Board of Education March 15, 2022 Meeting

The Bedford County Board of Education met in a Regular monthly session on March 15, 2022 at 5:30 PM in the Learning Way Elementary Gym, 200 Learning Way, Shelbyville, Tennessee 37160. Board members **Present:** Andrea Anderson, John Boutwell, David Brown, Nicole Cashion, Michael Cook, Brian Crews, Glenn Forsee, Diane Neeley, Dan Reed.

I. **PROCEDURAL ITEMS**

A. Call to Order

The Bedford County Board of Education met in a regular monthly session on March 15, 2022 at 5:30 pm in the Learning Way Elementary gymnasium located at 200 Learning Way, Shelbyville, TN.

Chairman Michael Cook called the meeting to order, followed by a moment of silence, and the Pledge of Allegiance lead by Addie Tidwell, Stone Tidwell and Ella Tidwell who are students at Liberty School.

B. Moment of Silence

C. Pledge of Allegiance - Led by Ella, Stone, and Addie Tidwell from Liberty School

D. Opening Remarks

II. **CONSENT AGENDA**

Motion to approve Consent Agenda was made by Brian Crews and seconded by Glenn Forsee. Motion Approved by

Yea: 9, Nay: 0

A. Approval of Agenda
B. Minutes from February Monthly Meeting
C. SCOPE Field Trip
D. SCHS Field Trip
E. Harris Middle/Liberty Field Trip
F. Cascade High School Field Trip
G. Policies up for Review
   1. Policy 5.801 School Superintendent Recruitment and Selection
   2. Policy 6.315 Detention
   3. Policy 6.308 Bus Safety and Conduct
   4. Policy 5.700 Interim Employees
   5. Policy 5.611 Ethics
   6. Policy 5.610 Staff-Student Relations
   7. Policy 5.608 Tutoring for Pay
   8. Policy 5.607 Non-school Employment
   9. Policy 5.606 Political Activities
   10. Policy 5.605 Staff Gifts and Solicitations
   11. Policy 5.600 Staff Rights and Responsibilities
   12. Policy 5.403 Drug and Alcohol Testing for Employees
   13. Policy 5.402 Hepatitis B (HBV)
   14. Policy 5.401 Acquired Immune Deficiency Syndrome (AIDS)

15. Policy 5.603 Staff Meetings

III. **COMMUNICATIONS**

IV. **PRESENTATIONS**

A. Teachers as a Profession Ms. Wendy Williams gave a presentation on the program Teaching as a Profession. She also brought 2 students, Nick Harris and Katie Wilder, who are currently in the program and they spoke about their experience in the classes and internship.

Diane Neeley spoke about this year's SCOPE delegation that she and Tim Harwell will be attending. Ms. Neeley introduced the delegates in attendance: Naveah Buchanan, Carlie Belle Barber and Olivia Gabhart. Ryan Waterson, Blake Olive and Lilly McCollum will also be joining them.

V. **ACTION ITEMS**

A. Transfer Funds Resolution The resolution to transfer funds was explained by Robert Daniel that it relates to cash flow. Money is needed at the end of the year to cover expenses and with so many grants this year more money is necessary**.**
Motion to transfer funds to cover end of year expenses was made by John Boutwell and seconded by Brian Crews. Motion Approved by
Yea: 9, Nay: 0

B. New Elementary Plan Options Michael Cook stated he would like for the board to discuss the plan that is decided on at the board retreat. Discussion was on the 2nd story plan.
Glenn Forsee would like more clarity on traffic flow. There was discussion about the schematics of the plan and the excavation of the land. Glenn Forsee said "One last thought, two story has advantages, two story has disadvantages, one story has advantages, one story has disadvantages, there's no perfect scenario but I obviously yield to the wisdom of those who actually make it work."

Motion to approve the 2nd story plan was made by Glenn Forsee and seconded by David Brown. Motion Approved by
Yea: 9, Nay: 0

C. FY2022 ESSER 2.0 Rev 2
Motion to group items C,D,E,F,G,H was made by Andrea Anderson and seconded by John Boutwell. Motion Approved by
Yea: 9, Nay: 0
Motion made to approve grouped items C,D, E,F,G,H was made by Diane Neeley and seconded by Brian Crews. Motion Approved by
Yea: 9, Nay: 0

D. FY 2022 Consolidated Rev 2 Consolidated Admin Pool
E. FY 2022 Consolidated Rev 2 Title I Part A
F. FY 2022 Consolidated Rev 2 Title II A
G. FY 2022 Consolidated Rev 2 Title III
H. FY 2022 Consolidated Rev 2 Title V

I. Dale Davis Pay
Motion on Dale Davis Pay was made by David Brown and seconded by Diane Neeley. Motion Tabled by
Yea: 9, Nay: 0

J. Change Board Meeting Day
Change Board Meeting Day. Dr. Garrett would like to change the board meeting day because of the timing of getting the Financial reports. John Boutwell made a motion to change the day of the board meeting to the 3rd Thursday at 6pm beginning July 2022, Glenn Forsee seconded the motion. After motion was passed, David Brown pointed out that the board meeting would be on July 21 and Summer Law would be the next day in Gatlinburg. After some discussion it was decided that the board would announce, at a later date, if starting in July or August.

K. Policies
1. Edits
   a. Policy 6.3041 Title IX and Sexual Harassment
   Motion to approve change made from Barry Bennet to Neil Watson was made by Glenn Forsee and seconded by John Boutwell. Motion Approved by
   Yea: 9, Nay: 0
   b. Policy 5.602 Time Schedules and Extra Duties
   Motion to only change in wording was made by Glenn Forsee and seconded by Brian Crews. Motion Approved by
   Yea: 9, Nay: 0
   c. Policy 5.501 Complaints and Grievances
   Motion to change to match the model policy was made by Diane Neeley and seconded by Brian Crews. Motion Approved by
   Yea: 9, Nay: 0
   d. Policy 5.500 Discrimination/Harassment of Employees (Sexual, Racial, Ethnic, Religious)
   Motion to update to model policy was made by Andrea Anderson and seconded by Diane Neeley. Motion Approved by
   Yea: 9, Nay: 0
   e. Policy 5.400 Personnel Health Examinations/ Communicable Diseases
   Motion to take out lines 3-7 to reflect what we are currently doing was made by Diane Neeley and seconded by John Boutwell. Motion Approved by
   Yea: 9, Nay: 0
   f. Policy 5.702 Student Teachers
   Motion to delete 1-3, 4 through 6 and 8 was made by David Brown and seconded by Brian Crews. Motion Approved by
   Yea: 9, Nay: 0

L. February Monthly Financial Report Robert Daniel spoke on Financial report. He said they were trying to get a handle on how much gas/diesel will

be used to project for the end of the year. Glenn Forsee asked about how bad the gas/ diesel situation was. Robert Daniel said it's about double. John Boutwell asked about bidding on gas. Robert Daniel mentioned needing to purchase our own tanks in order to bid. John Boutwell brought up electric buses in the future. Diane Neeley talked about obstacles of charging the electric buses. Robert Daniel said also buses that run on propane could be an option to consider.

Motion to approve the financial report was made by David Brown and seconded by Brian Crews. Motion Approved by
Yea: 9, Nay: 0

VI. **REPORT ITEMS**

A. Monthly Tax Analysis Robert Daniel reports that property tax collections are down, $149,000 less than same time last year. Sales tax collections are up $291,000 for the same time last year.

B. Attendance Report Ms. Rhodes reported that there were 1579 withdrawals, 637 of those were in county transfers, 152 went to Independent Homeschool, 74 went to private schools or Umbrella schools, 67 students dropped for various reasons, 444 transferred to another school district, 167 transferred out of state, 65 transferred to out of state online schools. Brians Crews asked about the cost of losing 1579 students. Ms. Rhodes explained that 637 were still in our system they just transferred schools in the county. Dr. Garrett talked about adding high school to the Virtual School and she said that Thomas Magnet has been approved to expand to add 6th grade.

C. Executive Committee Report Surplus property declared for CTE, Eakin, Southside, Community Middle and Community High Schools
   1. CTE Surplus
   2. Eakin Surplus
   3. Southside Surplus
   4. Community Middle Surplus
   5. Community High Surplus

D. Superintendent's Report Dr. Garrett told about the letter she received from Commissioner Schwinn that said we have been named a Reading 360 District for all the training that our teachers participated in about literacy. "What that means for Bedford County students is our teachers are more qualified and have learned more skills and are working hard to make sure that all students are proficient in reading." Dr. Garrett stated.

VII. **OTHER BUSINESS** Michael Cook reported that the next board meeting will be at Eakin on April 19th at 5:30. The Board Retreat will be at Henry Horton on April 29th and 30th. He said the board might like to have a study session to discuss the building projects.

Glenn Forsee asked if graduation was May 13th and 14th. Dr. Garrett confirmed and graduation will be at each high school.

A. Additional Acknowledgements
B. FYI - Expenditures
C. FYI - Personnel

VIII. **ADJOURNMENT** Glenn Forsee moved to adjourn the meeting at approximately 6:30

Bedford County Board of Education
February 15, 2022 5:30 PM
Central Office Board Room

In Attendance: Andrea Anderson: Present, John Boutwell: Present, Mr. David Brown: Present, Nicole Cashion: Present, Michael Cook: Present, Brian Crews: Present, Mr. Glenn Forsee: Present, Diane Neeley: Present, Dan Reed: Present.

I. **PROCEDURAL ITEMS** Procedural Item	
A. Call to Order Action Item	
B. Moment of Silence Procedural Item	
C. Pledge of Allegiance - by Cordell Dukes and Morgan Curry from Learning Way Elementary Procedural Item	
D. Opening Remarks Procedural Item	
II. **CONSENT AGENDA** Action Item Motion to approve agenda. This motion made by Mr. David Brown and seconded by Diane Neeley. Passed. Yea: 9, Nay: 0	
A. Approval of Agenda Action Item	
B. Minutes from January Monthly Meeting Action Item	
C. Minutes From January Work Session Action Item	
D. SCHS field trips Consent Agenda	
E. Community HS Field Trip Action Item	
F. Policies up for Review Consent Agenda	
1. Policy 5.104 Equal Opportunity Employment Action Item	
2. Policy 5.109 Evaluation Action Item	
3. Policy 5.309 Legislative Leave Action Item	
4. Policy 5.800 School Superintendent Action Item	
5. Policy 5.803 Evaluation of School Superintendent Action Item	
III. **COMMUNICATIONS** Information Item	Carol Garrette
IV. **PRESENTATIONS** Information Item	
A. Community Expansion Update Information Item	John Davis
B. New Elementary Update Information Item	Bart Kline

V. **ACTION ITEMS**
Action Item

A. RFQ-New Elementary School
Action Item
Motion to approve to send back the RFQ to the finance director with the changes on page 2 to Bedford County Schools is currently in the design phase of a 1 or 2-story elementary school and to place the Executive Committee in the selection process before it is brought back to our board for final approval. This motion made by John Boutwell and seconded by Nicole Cashion. Passed.
Yea: 9, Nay: 0

> Motion to approve to send back the RFQ to the finance director with the changes on page 2 to Bedford County Schools is currently in the design phase of a 1 or 2-story elementary school and to place the Executive Committee in the selection process before it is brought back to our board for final approval. This motion made by Andrea Anderson and seconded by Brian Crews. Passed.
> Yea: 9, Nay: 0

Mr. Forsee asked why on page 2 it says 2-story. As a board, we have not decided on a 2-story building.

Mr. Cook responded that his understanding was that this was to just put it out there so we can start the bidding process. We have not designed or approved anything. We are just trying to get the construction manager on board and the phases out there.

Mr. Boutwell said we could just make it simpler and have it say new elementary school. Even though he is on board for the 2-story school.

Dr. Garrett added that Mr. Kline knows that she wants this building to get other students out of portables. We have to know all of this information so we can get this out there and start the bidding process. My ideal vision is to build this and use the extra money for the wing at Liberty. But we cannot get there unless we can hire someone who knows how much things cost and get us through the planning phase.

Much discussion was made by Ms. Neeley, Mr. Cook and Mr. Kline about having estimates in the RFQ when it comes to the bidding process. Mr. Kline explained that if you put a lower number on the paper that you are going to get a different kind of contractor that responds. If you leave what we have, you will get ones that build schools and already know the costs of things. His recommendation is to leave it as a range estimate and to add 1 or 2 story school so they know how to respond.

Mr. Crews added he thinks that this board should maintain the majority of members during the selection process. His recommendation is to when we make a motion that when we send this document back that we maintain the majority vote and Dr. Garrett have the authority to add other members from this board if necessary.

B. Tenure Recommendations
Action Item
Motion to approve recommendations for tenure. This motion made by Mr. Glenn Forsee and seconded by Brian Crews. Passed.
Yea: 9, Nay: 0
Mr. Watson announced the tenure teachers to the board.

C. New Thomas Magnet Contract
Action Item
Motion to approve new Thomas Magnet contract. This motion made by Mr. Glenn Forsee and seconded by Brian Crews. Passed.

