CUMBERLAND COUNTY BOARD OF EDUCATION
REGULAR MEETING
May 30, 2019

The Cumberland County Board of Education met in regular session on May 30, 2019 in the Central Services Board Room where the meeting was called to order by Chairman Blalock at the approximate hour of 6:00 PM.

PRESENT:

ABSENT:
COUNSEL:

1. Call to Order - Mrs. Teresa Boston

2. Welcome to Visitors - Mrs. Teresa Boston

3. Moment of Silence/Pledge of Allegiance - Mrs. Teresa Boston - Brooke and Briley Brown, 1st Graders at Pleasant Hill Elementary

4. Special Recognition - Mrs. Teresa Boston

A. Pleasant Hill Elementary Spotlight - "Ways to be Great"

B. Parker Henry

C. Trevor Parsons - Governor at Boy's State

D. CCHS Soccer Team

E. Gail Reed - Exceptional Educator

F. Ms. Cindy Miniard selected to attend the National Kids Leadership Academy in Austin, TX

G. Trevor Thompson, 4th Grader at Crab Orchard Elementary qualified for the National Archery Schools Program.

H. Ms. Cindy Miniard and Braden Thompson to attend National Fuel Up to Play 60 Summit

5. Roll Call

6. Declaration of Conflict - Mr. Earl Patton
   Declarations of Conflict - Per TCA 49-2-202 Board of Education Members who have relatives (per the statue: relative means: Spouse, parent, parent-in-law, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, sister, uncle, aunt, nephew, niece, or any person who resides in the same household as you) employed by the system are asked to raise your hands to identify yourself. "Do you certify that the votes that you make tonight will be in the best interest of the school system, regardless of the effect that your vote may have upon the employment of your relative or relatives?"

7. *Approval of April 25, 2019 Minutes

8. *Approval of Agenda

9. Community Comments
   Policy 1.404 Appeals to and Appearance Before the Board
   1. Name
   2. Address
   3. Subject of Presentation
   4. Remarks limited to (3) three minutes, unless extended by the board.

   *The chairman shall have the authority to terminate the remarks of any individual who is disruptive or does not adhere to Board rules.[1]
   TCA 39-17-306

10. Building Project Updates - Mr. Kim Chamberlin

11. Acknowledgement of Elected Officials

12. School Board Reports

A. TLN Report - Mr. Robert Safdie

13. Board Member(s) Report from Training(s)

14. Legal Report - Mr. Earl Patton

15. Director's Report - Mrs. Janet Graham

A. *Real Estate RFQ

B. *Consolidated Application Approval for IDEA/ESSA FY2020

C. *Director of Schools Evaluation Committee-Mrs. Teresa Boston

D. 2019-2020 Annual Food, Non-Food Supplies and Services Bid Packet

E. *Personnel List for 2019-2020 School Year Regarding Renewal and Non-Renewal - Mrs. Kim Bray

F. *Martin Elementary Renovation - Upland Design

G. Cumberland County Safe Schools Counseling Program _ Mr.Scott Hull

H. Threat Assessment Team Discussion - Mrs. Teresa Boston

I. *Job Description for Family Resource Center Coordinator - Homeless Liaison - CCQCP Program Director

J. *Job Description for Secondary and Career & Technical Supervisor

K. 2018-2019 Annual Planning Calendar

L. FYI

1. Administrative Meeting Agenda

2. Attendance Report

3. Personnel Report

4. Substitute List

5. Professional Development Report

6. School News Articles

7. School Calendar of Events

16. School Board Committees

A. Policy Committee - Mr. Josh Stone

1. *Approval of First Reading of Policies

a. Policy 4.301 Interscholastic Athletics

b. Policy 5.303 Personal and Professional Leave

c. Policy 5.304 Long-Term Leave of Absence for Professional Personnel

2. *Approval of Second Reading of Policies

B. Athletic Committee - Mr. Jim Inman

1. *Athletic Trainer Agreement with Benchmark

C. Budget Committee Meeting - Mr. Josh Stone

D. Building and Grounds Committee - Mr. Jim Inman

1. *CCHS Roof

E. Safety Committee- Mrs. Rebecca Hamby

17. Chief Financial Officer's Report - Mrs. Kacee Harris

A. Monthly Financial Report

B. Monthly Sales Tax Report

C. *Food Service Resolutions

D. *General Purpose School Fund Resolutions

18. *Consent Agenda

A. *Approval of Volunteers

1. South Cumberland Elementary Volunteer List

2. Stone Elementary Volunteer List

B. *Approval of Overnight and Out of State Field Trips

1. CCHS Cheerleaders Overnight Trip

2. CCHS Girl's Basketball Overnight Trip

3. Tennessee Teen Institute Overnight Trip

C. *Approval of Contracts

1. Stellar Therapy Services Contract

2. Homestead Elementary Photography and Yearbook Contract

3. Pleasant Hill Elementary Photography and Yearbook Contract

D. *Approval of Grants

1. North Cumberland Elementary VEC Grant

2. Action for Healthy Kids Grant - Mrs. Marsha Polson

3. North Cumberland Elementary/Dollar General Literacy Grant

E. *School Wide Fundraisers

1. South Cumberland Elementary School Wide Fundraiser

2. Homestead Elementary School Wide Fundraiser

3. North Cumberland Elementary School Wide Fundraiser

F. *Approval of Disposal of Surplus Property

1. North Cumberland Elementary Surplus List

2. Pleasant Hill Elementary Surplus List

3. Central Services Surplus List

4. South Cumberland Elementary Surplus List

5. Martin Elementary Surplus List

6. Stone Elementary Surplus List

7. Federal Programs Surplus List

8. Homestead Elementary Surplus List

9. CCHS Surplus List

G. *Executive Approval

1. Crab Orchard Elementary Volunteer List

19. Old Business

20. Questions from Media

21. Adjournment

22. (*) Indicates Board Approval Required

(*) Indicates Board Approval Required

_____
Director of Schools

_____
Chairman of the Board

I, Tabitha Webb, do hereby certify that I reported the foregoing minutes and that I delivered said minutes to the office of the Director of Schools on Tuesday, July 2, 2019.

_____
Tabitha Webb
Board of Education Recorder

CCHS JETS SOCCER

*DISTRICT 6AA REGULAR SEASON CHAMPIONS
*DISTRICT 6AA TOURNAMENT CHAMPIONS
*FIRST REGIONAL TOURNAMENT APPEARANCE IN COUNTY HISTORY
*FIRST REGIONAL TOURNAMENT VICTORY IN COUNTY HISTORY
*REGION 3AA RUNNER UP
*FIRST SECTIONAL APPEARANCE IN COUNTY HISTORY
*FIRST SECTIONAL VICTORY IN COUNTY HISTORY.
*FIRST TSSAA STATE TOURNAMENT IN COUNTY HISTORY.

Board of Education
April 25, 2019 6:00 PM
Central Services Board Room

The Cumberland County Board of Education met in regular session on Thursday, April 25, 2019, in the Central Services Board Room, where the meeting was called to order by Chairman Boston at the approximate hour of 6:00 p.m. Boston welcomed everyone for taking the time and being interested in what the Board of Education is doing. We appreciate that.

PRESENT:	Stone**,** Safdie, Inman, Brock, Netherton, Hamby, Karge, Boston.
ABSENT:	Parris Safdie (Due to illness left at 7:00 p.m.)

1. Call to Order - Mrs. Teresa Boston (See above)

2. Welcome to Visitors - Mrs. Teresa Boston (See above)

3. Moment of Silence/Pledge of Allegiance - Mrs. Teresa Boston - Makenzie Pendergrass and Gracie Jo Stone After a moment of silence, Stone Elementary School students, Makenzie Pendergrass and Gracie Jo Stone led the audience in the Pledge of Allegiance. Makenzie and Gracie Jo was awarded a certificate of appreciation for their participation in tonight's meeting.

4. Special Recognition - Mrs. Teresa Boston - Kelly Masters and Stone Elementary FCCLA - Ms. Masters advised, I have been doing FCCLA for seven or eight years now and this Stone group absolutely takes the cake. They have done an amazing job this year. I took 13 students to state and I have 13 students that made it to nationals. They all received first place or second place, so they will be representing us this summer in Anaheim, California. They are representing our state, or community and our schools.

- Neil Parek and Alex Rodriguez - Entrepreneurship 1st place Gold
- Trinity McGlaun and Cadence Brown - Chapter Service Portfolio 1st place Gold
- Payton Wyatt - Nutrition and Wellness 1st place Gold
- Alexis Findley and Haley Simmons - Environmental Ambassador 1st place Gold
- Brianna Johnson - Interpersonal Communication 2nd place Silver
- Kylee Gossett and Lilly Surcillas - Advocacy 1st place Silver
- Pariona Patel - Recycle and Redesign 2nd place Gold
- Gopi Patel and Baylee Stone - Food Innovation 2nd place Gold

Masters advised, we want to thank our principal, Mr. Whittenbarger for being so supportive of our organization and the CTE Department, the school board, and Mrs. Graham; thank you. Graham advised, it is always such a pleasure for our students to compete and to show up so well for Cumberland County. We thank you for coming and for being able to be recognized tonight.

4.A. SCOPE (Exhibit #1) Student Congress on Policies in Education - Graham advised, Mrs. Jane received notification that there were over 349 students that attended SCOPE "Student Congress on Policies in Education".

Five of those were from Cumberland County and I feel like we were represented well. Graham invited Erin to the floor to discuss her experience at SCOPE. Erin advised, the first thing that happened when we arrived at SCOPE we were separated and we went to the initial gathering. They briefed us on what we were going to do that day and separated us into our small groups. I was in a group of about twenty kids from all across the state and the first thing we did was a mock school board meeting. We elected a Superintendent; everyone made their case and we asked them questions just like you would do in real life. We passed a Student Welfare Policy and then we went to lunch. Then we went back into our small group to prepare for debates. We had to pick somebody to represent our group for the debate and then we had to figure out how to formulate our position and really back up our argument. It was about all real school policies that you will probably see coming up in the future. We had to argue for the latin system. Erin then explained in detail the latin system, the process in debating their positions and how grateful she was to be able to go. Graham presented Erin with a certificate sent by TSBA acknowledging her service with distinction as a delegate to SCOPE. Graham stated, I am thankful that you had that opportunity and Erin has served with us this year a student representative. They all had such a good time and they did a fabulous job in representing us at the Community Luncheon last week.

5. Roll Call (See above)

6. Declaration of Conflict - Mr. Earl Patton - Declarations of Conflict - Per TCA 49-2-202 Board of Education Members who have relatives (per the statue: relative means: Spouse, parent, parent-in-law, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, sister, uncle, aunt, nephew, niece, or any person who resides in the same household as you) employed by the system are asked to raise your hands to identify yourself. "Do you certify that the votes that you make tonight will be in the best interest of the school system, regardless of the effect that your vote may have upon the employment of your relative or relatives?" Stone, Safdie, Boston, Inman, and Brock certified.

7. *Approval of March Minutes (Exhibit #2a) Stone moved and Netherton seconded a motion to approve as presented.

VOICE VOTE:	Stone (mover-yes)
	Netherton (seconder-yes)
	All ayes
MOTION:	**Carried unanimously**

7.A. Special Called Meeting Minutes April 4, 2019 (Exhibit #2b) Hamby moved and Brock seconded a motion to approve as presented.

VOICE VOTE:	Hamby (mover-yes)
	Brock (seconder-yes)
	All ayes
MOTION:	**Carried unanimously**

8. *Approval of Agenda (Exhibit #3) Boston moved to approve the agenda with the removal of 15.a CMC - MOU. Stone seconded the motion.

VOICE VOTE:	Boston (mover-yes)

Stone (seconder-yes)
All ayes

MOTION: **Carried unanimously**

9. Community Comments - None

10. Acknowledgement of Elected Officials - Boston recognized Mr. Darrell Threet, County Commissioner.

11. Building Project Updates (Exhibit #4) Mr. Kim Chamberlin - Graham advised, Mr. Chamberlin is out of town today. Graham advised, the only thing we have to report is the board has made a visit to Crab Orchard and to CCHS. I think those visits were well received from everyone there. Since you have been to Crab Orchard the front entrance with the Crab Orchard stone has been completed. The County Commissioners joined us at Crab Orchard. The County Commissioners of Education meet on Tuesday at CCHS and then convened at the library for their meeting. It gave the County Commissioners the opportunity to see the projects that they have so graciously funded for us. Boston advised, the Crab Orchard stone looks amazing.

12. School Board Reports

12.A. TLN Report - Mr. Robert Safdie - Boston advised, the voucher has passed the second hurdle with the change of Knox County representative. Graham advised, it passed in the house and the senate passed it today. Boston advised, that is two hurdles we did not anticipate that it would go so easily. Safdie advised, ESA passed through the senate committees and taken to vote on Tuesday, however I do not have the vote on it. That is the program that allows students who live in an area where their school has been evaluated as unproficient can receive $7,500. Boston advised, I do not have that information as well.

13. Board Member(s) Report from Training(s) - None

14. *Legal Report - Mr. Earl Patton - Patton advised, I have no other news with regards pending new litigations, which is always a good thing.

14.A. Director of Schools Evaluation - (Exhibit #5) Patton advised, the only other thing on my agenda tonight are the results of the evaluations that you participated in for the Director of Schools and for yourselves. All of you have copies in front of you and we will go over that now, beginning with the Performance Evaluation of the Director of Schools. Patton then read in detail the rating scale, category descriptions and results of each category.

Rating scale:

1) Never Meets Expectations
2) Seldom Meets Expectations
3) Usually Meets Expectations
4) Consistently Meets Expectations
5) Exceeds Expectations

Board Relationship

1 Keeps all board members informed on issues, needs, and operation of the school system.	4.44

2 Supports board policy and actions to the public and staff.	4.44
3 Has a harmonious relationship with the board.	4.00
4 Upon request, provide clear explanation of alternatives for recommendations.	4.11
5 Works toward creating and maintaining a high degree of understanding and respect between staff and the board.	4.11
6 Advises the board on need for new or revised policies.	4.44
7 Refrains from criticism of the board or members of the board.	4.22
8 Exercises good judgement and objectively in making recommendations to the board.	3.89
9 Offers professional advice to the board on items requiring board action, with appropriate recommendations based on through study and analysis.	4.11
10 Understands and executes the intent of board policy.	4.22
11 Seeks and accepts constructive criticism of his/her work.	3.33
12 Keeps board informed of employees, promotion and dismissal of personnel.	4.00
Total Category	**4.11**

Community Relationships

1 Is an effective spokesperson for the school system.	4.11
2 Is respected and supported by the community in conducting the operation of the schools.	3.37
3 Builds public support for the school district.	4.00
4 Defends principles in the face of pressure or partisan influence.	4.00
5 Develops cooperative relationships with the news media.	4.56
6 Participates actively in community life and affairs.	4.44
7 Achieves status as a community leader in public education.	4.11
8 Works effectively with public and private agencies.	3.89
9 Establishes strong relationships with public and private agencies.	4.00
Total Category	**4.01**

Staff and Personnel Relationships

1 Develops good staff morale and loyalty to the operation.	3.33
2 Treats all personnel without favoritism or discrimination, while insisting upon performance of	3.33

duties.	
3 Delegates authority to staff members appropriate to the position each holds.	3.44
4 Recruits and assigns the best available personnel.	3.44
5 Represents the best interest of the board in working with teachers and their organizations.	3.44
6 Solicits input from staff in planning activities.	3.89
7 Maintains up-to-date job descriptions for all personnel.	3.78
8 Ensures that adequate planning and evaluation of curriculum and instruction occurs.	4.33
9 Develops and empowers staff, resulting in an effective educational team.	3.78
10 Has a vision and communicates a mission for the schools system.	4.11
Total Category	**3.69**

Educational Leadership

1 Understands and keeps informed regarding all aspects of instructional program.	4.33
2 Participates with staff, board, and community in studying, problem-solving and developing curriculum and instruction improvements.	4.33
3 Organizes a planned program of staff evaluation and improvement.	4.11
4 Models the highest professional standards to staff and community.	4.11
5 Is an effective advocate of lifelong learning.	4.22
6 Creates an environment that encourages staff to constantly strive for improvement.	3.67
7 Incorporates technology as a teaching-learning strategy.	4.22
8 Encourages staff to be innovative in problem-solving.	3.78
Total Category	**4.10**

Business and Finance

1 Has an understanding of the needs of the school program, facilities, equipment, supplies, and budget required.	**4.56**
2 Supervises operations, insisting on competent and efficient performance.	**4.33**
3 Ensures that funds are spent wisely, and adequate control and accounting are maintained.	**3.89**
Total Category	**4.26**

Strategic Planning Skills

1 Works efficiently with board, staff, and community to develop both long and short-range strategic plans.	4.33
2 Keeps board and community informed of progress towards short and long-range plans.	4.33
3 Develops a Five Year Plan which includes strategies, goals, and projected student outcomes.	4.56
Total Category	**4.41**

Total Evaluation Average = 4.10

Patton advised, we had 100% participation from the board on this, so you had some different opinions about each category. Over all I think it is a complete picture of how the board feels.

14.B. Board Self Evaluation (Exhibit #6) - Patton advised, the Board Self-Assessment is a two part document. The first was a measure of what factors are important to this board as a whole. Not surprisingly a lot of these factors are very important to the board. There were a lot of 6's and 5's. On a scale from 1 to 5, 1 being the least important and 6 being the most important. Patton advised, I do not know if it is necessary to go through all of the them, but I think I will. Boston advised, just give us the final number. Patton advised, again with all of these categories I think it is obvious from the outcome that the all of these things are important with some varying degree. Patton read the Current Self-Assessment total category scores to the board.

Category	Total Category Score	Total Average Score
Board Meetings	31.22	5.20
Team Building	25.56	5.11
Board/Superintendent/Staff Relations	51.78	5.18
Vision/Planning	36.78	5.25
Board Policy	21.44	5.36
Student Achievement	28.67	5.73
Board/Community Relations	31.22	5.20
Advocacy	27.89	5.58
Budget/Finance	23.22	5.56

Total Assessment = 5.35

Patton advised, I think you can take these, look at them, and see somethings collectively you feel like you need to work on. I would be happy to help you in anyway I can. I appreciate everybody for participating. Boston asked, what did this look like last year? What was the board's self evaluation last year? Patton advised, I can look that up and have that answer for you in a moment, but I did not prepare for that question. You caught me off guard. Boston advised, I am just curious. Patton advised, it would be interesting to see. Netherton advised, when I look at it I look at it with the viewpoint that we have that 5.83 says this it what we expect it should be, but we are half a point below. That is what I take away from it. Boston asked, how do we implement ways to improve? Patton advised, I think that is a good question and something we all need to ask ourselves. Maybe look at some input. Boston advised, I would just be curious to where we rated ourselves last year. Patton advised, I can look at that and let you know after. Netherton advised, last year the results were skewed because we did not have nine people participate. Boston stated, we had seven participate. Netherton advised that is correct. Boston advised, we have five new board members. Netherton advised, with different board members you are not going to get an accurate evaluation. Boston advised, I am just curious to what we felt last year to what we felt this year although it may be different parties. Karge advised, it is also a different amount of time. I know for me when I am doing the self-assessment it is difficult because I don't have that much experience with this group and that is just timing. Patton advised, your self-assessment could be lower six months from now. Netherton advised, I would say a more accurate board evaluation would be everybody is on board this year and next year look at that evaluation and then we would have a better picture of where we really stand. Stone stated, Earl in years past one column did represent that single board member, right? Patton advised, correct. Stone advised, that is a smooth move doing that in descending order. Patton advised, let me explain why I did that. Your responses that come in online and this is one thing that this board might want to look at in the future. It doesn't effect the results but when I get them online I do not see individual board members responses; I see the number of fives, I see the number of fours, and I see the number of threes. It records them anonymously. When I get a hard copy I do see individual board members responses. In order to give consistent view of what I receive I decided to put them all in descending order rather than having two that were a representation of two individual board members and then the rest in descending order like that. Stone advised, it just eliminates the game of which board member voted how. Patton advised, that is true, it does. Safdie asked, what is the relationship between these evaluations and the sunshine law or public access to the information? Does the public have the right to know who evaluated, what item or what score they gave that item? Patton advised, that is an interesting question. Boston asked, would it be under open records request? Patton advised, I suppose that could be individually requested, but again we can only produce what we have. In this situation we only have the results. Safdie asked, is there a place on the agenda a place to elect a committee to recreate the evaluation? Boston advised, yes. Safdie advised, I would like to make a comment about the evaluation for the Director of Schools. A question asked is does this Director meet your expectations? I have extremely high expectations. On this evaluation if I put a four, it wasn't because I didn't think you were worth a five. It is because my expectations are set so high that you meet them. I would like to make a comment that you have not only meet my expectations as a Director of Schools, you exceeded them. Graham thanked Safdie. Stone advised, I would like to piggyback on that and I do not want to be on that committee, but I hope that the committee comes up with an evaluation that doesn't score things based on expectations. Because all nine of us have different expectations. It should be based on stand alone on performance rather than each person's expectations and how she performed it in comparison to those expectations. Boston advised, I definitely appreciate Mr. Safdie's comment and I think they are well said and well deserved. Netherton advised, we are looking for someone to put together an evaluation that is objective and not subjective. Boston replied, yes that would be my preference.

14.C. *Rinnie Property - Patton stated, board members I addressed you last month regarding some property that the board essentially owns in Rinnie. I have the pleadings in that case ready to go, but there will be some expenses involved that I am asking for approval from the board of $1,500 to deposit in my trust account to use for expenses in the case. It is not for attorney fees; it is solely for court costs and the cost that I anticipate that will be necessary for constructive publication/service. Which is publication in the newspaper. It has to run for four consecutive weeks and that cost is approximately $900.00 of those funds. Boston made and Hamby seconded a motion to approve $1,500 as requested by Mr. Patton. Stone asked, do we know approximately how much this property would be worth? More then $1,500 I would imagine. Boston advised, I have no idea, however it is going to be worth what someone would pay you for it. Patton advised, the board might consider after you get the title to it a professional appraisal. That would be another option. I know at some point there is some anticipation that the property would have to be taken by the 127 project and certainly at that point the board might want that professional opinion. Something to think about along the line once the results are in. Hamby advised, I am waiting on a call back from TDOT to see if that is going to be part of the road, because the way the map is laid out it looks like it's going to be taken by TDOT. Boston advised, that is my understanding.

ROLL CALL VOTE:	Boston (mover-yes)
	Hamby (seconder-yes)
	Stone-yes, Safdie-yes, Inman-yes,
	Brock-yes, Netherton-yes, Hamby-yes
	Karge-yes, Boston-yes
	All ayes (8-yes)
MOTION:	**Carried unanimously**

15. Director's Report - Mrs. Janet Graham

~~15.A. CMC - MOU Mr. Dean Patton~~

Due to illness Mr. Safdie left the meeting at 7:00 p.m.

15.B. *2019-2020 Advanced Classes (Exhibit #7) Dr. Leslie Eldridge - Graham advised, we are seeking approval for the 2019-2020 Advanced Classes and Dr. Leslie Eldridge will be happy to answer any questions. Karge moved and Stone seconded a motion to approve as presented.

VOICE VOTE:	Karge (mover-yes)
	Stone (seconder-yes)
	All ayes
MOTION:	**Carried unanimously**

15.C. *CCHS Roof - Graham advised, the next item on the agenda was one we sent out after the bid openings happened on Tuesday. As you well know that we had planned this year and budgeted $650,000 for the reroof of the original portion of Cumberland County High School. Much to my surprise and I emailed you yesterday individually to let you know what those were the base bid for the main part of CCHS was $916,300. Which was significantly over what was budgeted and that did not include F wing, which was an another $242,500 and then the metal soffits and fascia boards on the front was $73,800. Total of 1.3 million dollars was significantly over our budget and I wanted to put this on here to get some feedback. Tomorrow morning there is a finance committee

meeting. I told Mr. Brock when we first meet on Tuesday I had no idea where they would want to go with this and I want some guidance from this board before we accept or certainly move forward. It would appear to me that we have basically three choices; one is to accept the bid and try to find an additional $500,000 to $600,000, second is to deny this bid and rebid immediately to see what we get, or third deny, reevaluate and rebid in the Spring of 2020. I did ask the question of Alan at Uplands and his comment was I think if you rebidded it would come back higher. Sadly we had one bid and this bid was out of Morristown. We had more show interest but when it came down to the final bidding process we had only one bid and it was significantly higher then what we had budgeted. I would like some direction to go to the Finance Committee in the morning and I want to represent what this board has as far as wishes on the CCHS reroof is concerned. Stone advised, I agree with Mrs. Graham on our three options but we don't have to make a decision tonight on anyone of those options. Stone moved and Boston seconded the motion to table until next month when Mr. Chamberlin can be here to answer questions. Stone advised, I have some questions on how this bid came back so much higher and I would like to hear some answers from him on how this has happened. This is a big deal and you just can't find $600,000. Inman asked, how long is the bid for? Graham advised, the bid is good for ninety days. I can ask Mr. Brock to remove it from the agenda tomorrow until the board meets in May and then from there it will either go on a finance agenda or we deny it and it doesn't. Karge asked, how was the projection so far off? That is significant; was it just an educated guess? Graham advised, Mr. Chamberlin called me after the bid opening. Mr. Chamberlin was not at the bid opening, however Alan his partner was there. Chamberlin said normally a reroof project is $8.00 a square and I think they were a little shocked as well. I think the only thing they can really surmise right now is construction is booming everywhere and many of these vendors have more work then they can get done. That is the only conjecture that you can come up with at this time. Without asking these other vendors why did you not bid, you wouldn't know that. Karge advised, I would absolutely agree with that assessment. Construction is backed up a minimum of six months for all of the vendors I know. Graham advised, this is pretty timely for us because if we are going to do the first portion of this is the smelly part and you want to do the smelly part when kids are not there. So that was the premise that this would be done in June and July. Then by the time the students would come back they are still working on the roof because this is going to be a several month project. Karge asked, do we have the time that we can wait? If we wait until we go into summer then we get into rain season again. Graham advised, I asked Mary that question just before and we have been playing patchy patch for a while and we know that. We can continue to play patchy patch for another year if we have to do that. Then as we are determining our budget we can decide if we want to wait until Spring then the process of rolling over the $650,000 that we assigned and out some other into contingency in case that bid is higher. Then we have budgeted enough money to do that without getting us into a bind of trying to find the money for something we really don't have the money to do right now. Boston asked Mary Kington how costly is it to continue patchy patch? Graham advised, it depends? Boston asked, how much has it cost us so far to patch? Kington advised, I would have to look and see to get you a number on that. I know their expectations are they know they are getting a new roof so they are being very patient with us and understanding when they have a big roof leak? Boston asked, is it leaking on the inside? Graham advised, yes. We patch and they are constantly changing ceiling tiles. That is not a cheap venture and we know that it is not. Is it something we can continue to do? Not indefinitely, but yes we could. Karge stated, the last thing we want is a ceiling to cave in on a student.

VOICE VOTE:	Stone (mover-yes)
	Boston (seconder-yes)
	All ayes
MOTION:	**Carried unanimously**

15.D. Teacher Evaluations Portfolio - Graham advised, I shared this with the principals this week and it does not require action. It is really an administrative issue for us. We have been involved in the portfolio process. It is required by law that pre-k and kindergarten teachers have to do portfolios. We did not have an assessment nor any other type of standardized way of looking at first grade. So we picked first and second grade and we have done fine arts for the last five years. That was anticipated when this was all initiated by the state that there were several that would be going to portfolio. It was brought about because a lot of teachers like to be in control of their own destiny as far as assessment and if they didn't have a tested subject for example they had to take a school score. A lot of teachers had great faith and confidence in their own work they preferred that their data be based on what they do instead of what happens school wide. So we participated in fine arts and we never got to PE because the first year they did it PE was going to be within the year K-12 and they only had the standards and rubrics through sixth grade. Our schools are K-8 so we did not pick up PE. We have determined as a district in the coming year we will be dropping portfolio with the exception of the things required by law. Our second graders are already being assessed and we are going to be working with our first grades to look at ways to document evidence and look at evidence that would not require the work that the portfolio has. I think that is good news to people and we shared that with our principals and asked they keep it under their hat until we could share that with the board. I think that will be a popular decision and come tomorrow I will task Dr. Farley or Dr. Wood to send out an email to our teachers and I think you will hear some excitement throughout the county. I have heard teachers say it is the most concrete evidence of work that they have had. They have enjoyed the results of that, but they don't always enjoy the work that is involved to make that happen. We are very proud of our teachers and the portfolios are due into the county tomorrow and most everybody has meet that deadline. For the coming 19-20 we will not be doing that except for pre-k and kindergarten because the law dictates that.

15.E. *Agreement between CCBOE and UCHRA (Exhibit #8) Graham advised, we need approval for the agreement between CCBOE and UCHRA and this has to do with the Cumberland Mountain School. We have had to provide a teaching assistant and that is all tied to Indian Mound. Inman made and Hamby seconded a motion to approve as presented.

VOICE VOTE:	Inman (mover-yes)
	Hamby (seconder-yes)
	All ayes
MOTION:	**Carried unanimously**

15.F. *Cumberland County District Improvement Plan (Exhibit #9) Graham advised, we have already submitted and we have to submit yearly a district improvement plan and Dr. Wood is going to share how this improvement plan is tied to the strategic plan that we have. Dr. Wood advised, the document you have attached in e-meeting is just a synopsis of the goals, the strategies and the action steps. The actual plan is a much bigger document. I know in years past we have been able to log into e-plan and you can see all of those many parts, however we are transitioning to a site called Informed TN and I think you are really going to like how that operates. It has been a new process for us. Instead of going through the entire thing, which I am happy to do anytime you would like me to; I wanted to put in your hands our goals, our strategies and our action steps for this upcoming year. As you look at the document you can see that the goal is in gray or blue depending on how you have been able to download that. So we have three main goals; one is to have more of our students participate in early post secondary opportunities, second we have a literacy goal, and third we have a math goal. Wood discussed in detail some of the highlights and how the strategies came about. Graham advised, our sessions we had with the students were brutally honest with us. We know there are things that we need to do in order to make everything that we do for

them purposeful and they can see and understand the purpose and the value of what they are doing. I appreciate the time I have with the students and that they are able to share that with me. It gives us the opportunity to think about what the people on the receiving end of education see and I think that is a critical piece for us. I just want to say thank you to the students who gave us input. Stone moved and Netherton seconded a motion to approve as presented.

VOICE VOTE:	Stone (mover-yes)
	Netherton (seconder-yes)
	All ayes
MOTION:	**Carried unanimously**

15.G. *Cumberland County Strategic Compensation Plan for 2019-2020 (Exhibit #10) Graham advised, Cumberland County Strategic Compensation Plan requires an approval. Wood advised, a few years ago the state department required us to submit a Strategic Compensation Plan. So districts were given the freedom to choose ways that we could compensate our teachers for different things. Some districts have chosen to award money for test scores or things like that. Years ago we wrote a plan and we have to submit this annually. We convened a committee made up of teachers and we talked about some of the things that they do that is extra that we compensate them for. The goal in the beginning was around $100,000 and in the beginning we were required to have a particular number; they have since dropped that. We have still earmarked a little over $100,000 to compensate them and to be honest teachers work very hard in all kinds of things that are after school, that they give their time to. That money would not go very far. We choose to stick with things that were very much tied to academics. So if you look at the list we have to declare to the state that we still want to pay teachers according to their experience and then the four lanes for the educational degrees. That is not required and some systems only have two lanes; you have a bachelors or an advanced degree. However, we still choose to have all four lanes and this is one place that we declare that. This is our second year to propose that we give a stipend for hard to staff positions. This past year we had three hard to staff positions and we were able to use this stipend to entice folks to take those positions. If they stay in that position for this year that we are in now they get an additional stipend. Of the three folks that we recruited this way two are returning this next year. You can see all of the procedures that we follow to determine what is a hard to staff position. On the next page the additional roles; we have $101,000 set aside for that. Wood then discussed in detail the positions and stipend amounts. Karge moved and Boston seconded a motion to approve as presented. Inman asked, the $101,000 is that local funds or state funds intermingled? Wood confirmed with Harris the stipends come out of the same line as salaries.

VOICE VOTE:	Karge (mover-yes)
	Boston (seconder-yes)
	All ayes
MOTION:	**Carried unanimously**

15.H. *Director's Evaluation Committee - Boston advised, we had discussed last month a Director's Evaluation Committee and I would like to look at possibly tasking our attorney to draft a Director's Evaluation while meeting with each of the board members individually giving him their direction and what they're looking to obtain out of this Evaluation Committee. We started looking at the meetings in May and we are just about meetinged out. Karge asked, I am worried if we task that to our attorney then our input would be filtered. I personally do not feel good about that. Boston advised, if this is what the board chooses to do I would like for each individual board member to meet with our attorney and give him your thoughts and what you actually hope to obtain out of a

Director's evaluation. Therefore, he can reach out to sources and hopefully come up with a document in which we can actually look at, discuss and move forward with and this board would be happy with it. That is a suggestion. Karge advised, I still think it should come from us. Inman advised, I don't think that we have to be in a rush. May is covered up. We can establish a committee and then the committee could meet later on into the summer. So we can try to get the budget out of the way. Boston advised, from now until June 30th we are pretty booked with meetings. Inman advised, I am like Karge and think it should come from us. Stone advised, I am on the other side of this coin. I haven't even thought of something like that, but just thinking it through quickly essentially all that Patton would be doing is getting us a starting point. It would still be approved ultimately by this board and would probably be changed. I doubt we would just take what he presents and approve it with no amendments, additions or deletions. I think it is a good idea because one it gets all nine board members input into a single source versus who can attend the most committee meetings. If we had a three person committee of course the committee members are going to be there and then there are a lot of board members that are able to come sit in the audience and give some input, but not everybody can do that for every meeting of every committee. So I kind of like the idea of a single source at least getting it started, producing something and then us being able to as a full board take it from there. Boston advised, Mr. Patton has several resources through other attorneys, through being the school board attorney for sixteen years that he can pick up the phone and say hey what do you all do. That is part of it. Karge advised, so could we. Does that not remove the scope of what he is doing as an attorney to advise us on legal matters? Netherton advised, my thoughts go along with Stone. I think the time comes for us if we want to make sure that it's not filtered Patton brings it to us so we discuss it in a committee meeting or an open forum. Boston advised, it is a direction that I thought because there again you can get way to many committees going. Inman advised, if we don't want to do a committee then why don't we task TSBA to come up with a new document. We give them input and let them come up with a document. Boston advised, we can, but I was thinking that Mr. Patton was so much more accessible and right down the street. Brock asked Patton, can you give nine hours up? Patton advised, I do not think that we can task TSBA to that. They might be willing to say here is what we use and maybe we can get somebody to tweek it a little bit. What we are using is what TSBA uses. Inman advised, TSBA will do a document for us and will charge us $2,500 to do that. Patton asked, a new one? Inman advised, yes. If they come up with a document for us they will charge us $2,500. If we have a document in place and we send it to them for them to calculate they don't charge anything. Patton asked, what is their process like? Inman advised, I don't have a clue. Patton asked, do they contact each individual board member and say what do you guys want? Inman replied, I don't know. Patton advised, I am just curious, that's news to me, I didn't know. Boston asked Patton, is this something that you could do? It was just a thought and you are very accessible to the board. Patton advised, I try to be. Boston advised, with that being said if I decide that I have some input this is what I would like to see come up in the Director's evaluation can I not just give you those thoughts and you apply them and create a document. You as an attorney create documents everyday. Patton replied, I do. Boston stated, come up with a document that reflects those thoughts, those concerns and then get it back to us. Then we can coretec it. Hamby advised, I agree because those of us that are not going to be on the committee, we are not here at the meeting like Stone said. Then we have no input. Boston advisied, everybody would have the opportunity to meet with Patton at his convenience or your convenience. He may have some thoughts that other board members have discussed with him. I think it is a plan worth considering. Patton advised, I would be more than happy to meet with individual board members and to take a stab at an evaluation document. I have seen many over the years and you have to realize what you are looking at is trying to create a document that objectively gets the opinion of nine people as to the performance of the Director of Schools who is effectively your only employee. It is a monumental task and each of you are going to have ideas about what should be in that. Brock advised, it seems like a huge challenge that we are putting on you. You are basically creating a survey based on spending and hour or half an hour that you might spend with each of us. You are also devoting an extremely large

chunk of time and even then when you come up with this magic document we may not like it. I'm just wondering if that's not asking to much of you to create from nothing the ingredients that each of the nine members show up with that seems to be a hack of a challenge. Boston advised, if we agree to task Mr. Patton and he meets with six of the board members and he walks in here to our September meeting and his hair is all over the place, his glasses are sideways, and he says folks I'm not doing this; then we always have enough time to go back and regroup. I think at this point until we pass the budget we have an abundance amount of meetings and then we go into July and we are gone to the Law Seminar. In August we start school and it's just my thoughts. Boston made and Hamby seconded a motion to task Mr. Patton to attempt to create a Director's evaluation document after meeting with and discussing all of the board members concerns, items they would like to see included in the evaluation document.

ROLL CALL VOTE	Boston (mover-yes)
	Hamby (seconder-yes)
	Stone-yes, Inman-no, Brock-no,
	Netherton-yes, Hamby-yes
	Karge-no, Boston-yes
MOTION:	**Failed (4-yes, 3-no) No quorum**

Stone moved and Inman seconded the motion to table this discussion until next month hoping that all nine members will be here and then we can make a decision.

VOICE VOTE:	Stone (mover-yes)
	Inman (seconder-yes)
	All ayes
MOTION:	**Carried unanimously**

15.I. *2019-2020 Calendar (Exhibit #11) Mr. Jim Inman - Inman advised, last month we passed the 2020-2021 calendar with the one change at the December abbreviated day. We changed that back to the 10:00 dismissal. Inman made and Karge seconded a motion to this calendar to reflect that one as well to make the December 19th day a 10:00 dismissal.

VOICE VOTE:	Inman (mover-yes)
	Karge (seconder-yes)
	All ayes
MOTION:	**Carried unanimously**

15.J. Annual Planning Calendar (Exhibit #12) No discussion was made.

15.K. FYI (Exhibit #13)

- 15.K.1. Administrative Meeting Agenda
- 15.K.2. Attendance Report
- 15.K.3. Personnel Report
- 15.K.4. Substitute List
- 15.K.5. Professional Development Report

15.K.6. School News Articles
15.K.7. School Calendar of Events

16. School Board Committees

16.A. Policy Committee- Mr. Josh Stone

15.A.1.*Approval of First Reading of Policies - Stone advised, we decided to cancel the Policy Committee meeting because of the work session and Special Called Meeting. There wasn't a lot for the agenda anyway, so there is no first reading.

15.A.2. *Approval of Second Reading of Policies (Exhibit #14) Stone advised, on second reading you will see the four policies that were approved on first reading last meeting and there has not been any questions or comments made to me or directed to my information by Mrs. Graham or Mrs. Boston. The committee still suggests approval of all four of those policies on second reading.

15.A.2.a. Policy 1.803 Tobacco Free Schools
15.A.2.b. Policy 4.209 Alternative Credit Options
15.A.2.c. Policy 4.603 Elementary Promotion and Retention
15.A.2.d. Policy 6.200 Attendance

VOICE VOTE:	Stone (mover-yes)
	(no second necessary)
	All ayes
MOTION:	**Carried unanimously**

16.B. Athletic Committee - Mr. Jim Inman - Inman advised, the Athletic Committee met and we made some changes in the eligibility rules.

16.B.1. *Athletic Manual with Corrections (Exhibit #15) Mr. Dean Patton advised, on page 13 we have the eligibility rule. On the eligibility report we are just trying to get the eligibility in a little earlier. Before the manual said that eligibility reports are turned in prior to the first game of the season. As you are aware some things happened and we have to check their eligibility after they have put in a lot of time and they turn out ineligible. This will allow us to check those eligibilities much earlier and prevent that situation from happening again. Then we made a change on student transfer. There was a lot of wording on how you could not transfer. We simplified this statement by saying this is how a student can remain eligible after they transfer schools. We also made a change on page 17 we changed the rule on "no restrictions during the summer months". We instituted the "Dead Period Rule", which will do two things. One it would comply with TSSAA rule of two weeks during the summer without any athletic activity whatsoever. It would give our athletes two weeks of the year where they do not have to think about athletics. Second of all it allows families to plan family vacations. If you have a high school student who has to follow the dead period rule from TSSAA and then you have an elementary student who does not, one of your children may have practice and your high school student does not. This just lines everybody up and gets everybody on the same calendar. Inman advised, this came out unanimously from the committee. Earl Patton stated, this concern was raised with the last incident that we dealt with. There is Policy 4.301 that says "bylaws of the Tennessee Secondary School Athletic Association shall regulate the operation and control of athletics". Are

we completely with both elementary and high school following TSSAA rules? This maybe for the Policy Committee kind of situation, because that is what the policy says and the Policy Committee may need to look at changing that if that is not what we are doing. I do not know if it will cause any issues down the line; I know in practice we have been following obviously the high school sports but not with the elementary and I understand why. However that policy may need to be looked at in conjunction with this. Inman advised, I agree. Stone asked Mrs. Jane to make sure that makes it to the next Policy Committee Meeting. Inman made and Karge seconded a motion to approve the changes as presented.

VOICE VOTE:	Inman (mover-yes)
	Karge (seconder-yes)
	All ayes
MOTION:	**Carried unanimously**

16.C. Budget Committee Meeting - Mr. Josh Stone - Stone advised, budget did not meet since our last meeting, however we do have a meeting planned for next Wednesday, May 1st @ 4:30 p.m. Anyone that is attending the Salary Focus Committee meeting we are going to have that meeting at 4:30 p.m instead of 4:00 p.m.

16.D. Building and Grounds Committee - Mr. Jim Inman

16.D.1. *South Cumberland Elementary Awning Extension (Exhibit #16) Inman advised, we meet and all we had was Mr. Threet has requested to add two awnings to cover the lower grades coming out from the building to the main awning to the front. No funds will be needed from the board. It came out of the committee unanimously. Inman moved and Karge seconded a motion to approve the awnings as presented.

VOICE VOTE:	Inman (mover-yes)
	Karge(seconder-yes)
	All ayes
MOTION:	**Carried unanimously**

17. Chief Financial Officer's Report-Mrs. Kacee Harris

17.A. Monthly Financial Report (Exhibit #17) Harris advised, there is nothing remarkable as far as expenditures/revenues go. In the month of March we received almost 4.4 million and we are about 80% of our budget. I am comfortable with those numbers. Stone asked, what is the negative number on 44170 Miscellaneous Refunds? Harris advised, I journaled out one of the gasoline revenues that we get as a refund from the county and put that back in the expenditure line. It was a larger sum then the $60,000 then we had coming in there. Looking at the expenditures, I am comfortable on where we are on all of those. The month of March we spent about 4.1 million and that puts us about 63% spent for the year. Inman asked, on 72620 Maintenance of Plant we are at 31%; what big projects do we have coming out of that? Harris advised, one of the biggest is our $650,000 roof that we will roll down into fund balance if we do not do it this year. Graham advised, it is also for paving, sealing, stripping, and painting projects around two hundred and something thousand dollars. Harris advised, we will see into next month a lot of this being spent and more in May. Inman stated, on the same line I thought the regular capital outlay is at 12% so I am assuming it is for some big summer projects. Harris advised, that is where are septic project lives. When we pay for that you will see it there. Stone explained the process on how funds are spent from the beginning of the year compared to the end of the year.

17.B. Monthly Sales Tax Report - Harris advised, I do not have an updated Sales Tax Report. I will pass that along as soon as I receive it.

17.C. *CCHS - FBLA Funds Request for Extra Curricular Trips
17.D. *CCHS, Martin Elementary, and Stone Elementary FCCLA Funds Request for Extra Curricular Trips
17.E. *SMHS - FCCLA Funds Request for Extra Curricular Trips
17.F. *SMHS - HOSA Funds Request for Extra Curricular Trips

(Exhibit #18) Harris advised, the next items I would like to group (17.C. through 17.G.). We received four letters representing six different CTE clubs that have made their way to nationals. You have had a chance to review those letters and I wanted to point out that one of those letters represented three schools. I will turn it over the madam chairman to see what direction you want to take. Boston advised, I am open to suggestions on how we handle these. I think we should go individually. How much money do we have in the budget for this. Harris advised, we have $6,000 remaining. On the letter from CCHS- FCCLA it also represents Martin Elementary and Stone Elementary. Inman confirmed, that is the one with 24 students. Harris replied, right. I think they combine their fundraising efforts. They submitted one letter for the three groups. After a long discussion Stone made and Inman seconded a motion to approve $200 per committed students (30) using the full $6,000.
Total of Committed Students = 30

ROLL CALL VOTE:	Stone (mover-yes)
	Inman (seconder-yes)
	Stone-yes, Inman-yes, Brock-yes,
	Netherton-yes, Hamby-yes
	Karge-yes, Boston-yes
	All ayes (7-yes)
MOTION:	**Carried unanimously**

17.G. *Resolution CTE Professional Development
17.H. *Resolution CTE Contracted Services
17.I. *Resolution Additional Targeted Support and Improvement Grant

(Exhibit #19) Harris advised, our first two resolutions requires board approval because the are staying on the same budget page. The first one is just to move some money from supplies, textbook and equipment line on the CTE Regular Instruction page and move that money to our Contracted Services page. This is to help pay for some of the student competition registrations. Stone moved and Karge seconded a motion to pass all three resolutions as presented.

VOICE VOTE:	Stone (mover-yes)
	Karge (seconder-yes)
	All ayes
MOTION:	**Carried unanimously**

17.J. 2019-2020 BEP Estimate (Exhibit #20) Harris advised, we have our first estimates of our BEP allocations from the state and overall still looking very positive. This is still very preliminary and one of the months they use

to calculate this has not been completed yet. So this will change; we will get one in May, one in June and our final one in July. If you look at our total BEP state and local is $52,971,000. This is up right at a million from last year. That is encouraging, but that means if all of our expenses stay the same and we budgeted like we did last year we would only be about 2.4 million dollars in the red. While it is encouraging it is my job to be the realist. I will update you as soon as I receive additional information.

18. *Consent Agenda

18.A. *Approval of Volunteers (Exhibit #21)
- 18.A.1. North Cumberland Elementary Volunteer List
- 18.A.2. Stone Elementary Volunteer List
- 18.A.3. South Cumberland Elementary Volunteer List
- 18.A.4. Crab Orchard Volunteer List
- 18.A.5. Pleasant Hill Elementary Volunteer List
- 18.A.6. Homestead Elementary Volunteer List

18.B. *Approval of Overnight and Out of State Field Trips (Exhibit #22)
- 18.B.1. Pleasant Hill Elementary Overnight/Out of Town Trip
- 18.B.2. CCHS Math Club Overnight, Out of Town Trip
- 18.B.3. Pleasant Hill Elementary Overnight/Out of Town Trip

18.C. *Approval of Contracts (Exhibit #23)
- 18.C.1. CCHS Photography Contract
- 18.C.2. 2019-2020 Phoenix High School Photography Contract
- 18.C.3. South Cumberland Elementary Photography Contract
- 18.C.4. CCHS Yearbook Contract
- 18.C.5. North Cumberland Elementary Photography and Yearbook Contract
- 18.C.6. Crab Orchard Elementary Photography Contract

18.D. *Approval of Grants (Exhibit #24)
- 18.D.1. Read to Be Ready Grant

18.E. *School Wide Fundraisers (Exhibit #25)
- 18.E.1. Martin Elementary School-wide Fundraiser
- 18.E.2. North Cumberland Elementary School Wide Book Fair

18.F. *Approval of Disposal of Surplus Property (Exhibit #26)
- 18.F.1. North Cumberland Elementary Surplus List
- 18.F.2. South Cumberland Elementary Surplus List
- 18.F.3. Central Services Surplus List
- 18.F.4. CCHS Surplus List

18.G. *Executive Approval

Stone moved and Netherton seconded a motion to approve the consent agenda as presented.

VOICE VOTE:	Stone (mover-yes)
	Netherton (seconder-yes)
	All ayes
MOTION:	**Carried unanimously**

19. Old Business

20. Questions from Media

21. Adjournment - Stone moved and Hamby seconded a motion to adjourn at 7:40 p.m.

VOICE VOTE:	Stone (mover-yes)
	Hamby (seconder-yes)
	All ayes
MOTION:	**Carried unanimously**

21. (*) Indicates Board Approval Required

_____

Mrs. Janet Graham
Director of Schools

_____

Mrs. Teresa Boston
Chairman of the Board

I, Tabitha Webb, do hereby certify that I reported the foregoing minutes and that I delivered said minutes to the office of the Director of Schools on May 19, 2019.

_____

Tabitha Webb
Board of Education Recorder

Board of Education
May 30, 2019 6:00 PM
Central Services Board Room

1. Call to Order - Mrs. Teresa Boston

2. Welcome to Visitors - Mrs. Teresa Boston

3. Moment of Silence/Pledge of Allegiance - Mrs. Teresa Boston - Brooke and Briley Brown, 1st Graders at Pleasant Hill Elementary

4. Special Recognition - Mrs. Teresa Boston

4.A. Pleasant Hill Elementary Spotlight - "Ways to be Great"

4.B. Parker Henry

4.C. Trevor Parsons - Governor at Boy's State

4.D. CCHS Soccer Team
Public attachment - CCHS Soccer

4.E. Gail Reed - Exceptional Educator

4.F. Ms. Cindy Miniard selected to attend the National Kids Leadership Academy in Austin, TX

4.G. Trevor Thompson, 4th Grader at Crab Orchard Elementary qualified for the National Archery Schools Program.

4.H. Ms. Cindy Miniard and Braden Thompson to attend National Fuel Up to Play 60 Summit

5. Roll Call

6. Declaration of Conflict - Mr. Earl Patton

7. *Approval of MONTH Minutes
Public attachment - BOE Minutes April 25, 2019

8. *Approval of Agenda
Public attachment - Agenda May 30, 2019

9. Community Comments

10. Building Project Updates - Mr. Kim Chamberlin

11. Acknowledgement of Elected Officials

12. School Board Reports

12.A. TLN Report - Mr. Robert Safdie

13. Board Member(s) Report from Training(s)

14. Legal Report - Mr. Earl Patton

15. Director's Report - Mrs. Janet Graham

15.A. *Real Estate RFQ

15.B. *Consolidated Application Approval for IDEA/ESSA FY2020
Public attachment - Consolidated Funding Application-FY20

15.C. *Director of Schools Evaluation Committee-Mrs. Teresa Boston

15.D. 2019-2020 Annual Food, Non-Food Supplies and Services Bid Packet
Public attachment - 2019-2020 Annual Food, Non-Food Supplies and Services Bid Packet

15.E. *Personnel List for 2019-2020 School Year Regarding Renewal and Non-Renewal - Mrs. Kim Bray
Public attachment - Personnel Recommendations for 2019-2020 School Year

15.F. *Martin Elementary Renovation - Upland Design
Public attachment - Martin Elementary Renovation/Uplands Design

15.G. Cumberland County Safe Schools Counseling Program _ Mr.Scott Hull
Public attachment - Cumberland County Safe Schools Program

15.H. Threat Assessment Team Discussion - Mrs. Teresa Boston
Public attachment - AP 3.203 Emergency Plans and Crisis Management
Public attachment - House Bill 1158
Public attachment - Policy 1.503 News Releases, News Conferences, and Interviews
Public attachment - Policy 3.203 Emergency Plans and Crisis Management

15.I. *Job Description for Family Resource Center Coordinator - Homeless Liaison - CCQCP Supervisor
Public attachment - JOB DESCRIPTION FRCC-Homeless Liaison-CCQCP Program Director

15.J. *Job Description for 9-12/CTE Supervisor
Public attachment - Secondary and Career & Technical Supervisor

15.K. 2018-2019 Annual Planning Calendar
Public attachment - 2018-2019 Annual Planning Calendar

15.L. FYI

15.L.1. Administrative Meeting Agenda
Public attachment - Principal's Meeting Overview 4.23.19

15.L.2. Attendance Report
Public attachment - Warm Body Count - May 2019

15.L.3. Personnel Report
Public attachment - CCSNP Food Service Personnel Report
Public attachment - Personnel Report May 2019

15.L.4. Substitute List
Public attachment - Substitute Roster for BOE-2-4

15.L.5. Professional Development Report

15.L.6. School News Articles
Public attachment - Brown Elementary School News
Public attachment - North Cumberland Elementary School News
Public attachment - Pine View Elementary School News
Public attachment - Pleasant Hill Elementary School News
Public attachment - South Cumberland Elementary School News
Public attachment - Stone Elementary School News

15.L.7. School Calendar of Events
Public attachment - CCHS Summer Calendar

16. School Board Committees

16.A. Policy Committee - Mr. Josh Stone

16.A.1. *Approval of First Reading of Policies

16.A.1.a. Policy 4.301 Interscholastic Athletics

Public attachment - Policy 4.301 Interscholastic Athletics

16.A.1.b. Policy 5.303 Personal and Professional Leave
Public attachment - Policy 5.303 Personal and Professional Leave

16.A.1.c. Policy 5.304 Long-Term Leave of Absence for Professional Personnel
Public attachment - Policy 5.304 Long Term Leave of Absence for Professional Personnel

16.A.2. *Approval of Second Reading of Policies

16.B. Athletic Committee - Mr. Jim Inman

16.B.1. *Athletic Trainer Agreement with Benchmark
Public attachment - Athletic Trainer Agreement with Benchmark

16.C. Budget Committee Meeting - Mr. Josh Stone

16.D. Building and Grounds Committee - Mr. Jim Inman

16.D.1. *CCHS Roof

16.E. Safety Committee- Mrs. Rebecca Hamby

17. Chief Financial Officer's Report - Mrs. Kacee Harris

17.A. Monthly Financial Report
Public attachment - April 2019 BOE Financial Statement

17.B. Monthly Sales Tax Report

17.C. *Food Service Resolutions
Public attachment - *Food Service Line Item Budget Amendment
Public attachment - *Resolution Food Service Alternative Breakfast Grant
Public attachment - *Resolution Food Service Reallocation
Public attachment - *Resolution Food Service to Receive Local Private Contributions
Public attachment - *Resolution to Receive Additional USDA Foods/Commodities

17.D. General Purpose School Fund Resolutions
Public attachment - CCTE Contracted Services Resolution2 2019
Public attachment - PreK Additional Allocation 2019
Public attachment - Safe Schools Grant Adjustment Resolution2 2019
Public attachment - Audit Adjustment Resolution
Public attachment - Reserve Clean-Up Budget Resolution 2019
Public attachment - 18-19 GPS Year End Clean-up Budget Amendment
Public attachment - Insurance Bus Resolution 2019

18. *Consent Agenda

18.A. *Approval of Volunteers

18.A.1. South Cumberland Elementary Volunteer List
Public attachment - South Cumberland Elementary Volunteer List

18.A.2. Stone Elementary Volunteer List
Public attachment - Stone Elementary Volunteer List

18.B. *Approval of Overnight and Out of State Field Trips

18.B.1. CCHS Cheerleaders Overnight Trip
Public attachment - CCHS Cheerleaders Overnight Trip

18.B.2. CCHS Girl's Basketball Overnight Trip

Public attachment - CCHS Girl's Basketball Team Overnight Trip

18.B.3. Tennessee Teen Institute Overnight Trip
Public attachment - Tennessee Teen Institute Overnight Trip

18.C. *Approval of Contracts

18.C.1. Stellar Therapy Services Contract
Public attachment - Stellar Therapy Services Contract

18.C.2. Homestead Elementary Photography and Yearbook Contract
Public attachment - Homestead Elementary Photography and Yearbook Contract

18.C.3. Pleasant Hill Elementary Photography and Yearbook Contract
Public attachment - Pleasant Hill Elementary Photography and Yearbook Contract

18.D. *Approval of Grants

18.D.1. North Cumberland Elementary VEC Grant
Public attachment - North Cumberland Elementary VEC Grant

18.D.2. Action for Healthy Kids Grant - Mrs. Marsha Polson

18.D.3. North Cumberland Elementary/Dollar General Literacy Grant
Public attachment - North Cumberland Elementary Dollar General Grant

18.E. *School Wide Fundraisers

18.E.1. South Cumberland Elementary School Wide Fundraiser
Public attachment - South Cumberland Elementary School-Wide Fundraiser

18.E.2. Homestead Elementary School Wide Fundraiser
Public attachment - Homestead Elementary School Wide Fundraiser

18.E.3. North Cumberland Elementary School Wide Fundraiser
Public attachment - North Cumberland Elementary School Wide Fundraiser

18.F. *Approval of Disposal of Surplus Property

18.F.1. North Cumberland Elementary Surplus List
Public attachment - North Cumberland Elementary Surplus List
Public attachment - North Cumberland Elementary Surplus List #2

18.F.2. Pleasant Hill Elementary Surplus List
Public attachment - Pleasant Hill Elementary Surplus List

18.F.3. Central Services Surplus List
Public attachment - Central Services Surplus List

18.F.4. South Cumberland Elementary Surplus List
Public attachment - South Cumberland Elementary Surplus List

18.F.5. Martin Elementary Surplus List
Public attachment - Martin Elementary Surplus List

18.F.6. Stone Elementary Surplus List
Public attachment - Stone Elementary Surplus List

18.F.7. Federal Programs Surplus List
Public attachment - Federal Programs Surplus List

18.F.8. Homestead Elementary Surplus List

Public attachment - Homestead Elementary Surplus List

18.F.9. CCHS Surplus List
Public attachment - CCHS Surplus List

18.G. *Executive Approval

18.G.1. Crab Orchard Elementary Volunteer List
Public attachment - Crab Orchard Elementary Volunteers List Exectutive Approval

19. Old Business

20. Questions from Media

21. Adjournment

22. (*) Indicates Board Approval Required

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Consolidated Checklist

This checklist is a means of communication between the TDOE and LEAs regarding the allowability and allocability of the items submitted in the funding application. Please follow the steps below to ensure that the funding application contains items that are in compliance with program requirements.

- After the LEA submits the application, the TDOE will review the application and mark each section as OK, Not Applicable, or Attention Needed. If the application contains no items that are marked as Attention Needed, the application will be approved.
- If the application contains items that are marked as Needs Attention, the application will be returned to the LEA with a status of not approved. The LEA will review the checklist for items that are marked Attention Needed and make the necessary changes to those items. Only the checked items in the sections marked Attention Needed are to be corrected and/or explained. Each section marked Attention Needed also has a place where the TDOE may provide notes to explain items needing attention. The LEA should check for notes and additional comments.
- Once the LEA has made the necessary adjustments, the LEA will resubmit the application for approval. If the TDOE determines that the item has been corrected, Attention Needed will be changed to OK by the TDOE Reviewer. If the items needing attention still have not been corrected, the application will be returned again to the LEA with a status of Not Approved.
- Applications that contain no items that are marked Attention Needed will be approved.

General Checklist Comment
No comments have been made at this time

Checklist Description (Collapse All Expand All)

1. Allocations	Consultant Reviewed	John Stults	5/1/2019 9:24:03 AM
1. ESEA Consolidated Administration			
2. School-wide Pool			
2. Cover Page and Contacts	Attention Needed	John Stults	5/1/2019 9:03:29 AM
1. Cover Page			☑
Link on the assessment page is expired. Here is the new link on TN.gov https://www.tn.gov/education/assessment.html			
3. ESEA Requirements	Consultant Reviewed	John Stults	5/1/2019 9:24:03 AM
1. Consolidated Administration			
2. Administration			
3. State or Local Funds			
4. Consolidated Administration	Consultant Reviewed	John Stults	5/1/2019 9:26:30 AM
1. Budget & Budget Narratives			
2. Program Details			
5. Title I-A	Consultant Reviewed	John Stults	5/1/2019 11:52:20 AM
1. Budget & Budget Narratives			
2. Program Details			
3. Student Eligibility (Targeted Assistance Programs)			
4. Personnel Details			
5. Preschool Counts			
6. School Eligibility			

	7. District Set Asides & Overview			
	8. Allocation Designations			
	9. PPA List			
	10. Related Documents			
	6. Title I Supplement Not Supplant	Not Reviewed		
	1. Review of Methodology			
	7. Homeless Students	Consultant Reviewed	John Stults	5/1/2019 11:52:20 AM
	1. Homeless Students			
	8. Foster Care Students	Consultant Reviewed	John Stults	5/1/2019 11:52:20 AM
	1. Foster Care Students			
	9. Non-public Equitable Services	Consultant Reviewed	John Stults	5/1/2019 11:52:20 AM
	1. Non-public Equitable Services			
	10. Title I CSR Teachers	Not Applicable	John Stults	5/1/2019 9:54:49 AM
	1. If the LEA has indicated a number for # of CSR Teachers on the Program Details page.			
	11. Title I-A - Neglected	Consultant Reviewed	John Stults	5/1/2019 11:31:26 AM
	1. Budget & Budget Narratives			
	2. Services to Children in Neglected Facilities			
	12. Title II-A	Consultant Reviewed	John Stults	5/1/2019 9:36:52 AM
	1. Budget & Budget Narratives			
	2. Program Details			
	3. Personnel Details			
	4. Related Documents			
	13. Title II-A CSR Teachers	Not Applicable	John Stults	5/1/2019 9:36:52 AM
	1. If the LEA has indicated a number for # of CSR Teachers on the Program Details page.			
	14. English Learner Requirements	Consultant Reviewed	John Stults	5/1/2019 11:52:20 AM
	1. Program Details - include comparing the ratio to the EL October Count number			
	2. Program Details - Title III			
	3. Personnel Details			
	15. Title III Consortium	Not Reviewed		
	1. Budget & Budget Narratives			
	16. Title III	Attention Needed	John Stults	5/1/2019 10:00:48 AM
	1. Budget & Budget Narratives			☑
	2. Related Documents			☐

	Budget remaining 125.48 of adjusted allocation.			
−	**17. Title V**	Consultant Reviewed ▼	John Stults	5/1/2019 10:00:48 AM
	1. Budget & Budget Narratives			
	2. Program Details			
	3. Personnel Details			
	4. Related Documents			
−	**18. Title V CSR Teachers**	Not Applicable ▼	John Stults	5/1/2019 9:54:49 AM
	1. If the LEA has indicated a number for # of CSR Teachers in a budget narrative.			
−	**19. Non-public/Private Schools page**	Consultant Reviewed ▼	John Stults	5/1/2019 10:02:16 AM
	1. Non-public Private Schools			
−	**20. IDEA Requirements**	Consultant Reviewed ▼	John Stults	5/1/2019 11:23:54 AM
	1. Personnel Details (6-21)			
	2. Personnel Details (3-5)			
	3. Shared Program Details			
	4. Shared Related Documents			
	5. Private School Details (IDEA)			
−	**21. IDEA Part B**	Consultant Reviewed ▼	John Stults	5/1/2019 11:23:54 AM
	1. Budget & Budget Narratives			
	2. Equipment Purchases			
	3. Permissive Use of Funds			
	4. Adjustment to Local Effort			
	5. School-wide Program			
	6. Coordinated Early Intervention Services			
	7. Non-supplanting/Maintenance of Effort			
−	**22. IDEA Preschool**	Consultant Reviewed ▼	John Stults	5/1/2019 11:23:54 AM
	1. Budget & Budget Narratives			
	2. Equipment Purchases			
	3. Permissive Use of Funds			
	4. Adjustment to Local Effort			
	5. School-wide Program			
	6. Coordinated Early Intervention Services			

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Cover Page

LEA ID#	**LEA Name**
180	Cumberland County School System

LEA Official Address

Street	City	Zip Code
368 4th Street	Crossville,	38555
Phone 931.484.6135	LEA Website www.ccschools.k12tn.net	District Assessment Information URL http://bit.ly/2nYejZ3

Director of Schools

Name	Email	Phone
Mrs. Janet C. Graham	grahamj3@ccschools.k12tn.net	931.484.6135

ESEA Director

Name	Email	Phone
Daniel Schlafer	dschlafer@ccschools.k12tn.net	931.456.8347

IDEA Director

Name	Email	Phone
Vicki Presson	pressonv1@ccschools.k12tn.net	931.250.8218

☑ The information provided above is accurate as of the date of submission of the consolidated funding application.

Consolidated Project begins 7/1/2019 and ends 9/30/2020*

*Tydings Amendment: Section 421(b) of the General Education Provisions Act states that any funds that are not obligated at the end of the federal funding period shall remain available for an additional 12 months.

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - History Log

Attention Needed	Date	User	Status (S)/Comment (C)	S/C
	5/1/2019 2:12:45 PM	Rebecca Wood	Status changed to 'LEA Fiscal Representative Approved'.	S
	5/1/2019 2:07:19 PM	Daniel Schlafer	Status changed to 'Draft Completed'.	S
	5/1/2019 11:54:19 AM	John Stults	Status changed to 'TDOE CPM Regional Consultant Returned – Revisions Needed'.	S
	4/25/2019 3:22:38 PM	Kacee Harris	Status changed to 'LEA Fiscal Representative Approved'.	S
	4/25/2019 3:15:50 PM	Daniel Schlafer	Status changed to 'Draft Completed'.	S
	3/1/2019 10:00:09 AM	Daniel Schlafer	Status changed to 'Draft Started'.	S
	2/28/2019 11:46:47 AM	Spencer Yonce	Status changed to 'Not Started'.	S

Allocations

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Allocations

	(1) Title I-A CFDA: 84.010A	(2) Title I-A Neglected CFDA: 84.010A	(3) Title I-D LEA CFDA: 84.010A	(4) Title I-D SA CFDA: 84.013A	(5) Title II-A CFDA: 84.367A	(6) Title III CFDA: 84.365A	(7) Title IV CFDA: 84.424A	(8) Title V CFDA: 84.358A	(9) ESEA Con. Admin	(10) School-wide Pool	(11) IDEA, Part B CFDA: 84.027A	(12) IDEA Preschool CFDA: 84.173A	Total
Original	$2,034,009.00	$7,458.00	$0.00	$0.00	$257,612.00	$15,334.42	$151,316.00	$130,888.92	$0.00	$0.00	$1,541,845.00	$45,071.00	$4,183,534.34
Incoming Carryover	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Outgoing Carryover	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Reallocated	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Additional	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Released	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Consortium	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Special Award	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
FER Released	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total	$2,034,009.00	$7,458.00	$0.00	$0.00	$257,612.00	$15,334.42	$151,316.00	$130,888.92	$0.00	$0.00	$1,541,845.00	$45,071.00	$4,183,534.34

	(1) Title I-A CFDA: 84.010A	(2) Title I-A Neglected CFDA: 84.010A	(3) Title I-D LEA CFDA: 84.010A	(4) Title I-D SA CFDA: 84.013A	(5) Title II-A CFDA: 84.367A	(6) Title III CFDA: 84.365A	(7) Title IV CFDA: 84.424A	(8) Title V CFDA: 84.358A	(9) ESEA Con. Admin	(10) School-wide Pool	(11) IDEA, Part B CFDA: 84.027A	(12) IDEA Preschool CFDA: 84.173A	Total
From Title I-A	($230,000.00)								$230,000.00	0.00			0.00
From Title I-A Neglected		($100.00)							$100.00				0.00
From Title I-D LEA			0.00						0.00				0.00
From Title I-D SA				0.00									0.00
From Title II-A	0.00				($45,000.00)				$45,000.00	0.00			0.00
From Title III						($100.00)			$100.00	0.00			0.00
From Title IV	0.00		0.00	0.00	$151,316.00	0.00	($151,316.00)		0.00	0.00			0.00
From Title V								($20,000.00)	$20,000.00	0.00			0.00
From ESEA Con. Admin									0.00				0.00
From School-wide Pool										0.00			0.00
From IDEA, Part B										0.00	0.00		0.00
From IDEA Preschool												0.00	0.00
Total	$1,804,009.00	$7,358.00	$0.00	$0.00	$363,928.00	$15,234.42	$0.00	$110,888.92	$295,200.00	$0.00	$1,541,845.00	$45,071.00	$4,183,534.34

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Contacts

Required Contacts	
Type	**Contact(s)**
ESEA Director (from last TDOE Approved Consolidated Application) [Select at least 1 contact(s)]	Daniel Schlafer - More Than 3 Years
IDEA Director (from last TDOE Approved Consolidated Application) [Select at least 1 contact(s)]	Vicki Presson - Between 1 and 3 Years
Title I-A Contact (from last TDOE Approved Consolidated Application) [Select at least 1 contact(s)]	Daniel Schlafer - More Than 3 Years
Title I: N & D Contact (from last TDOE Approved Consolidated Application) [Select at least 1 contact(s)]	Daniel Schlafer - More Than 3 Years
Title II-A Contact (from last TDOE Approved Consolidated Application) [Select at least 1 contact(s)]	Daniel Schlafer - More Than 3 Years
Title III-EL Contact (from last TDOE Approved Consolidated Application) [Select at least 1 contact(s)]	Ina Maxwell - Between 1 and 3 Years
Title V Contact (from last TDOE Approved Consolidated Application) [Select at least 1 contact(s)]	Daniel Schlafer - More Than 3 Years
IDEA, Part B Contact (from last TDOE Approved Consolidated Application) [Select at least 1 contact(s)]	Vicki Presson - Between 1 and 3 Years
IDEA Preschool Contact (from last TDOE Approved Consolidated Application) [Select at least 1 contact(s)]	Vicki Presson - Between 1 and 3 Years

Private Schools Contact (from last TDOE Approved Consolidated Application) [Select at least 1 contact(s)]	Daniel Schlafer - More Than 3 Years
Migrant Liaison (from last TDOE Approved Consolidated Application) [Select at least 1 contact(s)]	Ina Maxwell - Between 1 and 3 Years
Homeless Children Liaison (from last TDOE Approved Consolidated Application) [Select at least 1 contact(s)]	Lisa Phillips - More Than 3 Years
Family Engagement Liaison (from last TDOE Approved Consolidated Application) [Select at least 1 contact(s)]	Daniel Schlafer - More Than 3 Years
ESEA Bookkeeper (from last TDOE Approved Consolidated Application) [Select at least 1 contact(s)]	Vickie Turner - More Than 3 Years Penny Phipps - Between 1 and 3 Years
Director of Schools (from last TDOE Approved Consolidated Application) [Select at least 1 contact(s)]	Janet Graham - Between 1 and 3 Years
IDEA Bookkeeper (from last TDOE Approved Consolidated Application) [Select at least 1 contact(s)]	Gayle Wilson - More Than 3 Years
CFO or Treasurer (from last TDOE Approved Consolidated Application) [Select at least 1 contact(s)]	Kacee Harris - Between 1 and 3 Years
Foster Care Point of Contact (from last TDOE Approved Consolidated Application) [Select at least 1 contact(s)]	Lisa Phillips - More Than 3 Years
Title IV Contact (from last TDOE Approved Consolidated Application) [Select at least 1 contact(s)]	Daniel Schlafer -

	More Than 3 Years
Juvenile Justice/Incarcerated Youth Contact (Attendance Officer unless otherwise noted) [Select at least 1 contact(s)]	Bo Magnusson - More Than 3 Years

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - ESEA Requirements

Districts accepting federal grants are responsible for the compliant and effective administration of the grants. If the district chooses not to use grant funds to support necessary administrative activities and staff, the district must support those activities and staff from another state or local source.

