

Board of Education Regular Meeting

September 30, 2019 4:30 PM

Administrative Office Building, Board Room

Attendance Taken at 4:30 PM.

Mr. Tom Cloud: Present
Mr. Charlie Cogdill: Present
Ms. Carolyn Ingram: Absent
Ms. Krista McKay: Present
Mr. Steve Morgan: Present
Ms. Peggy Pesterfield: Present
Ms. Dawn Robinson: Present

1. Pledge of Allegiance

2. *Consent Agenda

Tom Cloud suggests reducing the number of students per chaperone on overnight trips. Dr. Dyer said that the Field Trip Committee looked into this ratio last year. There are chaperones in the hallways monitoring at night also. Dawn Robinson suggests adding the name of the group or team on the field trip form.

Motion to approve Consent Agenda Passed with a motion by Mr. Tom Cloud and a second by Mr. Steve Morgan.

Mr. Tom Cloud: Yes

Mr. Charlie Cogdill: Yes

Ms. Carolyn Ingram: Yes

Ms. Krista McKay: Yes

Mr. Steve Morgan: Yes

Ms. Peggy Pesterfield: Yes

Ms. Dawn Robinson: Yes

Yes: 7, No: 0

A. *Approval of Regular Agenda

B. *Approval of Minutes from September 3, 2019 Regular Board Meeting

C. *Approval of Overnight Field Trips

D. *Approval of Second Reading of Policies 1.101, 1.202, 1.2021, 4.605, 6.200, 6.308, 6.506

3. Regular Agenda

A. Director's Update

Dr. Dyer provided an update:

Congratulations to Michael Kahrs; he was named SE TN Supervisor of the Year.

Jeannie Long, CHS science teacher, was named a Tennessee finalist for the Presidential Award for Excellence in Mathematics and Science Teaching.

TDOE/TOSS Superintendent Study Council met this month and focused on the state's strategic plan.

Chamber President Mike Griffin toured CHS and CTE Department; he was impressed with the program.

Director's RoadShow started this month. Dr. Dyer had a great day at Arnold Memorial Elementary; he will spend a day at all the schools this year.

United Way Poverty Simulation last week helped administrators understand the needs of students in poverty situations.

Parent Leadership group met with Dawn Robinson and Dr. Dyer. He also met with CHS Leadership group. Both groups discussed the Strategic Plan focus group questions. We are compiling these responses to help in planning later this year.

Last week, school administrators and students joined Dr. Dyer at the TOSS presentation on Building Culture in Murfreesboro. School administrators from across the country were there as well as Flip Flippen with Capturing Kids Hearts.

Elementary STEM Night is tonight at CHS.

Redefining Ready National Conference is this week; Dr. Dyer and Jeff Elliott will be presenting at the conference in Chicago.

We are open on Columbus Day, October 14. November 1st is a Professional Development Day. Fall Break is next week.

Autumn O'Bryan shared how the UTC Volleyball Tournament was moved to Raider Arena. Board members voiced appreciation for this event and all the activities at CHS.

B. Spotlight

1. AP Scholars

Due to a scheduling conflict, this will be moved to the November meeting.

C. Site Committee

1. Final Architect Report on Candy's Creek Cherokee Elementary School
Brian Templeton of Upland Design Group reported that the contractor has a few remaining punch list items that will be done during Fall Break such as replacing some floor tiles and addressing some electrical items. Contractor returned and prepared the yard in front and back; we need rain now. Brian hopes to officially close the project in November. He submitted the school to the TSBA School of the Year competition. We received back \$240,000 of unused testing and contingency funds. Hal Taylor reported that the City will be taking the large dirt pile out soon, then they will smooth out the area. Brian Templeton reported that the TVA grant we received required an efficiency rating of 6% more than code; our building was 14% more efficient than code. Board members voiced appreciation for Brian Templeton and his work on the building project.

Board members thanked Lisa Earby for the wonderful dedication this afternoon at Candy's Creek Cherokee Elementary School. They voiced appreciation for the students, choir, and JROTC cadets. Board members were pleased to meet Principal Chief Richard Sneed of the Eastern Band of the Cherokees who attended the program.

Brian Templeton reported that Upland Design has looked into the chiller issue at CHS. Their engineers have been in conversation with Hal; they are evaluating the chiller. The existing chiller was 500 tons; the engineers think that the actual size needed is 300

tons. Brian expects the study to be completed by October 4th. They will need 30 days to put a bid together. The goal is to have the new cooling system before spring when weather gets warm. Hal Taylor estimates that the cost will be \$200,000-\$300,000. Steve Morgan said that we will set a Site Committee meeting after the report is ready.

2. *Candy's Creek Cherokee Elementary School Traffic Lane Expansion
Hal Taylor said that Candy's Creek Cherokee Elementary School needs an expanded drive for stacking cars off Georgetown Road. The City will work with us on the project. Steve Morgan presented the motion from the Site Committee.

Motion to approve widening of front drive at Candy's Creek Cherokee Elementary School passed with a motion by the Site Committee and a second by Peggy Pesterfield.

- D. *First Reading of Policies 2.403 and 3.202

Dr. Dyer reported that Policy 2.403 and 3.202 are updated to fit new state laws.

Motion to approve first reading of policies Passed with a motion by Mr. Steve Morgan and a second by Ms. Krista McKay.

Mr. Tom Cloud: Yes

Mr. Charlie
Cogdill: Yes

Ms. Carolyn
Ingram: Yes

Ms. Krista McKay: Yes

Mr. Steve Morgan: Yes

Ms. Peggy
Pesterfield: Yes

Ms. Dawn
Robinson: Yes

Yes: 7, No: 0

- E. Student Representative's Update

Hayes Martin provided an update:

Band performed in a competition this weekend; they were first overall. The percussion and color guard were also awarded first place.

Theater department play A Family Reunion to Die For has two more shows this week.

JROTC placed 6th in their first competition. They were pleased and know what to expect for the next one.

Homecoming Week was fun with dress up days and the first Homecoming Dance that we've had in years. Football team also won.

JROTC will host a military ball for veterans and their families later in the year. Cadets hosted a car wash on Saturday to raise money for it.

This is Bradley Week; we are excited about the game on Friday night.

Charlie Cogdill commented that the JROTC did a great job presenting at the Kiwanis Club.

- F. Strategic Plan Update: Portrait of a Graduate

Dr. Dyer reported that he plans to incorporate the Portrait of a Graduate in the Strategic Plan. Autumn O'Bryan provided an overview of the Portrait of a Graduate program, a North Star for system transformation. She presented information on Generation Z which

represents anyone born 1995-2010. This program will help us to build relationships, provide opportunities for collaboration, and emphasize communication skills. The ultimate goal is to determine a brand for the CCS graduate. Board members discussed the initiative.

G. Discipline & Culture Committee Update

Kelly Kiser and Doug Moore shared the goals of the Student Discipline and District Culture Committee Goals.

Review existing CCS discipline policies and align policies to trauma informed best practices.

Develop a plan for communicating and implementing trauma informed discipline practices across CCS.

Assess CCS overall culture for areas of strength and areas of need.

Develop a strategy to build a strong overall CCS district culture and address areas of identified need.

H. Report on TSBA Fall District Meeting

Board Members shared information from the TSBA Fall District Meeting.

I. 2020 NSBA Events

Dawn Robinson announced the NSBA events for 2020. If anyone is interested in attending, please let Andrea know.

Dawn Robinson adjourned by general consent.

4. **"B" Agenda**

A. Financial Report

B. Personnel Report

C. School Highlights

D. Dates to Remember

Chairperson

Superintendent

Board of Education Regular Meeting

September 3, 2019 5:30 PM
Administrative Office Building, Board Room

Attendance Taken at 5:30 PM.

Present Board Members:

Mr. Tom Cloud
Mr. Charlie Cogdill
Ms. Carolyn Ingram
Ms. Krista McKay
Mr. Steve Morgan
Ms. Peggy Pesterfield
Ms. Dawn Robinson

1. Pledge of Allegiance

2. Introduction of Guests

Mrs. Robinson welcomed guests to the meeting. Mr. Mike Bevins and Dr. Amy Sullins with Athens City Schools and Mr. Quinten Howard with McMinn County Schools are evaluating the meeting.

3. *Consent Agenda

- 3.A. *Approval of Regular Agenda
- 3.B. *Approval of Minutes from August 5, 2019 Regular Board Meeting
- 3.C. *Approval of Overnight Field Trips
- 3.D. *Approval of Second Reading of Policies 1.406, 1.804, 1.901, 1.903, 1.905, 1.906, 4.700, 5.200, 5.201, 5.305, 5.500, 5.501
- 3.E. *Approval of Regulator Station Offer
- 3.F. *Approval of Elementary Standards Based Grading Scale

Board members asked for clarification on the Regulator Station. Dr. Dyer said that this station will not interfere with the operations of the school.

Motion to approve Consent Agenda Passed with a motion by Mr. Charlie Cogdill and a second by Mr. Tom Cloud.

Mr. Tom Cloud:	Yes
Mr. Charlie Cogdill:	Yes
Ms. Carolyn Ingram:	Yes
Ms. Krista McKay:	Yes
Mr. Steve Morgan:	Yes
Ms. Peggy Pesterfield:	Yes
Ms. Dawn Robinson:	Yes
Yes: 7, No: 0	

4. Regular Agenda

4.A. Director's Update

Dr. Dyer provided an update:

- Enrollment numbers were presented; as of last night, the enrollment is 5602, which is an increase of over 120 from last year.
- BLADE Project deployed 3115 Chromebooks at CHS and CMS this year. There are 709 ESL students with 109 new students, which includes 66 Kindergarten students.
- New BEST Partners are Mtn. View Nissan with CHS and Terra Running, Tazikis, Water & Waste Management with Candy's Creek Cherokee.
- TDOE/TOSS Superintendents Study Council is next week.
- Strategic Planning Focus Groups for the community are September 12 and 19 at 6:00 pm.

- Elementary STEM Night is September 30, 6:00 pm at CHS.
- Candy's Creek Cherokee Elementary School Dedication is Monday, September 30, 1:00 pm.

4.B. Spotlight

4.B.1. GAPP Exchange

Ms. Hilary Reid, BLADE Facilitator, introduced Carole Dale and the students that participated in the German American Partnership Program this summer. The students introduced themselves and two students shared their experiences and impressions of the German trip. Ms. Dale thanked the board for supporting this program. Board members thanked the students for representing CCS.

4.C. Site Committee

4.C.1. CHS HAVC Update

Hal Taylor reported that the centrifugal chiller failed at CHS last year. It was only 4 years old; we usually get 10-15 years on these machines. There are new fresh air systems on the roof, which have helped in the East Wing. Portable air conditioning units have been placed in the CTE wing. When the temperature gets above 85, it is difficult to keep the air cool. A temporary chiller should arrive tomorrow; it takes several days to install this portable one. We should get a couple of months of use from this portable cooler while we look at the options for the chiller. A mechanical engineer is assessing the system and will provide options to the Board. Dr. Dyer said that the West Wing, Arena, and Commons are all cool; this affects the East Wing and CTE Wing. He wanted to be safe tomorrow, so Cleveland High School will dismiss at 11:20 am. He thanked the Operations Department for their hard work during this time.

4.C.2. Final Architect Report on Candy's Creek Cherokee Elementary School

Steve Morgan announced that Brian Templeton's son was born yesterday. This agenda item will be moved to a later meeting.

4.C.3. Next Site Committee Meeting Date

Steve Morgan scheduled the next Site Committee meeting for Wednesday, September 18, 1:00 pm at Stuart Elementary.

4.D. *First Reading of Policies 1.101, 1.202, 1.2021, 4.605, 6.200, 6.308, 6.506

Dr. Dyer introduced policy changes:

- 1.101 - Role of Board of Education - TSBA updated language
- 1.202 - Duties of Board Members - TSBA updated language
- 1.2021 - Boardmanship Code of Conduct - TSBA updated language
- 4.605 - Graduation Requirements - Updated to reflect new state and federal laws
- 6.200 - Attendance - Updated to reflect new state and federal laws especially truancy
- 6.308 - Bus Safety and Conduct - Updated to reflect new state and federal laws
- 6.506 - Students from Military Families - New policy required by new state and federal laws

Motion to approve first reading of policies 1.101, 1.202, 1.2021, 4.605, 6.200, 6.308, 6.506 Passed with a motion by Ms. Peggy Pesterfield and a second by Mr. Charlie Cogdill.