Yea: 9, Nay: 0 Dr. Garrett explained that the contract is for making the Magnet School a true Magnet School. We would like to recommend this so we can implement the contract and get it out as soon as possible. The students going into the 5th grade next year will not be really impacted, but the following year will be when we will see changes.	
D. Thomas Magnet Expansion Action Item Motion to approve Thomas Magnet Expansion. This motion made by Mr. David Brown and seconded by Mr. Glenn Forsee. Passed. Yea: 9, Nay: 0 Dr. Garrett explained the results from the poll asking parents if they would send their 5th grader to 6th grade at Thomas Magnet if it was offered. Magnet schools are better for certain students. This is what she believes is best for kids in the top quintile. It is not a slam on any other school. It is what we need to do in this county. Next year it will be 6th grade and expansion to 7th and 8th grade will need an expansion to the school. There would be more sports opportunities and it would improve education for all students.	
E. FY2022 LEAPS Rev 1 Action Item Motion to approve LEAPs revision. This motion made by Dan Reed and seconded by Diane Neeley. Passed. Yea: 9, Nay: 0	
F. FY 2022 Consolidated Rev 2 Title III Action Item Motion to vote to group action items F,G, and H. This motion made by Dan Reed and seconded by Brian Crews. Passed. Yea: 9, Nay: 0 Dr. Garrett recommended voting items F,G, and H as a group. Dr. Garrett explained that one of the Title revisions is because this is the first year Webb School has elected to participate in receiving Title II funding which is about $21,000. She continues with explaining that the ESSER revision is for the ESSER position. We couldn't find anyone that applied for the Social Worker position, so we have moved that money over to the SEL position that will start on the 28th.	
G. FY2022 Consolidated Rev 2 Title II-A Action Item	
H. ESSER 2.0 Rev. 2 Action Item	
I. Naming of the East Side Elementary Cafeteria Action Item Motion to name Eastside Cafeteria. This motion made by Mr. Glenn Forsee and seconded by Diane Neeley. Passed. Yea: 9, Nay: 0 Ms. Talbot would like to name the East Side Elementary cafeteria, the Annette Woods cafeteria. Ms. Woods was an employee of Bedford County Schools for over 43 years, before her passing in November. She worked full-time at East Side and Southside until 2012 when she began working part-time. For the almost 10 years that she worked part-time, she 'volunteered' the other 60 days each year. East Side was her home. She was here every day working hard, making a difference. Her daughter Beverly was the cafeteria manager here for many years before moving to Southside in the same role. Another daughter, Bethany, currently serves as the East Side cafeteria manager. Additionally, her	

daughter Brenda is an ESL teacher at East Side, her granddaughter Melissa is an ESL teacher at Learning Way, and her granddaughter-in-law is the school nurse at Harris Middle. Bedford County Schools are important to this family. Ms. Annette brought so much to our school, and we would love to honor her legacy and the impact that she had on the faculty, staff, and students here at East Side.	
J. Policies Action Item	
1. Edits Action Item	
a. Policy 5.100 Personnel Goals Action Item Motion to approve edits. This motion made by Andrea Anderson and seconded by Brian Crews. Passed. Yea: 9, Nay: 0	
b. Policy 5.101 Line and Staff Relations Action Item Motion to approve edits. This motion made by Brian Crews and seconded by John Boutwell. Passed. Yea: 9, Nay: 0	
c. Policy 5.103 Job Descriptions Action Item Motion to approve edits. This motion made by John Boutwell and seconded by Mr. David Brown. Passed. Yea: 9, Nay: 0	
2. Deletions Action Item Motion to group together and vote. This motion made by Brian Crews and seconded by Dan Reed. Passed. Yea: 9, Nay: 0	
a. Policy 5.1171 Highly Qualified Staff - (Can be deleted.) Action Item Motion to delete policies. This motion made by Dan Reed and seconded by Mr. Glenn Forsee. Passed. Yea: 9, Nay: 0	
b. Policy 5.300 Short Term Leaves of Absence (Can be deleted) Action Item Motion to delete. This motion made by Dan Reed and seconded by Brian Crews. Passed. Yea: 9, Nay: 0	
c. Policy 5.3041 Leaves and Absences of Classified Personnel (Can be deleted) Action Item Motion to delete. This motion made by Dan Reed and seconded by Brian Crews. Passed. Yea: 9, Nay: 0	
K. Finance Director Recommendations for Financial Management Policy Updates - That Align with 81 Act Action Item	
1. Edits Action Item Motion to group edits and vote. This motion made by Mr. Glenn Forsee and seconded by Andrea Anderson. Passed.	

Yea: 9, Nay: 0	
a. Policy 2.100 Fiscal Management Goals Action Item	
b. Policy 2.200 Annual Operating Budget Action Item	
c. Policy 2.400 Revenues Action Item	
d. Policy 2.401 Gifts and Bequests Action Item	
e. Policy 2.403 Personal Property Sales Action Item	
f. Policy 2.500 Deposit of Funds Action Item	
g. Policy 2.700 Accounting Systems Action Item	
h. Policy 2.702 Inventories Action Item	
i. Policy 2.800 Expenditure of Funds Action Item	
j. Policy 2.809 Vendor Relations Action Item	
k. Policy 2.900 Student Activity Funds Management Action Item	
2. Deletions Action Item Motion to group deletions and vote. This motion made by Dan Reed and seconded by John Boutwell. Passed. Yea: 9, Nay: 0	
a. Policy 2.201 Line Item Transfer Authority Action Item	
b. Policy 2.402 Investment Earnings Action Item	
c. Policy 2.403 Personal Property Sales Action Item	
d. Policy 2.600 Bonded Employees Action Item	
e. Policy 2.701 Financial Reports and Records Action Item	
f. Policy 2.703 Audits Action Item	
g. Policy 2.704 Fixed Assets Action Item	
h. Policy 2.801 Petty Cash Accounts Action Item	
i. Policy 2.802 Payroll Procedures Action Item	
j. Policy 2.803 Salary Deductions Action Item	
k. Policy 2.804 Expenses and Reimbursements Action Item	
l. Policy 2.805 Purchasing Action Item	
m. Policy 2.806 Bids and Quotations	

Action Item	
n. Policy 2.807 Requisitions Action Item	
o. Policy 2.808 Purchase Orders and Contracts Action Item	
p. Policy 2.810 Payment Procedures Action Item	
L. Budget Amendment No. 2 Action Item Motion to approve amendment. This motion made by Diane Neeley and seconded by Brian Crews. Passed. Yea: 9, Nay: 0	Robert Daniel
M. January Monthly Financial Report Action Item Motion to approve monthly financials. This motion made by John Boutwell and seconded by Brian Crews. Passed. Yea: 9, Nay: 0	
VI. **REPORT ITEMS** Report Item	
A. Monthly Tax Analysis Report Item	
B. Attendance Report Action Item	Terise Rhodes
C. Executive Committee Report Report Item	
1. Surplus - Transportation Action Item	
2. Surplus - Central Office Action Item	
3. Surplus - Cascade Elem. Action Item	
4. Surplus - Community Elem. Action Item	
5. Surplus - Thomas Magnet Action Item	
D. Superintendent's Report Report Item	
VII. **OTHER BUSINESS** Action Item	
A. Additional Acknowledgements Information Item	
B. FYI - Expenditures Information Item	
C. FYI - Personnel Information Item	
VIII. **ADJOURNMENT** Action Item Motion to Adjourn. This motion made by Mr. Glenn Forsee and seconded by John Boutwell. Passed. Yea: 9, Nay: 0	

Bedford County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in March	**School Superintendent Recruitment and Selection**	**5.801**	**08/16/16**
		Rescinds: **5.801**	Issued: **11/29/01**

When a vacancy occurs, the appointment of a superintendent is a function of the Board.[1] The Board is responsible for finding the person it believes can most effectively translate into action the policies of the Board and the goals of the community and the professional staff.

The Board may employ a consultant to advise and assist the Board in the search and selection process. However, final selection shall rest with the Board after a thorough consideration of qualified applicants. An interim superintendent appointed during the time of a search shall not become a candidate unless the board expressly permits such inclusion in the selection procedures. A board member may not apply for or in any other way be considered for the position of superintendent.[2]

If the Board chooses to conduct a search to fill the position, the Board shall initially develop the following:

1. A job description;
2. A timeline;
3. A process for accepting and reviewing applications; and
4. Selection procedures which shall include, but not be limited to, the following:[3]
   a. The Board may invite the community, including board employees, to participate in the process of selecting a superintendent. Resumes of persons interviewed by the Board shall be available in the central office for public inspection.
   b. The interview process for each finalist shall include meetings with various staff and community groups and an interview with the entire board.
   c. Candidates shall be interviewed by the Board in an open session. Only board members will be allowed to ask questions during the interview.
   d. The Board shall attempt to select a director by unanimous vote, but a simple majority vote of the membership of the board shall be required for the appointment of a superintendent.

Legal References

1. TCA 49-2-203(a)(14)
2. TCA 49-2-203(a)(1)(D)
3. TCA 49-2-203(a)(14)(B)

Cross References

Bedford County Board of Education

Monitoring: **Review: Annually, in March**	Descriptor Term: **Detention**	Descriptor Code: **6.315**	Issued Date: **09/15/20**
		Rescinds:	Issued:

Students may be detained before or after the school day as a means of disciplinary action.

The following guidelines shall be followed:

1. The student shall be given at least one (1) day of notice before detention;
2. Parents shall be informed before detention takes place;
3. Students in detention shall be under the supervision of school personnel;
4. Detention shall not exceed one (1) hour after the official closing of the school day but may be administered several days in succession; and
5. Teachers shall have the approval of the principal before detaining a student.

Cross References

Code of Conduct 6.300

Bedford County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in March	**Bus Safety and Conduct**	**6.308**	**08/20/19**
		Rescinds: **6.308**	Issued: **01/28/99**

In order to maintain conditions and atmosphere suitable for learning, no person shall enter onto a school bus except students assigned to that bus or parent(s)/guardian(s) of students or other persons with lawful and valid business on the bus.[1]

The school bus is an extension of school activity; therefore, students shall conduct themselves on the bus in a manner consistent with the established standards for safety and classroom behavior.

Students are under the supervision and control of the bus driver while on his/her bus, and all reasonable directions given by him/her shall be followed. A driver may remove a student in the event that the driver finds it necessary for the safety of the other student passengers or the driver, provided that the driver secures the safety of the ejected student for the uncompleted trip. A driver shall report to school authorities as soon as possible, but no later than the end of the route, any student refusing to obey the driver or exiting the bus without the driver's permission at a point other than the student's destination for that trip.[2]

The principal of the student transported shall be informed by the bus driver of any serious discipline problem and may be called upon to assist if necessary. A student may be denied the privilege of riding the bus if the principal determines that his/her behavior is such as to cause disruption on the bus or if he/she disobeys applicable policies and procedures pertaining to student transportation.

Any student who gets off the bus at any point between the pick-up point and school shall present the bus driver with a note of authorization from the parent/guardian or the principal of the school that the student attends.

Any student wishing to ride a bus other than his/her designated bus shall have written parental permission and the approval of the principal/designee.

Students who transfer from bus to bus while en route to and from school shall be expected to abide by the discipline policies adopted by the Board and procedures maintained by the terminal school.

USE OF PHOTOGRAPHS AND VIDEO FOOTAGE

Cameras or video cameras may be used to monitor student behavior on school vehicles transporting students to and from school or extracurricular activities. Photographs and video footage shall be used only to promote the order, safety, and security of students, staff, and property.

Students in violation of bus conduct rules shall be subject to disciplinary action in accordance with established board policy and regulations governing student conduct and discipline.

The district shall comply with all applicable state and federal laws related to photographs and video footage.[3] These materials shall be maintained for 30 (thirty) days. Parent(s)/guardian(s) may submit requests to view photographs and video footage to the Superintendent of Schools/designee, and a time shall be arranged for viewing. The Superintendent of Schools/designee shall be present when parent(s)/guardian(s) are provided the opportunity to review photographs and video footage.[4]

The Superintendent shall develop procedures governing the use of cameras and video cameras in accordance with the provisions of state and federal law and established board policies.

Legal References

1. TCA 49-6-2008
2. TCA 49-6-2118(d)
3. TCA 10-7-504; 20 USCA § 1232g
4. Public Acts of 2019, Chapter No. 256

Cross References

Student Transportation Management 3.400
Scheduling and Routing 3.401
Discipline Procedures 6.313
Suspension/Expulsion/Remand 6.316
Student Records 6.600-603
Rules for Transportation Safety & Conduct 6.308.1 (AP)
Bus Conduct Report 6.308.2 (AP)
Use of Video Cameras on Buses 6.308.3 (AP)
Notice to Students & Parents 6.308.4 (AP)

Bedford County Board of Education

Monitoring: **Review: Annually, in March**	Descriptor Term: **Interim Employees**	Descriptor Code: **5.700**	Issued Date: **08/16/16**
		Rescinds: **5.700**	Issued: **04/26/01**

Employees shall be hired on an interim contract only when a vacancy is created by an employee taking a leave of absence as set forth in TCA 49-5-702.[1] Such interim employees shall be considered as temporary replacements for the remainder of the school year and the contract term will not be considered as initial employment.

Said positions will be filled at the discretion of the superintendent in such a manner as to cause the least disruption in the educational process for students and as quickly as possible to ensure a continuous function of the position.

Persons filling any temporary positions shall have no expectancy of continued employment, but such person shall be considered for employment in filling vacancies as specified in the section dealing with initial employment. The contract of each temporary employee shall contain the following statement: *I understand that in filling a temporary position I have no expectancy of continued employment but may be considered for initial employment to fill other vacancies.*

Legal References

1. TCA 49-2-203(a)(1)(A); TCA 49-5-702

Cross References

Bedford County Board of Education

Monitoring: **Review: Annually, in March**	Descriptor Term: **Ethics**	Descriptor Code: **5.611**	Issued Date: **08/16/16**
		Rescinds: **5.611**	Issued: **08/20/98**

An effective educational program requires the services of men and women of integrity, high ideals and human understanding. To maintain and promote these essentials, all employees are expected to maintain high standards in their school relationships.[1] These standards include the following:

1. The maintenance of just and courteous professional relationships with students, parents, staff members and others;
2. The maintenance of their own efficiency and knowledge of the developments in their fields of work;
3. The transaction of all official business with the properly designated authorities of the school system;
4. The establishment of friendly and intelligent cooperation between the community and the school system;
5. The representation of the school system and all occasions that the contributions of the school system to the community are recognized;
6. The welfare of children as the first concern of the school system when placing professional personnel. The use of pressure on school officials for appointments or transfers is unethical;
7. Restraint from using school contacts and privileges to promote partisan politics, sectarian religious views or selfish propaganda of any kind;
8. The responsibility to make any criticism of other staff members of the school system directly to the particular school administrator who has the administrative responsibility for improving the situation and then to the superintendent, if necessary; and
9. The proper use and protection of all school properties, equipment and materials.

Legal References

1. TCA 49-5-501(3)(D);TCA 49-5-1003,1004

Cross References

Bedford County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in March	**Staff-Student Relations**	**5.610**	**08/16/16**
		Rescinds: **5.610**	Issued: **11/29/01**

Staff members shall maintain professional relationships with students at all times and develop wholesome and constructive relationships with them. Staff members shall be expected to regard each student as an individual and to accord each student the rights and respect that is due.

Staff members shall promote a learning environment that encourages fulfillment of each student's potential in regard to his/her program, consistent with district goals and with optimal opportunities for students. This goal may be reached by adapting instruction to individual needs, by:

1. Insisting on reasonable standards of scholastic accomplishment for all students;
2. Creating a positive atmosphere in and out of the classroom;
3. Extending courtesy and respect to students; and
4. Treating all students with consistent fairness.[1]

Staff members shall use good judgment in their relationships with students beyond their work responsibilities and/or outside the school setting and shall avoid excessive informal and social involvement with individual students. Any appearance of impropriety shall be avoided. Sexual relationships between employees and students shall be prohibited.[2]

Legal References

1. TCA 49-5-1003
2. TCA 39-13-506; TCA 39-13-527

Cross References

Staff Rights & Responsibilities 5.600

Ethics 5.611

Bedford County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in March	**Tutoring for Pay**	**5.608**	**08/16/16**
		Rescinds: **5.608**	Issued: **08/20/98**

Any teacher may enter into an agreement with parents for tutoring children for a fee, but this practice must be limited to children other than those for whom the teacher is currently exercising teaching, administrative, or supervisory responsibility.[1]

School facilities may not be used for private profit.[2]

Fees shall be mutually agreed upon by parent and teacher.

Legal References

1. TCA 49-5-1003
2. TCA 49-2-405(a)

Cross References

Bedford County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in March	**Non-School Employment**	**5.607**	**08/16/16**
		Rescinds: **5.607**	Issued: **11/29/01**

PROFESSIONAL PERSONNEL

A given professional position may require additional hours during evenings or other times when offices may be closed. Outside employment is regarded as employment for compensation which is not within the duties and responsibilities of the employee's regular position with the school system.

