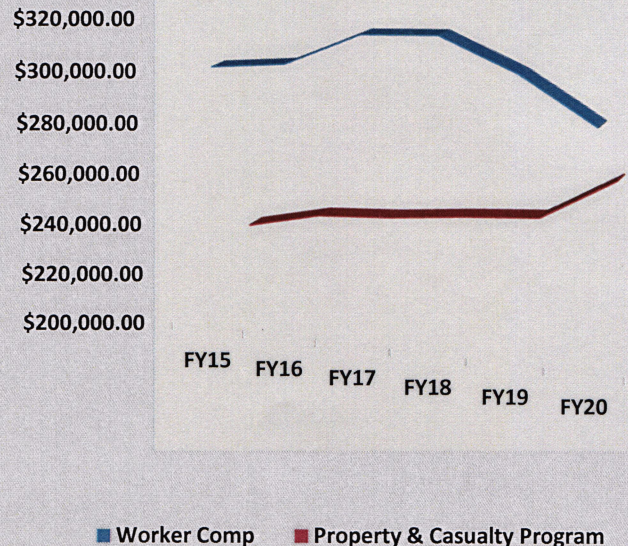
**To:** Dr. Bruce Borchers, Superintendent  
**From:** Pat Smith, Finance Director *PS*  
**Date:** 6/7/19  
**Re:** **Renewal of School System Liability and Workers' Compensation Insurance Coverage for FY20**

Please find attached the renewal invoice for school system liability and workers' compensation insurance coverage from Tennessee Risk Management Trust (TNRMT) for FY20. The Total premium of \$551,520 represents a decrease of \$9,563 or (1.70%) compared to FY19. Premiums include an early payment discount of 2% or \$11,254.

**Workers Compensation Insurance** has decreased by (3.77%) since FY15. The decrease is attributable, in part, to the reduction in work-place accidents in the District over this time span.

**Property & Casualty Insurance** has increased by 13.89% since FY15. In addition to the national trend for property and casualty cost increases overall; additional technology equipment and fleet vehicles have contributed to this increase.

### Property & Casualty and Workers Compensation Insurance





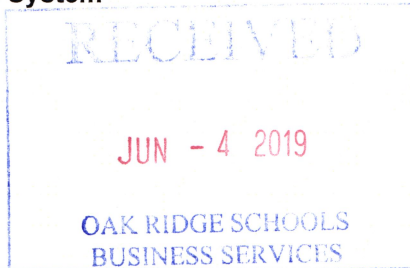
Invoice Number  
4157BOE

**INVOICE**

Insured Name: Oak Ridge City School System

Contact: Bruce Borchers

Address: 304 New York Avenue  
Oak Ridge, TN 37831



Effective Date | 7/1/2019 – 7/1/2020

Policy Number | TNRMT

**Property & Casualty Program**

Final Premium	\$267,509
2% Early Pay Discount*	\$262,159

**Workers' Compensation Program**

Final Premium	\$295,266
2% Early Pay Discount*	\$289,361

**Combined Program Costs**

Final Program Cost**	\$562,775
2% Early Pay	\$551,520

**Please make check payable to TNRMT and return to:**  
Tennessee Risk Management Trust  
404 BNA Drive, Suite 208  
Nashville, TN 37217

\* Payment must be postmarked on or before July 10<sup>th</sup> in order to receive 2% discount

\*\* No penalty or discount if postmarked between July 11<sup>th</sup> and July 31<sup>st</sup>. 2% penalty per month applies after July 31<sup>st</sup>.



**COST SUMMARY**

July 1, 2019 to July 1, 2020

Oak Ridge City School System

**WORKERS' COMPENSATION PROGRAM**

CLASS CODE	CATEGORIES, DUTIES, CLASSIFICATIONS	ESTIMATED PAYROLL	RATE	ESTIMATED PREMIUM
8868	Professional, Clerical & Teachers	35,321,487	0.47	166,011
7380	Drivers, Chauffeurs, & Their Helpers		3.28	
9101	All Other Employees	3,223,519	3.70	119,270
	Totals:	38,545,006		285,281
	Total Manual Premium:			285,281
	Pool Adjustment Factor:			1.035
	<b>Total Premium*:</b>			<b>\$295,266</b>

*\*Premium is subject to audit (adjustments based on actual payrolls)*



## **COST SUMMARY**

**July 1, 2019 to July 1, 2020**

**Oak Ridge City School System**

### **PROPERTY & CASUALTY PROGRAM**

Total Premium	\$267,509
Discount for Bus Driver Training	
<b>Total Premium Less Discounts</b>	<b>\$267,509</b>
Property – all Buildings and Contents including:	169,624
Electronic Data Processing Equipment, Media & Extra Expense, Contractors' Equipment & Miscellaneous Equipment, Valuable Papers and Money & Securities	
Employee Blanket Bond	2,675
Auto Liability & Physical Damage	34,486
General Liability	26,751
Boiler & Machinery	8,560
School Leaders Errors & Omissions	8,025
Student and Athletic Accident	17,388

