



**Morgan County Schools Board of Education Workshop  
May 31, 2011 6:30 AM  
Central Office**

**MEMBERS PRESENT:**

1. **Director of Schools Evaluation**
2. **Prayer**
3. **Pledge**
4. **"Good News" - 2nd grade class @ Coalfield (Teacher - Dee Dee Crabtree)**
5. **Agenda**
6. **MCEA**
7. **Audience Participation**
8. **Consent Agenda**
  - A. Approval of Minutes-Regular Meeting of May 2, 2011
  - B. Approval of Minutes - Special Called Meeting of May 12, 2011
  - C. Approval of Minutes - Special Called Meeting of May 23, 2011
  - D. Request for use of bus by Sunbright First Baptist Church - June 10th
  - E. Oakdale Request - Elementary Football Camp (K-8)
  - F. Central High Girl's Basketball Camp Request
  - G. Workshop - Monday, June 27, 2011 6:30pm at Central Office ? (Model Schools Conference - Nashville)
  - H. Regular Board Meeting - Tuesday, July 5, 2011, 6:30 p.m. @ Central Office ?
9. **Budget Amendments**
10. **Approve corrections, revisions to 2011-12 GP Budget**
11. **Consideration of Resolution to move \$300,000 from GP Budget to Federal for cash flow purposes.**
12. **Review of School Copy Machine Contract**
13. **Advertise for bids for roof replacement at MCCTC and Oakdale School.**
14. **Surplus - Library equipment at Sunbright; Old Textbooks; Outdated Glucometers**
15. **Presentation - Well Child (Amy Arnold)**
16. **Policy Revisions-Administrative Procedures**
  - A. Policy 4.606 - Graduation Activities (1st Reading)
  - B. Consideration of Home and private school student participation in athletics
  - C. Request from high school principals - Consideration of drink sales in grades 9-12
  - D. Policy JBCB Attendance of Non-Resident Students (1st review)
17. **Director's Performance Contract Report/Announcements**
  - A. Monthly Financial Report
  - B. School Board Self-Evaluation
  - C. Overview of TCAP "Quick Scores" - Wanda Lane, Kathy Carroll
  - D. Update on My Learning Plan - Judy Cross, Instructional Technology Coach
  - E. Model Schools Conference - June 26-29, 2011 Gaylord Opryland Hotel and Convention Center
  - F. TSBA Summer Law Institute (Park Vista - Gatlinburg) - July 22-23, 2011
  - G. TSBA Annual Convention November 13-15, 2011 Gaylord Opryland Hotel and Convention Center
18. **Adjourn**
  - A. Workshop - Monday, June 27, 2011 6:30pm at Central Office ? (Model Schools Conference - Nashville)
  - B. Regular Board Meeting - Tuesday, July 5, 2011, 6:30 p.m. @ Central Office ?



**State of Tennessee**  
**PUBLIC CHAPTER NO. 138**

**SENATE BILL NO. 717**

**By Berke**

Substituted for: House Bill No. 735

**By Harry Brooks**

AN ACT to amend Tennessee Code Annotated, Section 49-2-203, relative to notice provided by a board of education to a director of schools before taking employment action against the director of schools.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE:

SECTION 1. Tennessee Code Annotated, Section 49-2-203(a)(14)(C), is amended by deleting the subdivision in its entirety and by substituting instead the following:

(C) No school board shall extend the contract of a director of schools without giving notice of the intent to do so at least fifteen (15) calendar days prior to the scheduled meeting at which action shall be taken. Further, except in cases concerning allegations of criminal or professional misconduct, no school board shall terminate the contract or remove a director of schools from office without giving notice at least fifteen (15) calendar days prior to the scheduled meeting at which action shall be taken. Notice of extension or termination of a contract of a director of schools shall include the date, time and place of the meeting, and shall comport with all other requirements of §§ 8-44-103 and 49-2-202(c)(1). The proposed action shall be published as a specific, clearly stated item on the agenda for the meeting. Such item, for the convenience of the public attending the meeting, shall be the first item on the agenda; and

SECTION 2. This act shall take effect upon becoming a law, the public welfare requiring it.

SENATE BILL NO. 717

PASSED: April 18, 2011

  
\_\_\_\_\_  
RON RAMSEY  
SPEAKER OF THE SENATE

  
\_\_\_\_\_  
BETH HARWELL, SPEAKER  
HOUSE OF REPRESENTATIVES

APPROVED this 2nd day of May 2011

  
\_\_\_\_\_  
BILL HASLAM, GOVERNOR

**MORGAN COUNTY SCHOOLS**  
**Wartburg, Tennessee**  
**MORGAN COUNTY BOARD OF EDUCATION**  
**REGULAR MEETING – May 2, 2011**  
**Conference Room – Central Office**  
**6:30 p.m.**

**MEMBERS PRESENT: Terry Armes, Randy Harlan, Glen Moore, Richard Spurling, Wendy Collins, Paul Hudson**

1. Prayer

2. Pledge

3. "Good News" - "High Schools That Work" Grants; FCCLA State Award Winners; Skills USA Competition; TELL Survey - PJ (\$1,000); RSCC "Ready, Set, Teach" Project

Discussion: Wanda Lane informed the Board concerning additional grant money awarded to five high schools through the High Schools That Work initiative. The approximately \$30,000 in funding will be used for professional development opportunities.

Daniel Underwood was recognized for his accomplishments with the Skills USA competition.

Tammy Howard recognized her students who competed in the state FCCLA competition.

Petros Joyner School was awarded \$1,000 for 100% completion of the online TELL staff survey.

The board was briefed about an upcoming program through RSCC entitled "Ready, Set, Teach" – A dual credit course, An Introduction to Teaching, will possibly be available to students.

4. Agenda

**Motion was made by Randy Harlan to approve agenda as presented. Seconded by Glen Moore. Motion carried.**

5. MCEA - Educator's Banquet May 5th 6:00pm @ First Baptist Church, Wartburg. Negotiations - Tues. May 10th 4:00pm @ Central Office

6. Audience Participation

Steve Raines, Tricor, demonstrated his line of industrial chemicals available for purchase.

7. Consent Agenda

- 7.a. Approval of Minutes-Regular Meeting of April 12, 2011
- 7.b. Approval of Applications for Title I and Title II Projects for 2011-12
- 7.c. Comprehensive IDEA Plan, Pre-School Special Education 2011-12
- 7.d. Approval to Bid Competitive Foods for 2011-12
- 7.e. Special Board Meeting - Thursday, May 12, 2011 6:30 p.m. @ Central Office (Consideration of 2011-12 budget)
- 7.f. Workshop - Tuesday, May 31, 2011 6:30pm at Central Office
- 7.g. Regular Board Meeting - June 6, 2011, 6:30 p.m. @ Central Office

**Motion was made by Wendy Collins to approve the consent agenda. Seconded by Richard Spurling. Motion carried.**

8. Budget Amendments

**Motion was made by Randy Harlan to approve budget amendments #92-#97. Seconded by Wendy Collins. Motion carried.**

**Roll Call**

Terry Armes	Yes
Glen Moore	Yes
Randy Harlan	Yes
Wendy Collins	Yes
Richard Spurling	Yes
Paul Hudson	Yes

**Morgan County Board of Education  
TITLE I ARRA  
April 20, 2010  
Budget Amendment #92**

Debit: (Decrease)	Other Charges	142-71100-599-10S	\$913.03
Credit: (Increase)	Equipment	142-71100-722-10S	\$913.03

**Explanation:**

**To adjust amount needed for equipment .**

**Morgan County Board of Education  
TITLE I ARRA  
April 20, 2010  
Budget Amendment #93**

<b>Debit: (Decrease)</b>		
<b>Travel</b>	<b>142-72130-355-10S</b>	<b>\$1,913.08</b>
<b>Credit: (Increase)</b>		
<b>Instructional Supplies</b>	<b>142-71100-429-10S</b>	<b>\$1,913.08</b>

**Explanation:**

**To adjust amount needed for Instruction Supplies .**

**Morgan County Board of Education  
TITLE I ARRA  
April 20, 2010  
Budget Amendment #94**

<b>Debit: (Decrease)</b>		
<b>Travel</b>	<b>142-72130-355-10S</b>	<b>\$3,729.57</b>
<b>Credit: (Increase)</b>		
<b>Equipment</b>	<b>142-71100-722-10S</b>	<b>\$3,729.57</b>

**Explanation:**

**To adjust amount needed for equipment .**

**Morgan County Board of Education  
TITLE I ARRA  
April 20, 2010  
Budget Amendment #95**

<b>Debit: (Decrease)</b>		
<b>Travel</b>	<b>142-72130-355-10S</b>	<b>\$272.62</b>

Credit (Increase)  
Other Charges                      142-72130-499-10S                      \$272.62

**Explanation:**

To adjust amount needed for supplies for parent Partner. .

Morgan County Board of Education  
G.P.  
May 2, 2010  
Budget Amendment #96

Debit:  
141-44170                      (Miscellaneous Refunds)                      \$51.72

Credit  
                    141-72320-435                      (Office Supplies)                      \$51.72

**Explanation:**

Refund received from Coca Cola.  
We will use these funds for office supplies.

Morgan County Board of Education  
Federal  
SubFund 551  
May 2, 2011  
Budget Amendment #97

Debit:  
                    142-71100-188-551   (Bonus Payments)                      \$55,000

Credit  
                    142-71100-213-551   (Payment to Retirees)                      \$55,000

**Explanation:**

Adjust budget to pay retirement bonus from appropriate line item.

9. Eligibility and Vote on Tenure for Teachers

**Motion was made by Randy Harlan to grant tenure to all applicants recommended by the Director. Seconded by Richard Spurling. Motion carried.**

**Teachers granted tenure are:**

**Michelle Human, Kelly Gunter, Shana Constant, Wayne Fraiser, Sandy Gosnell, James Haynes, Jennifer Sexton, Samantha Taylor, Barbara Justice, Jessica Mee, Cristi Meredith, Valerie Mathis, Pam Foster, Katherine Johnson Meunier, Aaron Spurling, Marla Hines, Mitch Hawn.**

10. Special Request - Financial assistance for FCCLA Award Winners to attend national competition

Motion was made by Randy Harlan to provide financial assistance in the form of \$250 per participating students attending the national FCCLA competition. Also, \$250 will be awarded to Luke Daniel for his national competition. Seconded by Wendy Collins. Motion carried.