An employee will not perform any duties related to an outside job during his/her regular working hours or during the additional time that the responsibilities of the position require, nor will an employee use any district facilities, equipment or materials in performing outside work. This includes the Board's computer systems and networks and any configuration of hardware and software. The systems and networks include all of the computer hardware, operating system software, stored text and data files. This includes but is not limited to, electronic mail, local databases, externally accessed databases (such as Internet), CD-ROM, optical media, clip art, digital images, digitized information, communications technologies, and new technologies as they become available. The Board reserves the right to have all technology resource activity monitored.

The Board's technology resources will be used only for learning, teaching and administrative purposes consistent with the Board's mission and its goals. Commercial use of the Board's system is strictly prohibited.

When the periods of work are such that certain evenings, days or vacation periods are duty-free, the employee may use such off-duty time for the purposes of remuneration, provided all the following conditions are met:

1. The work in no way interferes with the degree of effectiveness of his/her work in the school system;
2. The work in no way reflects detrimentally upon the school system or its prestige;
3. Such outside obligations do not prevent the individual from assuming duties required by the regular position; and
4. The individual does not receive remuneration for work which is customarily within his/her regular position.[1]

SUPPORT PERSONNEL

Support personnel shall not be prohibited from holding employment outside the school system so long as such employment does not interfere with regular and overtime scheduled duties for the school system.

Legal References

1. TCA 49-5-410

Cross References

Bedford County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in March	**Political Activities**	**5.606**	**08/16/16**
		Rescinds: **5.606**	Issued: **08/20/98**

Employees have a right to express their views on any issue, but must in each case make clear that the view expressed is not the official view of the Board or school system.

Employees may, on their own time, campaign for or against any candidate or referendum, but are prohibited from using system owned property to engage in political activity. System owned property includes, but is not limited to: all buildings, signage, message boards, telephonic equipment, electronic equipment and email accounts. Employees shall not use audio or video messages to engage in any political promotion or solicitation during school hours.[1]

Legal References

1. TCA 49-6-2009

Cross References

Board-Community Relations 1.500

News Releases, News Conferences & Interviews 1.503

Advertising & Distribution of Materials in Schools 1.806

Bedford County Board of Education

Monitoring: **Review: Annually, in March**	Descriptor Term: **Staff Gifts and Solicitations**	Descriptor Code: **5.605**	Issued Date: **08/20/98**
		Rescinds: **GAI**	Issued: **11/19/87**

GIFTS

Employees of the Board shall not accept gifts from students unless the gifts are of token value only.

Individual employees of the Board will refrain from giving gifts to staff members who exercise administrative or supervisory jurisdiction over them, either directly or indirectly. The collection of money for group gifts is discouraged except in special circumstances such as bereavement, serious illness, or for mementos at retirement.

Employees are prohibited from accepting things of material value from individuals, companies or organizations doing business with the school system. Exceptions to this policy are the acceptance of minor items which are generally distributed to all by the companies through public relations programs.

SOLICITATIONS

No organization may solicit funds from employees within the schools. Flyers or other materials related to fund drives shall not be distributed through the schools without the written approval of the superintendent.

Employees will not be made responsible for the collection of any money or the distribution of any fund drive literature within the schools unless such activity has the superintendent's written approval.

Cross References:

Advertising & Distribution of Materials in Schools 1.806
Vendor Relations 2.809
Staff Conflicts of Interest 5.601
Student Solicitations/Fund-Raising 6.701
Student Gifts 6.710

Bedford County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in March	**Staff Rights & Responsibilities**	**5.600**	**08/15/17**
		Rescinds: **5.600**	Issued: **08/20/98**

In fulfilling any citizenship rights and responsibilities, employees shall give proper consideration to the educational welfare of the students and ensure that no conflict exists with their actual duties.

Each staff member has the right to:[1]

1. A work environment free from sexual, racial, ethnic, and religious discrimination/harassment;[2]
2. Academic freedom within the confines of state law and board policy in order to create an atmosphere of freedom in the classroom;

Educators have the right to:

1. Be treated with civility and respect as well as having his/her professional judgement and discretion respected;
2. Report any errant, offensive, or abusive content or behavior of a student to the principal and/or appropriate agencies;
3. Provide students with a safe environment;
4. Defend themselves and their students from physical violence or harm;[3]
5. Share information regarding a student's educational experience, health, or safety with the student's parent(s)/guardian(s) unless otherwise prohibited;[4]
6. Review all instructional material or curriculum before being utilized by students; and
7. Not be required to use his/her personal money to appropriately equip a classroom.

Each staff member has the responsibility to:

1. Make themselves familiar with and abide by, the laws of the state as these affect their work, the policies of the board and the procedures designed to implement them;[5]
2. To adhere to the Teacher Code of Ethics;[6]
3. Exercise good judgment in selecting issues for discussion and balance the relative maturity of students and the students' right to know;
4. Be courteous and helpful in interacting and responding to parents, visitors and members of the public;
5. Keep all records and prepare and submit promptly all reports that may be required by state law, state board regulations, board policy and administrative procedures; and
6. Wear appropriate dress for work according to board guidelines and local school rules.

Legal References

1. Public Chapter No. 360
2. U.S.C. § 2000e-2(a)-(b); TCA 49-6-8002-8006
3. TCA 49-6-4008
4. USCA 1232g
5. TCA 49-5-201
6. TCA 49-5-1001-1005

Cross References

Curriculum Development 4.200

Controversial Issues 4.800

Religion in the Curriculum 4.804

Support Personnel – Duties & Responsibilities 5.600.1(AP)

REASONABLE SUSPICION DRUG TESTING

Trained supervisors have the responsibility to observe and document the cause for reasonable suspicion and when appropriate, refer the matter to the superintendent/designee. It is not the supervisor's responsibility to attempt diagnosis. All information, facts and circumstances leading to and supporting this suspicion should be included in a written report detailing the basis for the suspicion. After the report is filed, the employee should be notified.

Any employee may be required to submit to substance screening if the following conditions exist: (list is not inclusive)

1. Observed use, possession or sale of illegal drugs and/or use, possession, sale, or abuse of alcohol and/or prescription drugs.
2. Apparent physical state of impairment of motor functions.
3. Marked changes in personal behavior not attributed to other factors.
4. Employee involvement in or contribution to an accident where the use of alcohol or drugs is reasonably suspected or employee involvement in a pattern of repetitive accidents whether or not they involve actual or potential injury.
5. Violation of criminal statutes involving the use of illegal drugs, alcohol or prescription drugs and/or violations of drug statutes.

TESTING FOR CDL EMPLOYEES

All drivers and applicants for driver positions who are required to hold a Commercial Driver's License (CDL) to perform their job function must adhere to the requirements of this policy and all procedures relating to this policy.[1]

The use, possession, sale, purchase or transfer of any controlled substances except medically prescribed drugs on school property, while on school business or while operating school vehicles and equipment is prohibited. Drinking alcoholic beverages during working hours, four (4) hours before reporting to work or having any measurable amount of alcohol in their system during working hours is prohibited, whether on or off school property. Working hours include all breaks. Off-duty use of drugs and alcohol is prohibited to the extent that it affects driver's attendance or performance and their ability to pass required DOT alcohol and controlled substance tests. Any violation of this policy is grounds for termination as an employee of the board and possible legal prosecution.

The use of any prescription drug that could affect the central nervous system or one that would impair reaction time shall be reported to the superintendent of schools/director of transportation. Notice shall

be given of non-prescription (over-the-counter) drugs being taken on a regular basis. The notice shall include the duration of ingestion and the possible side effects.

Procedures

The execution and enforcement of this policy will follow set procedures to screen bodily fluids, conduct breath testing, and/or search all employee/applicants for alcohol and drug use, and those employees suspected of violating this policy who are involved in a reportable accident or who are periodically or randomly selected. The procedures are designed not only to detect violations of this policy, but also to ensure fairness to each employee. Disciplinary action will be taken as necessary.

Implementation

The superintendent of schools/director of transportation is authorized to implement this policy and procedures for the drug testing program, including a periodic review of the program to address any problems, changes and/or revisions of it, maintenance of all records required by the federal regulations, and determination upon board approval of how the program will be accomplished, whether in-house, contracted or by consortium.

Dissemination

The superintendent of schools/director of transportation shall be responsible for communicating this policy and the procedures to all employees affected by this policy and shall be accountable for its consistent enforcement.[2] The superintendent of schools/director of transportation is designated to answer questions about this policy, procedures and other matters involved in alcohol and controlled substance testing of CDL drivers and the reasonable suspicion testing of all other employees.

Legal References

1. 49 USCS § 5331; Alcohol and Controlled Substances Testing (Omnibus Transportation Employee Testing Act of 1991)
2. 49 CFR 382.601

Cross References

Bedford County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in March	**Hepatitis B (HBV)**	**5.402**	**08/16/16**
		Rescinds: **5.402**	Issued: **08/20/98**

All schools shall provide a sanitary environment and shall establish routines for handling body fluids that are recommended by appropriate health professionals.[1]

All school district personnel shall be advised of routine procedures to follow in handling body fluids. These procedures shall provide simple and effective precautions against transmission of diseases to persons potentially exposed to the blood or body fluids of another. These procedures shall be standard health and safety practices. No distinction shall be made between body fluids from individuals with a known disease and individuals without symptoms or with an undiagnosed disease.

The administration shall develop, in consultation with medical personnel, a regulation to be distributed to all staff. Training and appropriate supplies shall be available to all personnel including those involved in transportation and custodial services.

In addition to insuring that these health and safety practices are carried out on a districtwide basis, special emphasis shall be placed in those areas of school district operation that potentially present a greater need for these precautions.

CONFIDENTIALITY AND NON-DISCRIMINATION[2]

In all instances, district personnel shall respect the individual's right to privacy and treat any medical diagnosis as confidential information. The superintendent shall initiate procedures to insure that all medical information will be held in strict confidence. Any school staff member who violates confidentiality shall be subject to appropriate disciplinary measures.

Under no circumstances shall information identifying an employee with HBV be released to the public.

SAFETY

Employees who are at high risk of occupational exposure shall be identified and provided with personal protective equipment, including HBV vaccinations. Employees considered to be at high risk shall include custodians, school nurses, special education teachers and instructional assistants, playground supervisors, coaches and physical education teachers.

When any employee is known to have been exposed to HBV on the job site, the employee will be notified immediately by a supervisor, and the Board shall provide vaccinations.

The principal will ensure that an accident report is filed for all accidents. The report will include the employee's name, date of the accident, an explanation of the accident and the care used in treating the individual. These reports will be kept on file in the principal's office for a minimum of one (1) year.

EDUCATION AND UNIVERSAL PRECAUTIONS

HBV education, including universal precautions on handling blood and other body fluids, will be provided to all school personnel and volunteers and may include members of the Board.

Legal References

1. 29 CFR Part 1910.1030
2. TCA 68-10-113

Cross References

Infectious Disease Checklist 5.402.1(AP)

Acceptance of Hepatitis B Immunization 5.402.2(AP)

Refusal of Hepatitis B Immunization 5.402.3(AP)

Report of Exposure – Blood or Body Fluid(s) 5.402.4(AP)

Bedford County Board of Education

Monitoring: **Review: Annually, in March**	Descriptor Term: **Acquired Immune Deficiency Syndrome (AIDS)**	Descriptor Code: **5.401**	Issued Date: **08/16/16**
		Rescinds: **5.401**	Issued: **08/20/98**

LIABILITY AND NON-DISCRIMINATION

No employee who is diagnosed with HIV infection or AIDS shall be prevented from continuing his/her employment. No disciplinary action may be taken against an employee solely on the basis of HIV infection or AIDS.

Action may be taken against an employee only if s/he is disabled and the disability interferes with his/her ability to perform employment duties. The Board shall make reasonable accommodation to enable the employee to perform employment duties as may be required by state or federal law[1].

HIV/AIDS TESTING

No school official can require any employee to undergo an HIV antibody test or other HIV-related test. This does not preclude school officials from requiring an employee to undergo an examination when another communicate illness is suspected.[2]

CONFIDENTIALITY

If information is received regarding an employee's HIV status, the superintendent may consult with the school board attorney on the appropriate course of action to pursue, bearing in mind the school system's potential liability for defamation, employment discrimination, and breach of confidentiality requirements.[3]

Information about an employee's HIV status is not to be documented in the employee's personnel file and shall not be faxed.[1,3]

Information obtained is confidential and may not be released to anyone except:[3]

1. Persons named on an Authorization for Release of Confidential HIV-Related Information Form
2. Persons listed on a court order; and
3. Persons authorized to receive such information without a release or court order according to TCA 68-10-113.

Under no circumstances shall information identifying an employee with AIDS be released to the public.

INFECTION CONTROL

To prevent and manage exposure in the workplace, all school system employees will receive in-service training and education annually regarding HIV/AIDS and OSHA's Bloodborne Pathogens Standard. The board shall follow the most current Centers for Disease Control and Prevention (CDC) Universal Precautions for Prevention of Transmission of Human Immunodeficiency Virus, Hepatitis B Virus, and Other Blood-borne Pathogens in Health Care Settings.[1]

EDUCATION AND TRAINING

Annually, the superintendent shall ensure that all employees, including newly hired staff, receive current HIV training. These programs can utilize the educational/training resources of agencies or private institutions with personnel trained in the areas of HIV/AIDS prevention education[1].

The superintendent of schools shall be responsible for developing, revising and implementing the administrative guidelines and procedures for this policy. The superintendent of schools shall be responsible for enforcing this policy by communicating it to all personnel and by providing necessary instruction to all administrators.

Legal References

1.State Board Policy 5.300

2. 29 CFR § 1630.13(b)

3.TCA 68-10-113

Cross Reference:

Section 504 & ADA Grievance Procedures 1.802

Authorization for Release of HIV-Related Information 5.401.1(AP)

Bedford County Board of Education

Monitoring: **Review: Annually, in March**	Descriptor Term: **Staff Meetings**	Descriptor Code: **5.603**	Issued Date: **08/20/98**
		Rescinds: **GBRD**	Issued: **11/19/87**

Staff meetings shall be held in each school for the purpose of promoting school improvement and professional growth and may be conducted by the principal, teachers or committees.

All staff members are expected to attend all meetings called by the administration and all in-service programs designed to improve the total school, unless excused by the person calling the meeting.

Teachers' meetings may include but not be limited to:

1. Meetings of the entire staff of school;
2. Meetings of teachers in the same subject area or on the same grade level;
3. System-wide in-service meetings; and
4. Committee meetings dealing with specific problems.

Coaches have the same responsibility to attend faculty meetings, in-service meetings, assemblies and other school activities as do other teachers. However, during the season of the sport to which the coach is assigned, he/she may be excused by the principal from meetings held after the close of the school day. It shall be the responsibility of the coach to inquire of other teachers as to the content of meetings missed and to keep informed of activities going on in the school.