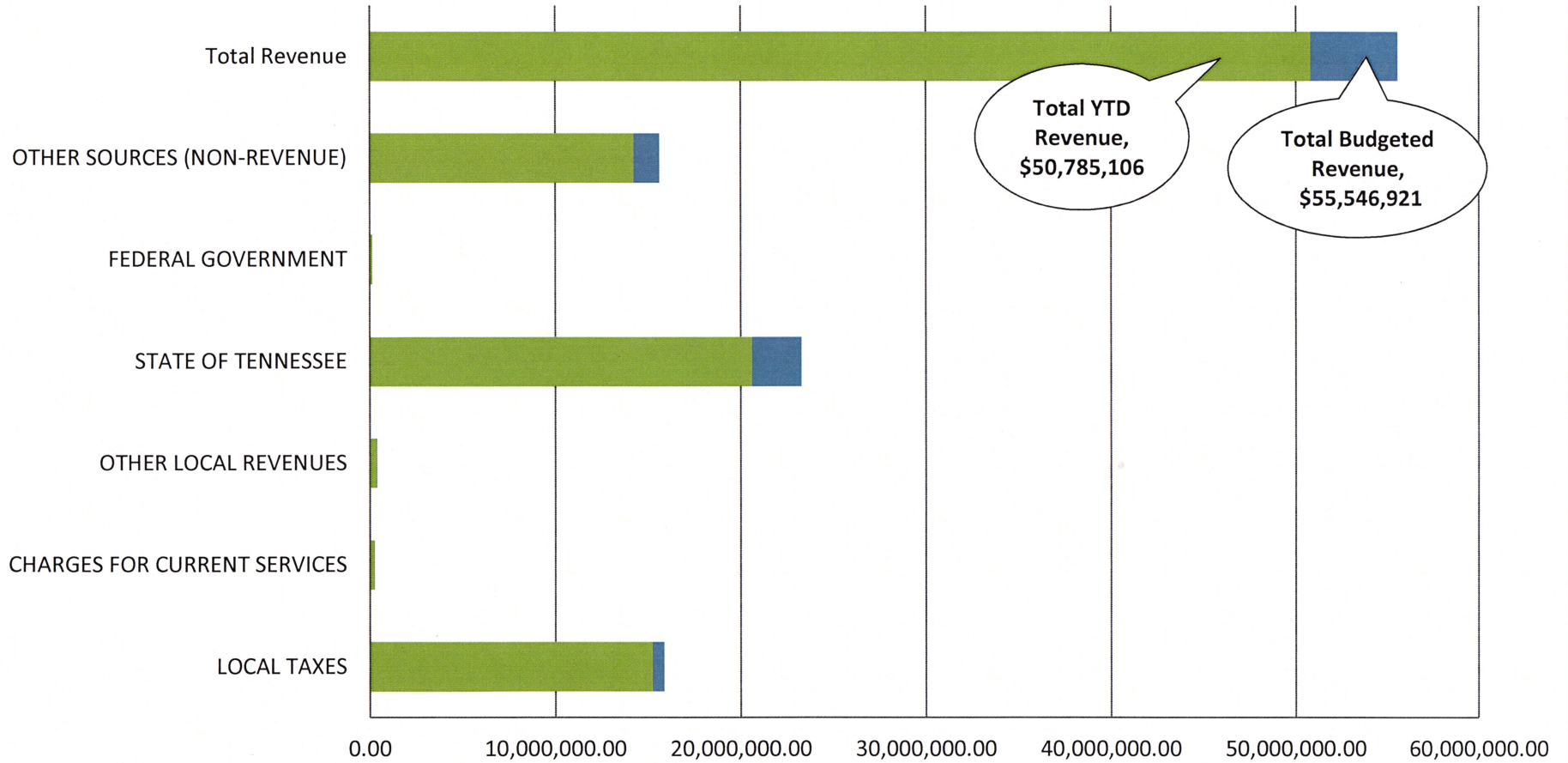
Acct	Acct	2018-19 FYTD Budget	May 2018-19 Monthly Activity	2018-19 Year-To-Date	2018-19 Percent of Budget	2018-19 Variance from Bud	Encumbered Amount	Unencumbered Budget Remaining
40110	Current Property Tax	10,831,807.00	403,048.63	10,389,700.31	95.92%	442,106.69		442,106.69
40210	Local Option Sales Tax	5,033,423.00	563,529.23	4,841,103.26	96.18%	192,319.74		192,319.74
40275	Mixed Drink Tax	250.00	10.19	143.05	57.22%	106.95		106.95
40280	Mineral Severance Tax	250.00	71.62	71.62	28.65%	178.38		178.38
43511	Tuition - Regular Day Students	240,000.00	7,325.88	236,960.79	98.73%	3,039.21		3,039.21
43513	Tuition - Summer School	5,000.00		280.00	5.60%	4,720.00		4,720.00
43533	Transportation Fees	10,000.00	290.00	3,245.00	32.45%	6,755.00		6,755.00
44110	Interest Earned	55,000.00	24,630.59	155,607.46	282.92%	-100,607.46		-100,607.46
44120	Lease/Rentals	18,000.00	4,627.50	14,044.00	78.02%	3,956.00		3,956.00
44170	Miscellaneous Refunds	2,500.00	1,433.53	7,921.83	316.87%	-5,421.83		-5,421.83
44530	Sale of Equipment	40,365.00	1,589.50	32,589.35	80.74%	7,775.65		7,775.65
44560	DAMAGES RECOVERED FROM INDIVID		164.34	164.34		-164.34		-164.34
44570	Contributions & Gifts	200,000.00	3,460.00	104,926.62	52.46%	95,073.38		95,073.38
44990	Other Local Revenues	75,000.00	3,675.40	46,489.22	61.99%	28,510.78		28,510.78
46511	Basic Education Program	22,021,000.00		19,975,400.00	90.71%	2,045,600.00		2,045,600.00
46515	Early Childhood Education	465,349.35	39,362.93	347,779.56	74.74%	117,569.79		117,569.79
46590	Other State Education Funds	196,350.00	28,285.03	141,073.30	71.85%	55,276.70		55,276.70
46610	Career Ladder Program	155,000.00	59,503.82	136,224.35	87.89%	18,775.65		18,775.65
46980	Other State Grants	433,663.68	1,740.09	3,480.18	0.80%	430,183.50		430,183.50
46990	Other State Revenues	7,500.00		2,657.48	35.43%	4,842.52		4,842.52
47143	Special Education Grants	110,000.00		79,299.59	72.09%	30,700.41		30,700.41
47630	Public Law 874 - Maint/Operat.	40,000.00		57,577.98	143.94%	-17,577.98		-17,577.98
49700	Insurance Recovery	2,500.00		5,566.86	222.67%	-3,066.86		-3,066.86
49800	Transfers In	110,000.00				110,000.00		110,000.00
49810	City General Fund Transfer	15,493,963.00	1,291,163.58	14,202,799.38	91.67%	1,291,163.62		1,291,163.62
-----	Revenue	55,546,921.03	2,433,911.86	50,785,105.53	91.43%	4,761,815.50		4,761,815.50
=====								
71100	Regular Instruction Prgm	26,175,984.52	2,526,961.99	22,334,306.09	85.32%	3,841,678.43	1,871,901.12	1,969,777.31
71150	Alternative Instruction Prgm	754,568.66	72,213.31	643,528.27	85.28%	111,040.39	59,333.46	51,706.93
71200	Special Education Prgm	4,135,549.00	413,449.93	3,507,652.43	84.82%	627,896.57	302,514.31	325,382.26
71300	Career/Technical Education Prg	1,150,326.00	127,175.05	975,805.73	84.83%	174,520.27	78,371.15	96,149.12
71900	Other	373,535.60				373,535.60		373,535.60
72120	Health Services	585,967.17	58,882.50	519,279.20	88.62%	66,687.97	50,195.45	16,492.52
72130	Other Student Support	1,555,566.39	154,392.16	1,343,462.52	86.36%	212,103.87	115,115.94	96,987.93
72210	Regular Inst. Support	2,703,456.74	225,888.09	2,276,194.44	84.20%	427,262.30	199,408.14	227,854.16
72220	Special Education Support	850,831.00	101,004.76	751,638.16	88.34%	99,192.84	69,283.14	29,909.70
72230	Career & Technical Prg Support	106,954.00	9,704.24	99,101.65	92.66%	7,852.35	7,251.27	601.08
72250	Technology Services	2,574,102.00	237,932.32	2,146,063.42	83.37%	428,038.58	365,986.81	62,051.77