**Roll Call**

<b>Terry Armes</b>	<b>Yes</b>
<b>Glen Moore</b>	<b>Yes</b>
<b>Randy Harlan</b>	<b>Yes</b>
<b>Wendy Collins</b>	<b>Yes</b>
<b>Richard Spurling</b>	<b>Yes</b>
<b>Paul Hudson</b>	<b>Yes</b>

11. Policy Revisions-Administrative Procedures

11.a. TSBA Policy Packet-Section IV-Instructional Services (2nd Reading)

11.b. Consideration of Home and private school student participation in athletics

11.c. Policy 1.703 - School Attendance Areas (Discussion of Bus Routes-Petit Lane and Adjoining Roads) Committee Recommendation

**Recommendation was made by Dr. Diden to address and finalize the bus routes for Petit Lane and adjoining roads. No action taken.**

11.d. Internet Safety (Including revisions to cell phone policy - PODs)

11.e. Policy 2.806 - Bids and Quotations (2nd Reading)

**Motion was made by Paul Hudson to pass the TSBA Policy Packet-Section IV, policy Internet Safety, and policy Bids and Quotations on second reading. Seconded by Wendy Collins. Motion carried.**

12. Director's Performance Contract Report/Announcements

12.a. Monthly Financial Report

12.b. Report on Leadership Training 2010-11 - Participants from CES, CMS, Sunbright

**Principals, Jamie Pemberton, Bill Hunter, and Myrna Gail Sumner shared with the board their positive experience during the leadership training workshop attended this school year.**

12.c. Report on Induction Program for 2011-12 - Academic Coaches (Susan Young, Ken Vespie)  
**Susan Young and Ken Vespie were in attendance to report on progress of work being completed on the new teacher induction program.**

12.d. Teacher/Employee Appreciation Week - May 2-6, 2011

12.e. Model Schools Conference - June 26-29, 2011 Gaylord Opryland Hotel and Convention Center

12.f. TSBA Summer Law Institute (Park Vista - Gatlinburg) - July 22-23, 2011

12.g. TSBA Annual Convention November 13-15, 2011 Gaylord Opryland Hotel and Convention Center

13. Director's Annual Evaluation; Board Self-Evaluation

**Timeline and evaluation packet for the Director's Annual Evaluation were distributed by Terry Armes, Board Chairman.**

14. Adjourn

14.a. Special Board Meeting - Thursday, May 12, 2011 6:30 p.m. @ Central Office (Consideration of 2011-12 budget)

14.b. Workshop - Tuesday, May 31, 2011 6:30pm at Central Office

14.c. Regular Board Meeting - Monday, June 6, 2011 6:30 p.m. @ Central Office

**Motion was made by Randy Harlan to adjourn meeting. Seconded by Wendy Collins**

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Chairperson

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Superintendent

**MORGAN COUNTY BOARD OF EDUCATION**  
**SPECIAL MEETING – BUDGETS**  
**CENTRAL OFFICE**  
**Thursday, May 12, 2011**  
**6:30 p.m.**

MEMBERS PRESENT: Terry Armes, Randy Harlan, Glen Moore, Richard Spurling, Wendy Collins, Paul Hudson

Chairman Terry Armes convened this special called meeting to discuss details of the 2011-2012 School Budget.

1. Budget Amendments

Motion was made by Richard Spurling to approve budget amendments 98-102.

Seconded by Wendy Collins. Motion carried.

**Roll Call**

Terry Armes	Yes
Wendy Collins	Yes
Randy Harlan	Yes
Glen Moore	Yes
Richard Spurling	Yes
Paul Hudson	Yes

Special Projects

Sunbright Awning - \$29,300

Gym Floor Work - \$23,049

CO Basement-Water Problems - \$9,995

Discussion: Funds for the purchase of awnings for Sunbright School, and repair work on gym floors and the central office basement should be available in the 2010-2011 budget.

2. Update-Possible School Board contribution to a salary supplement for County Finance Director (Legal Opinion from County Attorney received and reviewed).

Information was shared with the Board concerning the possible contribution of a salary supplement to Gary Howard, County Finance Director. After seeking legal advice, it was recommended that a supplemental contribution in the amount of \$8,547 per year be appropriated from the school budget to the county for Mr. Howard's annual salary. The

\$8,547 will make the County Finance Director salary equivalent to the Trustee's salary. Don Edwards, Morgan County Executive, was in attendance and provided his support for this contribution.

Motion was made by Randy Harlan to contribute \$8,547 per year for a supplement to the County Finance Director's salary to become effective July 1, 2011. Seconded by Glen Moore. Motion carried.

**Roll Call**

Terry Armes	Yes
Randy Harlan	Yes
Glen Moore	Yes
Richard Spurling	Yes
Wendy Collins	Yes
Paul Hudson	Yes

3. Job Classification and Compensation

Technology Step-ups

Bus Driver step-ups

School Nurses – Salary schedule (step-ups)

Director of Nursing Services (15 to 20 year scale)

Discussion: Board approval was requested to keep central office technology employees, bus drivers, and school nurses on their current pay scale. Recommendation was made to revise the Director of Nursing Services pay scale from 15 to 20 years and place the position on the teacher's salary schedule.

Motion was made by Randy Harlan to keep technology employees, bus drivers, and school nurses on their current pay scale. Also, the Director of Nursing Services pay scale should be increased to 20 years and placed on the teacher's pay scale. Seconded by Glen Moore. Motion carried

**Roll Call**

Terry Armes	Yes
Randy Harlan	Yes
Glen Moore	Yes
Richard Spurling	Yes
Wendy Collins	Yes

Paul Hudson                      Yes

4. Driver Education Program

Discussion: Recommendation was made to reduce the Driver Education Program by one teacher. The Morgan County Career Technical Center would house the driver education program for Central High School and Coalfield School .

5. Update on negotiations process-Family insurance, 2 year extension of contract

Upon signing, Morgan County Schools would pay 75% of the yearly premium. All new employees would pay 20% of the cost of an individual medical insurance premium.

6. Consideration of increases in supplemental pay - \$30,000

Increases for supplemental positions would begin this fall.

7. Creation of new position-Business Manager

No action

8. Additional van for Central Office usage

No action

9. Consideration of purchase of modular building from Progressive Bank

Recommendation was made to look into the cost of purchasing a modular building from Progressive Bank to be moved to the newly purchased transportation building. Randy Harlan to meet with the bank's president. Referred to next board meeting .

Motion was made by Randy Harlan to adjourn. Second by Wendy Collins. Motion carried.

**MORGAN COUNTY BOARD OF EDUCATION**  
**SPECIAL MEETING – BUDGETS**  
**CENTRAL OFFICE**  
**Monday, May 23, 2011**  
**6:00 p.m.**

Members present: Terry Armes, Paul Hudson, Wendy Collins, Glen Moore, Richard Spurling.  
Randy Harlan was absent.

Meeting was called to order by Chairman, Terry Armes.

1. Ratification of negotiated agreement with the Morgan County Education Association.  
Motion was made by Richard Spurling to approve the revised MCEA contract. Seconded  
by Wendy Collins. Motion carried.

**Roll Call**

Terry Armes	Yes
Paul Hudson	Yes
Wendy Collins	Yes
Glen Moore	Yes
Richard Spurling	Yes

2. Approval of Food Services Budget 2011-12  
Motion was made by Wendy Collins to approve the 2011-12 Food Service Budget.  
Seconded by Glen Moore. Motion carried.

**Roll Call**

Terry Armes	Yes
Paul Hudson	Yes
Wendy Collins	Yes
Glen Moore	Yes
Richard Spurling	Yes

3. Discussion and approval of 2011-12 General Purpose Budget  
Motion was made by Wendy Collins to approve the 2011-12 General Purpose Budget as  
presented. Seconded by Glen Moore. Motion carried.

**Roll Call**

Terry Armes	Yes
Paul Hudson	Yes
Wendy Collins	Yes
Glen Moore	Yes

Richard Spurling      Yes

Discussion:

2011-12 General Purpose Budget

- 2011-12 BEP allocation was reduced by \$253,000.
- End of ARRA Funding
- 11.5 teaching positions cut – 5 non-tenured employees displaced
- Both assistant principals at Sunbright School will be on an 11-month contract
- Training will be available for the newly created head custodian positions
- No free meals for custodial and maintenance workers

4. Consider purchase of modular building from Progressive Bank.

Motion was made by Wendy Collins to purchase a modular building from Progressive Bank for \$55,000. Seconded by Paul Hudson. Motion carried.

**Roll Call**

Terry Armes	Yes
Paul Hudson	Yes
Wendy Collins	Yes
Glen Moore	Yes
Richard Spurling	Yes

5. Mark Randolph, Randolph Architecture, presented the Board with an analysis of estimated cost for re-roofing two schools, Oakdale School and Morgan County Career Technical Center (MCCTC). Installation of a TPO roof system at MCCTC was estimated to cost \$190,000. Installation of a new roof at Oakdale school was estimated to be \$350,000. No board action. Referred to June 6 meeting.
6. Motion was made by Wendy Collins to adjourn. Seconded by Paul Hudson. Motion carried.

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Chairperson

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Superintendent

# *Sunbright First Baptist Church*

*Growing Faith, Families, and Friendships*

7895 Morgan County Highway P.O. Box 237

Sunbright, Tennessee 37872

May 25,2011

Morgan County Bus Garage  
Morgan County Board of Education

To Whom It May Concern:

The Sunbright First Baptist Church is requesting the use of a bus for the purpose of transporting children from our community to the Roane County Park for a day trip. The children will be having a picnic and a fun day on the beach.

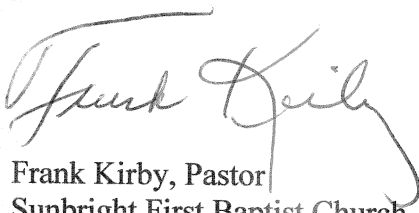
The bus will be leaving Sunbright around 9:00 AM on June 10<sup>th</sup> and returning around 3:00 PM that same day.

Adrian Covell, a driver for Sunbright School bus drivers will be operating the bus. If something happens that he is unable to do so we will employ another of the Sunbright School drivers.

Please advise us of your decision as soon as is possible as we will need to make other arrangements in advance.

Also let us know of the cost involved and any regulations that might be necessary.

Thank-You for your consideration in this matter!



Frank Kirby, Pastor  
Sunbright First Baptist Church  
423-539-0201



(423) 369-3885  
Principal  
Diana Smith

# Oakdale School

225 CLIFTY CREEK ROAD  
P. O. BOX 9  
OAKDALE, TN 37829



fax (423) 369-2821  
assistant principal  
Fred Snow

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*The Mission of Oakdale School Is To Create An Environment That Challenges Students To Be Responsible, Accountable and Productive Citizens.*

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May 30, 2011

Dr. Edd Diden  
Director of Schools  
136 Flat Fork Road  
Wartburg, TN 37887

Dr. Diden;

I am requesting permission for Oakdale School to have a Junior Eagles Football Camp July 7th-9<sup>th</sup>, 2011. This camp will be for grades K-8<sup>th</sup>. I will bring the brochure to the board workshop on Tuesday night.

Thank you for your attention to this request.

Sincerely,

Diana Smith  
Principal

## Wartburg Lady Bulldogs Travel Camp Request

Ms. Lane,

Our team will be attending three team camps. Roane State Camp June 7-10, Bearden High School June 13-15, and MTSU June 20-22. Our only overnight camp will be at MTSU and all transportation to the camps will be provided by Coaches. All Morgan County School Policies will be enforced. We hope these camps help us to grow and promote Wartburg Athletics.

### Students Going

Kellie Kidd  
Sarah Davidson  
Chelsey Lowe  
Tori Phillips  
Haley Hurtt  
Madison Laughter  
Kristie Phillips  
Keele Mathis  
Nina Carter  
Victoria Hamby  
Alyssa Kilby  
Hannah Barnett  
Lindsey Morgan  
Sam Davis  
Carrigan Erickson  
Kirsten Crozier  
Amanda Landrum

### Chaperones

Mike Davis  
Jason Davis  
Renee Davis  
Dean Kidd  
Taleah Armes

*Shanda Lane*  
5-21-11

**Morgan County Board of Education  
G.P.  
June 6, 2011  
Budget Amendment #103**

Debit:		
141-49700	(Insurance Recovery)	\$6,902.94
Credit:		
141-72710-453	(Vehicle Parts)	\$6,902.94

Explanation:

This amendment was necessary to adjust budget.  
Received funds as a result of a bus accident.