Cross References:

In-Service & Staff Development Opportunities 5.113
Staff Meetings 5.603.1 (AP)

Bedford County Schools
Good News Report
Date: **March 15, 2022**

Cascade Elementary School… Says thank you to students, parents, and faculty for making the Scholastic spring book fair a huge success! Total profit for the library was $4,585 to be used for future Scholastic purchases!
Cascade Middle School… PTO recently sponsored a Winter School Dance. Over half the student body attended this evening of fun! Has changed the name of their RTI time to "Champ Time." Students are excited about this new name and are motivated to attend their intervention groups.
Cascade High School… Band earned superior ratings (highest possible) from all judges for both prepared music performance and sight-reading performance at the MTSBOA Band Concert Performance Assessment at MTSU. Wants to thank the WZNG for their great radio broadcasting of our Champion football and basketball seasons!
Community Elementary School… Was recognized by the state for their positive behavior support systems, the second year in a row to receive this gold status for excellence in behavior support. Teachers and faculty have been working hard to plan a "Magical Math Night" for March 17th where they will promote mathematical strategies that can be implemented at home.
Community Middle School… Student Council held a paper bracelet fundraiser for St. Jude Children's Hospital with a goal to raise $250. Congratulations to them for completely surpassing this goal and raising $1,623! Congratulations to Lucas Pendergrast who qualified for the state spelling bee and represented Community Middle School on March 5, 2022, in a very positive way!
Community High School… Girls basketball team won the District 7AA tournament, won the Region 4AA tournament, and hosted a State Sectional game! Congratulations to them on an incredible season! Completed the 21 days of prep leading up to the ACT. They had great interaction and competitions and eagerly await their ACT results.
Eakin Elementary School… Had some super excited kids and teachers during their brag parade! Every student made a sign proclaiming at least one thing that they were good at or improved. The smiles were contagious! Play practice for Disney's *101 Dalmatians* is going well. They have had a guest artist from TPAC help setup the staging, sounds, and lights and are excited about the upcoming April play.
Eastside Elementary School… Says congratulations to their Invention Club students who went to Invention Convention at MTSU last month. One team won for Best Presentation!

Is also excited to host the School Board on Friday, March 18 for lunch and a tour!

Harris Middle School…

Student council is collecting canned food to donate to the Shelbyville Community Soup Kitchen and is looking forward to supporting this community endeavor.

Will be hosting a Spring festival on Saturday, April 9 for all Harris stakeholders. HMS had over 750 parents and students attend in the fall and are looking forward to enjoying a day with students and their families in the spring.

Learning Way Elementary…

Kindergarten students attended a play at TPAC and say thank you to Tammy Pirtle who secured free tickets.

Received a donation of Bombas socks for the staff and students from the Community Clinic of Shelbyville and Bedford County! When a customer purchases a pair of Bombas, a pair is donated.

Liberty School…

Says congratulations to sixth grade student Tracy Ngun [Noon] who qualified in the Top 50 spellers in the state of Tennessee.

Congratulates eighth grade Social Studies Teacher Laura Simmons who was elected president of the Tennessee Council for Social Studies at the state conference in Memphis!

Shelbyville Central High School…

Congratulates the Science Olympiad Team for placing amongst the top 24 teams in the region and advancing to state competition!

Also congratulates the students recently inducted into the National Honor Society. This year 63 students were inducted during a March 10 evening ceremony. SCHS is proud of the hard work that these students have exhibited both in the classroom and in the community!

Southside Elementary School's…

Theme for Read Across America Week was "It's Reading Cats and Dogs!" Students brought in over 600 items for local animal shelters!

Teachers have gone above and beyond recently incorporating a variety of STEM activities to engage students. Activities include building temporary shelters using materials around the school in 4th grade, which comes from their Wit & Wisdom book Hatchet; creating balloon-powered vehicles in 5th grade to extend learning in force and motion; and student-created PowerPoints about space in 3rd grade.

Thomas Magnet School's…

STREAM/Showcase Theme for the school is "Past, Present, and Future." Mrs. Grijalva's students did a project to study past and present inventors and discuss what it takes to be an inventor. Students were then challenged to identify a problem from daily life they would like to fix or make better reinforcing that they are the inventors of the future! Many students, and their parents, said they had to go back to the drawing board multiple times and discussed how that is exactly what they researched from past inventors. Students then presented orally to their peers.

And during the first week of March, Thomas Magnet School reached their school goal of 70% of students reaching their Lexia usage goal!

CTE Annex…

Says congratulations to senior Morgan Rueff, who was recently elected DECA Middle Tennessee vice president! Morgan will serve as a State level DECA officer for 2022-2023. Morgan is the fourth State level officer to come from the SCHS DECA chapter in the last five years and the third in a row. Thank you to Mr. Blevins who teaches in and leads the marketing and DECA program. Students in Ronnie Hudson's Advanced Manufacturing class recently completed construction of a bench for New Destiny Dog Rescue's Donna Armstrong, who was the winner of a raffle to raise money for the SCHS Prom with the prize being a newly manufactured bench courtesy of the CTE Annex. You can see photos of the finished bench on BCS social media.
Bedford County Virtual School… Will soon be conducting a survey of our stakeholders for their interest in a virtual school expansion for grades 9-12. Students are making great academic gains: In the last month, 88% of 3rd, 4th, and 5th grade students met weekly Lexia goals. Teachers have awarded 51 certificates this year, and 9 students have made more than a year's worth of growth! With a current enrollment of 81 students, BCVS is proud of the progress students have made!

From across the district,
The maintenance team completed a new sidewalk to the Learning Way Elementary playground and a new sidewalk and picnic table pad for the Harris Middle School CDC class.

On March 5 all schools and central office participated in a teacher recruitment fair where 21 teacher-guests visited of various degrees and certifications. We signed three letters of intent that day, and one called a principal on Monday to sign. Approximately seven others are in communication with either HR or principals, so we are hopeful to sign more.

The new formation of a PROMise of Hope closet has received much positive attention where we are excited to have donations of beautiful prom dresses for students who cannot afford one. This program is being coordinated through high school counselors and Lori Sexton. Thank you to Cascade High School's Cindy Pope and Wendy Williams for starting this effort!

And finally, coming up:
Nineteen seniors in Youth Leadership Bedford, representing each high school, will be visiting the state capitol tomorrow and meeting with Governor Bill Lee, Representative Pat Marsh, Senator Shane Reeves and others. We look forward to all they will learn and to them representing Bedford County Schools!

The National Institute for Excellence in Teaching (NIET) will be here March 16 to support our leadership team of principals and assistant principals and add on another layer of learning with our NIET partners.

TNReady testing will begin April 18, 2022.

Summer Learning Camp dates are set and approved by the state for grades K-8 for the weeks of May 31 – June 23, 2022! We will be going Mondays through Thursdays except for the first week where we will go Tuesday – Friday.

That concludes the communications report. Thank you!

RESOLUTION TO TRANSFER FUNDS FROM GENERAL PURPOSE SCHOOL FUNDS TO FEDERAL PROJECTS FUND FOR FISCAL YEAR ENDING *JUNE 30, 2022*

WHEREAS, Federal Projects grants operate on a reimbursement basis and funds are requested from the State of Tennessee by *Bedford County Board of Education* for non-payroll expenditures on a monthly basis; and,

WHEREAS, the Federal Projects Fund operates with a cash deficit at various times throughout the fiscal year due to a slow turn-around time for reimbursements from the State of Tennessee; and,

WHEREAS, Government Auditing Standards consider a cash deficit in any fund to be a significant deficiency in internal control; and,

WHEREAS, *Bedford County Board of Education* does not desire to operate any fund with a cash deficit.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of *Bedford County*, a school district in Tennessee, meeting in *regular* session on this *15th day of March, 2022*, and by the County Commission of *Bedford County*, a county in Tennessee, meeting in *regular* session on this *12th day of April, 2022*, that:

SECTION 1. The General Purpose School Fund shall transfer *$350,000.00* to the Federal Projects Fund on *April 14, 2022*.

SECTION 2. The *$350,000.00* transfer shall remain in the Federal Projects Fund as a committed fund balance from the General Purpose School Fund and may be repaid at any time as noted in a resolution passed by the Board of Education and County Commission.

SECTION 3. This resolution will take effect on *April 14, 2022*. The Secretary of the Board of Education shall include this Resolution in the minutes of the *Bedford County Board of Education*. The County Clerk shall include this Resolution in the minutes of *Bedford* County.

Adopted this *15th day of March, 2022*.

APPROVED:

_____
Chairman, Board of Education
ATTEST:

_____
Secretary, Board of Education

Adopted this *12th day of April, 2022*.

APPROVED:

_____
Chairman, County Commission
ATTEST:

_____
County Clerk

A.0

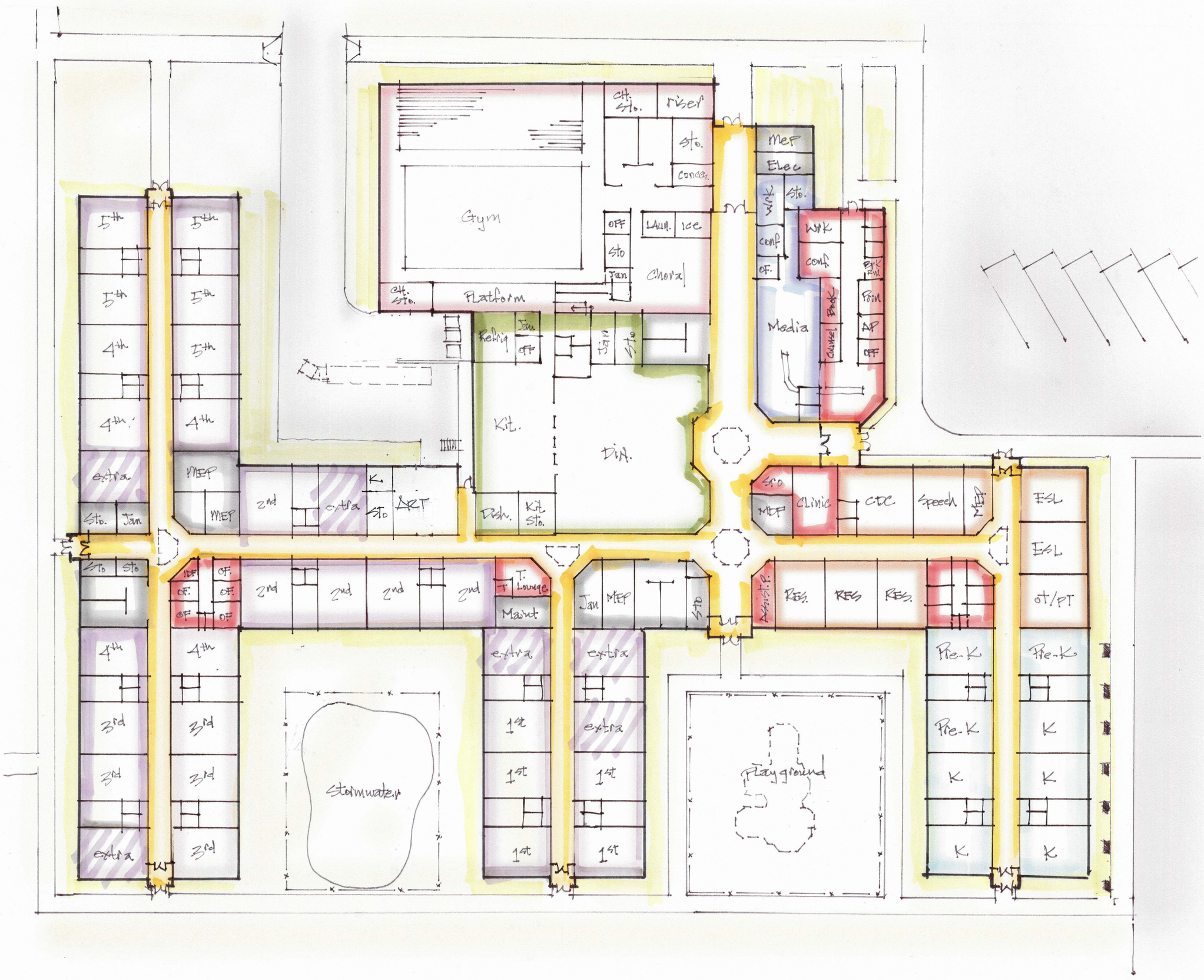
SECOND FLOOR PLAN

SCALE 1" = 30'

118,000 SF +/-

BEDFORD COUNTY ELEMENTARY SCHOOL

KSA

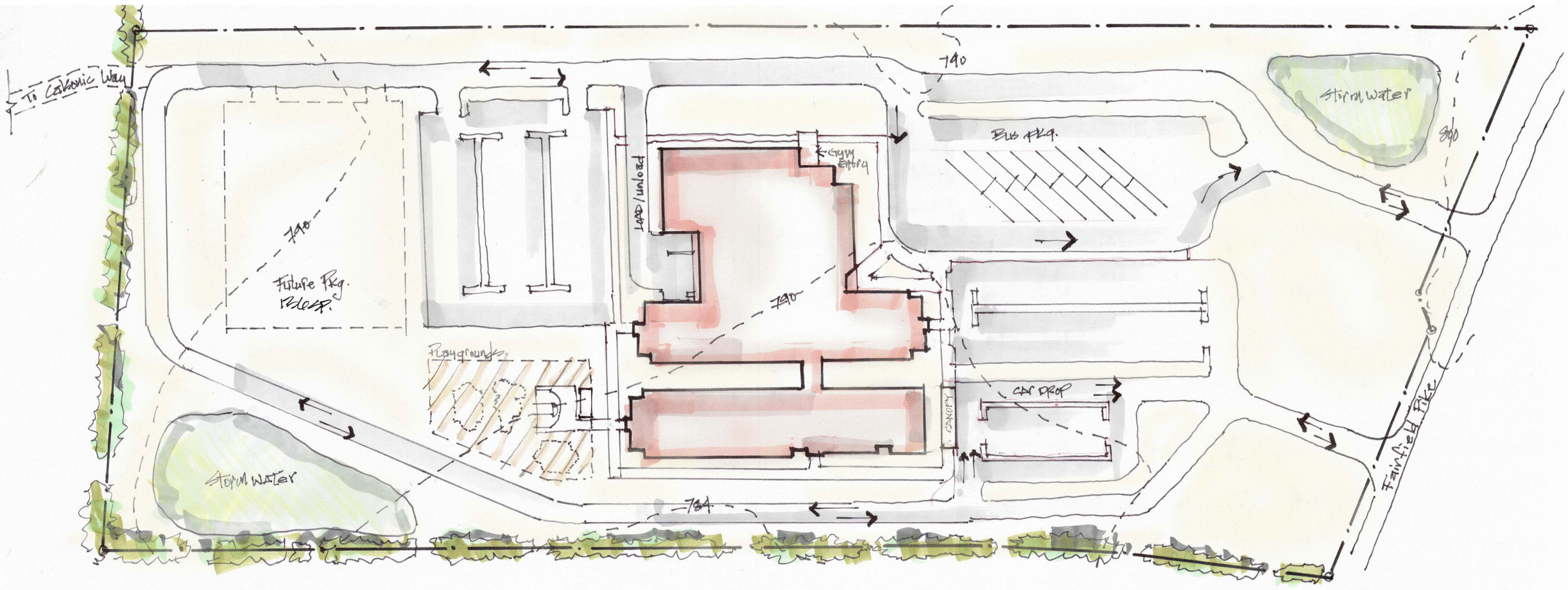


B. FLOOR PLAN

SCALE 1"=30'