Acct	Acct	2018-19 FYTD Budget	May 2018-19 Monthly Activity	2018-19 Year-To-Date	2018-19 Percent of Budget	2018-19 Variance from Bud	Encumbered Amount	Unencumbered Budget Remaining
72290	Communications	97,866.00	9,126.22	87,621.30	89.53%	10,244.70	9,979.52	265.18
72310	Board of Education	1,060,527.00	33,759.77	888,782.31	83.81%	171,744.69	798.63	170,946.06
72320	Director of Schools	345,456.00	29,947.50	306,337.19	88.68%	39,118.81	24,618.29	14,500.52
72410	Office of the Principal	3,445,737.00	322,780.76	3,126,818.31	90.74%	318,918.69	260,642.40	58,276.29
72510	Fiscal Services	749,213.26	59,638.72	679,590.88	90.71%	69,622.38	54,616.57	15,005.81
72520	Human Resources/ Personnel	353,898.34	36,196.12	323,722.21	91.47%	30,176.13	25,782.24	4,393.89
72610	Operation of Plant	4,387,934.00	343,382.81	3,677,527.78	83.81%	710,406.22	225,650.47	484,755.75
72620	Maintenance of Plant	1,785,903.00	145,289.80	1,558,825.89	87.29%	227,077.11	185,653.18	41,423.93
72710	Transportation	1,205,997.00	152,014.92	1,072,682.80	88.95%	133,314.20	19,459.04	113,855.16
73400	Early Childhood Education	465,349.35	45,135.32	392,914.88	84.43%	72,434.47	39,431.19	33,003.28
73401	Pre-K General Fund	564,079.00	55,702.58	489,511.76	86.78%	74,567.24	26,705.54	47,861.70
76100	Regular Capital Outlay	790,891.00	354,714.15	572,675.65	72.41%	218,215.35	177,165.00	41,050.35
82130	Education Principal on Debt	411,755.00		411,755.03	100.00%	-0.03		-0.03
82230	Education Interest on Debt	13,245.00		13,244.97	100.00%	0.03		0.03
99100	Transfers Out	71,676.00				71,676.00		71,676.00
-----	Expense	56,716,368.03	5,515,293.02	48,199,042.87	84.98%	8,517,325.16	4,169,862.86	4,347,462.30
-----	General Purpose School Fund	-1,169,447.00	-3,081,381.16	2,586,062.66	88.17%	-3,755,509.66	-4,169,862.86	414,353.20
Grand Revenue Totals		55,546,921.03	2,433,911.86	50,785,105.53	91.43%	4,761,815.50		4,761,815.50
Grand Expense Totals		56,716,368.03	5,515,293.02	48,199,042.87	84.98%	8,517,325.16	4,169,862.86	4,347,462.30
Grand Totals		1,169,447.00	3,081,381.16	2,586,062.66	-221.14%	3,755,509.66	4,169,862.86	414,353.20
		Loss	Loss	Profit		Loss	Loss	Profit

Number of Accounts: 1306

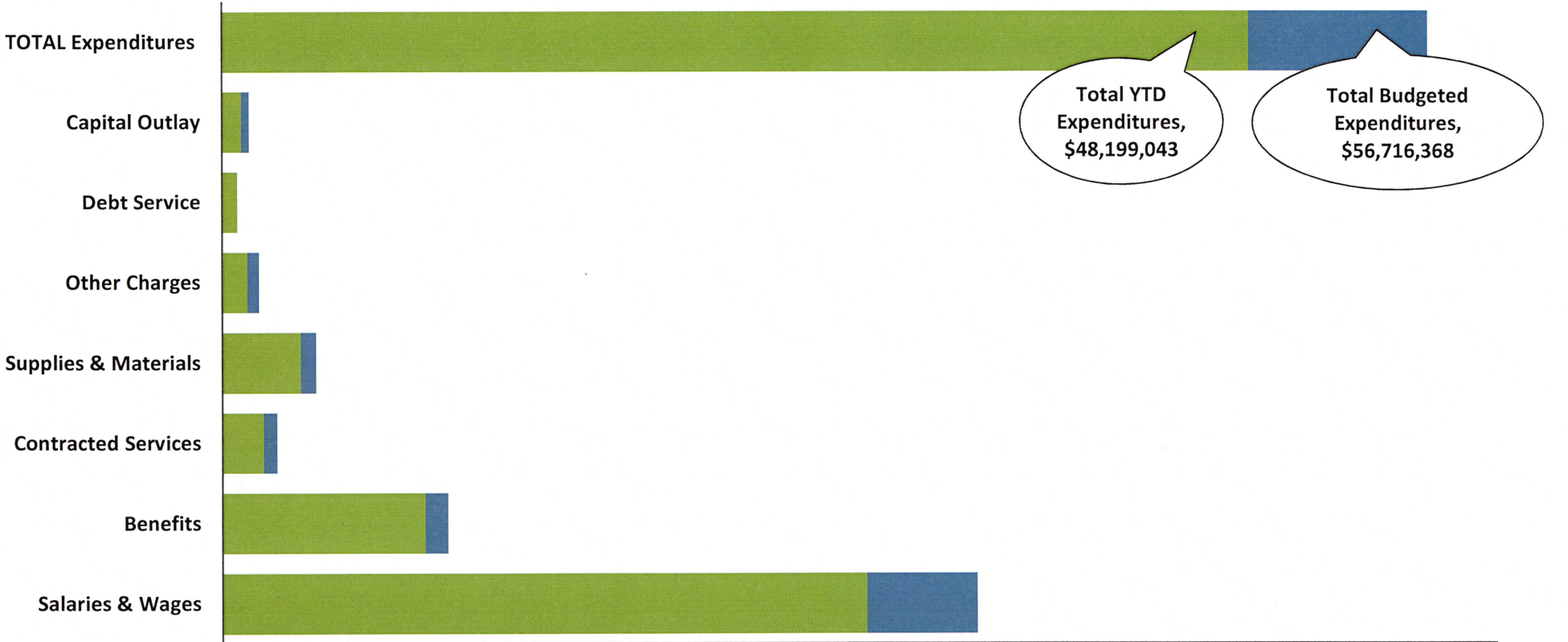
\*\*\*\*\* End of report \*\*\*\*\*

## General Fund Revenue Budget to Actual Summary - MAY, 2019



	LOCAL TAXES	CHARGES FOR CURRENT SERVICES	OTHER LOCAL REVENUES	STATE OF TENNESSEE	FEDERAL GOVERNMENT	OTHER SOURCES (NON-REVENUE)	Total Revenue
■ Percent of Budget	96.00%	94.31%	92.55%	88.52%	91.25%	91.04%	91.43%
■ Year-To-Date	15,231,018.24	240,485.79	361,742.82	20,606,614.87	136,877.57	14,208,366.24	\$50,785,106
■ FYTD Budget	15,865,730.00	255,000.00	390,865.00	23,278,863.03	150,000.00	15,606,463.00	\$55,546,921