\_\_\_\_\_  
Edward L. Diden, Director of Schools

\_\_\_\_\_  
Date

\_\_\_\_\_  
Terry Armes, Board Chairman

\_\_\_\_\_  
Date

**Morgan County Board of Education  
G.P.  
June 6, 2011  
Budget Amendment #104**

Debit:		
141-73400-355-0004 (Travel)		\$1,000.00

Credit:		
141-73400-207-0004 (Health Insurance)		\$1,000.00

Explanation:

This amendment was necessary to cover health insurance.

\_\_\_\_\_  
Edward L. Diden, Director of Schools

\_\_\_\_\_  
Date

\_\_\_\_\_  
Terry Armes, Board Chairman

\_\_\_\_\_  
Date

**Morgan County Board of Education  
G.P.  
June 6, 2011  
Budget Amendment #105**

Debit:		
141-73400-198-0004 (Substitutes)		\$2,000.00

Credit:		
141-73400-599-0004 (Other Charges)		\$2,000.00

Explanation:

This amendment was necessary to cover other charges.

\_\_\_\_\_  
Edward L. Diden, Director of Schools

\_\_\_\_\_  
Date

\_\_\_\_\_  
Terry Armes, Board Chairman

\_\_\_\_\_  
Date

**Morgan County Board of Education  
G.P.  
June 6, 2011  
Budget Amendment #106**

Debit:		
141-44170 (Misc Refunds)		\$9,630.90

Credit:		
141-72210-790 (Other Equipment)		\$9,630.90

Explanation:

Adjust budget to receive additional funds from Dell.

\_\_\_\_\_  
Edward L. Diden, Director of Schools

\_\_\_\_\_  
Date

\_\_\_\_\_  
Terry Armes, Board Chairman

\_\_\_\_\_  
Date



**Morgan County Board of Education  
G.P.  
June 6, 2011  
Budget Amendment #108**

Debit:		
141-44530 (Sale of Equipment)		\$22.00

Credit:		
141-72210-790 (Other Equipment)		\$22.00

Explanation:  
Adjust budget to receive funds

\_\_\_\_\_  
Edward L. Diden, Director of Schools

\_\_\_\_\_  
Date

\_\_\_\_\_  
Terry Armes, Board Chairman

\_\_\_\_\_  
Date

**Morgan County Board of Education  
G.P.  
June 6, 2011  
Budget Amendment #109**

Debit:		
141-44170 (Misc Refunds)		\$1,000

Credit:		
141-72210-355 (Travel)		\$1,000

Explanation:

Travel reimbursement received from Battelle for Kids. Four teachers to receive \$250 each.

\_\_\_\_\_  
Edward L. Diden, Director of Schools

\_\_\_\_\_  
Date

\_\_\_\_\_  
Terry Armes, Board Chairman

\_\_\_\_\_  
Date



STATE OF TENNESSEE  
**DEPARTMENT OF EDUCATION**  
6<sup>th</sup> FLOOR, ANDREW JOHNSON TOWER  
710 JAMES ROBERTSON PARKWAY  
NASHVILLE, TN 37243-0375

**PHIL BREDESEN**  
GOVERNOR

**TIMOTHY K. WEBB, Ed.D.**  
COMMISSIONER

**MEMORANDUM**

TO: Directors of Schools  
Finance Directors

FROM: Wesley Robertson *WR*  
Executive Director of Local Finance

DATE: August 24, 2009

SUBJECT: Transfer from 141 to 142

The Tennessee Department of Education (TN DOE) has been made aware of cash flow shortages in the School Federal Project Fund (142), which can also result in an audit finding if there is a cash overdraft at June 30<sup>th</sup>. In order to provide operating funds until federal reimbursement of grant expenditures are received by a LEA, it may become necessary for local officials to authorize the transfer of available undesignated fund balance from the General Purpose School Fund (141) to the School Federal Project Fund (142) sub fund (999). This transfer should be a sufficient amount for the stated purpose. The resolution should specify the amount of the transfer and indicate that the transfer is restricted for the purpose of providing operating funds for federal reimbursement of grant expenditures. Attached is an example of a resolution. These transferred funds would remain in the School Federal Project Fund (142) sub fund (999) indefinitely or until the School Board and/or Funding Body (County Commission or City Council) act to transfer the funds back to the General Purpose School Fund (141).

The transfer from the General Purpose School Fund (141) would be accounted for as an Operating Transfer Out (99100) and a reduction of Cash with Trustee (11140), which reduces the undesignated fund balance of the General Purpose School Fund (141). The transfer into the School Federal Projects Fund (142) sub fund (999) would be accounted for as an Operating Transfer In (49800) and an increase to Cash with Trustee (11140), which would become part of fund equity as Designated Fund Balance (35110) in the School Federal Projects Fund (142) sub fund (999). The local Board of Education should not transfer excessive funds from the General Purpose School Fund (141) to the School Federal Projects Fund (142) sub fund (999) to intentionally reduce the fund balance of the General Purpose School Fund to manipulate the budgetary process.

Cc: Timothy K. Webb, Ed.D, Commissioner  
Robert W. Greene, Deputy Commissioner  
David Bowling, Director of Local Finance, Comptroller of the Treasury  
Jim Arnette, CGFM, CCP, CISA, Director of County Audit, Comptroller of the Treasury  
Dennis F. Dycus, CPA, CFE, CGFM, Director of Municipal Audit, Comptroller of the Treasury

Enclosure

**RESOLUTION TO TRANSFER FUNDS FROM GENERAL PURPOSE SCHOOL FUNDS TO  
FEDERAL PROJECTS FUND FOR FISCAL YEAR ENDING JUNE 30, 2009**

**WHEREAS**, Federal Projects grants operate on a reimbursement basis and funds are requested from the State of Tennessee by *Volunteer School District* for non-payroll expenditures on a monthly basis; and,

**WHEREAS**, the Federal Projects Fund operates with a cash deficit at various times throughout the fiscal year due to a slow turn-around time for reimbursements from the State of Tennessee; and,

**WHEREAS**, Generally Accepted Accounting Principles (GAAP) consider a cash deficit in any fund to be a significant deficiency in internal control; and,

**WHEREAS**, *Volunteer School District* does not desire to operate any fund with a cash deficit.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education of *Volunteer School District*, a school district in Tennessee, meeting in *called* session on this 30<sup>th</sup> day of June, 2009, and by the County Commission of *Volunteer County*, a county in Tennessee, meeting in *called* session on this 30<sup>th</sup> day of June, 2009, that:

**SECTION 1.** The General Purpose School Fund shall transfer \$\_\_\_\_\_ to the Federal Projects Fund on *June 30, 2009*.

**SECTION 2.** The \$\_\_\_\_\_ transfer shall remain in the Federal Projects Fund as a designated fund balance from the General Purpose School Fund and may be repaid at any time as noted in a resolution passed by the Board of Education and County Commission.

**SECTION 3.** This resolution will take effect on *June 30, 2009*. The Secretary of the Board of Education shall include this Resolution in the minutes of the *Volunteer School District*. The County Clerk shall include this Resolution in the minutes of *Volunteer County*.

Adopted this 30<sup>th</sup> day of June 2009.

APPROVED:

\_\_\_\_\_  
Chairman, Board of Education

ATTEST:

\_\_\_\_\_  
Secretary, Board of Education

APPROVED:

\_\_\_\_\_  
Chairman, County Commission

ATTEST:

\_\_\_\_\_  
County Clerk

**RESOLUTION**

No. \_\_\_\_\_

**RESOLUTION TO TRANSFER FROM  
GENERAL PURPOSE SCHOOL FUNDS TO FEDERAL PROJECTS  
FUND FOR FISCAL YEAR ENDING JUNE 30, 2011**

**WHEREAS**, Federal Projects grants operate on a reimbursement basis and funds are requested from the State of Tennessee by Morgan County Schools for expenditures on a monthly basis; and,

**WHEREAS**, the Federal Projects Fund operates with a cash deficit at various times throughout the fiscal year due to a slow turn-around time for reimbursements from the State of Tennessee; and,

**WHEREAS**, Generally Accepted Accounting Principles (GAAP) consider a cash deficit in any fund to be a significant deficiency in internal control; and,

**WHEREAS**, Morgan County Schools does not desire to operate any fund with a cash deficit.

**NOW, THEREFORE, BE IT RESOLVED**, by the board of Education of Morgan County Schools, a school district in Tennessee, meeting in session on this 6th day of June, 2011, and by the Morgan County Commission, a county in Tennessee, meeting in session on this \_\_\_\_\_ day of \_\_\_\_\_, 2011, that:

**SECTION 1.** The General Purpose School Fund shall transfer \$300,000 to the Federal Projects Fund on June 30, 2011.

**SECTION 2.** The \$300,000 transfer shall remain in the Federal Projects Fund as a designated fund balance from the General Purpose School Fund and may be repaid at any time as noted in a resolution passed by the Board of Education and Morgan County Commission.

**SECTION 3.** This resolution will take effect on June 30, 2011. The Secretary of the Board of Education shall include the Resolution in the minutes of the Morgan County School Board. The County Clerk shall include this Resolution in the minutes of the Morgan County Commission.

Adopted this the \_\_\_\_\_ day of \_\_\_\_\_, 2011.

APPROVED:

APPROVED:

\_\_\_\_\_  
Chairman, Morgan County School Board

\_\_\_\_\_  
County Executive

ATTEST:

ATTEST:

\_\_\_\_\_  
Secretary, Morgan County School Board

\_\_\_\_\_  
County Clerk

May 23, 2011

Dr Edd Diden  
Director of Schools  
Morgan County Board of Education  
136 Flat Fork Road  
Wartburg, Tennessee 37887

Re: Re-Roofing Oakdale and MCCTC  
Morgan County, Tennessee  
Existing Roof Analysis and Estimates

Dr. Diden,

I want to thank you, Mr. Jim Aytes and Mr. Glenn Phillips for allowing Mr. Larry Rosen of Dixie Roofing and myself to visit the existing Schools and to provide you with an existing analysis of the two (2) schools and the current Roof on these Facilities and how we may be able to re-roof these two (2) Schools the most economical directions and the estimated cost for re-roofing for the project referenced above

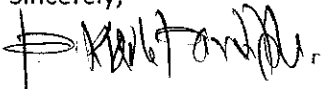
I have attached the roof plans for each school based upon us visiting the sites and measuring each School. We also took Core Samples with the assistance of Dixie Roofing, Inc. of both Schools to understand what the current composition of each roof. The MCCTC is consistent on the low and high roofs and currently has a mechanically fasten EPDM over a 1" Fiberboard on an existing gravel surface built-up roof system, which was the original roof system. Oakdale has several different systems based upon the locations and when the additions were completed.

I have attached an analysis of each Roof at the location of each Core Drill/Sample that we took on Wednesday and Saturday, a description of the new Proposed Roof System and also an Estimated Cost Estimate for this System.

Again, thank you for the opportunity to provide this Service to you and the Morgan County Board of Education.

If you have any questions, please call me at your convenience.

Sincerely,



R. Mark Randolph, AIA  
President



## MCCTC Proposed New Roof System and Estimated Cost

Morgan County Board of Education

Date: May 23, 2011 (Cores were drilled on Wednesday, May 18, 2011)  
See attached Roof Plan for locations

RE-ROOF METHOD: 41,400 S F.

Remove the existing upper layer of mechanically fastened EPDM Membrane and the 1" Fiberboard down to the existing gravel based built-up roof and dispose of these Products.