118,000 SF. +/-

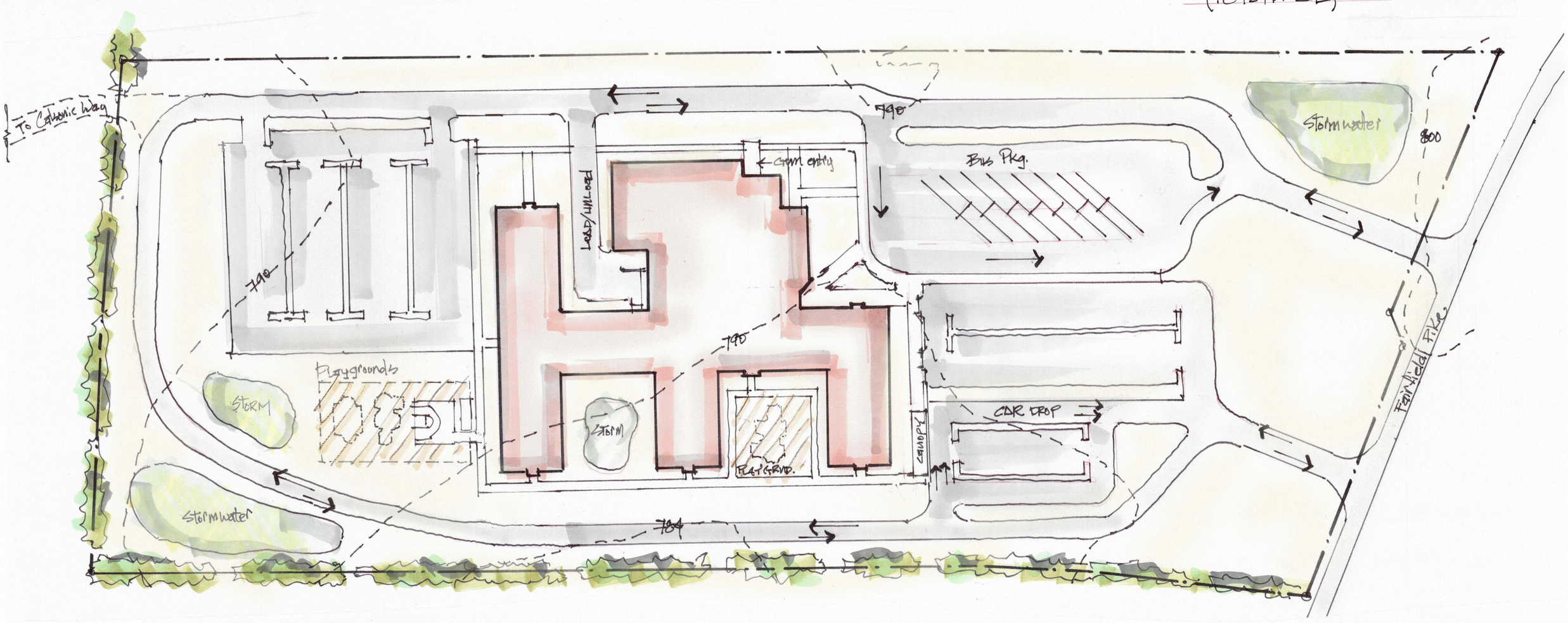
BEDFORD COUNTY ELEMENTARY SCHOOL



A. TWO STORY SCHEME

PLAN NORTH

TYPICAL PKG. 286 – 327 PKG SPACES
SCALE: 1" = 80'
136 +/- ADDITIONAL PKG. SP. (POTENTIAL)



B. ONE STORY SCHEME

Budget Overview Plus/Minus

Bedford County (020) Public District - FY 2022 - Elementary and Secondary School Emergency Relief (ESSER) 2.0 - Rev 2 - Elementary and Secondary School Emergency Relief (ESSER) 2.0

Go To

Indirect Cost

Total Contributing to Indirect Cost	$3,616,927.60
Indirect Cost Rate	17.90%
Maximum Allowed for Indirect Cost	$549,134.89

Filter by Location: All - $5,157,136.38

Show Unbudgeted Categories

Account Number / Line Item Number	71100 - Regular Instruction Program	72130 - Other Student Support	72210 - Support Services/Regular Instruction Program	72410 - Office of the Principal	72710 - Transportation	Total
104 - Principal(s)				80,000.00		80,000.00
116 - Teachers	300,000.00					300,000.00
161 - Secretary(s)		0.00	0.00	20,000.00		20,000.00
163 - Educational Assistants	0.00		396,000.00			396,000.00
189 - Other Salaries & Wages	0.00	0.00	1,262,000.00 +$60,000.00	0.00	0.00	1,262,000.00 +$60,000.00
201 - Social Security	19,000.00	0.00	116,100.00	6,200.00	0.00	141,300.00
204 - State Retirement	31,500.00	0.00	181,480.00	10,300.00	0.00	223,280.00
207 - Medical Insurance	75,000.00	0.00	230,000.00 +$12,000.00	20,000.00	0.00	325,000.00 +$12,000.00
210 - Unemployment Compensation	692.00	0.00	0.00	100.00	0.00	792.00
212 - Employer Medicare	4,500.00	0.00	44,900.00 +$19,000.00	1,450.00	0.00	50,850.00 +$19,000.00
399 - Other Contracted Services	0.00	0.00	13,000.00	0.00	0.00	13,000.00
412 - Diesel Fuel					79,200.00	79,200.00
429 - Instructional Supplies & Materials	188,465.34					188,465.34
499 - Other Supplies and Materials	245,000.00 -$91,000.00	3,000.00	195,000.00	0.00	0.00	443,000.00 -$91,000.00
599 - Other Charges	0.00	0.00	94,040.26	0.00	0.00	94,040.26
722 - Regular Instruction Equipment	188,000.00					188,000.00
729 - Transportation Equipment					825,208.78	825,208.78
790 - Other Equipment		60,000.00	467,000.00			527,000.00
Total	1,052,157.34 -$91,000.00	63,000.00	2,999,520.26 +$91,000.00	138,050.00	904,408.78	5,157,136.38
					Adjusted Allocation	5,157,136.38
					Remaining	0.00

Go To

Budget Overview Plus/Minus

Bedford County (020) Public District - FY 2022 - Consolidated - Rev 2 - Consolidated Admin Pool

Go To

Indirect Cost

Total Contributing to Indirect Cost	$196,400.00
Indirect Cost Rate	2.43%
Maximum Allowed for Indirect Cost	$4,659.29

Filter by Location: All - $200,000.00

Show Unbudgeted Categories

Account Number / Line Item Number	72210 - Support Services/Regular Instruction Program	Total
105 - Supervisor / Director	90,000.00	90,000.00
161 - Secretary(s)	35,000.00	35,000.00
201 - Social Security	8,000.00	8,000.00
204 - State Retirement	13,000.00	13,000.00
207 - Medical Insurance	21,999.00 +$3,400.00	21,999.00 +$3,400.00
212 - Employer Medicare	1,850.00	1,850.00
336 - Maintenance & Repair Services - Equipment	10,000.00	10,000.00
348 - Postal Charges	250.00	250.00
499 - Other Supplies and Materials	6,000.00	6,000.00
524 - In-Service / Staff Development	10,000.00	10,000.00
599 - Other Charges	301.00	301.00
790 - Other Equipment	3,600.00 -$3,400.00	3,600.00 -$3,400.00
Total	200,000.00	200,000.00
	Adjusted Allocation	200,000.00
	Remaining	0.00

Go To

Budget Overview Plus/Minus

Bedford County (020) Public District - FY 2022 - Consolidated - Rev 2 - Title I, Part A

Go To

Indirect Cost

Total Contributing to Indirect Cost	$2,132,789.84
Indirect Cost Rate	2.43%
Maximum Allowed for Indirect Cost	$50,597.27

Filter by Location: All - $2,620,722.57

Show Unbudgeted Categories

Account Number / Line Item Number	71100 - Regular Instruction Program	72130 - Other Student Support	72210 - Support Services/Regular Instruction Program	Total
116 - Teachers	936,000.00 +$1,000.00			936,000.00 +$1,000.00
163 - Educational Assistants	142,000.00 +$37,000.00		0.00	142,000.00 +$37,000.00
189 - Other Salaries & Wages	0.00	0.00	374,355.14 -$38,000.10	374,355.14 -$38,000.10
201 - Social Security	62,000.00 -$16,740.00	0.00	22,500.00 +$7,000.00	84,500.00 -$9,740.00
204 - State Retirement	100,000.00 -$27,585.00	0.00	37,575.00 +$11,000.00	137,575.00 -$16,585.00
207 - Medical Insurance	170,000.00 +$59,967.34	0.00	62,000.06 +$31,999.76	232,000.06 +$91,967.10
210 - Unemployment Compensation	534.27	0.00	0.00	534.27
212 - Employer Medicare	15,415.00 -$3,000.00	0.00	5,958.00 +$2,333.00	21,373.00 -$667.00
370 - Contracts for Substitute Teachers - Non-certified	11,699.83		0.00	11,699.83
429 - Instructional Supplies & Materials	120,555.00			120,555.00
499 - Other Supplies and Materials	0.00	24,085.50	0.00	24,085.50
524 - In-Service / Staff Development		0.00	24,000.00	24,000.00
599 - Other Charges	0.00	24,112.04	0.00	24,112.04
722 - Regular Instruction Equipment	87,000.00 +$20,025.00			87,000.00 +$20,025.00
790 - Other Equipment		0.00	400,932.73 -$85,000.00	400,932.73 -$85,000.00
Total	1,645,204.10 +$70,667.34	48,197.54	927,320.93 -$70,667.34	2,620,722.57
			Adjusted Allocation	2,620,722.57
			Remaining	0.00

Go To

Budget Overview Plus/Minus

Bedford County (020) Public District - FY 2022 - Consolidated - Rev 2 - Title II-A

Go To

Indirect Cost

Total Contributing to Indirect Cost	$934,695.42
Indirect Cost Rate	2.43%
Maximum Allowed for Indirect Cost	$22,174.26

Filter by Location: All - $934,695.42

Show Unbudgeted Categories

Account Number / Line Item Number	72210 - Support Services/Regular Instruction Program	Total
189 - Other Salaries & Wages	183,609.00 +$3,500.00	183,609.00 +$3,500.00
201 - Social Security	11,200.00	11,200.00
204 - State Retirement	19,000.00	19,000.00
207 - Medical Insurance	28,000.00 -$2,000.00	28,000.00 -$2,000.00
212 - Employer Medicare	2,650.00	2,650.00
399 - Other Contracted Services	38,146.20 -$21,853.80	38,146.20 -$21,853.80
499 - Other Supplies and Materials	13,500.00 -$1,500.00	13,500.00 -$1,500.00
524 - In-Service / Staff Development	625,590.22 +$21,853.80	625,590.22 +$21,853.80
599 - Other Charges	13,000.00	13,000.00
Total	934,695.42	934,695.42
	Adjusted Allocation	934,695.42
	Remaining	0.00

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Budget Overview Plus/Minus

Bedford County (020) Public District - FY 2022 - Consolidated - Rev 2 - Title III

Go To

Indirect Cost

Total Contributing to Indirect Cost	$121,721.30
Indirect Cost Rate	2.43%
Maximum Allowed for Indirect Cost	$2,887.65

Filter by Location: All - $139,631.47

Show Unbudgeted Categories

Account Number / Line Item Number	71100 - Regular Instruction Program	72130 - Other Student Support	72210 - Support Services/Regular Instruction Program	72710 - Transportation	73100 - Food Service	Total
146 - Bus Drivers				10,156.50		10,156.50
189 - Other Salaries & Wages	12,000.00 -$1,500.00	900.00	0.00	0.00	0.00	12,900.00 -$1,500.00
201 - Social Security	837.00	55.80	0.00	629.70	0.00	1,522.50
204 - State Retirement	1,412.10	94.14	0.00	1,062.35	0.00	2,568.59
212 - Employer Medicare	195.75	13.06	0.00	147.25	0.00	356.06
355 - Travel		500.00	250.00 -$2,750.00	0.00	0.00	750.00 -$2,750.00
399 - Other Contracted Services	1,110.00	0.00	0.00	0.00	0.00	1,110.00
412 - Diesel Fuel				2,000.00		2,000.00
422 - Food Supplies					1,500.00 -$1,500.00	1,500.00 -$1,500.00
429 - Instructional Supplies & Materials	79,857.65 +$5,750.00					79,857.65 +$5,750.00
499 - Other Supplies and Materials	0.00	3,000.00	0.00	0.00	0.00	3,000.00
524 - In-Service / Staff Development		0.00	6,000.00	0.00	0.00	6,000.00
722 - Regular Instruction Equipment	17,910.17					17,910.17
Total	113,322.67 +$4,250.00	4,563.00	6,250.00 -$2,750.00	13,995.80	1,500.00 -$1,500.00	139,631.47
					Adjusted Allocation	139,631.47
					Remaining	0.00

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Budget Overview Plus/Minus

Bedford County (020) Public District - FY 2022 - Consolidated - Rev 2 - Title V

Go To

Indirect Cost

Total Contributing to Indirect Cost	$182,494.40
Indirect Cost Rate	2.43%
Maximum Allowed for Indirect Cost	$4,329.40

Filter by Location: All - $182,494.40

Show Unbudgeted Categories

Account Number / Line Item Number	72210 - Support Services/Regular Instruction Program	Total
189 - Other Salaries & Wages	124,500.00 +$9,500.00	124,500.00 +$9,500.00
201 - Social Security	8,200.00	8,200.00
204 - State Retirement	13,200.00 -$500.00	13,200.00 -$500.00
207 - Medical Insurance	18,000.00 -$2,000.00	18,000.00 -$2,000.00
210 - Unemployment Compensation	500.00	500.00
212 - Employer Medicare	1,940.00	1,940.00
355 - Travel	154.40 -$8,000.00	154.40 -$8,000.00
499 - Other Supplies and Materials	16,000.00 +$1,000.00	16,000.00 +$1,000.00
Total	182,494.40	182,494.40
	Adjusted Allocation	182,494.40
	Remaining	0.00

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BEDFORD COUNTY SCHOOLS

MONTHLY FINANCIAL REPORT
Month Ending February 28, 2022

GENERAL PURPOSE SCHOOL FUND 141
SCHOOL FEDERAL PROJECTS FUND 142
CHILD NUTRITION FUND 143
SCHOOL AGE CARE PROGRAM FUND 146