Mr. Tom Cloud: Yes
 Mr. Charlie Cogdill: Yes

Ms. Carolyn Ingram: Yes
Ms. Krista McKay: Yes
Mr. Steve Morgan: Yes
Ms. Peggy Pesterfield: Yes
Ms. Dawn Robinson: Yes
Yes: 7, No: 0

4.E. Student Representative's Update

Hayes Martin provided an update:

- It has been a great first month of school.
- The air has been an issue, but no one will complain about tomorrow.
- Football, girls soccer, volleyball, and golf have all had games.
- Engineering students are working on a car ride simulator for a special needs young man in the community.
- Softball team is hosting a Strike Out ALS Tournament to raise money for ALS.
- Seniors are starting college applications.
- Cheerleading teams represented CHS at the Cooke's Food Stores broadcast last week.

4.F. Strategic Plan Update: Discipline & Culture Committee

Kelly Kiser announced that the Discipline & Culture Committee has been formed. He presented the sub-committees; they will begin meetings this week. Doug Moore said that they are involving parents and community members along with school personnel. Dr. Dyer said that there will be an update from the committee at each meeting.

4.G. Appoint Delegates to TSBA Annual Convention

Dawn Robinson appointed Krista McKay, Carolyn Ingram, Tom Cloud, and Dawn Robinson as delegates to the TSBA Annual Convention Delegate Assembly. Dr. Dyer announced that he is presenting at the convention on Saturday at 9:00 am about the rezoning process with Michael Kahrs and Doug Moore.

4.H. October Meeting - Monday, September 30, 4:30 pm

Dawn Robinson announced that the next Board Meeting is Monday, September 30, 4:30 pm. This is the October meeting.

Ms. Robinson adjourned by general consent.

5. "B" Agenda

- 5.A. Financial Report
- 5.B. Personnel Report
- 5.C. Board Visit Schedule 2019-2020 revised
- 5.D. School Highlights
- 5.E. Dates to Remember

Chairperson

Date

Director of Schools

Trip ID

919



Booked By

Booked By McGowan, Amy

Email amcgowan@clevelandschools.org

Phone 4236505784

Pager

Cellular

Booking Details

Trip Name Volleyball State Tournament

Status Approved

Trip State Active

Created Date 9/17/2019 4:27:00 PM

Departing Location Cleveland High School

Organization Overnight

Trip Destination Murfreesboro - DoubleTree, 1850 Old Fort Pkwy, *Murfreesboro*

Trip Type Round Trip

Trip Package

Trip Departure Date Time 10/21/2019 12:00:00 PM

Trip Return Date Time 10/24/2019 7:00:00 PM

Driver Departure Time

Driver Return Time

Participant Drop Off Time

Participant Pick Up Time

Destination Arrival Date Time

Destination Departure Date Time

Driver Start Location

Driver End Location

Participant Drop Off Location

Participant Pick Up Location

Estimated Round Trip Mileage 0

Trip Contact

Name McGowan, Amy

Email amcgowan@clevelandschools.org

Phone 4236505784

Pager

Cellular

Attendees

Faculty Amy McGowan, Eric Phillips, Brandi Eslinger

Supervising Adults Amy McGowan, Daniel Millsaps, Eric Phillips, Brandi Eslinger

Number of students 14

Cost per student \$0.00

Number of adults 4

Cost per adult \$0.00

Totals Attendees 18

Categorization

Budget Code 100

Budget Code Description School

Recommended Min Age 0

Recommended Max Age 0

Educational Objective Advancement in our Division

Notes

Special Needs and/or

Trip Requirements

Driving Directions

Required Services

Transportation Type Van

Number Of Vehicles 1

Trip ID

766



Booked By

Booked By knox, joey
Email jknox@clevelandschools.org
Phone 4235981118
Pager
Cellular

Booking Details

Trip Name Wrestling - Dobyns Bennett
Status Approved
Trip State Inactive
Created Date 8/2/2019 9:04:00 AM

Departing Location Cleveland High School
Organization Overnight
Trip Destination Hampton Inn, 2000 Enterprise Road, Kingsport
Trip Type Round Trip
Trip Package

Trip Departure Date Time 12/6/2019 8:00:00 AM
Driver Departure Time
Participant Drop Off Time
Destination Arrival Date Time
Trip Return Date Time 12/7/2019 12:00:00 PM
Driver Return Time
Participant Pick Up Time
Destination Departure Date Time

Driver Start Location
Participant Drop Off Location
Estimated Round Trip Mileage 0
Driver End Location
Participant Pick Up Location

Trip Contact

Name knox, joey
Email jknox@clevelandschools.org
Phone
Pager
Cellular

Attendees

Faculty Joey Knox, Jacob Murphy, Landon Reed
Supervising Adults
Number of students 30
Number of adults 3
Totals Attendees 33
Cost per student \$0.00
Cost per adult \$0.00

Categorization

Budget Code 100
Budget Code Description School
Recommended Min Age 0
Educational Objective
Recommended Max Age 0

Notes

Special Needs and/or
Trip Requirements
Driving Directions Van and cars will caravan to Kingsport

Required Services

Transportation Type Van
Number Of Vehicles 0

Trip ID

772



Booked By

Booked By Baird, James

Email jbaird@clevelandschools.org

Phone (423)6187941

Pager

Cellular

Booking Details

Trip Name CHS Girls' Basketball Regular and Post Season

Status Approved

Trip State Inactive

Created Date 8/2/2019 9:14:00 AM

Departing Location Cleveland High School

Organization Overnight

Trip Destination Blackman Tournament - Murfreesboro, Sleep Inn,

Trip Type Round Trip

Trip Package

Trip Departure Date Time 12/20/2019 12:00:00 PM

Trip Return Date Time 12/21/2019 10:00:00 PM

Driver Departure Time

Driver Return Time

Participant Drop Off Time

Participant Pick Up Time

Destination Arrival Date Time

Destination Departure Date Time

Driver Start Location

Driver End Location

Participant Drop Off Location

Participant Pick Up Location

Estimated Round Trip Mileage 0

Trip Contact

Name Baird, James

James

Email jbaird@clevelandschools.org

Pager

Phone (423)6187941

Cellular

Attendees

Faculty Tony Williams, James Baird, Anne Person

Supervising Adults Shneka Jones

Number of students 25

Cost per student \$0.00

Number of adults 4

Cost per adult \$0.00

Totals Attendees 29

Categorization

Budget Code 500

Budget Code Description Other

Recommended Min Age 0

Recommended Max Age 0

Educational Objective

Notes

Special Needs and/or Trip Requirements James Baird will be driving the bus.

Driving Directions

Required Services

Transportation Type School Bus

Number Of Vehicles 0

Trip ID

768



Booked By

Booked By knox, joey
Email jknox@clevelandschools.org
Phone 4235981118
Pager
Cellular

Booking Details

Trip Name Father Ryan Inv
Status Approved
Trip State Inactive
Created Date 8/2/2019 9:06:00 AM

Departing Location Cleveland High School
Organization Overnight
Trip Destination Holiday Inn Vanderbilt, 2613 West End Ave,
Trip Type Round Trip
Trip Package

Trip Departure Date Time 1/3/2020 8:00:00 AM
Trip Return Date Time 1/4/2020 11:00:00 PM
Driver Departure Time
Driver Return Time
Participant Drop Off Time
Participant Pick Up Time
Destination Arrival Date Time
Destination Departure Date Time

Driver Start Location
Driver End Location
Participant Drop Off Location
Participant Pick Up Location
Estimated Round Trip Mileage 0

Trip Contact

Name knox, joey
Email jknox@clevelandschools.org
Phone
Pager
Cellular

Attendees

Faculty Joey Knox, Jacob Murphy
Supervising Adults Landon Reed
Number of students 14
Number of adults 3
Totals Attendees 17
Cost per student \$0.00
Cost per adult \$0.00

Categorization

Budget Code 100
Budget Code Description School
Recommended Min Age 0
Recommended Max Age 0
Educational Objective

Notes

Special Needs and/or
Trip Requirements
Driving Directions Cars will caravan to Nashville.

Required Services

Transportation Type Car
Number Of Vehicles 0

Trip ID 770



Booked By

Booked By knox, joey
Email jknox@clevelandschools.org
Phone 4235981118
Pager
Cellular

Booking Details

Trip Name Virginia high inv.
Status Approved
Trip State Inactive
Created Date 8/2/2019 9:11:00 AM
Departing Location Cleveland High School
Organization Overnight
Trip Destination Hilton Garden Inn, 121 Village Cir, Bristol, VA
Trip Type Round Trip
Trip Package
Trip Departure Date Time 1/9/2020 8:00:00 AM
Driver Departure Time
Participant Drop Off Time
Destination Arrival Date Time
Driver Start Location
Participant Drop Off Location
Estimated Round Trip Mileage 0
Trip Return Date Time 1/11/2020 11:00:00 PM
Driver Return Time
Participant Pick Up Time
Destination Departure Date Time
Driver End Location
Participant Pick Up Location

Trip Contact

Name knox, joey
Email jknox@clevelandschools.org
Phone
Pager
Cellular

Attendees

Faculty Joey Knox, Jacob Murphy
Supervising Adults Landon Reed
Number of students 30
Number of adults 3
Totals Attendees 33
Cost per student \$0.00
Cost per adult \$0.00

Categorization

Budget Code 100
Budget Code Description School
Recommended Min Age 0
Educational Objective
Recommended Max Age 0

Notes

Special Needs and/or Trip Requirements
Driving Directions Van and cars will caravan to Bristol.

Required Services

Transportation Type Van
Number Of Vehicles 0

Trip ID

763



Booked By

Booked By knox, joey

Email jknox@clevelandschools.org

Phone 4235981118

Pager

Cellular

Booking Details

Trip Name State Duals

Status Approved

Trip State Inactive

Created Date 8/2/2019 8:59:00 AM

Departing Location Cleveland High School

Organization Overnight

Trip Destination Hyatt Place, Franklin TN

Trip Type Round Trip

Trip Package

Trip Departure Date Time 2/6/2020 8:00:00 AM

Trip Return Date Time 2/8/2020 12:00:00 AM

Driver Departure Time

Driver Return Time

Participant Drop Off Time

Participant Pick Up Time

Destination Arrival Date Time

Destination Departure Date Time

Driver Start Location

Driver End Location

Participant Drop Off Location

Participant Pick Up Location

Estimated Round Trip Mileage 0

Trip Contact

Name knox,

Joseph

Email jknox@clevelandschools.org

Pager

Phone

Cellular

Attendees

Faculty Joey Knox, Jacob Murphy

Supervising Adults Landon Reed

Number of students 28

Cost per student \$0.00

Number of adults 3

Cost per adult \$0.00

Totals Attendees 31

Categorization

Budget Code 100

Budget Code Description School

Recommended Min Age 0

Recommended Max Age 0

Educational Objective

Notes

Special Needs and/or Trip Requirements

Driving Directions Charter Bus will be determined prior to February; it will be on the approved list.

Required Services

Transportation Type Charter Bus

Number Of Vehicles 0

Trip ID

943



Booked By

Booked By Ingle, Jacquelynn

Email jingle@clevelandschools.org

Phone 4235950848

Pager

Cellular

Booking Details

Trip Name Wrestling State

Status Approved

Trip State Inactive

Created Date 9/24/2019 2:18:00 PM

Departing Location Cleveland High School

Organization Overnight

Trip Destination Residence Inn by Marriott in Franklin Cool Springs

Trip Type Round Trip

Trip Package

Trip Departure Date Time 2/7/2020 10:00:00 AM

Trip Return Date Time 2/8/2020 11:00:00 PM

Driver Departure Time

Driver Return Time

Participant Drop Off Time

Participant Pick Up Time

Destination Arrival Date Time

Destination Departure Date Time

Driver Start Location

Driver End Location

Participant Drop Off Location

Participant Pick Up Location

Estimated Round Trip Mileage 0

Trip Contact

Name Ingle,

Email jingle@clevelandschools.org

Phone 4235950848

Pager

Cellular

Attendees

Faculty Jacquelynn Ingle, Holly Dunn, Casey Brown, Nicole Hargis

Supervising Adults

Number of students 22

Cost per student \$0.00

Number of adults 4

Cost per adult \$0.00

Totals Attendees 26

Categorization

Budget Code 500

Budget Code Description Other

Recommended Min Age 0

Recommended Max Age 0

Educational Objective promote school spirit

Notes

Special Needs and/or overnight trip . We will be staying at Residence Inn by Marriott in Franklin Cool Springs

Trip Requirements

Driving Directions

Required Services

Transportation Type Car

Number Of Vehicles 5

Trip ID

764



Booked By

Booked By knox, joey

Email jknox@clevelandschools.org

Phone 4235981118

Pager

Cellular

Booking Details

Trip Name Wrestling State Individual

Status Approved

Trip State Inactive

Created Date 8/2/2019 9:01:00 AM

Departing Location Cleveland High School

Organization Overnight

Trip Destination Hyatt Place, Franklin Tn

Trip Type Round Trip

Trip Package

Trip Departure Date Time 2/19/2020 8:00:00 AM

Trip Return Date Time 2/23/2020 11:00:00 AM

Driver Departure Time

Driver Return Time

Participant Drop Off Time

Participant Pick Up Time

Destination Arrival Date Time

Destination Departure Date Time

Driver Start Location

Driver End Location

Participant Drop Off Location

Participant Pick Up Location

Estimated Round Trip Mileage 0

Trip Contact

Name knox,

joey

Email jknox@clevelandschools.org

Pager

Phone

Cellular

Attendees

Faculty Joey Knox, Jacob Murphy

Supervising Adults Landon Reed

Number of students 14

Cost per student \$0.00

Number of adults 3

Cost per adult \$0.00

Totals Attendees 17

Categorization

Budget Code 100

Budget Code Description School

Recommended Min Age 0

Recommended Max Age 0

Educational Objective

Notes

Special Needs and/or

Trip Requirements

Driving Directions Cars will caravan to Franklin.