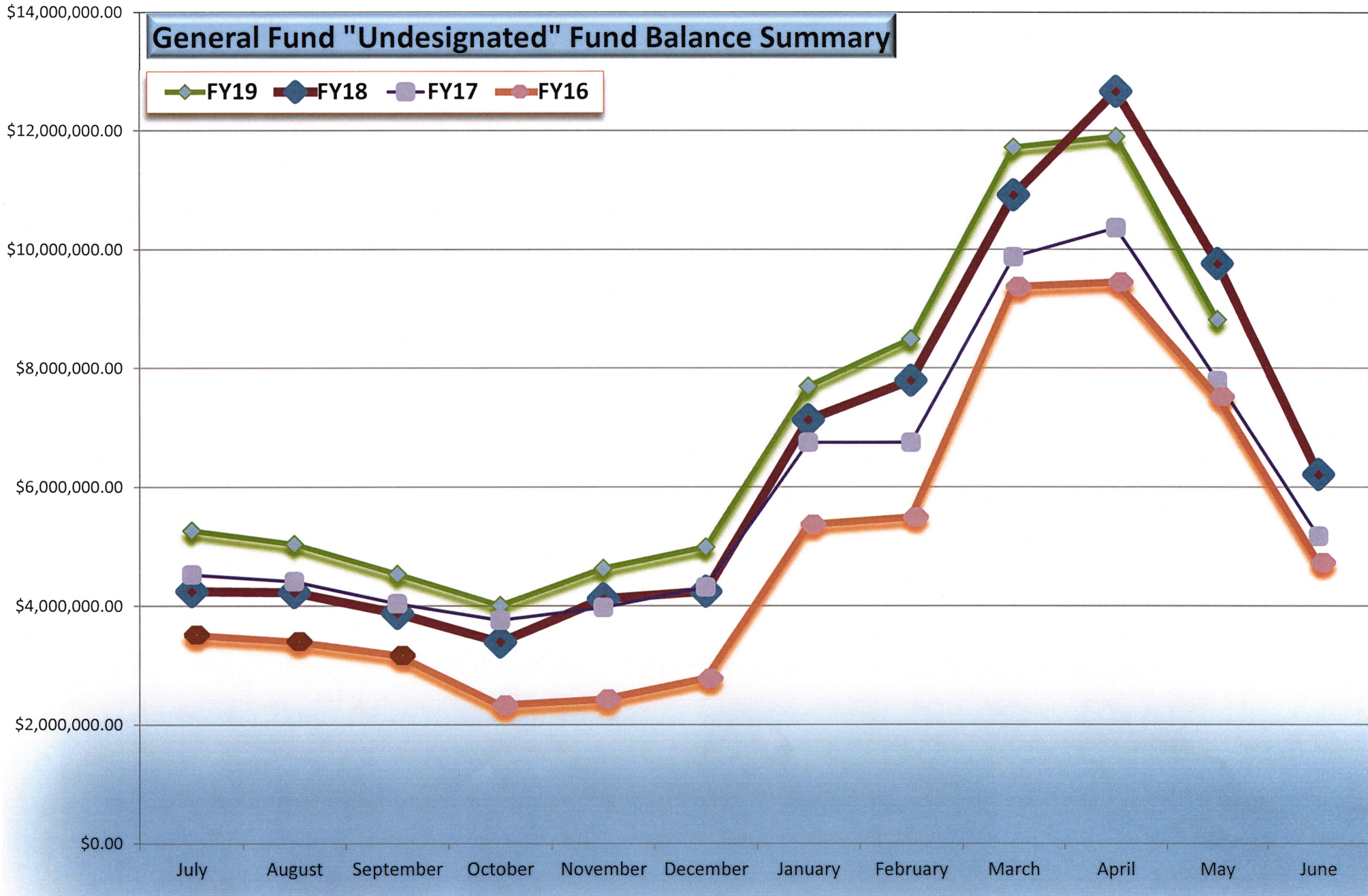
# General Fund Expenditure Budget to Actual Summary by Object MAY, 2019



	Salaries & Wages	Benefits	Contracted Services	Supplies & Materials	Other Charges	Debt Service	Capital Outlay	TOTAL Expenditures
<b>FYTD %</b>	85.31%	90%	75.19%	83.87%	69%	100%	71.13%	84.98%
<b>FYTD Activity</b>	30,218,672.40	9,525,891.97	1,938,282.39	3,704,635.95	1,188,021.57	712,205.00	911,333.59	\$48,199,043
<b>FYTD Revised Bdgt</b>	35,399,572.03	10,584,585.35	2,577,826.88	4,417,130.44	1,743,742.46	712,205.00	1,281,305.87	\$56,716,368

# General Fund "Undesignated" Fund Balance Summary

FY19    FY18    FY17    FY16





<u>Acct</u>	<u>Acct</u>	2018-19 <u>FYTD Budget</u>	May 2018-19 <u>Monthly Activity</u>	2018-19 <u>Year-To-Date</u>	2018-19 <u>Percent of Budget</u>	2018-19 <u>Variance from Bud</u>	<u>Encumbered</u> <u>Amount</u>	<u>Unencumbered</u> <u>Balance Remaining</u>
143	Central Cafeteria							
R	Revenue							
43521	Lunch Payments - Children	243,380.00	29,037.20	250,193.80	102.80%	-6,813.80		-6,813.80
43522	Lunch Payments - Adults	10,000.00	315.40	3,762.00	37.62%	6,238.00		6,238.00
43523	Income From Breakfast	35,236.00	2,979.90	25,273.40	71.73%	9,962.60		9,962.60
43525	A la Carte Sales	227,000.00	22,432.48	157,667.45	69.46%	69,332.55		69,332.55
43990	Other Charges for Food Service	10,000.00	6,462.93	58,922.70	589.23%	-48,922.70		-48,922.70
44110	Interest Earned	750.00	512.45	3,610.95	481.46%	-2,860.95		-2,860.95
46520	School Food Service	16,400.00		16,454.92	100.33%	-54.92		-54.92
47111	USDA School Lunch Program	881,371.00	113,359.82	956,816.30	108.56%	-75,445.30		-75,445.30
47112	USDA Commodities	129,645.00				129,645.00		129,645.00
47113	Breakfast	332,900.00	47,834.23	382,237.42	114.82%	-49,337.42		-49,337.42
47114	USDA - Other	142,209.00	39,946.60	186,490.05	131.14%	-44,281.05		-44,281.05
-----	Revenue	2,028,891.00	262,881.01	2,041,428.99	100.62%	-12,537.99		-12,537.99
E	Expense							
73100	Food Service	2,208,891.00	177,635.73	1,687,564.69	76.40%	521,326.31	22,650.07	498,676.24
-----	Expense	2,208,891.00	177,635.73	1,687,564.69	76.40%	521,326.31	22,650.07	498,676.24
-----	Central Cafeteria	-180,000.00	85,245.28	353,864.30	87.99%	-533,864.30	-22,650.07	-511,214.23
		=====	=====	=====	=====	=====	=====	=====
145	Other Education Funds							
R	Revenue							
44990	Other Local Revenues	32,929.00	596.00	11,591.00	35.20%	21,338.00		21,338.00
46590	Other State Education Funds	75,544.97	5,578.06	51,615.98	68.32%	23,928.99		23,928.99
49800	Transfers In	71,676.00				71,676.00		71,676.00
-----	Revenue	180,149.97	6,174.06	63,206.98	35.09%	116,942.99		116,942.99

Acct	Acct	2018-19 FYTD Budget	May 2018-19 Monthly Activity	2018-19 Year-To-Date	2018-19 Percent of Budget	2018-19 Variance from Bud	Encumbered Amount	Unencumbered Balance Remaining
145	Other Education Funds							
E	Expense							
72130	Other Student Support	102,286.00	9,819.24	90,855.77	88.83%	11,430.23	8,334.42	3,095.81
72210	Regular Inst. Support	24,263.59	2,346.65	19,992.21	82.40%	4,271.38	1,732.53	2,538.85
72620	Maintenance of Plant	20,669.38	426.29	6,442.35	31.17%	14,227.03	14,227.03	
73300	Community Services	32,931.00	972.29	15,805.72	48.00%	17,125.28		17,125.28
-----	Expense	180,149.97	13,564.47	133,096.05	73.88%	47,053.92	24,293.98	22,759.94
-----	Other Education Funds		-7,390.41	-69,889.07	54.48%	69,889.07	-24,293.98	94,183.05
=====								
146	Extended School Program							
R	Revenue							
43581	Community Services Fees Child	438,243.00	37,632.20	370,144.00	84.46%	68,099.00		68,099.00
49700	Insurance Recovery		500.00	500.00		-500.00		-500.00
-----	Revenue	438,243.00	38,132.20	370,644.00	84.57%	67,599.00		67,599.00
E	Expense							
73300	Community Services	443,243.00	34,378.13	353,995.72	79.86%	89,247.28	28,063.48	61,183.80
99100	Transfers Out	10,000.00				10,000.00		10,000.00
-----	Expense	453,243.00	34,378.13	353,995.72	78.10%	99,247.28	28,063.48	71,183.80
-----	Extended School Program	-15,000.00	3,754.07	16,648.28	81.28%	-31,648.28	-28,063.48	-3,584.80
=====								
Grand Revenue Totals		6,644,033.97	618,670.89	5,045,956.25	75.95%	1,598,077.72		1,598,077.72
Grand Expense Totals		6,839,033.97	554,178.24	5,075,552.56	74.21%	1,763,481.41	336,589.24	1,426,892.17
Grand Totals		195,000.00	64,492.65	29,596.31	15.18%	165,403.69	336,589.24	171,185.55
		Loss	Profit	Loss		Loss	Loss	Profit