2021-22

Presented to the Bedford County Board of Education
Dr. Tammy Garrett, Superintendent
Mr. Michael Cook, Chairman
Mr. Robert Daniel, Director of Finance

BEDFORD COUNTY GENERAL PURPOSE SCHOOL FUND
MONTHLY FINANCIAL REPORT
February 2022

	ESTIMATED REVENUE 2021-22	YEAR TO DATE REVENUES	UNREALIZED REVENUES TO DATE	PERCENT REALIZED	CURRENT MONTH REVENUE
EST. REVENUES & OTHER SOURCES					
40000 Local Taxes	**12,625,639**	**11,084,743**	1,540,896	87.80%	3,645,921
41000 Licenses & Permits	**3,000**	**1,140**	1,860	38.00%	95
43000 Chg. for Current Serv.	**127,120**	**64,084**	63,036	50.41%	4,651
44000 Other Local Revenues	**170,476**	**135,746**	34,730	79.63%	11,074
46500 State Ed. Funds	**55,215,103**	**38,210,706**	17,004,396	69.20%	5,457,257
46800 Other State Revenues	**0**	**0**	0	0.00%	0
47100 Fed. Funds Rec.-State	**0**	**0**	0	0.00%	0
47600 Direct Fed. Revenues	**0**	**0**	0	0.00%	0
49000 Other Sources(Non-Revenue)	**8,000**	**51,713**	(43,713)	646.41%	500
14100 TOTAL EST. REVENUES & OTHER	**68,149,337**	**49,548,133**	**18,601,205**	**72.71%**	**9,119,499**

30000 Unassigned Fund Balance	**10,189,502**
Committed Fund Balance	**7,990,759**
Assigned Fund Balance	**0**
Restricted Fund Balance	**74,822**
TOTAL AVAILABLE FUNDS	**86,404,420**

BEDFORD COUNTY GENERAL PURPOSE SCHOOL FUND
MONTHLY FINANCIAL REPORT
February 2022

		APPROPRIATIONS 2021-22	YEAR TO DATE EXPENDITURES/ ENCUMBRANCES	UNEXPENDED / UNENCUMBERED TO DATE	PERCENT USED	CURRENT MONTH EXPENDITURES/ ENCUMBRANCES
EXPENDITURES (APPROPRIATIONS)						
	Instruction					
71100	Regular Inst. Prog.	37,995,015	20,876,175	17,118,839	54.94%	2,918,106
71150	Alternative Inst. Prog.	690,210	318,325	371,885	46.12%	41,463
71200	Spec. Ed. Program	3,767,015	1,905,536	1,861,479	50.58%	274,682
71300	Voc. Ed. Program	1,702,398	868,452	833,946	51.01%	114,292
71900	Other	0	0	0	0.00%	0
	Support Services					
72110	Attendance	138,212	79,047	59,165	57.19%	9,529
72120	Health Services	303,353	45,182	258,171	14.89%	7,557
72130	Other Student Support	2,035,014	1,100,703	934,311	54.09%	144,752
72210	Regular Inst. Program (Staff)	2,164,031	1,196,757	967,274	55.30%	149,204
72215	Alternative Inst. Program (Staff)	0	0	0	0.00%	0
72220	Special Education Inst. Program (Staff)	459,813	262,431	197,382	57.07%	28,326
72230	Vocational Inst. Program (Staff)	27,564	15,712	11,852	57.00%	2,210
72250	Technology	1,655,313	1,210,476	444,837	73.13%	22,903
72290	Other Programs	0	0	0	0.00%	0
72310	Board of Education	1,301,152	787,306	513,846	60.51%	83,830
72320	Office of Superintendent	566,388	326,986	239,402	57.73%	34,247
72410	Office of Principal	4,398,456	2,701,690	1,696,766	61.42%	352,572
72520	Human Services	308,163	158,376	149,787	51.39%	15,903
72610	Operation of Plant	7,137,155	4,096,541	3,040,614	57.40%	410,795
72620	Maintenance of Plant	2,669,926	1,795,698	874,228	67.26%	222,415
72710	Student Transportation	3,127,942	1,866,966	1,260,976	59.69%	200,189
72810	Central and Other	0	0	0	0.00%	0
	Oper. of Non-Instructional Services					
73100	Food Service	57,083	65,474	(8,391)	114.70%	8,197
73300	Community Services	212,304	109,487	102,817	51.57%	20,445
73400	Early Childhood Education	704,717	377,343	327,374	53.55%	51,745
76100	Reg.Capital Outlay	2,714,250	1,598,275	1,115,975	58.88%	30,489
81300	Education Debt Service	0	0	0	0.00%	0
91300	Education Capital Projects	0	0	0	0.00%	0
99100	Operating Transfers	63,769	0	63,769	0.00%	0
TOTAL EXPENDITURES		74,199,242	41,762,940	32,436,302	56.28%	5,143,850

Less:	Committed Fund Balance	7,691,185
	Restricted Fund Balance	74,822
	3% Fund Balance	2,135,374
39000	Unassigned Fund Balance	2,303,797

BEDFORD COUNTY FEDERAL PROJECTS FUND 142
MONTHLY FINANCIAL REPORT
February 2022

	ESTIMATED REVENUE 2021-22	YEAR TO DATE REVENUES	UNREALIZED REVENUES TO DATE	PERCENT REALIZED	CURRENT MONTH REVENUE
EST. REVENUES & OTHER SOURCES					
47100 Fed. Funds Rec.-State	**31,476,895**	**5,845,864**	25,631,032	18.57%	720,029
14100 TOTAL EST. REVENUES & OTHER	**31,476,895**	**5,845,864**	**25,631,032**	**18.57%**	**720,029**
30000 Reserves and/or Fund Balances	**0**				
TOTAL AVAILABLE FUNDS	**31,476,895**				

	APPROPRIATIONS 2021-22	YEAR TO DATE EXPENDITURES/ ENCUMBRANCES	UNEXPENDED / UNENCUMBERED TO DATE	PERCENT USED	CURRENT MONTH EXPENDITURES/ ENCUMBRANCES
EXPENDITURES (APPROPRIATIONS)					
Instruction					
71100 Regular Inst. Prog.	**10,850,551**	**1,808,750**	9,041,801	16.67%	216,363
71200 Spec. Ed. Program	**1,865,485**	**794,565**	1,070,921	42.59%	119,729
71300 Voc. Ed. Program	**93,301**	**62,562**	30,739	67.05%	2,525
Support Services					
72120 Health Services	**2,395,012**	**847,203**	1,547,809	35.37%	50,117
72130 Other Student Support	**353,710**	**57,274**	296,437	16.19%	7,312
72210 Regular Instruction Staff	**7,239,900**	**1,673,913**	5,565,987	23.12%	108,403
72220 Special Education Staff	**898,060**	**288,584**	609,476	32.13%	50,669
72230 Vocational Education Staff	**5,000**	**1,201**	3,799	24.01%	0
72410 Office of the Principal	**0**	**0**	0	0.00%	0
72250 Technology	**138,050**	**75,211**	62,839	54.48%	10,309
72710 Student Transportation	**1,557,487**	**1,080,295**	477,191	69.36%	28,097
Oper. of Non-Instructional Services					
73100 Food Service	**225,339**	**500**	224,839	0.22%	0
99100 Operating Transfers	**5,855,000**	**0**	5,855,000	0.00%	0
TOTAL EXPENDITURES	**31,476,895**	**6,690,058**	**24,786,837**	**21.25%**	**593,523**
39000 Reserves and/or Fund Balances	**(0)**				

BEDFORD COUNTY CHILD NUTRITION FUND 143
MONTHLY FINANCIAL REPORT
February 2022

	ESTIMATED REVENUE 2021-22	YEAR TO DATE REVENUES	UNREALIZED REVENUES TO DATE	PERCENT REALIZED	CURRENT MONTH REVENUE
EST. REVENUES & OTHER SOURCES					
43000 Chg. for Current Serv.	**300,000**	**130,156**	169,844	43.39%	17,563
44000 Other Local Revenues	**3,000**	**1,936**	1,064	64.52%	356
47100 Fed. Funds Rec.-State	**4,900,000**	**4,755,765**	144,235	97.06%	674,685
49000 Other Sources(Non-Revenue)	**0**	**0**	0	0.00%	0
14100 TOTAL EST. REVENUES & OTHER	**5,203,000**	**4,887,857**	**315,143**	**93.94%**	**692,603**
30000 Reserves and/or Fund Balances	**1,578,188**				
TOTAL AVAILABLE FUNDS	**6,781,188**				

	APPROPRIATIONS 2021-22	YEAR TO DATE EXPENDITURES/ ENCUMBRANCES	UNEXPENDED / UNENCUMBERED TO DATE	PERCENT USED	CURRENT MONTH EXPENDITURES/ ENCUMBRANCES
EXPENDITURES (APPROPRIATIONS)					
Oper. of Non-Instructional Services					
72300 General Administration	**54,000**	**54,000**	0	100.00%	0
73100 Food Service	**5,705,242**	**3,691,747**	2,013,495	64.71%	355,599
99100 Transfers	**22,012**	**0**	22,012	0.00%	0
TOTAL EXPENDITURES	**5,781,254**	**3,745,747**	**2,035,507**	**64.79%**	**355,599**
39000 Reserves and/or Fund Balances	**999,934**				

BEDFORD COUNTY SCHOOL AGE CARE PROGRAM FUND 146

MONTHLY FINANCIAL REPORT

February 2022

	ESTIMATED REVENUE 2021-22	YEAR TO DATE REVENUES	UNREALIZED REVENUES TO DATE	PERCENT REALIZED	CURRENT MONTH REVENUE
EST. REVENUES & OTHER SOURCES					
43000 Chg. for Current Serv.	477,220	380,371	96,849	79.71%	47,558
44000 Other Local Revenues	0	0	0	0.00%	0
46000 State of Tennessee	0	0	0	0.00%	0
14100 TOTAL EST. REVENUES & OTHER	477,220	380,371	96,849	79.71%	47,558
30000 Reserves and/or Fund Balances	285,651				
TOTAL AVAILABLE FUNDS	762,871				

	APPROPRIATIONS 2021-22	YEAR TO DATE EXPENDITURES/ ENCUMBRANCES	UNEXPENDED / UNENCUMBERED TO DATE	PERCENT USED	CURRENT MONTH EXPENDITURES/ ENCUMBRANCES
EXPENDITURES (APPROPRIATIONS)					
Oper. of Non-Instructional Services					
72300 General Administration	1,800	1,800	0	100.00%	0
73300 Community Service	650,215	359,924	290,291	55.35%	43,454
79100 Operating Transfers	0	0	0	0.00%	0
79200 Residual Equity Transfers	0	0	0	0.00%	0
TOTAL EXPENDITURES	652,015	361,724	290,291	55.48%	43,454
39000 Reserves and/or Fund Balances	110,856				

Bedford County, Tennessee
Bedford County Schools
Analysis of Property Tax Collections - 40110

	Actual Collections			Collections as a Percentage of Budget		
	2020-21	2021-22	Difference	2020-21	2021-22	Difference
July	-	-	-	-	-	
August	3,652.11	1,213.15	(2,438.96)	0.04	0.01	(0.03)
September	481,040.53	403,329.01	(77,711.52)	5.55	4.88	(0.67)
October	499,759.26	438,300.80	(61,458.46)	11.28	10.16	(1.12)
November	442,570.12	428,886.73	(13,683.39)	16.35	15.33	(1.02)
December	2,786,728.55	3,024,452.78	237,724.23	48.27	51.79	3.52
January	738,998.95	780,243.74	41,244.79	56.73	61.19	4.46
February	3,382,559.41	3,109,018.55	(273,540.86)	95.48	98.67	3.19
March	444,841.71	-		100.57		
April	86,464.91	-		101.56		
May	93,551.92	-		102.64		
June	47,480.77	-				
Total	9,007,648.24	8,185,444.76	(149,864.17)			

Bedford County, Tennessee
Bedford County Schools
Analysis of Prior Yr. Property Tax Collections - 40120

	Actual Collections			Collections as a Percentage of Budget		
	2020-21	2021-22	Difference	2020-21	2021-22	Difference
July	8,928.46	23,810.70	14,882.24	2.98	7.94	4.96
August	27,186.14	40,126.47	12,940.33	12.04	21.31	9.27
September	27,199.35	41,007.80	13,808.45	21.10	34.98	13.88
October	24,575.93	53,622.85	29,046.92	29.30	52.86	23.56
November	21,641.87	9,374.18	(12,267.69)	36.51	55.98	19.47
December	51,078.75	19,481.51	(31,597.24)	53.54	62.47	8.93
January	13,498.44	77,172.49	63,674.05	58.04	88.20	30.16
February	30,686.73	100,614.88	69,928.15	68.27	121.74	53.47
March	50,356.01	-		85.05		
April	-	-		85.05		
May	44,332.02	-		99.83		
June	-	-				
	-	-				
Total	299,483.70	365,210.88	160,415.21			

Bedford County, Tennessee
Bedford County Schools
Analysis of Circuit Clk/Clerk & Master Collections Prior Yr - 40130

	Actual Collections			Collections as a Percentage of Budget		
	2020-21	2021-22	Difference	2020-21	2021-22	Difference
July	(630.20)	-	630.20	-	-	-
August	9,138.96	7,592.97	(1,545.99)	3.78	3.37	(0.41)
September	2,543.00	10,706.02	8,163.02	4.91	8.13	3.22
October	10,703.09	2,415.67	(8,287.42)	9.67	9.21	(0.46)
November	12,305.94	6,812.18	(5,493.76)	15.14	12.23	(2.91)
December	6,766.47	2,836.63	(3,929.84)	18.15	13.49	(4.66)
January	2,178.89	2,569.23	390.34	19.11	14.64	(4.47)
February	3,748.51	2,722.63	(1,025.88)	20.78	15.85	(4.93)
March	2,154.47	-		21.74		
April	5,126.02	-		24.02		
May	8,753.92	-		27.91		
June	17,032.97	-				
	-	-				
Total	79,822.04	35,655.33	(11,099.33)			

Bedford County, Tennessee
Bedford County Schools
Analysis of Sales Tax Collections - 40210

	Actual Collections			Collections as a Percentage of Budget		
	2020-21	2021-22	Difference	2020-21	2021-22	Difference
July	-	-	-		-	-
August	293,638.09	314,781.32	21,143.23	10.61	9.48	(1.13)
September	272,965.13	306,849.69	33,884.56	20.48	18.73	(1.75)
October	245,907.43	300,027.68	54,120.25	29.37	27.76	(1.61)
November	252,213.23	307,999.62	55,786.39	38.49	37.04	(1.45)
December	263,929.31	297,380.59	33,451.28	48.03	46.00	(2.03)
January	256,271.13	318,238.98	61,967.85	57.29	55.59	(1.70)
February	347,377.86	378,334.40	30,956.54	69.85	66.98	(2.87)
March	255,362.58	-		79.08		
April	260,016.70	-		88.48		
May	330,479.18	-		100.43		
June	609,201.68	-				
	-	-				
Total	3,387,362.32	2,223,612.28	291,310.10			

BEDFORD COUNTY, TENNESSEE
PERSONAL PROPERTY ACQUISITION/DISPOSITION RECORD

LOCATION Eakin TAG #

ACCOUNT CODE

ITEM DESCRIPTION See Attached

VENDOR

MAKE/MODEL SERIAL #

PURCHASE PRICE $ APPRAISED VALUE $

ACQUISITION

DATE RECEIVED PURCHASE ORDER #

RECEIVED BY CONDITION CODE

TRANSFERRED FROM STATUS CODE
STATUS CODE-(U=IN USE; R=HELD IN RESERVE; S=IN STORAGE)

DONATED BY

DISPOSITION

[ ] TRANSFER [ ] STOLEN/LOST [X] SURPLUS [X] SCRAP

OTHER

TRANSFERRED TO Bedford County Finance Dept.