Required Services

Transportation Type Car

Number Of Vehicles 0

Trip ID

937



Booked By

Booked By Gluckner, David

Email dgluckner@clevelandschools.org

Phone 4237186102

Pager

Cellular

Booking Details

Trip Name Smoky Mountain Regional Competition

Status Approved

Trip State Inactive

Created Date 9/24/2019 1:33:00 PM

Departing Location Cleveland High School

Organization Overnight

Trip Destination The Volunteer Hotel, 1706 Cumberland Avenue,

Trip Type Round Trip

Trip Package

Trip Departure Date Time 3/25/2020 4:00:00 PM

Trip Return Date Time 3/28/2020 8:00:00 PM

Driver Departure Time

Driver Return Time

Participant Drop Off Time

Participant Pick Up Time

Destination Arrival Date Time

Destination Departure Date Time

Driver Start Location

Driver End Location

Participant Drop Off Location

Participant Pick Up Location

Estimated Round Trip Mileage 0

Trip Contact

Name Gluckner, David

Email dgluckner@clevelandschools.org

Phone 4237186102

Pager

Cellular

Attendees

Faculty David Gluckner, Ben Williams, Caitlin DeLoach, Megan Saez

Supervising Adults

Number of students 30

Cost per student \$150.00

Number of adults 4

Cost per adult \$0.00

Totals Attendees 34

Categorization

Budget Code 200

Budget Code Description CTE

Recommended Min Age 0

Recommended Max Age 0

Educational Objective To compete in the FIRST Robotics Regional Competition

Notes

Special Needs and/or

Trip Requirements

Driving Directions

Required Services

Transportation Type Car

Number Of Vehicles 5

Trip ID

926



Booked By

Booked By Bosserdet, Cari

Email cbosserdet@clevelandschools.org

Phone 423-339-7299

Pager

Cellular 423-339-7299

Booking Details

Trip Name GAPP 2020

Status Approved

Trip State Inactive

Created Date 9/19/2019 4:47:00 PM

Departing Location Cleveland High School

Organization Overnight

Trip Destination Burghausen, Germany

Trip Type Round Trip

Trip Package

Trip Departure Date Time 6/19/2020 12:00:00 AM

Trip Return Date Time 7/5/2020 11:45:00 PM

Driver Departure Time

Driver Return Time

Participant Drop Off Time

Participant Pick Up Time

Destination Arrival Date Time

Destination Departure Date Time

Driver Start Location

Driver End Location

Participant Drop Off Location

Participant Pick Up Location

Estimated Round Trip Mileage 0

Trip Contact

Name Bosserdet, Cari

Email cbosserdet@clevelandschools.org

Phone 423-339-7299

Pager

Cellular 423-339-7299

Attendees

Faculty Cari Bosserdet

Supervising Adults Kayla Rudy - Walker Valley teacher, Elvira Theil, Victoria Weiss, Michi Blochel - German teachers.

Number of students 10

Cost per student \$2,300.00

Number of adults 5

Cost per adult \$0.00

Totals Attendees 15

Categorization

Budget Code 100

Budget Code Description School

Recommended Min Age 0

Recommended Max Age 0

Educational Objective Educational cross-cultural experience

Notes

Special Needs and/or Trip Requirements Male supervision provided by school in Burghausen, Germany.

Driving Directions

Students will be transported by several commercial airlines and charter buses, as well as host parent vehicles. The number of vehicles listed is an estimate.

Required Services

Transportation Type Commercial Airline

Number Of Vehicles 10

Cleveland City Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Role of the Board of Education	Descriptor Code: 1.101	Issued Date: 10/08/01
		Rescinds: 1.101	Issued: 07/09/01

~~1 The Board will be guided by the general mandatory powers and duties of the Board as defined through
2 statute¹ which state or imply that a local Board of Education has full power to operate the local public
3 schools as it deems fit in compliance with state and federal mandates. The Board functions only when
4 in session.~~

~~5 The Board sees these as its required functions:~~

~~6
7 1. **Policy Oversight:**² The Board will develop policy for the school system and employ a chief
8 school administrator who shall carry out its policies through the development and
9 implementation of administrative procedures. The Board will evaluate the effectiveness of its
10 policies and their implementation. This includes setting and evaluating goals in educational and
11 financial areas.~~

~~12 2. **Educational Planning:**³ The Board will require reliable information from responsible sources
13 which enable it and the staff to work toward the continuous improvement of the educational
14 program.~~

~~15 3. **Provision of Financial Resources:**⁴ The Board will adopt a budget to provide the necessary
16 funding in terms of buildings, staff, materials and equipment to enable the school system to
17 carry out its functions.~~

~~18 4. **Communication:** The Board will keep the local community informed about the school and
19 keep itself informed about the wishes of the public. The Board will build public support for the
20 schools by involving the public in the planning process.~~

~~21 5. **Accountability:** The Board is accountable to the State of Tennessee and the people of the City
22 of Cleveland to meet the standards established by law for the education of the children.~~

~~23 The Board will provide, within the financial limitations set by the community, the best educational
24 opportunities possible for all children.~~

~~25 The Board shall exercise its powers through the legislation of policies for the organization and operation
26 of the school district. The Board will delegate the administration of the schools to the director of schools.
27~~

The Board will oversee the operation of the school district in compliance with state and federal laws.¹

The Board will function only when in session. The Board's required functions include, but are not limited, to the following:

GENERAL

1. To develop and adopt a strategic plan in consultation with the Director of Schools;²
2. To adopt all policies required by state or federal law;³
3. To approve school zones;⁴
4. To approve the district calendar;⁵
5. To adopt district safety plans;⁶
6. To approve the closure of facilities, if needed;¹
7. To approve an insurance provider;¹ and
8. To approve/modify the agenda at the beginning of the board meeting.¹

FISCAL

1. To approve and adopt the budget;¹
2. To approve purchases outside the budget on a case-by-case basis in accordance with board policy;¹
3. To approve budget transfers;⁷
4. To adopt the district salary schedule;⁸
5. To approve a differentiated pay plan;⁹
6. To approve funding for the district maintenance plan and capital requests;¹
7. To approve the location and scope of new building projects;¹ and
8. To approve bids.¹

INSTRUCTION AND STUDENTS

1. To adopt the curriculum;¹
2. To adopt textbooks;¹⁰
3. To review student disciplinary issues appealed to the Board and make a final determination;¹¹

4. To authorize or prohibit the use of corporal punishment;¹²
5. To approve or deny admission of students expelled from other school districts;¹³ and

PERSONNEL

1. To employ and evaluate the Director of Schools;¹
2. To grant tenure to eligible teachers;¹⁴ and

To dismiss tenured teachers.¹⁵

Legal References:

1. TCA 49-2-203
2. TCA 49-2-207
3. TCA 49-1-302(a)(3); TRR/MS 0520-2-1-.01
4. TCA 49-2-203(10)(A)(i)

Cross References:

- Policy Development & Adoption 1.600
- Administrative Procedures 1.601
- School District Goals 1.700
- Annual Operating Budget 2.200

Legal References

1. TCA 49-2-203
2. TRR/MS 0520-01-03-.03(14); State Board of Education Policy 2.101; TCA 49-1-613
3. TCA 49-2-207
4. TCA 49-6-403(c)
5. TCA 49-6-3004
6. TCA 49-6-804(a)
7. OP Tenn. Atty. Gen. 83-464 (Oct 26, 1983)
8. TCA 49-3-306(a)
9. TCA 49-3-306(h)
10. TCA 49-6-2207(a)(1)
11. TCA 49-6-3401(c)(4)(C)
12. TCA 49-6-4104
13. TCA 49-6-3401(f)
14. TCA 49-5-504(b); TCA 49-2-203(a)(1)
15. TCA 49-5-511

Cross References

- Duties of Board Members 1.202
- Policy Development & Adoption 1.600
- Administrative Procedures 1.601
- School District Goals 1.700
- School District Planning 1.701
- Annual Operating Budget 2.200

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Cleveland City Board of Education			
Monitoring: Review: Annually, in September	Descriptor Term: Duties of Board Members	Descriptor Code: 1.202	Issued Date: 07/09/01
		Rescinds: BBBA	Issued: 07/06/94

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1 The duties of an individual board member shall be as follows:

~~1. To become familiar with State school laws, regulations of the State Department of Education, and school board policies, rules and regulations;~~

1. 1. To take the oath to discharge faithfully the duties of the office;¹

2. To participate in State-mandated board training;¹

~~3. To have a general knowledge of the educational aims and objectives of the system;~~

~~4. To work harmoniously with other board members without trying either to dominate the Board or neglect his/her share of the work;~~

~~5. To vote and act impartially for the good of the school system;~~

~~6. To accept the will of the majority vote in all cases and give support to the resulting action;~~

~~7. To represent the Board and the school system to the public in such a way as to promote both interest and support; and~~

~~8. To refer complaints to the Director of Schools and to abstain from individual counsel and action in regard to staff members.~~

1. To recognize that the Board is required to comply with the Open Meetings Law³ and that the Board only has authority to make decisions at official board meetings;

2. To understand that board members will receive information that is confidential per state or federal law and cannot be shared;

3. To adhere to the Boardsmanship Code of Conduct; and

4. To adhere to the Cleveland City Schools Board of Education Code of Ethics.⁴

~~Legal References~~

- ~~1. TCA 49-2-202(a)(5); TRR/MS 0520-1-2-11~~

~~Cross References~~

- ~~Role of the Board of Education 1.101~~
- ~~Code of Ethics 1.106~~

Legal References

1. TCA 49-2-202(b)
2. TCA 49-2-202(a)(6); TRR/MS 0520-01-02-.11
3. TCA 8-44-102 *et seq.*
4. TCA 8-17-103

Cross References

- Role of the Board of Education 1.101
- Boardsmanship Code of Conduct 1.1021
- Code of Ethics 1.106

Version Date: December 5, 2018

Cleveland City Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Effective Boardsmanship Standards Boardsmanship Code of Conduct	Descriptor Code: 1.1061 1.2021	Issued Date: 10/06/08
		Rescinds: 1.106	Issued: 07/09/2001

1 The Board adopts these standards as recommended by the Tennessee School Boards Association as a
2 guide to its members as they provide educational leadership for the youth of our state.

3 **~~ARTICLE I.~~ MY RELATIONS TO THE CHILDREN**

4 ~~Section 1.~~ I will at all times think in terms of “children first,” always determining
5 how my actions and decisions will affect the education and training of
6 children.

7 ~~Section 2.~~ I will seek to provide equal educational opportunities for all children
8 ~~regardless of ability, race, color, sex, creed, or location of residence.~~

9 **~~ARTICLE II.~~ MY RELATIONS TO MY COMMUNITY**

10 ~~Section 1.~~ 1. I will endeavor to appraise fairly both the present and future educational
11 needs of the community and to support improvements as finances permit.

12 ~~Section 2.~~ 2. I will represent at all times the entire school community and refuse to
13 represent special interests or partisan politics.

14 ~~Section 3.~~ 3. I will endeavor to keep the community informed about the progress and
15 needs of the schools.

4. I will represent the Board and the school district to the public in such a
way as to promote both interest and support.