☐ **The district does not use federal funds for the administration of any of the programs covered in the Consolidated application.**

Table 1

Projected administration percentages for districts who ARE using consolidated administration.
ePlan will calculate the projected percentages of the allocations for the ESSA programs listed below to be used for administrative activities based on the entries made on your Allocations page.
12% Title I-A
2% Title I-A Neglected
0% Title I-D
18% Title II-A
1% Title III - Note the Title III administrative cap of 2%. Only direct costs are included when determining the percentage of funds budgeted for administration.
0% Title IV - Note the Title IV administrative cap of 2%. Only direct costs are included when determining the percentage of funds budgeted for administration.
16% Title V
21st Century

Table 2

Projected administration percentages for districts NOT using consolidated administration - LEAs may use EITHER Consolidated Administration or Administration. You may not use both. Complete the table below ONLY if you are NOT consolidating administration.

Please enter the projected percentages of the allocations for the programs listed below to be used for administrative activities. Round the percentage UP to the nearest WHOLE percent.

Grant	Projected Admin Percentage	Allocation	Administration Dollars
Title I-A		$ 2,034,009.00	$ 0.00
Title I-A Neglected		$ 7,458.00	$ 0.00
Title I-D		$ 0.00	$ 0.00
Title II-A		$ 257,612.00	$ 0.00
Title III - Note the Title III administrative cap of 2%. Only direct costs are included when determining the percentage of funds budgeted for administration.		$ 15,334.42	$ 0.00
Title IV - Note the Title IV administrative cap of 2%. Only direct costs are included when determining the percentage of funds budgeted for administration.		$ 151,316.00	$ 0.00
Title V		$ 130,888.92	$ 0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - ESEA Requirements

Required Documents

This page is currently not accepting Related Documents.

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Consolidated Admin Pool

Indirect Cost	
Total Contributing to Indirect Cost	$287,733.42
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$10,453.45

Upload Budget Data View Budget Upload

Account Number	Total
72210 - Support Services/Regular Instruction Program	$295,200.00
99100 - Transfers Out	$0.00
Total	$295,200.00
Adjusted Allocation	$295,200.00
Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Consolidated Admin Pool

Indirect Cost	
Total Contributing to Indirect Cost	$287,733.42
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$10,453.45

72210 - Support Services/Regular Instruction Program - $295,200.00 ▼

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	105 - Supervisor / Director ▼		1.00	$140,444.63	$140,444.63

Narrative Description

This 105 line item funds $140,444.63 in salary expense for 1 headcount (1.0 FTE) director's salary to implement, manage, monitor and oversee federal (Title) programs including Title I, Title I-A Neglected, Title II, Title V, plus 1 headcount (.5 FTE) Title III Director to implement, manage, monitor and oversee ESL Programs (ESL, migrant, immigrant). ***Per the documentation found in the Human Capital section of our FY20 District Plan and on the allocations page of our FY20 Consolidated Funding Application, we have chosen to transfer FY20 Title IV funds into our Title II grant to help sustain our Instructional Coaching Program as a hedge against potential future cuts proposed in the Federal budget.***

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support	161 - Secretary(s) ▼		1.00	$66,080.48	

Services/Regular Instruction Program					$66,080.48

Narrative Description

This 161 line item provides $66,080.48 in salary expense for 2 headcount (1.6 FTE) secretary/bookkeepers for all federal (Title) programs including Title I, Title I-A Neglected, Title II, Title III, and Title V.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	201 - Social Security ▼		1.00	$15,799.18	$15,799.18

Narrative Description

Social security benefits and Medicare (7.65%) to cover the salaries and/or wages for 1 headcount full-time director (Title I, Title I-A Neglected, Title II and Title V programs) (1.0 FTE), 1 headcount Title III Director (.5 FTE) and 2 headcount secretary/bookkeepers (1.6 FTE) are funded in the amount of $15,799.18 from this 201 line item. **Please note: The Cumberland County Finance Office has requested that we not separate Social Security and Medicare benefits.**

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	204 - State Retirement ▼		1.00	$17,216.43	$17,216.43

Narrative Description

Retirement benefits (10.63% certified, 5.5% non-certified) to cover the salaries and/or wages for 1 headcount full-time director for Title I, Title I-A Neglected, Title II, and V programs (1.0 FTE), 1 headcount Title III Director (.5 FTE), 2 secretary/bookkeepers (1.6 FTE) for all Title programs are funded in the amount of $17,216.43 from this 204 line item.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	206 - Life Insurance		1.00	$225.00	$225.00

Narrative Description

Life insurance benefits for 1 headcount full-time director (Title I, Title I-A Neglected, Title II, and Title V programs) (1.0 FTE), 2 headcount secretary/bookkeepers for all Title programs (1.6 FTE) , and 1 headcount Title III Director (.5 FTE) are funded in the amount of $225.00 from this 206 line item.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	207 - Medical Insurance		1.00	$20,934.90	$20,934.90

Narrative Description

Medical insurance benefits totaling $20,934.90 for 1 headcount full-time director for Title I, Title I-A Neglected, Title II, and V programs (1.0 FTE), 2 headcount secretary/bookkeepers for all Title programs (1.6 FTE), and 1 headcount Title III Director (.5 FTE) are funded from this 207 line item.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	208 - Dental Insurance		1.00	$1,000.00	$1,000.00

Narrative Description

Dental insurance benefits totaling $1,000.00 for 1 headcount full-time director for Title I, Title I-A Neglected, Title II, and V programs (1.0 FTE), 2 headcount secretary/bookkeepers for all Title programs (1.6 FTE), and 1 headcount Title III Director (.5 FTE) are funded from this 208 line item.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	210 - Unemployment Compensation		1.00	$367.50	$367.50

Narrative Description

Unemployment compensation benefits totaling $367.50 for 1 headcount full-time director for Title I, Title I-A Neglected, Title II, and V programs (1.0 FTE), 2 headcount secretary/bookkeepers for all Title programs (1.6 FTE), and 1 headcount Title III Director (.5 FTE) are funded from this 210 line item.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	299 - Other Fringe Benefits		1.00	$746.10	$746.10

Narrative Description

Workman's compensation benefits in the amount of $746.10 for 1 headcount full-time director for Title I, Title I-A Neglected, Title II, and V programs (1.0 FTE), 2 headcount secretary/bookkeeper for all Title programs (1.6 FTE), and 1 headcount Title III Director (.5 FTE) are funded from this 299 line item.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support	336 - Maintenance & Repair Services - Equipment		1.00	$4,738.20	

Services/Regular Instruction Program					$4,738.20

Narrative Description

Federal Programs Office equipment repair, maintenance of equipment and service agreements are funded in the amount of $4,738.20 from this 336 line item.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	355 - Travel		1.00	$5,000.00	$5,000.00

Narrative Description

Travel expenditures for the Federal Programs Staff (Federal Programs Director, Title III Director, Secretary/Bookkeeper and Part-time Secretary Bookkeeper) to make on-site visits to monitor compliance and provide technical assistance to our ten Title I schools and all ESL programs within the Cumberland County School District are funded in the amount of $5,000.00 from this 355 line item.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	499 - Other Supplies and Materials		1.00	$5,181.00	$5,181.00

Narrative Description

Funds that will cover office supplies to run the Title Federal Programs Office to include paper, folders, pens and the like totaling $5,181.00 are funded from this 499 line item.

Account	Line Item Number	Optional	Quantity	Cost	Line Item Total

Number		Program Code			
72210 - Support Services/Regular Instruction Program	524 - In-Service / Staff Development		1.00	$10,000.00	$10,000.00

Narrative Description

Travel expenditures in the amount of $10,000.00 for the Title I, Title I-A, Neglected, II, and V Director, the Title III Director and the 1.5 secretary/bookkeepers to attend workshops and conferences germane to Federal Programs are funded from this 524 line item. These conferences include, but are not limited to: the LEAD Conference, the Middle Tennessee Federal Programs Directors Conference, the ESSA Directors' Institute, the TNTESOL Conference and the East Tennessee Title I Conference.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	790 - Other Equipment		1.00	$7,466.58	$7,466.58

Narrative Description

Funds from this 790 line item in the amount of $7,466.58 are to be used to purchase equipment needed to operate the Federal Programs Office (Title programs) including computers, laptops, printers and iPads and other related items as the need arises.

Total for 72210 - Support Services/Regular Instruction Program	$295,200.00
Total for all other Account Numbers	$0.00
Total for all Account Numbers	$295,200.00
Adjusted Allocation	$295,200.00
Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Consolidated Admin Pool

Indirect Cost	
Total Contributing to Indirect Cost	$287,733.42
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$10,453.45

Account Number / Line Item Number	72210 - Support Services/Regular Instruction Program	Total
105 - Supervisor / Director	140,444.63	140,444.63
161 - Secretary(s)	66,080.48	66,080.48
201 - Social Security	15,799.18	15,799.18
204 - State Retirement	17,216.43	17,216.43
206 - Life Insurance	225.00	225.00
207 - Medical Insurance	20,934.90	20,934.90
208 - Dental Insurance	1,000.00	1,000.00
210 - Unemployment Compensation	367.50	367.50

Account Number / Line Item Number	72210 - Support Services/Regular Instruction Program	Total
299 - Other Fringe Benefits	746.10	746.10
336 - Maintenance & Repair Services - Equipment	4,738.20	4,738.20
355 - Travel	5,000.00	5,000.00
499 - Other Supplies and Materials	5,181.00	5,181.00
524 - In-Service / Staff Development	10,000.00	10,000.00
790 - Other Equipment	7,466.58	7,466.58
Total	295,200.00	295,200.00
	Adjusted Allocation	295,200.00
	Remaining	0.00

Program Details

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Consolidated Admin Pool

*** Provide a description of the reasonable and necessary administrative activities and personnel (including travel, supplies, and equipment used to administer the grant programs included). All programs contributing funds to the consolidated administration pool must be administered with these funds. Funds in this pool may NOT be used to administer grant programs that have not contributed to the pool. All information described must match information in the consolidated administration budget and personnel table.**

All of Cumberland County's Title programs (I-A, 1-A Neglected, IIA, III, and V) are administered through Consolidated Administration. **As documented in the Human Capital section of our FY20 District Plan, Title IV funds for FY20 have been transferred into Title II to ensure we are able to sustain our Instructional Coaching Program in the face of a potential Federal pull back from Title II.** An allowable, reasonable and necessary portion of the Title I allocation (12%) is transferred to Consolidated Administration for the salaries and benefits for the federal programs director/administrator (1 FTE), Title III Director (.5 FTE), a secretary/bookkeeper (1 FTE) and a part-time secretary/bookkeeper (.6 FTE). The federal programs director/administrator prepares the Consolidated Funding Application, oversees, monitors and provides technical assistance for the proper implementation of all of the listed programs in our ten Title I schools plus submits required reports to the Consolidated Planning and Monitoring Office in a timely manner, and in advance of all deadlines. The Federal Programs director/administrator monitors student academic achievement, teacher and program effectiveness and oversees program upgrades to maximize the delivery of effective instruction and to ensures that struggling students are afforded individual and small group learning settings which will result in long term, sustained academic progress and success. The Federal Programs director/administrator also provides professional development to the Cumberland County School System's supervisors, administrators and community partners with respect to compliance with all related Federal, State and local laws, regulatory and no-regulatory guidance and policies. The half time (.5 FTE) Title III Director assumes full responsibility for all ESL, immigrant and migrant students, Federal, state and local compliance issues, will oversee and implement WIDA ACCESS testing, prepare and submit all related, required documents, plus schedule and present professional development in ESL-related areas for teachers and administrators. The Title III Director will evaluate program effectiveness, ensure our student data is correct, current and is regularly updated with recent Home Language and Migrant Occupational Survey results, plus make regular visits to our eleven schools where English Language Learners are enrolled. The secretary/bookkeepers (2 headcount, 1.6 FTE) oversee the financial aspects of these programs, assist the federal programs director/administrator in preparing the Consolidated Funding Application and perform

required bookkeeping/secretarial duties. They assist with the budgeting details of our Consolidated Funding Application and make regular reimbursement requests through ePlan, while also ensuring inventory control. Funds budgeted in Consolidated Administration will also be used to pay for part time, as needed, bookkeeping/secretarial clerical help in the Federal Programs Office (1 headcount, .6 FTE). In addition, reasonable and necessary portions of the allocations from Title IIA (18%), Title V (16%) are also transferred to Consolidation Administration to fund supplies/materials, equipment, equipment repair /maintenance, and travel/professional development needed to administer and operate the Federal Programs Title Office. **A 12% total of $230,000.00 was allocated from Title I, a 2% total from Title I-A N & D or $100.00, a 18% total or $45,000.00 from Title II, $100.00 or 1% from Title III and a 16% total of $20,000.00 from Title V to cover the cost of administrative activities, personnel, travel, professional development, supplies and equipment to administer our Federal Programs grant programs. The grand total for all consolidated administration programs is $295,200.00 which equates to fiscally conservative 11.37% of our total allocation.**

Systemwide Administration - (Usually personnel working in the central office)

	Headcount	FTE
Administration	2	1.5
Resource Specialist		
Program / Project Director		
Other (specify) Secretary/Bookkeeper	2	1.6
Total	4	3.1

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title I-A

Indirect Cost	
Total Contributing to Indirect Cost	$1,686,523.51
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$61,271.98

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Account Number	Total
71100 - Regular Instruction Program	$1,759,668.91
71150 - Alternative Instruction Program	$0.00
72120 - Health Services	$0.00
72130 - Other Student Support	$30,340.09
72210 - Support Services/Regular Instruction Program	$0.00
72250 - Education Technology	$0.00
72610 - Operation of Plant	$0.00
72710 - Transportation	$14,000.00
73100 - Food Service	$0.00
99100 - Transfers Out	$0.00
Total	$1,804,009.00
Adjusted Allocation	$1,804,009.00

Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title I-A

Indirect Cost	
Total Contributing to Indirect Cost	$1,686,523.51
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$61,271.98

71100 - Regular Instruction Program - $1,759,668.91

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	116 - Teachers		1.00	$690,783.16	$690,783.16

Narrative Description

This 116 line item provides $690,783.16 in salary funding for 24 headcount certified personnel (equating to a total of 14.85 FTE): 5.0 headcount (5.0 FTE) teachers, and 19 headcount (9.85 FTE) reading and math instructional facilitators) at Cumberland County's ten Title I schools. All Cumberland County Title I schools will benefit from this district-wide initiative. Cumberland County's Title I schools are: Brown Elementary School - **a Reward School**, Crab Orchard Elementary School, Homestead Elementary School, **Martin Elementary School - a Reward School,** North Cumberland Elementary School, **Phoenix High School - a CSI School**, Pine View Elementary School, Pleasant Hill Elementary School - **an ATSI School**, South Cumberland Elementary School, and Stone Elementary School. This allocation is reasonable, allowable, allocable and necessary as codified in the Every Student Succeeds Act (ESSA) Federal law.

Account	Line Item Number	Optional	Quantity	Cost	Line Item Total

Number		Program Code			
71100 - Regular Instruction Program	163 - Educational Assistants		1.00	$210,543.78	$210,543.78

Narrative Description

This 163 line item provides $210,543.78 in wages for 28 headcount supplemental, Title I educational assistants (21.6 FTE). The assistants will work under the direct supervision of a certified teacher and are supplemental, reasonable, allowable and necessary positions over and above similar positions funded by state and local funds. All Cumberland County Title I schools will benefit from this district-wide initiative. Cumberland County's Title I schools are: Brown Elementary School - **a Reward School**, Crab Orchard Elementary School, Homestead Elementary School, **Martin Elementary School - a Reward School,** North Cumberland Elementary School, **Phoenix High School - a CSI School**, Pine View Elementary School, Pleasant Hill Elementary School - **an ATSI School**, South Cumberland Elementary School, and Stone Elementary School. This allocation is reasonable, allowable, allocable and necessary as codified by the Every Student Succeeds Act (ESSA) Federal law.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	201 - Social Security		1.00	$67,392.45	$67,392.45

Narrative Description

Required social security benefits and Medicare (7.65%) are budgeted in this 201 line item in the amount of $67,392.45 for the salaries and wages of 24 headcount (14.85 FTE) certified personnel and 28 headcount (21.6 FTE) educational assistants. All Cumberland County Title I schools will benefit from this district-wide initiative. Cumberland County's Title I schools are: Brown Elementary School - **a Reward School**, Crab Orchard Elementary School, Homestead Elementary School, **Martin Elementary School - a Reward School,** North Cumberland Elementary School, **Phoenix High School - a CSI School**, Pine View Elementary School, Pleasant Hill Elementary School - **an ATSI School**, South Cumberland Elementary School, and Stone Elementary School. This allocation is reasonable, allowable, allocable and necessary as

codified by the Every Student Succeeds Act (ESSA) Federal law. **Please note: The Cumberland County Finance Office has requested that we not separate Social Security and Medicare benefits.**

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	204 - State Retirement		1.00	$58,280.20	$58,280.20

Narrative Description

Required retirement benefits (10.63% for certified employees, 5.5% for non-certified employees) to cover the salaries and/or wages for the salaries and wages of 24 headcount (14.85 FTE) certified personnel and 28 headcount (21.6 FTE) educational assistants are funded in the amount of $58,280.20 by this 204 line item. All Cumberland County Title I schools will benefit from this district-wide initiative. Cumberland County's Title I schools are: Brown Elementary School - **a Reward School**, Crab Orchard Elementary School, Homestead Elementary School, **Martin Elementary School - a Reward School,** North Cumberland Elementary School, **Phoenix High School - a CSI School**, Pine View Elementary School, Pleasant Hill Elementary School - **an ATSI School**, South Cumberland Elementary School, and Stone Elementary School. This allocation is reasonable, allowable, allocable and necessary as codified by the Every Student Succeeds Act (ESSA) Federal law.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	206 - Life Insurance		1.00	$1,650.00	$1,650.00

Narrative Description

Required life insurance benefits for the salaries and wages of 24 headcount (14.85 FTE) certified personnel and 28 headcount (21.6 FTE) educational assistants are funded by this 206 line item which houses $1,650.00. All Cumberland County Title I schools will benefit from this district-wide initiative. Cumberland County's Title I schools are: Brown

Elementary School - **a Reward School**, Crab Orchard Elementary School, Homestead Elementary School, **Martin Elementary School - a Reward School,** North Cumberland Elementary School, **Phoenix High School - a CSI School**, Pine View Elementary School, Pleasant Hill Elementary School - **an ATSI School**, South Cumberland Elementary School, and Stone Elementary School. This allocation is reasonable, allowable, allocable and necessary as codified by the Every Student Succeeds Act (ESSA) Federal law.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	207 - Medical Insurance ▼		1.00	$270,600.00	$270,600.00

Narrative Description

Required medical insurance benefits for 24 headcount (14.85 FTE) certified personnel and 28 headcount (21.6 FTE) educational assistants are funded by this 207 line item which totals $270,600.00. All Cumberland County Title I schools will benefit from this district-wide initiative. Cumberland County's Title I schools are: Brown Elementary School - **a Reward School**, Crab Orchard Elementary School, Homestead Elementary School, **Martin Elementary School - a Reward School,** North Cumberland Elementary School, **Phoenix High School - a CSI School**, Pine View Elementary School, Pleasant Hill Elementary School - **an ATSI School**, South Cumberland Elementary School, and Stone Elementary School. This allocation is reasonable, allowable, allocable and necessary as codified by the Every Student Succeeds Act (ESSA) Federal law.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	208 - Dental Insurance ▼		1.00	$7,847.37	$7,847.37

Narrative Description

Required dental insurance benefits for 24 headcount (14.85 FTE) certified personnel and 28 headcount (21.6 FTE) educational assistants are funded by this 208 line item in the amount of $7,847.37. All Cumberland County Title I schools will benefit from this district-wide initiative. Cumberland County's Title I schools are: Brown Elementary School - **a Reward School**, Crab Orchard Elementary School, Homestead Elementary School, **Martin Elementary School - a Reward School,** North Cumberland Elementary School, **Phoenix High School - a CSI School**, Pine View Elementary School, Pleasant Hill Elementary School - **an ATSI School**, South Cumberland Elementary School, and Stone Elementary School. This allocation is reasonable, allowable, allocable and necessary as codified by the Every Student Succeeds Act (ESSA) Federal law.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	210 - Unemployment Compensation ▼		1.00	$3,990.00	$3,990.00

Narrative Description

Required unemployment compensation benefits for 24 headcount (14.85 FTE) certified personnel and 28 headcount (21.6 FTE) educational assistants are funded by this 210 line item which totals $3,990.00. All Cumberland County Title I schools will benefit from this district-wide initiative. Cumberland County's Title I schools are: Brown Elementary School - **a Reward School**, Crab Orchard Elementary School, Homestead Elementary School, **Martin Elementary School - a Reward School,** North Cumberland Elementary School, **Phoenix High School - a CSI School**, Pine View Elementary School, Pleasant Hill Elementary School - **an ATSI School**, South Cumberland Elementary School, and Stone Elementary School. This allocation is reasonable, allowable, allocable and necessary as codified by the Every Student Succeeds Act (ESSA) Federal law.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular	299 - Other Fringe Benefits ▼		1.00	$3,443.85	$3,443.85

Instruction Program					

Narrative Description

This 299 line item houses required Other Fringe Benefits (Workman's Compensation) for 24 headcount (14.85 FTE) certified personnel and 28 headcount (21.6 FTE) educational assistants are funded by this 299 line item which totals $3,443.85. All Cumberland County Title I schools will benefit from this district-wide initiative. Cumberland County's Title I schools are: Brown Elementary School - **a Reward School**, Crab Orchard Elementary School, Homestead Elementary School, **Martin Elementary School - a Reward School,** North Cumberland Elementary School, **Phoenix High School - a CSI School**, Pine View Elementary School, Pleasant Hill Elementary School - **an ATSI School**, South Cumberland Elementary School, and Stone Elementary School. This allocation is reasonable, allowable, allocable and necessary as codified by the Every Student Succeeds Act (ESSA) Federal law.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	336 - Maintenance & Repair Services - Equipment ▼		1.00	$102,629.30	$102,629.30

Narrative Description

Repair, maintenance of equipment, and service agreements for equipment purchased from our FY20 Title I allocation are funded by this 336 line item in the amount of $102,629.30. All Cumberland County Title I schools will benefit from this district-wide initiative. Cumberland County's Title I schools are: Brown Elementary School - **a Reward School**, Crab Orchard Elementary School, Homestead Elementary School, **Martin Elementary School - a Reward School,** North Cumberland Elementary School, **Phoenix High School - a CSI School**, Pine View Elementary School, Pleasant Hill Elementary School - **an ATSI School**, South Cumberland Elementary School, and Stone Elementary School. This allocation is reasonable, allowable, allocable and necessary as codified by the Every Student Succeeds Act (ESSA) Federal law.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total

71100 - Regular Instruction Program	429 - Instructional Supplies & Materials		1.00	$225,023.31	$225,023.31

Narrative Description

Supplemental instructional supplies and materials including books, educational kits, dictionaries, posters, charts, issues of Let's Find Out, Storyworks, Scholastic News, Scholastic Math, Action Intervention, Dyna Math, Accelerated Reader, Power Reading Online, Accelerated Math, Moby Max, Reading Eggs,Write Bright Station, Flocabulary, Science Spin, IXL Math and Reading, Read 360, Brain Pop, Brain Pop Jr., Study Island, Big Universe, Scholastic Scope, Scholastic Art, My Big World, Science World, NewsELA, Edgenuity, Plato, TN History for Kids books, math manipulatives, Science Alive, replacement bulbs for LCD projectors and other related items as needed that are used for student instruction and remediation are funded from this 429 line item which totals $225,023.31. All Cumberland County Title I schools will benefit from this district-wide initiative. Cumberland County's Title I schools are: Brown Elementary School - **a Reward School**, Crab Orchard Elementary School, Homestead Elementary School, **Martin Elementary School - a Reward School,** North Cumberland Elementary School, **Phoenix High School - a CSI School**, Pine View Elementary School, Pleasant Hill Elementary School - **an ATSI School**, South Cumberland Elementary School, and Stone Elementary School. This allocation is reasonable, allowable, allocable and necessary as codified by the Every Student Succeeds Act (ESSA) Federal law.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	722 - Regular Instruction Equipment		1.00	$117,485.49	$117,485.49

Narrative Description

Supplemental equipment such as Chrome Book computers, iMacs, charging carts, Central Technologies Boxlight LED TV Interactive Panel, Elmos, printers, hand held calculators, iPads, short-throw projectors, audio visual mounts for projectors and other related items used to facilitate instruction in Title I classrooms are funded from this 722 line item in the amount of $117,485.49. All Cumberland County Title I schools will benefit from this district-wide initiative. Cumberland County's Title I schools are: Brown Elementary School - **a Reward School**, Crab Orchard Elementary School, Homestead Elementary School, **Martin Elementary School - aReward School,** North Cumberland Elementary School, **Phoenix High School - a**

CSI School, Pine View Elementary School, Pleasant Hill Elementary School - **an ATSI School**, South Cumberland Elementary School, and Stone Elementary School. This allocation is reasonable, allowable, allocable and necessary as codified by the Every Student Succeeds Act (ESSA) Federal law.

Total for 71100 - Regular Instruction Program	$1,759,668.91
Total for all other Account Numbers	$44,340.09
Total for all Account Numbers	$1,804,009.00
Adjusted Allocation	$1,804,009.00
Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title I-A

Indirect Cost	
Total Contributing to Indirect Cost	$1,686,523.51
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$61,271.98

72130 - Other Student Support - $30,340.09

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72130 - Other Student Support	499 - Other Supplies and Materials		1.00	$10,000.00	$10,000.00

Narrative Description

Required school materials/supplies for **homeless students** such as clothing, paper, pencils, pens, folders, hand-held calculators, and other items as needed will be purchased from this 499 line item which is a **required district set aside (see the Title I set asides page in our FY20 CFA)**. This 499 line item provides $10,000.00 for clothing, student fees, personal school supplies, birth certificates necessary to enroll in school, immunizations, food, medical and dental services, eyeglasses and hearing aids, counseling services, outreach services to students living in shelters, motels, and temporary residences, extended learning time activities, tutoring, parental involvement for parents/families of homeless students, fees for AP and IB testing, GED testing and transportation for homeless students and other related needed items that will be paid from this line item. **Collaboration and cooperation with our Title IX McKinney-Vento Homeless Education Grant partners will further support Cumberland County's 176 identified homeless**

students. Please refer to our Title IX grant application for those specific details. The Cumberland County School System's FY20 McKinney-Vento Subgrant Application can be found in FY20 ePlan Funding documents. To date, all homeless transportation needs have been met by our McKinney-Vento Homeless Education Grant. Should transportation become necessary from this line item, a revision will be made to transfer salary and benefits for drivers who transport homeless children in 72710-599 which will also include the necessary line items for related benefits.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72130 - Other Student Support	599 - Other Charges		1.00	$20,340.09	$20,340.09

Narrative Description

The required (1%) Parental Involvement set aside totaling $20,340.09 is funded by this 599 line item (see the Title I set aside page in our FY20 CFA). This full set-aside (100%) for parental involvement is allocated to our ten Title I schools. The parental involvement funds will be used to purchase supplies and/or materials for open libraries and computer labs, literacy nights, parenting classes, and parent communiques such as handbooks, planners and notifications in the amount of $20,340.09 allocated to schools on a per pupil allocation based on the number of economically disadvantaged students.

Total for 72130 - Other Student Support	$30,340.09
Total for all other Account Numbers	$1,773,668.91
Total for all Account Numbers	$1,804,009.00
Adjusted Allocation	$1,804,009.00
Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title I-A

Indirect Cost	
Total Contributing to Indirect Cost	$1,686,523.51
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$61,271.98

72710 - Transportation - $14,000.00

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72710 - Transportation	599 - Other Charges		1.00	$14,000.00	$14,000.00

Narrative Description

This 599 line item provides $14,000.00 to transport foster care scholars to their school of origin as needed and as defined by the Cumberland County School System's Foster Care Administrative Procedures **and is noted in Cumberland County's FY20 CFA District Set Asides and Overview page. Should related salary benefits for bus drivers who transport students in foster care become necessary, they will be budgeted under 72710 in a future revision.**

Total for 72710 - Transportation	$14,000.00
Total for all other Account Numbers	$1,790,009.00
Total for all Account Numbers	$1,804,009.00
Adjusted Allocation	$1,804,009.00

Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title I-A

Indirect Cost	
Total Contributing to Indirect Cost	$1,686,523.51
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$61,271.98

Account Number / Line Item Number	71100 - Regular Instruction Program	72130 - Other Student Support	72710 - Transportation	Total
116 - Teachers	690,783.16			690,783.16
163 - Educational Assistants	210,543.78			210,543.78
201 - Social Security	67,392.45	0.00	0.00	67,392.45
204 - State Retirement	58,280.20	0.00	0.00	58,280.20
206 - Life Insurance	1,650.00	0.00	0.00	1,650.00
207 - Medical Insurance	270,600.00	0.00	0.00	270,600.00

Account Number Line Item Number	71100 - Regular Instruction Program	72130 - Other Student Support	72710 - Transportation	Total
208 - Dental Insurance	7,847.37	0.00	0.00	7,847.37
210 - Unemployment Compensation	3,990.00	0.00	0.00	3,990.00
299 - Other Fringe Benefits	3,443.85	0.00	0.00	3,443.85
336 - Maintenance & Repair Services - Equipment	102,629.30	0.00		102,629.30
429 - Instructional Supplies & Materials	225,023.31			225,023.31
499 - Other Supplies and Materials	0.00	10,000.00	0.00	10,000.00
599 - Other Charges	0.00	20,340.09	14,000.00	34,340.09
722 - Regular Instruction Equipment	117,485.49			117,485.49
Total	1,759,668.91	30,340.09	14,000.00	1,804,009.00
			Adjusted Allocation	1,804,009.00
			Remaining	0.00

Program Details

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title I-A

Program Administration: The reasonable and necessary costs to manage Title I in a compliant and effective manner.

☑ **The district is utilizing consolidated administration to administer Title I.** Information regarding the administration of the grant can be found in the Consolidated Administration Program Details page of the consolidated funding application.

☐ **The district is not utilizing consolidated administration to administer Title I.** Provide a summary of how the Title I program will be administered, the staff responsible for the grant administration, the FTE(s) to be supported by Title I funds, and all other funding sources that will contribute to Title I administrative staff salaries/benefits.

School-wide Planning: Each year districts are required to work with and support Title I schools in the development of school plans that align with identified priority needs, contain all required plan components, and budget school-level Title I funds. Districts are also required to review and approve Title I school-wide plans to ensure that all required components are included.

Describe how the school actively and consistently involves all planning team members and other stakeholders in the development, implementation, and revision of the school plan throughout the year.

School-wide plans are reviewed and updated quarterly at each of our ten Title I schools by several entities who ensure the accountability of this grant. Administrators, faculty and staff members review and update their program at the beginning of each school year with input from each school's data team and stakeholders. School Leadership Teams further adjust and refine this work as School Improvement Plans are updated during the ePlan "Planning" process. At required, annual, school Title I meetings, open house and parent conference meetings, families are provided copies of the school's Title I compact and Family Engagement Plan, and make recommendation for changes and provide input regarding reinforcement and refinement areas. Additionally, each school's Title I Parent Advisory Council meets regularly, at different times of the day during the year, to accommodate family schedules, and to provide feedback on areas of strength and areas to strengthen. Although our school system presently has

only eight identified migrant students enrolled, those children are served in Title I-like fashion and are given supplemental help as needed. Monthly documentation of migrant student data is provided to the Tennessee State Department of Education and required ISR forms are submitted annually. The effectiveness of the school-wide program is evaluated through benchmark testing, noting improved academic achievement of students in all subgroups as identified in our District Plan. Student progress is monitored through ongoing formative and summative (including TNReady) assessments and is documented by school and district level data team findings. Title I teachers are regularly evaluated by administrators using the TEAM Model. The effectiveness of Title I educational assistants/teacher aides is evaluated yearly by the Title I teachers with whom they work. Three times per year (August-September, December and April-May), benchmark testing data are reviewed by administrators, teachers and school data teams to inform and differentiate instruction based on individual student needs. School Report Card data determines our accountability status as we strive to place our most effective teachers with struggling students. Title I resources are paired with high poverty schools and fund supplemental positions to provide small group intervention instruction in reading, language arts and math. Cumberland County's Title I schools are: Brown Elementary School - **a Reward School**, Crab Orchard Elementary School, Homestead Elementary School, **Martin Elementary School - a Reward School,** North Cumberland Elementary School, **Phoenix High School - a CSI School**, Pine View Elementary School, Pleasant Hill Elementary School - **an ATSI School**, South Cumberland Elementary School, and Stone Elementary School.

Describe the process for reviewing the effectiveness of school-wide programs.

School-wide plans are reviewed and updated quarterly at each of our ten Title I schools by several entities. Administrators, faculty and staff members review and update their program at the beginning of each school year with input from each school's data team. School Leadership Teams further adjust and refine their plan as School Improvement Plans are updated during the ePlan Planning process. At school open house and parent conference meetings, families are provided copies of the school's Title I compact and Family Engagement Plan. They make recommendation for changes and provide input regarding reinforcement and refinement areas. Additionally, each school's Title I Parent Advisory Council meets regularly, at different times of the day, to accommodate family schedules, and to provide feedback on areas of strength and areas to strengthen. Although our school system presently has only eight identified migrant students enrolled, those children are served in Title I-like fashion and are given supplemental help as needed. Monthly documentation of migrant student data is provided to the Tennessee State Department of Education and required ISR forms are submitted annually. The effectiveness of the school-wide program is evaluated through benchmark testing noting improved academic achievement of students in all subgroups as identified in our District Plan. Student progress is monitored through ongoing formative and summative (including TNReady) assessments and is documented by school and district level data team findings. Title I teachers are regularly evaluated by administrators using the TEAM Model. The effectiveness of Title I

educational assistants/teacher aides is evaluated yearly by the Title I teachers with whom they work. Three times per year (August-September, December and April-May), benchmark testing data are reviewed by administrators, teachers and school data teams to inform and differentiate instruction based on individual student needs. School Report Card data determines our accountability status as we strive to place our most effective teachers with struggling students. Title I resources are paired with high poverty schools and fund supplemental positions to provide small group intervention instruction in reading, language arts and math. Cumberland County's Title I schools are: Brown Elementary School - **a Reward School**, Crab Orchard Elementary School, Homestead Elementary School, **Martin Elementary School - a Reward School,** North Cumberland Elementary School, **Phoenix High School - a CSI School**, Pine View Elementary School, Pleasant Hill Elementary School - **an ATSI School**, South Cumberland Elementary School, and Stone Elementary School.

School-wide & Targeted Assistance Programs

* Identify the type(s) of supplemental services and supports to be provided for students with Title I funding.

- [x] Academic interventions (RTI support)
- [ ] Guidance services
- [ ] Social services
- [ ] Behavioral services
- [ ] Nursing services
- [ ] Extended year services
- [ ] Extended day services
- [ ] Academic enrichment
- [ ] Early post-secondary opportunities
- [x] Instructional technology
- [x] Instructional software

☑ Instructional supplies & materials

☐ Class-size reduction

# of CSR Teachers

☐ Other - (please specify)

* Provide a general description of the programs, services and supports to be supported with Title I funds in participating schools. - (If implementing both school-wide and targeted assistance programs, include a separate description for each program type.)

Our Title I Grant supplements our regular program with school-wide programs in 10 Title I schools (Brown Elementary School **(a Reward School**), Crab Orchard Elementary School, Homestead Elementary School, Martin Elementary School **(a Reward School)**, North Cumberland Elementary School, The Phoenix School **(a CSI School)**, Pine View Elementary School, Pleasant Hill Elementary School **(an ATSI School)**, South Cumberland Elementary School and Stone Elementary School) by providing reasonable, necessary and allowable supplemental teacher salaries and benefits for 24 (headcount) certified personnel (equating to a total of 14.85 FTE): 5.0 headcount (5.0 FTE) teachers, and 19 headcount (9.85 FTE) reading and math instructional facilitators) funded by our FY20 Consolidated Funding Application, Title I, 71100-116 line item. Funding these professionals in the Cumberland County School System would not have been possible absent this grant. Wages for 28 (headcount) supplemental, educational assistants (21.6 FTE) are funded from the FY20, Title I, 71100-163 line item. The assistants will work under the direct supervision of a certified teacher and are supplemental, reasonable, allowable and necessary positions over and above similar positions funded by state and local funds. Supplemental paraprofessionals provide one-on-one and/or small group learning opportunities plus drill and skill review for at risk students as they work under the direct supervision of the classroom teacher. These additional and supplemental personnel have a positive impact on academic achievement by providing increased individualized learning opportunities for struggling students. Supplemental instructional materials, supplies and equipment enhance the academic program with items we would not have been able to afford without this Federal grant in our small, high poverty, rural school system. Title I funds expand and facilitate parental involvement opportunities by providing training for families in academic areas. We include parents, grandparents and guardians in the decision making process at their school by updating our school parent involvement policies, the school compact, and through inclusion in our Parent Advisory Councils.

Funding Coordination

Check all funding sources the LEA receives and coordinates with Title I funding in support of the district plan.

* Title I, Part C (Education of Migratory Children)
Yes

* Title II, Part A (Teacher & Principal Training and Recruitment)
Yes

* Title III, Part A (English Language Acquisition)
Yes

* Title IV, Part A (Student Support & Academic Enrichment)
No

* Title IV, Part B (21st Century Community Learning Centers)
Yes

* Title V, Part B, Subpart 1 (Small, Rural School Achievement)
No

* Title V, Part B, Subpart 2 (Rural & Low Income Schools)
Yes

* Title IX, Part C (McKinney-Vento Homeless Assistance)
Yes

* IDEA Part B (Individuals with Disabilities Act)
Yes

* IDEA Preschool
Yes

* Carl D. Perkins (Vocational Technical Education Act)
Yes

Education Service Coordination & Integration:

Identify the instructional programs that are coordinated and integrated with Title I services to: ensure increased program effectiveness, reduce fragmentation, and eliminate duplication.

* Head Start
Yes

* Even Start
No

* Other preschool programs
Yes

* Services for youth at risk of dropping out
Yes

* Career & technical education programs
Yes

* English as a second language programs
Yes

* Services for migrant or formerly migrant students
Yes

8 If Yes, enter the district's projected migrant student population for the current application year

* Services for children & youth in neglected & delinquent facilities
Yes

* Services for children & youth experiencing homelessness
Yes

Please upload your supplement not supplant methodology in the Title I-A Related Document's folder.

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☑ **N/A**

1. Pre-school - Grade 2: (Developmentally appropriate measures must be used.)

☐ Pre-K Only

Targeted Assistance Program		Data Source	Describe the criteria & data sources to be used in order to identify eligible students.
Regular Year	Summer		
☐	☐		

2. Grades 3 - 12:

Targeted Assistance Program		Data Source	Describe the criteria & data sources to be used in order to identify eligible students.
Regular Year	Summer		
☐	☐		

3. Late-arriving students or students for whom LEA criteria data is not available.

Targeted Assistance Program		Data Source	Describe the criteria & data sources to be used in order to identify eligible students.
Regular Year	Summer		
☐	☐	▼	

Homeless Students

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Total number of homeless students enrolled in the LEA		176
Title I, Part A homeless set aside amount	$	10,000.00
Title I, Part A homeless set aside per pupil amount	$	56.82

Describe how the LEA determined Title I, A homeless set-aside amount. The district may include the utilization of community partners, per pupil ratio, and data trends in the determination of the amount.

The Cumberland County School System's Federal Programs Director collaborates with the school system's Homeless Liaison and the Student Information System Director to determine the Title 1, A homeless Set-aside amount:

1. The number of homeless students enrolled in our school system
2. The ages of the homeless students enrolled in our school system
3. The housing status of the homeless students enrolled in our school system (doubled up, shelters, campgrounds, etc.)
4. The previous three year average of the amount of money spent from this budget line item
5. The predicted needs of our homeless student population including but not limited to transportation to the school of origin
6. The funding provided by our McKinney-Vento Homeless Education Assistance Grant
7. The needed amount is agreed upon by this committee and loaded into our FY20 Consolidated Funding Application

Describe how the LEA prevents barriers to enrollment.

As of April 4, 2019, there are **176** identified homeless students living in Cumberland County. They reside in an array of living arrangements; doubled up, shelters, transitional housing, hotels/motels, and in unsheltered areas including cars, tents and campgrounds. The Cumberland County McKinney-Vento Homeless Education Program has a long history of helping and supporting the homeless children entrusted to our care.

We will address the specific educational needs and access barriers of our homeless students by:

1. Ensuring we identify homeless students immediately at enrollment, thereby facilitating access to education and elimination of that barrier

2. Ensuring we identify homeless students when extraordinary life situations beyond their control present themselves and remove their heretofore fixed, regular, adequate night time residence that no longer exists to provide the fixed, regular, adequate nighttime residence they no longer have during the school year and throughout the summer months

3. Ensuring we provide free school meals during the week, backpack food supplies for the weekend and summer feeding opportunities since a hungry child cannot learn, removing that barrier before school, at lunch and with free snacks during tutoring to remove the empty stomach barrier

4. Ensuring we provide anything our homeless children need to get through the school day and during the summer months, i.e., clothing, meals, school supplies, personal hygiene items, and health care as warranted to eliminate that need and the stigma associated with not having these essential items

5. Ensuring we encourage daily attendance and track daily homeless participation within each school and during summer school to eliminate the barrier that not having an education presents

6. Ensuring we make regular current living situation visits throughout the year and during the summer months to the residence of homeless children to foster positive relationships and to provide information about upcoming events to eliminate the barrier of isolation and not having a sense of belonging

7. Ensuring we encourage all students, including our homeless population, to participate in extracurricular activities while sharing and reinforcing the academic and social benefits of that participation to eliminate the barrier and learning gap that not having enrichment activities in their lives creates

8. Ensuring we provide before and after school tutoring and summer school sessions for students who have fallen behind and enrichment activities to augment student learning to eliminate the barrier of not having a free and appropriate public education

9. Ensuring we provide special education and other related services to homeless students who qualify for that help

10. Ensuring we provide family and parent engagement activities at each school to develop positive relationships and training opportunities for families

11. Ensuring we provide transportation for tutoring both during the school year and during the summer months which eliminates the barrier of not having access to additional academic help and support

12. Ensuring we provide enrichment field trips during the school year and summer months to reinforce learning and to stimulate further learning to eliminate the barrier of cost and transportation prohibiting participation in these activities

13. Ensuring we connect homeless high school students with additional training past high school to include trade school or college through the Tennessee Promise to eliminate the barrier that not having post-secondary training poses in today's work force

14. Ensuring that our homeless population and their families are aware of and connected to Cumberland County Resources throughout the school year and during the summer months who partner with our school system as needed and when extraordinary life situations present themselves; including Bread Of Life, Crossville Housing Authority, Avalon Domestic Abuse Shelter, and the Cumberland County Juvenile Court to eliminate the barrier that not having these community resources to support families in need must have to survive

15. Ensuring we provide summer school programs for remediation and enrichment which eliminate the barriers of at-risk learners

16. Ensuring we provide a summer feeding program sponsored by our School Nutrition Department which eliminates the hunger barrier

Describe what services are provided to help close the achievement gap between non-homeless students.

The Cumberland County McKinney-Vento Homeless Education Assistance Act Program's programs and services strive to surround the total child with love, caring compassion and support. In order to be successful, the physical, mental, emotional, social and spiritual needs of each student are identified and fortified as follows:

1. Physical Needs: Through the financial assistance provided by this sub-grant, we meet the physical needs of our homeless students by providing food, clothing, hygiene supplies, medical care and referral to other agencies as needed before and after school and during the summer months.

2. Mental Needs: We provide a superb academic program which features administrators, faculty and staff who are passionate about education. Before and after school tutoring opportunities ensure we are doing all we can to ensure our students are college and career ready and are connected to post-secondary training. Summer school programs afford students the opportunity for remediation and enrichment.

3. Emotional Needs: Our school counselors are trained to listen and appropriately respond to crisis situations. We partner with community resources to refer students and families who need additional emotional support for life issues as they present themselves.

4. Social Needs: A vast array of clubs, sports and activities are offered with open arms to our homeless students. School sponsored programs, plays, concerts and field trips ensure homeless students have ample opportunity at no cost to learn and refine critical social skills and to experience enrichment activities that augment relationships both during the school year and through summer programs.

5. Spiritual Needs: Faith-based community organizations are eager to include and support our homeless students. Youth groups at local churches welcome all comers to a variety of reflective gatherings designed for spiritual reflection and growth.

Describe what student centered factors the LEA uses to determine the best interest to attend the school of origin or school requested by the parent, guardian, or unaccompanied youth.

To the extent feasible, the Cumberland County School System will educate a homeless child or youth in his or her school of origin, unless doing so is contrary to the wishes of the parent or guardian and is not in the best interest of the student. The placement determination is a student-centered, individualized determination. Factors that may be considered include, but may not be limited to the age of the child or youth; previous academic, attendance, athletic, extracurricular and/or behavioral history, the distance of a commute and the impact it may have on the student's education; personal safety issues; a student's need for special instruction (e.g., special education and related services); the length of anticipated stay in a temporary shelter or other temporary location; and the time remaining in the school year.

Our Homeless Dispute Resolution Process is captioned below per Cumberland County School System Board of Education Policy #6.503 which was originally uploaded into the Related Documents section of this application prior to the 1 May 2019 submission deadline. It is added here for further clarification.

"PLACEMENT: For the purposes of this policy, school of origin shall mean the school that the student attended when permanently housed or the school in which the student was last enrolled, including a preschool/pre-k program. School of origin shall also include the designated receiving school at the next grade level when the student completes the final grade level served by the school or origin. Placement shall be determined based on the student's best interest. At all times, a strong presumption that keeping the student in the school of origin is in the student's best interest shall be maintained, unless doing so would be contrary to a request made by the student's parent/guardian or the student in the case of an unaccompanied youth. When determining placement, student-centered factors, including but not limited to impact of mobility on achievement, education, health, and safety shall be considered. The choice regarding placement shall be made regardless of whether the student lives with their homeless parents/guardians or has been temporarily placed elsewhere. If it is not in the student's best interest to attend the school of origin, or the school requested by the parent/guardian or unaccompanied youth, the director or his/her designee shall provide a written explanation of the reasons for the determination, in a manner and form that is understandable to the parent/guardian or unaccompanied youth The written explanation shall include a statement regarding the right to appeal the placement decision. If the placement decision is appealed, the district shall refer the parent/guardian or unaccompanied student to the homeless coordinator, who shall carry out the dispute resolution process as expeditiously as possible and in accordance with the law. Upon notice of an appeal, the director of schools shall immediately enroll the student in the school in which enrollment was sought pending a final resolution of the dispute, including all available appeals."

Describe how Title I set aside funds will be used in coordination with subgrant funds, if any, under the McKinney-Vento Act.

Needed school materials/supplies for **homeless students** such as clothing, paper, pencils, pens, folders, hand-held calculators, and other items as needed will be purchased from this 499 line item which is a **required district set aside (see the Title I set asides page in our FY20 CFA)**. This 499 line item provides $10,000.00 for clothing, student fees, personal school supplies, birth certificates necessary to enroll in school, immunizations, food, medical and dental services, eyeglasses and hearing aids, counseling services, outreach services to students living in shelters, motels, and temporary residences, extended learning time activities, tutoring, parental involvement for parents/families of homeless students, fees for AP and IB testing, GED testing and transportation for homeless students and other related

needed items will be paid from this line item. **Collaboration and cooperation with our Title IX McKinney-Vento Homeless Education Grant partners will further support Cumberland County's 176 identified homeless students. Please refer to that Title IX grant application for those specific details which has been uploaded to the Related Documents page in the Title I section of our FY20 Consolidated Funding Application.**

The LEA is utilizing a portion of the Title I homeless set aside to support the district homeless liaison.

- ○ Yes
- ◉ No

If yes, identify the percentage of funds to be used

☑ *** Assurances**

The LEA has developed and implemented a clear, written transportation policy and dispute resolution process for students experiencing homelessness.

Students in Foster Care

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48 **Total number of students in foster care enrolled in the LEA**

Describe the services the LEA will provide to support the enrollment, attendance, and success of children in foster care.

The Cumberland County School System, with the support of attendance clerks, school counselors, our School Nutrition Department and our Foster Care Point of Contact will facilitate enrollment, attendance, and successes of children in foster care in the following ways:

1. Identification of Foster Care Students: All attendance clerks, school counselors and administrators are trained in foster care regulatory guidance yearly, since knowing who qualifies for foster care assistance is a critical first step to supporting them. A Foster Care Point of Contact for each school has been named and trained. A “Student Residency Questionnaire” is included in enrollment packets. The questions posed provide a perfect opportunity for conversation with the family that leads to foster care identification and assistance. School counselors intervene during times when extraordinary circumstances present themselves and cause immediate and unexpected foster care inclusion.

2. Seamless Enrollment of Foster Care Students: Once identified and services are explained, students are enrolled immediately, no questions asked. Attendance clerks and school counselors follow up with the previous school of record to obtain current academic history. The School Nurse ensures access to required immunizations is facilitated through our School Health Supervisor and Coordinated School Health Program. The School Nutrition Supervisor is notified of the foster care status. The student data information is coded into our Skyward Student Information System ensuring free meals for the child. The Foster Care Point of Contact arranges to purchase everything the child needs to successfully navigate each school day.

3. Regular Attendance of Foster Care Students: Attendance is monitored daily from teachers to attendance clerks. Home visits are made by the Foster Care Point of Contact to encourage attendance and participation in all school activities. Our Foster Care Point of Contact attends and participates in Truancy Court every Wednesday, along with our

school system's Director of Emergency Management and Security, to strongly encourage participation in school activities with students, parents and other family members. We address attendance issues early and often through our tracking system.

4. Educational Achievement of Foster Care Students: Academic success is an integral part of what we do for every child in the Cumberland County School System. The academic progress of our homeless students is monitored daily by teachers who report lack of effort and/or missing assignments to the school counselor and to the child's family. Progress reports are issued every three weeks, more as needed. Report cards are provided quarterly. As noted in several places in our application, tutoring is offered daily, before and after school, along with transportation for that program. Academic successes are celebrated and recognized every nine weeks with Honor Roll recognition at school assembly programs. Honors Award Ceremonies are held at each school at the end of the year to recognize academic achievement attained by all students. Summer school programs are provided. We are welcoming to all races, colors, creeds and national origins. We do not discriminate based on gender or status. We are inclusive to all, derogatory to none and will not tolerate discrimination of any kind for any reason as our website, student handbooks and school announcements verify.

5. Foster Care Transportation: A "Best Interest Determination" meeting will occur within five calendar days of notification from the **D**epartment of **C**hildren's **S**ervices. Transportation will be in place within five calendar days thereafter.

The Cumberland County School System's Board Policy and administrative procedures relative to children in foster care are found uploaded in the Related Documents of this section.

The LEA is utilizing Title I funds to transport children in foster care to their school of origin. (NOTE: Title I funds used for these transportation costs cannot come from the set aside for homeless students.)

- (●) Yes
- ( ) No

*** Assurances**

The LEA has developed and implemented clear written procedures for transporting youth in foster care to their school of origin. The transportation plan includes the following components: 1) best interest determination (BID) meeting must occur within five days of the district being notified that a child has entered foster care; 2) transportation must be in

place within five days of the BID meeting; 3) process has been developed for disputing transportation and how interim transportation will be provided in the event of a dispute along with how costs will be covered in the interim; 4) plan addresses how the district will provide transportation when there is minimal or no additional cost (i.e., method, responsible party); 5) plan describes how additional costs will be addressed (Title I set-aside, general purpose fund, etc.) and 6) plan is agreed upon and signed by the LEA and DCS.

Personnel Details – Systemwide

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Systemwide Instruction & Support - Staff in this table are those who are supported with district-wide set aside funds (i.e. professional development, preschool, extended day) and work across multiple school sites as needed. Staff assigned to one or more schools for a set period of time must be supported with funds spiraled to schools and should appear in the school-level personnel table.

	Headcount	FTE
Coaches / Consulting Teachers		
Instructional Paraprofessionals		
Non-Instructional Paraprofessionals		
Interventionists		
Parent and Family Engagement		
Other (specify)		
Total	0	0

Systemwide Administration for Districts NOT Consolidating - Staff in this table are those who work in the central office on the direct administration of the grant. If the district is consolidating funds for grant administration, no staff can be entered in this table.

	Headcount	FTE
Administration		
Resource Specialist		

Program / Project Director		
Other (specify)		
Total	0	0

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Regular School-Year - Staff in this table are those who work in Title I schools and are supported with funds spiraled to schools.

School Name	LEA ID - School Number	Teachers		Paraprofessionals		Interventionists		School Counselors		Parent and Family Engagement		Other 1 - Specify Inst Facilitato		Other 2 - Specify		Other 3 - Specify		Other 4 - Specify		Total	
		Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE
Crab Orchard Elementary	180-0015	0	0	4	2.5							4	2.2							8	4.7
Cumberland County High School	180-0025																			0	0
Frank P. Brown Elementary	180-0008	1	1	2	1.5	1	0.6					1	0.5							5	3.6
Glenn Martin Elementary	180-0033	0	0	4	4	1	0.6					2	1.1							7	5.7
Homestead Elementary School	180-0010	1	1	2	2	1	0.6					1	0.5							5	4.1
North Cumberland Elementary	180-0053	1	1	3	1.5							2	1							6	3.5
Pine View Elementary	180-0055	0	0	3	2							0	0							3	2
Pleasant Hill Elementary	180-0060	1	1	3	2.1	2	1													6	4.1
South Cumberland Elementary	180-0073	0	0	2	2	1	0.5					2	0.75							5	3.25
Stone Elementary	180-0074	1	1	4	3.5							1	0.5							6	5
Stone Memorial High School	180-0079																			0	0
The Phoenix School	180-0085	0	0	1	0.5							0	0							1	0.5
Total		5	5	28	21.6	6	3.3	0	0	0	0	13	6.55	0	0	0	0	0	0	52	36.45

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☑ **N/A**

Summer School Personnel Funded with Title I-A

School Name	LEA ID - School Number	FUNDING (School Allocations / District Set-Aside)	STAFFING (Salary / Stipend / Both)	Teachers		Paraprofessionals		Instructional Facilitators		Site Administrator / Clerical		School Counselors		Parent and Family Engagement		Other - Specify	
				Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE
Total																	

Class Size Reduction

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If your district is not using funds for class size reduction select N/A.

☑ **N/A**

School Name	Grade CSR Teacher Will Serve	Projected Grade Enrollment	State/Local Funded Teachers	Title I CSR Teachers	Projected State and Local Teacher to Student Ratio	Grade Span CSR Teacher Will Serve	Grade Span Projected Enrollment	Grade Span State/Local Funded Teachers	Grade Span Title I CSR Teachers	Grade Span Projected State and Local Teacher to Student Ratio
▼	▼					▼				

*** 1. Describe the district's use of funds for Class Size Reduction (CSR), the evidence upon which the district is relying for its use, and how CSR is in support of one or more of the strategies in the district plan.**

*** 2. What level of evidence does the district's use of CSR meet?**

- ○ STRONG EVIDENCE from at least one well-designed and well-implemented experimental study.
- ○ MODERATE EVIDENCE from at least one well-designed and well-implemented quasi-experimental study.
- ○ PROMISING EVIDENCE from at least one well-designed and well-implemented correlational study.
- ○ DEMONSTRATES A RATIONALE for using the intervention (the study suggests that the intervention is likely to improve a relevant outcome.)

*** 3. Was there a favorable effect on the use of CSR?**

- ○ Yes

- [ ] No

*** 4. Was the use of CSR implemented in a setting similar to yours (e.g., rural, urban, grade span, etc.)?**

- [ ] Very Much
- [ ] Somewhat
- [ ] A little
- [ ] Not at all

*** 5. Was the use of CSR implemented with populations similar to yours (e.g., English language learners, low socioeconomic status, specific ethnicity)?**

- [ ] Very Much
- [ ] Somewhat
- [ ] A little
- [ ] Not at all

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☑ **N/A**

Preschool Personnel Funded with Title I-A

School Name	LEA ID - School Number	FUNDING (School Allocations / District Set-Aside)	Teachers		Paraprofessionals		Instructional Facilitators		Clerical		School Counselors		Parent and Family Engagement		Other - Specify	
			Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE
Total																

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This page is to collect information on schools where you are using Title I funds either as a district set-aside or part of a school allocation to provide services to preschool program(s). If you have a preschool program within a K-12 Title I school where you use other funds (local/state/VPK/etc) to fund that preschool program, please do not complete information for that school on this page. If you do not use Title I funds to provide services to any of your preschools, please check N/A.

☑ **N/A**

Preschool Counts

School Name	LEA ID - School Number	Number of Preschool Classes Serving Title I Students Funded with Title I SW or TA				Total Number of Students Enrolled in this Preschool	Total Number of Low-Income Students Enrolled in this Preschool	Percent of Students from Low-Income families	Preschool Title I Funded: Schoolwide (SW) or Targeted Assistance (TA)
		In a Separate Location		Serving Students in the Zone	From Multiple School Zones				
		▼						%	▼
Total									

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Low Income Data - Dates of data used cannot be changed once the original CFA is approved.

Identify the method(s) the LEA will use to identify low income students.

☐ Free/Reduced Lunch	Month & Year of Date Used
☑ Direct Certification (for CEP and/or non-CEP schools)	Month & Year of Date Used February 2019
☐ TANF Eligibility	Month & Year of Date Used
☐ Medicaid	Month & Year of Date Used
☐ Census	Month & Year of Date Used

Ranking & Identifying Title I Schools

☐ Check if the LEA has a single attendance area (only one school in each grade span).

☐ Check if the LEA has less than 1,000 students enrolled.

NOTE: If any of the above are checked, all schools in the LEA are eligible for Title I services.

* Identify the ranking the LEA will use to group schools in order to make eligibility determinations:

◉ District-wide ranking

○ Grade-span ranking

Identify the method the LEA will use to identify Title I eligible schools:

☑ District-wide poverty percentage (total district poverty/total district enrollment)

☐ Grade-span poverty percentages (for each grade span, total grade span poverty/total grade span enrollment)

List the districtwide grade span poverty averages for each grade span group served

Grade Span	Poverty Average
1.	%
2.	%
3.	%

Check all that apply:

- [x] 35% rule (all schools at or above 35% poverty are eligible)
- [ ] The LEA will prioritize high schools with 50% or more poverty
- [ ] The LEA has received a waiver to implement school-wide programs in one or more schools with less than 40% poverty and waiver approval is uploaded to Related Documents.

Schools "Skipped" in Rank Order

For any school not served with Title I-A funds (marked as "skip school" on the School Eligibility page), please indicate the amount and source of state or local supplemental funds that are used to provide services to low-achieving students in lieu of the funds that would have been provided by Title I-A. A "Skipped Schools Letter" providing justification must be uploaded to the Title I Related Documents page of this application.

School Name	Funding Source	Amount
N/A		$

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The underlined items in the column headings on this page can be clicked for sorting. For example, to sort your schools alphabetically by school name, click on "School Name"

School Name (12 Buildings)	LEA ID - School Number	Grade Span	Service	K-12 Public Enrollment	K-12 Non-Public Attendance Area	All Students (K-12 Public Enrollment + Non-public Attendance Area)	Poverty Factor	K-12 Low Income Students						Sort Order (Asc)	Eligibility For Service	Eligibility by Other Factors	School Designation
								Public Count	Adjusted Public Count	NonPublic Count	Total Low-Income J+K	Percent (I+K)/G	Adjusted Percent L/G				
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
The Phoenix School	180-0085	9,10,11,12	SW	59	0	59	DC x 1.6 Multiplier	55	59		59	93.22 %	100.00 %	1	☑	☐	CSI
Glenn Martin Elementary	180-0033	PK,K,1,2,3,4,5,6,7,8	SW	555	0	555	DC x 1.6 Multiplier	346	554		554	62.34 %	99.82 %	2	☑	☐	Reward
Stone Elementary	180-0074	PK,K,1,2,3,4,5,6,7,8	SW	630	0	630	DC x 1.6 Multiplier	338	541		541	53.65 %	85.87 %	3	☑	☐	None
Crab Orchard Elementary	180-0015	PK,K,1,2,3,4,5,6,7,8	SW	388	0	388	DC x 1.6 Multiplier	205	328		328	52.84 %	84.54 %	4	☑	☐	None
Frank P. Brown Elementary	180-0008	PK,K,1,2,3,4,5,6,7,8	SW	474	0	474	DC x 1.6 Multiplier	241	386		386	50.84 %	81.43 %	5	☑	☐	Reward
Pleasant Hill Elementary	180-0060	PK,K,1,2,3,4,5,6,7,8	SW	498	0	498	DC x 1.6 Multiplier	239	382		382	47.99 %	76.71 %	6	☑	☐	ATSI
North Cumberland Elementary	180-0053	PK,K,1,2,3,4,5,6,7,8	SW	560	0	560	DC x 1.6 Multiplier	262	419		419	46.79 %	74.82 %	7	☑	☐	None
Homestead Elementary School	180-0010	PK,K,1,2,3,4,5,6,7,8	SW	600	0	600	DC x 1.6 Multiplier	253	405		405	42.17 %	67.50 %	8	☑	☐	None
Pine View Elementary	180-0055	PK,K,1,2,3,4,5,6,7,8	SW	134	0	134	DC x 1.6 Multiplier	55	88		88	41.04 %	65.67 %	9	☑	☐	None
South Cumberland Elementary	180-0073	PK,K,1,2,3,4,5,6,7,8	SW	549	0	549	DC x 1.6 Multiplier	177	283		283	32.24 %	51.55 %	10	☑	☐	None
Cumberland County High School	180-0025	9,10,11,12	None	887	0	887	DC x 1.6 Multiplier	263	421		421	29.65 %	47.46 %		☑	☐	None
Stone Memorial High School	180-0079	9,10,11,12	None	901	0	901	DC x 1.6 Multiplier	246	394		394	27.30 %	43.73 %		☑	☐	None
Totals:				6,235	0	6,235		2,680	4,260	0	4,260	68.32 %	68.32 %				

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title I-A

Required Set-Asides	Amount
***Students Experiencing Homelessness:**	10,000.00
***Required Parent and Family Engagement for Public Schools:** For LEAs receiving $500,000 or more in Title I allocations: • (1% of your Title I allocation) X (your K-12 public low-income enrollment / your K-12 total low-income enrollment) is $20,340.09. Enter this amount as the required family engagement set-aside. • Note that 90% of the public school amount (number above) is $18,306.08 and must be distributed to your schools for Parent and Familiy Engagement activities. **1. Provide a clear description of this Parent and Family Engagement initiative including a justification for personnel, instructional materials, professional development, and other narratives.** The set-aside for family engagement (1% of the Title I allocation - $20,340.09) will be used to provide and enhance high quality and effective family engagement opportunities. Materials for parenting classes, light snacks at PTO meetings, and paper for parent communiques will be purchased. Guest speakers and presenters will lead activities for literacy nights. Parents will be actively involved by attending literacy nights and reading with their child(ren), learning computer skills with their child(ren) in open labs, and participating in parenting classes, since students whose parents participate in school activities and functions are more likely to succeed in school and in life. Student academic achievement is directly correlated to positive family engagement. Lines of communication between school employees and parents are improved through family engagement activities. No personnel salary or benefits will be supported by this set-aside. The district-wide focus of professional development efforts as identified by our district plan strategy will include an emphasis on RLA, literacy, math competency, raising our ACT scores and	20,340.09

transitioning to postsecondary opportunities for all students.

100% of the required parental involvement set-aside ($20,340.09) was allocated to Cumberland County's ten Title I school-wide schools.

Private schools within the district do not participate in the Title I Equitable Services Program.

You will find this required set aside budgeted in Title I in our FY20 Consolidated Federal Application in line item 142-72130-599 - Other Charges.

2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):

All Cumberland County Title I schools will benefit from this district-wide initiative. Cumberland County's Title I schools are: Brown Elementary School - **a Reward School**, Crab Orchard Elementary School, Homestead Elementary School, **Martin Elementary School - a Reward School,** North Cumberland Elementary School, **Phoenix High School - a CSI School**, Pine View Elementary School, Pleasant Hill Elementary School - **an ATSI School**, South Cumberland Elementary School, and Stone Elementary School.

Additional Parent and Family Engagement for Public Schools: (for districts with allocations less than $500,000 electing to set aside funds for FE OR districts reserving amounts above the required 1%)

1. Provide a clear description of this Parent and Family Engagement initiative including a justification for personnel, instructional materials, professional development, and other narratives.