I certify the above described equipment has been transferred, stolen/lost, declared surplus, scrapped, or disposed of by other means as indicated above. If the item was declared surplus, it is available for use by other County Offices or can be sold in the prescribed manner as surplus. If stolen, a stolen property report has been filed with the Police/Sheriff Department.

SIGNATURE DEPT HEAD

3/11/2022
DATE

ITEMS SENT TO BEDFORD COUNTY SURPLUS TO BE TRANSFERRED OR SOLD FROM BEDFORD COUNTY SCHOOLS

Site: Central Office // EAKIN Site Label ID: Bedford County Schools

Date: 2/23/2022

Status Code(O= Operable, N= Not Operable, UKN= Operating Condition Unknown)

Gov Deals	*Label #	*Purchased By	*Barcode	*Item Description	*Quantity {# of #}	*Status Code	Manufacturer	*Serial No.	Make/ Model	*Value
		TITLE	52264	LAPTOP	1 of 8	UKN	DELL	46Z52Z1	E3330	$ -
		TITLE	52265	LAPTOP	2 of 8	UKN	DELL	D5Z52Z1	E3330	$ -
		TITLE	52266	LAPTOP	3 of 8	UKN	DELL	D6Z52Z1	E3330	$ -
		TITLE	52271	LAPTOP	4 of 8	UKN	DELL	95Z52Z1	E3330	$ -
		TITLE	52275	LAPTOP	5 of 8	UKN	DELL	B6Z52Z1	E3330	$ -
		TITLE	52276	LAPTOP	6 of 8	UKN	DELL	75Z52Z1	E3330	$ -
		TITLE	52278	LAPTOP	7 of 8	UKN	DELL	85Z52Z1	E3330	$ -
		TITLE	52280	LAPTOP	8 OF 8	UKN	DELL	C5Z52Z1	E3330	$ -
		TITLE	54520	LAPTOP	9 of 25	UKN	DELL	9B9WB32	E3440	$ -
		TITLE	54522	LAPTOP	10 of 25	UKN	DELL	C99WB32	E3440	$ -
		GEN	57768	LAPTOP	11 of 25	UKN	DELL	GT1CN52	E3440	$ -
		TITLE	54526	LAPTOP	12 of 25	UKN	DELL	4B9WB32	E3440	$ -
		TITLE	54529	LAPTOP	13 of 25	UKN	DELL	999WB32	E3440	$ -
		TITLE	54539	LAPTOP	14 of 25	UKN	DELL	7B9WB32	E3440	$ -
		GEN	57707	LAPTOP	15 of 25	UKN	DELL	5Y1CN52	E3440	$ -
		GEN	57709	LAPTOP	16 of 25	UKN	DELL	7Y1CN52	E3440	$ -
		GEN	57711	LAPTOP	17 of 25	UKN	DELL	6X1CN52	E3440	$ -
		GEN	57717	LAPTOP	18 of 25	UKN	DELL	4Y1CN52	E3440	$ -
		GEN	57719	LAPTOP	19 of 25	UKN	DELL	9Y1CN52	E3440	$ -
		GEN	57727	LAPTOP	20 of 25	UKN	DELL	CY1CN52	E3440	$ -
		GEN	57728	LAPTOP	21 of 25	UKN	DELL	BY1CN52	E3440	$ -
		GEN	57729	LAPTOP	22 of 25	UKN	DELL	3Y1CN52	E3440	$ -
		GEN	57769	LAPTOP	23 of 25	UKN	DELL	DT1CN52	E3440	$ -
		GEN	57775	LAPTOP	24 of 25	UKN	DELL	9V1CN52	E3440	$ -
		GEN	57766	LAPTOP	25 of 25	UKN	DELL	6V1CN52	E3440	$ -

☐ Surplus ☑ Scrap ☐ Transfer

Additional Notes:

BEDFORD COUNTY, TENNESSEE
PERSONAL PROPERTY ACQUISITION/DISPOSITION RECORD

LOCATION Southside TAG #

ACCOUNT CODE

ITEM DESCRIPTION See Attached

VENDOR

MAKE/MODEL SERIAL #

PURCHASE PRICE $ APPRAISED VALUE $

ACQUISITION

DATE RECEIVED PURCHASE ORDER #

RECEIVED BY CONDITION CODE

TRANSFERRED FROM STATUS CODE
STATUS CODE-(U=IN USE; R=HELD IN RESERVE; S=IN STORAGE)

DONATED BY

DISPOSITION

[ ] TRANSFER [ ] STOLEN/LOST [X] SURPLUS [X] SCRAP

OTHER

TRANSFERRED TO Bedford County Finance Dept.

I certify the above described equipment has been transferred, stolen/lost, declared surplus, scrapped, or disposed of by other means as indicated above. If the item was declared surplus, it is available for use by other County Offices or can be sold in the prescribed manner as surplus. If stolen, a stolen property report has been filed with the Police/Sheriff Department.

SIGNATURE DEPT HEAD

3/11/2022
DATE

ITEMS SENT TO BEDFORD COUNTY SURPLUS TO BE TRANSFERRED OR SOLD FROM BEDFORD COUNTY SCHOOLS

Site: Central Office // Southside Site Label ID: Bedford County Schools

Date: 2/23/2022

Status Code(O= Operable, N= Not Operable, UKN= Operating Condition Unknown)

Gov Deals	*Label #	*Purchased By	*Barcode	*Item Description	*Quantity {# of #}	*Status Code	Manufacturer	*Serial No.	Make/ Model	*Value
			54634	Laptop	1 of 22	UKN	DELL	2QGX932	E3440	$ -
			54635	Laptop	2 of 22	UKN	DELL	GPGX932	E3440	$ -
			54636	Laptop	3 of 22	UKN	DELL	6QGX932	E3440	$ -
			54639	Laptop	4 of 22	UKN	DELL	3QGX932	E3440	$ -
			54640	Laptop	5 of 22	UKN	DELL	7QGX932	E3440	$ -
			54641	Laptop	6 of 22	UKN	DELL	4QGX932	E3440	$ -
			54642	Laptop	7 of 22	UKN	DELL	9PGX932	E3440	$ -
			54643	Laptop	8 of 22	UKN	DELL	6PGX932	E3440	$ -
			54644	Laptop	9 of 22	UKN	DELL	8PGX932	E3440	$ -
			54645	Laptop	10 of 22	UKN	DELL	5PGX932	E3440	$ -
			54647	Laptop	11 of 22	UKN	DELL	CPGX932	E3440	$ -
			54648	Laptop	12 of 22	UKN	DELL	8QGX932	E3440	$ -
			54649	Laptop	13 of 22	UKN	DELL	JPGX932	E3440	$ -
			54650	Laptop	14 of 22	UKN	DELL	5QGX932	E3440	$ -
			54651	Laptop	15 of 22	UKN	DELL	2PGX932	E3440	$ -
			54652	Laptop	16 of 22	UKN	DELL	9QGX932	E3440	$ -
			54653	Laptop	17 of 22	UKN	DELL	HPGX932	E3440	$ -
			54654	Laptop	18 of 22	UKN	DELL	FPGX932	E3440	$ -
			54655	Laptop	19 of 22	UKN	DELL	4PGX932	E3440	$ -
			54656	Laptop	20 of 22	UKN	DELL	1QGX932	E3440	$ -
			54657	Laptop	21 of 22	UKN	DELL	7PGX932	E3440	$ -
			54658	Laptop	22 of 22	UKN	DELL	1PGX932	E3440	$ -
			52692	PROJECTOR	1 OF 2	UKN	CASIO	B912ABAE43-092503		$ -
			58415	PROJECTOR	2 OF 2	UKN	CASIO	C912GDBY5C-258888		$ -
										$ -

☐ Surplus ☑ Scrap ☐ Transfer

Additional Notes:

ITEMS SENT TO BEDFORD COUNTY SURPLUS TO BE TRANSFERRED OR SOLD FROM BEDFORD COUNTY SCHOOLS

Site: Central Office // Southside **Site Label ID:** Bedford County Schools

Date: 2/23/2022

Status Code(O= Operable, N= Not Operable, UKN= Operating Condition Unknown)

Gov Deals	*Label #	*Purchased By	*Barcode	*Item Description	*Quantity {# of #}	*Status Code	Manufacturer	*Serial No.	Make/ Model	*Value
		GEN	57655	Laptop	1 of 22	UKN	DELL	D62CN52	E3440	$ -
		GEN	57656	Laptop	2 of 22	UKN	DELL	272CN52	E3440	$ -
		GEN	57657	Laptop	3 of 22	UKN	DELL	D72CN52	E3440	$ -
		GEN	57658	Laptop	4 of 22	UKN	DELL	962CN52	E3440	$ -
		GEN	57659	Laptop	5 of 22	UKN	DELL	G62CN52	E3440	$ -
		GEN	57660	Laptop	6 of 22	UKN	DELL	B72CN52	E3440	$ -
		GEN	57661	Laptop	7 of 22	UKN	DELL	H62CN52	E3440	$ -
		GEN	57663	Laptop	8 of 22	UKN	DELL	372CN52	E3440	$ -
		GEN	57664	Laptop	9 of 22	UKN	DELL	662CN52	E3440	$ -
		GEN	57665	Laptop	10 of 22	UKN	DELL	B62CN52	E3440	$ -
		GEN	57666	Laptop	11 of 22	UKN	DELL	472CN52	E3440	$ -
		GEN	57667	Laptop	12 of 22	UKN	DELL	562CN52	E3440	$ -
		GEN	57669	Laptop	13 of 22	UKN	DELL	672CN52	E3440	$ -
		GEN	57670	Laptop	14 of 22	UKN	DELL	762CN52	E3440	$ -
		GEN	57672	Laptop	15 of 22	UKN	DELL	J62CN52	E3440	$ -
		GEN	57673	Laptop	16 of 22	UKN	DELL	172CN52	E3440	$ -
		GEN	57674	Laptop	17 of 22	UKN	DELL	462CN52	E3440	$ -
		GEN	57675	Laptop	18 of 22	UKN	DELL	772CN52	E3440	$ -
		GEN	57676	Laptop	19 of 22	UKN	DELL	862CN52	E3440	$ -
		GEN	57677	Laptop	20 of 22	UKN	DELL	972CN52	E3440	$ -
		GEN	57678	Laptop	21 of 22	UKN	DELL	F62CN52	E3440	$ -
		GEN		Laptop		UKN	DELL		E3440	$ -
		GEN		Laptop		UKN	DELL		E3440	$ -
		GEN		Laptop		UKN	DELL		E3440	$ -
		GEN		Laptop		UKN	DELL		E3440	$ -

☐ Surplus ☑ Scrap ☐ Transfer

Additional Notes:

ITEMS SENT TO BEDFORD COUNTY SURPLUS TO BE TRANSFERRED OR SOLD FROM BEDFORD COUNTY SCHOOLS

Site: Central Office // Southside Site Label ID: Bedford County Schools

Date: 2/23/2022 Status Code(O= Operable, N= Not Operable, UKN= Operating Condition Unknown)

Gov Deals	*Label #	*Purchased By	*Barcode	*Item Description	*Quantity {# of #}	*Status Code	Manufacturer	*Serial No.	Make/ Model	*Value
			54691	Laptop		UKN	DELL	159WB32	E3440	$ -
			54692	Laptop		UKN	DELL	449WB32	E3440	$ -
			54693	Laptop		UKN	DELL	459WB32	E3440	$ -
			54694	Laptop		UKN	DELL	C39WB32	E3440	$ -
			54695	Laptop		UKN	DELL	N/A	E3440	$ -
			54696	Laptop		UKN	DELL	J59WB32	E3440	$ -
			54697	Laptop		UKN	DELL	769WB32	E3440	$ -
			54698	Laptop		UKN	DELL	B39WB32	E3440	$ -
			54699	Laptop		UKN	DELL	D59WB32	E3440	$ -
			54700	Laptop		UKN	DELL	B49WB32	E3440	$ -
			54701	Laptop		UKN	DELL	469WB32	E3440	$ -
			54702	Laptop		UKN	DELL	859WB32	E3440	$ -
			54703	Laptop		UKN	DELL	949WB32	E3440	$ -
			54704	Laptop		UKN	DELL	H39WB32	E3440	$ -
			54705	Laptop		UKN	DELL	569WB32	E3440	$ -
			54706	Laptop		UKN	DELL	G39WB32	E3440	$ -
			54707	Laptop		UKN	DELL	249WB32	E3440	$ -
			54708	Laptop		UKN	DELL	G59WB32	E3440	$ -
			54709	Laptop		UKN	DELL	F49WB32	E3440	$ -
			54710	Laptop		UKN	DELL	169WB32	E3440	$ -
			54711	Laptop		UKN	DELL	F39WB32	E3440	$ -
			54712	Laptop		UKN	DELL	J39WB32	E3440	$ -
			54713	Laptop		UKN	DELL	H49WB32	E3440	$ -
			54714	Laptop		UKN	DELL	369WB32	E3440	$ -
			54715	Laptop		UKN	DELL	F59WB32	E3440	$ -

☐ Surplus ☑ Scrap ☐ Transfer

Additional Notes:

ITEMS SENT TO BEDFORD COUNTY SURPLUS TO BE TRANSFERRED OR SOLD FROM BEDFORD COUNTY SCHOOLS

Site: Central Office // Southside **Site Label ID:** Bedford County Schools

Date: 2/23/2022

Status Code(O= Operable, N= Not Operable, UKN= Operating Condition Unknown)