5. I will refer to other board members, staff, students, and the public with
respect when using social media.

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18 **~~ARTICLE III.~~ MY RELATIONS TO TEACHERS AND PERSONNEL**

19 ~~Section 1.~~ 1. I will support the employment of those best qualified to serve as
20 employees and insist on a regular and impartial evaluation of all staff.

21 ~~Section 2.~~ 2. I will support and protect personnel in performance of their duties.

22 ~~Section 3.~~ 3. I will not criticize employees publicly but will make such criticism to
23 the Director of Schools for investigation and action if necessary.

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28 **ARTICLE IV. MY RELATIONS WITH OTHER BOARD MEMBERS**

29 Section 1. ~~I will recognize that authority rests only with the board in official~~
30 ~~meetings, and that the individual member has no legal status outside of~~
31 ~~such meetings.~~

1. I will understand that the Board makes decisions as a team and that individual board members may not commit the Board to any action.

2 Section 4. 2. I will ~~respect the opinion of other members and will~~ accept the
3 ~~principle of "majority rule."~~ will of the majority vote in all cases and give support to the resulting action.

3. I will work harmoniously with other board members without trying to dominate the Board or neglect my share of the work.

5 Section 2. 4. I will refuse to make promises as to how I will vote on a matter
6 that will come before the board.

7 Section 3. 5. I will make decisions only after a complete discussion of items
8 at a board meeting.

9 **ARTICLE V. MY RELATIONS WITH THE DIRECTOR OF SCHOOLS**

10 Section 1. 1. I will support the full administrative authority as well as
11 responsibility for the Director of Schools to properly discharge all
12 professional duties.

13 Section 2. 2. I will ~~support~~ hold the Director of Schools accountable for
14 working with staff and requiring them to work within the
15 framework of policies set up by the board.

16 3. I will understand that the Board sets the standards for the school district through policy and that board members do not manage the district on a day-to-day basis.

17 Section 3. 4. I will refer all complaints and concerns to the Director of Schools and abstain from individual counsel and action in regard to staff members.

18 **ARTICLE VI. MY RELATIONS TO MYSELF**

19 Section 1. ~~I will inform myself about my duties and responsibilities and~~
20 ~~current educational issues by individual study and through~~
21 ~~participation in programs providing needed information, such as~~
22 ~~those sponsored by my state and national school boards~~
23 ~~associations.~~

1. I will uphold the integrity and independence of the position.

2. I will become familiar with federal and state education laws and school board policies.

3. I will educate myself about my duties and responsibilities and current educational issues by individual study and through participation in programs providing needed information.
4. I will continually advocate for the goals of the school district.
5. I will vote and act impartially for the good of the school district.
6. I will avoid conflicts of interest, and I will refrain from using my position on the Board for personal or partisan gain.
7. I will attend all board meetings and become informed concerning the issues to be considered at those meetings.
8. I will model civility to students, employees, and all elements of the community by encouraging the free expression of opinion by all board members and engaging in respectful dialogue with fellow board members on matters being considered by the Board.

Cleveland City Board of Education			
Monitoring: Review: Annually, in November	Descriptor Term: Graduation Requirements	Descriptor Code: 4.605	Issued Date: 09/29/16
		Rescinds: 4.605	Issued: 08/01/16

1 *General*

2 ~~To meet the requirements for graduation, a student shall have attained an approved attendance, conduct~~
3 ~~and subject matter record which covers a planned program of education, and such record shall be kept~~
4 ~~on file in the high school.~~

5 The program of studies shall include areas ~~and content in these areas within~~ required by the State Board
6 of Education ~~Regulations and shall be flexible enough to facilitate progress from one stage of~~
7 ~~development to another, thus providing for more effective student adjustment.~~

8 ~~The pattern of courses which shall be required of all students in grades nine (9) through twelve (12) shall~~
9 ~~be in accordance with the Rules and Regulations of the State Board of Education and the Board of~~
10 ~~Education.~~

11 **Graduation Requirements⁺**

12 Before graduation, every student shall:

- 13 1. Achieve the specified ~~twenty-two (22)~~ units of credit;
- 14 2. Take the required end-of course exams¹,
- 15 3. Have satisfactory records of attendance and conduct,
- 16 4. Take the ACT or SAT prior to graduation; and ~~examination, administered at the 11th grade.²~~;
- 17 5. ~~Complete Pass~~ a United States civics test.³

18
19 Students who have completed all graduation requirements including a minimum of 28 credits will
20 be awarded a Cleveland High School diploma. Students who have completed all state graduation
21 requirements but have less than 28 will be awarded a State of Tennessee diploma.

22 **Tennessee Valley Early College (TVEC)**

23 Students who have [1] completed at least 22 state credit requirements, [2] completed all applicable state
24 tests, and [3] who have completed or are actively enrolled in TVEC will be awarded a Cleveland High
25 School diploma.

26 **Special Education Students with Disabilities^{+,4}**

27 ~~Students with disabilities who successfully complete their Individualized Educational Program (IEP),~~
28 ~~have a satisfactory record of attendance and conduct, and receive at least 28 credits shall be awarded a~~
29 ~~Cleveland High School diploma. Students with disabilities who successfully complete their~~
30 ~~Individualized Educational Program (IEP), have a satisfactory record of attendance and conduct, and~~

1 ~~receive at least~~ Special education students who earn the prescribed twenty-two (22) credits minimum
2 shall be awarded a ~~State of Tennessee regular high school diploma. A special education diploma may be~~
3 ~~awarded at the end of their fourth year to students with disabilities who have (1) not met the requirements~~
4 ~~of a high school diploma, (2) have satisfactorily completed an individualized education program, and (3)~~
5 ~~have satisfactory records of attendance and conduct.~~ Students who ~~obtain~~ have received the below
6 ~~special education~~ diplomas ~~may~~ shall continue to ~~work~~ make progress towards a regular ~~the~~ high school
7 diploma ~~through~~ until the end of the school year in which they turn twenty-two (22) years old.⁵

8 *Special Education Diploma*

9 A special education diploma shall be awarded to students who have not met the requirements for a regular
10 high school diploma⁵ but have:

- 11 1. Completed four (4) years of high school;
- 12 2. Made satisfactory progress on their IEP; and
- 13 3. Maintained satisfactory records of attendance and conduct.

15 *Occupational Diploma*

16 ~~An occupational diploma may be awarded at the end of their fourth year of high school to students~~
17 ~~with disabilities who have (1) not met the requirements for a high school diploma, (2) have~~
18 ~~satisfactorily completed an individualized education program, (3) have satisfactory records of~~
19 ~~attendance and conduct, and (4) have completed the occupational diploma Skills, Knowledge, and~~
20 ~~Experience Mastery Assessment (SKEMA) created by the department and have completed two (2)~~
21 ~~years of paid or non-paid work experience. The determination that an occupational diploma is the goal~~
22 ~~for a student with a disability will be made at the conclusion of the student's tenth (10th) grade year or~~
23 ~~two (2) academic years prior to the expected graduation date. Students who obtain the occupational~~
24 ~~diploma may continue to work towards the high school diploma through the end of the school year in~~
25 ~~which they turn twenty-two (22) years old.⁴~~

26 Special education students who do not meet the requirements for a regular high school diploma may be
27 awarded an occupational diploma if the student has:^{1,4}

- 28 1. Completed at least four (4) years of high school;
- 29 2. Made satisfactory progress on their IEP;
- 30 3. Maintained satisfactory records of attendance and conduct;
- 31 4. Completed the occupational diploma Skills, Knowledge, and Experience Mastery Assessment
- 32 (SKEMA); and
- 33 5. Has two (2) years of paid or non-paid work experience.

34 The decision to attain an occupational diploma shall be made at the conclusion of the student's 10th grade
35 year or two (2) academic years prior to the expected graduation date.

36 *Alternate Academic Diploma*

37 Special education students who do not meet the requirements for a regular high school diploma may be
38 awarded an alternate academic diploma if the student has:⁴

- 1 1. Completed at least four (4) years of high school;
- 2 2. Participated in the high school alternate assessment;
- 3 3. Earned the prescribed twenty-two (22) credit minimum;
- 4 4. Made satisfactory progress on their IEP;
- 5 5. Maintained satisfactory records of attendance and conduct; and
- 6 6. Completed a transition assessment that measures postsecondary education and training,
- 7 employment, independent living, and community involvement.

8 STUDENT LOAD

9 All **full time** students in grades nine (9) through twelve (12) shall be enrolled each semester in subjects
10 that ~~will allow them to graduate within those four (4) years~~ produce a minimum of five (5) units of
11 credit for graduation per year. ~~Students with hardships or and gifted eases students may be appealed~~
12 ~~this requirement by the student~~ to the Director of Schools ~~with further appeal and then~~ to the Board.⁶

13 EARLY GRADUATION⁷

14 High school students shall be permitted to complete an early graduation program. Students intending to
15 graduate early shall inform the school principal of this intent prior to the beginning of 9th grade, or as
16 soon thereafter as the intent is known.

17 In order to graduate early, students must meet the following requirements:

- 18 1. Earn the required eighteen (18) credits;
- 19 2. Achieve a benchmark score for each required end-of-course exam;
- 20 3. Attain a cumulative GPA of at least 3.2 on a 4.0 scale;
- 21 4. Meet the minimum ACT or SAT benchmark score;
- 22 5. Obtain a qualifying benchmark score on a world language proficiency assessment; and
- 23 6. Complete at least two (2) types of the following courses
 - 24 a. AP;
 - 25 b. IB;
 - 26 c. Dual enrollment; or
 - 27 d. Dual credit.

28 The Director of Schools shall develop administrative procedures to ensure that the early graduation
29 program is conducted in accordance with state law.

Legal References

1. ~~TCA 49-6-6001; State Board of Education Policy 2.103~~
2. ~~Public Acts of 2016, Chp. No. 844; State Board of Education Policy 2.103~~
3. ~~Public Acts of 2016, Chapter No. 499; State Board of Education Policy 2.103~~
4. ~~TRR/MS 0520-01-03-.06(1)(a); State Board of Education Policy 2.103~~
5. ~~TCA 49-6-6005; State Board of Education Policy 2.103~~
6. ~~TRR/MS 0520-01-03-.03(6)~~
7. ~~TCA 49-6-8303; State Board of Education Policy 2.103~~

Legal References

8. TCA 49-6-6001; State Board of Education Policy 2.103
9. TCA 49-6-6001(b); State Board of Education Policy 2.103
10. TCA 49-6-408; Public Acts of 2019, Chapter No. 442; State Board of Education Policy 2.103
11. TRR/MS 0520-01-03-.06(1)(a); State Board of Education Policy 2.103
12. TCA 49-6-6005; State Board of Education Policy 2.103
13. TRR/MS 0520-01-03-.06(1)(a)(7)
14. TCA 49-6-8303; State Board of Education Policy 2.103

Cross References

~~Basic Curriculum Program 4.201~~
~~Class Ranking 4.602~~

Cross References

Basic Curriculum Program 4.201
Alternative Credit Options 4.209
Honor Roll, Awards, & Class Ranking 4.602

Cleveland City Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Attendance	Descriptor Code: 6.200	Issued Date: 09/30/19
		Rescinds:	Issued: 09/30/19

1 Attendance is a key factor in student achievement, and therefore, students are expected to be present
2 each day school is in session. **The Director of Schools/designee shall develop appropriate administrative
3 procedures to implement this policy.**

4 The Attendance Supervisor shall oversee the entire attendance program which shall include:¹

- 5 1. All accounting and reporting procedures and their dissemination;
- 6 2. Alternative program options for students who severely fail to meet minimum attendance
7 requirements;
- 8 3. Ensuring that all school age children attend school;
- 9 4. Providing documentation of enrollment status upon request for students applying for new or
10 reinstatement of driver's permit or license; and
11
- 12 5. Notifying the Department of Safety whenever a student with a driver's permit or license
13 withdraws from school.²

14 Student attendance records shall be given the same level of confidentiality as other student records. Only
15 authorized school officials with legitimate educational purposes may have access to student information
16 without the consent of the student or parent(s)/guardian(s).³

17 Absences shall be classified as either excused or unexcused as determined by the principal/designee.
18 Excused absences shall include:⁴

- 19 1. Personal illness/injury;
- 20 2. Illness of immediate family member;
- 21 3. Death in the family;
- 22 4. Extreme weather conditions;
- 23 5. Religious observances;⁵
- 24 6. Pregnancy;
- 25 7. School endorsed activities;

1 9. Summons, subpoena, or court order; or

2
3 10. Circumstances which in the judgment of the principal create emergencies over which the
4 student has no control.