Mechanically fasten a new Iso-guard cover board over the existing built-up roof layer and then install "Firestone's" new 060 mil totally adhered TPO (White) Roof System with all new Flashings with a new 24 gauge pre-finished gravel stop or fascia around the perimeter, which will include a manufacturers 15 year standard warranty. This includes new flashings at all mechanical equipment curbs, vents and other penetrations in the roof. Note the existing gutters and downspouts will remain in place.

Probable estimated Cost: \$4 50/s f @ 41,400 s f \$186,300.00

**Estimated Budget for New Roof: \$190,000.00**



# MCCTC School Re-Roofing Analysis

## Analysis of Core Drills

Morgan County Board of Education

Date: May 23, 2011 (Cores were drilled on Wednesday, May 18, 2011)  
See attached Roof Plan for locations

C1 - Core Drill: 3 ½" thickness

Metal Deck Base  
Lightweight concrete  
Composite Board – Sandwich Board (2 ½")  
Gravel surface Built-up Roof (Original Roof)  
Cover/Fiber Board (1")  
EPDM – Mech. Fasten

C2 – Core Drill: 3 ½" thickness

Metal Deck Base  
Lightweight concrete  
Composite Board – Sandwich Board (2 ½")  
Gravel surface Built-up Roof (Original Roof)  
Cover/Fiber Board (1")  
EPDM – Mech. Fasten



# Oakdale School Proposed New Roof System and Estimated Cost

Morgan County Board of Education

Date: May 23, 2011 (Cores were drilled on Saturday, May 21, 2011)  
See attached Roof Plan for locations

RE-ROOF METHOD: 67,100 S.F.

At the **Metal Deck** areas remove the existing mechanically fasten EPDM and upper membrane as well as the next layer the ½" Fiberboard down to the existing built-up roof (original roof) and dispose of these materials.

Mechanically fasten a new HD IsoGuard Coverboard over the existing built-up roof layer and then install "Firestone's" new .060 mil totally adhered TPO (White) with all new Flashings and with a new 24 gauge pre-finished gravel stop or edge metal, thus giving us a standard 15 year warranty from "Firestone". This includes all new flashings at all mechanical equipment curbs, vents and other penetrations in the roof. Note that the existing gutters and downspouts will remain

At the **Tectum** areas remove existing mechanically fasten EPDM and upper membrane as well as the next layer, the ½" Fiberboard down to the gravel based built-up roof. Power broom the existing roof surface to remove stone ballast and dispose of all these materials.

Adhere a new HD IsoGuard Coverboard over the existing de-graveled built-up roof and install a new .060 mil totally adhered TPO (White) membrane system with all new flashings, and a new 24 gauge pre-finished gravel stop or edge metal thus acquiring a 15 year warranty from "Firestone" Note that all existing gutters and downspouts remain in place.

At **Ballast** areas remove the existing stone/ballast and the existing EPDM and flashings down to the existing tapered Insulation/EPS.

Mechanically fasten a new HD IsoGuard Coverboard over the existing insulation with a new .060 mil totally adhered TPO (White) membrane system with all ne flashings and a 24 gauge pre-finished gravel stop or edge metal, thus acquiring a 15 year warranty from "Firestone". Note we will install new crickets between the existing drains not currently in place

Probable estimated Cost:	\$5 00/s f @ 67,100 s.f.	\$335,500.00
<b>Estimated Budget for New Roof:</b>		<b>\$350,000.00</b>



# Oakdale School Re-Roofing Analysis

## Analysis of Core Drills

Morgan County Board of Education

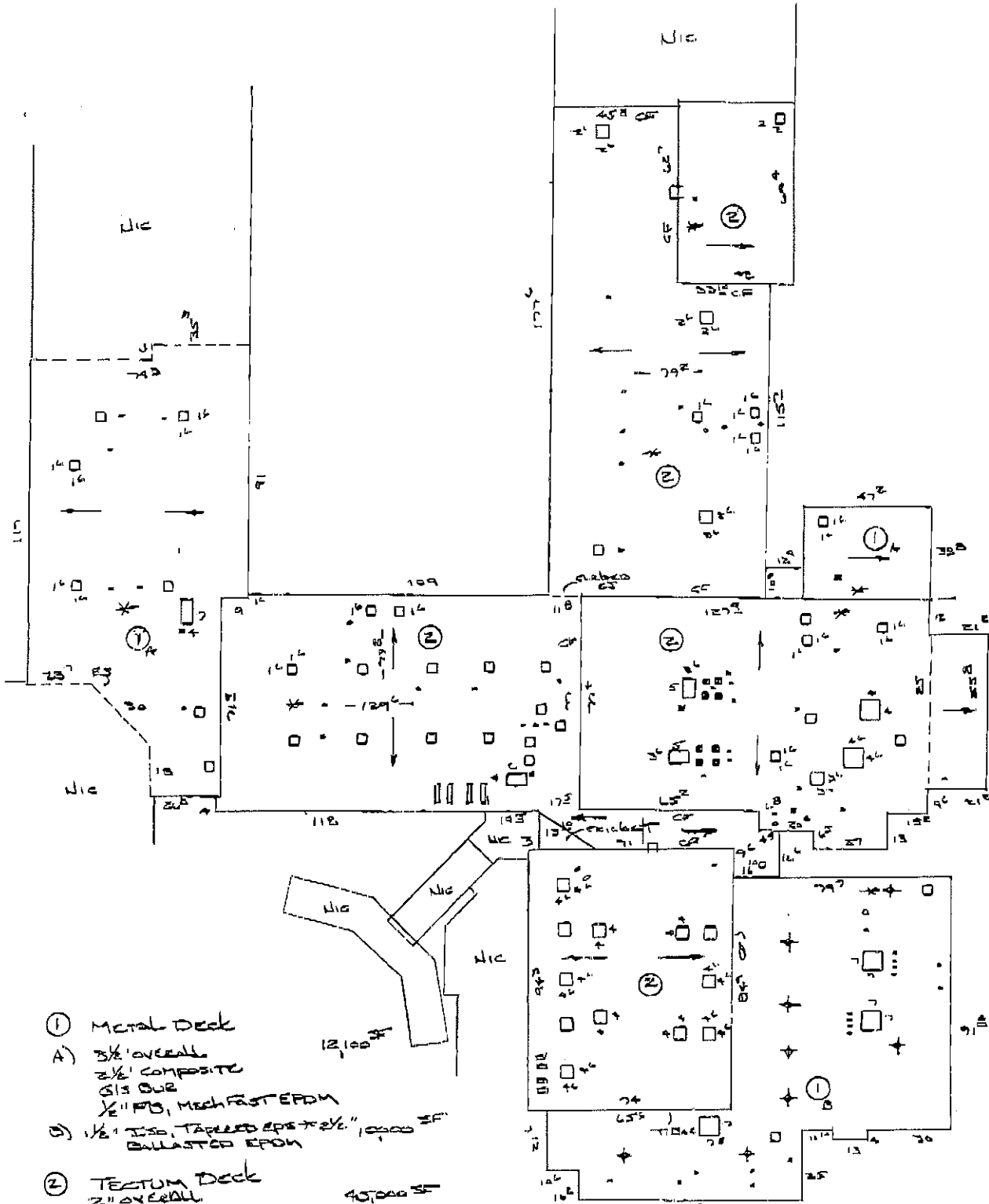
Date: May 23, 2011 (Cores were drilled on Saturday, May 21, 2011)  
See attached Roof Plan for locations

C1 - Core Drill: 3 ½" thickness	Metal Deck Base Composite Board- Sandwich Board (2 ½") Smooth surface Built-up Roof (Original Roof) Cover/Fiber Board (1/2") EPDM – Mech. Fasten system
C2 – Core Drill: 2" thickness	Tectum Base Perlite – 1" Gravel surface Built-up Roof (Original Roof) Cover/Fiber Board (1/2") EPDM – Mech. Fasten system
C3 – Core Drill: 2" thickness	Tectum Base Perlite – 1" Gravel Surface Built-up Roof (Original Roof) Cover/Fiber Board (1/2") EPDM – Mech. Fasten system
C4 – Core Drill: 2" thickness	Tectum Base Perlite – 1" Gravel Surface Built-up Roof (Original Roof) Cover/Fiber Board (1/2") EPDM – Mech. Fasten system
C5 - Core Drill: 3 ½" thickness	Metal Deck Base Composite Board-Sandwich Board (2 ½") Gravel Surface Built-up Roof (Original Roof) Cover/Fiber Board (1/2") EPDM – Mech. Fasten system



Oakdale School Re-Roof Analysis Continued

- C6 – Core Drill: 2” thickness
  - Tectum Base
  - Perlite – 1”
  - Gravel Surface Built-up Roof (Original Roof)
  - Cover/Fiber Board (1/2”)
  - EPDM – Mech. Fasten system
  
- C7 – Core Drill: 4-4 ½” thickness
  - Metal Deck Base
  - 1 ½” Iso-guard
  - 2 ½ “ Tapered EPS
  - EPDM
  - Ballast/Stone surface
  
- Gymnasium Roof
  - Tectum
  - Perlite – 1”
  - Gravel Surface Built-up Roof (Original Roof)
  - Cover/Fiber Board (1/2”)
  - EPDM – Mech. Fasten system



- ① Metal Deck
  - A) 3/8" OVERALL
  - 2 1/2" COMPOSITE
  - 5/8" BUR
  - 1/2" FB, Mech FAST, EPDM
- ② 1/2" ISS, TAPERED EPS + 2 1/2" 10000 #F
- ③ BALLASTED EPDM
- ④ TESTUM DECK
  - 2" OVERALL
  - 1" POLY-TE
  - 5/8" BUR
  - 1/2" FB
  - MECH FAST, EPDM