Gov Deals	*Label #	*Purchased By	*Barcode	*Item Description	*Quantity {# of #}	*Status Code	Manufacturer	*Serial No.	Make/ Model	*Value
		GEN	57580	Laptop	1 of 24	UKN	DELL	GP1CN52	E3440	$ -
		GEN	57582	Laptop	2 of 24	UKN	DELL	5P1CN52	E3440	$ -
		GEN	57583	Laptop	3 of 24	UKN	DELL	FP1CN52	E3440	$ -
		GEN	57584	Laptop	4 of 24	UKN	DELL	9Q1CN52	E3440	$ -
		GEN	57585	Laptop	5 of 24	UKN	DELL	4Q1CN52	E3440	$ -
		GEN	57586	Laptop	6 of 24	UKN	DELL	6P1CN52	E3440	$ -
		GEN	57587	Laptop	7 of 24	UKN	DELL	CP1CN52	E3440	$ -
		GEN	57588	Laptop	8 of 24	UKN	DELL	9P1CN52	E3440	$ -
		GEN	57589	Laptop	9 of 24	UKN	DELL	5Q1CN52	E3440	$ -
		GEN	57590	Laptop	10 of 24	UKN	DELL	JP1CN52	E3440	$ -
		GEN	57591	Laptop	11 of 24	UKN	DELL	2Q1CN52	E3440	$ -
		GEN	57592	Laptop	12 of 24	UKN	DELL	7P1CN52	E3440	$ -
		GEN	57593	Laptop	13 of 24	UKN	DELL	7Q1CN52	E3440	$ -
		GEN	57594	Laptop	14 of 24	UKN	DELL	8Q1CN52	E3440	$ -
		GEN	57595	Laptop	15 of 24	UKN	DELL	6Q1CN52	E3440	$ -
		GEN	57596	Laptop	16 of 24	UKN	DELL	DP1CN52	E3440	$ -
		GEN	57597	Laptop	17 of 24	UKN	DELL	DQ1CN52	E3440	$ -
		GEN	57598	Laptop	18 of 24	UKN	DELL	BQ1CN52	E3440	$ -
		GEN	57599	Laptop	19 of 24	UKN	DELL	BP1CN52	E3440	$ -
		GEN	57600	Laptop	20 of 24	UKN	DELL	1Q1CN52	E3440	$ -
		GEN	57601	Laptop	21 of 24	UKN	DELL	8P1CN52	E3440	$ -
		GEN	57602	Laptop	22 of 24	UKN	DELL	HP1CN52	E3440	$ -
		GEN	57603	Laptop	23 of 24	UKN	DELL	FQ1CN52	E3440	$ -
		GEN	57604	Laptop	24 of 24	UKN	DELL	CQ1CN52	E3440	$ -
		GEN	N/A	MISC ACCESSORIES		UKN	DELL			$ -

☐ Surplus ☑ Scrap ☐ Transfer

Additional Notes:

ITEMS SENT TO BEDFORD COUNTY SURPLUS TO BE TRANSFERRED OR SOLD FROM BEDFORD COUNTY SCHOOLS

Site: Central Office // Southside **Site Label ID:** Bedford County Schools

Date: 2/23/2022

Status Code(O= Operable, N= Not Operable, UKN= Operating Condition Unknown)

Gov Deals	*Label #	*Purchased By	*Barcode	*Item Description	*Quantity {# of #}	*Status Code	Manufacturer	*Serial No.	Make/ Model	*Value
		TITLE	54715	Laptop	1 OF 5	UKN	DELL	F59WB32	E3440	$ -
		TITLE	54717	Laptop	2 OF 5	UKN	DELL	269WB32	E3440	$ -
		TITLE	54718	Laptop	3 OF 5	UKN	DELL	H59WB32	E3440	$ -
		TITLE	54719	Laptop	4 OF 5	UKN	DELL	649WB32	E3440	$ -
		TITLE	54720	Laptop	5 OF 5	UKN	DELL	149WB32	E3440	$ -
		TITLE	58740	PROJECTOR	1 OF 1	UKN	EPSON	VFLF561769L	530	$ -
		TITLE	51257	MONITOR	1 of 5	UKN	HP	6CM2520ZHZ		$ -
		TITLE	51266	MONITOR	2 of 5	UKN	DELL	74261-427-049L	P1913	$ -
		GEN	58713	MONITOR	3 of 5	UKN	DELL		P1914S	$ -
		TITLE	40241	MONITOR	4 of 5	UKN	DELL	33C-D9GL	P1913	$ -
		TITLE	42594	MONITOR	5 of 5	UKN	DELL	22T-867L	P190S	$ -
		GEN	53411	CPU	1 OF 8	UKN	DELL	58MRDB2	OPTIPLEX	$ -
		GEN	51267	CPU	2 OF 8	UKN	DELL	6NW3M02	OPTIPLEX	$ -
		TITLE	38615	CPU	3 OF 8	UKN	DELL	31MKDP1	OPTIPLEX	$ -
		TITLE	40242	CPU	4 OF 8	UKN	DELL	3ML2DX1	OPTIPLEX	$ -
		TITLE	42593	CPU	5 OF 8	UKN	DELL	HM6PNS1	OPTIPLEX	$ -
		TITLE	42595	CPU	6 OF 8	UKN	DELL	HM3QNS1	OPTIPLEX	$ -
			60573	CPU	7 OF 8	UKN	DELL			$ -
			50554	CPU	8 OF 8	UKN	DELL			$ -
			42615	MONITOR	1 OF 2	UKN	DELL			$ -
			53530	MONITOR	2 OF 2	UKN	DELL			$ -
										$ -
										$ -
										$ -
										$ -

☐ Surplus ☑ Scrap ☐ Transfer

Additional Notes:

BEDFORD COUNTY, TENNESSEE
PERSONAL PROPERTY ACQUISITION/DISPOSITION RECORD

LOCATION Community Middle TAG #

ACCOUNT CODE

ITEM DESCRIPTION See Attached

VENDOR

MAKE/MODEL SERIAL #

PURCHASE PRICE $ APPRAISED VALUE $

ACQUISITION

DATE RECEIVED PURCHASE ORDER #

RECEIVED BY CONDITION CODE

TRANSFERRED FROM STATUS CODE
STATUS CODE-(U=IN USE; R=HELD IN RESERVE; S=IN STORAGE)

DONATED BY

DISPOSITION

[ ] TRANSFER [ ] STOLEN/LOST [X] SURPLUS [X] SCRAP

OTHER

TRANSFERRED TO Bedford County Finance Dept.

I certify the above described equipment has been transferred, stolen/lost, declared surplus, scrapped, or disposed of by other means as indicated above. If the item was declared surplus, it is available for use by other County Offices or can be sold in the prescribed manner as surplus. If stolen, a stolen property report has been filed with the Police/Sheriff Department.

SIGNATURE DEPT HEAD

3/11/2022
DATE

ITEMS SENT TO BEDFORD COUNTY SURPLUS TO BE TRANSFERRED OR SOLD FROM BEDFORD COUNTY SCHOOLS

Site: Central Office // COMM MIDDLE **Site Label ID:** Bedford County Schools

Date: 3/7/2022

Status Code(O= Operable, N= Not Operable, UKN= Operating Condition Unknown)

Gov Deals	*Label #	*Purchased By	*Barcode	*Item Description	*Quantity {# of #}	*Status Code	Manufacturer	*Serial No.	Make/ Model	*Value
		CAFÉ	41225	CPU	1 of 9	UKN	N/A	n/a	N/A	$ -
		CAFÉ	41224	CPU	2 of 9	UKN	N/A	n/a	N/A	$ -
		CAFÉ	51555	CPU	3 of 9	UKN	N/A	n/a	N/A	$ -
		CAFÉ	1444	CPU	4 of 9	UKN	N/A	772610405	N/A	$ -
		CAFÉ	n/a	CPU	5 of 9	UKN	N/A	856513405	N/A	$ -
		CAFÉ	1335	CPU	6 of 9	UKN	N/A	856533405	N/A	$ -
		CAFÉ	n/a	CPU	7 of 9	UKN	N/A	856523405	N/A	$ -
		CAFÉ	2858	CPU	8 of 9	UKN	N/A	1214324808	N/A	$ -
		CAFÉ	41223	CPU	9 of 9	UKN	N/A	n/a	N/A	$ -
		CAFÉ	1867	monitor	1 OF 5	UKN	N/A	E08L009695	N/A	$ -
		CAFÉ	N/A	MONITOR	2 OF 5	UKN	N/A	G18C008452	N/A	$ -
		CAFÉ	1866	monitor	3 OF 5	UKN	N/A	728147766C	N/A	$ -
		CAFÉ	1868	monitor	4 OF 5	UKN	N/A	728147753C	N/A	$ -
		CAFÉ	N/A	monitor	5 OF 5	UKN	N/A	5E14391	N/A	$ -
		CAFÉ	1874	KEYPAD	1 OF 1	UKN	N/A	N/A	N/A	$ -
		CAFÉ	2861	PRINTER	1 OF 1	UKN	N/A	U62248E0J622	N/A	$ -
		CAFÉ	41464	MONITOR	1 OF 1	UKN	N/A	n/a	N/A	$ -
		CAFÉ				UKN				$ -
		CAFÉ				UKN				$ -
		CAFÉ				UKN				$ -
		CAFÉ				UKN				$ -
		CAFÉ				UKN				$ -
		CAFÉ				UKN				$ -
		CAFÉ				UKN				$ -
		CAFÉ				UKN				$ -

☐ Surplus ☑ Scrap ☐ Transfer

Additional Notes:

ITEMS SENT TO BEDFORD COUNTY SURPLUS TO BE TRANSFERRED OR SOLD FROM BEDFORD COUNTY SCHOOLS

Site: Community High School **Site Label ID:**

Date: 3/10/2022

Status Code(O= Operable, N= Not Operable, UKN= Operating Condition Unknown)

Gov Deals	*Label #	*Purchased By	*Barcode	*Item Description	*Quantity {# of #}	*Status Code	Manufacturer	*Serial No.	Make/Model	*Value
		CTE	31176	Planer	1	o	Powermatic	9280020	160	$ -
		CTE	31177	Jointer	1	o	Powermatic	61184	60	$ -
		CTE	31184	Mill	1	o	Grizzly	5008	G9977	$ -
		Perkins	31199	Oscilating Sander	1	n	Grizzly	39539	G1071	$ -
		CTE	N/A	Radial Arm Saw	1	o	Craftsman	35228355	315.2201	$ -
		CTE	31181	Table Saw	1	o	Powermatic	966866	66	$ -
		CTE	31200	Belt/Disc Sander	1	o	Craftsman	6009.P0173	113.22595	$ -
		CTE	31198	Router Table	1	ukn	Powermatic			$ -
		CTE	39116	Miter Saw	1	o	Bosch	810600019	3915	$ -
										$ -
										$ -
										$ -

☐ Surplus ☐ Scrap ☐ Transfer

Additional Notes:

Bedford County Board of Education 66.67%

Fund	Account Number	Description	Actual	Budget	Unencumbered	2021-22 Percentage Used
General Purpose School	71100-355	Travel - Instruction	-	15,040	15,040	0.00%
General Purpose School	71100-524	In-Service Staff Development -	-	-	-	0.00%
General Purpose School	72110-355	Travel - Attendance	-	450	450	0.00%
General Purpose School	72130-355	Travel - Other Student Suppor	14,681.96	31,534	16,852	22.86%
General Purpose School	72120-355	Travel - Health Services	2,401	10,500	8,099	22.86%
General Purpose School	72120-524	In-Service Staff Development -	2,836	6,000	3,164	47.27%
Federal Projects	72120-355	Travel - Other Student Suppor	-	12,500	12,500	0.00%
Federal Projects	72130-524	In-Service Staff Development -	5,056	13,000	7,944	38.89%
General Purpose School	72210-355	Travel - Instr. Supervisors	4,810	8,500	3,690	56.59%
Federal Projects	72210-355	Travel - Instr. Supervisors	85	8,404	8,320	1.01%
General Purpose School	72210-524	In-Service Staff Development -	4,660	36,000	31,340	12.95%
Federal Projects	72210-524	In-Service Staff Development -	40,840	916,090	875,250	4.46%
General Purpose School	72220-355	Travel - Sp. Ed Supervisors	6,785	7,000	215	**96.93%**
Federal Projects	72220-355	Travel - Sp. Ed. Supervisors	1,144	15,000	13,856	7.63%
General Purpose School	72220-524	In-Service Staff Development -	3,787	4,000	213	**94.68%**
Federal Projects	72220-524	In-Service Staff Development -	7,048	30,990	23,942	22.74%
General Purpose School	72230-355	Travel - Voc. Ed. Supervisor	1,453	2,000	547	**72.64%**
Federal Projects	72230-355	Travel - Voc. Ed. Supervisors	-	-	-	0.00%
Federal Projects	72230-524	In-Service Staff Development -	1,201	5,000	3,799	24.01%
General Purpose School	72250-355	Travel - Tech Supervisor	5,708	10,000	4,292	57.08%
General Purpose School	72250-524	In-Service - Tech Supervisor	8,567	19,000	10,433	45.09%
General Purpose School	72310-355	Travel - Bd. of Education	18,237	18,000	(237)	**101.31%**
General Purpose School	72310-524	In-Service Staff Development -	3,740	10,060	6,320	37.18%
General Purpose School	72320-355	Travel - Superintendent	2,431	8,467	6,036	28.71%
General Purpose School	72410-524	In-Service Staff Development -	-	-	-	0.00%
General Purpose School	72520-355	Travel - Human Services	36	2,500	2,464	1.42%
General Purpose School	72620-355	Travel - Maintenance	-	1,700	1,700	0.00%
General Purpose School	72710-355	Travel - Transportation	-	3,000	3,000	0.00%
General Purpose School	72710-412	Diesel	279,059	300,060	21,001	**93.00%**
Child Nutrition	73100-355	Travel	4,416	12,000	7,584	36.80%
Child Nutrition	73100-524	In-Service Staff Development	1,453	18,000	16,547	8.07%
General Purpose School	73300-355	Travel - Community Services	122	500	378	24.50%
General Purpose School	73300-524	In-Service Staff Development -	-	1,000	1,000	0.00%
SACP	73300-355	Travel	1,131	3,200	2,069	35.33%
SACP	73300-524	In-Service Staff Development	-	2,950	2,950	0.00%

General Purpose School	73400-355	Travel - Early Childhood Educa	-	-	-	0.00%
General Purpose School	73400-524	In-Service Staff Development -	1,995	4,000	2,005	49.88%

Bedford County Board of Education **66.67%**

Fund	Account Number	Description	Actual	Budget	Unencumbered	2021-22 Percentage Used
General Purpose School	72610-415	Electricity	1,350,858	2,697,691	1,346,833	50.07%
General Purpose School	72610-434	Natural Gas	331,762	440,603	108,841	**75.30%**
General Purpose School	72620-412	Diesel	12,304	12,500	196	**98.43%**
General Purpose School	72710-412	Diesel	279,059	300,060	21,001	**93.00%**
General Purpose School	72620-425	Gasoline	24,821	29,600	4,779	**83.85%**
General Purpose School	72710-425	Gasoline	16,078	40,000	23,922	40.20%
Child Nutrition	73100-421	Food Preparation Supplies	241,954	340,000	98,046	**71.16%**
Child Nutrition	73100-422	Food Supplies	2,092,678	2,750,000	657,322	**76.10%**
SACP	73300-422	Food Supplies	14,730	24,064	9,334	61.21%
General Purpose School	72310-331	Legal Services	13,234	50,000	36,767	26.47%