5 The principal shall be responsible for ensuring that:⁶

6 1. Attendance is checked and reported daily for each class;

7
8 2. Daily absentee sheets contain sign in/sign out sheets and indicate students present or absent
9 for the majority of the day;

10 3. All student absences are verified;

11 4. Written excuses are submitted for absences and tardiness; and

12 5. System-wide procedures for accounting and reporting are followed.
13

14 **TRUANCY**

15 ~~Truancy is defined as an absence for an entire school day, a major portion of the school day or the major~~
16 ~~portion of any class, study hall or activity during the school day for which the student is scheduled.~~

17 ~~Students who are absent five (5) days without adequate excuse shall be reported to the Director of~~
18 ~~Schools/designee who will, in turn, provide written notice to the parent(s)/guardian(s) of the student's~~
19 ~~absence. The Director of Schools/designee shall also comply with state law regarding the reporting of~~
20 ~~truant students to the proper authorities.⁷ In addition, the principal/designee shall initiate meaningful~~
21 ~~communications with the student and parent(s)/guardian(s) in order to determine the underlying cause(s)~~
22 ~~of the unexcused absences. The principal/designee shall then develop an attendance plan and coordinate~~
23 ~~additional services designed to improve the student's attendance.~~

24 ~~All students with absences of any kind (excused or unexcused) are subject to tiered attendance~~
25 ~~intervention.¹⁰ Excused absence intervention is at the discretion of the principal and will follow the tiered~~
26 ~~system if intervention is deemed necessary. Unexcused absences must follow the tiered attendance~~
27 ~~intervention system.~~

28 ~~Each student will receive upon each absence at least one of the following:~~

29 ~~1. Phone call to parent~~

30 ~~2. Email to parent~~

31 ~~3. Letter home to parent~~

32 ~~Tier I (3-4 total absences per school year) consists of the following interventions, at the individual school~~
33 ~~level:~~

34 ~~1. Attendance plan/contract (for no more than 90 days)~~

- 1 ~~2.—Parent conference~~
- 2 ~~3.—Follow up attendance meetings each 90 days or less~~

3 ~~Tier II (5-8 total absences per school year) consists of the following interventions, at the individual~~
4 ~~school level:~~

- 5 ~~1.—Individualized assessment of student support needs~~
- 6 ~~2.—Modification of attendance plan/contract~~
- 7 ~~3.—Parent conference~~

8 ~~Tier III (9+ total absences per school year) consists of the following interventions, at the individual~~
9 ~~school level:~~

- 10 ~~1.—School based services referral or school based community service~~
- 11 ~~2.—Referral to campus court~~

12 ~~Five late check-ins (tardies) to school or early check-outs from school will be regarded as an absence for~~
13 ~~the purposes of the tiered intervention program. Missing 50% or more of a school day also constitutes a~~
14 ~~full absence.⁸~~

15 ~~If a student is required to participate in a remedial instruction program outside of the regular school day~~
16 ~~where there is no cost to the parent(s) and the school system provides transportation, unexcused absences~~
17 ~~from these programs shall be reported in the same manner.⁹~~

18 ~~The Board shall determine annually and include in the school calendar a plan for using three (3)~~
19 ~~abbreviated school days and the procedures for making up missed instructional days. In addition, the~~
20 ~~Board shall determine annually whether to use flexible scheduling for kindergarten students.~~

21 ~~Students participating in school sponsored activities whether on or off campus shall not be counted~~
22 ~~absent. In order to qualify as “school sponsored,” the activity must be school planned, school directed,~~
23 ~~and teacher supervised.⁶~~

24 **TRUANCY**

25 ~~Annually, the Director of Schools/designee will provide written notice to parent(s)/guardian(s) that~~
26 ~~attendance at school is required. Students shall be present at least fifty percent (50%) of the scheduled~~
27 ~~school day in order to be counted present. Students may attend part-time days, alternating days, or for a~~
28 ~~specific amount of time as indicated in their Individualized Education Plan or 504 Plan and shall be~~
29 ~~considered present for school attendance purposes. If a student is required to participate in a remedial~~
30 ~~instruction program outside of the regular school day where there is no cost to the parent(s)/guardian(s)~~
31 ~~and the school district provides transportation, unexcused absences from these programs shall be~~
32 ~~reported in the same manner.⁷~~

33 ~~A student who is absent five (5) days without adequate excuse shall be reported to the Director of~~
34 ~~Schools/designee who will, in turn, provide written notice to the parent(s)/guardian(s) of the student's~~
35 ~~absence. If a parent/guardian does not provide documentation within adequate time excusing those~~

1 absences, or request an attendance hearing, then the Director of Schools shall implement the progressive
2 truancy intervention plan described below prior to referral to juvenile court.

3 *Progressive Truancy Intervention Plan*⁸

4 Prior to referral to juvenile court, the following progressive truancy intervention plan will be
5 implemented.

6 **Tier I**

7 Tier I of the progressive truancy intervention plan shall include the following:

- 8 1. A conference with the student and the student's parent(s)/guardian(s);
9
- 10 2. An attendance contract, based on the conference, signed by the student, the parent(s)/guardian(s),
11 and an Attendance Supervisor/designee. The contract shall include:
12
 - 13 a. A specific description of the school's attendance expectations for the student;
 - 14 b. The period for which the contract is effective; and
 - 15 c. Penalties for additional absences and alleged school offenses, including additional
16 disciplinary action and potential referral to juvenile court; and
17
- 18 3. Regularly scheduled follow-up meetings to discuss the student's progress.

19 **Tier II**

20 If a student accumulates additional unexcused absences in violation of the attendance contract in Tier I,
21 the student will be subject to Tier II.

22 Under this tier, a school employee shall conduct an individualized assessment detailing the reasons a
23 student has been absent from school. The employee may refer the student to counseling, community-
24 based services, or other services to address the student's attendance problems.

25 **Tier III**

26 This tier shall be implemented if the truancy interventions under Tier II are unsuccessful.

27 These interventions shall be determined by a team formed at each school. The interventions shall
28 address student needs in an age-appropriate manner. Finalized plans shall be approved by the Director
29 of Schools/designee.

30 **NON-SCHOOL SPONSORED EXTRACURRICULAR ACTIVITY**⁹

31 A principal/designee may excuse a student to participate in non-school sponsored extracurricular
32 activities. The principal shall document the approval in writing and shall excuse no more than ten (10)
33 absences each school year. No later than seven (7) business days prior to the student's absence, the
34 student shall provide documentation to the school as proof of the student's participation along with a

1 written request for the excused absence from the student's parent/guardian. The request shall include
2 the following:

- 3 1. Student's name and personal identification number;
- 4
- 5 2. Student's grade;
- 6
- 7 3. The dates of the student's absence;
- 8
- 9 4. The reason for the student's absence; and
- 10
- 11 5. The signatures of the student and parent/guardian.

12 **RELEASED TIME COURSE¹⁰**

13 A principal/designee may excuse a student to attend a course in religious moral instruction for up to
14 one (1) class period per school day. Students shall not be excused during any class which requires an
15 examination for state or federal accountability purposes.

16 The student shall submit a written consent form signed by the student's parent/guardian prior to
17 participation in the released time course. The principal/designee shall document the approval in
18 writing. The student shall provide documentation to the principal/designee as proof of the student's
19 participation in the released time course.

20 The district shall not be responsible for transporting students to and from the place of instruction.

21 Upon submission of the student's transcript from the entity that provided the released time course, the
22 student may be awarded one-half (1/2) unit of elective credit.

23 The Director of Schools shall develop procedures with secular criteria for determining whether credit
24 shall be awarded.

25 **MAKE-UP WORK**

26 Students will have an equal amount of time plus one day to make up work missed due to an excused
27 absence. (i.e. student is absent Monday, make-up work must be turned in Wednesday; student misses
28 Monday and Tuesday, make-up work must be turned in Friday). Make-up work for unexcused
29 absences will be handled on a case by case basis. Make-up work for absences (arranged at least one
30 week in advance) may be provided.

31 **STATE-MANDATED ASSESSMENT**

32 Students who are absent the day of the scheduled EOC exams shall present a signed doctor's excuse or
33 have been given an excused release by the principal prior to testing to receive an excused absence.
34 Students who have excused absences will be allowed to take a make-up exam. Excused students will
35 receive an incomplete in the course until they have taken the EOC exam.

1 Students who have an unexcused absence shall receive a failing grade on the EOC exam which shall be
2 averaged into their final grade.

3 **CREDIT/PROMOTION DENIAL**

4 Credit/promotion denial determinations may include student attendance; however, student attendance
5 may not be the sole criterion.¹¹ If attendance is a factor prior to credit/promotion denial, the following
6 shall occur:

- 7 1. The student and the parent(s)/guardian(s) shall be advised if the student is in danger of
8 credit/promotion denial due to excessive absenteeism; and
9
- 10 2. Procedures in due process will be made available to the student when credit or promotion is
11 denied.

12 **DRIVER'S LICENSE REVOCATION²**

13 More than ten (10) consecutive or fifteen (15) reported unexcused absences by a student during any
14 semester renders a student ineligible to retain a driver's permit or license or to obtain such if of age.

15 In order to qualify for reclaiming a driver's permit or license, the student shall make a passing grade in
16 at least three (3) full unit subjects or their equivalency at the conclusion of a subsequent grading period.

17 **ATTENDANCE HEARING¹³**

18 **Students with excessive (more than five (5)) unexcused absences or those in danger of credit/promotion**
19 **denial shall have the opportunity to appeal to an attendance hearing committee appointed by the**
20 **principal. If the student chooses to appeal, the student or his/her parent(s)/guardian(s) shall be provided**
21 **written or actual notice of the appeal hearing and shall be given the opportunity to address the committee.**

22 The committee will conduct a hearing to determine if any extenuating circumstances exist to excuse an
23 absence(s) or to determine if the student has met attendance requirements that will allow him/her to pass
24 the course or be promoted. Upon notification of the attendance committee decision, the principal shall
25 send written notification to the Director of Schools/designee and the parent(s)/guardian(s) of the student
26 of any action taken regarding the excessive unexcused absences. The notification shall advise
27 parent(s)/guardian(s) of their right to appeal such action within two (2) school days to the Director of
28 Schools/designee.

29 The appeal shall be heard no later than ten (10) school days after the request for appeal is received.

30 Within five (5) school days of the Director of Schools/designee rendering a decision, the student's
31 parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record.
32 Following the review, the Board may affirm or overturn the decision of the Director of Schools/designee.
33 The action of the Board shall be final.

34 The Director of Schools/designee shall ensure that this policy is posted in each school building and
35 disseminated to all students, parent(s)/guardian(s), teachers, and administrative staff.

Legal References

1. TRR/MS 0520-01-03-.08(1)(a); TCA 49-6-3006
2. TCA 49-6-3017(c)
3. 20 USCA § 1232g
4. TRR/MS 0520-01-02-.17(1)(c)
5. TCA 49-6-2904(b)(5)
6. TCA 49-6-3007
7. TCA 49-6-3021
8. TCA 49-6-3007; TCA 49-6-3009
9. TCA 49-6-3022
10. TCA 49-2-130; Public Acts of 2019, Chapter No. 272
11. TCA 49-2-203(b)(7); TCA 49-6-3002(b)
12. TRR/MS 0520-01-02-.17

Cross References

School Calendar 1.800
Extracurricular Activities 4.300
Interscholastic Athletics 4.301
Field Trips/Excursions/Competitions 4.302
Reporting Student Progress 4.601
Promotion and Retention 4.603
Recognition of Religious Beliefs, Customs, & Holidays 4.803
Voluntary Pre-K Attendance 6.2011
Students in Foster Care 6.505
Students from Military Families 6.506
Student Records 6.600

Cleveland City Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Bus Safety and Conduct	Descriptor Code: 6.308	Issued Date: 04/15/10
		Rescinds: 6.308	Issued: 10/08/07

In order to maintain conditions and atmosphere suitable for learning, no person shall enter onto a school bus except students assigned to that bus or parents of students or other persons with lawful and valid business on the bus.¹

The school bus is an extension of school activity; therefore, students shall conduct themselves on the bus in a manner consistent with the established standards for safety and classroom behavior.

Students are under the supervision and control of the bus driver and/or monitor while on his/her bus, and all reasonable directions given by him/her shall be followed. A driver may remove a student in the event that the driver finds it necessary for the safety of the other student passengers or the driver, provided that the driver secures the safety of the ejected student for the uncompleted trip. A driver shall report to school authorities as soon as possible, but no later than the end of the route, any student refusing to obey the driver or exiting the bus without the driver's permission at a point other than the student's destination for that trip.²

The principal of the student transported shall be informed by the bus driver of any serious discipline problem and may be called upon to assist if necessary. A student may be denied the privilege of riding the bus if the principal determines that his/her behavior is such as to cause disruption on the bus, or if he/she disobeys ~~state or local rules and regulations applicable policies and procedures~~ pertaining to student transportation.