2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):

Set Asides for Services to Students in Non-Public/Private Schools	Amount
***Non-Public Private Schools Instructional Funds:** (line D from the Non-Public Equitable Services page) **1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.** **2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I Focus, Title I Priority, Title I Reward):**	
***Non-Public Private Schools Parent and Family Engagement:** For LEAs receiving over $500,000 in Title I allocations: • (1% of your Title I allocation) X (your K-12 non-public low-income enrollment / your K-12 total low-income enrollment) is $0.00. Enter this amount as the required non-public Parent and Familiy Engagement set-aside. **1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.** **2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):**	

Additional District-wide Instructional Initiatives	Amount
English as a Second Language Programs: **1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.**	

2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):	
Extended School Day & School Year Programs: **1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.** **2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):**	
Foster Student Transportation: **1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.** No personnel salary expense will be supported from this set aside. This set aside supports the transportation of students in foster care to their school of origin following a best interest determination meeting within five days of notification from the Department of Children's Services and ensures student transportation will be in place five days thereafter. This set aside supports our "All Means All" strategy. **This $14,000.00 line item is located in our Title I FY20 CFA in account number 72710-599.** **2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):** All Cumberland County Title I schools will benefit from this Foster Student Transportation initiative and none will be excluded. Cumberland County's Title I schools are: Brown Elementary School - **a Reward School**, Crab Orchard Elementary School, Homestead Elementary School, **Martin Elementary School - a Reward School,** North Cumberland Elementary School, **Phoenix High School - a CSI School**, Pine View Elementary School,	14,000.00

Pleasant Hill Elementary School - **an ATSI School**, South Cumberland Elementary School, and Stone Elementary School.	
Preschool Programs: **1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.** **2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):**	
Professional Development Initiative: **1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.** **2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):**	
Reservation of funds for FY20 (not to exceed 15%): **1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.** **2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):**	
Salary Equalization:	

1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives. **2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):**	
Supplemental Funds for Services to Neglected Youth: **1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.** **2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):**	
***Support for Focus and Priority Schools:** **1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.** **2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):**	
Total:	44,340.09

Allocation Designations

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Allocation Amounts	Amount
Title I-A Regular Allocation (Includes funds transferred in)	2,034,009.00
Carryover/Additional funds	+ 0.00
Total Allocation Amount	$ 2,034,009.00

School Allocations	Amount
Total Allocation Amount	2,034,009.00
Subtract Total Set Asides	- 44,340.09
Total Indirect Costs	- 0.00
Total Amount Contributed to Consolidated Administration (public and non-public schools)	- 230,000.00
Total Amount reserved for District Administration-if not using Consolidated Administration (public and non-public schools)	- 0.00
Total Available for School Allocations	$ 1,759,668.91

Per Pupil Amount (PPA) for 100% Factor	Amount
Total Available for School Allocations	1,759,668.91
Divide by total number of low-income students in Title I served schools (public schools)	÷ 3,445.00
100% Factor	x 1.00
FINAL PPA	$ 510.79

PPA List

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School/Attendance Area Allocation

Average Per Pupil Amount (PPA) $ 510.79

School/ Attendance Area	Sort Order	Poverty Factor	Poverty %	# of Public Low Income Students	PPA Per Low Income Student	Total PPA Amount E X F	Family Engagement	Total G + H	Include In School-wide Pool
A	B	C	D	E	F	G	H	I	
The Phoenix School	1	DC x 1.6 Multiplier	100.00	59	510.79	30,136.61	339.69	30,476.30	
Glenn Martin Elementary	2	DC x 1.6 Multiplier	99.82	554	510.79	282,977.66	3,273.14	286,250.80	
Stone Elementary	3	DC x 1.6 Multiplier	85.87	541	510.79	276,337.39	3,196.31	279,533.70	
Crab Orchard Elementary	4	DC x 1.6 Multiplier	84.54	328	510.79	167,539.12	1,939.48	169,478.60	
Frank P. Brown Elementary	5	DC x 1.6 Multiplier	81.43	386	510.79	197,164.94	2,280.26	199,445.20	
Pleasant Hill Elementary	6	DC x 1.6 Multiplier	76.71	382	510.79	195,121.78	2,256.62	197,378.40	
North Cumberland Elementary	7	DC x 1.6 Multiplier	74.82	419	510.79	214,021.01	2,475.29	216,496.30	
Homestead Elementary School	8	DC x 1.6 Multiplier	67.50	405	510.79	206,869.95	2,391.55	209,261.50	
Pine View Elementary	9	DC x 1.6 Multiplier	65.67	88	510.79	44,949.52	518.08	45,467.60	
South Cumberland Elementary	10	DC x 1.6 Multiplier	51.55	283	510.78	144,550.74	1,669.67	146,220.41	
		Total Low Income		3,445	**Total Allocations**	1,759,668.72	20,340.09	1,780,008.81	
					Remaining	0.19			

Non-Public Equitable Services

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title I-A

Proportionate Share Calculation

A. Total Non-Public Share (Title I allocation X (your K-12 non-public low-income enrollment / your K-12 total low-income enrollment))	$	0.00
B. Non-Public Family Engagement (Title I allocation X 1% X (your K-12 non-public low-income enrollment / your K-12 total low-income enrollment) if Title I allocation > $500,000)	$	0.00
C. Non-Public Administration	$	
D. FY20 Non-Public Instructional Funds (A - (B + C))	$	0.00
E. FY19 Non-public carryover amount	$	
F. Total Amount of Non-public Instructional Funds (FY19 Carryover and FY20)	$	0.00

Narrative Questions

Describe the consultation process between the LEA and the non-public/private school(s). Include important dates, modes of communication and information provided to non-public/private school representatives. (Upload affirmation of consultation(s) in Related Documents.)

In the Cumberland County School System, annual private school consultation takes place in October. After contacting our schools via phone and email to set a time to meet at each of our four non-public/private schools, Federal Programs Director and Title III Director drive to each facility to have meaningful dialogue with the school administrator. We discuss the reason for our visit, the programs available to their school and the process required to take part. At present, none of our schools participate in the Non-Public Equitable Services Program. **Affirmation of our non-public/private school consultation and related communication has been uploaded to the Related Documents page of Cumberland County's FY20 Consolidated Funding Application.**

Identify the types of services to be provided to support the academic achievement of participating non-public/private school students.

- [ ] Reading intervention
- [ ] Math intervention
- [ ] Professional development
- [ ] Equipment
- [ ] Educational software
- [ ] Educational materials and supplies
- [ ] Contracted educational services

Will the LEA be entering into an inter-district agreement/MOU with another LEA to provide services for any eligible students?

- ( ) Yes
- (•) No

If yes, identify the LEA(s) that will be providing services to participating students on behalf of the LEA.

Cumberland County's non-public/private schools have not chosen to participate in this program during the FY20 school year.

Describe the LEA's process for evaluating the effectiveness of the services provided to non-public/private school students.

Cumberland County's non-public/private schools **have not chosen to participate** in this program during the FY20 school year.

Describe the family engagement activities to be provided for families of non-public/private school students.

Cumberland County's non-public/private schools **have not chosen to participate** in this program during the FY20 school year.

☑ The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable to the assurances outlined below:

The LEA has engaged in timely and meaningful consultation, as required by ESEA 1117(b)(1), and maintains all required documentation to support such consultation.

The LEA will ensure that services to Title I non-public students are provided in a timely fashion, in accordance with agreements made as a result of meaningful consultation with non-public/private school representatives.

The LEA will obligate all non-public/private school funds during the fiscal year in which allocated and in support of services agreed upon as a result of required consultation.

The LEA will engage in ongoing consultation with participating non-public/private school representatives as necessary to ensure fidelity of implementation of agreed-upon services and to monitor the effectiveness of services.

Related Documents

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title I-A

Required Documents		
Type	**Document Template**	**Document/Link**
(CFA) Supplement Not Supplant Methodology [Upload 1 document(s)]	N/A	Supplement Not Supplant Methodology-FY20.pdf

Optional Documents		
Type	**Document Template**	**Document/Link**
(CFA TI) Foster Care Transportation Procedures	N/A	Foster Care Agreement FY20.pdf
(CFA) Private Schools Consultation	Affirmation of Timely & Meaningful Private School Consultation	Private School Consultation - FY20.pdf
(CFA TI) Non-Public / Instructional Spreadsheet [Upload up to 1 document(s)]	N/A	
(CFA TI) Title I Skipped Schools Letter	N/A	
(CFA) Additional Supporting Documents	N/A	CCBOE's Homeless Assistance Program.pdf CCBOE Policy 6.503-Homeless Students.pdf
(CFA) Title I School-wide Waiver Approval Letter [Upload up to 1 document(s)]	N/A	

Program Assurances

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title I-A

☑ *** The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable for Title I-A, including those outlined below.**

1.	Ensure that migratory children and formerly migratory children who are eligible to receive Title I service are selected to receive services on the same basis as other children selected to receive Title I services. (1112(c)(1))
2.	Provide services to eligible children attending private elementary schools and secondary schools in accordance with section 1117, and timely and meaningful consultation with private school officials regarding Title I services. (1112(c)(2))
3.	Participate, if selected in the National Assessment of Education Progress in reading and mathematics in grades 4 and 8. (1112(c)(3))
4.	Coordinate and integrate services with other educational services at the local educational agency or individual school level, such as services for English learners, children with disabilities, migratory children, American Indian, Alaska Native, and Native Hawaiian children, and homeless children and youths, in order to increase program effectiveness, eliminate duplication and reduce fragmentation of the instructional program. (1112(c)(4))
5.	Provide for the educational stability of children in foster care by designating a foster care liaison and adhering to the guidelines, policies and procedures set forth in 14 Del. C, §202A, 14 Del. Admin. C. §903, 14 Del. Admin. C. §505 and the MOU Between the DOE, LEAs and DSCYF (effective 7/1/18) which expands upon the Title I provisions related to foster care including, but not limited to best interest decisions and transportation
6.	Develop and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged, and funded for the duration of the time in foster care. (1112(c)(5)(B))

7.	Ensure that all teachers and paraprofessionals working a program supported with funds under this part meet applicable state certification and licensure requirements, including any requirements for certification obtained through alternative routes to certification. (1112(c)(6))
8.	Ensure that services to provide early childhood education services to low-income children below the age of compulsory school attendance comply with performance standards established under 641A(a) of the Head Start Act (42 U.S.C. 9836a(a)).
9.	Establish and implement a district-wide salary schedule, a policy to ensure equivalence among schools in teachers, administrators and other staff, and policy to ensure equivalence among schools in the provision of curriculum materials and instructional supplies. (1118(c)(2)(A))
10.	Demonstrate that the methodology used to allocate state and local funds to each school receiving Title I funds ensures that such schools receive all of the state and local funds it would otherwise receive if it were not receiving Title I funds. (1118(b)(2))
11.	Conduct outreach to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members in Title I programs with meaningful consultation with parents. (1116(a)(1))
12.	Jointly develop with, agree on with, and distribute to, parents and family members of Title I participating children a written parent and family engagement policy. (1116(a)(2))
13.	Involve parents and family members of Title I participating children in the decisions regarding how funds reserved for parent and family engagement are allotted for parental involvement activities. (1116(a)(3)(B))
14.	Notify parents of students attending Title I school at the beginning of each school year of the parents' right to request and receive in a timely manner, information regarding the professional qualifications of the student's classroom teachers, including at a minimum, the following: (i) whether the student's teacher-(I)has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction; (II) is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived; and (III) is teaching in the field of discipline of the certification of the teacher; (ii) whether the child is provided services by paraprofessionals and their qualifications. (1112(e)(1)(A))

15.	Provide to each individual parent of a child in a Title I school, information on the level of achievement and academic growth of the student, if applicable and available, on each of the state academic assessments required under this part; and timely notice that the student has been assigned, or has been taught for four or more consecutive weeks by a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject area in which the teacher has been assigned. (1112(e)(1)(B))
16.	Notify, by the beginning of each school year, parents of students attending Title I schools of their right to request and receive in a timely manner, information regarding any state or local educational agency policy regarding student participation in any assessments mandated by section 1111(b)(2) and by the state or local educational agency, which shall include a policy, procedure, or parental right to opt the child out of such assessment, where applicable. (1112(e)(2)A))
17.	Post on the local educational agency's website and, where practicable, on the website of each school serviced by the local educational agency, for each grade served by the local educational agency, information on each assessment required by the state to comply with section 1111, other assessments required by the state, and where such information is available and feasible to report, assessments required districtwide by the local educational agency, including: (i) subject matter to be assessed; (ii) purpose for which the assessment is designed and used; (iii) the source of the requirement for the assessment; and (iv) where such information is available. (1112(e)(2)(B))
18.	Use Title I funds to supplement the funds that would, in the absence of such federal funds, be made available from state and local funds to each school receiving Title I funds. (1118(b)(1))
19.	Demonstrate compliance with Section 1118(b)(1), within two years of the enactment of the Every Student Succeeds Act, through a methodology used to allocate state and local funds to each school receiving Title I funds to ensure that each school receives all of the state and local funds it would otherwise receive if it were not receiving Title I funds. (1118(b)(2), 1118(b)(5))
20.	Maintain the local educational agency's fiscal effort in accordance with Section 8521. (1118(a))
21.	Provide services to Title I schools that, taken as a whole, are at least comparable to services in schools that are not receiving Title I funds. (1118(c)(1)(A))

22.	Develop a written assurance that the local education agency has established and implemented an agency-wide salary schedule, a policy to ensure equivalence among schools in teachers, administrators and other staff, and a policy to ensure equivalence among schools in the provision of curriculum materials and instructional supplies. (1118(c)(2))

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title I-A Neglected

Indirect Cost	
Total Contributing to Indirect Cost	$7,357.90
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$267.31

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Account Number	Total
71100 - Regular Instruction Program	$7,357.90
71150 - Alternative Instruction Program	$0.00
72120 - Health Services	$0.00
72130 - Other Student Support	$0.00
72210 - Support Services/Regular Instruction Program	$0.00
72610 - Operation of Plant	$0.00
72710 - Transportation	$0.00
73100 - Food Service	$0.00
99100 - Transfers Out	$0.10
Total	$7,358.00
Adjusted Allocation	$7,358.00
Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title I-A Neglected

Indirect Cost	
Total Contributing to Indirect Cost	$7,357.90
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$267.31

71100 - Regular Instruction Program - $7,357.90

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	163 - Educational Assistants		1.00	$7,357.10	$7,357.10

Narrative Description

This 163 line item provides $7,357.10 as salary for a supplemental, 1.0 FTE educational assistant who will provide individual and small group intervention instruction and remediation at the Title I-A Neglected Cumberland Mountain School facility located in Crossville, TN as noted in the "Program Details" section included in this application. Along with the Cumberland Mountain School Leadership Team, the Cumberland County School System will be interviewing, selecting and providing the full time educational assistant for this purpose. This support staff educational assistant will be a full time employee of the Cumberland County School System.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	201 - Social Security		1.00	$0.10	$0.10

Narrative Description

This 201 line item provides $0.10 **(as a place holder until FY19 carryover can be added)** computed at 7.65% for the required social security and Medicare benefit (medicare included) for a supplemental, 1.0 FTE educational assistant who will provide individual and small group intervention instruction in ELA, math, science and social studies to students assigned to the Title I-A Neglected Cumberland Mountain School facility located in Crossville, TN. **Please note: The Cumberland County Finance Office has requested that we not separate Social Security and Medicare benefits.**

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	204 - State Retirement		1.00	$0.10	$0.10

Narrative Description

This 204 line item provides $0.10 **(as a place holder until FY19 carryover can be added)** for the required state retirement benefit for a supplemental, 1.0 FTE educational assistant at the Title I-A Neglected Cumberland Mountain School facility located in Crossville, TN.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	206 - Life Insurance		1.00	$0.10	$0.10

Narrative Description
This 206 line item provides $0.10 **(as a place holder until FY19 carryover can be added)** for the required life insurance benefit for a supplemental, 1.0 FTE educational assistant at the Title I-A Neglected Cumberland Mountain School facility located in Crossville, TN.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	207 - Medical Insurance		1.00	$0.10	$0.10

Narrative Description
This 207 line item provides $0.10 **(as a place holder until FY19 carryover can be added)** for the required medical insurance benefit for a supplemental, 1.0 FTE educational assistant at the Title I-A Neglected Cumberland Mountain School facility located in Crossville, TN.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	208 - Dental Insurance		1.00	$0.10	$0.10

Narrative Description
This 208 line item provides $0.10 **(as a place holder until FY19 carryover can be added)** for the required dental insurance benefit for a supplemental, 1.0 FTE educational assistant at the Title I-A Neglected Cumberland Mountain School facility located in Crossville, TN.

Account	Line Item Number	Optional	Quantity	Cost	Line Item Total

Number		Program Code			
71100 - Regular Instruction Program	210 - Unemployment Compensation		1.00	$0.10	$0.10

Narrative Description

This 210 line item provides $0.10 **(as a place holder until FY19 carryover can be added)** for the required unemployment compensation benefit for a supplemental, 1.0 FTE educational assistant at the Title I-A Cumberland Mountain School facility located in Crossville, TN.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	299 - Other Fringe Benefits		1.00	$0.10	$0.10

Narrative Description

This 299 line item provides $0.10 **(as a place holder until FY19 carryover can be added)** for the required workman's comp fringe benefit for a supplemental, 1.0 FTE educational assistant at the Title I-A Neglected Cumberland Mountain School facility located in Crossville, TN.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	429 - Instructional Supplies & Materials		1.00	$0.10	$0.10

Narrative Description

This 429 line item provides $0.10 **(as a place holder until FY19 carryover can be added)** for desperately needed technology hardware and software upgrades for the Title I-A Neglected Cumberland Mountain School facility located in Crossville, TN classroom to include, but not be limited to Chrome Books, warranties and supplemental instructional supplies and materials including books, educational kits, dictionaries, posters, charts, and other related items as needed that are used for student instruction and remediation.

Total for 71100 - Regular Instruction Program	$7,357.90
Total for all other Account Numbers	$0.10
Total for all Account Numbers	$7,358.00
Adjusted Allocation	$7,358.00
Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title I-A Neglected

Indirect Cost	
Total Contributing to Indirect Cost	$7,357.90
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$267.31

99100 - Transfers Out - $0.10

	Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
	99100 - Transfers Out	504 - Indirect Cost		1.00	$0.10	$0.10

Narrative Description

This 504 line item provides $0.10 **(as a place holder until FY19 carryover can be added)** as indirect cost from this grant to the Cumberland County School System.

Total for 99100 - Transfers Out	$0.10
Total for all other Account Numbers	$7,357.90
Total for all Account Numbers	$7,358.00
Adjusted Allocation	$7,358.00

Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title I-A Neglected

Indirect Cost	
Total Contributing to Indirect Cost	$7,357.90
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$267.31

Account Number / Line Item Number	71100 - Regular Instruction Program	99100 - Transfers Out	Total
163 - Educational Assistants	7,357.10		7,357.10
201 - Social Security	0.10		0.10
204 - State Retirement	0.10		0.10
206 - Life Insurance	0.10		0.10
207 - Medical Insurance	0.10		0.10
208 - Dental Insurance	0.10		0.10
210 - Unemployment Compensation	0.10		0.10

Account Number Line Item Number	71100 - Regular Instruction Program	99100 - Transfers Out	Total
299 - Other Fringe Benefits	0.10		0.10
429 - Instructional Supplies & Materials	0.10		0.10
504 - Indirect Cost		0.10	0.10
Total	7,357.90	0.10	7,358.00
		Adjusted Allocation	7,358.00
		Remaining	0.00

Program Details

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title I-A Neglected

Name of Facility	Grades Served	Number of Classrooms	Estimated Number of Students Participating	Personnel To Be Hired w/ Title I, A Neglected Funds		
				Teachers	Educational Assistants	Other (Specify)
Cumberland Mountain School	7th - 12th	1	10	0	1	

* 1. Describe how the Title I, A Neglected funds will be used in each facility to support the educational programs for students in the facility.

After meaningful conversation among the Director of Residential Programs of the Upper Cumberland Human Resources Agency, the Cumberland Mountain School Principal, the Cumberland Mountain School Teacher and four members of the Cumberland County School System's Federal Programs Staff, it is mutually agreed that the $7,358.00 provided to the Cumberland County School System (along with carryover to be determined for this grant from FY19) in this Tile I-A Neglected Grant will provide the following services at this site:

1. Salary and benefits for one, supplemental (1 headcount, 1.0 FTE) teaching assistant to provide academic support in ELA, math, science and social studies to/for students assigned to the Cumberland Mountain School. This teaching assistant will be contracted through the Cumberland County School System.
2. Adjustments to this budget will be made if/when changes are warranted due to fiscal, personnel or program changes. Cumberland County Federal Programs staff members will make weekly visits to the school to monitor progress toward academic achievement goals.
3. The Cumberland County School System will not be contracting with a vendor.
4. The Cumberland County School System will provide services directly.
5. The Cumberland County School System will provide for, "**the supplemental (1 headcount, 1.0 FTE) teaching assistant will provide academic support in ELA, math, science and social studies to/for students assigned to the Cumberland Mountain School and** will be contracted through the Cumberland County School System" and, **"considering individual students' academic data that captures progress against grade level appropriate standards in ELA, math social studies and science and grant resources fund a supplemental teaching assistant position to provide individual and small group intervention instruction in reading, language arts, math, and social studies."** These services will be provided in individual and/or small group intervention settings throughout the duration of the time that students who need this intervention are placed at the school.
6. Funds (as available) will be used to purchase supplemental instructional supplies, materials and technology hardware and software to include, but not be limited to a chromebook cart, projector and screen, plus a supplemental printer used to produce hard copies of student work.

* 2. Describe the characteristics of children and youth participating in the program (including, but limited to learning difficulties, substance abuse, and other special needs) at each of the facilities being served.

Students assigned to the Cumberland Mountain School by the court system are, at a minimum, "neglected" by definition. That said, their home life has been disrupted by alcohol and drug abuse, the incarceration, death or separation of significant family members, or those who have committed misdemeanor or felony crimes as juveniles and/or who have been mentally or physically abused. By virtue of those facts, these students are capable of or have mentally or physically abused others. Many already have children of their own. In addition, many of these young men are experiencing a short attention span, lack of self discipline and/or have been identified as in need of special education services and counseling as captioned in my response to the question captioned above. We will work with schools to **"contract with a highly effective teaching assistant who has earned a college degree and has job embedded experience in this arena to provide intensive remediation via individual and small group setting tutoring sessions before and after school tutoring sessions. This focus will hopefully offer related academic and counseling services to these at risk students that mirror what they would receive in a public school setting."**

* 3. Describe the process for how the LEA will evaluate and monitor the facilities participating in the Title I, A Neglected program.

Program Evaluation Components

Procedures	Timeline Staff Responsible	Measures	Data Sources	Tools
1. Educational Improvement Reading and Math	August, December, May School Teachers, CMS Staff	Academic Improvement	Grade Cards	STAR
2. Credit Accrual grading scale	End of each grading period Teacher of record, school counselor	Passing grade noted	Final grade	Established
3. Effective Transition	Terminal grades to placement School administration	Placed/Not Placed	Enrollment Data	SIS data
4. Graduation	Enrollment to completion School administration	Credit Accrual	Transcript	SIS data
5. Employment Application/background check	Graduation to employment Human Resources Department	Employment Contract	Pre employment documents	
6. Postsecondary Opportunities Application/background check	Graduation to enrollment Admissions Department	Program Acceptance	Application approval	

On the Related Documents page of our FY20 Title I Neglected Consolidated Funding Application, you'll find our proposed monitoring instrument to be used to gauge the academic and fiscal accountability of our Title I Neglected facility. Monitoring of the Cumberland Mountain School will take place at a minimum of every three years. Also uploaded for review is our Cumberland County School System Title I-A Neglected and Delinquent Monitoring Instrument for Cumberland Mountain School.

* 4. Please list any facilities that the district serves that do not generate funds (ex. Day treatment programs). Note: This question will not apply to most districts.

This question does not apply to the Cumberland County School System or the Cumberland Mountain School.

Related Documents

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title I-A Neglected

Required Documents		
Type	**Document Template**	**Document/Link**
(CFA) Needs Assessment for Neglected & Delinquent Facilities [Upload between 1 and 5 document(s)]	Needs Assessment Form	CMS Needs Assessment-FY20.pdf Title I Neglected Monitoring Document
(CFA) MOU/Formal Agreement [Upload at least 1 document(s)]	N/A	Signed MOU-Formal Agreement FY20.pdf

Program Assurances

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title I-A Neglected

*** The LEA assures that it will:**

1.	Monitor all facilities that receive Title I, Part A, Neglected funding to ensure that the facility is complying with all applicable statutory and regulatory requirements.	
2.	Maintain all formal agreements it has made with all facilities that receive Title I, A neglected funding.	
3.	Evaluate the program, disaggregating Consolidated State Performance Report (CSPR) data on participating by gender, race, ethnicity, and age annually to determine the program's effect on the ability of participants to:	
	a.	Maintain and improve educational achievement:
	b.	Accrue school credits that meet State requirements for grade promotion and secondary school graduation;
	c.	Complete secondary school (or secondary school equivalency requirements), and obtain employment after leaving the correctional facility or institution; and,
	d.	As appropriate, participate in postsecondary education and job training. In conducting each evaluation, the LEA agrees to use multiple and appropriate measures of student progress
4.	Submit the Consolidated State Performance Report (CSPR) evaluation results to the TN Department of Education and/or the U.S. Department of Education and use the results of these evaluations to plan and improve subsequent programs for participating children and youth.	
5.	Use Title I, Part D, to supplement the program.	
6.	Assess student needs through testing and surveys and include in needs assessment.	

7.	The LEA provides assurance that if the facility is working with students with disabilities, the facility staff is made aware of the student's individualized education programs (IEP) and their responsibility for serving this group of students under state and federal law.
8.	Submit the Annual Child Count data to the TN Department of Education.

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title II-A

Indirect Cost	
Total Contributing to Indirect Cost	$360,690.00
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$13,103.99

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Account Number	Total
71100 - Regular Instruction Program	$7,000.00
71150 - Alternative Instruction Program	$0.00
72120 - Health Services	$0.00
72130 - Other Student Support	$0.00
72210 - Support Services/Regular Instruction Program	$356,928.00
72250 - Education Technology	$0.00
72610 - Operation of Plant	$0.00
72710 - Transportation	$0.00
73100 - Food Service	$0.00
99100 - Transfers Out	$0.00
Total	$363,928.00
Adjusted Allocation	$363,928.00

Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title II-A

Indirect Cost	
Total Contributing to Indirect Cost	$360,690.00
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$13,103.99

71100 - Regular Instruction Program - $7,000.00

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	195 - Certified Substitute Teachers		1.00	$3,000.00	$3,000.00

Narrative Description

This 195 line item allocates $3,000.00 which will be used to fund the cost of certified substitute teachers (42 headcount at $70.00 per day) for professionals and school administrators attending professional development training in core academic subject areas.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular	198 - Non-certified Substitute Teachers		1.00	$3,000.00	$3,000.00

Instruction Program					

Narrative Description

This 198 line item provides $3,000.00 which will be used to fund the cost of non-certified substitutes (50 head count at $60.00 per day) who teach our students while regular classroom instructors and school administrators attend and actively participate in professional development training in core academic subject areas.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	201 - Social Security		1.00	$1,000.00	$1,000.00

Narrative Description

This 201 line item assures that $1,000.00 will be allocated to fund required social security and Medicare benefits (7.65%) for certified and non-certified substitutes who teach our students while regular classroom instructors and school administrators attend and actively participate in professional development training during the school day. **Please note: The Cumberland County Finance Office has requested that we not separate Social Security and Medicare benefits.**

Total for 71100 - Regular Instruction Program	$7,000.00
Total for all other Account Numbers	$356,928.00
Total for all Account Numbers	$363,928.00
Adjusted Allocation	$363,928.00
Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title II-A

Indirect Cost	
Total Contributing to Indirect Cost	$360,690.00
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$13,103.99

72210 - Support Services/Regular Instruction Program - $356,928.00 ▼

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	189 - Other Salaries & Wages ▼		1.00	$240,312.41	$240,312.41

Narrative Description

This 189 line item provides $240,312.42 to support the following salaries: One-half (1/2) of the salary for 1 headcount (.5 FTE) county-wide instructional coach ($37,338.00) will be paid from Title II funds. Because this professional also serves as our Title III Director, the remaining 1/2 of her salary and benefits will be paid from Consolidated Administration. The instructional facilitator will provide professional development activities county-wide for teachers in core curriculum activities. Salaries for 3 headcount (3.0 FTE) additional instructional coaches to provide professional development for teachers in technology and core academic subjects county-wide will be supported from this 189 line item. One coach will work with K-12 math teachers, one coach will work with K-12 English language arts teachers, and one coach will serve as a technology coach for teachers, principals and supervisors. Stipends for teacher mentors ($30,000.00) who provide supplemental, after school hours support to novice teachers, teachers who are new to our system, and teachers who have transferred to a new building are also included in this line item. **Per the documentation found on the Human Capital section of our FY20 District Plan and on the allocations page of our FY20 Consolidated Funding Application, we have chosen to transfer FY20 Title IV funds into our Title II grant to help sustain our Instructional Coaching Program.**

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	201 - Social Security ▼		1.00	$24,000.00	$24,000.00

Narrative Description

Required social security and Medicare benefits (7.65%) for teacher mentors and 4 (3.5 FTE) county-wide instructional coaches and mentors will be funded by this 201 line item which totals $24,000.00. **Please note: The Cumberland County Finance Office has requested that we not separate Social Security and Medicare benefits.**

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	204 - State Retirement ▼		1.00	$30,000.00	$30,000.00

Narrative Description

Required retirement benefits (10.63%) for teacher mentors and 4 headcount (3.5 FTE) county-wide instructional coaches and mentors will be funded by this 204 line item which totals $30,000.00.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	206 - Life Insurance ▼		1.00	$500.00	$500.00

Narrative Description

Required life insurance benefits for 4 headcount (3.5 FTE) county-wide instructional coaches will be funded by this 206 line item in the amount of $500.00.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	207 - Medical Insurance		1.00	$40,000.00	$40,000.00

Narrative Description

Required medical insurance benefits for 4 headcount (3.5 FTE) county-wide instructional coaches will be funded by this 207 line item totaling $40,000.00.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	208 - Dental Insurance		1.00	$1,500.00	$1,500.00

Narrative Description

Required dental insurance benefits for 4 headcount (3.5 FTE) county-wide instructional coaches will be funded by this 208 line item at a cost of $1,500.00.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	210 - Unemployment Compensation		1.00	$367.50	$367.50

Narrative Description
Required unemployment benefits for 4 headcount (3.5 FTE) county-wide instructional coaches will be funded by this 210 line item in the amount of $367.50.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	299 - Other Fringe Benefits ▼		1.00	$820.09	$820.09

Narrative Description
Required Workman's Compensation benefits for 4 Headcount (3.5 FTE) county-wide instructional coaches will be funded by this 299 line item totaling $820.09.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	336 - Maintenance & Repair Services - Equipment ▼		1.00	$3,238.00	$3,238.00

Narrative Description
This 336 Line item, which totals $3,238.00 covers maintenance and repair for the printer/copier and service agreements machine costs in the Federal Programs Instructional Facilitators' Office.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular	355 - Travel ▼		1.00	$3,238.00	$3,238.00

Instruction Program					

Narrative Description

County-wide travel expenditures for 4 headcount (3.5 FTE) instructional coaches is funded by this 355 line item in the amount of $3,238.00.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	499 - Other Supplies and Materials ▼		1.00	$3,238.00	$3,238.00

Narrative Description

Funds that will cover office supplies to run the Title II Federal Programs Instructional Coaches Office to include paper, folders, pens and other office supplies as needed are funded from this 499 line item which allocates $3,238.00.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	524 - In-Service / Staff Development ▼		1.00	$3,238.00	$3,238.00

Narrative Description

Expenditures such as speakers, travel, lodging, food, and registration for professional development activities (to include but not be limited to CORE Office ELA and math trainings, the LEAD Conference, the East Tennessee Title I Conference, the SETESOL Conference, the TN TESOL Conference, the Tennessee Reading Association Conference and core academic subject training yet to be announced) will be funded by this 524 line item in the amount of $3,238.00.

Account	Line Item Number	Optional	Quantity	Cost	Line Item Total

Number		Program Code			
72210 - Support Services/Regular Instruction Program	599 - Other Charges		1.00	$3,238.00	$3,238.00

Narrative Description

Anticipated Praxis test fees plus tuition and fees for classes needed by our teachers to become highly effective and qualified in a high need, hard to staff areas of employment (including, but perhaps not limited to mathematics, science, ESL, and special education teachers) and reimbursement for Educational Testing Service para-pro test fees for educational assistants who successfully complete this assessment will be funded by this 599 line item which houses a $3,238.00 allocation.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	790 - Other Equipment		1.00	$3,238.00	$3,238.00

Narrative Description

Funds from this 790 line item in the amount of $3,238.00 are to be used to purchase equipment needed to operate the Federal Programs Instructional Coaches' Office (Title programs) including computers, laptops, printers and iPads and other related items as the need arises.

Total for 72210 - Support Services/Regular Instruction Program	$356,928.00
Total for all other Account Numbers	$7,000.00
Total for all Account Numbers	$363,928.00
Adjusted Allocation	$363,928.00
Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title II-A

Indirect Cost	
Total Contributing to Indirect Cost	$360,690.00
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$13,103.99

Account Number / Line Item Number	71100 - Regular Instruction Program	72210 - Support Services/Regular Instruction Program	Total
189 - Other Salaries & Wages	0.00	240,312.41	240,312.41
195 - Certified Substitute Teachers	3,000.00	0.00	3,000.00
198 - Non-certified Substitute Teachers	3,000.00	0.00	3,000.00
201 - Social Security	1,000.00	24,000.00	25,000.00
204 - State Retirement	0.00	30,000.00	30,000.00
206 - Life Insurance	0.00	500.00	500.00

Account Number / Line Item Number	71100 - Regular Instruction Program	72210 - Support Services/Regular Instruction Program	Total
207 - Medical Insurance	0.00	40,000.00	40,000.00
208 - Dental Insurance	0.00	1,500.00	1,500.00
210 - Unemployment Compensation	0.00	367.50	367.50
299 - Other Fringe Benefits	0.00	820.09	820.09
336 - Maintenance & Repair Services - Equipment	0.00	3,238.00	3,238.00
355 - Travel		3,238.00	3,238.00
499 - Other Supplies and Materials	0.00	3,238.00	3,238.00
524 - In-Service / Staff Development		3,238.00	3,238.00
599 - Other Charges	0.00	3,238.00	3,238.00
790 - Other Equipment		3,238.00	3,238.00
Total	7,000.00	356,928.00	363,928.00
		Adjusted Allocation	363,928.00
		Remaining	0.00

Program Details

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title II-A

Program Administration: The reasonable and necessary costs to manage Title II-A in a compliant and effective manner.

☑ **The district is utilizing consolidated administration to administer Title II-A.** Information regarding the administration of the grant can be found in the Consolidated Administration section of the consolidated funding application.

☐ **The district is not utilizing consolidated administration to administer Title II-A.** Provide a summary of how the Title II-A program will be administered, the staff responsible for the grant administration, the FTE(s) to be supported by Title II-A funds, and all other funding sources that will contribute to Title II-A administrative staff salaries/benefits.

Program Description

Identify the activities to be supported with Title II A funding.		Number of Staff Impacted (Headcount)				Provide a concise summary of the activities to be supported.
		Teachers	Principals	Paraprofessionals	Other School Leaders	
☑	Evidence-based professional development activities for teachers, principals, paraprofessionals, and other school leaders.	425	18	120	20	Cumberland County's FY20 Title II allocation will allow teachers, coaches, and instructional facilitators to actively participate in core academic, subject-related, job embedded, off site, and/or after school and during our summer professional development

						professional development series offerings. Upon completion of training, our professionals will document and share what has been learned with their peers in departmental meetings, faculty meetings, principal/supervisor meetings, during staff development days and/or at county-wide in-service training to ensure this training investment is sustained, given the threats made to eliminate Title II at the Federal level. Cumberland County's FY20 Title II allocation will also provide salary and benefits for four (headcount) instructional coaches (3.5 FTE) who will provide county-wide, small group, and/or individual professional development activities for teachers and/or paraprofessionals in technology use and core academic subjects, while focusing on literacy, math and technology skills. Per the documentation found in the Human Capital section of the Cumberland County School System's FY20 District Plan, we have

						transferred our FY20 Title IV allocation into Title II to ensure we sustain our instructional coaching program. Finally, Cumberland County's FY20 Title II allocation will provide stipends for mentors to work with, support and provide technical assistance to beginning/novice teachers. A total of 50 mentors will be paid $600 (for a total of $30,000.00) for approved activities documented by 30 hours at $20.00 per hour of before and/or after school collaboration with the beginning/novice teacher(s) assigned to them by their principal. Our Mentoring Program expectations, guidelines and fiscal accounting procedures are on file in the Cumberland County Federal Programs Office.
☐	Teacher/principal recruitment and retention strategies.					
☐	Class-size reduction teachers					

☑	Teacher testing for hard-to-staff areas					Anticipated Praxis test fees plus tuition and fees for classes needed by our teachers to become highly effective and certified to teach in high need, hard to staff areas of employment (including, but perhaps not limited to mathematics, science, ESL, foreign language and special education teachers) and Educational Testing Service (ETS). ParaPro test fees for educational assistants will be funded by this 72210-599 line item drawn from our Title II allocation.

If you indicated "Teacher Testing for Hard-to-Staff Areas" in the table above, please check which areas:

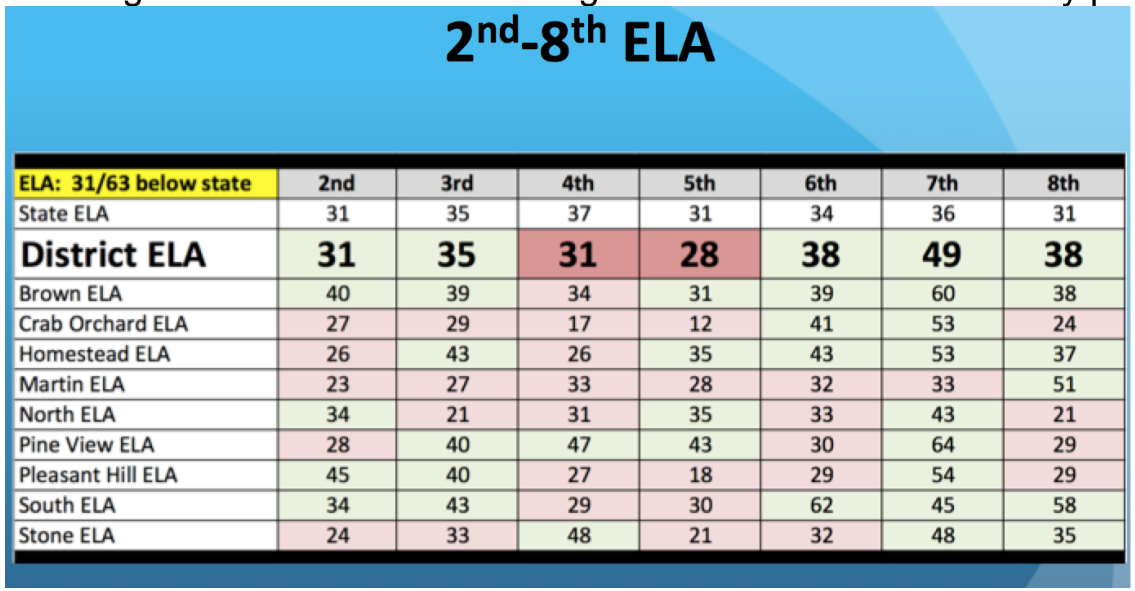
- ☑ Special education
- ☑ ESL
- ☑ Including, but not limited to Chem, AP Bio, Physic — Advanced science (specify)
- ☑ Alg II, Geometry, Calculus, Trigonometry, Statisti — Advanced math (specify)
- ☑ Spanish, Spanish II, French — Foreign language (specify)
- ☐ Other (specify)

Describe how the activities to be supported with Title II-A funds, as indicated above, are in support of one or more of the strategies in the district plan.

Our primary academic focus for all students in Cumberland County is literacy. In fact, our school system's motto is, "READERS BECOME LEADERS." Professional development learning opportunities funded by Title II primarily focus on, but are not limited to reading. The instructional coaches funded by Title II work with teachers in their classrooms every day to ensure they are supported with highly effective strategies. Our new teacher-mentor program helps novice teachers and new hires become acclimated to our expectations.

The following section notes one of the strategies in Cumberland County's FY20 District Plan:

Noting the changes in ELA standards and corresponding assessments, it is challenging to compare the 2018-2019 and 2017-2018 achievement data to the 2015-2016 achievement data. At first glance, there appears to be a drastic drop (14.7%) in proficiency, but we continued to mine the data down to the grade level to discuss progress and challenges with those schools and grades who exhibit noteworthy performance.



ELA: 31/63 below state	2nd	3rd	4th	5th	6th	7th	8th
State ELA	31	35	37	31	34	36	31
District ELA	**31**	**35**	**31**	**28**	**38**	**49**	**38**
Brown ELA	40	39	34	31	39	60	38
Crab Orchard ELA	27	29	17	12	41	53	24
Homestead ELA	26	43	26	35	43	53	37
Martin ELA	23	27	33	28	32	33	51
North ELA	34	21	31	35	33	43	21
Pine View ELA	28	40	47	43	30	64	29
Pleasant Hill ELA	45	40	27	18	29	54	29
South ELA	34	43	29	30	62	45	58
Stone ELA	24	33	48	21	32	48	35

Overall Progress: Upon 2nd-8th grade level examination, it is noted that four of our seven grade levels performed equal to or better than the state On-Track and Mastered percentages. Our 6th, 7th, and 8th grades exhibited marked higher percentages of proficiency than the state average. After discussions with individual supervisors and principals, the underlying causes for their remarkable performance include: a deep understanding of each standard, how to effectively plan for instruction (with a focus on text complexity), and the successful implementation of the instruction plan.

Overall Challenges: In recent years, we shifted our ELA focus to early grades (K-3) in an effort to address the low 3rd grade proficiency rate. As noted in the chart above, our 2nd and 3rd grade On-Track and Mastered percentages are in line with state performance. However, we see that our 4th and 5th grades are lagging behind from both a district view as well as individual schools. School personnel and supervisors report the underlying causes for this low performance include: lack of deep understanding of each standard, low classroom expectations, lack of administrator knowledge of individual standards, a shift from small group to whole group instruction, and excessive scaffolding for students.
Subgroup Progress: While it is noted that our highest subgroup performance is found with our Asian and Native American students, it is important to remember this population is extremely small. Specific, differentiated efforts for these two subgroups are not detected.
Subgroup Challenges: EL and Students with Disabilities' subgroup performance are our two lowest levels of On-Track and Mastered percentages. Understanding that reading may prove to be a challenge for students who come from a non-English speaking environment and students who have a documented disability, our efforts are not closing the gap between these subgroups and their peers. Underlying causes for this lack of progress include: excessive scaffolding and generally applied (versus individualized) strategies which may or may not meet the needs of individual students.

Equitable Non-public Services

Formula to Determine Amount for Title II, A Equitable Expenditures

A. Number of Students		
A1: District Enrollment (from the School Eligibility Page)		6235
A2: Participating Private School Enrollment (Spring Private School Survey responses)		0.0000000
A3: Total Enrollment (A1 + A2)		6235
B. Title II, Part A		
B1: District Allocation	$	363,928.00
B2: Administration Costs (for public and private school programs)	$	
B3: LEA Allocation Minus Admin Costs (B1 - B2)	$	363,928.00

C. Per Pupil Rate		
C1: B3 divided by A3	$	58.37
D. Equitable Services		
D1: Amount district must reserve for equitable services for participating private schools = (A2 x C1)	$	0.00
E. FY19 Non-public Carryover Amount	$	
F. Year 4 Payback Amount	$	
G. Total Amount of Non-public Instructional Funds (line D1, E and F)	$	0.00

Describe the consultation process between the LEA and the non-public/private school(s). Include important dates, modes of communication, and information provided to non-public/private school representatives. - (Upload affirmation of consultation(s) in Related Documents.)

Cumberland County's non-public/private schools have chosen not to participate in in equitable services programs for FY20.

Describe the professional development activities to be provided to participating non-public school teachers, principals, and other school leaders.

Cumberland County's non-public/private schools have chosen not to participate in in equitable services programs for FY20.

Title II-A Personnel Details - School-based and Systemwide

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title II-A

Personnel and Location Staff Paid with Title II-A Funds

Place all staff in one of three areas: school-based (one site), systemwide instruction (serves multiple school sites), or systemwide administration (central office).

School-Based Staff Instruction & Support - (Assigned or scheduled to one or more school sites)

	Headcount	FTE
Class Size Reduction Teachers		
Coaches / Consulting Teachers		
Other (specify)		
Total	0	0

Systemwide Instruction & Support - (Work as needed at multiple school sites)

	Headcount	FTE
Coaches / Consulting Teachers	4	3.5
Instructional Facilitators		
Other (specify)		
Total	4	3.5

Systemwide Personnel - (Usually personnel working in the central office)

	Headcount	FTE
Administration		
Program / Project Director		
Other (specify)		
Total	0	0

Class Size Reduction

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title II-A

If your district is not using funds for class size reduction select N/A.

☑ **N/A**

School Name	Grade CSR Teacher Will Serve	Projected Grade Enrollment	State/Local Funded Teachers	Title II CSR Teachers	Projected State and Local Teacher to Student Ratio	Grade Span CSR Teacher Will Serve	Grade Span Projected Enrollment	Grade Span State/Local Funded Teachers	Grade Span Title II CSR Teachers	Grade Span Projected State and Local Teacher to Student Ratio
▼	▼					▼				

*** 1. Describe the district's use of funds for Class Size Reduction (CSR), the evidence upon which the district is relying for its use, and how CSR is in support of one or more of the strategies in the district plan.**

*** 2. What level of evidence does the district's use of CSR meet?**

- ○ STRONG EVIDENCE from at least one well-designed and well-implemented experimental study.
- ○ MODERATE EVIDENCE from at least one well-designed and well-implemented quasi-experimental study.
- ○ PROMISING EVIDENCE from at least one well-designed and well-implemented correlational study.
- ○ DEMONSTRATES A RATIONALE for using the intervention (the study suggests that the intervention is likely to improve a relevant outcome.)

*** 3. Was there a favorable effect on the use of CSR?**

- ○ Yes

- ○ No

*** 4. Was the use of CSR implemented in a setting similar to yours (e.g., rural, urban, grade span, etc.)?**

- ○ Very Much
- ○ Somewhat
- ○ A little
- ○ Not at all

*** 5. Was the use of CSR implemented with populations similar to yours (e.g., English language learners, low socioeconomic status, specific ethnicity)?**

- ○ Very Much
- ○ Somewhat
- ○ A little
- ○ Not at all

Related Documents

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title II-A

Optional Documents		
Type	**Document Template**	**Document/Link**
(CFA) Private Schools Consultation	Affirmation of Timely & Meaningful Private School Consultation	Private School Consultation - FY20.pdf
(CFA) Additional Supporting Documents	N/A	

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title II-A

☑ *** * The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable for Title II-A, including those outlined below.**

1.	Prioritize funds to schools within the LEA that are identified as priority and focus schools and have the highest percentage of low income children. (2103(b)(2)(C))
2.	Use data and ongoing consultation with stakeholders to continually update and improve activities supported with Title II A funds. (2103(b)(2)(D))
3.	Comply with section 8501, regarding participation of private school children and teachers. (2103(b)(2)(E))
4.	Coordinate professional development activities supported with Title II A funds with professional development activities provided through other federal, state, and local programs.
5.	Ensure that funds received shall be used to supplement, and not supplant, non-federal funds that would otherwise be used for activities authorized under this grant.

Program Details

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - English Learner Requirements

*** ESEA Title III Budget Options**

- (•) LEA generates $10,000 or more and will function as a Stand-Alone system. (LEA will enter a Title III budget in ePlan.)
- ( ) LEA will act as the Fiscal Agent for other LEAs. (Fiscal Agent will enter a Title III budget in ePlan.)
- ( ) LEA does NOT generate at least $10,000 and will join a consortium to utilize Title III funds. (Consortium member will upload their Title III budget to the English Learner Requirements Related Documents Section in ePlan.)
- ( ) LEA is releasing ALL generated Title III funds. (LEA will not complete a Title III budget)
- ( ) LEA does not receive ANY Title III funds. (LEA will not complete a Title III budget.)

District-wide ESL Program Staffing: State Board Policy 3.207 requires the district-wide ESL program staffing ratio be based on an average of no more than thirty-five (35) identified EL students per full-time equivalent ESL teacher. (1:35) TDOE calculates this ratio based on staff and student counts from October of each year.

	Headcount	FTE
Number of state/locally-funded, certified ESL teachers providing services to ELs in October 2018 (FTE)	* 6	* 6
2018-19 October 1 EL count (L, W, 1 and 2)	158	
Ratio of state/locally-funded ESL teachers to EL students as of October 1, 2018 is 1:	26.33	

If staffing and/or student counts have changed significantly (a change of 10% or more) since the October data above, please describe the changes and the steps the district has taken to ensure continued compliance.

There has not been a significant change in staffing or student count since the October 2018 data was generated.

Home Language Survey

* Does the district administer the Home Language Survey (HLS) to each newly enrolled student? (Upload the HLS to be used in the 2019-20 school year in Related Documents)

Yes

Providing Equitable Access to Programs and Services for EL/Non-EL Students

0 * Enter the number of EL grade level retentions in the district for the prior school year (2017-2018). (Current number and explanation will be uploaded to the LEA Document Library by July 15.)

Please enter the # of EL and non-EL students in your programs listed below:

	# of EL students	# of non-EL students	TOTAL # of students in program	Percentage of EL students in program
Gifted Program	1	16	17	5.88 %
AP/Honors Program	1	107	108	0.93 %
Identified as Special Education	10	1013	1023	0.98 %

* In your district are there currently any Office of Civil Rights or Department of Justice investigations? If so, please give a brief explanation.

The Cumberland County School System is not currently being investigated by the Office for Civil Rights or the United States Department of Justice.

ESL Program

Please address the district's process for collecting, reviewing, and maintaining Home Language Surveys.

Home Language Surveys are administered and collected when students enroll in school. The original Home Language Survey is filed in each student's cumulative record and remains in the record for the student's educational career. A designee at each school checks cumulative folders at the beginning of each year to ensure that every student has a Home Language Survey.

If there is a discrepancy with the Home Language Survey during the enrollment interview or at any time thereafter, continued conversation among the enrolling family members, the attendance clerk, the school counselor, an administrator and a translator, if needed, explores the questions posed on the survey and the rationale for the answers given, Once clarity is reached on all discrepancy items, the final information provided and agreed upon by the family is used as the basis for enrollment and is entered into the Skyward Student Information System. **The Cumberland County School System's Home Language Survey can be found uploaded to the Title III "Related Documents" page of our FY20 Consolidated Funding Application.**

Given the diverse needs of English Learners, describe how the district differentiates ESL instruction for students, including ELs with disabilities.

English Learners are provided differentiated instruction in the ESL classroom, as well in the content area classroom. All students classified as "EL" have an Individualized Learning Plan (ILP), which identifies the student's language proficiency scores based upon the most current WIDA ACCESS scores, a growth trajectory, suggested accommodations and modifications, goals that allow the EL to experience success, background information, and other details as needed to help promote achievement and growth for the student. ESL teachers meet with the classroom/content area teachers of ELs and discuss ways to differentiate instruction for each EL, as well as explain the stages of language acquisition. ESL teachers participate in data team meetings, where data of students at-risk or ELs with disabilities are reviewed. Areas of strength and areas of needed improvement are discussed, and the team (composed of teachers, ESL teachers, administrators, RTI coordinators, interventionists) determine next steps to provide remediation or enrichment.

Describe the progress monitoring that occurs for T1 or T2 students to determine if they are experiencing academic difficulty due to linguistic issues. Indicate N/A if there are no T1 or T2 students currently enrolled in the district.

The progress monitoring for T1s occurs every week for the first nine weeks of school. If the T1 is experiencing success, then monitoring occurs monthly for the remainder of the year. The progress monitoring for T2s occurs three times the first nine weeks, and then monthly if the T2 is experiencing success. Forms for all monitoring are completed by the classroom/content area teacher(s) and returned to the ESL teacher. At any time that the student is experiencing difficulty, a team consisting of the ESL teacher, classroom/content area teacher(s) and other school staff such as the RTI Coordinator meet to discuss areas of concern and formulate a plan to meet the needs of the student. There is on-going collaboration between the ESL teacher and the classroom/content area teacher(s). ESL teachers are provided with a monitoring folder with suggested dates to collect monitoring forms to ensure an efficient and timely acquisition of paperwork.

Describe how the district implements Individual Learning Plans (ILPs) to enhance and influence student outcomes.

Students classified as English Learners (ELs) in the student information system have an Individualized Learning Plan (ILP) specific to their individualized learning needs. At the beginning of the school year, each ESL teacher develops an ILP for each EL, with input from the classroom/content area teacher, the student, families (when possible), and other education professionals that work with the student. Through a collaborative effort, best practices for instructing ELs are explored, as well as suggested accommodations and modifications that scaffold the achievement of ELs are determined. Goals are determined based upon data from WIDA ACCESS and TNREADY assessments. With student input, achievable goals that promote success for ELs are recorded. These goals are monitored every 4.5 weeks. ESL teachers and ELs review the goals and determine next steps based upon evidence of progress.

Describe how non-ESL teachers (who instruct EL students in subject-specific or core content general education classes) are provided ongoing training on the Tennessee (WIDA) English proficiency standards.

Non-ESL teachers are provided training on the WIDA ACCESS English proficiency standards by the ESL teacher at each school and through an online training course developed by our ESL department. At the beginning of each school year, ESL teachers meet with their building level administrators to schedule a time to meet with teachers to provide WIDA ACCESS English proficiency standards training, as well as other relevant ESL topics. Best practices and language acquisition are shared with non-ESL teachers to strengthen their knowledge of how ELs learn best. Through the implementation of Individualized Learning Plans (ILPs), non-ESL teachers have gained an increased understanding of where their students are academically, and how they can support ELs in their academic journey.

Complete the questions below ONLY if you are district that has generated and will retain Title III funds.

Language Instruction Educational Programs

In the table below, place a check next to each type of language instruction educational programs (LIEPs) in the schools within your LEA. Indicate N/A in the Comments section if there are no English Learners in a school.

School Name	LEA ID - School Number	Types of programs described in the local plan (as submitted to the State or as implemented) that is closest to the descriptions in the National Clearinghouse for English Language Acquisition Glossary of Terms (link to website above).						
		Heritage language Spanish	Sheltered English Instruction	Structured English Immersion	Specially designed academic instruction delivered in English (SDAIE)	Content-based ESL	Pull-out ESL	Comments
Crab Orchard Elementary	180-0015	☐	☐	☐	☐	☐	☑	
Cumberland County High School	180-0025	☐	☐	☐	☐	☐	☑	
Frank P. Brown Elementary	180-0008	☐	☐	☐	☐	☐	☑	
Glenn Martin Elementary	180-0033	☐	☐	☐	☐	☐	☑	
Homestead Elementary School	180-0010	☐	☐	☐	☐	☐	☑	
North Cumberland Elementary	180-0053	☐	☐	☐	☐	☐	☑	
Pine View Elementary	180-0055	☐	☐	☐	☐	☐	☐	N/A
Pleasant Hill Elementary	180-0060	☐	☐	☐	☐	☐	☑	
South Cumberland Elementary	180-0073	☐	☐	☐	☐	☐	☑	
Stone Elementary	180-0074	☐	☐	☐	☐	☐	☑	
Stone Memorial High School	180-0079	☐	☐	☐	☐	☐	☑	
The Phoenix School	180-0085	☐	☐	☐	☐	☐	☑	
▼		☐	☐	☐	☐	☐	☐	

Professional Development activities related to the teaching and learning of English Learners during 2018-19. Check all that apply.

- [ ] a. Supporting the development and implementation of language instruction educational programs (LIEPs)
- [ ] b. Enhancing existing LIEPs and programs for restructuring and reforming schools with ELs
- [x] c. Supporting implementation of school-wide programs
- [x] d. Professional development to teachers and other personnel serving ELs
- [x] e. Parent and community engagement activities
- [ ] f. Supporting the development and implementation of pre-school programs for ELs
- [x] g. Improving LIEPs by upgrading curricula, instructional materials, software and assessment procedures
- [x] h. Improving instruction of ELs with disabilities
- [x] i. Providing tutorials, career and technical education
- [x] j. Offering programs to help ELs achieve success in post-secondary education
- [ ] k. Other

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - English Learner Requirements

*** The Local Education Agency (LEA) hereby assures the State Education Agency (SEA) that the LEA will:**

1.	The home language survey is administered one time at initial enrollment. This survey is kept in the student's cumulative folder and will be forwarded to the receiving school when/if the student leaves the school in which s/he initially enrolled.
2.	Students for whom any HLS questions are answered as a language other than English are further interviewed to determine if the screener should be administered.
3.	All students who could potentially be identified as EL are screened with the WIDA Screener (grades 1-12) or the W-APT (kindergarten only) for identification as EL.
4.	EL parents of non-English language background students and EL students are identified and served through translation or interpretation as needed.
5.	Students who are identified as EL will receive at least the minimum services outlined in TN State Board of Education policy 3.207 whether or not the district is receiving Title III funds.
6.	All teachers of EL students are providing accommodations and language supports as required to make both academic and ESL standards accessible.
7.	For EL students whose parents/guardians have waived ESL services through the alternative language program, the ESL services are provided through the classroom teachers who must be trained on ESL standards.
8.	Students are not retained in grade-level classes if English language acquisition is a factor in the decision for retention.
9.	All students are receiving culturally appropriate and culturally sensitive instruction in all classes.

10.	EL students are eligible for all school and extra-curricular programs. If their rate of participation is not comparable to that of non-EL students, the LEA is taking an active role in achieving equity through a well-designed written plan.
11.	All ELs are age appropriate for the grade level in which they are placed.
12.	All students are provided accommodations as needed to access TNReady and other assessments.
13.	Each EL student with a disability has an ESL professional on his/her IEP team if the student has an IEP.
14.	All English learners are assessed annually in English Language Proficiency until exit from services. (1111(b)(7)).
15.	All English learners are assessed annually in 3-8, and at least once in high school, for English Language Arts and Math. (1111(b)(3)(C)).
16.	All English learners who are entitled to other services receive them. (20 U.S.C. §§ 1400-1419; 34 C.F.R. pt. 300) (29 U.S.C. § 794 and 34 C.F.R. pt. 104).

Program Details - Title III

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - English Learner Requirements

Complete pages in the Title III Section of the Consolidated Application ONLY if you are a Title III District (Stand-Alone or Fiscal Agent).

1. Program Administration: The reasonable and necessary costs to manage Title III in a compliant and effective manner.

☑ **The district is utilizing consolidated administration to administer Title III.** Information regarding the administration of the grant can be found in the Consolidated Administration section of the consolidated funding application.

☐ **The district is not utilizing consolidated administration to administer Title III.** Provide a summary of how the Title III program will be administered, the staff responsible for the grant administration, the FTE(s) to be supported by Title III funds, and all other funding sources that will contribute to Title III administrative staff salaries/benefits.

* 2. Describe the planned use of Title III funds and how it is supplemental to the programs, services, and supports that EL students must receive and/or are eligible to receive from other state and federal sources.

Title III funds are supplemental and in addition to other federal, state, and local funds. Title III funds are used to give supplemental support by providing a (1 headcount, .4 FTE) ESL instructional paraprofessional's salary. Under the supervision of ESL teachers, this teaching assistant works directly with English Learners. Supplemental items, which include, but are not limited to "Finish Line" and other materials published by Continental, Learning A-Z, Home-School Connection to strengthen study skills and communication with parents, and like items are provided through Title III funding, along with professional development training including the TNTESOL Conference and the PIE Conference.

* 3. Describe the district's process for monitoring activities supported with Title III funds.

The Cumberland County ESL program is monitored and evaluated using WIDA ACCESS for ELLs 2.0 scores. Once WIDA ACCESS scores are received, the information is disaggregated by and promulgated to the school and ESL teacher. Data is reviewed by domain and number of students exiting the program. Data is used to evaluate

instructional strategies. WIDA ACCESS scores are filed in students' cumulative folder, our monitoring folder maintained by the ESL teacher, a copy is given to the classroom teacher of each EL and the district ESL data notebook. All families receive a copy of their student's WIDA scores with a letter in their home language explaining the results. This information is used to guide instruction for the next year.

* 4. Describe how the district will measure the impact that Title III activities had on English language development.

The district will measure the impact that Title III activities have had on EL language development by reviewing WIDA ACCESS scores and TNReady scores during ESL team meeting discussions and data team meetings, and through interviews with ESL teachers regarding the usage of materials and professional development purchased with Title III funds and services provided by the ESL instructional paraprofessional.

Respond to Questions 5-7 only if your district has non-public/private schools that participate in Title III.

5. Describe the process for identifying English Learners at the non-public school(s) that receive(s) Title III services.

Cumberland County's non-public/private schools **have chosen not to participate** in Title III services.

6. Explain how the English as a Second Language program is assessed annually at each non-public school that receives Title III services.

Cumberland County's non-public/private schools **have chosen not to participate** in Title III services.

7. Briefly explain how Title III services are provided at each non-public school receiving Title III services (including professional development, materials, tutoring, and equipment).

Cumberland County's non-public/private schools **have chosen not to participate** in Title III services.

Title III Personnel Details - School-based and Systemwide

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - English Learner Requirements

Personnel and Location of Staff Paid with Title III Funds (not state and local funds)

Place all staff in one of three areas: school-based (one site), systemwide instruction (serves multiple school sites), or systemwide administration (central office).

School-Based Staff Instruction & Support - (Assigned or scheduled to one or more school sites)

	Headcount	FTE
Teachers		
Instructional Paraprofessionals	1.0	.4
Instructional Facilitators		
Coaches		
Guidance Counselors		
Parent Involvement		
Other (specify)		
Total	1	0.4

Systemwide Instruction & Support - (Work as needed at multiple school sites)

	Headcount	FTE
Coaches / Consulting Teachers		

Instructional Paraprofessionals		
Non-Instructional Paraprofessionals		
Instructional Facilitators		
Parent Involvement		
Translators/Interpreters		
Other (specify)		
Total	0	0

Systemwide Administration - (Usually personnel working in the central office)

	Headcount	FTE
Administration		
Program / Project Director		
Other (specify)		
Total	0	0

Title III Equitable Services Worksheet

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - English Learner Requirements

Equitable Non-public Services

Formula to Determine Amount for Title III Equitable Expenditures

A. Number of Students		
A1: District English Learners		
A2: Participating Private School English Learners (Spring Private School Survey responses)		
A3: Total English Learners (A1 + A2)		0
B. Title III		
B1: District Allocation	$	15,234.42
B2: Administration Costs (for public and private school programs)	$	
B3: LEA Allocation Minus Admin Costs (B1 - B2)	$	15,108.94
C. Per Pupil Rate		
C1: B3 divided by A3	$	0.00
D. Equitable Services		
D1: Amount District must reserve for equitable services for participating private schools = (A2 x C1)	$	0.00
E. FY19 Non-public carryover amount	$	
F. Total Amount of Non-public Instructional Funds (FY19 Carryover and FY20)	$	0.00

Related Documents

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - English Learner Requirements

Required Documents		
Type	**Document Template**	**Document/Link**
(CFA) Home Language Survey [Upload 1 document(s)]	N/A	Home Language Survey-FY20.pdf

Optional Documents		
Type	**Document Template**	**Document/Link**
(CFA EL) Transition Monitoring Form	N/A	Transition Monitoring Forms FY20.pdf
(CFA EL) English Learner Reclassification Process	N/A	Reclassification Procedure FY20.pdf
(CFA) Private Schools Consultation	Affirmation of Timely & Meaningful Private School Consultation	Private School Consultation - FY20.pdf
(CFA) Additional Supporting Documents	N/A	
(CFA T3) Title III Consortium Member Preliminary Budget [Upload up to 1 document(s)]	Title III Budget	

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - English Learner Requirements

☑ *** The Local Education Agency (LEA) hereby assures the State Education Agency (SEA) that the LEA will:**

1.	Comply with section 1112(e)(3)(A)&(B) prior to, and throughout, each school year as of the date of application. (3116(b)(4)(A))
	a. Inform parents of English learners who are identified for participation in language instruction programs during the school year within 30 calendar days of their identification.
2.	Not be in violation of any state law, including state constitutional law, regarding the education of English learners, consistent with sections 3125 and 3126. (3116(b)(4)(B))
3.	Consult with teachers, researchers, school administrators, parents and family members, community members, public or private entities, and institutions of higher education, in developing and implementing Title III. (3116(b)(4)(C))
4.	Coordinate activities, if applicable, and share relevant data with local Head Start and Early Head Start agencies, including migrant seasonal Head Start agencies, and other early childhood education providers. (3116(b)(4)(D))
5.	Ensure that all teachers in any language instruction educational program for English learners that is, or will be, funded by Title III are fluent in English and any other language used for instruction, including having written and oral communication skills. (3116(c))
6.	Submit a report to the state upon request in a form prescribed by the state on the activities conducted and children served by Title III. (3121(a))
7.	Implement an effective means of outreach to parents of English learners to inform them of how they can be involved in the education of their children, be active participants in assisting their child in attaining English proficiency, achieving at high levels within a well-rounded education, and meeting the challenging state academic standards expected of all students. (1112(e)(3)(C))

8.	Provide notice and information to parents in an understandable and uniform format, to the extent practicable, in a language that the parents can understand. (1112(e)(4))

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title III

Indirect Cost	
Total Contributing to Indirect Cost	$15,234.42
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$553.47

Upload Budget Data View Budget Upload

Account Number	Total
71100 - Regular Instruction Program	$12,664.23
72120 - Health Services	$0.00
72130 - Other Student Support	$0.00
72210 - Support Services/Regular Instruction Program	$2,570.19
72610 - Operation of Plant	$0.00
72710 - Transportation	$0.00
73100 - Food Service	$0.00
99100 - Transfers Out	$0.00
Total	$15,234.42
Adjusted Allocation	$15,234.42
Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title III

Indirect Cost	
Total Contributing to Indirect Cost	$15,234.42
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$553.47

71100 - Regular Instruction Program - $12,664.23

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	163 - Educational Assistants		1.00	$9,573.15	$9,573.15

Narrative Description

This 163 line item allocates $9,573.15 which will be used to pay 40% of the salary for 1 headcount supplemental educational assistant (.4 FTE) who will assist EL students under the direct supervision of a certified ESL instructor. **The remainder of her salary (60%, .6 FTE) is paid from our FY20 Title V allocation found in 71100-163.** We ensure that 100% of her work time is spent with EL students. This supplemental assistant position is in addition to the number of educational assistants paid by local and/or state funds.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total

71100 - Regular Instruction Program	201 - Social Security		1.00	$675.60	$675.60

Narrative Description

This $675.60, 201 line item will be used to pay 40% of the required social security and Medicare benefits (7.65%) for the 1 headcount (.4 FTE) supplemental ESL assistant's salary. **The remaining 60% balance of the required social security benefit will be paid from our FY20 Title V allocation found in 71100-201. Please note: The Cumberland County Finance Office has requested that we not separate Social Security and Medicare benefits.**

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	204 - State Retirement		1.00	$485.72	$485.72

Narrative Description

This 204 line item allocates $485.72 which will be used to pay 40% of the required retirement benefits (9.93%) of the 1 headcount (.4 FTE) supplemental ESL assistant's salary. **The remaining 60% balance of the required retirement benefit will be paid from our FY20 Title V allocation found in 71100-204.**

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	429 - Instructional Supplies & Materials		1.00	$1,929.76	$1,929.76

Narrative Description

Supplemental instructional supplies and materials such as books, magazines, classroom supplies, and other related items as needed will be purchased for use in ESL classrooms and activities with this 429 line item in the amount of $1,929.76. These items include, but may not be limited to the following possibilities: Learning A to Z Program and word to word dictionaries to supplement vocabulary acquisition.