**Combined Fund Balance and YTD Operating Statement Summary  
May, 2019**

Description	General Fund 141	Federal Fund 142	Food Service Fund 143	Special Fund 145	ECC Fund 146
Beginning Fund Balance July 1, 2018	8,156,713.19	0.00	661,339.70	6,675.68	101,217.25
Plus YTD Revenue per books 5/31/19	50,785,105.53	2,570,676.28	2,041,428.99	63,206.98	370,644.00
Less YTD Expenditures per books 5/31/19	(48,199,042.87)	(2,900,896.10)	(1,687,564.69)	(133,096.05)	(353,995.72)
Revenues Over (Under) Expenditures as of 5/31/19	2,586,062.66	(330,219.82)	353,864.30	(69,889.07)	16,648.28
Ending Fund Balance per books as of 5/31/19	10,742,775.85	(330,219.82)	\$1,015,204.00	(63,213.39)	117,865.53

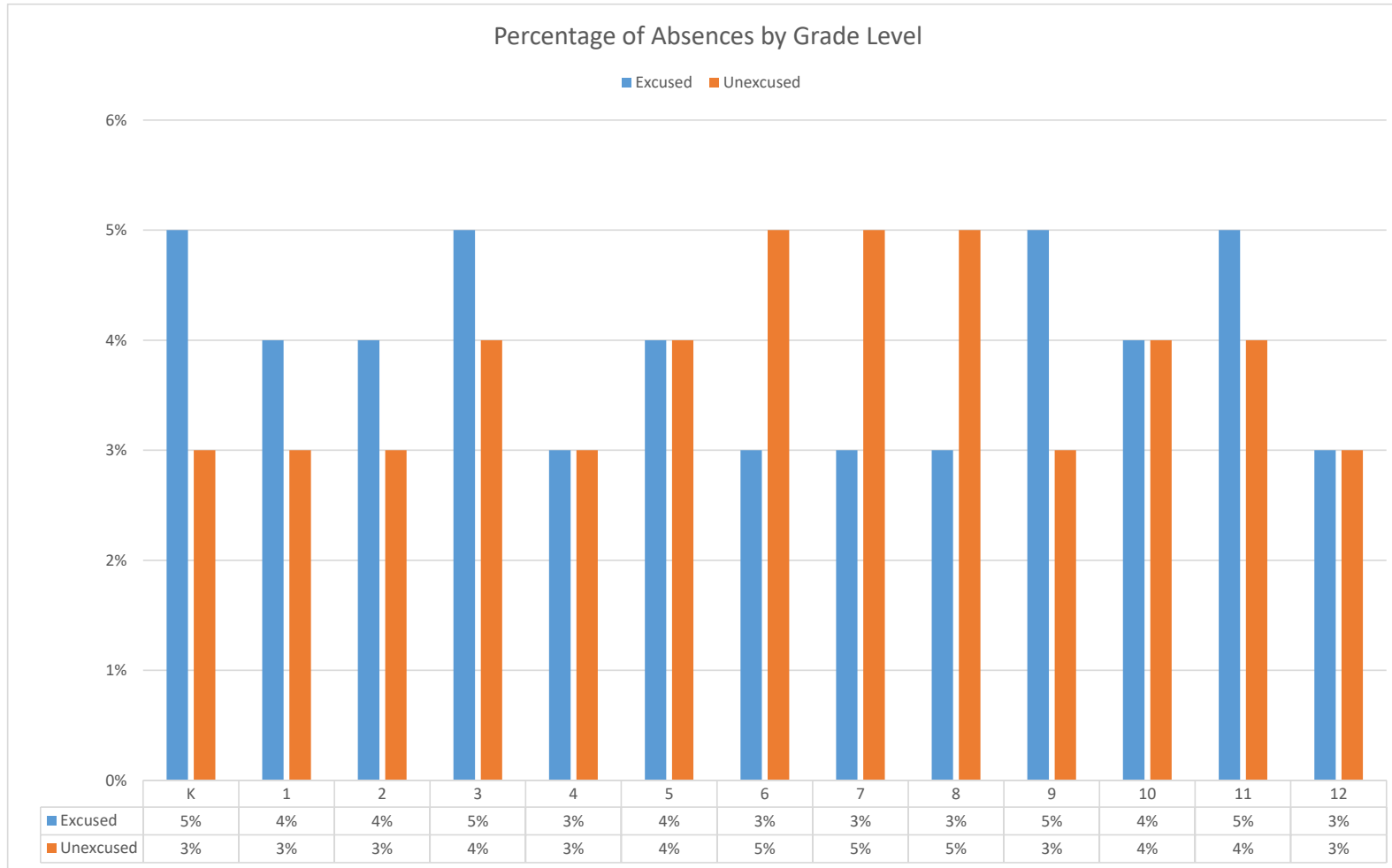
\*Beginning Balance increased due to audit adjusting entry to record Food Service Inventory

**Fund Balance Restricted/Committed/Assigned Status**

Encumbrances and Deferred Revenue			\$ 54,855.03		
Restricted for-Extended Contract					
Restricted for Career Ladder Program	3,003.95				
Restricted for Operation of Non-Instructional Services			780,348.97		102,865.53
Committed for Other Purposes (Vehicles- ERR Fund)	683,570.52				
Assigned for Instruction- Coordinated School Health	6,120.88				
Assigned for other local grants					
Assigned for Instruction - Education Foundation Grant	31,190.20				
Assigned for Instruction - TN Early Literacy Network	5,070.52				
Assigned for Instruction (APSI-ORHS)	21,879.26				
Assigned for Support Services FRC Local Funds (56)				2,460.96	
Nonspendable-Prepaid Expenditures					
Assigned to Balance FY19 Budget	1,169,447.00		180,000.00		15,000.00
Unassigned Fund Balance 5/31/19	\$ 8,822,493.52	-330,219.82		-65,674.35	
<b>Total Fund Balance 5/31/19</b>	<b>10,742,775.85</b>	<b>(\$330,219.82)</b>	<b>\$ 1,015,204.00</b>	<b>(\$63,213.39)</b>	<b>\$ 117,865.53</b>

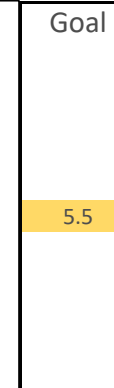
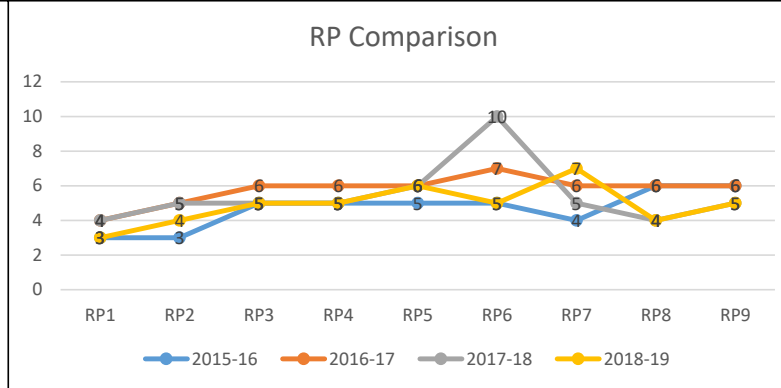
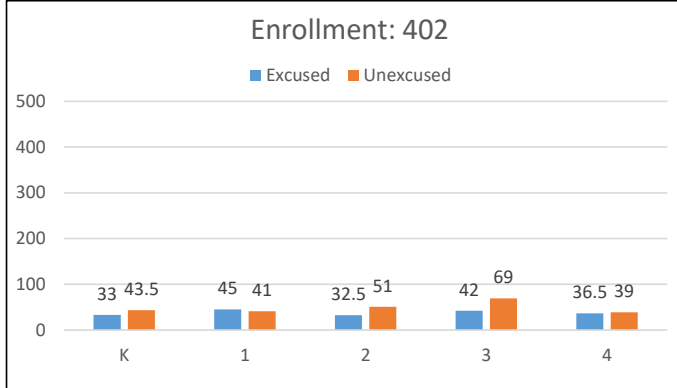
# Attendance Graphs