~~The suspension of a student from riding the school bus shall follow the same procedures as for any other school suspension.~~

Any student who ~~gets off disembarks from~~ the bus at any point between the pick-up point and school must present the ~~bus driver principal of the school that the student attends~~ with a note of authorization from the parent/~~guardian or the principal of the school that the student attends.~~ The principal will authorize a pass for the student to be given to the bus driver if there is acceptable cause.

Any student wishing to ride a bus other than his/her designated bus must have written parental permission and the approval of the principal or his/her designee.

Students who transfer from bus to bus while enroute to and from school shall be expected to abide by the discipline policies adopted by the Board and ~~rules adopted by the staff of procedures maintained by~~ the ~~terminal~~ school system.

USE OF PHOTOGRAPHS AND VIDEO CAMERAS FOOTAGE

Cameras or video cameras may be used to monitor student behavior on school vehicles transporting students to and from school or extracurricular activities.

Students in violation of bus conduct rules shall be subject to disciplinary action in accordance with established Board policy and regulations governing student conduct and discipline.

The district shall comply with all applicable state and federal laws related to **photographs and video footage recordings when such recordings are considered for retention as part of the student’s behavioral record as determined by the district and in accordance with the law.** These materials shall be maintained for seven (7) days. Parent(s)/guardian(s) may submit requests to view photographs and video footage to the Director of School/designee, and a time shall be arranged for viewing. The Director of Schools/designee shall be present when parent(s)/guardian(s) are provided the opportunity to review photographs and video footage.⁴

Video surveillance shall be used only to promote the order, safety and security of students, staff and property.

The Director of Schools ~~is directed to~~ shall develop procedures governing the use of **cameras and** video cameras in accordance with the provisions of ~~the state and federal~~ law and established Board policies.

Legal References

- ~~1. TCA 49-6-2008~~
- ~~2. P.C. 261 (2007)~~

Cross References

- ~~Student Transportation Management 3.400~~
- ~~Scheduling and Routing 3.401~~
- ~~Discipline Procedures 6.313~~
- ~~Suspension/Expulsion/Remand 6.316~~
- ~~Student Records 6.600-604~~

Legal References

- 3. TCA 49-6-2008
- 4. TCA 49-6-2118(d)
- 5. TCA 10-7-504; 20 USCA §1232g
- 6. Public Acts of 2019, Chapter No. 256

Cross References

- Student Transportation Management 3.400
- Scheduling and Routing 3.401
- Code of Conduct 6.300
- Suspension/Expulsion/Remand 6.316
- Student Records 6.600
- Annual Notification of Rights 6.601
- Inspection and Correction Procedure 6.602

Cleveland City Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Students from Military Families	Descriptor Code: 6.506	Issued Date:
		Rescinds:	Issued:

1 *General*

2 The Director of Schools shall develop the necessary administrative procedures to ensure that students
3 with parent(s)/guardian(s) in the armed services are identified and that appropriate and available
4 services are provided for these students.¹

5 **RELOCATION OF MILITARY SERVICE MEMBER²**

6 A student who does not currently reside within the school district shall be allowed to enroll if he/she is
7 a dependent child of a service member who is being relocated to Tennessee on military orders. To be
8 eligible for enrollment, the student will need to provide documentation that he/she will be a resident of
9 the school district on relocation.

10 Within five (5) business days of enrollment, the parent(s)/guardian(s) of the student shall provide proof
11 of residency within the school district.

12 **ABSENCES**

13 Principals shall provide students with a one (1) day excused absence prior to the deployment of and a
14 one (1) day excused absence upon the return of a parent/guardian serving active military service.

15 Principals shall also allow up to ten (10) excused cumulative absences per year for students to visit a
16 parent/guardian during a deployment cycle. The student shall provide documentation to the school as
17 proof of his/her parent's/guardian's deployment. Students shall be permitted to make up school work
18 missed during these absences.³

Legal References

1. State Board of Education Policy 2.103
2. Public Acts of 2019, Chapter No. 138
3. TCA 49-6-3019

Cross References

- Attendance 6.200
School Admissions 6.203

AP Scholars

Granted to students who receive scores of 3 or higher on three or more AP Exams.

Michael Adriaanse

Evan Griffin

Ester Proctor

Kathleen Alcock

Madison Hobbs

Anna Renshaw

Katherine Blake

Jacob Lee

Krista Riad

Elena Burton

Kaitlyn Madson

James Salazar

Brayden Conn

Oliver McDougal

Gabriel Shoop

Torr Coulthard

James Miles

Matthew Sonnier

Chloe Cribbs

Nathan Pan

Skyler Stone

Matthew Freake

Aarsh Patel

Harper Fuller

Annabelle Pelley

Kali Gilbreath

Preston Pham

AP Scholar with Honor

Granted to students who receive an average score of at least 3.25 on all AP Exams taken, and scores of 3 or higher on four or more of these exams.

Jane Anderson

Kelsie Hartley

Zachary Bianucci

Matthew Marino

Joseph Brown

Savannah Pitts

Daniel Collins

Katie Rockhill

Todd Deluca

Jaynae Wright

Sarah Elkins

AP Scholar with Distinction

Granted to students who receive an average score of at least 3.5 on all AP Exams taken, and scores of 3 or higher on five or more of these exams.

Emma Brannen

Olivia Eilf

Sara McKay

Lake Preston-Self

Lauren Proctor

Joseph Watson

National AP Scholar

Granted to students in the United States who receive an average score of at least 4 on all AP Exams taken, and scores of 4 or higher on eight or more of these exams.

Lauren Proctor

Cleveland City Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Surplus Property Sales	Descriptor Code: 2.403	Issued Date: 04/10/07
		Rescinds: 2.403	Issued: 09/08/03

~~It is the Board's intent that surplus property, instead of being destroyed, shall be sold.¹ A list of surplus items, valued at \$250 or above, shall be approved by the Board before the surplus sale. Any property sold at surplus shall have Cleveland City Schools identification removed from it.~~

~~As used in this policy, surplus property and equipment are the personal property and equipment no longer having an intended use by the school system and no longer suitable for use.~~

~~The Director of Schools or his designee shall prepare a list of unusable items for Board approval.¹ The list shall contain the following information: name of item, date of purchase, and reason for disposal.~~

~~All unusable items shall be sold to the highest bidder after advertising in a newspaper of general circulation at least seven (7) days prior to the sale.~~

~~Surplus property which has no value or has a value of less than five hundred dollars (\$500) may be disposed of without the necessity of bids. In order for such disposal without bids, the Director of Schools and the Board Chair shall agree in written form that the property is of no value or is of less value than five hundred dollars (\$500).²~~

~~If reasonable attempts to dispose of surplus properties fail to produce monetary return to the district, the Board shall approve other methods of disposal.³~~

~~Surplus equipment will be auctioned off by the district at the end of the school year. The Board shall approve all surplus equipment prior to the materials being disposed of at the end of the school year.~~

DISPOSITION OF EQUIPMENT PURCHASED WITH FEDERAL DOLLARS⁴

~~When equipment that was purchased with federal dollars is no longer needed for the original project or program or for other activities currently or previously supported by a federal agency, disposition of the equipment shall be made as follows:~~

- ~~1. Items of equipment with a current per-unit fair market value of less than \$5,000 may be retained, sold, or otherwise disposed of with no further obligation to the awarding agency; or~~
- ~~2. Items of equipment with a current per unit fair market value in excess of \$5,000 may be retained or sold, and the awarding agency shall have a right to an amount calculated by~~

multiplying the current market value or proceeds from sale by the awarding agency's share of the equipment.

Legal References

- ~~1. TCA 49-6-2006; TCA 49-6-2007; TCA 49-6-2208;
TCA 12-2-403(a)(1)-(4)
Education Department General Administration
Regulations (EDGAR) 43 Subtitle A Part 80.32~~
- ~~2. 34 CFR 80.3-52~~

Cross References

~~Inventories 2.702~~

Legal References

3. TCA 49-6-2006(b)(3); TCA 49-6-2208
4. TCA 49-6-2007; Public Acts of 2019, Chapter No. 413
5. TCA 12-2-403(a)
6. 2 CFR § 200.313

Cross References

Duties of Officers 1.201
Inventories 2.702
Textbooks 4.401

Cleveland City Board of Education			
Monitoring: Review: Annually, in October	Descriptor Term: Emergency Preparedness Plan	Descriptor Code: 3.202	Issued Date: 12/11/17
		Rescinds: 3.202	Issued: 08/01/16

1 *General*

2 The Director of Schools shall be responsible for developing, maintaining, and acquiring board
3 approval of the district Emergency Preparedness Plan,¹ which shall include procedures for bomb
4 threats, civil disturbances, armed intruders, earthquakes, fires, tornadoes or other severe weather, and
5 medical emergencies.

6 The principal of each school shall develop and implement emergency preparedness drills which shall
7 be approved by the Director of Schools. When appropriate, such drills shall be held in conjunction with
8 emergency response agencies. ~~These procedures shall be in written form and distributed to all staff,~~
9 ~~students, and parents.~~

10 **FIRE AND SAFETY DRILLS**

11 The principal shall ensure that one (1) fire drill requiring full evacuation is given every thirty (30)
12 school days, with two (2) fire drills occurring during the first thirty (30) full days of the school year.
13 Additionally, he/she shall ensure that four (4) fire safety educational announcements are conducted
14 throughout the year.²

15 The principal shall ensure that three (3) additional safety drills are given during the school year.³ These
16 drills may cover inclement weather, earthquakes, armed intruders, or other emergency drills that do not
17 require full evacuation. A record of all fire or safety drills, including the time and date, shall be kept in
18 each school's office.³

19 ~~The principal shall regularly check the quantity, locations, and conditions of fire extinguishers and~~
20 ~~shall give all school personnel instructions on how to properly use fire extinguishers.~~

21 **ARMED INTRUDER DRILLS**

22 The ~~Director of Schools or his/her designee principal~~ shall ensure that ~~each the~~ school safety team
23 conducts at least one (1) armed intruder drill annually in coordination with local law enforcement.⁴

24 **AED DRILLS**

25 ~~Any school with an AED~~ All schools shall conduct a CPR and AED drill to ensure ~~students are aware~~
26 ~~awareness~~ of the steps that must be taken in the event of a medical emergency. The principal shall ~~be~~
27 ~~responsible for ensuring~~ ensure that the drill occurs.⁵

28 ~~The principal shall regularly check the quantity, locations, and conditions of fire extinguishers and~~
29 ~~shall give all school personnel instructions on how to properly use fire extinguishers.~~

1 The Director of Schools shall develop the necessary administrative procedures on AED and CPR
 2 training, planning, notification, and maintenance to comply with state law.

3 MEDICAL EMERGENCIES/PANDEMIC FLU

4 In the event of medical emergencies, such as a pandemic flu outbreak, school officials shall cooperate
 5 and consult with the local and state health departments and other local emergency or healthcare
 6 providers in protecting students and the community from further infection. The Director of Schools
 7 shall develop procedures for health emergencies in accordance with state law and regulations.⁶

Legal References

1. ~~TRR/MS 0520-1-3-.03(18)~~
2. ~~Public Acts of 2017, Chp. No. 451~~
3. ~~TCA 68-102-137(b), (f)~~
4. ~~Public Acts of 2017, Chp. No. 313~~
5. ~~TCA 49-2-122(b)(2)(A)~~
6. ~~Tennessee Department of Health Pandemic Influenza
 Response Plan;
http://health.state.tn.us/ceds/PDFs/2006_PanFlu_Plan.pdf~~

Legal References

7. TRR/MS 0520-01-03-.03(15); TCA 49-6-804
8. TCA 68-102-137(b)
9. TCA 68-102-137(f)
10. TCA 49-6-807
11. TCA 49-2-122; TCA 49-6-1208; Public Acts of 2019,
 Chapter No. 391
12. TCA 49-6-3004(a), (e); TCA 49-5-404

Cross References

- ~~Emergency Closings 1.8011
 Community Use of School Facilities 3.206~~

Cross References

- Emergency Closings 1.8011
 Safety 3.201
 Community Use of School Facilities 3.206



Portrait of a Graduate

Cleveland City Schools

What is Portrait of a Graduate?



Locally developed, but globally positioned, the Portrait of a Graduate serves as a North Star for system transformation. Providing strategic direction for the redesign of the overall educational experience for students, this collective vision reinvigorates and re-engages students, teachers, and community stakeholders.