40,000 SF  
 67,100 SF

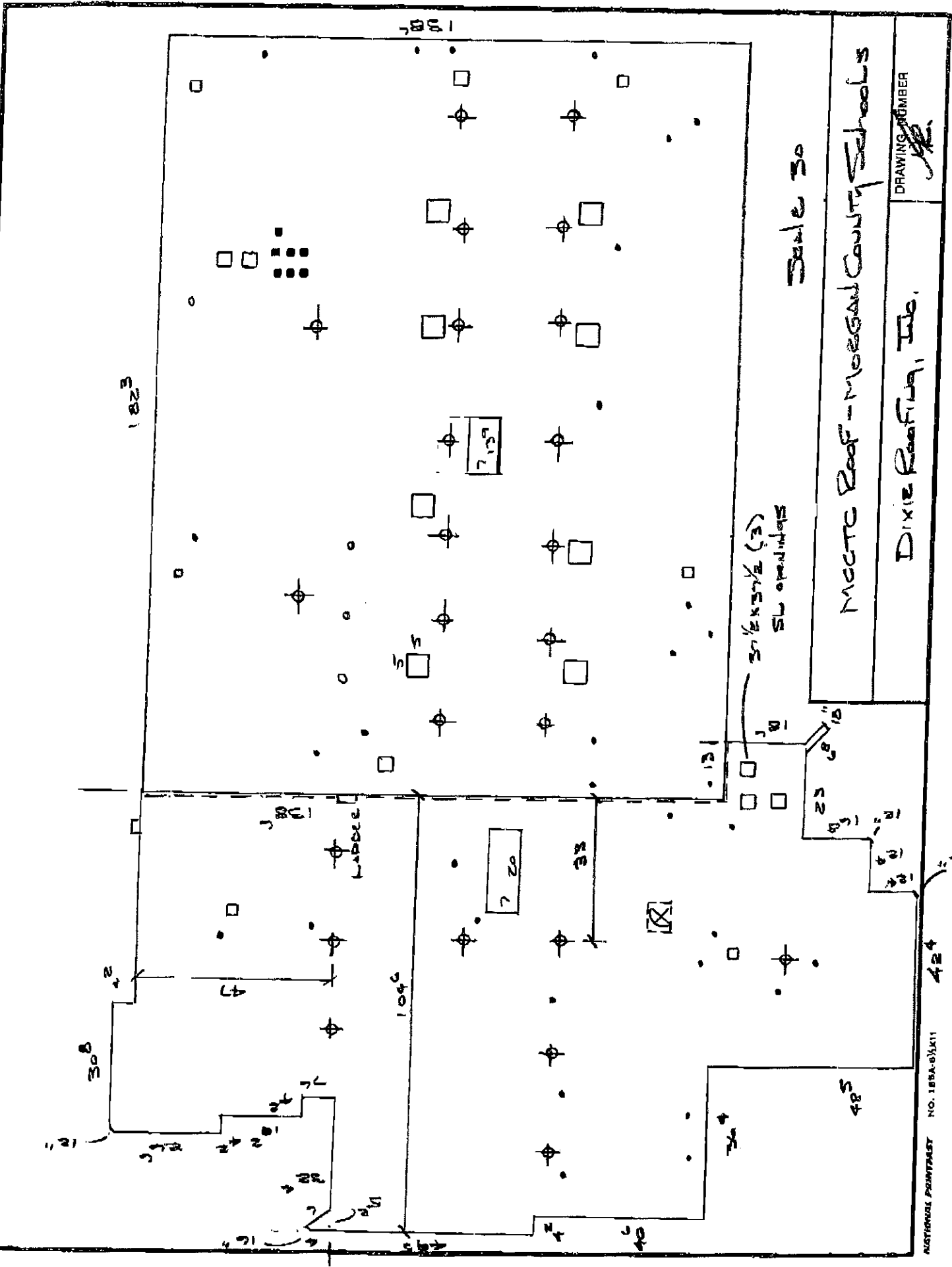
1/2" FB  
MECH. FAST. EPDM

\* DEPICTS TEST CUT LOCATIONS

OAKDALE K-8 SCHOOL  
PARTIAL REEROOF

5/21/11

DIXIE ROOFING, INC.



DRAWING NUMBER

MCCOY ROOF - MORGAN COUNTY SCHOOLS

DIXIE ROOFING, INC.

NATIONAL POINTCAST NO. 188A-81/11

424

425

Scale 3/8"

1823

1041

7 1/2

7 20

32

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LADDER

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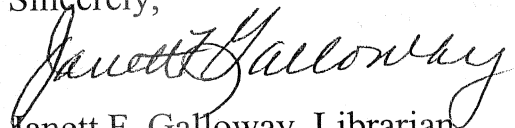
March 2011

Morgan County Board of Education  
Wartburg,  
TN 37887

Dear Sirs:

Sunbright School has the following items that need to be brought to your attention and put through the process of surplus to remove them from inventory. The items and their description are listed on the following page. Thank you for your attention to this matter.

Sincerely,



Janett F. Galloway, Librarian  
Sunbright School

Dr. Elizabeth Boyd, Principal  
Sunbright School  
Sunbright, TN 37872

## Audio Visual Material Inventory

<u>Description</u>	<u>Model #</u>	<u>Serial #</u>	<u>Size</u>	<u>Price</u>
Phillips	PR1903C125	23732136	21"	\$229.99 *
Emerson	EWC1902	V06219408	20"	\$199.99
Sylvania	SRT2019	V07025999	19"	\$167.98
3 Metal Carts				\$349.95ea./\$1,049.85
1-1 <sup>st</sup> Century Classroom Cart				\$500.00

\* New costs - This equipment is not usable and needs to be surplus for disposal.

EJD  
5/26/11

# Morgan County Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Graduation Activities</b>	Descriptor Code: <b>4.606</b>	Issued Date:
		Rescinds:	Issued:

1 Students who have met all graduation requirements on the day of graduation and students who are  
2 within two (2) or fewer credits of meeting all requirements<sup>1</sup> and can complete the requirements during  
3 the summer may participate in graduation activities. If extenuating circumstances exist at any school,  
4 the matter shall be presented to the Board prior to graduation activities.  
5

6 Students are expected to participate in all graduation activities. Graduation apparel shall be determined  
7 by the administration of each school and shall be the personal expense of each student, except for stu-  
8 dents who are eligible to receive free or reduced price lunches.<sup>2</sup> In such cases, the school shall assume  
9 responsibility for payment of fees, provided, however, that the school shall not be responsible for the  
10 expenses of graduation apparel if it consists only of the student's personal clothing. All other graduation  
11 expenses shall be the responsibility of the Board.  
12

13 Graduation ceremonies shall be physically accessible to all students, their parents and/or guardians, and  
14 other interested citizens.<sup>3</sup>  
15

16 Students who do not wish to participate in graduation activities shall make this known to the school  
17 principal at least five (5) days prior to the day of graduation. Non-participating students will receive their  
18 diplomas, or certificates, from the principal's office on the day following graduation ceremonies.  
19

20 There shall be no sponsorship of a baccalaureate service or other activity which is religious in nature  
21 by the Board or its employees, and no school funds, including paid staff time, will be used for such  
22 activities.<sup>4</sup>  
23

24 Students graduating with distinction will be recognized at graduation.<sup>5</sup>  
25  
26  
27  
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30  
31  
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35  
36 Legal References:

- 37 1. TCA 49-6-405
- 38 2. TCA 49-2-114
- 39 3. 28 CFR § 36.201-2
- 40 4. *Lee v. Weisman*, 505 U.S. 112 S. Ct. 2649, 120 L. Ed. 2d 467 (1992)
- 41 5. TRR/MS 0520-1-3-.06(1)(c)

Cross References:

Section 504 & ADA Grievance Procedures 1.802  
Student Fees and Fines 6.709

**Tennessee School Boards Association  
Policy Development Summary**

**Policy Code: 4.606**

*District Sources Consulted:*

**Policy Recommendations:**

*Editor's Comments:*

Developed Sample

District policy used

Customize as indicated

**MANDATED BY LAW**

This is a new policy for Morgan County.

**LEGAL REFERENCE:**

**TCA 49-6-405. Promotion and graduation.**— (a) Upon the completion of a junior high school course of study, pupils shall be given certificates of promotion to the next grade of the school system.

(b)(1) On completion of a course of study in a senior high school, as provided in this part, pupils shall be given diplomas of high school graduation.

(2) If a high school pupil of senior class status is within two (2) or fewer credits of completion of a course of study which qualifies the pupil for high school graduation at the time of the high school graduation ceremony, the high school may compile a list of such pupils who may be recognized at the graduation ceremony in accordance with policy established by the local school board.

(c) If there are foreign exchange students in a high school, the local school board shall provide for the recognition of such students during the high school graduation ceremony.

**TCA 49-2-114. Waiver of school fees.**— (a) Local education agencies shall establish, pursuant to rules promulgated by the state board of education, a process by which to waive all school fees for students who receive free or reduced price school lunches.

(b) "School fees" are defined as:

(1) Fees for activities that occur during regular school hours;

(2) Fees for activities and supplies required to participate in all courses offered for credit or grade;

(3) Fees or tuition applicable to courses taken during the summer by a student; except that non-resident students regularly enrolled in another school system may be required to pay fees or tuition for such summer courses; and

(4) Fees required for graduation ceremonies.

**28 CFR § 36.201 General**

(a) Prohibition of discrimination. No individual shall be discriminated against on the basis of disability in the full and equal enjoyment of the goods, services, facilities, privileges, advantages or accommodations of any place of public accommodation by any private entity who owns, leases (or leases to), operates a place of public accommodation.

**28 CFR § 36.202 Activities**

(a) Denial of participation. A public accommodation shall not subject an individual or class of individuals on the basis of disability or disabilities of such individual or class, directly or through contractual, licensing or other arrangements, to a denial of the opportunity of the individual or class to participate in or benefit from the goods, services, facilities, privileges, advantages or accommodations of a place of public accommodation.

(b) Participation in unequal benefit. A public accommodation shall not afford an individual or class of individuals, on the basis of a disability or disabilities of such individual or class, directly or through contractual licensing, or other arrangements, with the opportunity to participate in or benefit from a good, service, facility, privilege, advantage, or accommodation that is not equal to that afforded to other individuals.

(c) Separate benefit. A public accommodation shall not provide an individual or class of individuals, on the basis of a disability or disabilities of such individual or class, directly or through contractual licensing or other arrangements with a good, service, facility, privilege, advantage, or accommodation that is different or separate from that provided to other individuals, unless such action is necessary to provide the individual or class of individuals with a good, service, facility, privilege, advantage, or accommodation, or other opportunity that is as effective as that provided to others.

(d) Individual or class of individuals. For purposes of paragraphs (a) through (c) of this section, the term "individual or class of individuals" refers to the clients or customers of the public accommodation that enters into the contractual, licensing, or other arrangement.

**Lee v. Weisman, 505 U.S. 577, 112 S. Ct. 2649, 120 L. Ed.2d 467 (1992)**

The United States Supreme Court ruled that an invocation and benediction conducted by a member of the clergy at a public school graduation violated the Establishment Clause of the First Amendment because school officials directed and guided the performance of the prayer and because graduates who objected were "induced to conform."

The school policy at issue permitted principals to invite members of the clergy to give invocations and benedictions at middle school and high school graduations. The selected graduation speaker, a rabbi, was advised by the school principal that the prayer should be nonsectarian and was given a pamphlet, "Guidelines for Civic Occasions," prepared by the National Conference of Christians and Jews. Attendance at the graduation ceremony was not compulsory.

The Court focused upon two "dominant facts" in deciding the case: (1) state officials directed the performance of a formal religious exercise at the secondary school ceremonies; and (2) attendance and participation were "in a fair and real sense obligatory," even though the school district did not require attendance for the receipt of a diploma.

The Court recognized the elementary and secondary school environment as one where subtle pressures existed and where students had no real alternative that would allow them to avoid the fact or appearance of participation in the religious exercises: "There are heightened concerns with protecting freedom of conscience from subtle coercive pressure in the elementary and secondary public schools. Prayer exercises in public schools carry a particular risk of indirect coercion."

The Court also concluded that although peer pressure might be "subtle and indirect," it could be "as real as any overt compulsion." The Court reasoned: "It is of little comfort to the dissenter to be told that the act of standing or remaining in silence [during the prayer] signifies mere respect, rather than participation."

## **Home School Request to Participate in Extra-Curricular Activities Background Information**

Two Types of Home School Students:

1. The Independent Home School Student. Parents have to register their children each year with the Superintendent. They are independent of any organization. They are subject to testing by the school system. If adequate progress is not made, they can be required to return to school.
2. The Church affiliated satellite home school student. When a student enrolls in one of these programs, they have in fact withdrawn from the public school system and have enrolled in a private school.

Under the new TSSAA bylaw, the Independent Home School Student would be eligible to participate in athletics. Fewer than 6 students in Morgan County fall into this category in any given school year. Most are elementary age. Under the new TSSAA bylaw, the Church Affiliated Satellite Home School Student would not be eligible to participate. They are in fact enrolled in another school or school system. About 8–12 students enrolled in this type of home school in any given year. The TSSAA change in by-laws opens the possibility of home school participation. The final decision will be made by local boards of education. If the Morgan County Board of Education adopted the TSSAA policy, there would be very little impact on high school athletics in Morgan County. There would only be one or two students in any given year that could possibly participate.