Total for 71100 - Regular Instruction Program	$12,664.23
Total for all other Account Numbers	$2,570.19
Total for all Account Numbers	$15,234.42
Adjusted Allocation	$15,234.42
Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title III

Indirect Cost	
Total Contributing to Indirect Cost	$15,234.42
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$553.47

72210 - Support Services/Regular Instruction Program - $2,570.19 ▼

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	524 - In-Service / Staff Development ▼		1.00	$2,570.19	$2,570.19

Narrative Description

This 524 line item will provide $2,570.19 to be used to pay for staff development expenditures for Cumberland County ESL staff members during FY19 to include, but not be limited to, the TNTESOL Conference, PIE Conference in Nashville, TN in January 2020.

Total for 72210 - Support Services/Regular Instruction Program	$2,570.19
Total for all other Account Numbers	$12,664.23
Total for all Account Numbers	$15,234.42
Adjusted Allocation	$15,234.42
Remaining	

	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title III

Indirect Cost	
Total Contributing to Indirect Cost	$15,234.42
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$553.47

Account Number / Line Item Number	71100 - Regular Instruction Program	72210 - Support Services/Regular Instruction Program	Total
163 - Educational Assistants	9,573.15	0.00	9,573.15
201 - Social Security	675.60	0.00	675.60
204 - State Retirement	485.72	0.00	485.72
429 - Instructional Supplies & Materials	1,929.76		1,929.76
524 - In-Service / Staff Development		2,570.19	2,570.19
Total	12,664.23	2,570.19	15,234.42

Account Number Line Item Number	71100 - Regular Instruction Program	72210 - Support Services/Regular Instruction Program	Total
		Adjusted Allocation	15,234.42
		Remaining	0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title V

Indirect Cost	
Total Contributing to Indirect Cost	$110,888.92
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$4,028.63

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Account Number	Total
71100 - Regular Instruction Program	$81,561.68
71150 - Alternative Instruction Program	$0.00
72120 - Health Services	$0.00
72130 - Other Student Support	$0.00
72210 - Support Services/Regular Instruction Program	$29,327.24
72610 - Operation of Plant	$0.00
72710 - Transportation	$0.00
73100 - Food Service	$0.00
99100 - Transfers Out	$0.00
Total	$110,888.92
Adjusted Allocation	$110,888.92
Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title V

Indirect Cost	
Total Contributing to Indirect Cost	$110,888.92
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$4,028.63

71100 - Regular Instruction Program - $81,561.68

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	163 - Educational Assistants		1.00	$45,737.77	$45,737.77

Narrative Description

This 163 line item supports salaries in the amount of $45,737.77 for 2 headcount (1.6 FTE) supplemental ESL instructional assistants to work with EL students. **The remaining .4 FTE salary will be funded from our FY20 Title III allocation found in 71100-163.** These supplemental assistants are funded in addition to the local and state allotment provided to the Cumberland County School System and serve under the direction of a certified teacher.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 -	189 - Other Salaries & Wages		1.00	$2,500.00	

Regular Instruction Program					$2,500.00

Narrative Description

This 189 line item providing $2,500.00 will be used to pay teacher stipends for conducting supplemental extended learning time activities for at-risk students.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	201 - Social Security ▼		1.00	$4,000.00	$4,000.00

Narrative Description

Social security and Medicare benefits (7.65%) for the salaries/wages for teachers providing extended learning time and for 2 headcount (1.6 FTE) supplemental ESL assistants will be funded by this 201 line item in the amount of $4,000.00. **The remaining .4 social security benefit will be funded from our FY20 Title III allocation found in 71100-201. Please note: The Cumberland County Finance Office has requested that we not separate Social Security and Medicare benefits.**

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	204 - State Retirement ▼		1.00	$3,000.00	$3,000.00

Narrative Description

Required retirement benefits (10.46%) for the salaries/wages of teachers providing extended learning time and (5.5%) for 2 headcount (1.6 FTE) supplemental ESL assistants will be funded by this 204 line item which provides $3,000.00. **The remaining .4 retirement benefit will be funded from our FY20 Title III allocation found in 71100-204.**

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	206 - Life Insurance		1.00	$200.00	$200.00

Narrative Description

Required life insurance benefits for 2 headcount (1.6 FTE) supplemental ESL assistants will be funded by this 206 line item in the amount of $200.00.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	207 - Medical Insurance		1.00	$20,000.00	$20,000.00

Narrative Description

Required medical insurance benefits for 2 (1.6 FTE) supplemental ESL assistants will be funded by this 207 line item totaling $20,000.00.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 -	208 - Dental Insurance		1.00	$1,000.00	

Regular Instruction Program					$1,000.00

Narrative Description

Required dental insurance benefits for 2 headcount (1.6 FTE) supplemental ESL assistants will be funded from this 208 line item totaling $1,000.00.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	210 - Unemployment Compensation ▼		1.00	$210.00	$210.00

Narrative Description

Required unemployment compensation benefits for 2 headcount (1.6 FTE) supplemental ESL assistants will be funded from this 210 line item which houses $210.00.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	299 - Other Fringe Benefits ▼		1.00	$172.66	$172.66

Narrative Description

Required workman's compensation benefits for 2 headcount (1.6 FTE) supplemental ESL assistants will be funded from this 299 line item in the amount of $172.66.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	429 - Instructional Supplies & Materials		1.00	$1,000.00	$1,000.00

Narrative Description

Supplemental, instructional supplies, materials, subscriptions, that are in addition to that which is provided by the school system, and other supplemental instructional items as needed to be used by teachers of students in Title I schools will be funded from this 429 line item's $1,000.00 allocation. These items may include, but not be limited to ELLevation, Home School Connection, Learning Services-Phonics and Spelling, Lakeshore-Hear Myself Sound Phones, Sadlier-Vocabulary Workshop, Renaissance Learning, and Santillana USA Language EducationExperts materials used in our ESL Program.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71100 - Regular Instruction Program	499 - Other Supplies and Materials		1.00	$3,741.25	$3,741.25

Narrative Description

Other supplies such as cables and ink cartridges for computers, batteries for calculators, scan cards, and other related items needed to facilitate classroom instruction but not included as part of line item 71100-429 will be purchased from this 499 line item totaling $3,741.25. These items will only be used in ESL classrooms and our ten Title I schools.

Total for 71100 - Regular Instruction Program	$81,561.68
Total for all other Account Numbers	$29,327.24
Total for all Account Numbers	$110,888.92

Adjusted Allocation	$110,888.92
Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title V

Indirect Cost	
Total Contributing to Indirect Cost	$110,888.92
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$4,028.63

72210 - Support Services/Regular Instruction Program - $29,327.24

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	355 - Travel		1.00	$1,000.00	$1,000.00

Narrative Description

In-county travel expenditures/mileage reimbursement for 4 headcount (3.5 FTE) instructional coaches providing technical assistance to schools will be funded by this 355 line item which provides $1,000.00 for this purpose.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	399 - Other Contracted Services		1.00	$27,327.24	$27,327.24

Narrative Description

Contracted services 399 line item in the amount of $27,327.24 will be used to fund the allowable 58% TransAct Parent Notices ($12,000.00) plus educational consultants ($7,000.00) for the ESL program and other identified areas of academic need ($8,327.24).

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72210 - Support Services/Regular Instruction Program	524 - In-Service / Staff Development		1.00	$1,000.00	$1,000.00

Narrative Description

This 524 line item will support staff development activities in core academic subjects totaling $1,000.00.

Total for 72210 - Support Services/Regular Instruction Program	$29,327.24
Total for all other Account Numbers	$81,561.68
Total for all Account Numbers	$110,888.92
Adjusted Allocation	$110,888.92
Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title V

Indirect Cost	
Total Contributing to Indirect Cost	$110,888.92
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$4,028.63

Account Number / Line Item Number	71100 - Regular Instruction Program	72210 - Support Services/Regular Instruction Program	Total
163 - Educational Assistants	45,737.77	0.00	45,737.77
189 - Other Salaries & Wages	2,500.00	0.00	2,500.00
201 - Social Security	4,000.00	0.00	4,000.00
204 - State Retirement	3,000.00	0.00	3,000.00
206 - Life Insurance	200.00	0.00	200.00
207 - Medical Insurance	20,000.00	0.00	20,000.00
208 - Dental Insurance	1,000.00	0.00	1,000.00

Account Number Line Item Number	71100 - Regular Instruction Program	72210 - Support Services/Regular Instruction Program	Total
210 - Unemployment Compensation	210.00	0.00	210.00
299 - Other Fringe Benefits	172.66	0.00	172.66
355 - Travel		1,000.00	1,000.00
399 - Other Contracted Services	0.00	27,327.24	27,327.24
429 - Instructional Supplies & Materials	1,000.00		1,000.00
499 - Other Supplies and Materials	3,741.25	0.00	3,741.25
524 - In-Service / Staff Development		1,000.00	1,000.00
Total	81,561.68	29,327.24	110,888.92
		Adjusted Allocation	110,888.92
		Remaining	0.00

Program Details

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title V

Program Administration: The reasonable and necessary costs to manage Title V in a compliant and effective manner.

☑ **The district is utilizing consolidated administration to administer Title V.** Information regarding the administration of the grant can be found in the Consolidated Administration section of the consolidated funding application.

☐ **The district is not utilizing consolidated administration to administer Title V.** Provide a summary of how the Title V program will be administered, the staff responsible for the grant administration, the FTE(s) to be supported by Title V funds, and all other funding sources that will contribute to Title V administrative staff salaries/benefits.

* Indicate the selected program(s) to be supported with Title V funds. For each program selected, provide a narrative description of activities, programs, and services to be funded and the district plan strategies these activities support.

☑ 1. Programs and activities authorized under Title I, Part A.

RLIS funds will be used to increase academic achievement of EL and at-risk students in Cumberland County's 10 Title I school-wide schools by purchasing highly effective supplemental educational materials and supplies to facilitate achievement gap closure for these struggling students. Targeted areas for improvement as identified in our District Plan include reading/language arts, writing and math at all grade levels. English, reading, writing, listening and speaking proficiency skills for children served in our ESL Program and will be addressed by before and after school tutoring programs by teachers funded through the Title I portion of this grant.

☑ 2. Programs and activities authorized under Title II, Part A.

Educational consultants will be funded by our RLIS grant to address the needs of English Language Learners and other areas of academic need captioned above as identified by our District Plan. In-county travel expense for 4 (3.5 FTE) instructional coaches to provide technical assistance to schools will be supported by this grant as well along with professional development opportunities in core academic subjects as identified by our district plan.

☑ 3. Programs and activities authorized under Title III.

RLIS funds will be used for the salary and benefits for 2 supplemental educational assistants (1.6 FTE) that work exclusively with English learners and their families. Our Title III supplemental educational assistants work in both pull out and push in settings to deliver individual and small group instruction to ELs in grades K-8. This intervention supports students who aren't WIDA ACCESS proficient and who are struggling with their English skills. The supplemental help will assist us in realizing FY20 Title III benchmarks and have a positive impact on our graduation rate. The TransAct Parent Notices Program will be purchased and partially (58%) funded by this grant (the remaining 42% will be supported by local funds) to facilitate and increase parent involvement in schools. Supplemental instructional materials and supplies to support learning will be purchased for our rapidly increasing ELL student population.

☐ 4. Programs and activities authorized under Title IV, Part A.

☐ 5. Parent and family engagement activities.

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title V

Personnel and Location Staff Paid with These Funds

Place all staff in one of three areas: school-based (one site), systemwide instruction (serves multiple school sites), or systemwide administration (central office).

School-Based Staff Instruction & Support - (Assigned or scheduled to one or more school sites)

	Headcount	FTE
Teachers		
Instructional Paraprofessionals	2	1.6
Instructional Facilitators		
Resource Specialists		
Guidance Counselors		
Parent Involvement		
Other (specify)		
Total	2	1.6

Systemwide Instruction & Support - (Work as needed at multiple school sites)

	Headcount	FTE
Coaches / Consulting Teachers		

Instructional Paraprofessionals		
Non-Instructional Paraprofessionals		
Instructional Facilitators		
Parent Involvement		
Other (specify)		
Total	0	0

Systemwide Administration - (Usually personnel working in the central office)

	Headcount	FTE
Administration		
Resource Specialist		
Program / Project Director		
Other (specify)		
Total	0	0

Class Size Reduction

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title V

If your district is not using funds for class size reduction select N/A.

☑ **N/A**

School Name	Grade CSR Teacher Will Serve	Projected Grade Enrollment	State/Local Funded Teachers	Title V CSR Teachers	Projected State and Local Teacher to Student Ratio	Grade Span CSR Teacher Will Serve	Grade Span Projected Enrollment	Grade Span State/Local Funded Teachers	Grade Span Title V CSR Teachers	Grade Span Projected State and Local Teacher to Student Ratio
▼	▼					▼				

*** 1. Describe the district's use of funds for Class Size Reduction (CSR), the evidence upon which the district is relying for its use, and how CSR is in support of one or more of the strategies in the district plan.**

*** 2. What level of evidence does the district's use of CSR meet?**

- ○ STRONG EVIDENCE from at least one well-designed and well-implemented experimental study.
- ○ MODERATE EVIDENCE from at least one well-designed and well-implemented quasi-experimental study.
- ○ PROMISING EVIDENCE from at least one well-designed and well-implemented correlational study.
- ○ DEMONSTRATES A RATIONALE for using the intervention (the study suggests that the intervention is likely to improve a relevant outcome.)

*** 3. Was there a favorable effect on the use of CSR?**

- ○ Yes

- ○ No

*** 4. Was the use of CSR implemented in a setting similar to yours (e.g., rural, urban, grade span, etc.)?**

- ○ Very Much
- ○ Somewhat
- ○ A little
- ○ Not at all

*** 5. Was the use of CSR implemented with populations similar to yours (e.g., English language learners, low socioeconomic status, specific ethnicity)?**

- ○ Very Much
- ○ Somewhat
- ○ A little
- ○ Not at all

Related Documents

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title V

Optional Documents		
Type	**Document Template**	**Document/Link**
(CFA) Additional Supporting Documents	N/A	

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Title V

*** The Local Education Agency (LEA) hereby assures the State Education Agency (SEA) that the LEA will:**

1.	The LEA will use program funds to support one or more of the following activities within the Elementary and Secondary Education Act of 1965, as reauthorized by the Every Student Succeeds Act of 2015.	
	a.	Allowable activities authorized by Title I, Part A
	b.	Allowable activities authorized by Title II, Part A
	c.	Allowable activities authorized by Title III
	d.	Allowable activities authorized by Title IV, Part A
	e.	Parent and family engagement activities

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Non-Public/Private Schools

Key	
PART	Participating
NOT PART	Not Participating
NO REPLY	No Reply
PROFIT	NA - For Profit
NO GRANT	NA - LEA Does Not Have This Discretionary Grant
NIPK	NA (for IDEA Preschool ONLY) - this school does not serve preschool students

School Information		Total # of Non-Public Students				Program Participation							
School ID - Name	Grade Level	School Total	Low Income Total	Title I Participating	Title III Participating	Title I	Title I-C	Title II-A	Title III	Title IV	21st Century	IDEA Part B	IDEA Preschool
180-9001 - Christian Academy of the Cumberlands Covenant Acd. Meridian Christian Acd.	PK,PS,K,1,2,3,4,5,6,7,8,9	111	0	0	0	NOT PART	NOT PART	NOT PART	NOT PART	NOT PART	NOT PART	PART	PART
180-9020 - Crossville Christian School	PK,K,1,2,3,4,5,6	41	0	0	0	NOT PART	NOT PART	NOT PART	NOT PART	NOT PART	NOT PART	PART	PART
180-9015 - Cumberland Mountain School	7,8,9,10,11,12	7	0	0	0	NOT PART	NOT PART	NOT PART	NOT PART	NOT PART	NOT PART	PART	NIPK
180-9005 - Inez Wrenn S D A School	K,1,2,3,4,5,6,7,8	26	0	0	0	NOT PART	NOT PART	NOT PART	NOT PART	NOT PART	NOT PART	PART	PART
	Totals:	**185**	**0**	**0**	**0**								

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Related Documents

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Non-Public/Private Schools

Optional Documents		
Type	**Document Template**	**Document/Link**
(ASR) Additional Supporting Documents	N/A	

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA Requirements

Please add a row for each unique "Other" position.

Systemwide Administration - (Usually personnel working in the central office)

	IDEA, Part B Funds		IDEA Preschool Funds		GP SPED Funds	
	Head Count	FTE	Head Count	FTE	Head Count	FTE
Special Education Supervisor					1	0.95
Bookkeeper						
Secretary					1	1
Coordinator	1	1				
Other (please specify) Services/Transition/Behavioral Coordinator	1	1				
Other (please specify) Clerical Personnnel					1	1
Total	2	2	0	0	3	2.95

Systemwide Instruction & Support - (Central Office or Assigned to more than one school site and on an irregular schedule)

	IDEA, Part B Funds		IDEA Preschool Funds		GP SPED Funds	
	Head Count	FTE	Head Count	FTE	Head Count	FTE
Bus Drivers						
Bus Attendants	5	4.5				
Psychologists					2	2
Speech Pathologists					2	2
Other (please specify) Speech Teachers	2	2			1	1
Other (please specify) Educational Assistants for Speech Therapists					4	4
Other (please specify) Physical Therapy Assistant					1	1
Other (please specify) Homebound Teacher for SPED services					1	1
Other (please specify) Interpreters					2	2
Other (please specify) SPED Behavioral Support					1	1
Other (please specify) Diagnostian					1	1
Total	7	6.5	0	0	15	15

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA Requirements

School Name	LEA ID - School Number	Teachers				Education Assistants			
		IDEA Part B		GP SPED Funds		IDEA Part B		GP SPED Funds	
		Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE
Crab Orchard Elementary	180-0015			2	1.5	1	1	1	0.5
Cumberland County High School	180-0025	1	1	5	4.5	5	5	1	1
Frank P. Brown Elementary	180-0008			3	3	1	0.5		
Glenn Martin Elementary	180-0033	2	2	4	4	5	5	1	1
Homestead Elementary School	180-0010			3	3	1	1	1	1
North Cumberland Elementary	180-0053			3	3	1	1	1	0.5
Pine View Elementary	180-0055			1	0.5	1	1		

Pleasant Hill Elementary	180-0060			3	3	1	1		
South Cumberland Elementary	180-0073			2	2	1	1	1	1
Stone Elementary	180-0074	1	1	3	2.5	3	3		
Stone Memorial High School	180-0079			5	5	4	4		
The Phoenix School	180-0085			3	3	2	2	2	1.5
Total		4	4	37	35	26	25.5	8	6.5

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA Requirements

School Name	LEA ID - School Number	Speech Pathologists				Psychologists				Nurses				Other - Specify				Other 2				Other 3				Other 4			
		IDEA Part B		GP SPED Funds		IDEA Part B		GP SPED Funds		IDEA Part B		GP SPED Funds		IDEA Part B		GP SPED Funds		IDEA Part B		GP SPED Funds		IDEA Part B		GP SPED Funds		IDEA Part B		GP SPED Funds	
		Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE
Crab Orchard Elementary	180-0015																												
Cumberland County High School	180-0025																												
Frank P. Brown Elementary	180-0008																												
Glenn Martin Elementary	180-0033																												
Homestead Elementary School	180-0010																												
North Cumberland Elementary	180-0053																												
Pine View Elementary	180-0055																												
Pleasant Hill Elementary	180-0060																												
South Cumberland Elementary	180-0073																												
Stone Elementary	180-0074																												
Stone Memorial High School	180-0079																												
The Phoenix School	180-0085																												
Total		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA Requirements

School Name	LEA ID - School Number	Teachers						Education Assistants					
		IDEA Part B		IDEA Preschool		GP SPED Funds		IDEA Part B		IDEA Preschool		GP SPED Funds	
		Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE
Crab Orchard Elementary	180-0015												
Cumberland County High School	180-0025												
Frank P. Brown Elementary	180-0008												
Glenn Martin Elementary	180-0033												
Homestead Elementary School	180-0010					1	1	2	2				
North Cumberland Elementary	180-0053												
Pine View Elementary	180-0055												
Pleasant Hill Elementary	180-0060												
South Cumberland Elementary	180-0073												

Stone Elementary	180-0074												
Stone Memorial High School	180-0079												
The Phoenix School	180-0085	1	0.35	1	0.65	1	1	1	1			2	2
Total		1	0.35	1	0.65	2	2	3	3	0	0	2	2

IDEA Personnel Details – School-level (3-5) – Other Positions (Nurses, Psychologists, etc.)

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA Requirements

School Name	LEA ID - School Number	Speech Pathologists						Psychologists						Nurses						Other - Specify					
		IDEA Part B		IDEA Preschool		GP SPED Funds		IDEA Part B		IDEA Preschool		GP SPED Funds		IDEA Part B		IDEA Preschool		GP SPED Funds		IDEA Part B		IDEA Preschool		GP SPED Funds	
		Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE
Crab Orchard Elementary	180-0015																								
Cumberland County High School	180-0025																								
Frank P. Brown Elementary	180-0008																								
Glenn Martin Elementary	180-0033																								
Homestead Elementary School	180-0010																								
North Cumberland Elementary	180-0053																								
Pine View Elementary	180-0055																								
Pleasant Hill Elementary	180-0060																								
South Cumberland Elementary	180-0073																								
Stone Elementary	180-0074																								
Stone Memorial High School	180-0079																								
The Phoenix School	180-0085																								
Total		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

School Name	LEA ID - School Number	Other 2						Other 3						Other 4					
		IDEA Part B		IDEA Preschool		GP SPED Funds		IDEA Part B		IDEA Preschool		GP SPED Funds		IDEA Part B		IDEA Preschool		GP SPED Funds	
		Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE
Crab Orchard Elementary	180-0015																		
Cumberland County High School	180-0025																		
Frank P. Brown Elementary	180-0008																		
Glenn Martin Elementary	180-0033																		
Homestead Elementary School	180-0010																		
North Cumberland Elementary	180-0053																		
Pine View Elementary	180-0055																		
Pleasant Hill Elementary	180-0060																		
South Cumberland Elementary	180-0073																		
Stone Elementary	180-0074																		
Stone Memorial High School	180-0079																		
The Phoenix School	180-0085																		
Total		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA Requirements

A. Children With Disabilities To Receive Free Appropriate Public Education Services From The School System

1. Counts in this table should be an Unduplicated Count.

2. EOY Report may be used as a method of projecting numbers.

											Placed by Parents			
	(1) Within School System		(2) Contractual Agreement Full time placement only		(3) Total to Receive FAPE		(4) # Receiving Special Transportation+		(5) # Private School Students to be Placed by LEA for Receiving Services		(6a) # Private School Students to be Placed by Parents within system		(6b) # Of Private School Students to be Served by LEA This School Year	
	3-5	6-21	3-5	6-21	3-5	6-21	3-5	6-21	3-5	6-21	3-5	6-21	3-5	6-21
Autism	23	86			23	86								
Blind					0	0								
Deaf-Blindness					0	0								
Deafness					0	0								
Developmental Delay	33	28			33	28								
Emotional Disturbance		8			0	8								
Hearing Impairments		8			0	8								
Intellectually Gifted					0	0								
Language Impairments		274			0	274								
Intellectual Disability		26			0	26								
Multiple Disabilities					0	0								
Orthopedic Impairments	2	11			2	11								

Other - Functional Delay					0	0								
Other - Health Impairments	4	180			4	180						1		
Specific Learning Disabilities		206			0	206								
Speech Impairment	75				75	0						6		
Traumatic Brain Injury		3			0	3								
Visual Impairments		7			0	7								
Totals	137	837	0	0	137	837	0	0	0	0	0	7	0	0
+ If special transportation is provided a transportation budget page must be included - GP and/or federal.														

B. Options to be Provided

1. The counts in this table are a duplicated count and should reflect both primary and one secondary option of service.

2. It is recommended that the LEA pull Options of Service from a date when the LEA's enrollment was at its peak.

3. Do not place 0's in columns with no students.

	Option 1	Option 2	Option 3	Option 4	Option 5	Option 6++	Option 7	Option 8+++	Option 9	Option 10	Total+
3-5	144	20	2	6	6		2	17			197
6-21	732	124	162	194	84	1	75	21		3	1396
+ The total for each age group must be equal to or greater than total for each corresponding age group in column 3 under Table A above.											
++ For each option 6 student there is at least ½ FTE of an education assistant or interpreter position budgeted in general purpose funds.											
+++ Since Option 8 includes 2 related services, students reported in Option 8 should not be reported in another Option.											

IDEA Shared Related Documents

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA Requirements

Required Documents		
Type	**Document Template**	**Document/Link**
(CFA IDEA) GP Special Education Budget [Upload 1 document(s)]	General Purpose Special Education Budget (2020).	General Budget FY20

Optional Documents		
Type	**Document Template**	**Document/Link**
(CFA IDEA) State Special Education Expenditure Report (required after July 1st)	N/A	
(CFA IDEA) Maintenance of Effort Exception	N/A	
(CFA) Additional Supporting Documents	N/A	

IDEA Private School Details

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA Requirements

1. Is the LEA required to reserve a portion of their IDEA funds to provide services to parentally placed private school students from:

* IDEA 611 funds (6-21)	* IDEA 619 funds (3-5)
(•) Yes	(•) Yes
( ) No	( ) No

2. If so, where has the reserved amount been budgeted within each appropriate budget (give account number(s) with line item(s) for each budget separately):

IDEA 611

142-71200-116-901 Speech Language Teacher (Prorated amount of salary. Approximately 4 hr/week for services for private school students = $7000. Final amount will be determined at the end of the year based upon private school speech services logs)
142-71200-429-901 Instructional Supplies and Materials ($2100.)
142-72200-399-901 OT & PT (Prorated amount of contract payment. Approximately 3 hrs. weekly for OT & PT private school - 10,545.18. Final amounts will be determined at the end of the year and based upon OT/PT private school service logs.
142-71200-725-901 Equipment ($5,000.)

IDEA 619

142-71200-429-911 Instructional supplies and Materials (244.71) This amount will be adjusted upon information received from State.

3. Will any private school proportionate share funds from the prior year be carried over to be expended in the current

year?

IDEA 611 funds (6-21) (•) Yes ( ) No	10,000.00 If yes, estimated amount to be carried over:
IDEA 619 funds (3-5) ( ) Yes (•) No	If yes, estimated amount to be carried over:

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA, Part B

Indirect Cost	
Total Contributing to Indirect Cost	$1,531,345.00
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$55,652.45

Upload Budget Data View Budget Upload

Account Number	Total
71150 - Alternative Instruction Program	$0.00
71200 - Special Education Program	$1,185,750.00
72120 - Health Services	$0.00
72130 - Other Student Support	$0.00
72215 - Support Services/Alternative Instruction Program	$0.00
72220 - Support Services/Special Education Program	$266,380.00
72250 - Education Technology	$0.00
72410 - Office of the Principal	$0.00
72710 - Transportation	$89,215.00
99100 - Transfers Out	$500.00
Total	$1,541,845.00
Adjusted Allocation	$1,541,845.00

Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA, Part B

Indirect Cost	
Total Contributing to Indirect Cost	$1,531,345.00
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$55,652.45

71200 - Special Education Program - $1,185,750.00

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71200 - Special Education Program	116 - Teachers		1.00	$279,706.00	$279,706.00

Narrative Description

To pay for teacher working with SE students IDEA (6 FTE: 4 of these are teacher of CDC, and 2 FTE is for an SLT) and for SE Preschool teacher (.35 FTE). Matching percentages of benefits for SE Preschool teacher budgeted in IDEA Part B (35%) and IDEA Preschool (65%). Speech teacher will also provide services to private school students. (Approximately $7,000 prorated amount of SLT salary reserved for private school services

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71200 -	163 - Educational Assistants		1.00	$452,958.00	

Special Education Program					$452,958.00

Narrative Description

To pay for SE educational para professionals - only IDEA and Preschool students. (28.5 FTE)

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71200 - Special Education Program	195 - Certified Substitute Teachers ▼		1.00	$1,000.00	$1,000.00

Narrative Description

To pay for certified substitutes for SDE teachers of IDEA and IDEA Preschool.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71200 - Special Education Program	198 - Non-certified Substitute Teachers ▼		1.00	$10,000.00	$10,000.00

Narrative Description

To pay for non-certified substitutes for SE teachers of IDEA and Preschool.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total

71200 - Special Education Program	201 - Social Security ▼		1.00	$40,737.00	$40,737.00

Narrative Description

Fringe benefit for above salaries and for Preschool SPED Teacher.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71200 - Special Education Program	204 - State Retirement ▼		1.00	$54,702.00	$54,702.00

Narrative Description

Fringe benefit for above salaries and for preschool SPED teacher.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71200 - Special Education Program	206 - Life Insurance ▼		1.00	$2,013.00	$2,013.00

Narrative Description

Fringe benefits for above salaries.

Account Number	Line Item Number	Optional Program	Quantity	Cost	Line Item Total

		Code			
71200 - Special Education Program	207 - Medical Insurance ▼		1.00	$278,708.00	$278,708.00

Narrative Description
Fringe benefit of above salaries and for Preschool SPED teacher.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71200 - Special Education Program	208 - Dental Insurance ▼		1.00	$12,198.00	$12,198.00

Narrative Description
Fringe benefits for above salaries.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71200 - Special Education Program	210 - Unemployment Compensation ▼		1.00	$3,660.00	$3,660.00

Narrative Description
Fringe benefits of above salaries.

Account	Line Item Number	Optional	Quantity	Cost	Line Item Total

Number		Program Code			
71200 - Special Education Program	212 - Employer Medicare		1.00	$15,668.00	$15,668.00

Narrative Description
Fringe Benefit for above salaries and SE Preschool Teacher

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71200 - Special Education Program	336 - Maintenance & Repair Services - Equipment		1.00	$5,000.00	$5,000.00

Narrative Description
To maintain and repair SE equipment.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71200 - Special Education Program	399 - Other Contracted Services		1.00	$3,000.00	$3,000.00

Narrative Description
To pay for copy machine contract services for SE students.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71200 - Special Education Program	429 - Instructional Supplies & Materials		1.00	$12,100.00	$12,100.00

Narrative Description

To purchase supplemental supplies/materials for SE students such as reading intervention materials, math intervention materials, and consumable products such as workbooks and scholastic materials. ($2,100 reserved for private school instructional supply needs).

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71200 - Special Education Program	499 - Other Supplies and Materials		1.00	$4,300.00	$4,300.00

Narrative Description

Tonier for copiers, paper, protocols for evaluations, gloves, wipes, and ink.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71200 - Special Education Program	725 - Special Education Equipment		1.00	$10,000.00	$10,000.00

Narrative Description

To purchase equipment for SE students such as AT equipment, FM system, IPads, cases & laptops. No one item to cost over $5000. ($5000 to be reserved for private school students)

Total for 71200 - Special Education Program	$1,185,750.00
Total for all other Account Numbers	$356,095.00
Total for all Account Numbers	$1,541,845.00
Adjusted Allocation	$1,541,845.00
Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA, Part B

Indirect Cost	
Total Contributing to Indirect Cost	$1,531,345.00
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$55,652.45

72220 - Support Services/Special Education Program - $266,380.00

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72220 - Support Services/Special Education Program	189 - Other Salaries & Wages		1.00	$122,502.00	$122,502.00

Narrative Description

To pay for Services Coordinator (1FTE) and Behavior Specialist (1 FTE) to work with IDEA and Preschool SE students.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72220 - Support Services/Special Education Program	201 - Social Security		1.00	$6,812.00	$6,812.00

Narrative Description
Fringe benefits for above salaries.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72220 - Support Services/Special Education Program	204 - State Retirement		1.00	$13,047.00	$13,047.00

Narrative Description
Fringe benefit of above salaries.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72220 - Support Services/Special Education Program	206 - Life Insurance		1.00	$194.00	$194.00

Narrative Description
Fringe benefit for above salaries.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72220 - Support Services/Special Education Program	207 - Medical Insurance		1.00	$19,926.00	$19,926.00

Narrative Description
Fringe benefit for above salaries.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72220 - Support Services/Special Education Program	208 - Dental Insurance		1.00	$700.00	$700.00

Narrative Description
Fringe benefits for above salaries.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72220 - Support Services/Special Education Program	210 - Unemployment Compensation		1.00	$210.00	$210.00

Narrative Description
Fringe benefit for above salaries.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72220 - Support Services/Special Education Program	212 - Employer Medicare		1.00	$2,561.00	$2,561.00

Narrative Description
Fringe benefit for above salaries.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72220 - Support Services/Special Education Program	355 - Travel		1.00	$7,000.00	$7,000.00

Narrative Description
To pay for in county travel for SE support staff such as Services Coordinator, Behavior Specialist/ Transition Coordinator, Speech Therapists, Homebound teacher and school psychologists.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72220 - Support Services/Special Education Program	399 - Other Contracted Services		1.00	$83,428.00	$83,428.00

Narrative Description
To pay for therapy services for IDEA and SE Preschool students. (Approximately $10,545. reserved for private school OT and PT services.) To pay for contracted services for outside evaluations above the requirements as per possible parent request.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72220 - Support Services/Special	499 - Other Supplies and Materials		1.00	$2,000.00	$2,000.00

Education Program					

Narrative Description
Toner, paper and office supplies

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72220 - Support Services/Special Education Program	524 - In-Service / Staff Development ▼		1.00	$8,000.00	$8,000.00

Narrative Description
To pay for staff development for SE support staff, including, but not limited to, training in behavior management, autism, reading intervention, math intervention, differentiated instruction, inclusion, technology, and curriculum standards.

Total for 72220 - Support Services/Special Education Program	$266,380.00
Total for all other Account Numbers	$1,275,465.00
Total for all Account Numbers	$1,541,845.00
Adjusted Allocation	$1,541,845.00
Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA, Part B

Indirect Cost	
Total Contributing to Indirect Cost	$1,531,345.00
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$55,652.45

72710 - Transportation - $89,215.00

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72710 - Transportation	169 - Part-time Personnel		1.00	$54,847.00	$54,847.00

Narrative Description

To pay salaries for bus attendants who ride on SE buses with SE IDEA and SE Preschool students. There are 4.5 FTE that will be paid from this line.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72710 - Transportation	201 - Social Security		1.00	$3,050.00	$3,050.00

Narrative Description

Fringe benefits for bus attendants.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72710 - Transportation	204 - State Retirement ▼		1.00	$30,171.00	$30,171.00

Narrative Description

Fringe benefits for bus attendants

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72710 - Transportation	212 - Employer Medicare ▼		1.00	$1,147.00	$1,147.00

Narrative Description

Fringe benefits for bus attendants.

Total for 72710 - Transportation	$89,215.00
Total for all other Account Numbers	$1,452,630.00
Total for all Account Numbers	$1,541,845.00
Adjusted Allocation	$1,541,845.00
Remaining	$0.00

Budget Detail

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA, Part B

Indirect Cost	
Total Contributing to Indirect Cost	$1,531,345.00
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$55,652.45

99100 - Transfers Out - $500.00

	Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
	99100 - Transfers Out	504 - Indirect Cost		1.00	$500.00	$500.00

Narrative Description
Required indirect cost.

Total for 99100 - Transfers Out	$500.00
Total for all other Account Numbers	$1,541,345.00
Total for all Account Numbers	$1,541,845.00
Adjusted Allocation	$1,541,845.00

Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA, Part B

Indirect Cost	
Total Contributing to Indirect Cost	$1,531,345.00
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$55,652.45

Account Number / Line Item Number	71200 - Special Education Program	72220 - Support Services/Special Education Program	72710 - Transportation	99100 - Transfers Out	Total
116 - Teachers	279,706.00				279,706.00
163 - Educational Assistants	452,958.00				452,958.00
169 - Part-time Personnel	0.00	0.00	54,847.00	0.00	54,847.00
189 - Other Salaries & Wages	0.00	122,502.00	0.00		122,502.00
195 - Certified Substitute Teachers	1,000.00				1,000.00

Account Number Line Item Number	71200 - Special Education Program	72220 - Support Services/Special Education Program	72710 - Transportation	99100 - Transfers Out	Total
198 - Non-certified Substitute Teachers	10,000.00				10,000.00
201 - Social Security	40,737.00	6,812.00	3,050.00		50,599.00
204 - State Retirement	54,702.00	13,047.00	30,171.00		97,920.00
206 - Life Insurance	2,013.00	194.00	0.00		2,207.00
207 - Medical Insurance	278,708.00	19,926.00	0.00		298,634.00
208 - Dental Insurance	12,198.00	700.00	0.00		12,898.00
210 - Unemployment Compensation	3,660.00	210.00	0.00		3,870.00
212 - Employer Medicare	15,668.00	2,561.00	1,147.00		19,376.00
336 - Maintenance & Repair Services - Equipment	5,000.00	0.00			5,000.00
355 - Travel		7,000.00	0.00		7,000.00
399 - Other Contracted Services	3,000.00	83,428.00	0.00		86,428.00
429 - Instructional Supplies & Materials	12,100.00				12,100.00

Account Number Line Item Number	71200 - Special Education Program	72220 - Support Services/Special Education Program	72710 - Transportation	99100 - Transfers Out	Total
499 - Other Supplies and Materials	4,300.00	2,000.00	0.00		6,300.00
504 - Indirect Cost				500.00	500.00
524 - In-Service / Staff Development		8,000.00	0.00		8,000.00
725 - Special Education Equipment	10,000.00				10,000.00
Total	1,185,750.00	266,380.00	89,215.00	500.00	1,541,845.00
				Adjusted Allocation	1,541,845.00
				Remaining	0.00

Equipment Purchases Requiring Prior Approval

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA, Part B

☑ N/A

Includes Equipment Having a Useful Life of More Than One Year and an Acquisition Cost of $5,000.00 or More Per Unit

Budget Codes	Quantity	Description	Unit Cost	Total Cost	Justification for Purchase of Each Item
			$	$	
			Total:	$	

Permissive Use Of Funds

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA, Part B

Please respond to Questions A - C below. For questions marked with a "yes" response, please provide responses to the questions on the following corresponding pages. For questions marked with a "no" response, please check "NA" at the top of the following corresponding pages.

*** A. Adjustment to Local Effort in Certain Fiscal Years.**

- ○ Yes
- ◉ No

IDEA 04 allows an LEA to reduce state and local maintenance of effort by an amount that equals up to 50% of the increase in IDEA funds from the previous year if those funds are used to provide activities authorized under ESEA.

There are limitations to this adjustment. Any LEA identified as not meeting requirements in the State's APR, is prohibited by law from reducing its maintenance of effort figures.

*** B. Permissive Use of IDEA funds for Schoolwide Program.**

- ○ Yes
- ◉ No

IDEA allows an LEA to use funds to carry out a schoolwide program under Section 1114 of ESEA. If an applicant utilizes these funds, you will report the designated amount for each school and ensure that excess cost and service requirements are met.

*** C. Permissive Use of IDEA funds for Coordinated Early Intervening Services. (voluntary)**

- ○ Yes

No

*** C. Permissive Use of IDEA funds for Coordinated Early Intervening Services. (mandatory)**

Yes

No

IDEA allows an LEA to use up to 15% of funds, in combination with other amounts (other than education funds), to develop and implement Coordinated Early Intervening Services, which may include interagency financing structures, for students in kindergarten through grade 12 (with particular emphasis on students in kindergarten through grade 3) who have not been identified as needing special education or related services but who need additional academic and behavioral support to succeed in a general education environment.

NOTE: If an LEA is determined to have significant disproportionality based on race and ethnicity utilizing state criteria, the LEA must utilize Coordinated Early Intervening Services (Section 618 (d) (2) (B)). The amount expended by an LEA under Coordinated Early Intervening Services shall count toward the maximum amount of expenditures such LEAs may reduce in Item "A" Adjustment to Local Effort (above).

If an applicant utilizes these funds, the calculations must be shown on the corresponding pages.

A. Adjustment to Local Effort

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA, Part B

☑ **N/A**

A. Use of General Purpose Special Education Funds as Local Funds

For any fiscal year for which the federal allocation received by a LEA under Section 611(f) Subgrants to LEAs exceeds the amount the LEA received for the previous FY, the LEA may reduce the level of expenditures otherwise required by Section 613(a) (2) (A) (iii) by not more than 50% of the excess. Section 613(a) (2) (C) (i) 300.205

If the LEA chooses to use these funds, the LEA shall use an amount of local funds equal to the reduction in expenditures under clause (i) above, to carry out activities authorized under the Elementary and Secondary Act of 1965. Section 613(a) (2) (C) (ii) 300.205(a)

If the SEA determines that the LEA is unable to establish and maintain programs of free appropriate public education that meet the requirements of Section 613(a) or the SEA has taken action against the LEA under section 616 Monitoring, Technical Assistance and Enforcement, the SEA shall prohibit the LEA from reducing the level of expenditures under clause (i) above for that fiscal year. Section 613(a) (2) (C) (iii)

The amount of funds expended by a LEA under subsection (f) Coordinated Early Intervening Services, shall count toward the maximum amount of expenditures such LEAs may reduce under clause (i) above. Section 613(a) (2) (C) (iv)

If a SEA determines that an LEA is not meeting the requirements of Part B, including the targets in the state's performance plan, the SEA shall prohibit the LEA from reducing its MOE under Section 613(a) (2) (C) for any fiscal year. Section 616(f)

http://www.gpo.gov/fdsys/pkg/PLAW-108publ446/html/PLAW-108publ446.htm

1. Estimated/final IDEA allocation for this year:	$
2. Actual IDEA final allocation for last year:	$

3. Difference (line 1-line 2)>0:	$
4. Line 3 X 50%:	$
5. If the LEA is using funds for CEIS, enter the amount here (this amount should equal the amount on Page C-Question 3).	$
6. Maximum amount available	$
7. Amount reduced if less than the maximum amount available	$

Budget and Justifications

General Purpose Special Education Funds to Be Used As Local Funds

List the ESEA Program(s) under which funds will be used (if more than one, please list all and separate using commas).

+ Account No	Expenditure Account Name	FTE	Amount Budgeted	Justification
			$	
		Total:	$	
+ Must use general education account codes. DO NOT use special education account codes.				

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA, Part B

☑ **N/A**

B. Use of IDEA Funds for Schoolwide Programs under Title I of the ESEA

LEAs may use IDEA funds to carry out a schoolwide program under Section 1114 of the Elementary and Secondary Education Act (ESEA) of 1965, except that the amount used in any schoolwide program shall not exceed:

The number of children with disabilities participating in the schoolwide program multiplied by

The amount received by the LEA for this fiscal year divided by

The number of children with disabilities in the jurisdiction of the LEA. Section 613(a) (2) (D)

	A	B	C	
School Name	**IDEA Allocation**	**No. of SPED Students in LEA**	**No. of SPED in School-Wide School**	**(A/B) x C = Amount for School-wide**
	$			$
			Total:	$

If combining all funds (federal, state, local) may be used for any purpose within schoolwide program.

If consolidating only federal, must be used for educational purposes only.

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA, Part B

☑ **N/A**

C. Use of IDEA Funds for Coordinated Early Intervening Services

Please refer to the IDEA Law, Section 615 (f) (1) - (4) and Section 618(d)(2)(B)(C) available here:

http://www.gpo.gov/fdsys/pkg/PLAW-108publ446/html/PLAW-108publ446.htm

Note: If LEA voluntarily takes up to 15%, the funds must be spent from July 1 - June 30, any remaining funds must be returned to IDEA for programming.

1) Funds Availability Calculation

1. IDEA allocation:	$
2. Maximum amount available for Early Intervening Services: (Line 1 x15%)	$
3. Amount Used if less than maximum permitted:	$

2) Narrative for Voluntary Use of Funds

How were at-risk students identified?

List specific interventions or areas to be addressed include, but not limited to grade-levels, schools, subject areas, behavior, and professional development. Ensure all answers are comprehensive.

3) Projected Expenditures for Coordinated Early Intervening Services

+Account No	Expenditure Account Name	FTE	Amount Budgeted	++Justification
			$	
		Total:	$	
+ Must use general education account codes. DO NOT use special education specific codes.				
++ NOTE: Justifications detailed with specific information must be given for each line item listed above.				

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA, Part B

☑ **N/A**

C. Use of IDEA Funds for Comprehensive Coordinated Early Intervening Service (CCEIS) - Mandatory Use

Please refer to Federal Register/Vol. 81/December 19, 2016/Rules and Regulations

Note: If the LEA does not expend all funds required in section 1 below, remaining funds must be carried forward into the following fiscal year and used for the same purpose.

1) Funds Availability Calculation

1. Total IDEA Allocation (611 and 619) for current year:	* $
2. Amount which must be budgeted for CCEIS: (Line 1 x 15%):	
3. Amount of any CCEIS funds being carried forward from prior year:	* $
4. Total funds to be used in current year for CCEIS:	$

☐ *** 2) Assurance**

The LEA has made a thorough review of policies, procedures, and practices for compliance with IDEA. If applicable, the LEA has publicly reported on any revisions to its policies, procedures, and practices.

3) Areas of Significant Disproportionality and Race/Ethnicity Groups

1. Identify the race/ethnicity of students identified in the significant disproportionality grouping below:

☐ American Indian

☐ Hispanic

- [ ] Asian
- [ ] Pacific Islander
- [ ] African American
- [ ] White
- [ ] Multiracial

2. Indicate where the LEA was identified as having significant disproportionality from the groups listed below:

a. Identification - students identified with:

- [ ] Disability (overall)
- [ ] Autism
- [ ] Emotional Disturbance
- [ ] Intellectual Disability
- [ ] Other Health Impairment
- [ ] Specific Learning Disability
- [ ] Speech/Language Impairment

b. Discipline -SWDs receiving:

- [ ] In-school suspensions for 10 or fewer days
- [ ] In-school suspensions for more than 10 days
- [ ] Out-of-school suspensions/expulsions for 10 or fewer days
- [ ] Out-of-school suspensions/expulsions for more than 10 days
- [ ] Total number of discipline incidents for SWDs

c. Environment-SWDs in:

- [ ] The general education setting less than 40 percent of the day
- [ ] Separate schools or residential facilities

4) Narrative for Use of Funds

1. If a revision of the LEA's policies, procedures, and practices was necessary, please explain what changes were made due to issues associated with areas of disproportionality:

2. Specify all areas funds will target (i.e. grade-levels, schools, interventions, behavior, professional development, etc):

3. How will these funds be used to assist in alleviating the disproportionality problem within the LEA? (Be specific)

4. Will funds be used for issues other than where the LEA was identified as being disproportionate? If yes, please explain:

5) Budgets

1. Amount of funds to be used for SWDs and budgeted with the IDEA budget(s)	$
2. Amount of funds to be used for students not identified as eligible for SPED and budgeted in the GP budget	$
(Total of items 1 and 2 above must agree with the total amount that must be reserved for CCEIS and indicated in Section 1.4 above.)	
NOTE: Any funds used for CCEIS services to identified SWDs MUST be included in the IDEA budget(s) and must be identified within the appropriate narratives with the amount indicated: the total of all funds must agree with the amount indicated in 5.1 above. In addition, the LEA must have a method of identifying all CCEIS funds to document how the funds are budgeted and expended from IDEA.	

NOTE: Any funds used for services to students NOT identified as eligible for SPED must be budgeted within the general purpose budget, identified as CCEIS funds, and shown in the budget line items below. The amount budgeted must agree with funds indicated in 5.2 above.

3. Projected expenditures for CCEIS fund associated with non-SPED students. (Do not use SPED account codes.)

+Account No	Expenditure Account Name	FTE	Amount Budgeted	++Justification
			$	
		Total:	$	

+ Must use general education account codes. DO NOT use special education specific codes.

++ NOTE: Justifications detailed with specific information must be given for each line item listed above.

Non-Supplanting/Maintenance of Effort

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA, Part B

Expenditures

* In order to meet maintenance of effort, the LEA is using:

- (•) State/Local Funds
- ( ) Local Funds Only

Row		A	B	C	D
		2016-2017	2017-2018	* 2018-2019 Projected ▼	2019-2020
1	Actual amount expended for students with disabilities served (State Special Education Expenditure Report)	* $ 3,480,564.67	* $ 3,564,906.23	* $ 4,108,487.00	

2	Total unduplicated count of disabled students served by the school system (End of Year Report)	* 1386	* 1123	* 1020	
3	Per pupil expenditures (Row 1 divided by Row 2)	* $ 2,511.23	* $ 3,174.45	* $ 4,027.93	
4	System's total enrollment (All Students)			* 7269	
5	Percentage of Special Education Students (Row 2 divided by Row 4)			* 14.03 %	
6	Projected Expenditures (Total Expenditures General Purpose Funds)				* $ 3,897,840.00

7. To be eligible for a Part B subgrant, the LEA must have budgeted for SWDs at least the same amount of funds as was actually spent on SWDs during the most recent fiscal year for which information is available. Therefore, if the amount in Row 6 Column D is less than the amount in Row 1 Column B, please provide an explanation as to how the eligibility standard can be met.

The questions below are not to be completed until after the SEER (Special Education Expenditure Report) is submitted into ePlan.

8. The LEA has met Maintenance of Effort requirements for the prior year based on one of the following:

- [ ] Total Expenditures
- [ ] Per pupil expenditures

☐ Other allowable exceptions

9. If selecting 'Other allowable exceptions', please select one or more items below (must upload appropriate documentation to ePlan)

☐ a. Voluntary departure, or departure for just cause, of special education or related services personnel

☐ b. Decrease in enrollment of children with disabilities

☐ c. Termination of LEAs obligation to provide an exceptionally high cost SPED program to student(s) due to the student(s):

(1) Leaving the LEAs jurisdiction

(2) Aging out of the program

(3) No longer needing the program

☐ d. Termination of costly expenditures for long term purchases

☐ e. Assumption of cost by the high cost fun operated by the SEA

Related Documents

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA, Part B

Required Documents

This page is currently not accepting Related Documents.

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA Preschool

Indirect Cost	
Total Contributing to Indirect Cost	$44,571.00
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$1,637.44

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Account Number	Total
71200 - Special Education Program	$41,577.48
72120 - Health Services	$0.00
72130 - Other Student Support	$0.00
72220 - Support Services/Special Education Program	$2,993.52
72410 - Office of the Principal	$0.00
72710 - Transportation	$0.00
99100 - Transfers Out	$500.00
Total	$45,071.00
Adjusted Allocation	$45,071.00
Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA Preschool

Indirect Cost	
Total Contributing to Indirect Cost	$44,571.00
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$1,637.44

71200 - Special Education Program - $41,577.48

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71200 - Special Education Program	116 - Teachers		1.00	$28,361.00	$28,361.00

Narrative Description

To pay for teacher for Preschool Special Education (.65 FTE). Fringe benefits of matching percentages to be paid out of IDEA Preschool. Remaining .35 FTE salary and matching percentage of all benefits will be funded out of IDEA Part B.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71200 - Special	201 - Social Security		1.00	$1,577.00	$1,577.00

Education Program					

Narrative Description
Fringe benefits for teacher salary.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71200 - Special Education Program	204 - State Retirement ▼		1.00	$3,015.00	$3,015.00

Narrative Description
Fringe benefits for teacher salary.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71200 - Special Education Program	206 - Life Insurance ▼		1.00	$63.00	$63.00

Narrative Description
Benefits for PS SPED teacher.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71200 -	207 - Medical Insurance ▼		1.00	$5,013.00	

Special Education Program					$5,013.00

Narrative Description
Benefit for PS Teacher position.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71200 - Special Education Program	208 - Dental Insurance ▼		1.00	$228.00	$228.00

Narrative Description
Benefits for Preschool special education teacher.

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71200 - Special Education Program	210 - Unemployment Compensation ▼		1.00	$69.00	$69.00

Narrative Description
Benefits for PS SPED Teacher

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total

71200 - Special Education Program	212 - Employer Medicare		1.00	$593.00	$593.00

Narrative Description

Benefits for PS SPED Teacher

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
71200 - Special Education Program	429 - Instructional Supplies & Materials		1.00	$2,658.48	$2,658.48

Narrative Description

To purchase materials for Private School SPED Pre-School students and other SPED Pre-School students such as glue sticks, crayons, construction paper, children's books, language enrichment materials and manipulatives for ELA and Math concepts.

Total for 71200 - Special Education Program	$41,577.48
Total for all other Account Numbers	$3,493.52
Total for all Account Numbers	$45,071.00
Adjusted Allocation	$45,071.00
Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA Preschool

Indirect Cost	
Total Contributing to Indirect Cost	$44,571.00
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$1,637.44

72220 - Support Services/Special Education Program - $2,993.52 ▼

Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
72220 - Support Services/Special Education Program	196 - In-Service Training ▼		1.00	$2,993.52	$2,993.52

Narrative Description

To provide inservice training in the areas of curriculum, behavioral and social-emotional learning to our Pre K teachers and teacher assistants.

Total for 72220 - Support Services/Special Education Program	$2,993.52
Total for all other Account Numbers	$42,077.48
Total for all Account Numbers	$45,071.00
Adjusted Allocation	$45,071.00

Remaining	$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA Preschool

Indirect Cost	
Total Contributing to Indirect Cost	$44,571.00
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$1,637.44

99100 - Transfers Out - $500.00

	Account Number	Line Item Number	Optional Program Code	Quantity	Cost	Line Item Total
	99100 - Transfers Out	504 - Indirect Cost		1.00	$500.00	$500.00

Narrative Description
Indirect Cost

Total for 99100 - Transfers Out	$500.00
Total for all other Account Numbers	$44,571.00
Total for all Account Numbers	$45,071.00
Adjusted Allocation	$45,071.00

Remaining		$0.00

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA Preschool

Indirect Cost	
Total Contributing to Indirect Cost	$44,571.00
Indirect Cost Rate	3.77%
Maximum Allowed for Indirect Cost	$1,637.44

Account Number / Line Item Number	71200 - Special Education Program	72220 - Support Services/Special Education Program	99100 - Transfers Out	Total
116 - Teachers	28,361.00			28,361.00
196 - In-Service Training		2,993.52		2,993.52
201 - Social Security	1,577.00	0.00		1,577.00
204 - State Retirement	3,015.00	0.00		3,015.00
206 - Life Insurance	63.00	0.00		63.00
207 - Medical Insurance	5,013.00	0.00		5,013.00

Account Number Line Item Number	71200 - Special Education Program	72220 - Support Services/Special Education Program	99100 - Transfers Out	Total
208 - Dental Insurance	228.00	0.00		228.00
210 - Unemployment Compensation	69.00	0.00		69.00
212 - Employer Medicare	593.00	0.00		593.00
429 - Instructional Supplies & Materials	2,658.48			2,658.48
504 - Indirect Cost			500.00	500.00
Total	41,577.48	2,993.52	500.00	45,071.00
			Adjusted Allocation	45,071.00
			Remaining	0.00

Equipment Purchases Requiring Prior Approval

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA Preschool

☑ N/A

Includes Equipment Having a Useful Life of More Than One Year and an Acquisition Cost of $5,000.00 or More Per Unit

Budget Codes	Quantity	Description	Unit Cost	Total Cost	Justification for Purchase of Each Item
			$	$	
			Total:	$	

Permissive Use Of Funds

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA Preschool

Please respond to Questions A - C below. For questions marked with a "yes" response, please provide responses to the questions on the following corresponding pages. For questions marked with a "no" response, please check "NA" at the top of the following corresponding pages.

*** A. Adjustment to Local Effort in Certain Fiscal Years.**

- ○ Yes
- ◉ No

IDEA 04 allows an LEA to reduce state and local maintenance of effort by an amount that equals up to 50% of the increase in IDEA funds from the previous year if those funds are used to provide activities authorized under ESEA.

There are limitations to this adjustment. Any LEA identified as not meeting requirements in the State's APR, is prohibited by law from reducing its maintenance of effort figures.

*** B. Permissive Use of IDEA funds for Schoolwide Program.**

- ○ Yes
- ◉ No

IDEA allows an LEA to use funds to carry out a schoolwide program under Section 1114 of ESEA. If an applicant utilizes these funds, you will report the designated amount for each school and ensure that excess cost and service requirements are met.

*** C. Permissive Use of IDEA funds for Coordinated Early Intervening Services.**

- ○ Yes

◉ No

IDEA allows an LEA to use up to 15% of funds, in combination with other amounts (other than education funds), to develop and implement Coordinated Early Intervening Services, which may include interagency financing structures, for students in kindergarten through grade 12 (with particular emphasis on students in kindergarten through grade 3) who have not been identified as needing special education or related services but who need additional academic and behavioral support to succeed in a general education environment.

NOTE: If an LEA is determined to have significant disproportionality based on race and ethnicity utilizing state criteria, the LEA must utilize Coordinated Early Intervening Services (Section 618 (d) (2) (B)). The amount expended by an LEA under Coordinated Early Intervening Services shall count toward the maximum amount of expenditures such LEAs may reduce in Item "A" Adjustment to Local Effort (above).

If an applicant utilizes these funds, the calculations must be shown on the corresponding pages.

A. Adjustment to Local Effort

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA Preschool

☑ **N/A**

A. Use of General Purpose Special Education Funds as Local Funds

For any fiscal year for which the federal allocation received by a LEA under Section 611(f) Subgrants to LEAs exceeds the amount the LEA received for the previous FY, the LEA may reduce the level of expenditures otherwise required by Section 613(a) (2) (A) (iii) by not more than 50% of the excess. Section 613(a) (2) (C) (i) 300.205

If the LEA chooses to use these funds, the LEA shall use an amount of local funds equal to the reduction in expenditures under clause (i) above, to carry out activities authorized under the Elementary and Secondary Act of 1965. Section 613(a) (2) (C) (ii) 300.205(a)

If the SEA determines that the LEA is unable to establish and maintain programs of free appropriate public education that meet the requirements of Section 613(a) or the SEA has taken action against the LEA under section 616 Monitoring, Technical Assistance and Enforcement, the SEA shall prohibit the LEA from reducing the level of expenditures under clause (i) above for that fiscal year. Section 613(a) (2) (C) (iii)

The amount of funds expended by a LEA under subsection (f) Coordinated Early Intervening Services, shall count toward the maximum amount of expenditures such LEAs may reduce under clause (i) above. Section 613(a) (2) (C) (iv)

If a SEA determines that an LEA is not meeting the requirements of Part B, including the targets in the state's performance plan, the SEA shall prohibit the LEA from reducing its MOE under Section 613(a) (2) (C) for any fiscal year. Section 616(f)

http://www.gpo.gov/fdsys/pkg/PLAW-108publ446/html/PLAW-108publ446.htm

1. Estimated/final IDEA allocation for this year:	$
2. Actual IDEA final allocation for last year:	$

3. Difference (line 1-line 2)>0:	$
4. Line 3 X 50%:	$
5. If the LEA is using funds for CEIS, enter the amount here (this amount should equal the amount on Page C-Question 3).	$
6. Maximum amount available	$
7. Amount reduced if less than the maximum amount available	$

Budget and Justifications

General Purpose Special Education Funds to Be Used As Local Funds

List the ESEA Program(s) under which funds will be used (if more than one, please list all and separate using commas).

+ Account No	Expenditure Account Name	FTE	Amount Budgeted	Justification
			$	
		Total:	$	
+ Must use general education account codes. DO NOT use special education account codes.				

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA Preschool

☑ **N/A**

B. Use of IDEA Funds for Schoolwide Programs under Title I of the ESEA

LEAs may use IDEA funds to carry out a schoolwide program under Section 1114 of the Elementary and Secondary Education Act (ESEA) of 1965, except that the amount used in any schoolwide program shall not exceed:

The number of children with disabilities participating in the schoolwide program multiplied by

The amount received by the LEA for this fiscal year divided by

The number of children with disabilities in the jurisdiction of the LEA. Section 613(a) (2) (D)

	A	B	C	
School Name	**IDEA Allocation**	**No. of SPED Students in LEA**	**No. of SPED in School-Wide School**	**(A/B) x C = Amount for School-wide**
	$			$
			Total:	$

If combining all funds (federal, state, local) may be used for any purpose within schoolwide program.

If consolidating only federal, must be used for educational purposes only.

C. Coordinated Early Intervening Services (Voluntary)

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA Preschool

☑ **N/A**

C. Use of IDEA Funds for Coordinated Early Intervening Services

Please refer to the IDEA Law, Section 615 (f) (1) - (4) and Section 618(d)(2)(B)(C) available here:

http://www.gpo.gov/fdsys/pkg/PLAW-108publ446/html/PLAW-108publ446.htm

Note: If LEA voluntarily takes up to 15%, the funds must be spent from July 1 - June 30, any remaining funds must be returned to IDEA for programming.

1) Funds Availability Calculation

1. IDEA allocation:	$
2. Maximum amount available for Early Intervening Services: (Line 1 x15%)	$
3. Amount Used if less than maximum permitted:	$

2) Narrative for Voluntary Use of Funds

How were at-risk students identified?

List specific interventions or areas to be addressed include, but not limited to grade-levels, schools, subject areas, behavior, and professional development. Ensure all answers are comprehensive.

3) Projected Expenditures for Coordinated Early Intervening Services

+Account No	Expenditure Account Name	FTE	Amount Budgeted	++Justification
			$	
		Total:	$	
+ Must use general education account codes. DO NOT use special education specific codes.				
++ NOTE: Justifications detailed with specific information must be given for each line item listed above.				

Related Documents

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - IDEA Preschool

Required Documents

This page is currently not accepting Related Documents.

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Assurances

This certification is required by the Department of Education regulations implementing Executive Order 12549, Debarment and Suspension, 34 CFR Part 85, for all lower tier transactions meeting the threshold and tier requirements stated at Section 85.110.

Applies to All ESEA Programs Included in this Application

☑ *** The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable for ESEA, including those outlined below.**

1.	Use fiscal control and fund accounting procedures that ensure proper disbursement of and accounting for federal funds paid to that agency under each program. Reference CMIA 7211R rule
2.	Keep such records, and provide such information to the State, as may be reasonably required for fiscal audit, data reporting, and program evaluation.
3.	Ensure all salaries are paid from project funds according to LEA rates. State/CONUS travel rates are to be used for project travel expenses. Adequate travel logs, as well as other necessary information, must be maintained to support expenditures.
4.	Charge amounts for personnel services that are based on payrolls documented and approved in accordance with the generally accepted practice of the LEA. Payrolls must be supported by time and attendance or equivalent records for individual employees. Salaries and wages of employees chargeable to more than one grant program or cost objective, if applicable, must be supported by appropriate time distribution records.
5.	Use these funds to supplement, and not supplant, the funds that would be made available in the absence of such federal funds, from non-federal sources and not supplant such funds.

6.	Maintain control of program funds and adhere to allowability procedures for goods and services acquired with federal funds. The LEA shall retain all titles to property acquired with those funds, including equipment placed in private schools pursuant to Section 8501.
7.	Recognize that state approval of an application does not relieve the LEA of its responsibility to comply with all applicable program and fiscal requirements.
8.	Comply with Title VI of the Civil Rights Act of 1964. The Office for Civil Rights enforces several federal civil rights laws that prohibit discrimination in programs or activities that receive federal financial assistance from the Department of Education. Discrimination on the basis of race, color, and national origin is prohibited by Title VI of the Civil Rights Act of 1964; sex discrimination is prohibited by Title IX of the Education Amendments of 1972; discrimination on the basis of disability is prohibited by Section 504 of the Rehabilitation Act of 1973; and age discrimination is prohibited by the Age Discrimination Act of 1975. These civil rights laws enforced by OCR extend to all state education agencies, elementary and secondary school systems, colleges and universities, vocational schools, proprietary schools, state vocational rehabilitation agencies, libraries, and museums that receive U.S. Department of Education funds. Areas covered may include, but are not limited to: admissions, recruitment, financial aid, academic programs, student treatment and services, counseling and guidance, discipline, classroom assignment, grading, vocational education, recreation, physical education, athletics, housing, and employment. OCR also has responsibilities under Title II of the Americans with Disabilities Act of 1990, including prohibiting disability discrimination by public entities, whether or not they receive federal financial assistance.
9.	Comply with Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972. (http://www.eeoc.gov/laws/statutes/titlevii.cfm)
10.	Maintain fiscal effort in accordance with section 8521.
11.	Comply with section 8501 regarding participation by private school children and teachers.
12.	Educational Rights and Privacy for Parents and Students
	The Board of Education will comply with all the privacy protections afforded parents and students under section 444 of the General Education Provisions Act (20 U.S.C. 1232g), as added by the Family Educational Rights and Privacy Act of 1974 (section 513 of Public Law 93-380; 88 Stat. 571).
13.	Termination of Employment and Unpaid Leave. Upon termination, any leave balance paid to a federally funded employee above the amount of leave earned in the current grant year shall NOT be paid from federal funds as detailed in 2 CFR 200.431 (b)(3).

14.	Certification Regarding Constitutionally Protected Prayer in Public Elementary and Secondary Schools. In order to receive funds under the ESEA as amended by the ESSA, an LEA must certify in writing to the state that no policy of the LEA prevents or otherwise denies participation in constitutionally protected prayer in public elementary and secondary schools as set forth in Section 8524. Certification must be provided to the state by October 1 of each year during which the LEA participates in an ESEA program.
15.	Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions. As required by the Department of Education regulations implementing Executive Order 12549 and 12689, Debarment and Suspension, 2 CFR Part 180, the LEA must meet the threshold and tier requirements stated at Section 85.110.

Instructions for Certification

1.	By acknowledging these assurances, the LEA is providing the certification set out below.
2.	The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.
3.	The LEA agrees by submitting this proposal that it will exclude a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
4.	The LEA further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
5.	The LEA in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless the LEA knows the certification is erroneous. Each participant may, but is not required to, check the Nonprocurement List.
6.	The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time it learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

7.	Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
8.	The certification in this clause is a material representation of fact by the LEA upon which reliance was placed when this transaction was entered into. If it is later determined that the LEA knowingly rendered an erroneous certification, or if an LEA in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in the transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification

The LEA certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Equity for Students, Teachers, and Other Program Beneficiaries

Section 427 of the General Education Provision Act requires LEAs to describe in their applications the steps they propose to take in order to ensure access to education and promote educational excellence by:

"(1) ensuring equal opportunities to participate for all eligible students, teachers, and other program beneficiaries in any project or activity carried out under an applicable program; and

(2) promoting the ability of such students, teachers, and beneficiaries to meet high standards."

Therefore, the LEA will ensure equitable participation in all local-level programs by students, teachers, and other beneficiaries with special needs through the following activities:

1. ensuring that all training for teachers and others who will conduct parental involvement activities is accessible to

all participants and includes strategies for increasing access to the school and its activities for all parents regardless of disability or language spoken.

2. including accessibility guidelines as part of the criteria for effective professional development activities provided throughout the LEA as well as by federal programs.

3. using the LEA computer network to disseminate information to all constituents.

4. providing technical assistance through on-site visits to verify that equitable practices are being followed by schools.

5. including written statements in communications that advertise LEA-level activities to ensure that all necessary accommodations are made for equitable participation by constituents.

6. maintaining special task forces to formulate policy for coordination of programs to ensure equitable access of all student populations, including disadvantaged students, students with disabilities, students with emerging English skills, migrant students, homeless, neglected, or delinquent students, and others.

7. implementing other activities as appropriate.

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Assurances

The applicant hereby certifies to the Commissioner of Education that the representation made in this application properly reflects the projected pupils, personnel, and expenditures to be incurred in the operation of the special education program for pupils with disabilities conducted within the LEA, that the expenditures for services and goods will be made exclusively for the benefit of pupils which meet the eligibility criteria established by the U.S. Department of Education, and that personnel assignments and other documentation of expenses will be readily available for audit. All records necessary to ensure the correctness of the information provided by the agency will be kept five years beyond the final reporting date and access to such records will be provided to the SEA.