The graphs below display excused and unexcused absence totals, total enrollment, and attendance percentages by grade and reporting period. The data was compiled using information from attendance detail and summary reports and entity counts reports.



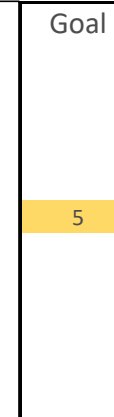
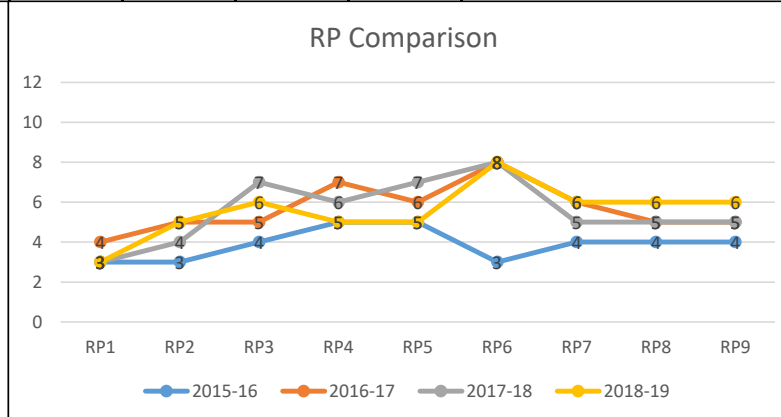
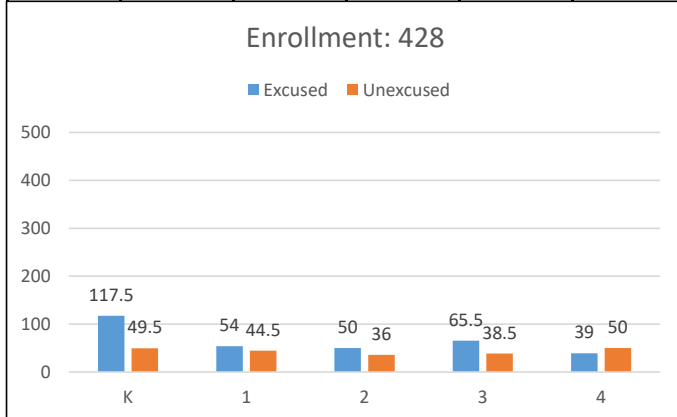
2015-16	RP1: 3%	RP2: 3%	RP3: 5%	RP4: 5%	RP5: 5%	RP6: 5%	RP7: 4%	RP8: 6%	RP9: 6%
2016-17	RP1: 4%	RP2: 5%	RP3: 6%	RP4: 6%	RP5: 6%	RP6: 7%	RP7: 6%	RP8: 6%	RP9: 6%
2017-18	RP1: 4%	RP2: 5%	RP3: 5%	RP4: 5%	RP5: 6%	RP6: 10%	RP7: 5%	RP8: 4%	RP9: 5%
2018-19	RP1: 3%	RP2: 4%	RP3: 5%	RP4: 5%	RP5: 6%	RP6: 5%	RP7: 7%	RP8: 4%	RP9: 5%

# Glenwood



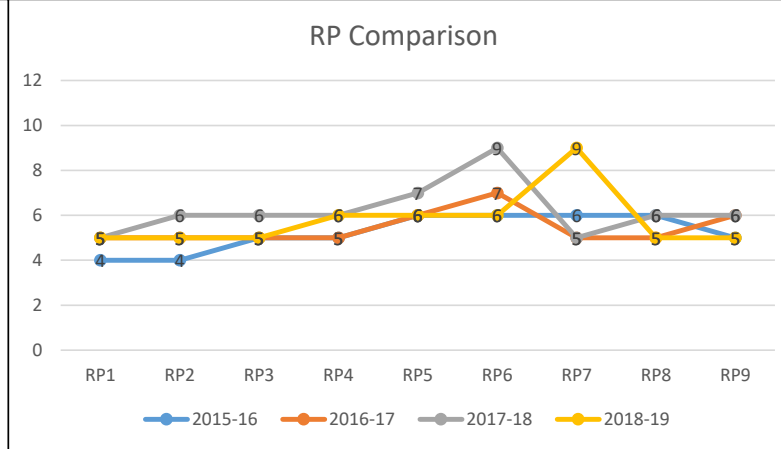
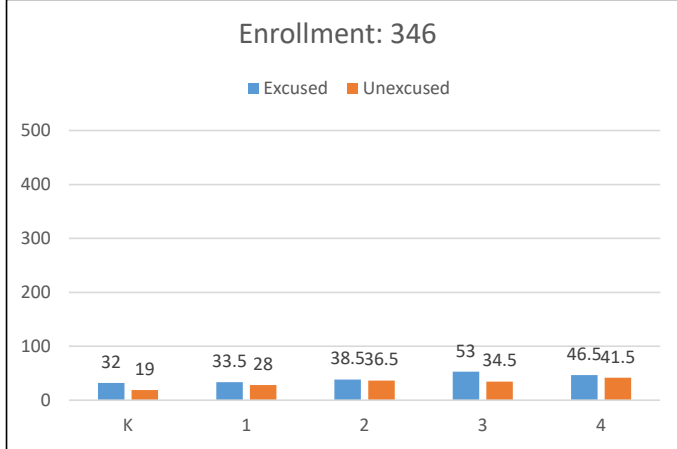
2015-16	RP1: 3%	RP2: 3%	RP3: 4%	RP4: 5%	RP5: 5%	RP6: 3%	RP7: 4%	RP8: 4%	RP9: 4%
2016-17	RP1: 4%	RP2: 5%	RP3: 5%	RP4: 7%	RP5: 6%	RP6: 8%	RP7: 6%	RP8: 5%	RP9: 5%
2017-18	RP1: 3%	RP2: 4%	RP3: 7%	RP4: 6%	RP5: 7%	RP6: 8%	RP7: 5%	RP8: 5%	RP9: 5%
2018-19	RP1: 3%	RP2: 5%	RP3: 6%	RP4: 5%	RP5: 5%	RP6: 8%	RP7: 6%	RP8: 6%	RP9: 6%