GENERATION



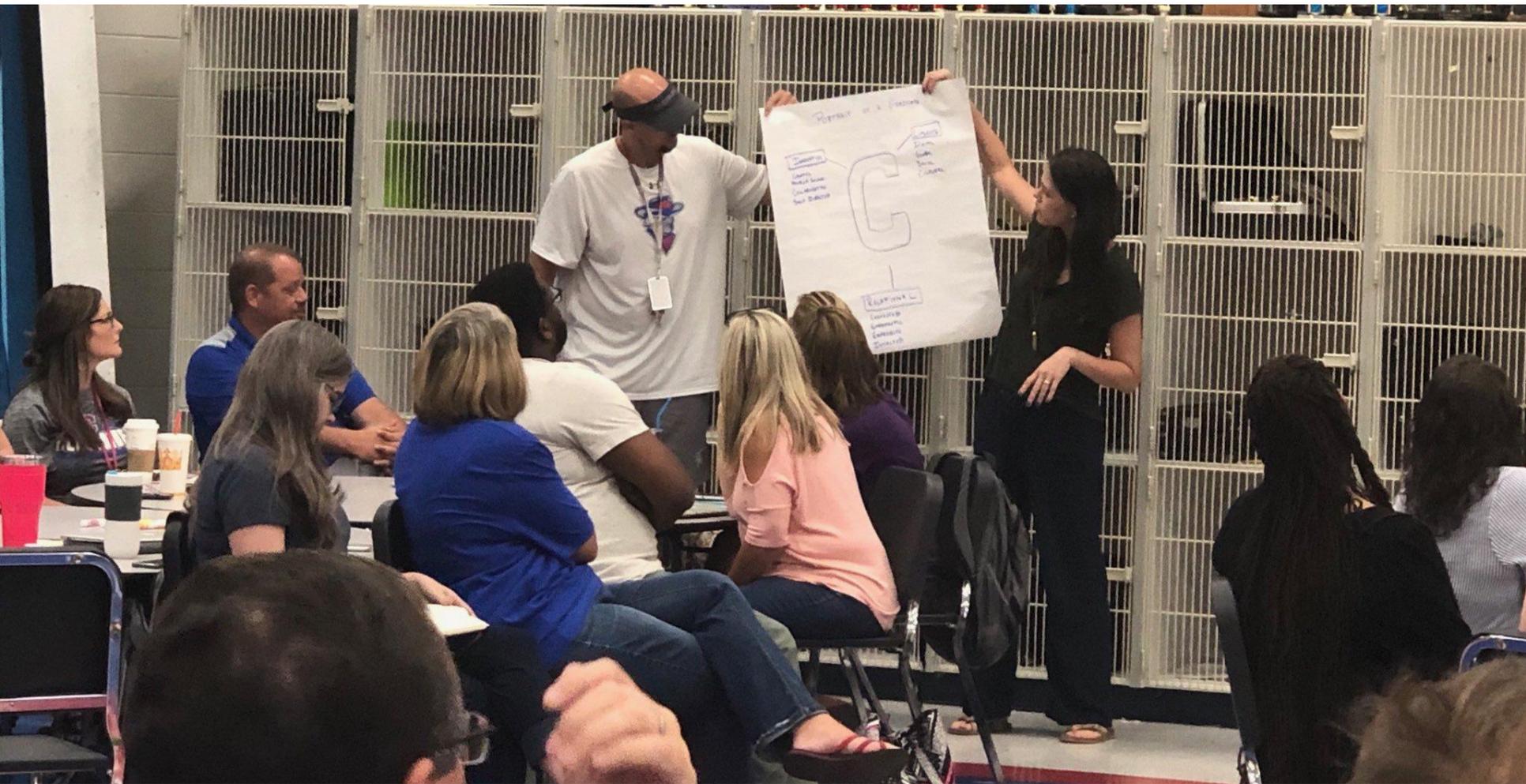
What are the characteristics of a Gen Z Student?

- **Motivated by security**
- **Competitive**
- **Independent**
- **Multi-tasking**
- **Entrepreneurial**
- **Prefer to communicate face-to-face**
- **Digital Natives**
- **Want to be catered to**

How do we meet the needs of our students?

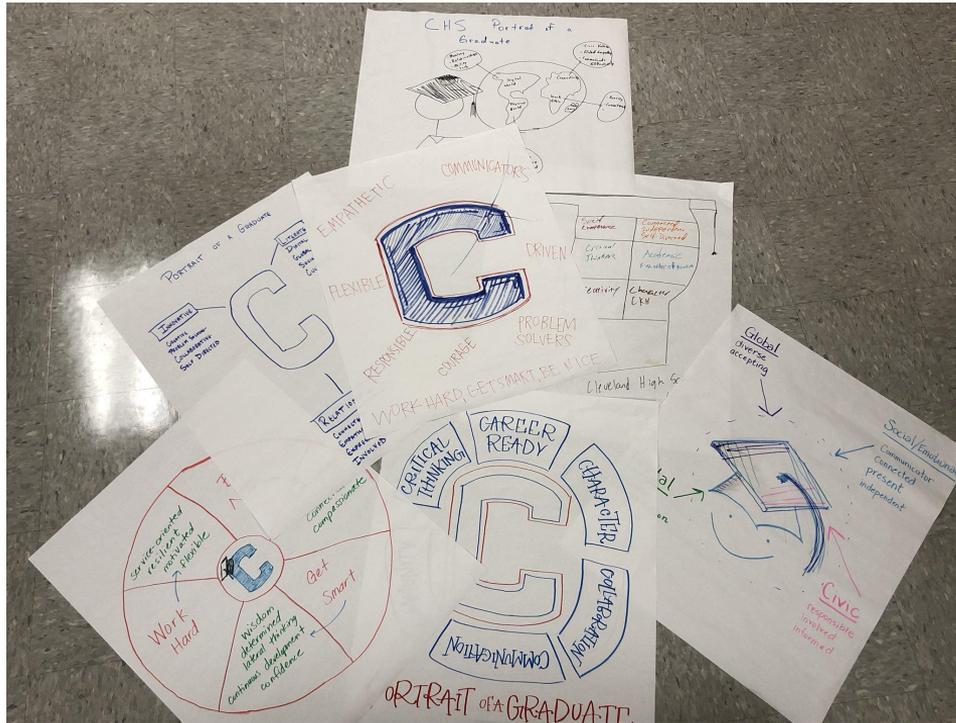


- **Meet with stakeholders to inform them of Gen Z Characteristics**
- **Determine the needs of families, industries, and educational partners**
- **Establish clear expectations of our learners**
- **Provide support and resources to meet the needs of our students**





How does this change what we do?



- **Build relational capacity with our students**
- **Provide opportunities for student collaboration in classroom instruction**
- **Emphasize communication skills in assessments**
- **Develop a design process for enhancing critical thinking skills in all subject areas**
- **Establish clear pathways for college and career preparation**

Create a brand for CCS Portrait of a Graduate

Blue Aces are:

COLLABORATIVE

ADAPTABLE

RESILIENT

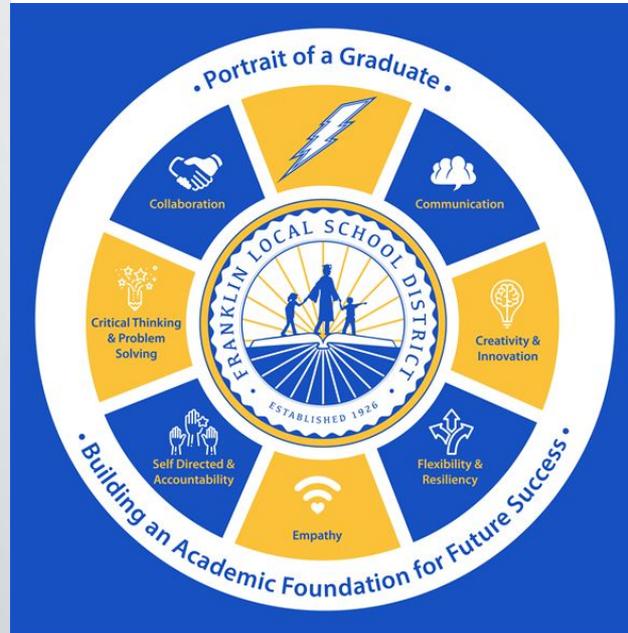
RESPONSIBLE

EMPATHETIC

CRITICAL THINKERS

GRANVILLE
A PLANNED RESERVE
AND EARLY CENTER
OF EDUCATION
FOUNDED BY NEW
ENGLANDERS IN 1809

Granville Schools
Learning for Life
PORTRAIT OF A GRADUATE



Schalmont Central Schools Portrait of a Graduate

Information, Communication and Technology Literacy

Critical Thinking and Problem Solving

Initiative and Self-Direction

Metacognition, Learning How to Learn

Flexibility and Adaptability

Collaboration and Teamwork

www.schalmont.org

Resources

- <https://portraitofagraduate.org/>
- <https://www.forbes.com/sites/deepatell/2017/09/21/8-ways-generation-z-will-differ-from-millennials-in-the-workplace/#5666e35f76e5>
- <https://yourcapsnetwork.org/>
- https://www.tn.gov/content/dam/tn/education/documents/co/co_TN-STEM-Innovation-Summit_05-08-2018.pdf
- <https://flippengroup.com/education/capturing-kids-hearts-1/>

2020 NSBA Events

NSBA Advocacy Institute – Registration open now

February 2-4, 2020

Washington DC

NSBA Annual Conference – Registration opens in October

April 4-6, 2020

Chicago, IL

**Cleveland City Schools
Financial Report
August 2019**

Balance on hand August 1, 2019	2,035,782.94
RECEIPTS	
City Clerk's Monthly Report	3,573,274.56
Contributions & Gifts #44570	2,696.83
Misc. Refund #44170	-372.66
Misc. Refund #46590	-2,000.00
Interest Earned	<u>7,838.55</u>
	<u>5,617,220.22</u>
DISBURSEMENTS	
Instruction	478,469.81
Special Education	40,215.61
Vocational Education	38,434.75
Attendance	8,919.98
Health Services	6,583.60
Other Student Support	53,279.19
Regular Instruction Support	94,252.69
Special Education Support	10,983.87
Vocational Education Support	10,183.42
Technology Support	64,932.08
Board of Education	11,082.69
Office of the Superintendent	63,326.17
Office of the Principal	159,986.83
Fiscal Services	28,900.49
Operation of Plant	243,121.91
Maintenance of Plant	150,281.64
Transportation	84,736.36
Food Service	6,026.85
Community Services	0.00
Early Childhood Education	73,312.29
Regular Capital Outlay	204,466.17
Education Debt Service	<u>0.00</u>
	1,831,496.40
Retirement paid	96,815.66
Retirement withheld not paid	-53,754.42
Insurance paid	120,393.56
Balance September 1, 2019	<u>3,622,269.02</u>
	<u>5,617,220.22</u>

Respectfully submitted,



Russell Dyer
Director of Schools

Personnel Items – September 2019

Appointments

Anderson, Kristina – BB, Interventionist, eff. 9-9-19
Garland, Sheila – ST, Speech & Language Pathologist, eff. 9-17-19
Hull, Rachel – BB, Teacher, eff. 9-24-19
Reese, Kristi – BB, Teacher, eff. 9-3-19
Satterfield, Rebekah – CCC, PT Interventionist, eff. 9-23-19
Shaw, Rebecca – ST, CDC Nurse Asst., eff. 9-4-19

Resignations

Harness, Ginger – BB, Teacher, eff. 9-24-19
Varnell-Thomas, Paula – AR, Assistant, eff. 10-31-19
Sharpe, Valerie – CCC, PT Interventionist, eff. 9-20-19

Retirements

Transfers

Leaves of Absence

Harmon, Hannah – (maternity leave) CMS, Sp. Ed. Teacher, eff. 10-14-19
Sanders, Fairel – (maternity leave) CMS, Sp. Ed. Teacher, eff. 1-6-20

Blythe-Bower School Highlights

4th Grade Welcomes New Team Members

Blythe-Bower 4th grade is excited to welcome two new team members. We are looking forward to an amazing and successful school year.



Blythe- Bower is so happy to have Mr. Caleb Hardy as one of our new 4th grade ELA teachers. Mr. Hardy was born and raised here in Cleveland. He was a graduate of Lee University. This is his first year teaching. Mr. Hardy said, "I couldn't ask for a better school to work at." For fun, he enjoys reading, drawing, and storm watching.