☑ *** The local education agency (LEA) hereby assures the state education agency (SEA) that the LEA meets each of the following conditions:**

1.	Special Education and Related Services will be provided in compliance with established Federal and State Rules, Regulations, & Minimum Standards.	
2.	The LEA, in providing for the education of children with disabilities within its jurisdiction, has in effect policies, procedures, and programs that are consistent with the State policies and procedures established under §612.	
	a.	A free appropriate public education (FAPE) is available to all children with disabilities, as defined under §602(3) who have a current individualized education program (IEP), residing in the state between the ages of 3 through 21, inclusive, including children with disabilities who have been suspended or expelled from school. 612(a) (1)
	b.	The LEA has established a goal of providing full educational opportunity to all children with disabilities and a detailed timetable for accomplishing that goal. 612(a) (2)

	c.	All children with disabilities residing in the LEA, including those who are experiencing homelessness, in foster care, or attending private schools within the LEA's jurisdiction, regardless of the severity of their disabilities, and in need of special education and related services, are identified, located, and evaluated, and a practical method is developed and implemented to determine which children with disabilities are currently receiving needed special education and related services. 612(a) (3)
	d.	An individualized education program (IEP), or an individualized family service plan (IFSP), that meets the requirements of section 636(d), is developed, reviewed and revised for each child with a disability in accordance with section 614(d). 612(a) (4)
	e.	To the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special classes, separate schooling, or other removal of children with disabilities from the regular educational environment occurs only when the nature or severity of the disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily. 612(a) (5) (A)
	f.	Children with disabilities and their parents are afforded the procedural safeguards required by §615. 612(a) (6)
	g.	Children with disabilities are evaluated in accordance with subsections (a) through (c) of § 614. 612(a) (7)
	h.	LEAs will comply with §617(c) relating to the confidentiality of records and information. 612(a) (8)
	i.	Children participating in early intervention programs assisted under Part C and who will participate in preschool programs will experience a smooth and effective transition consistent with §637(a) (9). LEAs will participate in transition planning conferences arranged by the Lead Agency under §635(a) (10) and an IEP or, if consistent with sections 614(d) (2) (B) and 636(d), and IFSP will be developed and implemented by the third birthday. 612(a) (9)
	j.	Ensure that all requirements under §612(a) (10) regarding children in private schools are being carried out in a manner consistent with the statute.
	k.	Ensure that all requirements under T.C.A. §49-10-107, T.C.A. §49-10-305, and T.C.A. §49-10-701, regarding Contracts for Special Education Services are being carried out in a manner consistent with the statute.

	l.	The LEA shall ensure that all personnel necessary to carry out this part are appropriately and adequately prepared, subject to the requirements of Sec. 9214 (d)(2) of the Elementary and Secondary Education Act of 1965 as amended by the Every Student Succeeds Act.
	m.	This LEA will either choose to coordinate with the National Instructional Materials Access Center when purchasing print instructional materials in accordance with section 612(a)(23) or will provide instructional materials to blind persons or other persons with print disabilities in a timely manner. 613(a)(6)
	n.	The LEA ensures that timely and meaningful consultation has occurred with private schools and the parents of home-schooled special education students.
3.	The LEA shall provide the SEA with information necessary to enable the SEA to carry out its duties under this part, including, with respect to Sections 612(a) (15) and 612 (a) (16), information relating to the performance of children with disabilities participating in programs carried out under this part. 613(a) (7)	
4.	The LEA shall make available to parents of children with disabilities and to the general public all documents relating to the eligibility of such agency under this part. 613(a) (8)	
5.	The LEA shall cooperate under section 1308 of the Elementary and Secondary Education Act of 1965 to ensure the linkage of records pertaining to migratory children with disabilities for the purpose of electronically exchanging, among the States, health and educational information regarding such children. 613(a) (9)	
6.	Subject to section 613(b) (3), the LEA application submitted to the SEA shall remain in effect until the LEA submits to the SEA such modifications as the LEA determines necessary. 613(b) (2)	
7.	Ensure that all requirements under §613(a) (5) regarding treatment of Charter Schools and their students are being carried out in a manner consistent with the statute.	
8.	Children with disabilities served with IDEA funds shall be counted in the same manner as children without disabilities to supplement the academic program funds earned and paid from the Basic Education Program. TRR&MS 0520-1-9-.03 (3) (a)	

9.	Funds provided under IDEA will be used to pay the excess cost of providing special education and related services to children with disabilities; shall be used to supplement the State, Local and other Federal funds and not to supplant such funds; and shall not be used, except as provided in §613(a) (2) (B)-(C) to reduce the level of expenditures. §613(a) (2) (A) and §612(a) (17), TRR&MS 0520-1-9-03(2) (k) (4)
10.	According to SBE Rule 0520-1-9-14(6) (a), procedures for providing an independent education evaluation (IEE) upon parental request have been submitted and approved to the SEA. Any future revision to the IEE procedure will be submitted to the SEA for approval.
11.	As noted in TCA 9-1-104 (a) & (b) Maximum class size, LEA case load and class size standards have been submitted and approved by the SEA. There have been no changes since the original submission. (The State will review LEA caseload and class size standards for compliance.) Any future LEA updates or revisions will be submitted to the Special Populations division at the SEA for approval and for reference purposes.
12.	Children with disabilities served with IDEA funds have at least the same average amount spent on them, from sources other than Part B, as do the children in the school system taken as a whole. TRR&MS 0520-1-9-.03 (3) (a) (b)
13.	Eligibility as a child with a disability pursuant to the IDEA and state disability eligibility standards will be established prior to expenditure of IDEA Part B funds for implementation of school nurse or school health services pursuant to 34 C.F.R. §300.34(c)(13).
14.	Children with healthcare needs or medical conditions of a short duration, temporary nature, or medical conditions that require infrequent school nurse or school health services, and whose educational performance is not adversely affected by such healthcare needs or medical conditions, will not be certified as eligible pursuant to IDEA and state disability eligibility standards for the purpose of accessing IDEA Part B funds to provide school nurse or school health services for such children.
15.	Prior to including school nurse or school health services in an Individualized Education Program (IEP), an IEP Team will determine that the child needs school nurse or school health services to benefit from his or her education and thereby receive FAPE. In making this determination, the IEP Team will consider the child's educational progress.

16.	School nurse or school health services will not be included as related services in instances where an IDEA eligible child's healthcare needs or medical condition do not affect his or her educational performance or the receipt of FAPE.
17.	The LEA follows established methods to assure that purchases with federal funds comply with federal cost principles (necessary, reasonable, and allocable). 34 CFR §80.20 (b)(5); Basic Guidelines
18.	The LEA has spent the minimum amount of State and local funds for the education of children with disabilities in elementary and secondary schools prior to using IDEA Part B funds. 34 C.F.R. §300.16

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Assurances

☑ *** The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable under Office of Civil Rights (OCR), including those outlined below.**

1.	Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d et seq., which prohibits discrimination on the basis of race, color, or national origin in any program or activity receiving Federal financial assistance;
2.	Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in any education program or activity receiving federal financial assistance; and
3.	All regulations, guidelines, and standards issued by the Tennessee Department of Education and U.S. Department of Education under any of these statutes.

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Assurances

☑ *** The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable to the assurances outlined below.**
The LEA has engaged in timely and meaningful consultation as required by ESEA 8501(c) and maintains all required documentation to support such consultation.
The LEA will ensure that all supported activities are approved and provided in a timely fashion and in accordance with agreements made as a result of meaningful consultation with non-public/private school representatives.
The LEA will obligate all non-public/private school funds during the fiscal year in which allocated and in support of activities agreed upon as a result of required consultation.
The LEA will engage in ongoing consultation with participating non-public/private school representatives as necessary to ensure continued communication, monitor agreed-upon activities, and to determine the effectiveness of provided activities.

Fiscal OMB A-133 Assurances

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Assurances

☑ *** The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable for OMB Circular A-133, including those outlined below.**

Part 6 - Internal Control		
As a condition of receiving federal awards, non-federal entities agree to comply with laws, regulations, and the provisions of contract and grant agreements and to maintain internal control to provide reasonable assurance of compliance with these requirements. Non-federal entities and their auditors will need to exercise judgment in determining the most appropriate and cost effective internal control in a given environment or circumstance to provide reasonable assurance for compliance with federal program requirements.		
	The Control Environment is the foundation for all other components of internal control, including the following:	
		Part 6 characteristics of internal control relating to each of the five components of internal control that should reasonably assure compliance with the requirements of federal laws, regulations, and program compliance requirements. A description of the components of internal control and examples of characteristics common to the 14 types of compliance requirements are listed below. Objectives of internal control and examples of characteristics specific to each of 13 of the 14 types of compliance requirements follow this introduction. (Because Special Tests and Provisions are unique for each program, we could not provide specific control objectives and characteristics for this type of compliance requirement.)
	1.	A sense of conducting operations ethically is evidenced by a code of conduct or other verbal or written directive.
	2.	If there is a governing Board, the Board has established an Audit Committee or equivalent that is responsible for engaging the auditor, receiving all reports and communications from the auditor, and ensuring that audit findings and recommendations are adequately addressed.
	3.	Management positively responds to prior questioned costs and control recommendation.

	4.	Management respects and adheres to program compliance requirements.
	5.	Key managers' responsibilities clearly defined.
	6.	Key managers have adequate knowledge and experience to discharge their responsibilities.
	7.	Staff are knowledgeable about compliance requirements and being given responsibility to communicate all instances of noncompliance to management.
	8.	Management's commitment to competence ensures that staff receive adequate training to perform their duties.
	9.	Management support of adequately collects information via a reporting system.
	Risk Assessment is the entity's identification and analysis of risks relevant to achievement of its objectives, forming a basis for determining how the risks should be managed.	
	1.	Program managers and staff understand and have identified key compliance objectives.
	2.	Organizational structure provides identification of risks of noncompliance: - Key managers have been given responsibility to identify and communicate changes (including alleged fraud, waste, or abuse). - Employees who require close supervision (e.g. inexperienced) are identified. - Management has identified and assessed complex operations, programs, or projects. - Management is aware of results of monitoring, audits, and reviews, and considers related risk of noncompliance.
	3.	Process established to implement changes in program objectives and procedures.
	Control Activities are the policies and procedures that help ensure that management's directives are carried out.	
	1.	Operating policies and procedures are clearly written, and communicated, and followed.
	2.	Procedures are in place to implement changes in laws, regulations, guidance, and funding agreements affecting federal awards.
	3.	Management has a procedure to prohibit overriding established controls.
	4.	Adequate segregation of duties provided between performance, review, and recordkeeping of a task.

	5.	Computer and program controls should include: -Data entry controls, e.g., edit checks. -Exception reporting. -Access controls. -Reviews of input and output data. -Computer general controls and security controls (including protecting personally identifiable information).
	6.	Supervision of employees commensurate with their level of competence.
	7.	Personnel with adequate knowledge and experience to discharge responsibilities.
	8.	Equipment, inventories, cash, and other assets are secured physically and periodically inventoried (at least once every two years) and compared to recorded amounts.
	9.	If there is a governing Board, the Board conducts regular meetings where financial information is reviewed and the results of program activities and accomplishments are discussed. Written documentation is maintained of the matters addressed at such meetings.
	Information and Communication are the identification, capture, and exchange of information in a form and time frame that enable people to carry out their responsibilities.	
	1.	The accounting system provides for separate identification of federal and non-federal transactions and allocation of transactions applicable to both.
	2.	Adequate source documentation exists to support amounts and items reported.

Fiscal OMB 2 CFR 1.100 Assurances

Cumberland County (180) Public District - FY 2020 - Consolidated - Rev 0 - Assurances

☑ *** The local educational agency (LEA) hereby assures the state educational agency (SEA) that the LEA follows all regulations applicable for Single Audit, including those outlined below. All regulations in Uniform Grant Guidance (UGG), including those outlined below in instances where revisions to guidance occurs, the LEA assures it will follow all current regulations.**

GRANTS AND AGREEMENTS [2 CFR 1.100]	
§200.61	Internal Controls.
	Internal controls means a process, implemented by a LEA, designed to provide reasonable assurance regarding the achievement of objectives in the following categories: (a) Effectiveness and efficiency of operations; (b) Reliability of reporting for internal and external use; and (c) Compliance with applicable laws and regulations.
§200.62	Internal Control Over Compliance Requirements for Federal Awards

	Internal control over compliance requirements for federal awards means a process implemented by a LEA designed to provide reasonable assurance regarding the achievement of the following objectives for federal awards: (a) Transactions are properly recorded and accounted for, in order to: (1) Permit the preparation of reliable financial statements and Federal reports; (2) Maintain accountability over assets; and (3) Demonstrate compliance with Federal statutes, regulations, and the terms and conditions of the Federal award; (b) Transactions are executed in compliance with: (1) Federal statutes, regulations, and the terms and conditions of the Federal award that could have a direct and material effect on a Federal program; and (2) Any other Federal statutes and regulations that are identified in the Compliance Supplement; and (c) Funds, property, and other assets are safeguarded against loss from unauthorized use or disposition.
§200.201	Use of Grant Agreements (Including Fixed-Amount Awards), Cooperative Agreements, and Contracts
	(3) The LEA must certify in writing to the federal awarding agency or pass-through entity at the end of the federal award that the project or activity was completed or the level of effort was expended. If the required level of activity or effort was not carried out, the amount of the federal award must be adjusted.
§200.302	Financial Management
	(b)(4) Effective control over, and accountability for, all funds, property, and other assets. The LEA must adequately safeguard all assets and assure that they are used solely for authorized purposes. See § 200.303 Internal Controls.
§200.303	Internal Controls

	The LEA must: (a) Establish and maintain effective internal control over the federal award that provides reasonable assurance that the LEA is managing the federal award in compliance with federal statutes, regulations, and the terms and conditions of the federal award. These internal controls shall comply with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States and the "Internal Control Integrated Framework", issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
§200.305	Payment
	(b)(6)(iv) A payment must not be made to a LEA for amounts that are withheld by the LEA from payment to contractors to assure satisfactory completion of work. A payment must be made when the LEA actually disburses the withheld funds to the contractors or to escrow accounts established to assure satisfactory completion of work.
§200.318	General Procurement Standards
	(a) LEAs must use its own documented procurement procedures which reflect applicable state and local laws and regulations provided that the procurements confirm to applicable federal law and regulations.
§200.321	Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms

	(a) The LEA must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. (b) Affirmative steps must include: (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists; (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources; (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises; (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.
§200.324	Federal Awarding Agency or Pass-Through Entity Review
	(c)(2) The LEA may self-certify its procurement system. Such self-certification must not limit the federal awarding agency's ability to survey the system. Under a self-certification procedure, the federal awarding agency may rely on written assurances from the LEA that it is complying with these standards. The LEA must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.
§200.325	Bonding Requirements
	(a) A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.
	(c) A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.
§200.328	Monitoring and Reporting Program Performance

	(a) The LEA is responsible for oversight of the operations of the federal award supported activities. The LEA must monitor its activities under federal awards to assure compliance with applicable federal requirements and performance expectations are being achieved. Monitoring by the LEA must cover each program, function or activity.
§200.400	Policy Guide
	(c) The LEA, in recognition of its own unique combination of staff, facilities, and experience, has the primary responsibility for employing whatever form of sound organization and management techniques may be necessary in order to assure proper and efficient administration of the federal award.
	(e) In reviewing, negotiating and approving cost allocation plans or indirect cost proposals, the cognizant agency for indirect costs should generally assure that the LEA is applying these cost accounting principles on a consistent basis during their review and negotiation of indirect cost proposals. Where wide variations exist in the treatment of a given cost item by the LEA, the reasonableness and equity of such treatments should be fully considered. See § 200.56 Indirect (facilities & administrative (F&A)) costs.
§200.415	Required Certifications
	(a) To assure that expenditures are proper and in accordance with the terms and conditions of the federal award and approved project budgets, the annual and final fiscal reports or vouchers requesting payment under the agreements must include a certification, signed by an official who is authorized to legally bind the LEA, which reads as follows: "By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, § 1001 and Title 31, §§ 3729-3730 and 3801-3812)." (b) Certification of cost allocation plan or indirect (F&A) cost rate proposal.
§200.427	Bonding Costs

	(a) Bonding costs arise when the federal awarding agency requires assurance against financial loss to itself or others by reason of the act or default of the LEA. They arise also in instances where the LEA requires similar assurance, including: bonds as bid, performance, payment, advance payment, infringement, and fidelity bonds for employees and officials.
§200.430	Compensation-Personal Services
	(a) General. Compensation for personal services includes all remuneration, paid currently or accrued, for services of employees rendered during the period of performance under the federal award, including but not necessarily limited to wages and salaries. Compensation for personal services may also include fringe benefits which are addressed in § 200.431 Compensation-Fringe Benefits. Costs of compensation are allowable to the extent that they satisfy the specific requirements of this part.
§200.440	Standards for Documentation of Personnel Expenses
	(i) LEA personnel expenses must 1. Be supported by a system of internal controls which provides reasonable assurance charges are accurate, allowable and allocable; 2. Be incorporated into official records; 3. Reasonably reflect total activity for which employee is compensated; 4. Encompass all activities (federal and non-federal); 5. Comply with established accounting policies and practices; and 6. Support distribution among specific activities or cost objectives.
§200.433	Contingency Provisions
	(c) Payments made by the federal awarding agency to the LEA's "contingency reserve" or any similar payment made for events the occurrence of which cannot be foretold with certainty as to the time or intensity, or with an assurance of their happening, are unallowable, except as noted in §§200.431 Compensation - fringe benefits regarding self-insurance, pensions, severance, and post-retirement health costs and 200.447 Insurance and indemnification.
§200.435	Defense and Prosecution of Criminal and Civil Proceedings, Claims, Appeals, and Patent Infringements

	(i) Costs which may be unallowable under this section, including directly associated costs, must be segregated and accounted for separately. During the pendency of any proceeding covered by paragraphs (b) and (f) of this section, the federal government must generally withhold payment of such costs. However, if in its best interests, the federal government may provide for conditional payment upon provision of adequate security, or other adequate assurance, and agreement to repay all unallowable costs, plus interest, if the costs are subsequently determined to be unallowable.
§200.521	Management Decisions
	(a) General. The management decision must clearly state whether or not the audit finding is sustained, the reasons for the decision, and the expected auditee action to repay disallowed costs, make financial adjustments, or take other action. If the auditee has not completed corrective action, a timetable for follow-up should be given. Prior to issuing the management decision, the Federal agency or pass-through entity may request additional information or documentation from the auditee, including a request for auditor assurance related to the documentation, as a way of mitigating disallowed costs. The management decision should describe any appeal process available to the auditee. While not required, the federal agency or pass-through entity may also issue a management decision on findings relating to the financial statements which are required to be reported in accordance with GAGAS.
App. II	F. CERTIFICATION.
	1. Certification of Charges To assure that expenditures for federal awards are proper and in accordance with the agreement documents and approved project budgets, the annual and/or final fiscal reports or vouchers requesting payment under the agreements will include a certification, signed by an authorized official of the LEA, which reads "By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code, Title 18, § 1001 and Title 31, §§ 3729-3733 and 3801-3812)".

Cumberland County School Nutrition Program

Date: April 30, 2019

To: Cumberland County Board of Education
Mrs. Teresa Boston, Board of Education Chair
Mrs. Janet C. Graham, Director of Schools

From: Kathy Hamby, School Nutrition District Supervisor

Subject: The 2019 - 2020 Annual Food, Non-Food Supplies and Services Bid Packet

The Cumberland County School Nutrition Program would like to share the 2019-2020 Annual Food, Non-Food Supplies and Services Bid Packet information. With the exception of the Beverage Category, all catagories are awarded Total Bottom Line by Category. Beverage is awarded by Line Item.

The categories for bid are:

- Ice Cream
- Milk
- Waste Pickup and Disposal

The following categories have been renewed per bid conditions:

- Beverage (Coke, IWC, and Trident)
- Chemicals and Janitorial Supplies (IWC)
- Dinnerware (Strategic-Knoxville)
- Fresh Produce (IWC)
- Main Food and Non-Food Supplies (IWC)

Bid Chart

Category	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Main Food/Non Food Supplies	Bid	Bid	Renewed Year 1	Bid	Renewed Year 1	Renewed Year 2	Renewed Year 3 w/ increase
Chemicals and Janitoral Supplies	Bid	Bid	Renewed Year 1	Bid	Renewed Year 1	Renewed Year 2	Renewed Year 3 w/ increase
Fresh Produce	Bid	Renewed Bid Year 1	Renewed Year 2	Renewed Year 3	Bid	Renewed Year 1	Renewed Year 2 w/no increase
Milk	Bid	Bid	Renewed Year 1	Renewed Year 2	Renewed Year 3	Renewed Year 4	Bid
Ice Cream	Bid	Bid	Renewed Year 1	Renewed Year 2	Renewed Year 3	Renewed Year 4	Bid
Beverage (Coke)	Bid	Renewed Bid Year 1	Renewed Year 2	Renewed Year 3	Renewed Year 4	Bid	Renewed Bid Year 1 w/increase
Beverage (IWC)	Bid	Bid	Renewed Year 1	Bid	Renewed Year 1	Renewed Year 2	Renewed Year 3 w/ increase
Beverage (Trident)	Renewed Year 1	Renewed Year 2	Renewed Year 3	Bid	Renewed Year 1	Bid	Renewed Year 1 w/no increase
Waste Disposal & Pickup	Bid	Renewed Bid Year 1	Renewed Year 2	Renewed Year 3	Renewed Year 4	Bid	Bid
Dinnerware	Bid	Renewed Bid Year 1	Renewed Year 2	Renewed Year 3	Renewed Year 4	Bid	Renewed Year 1 w/no increase

Cumberland County Schools
NUTRITION
Feeding Hungry Minds

Date: April 30, 2019

To: Mr. Nathan Brock, County Finance Director

From: Cumberland County School Nutrition Program

Topic: Vendors to Receive the 2019-2020 Annual Bid Announcements

The Cumberland County School Nutrition Program would like the following vendors to receive bid specifications packets for the 2019-2020 School Year. The bid term will run from August 1, 2019 through July 31, 2020. The bid may be extended to cover a total of five (5) school years provided the vendor and the CCSNP are in mutual agreement to extend the bid contract.

Waste Pick Up & Disposal

Cumberland Waste Disposal
Attn: Patty Turner
81 Stevens Street
Crossville, TN. 38555

Jack's Garbage Pick Up
634 Carmack Sapp Road
Pikeville, TN. 37367

Plateau Sanitation
11841 Highway 70 N.
Crossville, TN. 38571

Ice Cream

Mayfield Dairy Company
Attn: Pat Purdy
P. O. Box 310
806 East Madison Avenue
Athens, TN. 37371-0310

Prairie Farms
Attn: J D Clifton
2040 Madison Avenue
Memphis, TN. 38104

Blue Bell Creameries, L. P.
Bid Department
Huntsville Branch
P. O. Box 32
Mooresville, AL. 35649

H. T. Hackney
Attn: Mike DelAguro
2500 Buttermilk Rd. West
Lenoir, TN. 37771

Milk

Mayfield Dairy Company
Attn: Pat Purdy
P. O. Box 310
806 East Madison Avenue
Athens, TN. 37371-0310

Borden Dairy Company
Attn: Patti Penix
221 West Hal Rogers Parkway
London, KY. 40741

Prairie Farms
Attn: J D Clifton
2040 Madison Avenue
Memphis, TN. 38104

H. T. Hackney
Attn: Mike DelAguro
2500 Buttermilk Rd. West
Lenoir, TN. 37771

Frank Brown Elementary

Personnel Recommendations for Fiscal Year 2019/2020

Renewed

Tenured	Non-Tenured	Non-Certified
Bailey, Paula	***Cox, Jennifer**	Adams, Gary
Beaty, Lance	Crabtree, Lindsey	Brewer, Mary
Buckner, Tracie	Goss, Amanda	Brock, Rebecca
Cole, Michelle	Griffis, Heidi	Brown, Peggy
Davis, Dwayne	Hild, Megan	Bryson, Jo
Denney, Taylor	Kemmer, Cindy	Donnell, Sheila
Dial, Myra	Knight, Walton	Carson, Cathy
Harris, Kimberly	Morice, Reagan	Gross, Michelle
Hazel, Heather	Nakdimen, Charlotte	Hargis, Tammy
Hill, Jamie	Owen, Andrew	Johnson, Andrea
Houston, Amanda	Purdue, Rebecca	Legett, Cheri
Leahy, Richard	***Thurman, Kelly**	Lockwood, Charlotte
Lewis, Kasi	***Turner, Beverly**	Mifflin, Donna
Lewis, Kevin		Norris, Lisa
Melton, Rita		Potter, Lance
Parker, Lisa		Whaley, Michelle
Phillips, Aprel		
Smith, Julie		
Speich, Stephanie		
Standefer, Rebecca		
Tayse, Gwen		
Walker, Karen		

Renewed with Conditions

Tenured	Non-Tenured	Non-Certified

Non-Renewed

Tenured	Non-Tenured	Non-Certified
	Dale, Kelsey	
	Shackelford, Janae	

***Bold** * indicates tenure eligibility for FY 19/20 pending LOE scores*

County Wide and Central Services
Personnel Recommendations for Fiscal Year 2019/2020

Renewed

Tenured

Burks, Tracy
Casteel, Robbie
Daniels, Sharon
Davis, Kristyn
Eldridge, Leslie
Farley, Rebecca
Flowers, Rachel
Fox, Lillian
Garrett, Joy
Hall, Dawn
Harris, Kacee
Hayes, Julie
Inman, Keena
Kerley, Karen
Magnusson, Ronny
Maxwell, Ina
Presson, Vicki
Pugh, Jill
Rofe, Jessica
Tanner, Theresa
VanWinkle, Breanna
Wood, Rebecca

Non-Tenured

Kiley, Cheryl
Overstreet, Patricia
Polson, Marsha
Ramsey, Sara
Schlafer, Dan
Tindell, Michelle

Non-Certified

Abston, Christina Faith
Alford, Terri
Aytes, James
Aytes, Josh
Brass, Jimmie Mae
Bray, Kim
Burnett, Joseph
Burns, Wayne
Cantrell, Erica
Carnes, Steven
Colton, Christy
Davis, Anita
Farley, Elbert
Finley, Erica
Franklin, Mary Jane
Garren, Nancy
Green, Deborah
Hamby, Kathlene
Hargrove, Rebecca
Hash, Mary Ann
Hassler, Kimberly
Hesser, Joshua
Holloway, Michelle
Hubbaard, Takeitha
Hull, Jonathan
King, Mary
Kington, Mary
Long, Cheryl
Mathews, Cassie
Mathias, Freddy
McCluskey, Dawn
McConnel, Katherine
Melton, Donnie
Miller, Chris
Noel, Marilyn
Patterson, Jay
Patton, Laura
Phillips, Lisa
Phipps, Penny
Randol, Joshua
Rimes, Michelle
Sherrill, Murel
Sherrill, Robert
Sisco, Amy
Tilson, Joseph
Tripp, Billie
Turner, Vickie
Wagner, Conda
Waldo, Christy
Walker, Charity
Wallace, Darlene
Webb, Jeffery
Wilson, Gayle
Wilson, Kelvin

Renewed with Conditions

Tenured

Non-Tenured

Non-Certified

Non-Renewed

Tenured

Non-Tenured

Non-Certified

ire eligibility for FY 19/20 pending LOE scores

Crab Orchard Elementary

Personnel Recommendations for Fiscal Year 2019/2020

Renewed

Tenured	Non-Tenured	Non-Certified
Beaty, Debra	Benson, Donna	Barker, Pamela
DeLorenzo, Laura	Delorenzo, Drew	Brown, Marvin
Denton, Susan	Dragon, Heather	Burns, Margie
Eldridge, Leslie P	***Melton, April**	Collins, Jennifer
Findley, Bonita	Moss, Tori	Davenport, Rachel
Hamby, Mary	Oliver, Lindsey	Dunn, Jaclyn
McCoy-Hawn, Cheryl	Shelton, April	Graves, Pamela
Hillis, Creshia	***Smith, Kaycee**	Green, Victoria
Hunter, Sarah	Walls, Kayla	Holbrook, Lora
Jackson, Erin		Kemmer, Valarie
Johnson, Faith		McCarter, Bernadette
Moore-Kerley, Brianna		Overall, Gail
Marsee, Aaron		Sherrill, Glenda
Matthews, Nekesha		Swan, Heather
Miniard, Cindy		Thompson, Joan
Neal, Heather		Wylie, Chrystal
Pettus, Michelle		
Pugh, Burma		
Pugh, Jacqueline		
Reagan, Ashley		
Reed, Linda		
Roberts, Natalie		
Smith, Janice		
Threet, Leah		
Trivett, Lillian		
VanNatter, Billie Sue		
Young, Era		

Renewed with Conditions

Tenured	Non-Tenured	Non-Certified
DeHart, Jennifer	Corbin, Ashley	

Non-Renewed

Tenured	Non-Tenured	Non-Certified
	Milliken, Kelly	

***Bold** * indicates tenure eligibility for FY 19/20 pending LOE scores*

Cumberland County High School

Personnel Recommendations for Fiscal Year 2019/2020

Renewed

Tenured	Non-Tenured	Non-Certified
Akin, Robert	Akin, Lindsey	Burgess, Derek
Allen, Blake	Boyd, Michael	DeBruyn, Karen
Allen, Kiley	Brady, Laura	Dolinich,Michael
Alva, Charlie	Burgess, Leigh Ann	Elliott, Deborah
Atkinson, Jason	Cram, Kimberley	Hitch, Aretha
Atkinson, Rebecca	Davis, Terra	Jueterbock, Faye
Brewer, Laura	Guy, Jillian	Kent, Dan
Buck, Velma	Guy, James	Law, Charles
DiBiccaro, Michael	Horton, Kayla	Lewis, Daniel
Filler, Daisy	Hurley, Vanessa	Manis, Thelma
Foster, William	Magai, Debra	Margrave, Angie
Gilpin, Laura	Pennington, Carrie	McCloud, Jannie
Hall, Brenda	Phipps, Richard	McDaniel, Martin
Hall, Jonathan	Tays, Brittney	Monday, Kate
Herring, Kimberly	Tays, Cheryl	Overly, Lori
Hull, Robin	Tumulty, Michael	Pitts, David
Keyes, Allie	Walker, David	Sebok, Marsha
Lowe, Mitchell	Warner, Cassie	Stewart, David
Margrave, William		Swafford, Teresa
McCoy, Emmy		Way, M. Jane
McInerney, Daniel		Whitcomb, James
Miller, Andrew		Whitcomb, Valerie
Miller, Radhika		Young, Mary
Nelson, Patricia		
Paquette, Peggy		
Patton, Darcy		
Patton, William		
Pickard, Anna		
Prichard, Phillip		
Rickman, Vaughn		
Robbins, Angela		
Shaw, Dawn		
Shoemaker, Rachel		
Slate, Ginger		
Smith, Donald		
Smith, Staci		
Teeples, John		
Wanamaker, Teddy		
Whitson, Jordan		
Wilson, Daniel		
Wright, Jeffery		
York, Judith		

Renewed with Conditio	**Non-Tenured**	**Non-Certified**
Tenured		
Non-Renewed	**Non-Tenured**	**Non-Certified**
Tenured	Cook, Bruce	
	Jennings, Kristen	

ıure eligibility for FY 19/20 pending LOE scores

Homestead Elementary School

Personnel Recommendations for Fiscal Year 2019/2020

Renewed

Tenured	Non-Tenured	Non-Certified
Carnes, Sheila	Baldwin, Amanda	Allred, Michele
Conner, Camille	Barker, Terry	Burgess, Brittany
Cooper, Patricia	Bridges, Wendy	Carson, Helene
Coon, Christy	Burgess, Ashleigh	Conner, Jeremy
Edmonds, Mary	Campbell, Stephanie	Eller, Vickey
Hancock, Jackie	Cook, Candace	Goodwin-Stokes, Gail
Kuffel, Todd	Green, William	Grogan, Destiny
Martin, Brandy	Jones, Martha	Hall, Jennifer
McCloud, Christina	Lavoie, Joanna	Keagle, Terry
Pugh, Teresa	Mathews, Lauren	Kellum, Loretta
Ritzko, Elizabeth	Miller, Krista	Kerley, Dottie
Rollins, Jessica	Sexton, Cody	Martin, Leroy
Scruggs, Brooke	Pugh, Destiny	McClellan, Katy
Smith, Jacqueline	Rollins, Shayla	Miller, Betty
Thompson-Horst, Patricia	Sims, Miranda	Norrod, Brooke
Thurman, Gretchen	Taylor, Grace	Prater, Cynthia
Walker, Rita	Thompson, Misty	Sapp, Joy
West, Shannon	Thompson, Tamara	Taylor, John
	Underwood, Lori	Tollett, Tonia
	Webb, Dreama	Torres, Jonathan
	Wiley, Karen	Webb, Tara
		Williams, Jade

Renewed with Conditions

Tenured	Non-Tenured	Non-Certified
	Kalbarczyk, Hannah	Davis, Jessica

Non-Renewed

Tenured	Non-Tenured	Non-Certified
	Beaty, Jason	
	Coley, Paige	
	Cook, Adrienne	
	Debruyn, Melody	
	Drake, Rebekah	
	Green, Laurie	

***Bold** * indicates tenure eligibility for FY 19/20 pending LOE scores*

Glenn Martin Elementary

Personnel Recommendations for Fiscal Year 2019/2020

Renewed

Tenured	Non-Tenured	Non-Certified
Andrews, Cynthia	Barker, Terry	Ashburn, Donna
Barnett, Laurel	Baxter, Chealsey	Blouin, Cathy
Bowen, Stuart	Brown, Stephanie	Braddock, Christy
Brown, Laura	***Buffkin, Brad**	Brower, Darren
Buffkin, Melissa	Hall, Cederick	Christopher, Blanche
Chappell, Sherry	Masters, Amanda	Cole, Angela
Christopher, Rachel	Miles, Jesse	Collier, Melanie
Donathan, Sheryl	Niles, Tina	Cooper, Jerry
Donnelly, Margaret	Norris, Ashlee	Eller, Kelsey
Fabus, Jeff	Paschal, Kelsey	Green, Erika
Fairman, Leigh Ann	Petersen, Lauren	Holderman, Rick
Farley, Keri	Petru-Gilbert, Jennifer	Kindrick, Lonnie
Fish, Cara	Sears, Baylee	Long, Kimberly
Floyd, Amanda	Standefer, Emily	Martin, Melissa
Goad, Joy		Orme, Deborah
Handlon-Nelson, Kimberly		Pagano, Michele
Hazelton, Duane		Phipps, Frances
Henry, Mary		Piercy, Pamela
Lowe, Kasey		Ramsey, Beverly
Masters, Kelly		VanHorn, Valarie
McGhee, Dewayne		Waldo, Steven
Morrow, Lisa		Webb, Tabitha
Rhyne, Tamara		Whittle, Debra
Robinson, Casey		Williams, Cora
Simmons, Bryan		
Smith, Jeffrey		
Smith, Kimberly		
Smith, Leslie		
Smith, Teresa		
Taylor, Jamie		
Taylor, Robert		
Turner, Kristina		
Upchurch, Christie		
Wyatt, Amy		

Renewed with Conditions

Tenured	Non-Tenured	Non-Certified

Non-Renewed

Tenured	Non-Tenured	Non-Certified

***Bold** * indicates tenure eligibility for FY 19/20 pending LOE scores*

North Cumberland Elementary School
Personnel Recommendations for Fiscal Year 2019/2020

Renewed

Tenured	Non-Tenured	Non-Certified
Barnes, Jessica	Betsinger, Laura	Beard,Laura
Beard, David	Bryant, Joshua	Bowman, Katherine
Buchanan, Andrew	Ladd, Ashley	Bowman, Stephanie
Bussey, Angela	***Miller, Sharon**	Carey, Jason
Capps, Jessica	Stephens, Kristina	Cole, Hope
Carroll, Ellen	Wendig, Christa	Cooper, Linda
Cowley, Teresa	White, Jamie	Deck, Teresa
Davis, Ashley	York, Paula	Findley, Carolyn
Draper, Natasha		Fox, Betty
Goss, Misty		Goss, Loretta
Hedgecoth, Mark		Haney, Heaven
Helton, Cynthia		Howard, Tanya
Hennessee, Courtney		Kidwell-Reeves, Regina
Hicks, Christi		Michael, Brandon
Houston, Brad		Miller, Carol
LaRue-Garrett, Toni		Morgan, Connie
Luetkemeyer, Tristessa		Phillips, Doris
Magnusson, Jennifer		Randolph, Barbara
Methvin, Tina		Wilson, Paula
Moore, Aimee		
Morgan, Katie		
O'Connor, Kristie		
Reeves, Tiffany		
Shadden, Summershea		
Shook, Sharon		
Sisco, Donna		
Smith, Malisa		
Stout, Debra		
Strickland, Nancy		
Timson, Julia		
White, Amanda		
Whittenberg, Chasidy		
Wirey, Christine		

Renewed with Conditions

Tenured	Non-Tenured	Non-Certified

Non-Renewed

Tenured	Non-Tenured	Non-Certified
	Roberts, Stephanie	

***Bold** * indicates tenure eligibility for FY 19/20 pending LOE scores*

The Phoenix School

Personnel Recommendations for Fiscal Year 2019/2020

Renewed

Tenured	Non-Tenured	Non-Certified
Alva, Suzanne	Averitt, Kelly	Baker, Sarah
Barnes, Stephanie	***Cope, Kenneth**	Barreto, Carol
Brown, Amanda	Dryden, Ginnie	Brewer, Jessica
Dixon, Roger	Grumbles, Kerry	Davenport, Kimberly
England, Elizabeth	***Norrod, Erin**	Garrett, Michele
Freitag, Shanna	Robinson, Casey	Haney, Connie
Harelson, Mary		Knox, Sherry
Kington, George		Morgan, Eunice
Owens, Lavonda		Tinch, Martha
Rimmer, Shella		
Shirley, Ross		
Smith, Sherry		
Warrington, Pamela		
Wheeler, Harold		

Renewed with Conditions

Tenured	Non-Tenured	Non-Certified
		Davenport, Regina
		Lewis, Regina

Non-Renewed

Tenured	Non-Tenured	Non-Certified

***Bold** * indicates tenure eligibility for FY 19/20 pending LOE scores*

Pine View Elementary School

Personnel Recommendations for Fiscal Year 2019/2020

Renewed

Tenured	Non-Tenured	Non-Certified
Barnes, Christine	Harrison, Kristen	Edington, Patricia
Gibson, Daniel	Ridley, Greggory	Gibbons, Alma
Mills, Heather	Viar, Mica	Givens, Angie
Moody, Stacy		Kindred, Pamela
Nealon, Angela		Kindrick, Bonita
Randolph, Angela		Nealon, Ramona
Spicer, Kara		Stripling, Demetra

Renewed with Conditions

Tenured	Non-Tenured	Non-Certified

Non-Renewed

Tenured	Non-Tenured	Non-Certified
	Gaynor, Amy	Eldrdidge, Kenneth
	Williams, Misty	

***Bold** * indicates tenure eligibility for FY 19/20 pending LOE scores*

Pleasant Hill Elementary School
Personnel Recommendations for Fiscal Year 2019/2020

Renewed

Tenured
Atkinson, James
Barnwell, Jennifer
Brown, Shaun
Campbell, Michele
Carter, Kimberly
Christmas, Amber
Conatser, Brian
Dunford, Abbi
Grenz, Gretchen
Helton, Sandy
Hill, Kelli
Hill, Lisa
Jacobs, Teresa
Janow, Angie
Kidwell, Laura
Lowe, Brandy
Mahaney, Julie
Mullinax, Amanda
Nash, Sylvia
Savage, Diane
Stewart, Susan
Sweeten, John
Taylor, Pamela
Thompson, Teresa
Thompson, Robert

Non-Tenured
Blyly, Taylor
Burgher, Kristen
Carter, Melissa
Dixon, Tammy
Haas, Kendall
Hale, Taylor
Hayes, Ashton
Kalbarczyk, Hannah
Kerley, Allysa
Kolenda, Jamie
Kolenda., John
Phillips, Tammy
Roysden, Brandi
Thompson, Sophie
Yegenian, Vicken

Non-Certified
Buckner, Amy
Edwards, Christine
Green, Tammy
Grenz, Micah
Hassler, Kelly
Heckler, Mark
Hinch, Brittany
Hodgin, Reada
Keyes, Lee
Lanier, Deborah
Mathias, Ruby
Miller, Corey
Piper, Laura
Scarbrough, Karen
Scudella, Shannon

Renewed with Conditions

Tenured

Non-Tenured

Non-Certified

Non-Renewed

Tenured

Non-Tenured
Creutz, Connor
Cumby, Melissa
Davis, Victor
Demerdjian, John
Palmer, Cassandra
Yousef, Berbara

Non-Certified
Lovett, Erica

tenure eligibility for FY 19/20 pending LOE scores

South Cumberland Elementary School
Personnel Recommendations for Fiscal Year 2019/2020

Renewed

Tenured

Akers, Toni
Atkinson,Jon
Austin, Connie
Davis, Rachel
Davis, Robin
Delaney, Whitney
Casey, Andrea
Cole, Whitney
Dykes, Stacy
Ferguson, Cynthia
Fox, Cynthia
Gray, Teresa
Herring, Randall
Hillis, Linda
Holt-Brown, Jodie
Inman, Christy
Inman, Robin
Mackzum, Vicki
Maxwell, Gregory
McAnally, Amie
Morehead, Jan
Pharris, Sam
Pharris, Sarah
Phillips, Tiffany
Phipps, Rhonda
Potter, Margaret
Scarbrough, Jenny
Threet, Darrell
Vance, Erica
Wattenbarger, Melinda
Whitson, Candice
Wood, Amy
Woody, Chelsey
Wyatt, Julie
Wyatt, Rachel
Wyatt, Vickie

Non-Tenured

Babich, MeHaley
Cook, Lauren
Wyatt, Tonia

Non-Certified

Bell, Beth
Bilbrey, Donna
Burgess, Darrell
Burgess, Fannie
DeMarcus, Kristy
Dirscherl, William
Dishman, Nancy
Elmore, Vicki
Frazier, Darla
Green, Laura
Hale, Rissa
Hedgecoth, Roy
Lowe, Jan
Matthews, Kay
Smith, Kayron
Strain-Smith, Ricky
Terry, Rhonda
Troino, Matthew
Warner, Glenda

Renewed with Conditions

Tenured

Non-Tenured

Non-Certified

Non-Renewed

Tenured

Non-Tenured

Non-Certified

***Bold** * indicates tenure eligibility for FY 19/20 pending LOE scores*

Stone Elementary School
Personnel Recommendations for Fiscal Year 2019/2020

Renewed

Tenured	Non-Tenured	Non-Certified
Barnwell, Nanette	Bowman, Savanah	Andreasen, Miranda
Brock, Laura	Davis, Jennifer	Atkin, Sheryl
Calahan, Patricia	Dickerson, Todd	Benson, Tonya
Cox, Bridgette	Helton, Courtney	Cope, Laci
Dukes, Carrie	Holton, Dorothy	Davis, Beverly
England, Katie	Leahy, Tabitha	Dixon, Lloyd
Graham, Nicole	Libby, Holly	Gomez, Anna
Hawes, Alice	Marsee, Jessica	Green, Laura
Isbell, Samantha	Selby, Jennifer	Hawkins, James
Johnson, Heather	Sexton, Courtney	Hayes, Kathy
Jones, Anita	Stover, April	Hollows, Savannah
Jones, Caroline	Whittenburg, Heather	Honeycutt, Karolyn
Kiser, Tamara	Willis, Jenell	Johns, Mary
Kuffel, Sarah		Keck, Abbie
Moore, April		Landers, Nicki
Morgan, Dana		Morton, Lori
Mullins, Bruce		Norrod, Jennifer
Patton, Willie		Stone, Cassie Jo
Richards, Cynthia		Viera, Rosa
Ridley, Tiffany		Webb, JoEllen
Sather, Sheri		Young, Pamela
Sixkiller, Monica		
Smith, Kasey		
South, Michele		
Speich, Michael		
Speich, Patricia		
Stewart, Tammy		
Whitson, Crystal		
Whittaker, Shannon		
Whittenbarger, Justin		
Wilson, Brandi		
Wilson, Janet		

Renewed with Conditions

Tenured	Non-Tenured	Non-Certified
		Swafford, Russell
		Sweeten, Johnnny

Non-Renewed

Tenured	Non-Tenured	Non-Certified
	Delk, Daniel	
	Garrett, Rebecca	

***Bold** * indicates tenure eligibility for FY 19/20 pending LOE scores*

Stone Memorial High School
Personnel Recommendations for Fiscal Year 2019/2020

Renewed

Tenured	Non-Tenured	Non-Certified
Adams, Angela	Bennett, Christopher	Barnacz, John
Andrawes-Smith, Reem	Bolin, Mark	Beaty, Maxine
Berta, Drew	Brown, Nathan	Bilbrey, Zachari
Bilbrey, Brittany	Buck, Michael	Cardwell, Zjhanna
Bryant, Anna	Burris, Christopher	Crowe, Karen
Capps, Neil	Dryden, John	Garrett, Sharon
Cole, Robert	Finley, Chase	Hamby, Gail
Ellis, Kristia	Fragapoulos, Eleni	Lewis. Donnie
Gomez, Robert	Hardy-Moore, Andrew	Lewis, Travis
Goss, Samuel	Hawn, Ivan	Malone, Rebeca
Greene, James	Houston, Breanna	Manning, Jeff
Hawn, Ray	Johnson, Kylee	Mullinax, Hellen
Headrick, Kristina	Malone-Apuzzo, Megan	Murphy, Jackie
Hicks, Karen	Norton, Gregory	Pickel, Jennifer
Kemmer, Calvin	Permenter, Victoria	Potter, Peggy
Kennedy, Lance	Phillips, Chelsea	Potter, William
Keyes, Melissa	Reeves, Brian	Reagan, Vaneisa
Maddox, William	Samber, Derik	Schank, Lonna
Miller, Melissa	Velong, Tracey	Schwartzkopf, Dianne
Moldenhauer, Julie	Watkins, Matthew	Smith, Susie
Parker, Brian		Stokes, Trenton
Raby, Jess		Walter, Kellie
Saldana, David		
Sherrill, Bradley		
Simmons, Andrea		
Smith, Carol		
Smith, Kelly		
Smith, Rebecca		
St. Onge, Marcela		
Tatum, Thomas		
Tomberlin, Jessica		
Torri-Safdie, Dale		
Wattenbarger, Kimberly		
Welch, Crystal		
Williams, Lesley		
Woods, Wandalea		
Wyatt, Sharmain		

Renewed with Conditions

Tenured	Non-Tenured	Non-Certified
Inman, Jessie	Bryan, Andy	
	Kopp Allison	

Non-Renewed

Tenured	Non-Tenured	Non-Certified
	Hinds, Shaun	
	Hoyt, Caleen	
	Ness, Julie	

Bold * indicates tenure eligibility for FY 19/20 pending LOE scores

Mrs. Janet C. Graham
Director of Schools

Ms. Teresa Boston
Board of Education Chair

READERS
Become Leaders

Cumberland County Board of Education
368 Fourth Street
Crossville, TN 38555
Phone: 931-484-6135
Fax: 931-484-6491

To: Cumberland County Board of Education
Mrs. Janet Graham, Director of Schools

From: Cumberland County School Nutrition Program

Date: April 12, 2019

Re: School Nutrition Staff Rehire List

Cumberland County School Nutrition Staff are nominated annually in May for rehire. Attached is the list of the employees who are being recommended for the school year 2019-2020:

Adkisson , Maurica
Beaty, Pamela
Bivens, Rebecca
Bowman, Geneva
Brown, Brenda
Campbell, Brooke
Carlisle, Kenneth
Claflin, Diane
Coggins, Jannell
Cooper, Leslie
Cooper, Virginia
Cooper, Wilma
Copeland, Mary
Crawford, Debbie
Davenport, Betty
Dean, Gladis
Deck, Dwana
Deibler, Marie
Delk, Sonya
Demetro, Cynthia
Dyer, Carla
Eldridge, Sherry
Elmore, Albert
Frost, Mary
Gadd, Stephanie
Gonzalez, Rosa
Goss, Sheila
Goucher, Meggan
Grayson, Sharon
Green, Alacia
Green, Elesha
Griffith, Regenia
Hawkins, Heather
Hayes, Vanessa
Heckman, William
Hodge, Lisa
Hollows, Gina
Houston, Hazel
Houston, Teresa
Howard, Britteny
Hutchens, Tina
Johnson, John
Keagle, Sandra
Kilby, Bonnie
Kirby, Teresa
Larsen, Donna
Laughter, Barbara
Lee, Terry Ann
Lewis, Elizabeth
Lewis, Shena
Lewis, Theresa
Lillis-Russell, Lisa
Loveless, Julie
Miller, Brenda
Norris, Sharon
O'Neal, Brittney
Ohsner, Theresa
Parker, Jessica
Price, Teresa
Pryor, Sandra
Pugh, Theresa
Ramsburg, Lisa
Reagan, Karolyn
Rector, Brenda
Reed, Mindy
Rimes, Naomi Chantell
Rodgers, Michelle
Rupe, Misty
Russell, Sherry
Shepherd, Vickie
Skinner-Kral, Lori
Smith, Ashley
Smith, Holly
Sneed, Lisa
Squires, Diana
Stepp, Tammera
Tabor, Donna
Tate, Betty
Treadway, Alice
Tripp, Susan
Trisdale, Jamie
Truran, Gloria
Turner, Melissa L.
Turner, Melissa R.
Turner, Sheila
Velluto, Sharon
Walden, Deborah
Wardrop, Wanda
Whitcomb, Lolita
Woodson, Arlene
Woody, Barbara
Wyatt, Stacey LeeAnn

Transportation

Re-Hired
Non-Certified

Alley,	Michelle	Fallon,	George	Moore,	Donald
Badger,	Gilbert	Findley,	Danny	Morrow,	Betty
Badger,	Janet	Flynn,	Adam	Nunley,	Walt
Baldwin,	Brenda	Folck,	Starlet	Olson,	Kathy
Baldwin,	Clifford	Gentry,	Carl	Olson,	Tom
Bell,	Kathie	Gilbert,	Darrell	Phillips,	Judith
Boulais,	Joseph	Golliher,	Karen	Randolph,	Vicky
Bowman,	Patsy	Golliher,	Leon	Reed,	Elizabeth
Bowman,	Sharon	Grogan,	Destiny	Reed,	Rebecca
Brewer,	Lisa	Hargis,	Gary	Ritchie,	Rodney
Bridges,	Cindy	Hawbaker,	James	Robbins,	Dale
Brown,	Danielle	Henry,	Brenda	Robbins,	Larry
Bull,	Donald	Howard,	Christopher	Schwartzbeck,	Daniel
Christian,	Thomas	Howard,	James	Scrimsher,	Tracy
Cole,	John	Howard,	Kevin	Seiber,	Larry
Conatser,	Brian	Hubbard,	Ronald	Seiber,	Sericia
Cooper,	Joyce	Hyder,	Tommye Jo	Selby,	Melissa
Cooper,	Sharon	Ivey,	Robert	Smith,	Glenda
Cox,	Valorie	Martin,	Kathleen	Squires,	Linwood
Daniel,	Jackie	Martin,	LeRoy	Trapnell,	Kevin
Daniel,	Sharon	Martin,	Rita	Upchurch,	Wayne
Davenport,	Ricky	McCulloch,	Phil	Webster,	Teresa
Davis,	Walter	Melton,	Dianne	Wyatt,	Sherri
Denton,	Shawn	Miller,	Andrew		
Dishmman,	Steve	Miller,	Dawne		

Non-Renewed
Non-Certified

Crowe,	Glenn
Graham,	William

Cumberland County School Transportation personnel are nominated annually in May for rehire. The above list details the employees that are being recommended for rehire as well as the ones who are not being recommended for rehire for the 2019-2020 school year.

AIA® Document B101™ – 2007

Standard Form of Agreement Between Owner and Architect

AGREEMENT made as of the Fifteenth day of May in the year Two Thousand Nineteen
(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address and other information)

Cumberland County Schools
368 Fourth Street
Crossville, TN 38555
Telephone Number: 931-484-6135
Fax Number: 931-484-6491

and the Architect:
(Name, legal status, address and other information)

Upland Design Group, Inc.
P. O. Box 1026
362 Industrial Blvd. (38555)
Crossville, TN 38557
Telephone Number: 931/484-7541
Fax Number: 931/484-2351

for the following Project:
(Name, location and detailed description)

Martin Elementary School Miscellaneous Renovations
Crossville, TN
The work scope includes interior minor renovations such as new floors and ceilings, bathroom renovations, locker painting, etc.

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

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EXHIBIT A INITIAL INFORMATION

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Article 1 and in optional Exhibit A, Initial Information:

OWNER'S PROGRAM: To be determined along with school system staff.

OWNER'S BUDGET: To be determined (initial estimates are +/- $750,000)

§ 1.2 The Owner's anticipated dates for commencement of construction and Substantial Completion of the Work are set forth below:

.1 Commencement of construction date:

Spring 2020

.2 Substantial Completion date:

Fall 2020

§ 1.3 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services and the Architect's compensation.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide the professional services as set forth in this Agreement.

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§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.3 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.5 The Architect shall maintain the following insurance for the duration of this Agreement. If any of the requirements set forth below exceed the types and limits the Architect normally maintains, the Owner shall reimburse the Architect for any additional cost:
(Identify types and limits of insurance coverage, and other insurance requirements applicable to the Agreement, if any.)

.1 General Liability

1,000,000

.2 Automobile Liability

1,000,000

.3 Workers' Compensation

Yes

.4 Professional Liability

1,000,000

It is agreed that these limits are of the type and limit that the Architect normally maintains.

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, consult with the Owner, research applicable design criteria, attend Project meetings, communicate with members of the Project team and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on the accuracy and completeness of services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission or inconsistency in such services or information.

§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. The schedule initially shall include anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

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§ 3.1.4 The Architect shall not be responsible for an Owner's directive or substitution made without the Architect's approval.

§ 3.1.5 The Architect shall, at appropriate times, contact the governmental authorities required to approve the Construction Documents and the entities providing utility services to the Project. In designing the Project, the Architect shall respond to applicable design requirements imposed by such governmental authorities and by such entities providing utility services.

§ 3.1.6 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 SCHEMATIC DESIGN PHASE SERVICES

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, and the proposed procurement or delivery method and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.2.3 The Architect shall present its preliminary evaluation to the Owner and shall discuss with the Owner alternative approaches to design and construction of the Project, including the feasibility of incorporating environmentally responsible design approaches. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.2.4 Based on the Project's requirements agreed upon with the Owner, the Architect shall prepare and present for the Owner's approval a preliminary design illustrating the scale and relationship of the Project components.

§ 3.2.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital modeling. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

(Paragraph Deleted)

§ 3.2.5.2 The Architect shall consider the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule and budget for the Cost of the Work.

§ 3.2.6 The Architect shall submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.7 The Architect shall submit the Schematic Design Documents to the Owner, and request the Owner's approval.

§ 3.3 DESIGN DEVELOPMENT PHASE SERVICES

§ 3.3.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and

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electrical systems, and such other elements as may be appropriate. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish in general their quality levels.

§ 3.3.2 The Architect shall update the estimate of the Cost of the Work.

§ 3.3.3 The Architect shall submit the Design Development Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, and request the Owner's approval.

§ 3.4 CONSTRUCTION DOCUMENTS PHASE SERVICES

§ 3.4.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that in order to construct the Work the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.4.2 The Architect shall incorporate into the Construction Documents the design requirements of governmental authorities having jurisdiction over the Project.

§ 3.4.3 During the development of the Construction Documents, the Architect shall assist the Owner in the development and preparation of (1) bidding and procurement information that describes the time, place and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Architect shall also compile a project manual that includes the Conditions of the Contract for Construction and Specifications and may include bidding requirements and sample forms.

§ 3.4.4 The Architect shall update the estimate for the Cost of the Work.

§ 3.4.5 The Architect shall submit the Construction Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 3.5 BIDDING OR NEGOTIATION PHASE SERVICES

§ 3.5.1 GENERAL

The Architect shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner in (1) obtaining either competitive bids or negotiated proposals; (2) confirming responsiveness of bids or proposals; (3) determining the successful bid or proposal, if any; and, (4) awarding and preparing contracts for construction.

§ 3.5.2 COMPETITIVE BIDDING

§ 3.5.2.1 Bidding Documents shall consist of bidding requirements and proposed Contract Documents.

§ 3.5.2.2 The Architect shall assist the Owner in bidding the Project by

.1 procuring the reproduction of Bidding Documents for distribution to prospective bidders;

.2 distributing the Bidding Documents to prospective bidders, requesting their return upon completion of the bidding process, and maintaining a log of distribution and retrieval and of the amounts of deposits, if any, received from and returned to prospective bidders;

.3 organizing and conducting a pre-bid conference for prospective bidders;

.4 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to all prospective bidders in the form of addenda; and

.5 organizing and conducting the opening of the bids, and subsequently documenting and distributing the bidding results, as directed by the Owner.

§ 3.5.2.3 The Architect shall consider requests for substitutions, if the Bidding Documents permit substitutions, and shall prepare and distribute addenda identifying approved substitutions to all prospective bidders.

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§ 3.6 CONSTRUCTION PHASE SERVICES

§ 3.6.1 GENERAL

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A201™–2007, General Conditions of the Contract for Construction. If the Owner and Contractor modify AIA Document A201–2007, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.6.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.6.1.3 Subject to Section 4.3, the Architect's responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

§ 3.6.2 EVALUATIONS OF THE WORK

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.3.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and report to the Owner (1) known deviations from the Contract Documents and from the most recent construction schedule submitted by the Contractor, and (2) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, material and equipment suppliers, their agents or employees or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of and reasonably inferable from the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

§ 3.6.2.5 Unless the Owner and Contractor designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201–2007, the Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

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§ 3.6.3 CERTIFICATES FOR PAYMENT TO CONTRACTOR

§ 3.6.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated and that the quality of the Work is in accordance with the Contract Documents. The foregoing representations are subject (1) to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) to results of subsequent tests and inspections, (3) to correction of minor deviations from the Contract Documents prior to completion, and (4) to specific qualifications expressed by the Architect.

§ 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

§ 3.6.4 SUBMITTALS

§ 3.6.4.1 The Architect shall review the Contractor's submittal schedule and shall not unreasonably delay or withhold approval. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect's professional judgment to permit adequate review.

§ 3.6.4.2 In accordance with the Architect-approved submittal schedule, the Architect shall review and approve or take other appropriate action upon the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Architect, of any construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.6.4.3 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review Shop Drawings and other submittals related to the Work designed or certified by the design professional retained by the Contractor that bear such professional's seal and signature when submitted to the Architect. The Architect shall be entitled to rely upon the adequacy, accuracy and completeness of the services, certifications and approvals performed or provided by such design professionals.

§ 3.6.4.4 Subject to the provisions of Section 4.3, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth in the Contract Documents the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Contractor in accordance with the requirements of the Contract Documents.

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§ 3.6.5 CHANGES IN THE WORK

§ 3.6.5.1 The Architect may authorize minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to the provisions of Section 4.3, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 PROJECT COMPLETION

§ 3.6.6.1 The Architect shall conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion; receive from the Contractor and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and assembled by the Contractor; and issue a final Certificate for Payment based upon a final inspection indicating the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Contractor of Work to be completed or corrected.

§ 3.6.6.3 When the Work is found to be substantially complete, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Contractor, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 The Architect shall forward to the Owner the following information received from the Contractor: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Contractor under the Contract Documents.

§ 3.6.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

ARTICLE 4 ADDITIONAL SERVICES

§ 4.1 Additional Services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Additional Services only if specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2.
(Designate the Additional Services the Architect shall provide in the second column of the table below. In the third column indicate whether the service description is located in Section 4.2 or in an attached exhibit. If in an exhibit, identify the exhibit.)

Additional Services	Responsibility *(Architect, Owner orNot Provided)*	Location of Service Description *(Section 4.2 below or in an exhibit attached to this document and identified below)*
§ 4.1.2 Multiple preliminary designs	N.P.	
§ 4.1.3 Measured drawings	N.P.	
§ 4.1.4 Existing facilities surveys	N.P.	
§ 4.1.5 Site Evaluation and Planning (B203™–2007)	N.P.	
§ 4.1.6 Building Information Modeling (E202™–2008)	N.P.	
4.1.7.1 Civil engineering for storm drainage under football field	N.P.	
§ 4.1.8 Landscape design	N.P.	
§ 4.1.9 Architectural Interior Design (B252™–2007)	N.P.	
§ 4.1.10 Value Analysis (B204™–2007)	N.P.	
§ 4.1.11 Detailed cost estimating	N.P.	

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§ 4.1.12 On-site Project Representation (B207™–2008)	N.P.	
§ 4.1.13 Conformed construction documents	N.P.	
§ 4.1.14 As-Designed Record drawings	N.P.	
§ 4.1.15 As-Constructed Record drawings	Contractor	
§ 4.1.16 Post occupancy evaluation	N.P.	
§ 4.1.17 Facility Support Services (B210™–2007)	N.P.	
§ 4.1.18 Tenant-related services	N.P.	
§ 4.1.19 Coordination of Owner's consultants	N.P.	
§ 4.1.20 Telecommunications/data design	N.P.	
§ 4.1.21 Security Evaluation and Planning (B206™–2007)	N.P.	
§ 4.1.22 Commissioning (B211™–2007)	N.P.	
§ 4.1.23 Extensive environmentally responsible design	N.P.	
§ 4.1.24 LEED® Certification (B214™–2012)	N.P.	
§ 4.1.25 Fast-track design services	N.P.	
§4.1.26 Historic Preservation (B205™–2007)	N.P.	
§4.1.27 Furniture, Furnishings, and Equipment Design (B253™–2007)	N.P.	

§ 4.2 Insert a description of each Additional Service designated in Section 4.1 as the Architect's responsibility, if not further described in an exhibit attached to this document.

4.1.1 Basic programming shall not be considered an additional service and will be provided for the project by the Architect within the percentage fee set forth in Paragraph 11.1 herein below.
4.1.7 and 4.1.7.1: Civil Engineering, with the exception of Civil Engineering which may be needed to address storm drainage under the Football Field, shall not be considered an additional service and will be provided for the project by the Architect, within the percentage fee set forth in Paragraph 11.1 herein below.

§ 4.3 Additional Services may be provided after execution of this Agreement, without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.3 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

§ 4.3.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following services until the Architect receives the Owner's written authorization:

.1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including, but not limited to, size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method;

.2 Services necessitated by the Owner's request for extensive environmentally responsible design alternatives, such as unique system designs, in-depth material research, energy modeling, or LEED® certification;

.3 Changing or editing previously prepared Instruments of Service necessitated by the enactment or revision of codes, laws or regulations or official interpretations;

.4 Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;

.5 Preparing digital data for transmission to the Owner's consultants and contractors, or to other Owner authorized recipients;

.6 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner;

.7 Preparation for, and attendance at, a public presentation, meeting or hearing;

.8 Preparation for, and attendance at a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;

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.9 Evaluation of the qualifications of bidders or persons providing proposals;

.10 Consultation concerning replacement of Work resulting from fire or other cause during construction; or

.11 Assistance to the Initial Decision Maker, if other than the Architect.

§ 4.3.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If the Owner subsequently determines that all or parts of those services are not required, the Owner shall give prompt written notice to the Architect, and the Owner shall have no further obligation to compensate the Architect for those services:

.1 Reviewing a Contractor's submittal out of sequence from the submittal schedule agreed to by the Architect;

.2 Responding to the Contractor's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation;

.3 Preparing Change Orders and Construction Change Directives that require evaluation of Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service;

.4 Evaluating an extensive number of Claims as the Initial Decision Maker;

.5 Evaluating substitutions proposed by the Owner or Contractor and making subsequent revisions to Instruments of Service resulting therefrom; or

.6 To the extent the Architect's Basic Services are affected, providing Construction Phase Services 60 days after (1) the date of Substantial Completion of the Work or (2) the anticipated date of Substantial Completion identified in Initial Information, whichever is earlier.

§ 4.3.3 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

.1 Two (2) reviews of each Shop Drawing, Product Data item, sample and similar submittal of the Contractor

.2 Bi-monthly visits to the site by the Architect over the duration of the Project during construction

.3 One (1) inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents

.4 One (1) inspections for any portion of the Work to determine final completion

§ 4.3.4 If the services covered by this Agreement have not been completed withinForty-eight (48) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements. Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of or enforce lien rights.

§ 5.2 The Owner shall establish and periodically update the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

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§ 5.4 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.5 The Owner shall furnish services of geotechnical engineers, which may include but are not limited to test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.6 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants maintain professional liability insurance as appropriate to the services provided.

§ 5.7 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.8 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.9 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.10 Except as otherwise provided in this Agreement, or when direct communications have been specially authorized, the Owner shall endeavor to communicate with the Contractor and the Architect's consultants through the Architect about matters arising out of or relating to the Contract Documents. The Owner shall promptly notify the Architect of any direct communications that may affect the Architect's services.

§ 5.11 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Contractor, including the General Conditions of the Contract for Construction.

§ 5.12 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work does not include the compensation of the Architect, the costs of the land, rights-of-way, financing, contingencies for changes in the Work or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and may be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work or from any estimate of the Cost of the Work or evaluation prepared or agreed to by the Architect.

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§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding and price escalation; to determine what materials, equipment, component systems and types of construction are to be included in the Contract Documents; to make reasonable adjustments in the program and scope of the Project; and to include in the Contract Documents alternate bids as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget for the Cost of the Work. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requests detailed cost estimating services, the Architect shall provide such services as an Additional Service under Article 4.

§ 6.4 If the Bidding or Negotiation Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Owner, through no fault of the Architect, the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

.1 give written approval of an increase in the budget for the Cost of the Work;
.2 authorize rebidding or renegotiating of the Project within a reasonable time;
.3 terminate in accordance with Section 9.5;
.4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
.5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect, without additional compensation, shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. The Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project. If the Owner and Architect intend to transmit Instruments of Service or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 Upon execution of this Agreement, the Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations, including prompt payment of all sums when due, under this Agreement. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

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§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the author of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 GENERAL

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action, whether in contract, tort, or otherwise, against the other arising out of or related to this Agreement in accordance with the requirements of the method of binding dispute resolution selected in this Agreement within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201–2007, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents and employees of any of them similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

§ 8.2 MEDIATION

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:

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(Check the appropriate box. If the Owner and Architect do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.)

[ ] Arbitration pursuant to Section 8.3 of this Agreement

[X] Litigation in a court of competent jurisdiction
, in Cumberland County, TN.

[ ] Other (Specify)

(Paragraphs Deleted)

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Architect shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due.

(Paragraph Deleted)

§ 9.8 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 11.9.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, except that if the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201–2007, General Conditions of the Contract for Construction.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the

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written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project.

§ 10.8 If the Architect or Owner receives information specifically designated by the other party as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except to (1) its employees, (2) those who need to know the content of such information in order to perform services or construction solely and exclusively for the Project, or (3) its consultants and contractors whose contracts include similar restrictions on the use of confidential information.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

Compensation shall be six percent (6%) of the Construction cost.

§ 11.2 For Additional Services designated in Section 4.1, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

Items indicated as Architect's responsibility by 4.1 are included in Article 11.1 Compensation; otherwise to be negotiated if requested by Owner.

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.3, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

To be negotiated if requested by Owner.

§ 11.4 Compensation for Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus Twenty percent (20 %), or as otherwise stated below:

§ 11.5 Where compensation for Basic Services is based on a stipulated sum or percentage of the Cost of the Work, the compensation for each phase of services shall be as follows:

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Programming	Zero	percent (	0	%)
Schematic Design Phase	Twenty	percent (	20	%)
50% Construction Documents Phase	Twenty	percent (	20	%)
100% Construction Documents Phase	Thirty-five	percent (	35	%)
Bidding or Negotiation Phase	Five	percent (	5	%)
Construction Phase	Twenty	percent (	20	%)
Total Basic Compensation	one hundred	percent (	100	%)

§ 11.6 When compensation is based on a percentage of the Cost of the Work and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions, in accordance with the schedule set forth in Section 11.5 based on (1) the lowest bona fide bid or negotiated proposal, or (2) if no such bid or proposal is received, the most recent estimate of the Cost of the Work for such portions of the Project. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

(Paragraphs Deleted)

(Table Deleted)

§ 11.8 COMPENSATION FOR REIMBURSABLE EXPENSES

§ 11.8.1 No reimbursable expenses other than those listed below shall be incurred without the Owner's prior approval. Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

.1
.2
.3
.4
.5
.6
.7
.8
.9 All taxes levied on professional services and on reimbursable expenses;
.10
.11
.12 State of TN Fire Marshal Review Fee
.13 TDEC NOI & SWPPP Design & Application Fee
.14 Final Construction Drawing Printing

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus Zero percent (0 %) of the expenses incurred.