A request from Redemption Academy regarding students participating in athletics at Sunbright has been previously addressed. Redemption is not a home school, it is a school. In order for a student to participate from another school, a Co-Op program would have to exist. The key to this is that Redemption would have to become a member of TSSAA in good standing. In this case, they declined to do so.

A school system will have to approve a policy that will allow students who are not enrolled in a school to participate in athletics. Several schools are in fact adopting policies that do not allow student to participate who are not enrolled in their schools.

This matter merits very thoughtful consideration. This topic was recently discussed in a meeting of the regional attendance supervisors in Knoxville. None of the systems represented had adopted a policy to allow home school students to participate in athletics. Some had already adopted a policy that would not allow home school students to participate. This topic will receive attention from a state-wide perspective at the Spring Attendance Conference in Murfreesboro April 13-15. Mr. Wilson plans to attend and will continue to collect information on this topic.

Recent newspaper article on this topic:

<http://www.tennessean.com/article/20110313/NEWS04/103130345/1970/TN-opens-doors-home-schooled-students>

# TSBA POLICY INSIGHT

## TSSAA Bylaw Change

The recent change in the Bylaws of the Tennessee Secondary School Athletics Association to permit homeschooled students to participate in TSSAA activities has created a great deal of confusion and controversy. These controversies will have to be resolved within TSSAA, with input from its member systems. TSBA has recommended, and continues to recommend, that systems abide by the TSSAA bylaws.

Part of the controversy regards an interpretation of the rule change that would require participation by homeschooled students. While some have read the bylaw change as requiring School Systems to permit them to try out for the teams, others, including attorney Chuck Cagle, state that the changes merely set preconditions on participation if the Board allows it.

## Text of TSSAA Change

Members of the General Assembly have been gaining momentum every year in the movement to allow homeschooled students to participate in the athletic programs of public schools. In light of these mounting political pressures, TSSAA recently took a proactive approach in passing a new regulation. TSBA had a seat at the table as these lengthy discussions and debates were held on this controversial issue. In the end, it appeared much more appropriate that this issue be addressed through regulation, not state law. TSSAA's actions will ensure that every member school

### INSIDE THIS ISSUE

TSSAA Bylaw Change	1
Text of TSSAA Change	1-2

Regardless, no one has interpreted this change to guarantee any student a place in an athletic program. Consistent with the history of Tennessee Schools, such places must be earned.

The addition to the policy is designed to protect the School System from liability in the event of injury either to the Home School student or caused by that student. Please ensure that the insurance is in place prior to any participation, including a try-out, by the Home School student.

Joel H. Moseley  
Director of Policy & Staff Attorney  
JMoseley@tsba.net

abides by the same regulations and standards.

Lee Harrell  
Director of Govt. and Labor Relations  
[LHarrell@tsba.net](mailto:LHarrell@tsba.net)

*The following is the text of the Bylaw change, as it appears in the December 8, 2010, Legislative Council Minutes of the TSSAA, which can currently be found at:*  
<http://www.tssaa.org/LegislativeCouncil/actions/lcminutes20101208.htm>.

A home schooled student wishing to participate in extracurricular athletics at a member school shall be eligible if the following qualifications are met:

1. The student shall be enrolled in a home school study program in compliance with Section 49-6-3050(b)(1) and be registered with the local director of schools (or head of school, if a private school) by August 15 of the current school year.
2. The participating student must have a legal residence within the school district where he/she is registered, if registering with a public school. If registering with a private school, the student must have a legal residence within 20 miles of the private school and meet all tuition and financial aid requirements.
3. By August 15 of the school year, the parent or guardian must make application to the principal of the member school in which the home school athlete wishes to participate.
4. The home school athlete shall meet the same academic standards required of a member school student athlete to participate in the athletic program; however, the Director of Schools for public schools (or the head of school for private schools) in which a home school athlete wishes to participate shall work with the parent or guardian to ensure that the home school athlete is academically eligible. If a home school student's course of study does not include five (5) academic subjects, then the Director of Schools (or head of school, if a private school) and the parent shall develop an alternative measure of academic progress and submit the same to the TSSAA for approval. Proof of academic eligibility shall be provided by the member school to the TSSAA each semester.
5. The home school student must provide proof of basic medical insurance coverage and both independently secured catastrophic insurance coverage and liability insurance coverage which names the TSSAA as an insured party in the event the school's insurance provider does not extend coverage to students enrolled in home school programs. The insurance must be in place before the home school student practices or participates.
6. The LEA may impose a participation fee for each athletic sport in which a home school athlete wishes to participate. Such participation fee shall not exceed three hundred dollars annually for each sport and shall be paid in full prior to the first regular season contest. A home school student participating at a private school shall be subject to full tuition and financial aid rules.
7. The home school student must meet all other TSSAA eligibility requirements.
8. All eligibility issues may be appealed in accordance with the Bylaws of the TSSAA.
9. The home school athlete must adhere to the same standards of behavior, responsibility, performance, and code of conduct as other participants of the team.
10. This rule gives a home school athlete the opportunity to try out for a member school's athletic team. Ultimate decisions on the roster are left to the member schools and are not governed by the TSSAA. No student is guaranteed participation, but only the opportunity to try out for a position on the team, subject to the other provisions of this rule.

# Tennessee School Boards Association

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Interscholastic Athletics</b>	Descriptor Code: <b>4.301</b>	Issued Date:
		Rescinds:	Issued:

1 No person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, be  
2 treated differently from another person or otherwise be discriminated against in any athletic program of  
3 the school. Equal athletic opportunity shall be provided for members of both sexes.<sup>1</sup>  
4

5 Interscholastic athletics shall be administered as a part of the regular school program and shall be the  
6 principal's responsibility. Principals shall ensure that school regulations regarding participation in a sport  
7 are reasonable. Athletic schedules shall be filed in each school principal's office. The principal or his/  
8 her designee must accompany an athletic team on trips. Transportation of teams to athletic games is  
9 approved by the Board, provided the team's school reimburses the Board for mileage.  
10

11 Bylaws of the Tennessee Secondary School Athletic Association shall regulate the operation and control  
12 of secondary athletics.<sup>2</sup>  
13

14 In the event that the school's insurance provider does not extend coverage to an athlete, that athlete must  
15 provide proof of independently secured catastrophic coverage, and liability coverage, with the school  
16 system as a named insured, of not less than the limits set forth in Tenn. Code Ann. § 29-20-403.<sup>3</sup>  
17

18 There shall be a complete annual physical examination of every student prior to his/her participation in  
19 interscholastic athletics.<sup>4</sup> Cost of the examination shall be borne by the parent or guardian of the student.  
20 These records shall be on file in the principal's office. It shall be the responsibility of the parent(s) or  
21 guardian to provide health and hospitalization insurance for all students participating in interscholastic  
22 athletics.  
23

24 No principal or teacher of any school under the control of the Board shall dismiss his/her school or any  
25 group of students for the purpose of permitting them to practice or play baseball, football, basketball  
26 or any similar game within the regular school hours of any school day of the week without written  
27 permission from the Board. This does not prevent the inclusion of regular physical training lessons in  
28 the daily school program.<sup>5</sup>  
29  
30  
31

32  
33 Legal References:

- 34  
35 1. Title IX, Education Amendment of 1972,  
36 20 U.S.C. § 1681, et seq. ; 34 CFR § 106.41  
37 2. TRR/MS 0520-1-2-.08(1)  
38 3. Tenn. Code Ann. § 29-20-403(b)(4)  
39 4. TRR/MS 0520-1-3-.08(2)(b)  
40 5. Tenn. Code Ann. § 49-6-1002  
41

## **Update – April 25, 2011**

In researching and gathering information regarding the new TSSAA policy regarding the eligibility of home school students in our public high schools and middle schools, I have talked to several people and have attended sessions at the recent Attendance Conference in Murfreesboro.

I attended a session led by Matthew Gillespie of the TSSAA. He states that if local boards do not adopt this new policy, that the legislature will pass a more stringent & comprehensive rule. He initially stated that the schools had passed the policy. He later stated that the Board of Control had passed the policy.

Most schools, to my knowledge do not favor the new policy. I have polled the principals in Morgan County. They do not want home school students participating in our extra-curricular activities.

The other session in Murfreesboro that I attended was led by attorney Chuck Cagle. He stated that most school systems in Tennessee had not approved the new policy. He also stated that home school parents will tell you that they pay taxes. He said that this is not a reason to allow them to pick & choose what activities they want to participate. He stated that they had made a choice to opt out of public schools & had no right to cherry pick activities they wanted.

Mr. Gillespie stated that Florida has had the home school rule for several years. Last school year they had a total of 35 home school student athletes participating with regular schools. Louisiana has recently adopted a similar rule. They had a total of less than fifty participating.

Under the current TSSAA rule, I feel like the impact of the policy would be minimal for Morgan County. This new rule includes independent, traditional home school students only. We have very few of these in Morgan County. Under the state guidelines, a parent must register the student with the Superintendent by August 1<sup>st</sup>. The parent must have a college degree to instruct a high school student. Most of our home school students in Morgan County fall under the umbrella or church related satellite home school. These students would not qualify. They are considered to have enrolled in another school system.

My concern regarding this aspect of the rule is that the legislature might change the rule and in fact include the umbrella or satellite home school students. This would greatly increase the number of potential student athletes.

My concerns as a coach and as a school administrator are as follows:

1. When you have 25 athletes try out for 15 slots on a basketball team and 5 of the athletes that make the team are homeschoolers, I can see a problem.
2. When 4 of your five starters are home school students, I can see a problem.
3. If you have a rule that you have to be at school in order to practice or play in a game, how do you address the home school students? How do you address your regular students when the home school students don't have to comply with this rule?
4. If we adopt this rule now, it will be difficult to opt out of it later.
5. We don't have school zones in Morgan County. A student could participate in any of our schools rather than in the school where he/she resides.

Most school systems are taking a "wait and see" approach. I know that there are some families that are wanting us to make a decision quickly. I feel that it would be in the best interest of Morgan County Schools to take the same approach as most school systems in the state and "wait and see".

I have attached a copy of the TSSAA rule.

*Ronnie Wilson*  
**Student Services Director**  
**Morgan County Schools**

Dallas Davis  
1119 Knoxville Hwy.  
Wartburg, Tn 37887  
423-346-6616  
5-20-11  
Re: Request to review vending machine policy

Dr. Edd Diden  
Director of Morgan County Schools  
136 Flat Fork Road  
Wartburg, Tn. 37887

Dear Dr. Diden:

The principals of the 9 – 12 schools request that the board consider a review of the proposal that high schools must abide by the same restrictions placed on the elementary and middle schools in regard to the sale of vending machine drinks. Currently, the only product offered for students in the drink machines is water. Since this implementation, the schools have experienced a notable decrease in revenues. As a result, the schools are constantly trying to find funds to provide and supply the necessary items for the everyday functions of our schools. For example, the extra revenue generated from these sales make it possible to improve the appearance (interior and exterior) of the building; equip the office and teachers with necessary supplies and materials; and most importantly assist in meeting the needs of the students in providing a quality educational experience.