# Linden



2015-16	RP1: 4%	RP2: 4%	RP3: 5%	RP4: 5%	RP5: 6%	RP6: 6%	RP7: 6%	RP8: 6%	RP9: 5%
2016-17	RP1: 5%	RP2: 5%	RP3: 5%	RP4: 5%	RP5: 6%	RP6: 7%	RP7: 5%	RP8: 5%	RP9: 6%
2017-18	RP1: 5%	RP2: 6%	RP3: 6%	RP4: 6%	RP5: 7%	RP6: 9%	RP7: 5%	RP8: 6%	RP9: 6%
2018-19	RP1: 5%	RP2: 5%	RP3: 5%	RP4: 6%	RP5: 6%	RP6: 6%	RP7: 9%	RP8: 5%	RP9: 5%

# Willow Brook

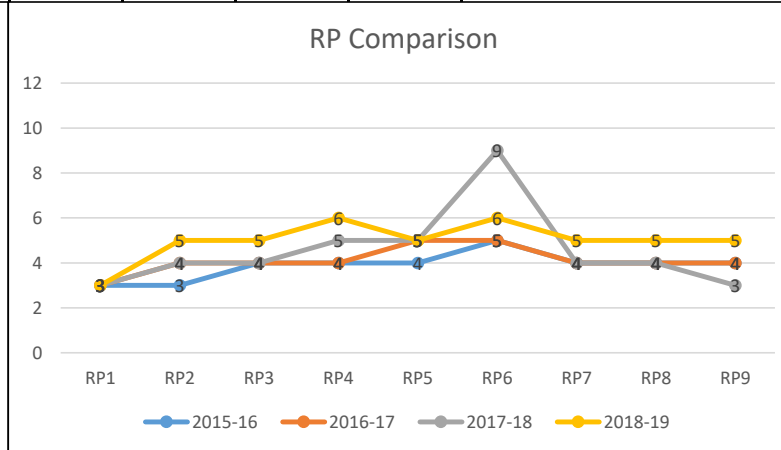
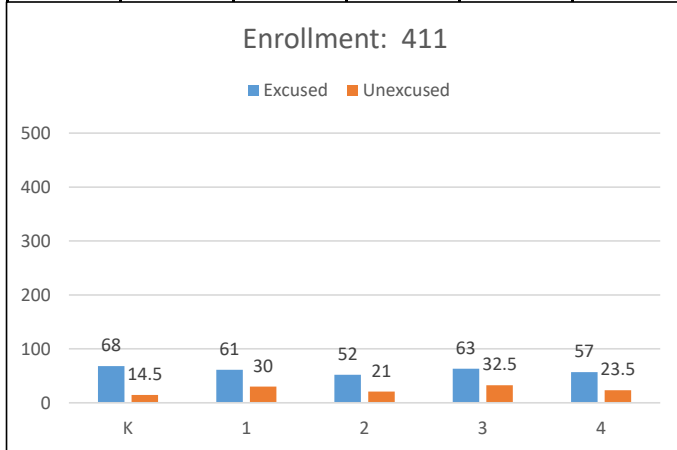


**Goal**

6

2015-16	RP1: 3%	RP2: 3%	RP3: 4%	RP4: 4%	RP5: 4%	RP6: 5%	RP7: 4%	RP8: 4%	RP9: 4%
2016-17	RP1: 3%	RP2: 4%	RP3: 4%	RP4: 4%	RP5: 5%	RP6: 5%	RP7: 4%	RP8: 4%	RP9: 4%
2017-18	RP1: 3%	RP2: 4%	RP3: 4%	RP4: 5%	RP5: 5%	RP6: 9%	RP7: 4%	RP8: 4%	RP9: 3%
2018-19	RP1: 3%	RP2: 5%	RP3: 5%	RP4: 6%	RP5: 5%	RP6: 6%	RP7: 5%	RP8: 5%	RP9: 5%

# Woodland

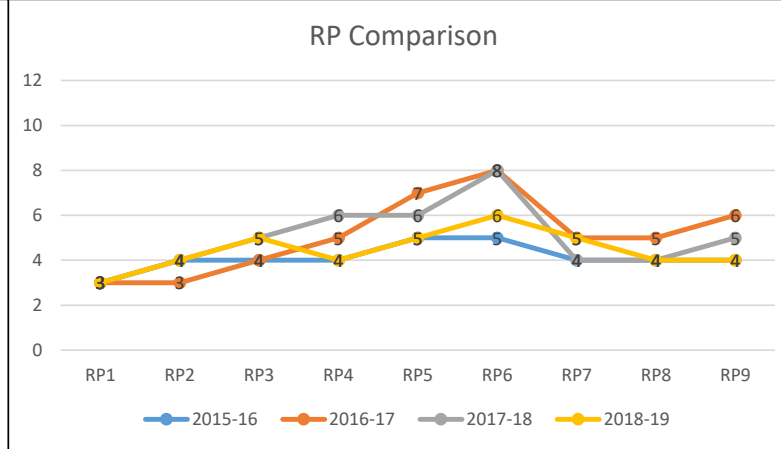
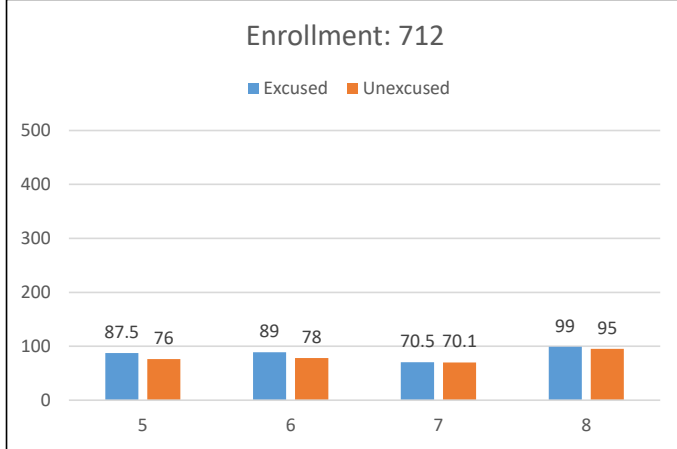


**Goal**

4

2015-16	RP1: 3%	RP2: 4%	RP3: 4%	RP4: 4%	RP5: 5%	RP6: 5%	RP7: 4%	RP8: 4%	RP9: 4%
2016-17	RP1: 3%	RP2: 3%	RP3: 4%	RP4: 5%	RP5: 7%	RP6: 8%	RP7: 5%	RP8: 5%	RP9: 6%
2017-18	RP1: 3%	RP2: 4%	RP3: 5%	RP4: 6%	RP5: 6%	RP6: 8%	RP7: 4%	RP8: 4%	RP9: 5%
2018-19	RP1: 3%	RP2: 4%	RP3: 5%	RP4: 4%	RP5: 5%	RP6: 6%	RP7: 5%	RP8: 4%	RP9: 4%