§ 11.9 COMPENSATION FOR USE OF ARCHITECT'S INSTRUMENTS OF SERVICE

If the Owner terminates the Architect for its convenience under Section 9.5, or the Architect terminates this Agreement under Section 9.3, the Owner shall pay a licensing fee as compensation for the Owner's continued use of the Architect's Instruments of Service solely for purposes of completing, using and maintaining the Project as follows:

To be negotiated.

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§ 11.10 PAYMENTS TO THE ARCHITECT

§ 11.10.1 An initial payment of Zero ($ 0) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.10.2 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid Thirty (30) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.
(Insert rate of monthly or annual interest agreed upon.)

One and one half % 1.5%

§ 11.10.3 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.4 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

12.1.1 The Owner shall provide topographic survey and subsurface geologic investigation.

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents listed below:

.1 AIA Document B101™–2007, Standard Form Agreement Between Owner and Architect, as edited by agreement

(Paragraphs Deleted)

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*	**ARCHITECT** *(Signature)*
Janet Graham, Director of Schools	Kim Allen Chamberlin, President
(Printed name and title)	*(Printed name, title, and license number, if required)*

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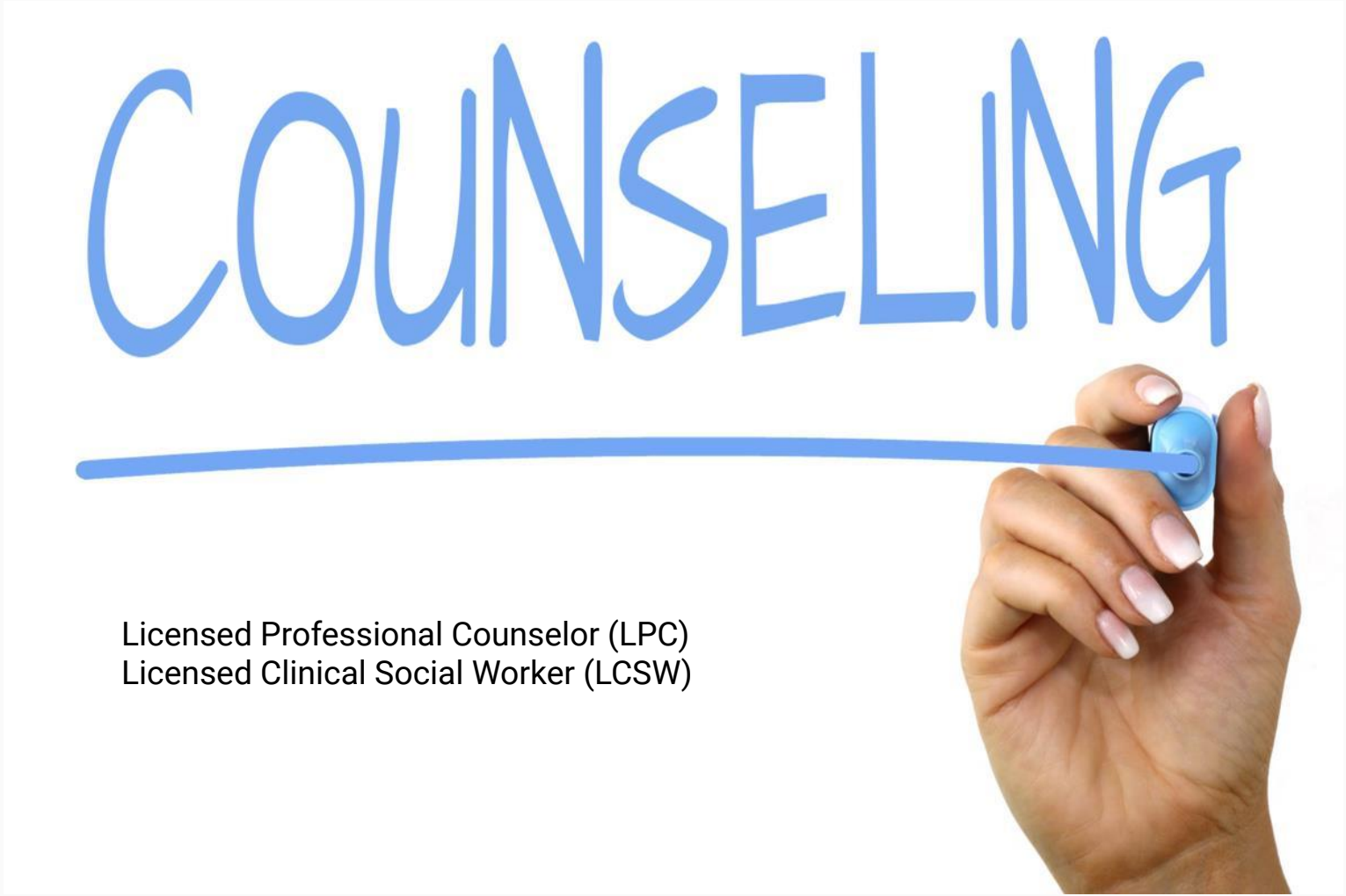
CUMBERLAND COUNTY
SAFE SCHOOLS COUNSELING PROGRAM

2018-2019 SCHOOL YEAR



Licensed Professional Counselor (LPC)
Licensed Clinical Social Worker (LCSW)

Safe Schools Counseling Program Design

Counselor One	Counselor Two	Counselor Three
CCHS	Phoenix	SMHS
Pleasant Hill	Martin	Homestead
South Cumberland	Crab Orchard	North
Brown	Pine View	Stone Elementary

DAILY JOB DUTIES

*Individual Counseling Sessions

*Parent Contacts

*Staff Consultations and school meetings

*Progress Notes and Documentation

*Emergency Situations

*Threat Assessments

Data Points

As of May 17th, 2019...

Number of Referrals	. **309**
Counseling Sessions	**905**
Parent Communication (Phone/Visits)	**380/87**
Emergencies	**100**
School Meetings/Consultations	**593**

TN Department of Health

TENNESSEE BOARD FOR PROFESSIONAL COUNSELORS, MARITAL AND FAMILY THERAPIST, CLININCAL PASTORIAL THERAPIST
(615) 741-5735 or 800-778-4123

April 1, 2019

Dear Mr. Hull:

The Tennessee Board for Professional Counselors, Marital and Family Therapist, and Clinical Pastoral Therapist considered your request for site approval, at the March 8, 2019, Board meeting. This request was approved. You are now approved as a facility to be able to provide supervision to employees in pursuit of their LPC and LPC/MHSP so they can gain their licensure while working in your program.

If you have additional questions, please do not hesitate to contact this office at 615-532-5088.

Sincerely,

Vanessa Hayes

Vanessa Hayes
Board Administrator

Table of Contents for our Recently developed online Google Docs list of Mental health and other resources that can be used and edited by our school counselors and principals

School Counselor's Resources

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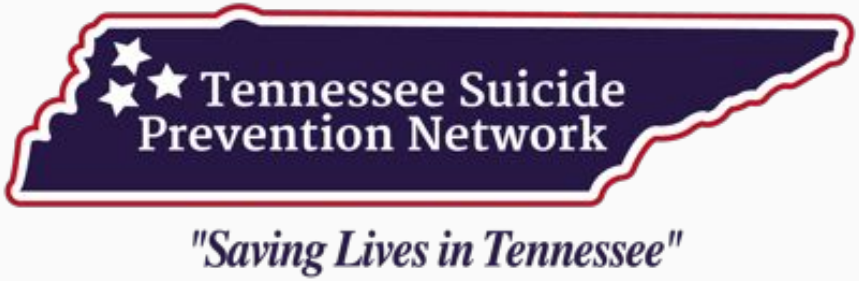
Suicide Behavior Procedure and Checklist



Cumberland County Schools

Suicide Behavior Checklist

_____ **1. Contact the School Counselor/Administrator/Psychologist/School Designee**
Take all threats seriously
Contact counselor/administrator/psychologist/school designee immediately
Do not leave student alone

_____ **2. Identification of Risk** *(Form A: Identification of Risk)*
Completed by individual of initial contact with student

_____ **3. Administer Suicidal Screening** *(Form B1: C-SSRS Screener with Triage Points)*
(Form B2: C-SSRS Risk Assessment, intended for use by Licensed school counselors, psychologists, or other clinicians-Mandatory Pre-screener)
Interview student to gather information regarding student's ideation, risk factors, and protective factors.

_____ **4. Determine Risk Level on C-SSRS Screener and Take Appropriate Action**

_____ **5. Contact Mobile Crisis, if needed** (1-866-791-9222) Utilize local number

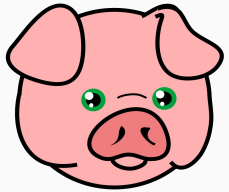
_____ **6. Issues of Abuse and Neglect**
If a student indicates that parental abuse or neglect is the reason for contemplating suicide, parent/guardian contact should not be made. Instead, immediately inform the principal and follow protocol for calling DCS. When notifying DCS, it must be emphasized that immediate action is necessary to protect the child from harm. Contact Mobile Crisis, if needed (1-866-791-9222) utilizing local number.

_____ **7. Parent Contact** *(Form C: Notification of Suicidal Thoughts or Feelings)*
- Explain the reason for the phone call and explain that the parent/guardian must come to the school immediately to address safety issues with their child.
- If the parent/guardian is unable to be reached by phone, and could possibly be at home, contact the school resource officer to make a home notification.
- If a parent/guardian refuses to get help for the student, please report to DCS.
  *Document if parent/guardian refuses to come to school

_____ **8. Meeting with Parent** *(Form D: Acknowledgement of Notification)*
(Form E: Suicide Warning Signs)
(Form F: Consent to Contact)
- Meet with parent/guardian and discuss threats and seriousness of the situation.
- Have parent/guardian provide input on circumstances that might relate to the issues addressed
- Have parent/guardian sign the Acknowledgement of Notification form. (Keep original and give a copy to the parents) Provide a copy of Suicide Warning Signs.

T H A N K

Y O U



Cumberland County Board of Education
Administrative Procedures

Revised:	Procedure:	Policy Reference:
02-28-19	AP 3.203	Emergency Plans and Crisis Management

DISASTER PLAN

A. The following responsibilities shall be assigned:

1 *Director of Schools:* (a) Designate a staff member to act as school emergency coordinator; and (b) coordinate a school disaster plan with the local civic defense plan.

2 *Principal:* (a) Be informed concerning his or her responsibilities for organizing and implementing the emergency preparedness program in the school; (b) select and assign faculty members to various positions of responsibility in accordance with the school plan; and, (c) inform parents concerning the emergency plan program of the school.

3 *Teacher:* (a) Help students develop confidence in their ability to take care of themselves and to be of help to others; (b) be prepared to provide leadership and activities for students during a period of enforced confinement; (c) be familiar with the psychological basis for working with students under the stress of emergency situations; (d) be familiar with minimum first aid procedures; (e) maintain good housekeeping practices to reduce hazards; and (f) help students to understand the emergency procedures being implemented.

4 *Cafeteria Manager and Assistants:* (a) Maintain an adequate supply of food and water for emergency use; and (b) be prepared for feeding services under emergency conditions.

5 *Custodians and Maintenance Personnel:* (a) Inspect facilities for structural safety and report defects; (b) chart shutoff valves and switches for gas, oil, water, and electricity and post charges so that other personnel may use them in an emergency; (c) be prepared to inspect the building following disaster and report damage to administrators; and (d) be ready to make emergency repairs to building services.

6 *Bus Transportation Personnel:* (a) Identify various routes by which students could reach home, shelter, or evacuation assembly points in case of disaster; (b) know emergency precautions that need to be taken during school or while students are in route to school or home; (c) keep vehicles serviced and ready to transport evacuees at a moment's notice; (d) familiarize themselves with available fuel sources in case of power outage

B. The following responsibilities to implement this policy are assigned by the Board:

1 Each principal shall file a detailed emergency preparedness plan for his /her school with the Director of Schools. This plan shall become a part of the preparedness plan for the school system and be on file with the local emergency management agency.

<BillNo> <Sponsor>

HOUSE BILL 1158

By Ogles

AN ACT to amend Tennessee Code Annotated, Title 49, relative to threat assessment teams.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE:

SECTION 1. Tennessee Code Annotated, Title 49, Chapter 6, is amended by adding the following language as a new part:

49-6-2601.

(a) Each LEA may adopt a policy to establish a threat assessment team within the LEA. The purpose of the threat assessment team is to develop comprehensive intervention-based approaches to prevent violence, manage reports of potential threats, and create a system that fosters a safe, supportive, and effective school environment.

(b) The threat assessment team must include LEA personnel and law enforcement personnel. An LEA's threat assessment team may include juvenile services personnel, a representative of the local district attorney's office, a representative of the department of children's services, and mental health service providers.

(c) A threat assessment team shall:

(1) Obtain training from local law enforcement or mental health service providers on how to assess individuals exhibiting threatening or disruptive behavior and develop interventions for individuals exhibiting such behavior;

(2) Conduct threat assessments based on dangerous or threatening behavior of individuals in the school, home, or community setting;

(3) Provide guidance to students, faculty, staff, and others in the LEA on how to recognize, address, and report threatening or dangerous behavior;

(4) Establish procedures that outline the circumstances in which LEA personnel are required to report threatening or dangerous behavior;

(5) Establish procedures for students, faculty, and community members to anonymously report threatening or dangerous behavior and specify to whom the behavior should be reported;

(6) Provide guidance and best practices for the intervention and prevention of violence;

(7) Establish procedures for the:

(A) Assessment of individuals exhibiting behavior that may present a threat to the health or safety of the individual or others;

(B) Development of appropriate means of intervention, diversion, and de-escalation of threats; and

(C) Development of appropriate courses of actions that should be taken in the event threatening or dangerous behavior is reported, including, but not limited to, referrals to community services or healthcare providers, notification of parents or guardians, if appropriate, or notification of law enforcement and emergency medical services;

(8) Refer individuals to support services; and

(9) Provide post-incident assessments and evaluate the effectiveness and response of the LEA to incidents.

(d) The threat assessment team shall document all behaviors and incidents deemed to pose a risk to school safety or that result in intervention and shall provide the information to the LEA. All information shall be documented in accordance with the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g), § 10-7-504, and all other relevant state and federal privacy laws. The LEA must consider the information when reviewing and developing a building-level school safety plan.

(e) The threat assessment team shall report threat assessment team activities to the local board of education and the director of schools on a regular basis. The report must include quantitative data on threat assessment team activities, including post-incident assessments, and must provide information on the effectiveness of the team's response to incidents deemed to pose a risk to school safety. The report must comply with the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g), § 10-7-504, and all other relevant state and federal privacy laws.

(f) Documents produced or obtained pursuant to this section are not open for public inspection. Threat assessment team meetings do not constitute an open meeting as defined by § 8-44-102.

49-6-2602.

(a)

(1) Upon a preliminary determination by the threat assessment team that an individual poses a threat of violence or exhibits significantly disruptive behavior or need for assistance, the threat assessment team may:

(A) Request law enforcement information or records, which may be provided as deemed appropriate by the law enforcement agency in accordance with state and federal privacy laws; and

(B) Request court files and records, which may be provided as deemed appropriate by the juvenile court pursuant to § 37-1-153.

(2) A member of a threat assessment team shall not disclose any court files or records obtained pursuant to this section or otherwise use any record of an individual beyond the purpose for which the disclosure was made. This section does not require a law enforcement agency or juvenile court to produce a record or limit a law enforcement agency's or juvenile court's discretion.

(3) Law enforcement and juvenile justice information obtained pursuant to this part cannot be used:

(A) To discipline or exclude a child from educational services unless the information is provided to a school pursuant to § 37-1-131(a)(2)(B); or

(B) By a juvenile court system to assess legal consequences against a person for any action, unless the information is brought before the juvenile court pursuant to a properly filed petition and addressed through the proper court proceedings in accordance with title 37, chapter 1.

(b) An LEA may disclose information contained in a student's education record to appropriate parties, including members of the threat assessment team and the members' respective agencies, in the event of an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals. Any disclosure under this subsection must comply with the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g), § 10-7-504, the Data Accessibility, Transparency and Accountability Act, and all other relevant state and federal privacy laws. This section does not limit an LEA's ability to disclose information to the fullest extent otherwise permitted by state or federal law.

(c) Agencies, entities, and individuals subject to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (42 U.S.C. § 1320d et seq.) may disclose information contained in a medical record to the threat assessment team if the agency, entity, or individual believes that the disclosure is necessary to prevent or lessen a serious and imminent threat to the health or safety of a person or the public. Any disclosure under this subsection must comply with HIPAA. Nothing in this subsection (c)

limits an agency's, entity's or individual's ability to disclose information to the fullest extent otherwise permitted by state or federal law.

(d) The threat assessment team shall certify to any agency or individual providing confidential information that the information will not be disclosed to any other party, except as provided by law. The agency providing the information to the threat assessment team shall retain ownership of the information provided, and such information remains subject to any confidentiality laws applicable to the agency. The provision of information to the threat assessment team does not waive any applicable confidentiality standards. Confidential information may be shared with the threat assessment team only as necessary to protect the safety of the individual or others. Nothing in this part compels an agency or individual to share records or information unless required by law.

49-6-2603.

(a) A threat assessment team and individual members of a threat assessment team, and any person providing information to a threat assessment team, are not liable in any action for damages or for other relief for any lawful actions taken in accordance with this part. A threat assessment team and individual members of a threat assessment team are immune from liability arising from:

(1) The provision of information to a threat assessment team, if the information is provided to the threat assessment team in good faith, without malice, and on the basis of facts known or reasonably believed to exist; or

(2) Any decisions, opinions, actions, and proceedings rendered, entered, or acted upon by a threat assessment team within the scope or function of the duties of the threat assessment team if made in good faith, without malice, and on the basis of facts known or reasonably believed to exist.

SECTION 2. The state board of education shall promulgate rules to effectuate the purposes of this part. The rules must be promulgated in accordance with the Uniform Administrative Procedures Act, compiled in title 4, chapter 5.

SECTION 3. This act shall take effect upon becoming a law, the public welfare requiring it.

Cumberland County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in September	**News Releases, News Conferences and Interviews**	**1.503**	**02/06/97**
		Rescinds:	Issued:

The release of official news from the system and schools shall be coordinated as follows:

1. The board chairman will be the official spokesman for the Board, except as this duty is delegated to others;

2. News releases which are of a system wide nature or pertain to established system policy are the responsibility of the director of schools or a designated member of the administrative staff; and

3. News releases which are of concern to only one school or to an organization of one school are the responsibility of the principal of that particular school.

When individual board members or the director of schools express their views on any issue which is in opposition to a view expressed in board policy, they have the duty to make clear that the view expressed is not the official view of the Board or school system.

Cross References:

Board-Community Relations 1.500
Board Meeting News Coverage 1.502
Crisis Management 3.203

Cumberland County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in October	**Emergency Plans and Crisis Management**	**3.203**	**02/28/19**
		Rescinds: **3.203**	Issued: **11/23/09**

The Director of Schools shall develop a disaster/crisis management plan. The plan provides as much protection as possible for children while at school and on their way to and from school. The plan identifies the various roles and practices that employees in each department will carry out during a disaster or crisis situation. Site plans shall be developed and filed with the Director of Schools and shall become part of the Preparedness Plan for the school system. The Preparedness Plan will be filed with the local emergency management agency. The plan will be reviewed on an annual basis.

Meeting Safety Guidelines

1 Each teacher shall have available in the classroom or official station emergency procedures relative to the safety of classroom occupants. Each teacher shall practice the procedures as directed by the principal.
1 Each principal shall conduct a tornado safety drill at least one time per year.
2 Each principal shall conduct one fire drill leach month.[1]

CRISIS MANAGEMENT

It is not uncommon today for schools to face situations during the day when they must deal with crisis that traumatize both students and faculty.

1 The principal of each school shall select a representative to serve on a committee for the purpose of developing a Crisis Management Plan for use by the school system in times of crisis, including suicide, shootings and death of a student, parent or faculty member. Within the development of such plan, the committee shall provide for the appointment of a Crisis Team in each school, which shall deal with the specific situations, make decisions, and disseminate information in the event of a crisis. Members of the team shall consist of the principal, guidance counselor, and at least two other staff members designated by the principal.
2 The principal of each building shall be responsible for the development of emergency procedures, which shall be distributed to building employees, parents, and members of the Crisis Team.
3 In the event of a crisis, the principal shall notify the Crisis Team members and the Director of Schools. If he/she determines it to be necessary, the principal shall contact the appropriate emergency services (police, fire, ambulance, etc.)
4 All media attention shall be the directed to the Director's office.

Legal References	Cross References
TCA 68-102-137	1.503 News Releases, News Conferences and Interviews

JOB DESCRIPTION
Cumberland County School District

Family Resources Center Coordinator/Homeless Liaison/CCQCP Program Director

Purpose Statement

The local liaison serves as one of the primary contacts between homeless families and school staff, district personnel, shelter workers and other service providers. Every LEA, whether or not it receives a sub-grant, is required to designate a local liaison (§772(g)(1)(J)(ii). The liaison coordinates services to ensure that homeless children and youths enroll in school and have the opportunity to succeed academically.

This job reports to Federal Programs Director

Essential Functions

Local liaisons must ensure that:

- Homeless children and youths are identified by school personnel through outreach and coordination activities with other entities and agencies;
- Homeless children and youths are enrolled in, and have full and equal opportunity to succeed in school;
- Homeless families, children and youths have access to and receive educational services for which such families, children and youths are eligible, including services through Head Start programs (including Early Head Start programs), early intervention services under Part C of the IDEA and other preschool programs administered by the LEA;
- Homeless families, children and youths receive referrals to health, dental, mental health and substance abuse services, housing services and other appropriate services;
- Parents or guardians of homeless children and youths are informed of educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children;
- Public notice of the educational rights of homeless students is disseminated in locations frequented by parents and guardians of such children and youths, and unaccompanied youths, including schools, shelters, public libraries and soup kitchens in a manner and form understandable to the parents and guardians and unaccompanied youths;
- Parents and guardians and unaccompanied youths are fully informed of all transportation services including transportation to and from the school of origin and are assisted in accessing transportation services;
- School personnel receive professional development and other support;
- Unaccompanied youths are enrolled in school, have the opportunities to meet the same challenging state academic standards as the state establishes for other children and youths, are informed of their status as independent students under section 480 of the Higher Education Act of 1965 (HEA) (20 U.S.C. 1087VV), and their right to receive verification of this status from the local liaison; and
- Serve as the point of contact for children in foster care, meeting regularly with the Department of Children Services to ensure foster care policy compliance.

Other Functions

- Attend truancy and juvenile court to assess needs of students and coordinate district response;
- Have working knowledge of the resource/services agencies within the community and possess interagency collaborative skills;
- Serve as FRC liaison to community services such as health services, Department of Human Services, mental health services, drug prevention, and intervention and treatment services for follow-up needs for families being served;
- Possess flexibility in work schedule as some after-hours work is required and some out of town travel;
- Home visits to referred families are required;
- Coordinate and facilitate the execution of the shoe fund for students as part of FRC programming;
- Supervise and evaluate all CCQCP site directors in established programs, assist with evaluating future sites for additional programs;

- Build and maintain professional relationships with all staff and program participants in both CCQCP and FRC;
- Work with CCQCP site directors to plan and schedule activities both on and off-site for children, making sure all CCBOE policies are followed;
- Work with CCQCP site directors to resolve any issues with parents, children or school staff in a timely manner;
- Ensure all tuition records are being kept in accordance with state standards, and communicate any irregularities immediately to the Director of Schools;
- Ensure all adult to child ratios are in accordance with state law;
- Make regular visits to established sites to assess needs proactively;
- Assist in ordering and accumulating resource materials for the FRC/CCQCP Programs;
- Ability to work with cross section of public to further the goals of the FRC/CCQCP Programs.

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple tasks with a potential need to upgrade skills in order to meet the changing job conditions. Specific skill-based competencies required to satisfactorily perform the functions of the job include: operating standard office equipment including pertinent software applications; planning and managing projects; preparing and maintaining accurate records; utilizing delegated authority.

KNOWLEDGE is required to perform basic math, including calculations using fractions, percentages and/or ratios; read technical information, compose a variety of documents, and/or facilitate group discussions and analyze situations to define issues and draw conclusions. Specific knowledge-based competencies required to satisfactorily perform the functions of the job include: conflict resolution techniques; concepts of grammar and punctuation; office application software; and business telephone etiquette.

ABILITY is required to schedule a significant number of activities, meetings and/or events; gather, collate, and/or classify data; and use basic, job related equipment. Flexibility is required to independently work with others in a wide variety of circumstances; work with data utilizing defined but different processes; and operate equipment using standardized methods. Ability is also required to work with a significant diversity of individuals and/or groups; work with a variety of data; and utilize a variety of job-related equipment. Problem solving is required to analyze issues and create action plans. Problem solving with data frequently requires independent interpretation of guidelines; problem solving with equipment is limited to moderate. Specific ability-based competencies required to satisfactorily perform the functions of the job include; maintaining effective working relationships; adapting to changing work priorities; communicating with diverse groups; dealing with distraught, angry or hostile individuals; meeting deadlines and schedules; working with constant interruptions; and detailed information/data.

Responsibility

Responsibilities include working under limited supervision using standardized practices and/or methods; often changing from one task to another of differing nature.

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or pulling; some stooping, kneeling, crouching and/or crawling; significant fine finger dexterity. Generally the job requires 60% sitting, 25% walking, and 15% standing. The job is performing in a generally hazard free environment.

Experience Job related experience with social work background is required.

Education High School diploma or equivalent.

Equivalency None Specified

Required Testing
None Specified

Certificates & Licenses
None-specified

Continuing Educ. / Training
None Specified

Clearances
Criminal Justice Fingerprint/Background Clearance
Valid Tennessee driver's license

FLSA Status
Non-Exempt

Approval Date

Salary Grade

JOB DESCRIPTION
Cumberland County School District

SECONDARY and CAREER & TECHNICAL EDUCATION SUPERVISOR

Purpose Statement

The job of Secondary and Career and Technical Education (CTE) Supervisor was established for the purpose of directing all secondary programs including Career and Technical Education programs with overall system-wide responsibility and authority for the management and coordination of the school system's program and related activities. The Secondary Supervisor specifically supervises the secondary school programs, ensures the efficient operation and management of the Career and Technical Education programs, and supports the overall educational responsibility of the system. This supervisor provides information and guidance to teachers and schools; implements and maintains services within established guidelines and standards; develops goals and strategic plans; manages assigned budgets; and provides supervision as needed and/or assigned.

This job reports to Chief Academic Officer for the efficient and effective accomplishment of assigned tasks.

Essential Functions

- Supervises, administers and coordinates secondary programs including the Career and Technical Education programs.
- Manages program budgets, fund balances and related financial activity for the purpose of ensuring that budget amounts and expenses are within budget limits and that sound fiscal practices are followed.
- Approves and assists site administrators with recruiting, screening, hiring, and counseling of high school teachers for the purpose of ensuring that staffing and hiring needs of the high schools are met.
- Collaborates with teachers, administrators, students, parents, other district personnel, community organizations, and others for the purpose of implementing and maintaining services and/or programs.
- Coordinates the secondary program components; matches need and materials; and manages course offerings, textbook selection, budgets, grants, strategic plans, and departmental business for the purpose of meeting student needs while complying with Federal, State, District and/or program guidelines.
- Leads and/or participates in meetings, workshops and seminars for the purpose of conveying and/or gathering information required to perform functions.
- Assists in the supervision of approved extra-curricular high school duties that support the overall instructional program.
- Provides liaison for the system between the regional/state offices, area technology centers, and other post-secondary institutions.
- Maintains a variety of detailed records in written and electronic formats for the purpose of meeting program reporting requirements.
- Prepares budget projections for federally funded Career and Technical Education projects and ensures compliance with federal guidelines.
- Coordinates Transition and Articulation Agreements with post-secondary institutions.
- Monitors program activities and components (e.g. work based learning, etc.) for the purpose of ensuring that student needs are met while maintaining program and district guidelines.
- Directs the secondary and CTE teacher licensing requirements and associated training in order to efficiently provide qualified teachers and proper progress toward advancements.
- Recommends in-service programs for high school teachers to the principals.
- Prepares a variety of program related reports in both manual and electronic formats (e.g. budget, course offering, student participation, purchases, achievement, compliance, etc.) for the purpose of documenting activities, conveying information and ensuring program requirements are met in an effective and timely manner.
- Presents information to district and community groups (e.g. program offerings, funding status, participation levels, etc.) for the purpose of promoting program, gaining feedback and complying with established internal controls.
- Develops, coordinates and provides guidance and support for elementary school level Career and Technical Education programs, ensuring they interface with the secondary program
- Organizes and coordinates with the local Career and Technical Education Advisory Board.
- Promotes involvement and understanding of the career and technical program for the purpose of meeting the ongoing needs of, and encouraging participation in, the career and technical programs and related course offerings.
- Researches, writes and presents grant information for the purpose of securing the funding needed to meet program needs.
- Supervises assigned program personnel for the purpose of ensuring individual and program performance objectives are met.
- Develops, coordinates and administers a CTE Concentrator student graduation follow-up program.
- Coordinates the supervision of Career and Technical Education student organizations and extended employment programs for the Career and Technical Education teachers.
- Coordinates the distribution, preparation and submission of all county and state Career and Technical Education reports including the student membership, competency profiles, and course concentrator reports.
- Collaborates with internal and external personnel (e.g. other administrators, auditors, public agencies, community members, etc.) for the purpose of implementing and/or maintaining services and programs.
- Compiles data from a variety of sources for the purpose of developing and /or evaluating programs and/or complying with financial, legal and/or administrative requirements.
- Coordinates operations among secondary schools (e.g. personnel, budgets, staff development, testing, planning, curriculum, etc.) for the purpose of ensuring that district objectives are achieved and resources are effectively utilized.
- Directs department operations, the maintenance of services and the implementation of new programs and/or processes for the purpose of providing services within established time frames and in compliance with related requirements.

- Ensures that all schools achieve ambitious student performance gains in all subject areas (e.g. looking at data, performing classroom observations, planning and participating in leadership team meetings) for the purpose of meeting district goals for every student.
- Evaluates programs and/or projects (e.g. curriculum, testing, staff development, etc.) for the purpose of carrying out and achieving objectives within area of responsibility.
- Facilitates meetings, workshops, seminars, etc. (e.g. personnel actions, financial procedures, regulatory requirements, actions involving outside agencies, inter-district needs, etc.) for the purpose of identifying issues, developing recommendations, supporting other staff, and serving as a district representative.
- Manages a wide variety of programs and processes (e.g. staff development, personnel assignments, testing and assessment, curriculum, etc.) for the purpose of ensuring district compliance with established guidelines.
- Prepares and monitors budget allocations, expenditures and related financial activities for the purpose of ensuring that allocations are accurate, revenues are recorded, expenses are within budget limits and/or fiscal practices are followed
- Researches a variety of topics (e.g. current practices, instructional materials, methods, curriculum guidelines, etc.) for the purpose of developing new programs and/or master plans.
- Supports and coaches secondary school leaders for the purpose of developing instructional leadership and helping them meet ambitious school performance goals.
- Conduct performance appraisals with teachers and principals to assess instructional competencies and develop written programs of improvement as needed.
- Secure, develop, and distribute instructional materials for classroom use including but not limited to textbooks.
- Recommend teaching strategies, techniques and materials for classroom use.

Other Functions

- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple, technical tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skill-based competencies required to satisfactorily perform the functions of the job include: analyzing; budgeting and cost control; effective listening; facilitating meetings; guiding others; instructional techniques; managing projects/programs; monitoring activities; planning; problem solving; supervision; and uses of technology.

KNOWLEDGE is required to perform algebra and/or geometry; review and interpret highly technical information, write technical materials, and/or speak persuasively to implement desired actions; and analyze situations to define issues and draw conclusions. Specific knowledge-based competencies required to satisfactorily perform the functions of the job include: issues related to career and technical fields; concepts of grammar and punctuation; grant administration; community resources; district policies and procedures: and bookkeeping and budgeting practices.

ABILITY is required to schedule a number of activities, meetings, and/or events; often gather, collate, and/or classify data; and consider a number of factors when using equipment. Flexibility is required to independently work with others in a wide variety of circumstances; work with data utilizing defined but different processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a significant diversity of individuals and/or groups; work with a variety of data; and utilize a variety of job-related equipment. Independent problem solving is required to analyze issues and create action plans. Problem solving with data requires analysis based on organizational objectives; and problem solving with equipment is moderate. Specific ability-based competencies required to satisfactorily perform the functions of the job include: adapting to changing work priorities; communicating with diverse groups; setting priorities; building collaborative relationships; and working with constant interruptions.

Responsibility

Responsibilities include: working under limited supervision using standardized practices and/or methods; directing other persons within a small work unit; and supervising the use of funds. Utilization of resources from other work units is often required to perform the job's functions. There is a continual opportunity to impact the organization's services.

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: occasional lifting, carrying, pushing, and/or pulling; some stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 65% sitting, 20% walking, and 15% standing. This job is performed in a generally clean and healthy environment.

Experience Job related experience with increasing levels of responsibility is required.

Education Masters degree in job related area

Equivalency None specified

Requirement

This is a certified position.

Continuing Educ. / Training

None Specified

Certificates & Licenses

Active Tennessee Educator License
Active Tennessee Administrator License

Employment Standard.

Minimum of five (5) years experience as a high school professional educator
Valid Driver's License & Evidence of Insurability

Clearances

Criminal Justice Fingerprint/Background Clearance

FSLA Status

Exempt

Approval Date

Salary Grade

Cumberland County Board of Education

2018-2019 Annual Planning Calendar

JULY

- ☐ Summer Law Institute
- ☐ Approval of Members 6.317
- ☐ Appoint System Testing Coordinator
- ☐ Orientation for New Teachers
- ☐ Field Trip Approval
- ☐ Contracts – School Vendors
- ☐ PIRS Personal Report Submit to State+

AUGUST

- ☐ Service Celebration (Convocation)
- ☐ Professional Achievement Celebration (Convocation)
- ☐ New Teacher Celebration and Orientation
- ☐ Retirement Celebration
- ☐ Apply for Grants FRC, CSH, and SS
- New Board Member In-service

SEPTEMBER

- ☐ Election of Officers
- ☐ Appointment of TLN Representative 1.105
- ☐ Appoint Committees 1.300
- ☐ Accountability Presentation
- ☐ Approval of Compliance Report
- ☐ Fall District Meeting
- ☐ TSBA Boardsmanship Code of Ethics

OCTOBER

- ☐ Student Activity Finds Audit Report 2.900
- ☐ School Compliance Document

NOVEMBER

- ☐ Annual Notification of Student Rights 6.601
- ☐ Food Service Report 3.500
- ☐ Financial Report for Last Fiscal Year 2.701
- ☐ TSBA Leadership Conference/Annual Conference
- ☐ School/System Report Card
- Salary and Benefit Review Task Force
- ☐ TASBO

DECEMBER

- ☐ Budget Preparation Calendar 2.200
- ☐ Distribute Budget Requests to Staff

WORK SESSIONS OR RETREAT TOPICS

- ☐ School System Report Card
- ☐ Coordinated School Health
- ☐ Facility Planning
- ☐ 5-year Capital Improvement Plan
- ☐ Salary and Benefits Review

- ☐ Pending Task
- Initiated Task
- ☐ Completed Task
- ☐ Disregard Task

JANUARY

- ☐ State Financial Audit Review
- ☐ Prioritize Budget Request
- ☐ Insurance Benefits Review
- ☐ Tenure Teacher Election and Celebration
- ☐ BOE Retreat – Annual Review of Strategic Plan
- ☐ Strategic Plan Update

FEBRUARY

- ☐ Day on the Hill
- ☐ Safety committee 3.201
- ☐ Budget Preparation

MARCH

- ☐ Certification of Textbook Adoptions 4.401
- ☐ Budget Preparation

APRIL

- ☐ Budget Preparation
- ☐ Present Preliminary Budget
- ☐ Director's Community Advisory Luncheon
- ☐ Teacher and Principal of the Year Celebration
- ☐ District Solutions Bus Advertising Contract

MAY

- ☐ Employee Non-Rehire Notification
- ☐ Approval Facilities Use Fees 3.206
- ☐ Submit Budget
- ☐ Director of Schools Evaluation
- ☐ Approval of Travel Compensation Rates 2.804
- ☐ Review Attorney Contract (bi-annually)
- Review SRO Contracts
- ☐ Approval of District Compensation Plan
- Coordinated School Health Report
- ☐ Adopt Insurance Benefits
- ☐ Strategic Compensation Plan Approval

JUNE

- ☐ Non-Rehire/Tenure Notifications 5.201
- ☐ Approve Annual Budget 2.200
- ☐ Budget Public Forum
- ☐ Submit Budget to County Government
- ☐ Federal Consolidated Plans (ESSA, IDEA, CTE, VPK, Homeless, 21st CCLC, Read to be Ready)
- ☐ DHA Report
- ☐ MOU for County Sherriff and City Police

ON GOING

- ☐ Attendance Monthly Report
- ☐ Financial Monthly Report
- ☐ Maintain Board of Distinction
- ☐ Policy Review and Update
- ☐ Monitor School Zones
- ☐ School Visits
- ☐ Administrative Evaluations
- ☐ Employee Advisory Council
- ☐ Student Advisory Council
- ☐ Monthly Administrative Meetings
- ☐ Personnel Report

2018-2019 Annual Planning Calendar

Principal's Meeting
April 23, 2019

Scott Maddox	Debbie Beaty
Jennifer Magnusson	Justin Whittenbarger
Angela Randolph	Candace Cook
Christie VanWinkle	Darrell Threet
Stephanie Barnes	Jon Hall
Stephanie Speich	Missy Carter

General Session

Director of Schools, Mrs. Janet Graham
Bus Drivers are struggling. They need support and backup.

Budget 101 TSBA has a presentation for understanding the budget. We will be doing a presentation on May 7th with a webinar. It explains it very well.

Kim Bray – H.R. Supervisor
Bus Drivers – please offer help to our drivers.

Dr. Rebecca Wood – CAO

- Evaluations are on the board – Let me know if the time doesn't work for you.
- Out of Zone – Send your forms in as you receive them. We are going to process them as quickly as possible.
- Staff development Funds – Remember that you return staff development money not used during the 2018-2019 school year. Please keep an eye on where you are. We are receiving some incomplete forms, please make sure they are complete. Also, they are supposed to send them in 10 days in advance.
- Strategic compensation payouts for 2018-2019; Please verify accuracy of your initial report and return to me for payment.
- SWD Document Project – We want to start with students that are not that far behind and try to bring them to proficient. We spent 20 minutes – What is the experience of the kids? What are the practices in our regular inclusion classes? We want to watch the SPED students and see what they are doing. You have until next principal's meeting to observe. Things to watch for: A. The number of times that the teacher provides support for struggle. B. The number of times the teacher lets them off the hook. C. If they are doing partner work. D. Every time you see student interaction tally mark. Pick one class to observe and bring to the next meeting.
- Every year we have some flexibility in your evaluations. I would like your thoughts.
- Team Recertification After May 15th , Through TNCompass you have a module that you have to complete and pass the recertification test. 3 options are available

Dr. Rebecca Farley – PreK – 8th Grade Supervisor

- Pre-K and K registration will be 5/6/19, PreK is at the community Complex and Kindergarten is at individual schools. Both registrations are from 7:00 am to 5:00 pm
- Kindergarten original registration forms – your attendance clerks have. Copy of Kindergarten survey to complete for incoming students.
- Don't forget to turn in kindergarten parent surveys that went home with 3rd nine weeks report cards, please turn in as soon as you can.
- Scholastic Orders – Are you using it? We may be able to save money as a district.
- Portfolio is due tomorrow (4/24/19). On Thursday (4/25/19) please complete the portfolio check sheet and send it to me by Friday (4/26/19) via school mail.
- Please recheck my list of the proposed reading textbook adoption plan.

Chris King /Leslie Eldridge– CTE and 9 – 12 Supervisor

- Please be planning for your CTE programs for the 19-20 school year. I will be visiting next month to make sure needs are met (equipment, space, etc).
- Ready Graduate Webinar – May 2nd
- Ready Graduate appeals close May 24th
- Graduation Cohort appeals close June 14th
- Please email me with teachers who need AP training for the 19-20 school year. In-state training may be available.

Mrs. Vicki Presson –SPED

- **RTI**
  - Progress Monitor May 1 & 2 Last one!
  - EWS is open for all parties to input information (8th graders to high school)
- **SPED**
  - SPED Last Meeting May 6 from 3:15 to 4:15 at Central Services
  - Dyslexia Reporting – In order for districts to meet the state law regarding dyslexia reporting requirements (Public Chapter 1058 of the Acts of 2016). All students who are receiving Tier II, Tier III or special education interventions to address the characteristics of dyslexia must be coded in their district-level SIS by May 17th. Numbers will be included in the Public Legislative Report.
- **504**
  - Excellent Meeting with Ms. Polson and Ms. Hamby discussed Health Plans and Food Plans with the Coordinators.
  - Manifestation Determination must be completed on 504 students being suspended or expulsion of more than 10 days (page 18 0f Guidebook).

Mr. Dan Schlafer – Federal Programs

- FY Consolidated Funding Application discussion
- Annual TDOE Parent Involvement Survey has been cancelled by legislature.
- Look for your required Semiannual Certification documentation at our May meeting.
- Title II Instructional Coaching Program evaluation discussion (handouts)

- FY20 McKinney – Vento grant notification will be received by May 27th.
- 21st CCLC Grant for nine sites

Dr. Ina Maxwell – Title III Director ESL Supervisor

- A new 2019-2020 Tennessee Parent Occupational Survey (previously called the Occupational Migrant Survey Form.
    - Must be included in ALL registration packets
    - Forms should be copied front and back with Spanish on side and English on the other
    - Every child must have a 2019-2020 TN Parent Occupational Survey completed
    - Forms must be kept in one of two places; Individual Cumulative folders or a folder at the front of each individual teacher's class in the cum folder filing cabinets. A roster with all the student's names must be placed in front of the forms, which shall be alphabetical, and each child's name checked off that their form is in the folder. In the event that a parent does not return a form, a second attempt must be made and documented. Use the sample attached to the new forms as a guide.
- Home Language Surveys – Important reminders
    - There should be only one Home Language survey completed during a student's educational career.
    - DO NOT send Home Language Surveys home in all registration packets.
    - Only PreK and K students and new students to the district should receive Home Language surveys.
    - NEVER discard a Home Language Survey
    - If you have duplicates, call Ina to ask for clarification regarding which Home Language Survey should stay in the cum folder.
    - When requesting records for students who have moved into the district, specifically request the Home Language Survey, along with the other information you need.
- WIDA Testing is complete
- TransAct Important Information Documentation
    - If an Important Information document is returned, notify the ESL teacher at you school. Arrangements will be made for the family to be contacted.
    - A communication log will be kept to a document contact with families.
- Getting it Right – Reference Guides for Registering Students with Non-English Names, 2nd Edition – Please deliver to your attendance clerks
- Summer inservice – Closing May 15th

Bo Magnusson – Emergency Management/Safety

- Has your school been visited by Interquest Canine? How did it go…any questions?

Cumberland County Schools Enrollment

5/10/2019

	Pre K	SE	K	1	2	3	4	5	6	7	8	9	10	11	12	13	**Total**	K-3	4-6	7-8
Brown	20		65	76	62	58	71	43	58	52	59						**564**	261	172	111
Crab Orchard	20		52	38	49	37	56	50	53	58	41						**454**	176	159	99
CCHS												275	263	211	162		**911**			
Homestead	40	30	61	87	73	77	77	86	64	75	74						**744**	298	227	149
Martin	40	31	80	80	68	81	60	75	53	63	73						**704**	309	188	136
North Cumb.	20		67	75	82	61	62	74	74	68	75						**658**	285	210	143
Pine View	20		17	15	14	12	16	20	18	19	18						**169**	58	54	37
Pleasant Hill	18		55	50	72	68	61	63	61	68	64						**580**	245	185	132
South	38		67	61	63	59	65	70	73	66	73						**635**	250	208	139
Stone	20	12	85	71	76	78	84	84	86	86	67						**749**	310	254	153
SMHS												265	253	237	174		**929**			
Phoenix																	**87**			
Special Day																	**4**			
Total	236	73	549	553	559	531	552	565	540	555	544	540	516	448	336	0	7188	2192	1657	1099

Mrs. Janet C. Graham
Director of Schools

Mrs. Teresa Boston
Board of Education Chair

Cumberland County Board of Education
368 Fourth Street
Crossville, TN 38555
Phone: 931-484-6135
Fax: 931-484-6491

May 15, 2019

Mrs. Janet Graham
Cumberland County Board of Education
368 Fourth Street
Crossville, TN 38555

Dear Mrs. Graham and Cumberland County Board of Education,

I am submitting to you the Cumberland County School Nutrition Program's staff changes for the school year 2018-2019:

Hire:

Gloria Arnold, Café Sub, 03/18/2019
Alacia Green, SMHS Café, 03/21/2019
Marlena Lane, SMHS Café, 03/15/2019
Macy Hauke, CCHS Café, 04/10/2019
Ashley Nail, Pine View Café, 04/17/2019
Cindy Godsey, Brown Café, 05/02/2019
Racheal Genovese, Pleasant Hill Cafe, 05/08/2019
Mary Jo LaBarge, Café Sub, 05/157/2019
Shaunda Broeckel, Crab Orchard Café, 05/20/2019
Bonnie Hardy, Manager Trainee, 05/24/2019

Resignations/Terminations:

Jessica Holt, Accept Resignation, 03/18/2019
Ashley Music, Accept Resignation, 03/18/2019
Betty Gibbons, Accept Resignation, 03/21/2019
Emmalee Cole, Accept Resignation, 03/22/2019
Tara Hardy, Accept Resignation, 04/01/2019
Taylor Carnes, Accept Resignation, 04/09/2019
Alacia Green, Accept Resignation, 04/18/2019
Jamie Trisdale, Accept Resignation, 04/23/2019
Rosa Gonzalez, Accept Resignation, 04/24/2019
Karolyn Reagan, Accept Resignation, 04/24/2019
Teia Duffield, Accept Resignation, 04/26/2019
MaKayla Kerley, Accept Resignation, 04/26/2019
Marlena Lane, Accept Resignation, 05/03/2019
Stephanie Gadd, Accept Resignation, 05/10/2019
Shelia Hunsucker, Accept Resignation, 05/31/2019
Karen Golliher, Accept Resignation, 05/31/2019
Rosie (Lou) Evans, Accept Retirement, 05/31/2019
Hannah Bowen, Accept Retirement, 05/31/2019
Dennis Burelison, Accept Retirement, 06/03/2019

All background check requirements have been completed.

Respectfully,

Kathy Hamby

Kathy Hamby
School Nutrition District Supervisor
Cumberland County Board of Education – Central Service

Personnel **May 2019**

Certified:

1. Accepted retirement from Chris King, 9-12/CTE Supervisor, effective 4/29/19.
2. Accepted resignation from Alec Haston, PE teacher at CCHS, effective 5/31/19.

Non-Certified:

1. Accepted resignation from Johnny Bass, custodian at Martin Elementary, effective 5/13/19.
2. Accepted resignation from Billy Dodd, custodian at Phoenix High School, effective 6/28/19.
3. Accepted retirement from Carolyn Norris, Paraprofessional at Homestead Elementary, effective 5/31/19.
4. Accepted resignation from Michael Powierski, custodian at Homestead Elementary, effective 5/24/19.
5. Hired Jennifer Hall, CCQCP Director at Homestead Elementary, New Position, effective 5/6/19.
6. Hired Stephanie Gadd, Custodian at Homestead, replacing Michael Powierski, effective 5/13/19.

Maintenance/Transportation

1. Terminated Tracy Akins, Mechanic at the Bus Garage, effective 4/24/19.

Certified
Non-Certified
Bachynski, Karen
Johnson, Deborah
Kunish, Gail
Landers, Amy

Brown Elementary
May - Newsletter

CCHS GRAD WALK

Cumberland County Bank catered a delicious meal to show appreciation to the staff and volunteers

Brown Elementary students participated in the county-wide Festival of Movement at CCHS, showcasing what they learned in PE with Lance Beaty. Students in kindergarten through 4th grade executed guided dance choreography. 4th graders are pictured performing their amazing routine.

There are 43 Brown Elementary Millionaires for the school year. Each of these students read at least one million words in AR.

WHAT AN AWESOME ACHIEVEMENT

BES Choral Club made their Nashville debut on May 10th, performing at the Country Music Hall of Fame. The group of 51 singers performed beautifully at what has been called the "Smithsonian of Country Music". Director Rebecca Purdue expressed appreciation to the students, parents, chaperones, and museum personnel for this incredible experience.

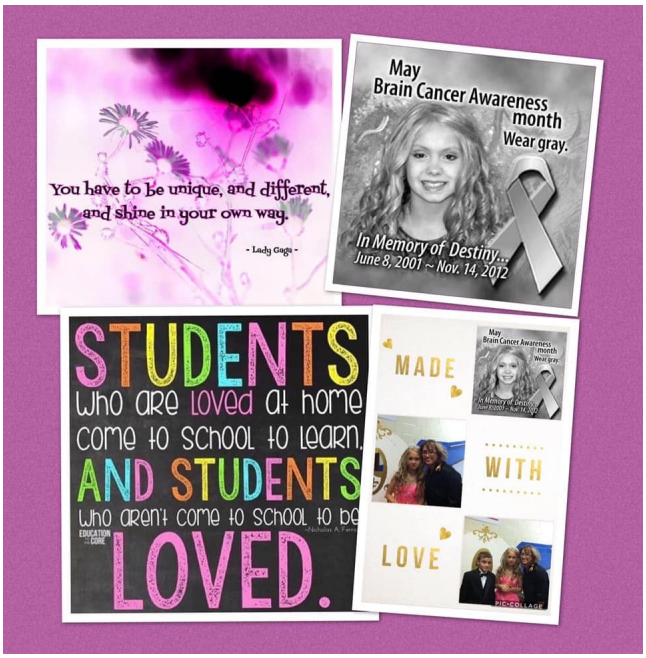
Frank P. Brown Elementary held its annual 8th grade Recognition program on the evening of May 16. Congratulations and best wishes to BES 8th Grade Students, members of the future Class of 2023.

BES Beginning Band, 7th & 8th Grade Band, Choral Club, Middle School Choir amd Select Singers presented their Spring Musicale at the school on May 3rd. The bands played traditional folk, and contemporary selections from *Au Claire De La Luna to Hard Rock Fanfare.* The choral ensembles performed a variety of folk and country songs as well as *Because of You* which carried a message of gratitude to our veterans and military. The program was directed by Rebecca Purdue with assistance from Terry Ashburn and John Purdue.

North Cumberland Elementary: A place where we have fun and are a little silly sometimes!

(A day to silly string the principals!!)

SPRING FORMAL



Remembering Destiny

Destiny's Garden is a perfect spot to remember a former North Student. This space encompasses the dedication and love our teachers have for our students. Destiny would have graduated this year as a member of the class of 2019.

NCE Teachers of the Year

Everyone can rise above their circumstances and achieve success if they are dedicated to and passionate about what they do. - Mother Teresa

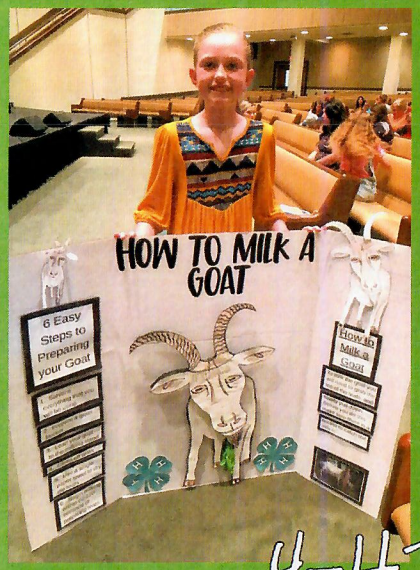
Mrs. Aimee Moore
Teacher of the Year 5-8

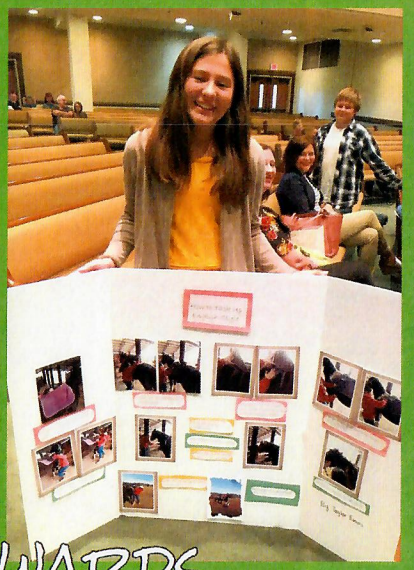
Mrs. Ellen Carroll
Teacher of the Year K-4

Annual Hall of Statues
a Living History Museum

Mrs. Stout and her students prepare to educate the younger students in an interesting and entertaining way.

Eighth graders research, write, and step into the role of many of our American leaders and citizens.





4-H Regional Demonstration Awards

Pine View May 2019

Nicolaus Copernicus
Napoleon Bonaparte
Lorenzo de Medici
Mansa Musa
QUEEN ISABELLA OF SPAIN
EARLY LIFE ALBERT EINSTEIN
BY:EMARY
Sir Isaac Newton
John locke
Galilei
Genghis Khan
7TH GRADE LIVING WAX MUSEUM
PINE VIEW MAY 2019

Science Professor Mrs. Sexton visits 4th grade

Pine View May 2019

PLEASANT HILL NEWS

Pleasant Hill Baby News- We are growing at PHill – 5 babies are here, 5 are coming! (8 girls, 2 boys)

Mrs. Dunford and Mrs. Carter were good sports and allowed two lucky students to silly string them during a field day event!

CCHS Graduation Walk brought some Hornets home!!

South Elementary
May – Newsletter

Field Day was exciting for all.

Layton Johnson, 4th Grader, attended 4-H sub-regional Achievement Day in Lenoir City. He won 1st place with his demonstration.

"Kids Walk for a Cure" for the Juvenile Diabetes Research Foundation was a success. The Students raided $415.60.

This was the second year in a row our students designed a "Wax Museum". They researched influential people throughout history, created a board, a speech and portrayed the characters. The finale was dressing up as the character they researched and memorized a short speech about them.

Eighth Graders recently read the novel The Outsiders. Students let creativity and imagination take center stage as they held a mock trial for one of the beloved characters, Johnny Cade. Each class developed a strong, convincing argument in efforts to prove him to be either innocent or guilty of Second Degree Murder.

South Elementary
May - Newsletter

8th Grader Prom was fun for all in attendance

8th Graders had a great trip to Washington, D.C.

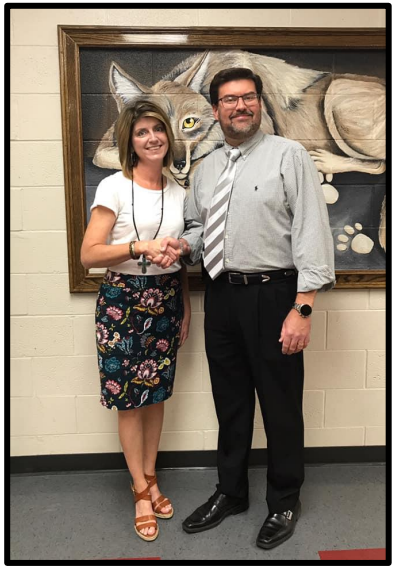
CCHS SENIORS toured South Cumberland visiting with younger students and reminiscing with teachers and others from their past..

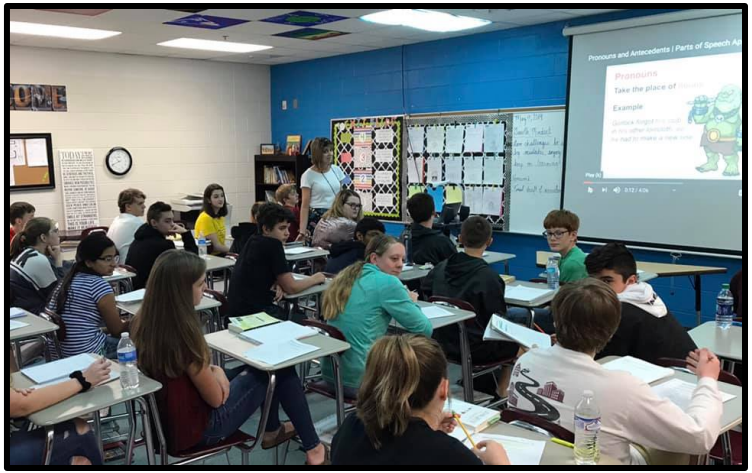
Our 5th-8th grade band concert was held in the SMHS auditorium this evening. We are so proud of these students and their hard work. A big thank you to Mrs. Marsee for her tireless dedication to our SES band program!

Donuts with Dad was well attended today with Dad's, grandpa's and father figures alike. Thank you to our PTO for hosting this event!

SCORE
State Collaborative on Reforming Education

Introducing the 2019-20 Tennessee Educator Fellows





Mrs. April Moore, 8th grade English language arts teacher at Stone Elementary, has been selected along with 30 other educators state-wide for the Tennessee Educator Fellowship by the State Collaborative on Reforming Education (SCORE). Her selection was made after a rigorous application process. Her selection as a fellow is a tremendous honor, and SES is thankful to have Mrs. Moore on staff. Mr. Whitt and all the staff at Stone Elementary congratulate Mrs. Moore on this significant accomplishment.

During National Assistant Principals Week, we expressed our gratitude for Ms. Holton and everything she does to foster success for our students!

SMHS Graduating Seniors walked through the SES hallways.
Congratulations to
Stone Elementary School Alumni!

Cumberland County High School Summer/Start of School 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Jume 2	3 --------Lady Jet Camp------- 9th grade basketball tryouts	4 ---------- Jets at Dekalb Co. Cheer at Tech	5 Jets at Karns ----------	6 Jets at Karns Lady Jets at MTSU ----------	7 Jets at Rhea Co. Lady Jets at Belmont ---------- Relay for Life	8 Gym closed for painting Jets at Rhea Co. ACT test
9 Gym closed for painting	10 Gym closed for painting Jets at Oak Ridge	11 Gym closed for painting Jets at Oak Ridge	12 Gym closed for painting Lady Jets at LMU	13 Gym closed for painting Lady Jets at Oak Ridge	14 Gym closed / Payday	15 Gym closed for painting Basketball Tractor Pull
16 Gym closed for painting Happy Father's Day!	17 Gym closed for painting Jets at Oak Ridge Lady Jets at Oak Ridge Cheer at Pleasant Hill	18 Gym closed for painting Lady Jets at MTSU ----------	19 Gym closed for painting Lady Jets at MTSU ----------	20 Gym closed for painting Jets at Harriman ----------	21 Gym closed for painting Jets at Harriman ----------	22 Gym closed for painting
23 Gym closed for painting TSSAA Dead Period	24 Gym closed for painting TSSAA Dead Period Cheer at Crab Orchard	25 Gym closed for painting TSSAA Dead Period ----------	26 Gym closed for painting TSSAA Dead Period ----------	27 Gym closed for painting TSSAA Dead Period BOE	28 Gym closed / Payday TSSAA Dead Period	29 Gym closed for painting TSSAA Dead Period
30 Gym closed for painting TSSAA Dead Period	July 1 Gym closed TSSAA Dead Period ---------FFA Camp---------	2 Gym closed for painting TSSAA Dead Period ----------	3 Gym closed for painting TSSAA Dead Period ----------	4 Gym closed for painting TSSAA Dead Period ---------- 	5 Gym closed for painting TSSAA Dead Period ----------	6 Gym closed for painting TSSAA Dead Period
7 Gym closed for painting	8 Gym closed for painting	9 Gym closed for painting --------HOSA camp-------	10 Gym closed for painting ----------	11 Gym closed for painting ----------	12 Gym closed for painting	13 Gym closed for painting ACT
14 Gym closed for painting	15 Gym closed / Payday Golf 1st practice	16 Gym closed for painting	17 Gym closed for painting	18 Gym closed for painting	19 Gym closed for painting	20 Gym closed for painting
21 Gym closed for painting	22	23	24	25 Blue Bash	26	27
28	29 CCHS Coaches Meeting – 1pm Library *Band, Cheer, and Football Pictures* 1st practice - Cross Country, Football, Soccer, Volleyball	30 Inservice #1	31 Payday Admin #1	Aug 1 -----127 Yard Sale---- 10 am dismiss Welcome Back Picnic @ CMSP – 5pm	2 ---------- Admin #2	3 ----------
4 ----------	5 1st Full Day	6	7	8	9	10
11	12 Fall eligibility due	13	14	15 Payday Fall picture day	16 Football Jamboree @ York	17
18	19 FB (JV) vs. Concord Christian	20	21	22	23 Football @ Scott County	24

Cumberland County High School Summer/Start of School 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26 FB (JV) vs. Sequatchie Co.	27	28	29	30 Payday Football vs. White County	31

Cumberland County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in November	**Interscholastic Athletics**	**4.301**	**02/23/17**
		Rescinds: **4.301**	Issued: **04/28/11**

No person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, be treated differently from another person or otherwise be discriminated against in any athletic program of the school. Equal athletic opportunities shall be provided for members of both sexes.[1]

Interscholastic athletics shall be administered as a part of the regular school program and shall be the principal's responsibility. Principals shall ensure that school regulations regarding participation in a sport are reasonable. Athletic schedules shall be filed in each school principal's office. The principal or his/ her designee must accompany an athletic team on trips. Transportation of teams to athletic games is approved by the Board, provided the team's school reimburses the Board for mileage.

Bylaws of the Tennessee Secondary School Athletic Association shall regulate the operation and control of High School athletics.[2]
The Cumberland County Schools Athletic manual shall regulate the operation and control of Middle School and Elementary Athletics.

In the event that the school's insurance provider does not extend coverage to an athlete, that athlete must provide proof of independently secured catastrophic coverage and liability coverage, with the school system as a named insured, of not less than the limits set forth in TCA § 29-20-403.

Prior to participation in interscholastic athletics, every student must complete an annual physical examination.[3] The parents/guardians of each student shall be responsible for covering the cost of the examination, and these records shall be on fi le in the principal's office. It shall be the responsibility of the parent(s) or guardian to provide health and hospitalization insurance for all students participating in interscholastic athletics.

In order to create a drug-free educational and athletic environment and to limit the potential liability for the schools as a result of injury or health problems arising from substance abuse, the Board authorized drug testing for students who participate in extracurricular activities.

~~Randomly, throughout the school year, mandatory substance screening will be required for students in grades 7-12 who desire to participate in extracurricular activities~~. Students in grades 7 through 12 who desire to participate in extra curricular activities are subject to random selection for mandatory substance screening. The drug testing program is not punitive, but is designed to create a safe, drug-free environment for students involved in extracurricular activities and assist them in getting help when needed.

No principal or teacher of any school under the control of the Board shall dismiss his/her school or any group of students for the purpose of attending the practice of any interscholastic sport during the school day without written permission from the Board. This does not prevent the inclusion of regular physical training lessons in the daily school program.[4]

Coaches, employees, and volunteers of the school district shall not encourage, permit, condone or tolerate hazing activities.[5]

Legal References

1. 34 CFR § 106.41
2. TRR/MS 0520-01-02-.08(1)
3. TRR/MS 0520-01-03-.08(2)(b)
4. TCA 49-6-1002
5. TCA 49-2-120

Cross References

Extracurricular Activity Drug Testing 6.3071

Cumberland County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in February	**Personal and Professional Leave**	**5.303**	**01/24/19**
		Rescinds:	Issued: **06/06/13**

Personal and professional leave shall be granted in accordance with laws of the State of Tennessee, the rules and regulations of the State Board of Education and the policy and benefit schedules of the Cumberland County Board of Education.

Certified employees shall earn personal leave at the rate of one (1) day for each half-year employed for a total of two (2) days per year. Any personal leave remaining unused at the end of a year from this allocation shall be credited to sick leave.

Certified employees may convert existing accumulated sick days into additional personal days based on the following years of service to Cumberland County Schools:

10 - 15 years = 1 additional day

16 – 24 years = 2 additional days

25 + years = 3 additional days

In addition, certified employees who have utilized five (5) or fewer sick days in the previous calendar school year and have exhausted personal leave for the current calendar school year (July 1st through June 30th) may petition their principal or supervisor to convert sick days from the current calendar year (July 1 through June 30th) into additional personal days not to exceed a total of three converted days for a total of five (5) personal days annually

Certified supervisors who accrue more than two (2) annual personal days (per a board approved benefit schedule) may carry over five (5) days per year. As of July 1, all accrued personal days in excess of five (5) will be lost without compensation. A maximum of ten (10) days of personal leave may be compensated upon termination of employment of these supervisors.

Non-certified employees shall earn personal leave based on their job assignment, longevity, and number of annual workdays. A carryover of five (5) days per year is authorized. As of July 1, all accrued personal days in excess of five (5) ~~will be lost without compensation~~ will be converted to sick days. A maximum of ten (10) days of personal leave may be compensated upon termination of employment for non-certified employees.

If, at the termination of employment, any employee has been absent for more days than leave has been earned, an amount sufficient to cover the excess days used shall be deducted from the employee's final salary payment.

Subject to the following conditions, personal leave may be taken at the discretion of the employee:

1) Except in emergency, each employee shall give the principal/supervisor at least two days' notice in writing of intent to take leave;

2) The approval of the principal/supervisor of the school shall be required:[2]

   a) If more than ten (10) percent of the teachers in any given school request its use on the same day;
   b) If requested during any prior established student examination period;
   c) If requested on the day immediately preceding or following a holiday or vacation period.

3. The converted personal days will not be approved for:

   a) Extension of scheduled breaks
   b) The first or last week of school
   c) Scheduled testing dates.

Professional leave is a short, temporary absence for the purpose of attending workshops and other meetings relating to school business or serving on boards and commissions which meet during daytime hours when appointed by the mayor, city council, executive or county commission.[3]

Legal Reference:

1. TCA 49-5-711 (a) TRR/MS 0520-01-01.04(3)
2. TCA 49-5-711©(1)
3. TCA 49-5-205

Cross References

Cumberland County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in April	**Long-Term Leave of Absence for Professional Personnel**	**5.304**	**05/25/17**
		Rescinds: **5.304**	Issued: **05/23/13**

Any person holding a position requiring a license to teach shall be granted leave for military service, legislative service, maternity, adoption, recuperation of health, or visitation of a spouse, child, or parent deployed for military duty out of the country who has been granted rest and recuperation leave. Such personnel may be granted leave for educational improvements, or other sufficient reasons as determined by the Director of Schools. If granted, such leave shall not result in the forfeiture of ~~without loss of~~ accumulated leave credits, tenure status, or other fringe benefits.[1]

All leaves shall be requested in writing at least thirty (30) days in advance on forms provided by the director of schools. The 30-day notice may be waived or reduced by the director of schools upon submission of a certified statement by a physician. The application for leave forms shall require:

- A description of the type of leave requested;
- The requested dates for beginning and ending the leave; and
- A statement of intent to return to the position from which leave is granted.[1]

Each request for leave must be acted upon by the Director of Schools within fifteen (15) days. Each applicant shall be notified in writing of the action of the director and the beginning and ending dates of the leave which is granted.[2] All leaves, except military leave, shall be from a specific date to a specific date. However, any leave may be extended by the director of schools upon written request from the teacher. Military leave shall be granted for whatever period may be required. The procedure and condition for extending a leave are the same as those used when originally requesting and granting the leave.