Below is a list of the products which may be sold in vending machines. You will note that the guidelines, as set forth by the American Beverage Association and the Alliance for a Healthier Generation, are different at the elementary, middle, and high school level. The principals, of the 9 – 12 schools in Morgan County, respectfully request permission to follow and abide by these guidelines, with the knowledge that such items will not be available for sale until after lunch has been served to all students.

The following guidelines, which were set by the American Beverage Association and the Alliance for a Healthier Generation,\* are offered to schools for sale to students through vending machines, à la carte lines and school stores.

**Elementary school**

- Water
- Milk and juice in 8-ounce servings or less, which meet the following criteria:
  - Fat-free or low-fat milk and nutritionally equivalent (per USDA) milk alternatives;
  - Fat-free or low-fat nutritionally equivalent flavored milk with no more than 150 calories per 8-ounce serving;
  - 100% juice (or 100% juice plus water) with no added sweeteners, no more than 120 calories per 8-ounce serving and at least 10% of the recommended daily value (DV) for at least three micronutrients (e.g., calcium, vitamins, iron).

### **Middle school**

- Same as elementary school except that juice and milk meeting elementary school criteria may be available in 10-ounce servings.
- As a practical matter, if middle school and high school students have common access to areas where beverages are sold on a common campus or in common buildings, then the school community has the option to adopt the high school standard.

### **High school**

- Water
- No or low-calorie beverages with no more than 10 calories per 8-ounce serving (e.g., diet sodas, unsweetened teas, fitness waters, flavored waters, seltzers)
- Milk, light juice, juice and sports drinks in 12-ounce servings or less, which meet the following criteria:
  - Fat-free or low-fat milk and nutritionally equivalent (per USDA) milk alternatives;
  - Fat-free or low-fat nutritionally equivalent flavored milk with no more than 150 calories per 8-ounce serving;
  - 100% juice (or 100% juice plus water) with no added sweeteners, no more than 120 calories per 8-ounce serving and at least 10% of the DV for at least three micronutrients;
  - Light juices, sports drinks and other beverages with no more than 66 calories per 8-ounce serving.
- At least 50% of non-milk beverages must be water and no- or low-calorie options (no more than 10 calories per 8-ounce serving).

*\*The Alliance for a Healthier Generation is a joint initiative of the American Heart Association and the William J. Clinton Foundation.*

Your consideration and review of this matter is greatly appreciated.

Respectfully,

Dallas Davis

# MORGAN COUNTY BOARD OF EDUCATION

## ATTENDANCE OF NON-RESIDENT STUDENTS

Descriptor Code:

JBCB

Issued Date:

07/10/07

Students residing outside the boundaries of the school system may attend schools within the school system under the following conditions. The Morgan County Board of Education has adopted the BEP Standards for class size. Principals may accept out-of-county students as long as BEP Standards and the following priorities for student acceptance into the schools are met:

1. They must be approved by the director of schools and school principal.<sup>1</sup>
2. They must pay a tuition fee of \$250.00 per semester or such fee as established annually by the Board. Tuition shall be paid in advance at the Central Office prior to admittance to school. Student must show receipt and verification of Director of School's approval to principal before being allowed to attend classes. Tuition may not exceed per student, per annum, an amount equal to the amount of funds actually used for school purposes by the school system per student during the preceding school year minus any funds received from the state or from the student's resident system.<sup>2</sup>
3. Non-resident students must make application at least two weeks prior to the first day of school. After two (2) weeks prior to the beginning of school and thereafter during the remainder of the school year, students wishing to transfer into the system must also have the approval of the sending system.<sup>1</sup>
4. Students who become residents of the school system will be refunded any unused portion of the tuition on a pro-rata basis.
5. When payment is not made on all or any part of the required tuition of a previous year, the student(s) shall be excluded from future attendance until all prior and current tuition is paid.
6. Any dependant of a Morgan County School's employee, who lives outside Morgan County School System, shall be eligible to attend the school of their parent's employment. Full time employees of Morgan County Schools will have tuition waived. Parent volunteers do not meet this requirement.<sup>4</sup>
7. Request from students from adjoining states to attend school shall be considered on a case-by-case basis<sup>3</sup>
8. Out of county students, who become a documented behavior and/or attendance problem, will be transferred by to their assigned attendance area.
9. Bus transportation will not be provided for out-of-county students.

Legal References:

1. TCA 49-6-3104; TCA 49-6-3105
2. TCA 49-6-3003; TCA 49-6-403 (f)
3. TCA 49-6-3108
4. TCA 49-6-3113; TCA 49-6-3103

Cross Reference:

Foreign Exchange Students 6.502



**Morgan County Board of Education**  
**Board Self-Assessment Results**

## Morgan County Board Self-Assessment 2011

	Now	How Important
<b>BOARD MEETINGS</b>		
1.1 The board has sufficient time and opportunity to review the agenda and supporting materials before a board meeting.	5.67	5.83
1.2 The board encourages participation by each board member.	5.83	5.83
1.3 Board members come to meetings prepared to focus on discussion issues and keep comments relevant and brief.	4.83	5.67
1.4 All board members are routinely familiar with the agenda materials and are ready to discuss and decide important items.	4.67	5.67
1.5 Adequate background information on issues to come before the board is routinely provided in advance of the board meeting.	5.50	5.50
1.6 The board weighs all decisions in terms of what is best for the students of the school system.	5.67	5.83
	<b>5.36</b>	<b>5.72</b>
<b>TEAM BUILDING</b>		
2.1 The board is able to disagree on matters and still maintain an attitude of mutual respect and trust.	5.67	5.67
2.2 The board is open and honest with each other, as well as administrators and is able to maintain an attitude of mutual trust and respect.	5.67	5.67
2.3 The district has a planned program to orient newly-elected board members.	5.67	5.67
2.4 Once a decision has been made, all members respect the decision and the board speaks with one voice.	5.83	5.83
2.5 Board members do not attempt to individually speak on behalf of the board or commit the board.	5.67	5.83
	<b>5.70</b>	<b>5.73</b>
<b>BOARD/SUPERINTENDENT/STAFF RELATIONS</b>		
3.1 The board and superintendent trust and respect one another.	5.83	5.83
3.2 Each member of the board understands and respects the distinction between the board's responsibilities and the superintendent's duties.	5.83	5.83
3.3 Our board and superintendent agree on how complaints or concerns to board members should be handled.	5.67	5.67
3.4 Board members work to avoid surprises by sharing concerns or questions with the superintendent in advance of the board meeting.	5.33	5.67
3.5 The superintendent is given direction by the board as a whole rather than by individual members.	5.67	5.67
3.6 The board recognizes staff accomplishments.	5.83	5.67
3.7 Individual board members avoid making excessive personal requests from staff.	5.83	5.83
3.8 Board members are respectful to other board members, administrators, staff and visitors.	5.83	5.83
3.9 Board members direct complaints and requests to the superintendent rather than attempting to solve them directly.	5.67	5.83
3.10 The board ensures that an effective evaluation system is in place for the superintendent and all employees.	5.50	5.50
	<b>5.70</b>	<b>5.73</b>
<b>VISION PLANNING</b>		
4.1 A vision/mission statement for the district exists and is periodically reviewed by the board and widely disseminated in the district.	5.33	5.50
4.2 The vision reflects community priorities.	5.33	5.67
4.3 Discussion of major items before the board routinely includes consideration of their impact on meeting district goals.	5.33	5.50
4.4 The superintendent's evaluation considers how well the superintendent has addressed the district goals.	5.83	5.83
4.5 The board emphasizes setting and monitoring district goals, instead of how staff should achieve these goals.	5.33	5.67
4.6 The board does not get bogged down discussing operation details of the district or schools.	5.67	5.83
4.7 The board regularly solicits input from the community when establishing the future vision of the district.	5.33	5.67
	<b>5.45</b>	<b>5.67</b>

<b>Morgan County Board Self-Assessment 2011</b>		
<b>BOARD POLICY</b>		
5.1 Our board sets policies needed for the operation of the school district.	5.67	5.83
5.2 Before adopting a policy which affects them, our board actively seeks the input of employees, students and community members.	5.33	5.50
5.3 Board policies are administered consistent with the intent of the policy.	5.50	5.67
5.4 The board has developed an ongoing system to review and update all policies annually.	5.67	5.67
	<b>5.54</b>	<b>5.67</b>
<b>STUDENT ACHIEVEMENT</b>		
6.1 The board holds itself ultimately responsible for high achievement by all students.	5.83	5.83
6.2 The board regularly examines data to determine where achievement gaps exist and how much progress is being made to reduce those gaps.	5.33	5.67
6.3 The board provides a quality educational program imposing high individual academic standards for each student.	5.50	5.83
6.4 Student academic performance is regularly presented at the board.	5.67	5.83
6.5 The board regularly recognizes student accomplishments at board meetings.	5.83	5.83
	<b>5.63</b>	<b>5.80</b>
<b>BOARD COMMUNITY RELATIONS</b>		
7.1 The board provides for involvement of the public in the operating of our schools.	5.50	5.67
7.2 Our board actively promoted the school district to the public.	5.50	5.67
7.3 Our school board is respected by the community	5.67	5.67
7.4 Our board is accountable to the community.	5.83	5.83
7.5 The board refrains from committing to a position on an issue before all relevant facts are present.	5.67	5.83
7.6 Members of the board refrain from speaking for the board on issues on which the board has no official position.	5.33	5.83
	<b>5.58</b>	<b>5.75</b>
<b>ADVOCACY</b>		
8.1 Our board takes the initiative to establish and maintain positive personal relationships with other locally-elected officials/funding body.	5.83	5.67
8.2 Our board strives to keep local officials up-to-date on board activities and school district needs.	5.83	5.83
8.3 Our board understands the need to influence statewide legislation and works diligently to develop a positive relationship with local members of the General Assembly.	5.00	5.50
8.4 Each member of our board feels responsibility for attaining the goals of the board.	4.83	5.33
8.5 Our board is represented at TSBA's Day on the Hill Meeting.	5.67	5.50
	<b>5.43</b>	<b>5.57</b>
<b>BUDGET/FINANCE</b>		
9.1 The board understands the basic principles of school finance, including state, federal and local sources of revenue.	5.17	5.83
9.2 The budget reflects the strategic plan and supports the district's goals and objectives for student achievement and citizenship.	5.67	5.83
9.3 The budget reflects the district's vision and mission	5.83	5.83
9.4 The board requires proper accountability for the expenditure of school district funds.	5.83	5.83
	<b>5.63</b>	<b>5.83</b>
<b>TOTAL</b>	<b>5.00</b>	<b>5.15</b>