Blythe-Bower is also happy to welcome Mrs. Kris Berger to 4th grade ELA. Mrs. Berger was born and raised in California. She has lived in various cities across the country. She has taught for 15 years. Her hobbies are traveling and photography. Mrs. Berger has 3 sons and is married to Vaughn. Mrs. Berger says, "I love Blythe-Bower and it's faculty and students."

Candy's Creek Cherokee Elementary School

Board Highlights October 2019



One of our special families, The Reiters, has a connection to a school in the Chicago area that merged with another school. They had approximately 1,000 gently used library-bound books that needed a home. The Reiter family arranged for the pick up and delivery of the books, and now we have added lots of books to our ever-growing collection!



Working in a new school is exciting and challenging. These ladies have worked diligently to put together materials for our RTI and small reading group programs and have worked tirelessly to plan for the high quality instruction that is taking place. We are very blessed to have such a great team and are proud to spotlight them for their hard work!



CHANGING THE SCHOOL CULTURE WITH RELATIONSHIPS: **OUR CAPTURING KIDS' HEARTS JOURNEY**

In 2018, the faculty of Cleveland Middle School joined together to be trained in Capturing Kids' Hearts (CKH) by the Flippen Group. This program is designed to help establish a culture and climate for creating a truly great classroom. Through this initiative, Capturing Kids' Hearts not only improves classroom culture, but also impacts student performance, attendance rates, discipline, and so much more. CKH's motto is "Give us a teacher who's passionate about their subject, a teacher who cares for the welfare and success of their students, and we'll give that teacher the tools they need to engage and challenge students, and raise them to a higher level of performance."

Cleveland Middle School was up for the challenge and after two full days of training, teachers and administrators were more than ready and equipped to start the year off with the idea to form relationships and work hard to let the students know how much they are cared about.



While the CKH's journey is a marathon not a sprint, CMS is still working hard to implement all that they have learned through this initiative. Throughout the school, certain teachers have received additional training to become Process Champions and help those around them as we all work towards our goal of becoming a CKH "Champion School."

Teachers are using the "EXCEL" model in their classrooms to create self-motivating classes that run efficiently. Excel stands for Engage (Greetings and Good Things), X-Plore (Identify the Needs of the Group), Communicate (Meet the Needs You Can), Empower (Who's Going to do What by When), and Launch (End with Reflections and Affirmations). While this model is great for classrooms, it extends beyond that and becomes a part of the school culture. Staff meetings and Student Learning Teams (SLTs) utilize this model as well.

To further build the culture, CMS starts each Monday of school with a LeadWorthy moment that will become the theme for that week. In these LeadWorthy lessons students are taught to develop different characteristics that have the potential to propel them to become effective leaders within our school and community. LeadWorthy quotes are announced each morning and reinforced in the classroom. Social Contracts are being developed and maintained by the students and for the students. Students are sent out from classrooms with a "Launch" to help them keep their focus on building a school environment that promotes learning and respect for all individuals.



The beginning of the 2019-2020 school year was time for a refresher course in Capturing Kids' Hearts. Teachers participated in an interactive professional development in the form of a video scavenger hunt. Faculty members teamed up and ventured out into the community to practice the EXCEL model using the Goose Chase website and corresponding apps. Points were awarded based on successful completion of tasks while certain CKH-themed extra credit opportunities were available. The faculty had an amazing time participating, but more importantly, they stand more ready to implement CKH going forward.

Cleveland Middle School continues to grow Capturing Kids' Hearts at our school. Process Champions are regularly being trained and the teachers are being encouraged to keep building strong relationships with their students. Administrators are working hard to establish and maintain positive relationships, not only with their staff, but students as well. A culture of respect and kindness is becoming the norm, and students are feeling more loved and accepted as they walk the halls and enter classrooms.

HEARING FROM THE CLASSROOM: **MR. JAKE MOATS** **7TH GRADE SOCIAL STUDIES**

A component of Cleveland Middle School's Capturing Kids' Hearts strategy includes greeting students at the door with a handshake. It's part of the EXCEL model of "Engage." Starting off the year I decided to really focus on consistently following through with this practice. The first couple of days students were hesitant, but by day 3, everyone was looking forward to their greeting to my classroom. However, one day I forgot. A student quickly corrected me asking, "Are you not going to shake my hand today?" It's been great implementing more of CKH in my classroom this year, and I can already see the benefits of it.



Meet Cleveland Middle School 7th Grader: Eva Christmann

Eva Christmann is a 7th grader on the Silver Team. Though she started out her kindergarten journey in Hoover, Alabama, Eva has been in Cleveland City Schools since first grade attending George R. Stuart Elementary School for 1st through 5th grades.

Eva's favorite subject in school is math. Like many students, she loves that there is one right answer and she loves to check and see that she got a problem right. Additionally, Eva loves the challenge that math puts upon her to learn and think.

Eva says that she likes all of her teachers, but Mrs. McCraw really stands out as one of her favorites because of her sense of order and the way that she teaches. She also enjoys Coach Weiss' class. Eva elaborated, "Another one of my favorite teachers is Coach Weiss because of the way he gives us projects to complete on our own time. Being in his honor's class, he expects us to do things above and beyond, and he pushes us to our fullest potential."

Outside of the normal hours of the school day, Eva is very involved at CMS. She runs cross country and swims. Eva likes cross country because, "it makes you push yourself to the limit, even when you have nothing left to push yourself with." Swimming is her other chosen sport because it helps to build flexibility, endurance, and strength. Eva continued, "Another reason I enjoy both sports is because it helps with my mental health, meaning that I can endure longer in school activities, motivating myself through the day. It also helps me use my energy because throughout the day I build up energy and doing sports I can waste that energy." In addition to being a multi-sport athlete, Eva is a member of the CMS school musical. Last year she played Rapunzel in *Into the Woods, Jr.*

In her free time, Eva enjoys listening to and playing music. Additionally, she enjoys reading and asking "mind-blowing questions" hoping to receive "mind-blowing answers" in return.

Eva reflected on her time at CMS: "My favorite thing about CMS is the friendliness of the school. I like this because it's important to me to have friends wherever you are, and most people (both teachers and students) at CMS are willing to be friendly to you-- not to just be nice, but because they actually try and enjoy your company."

When Eva grows up, she wants to go into the medical or science fields. She thinks she would enjoy them because of the focus and attention needed by those professionals.



Eva concluded with some parting advice: "One thing I believe is that you should give yourself the motivation to become successful. If you don't know why you're doing something then there is no reason to do it. When you give yourself that motivation, then you become more engaged in what you're doing, therefore making you successful in it."

Please Welcome: Ms. Kathryn Rollins

Kathryn Rollins is no stranger to Cleveland, Tennessee. With her mother, father, two little brothers, and her miniature Australian Shepherd, Bandit, she grew up in Cleveland-- though she laughs at the irony at working in Cleveland City Schools. Living outside of city limits, she attended Ocoee Middle School and graduated as a Mustang from Walker Valley High School. Nevertheless, she is thrilled to be the new 6th grade language arts teacher for the Orange Team here at Cleveland Middle School!



Kathryn Rollins graduated from Lee University in 2017, with a bachelor's in English Secondary Education, grades 6-12. Before her student teaching, she was placed under Emily Raper's instruction here at CMS for her secondary methods class, where she taught her very first lesson. She discovered she loved middle schoolers, and from then on, she could not imagine teaching another age group. Right after graduating, she was hired right here at Cleveland Middle School as a Comprehensive Development Classroom assistant, working alongside our very own Candace Parker. After the school year came to a close and the 2018-2019 school year was upon us, she was an interim for 6th grade language arts at Lake Forest Middle School from August 2018-February 2019. Soon afterwards, she filled in for Kristen Early on 6 Orange during Mrs. Early's maternity leave. (Little did she know that Kristen Early would be her future teammate for the 2019-2020 school year!)

Kathryn Rollins had the opportunity to go to Chiang Mai, Thailand this summer to obtain a Teaching English as a Foreign Language certificate (or TEFL certificate), where she spent a little over a month living in the tropics of Southeast Asia. She has a heart for traveling and serving others, and has plans for using her TEFL certificate to teach abroad in various TEFL/TESOL camps during summer vacations.

School Highlights

For

Mayfield Elementary – October 2019

PBIS Kick Off



Great kick off of our 2019–2020 PBIS program! Students expressed their excitement and lung capacity! A special visit



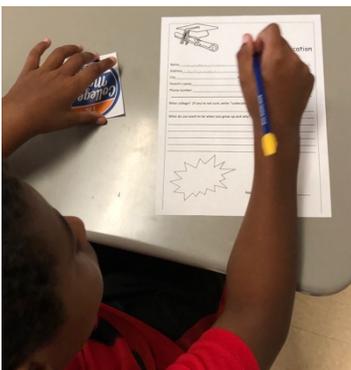
from our community helpers at the Cleveland Fire Dept. and Cleveland Police Dept. as well as a visit from Eddie the Eagle. The teachers lip sync challenge brought the



house down. Very soon we will premier our new point tracking system that was recently funded by the fine folks at the Bradley/Cleveland Public Education Foundation



College Application Day



"I'm College Material" was the theme as our fifth grade students participated in "College App Day." This program allowed students the experience of completing a modified college application, exploring a college campus (virtually), and a question/answer session from a college professor (Dr. Kay Simpkins). Thank you to

our school counselor, Mrs. Lefoy, for organizing this event and for all the specials teachers who assisted with the different stations.



Rotary Club Dictionary Distribution

A recent visit by three members of the local Rotary Club provided each third grader a personal dictionary. Mike Griffin, Ken Jones, and Craig Mullinax spent time highlighting specific pages of interest in the dictionaries such as sign language, braille, and the longest word in the English language. They also highlighted the good work of the



Rotary Club both locally and internationally. We appreciate community partners who take joy in giving back to students.



Eagle Awards

Eagle Awards are presented to employees who exemplify our mission statement to prepare, support, celebrate, and inspire others. We appreciate the work of all our staff members to move our students forward on their continuum of education.



This month's recipients included: Ms. Bailey and Mrs. Wingfield, Mr. Weatherford, Mrs. Levert, and Mrs. Powell.



E. L. Ross School Highlights

September 2019

House Selection Ceremonies

For the last few years, E. L. Ross has utilized the House System to build and foster a sense of community and belonging. Every student and staff member belongs to one of four houses: Amistad, Intrepidus, Phantasticus, and Sapienta. This year, Ross has many new faces around the building, and we were so excited to welcome each of them to a house! Below are photos from our house selection ceremonies!



Student Leadership Launch

E. L. Ross' student leadership program is an integral part of our school. This year, 30-35 students will be chosen to participate each nine weeks. This expands our program to potentially reach as many as 130 of our students each year. Our first group has begun meeting, and we are already seeing great things from this group of students!





December 2019

Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
1	2 5:30 – BOE Meeting @ AOB	3	4 12:00 – Director’s Christmas Lunch @ Café Roma	5	6	7
8	9	10	11 11:30 – Board Visit @ Mayfield	12	13	14
15	16	17	18	19	20 <i>Abbreviated Day</i>	21
22	23 <i>Christmas Break – No Classes</i>	24 <i>Christmas Break – No Classes</i>	25 <i>Christmas Day – No Classes</i>	26 <i>Christmas Break – No Classes</i>	27 <i>Christmas Break – No Classes</i>	28
29	30 <i>Christmas Break – No Classes</i>	31 <i>Christmas Break – No Classes</i>				



October 2019

Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
		1	2	3	4	5
6	7 <i>Fall Break – No Classes</i>	8 <i>Fall Break – No Classes</i>	9 <i>Fall Break – No Classes</i>	10 <i>Fall Break – No Classes</i>	11 <i>Fall Break – No Classes</i>	12
13	14	15	16	17 4:30 – Staff Mtg on Strategic Planning @ CHS	18	19
20	21	22	23	24 11:30 – Board Visit @ Ross	25	26
27	28	29	30	31		



November 2019

Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
					1 <i>Staff Development – No Classes</i>	2
3	4 5:30 – BOE Meeting @ AOB	5	6	7	8	9
10	11	12	13 11:30 am Strategic Planning Lunch w/Community Partners @ CCCES	14 TSBA Annual Conference	15 TSBA Annual Conference	16 TSBA Annual Conference
17	18	19	20 11:30 – Board Visit @ Arnold	21	22	23
24	25 <i>Parent Conferences – No Classes</i>	26 <i>Thanksgiving Break – No Classes</i>	27 <i>Thanksgiving Break – No Classes</i>	28 <i>Thanksgiving Break – No Classes</i>	29 <i>Thanksgiving Break – No Classes</i>	30