Leave to visit a spouse, child, or parent deployed for military duty out of the country who has been granted rest and recuperation leave shall be granted for no longer than ten (10) days.[3]

Positions vacated for less than twelve (12) months by teachers on leave shall be filled with an interim teacher while the teacher is on leave. If the teacher returns from leave within 12 months, the interim teacher shall relinquish the position. If the leave exceeds twelve (12) months, the teacher shall be placed in the same or a comparable position upon return.[4]

Part-time leaves may be granted by the director of schools upon written request for the same conditions as for full-time leave.

Any teacher on leave shall notify the director of schools at least thirty (30) days prior to the date of return if the teacher does not intend to return to the position from which he/she is on leave. Failure to give such notice shall be considered breach of contract.[5]

RESTRICTIONS

The director may require that a request for leave be supported by certification issued by a health care provider with the following information:

- the date on which the serious health condition commenced;
- the probable duration of the condition;
- the appropriate medical facts within the knowledge of the health care provider regarding the condition; and
- a statement that the eligible employee is needed to care for the son, daughter, spouse, or parent and an estimate of the amount of time that such employee is needed.

If there is any reason to doubt the validity of the certification provided, the director may require, at the expense of the school system, an opinion of a second health provider.

PAY AND BENEFITS

All leave granted in conformance with this policy shall be without pay except as may be covered by sick leave in the case of maternity and recuperative leaves. Employees shall have the opportunity to continue participation, at their own expense, in group insurance plans subject to restrictions of the insuring carrier.

Employees who take leave under the provisions of the Family Medical Leave Act (FMLA) shall have the same portion of their insurance premiums paid by the Board as is paid for active employees. This leave is limited to twelve (12) weeks and subject to the restrictions and conditions of the Family and Medical Leave Act.

Legal References

1. TCA 49-5-702
2. TCA 49-5-703
3. TCA 49-5-704
4. TCA 49-5-705
5. TCA 49-5-706

Cross References

Family and Medical Leave 5.305
Military Leave 5.306
Physical Assault Leave 5.307
Sabbatical Leave 5.308
Legislative Leave 5.309
Interim Employees 5.700

ATHLETIC TRAINER SERVICES AGREEMENT
WITH CUMBERLAND COUNTY SCHOOLS

This Athletic Trainer Services Agreement ("Agreement") is made and entered into by and between Benchmark Rehabilitation Partners, LLC (and its affiliates, hereinafter referred to as "Benchmark") and Cumberland County Schools (hereinafter referred to as "School").

WITNESSETH:

WHEREAS, the School desires to have athletic training services and related services available for its student athletes participating in the School's athletic programs as set forth in paragraph II.B. below; and

WHEREAS, Benchmark employs athletic trainers who are appropriately licensed, qualified, and certified to provide athletic training services, with experience in providing athletic training services and related services; and

WHEREAS, Benchmark is willing to provide services of its athletic trainers to the School.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the receipt and sufficiency of which are hereby acknowledged, Benchmark and the School hereby agree as follows:

I. DEFINITIONS

For the purpose of this Agreement, the following definitions shall apply:

A. "Athletic Trainer" shall be a person currently licensed as an athletic trainer in the state in which the School resides, who, upon the advice and written consent of a physician, carries out the practice of prevention, recognition, evaluation, management, disposition, treatment, or rehabilitation of athletic injuries.

B. "Athletic Training Services" shall mean those support services which relate to prevention, recognition, evaluation, management, disposition, rehabilitation, and treatment of athletic injuries.

C. "Athletic Injury" shall mean any injury sustained by a person as a result of such person's participation in exercises, sports, games, or recreation requiring physical strength, agility, flexibility, range of motion, speed, or stamina or any comparable injury which prevents such person from participating in such activities.

D. "Medical Director" shall mean an independent physician, who is not an employee of Benchmark or any of its affiliates, who may provide advice and written consent to Athletic Trainers pursuant to this Agreement.

II. OBLIGATIONS OF BENCHMARK

Benchmark shall:

A. Provide licensed, certified Athletic Trainers who have experience in the provision of Athletic Training Services and related services, including provision of services to athletes (hereinafter referred to as "Services") to provide Services as set forth herein.

B. Provide and ensure quality of Services to the following school(s):

1. Stone Memorial
2. Cumberland Co High School
3. _____
4. _____

C. Provide Services to the School student athletes ("Athletes") who have a current valid medical consent and release form and a current physical on file at the School and who participate in any of the following athletic programs:

1. One (1) full time athletic trainer at Stone Memorial, home and away football, home varsity games and;
2. One (1) full time athletic trainer at Cumberland County High School, home and away football, home varsity games ; and
3. Up to 40 hours per week .

D. Ensure that each Athletic Trainer providing Services under this Agreement shall:

1. Be appropriately licensed, qualified and certified in the jurisdiction in which the School resides throughout the term of this Agreement.
2. Have experience in the provision of Athletic Training Services and related services including experience in provision of Services to Athletes.
3. Maintain confidentiality of Athletes' medical information.

E. Provide Services, upon the advice and written consent of the Medical Director, or his/her designee, which shall include, but not be limited to, the following:

1. Development and implementation of a plan for sports related injuries which shall include a plan for care in the event of an emergency.
2. Maintenance of accurate records of all accidents and subsequent actions.
3. Review of Athlete's medical history, which shall be obtained and provided by the School.
4. Use of only those therapeutic modalities permitted by applicable laws and/or regulations and in compliance with such applicable laws and/or regulations.
5. Serve as liaison between the Medical Director, or his/her designee, and the School.
6. Provision of medically pre-approved post-injury guidelines and educational materials to Athletes and their parents.

F. Maintain professional and general liability insurance covering Benchmark and its employees for and against loss or damage resulting from Services performed pursuant to this Agreement. The professional liability coverage shall have minimum limits of One Million Dollars ($1,000,000) per occurrence and Three Million Dollars ($3,000,000) in the annual aggregate. The general liability coverage shall have minimum limits of One Million Dollars ($1,000,000) per occurrence and Three Million Dollars ($3,000,000) in the annual aggregate. Benchmark shall provide a certificate of such insurance coverage upon written request by the School. This provision shall survive the termination or expiration of this Agreement.

III. OBLIGATIONS OF THE SCHOOL

The School shall:

A. Provide a copy of a current, valid, and properly executed medical consent and release form to Benchmark for each Athlete.

B. Provide access to a current medical history for each Athlete in the possession and control of the School which shall include disclosing any health disorders of significance that impact the Athlete's ability to participate in athletic programs and pre-participation physicals as well as proof of health insurance for each Athlete participating in the School's athletic programs.

C. Maintain adequate supervision of training room, school environs, facilities and equipment.

D. Work cooperatively with Athletic Trainers and team physicians in the selection and use of sports protective equipment.

E. Not allow an injured Athlete evaluated by an Athletic Trainer to re-enter competition until cleared by the Athletic Trainer or team physician.

F. Make reasonable and prudent decisions concerning any Athlete's health and safety.

G. The School will carry general liability insurance providing coverage in minimum amounts of One Million Dollars ($1,000,000) per occurrence, and Three Million Dollars ($3,000,000) in the annual aggregate. Student Athletes shall carry accident insurance offered through the School, or shall provide proof of alternate healthcare insurance coverage. The School shall provide a certificate of such insurance coverage upon written request by Benchmark. This provision shall survive the termination or expiration of this Agreement.

IV. COMPENSATION AND SCHEDULE

A. Subject to the terms and conditions set forth herein, Benchmark shall provide the Services of Athletic Trainers for each school listed in Paragraph II.B., at times as

mutually agreed to by the parties. There will be no compensation for Services provided.

B. As additional, in-kind compensation for the Services provided hereunder, School shall provide the marketing support set forth on Exhibit A attached hereto, which is incorporated herein by reference and made a part of this Agreement.

C. In the event two or more athletic events occur on the same day and at the same time at two or more locations, Benchmark and the School shall mutually agree on a case-by-case basis where Athletic Trainers shall provide coverage (e.g., at home or away events).

D. Benchmark reserves the right to prioritize Athletic Trainer responsibilities and location assignments based on the needs of injured Athletes and at the School. Unavoidable changes in Athletic Trainer coverage initiated by Benchmark will be communicated by Benchmark to each school's Athletic Director.

E. The School shall provide a training room, equipment and supplies sufficient for Athletic Trainers to provide Services hereunder and for provision of appropriate care to Athletes. It is understood and agreed that Benchmark may provide certain equipment and supplies for the training room

V. INDEPENDENT CONTRACTOR STATUS

A. In the performance of the Services under this Agreement, it is mutually understood and agreed that Benchmark and its employees are performing as independent contractors and shall not be deemed to be agents, employees, partners or joint venturers of the School. The School shall neither have nor exercise any control or direction, nor shall the School have the right to exercise any control or direction, over the methods or manner in which Benchmark performs the Services required under this Agreement; provided, however that such Services shall be rendered in a manner consistent with applicable standards. Except for requiring the general coverage called for in this Agreement, the School shall not have the right to set the specific working hours of Benchmark employees. Benchmark and its employees shall not be entitled to, nor receive, any benefits normally provided to the School employees such as, but not limited to, salary, vacation payment, retirement, health care or sick pay. The School shall not be responsible for withholding income or other taxes from the payments made to Benchmark. Benchmark shall be solely responsible for filing all returns and paying any income, social security or other tax levied upon or determined with respect to the payments made to Benchmark pursuant to this Agreement.

B. The School understands and agrees that Medical Directors who provide advice and consent to the Athletic Trainers are not employees of Benchmark or its affiliates.

VI. TERM AND TERMINATION

A. Unless terminated sooner as set forth herein, this Agreement shall be for an initial period of three (3) years, commencing on the later date of the two (2) signatures in

the signature block hereof, and will renew automatically thereafter for successive one (1) year terms.

B. Either party may terminate this Agreement without cause upon giving sixty (60) days prior written notice as provided in this Agreement to the other party of such intent to terminate.

VII. COMPLIANCE WITH LAWS

A. Each party hereby warrants that it is in compliance with and that it shall remain in compliance with all federal, state and local laws, regulations, rules and orders applicable to its performance under this Agreement.

B. Each party agrees that it will comply in all material respects with all applicable federal, state and local laws, regulations, rules or orders governing privacy, security and electronic transactions, including without limitation, regulations promulgated under Title II Subtitle F of the Health Insurance Portability and Accountability Act (Public Law 104-191) ("HIPAA").

VIII. GENERAL PROVISIONS

A. Non-Recruitment. During this Agreement and for a period of two (2) years following the termination of this Agreement for any reason whatsoever, the School shall not, directly or indirectly, on the School's own behalf or on behalf of others, solicit, entice, persuade, induce or divert (or attempt to do any of the foregoing) any employee, independent contractor or consultant of Benchmark to: (a) terminate his or her employment, independent contractor or consulting relationship with Benchmark, or (b) become employed by, or an independent contractor or consultant to, the School or any person or entity engaging in any business competitive with Benchmark. In the event of a breach of the non-recruitment covenants set forth herein, Benchmark may petition any court of competent jurisdiction to enforce such covenant. The parties agree that because the determination of damages would be difficult to ascertain, Benchmark shall be entitled to temporary and permanent injunctive relief without the necessity of proving actual damages or posting bond. The parties specifically agree that the covenants set forth in this paragraph are reasonable and the reasonableness of such covenants shall not be challenged in any action seeking to enforce the covenants. In addition to injunctive relief, Benchmark may seek compensatory damages in an amount to be awarded by any court of competent jurisdiction.

B. Entire Agreement; Amendment. Except as specifically provided herein, this Agreement constitutes the entire agreement between the parties pertaining to the subject matter contained herein and supersedes all prior negotiations, understandings and agreements of the parties, whether oral or written, which relate to the subject matter of this Agreement. No supplement, amendment, or modification of this Agreement shall be binding unless executed in writing by the parties hereto.

C. No Waiver. No waiver of any of the provisions of this Agreement shall be effective unless in writing and signed by the party to be charged. No waiver of any of the provisions of this Agreement shall be deemed, or shall constitute, a waiver of any other provisions, whether or not similar, nor shall any waiver constitute a continuing waiver. No delay in acting with regard to any breach of any provision of this Agreement shall be construed to be a waiver of such breach.

D. Binding Agreement. This Agreement shall be binding upon, and shall inure to the benefit of, the parties and their respective legal representatives, successors, and permitted assigns.

E. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

F. Headings. The headings in this Agreement are inserted for convenience only and shall not be used to define, limit or describe the scope of this Agreement or any of the obligations herein.

G. Severability. If any provision of this Agreement is rendered illegal or invalid or violative of future laws effective during the term of this Agreement, the legality, validity and enforceability of the remaining provisions shall not be affected thereby.

H. Assignability. Nothing contained in this Agreement shall be construed to permit the assignment by the School of its rights or obligations set forth herein, and such assignment is expressly prohibited without the prior written consent of Benchmark Any attempted assignment shall be void and of no effect if not in accordance with this provision.

I. Notices. Whenever any notice, demand or consent is required or permitted under this Agreement, such notice, demand or consent shall be in writing and shall be deemed sufficiently given (i) on the day personally delivered, or (ii) when delivered if mailed by United States mail or recognized overnight courier service, postage prepaid, in each case at the address of the party to receive the notice, demand or consent as set forth below:

Benchmark: Benchmark Rehabilitation Partners, LLC
6397 Lee Highway, Suite 300
Chattanooga, TN 37421
Attention: President

School: Cumberland County Schools
BOE Central Services
368 Fourth Street
Crossville, TN 38555

Each party may change its address indicated above by giving the other party written notice of the new address in the manner set forth in this section.

J. Renegotiation. If the School determines that any provision of this Agreement becomes violative of the rules, regulations or reimbursement policies of any third-party reimbursement program, any federal or state statute, rule or regulation, revenue procedure or administrative or judicial decision, subjects any individual to any form of excise tax or monetary penalty, or jeopardizes the tax-exempt nature of any bonds that have been issued by or on behalf of the School, then the School may, at its option, alter the terms of this Agreement so that it no longer violates the same, or no longer subjects any individual to any form of excise tax or monetary penalty. In such event, the School shall have the option of terminating this Agreement immediately upon written notice to Benchmark.

K. Governing Law. This Agreement shall be governed by, and construed and enforced in accordance with the laws of the state in which the School resides, without giving effect to any state's conflicts of laws provisions.

L. No Third Party Beneficiaries. This Agreement is not intended to, nor shall it be construed to, create any rights in any third parties.

M. Force Majeure. Neither party shall be liable to the other party for any interruption or delay arising from causes beyond such party's reasonable control, including without limitations, acts of God, acts of any government, war or other hostility, civil disorder, the elements, fire, explosion, power failure, telecommunications service failure or interruption, equipment failure, industrial or labor dispute, or inability to access necessary supplies.

Signature page follows.

IN WITNESS WHEREOF, each party has caused this Agreement to be executed by its duly authorized officer or representative as of the day and year written below.

Benchmark Rehabilitation Partners, LLC	Cumberland County Schools
Signature Date	Signature Date
Name (please print)	Name (please print)
Title	Title

Exhibit A
(check all that apply)

School shall provide Benchmark with the following:

__X__ at least three (3) public address announcements made during all home athletic events.

__X__ authorization for Benchmark to place its logo on School's website, if any, with a link to www.benchmarkpt.com

__X___ signage in the training room and other athletic venues, including on digital scoreboards, where available.

__X__ prominent advertisement placement in major sports printed materials such as the football program.

__X__ identification of Benchmark as a "Partner in Education" with the School in the School's yearbook and season calendars.

__X__ pay for supplies.

__X__ recognition/exclusivity as the official sports medicine provider.

Cumberland County Board of Education

SUMMARY FINANCIAL STATEMENT
April 30, 2019

141 GENERAL PURPOSE SCHOOL FUND

ACCT.	DESCRIPTION	Budget	Actual April	Total YTD	% of Budget
	REVENUES				
40110	Current Property Tax	$ 8,912,184	$ 82,698	$ 8,989,180	101%
40120	Trustee's Collections - Prior Year	$ 160,000	$ 5	$ 195,647	122%
40130	Cir Clk/Clk & Master Coll. Pr. Yr.	$ 120,000	$ 9,826	$ 71,947	60%
40140	Interest and Penalty	$ 107,000	$ 8,079	$ 66,078	62%
40162	Payments in Lieu of Taxes - Utilities	$ -	$ -	$ -	0%
40210	Local Option Sales Tax	$ 9,366,621	$ 690,817	$ 7,167,420	77%
40270	Business Tax	$ 4,700	$ 261	$ 3,284	70%
40275	Mixed Drink Sales	$ 46,000	$ -	$ 34,673	75%
43517	Tuition - Other	$ 150,000	$ 11,816	$ 106,179	71%
43570	Receipts from Individual Schools	$ 45,000	$ 8,689	$ 59,462	132%
43990	Other Charges for Services Dual Credit	$ 26,000	$ -	$ 23,195	89%
44120	Lease/Rentals	$ 12,000	$ 1,353	$ 6,900	57%
44145	Sale of Surplus Materials	$ 2,000	$ 188	$ 2,500	125%
44146	E-rate (phone)	$ 15,000	$ -	$ -	0%
44160	Retirees' Insurance Payments	$ 200	$ -	$ -	0%
44170	Miscellaneous Refunds	$ 146,139	$ 27,743	$ 190,890	131%
44560	Damages Recovered from Individuals	$ 250	$ -	$ 315	126%
44570	Contributions and Gifts	$ 19,495	$ -	$ 10,012	51%
44990	Other Local Revenue	$ 13,500	$ 1,568	$ 13,730	102%
46511	Basic Education Program	$ 33,373,000	$ 3,341,400	$ 30,072,600	90%
46515	Early Childhood Education	$ 1,068,265	$ -	$ 445,037	42%
46590	Other State Education Funds	$ 614,000	$ 59,703	$ 537,323	88%
46591	Coordinated School Health	$ 100,000	$ -	$ 57,854	58%
46594	Family Resource Centers	$ 29,611	$ -	$ 29,084	98%
46610	Career Ladder Program	$ 150,000	$ -	$ 92,612	62%
46980	Other State Grants (transfer only)	$ -	$ -	$ -	
46981	Safe Schools	$ 235,610	$ -	$ 42,642	18%
47143	Education of the Handicapped Act	$ 50,000	$ -	$ -	0%
48130	Contributions from Commission	$ -	$ -	$ -	0%
48610	Donations	$ 17,650	$ -	$ 1,750	10%
49700	Insurance Recovery	$ -	$ (6,125)	$ -	
49800	Operating Transfers	$ -	$ -	$ -	0%
	Total Revenues	**$ 54,784,225**	**$ 4,238,018**	**$ 48,220,312**	**88%**

	EXPENDITURES	Budget	Actual April	Total YTD	% of Budget
71100	Regular Instruction Program	$ 26,333,922	$ 2,052,005	$ 18,906,390	72%
71150	Alternate Instruction Program	$ 150,045	$ 15,984	$ 119,436	80%
71200	Special Education Program	$ 3,195,315	$ 246,291	$ 2,227,225	70%
71300	Vocational Education Program	$ 3,329,451	$ 263,895	$ 2,377,615	71%
71400	Student Body Education Program	$ 457,307	$ 13,052	$ 332,867	73%
72110	Attendance	$ 72,957	$ 6,842	$ 60,522	83%
72120	Health Services	$ 558,339	$ 49,238	$ 409,412	73%
72130	Other Student Support	$ 1,470,526	$ 113,192	$ 1,047,250	71%
72210	Regular Instruction Program	$ 1,245,287	$ 77,447	$ 922,219	74%
72220	Special Education Program	$ 573,974	$ 58,264	$ 457,440	80%
72230	Vocational Education Program	$ 374,211	$ 31,860	$ 282,873	76%
72250	Technology	$ 1,346,396	$ 46,258	$ 1,098,062	82%
72310	Board of Education	$ 1,134,111	$ 46,816	$ 978,351	86%
72320	Office of the Director	$ 277,831	$ 23,928	$ 217,265	78%
72410	Office of the Principal	$ 3,698,058	$ 304,507	$ 2,840,929	77%
72510	Fiscal Services	$ 140,763	$ 11,736	$ 117,977	84%
72520	Human Services/Personnel	$ 152,639	$ 10,554	$ 104,575	69%
72610	Operation of Plant	$ 5,054,132	$ 365,753	$ 3,971,322	79%
72620	Maintenance of Plant	$ 2,848,903	$ 180,301	$ 1,074,688	38%
72710	Transportation	$ 2,800,835	$ 266,594	$ 1,925,197	69%
73300	Community Services	$ 215,153	$ 14,404	$ 149,830	70%
73400	Pre School	$ 1,150,094	$ 90,083	$ 843,442	73%
76100	Regular Capital Outlay	$ 647,920	$ 10,119	$ 85,976	13%
82130	Debt Services Principal	$ 266,936	$ 65,238	$ 260,984	98%
82230	Debt Services Interest	$ 31,944	$ 7,986	$ 31,944	100%
99100	Transfers Out	$ 750,000	$ -	$ -	0%
	TOTAL	**$ 58,277,049**	**$ 4,372,345**	**$ 40,843,791**	**70%**

Cumberland County, Tennessee
Local Option Sales Tax Collections
General Purpose School Fund
FY 2018-2019

Month	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Actual	FY 16-17 Actual	FY 17-18 Actual		**FY 18-19 Budget**	**FY 18-19 Actual**	**Difference**	**%**
July	$ -	$ -	$ -				$ -		**$ -**	
August	$ 719,997	$ 724,425	$ 784,664	$ 832,668	$ 801,418		$ 819,450	$ 838,289	$ 18,839	2.30%
September	$ 671,195	$ 699,834	$ 742,733	$ 749,552	$ 780,570		$ 798,133	$ 819,089	$ 20,956	2.63%
October	$ 678,338	$ 684,387	$ 726,134	$ 749,729	$ 765,307		$ 782,526	$ 825,937	$ 43,411	5.55%
November	$ 675,832	$ 692,100	$ 748,454	$ 782,832	$ 779,901		$ 797,449	$ 787,757	$ (9,692)	-1.22%
December	$ 660,149	$ 677,375	$ 721,045	$ 722,096	$ 732,522		$ 749,004	$ 806,666	$ 57,662	7.70%
January	$ 623,005	$ 626,330	$ 691,454	$ 706,017	$ 751,619		$ 768,530	$ 779,663	$ 11,132	1.45%
February	$ 782,578	$ 825,196	$ 905,935	$ 899,662	$ 898,277		$ 918,488	$ 942,493	$ 24,005	2.61%
March	$ 505,065	$ 559,257	$ 568,646	$ 616,158	$ 643,613		$ 658,094	$ 676,708	$ 18,614	2.83%
April	$ 571,347	$ 543,991	$ 613,870	$ 569,641	$ 652,075		$ 666,747	$ 690,817	$ 24,070	3.61%
May	$ 658,247	$ 692,971	$ 739,143	$ 750,813	$ 781,890		$ 799,483	$ 815,144	$ 15,661	1.96%
June	$ 641,014	$ 709,961	$ 710,731	$ 739,433	$ 758,856		$ 775,930			
July Accrual	$ 699,361	$ 750,543	$ 752,607	$ 760,924	$ 814,461		$ 832,786			
Total	$ 7,886,128	$ 8,186,370	$ 8,705,416	$ 8,879,526	$ 9,160,509		**$ 9,366,621**	**$ 7,982,563**	**$ 224,659**	

CENTRAL CAFETERIA FUND

Line Item Budget Amendment

WHEREAS, yearend reallocations are required to balance specific lines of the budget where certain lines were under projected.

WHEREAS, all lines of the budget are required to end the year with positive balance.

THEREFORE, be it resolved that the following budget line item amendment be approved by the Cumberland County Board of Education meeting this _____ day of _____, 2019

INCREASE EXPENDITURES:

143.73100.307 Communication	$ 400.00
143.73100.337 Maintenance & Repair Services – Office Equipment	$ 500.00
143.73100.418 Equipment and Machinery Parts	$12,000.00
TOTAL INCREASE:	**$12,900.00**

DECREASE EXPENDITURES:

143.73100.354 Transportation – Commodity Delivery	$11,200.00
143.73100.599 Other Charges	$ 1,700.00
TOTAL DECREASE:	**$12,900.00**

SPONSORED BY: _____
BOE Member

APPROVED BY: _____
Chairman, Board of Education

ATTEST: _____
Director of Schools, Cumberland County

BOE Vote:

Ayes: ____ Nays: ____ Abstain: ____

RESOLUTION #_____

Cumberland County, Tennessee

CENTRAL CAFETERIA FUND

WHEREAS, the Tennessee Comptroller's Office requires the following audit adjustment to make correction for payables set up in the 17-18 year when invoices were received after June 30, 2017.

WHEREAS, these items should be reappropriated and expensed to the 18-19 fiscal year.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this ___ day of _____, 2019, and by the Cumberland County Commission meeting on this ___ day of _____, 2019, that the following budget amendment be adopted:

INCREASE EXPENDITURES:

143.73100.710	Food Service/Food Service Equipment	$105,135.97
TOTAL INCREASE:		**$105,135.97**

DECREASE FUND BALANCE:

143.34555	Food Service/Fund Balance	$105,135.97
TOTAL DECREASE:		**$105,135.97**

SPONSORED BY: _____
BOE Member

SPONSORED BY: _____
County Commissioner

APPROVED BY: _____
Chairman of the Board

APPROVED BY; _____
County Mayor

ATTEST: _____
Director of Schools

ATTEST: _____
County Clerk

Ayes:_____ Nays:_____ Abstain:_____

Ayes:_____ Nays:_____ Abstain:_____

RESOLUTION #_____

Cumberland County, Tennessee

CENTRAL CAFETERIA FUND

WHEREAS, the Cumberland County Board of Education/School Nutrition Program requests the following budget line item resolution be approved for reallocation to balance a specific line of the budget.

WHEREAS, reallocation of funds is required to add additional funds to line 143.73100.422 Food Supplies due to the actual end of year projected amount being greater than what was originally budgeted due lack of inclement weather days and a growth in the summer meals program. Remaining funds in other budget lines will be used to fund the Food Supplies line 143.73100.422.

THEREFORE, be it resolved that the following budget line item amendment be approved by the Cumberland County Board of Education meeting this _____ day of _____, 2019 and adopted by the Cumberland County Commission meeting this _____ day of _____, 2019.

INCREASE EXPENDITURES

143.73100.422 Food Supplies	$135,500.00	
TOTAL INCREASE:		**$135,500.00**

DECREASE EXPENDITURES:

143.73100.165 Cafeteria Personnel	$ 98,500.00	
143.73100.167 Maintenance Personnel	$ 5,700.00	
143.73100.186 Longevity	$ 2,000.00	
143.73100.201 Social Security	$ 2,100.00	
143.73100.399 Other Contracted Services	$ 2,440.00	
143.73100.435 Office Supplies	$ 1,000.00	
143.73100.452 Utilities	$ 1,000.00	
143.73100.499 Other Supplies and Materials	$ 10,000.00	
143.73100.524 In-Service Training	$ 6,700.00	
143.73100.710 Food Service Equipment	$ 6,060.00	
TOTAL DECREASE:		**$135,500.00**

SPONSORED BY: _____
BOE Member

SPONSORED BY: _____
County Commissioner

APPROVED BY: _____
Chairman of the Board

APPROVED BY; _____
County Mayor

ATTEST: _____
Director of Schools

ATTEST: _____
County Clerk

Ayes:_____ Nays:_____ Abstain:_____

Ayes:_____ Nays:_____ Abstain:_____

RESOLUTION #_____

Cumberland County, Tennessee

CENTRAL CAFETERIA FUND

WHEREAS, the Cumberland County Board of Education/School Nutrition Program requests the following budget resolution be approved to receive local private contributions.

WHEREAS, these funds are provided by members of our community to increase the CCSNP Central Cafeteria budget in order to support the endeavor of providing healthy summer meals and to pay outstanding student charges.

THEREFORE, be it resolved that the following budget amendment be approved by the Cumberland County Board of Education meeting this _____ day of _____, 2019 and adopted by the Cumberland County Commission meeting this _____ day of _____, 2019.

INCREASE REVENUES:

143.44570 Gifts and Contributions	$1,600.00	
TOTAL INCREASE:		**$1,600.00**

INCREASE EXPENDITURES:

143.73100.422 Food Supplies	$1,600.00	
TOTAL INCREASE:		**$1,600.00**

SPONSORED BY: _____
BOE Member

SPONSORED BY: _____
County Commissioner

APPROVED BY: _____
Chairman of the Board

APPROVED BY; _____
County Mayor

ATTEST: _____
Director of Schools

ATTEST: _____
County Clerk

Ayes:_____ Nays:_____ Abstain:_____

Ayes:_____ Nays:_____ Abstain:_____

RESOLUTION #_____

Cumberland County, Tennessee

CENTRAL CAFETERIA FUND

WHEREAS, the Cumberland County Board of Education/School Nutrition Program requests the following budget resolution be approved to receive additional USDA Foods/Commodities.

WHEREAS, the Departments of Agriculture operates the USDA Foods in Schools program which supports domestic nutrition programs and American agricultural producers through purchases of 100% American grown and produced foods for use by schools and institutions participating in the National School Lunch Program (NSLP). Throughout the SY, CCSNP has received additional /bonus USDA Foods / Commodities which has exceeded the amount that had been originally budgeted.

THEREFORE, be it resolved that the following budget amendment be approved by the Cumberland County Board of Education meeting this _____ day of _____, 2019 and adopted by the Cumberland County Commission meeting this _____ day of _____, 2019.

INCREASE REVENUES:

143.47112 USDA - Commodities	$68,675.00	
TOTAL INCREASE:		**$68,675.00**

INCREASE EXPENDITURES:

143.73100.469 USDA - Commodities	$68,675.00	
TOTAL INCREASE:		**$68,675.00**

SPONSORED BY: _____
BOE Member

SPONSORED BY: _____
County Commissioner

APPROVED BY: _____
Chairman of the Board

APPROVED BY; _____
County Mayor

ATTEST: _____
Director of Schools

ATTEST: _____
County Clerk

Ayes:_____ Nays:_____ Abstain:_____

Ayes:_____ Nays:_____ Abstain:_____

RESOLUTION #_____

Cumberland County, Tennessee

CENTRAL CAFETERIA FUND

WHEREAS, the Cumberland County Board of Education/School Nutrition Program requests the following budget resolution be approved to receive State funding for the 2019 Alternative Breakfast Grant.

WHEREAS, these funds are provided for equipment, supplies, technology, and/or marketing assistance to School Food Authorities (SFAs) participating in the National School Lunch Program (NSLP) that seek to expand or create an alternative breakfast model at the designated school. These funds will allow SFAs to purchase needed resources to expand breakfast access and participation by implementing/expanding an alternative breakfast model (i.e. Breakfast in the Classroom, Second Chance Breakfast, or Grab and Go).

THEREFORE, be it resolved that the following budget amendment be approved by the Cumberland County Board of Education meeting this _____ day of _____, 2019 and adopted by the Cumberland County Commission meeting this _____ day of _____, 2019.

INCREASE REVENUES:

143.46980 Other State Grants	$5,000.00	
TOTAL INCREASE:		**$5,000.00**

INCREASE EXPENDITURES:

143.73100.599 Other Charges	$ 704.00	
143.73100.710 Equipment	$4,296.00	
TOTAL INCREASE:		**$5,000.00**

SPONSORED BY: _____
BOE Member

SPONSORED BY: _____
County Commissioner

APPROVED BY: _____
Chairman of the Board

APPROVED BY; _____
County Mayor

ATTEST: _____
Director of Schools

ATTEST: _____
County Clerk

Ayes:_____ Nays:_____ Abstain:_____

Ayes:_____ Nays:_____ Abstain:_____

RESOLUTION # _____
Cumberland County, Tennessee
General Purpose School Fund

WHEREAS, the College, Career and Technical Education(CCTE) Department is projecting to spend more in the Contracted Services line than budgeted due to the high number of industry certifications and student club competition travel and

WHEREAS, other lines within these budget pages are projected to have a surplus.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this ___ day of _____, 2019, that the following budget amendment be adopted:

CCTE Contracted Services

Increase Expenditures:			
141.71300.399	CTE Instruction – Contracted Services		$7,000.00
		Total Increase:	$7,000.00
Decrease Expenditures:			
141.71300.706	CTE Instruction – Building Construction		$7,000.00
		Total Decrease:	$7,000.00

SPONSORED BY:

_____
BOE Member

APPROVED BY:

_____
Chairman of the Board

ATTEST:

_____
Director of Schools

Ayes:_____Nays:_____Abstain:_____

RESOLUTION # _____
Cumberland County, Tennessee
General Purpose School Fund

WHEREAS, the Tennessee Department of Early Childhood Education has allocated additional monies to be spent on Pre-K instructional materials in the 18-19 fiscal year.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this ___ day of _____, 2018, and by the Cumberland County Commission meeting on this ___ day of _____, 2018, that the following budget amendment be adopted:

Pre-K Instructional Materials

Increase Revenue			
141.46515	Early Childhood Education		$3,850.00
		Total Increase:	**$3,850.00**
Increase Expenditures:			
141.73400.429	Preschool – Instructional Materials		$3,850.00
		Total Increase:	**$3,850.00**

SPONSORED BY:

_____
BOE Member

APPROVED BY:

_____
Chairman of the Board

ATTEST:

_____
Director of Schools

Ayes:_____Nays:_____Abstain:_____

Sponsor: _____
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote:

Ayes:__ Nays:__ Abstain:__

RESOLUTION # _____
Cumberland County, Tennessee
General Purpose School Fund

WHEREAS, the School Safety contracted services expenditures should be paid from the Regular Instruction Support Services contracted services line, not the Maintenance of Plant contracted services line.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this ___ day of _____, 2019, that the following budget amendment be adopted:

Non-Recurring School Safety Grant Adjustment 2

Increase Expenditures:		
141.72210.399	Regular Instructional Support – Contracted Services	$32,815.00
	Total Increase:	$32,815.00
Decrease Expenditures:		
141.72620.399	Maintenance of Plant – Contracted Services	$32,815.00
	Total Decrease:	$32,815.00

SPONSORED BY:

_____
BOE Member

APPROVED BY:

_____
Chairman of the Board

ATTEST:

_____
Director of Schools

Ayes:_____Nays:_____Abstain:_____

RESOLUTION # _____
Cumberland County, Tennessee
General Purpose School Fund

WHEREAS, the Tennessee Comptroller's Office requires the following audit adjustment to make correction for payables set up in the 17-18 year when invoices were received after June 30, 2017.

WHEREAS, these items should be reappropriated and expensed to the 18-19 fiscal year.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this ___ day of _____, 2019, and by the Cumberland County Commission meeting on this ___ day of _____, 2019, that the following budget amendment be adopted:

Audit Adjustments for Payables

Decrease Fund Balance			
141.39000	Unassigned Fund Balance		$417,700.60
		Total Decrease:	**$417,700.60**
Increase Expenditures:			
141.72620.335	Maintenance of Plant – Maint. And Repair Services		$377,369.60
141.72620.399	Maintenance of Plant – Other Contracted Services		$ 9,640.00
141.72620.717	Maintenance of Plant – Maint. Equipment		$ 30,691.00
		Total Increase:	**$417,700.60**

SPONSORED BY:

_____
BOE Member

APPROVED BY:

_____
Chairman of the Board

ATTEST:

_____
Director of Schools

Ayes:_____Nays:_____Abstain:_____

Sponsor: _____
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote:

Ayes:__ Nays:__ Abstain:__

GENERAL PURPOSE SCHOOL FUND
LINE ITEM BUDGET RESOLUTION

WHEREAS, at the direction of Tennessee Department of Education fiscal services, the reserve accounts in School Federal Programs and General Purpose School Fund should be put in order.

THEREFORE, be it resolved, that the following budget amendment be adopted by the Cumberland County Board of Education meeting on this ___ day of _____, 2019, and by the Cumberland County Commission meeting on this ___ day of _____, 2019, that:

Reserve Funds Clean-Up

IDEA Preschool 911 Reserve

Increase Revenue:		
142.49800.911	Transfers In – IDEA Preschool	$129.19
	Total Increase:	**$129.19**
Increase Expenditures:		
141.99100.590	Transfers Out – Transfers to Other Funds	$129.19
	Total Increase:	**$129.19**

Tennessee Early Intervention Services Reserve

Increase Revenue:		
142.49800.891	Transfers In – TEIS	$17,202.10
	Total Increase:	**$17,202.10**
Increase Expenditures:		
141.99100.590	Transfers Out – Transfers to Other Funds	$17,202.10
	Total Increase:	**$17,202.10**

Title I Reserve

Increase Revenue:		
141.49800	Transfers In – Title I	$7,108.94
	Total Increase:	**$7,108.94**
Increase Expenditures:		
142.99100.590.101	Transfers Out – Transfers to Other Funds	$7,108.94
	Total Increase:	**$7,108.94**

Dual Credit Restricted Reserve

Decrease Reserve:		
141.34660	Restricted Reserve – Dual	$74,677.25
	Total Decrease:	**$74,677.25**
Increase Fund Balance:		
141.39000	Unassigned – Fund Balance	$74,677.25
	Total Increase:	**$74,677.25**

SPONSORED BY:

_____
BOE Member

APPROVED BY:

_____
Chairman of the Board

ATTEST:

_____
Director of Schools Ayes:__Nays:__Abstain:_____

Sponsor: _____
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote: Ayes:__ Nays:__ Abstain:_____

RESOLUTION # _____
Cumberland County, Tennessee
General Purpose School Fund

WHEREAS, two buses have been totaled in the 18-19 school year and insurance reimbursements have been received.

WHEREAS, the GPS Transportation Department would like to purchase one new bus to replace the two totaled buses.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this ___ day of _____, 2019, and by the Cumberland County Commission meeting on this ___ day of _____, 2019, that the following budget amendment be adopted:

Replacement Bus

Decrease Revenue:			
141.49700	Insurance Recovery		$96,234.00
		Total Decrease:	$96,234.00
Increase Expenditures:			
141.72710.729	Transportation – Transportation Equip. Buses		$96,234.00
		Total Increase:	$96,234.00

SPONSORED BY:

_____
BOE Member

APPROVED BY:

_____
Chairman of the Board

ATTEST:

_____
Director of Schools Ayes:__Nays:__Abstain:_____

Sponsor: _____
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote: Ayes:__ Nays:__ Abstain:_____

GENERAL PURPOSE SCHOOL FUND
BUDGET AMENDMENT

Whereas, year-end reallocations are required to balance specific lines of the budget,

Whereas, all lines of the budget are requested to end the year with positive balances,

THEREFORE, be it resolved, that the following budget amendment be adopted by the Cumberland County Board of Education meeting on this ___ day of _____, 2019, and by the Cumberland County Commission meeting on this ___ day of _____, 2019, that:

Retirement

Decrease Expenditures:

141.71100.204	Regular Instruction - State Retirement	$ 69,300.00
141.71200.204	SPED Instruction - State Retirement	$ 8,000.00
141.71300.204	CTE Instruction - State Retirement	$ 8,600.00
141.72130.204	Other Student Support - State Retirement	$ 2,500.00
141.72210.204	Regular Support - State Retirement	$ 600.00
141.72210.204	Regular Support - State Retirement	$ 400.00
141.72210.204	Regular Support - State Retirement	$ 425.00
141.72520.204	HR - State Retirement	$ 2,700.00
141.72520.204	HR - State Retirement	$ 80.00
141.72620.204	Maintenance of Plant - State Retirement	$ 20.00
141.73400.204	Preschool - State Retirement	$ 1,000.00
	Total Decrease	**$ 93,625.00**

Increase Expenditures:

141.71100.217	Regular Instruction - Retirement Hybrid Stabilization	$ 68,000.00
141.71150.204	Alternative Instruction - State Retirement	$ 800.00
141.71200.217	SPED Instruction - Retirement Hybrid Stabilization	$ 8,000.00
141.71300.217	CTE Instruction - Retirement Hybrid Stabilization	$ 8,600.00
141.71400.204	Student Body Program - State Retirement	$ 300.00
141.72110.204	Attendance - State Retirement	$ 200.00
141.72130.217	Other Student Support - Retirement Hybrid Stabil.	$ 2,500.00
141.72220.204	SPED Support - State Retirement	$ 600.00
141.72250.204	Technology - State Retirement	$ 400.00
141.72320.204	Office of Superintendent - State Retirement	$ 425.00
141.72410.217	Office of Principal - Retirement Hybrid Stabilization	$ 2,700.00
141.72510.204	Fiscal Services - State Retirement	$ 80.00
141.73300.204	Community Services - State Retirement	$ 20.00
141.73400.217	Preschool - Retirement Hybrid Stabilization	$ 1,000.00
	Total Increase	**$ 93,625.00**

Alternative School

Decrease Expenditures:

141.71100.116	Regular Instruction - Teachers	$ 6,000.00
141.71100.117	Regular Instruction - Career Ladder	$ 500.00
141.71100.201	Regular Instruction - Social Security	$ 525.00
	Total Decrease	**$ 7,025.00**

Increase Expenditures:

141.71150.116	Alternative Instruction - Teachers	$	6,000.00
141.71150.117	Alternative Instruction - Career Ladder	$	500.00
141.71150.201	Alternative Instruction - Social Security	$	525.00
	Total Increase	**$**	**7,025.00**

Social Security

Decrease Expenditures:

141.72130.201	Other Student Support - Social Security	$	950.00
141.72520.201	Human Resources - Social Security	$	100.00
141.72620.201	Maintenance of Plant - Social Security	$	25.00
	Total Decrease	**$**	**1,075.00**

Increase Expenditures:

141.71400.201	Student Body Program - Social Security	$	200.00
141.72110.201	Attendance - Social Security	$	150.00
141.72220.201	SPED Support - Social Security	$	400.00
141.72320.201	Office of Superintendent - Social Security	$	200.00
141.72510.201	Fiscal Services - Social Security	$	100.00
141.73300.201	Community Services - Social Security	$	25.00
	Total Increase	**$**	**1,075.00**

Technology

Decrease Expenditures:

141.72250.350	Technology - Internet Technology	$	6,185.00
	Total Decrease	**$**	**6,185.00**

Increase Expenditures:

141.72250.105	Technology - Director	$	1,900.00
141.72250.138	Technology - Computer Technical Personnel	$	3,200.00
141.72250.161	Technology - Secretary	$	575.00
141.72250.201	Technology - Social Security	$	460.00
141.72250.208	Technology - Dental Insurance	$	50.00
	Total Increase	**$**	**6,185.00**

Regular Instruction

Decrease Expenditures:

141.71100.163	Regular Instruction - Educational Assistants	$	15,000.00
	Total Decrease	**$**	**15,000.00**

Increase Expenditures:

141.71100.399	Regular Instruction - Other Contracted Services	$	15,000.00
	Total Increase	**$**	**15,000.00**

Student Body Program

Decrease Expenditures:

141.72130.123	Other Student Support - Guidance Personnel	$	2,500.00
	Total Decrease	**$**	**2,500.00**

Increase Expenditures:

141.71400.189	Student Body Program - Other Salaries and Wages	$	2,500.00
	Total Increase	**$**	**2,500.00**

Misc. Salary

Decrease Expenditures:

141.72130.123	Other Student Support - Guidance Personnel	$ 6,900.00
141.72120.131	Health Services - Medical Personnel	$ 6,500.00
141.72210.105	Regular Ed Support - Supervisor	$ 4,300.00
141.72220.189	SPED Support - Other Salaries and Wages	$ 25.00
141.72710.189	Transportation - Other Salary	$ 1,800.00
141.72520.161	Human Resources - Secretary	$ 1,200.00
141.72620.167	Maintenance - Maintenance Personnel	$ 1,300.00
	Total Decrease	**$ 22,025.00**

Increase Expenditures:

141.72130.124	Other Student Support - Psychological Personnel	$ 5,000.00
141.72110.105	Attendance - Director	$ 1,900.00
141.72120.169	Health Services - Part Time Personnel	$ 6,500.00
141.72220.105	SPED Support - Supervisor	$ 4,300.00
141.72220.162	SPED Support - Clerical Personnel	$ 25.00
141.72710.162	Transportation - Clerical Personnel	$ 900.00
141.72710.164	Transportation - Bus Attendants	$ 900.00
141.72510.162	Fiscal Services - Clerical Personnel	$ 1,200.00
141.73300.105	Community Services - Director	$ 1,300.00
	Total Increase	**$ 22,025.00**

Career Ladder

Decrease Expenditures:

141.72210.117	Regular Ed Support - Career Ladder	$ 2,000.00
	Total Decrease	**$ 2,000.00**

Increase Expenditures:

141.72220.117	SPED Support - Career Ladder	$ 1,000.00
141.72320.117	Office of Superintendent - Career Ladder	$ 1,000.00
	Total Increase	**$ 2,000.00**

Other Student Support

Decrease Expenditures:

141.72130.207	Other Student Support - Medical Insurance	$ 2,000.00
	Total Decrease	**$ 2,000.00**

Increase Expenditures:

141.72130.355	Other Student Support - Travel	$ 1,000.00
141.72130.524	Other Student Support - In-service/Staff Development	$ 1,000.00
	Total Increase	**$ 2,000.00**

Board of Education

Decrease Expenditures:

141.72310.210	Board of Education - Unemployment Compensation	$ 2,500.00
141.72310.207	Board of Education - Medical Insurance	$ 22,400.00
	Total Decrease	**$ 24,900.00**

Increase Expenditures:

141.72310.513	Board of Education - Worker's Compensation	$	2,500.00
141.72310.320	Board of Education - Dues and Membership	$	1,500.00
141.72310.355	Board of Education - Travel	$	900.00
141.72310.510	Board of Education - Trustee's Commission	$	20,000.00
	Total Increase	**$**	**24,900.00**

Assistant Principals

Decrease Expenditures:			
141.71100.116	Regular Instruction - Teachers	$	30,000.00
141.71100.207	Regular Instruction - Medical Insurance	$	15,000.00
	Total Decrease	**$**	**45,000.00**
Increase Expenditures:			
141.72410.139	Office of Principals - Assistant Principals	$	30,000.00
141.72410.207	Office of Principals - Medical Insurance	$	15,000.00
	Total Increase	**$**	**45,000.00**

Insurance

Decrease Expenditures:			
141.72610.207	Operation of Plant - Medical Insurance	$	5,100.00
141.72610.208	Operation of Plant - Dental Insurance	$	215.00
141.72620.207	Maintenance of Plant - Medical Insurance	$	850.00
141.72620.208	Maintenance of Plant - Dental Insurance	$	20.00
	Total Decrease	**$**	**6,185.00**
Increase Expenditures:			
141.72520.207	Human Resources - Medical Insurance	$	5,100.00
141.72520.208	Human Resources - Dental Insurance	$	215.00
141.73300.207	Community Services - Medical Insurance	$	850.00
141.73300.208	Community Services - Dental Insurance	$	20.00
	Total Increase	**$**	**6,185.00**

Water

Decrease Expenditures:			
141.72610.434	Operation of Plant - Natural Gas	$	30,000.00
	Total Decrease	**$**	**30,000.00**
Increase Expenditures:			
141.72610.454	Operation of Plant - Water and Sewer	$	30,000.00
	Total Increase	**$**	**30,000.00**

PreK

Decrease Expenditures:			
141.73400.127	Preschool - Career Ladder Extended Contract	$	3,000.00
141.73400.163	Preschool - Educational Assistants	$	1,110.00
	Total Decrease	**$**	**4,110.00**
Increase Expenditures:			
141.73400.117	Preschool - Career Ladder Program	$	1,000.00
141.73400.195	Preschool - Certified Subs	$	2,110.00
141.73400.198	Preschool - Non-certified Subs	$	1,000.00
	Total Increase	**$**	**4,110.00**

Office of Superintendent

Decrease Expenditures:			
141.72320.355	Office of Superintendent - Travel	$	1,000.00
	Total Decrease	**$**	**1,000.00**
Increase Expenditures:			
141.72320.399	Office of Superintendent - Other Contracted Srvc.	$	500.00
141.72320.499	Office of Superintendent - Other Supplies and Mat.	$	500.00
	Total Increase	**$**	**1,000.00**

SPONSORED BY:

_____
BOE Member

APPROVED BY:

_____
Chairman of the Board

ATTEST:

_____
Director of Schools Ayes:__Nays:__Abstain:_____

_____

Sponsor: _____
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote: Ayes:__ Nays:__ Abstain:_____

GENERAL PURPOSE SCHOOL FUND
BUDGET AMENDMENT

Whereas, year-end reallocations are required to balance specific lines of the budget,

Whereas, all lines of the budget are requested to end the year with positive balances,

THEREFORE, be it resolved, that the following budget amendment be adopted by the Cumberland County Board of Education meeting on this ___ day of _____, 2019, and by the Cumberland County Commission meeting on this ___ day of _____, 2019, that:

Additional Year End Clean-up

Career and Technical Education		
Decrease Expenditures:		
141.71300.116	CTE Instruction - Teachers	$ 2,500.00
141.72230.117	CTE Support – Career Ladder	$ 1,000.00
	Total Decrease	**$ 3,500.00**
Increase Expenditures:		
141.71300.117	CTE Instruction – Career Ladder	$ 500.00
141.71300.198	CTE Instruction – Non-cert Subs	$ 2,000.00
141.72230.189	CTE Support – Other Salaries and Wages	$ 1,000.00
	Total Increase	**$ 3,500.00**
Trustee Commission		
Decrease Expenditures:		
141.72310.207	Board of Education – Medical Insurance	$ 10,000.00
	Total Decrease	**$ 10,000.00**
Increase Expenditures:		
141.72310.510	Board of Education – Trustee Commission	$ 10,000.00
	Total Increase	**$ 10,000.00**
Secretary Pay		
Decrease Expenditures:		
141.72320.187	Office of Superintendent – Overtime Pay	$ 1,400.00
	Total Decrease	**$ 1,400.00**
Increase Expenditures:		
141.72320.161	Office of Superintendent - Secretaries	$ 1,400.00
	Total Increase	**$ 1,400.00**
Human Resources		
Decrease Expenditures:		
141.72520.524	Human Resources – Staff Development	$ 220.00
	Total Decrease	**$ 220.00**
Increase Expenditures:		
141.72520.217	Human Resources – Retirement Hybrid Stabl.	$ 220.00
	Total Increase	**$ 220.00**

Retirement

Decrease Expenditures:		
141.71100.204	Regular Instruction – State Retirement	$ 1,625.00
	Total Decrease	**$ 1,625.00**
Increase Expenditures:		
141.71400.217	Student Body Ed Program – Retirement Hybrid Stbl	$ 1,625.00
	Total Increase	**$ 1,625.00**

Transportation

Decrease Expenditures:		
141.72710.142	Transportation - Mechanics	$ 6,000.00
141.72610.415	Operation of Plant – Electricity	$ 30,000.00
	Total Decrease	**$ 36,000.00**
Increase Expenditures:		
141.72710.146	Transportation – Bus Drivers	$ 6,000.00
141.72710.425	Transportation - Gasoline	$ 30,000.00
	Total Increase	**$ 36,000.00**

SPONSORED BY:

_____
BOE Member

APPROVED BY:

_____
Chairman of the Board

ATTEST:

_____
Director of Schools Ayes:__Nays:__Abstain:_____

_____

Sponsor: _____
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote: Ayes:__ Nays:__ Abstain:_____

South Cumberland Elementary School
3536 Lantana Road
Crossville, Tennessee 38572
Telephone: 931-788-6713
Fax: 931-788-1116

Darrell G. Threet
Principal

To: Cumberland County Board of Education

Mrs Janet C. Graham, Director of Schools

From: Darrell G. Threet Darrell G Threet

Date: May 20, 2019

Re: Volunteers

Please approve the following additional volunteer(s) for the 2019-2020 school year. The appropriate volunteer application is on file and references have been checked.

Joshua Alan Potter - Level III

Charles Moses Scarbrough - Level III

William Stacy Swafford - Level III

STONE ELEMENTARY

Justin Whittenbarger, Principal

1219 Cook Road, Crossville, TN 38555 (931) 456-5636 Fax (931) 456-5369 stoneel.ccschools.k12tn.net

May 22, 2019

Mrs. Graham and the Cumberland County Board of Education:

I respectfully request that the following Level I volunteer be approved for Stone Elementary School as he will be assisting with basketball training in the summer.

Thank you,

Justin Whittenbarger
Principal
Stone Elementary

Level I Volunteer:

Brandon Bowers

Cumberland County High School

660 Stanley Street
Crossville, TN 38555
Telephone 931.484.6194

Mr. Jon Hall, Principal

May 7, 2019

Ms. Janet Graham
Superintendent of Schools
Cumberland County Board of Education
368 Fourth Street
Crossville, TN 38555

Dear Mrs. Graham and Board Members,

The CCHS cheerleaders would like to ask permission to attend UCA Cheer Camp at Tennessee Tech in Cookeville, Tennessee. Cheer camp is important for building new skills, learning safety techniques, creating goals and bonding as a team. This camp is our foundation for the 2019/2020 school year.

Cumberland County School transportation department will provide transportation. We will leave at 9:00 AM on Tuesday, June 4 and return at 12:00 noon on Friday, June 7, 2017. The cheer booster club will provide all costs for this camp and transportation.

The following will be attending this camp as chaperones:

Darcy Patton, school sponsor
Cheryl Threet, school sponsor
Melissa Kerley, board approved volunteer

Thank you for your time and consideration.

Sincerely,

Darcy Patton

Darcy Patton
Cheer Sponsor

/cwt

Cumberland County Board of Education
Administrative Procedures

Issued: July 2004	**Procedure:** Field Trip and Excursions	Policy Reference: 4.302 Exhibit B

Cumberland County Schools
Field Trip Request

In State/Pre-approved_____ Overnight ✓ Out of State_____

This form is to be submitted to the principal and received in the appropriate Director's Office 2 weeks prior to the date of the trip for approval. OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PIOR TO THE MONTHLY BOARD MEETING.

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then filed in the principal's office.

School CCHS Subject/Grade Level Cheerleaders
Trip Requested By Darcy Patton Date of Trip June 4-7, 2019
Destination TTU City Cookeville State TN
Departure time 9:00 AM Return 12:00 PM Admission per student:$_____
Special Services needed such as school nurse, handicap vehicle, etc. N/A

Please check type of Activity:

☐ Academic Field Trip	☐ Competition
☐ Incentive Field Trip	☒ Sports
☐ School Clubs	☐ Special Classroom Trip (description)_____
☐ Band/Chorus	☐ Other_____

Teachers:	1	# of Students	20
Total:	1	Total:	20

Additional Chaperones (if needed) Melissa Kerley

☐ Cafeteria notified ☐ Purchase order requested ☐ Permission slip obtained (should be taken on trip)
☐ Substitute requested (if needed)

Darcy Patton	250-1722		5/7/19
Sponsoring Teacher's Signature	Cell Phone #	Principal's Signature	Date

For transportation Department Only

Drivers: (1)_____ (2)_____ (3)_____ (4_____
Beginning Mileage_____ Ending Mileage _____ Total miles_____
Amount to be paid driver $_____ Amount for Fuel $_____

Transportation Supervisor _____ Director of Schools

This section to be completed for out-of-state or overnight school sponsored trips only

☐ Approved ☐ Denied _____
Director of Schools Signature

Date of Board Approval _____

Cumberland County High School

660 Stanley Street
Crossville, TN 38555
Telephone 931.484.6194
Fax 931.456.6872

Jon Hall, Principal
hallj12@ccschools.k12tn.net

May 23, 2019

Cumberland County School Board
Director of Schools – Mrs. Janet Graham
368 Fourth St.
Crossville, TN 38555

Dear School Board Members and Mrs. Graham,

The 2019-2020 Lady Jet Basketball Team will be traveling to team camp in Murfreesboro, TN on June 18th & 19th. The team will be playing multiple games throughout each day at MTSU. I am writing to request permission for the 2019-2020 Lady Jet Basketball Team to attend the Middle Tennessee State University team camp in Murfreesboro, TN and stay overnight for one night.

The CCHS Basketball Boosters will pay hotel expenses. The CCHS Basketball Booster Club will also cover food expenses for the team. In addition, the trip will require bus transportation and lodging for one driver, which will also be covered by CCHS Basketball Booster Club.

On behalf of the 2019-2020 Lady Jet Basketball Team, thank you for taking time to consider our request.

Sincerely,

Radhika S. Miller
Head Coach - Lady Jets Basketball

Cumberland County Board of Education
Administrative Procedures

Issued: July 2004	Procedure: Field Trip and Excursions	Policy Reference: 4.302 Exhibit B

Cumberland County Schools
Field Trip Request

In State/Pre-approved_____ Overnight ✓ Out of State_____

This form is to be submitted to the principal and received in the appropriate Director's Office 2 weeks prior to the date of the trip for approval. OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PIOR TO THE MONTHLY BOARD MEETING.

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then filed in the principal's office.

School CCHS Subject/Grade Level 9-12
Trip Requested By Radhika Miller Date of Trip June 18 & 19
Destination Murfreesboro, TN City Murfreesboro State TN
Departure time 8am Return 8pm Admission per student$_____
Special Services needed such as school nurse, handicap vehicle, etc._____

Please check type of Activity:
- ☐ Academic Field Trip
- ☐ Incentive Field Trip
- ☐ School Clubs
- ☐ Band/Chorus
- ☐ Competition
- ☑ Sports
- ☐ Special Classroom Trip (description)_____
- ☐ Other_____

Teachers: 3 # of Students 22
Total: Total:

Additional Chaperones (if needed)_____

- ☐ Cafeteria notified
- ☐ Purchase order requested
- ☐ Permission slip obtained (should be taken on trip)
- ☐ Substitute requested (if needed)

Radhika D Miller — Sponsoring Teacher's Signature
931-337-1559 — Cell Phone #
A Hall — Principal's Signature
5/2/19 — Date

For transportation Department Only

Drivers: (1)_____ (2)_____ (3)_____ (4_____
Beginning Mileage_____ Ending Mileage_____ Total miles_____
Amount to be paid driver $_____ Amount for Fuel $_____

Transportation Supervisor
Director of Schools

This section to be completed for out-of-state or overnight school sponsored trips only

☐ Approved ☐ Denied
Director of Schools Signature

Date of Board Approval_____

Marsha Polson
368 Fourth Street
Crossville, TN 38555
(931) 484-6135

July 9, 2018

Dear Mrs. Graham and Cumberland County Board of Education,

Coordinated School Health is seeking permission for an overnight trip for selected students in our district. They will be attending Tennessee Teen Institute from June 9-14, 2019. This will be sponsored by the Cumberland County Rising Anti-Drug Coalition. All expenses will be paid by the coalition. Our teens will participate in activities to promote the anti-drug message for Cumberland County. They will be traveling via bus to and from the event which will also be paid for by the sponsor. These select 5 students 2 from CCHS and 3 from SMHS will learn and then return to school with ideas and knowledge to participate actively in the schools with the anti-drug message as well as actively participate in the Coalition.

Sincerely,

Marsha Polson RN

Marsha Polson RN

Coordinated School Health Supervisor

Cumberland County Board of Education
Administrative Procedures

Issued: July 2004	Procedure: Field Trip and Excursions	Policy Reference: 4.302 Exhibit B

Cumberland County Schools
Field Trip Request

In State/Pre-approved_____ Overnight ✓ Out of State_____

This form is to be submitted to the principal and received in the appropriate Director's Office 2 weeks prior to the date of the trip for approval. OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PIOR TO THE MONTHLY BOARD MEETING.

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then filed in the principal's office.

School SMHS, CCHS Subject/Grade Level Oas:s / Health Science/T4
Trip Requested By Marsha Polson Date of Trip June 9-14
Destination UT martin City Murfreesboro State TN
Departure time 8AM June 9 Return June 14 5pm Admission per student:$ paid for by drug coalition
Special Services needed such as school nurse, handicap vehicle, etc. None

Please check type of Activity:

- ☐ Academic Field Trip
- ☐ Incentive Field Trip
- ☐ School Clubs
- ☐ Band/Chorus
- ☐ Competition
- ☐ Sports
- ☐ Special Classroom Trip (description)_____
- ☑ Other_____

Teachers: Brian Reeves # of Students 3 SMHS
2 CCHS

Total: 1 Total: 5

Additional Chaperones (if needed) TBD

- ☐ Cafeteria notified
- ☐ Purchase order requested
- ☑ Permission slip obtained (should be taken on trip)
- ☐ Substitute requested (if needed)

Sponsoring Teacher's Signature | 931-335-4698 Cell Phone # | Marsha Polson Principal's Signature | 5/28/19 Date

For transportation Department Only

Drivers: (1)_____ (2)_____ (3)_____ (4_____

Beginning Mileage_____ Ending Mileage_____ Total miles_____

Amount to be paid driver $_____ Amount for Fuel $_____

Transportation Supervisor | Director of Schools

This section to be completed for out-of-state or overnight school sponsored trips only

☐ Approved ☐ Denied

Director of Schools Signature

Date of Board Approval_____

SERVICES AGREEMENT

This Services Agreement (the "Agreement") is made on this ___day of _____, 2019, by and between Cumberland County Schools (hereinafter known as "School District") with its principal office at 368 4th Street Crossville, TN 38555, and Stellar Therapy Services, LLC (hereinafter known as "Contractor") with its principal office at 6172 Airways Blvd., #122, Chattanooga, TN, 37421.

WITNESSETH

WHEREAS, the Centers for Medicare and Medicaid Services letter to State Medicaid Directors, SMD#14-006, dated December 15, 2014, states that Medicaid reimbursement is available for covered services that are provided to Medicaid beneficiaries regardless of whether there is any charge for the service to the beneficiary or the community at large;

WHEREAS, the School District desires that the Contractor provide billing and related administrative services in connection with healthcare services provided to School District students who are TennCare enrollees;

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, SCHOOL DISTRICT and Contractor hereby agree as follows:

1. **Term.** The term of this Agreement shall be from July 1, 2019, through June 30, 2020.
2. **Therapy Services.**

(a) Contractor shall provide to SCHOOL DISTRICT the Therapy Services listed in Section 5 of this Agreement, including direct and indirect service time, assessments, treatments, consultation, documentation, progress reports, meeting attendance, travel time between schools, documentation and prep time performed onsite or offsite, through service providers selected and employed by Contractor ("Stellar Therapists"), and such Therapy Services shall be subject to the following conditions:

- Stellar Therapists will provide Therapy Services to students assigned as designated in the student's Individual Educational Plan (IEP), regardless of whether or not such students are TennCare Eligible SCHOOL DISTRICT'S students (as defined below).
- Stellar Therapists will attend IEP meetings as needed and recommend goals and objectives for individual students for use in developing their IEPs.

- Contractor shall ensure that each Stellar Therapist who provides Therapy Services to SCHOOL DISTRICT hereunder supplies a fingerprint sample and submits to a criminal history records check to be conducted by the TN Bureau of Investigation and the Federal Bureau of Investigation prior to permitting the Stellar Therapist to have contact with children or enter school grounds for the purposes of providing any services under this Agreement.
- With respect to the Therapy Services provided to SCHOOL DISTRICT under this Agreement, Contractor shall not allow any Stellar Therapist to come in direct contact with an assigned student or enter the grounds of a school where children are present if the criminal history records check indicates that the Stellar Therapist has ever been convicted of an offense that is classified as a sexual offense or provider was convicted as a violent sexual offender as defined in T.C.A. § 40-39-202.
- For students with case managers other than Contractor, Stellar Therapists shall provide to the case manager data to document student needs, progress, lack of progress and verification that the related services provided in the IEP for the assigned student have been appropriately implemented. Progress reports will be completed on each assigned student and provided to the case manager.
- Each Stellar Therapist will be responsible for their own transportation to SCHOOL DISTRICT assignments; provided, however, that transportation time shall be billed as set forth in Section 4(a).

(b) Contractor represents and warrants that each Stellar Therapist who provides Therapy Services to SCHOOL DISTRICT hereunder possesses all licenses and qualifications necessary to perform the Therapy Services and is familiar with all professional standards of care, including the duty to maintain confidentiality over all information pertaining to students' educational or health records. Contractor agrees to maintain or ensure that such providers maintain (at Contractor's or the Stellar Therapist's expense) such licenses and qualifications and to conduct its business in accordance with the professional *Code of Ethics* of AOTA or APTA (as applicable) and all relevant State and Federal rules and regulations applying to the performance of the Therapy Services throughout the term of this Agreement.

(c) Without a prior written consent of Contractor, during the term of this Agreement and for a period of one (1) year after the effective date of expiration or termination of this Agreement, SCHOOL DISTRICT covenants and agrees that it shall not directly or indirectly solicit, hire or contract with any Stellar Therapist who was employed by or otherwise contracted with Contractor during the term of this Agreement.

3. **Administrative Services.**

(a) Contractor shall provide the following services to SCHOOL DISTRICT during the term of this Agreement (the "Administrative Services"):

- On behalf of School District, Contractor shall prepare and submit to appropriate Managed Care Organizations (as defined under TennCare) all claims for identified eligible healthcare services that are provided to TennCare Eligible School District Students either by service providers who are directly employed by School District ("School District Providers") or who have a current contract with Board of Education ("Contract Providers").
- Assist in credentialing of eligible providers on behalf of the School District. To be eligible for claiming, nursing services must be performed under the supervision and order of a Physician, a Physician's Assistant, or a Nurse Practitioner. Claims for nursing services will be submitted using the credentials and provider number for the supervising Physician, Physician's Assistant, or Nurse Practitioner.
- Ensure that all consents and physicians' orders on behalf of the TennCare Eligible SCHOOL DISTRICT Students are in place in order for Contractor to bill for services provided thereto.
- Assist in obtaining all billing numbers and credentials required for the School District to receive Medicaid payments.
- Train SCHOOL DISTRICT PROVIDERS and CONTRACT PROVIDERS as needed on documentation and clinical requirements related to school-based healthcare services submitted for Medicaid reimbursement.
- Review and assist SCHOOL DISTRICT in the identification of appropriate notices and consents required to be provided students (or their parents or legal guardians) under applicable state and federal laws.
- Perform quality assurance reviews related to compliance with State and Federal regulations with results available to SCHOOL DISTRICT.
- Upon the date of expiration or termination of this Agreement for any reason (the "Termination Date"), Contractor shall have the option to bill exclusively for all claims for services provided to Eligible SCHOOL DISTRICT Students by SCHOOL DISTRICT PROVIDERS or CONTRACT PROVIDERS having dates of service on or prior to the Termination Date (the "Pre-Termination Charges"). This option shall conclusively be deemed to have been exercised by Contractor unless Contractor notifies SCHOOL DISTRICT on or prior to the Termination Date

that it has elected not to exercise this option. If Contractor exercises such option, Contractor shall bill exclusively for all Pre-Termination Charges and provide standard reports in connection therewith for a period of up to one hundred twenty (120) days following the Termination Date (the "Post-Termination Period"). Contractor shall have the right to reduce the duration of the Post-Termination Period at any time by providing written notice to SCHOOL DISTRICT specifying the shorter Post-Termination Period. Contractor shall continue to receive its monthly Administrative Services Fee on all Pre-Termination Charges collected during the Post-Termination Period. Upon expiration of the Post-termination Period, Contractor shall cease providing the Post-Termination Services to SCHOOL DISTRICT.

(b) The parties agree to work together in good faith to address issues arising under applicable state and federal laws, policies, procedures and requirements pertaining to the Administrative Services, so that the Administrative Services shall be structured and performed in accordance with such laws.

(c) All revenue and income resulting from the Administrative Services hereunder shall belong to and accrue to the benefit of School District, unless otherwise agreed by the parties. The parties shall work together to establish appropriate accounts into which such revenues shall be deposited in order to comply with applicable laws.

(d) During the term of this Agreement, School District will not use the services of any other billing or claims processing companies for the purpose of submitting claims for services performed by School District Providers or Contract Providers for TennCare Eligible School District Students.

4. <u>Clinical Services.</u>

(a) To the extent that is necessary to facilitate submission of claims for eligible services, Contractor shall provide Clinical Services supervising healthcare services for identified students provided by School District healthcare workers. When these services are performed by a Physician's Assistant or Advanced Nurse Practitioner, Contractor will provide required physician oversight of the services according to Tennessee State laws. Subject to the terms of this Agreement, the time of performance of the Services shall be as mutually agreed upon by Contractor and School District. Contractor provides Clinical Services at no charge to the School District. Contractor will follow established program protocols agreed upon by all parties.