## Morgan County Self Assessment 2011

Statement	Statement #	Now	Importance	Difference
Our board is represented at TSBA's Day on the Hill Meeting.	8.5	5.67	5.50	-0.17
The board recognizes staff accomplishments.	3.6	5.83	5.67	-0.16
Our board takes the initiative to establish and maintain positive personal relationships with other locally-elected officials/funding body.	8.1	5.83	5.67	-0.16
The board encourages participation by each board member.	1.2	5.83	5.83	0.00
Adequate background information on issues to come before the board is routinely provided in advance of the board meeting.	1.5	5.50	5.50	0.00
The board is able to disagree on matters and still maintain an attitude of mutual respect and trust.	2.1	5.67	5.67	0.00
The board is open and honest with each other, as well as administrators and is able to maintain an attitude of mutual trust and respect.	2.2	5.67	5.67	0.00
The district has a planned program to orient newly-elected board members.	2.3	5.67	5.67	0.00
Once a decision has been made, all members respect the decision and the board speaks with one voice.	2.4	5.83	5.83	0.00
The board and superintendent trust and respect one another.	3.1	5.83	5.83	0.00
The board ensures that an effective evaluation system is in place for the superintendent and all employees.	3.10	5.50	5.50	0.00
Each member of the board understands and respects the distinction between the board's responsibilities and the superintendent's duties.	3.2	5.83	5.83	0.00
Our board and superintendent agree on how complaints or concerns to board members should be handled.	3.3	5.67	5.67	0.00
The superintendent is given direction by the board as a whole rather than by individual members.	3.5	5.67	5.67	0.00
Individual board members avoid making excessive personal requests from staff.	3.7	5.83	5.83	0.00
Board members are respectful to other board members, administrators, staff and visitors.	3.8	5.83	5.83	0.00
The superintendent's evaluation considers how well the superintendent has addressed the district goals.	4.4	5.83	5.83	0.00
The board has developed an ongoing system to review and update all policies annually.	5.4	5.67	5.67	0.00
The board holds itself ultimately responsible for high achievement by all students.	6.1	5.83	5.83	0.00
The board regularly recognizes student accomplishments at board meetings.	6.5	5.83	5.83	0.00

**May 2011**

## Morgan County Self Assessment 2011

Statement	Statement #	Now	Importance	Difference
Our school board is respected by the community	7.3	5.67	5.67	0.00
Our board is accountable to the community.	7.4	5.83	5.83	0.00
Our board strives to keep local officials up-to-date on board activities and school district needs.	8.2	5.83	5.83	0.00
The budget reflects the district's vision and mission	9.3	5.83	5.83	0.00
The board requires proper accountability for the expenditure of school district funds.	9.4	5.83	5.83	0.00
The board has sufficient time and opportunity to review the agenda and supporting materials before a board meeting.	1.1	5.67	5.83	0.16
Board members do not attempt to individually speak on behalf of the board or commit the board.	2.5	5.67	5.83	0.16
Board members direct complaints and requests to the superintendent rather than attempting to solve them directly.	3.9	5.67	5.83	0.16
The board does not get bogged down discussing operation details of the district or schools.	4.6	5.67	5.83	0.16
Our board sets policies needed for the operation of the school district.	5.1	5.67	5.83	0.16
Student academic performance is regularly presented at the board.	6.4	5.67	5.83	0.16
The board refrains from committing to a position on an issue before all relevant facts are present.	7.5	5.67	5.83	0.16
The budget reflects the strategic plan and supports the district's goals and objectives for student achievement and citizenship.	9.2	5.67	5.83	0.16
The board weighs all decisions in terms of what is best for the students of the school system.	1.6	5.67	5.83	0.17
A vision/mission statement for the district exists and is periodically reviewed by the board and widely disseminated in the district.	4.1	5.33	5.50	0.17
Discussion of major items before the board routinely includes consideration of their impact on meeting district goals.	4.3	5.33	5.50	0.17
Before adopting a policy which affects them, our board actively seeks the input of employees, students and community members.	5.2	5.33	5.50	0.17
Board policies are administered consistent with the intent of the policy.	5.3	5.50	5.67	0.17
The board provides for involvement of the public in the operating of our schools.	7.1	5.50	5.67	0.17

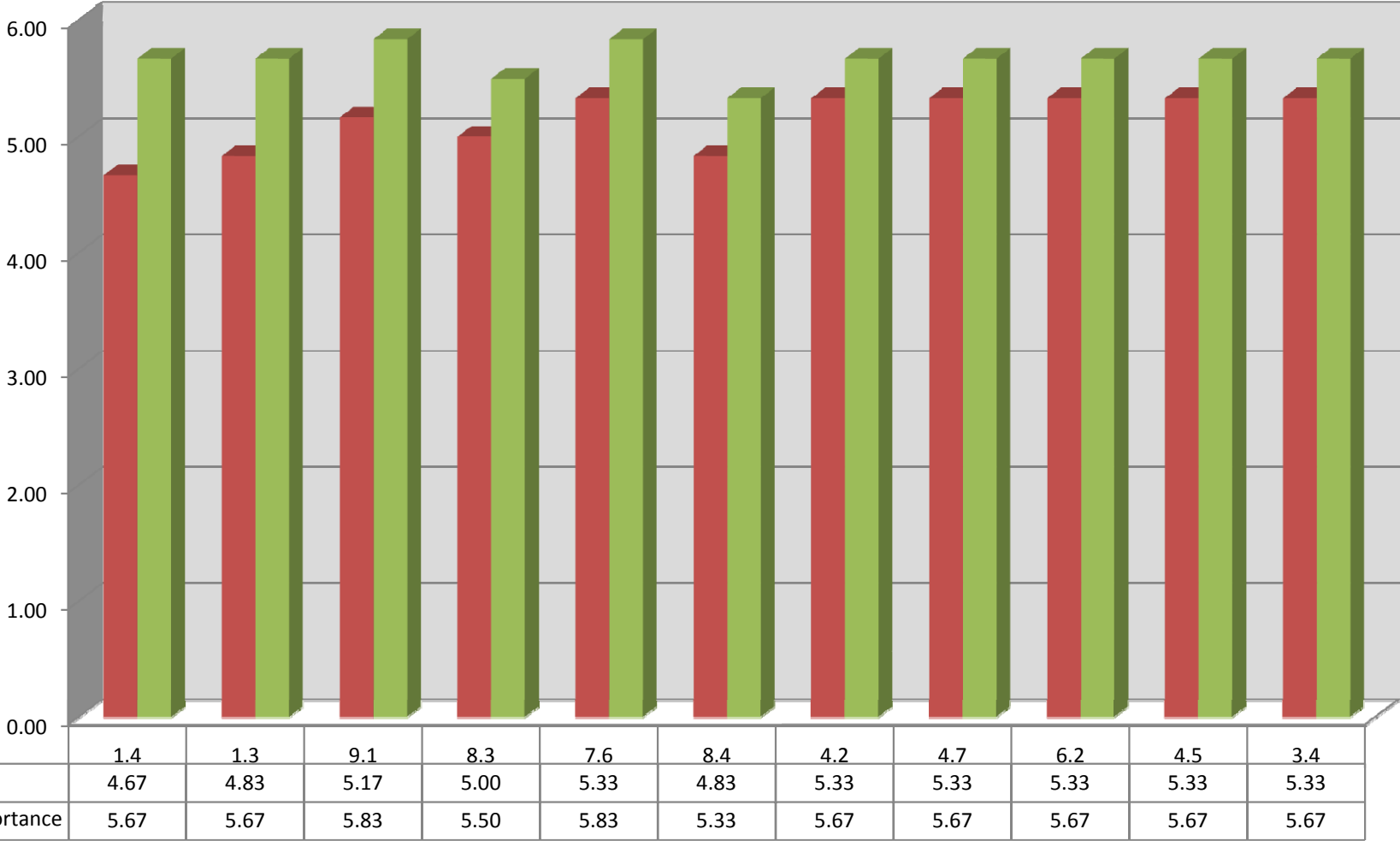
**May 2011**

## Morgan County Self Assessment 2011

Statement	Statement #	Now	Importance	Difference
Our board actively promoted the school district to the public.	7.2	5.50	5.67	0.17
The board provides a quality educational program imposing high individual academic standards for each student.	6.3	5.50	5.83	0.33
Board members work to avoid surprises by sharing concerns or questions with the superintendent in advance of the board meeting.	3.4	5.33	5.67	0.34
The vision reflects community priorities.	4.2	5.33	5.67	0.34
The board emphasizes setting and monitoring district goals, instead of how staff should achieve these goals.	4.5	5.33	5.67	0.34
The board regularly solicits input from the community when establishing the future vision of the district.	4.7	5.33	5.67	0.34
The board regularly examines data to determine where achievement gaps exist and how much progress is being made to reduce those gaps.	6.2	5.33	5.67	0.34
Members of the board refrain from speaking for the board on issues on which the board has no official position.	7.6	5.33	5.83	0.50
Our board understands the need to influence statewide legislation and works diligently to develop a positive relationship with local members of the General Assembly.	8.3	5.00	5.50	0.50
Each member of our board feels responsibility for attaining the goals of the board.	8.4	4.83	5.33	0.50
The board understands the basic principles of school finance, including state, federal and local sources of revenue.	9.1	5.17	5.83	0.66
Board members come to meetings prepared to focus on discussion issues and keep comments relevant and brief.	1.3	4.83	5.67	0.84
All board members are routinely familiar with the agenda materials and are ready to discuss and decide important items.	1.4	4.67	5.67	1.00

**May 2011**

### Top Eleven Items with Greatest Concern



## *Top Eleven Items of Greatest Concern*

### Morgan County, 2011

Statement	Statement #	Now	Importance	Difference
All board members are routinely familiar with the agenda materials and are ready to discuss and decide important items.	1.4	4.67	5.67	1.00
Board members come to meetings prepared to focus on discussion issues and keep comments relevant and brief.	1.3	4.83	5.67	0.84
The board understands the basic principles of school finance, including state, federal and local sources of revenue.	9.1	5.17	5.83	0.66
Our board understands the need to influence statewide legislation and works diligently to develop a positive relationship with local members of the General Assembly.	8.3	5.00	5.50	0.50
Members of the board refrain from speaking for the board on issues on which the board has no official position.	7.6	5.33	5.83	0.50
Each member of our board feels responsibility for attaining the goals of the board.	8.4	4.83	5.33	0.50
The vision reflects community priorities.	4.2	5.33	5.67	0.34
The board regularly solicits input from the community when establishing the future vision of the district.	4.7	5.33	5.67	0.34
The board regularly examines data to determine where achievement gaps exist and how much progress is being made to reduce those gaps.	6.2	5.33	5.67	0.34
The board emphasizes setting and monitoring district goals, instead of how staff should achieve these goals.	4.5	5.33	5.67	0.34
Board members work to avoid surprises by sharing concerns or questions with the superintendent in advance of the board meeting.	3.4	5.33	5.67	0.34

## Board Self-Assessment Results

Stephanie Glass [SGlass@tsba.net]

**Sent:** Monday, May 23, 2011 2:35 PM  
**To:** Edd Diden  
**Attachments:** Morgan County Board Assess~1.pdf (223 KB)

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Good afternoon,

For the members of a school board, a Board Self-Assessment is a unique and invaluable tool for measuring board excellence and/or need for improvement. In this process, members have the opportunity to assess multiple aspects of their board's operations and procedures, comparing their view of the current status of a component to its importance to them personally. The final report, a compilation of all members' ratings, provides a global view of the strengths and weaknesses of the Board.

Per your request, attached is the summary report of your board's self-assessment. The following documents are a tabulation of all the ratings data and are the core of the evaluation:

- *Top Items of Greatest Concern*---These indicate areas needing improvement. Items listed here have a higher degree of variation between importance of the issue and its current status.

Additionally, this report includes the following supporting documentation:

- *Self-Assessment*---This sheet shows a total of all the ratings by item and category.
- *Sorted Data*---This sheet shows all items sorted in the order from greatest success to greatest concern.

Should you wish for a member of the TSBA staff to report on these findings in person, please contact me and we will establish a plan for doing so. **Note:** *A fee is associated with this customized service.* We appreciate this opportunity to assist you.

Thanks,

*Stephanie Glass*  
Member Services Assistant  
Tennessee School Boards Association  
525 Brick Church Park Dr.  
Nashville, TN 37207

tel:615-815-3910  
sglass@tsba.net



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**From:** Cindy Smith