# Jefferson

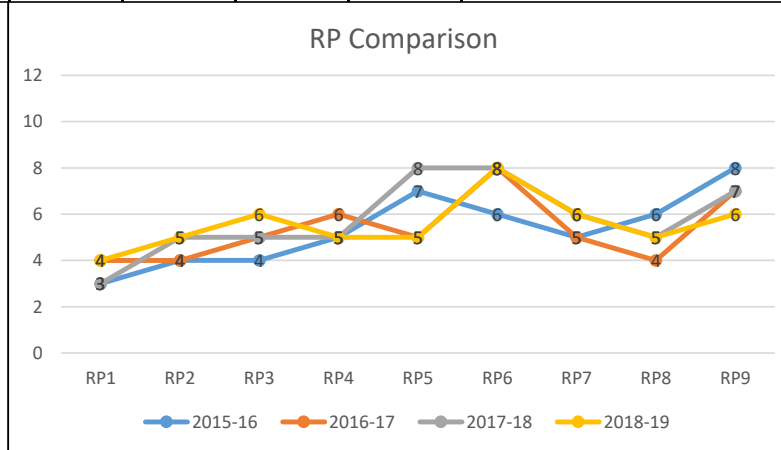
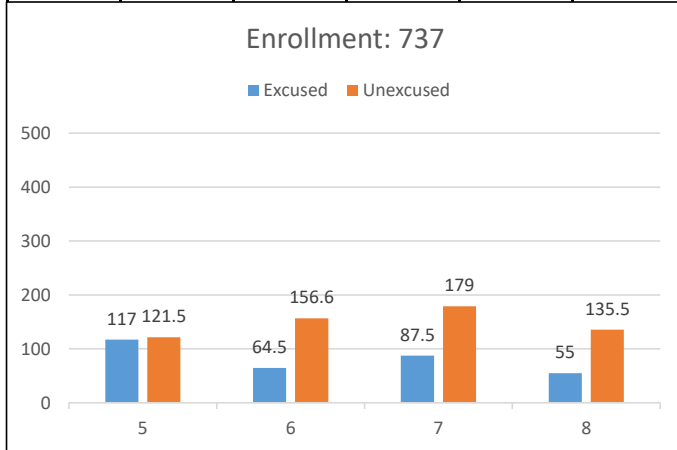


**Goal**

4.5

2015-16	RP1: 3%	RP2: 4%	RP3: 4%	RP4: 5%	RP5: 7%	RP6: 6%	RP7: 5%	RP8: 6%	RP9: 8%
2016-17	RP1: 4%	RP2: 4%	RP3: 5%	RP4: 6%	RP5: 5%	RP6: 8%	RP7: 5%	RP8: 4%	RP9: 7%
2017-18	RP1: 3%	RP2: 5%	RP3: 5%	RP4: 5%	RP5: 8%	RP6: 8%	RP7: 6%	RP8: 5%	RP9: 7%
2018-19	RP1: 4%	RP2: 5%	RP3: 6%	RP4: 5%	RP5: 5%	RP6: 8%	RP7: 6%	RP8: 5%	RP9: 6%

# Robertsville

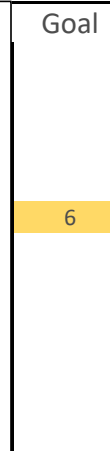
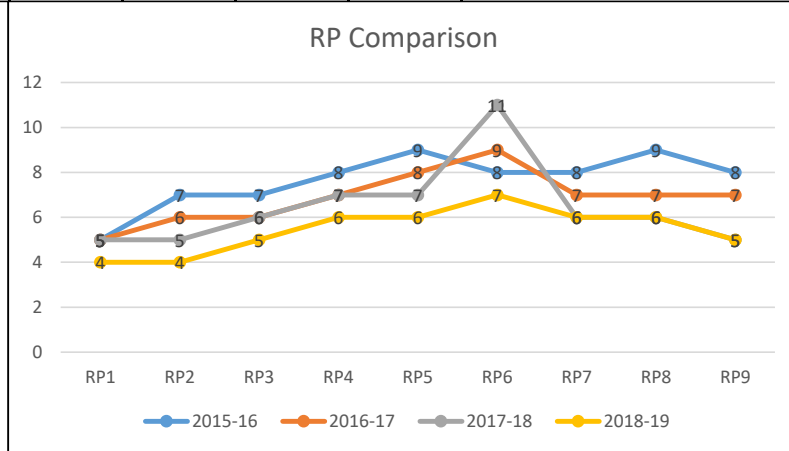
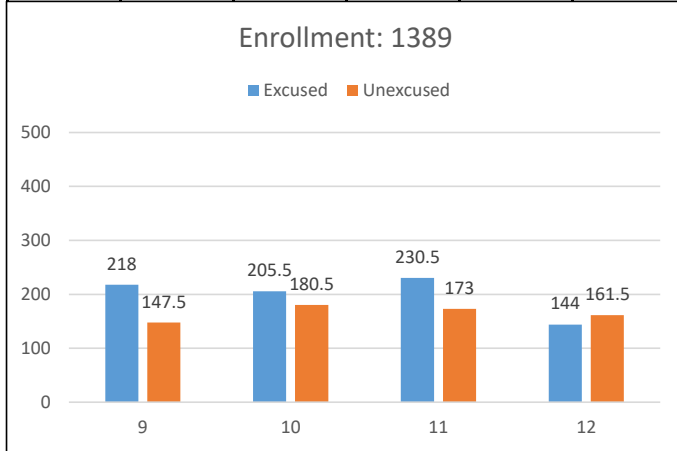


**Goal**

5

2015-16	RP1: 5%	RP2: 7%	RP3: 7%	RP4: 8%	RP5: 9%	RP6: 8%	RP7: 8%	RP8: 9%	RP9: 8%
2016-17	RP1: 5%	RP2: 6%	RP3: 6%	RP4: 7%	RP5: 8%	RP6: 9%	RP7: 7%	RP8: 7%	RP9: 9%
2017-18	RP1: 5%	RP2: 5%	RP3: 6%	RP4: 7%	RP5: 7%	RP6: 11%	RP7: 6%	RP8: 6%	RP9: 5%
2018-19	RP1: 4%	RP2: 4%	RP3: 5%	RP4: 6%	RP5: 6%	RP6: 7%	RP7: 6%	RP8: 6%	RP9: 5%

# ORHS



**Oak Ridge Schools**

**9th Attendance Period**

**June 7, 2019**

These numbers reflect the **2018-2019** Skyward Student Management System (Entity) active student enrollment count as of **June 7, 2019**.

The total includes **44** private school and home schooled students receiving Special Ed services.



# Oak Ridge Schools

## Enrollment Entity Counts 9th RP 2018-19

June 7, 2019

School	P3	P4	K	1	2	3	4	5	6	7	8	9	10	11	12	Total PK-12 2018-19	Previous 8th RP 2018-19	Diff
Preschool	106	126														232	234	-2
Glenwood			67	76	83	84	92									402	401	1
Linden			104	76	65	100	83									428	430	-2
Willow Brook			58	64	80	72	72									346	347	-1
Woodland			76	86	76	94	79									411	424	-13
JMS								172	166	175	199					712	717	-5
RMS								182	182	190	183					737	738	-1
ORHS												360	381	356	292	1389	1388	1
<b>Enrollment 2018-19</b>	<b>106</b>	<b>126</b>	<b>305</b>	<b>302</b>	<b>304</b>	<b>350</b>	<b>326</b>	<b>354</b>	<b>348</b>	<b>365</b>	<b>382</b>	<b>360</b>	<b>381</b>	<b>356</b>	<b>292</b>	<b>4657</b>	<b>4679</b>	<b>-22</b>
Prev. 8th RP 2018-19	106	128	310	306	304	354	328	354	354	366	381	357	383	355	293	4679		
Difference	0	-2	-5	-4	0	-4	-2	0	-6	-1	1	3	-2	1	-1	-22		

This report compares the 2018-19 - 9th RP period enrollment with the 2018-19 8th RP period.

## **Response to Intervention and Instruction (RTI2)**

Response to Intervention and Instruction (RTI2) has been mandatory for K-12 public schools since 2015. It is a framework for teaching and learning that emphasizes high quality classroom instruction for all students and responsive intervention for students that struggle in reading and math. RTI offers additional instructional opportunities with multiple entry and exit points, dependent upon individual student needs.