(b) Contractor represents and warrants that s/he possesses all licenses and qualifications necessary to perform the Supervision Services, and agrees to maintain (at his/her expense) such

licenses and qualifications, and to conduct himself in accordance with the *Canons of Professional Ethics* and all applicable rules and regulations applying to the performance of the Services throughout the term of this Agreement.

(c) All revenue and income resulting from the direct Services of Contractor shall belong to and accrue to the benefit of Contractor.

(d) Contractor shall provide all billing services required for the efficient and effective performance of the Services. To the extent allowable by law and the policies, procedures, and requirements of any third-party payer involved, Contractor shall bill in Contractor's name for the Services.

(e) School District is prohibited from hiring or causing to be hired any person associated with the Contractor without the expressed written consent of the Contractor for a period of one year from the cessation of this contract or the cessation of working relationship of said person with Contractor.

5. Compensation.

(a) In consideration for the Therapy Services provided by Contractor, SCHOOL DISTRICT agrees to pay Contractor its Fees for Therapy Services per the following rate schedule:

THERAPY SERVICES:	
Speech Language Pathologist	**$62/hour**
Speech Language Pathologist-Assistant	**$50/hour**
Speech Language Teletherapy Services	**$62/hour**
Mileage	**$.50/mile**

Therapy Services reimbursed under the above rate schedule include direct and indirect service time, assessments, evaluations, treatments, consultation, documentation, progress reports, meeting attendance, travel time between schools, documentation and prep time performed onsite or offsite**.** Other services may be added as needed with rates to be agreed upon in advance by both parties. The parties further agree that supplies, equipment and other expenses incurred by Contractor in connection with the foregoing Therapy Services and approved in advance by SCHOOL DISTRICT shall be reimbursed by SCHOOL DISRTICT at Contractor's cost. All amounts payable to Contractor pursuant to this Section 5(a) shall be referred to herein as the "Fees for Therapy Services".

(b) Contractor shall invoice SCHOOL DISTRICT on a regular basis for the Therapy Services provided under this Agreement, and SCHOOL DISTRICT shall be responsible for paying

all Fees for these Therapy Services within thirty (30) days of receipt of Contractor's invoice therefor; provider, however, that SCHOOL DISTRICT has the right to review and approve any invoiced Therapy Services and to disallow any charges it questions in good faith.

(c) In addition to the compensation for the Therapy Services outlined in Sections 5(a) and (b), SCHOOL DISTRICT agrees to pay Contractor a fee for Billing and Administrative Services equal to: 25% of all reimbursements received for Special Education Therapy Services and /or for nursing services provided by SCHOOL DISTRICT NURSES.

The parties represent and warrant to the other that all compensation payable to Contractor by SCHOOL DISTRICT hereunder has been determined in arms-length bargaining and is consistent with fair market value. Furthermore, the parties represent and warrant that all compensation hereunder was not determined in a manner that takes into account the volume or value of any referrals or other business generated between the parties.

6. FERPA Compliance.

SCHOOL DISTRICT and Contractor shall comply with the Family Education Rights and Privacy Act of 1974 (20 U.S.C. § 1232g) (FERPA) and its accompanying regulations (34 C.F.R. 99). Contractor warrants that it is familiar with requirements of FERPA and its accompanying regulations and that it will comply with all applicable FERPA requirements in the performance of its duties in this contract. Contractor agrees to cooperate with SCHOOL DISTRICT as required by FERPA and its regulations in the performance of its duties in this contract. Contractor agrees to maintain the confidentiality of all education records and student information and use such records and information for the exclusive purpose of performing its duties in this contract (See Attachment).

7. School District Responsibilities.

(a) SCHOOL DISTRICT agrees to provide or cause to be provided to Contractor timely, accurate, complete and up-to-date information required by Contractor to perform the Administrative Services and the Clinical Services, which information may include without limitation demographic, charge, diagnosis, patient or treatment related information. SCHOOL DISTRICT represents and warrants that all clinical documentation provided to Contractor will be true, accurate and complete and up-to-date at the time of provision. SCHOOL DISTRICT will notify Contractor when it becomes aware that any inaccurate or incomplete information has been supplied to Contractor, including but not limited to errors that may affect CPT codes or ICD-10 codes or their equivalents. SCHOOL DISTRICT shall notify Contractor promptly of all non-chargeable patient visits or services.

(b) SCHOOL DISTRICT represents and warrants that the SCHOOL DISTRICT Healthcare Providers and Contract Providers will perform their services in accordance with standards adopted by the governing bodies of their specialty and that such services are and will be medically necessary, usual, customary and reasonable.

(c) SCHOOL DISTRICT acknowledges that the timing and amount of collections generated by the Administrative Services are subject to numerous variables, and that SCHOOL DISTRICT's failure to comply with the requirements of this Agreement may materially interfere with the Administrative Services. SCHOOL DISTRICT additionally acknowledges that Contractor's ability to perform the Administrative Services may be affected by the inability or failure of third party payors beyond the control of Contractor to accurately process data, complete provider enrollment or credentialing on a timely basis, or adopt systems to comply with requirements imposed by federal or state laws.

(d) If Contractor exercises its option to perform Post-Termination Services, then SCHOOL DISTRICT shall ensure that it provides to Contractor all data and back-up information pertaining to the Pre-Termination Charges promptly after receipt thereof. The parties acknowledge that Contractor cannot properly provide the Post-Termination Services without such data and information. If SCHOOL DISTRICT fails to comply with its obligations under this Section, SCHOOL DISTRICT agrees that it shall release and hold Contractor harmless from any claims, losses or damages relating to or arising from Contractor's performance of the Post-Termination Services.

8. <u>Professional Liability Insurance</u>.

Contractor will provide proof of insurance with coverage and limits satisfactory to SCHOOL DISTRICT's Office of Risk Management. Contractor herein agrees to hold School District harmless on account of any and all claims by third parties for damages due to personal injuries or property damage, except when such injuries or damages arise in the acts of negligence of School District Providers or Contract Providers. Any obligation of Contract to indemnify and hold School District harmless is limited to the terms of Contractor's liability insurance

9. <u>Acknowledgments</u>.

(a) Contractor and SCHOOL DISTRICT acknowledge and agree that Contractor will act as an independent contractor in the performance of the Services, and that this Agreement shall not be deemed to create an agency, employment, partnership or joint venture relationship between SCHOOL DISTRICT and Contractor. In that regard, while Contractor is subject to general terms and conditions in connection with the performance of the Services, Contractor and SCHOOL

DISTRICT acknowledge that Contractor shall, at all times, exercise independent discretion and control over the performance of the Services.

(b) Contractor and SCHOOL DISTRICT acknowledge and agree that they have had a sufficient opportunity to review the terms of this Agreement.

(c) Contractor and SCHOOL DISTRICT acknowledge and agree that in executing this Agreement it is not relying nor has it relied upon any other representation or statement made by either party or by any of either party's owners, partners, officers, employees or agents with regard to the subject matter hereof. Both parties have carefully read and fully understand all of the provisions of this Agreement and are voluntarily entering into this Agreement.

10. Force Majeure.

Neither party shall be liable for any failure or delay in the performance of its obligations under this Agreement, due in whole or in part to any cause beyond its sole control, including without limitation fire, accident, labor dispute or unrest, flood, riot, war, terrorism, rebellion, insurrection, sabotage, transportation delays, shortage of raw materials, energy or machinery, acts of God or the civil or military authorities of the state or nature, or the inability, due to the aforementioned causes, to obtain necessary labor or facilities.

11. Tax Liabilities.

All taxes applicable to any amounts paid by SCHOOL DISTRICT to Contractor under this Agreement shall be Contractor's liability and SCHOOL DISTRICT shall not withhold or pay any amounts for federal, state or municipal income tax, Social Security taxes, or unemployment or worker's compensation taxes. Contractor hereby acknowledges its personal liability for the tax imposed by the Internal Revenue Code of 1986, and the payment, when applicable, of estimated quarterly taxes and the filing, when applicable, of quarterly Internal Revenue Service forms for the declaration of estimated tax by individuals. Upon request by SCHOOL DISTRICT, Contractor agrees that he will provide documentation evidencing compliance with all applicable federal, state and municipal tax laws, rules and regulations. Notwithstanding the foregoing, SCHOOL DISTRICT shall be solely responsible for all taxes associated with revenues generated from the services provided the TennCare Eligible SCHOOL DISTRICT Students by SCHOOL DISTRICT Providers and submitted to Managed Care Organizations by contractor as a part of the Administrative Services.

12. Preservation of Records.

Contractor and SCHOOL DISTRICT agree that they shall cause the healthcare records generated in connnection with the services of the SCHOOL DISTRICT Providers and Contract Providers to be maintained for at least seven (7) years after the furnishing of any healthcare services pursuant

to this Agreement. To the extent required by applicable law, Contractor and SCHOOL DISTRICT shall, upon written request, make available to the Secretary of the Department of Health and Human Services (the "Secretary" or the Secretary's duly authorized representatives, the Comptroller General of the United States (the "Comptroller General") or the Comptroller General's duly authorized representatives, such books, documents or records as may be necessary to certify the nature and extent of the cost of any services rendered pursuant to this Agreement. All such books, documents and records shall be subject at all times to all applicable legal requirements, including, without limitation, such criteria and procedures for seeking and obtaining access as may be required in regulations promulgated by the Secretary.

13. Notices.

Any notice or other communications required or permitted hereunder shall be sufficiently given if delivered in person or sent by registered or certified mail, postage prepaid, addressed as set forth under each parties signature to this Agreement. Such notice or communication shall be deemed to have been given as of the date so delivered or mailed.

14. Change Of Circumstances.

In the event (i) Medicaid, TennCare, any applicable third-party payer or any federal, state or local legislative or regulatory authority establishes or has any law, rule, regulation, policy, procedure or interpretation thereof which establishes a material change or has an adverse effect in the method or amount of reimbursement or payment for the use of or services provided to Eligible School District Students by School District Providers and submitted to Managed Care Organizations by Contractor as a part of the Administrative Services, (ii) any or all of such payers/authorities establishes any law, rule, regulation, policy, procedure or interpretation thereof which establishes or creates a substantial risk of violation of any federal, state or local anti-fraud and abuse law, or (iii) any or all of such payers/authorities impose requirements which require a material change in the manner of either party's operations under this Agreement and/or the costs related thereto, then, upon the request of either party affected by any such change in circumstances or adverse effect, the parties shall enter into good faith negotiations for the purpose of establishing such amendments or modifications as may be appropriate in order to accommodate the new requirements and change of circumstances while preserving the original intent of this Agreement to the greatest extent possible. If, after thirty (30) days of such negotiations, the parties are unable to reach an agreement as to how or whether this Agreement shall continue, then either party may terminate this Agreement upon thirty (30) days prior written notice.

15. Governing Law.

This Agreement is made and entered into the State of Tennessee and shall in all respects be interpreted, enforced, and governed under the laws of that state.

16. Severability.

Should any provision of this Agreement be declared or determined by any court to be illegal or invalid, the validity of the remaining parts, terms, or provisions shall not be affected thereby and said illegal or invalid part, term, or provision shall be deemed not to be a part of this Agreement.

17. Entire Agreement.

This Agreement sets forth the entire agreement between the parties hereto, and fully supersedes any and all prior agreements or understandings between them pertaining to the subject matter hereof. It is agreed that this Agreement may be modified only by written agreement, executed by both parties.

18. Assignment.

Contractor shall not assign this Agreement to any other party or parties without the prior written consent of School District.

19. Headings.

The headings inserted in this Agreement are for convenience only and are not intended to, and shall not be construed to, limit, enlarge or affect the scope or intent of this Agreement or the meaning of any provision hereof.

20. Counterparts.

This Agreement may be executed in two counterparts, both of which shall constitute an original.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement through their duly authorized representatives below.

SCHOOL DISTRICT	**Stellar Therapy Services, LLC**
_____	_____
Director of Schools	President
Address for Notices:	
_____	PO Box 8114
_____	Chattanooga, TN 37414
_____	

ATTACHMENT
Authorization and Acknowledgement
of Compliance of Privacy Laws

Whereas, SCHOOL DISTRICT has contracted with Stellar Therapy Services, LLC, for the provision of administrative and billing services related to certain healthcare services described within the contract;
Whereas, the above referenced contract may require the disclosure by the SCHOOL DISTRICT to Stellar Therapy Services, LLC, of certain personally identifiable student information that is confidential under the Family Educational Rights and Privacy Act (FERPA);
Whereas, 34 C.F.R. 99.31 and 34 C.F.R. 99.35, authorize an educational agency or institution to disclose personally identifiable information from an education record of a student without the consent required by Sec. 99.30 to authorized representatives of SCHOOL DISTRICT and local educational authorities in connection with an audit or evaluation of Federal or state supported education programs, or for the enforcement of or compliance with Federal legal requirements which relate to those programs.

Therefore, the SCHOOL DISTRICT and STELLAR THERAPY SERVICES, LLC, hereby agree as follows:

1. STELLAR THERAPY SERVICES, LLC, is authorized to maintain certain student information for the sole purpose of compliance with the requirements of the above referenced contract. This personally identifiable student and parent information may include but not be limited to: Name, Social Security Number, Telephone Numbers, Attendance Record, Disability Information, Grades, Date of Birth, Address, Race, Gender and Enrollment Record.

2. STELLAR THERAPY SERVICES, LLC, as authorized representative of SCHOOL DISTRICT for the sole purpose of complying with the requirements of the above contract agrees to comply fully with FERPA by maintaining the confidentiality of all student information and to use the information solely to fulfill its obligations under the above referenced contract with SCHOOL DISTRICT.

3. STELLAR THERAPY SERVICES, LLC, agrees to destroy all confidential student information when it is no longer needed for purposes of fulfilling its obligations under the above referenced contract.

_____

SCHOOL DISTRICT REPRESENTATIVE Date

_____

Stellar Therapy Services, LLC Date

Homestead Elementary

Candace Cook, Principal

Mary Elizabeth Edmonds, Assistant Principal

I can't hide my Bulldog Pride !

May 21, 2019

Dear Mrs. Graham and Cumberland County Board of Education,

We request your approval in the matter of the Lifetouch Photography and Yearbook contract.

Homestead has used this company for many years and has been pleased with their services. We are changing from Balfour to Lifetouch for yearbook services due to ease of use and a significantly lower cost. We would like to request your permission to use their services.

Sincerely,

Candace Cook, Principal

3889 Highway 127 South Crossville, TN 38572 931-456-8344 931-456-8352

Lifetouch
National School Studios

Portrait Agreement

Lifetouch ID AA:62295
School Year 2019-2020
Type: New / (Renewal)

ACCOUNT & CONTACT INFORMATION

Account Name	Homestead Elementary School		Phone 931-456-8344	Enrollment 750
Address	3889 Highway 127 S		Fax	Grades PK-8
City, State Zip	Crossville, TN 38555		District Cumberland Co School District	
Contact Title / Role	Name CArdace Cook	Phone	Email Address	
Principal	Primary Contact-Ms ~~Robin Pinder~~	931-456-8344	~~perryr5@k12tn.net~~ Ccook@ ccschools.	
Secretary	Ms ~~Chantilly Young~~	931-456-8344	Cyoung6@k12tn.net	
Yearbook Advisor	~~Miranda Sims~~ Brandy Martin	931-456-8344	~~msims1~~ @ccschools.k12tn.net	
Picture Day Contact	Primary Contact-Ms ~~Robin Pinder~~			
EDT Coordinator	VickyEller			

PICTURE DAY EVENTS

Event Type	X	Picture Date	Selling Method	# Photographed	Start Time	End Time	# Cameras	Setup Location
Fall Individuals (Original)	X		Proof	750	7:30	3:00	3	Little Gym
Fall Individuals (Retakes)	X		Proof	150	8:00	3:00	1	Big Gym
Spring Individuals (Original)	X		PrePay	105	8:00	3:00	2	Gym
Groups: Classroom / Pano	X		PrePay					
Underclass Grads	X	8th + K	PrePay					
Legacy Sports: _____	X		PrePay	25	8:00	3:00	1	Check with school for loc
Expanded Sports: _____								
Prom / Dance								
Seniors - On Site / Studio								
Crossing The Stage								
Commencements								
Other / Service Photos	X		PrePay	100	8:00	3:00	1	Little Gym

ACCOUNT SERVICES

Parent Notify	Yes / No /(Renew) Provided For 17-18, To Renew Validate SEND FROM:NA REPLY TO:NA Email Addresses Are These Correct? Yes / No			
Host Portal	Provide Access? Yes - For Fall Individual,Group,Special Event,Sports,Spring Invitation Sent			
Composite		Group		How Are Students Coming To Camera(s)? Circle One Below
	Hold For: Verification /	SmileSafe Cards	Yes SmileSafe	Last Year Name On Cards Were Sorted By:
Rewards Program	MyFamilyRewards	Staff Package	Yes-Staff3	School Grade Homeroom Teacher Teacher-Period
ID Cards	Student IDs: Yes / No	Staff IDs: Yes / No	Barcoded IDs: Yes / No	I-Depot? Yes / No Punched ID: Yes / No
Yearbook Program	Yes / No Provider: Lifetouch Other:			

NOTES, SPECIAL REQUESTS & PROMOTIONS

Yearbook 326 Copies 108 pgs $15.71 base + HC 4.50

Commission Paid on Sales less tax of any paid package orders received through one week after Original Picture Day (Prepay)
Commission Paid on Sales less tax of any paid package orders received through final scheduled pickup (Proof and Family Approval)
Senior Commission paid only on senior portrait package orders as calculated on December 15th of the current school year
Commissions are paid only if sales are greater than $500.00

AGREEMENT TERMS & SIGNATURES

During the Agreement Term, Lifetouch National School Studios Inc. is designated as the Account's exclusive professional photographer to photograph, school and deliver photographs for the programs described above. In exchange for the services, the School will allow access to students, staff and use of school property and information for photography, administration of the photography and distribution of materials. Lifetouch will not disclose confidential information provided by the school or use it for any purpose except to fulfill the services requested to be performed by Lifetouch.

Some of the Lifetouch products and services are provided through an Internet-based application ("Application"). By selecting an Application, the School authorizes Lifetouch to transmit information, including images, to and from the School and Lifetouch, its affiliated companies, their employees, agents and representatives. The School agrees to comply with the security features of the Application and to protect and control access to the Application, including without limitation, passwords, job numbers and user names.

The terms of this agreement are not subject to change or cancellation by either party during the Agreement Term except by written consent of both the School and Lifetouch. Lifetouch is not liable for delays or losses as a result of strikes, accidents, government restrictions, natural disasters, acts of war, or other causes beyond its control and such delays will not constitute a breach of contract.

School / Account Representative	Date	Lifetouch Representative AA13:DENNIS WATSON	Date
		Dennis H Watson	

Lifetouch National School Studios — Portrait Agreement

Lifetouch ID AA:62297
School Year 2019-2020
Type: New / (Renewal)

ACCOUNT & CONTACT INFORMATION

Account Name	Pleasant Hill Elementary	Phone 931-277-3677	Enrollment 620
Address	486 E Main St	Fax	Grades K-8
City, State Zip	Crossville, TN 38571	District Cumberland Co School District	

Contact Title / Role	Name	Phone	Email Address
Principal	Primary Contact-Ms Missy Carter	931-277-3677	mcarter1@ccschools.k12tn.net
Secretary	Renee Smith	931-277-3677	rsmith@ccschools.k12tn.net
Yearbook Advisor	Ms Cassandra Palmer	931-277-3677	cpalmer@ccschools.k12tn.net
Picture Day Contact	Primary Contact-Ms Missy Carter		
EDT Coordinator			

PICTURE DAY EVENTS

Event Type	X	Picture Date	Selling Method	# Photographed	Start Time	End Time	# Cameras	Setup Location
Fall Individuals (Original)	X	09/16/2019	Proof	620	8:00	3:00	3	Multipurpose Room
Fall Individuals (Retakes)	X	11/08/2019	Proof	80	10:30	3:00	1	Multipurpose Room
Spring Individuals (Original)	X	02/12/2020	PrePay	105	8:00	4:45	1	Multipurpose Room
Groups: Classroom / Pano	X	02/12/2020	PrePay	620	8:00	4:45	1	Multipurpose Room
Underclass Grads	X	03/19/2020	PrePay	149	8:00	3:00	1	Gym
Legacy Sports: _____	X	02/12/2020	PrePay	50	8:00	4:45	1	Check with Office
Expanded Sports: _____								
Prom / Dance								
Seniors - On Site / Studio								
Crossing The Stage								
~~Commencements~~ Faculty Group								
Other / Service Photos	X	02/12/2020	PrePay	25	12:00	4:45	1	Multipurpose Room

ACCOUNT SERVICES

Parent Notify	Yes / No /(Renew) Provided For 17-18, To Renew Validate SEND FROM:mcarter1@ccschools.k12.tn.net REPLY TO:aaterritory@lifetouch.com Email Addresses Are These Correct? Yes / No		
Host Portal	Provide Access? Yes - For Fall Individual,Group,Special Event,Sports,Spring Invitation Sent		
Composite		Group	
	Hold For: Verification /	SmileSafe Cards	Yes SmileSafe
Rewards Program	MyFamilyRewards	Staff Package	Yes-Staff3

How Are Students Coming To Camera(s)? Circle One Below
Last Year Name On Cards Were Sorted By:
School Grade Homeroom Teacher Teacher-Period

ID Cards	Student IDs: Yes / No Staff IDs: Yes / No Barcoded IDs: Yes / No I-Depot? Yes / No Punched ID: Yes / No
Yearbook Program	Yes - Provider: Lifetouch - 2018 YB Job #: 4862518 - 2019 YB Job #: 4862519

NOTES, SPECIAL REQUESTS & PROMOTIONS

Fall & Spring 50% / Class Groups $3.00 per group Sold
Sports 25%
Yearbook 88 pp 276 Copies 27.19 base price.

AGREEMENT TERMS & SIGNATURES

During the Agreement Term, Lifetouch National School Studios Inc. is designated as the Account's exclusive professional photographer to photograph, school and deliver photographs for the programs described above. In exchange for the services, the School will allow access to students, staff and use of school property and information for photography, administration of the photography and distribution of materials. Lifetouch will not disclose confidential information provided by the school or use it for any purpose except to fulfill the services requested to be performed by Lifetouch.

Some of the Lifetouch products and services are provided through an Internet-based application ("Application"). By selecting an Application, the School authorizes Lifetouch to transmit information, including images, to and from the School and Lifetouch, its affiliated companies, their employees, agents and representatives. The School agrees to comply with the security features of the Application and to protect and control access to the Application, including without limitation, passwords, job numbers and user names.

The terms of this agreement are not subject to change or cancellation by either party during the Agreement Term except by written consent of both the School and Lifetouch. Lifetouch is not liable for delays or losses as a result of strikes, accidents, government restrictions, natural disasters, acts of war, or other causes beyond its control and such delays will not constitute a breach of contract.

School / Account Representative	Date	Lifetouch Representative AA13:DENNIS WATSON	Date
		Dennis R. Watson	5/10/19

North Cumberland Elementary School

7657 Hwy. 127 N. ~ Crossville, Tennessee 38571
Ph. 931-484-5174 ~ Fax 931-707-5556

Jennifer Magnusson, Principal

Date: May 21, 2019

From: Jennifer Magnusson, Principal

To: Cumberland County Board of Education
Janet Graham, Director of Schools

Re: VEC Grant

Please approve the acceptance of a VEC grant for the Read to Be Ready Summer Reading Camps for North Cumberland Elementary, Crab Orchard Elementary, Pleasant Hill Elementary, and Homestead Elementary in the amount of $100.00 This grant was awarded to support our summer reading camps by helping to provide a t-shirt for every camper. This camp t-shirt is especially important when we take our 90 students on field trips. Your consideration for approval of this grant will be greatly appreciated.

Sincerely,

Jennifer Magnusson

Jennifer Magnusson

$100.00

VECustomers Share

PO Box 277 DECATUR, TN 37322

Dear VECustomers Share Grant Recipient:

Congratulations on the funding for your project through Volunteer Energy Cooperative's VECustomers Share program! We are proud of our member-owners who agree to have their electric bills rounded up to the nearest dollar to support this program. Over $5 million has been awarded since the program began in 2001.

We need your assistance to keep the VECustomers Share program viable and available to fund projects such as yours. You can help us spread the word about how this program has assisted your organization. Please consider one or more of the following:

- **Write a letter** to the editor of your local paper to highlight how the VECustomers Share program has helped your organization.
- If your organization has a newsletter, Facebook page, or other means of member communications, **consider an article** about your VECustomers Share funding.
- **Talk to the members** of your organization and encourage them to check to see that their electric bills are being rounded-up. It will appear as a "VECustomers Shares" line item on the bill. If this item does not appear, they can call their local VEC office to sign up.
- Discuss this program with your friends and neighbors and **encourage them to participate** in the program, both by having their bills rounded up and by submitting grant applications for consideration.

With your help, we can spread the word about this valuable and necessary program. If you need assistance or have questions about the VECustomers Share program, feel free to contact us at 423-334-7051.

Again, congratulations on your recent funding through the VECustomers Share program.

Sincerely,

John David Murphy

John David Murphy, ME CEM CPE
Vice President, Marketing and Economic Development

North Cumberland Elementary School

7657 Hwy. 127 N. ~ Crossville, Tennessee 38571
Ph. 931-484-5174 ~ Fax 931-707-5556

Jennifer Magnusson, Principal

Date: May 22, 2019

From: Jennifer Magnusson, Principal

To: Janet Graham, Director of Schools
Cumberland County Board of Education

Re: Dollar General Grant

Please approve the acceptance of a Dollar General Grant for North Cumberland Elementary School in the amount of $5,000. This grant was awarded to support our literacy program in bringing more reading and writing opportunities to all students in grades Pre K through 8th grade.

Lisa Smith, our Instructional Facilitator & RTI Coordinator, applied for this grant to encourage a love of reading and to bring more parental involvement into our school-wide literacy outreach. Your consideration for this grant will be greatly appreciated.

Sincerely,

Jennifer Magnusson

Jennifer Magnusson

Dollar General Literacy Foundation Family Literacy Grant
May 9, 2019

Thank you for applying for a grant from the Dollar General Literacy Foundation. We are pleased to inform you that your organization has been selected to receive the following grant:

Organization: North Cumberland Elementary School
Proposal Type: Family Literacy
Project Title: FACES Year 4
Request ID: 52976543
Grant award: $5,000.00

Please note, you will be receiving a follow up email containing additional information and details about your grant in the coming weeks.

Your grant letter, check and procedures will be sent to the following address and the check will be made out to the organization listed above:
7657 Hwy. 127 North
Crossville, TN 38571

If this address is not correct, or the check needs to be made differently, please contact Amanda Watts (awatts@dollargeneral.com) by May 16.

A list of the 2019 grant award winners has been posted on our website, www.dgliteracy.org.

We are proud to support your efforts to promote literacy and wish you every success in the coming year.

Sincerely,

Dollar General Literacy Foundation

South Cumberland Elementary School
3536 Lantana Road
Crossville, Tennessee 38572
Telephone: 931-788-6713
Fax: 931-788-1116

Darrell G. Threet
Principal

To: Cumberland County Board of Education

Mrs. Janet C. Graham, Director of Schools

From: Darrell G. Threet Darrell G Threet

Date: May 21, 2019

Re: Fundraising Proposal

Please consider for approval this Smart Card proposal for the 2019-2020 school year. These funds will be used supplement our technology department needs.

Thank you.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name General Fund - Technology Dept.

Proposed fundraising activities Sale of Smart Cards through Innovative Funding

Proposed uses of funds raised

To supplement Technology Department needs

Planned purchased date First of school year Sale dates 8/5/19 - 8/15/19

Contingency for funds not utilized Plan is to use all funds raised, if we don't balance will roll to next year for technology needs

Expected student involvement (school-wide or specific school organization) school wide

Method by which school will receive profit Students will Smart Cards for $10 and school will receive $6 for each card sold. 60%

Requested by [signature] / Tech. Dept. Date 5/21/19
Name/Title

Approved by Darrell D Threet Date 5/21/19
Principal

Approved by _____ Date _____
Director of Schools*

*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

CUMBERLAND COUNTY SCHOOLS
READERS
Become Leaders

INNOVATIVE FUNDING, INC. *SMART SAVINGS CARD*—ORGANIZATION AGREEMENT

South Cumberland Elem
Institution

3536 Lantana Rd.
Address

Crossville, TN 38572
City, State, Zip

Eric Hall (931)
Contact Phone

Innovative Funding, Inc.
Consultant

614 Fontana Drive
Address

Nashville, TN 37204
City, State, Zip

(615) 254-1259 **(615) 254-1279**
Phone Fax

This Agreement is between Innovative Funding, Inc. and the above named, hereinafter referred to as "the Institution". References to the institution include the institution itself, and any other "groups" that are involved in fundraising with or on behalf of the institution as well as all of those involved in the planning or implementation of the program.

The consultant and the institution agree to the following:

1. The institution is contracting to receive consulting expertise and assistance of the consultant in the planning and implementation of the "Smart Savings Card" fundraising program, hereinafter referred to as "the program", to be held on the agreed upon dates.
2. **The consultant will provide the following services:**

- Obtaining all Smart Savings Card Sponsors will applicable discounts on their products and services; as well as develop and build a quality product for the consumer.
- The Smart Savings Card Procedures and Guidelines Manual.
- Assistance and advisement for all committees were necessary.
- The Institution will receive the following profit based on card usage:
  $4.00 each for total cards used up to **99** cards.
  $5.50 each if total cards used is between **100** and **249** cards.
  $5.75 each if total cards used is between **250** and **499** cards.
  $6.00 each if total cards used is between **500** and **more** cards.
- NO RISK POLICY: We shall allow 100% credit on all returned cards. The quantity of cards to start will be determined and agreed upon by the consultant and the institution based on the financial goal and need, as well as the community population.
- The initial agreed upon quantity of cards to be delivered will be 600.
- The Smart Savings Card promotional flyers and order forms needed—**Total Population Participating** 650.
- In the event that additional cards are needed for this fundraiser, consultant agrees to provide these cards at the same price as the initial order, based on their availability.
- Other: _____

Initials

The institution shall:

- Follow the guidelines of the manual and recommendations of the consultant.
- Secure the "best-suited" people for all committees.
- Motivate participants with: goal setting, daily announcements, prize displays (if applicable), reminders, etc.

3. If requested by the consultant, the institution will provide a list of potential businesses, including names and key contacts and telephone numbers, who might wish to participate as card sponsors.
4. The institution is responsible for the accounting and collection of all monies. Payment of all said cards is due within 3 working days from the events final collection date. The collection period for this fundraising program begins on: (mm/dd/yy) 08/05/19 and ends on 08/15/19.
5. An extension to continue the sale of the cards is an option if and only if both parties agree to an additional second payment date and that the original payment date IS adhered to.
6. Innovative Funding, Inc. will not be held liable or responsible if any merchant fails to honor their signed business contract allowing their participation and discount.
7. This agreement shall inure to the benefit of and be binding upon the parties hereto and their respective representatives, successors, and assigns, regardless of any change in the personnel of the institution.
8. **Make one check or money order payable to *Innovative Funding, Inc.***

Innovative Funding Representative	Institution Representative	Representing Organization Representative
Ben Edwards	Darrell D Threet pending BOE approval	
Print Name: Ben Edwards	Print Name: Darrell G. Threet	Print Name:
Date: 5-21-19	Date: 5/21/19	Date:

Homestead Elementary

Candace Cook, Principal

Mary Elizabeth Edmonds, Assistant Principal

I can't hide my **Bulldog Pride !**

May 21, 2019

Dear Mrs. Graham and Cumberland County Board of Education,

Homestead would like to conduct a school-wide fundraiser with World's Finest Chocolate and Yankee Candle. This fundraiser will run from the end of August through Mid-September.

We hope to utilize the funds needed funds to begin to build out a leveled reading library that will support literacy instruction. Leftover funds will be used to update technology in classrooms and purchase student incentives for our SWPBS program.

Homestead has worked with this fundraising consultant for many years and has been pleased with their services. We request your approval in this matter.

Sincerely,

Candace Cook, Principal

3889 Highway 127 South Crossville, TN 38572 931-456-8344 931-456-8352

Exhibit 1

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Yankee Candle/World's Finest Chocolate

Proposed fundraising activities: School wide Catalogue &
$1.00 Chocolate bars

Purposed Uses of funds raised
Leveled Readers for literacy program, instructional supplies
technology updates & SWPBS Rewards

Expected student involvement (school-wide or specific school organization) _____
School wide

Method by which school will receive profit 40% on Catalogue items
50% on Chocolate bars

Requested by Candace Cook, Principal Date 5-21-19
Name/Title

Approved by CM Cu Date 5-21-19
Principal

Approved by _____ Date _____
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

World's Finest® Chocolate and Yankee Candle Order Form

Organization Name : Homestead Elementary
Contact name: Candace Cook
Address: 3889 Highway 127 South
City: Crossville
State: TN Zip : 38572
Delivery Phone: (931) 456-8344
Email : ccook@ccschools.k12tn.net

Shipping Information if different
_____same_____

Requested Delivery Date- August 28, 2019
Sale Dates- August 30th-September 20th
Kickoff Date- August 29, 2019

Item #	Description	Quantity	Price	Total
5609wfc	$1 variety	200	$30	$6,000
	18 caramel, 12 milk, 12 crisp, 12 almond, 6 dark			
5609wfc	Prize chocolate (100% profit to help offset cost for prizes. $360 value)	6	$0	$0
	Yankee Candle Catalog- 40% profit, additional free prizes packed per student.			
			Shipping	$95.00
			Total	$6,095

Terms of Sale

WFC uses various companies to deliver our products. These companies will do their best to accommodate our customer's requests but must arrange deliveries according to their routes and schedules. We can determine an estimated delivery time on the day of delivery..

_____ Any shortages must be noted on the delivery ticket BEFORE the driver leaves. Do not sign for chocolate until it is counted.** Refuse any damaged cases and make note of any missing cases on the delivery ticket. Forward a copy of delivery ticket noting shortage or damaged to:
_____ No Credit is given if it is not noted on the delivery ticket.** Please make anyone who might sign for the chocolate aware of these conditions.

Payment - All chocolate must be paid for, in full, within 30 days of the delivery date.

I agree to pay applicable taxes unless I supply a copy of a valid State Exemption Resale Certificate.

I have read the above information and the attached *World's Finest Chocolate – Terms and Conditions of Sale*, I understand and agree to the terms. I agree to pay for the chocolate with the first proceeds of the sale (I will not spend my profit until the entire shipment of chocolate is paid for) within 30 days of delivery.

_____ Homestead Elementary ____/____/____
Signature Name of Organization Date

Sales Representative: Jon Moore/April Peterson
Phone : 321-591-5867 Email: april@moorefundraising.com

WORLD'S FINEST CHOCOLATE - TERMS AND CONDITIONS OF SALE

1. AGREEMENT AND MODIFICATIONS. The agreement between Seller and Buyer (the "Sales Contract") with respect to the sale of goods described on the World's Finest Chocolate - Order Form (the "goods") will consist exclusively of these Terms and Conditions of Sale and the terms appearing on the World's Finest Chocolate - Order Form (the "Order Form"). Buyer's order will not be binding upon Seller until Seller accepts the order by issuing a separate written order confirmation to Buyer. The Sales Contract will be for the benefit of Seller and Buyer and not for the benefit of any other person. Prior courses of dealing, trade usage and verbal agreements not reduced to a writing signed by Seller will not be binding on Seller to the extent they modify, add to or detract from the Sales Contract. The Sales Contract terminates and supersedes any prior agreement or understanding between Buyer and Seller relating to the goods. No provision of the Sales Contract may be modified or waived except in a writing signed by Seller, and there are no representations, promises, agreements, warranties or undertakings relating to the goods other than those appearing in these Terms and Conditions and on the Order Form.

2. PRICE AND PAYMENT. The price of the goods sold pursuant to the Sales Contract will be the price appearing on the Order Form. Shipping and fuel surcharges, if applicable, will be added to Seller's invoice in the amount appearing on the Order Form and paid by Buyer. Any sales tax that Seller may be required to collect or pay upon the sale of the goods or upon any shipping charge or fuel surcharge invoiced to Buyer will be added to Seller's invoice and paid by Buyer. Payment terms will be net 30 days from the date of Buyer's receipt of the goods. Buyer will use Seller's invoice remittance form when making payment. Seller may assess a charge at the rate of 1-1/2% per month or the highest rate permitted by law, whichever is lower, on any past due amounts. Buyer will reimburse Seller for any expenses incurred by Seller, including attorneys' fees, in collecting any past due amount. If the Sales Contract is for more than one unit of goods, Seller may ship the goods in a single lot or in several lots at Seller's discretion, and each such shipment will be paid for separately. Seller may at any time or times, suspend performance of the Sales Contract or require payment in cash, security or other adequate assurance satisfactory to Seller when, in Seller's opinion, the financial condition of Buyer warrants such action.

3. TAXES. In addition to the price of the goods, Buyer will pay to Seller all sales taxes and other governmental charges that apply to the sale and delivery of the goods unless Buyer has furnished Seller with valid tax exemption certificates acceptable to the appropriate taxing authorities before Seller ships the goods.

4. DELIVERY AND QUANTITIES.

a. Estimated delivery date is approximately three (3) business days from the date Seller accepts Buyer's order for goods that are in Seller's stock, and approximately three to four weeks from the date that Seller accepts Buyer's order for personalized goods. Estimated delivery dates for goods in stock when the order is placed are subject to prior sales. Delivery dates are not guaranteed but are estimated based on the absence of delays directly or indirectly resulting from or contributed to by circumstances beyond Seller's reasonable control.

b. Delivery of goods will be by common carrier selected by Seller. Seller will ship the goods to the address appearing on the Order Form and will not be responsible if such shipping address is incorrect. Seller will not ship to a post office box. Goods will be carried inside the delivery location only if "Inside Delivery" is requested by Buyer on the Order Form and Seller expressly confirms such special delivery arrangements in Seller's separate written order confirmation to Buyer. Buyer is responsible for ensuring that Buyer or its representative is present when the goods are delivered to receive, inspect and count the goods upon receipt. Buyer will inspect the goods immediately upon receipt. Buyer must make any claim for shortage or shipping damage by noting such shortage or damage in writing on the bill of lading at the time the goods are delivered to Buyer.

5. RETURNED GOODS. Goods may be returned only for credit and only if Seller in its sole discretion authorizes such return within 60-days after the goods were delivered to Buyer. If Seller so authorizes any such return, Buyer will bear the costs of returning the goods to Seller and assume all risk of loss or damage to the returned goods until actual receipt by Seller.

6. WARRANTY. Seller warrants to Buyer that the goods will be free from material defects at the time of shipment. No agent, employee or representative of Seller has any authority to bind Seller to any other warranty, representation or promise concerning the goods, and any such representation, promise or warranty has not formed a part of the basis of the bargain and will be unenforceable. Seller's sole obligation under the foregoing warranty is limited to either, at Seller's option, replacing the defective goods or refunding the purchase price paid by Buyer for such goods, and Buyer's exclusive remedy for breach of such warranty will be enforcement of such obligation of Seller. Any claims for allegedly defective goods must be made within five (5) days after Buyer learns of such alleged defect, but in no event later than thirty (30) days after Buyer's receipt of the goods. Any claims not made in writing and received by Seller within such period will be deemed waived. THE FOREGOING WARRANTY IS EXCLUSIVE AND IN LIEU OF ANY OTHER WARRANTY, WRITTEN OR ORAL, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

7. REMEDIES AND LIMITATION OF LIABILITY. If Buyer claims Seller has breached any obligation under the Sales Contract, whether of warranty or otherwise, Seller may request the return of the goods and tender to Buyer, at Seller's option, replacement goods or the purchase price paid by Buyer for such goods. If Seller so requests the return of the goods, the goods will be redelivered to Seller in accordance with Seller's instructions and at Buyer's expense. If Seller so determines, a refund of the purchase price paid by Buyer will be made only upon actual receipt of the goods by Seller. Except as herein provided, Seller will have no further obligation under the Sales Contract. The remedies contained in this paragraph and paragraph 6 hereof will constitute the sole recourse of Buyer against Seller for breach of any obligation under the Sales Contract, whether of warranty or otherwise. IN NO EVENT WILL SELLER BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL OR SPECIAL DAMAGES, NOR WILL SELLER'S LIABILITY ON ANY CLAIM FOR DAMAGES ARISING FROM OR RELATING TO THE SALES CONTRACT OR THE SALE, DELIVERY OR USE OF THE GOODS EXCEED THE PURCHASE PRICE OF THE GOODS.

8. FORCE MAJEURE. Seller will not be liable for any failure or delay in performing any of its obligations under the Sales Contract if such failure or delay is caused in whole or in part by anything beyond the reasonable control of Seller or Seller's suppliers, including but not limited to any acts of God; acts of Buyer; government acts or regulations; embargoes; fires; accidents; explosions; strikes or other labor disputes; earthquakes; storms; judicial action; floods; war (whether an actual declaration thereof is made or not); sabotage; riot; terrorism; transportation delays; or lack of or inability to obtain labor, fuel or supplies. If any such event occurs, Seller may allocate goods and deliveries among its customers.

9. ASSIGNMENT AND DELEGATION. No right or interest in the Sales Contract may be assigned by Buyer without Seller's prior written consent, and no delegation of any obligation owed, or of the performance of any obligation, by Buyer may be made without Seller's prior written consent. Any attempted assignment or delegation will be void and ineffective for all purposes unless made in conformity with this paragraph.

10. INTELLECTUAL PROPERTY. If Buyer furnishes labeling specifications to Seller, Buyer will hold Seller harmless against any infringement or similar claims which arise from Seller's compliance with such specifications.

11. HEADINGS. Paragraph headings used in the Sales Contract are solely for ease of reference and will not control the meaning or interpretation of any provision.

12. CHANGES. Seller may, at any time, without notice, make changes in any catalog goods, and may discontinue the sale of any goods, all in its sole discretion, without incurring any obligation of any kind as a result thereof, whether for failure to fill an order of Buyer or otherwise.

13. SEVERABILITY. If any provision of the Sales Contract is declared or held void or invalid by a court of competent jurisdiction, such provision will be deemed severed from the Sales Contract and the other provisions of the Sales Contract will remain in full force and effect.

14. GOVERNING LAW AND LIMITATION.

a. The Sales Contract will be deemed to have been made at Chicago, Illinois, and the rights, duties and obligations of the parties will be governed by, and the Sales Contract, will be interpreted in accordance with, the laws (other than the choice of law provisions) of the State of Illinois. Buyer agrees that any state or federal court located within Cook County, Illinois, will have exclusive jurisdiction over any dispute that may arise from or relate to the Sales Contract. Buyer waives any objection based on *forum non conveniens* and any objection to venue of any action instituted hereunder, and consents to the granting of such legal or equitable relief as is deemed appropriate by any such court.

b. Any action for breach of the Sales Contract must be commenced within one (1) year after the cause of action has accrued, and all such claims will be barred thereafter notwithstanding any statutory period of limitations to the contrary.

15. CHI\ 6015028.3

North Cumberland Elementary School

7657 Hwy. 127 N. ~ Crossville, Tennessee 38571
Ph. 931-484-5174 ~ Fax 931-707-5556

Jennifer Magnusson, Principal

May 21, 2019

To: Mrs. Graham, Director of Schools and
Cumberland County Board of Education

From: Jennifer Magnusson

Re: School-wide Fundraiser

Dear Mrs. Graham and Board Members:

Please approve the attached fundraiser for North Cumberland Elementary for the 2019-2020 school year. We will be working with Mountain Empire. This fundraiser meets all profit percentage requirements.

The funds raised will support our school-wide literacy and math enrichment or intervention programs as well as our student positive behavior program. Please feel free to contact me if you have any questions.

Sincerely,

Jennifer Magnusson
Principal

MOUNTAIN EMPIRE PROMOTIONS
"Your Local Advantage"

Fall 2019

FUND RAISING AGREEMENT

Mountain Empire Promotions
4521 Bristol Hwy.
Johnson City, TN 37601
1-800-940-9032 Office
1-423-283-8822 Fax
www.MtEmpire.com

Date: 7-5-19
Salesperson: Jim Pollock

School: North Cumberland Elementary
Phone #: (931) 484-5174
Fax #: 931 707-5556
Address: 7657 Hwy 127N
City/State/Zip: Crossville, TN 38571
# of Participants: 670

Sponsor: Jennifer Magnusson
Phone #: (931) 484-5174
Email Address: magnusson_j@k12tn.net (Schools)
Product: Tumbl / Explore Graph a Ellie
Kick-Off Date: 8/26/19
Anticipated Sale: $ 25,000+ 40% profit sales

• *We Refuse to Be Undersold! Show Us Any Written & Signed Proposal from Any Competitor and We Will Meet It or Beat It!*

MOUNTAIN EMPIRE PROVIDES AT NO COST TO YOU:

1. **FREE** Custom-Designed Awards Program Including Grand Prizes for Top Sellers. * Non-Mega options!
2. **FREE** Computer Pre-Pack & Tally Service (✓ Hard Goods ✓ Frozen)
3. **FREE** Samples for Evaluation at Staff/Executive Officers' Meeting.
4. **FREE** Materials to Run Sale (Colorful Brochures, Order Forms, Collection Envelopes).
5. **FREE** Information Letter Detailing Instructions & Awards Program for Parents/Students.
6. **FREE** Inside Delivery of All Materials, Merchandise, and Prizes to Your Location.
   (*Delivery Time from Our Local Warehouse Is Approximately 2-3 Weeks.)
7. **FREE** Enthusiastic Kick-Off to Inform and Motivate the Participants!

* 1. Elite Dunk Team
2. BMX
3. Ventriloquist
4. Cash/Drawing

• *All Merchandise Is Fully Guaranteed!* • *No Investment Is Required!* • *Guaranteed Profit!* Pre-Collect

M.E.P.'s CUSTOM PROMOTIONAL PACKAGE: * Split all Items on Pre-Collect

1. "MEGA PARTY" Reward Party (Info Enclosed)! *Includes All Cash and Prizes!
2. "MOUNTAIN OF PRIZES" Accumulative Prize Program (Envelope) for Each Student!
3. LIMO LUNCH Trip: Top 10 Sellers - Or - All Students with 60 Items Sold! -OR- Something for 20
4. Daily Drawings During Sale - i.e. 5 Large/5 Small Licensed Plush Characters!
5. Top Teacher - Dinner for 2!
6. Local Service / Exclusive Brochures.
7. Fall/Spring Carnival Option (1/2 Price Rates!) 8. Movie Party / Giant Screen for all

MOUNTAIN EMPIRE PROMOTIONS is an Approved Supplier for the National PTA, the National PTO, the Southern Association of Colleges and Schools, The National Christian Education Association and various other Local, State, and National Organizations and Associations.

AFRDS Association of Fund-Raising Distributors & Suppliers MEMBER

MOUNTAIN EMPIRE PROMOTIONS
MEANS SUCCESS, EXPERIENCE, SERVICE, AND A QUALITY REPUTATION!

North Cumberland Elementary School

7657 Hwy. 127 N. ~ Crossville, Tennessee 38571
Ph. 931-484-5174 ~ Fax 931-707-5556

Jennifer Magnusson, Principal

Date: May 1, 2019

To: Mrs. Janet Graham, Director of Schools
and Cumberland County Board of Education

From: Sharon Miller

Re: Disposal of Equipment

Dear Mrs. Graham and Cumberland County Board of Education:

Please approve the disposal of the attached piece of equipment. This item is no longer usable. Thank you for your assistance with this item.

Sincerely,

Sharon Miller
Vice Principal
North Cumberland Elementary

Tag #	Location	Description	Model Name	Manufacturer	Serial Number	Department	Funding Source	PO Number	Purchase Cost	Date Received	Program	Notes	Asset	Owner ID/Name	Owner Email	Coding field	Category	Category	Type
35674	53-169	DVD/VHS Combo	HR-XVC11BJ	JVC	154R6445	GENERAL	GENERAL			01/01/2010		FY10 JVC - DVD/VHS (Capital Outlay)		abuchanan@ccschools	abuchanan@ccschools	TRUE	ELECTRONICS	ELECTRONICS	DVD - VCR Combo

North Cumberland Elementary School

7657 Hwy. 127 N. ~ Crossville, Tennessee 38571
Ph. 931-484-5174 ~ Fax 931-707-5556

Jennifer Magnusson, Principal

Date: May 14, 2019

To: Mrs. Janet Graham, Director of Schools
and Cumberland County Board of Education

From: Sharon Miller

Re: Disposal of Equipment

Dear Mrs. Graham and Cumberland County Board of Education:

Please approve the disposal of the attached pieces of equipment. These items are no longer usable. Thank you for your assistance with these items.

Sincerely,

Sharon Miller

Sharon Miller
Vice Principal
North Cumberland Elementary

Asset Tag	Location	Description	Model Name	Manufacturer	Serial Number	Department	Funding Source	PO Number
35674	53-169	DVD/VHS Combo	HR-XVC11BJ	JVC	154R6445	GENERAL	GENERAL	
35670	53-116	Document Ca	white/TT-02R)	Elmo Co. Ltd	431901	GENERAL	GENERAL	
45126	53-160	Laptop	macbook pro	apple	SC1MN68A1[	GENERAL	GENERAL	87117
35098	53-P6	Printer	4126-k01	Lexmark	3200780844	General	General Fund	
180533468	53-P6	DVD-VCR	Micron HQ	Sylavania	U23510893	General	General Fund	
180531617	53-P6	Computer CPU	iMac	Apple	ym3045njmzg	General	General Fund	
35857	53-P6	Audio Mixer	XP308i- 2 speaker ki	Samson	P8l0G8512	General	General Fund	
25615	53-P6	DVD/VCR Combo	DV225MG9	magnavox	U31166519	General	General Fund	

Pleasant Hill Elementary School

486 East Main Street
Pleasant Hill, TN 38578

Phone (931) 277-3677
Fax (931) 277-3880
Missy Carter, Principal
Abbi Dunford, Assistant Principal

05-22-19

To Whom It May Concern:

We would like to submit the following items for retirement:

NEO Receiver #2407
NEO devices #: 26508, 26510, 26511, 26514, 26515, 26516, 26517, 26518, 26519, 26520, 26521, 26522, 26533, 26534, 26537, 26536, 26513, 26512, 26509, 26532, 26505, 26506, 26504, 26507, 26538, 26535
Printer #3221
TV #18060098
DVD/VCR #s 180603631, 180602583, 18060094
Computer screen #s 180603487 & 180603290
Keyboard #s 180352597, 26334 & 180601712
HP Laser Jet #180602547
Mac #180601304
Plastic Pipes #26061
Radio #18060377
Cart #s180600779 & 180603365
Overhead Projectors #180600373 & 18060778
Bookshelf #26120
Projector #26259, 180602199

Thank you,

M. Carter

Missy Carter

Mrs. Janet C. Graham
Director of Schools

Mrs. Teresa Boston
Board of Education Chair

Cumberland County Board of Education
368 Fourth Street
Crossville, TN 38555
Phone: 931-484-6135
Fax: 931-484-6491

May 15, 2019

Mrs. Janet Graham
Cumberland County Board of Education
368 Fourth Street
Crossville, TN 38555

Dear Mrs. Graham and Board of Education,

I am submitting to you Food Service's list of items to be retired by the BOE at May's regular scheduled board meeting. Please include this list on the consent agenda. If you have any further questions or concerns, please contact Dr. Rebecca Wood.

Sincerely,

Dr. Rebecca Wood
Kathy Hamby

FOOD SERVICE's Retirement List for May 2019

Asset Tag	Location	Description	Model Name	Manufacturer	Serial Number	Department	Funding Source
100571	53-187	Battery Back-up	SC450RMIU	DAPC	Q50627296462	FOOD SERVICE	GENERAL
101885	53-187	Standup Cow Cooler	Upright/glass Open Front Cooler	True	6802625	FOOD SERVICE	OTHER GRANT
101316	55-124	Standup Cow Cooler	Upright/glass Open Front Cooler	True		FOOD SERVICE	OTHER GRANT

South Cumberland Elementary School
3536 Lantana Road
Crossville, Tennessee 38572
Telephone: 931-788-6713
Fax: 931-788-1116

Darrell G. Threet
Principal

To: Cumberland County Board of Education

Mrs. Janet C. Graham, Director of Schools

From: Darrell G. Threet Darrell G Threet

Date: May 20, 2019

Re: Surplus Inventory

Please approve the item(s) below as surplus inventory. These item(s) need to be disposed of properly. Thank you for your consideration in this matter.

Property Tag #			
34797 73-109	Apple I-pad	DYVKQE1TDFH	GENERAL
45486 73-125	Chrombook	NXSHEAA0047	GENERAL
45491 73-125	Chrombook	NXSHEAA0051	GENERAL

Christie VanWinkle
Principal

Kasey Lowe
Assistant Principal

Glenn L. Martin Elementary School
1362 Miller Avenue * Crossville, TN 38555
Phone (931) 484-7547 Fax (931) 484-8785

May 21, 2019

Cumberland County Board of Education
Mrs. Janet Graham, Director
368 Fourth Street
Crossville, TN 38555

Dear Mrs. Graham,

The attached list contains items we are requesting be retired from Glenn L. Martin Elementary School and declared surplus.

If you have any questions, please direct them to me at 931.484.7547.

Sincerely,

Kasey Lowe

Kasey Lowe
Assistant Principal

Attachment

General Fund Items		
Location	**Description**	**Asset Tag Number**
Henry (103)	Radio	14892
Morrow (106)	White Computer	25776
Morrow (106)	VCR	12300
Fabus (146)	White Computer	25779
Fabus (146)	White Computer	14542
Petersen (145)	White Computer	25712
L. Smith (119)	VCR	12622
Christopher (128)	Computer	42418
Barnett (129)	Computer (slow)	38799
Hassler/Webb (O14)	IPAD	41698
Hassler/Webb (O14)	IPAD	14932
Hassler/Webb (O14)	White Computer	25731
Hassler/Webb (O14)	White Computer	25711
Hassler/Webb (O14)	White Computer	25713
Hassler/Webb (O14)	White Computer	25747
Hassler/Webb (O14)	White Computer	25780
Hassler/Webb (O14)	White Computer	25753
Hassler/Webb (O14)	White Computer	25724
Hassler/Webb (O14)	White Computer	25698
Hassler/Webb (O14)	White Computer	25716
Hassler/Webb (O14)	White Computer	25733
Hassler/Webb (O14)	White Computer	25739
Hassler/Webb (O14)	White Computer	25714
Hassler/Webb (O14)	White Computer	25708
Hassler/Webb (O14)	White Computer	25710
Hassler/Webb (O14)	White Computer	25754
Hassler/Webb (O14)	White Computer	25718
Hassler/Webb (O14)	White Computer	25696
Hassler/Webb (O14)	White Computer	25755
Hassler/Webb (O14)	White Computer	25741
Hassler/Webb (O14)	White Computer	25717
Hassler/Webb (O14)	White Computer	25892
Hassler/Webb (O14)	White Computer	14801
Hassler/Webb (O14)	Printer	12305
Hassler/Webb (O14)	white computer	25811
Hassler/Webb (O14)	white computer	25771
Hassler/Webb (O14)	white computer	23717
Hassler/Webb (O14)	white computer	25706
Hassler/Webb (O14)	white computer	23743
Hassler/Webb (O14)	black computer	15641
Hassler/Webb (O14)	white computer	25800
Hassler/Webb (O14)	white computer	23719
Hassler/Webb (O14)	computer	42424
Hassler/Webb (O14)	projector	180333174
Hassler/Webb (O14)	Printer	180603023
Hassler/Webb (O14)	White computer	180333161
Webb (114)	macbook - white	42327
Webb (114)	White Computer	25827
Webb (114)	TV	180332241
Fish (Library)	Printer	15152
Paradis (104)	Microscope	12302

STONE ELEMENTARY

Justin Whittenbarger, Principal

1219 Cook Road, Crossville, TN 38555 (931) 456-5636 Fax (931) 456-5369 stoneel.ccschools.k12tn.net

May 20, 2019

Mrs. Graham and the Cumberland County Board of Education,

Stone Elementary respectfully requests the following general fund items be retired from the school's inventory.

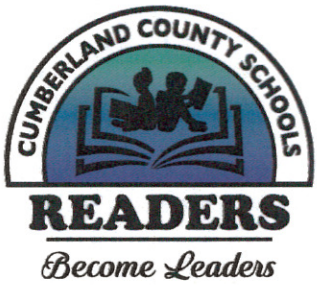
Prop. Tag #						
28066	74-040	Buffer	Gray	Speed Gleem	SG20P00002315FT	GENERAL

Thank you,

Justin Whittenbarger
Principal

Mrs. Janet C. Graham
Director of Schools

Mr. Dan Schlafer
Federal Programs Director



Cumberland County Board of Education
Federal Programs
368 Fourth Street
Crossville, TN 38555
Phone: 931-484-6135
Fax: 931-484-5765

May 22, 2019

Mrs. Janet C. Graham, Director
Cumberland County Board of Education
368 Fourth Street
Crossville, TN 38555

Dear Mrs. Graham and Board of Education,

Federal Programs is submitting a list of equipment to be retired by the BOE in this month's regular scheduled board meeting. Please include the attached Equipment Retirement Requests on the consent agenda.

Sincerely,
Dan Schlafer

Federal Programs Director

May 2019 Federal Equipment Summary

Item Property Number	Description	Serial Number	School
10198	TOSHIBA TV	Serial # 228138002	CCHS
10547	HITACHI TV	Serial # W7D023279	CCHS
35984	Printer Brother	Serial # U63080J4N821632	North
10000001	Interactive Whiteboard	Serial # 1X-1	Brown
10000066	Projector	Serial # GY8F732520L	Martin
10000080	Printer Brother	Serial # U61444M7J388442	Martin
10000104	Printer Brother	Serial # U61444A8J432704	Martin
10000128	Printer Brother	Serial # u61444e8j609907	Martin
10000136	Interactive Whiteboard	Serial # Bogus Whiteboard 26	Brown
10000156	Xerox Printer	Serial # OPX361691	Brown
10000388	Projector	Serial # KM3F825469L	Pleasant Hill
10000693	Chromebook	Serial # LUS68030669231103606O1	Martin
10001065	Macbook Air	Serial # W800877H8PW	Martin
10001272	interactive Whiteboard	Serial # sb680-r2-981088	Brown
10001286	Interactive Whiteboard	Serial # sb640-r2-661301	Brown
10001287	Projector	Serial # FOJU07490	Brown
10001289	iRover 156000	Serial # 022511A	Brown
10001290	iRover 156000	Serial # 022511B	Brown
10001295	Hitachi Projector	Serial # FOKU08120	Brown
10001446	Speakers	Serial # a022dw1702555	Brown
10001447	Speakers	Serial # A022dw1702566	Brown
10001448	Learner Response System	Serial # 135050	Brown
10001449	Learner Response System	Serial # 135056	Brown
10001451	Learner Response System	Serial # 124765	Brown

Item Property Number	Description	Serial Number	School
10001453	Interactive Whiteboard	Serial # SB680-M2-052276	Brown
10001454	Interactive Whiteboard	Serial # sb680-m2-063025	Brown
10001498	Projector	Serial # P94F151480L	Martin
10001568	iPad	Serial # DMPGCT76DFHW	Martin
10001723	Macbook Air	Serial # 45137FBVF5W	Martin
10001728	macbook Air	Serial # 45137	Martin
10001998	iPad	Serial # DN6H93Z5DFHW	Martin
10003251	Okidata Printer	Serial # AK08015568A0	Martin
10004009	NEO	Serial # NE02AA090207165FC	Crab Orchard
10004010	NEO	Serial # NE02AA090207756FC	Crab Orchard
10004011	NEO	Serial # NE02AA090206091FC	Crab Orchard
10004012	NEO	Serial # NE02AA090206862FC	Crab Orchard
10004013	NEO	Serial #NE02AA090206947FC	Crab Orchard
10004014	NEO	Serial #NE02AA090206984FC	Crab Orchard
10004015	NEO	Serial # NE02AA090206864FC	Crab Orchard
10004016	NEO	Serial # NE02AA090206958FC	Crab Orchard
10004017	NEO	Serial # NE02AA090206794FC	Crab Orchard
10004018	NEO	Serial # NE02AA090207047FC	Crab Orchard
10004019	NEO	Serial # NE02AA090206918FC	Crab Orchard
10004021	NEO	Serial # NE02AA090206967FC	Crab Orchard
10004023	NEO	Serial #NE02AA090206755FC	Crab Orchard
10004025	NEO	Serial #NE02AA090206961FC	Crab Orchard
10004026	NEO	Serial # NE02AA090206797FC	Crab Orchard
10004027	NEO	Serial # NE02AA090207086FC	Crab Orchard
10004028	NEO	Serial # NE02AA090207084FC	Crab Orchard

Item Property Number	Description	Serial Number	School
10004030	NEO	Serial # NE02AA090207692FC	Crab Orchard
10004031	NEO	Serial # NE02AA09026712FC	Crab Orchard
10004032	NEO	Serial #NE02AA090207479FC	Crab Orchard
10004034	NEO	Serial # NE02AA090205826FC	Crab Orchard
10004036	NEO	Serial # NE02AA090206795FC	Crab Orchard
10004037	NEO	Serial #NE02AA090206492FC	Crab Orchard
10004158	NEO	Serial #NE02AA090204175FC	Crab Orchard
10004159	NEO	Serial # NE02AA090207919FC	Crab Orchard
10004160	NEO	Serial #NE02AA090204113FC	Crab Orchard
10004161	NEO	Serial # NE02AA090203609FC	Crab Orchard
10004162	NEO	Serial # NE02AA090204147FC	Crab Orchard
10004163	NEO	Serial #NE02AA090204031FC	Crab Orchard
10004165	NEO	Serial # NE02AA090204077FC	Crab Orchard
10004303	Neo	Serial #NE02AA09020365OFC	North
10004304	Neo	Serial #NE02AA090204333FC	North
10004322	Neo	Serial #NE02AA090204402FC	North
10004323	Neo	Serial #NE02AA090203642FC	North
10004324	Neo	Serial #NE02AA090203595FC	North
10004362	Renaissance Receiver	Serial # 00157200000430B	North
10004374	Neo	Serial # NE02AA090204078FC	North
10005165	ebeam	Serial # EBT3812062	Martin
10005292	Ebeam	Serial # E5042627	North
10005474	Projector	Serial # R4EF301010L	Martin
10005692	Acer Computer	Serial # 7AAOO21900DF8100	North
10005693	Acer Computer	Serial #7AA00242900F8300	North

Item Property Number	Description	Serial Number	School
10005694	Acer Computer	Serial #7AA00242705954300	North
10005929	Apple Computer	Serial # C02Q55Q1FY0T	Martin
10006020	Macbook Air	Serial # C02QF8KEGFWM	Crab Orchard
10006106	Chromebook	Serial # 5CD53778QLC	Pleasant Hill
10007508	Projector	Serial #X28C7801024	North
		Serial #	

Cumberland County Federal Programs
Equipment Retirement Request

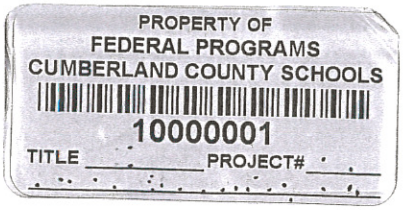
Cumberland County Schools
368 4th Street
Crossville, TN 38555

School Name: Brown Elementary

Tag Number	Serial or ID Number	Description	Reason
10001295	foku 08120	Hitachi Projector CP-A52	Not In Use
10001290	022511B	iRover 156000	Not In Use
10001286	sb640-r2-661301	Interactive Whiteboard	Not In Use
10001289	022511A	iRover	Not In Use
10001272	sb680-r2-a81088	Interactive Whiteboard	Not In Use
10001287	foju 07490	Short Throw Projector	Not In Use
10001446	A022DW1702555	Speakers	Not In Use
10001454	SB680-M2-063025	Interactive Whiteboard	Not In Use
10001449	135056	Learner Response System	Not In Use
10001451	124765	" " "	Not In Use
10001448	135050	" " "	Not In Use
10001453	SB680-M2-052276	Interactive Whiteboard	Not In Use
10001447	A022DW1702566	Speakers	Not In Use
10000136	BOGUSWhiteboard 26	Interactive Whiteboard	" " "
10000156	OPX3611691	Xerox Printer	Does not Work
10000001	IX-1	Interactive Whiteboard	Not in Use

Principal Signature:

Federal Programs Director Signature: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CUMBERLAND COUNTY SCHOOLS
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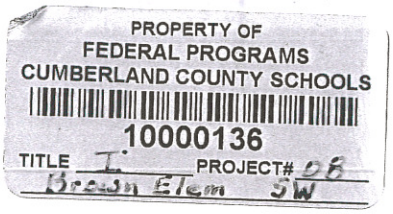
TITLE
PROJECT#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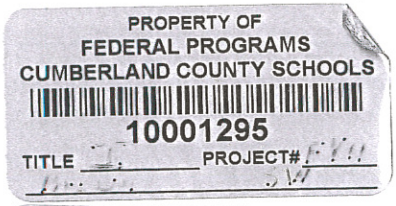
PROJECT# 08
Brown Elem SW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PROJECT# FY11
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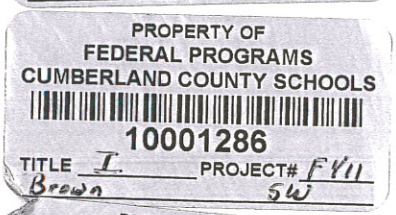
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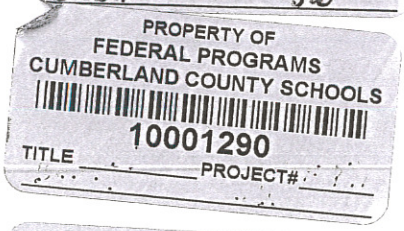
PROJECT# FY11
Brown SW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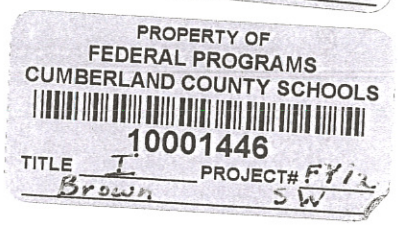
CUMBERLAND COUNTY SCHOOLS
10001290
TITLE
PROJECT#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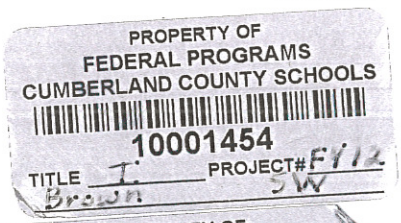
CUMBERLAND COUNTY SCHOOLS
10001446
TITLE I.
PROJECT# FY12
Brown SW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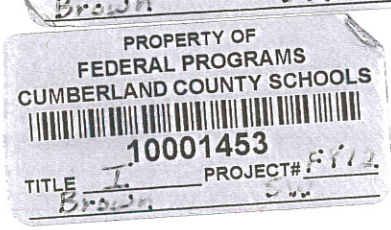
CUMBERLAND COUNTY SCHOOLS
10001454
TITLE I.
PROJECT# FY12
Brown SW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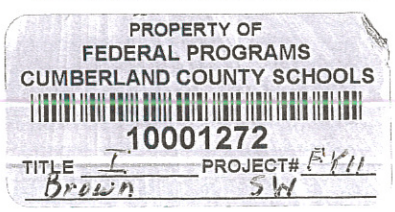
CUMBERLAND COUNTY SCHOOLS
10001453
TITLE I.
PROJECT# FY12
Brown

PROPERTY OF
FEDERAL PROGRAMS
CUMBERLAND COUNTY SCHOOLS
10001287
TITLE I.
PROJECT# FY11
Brown SW


PROPERTY OF
FEDERAL PROGRAMS
CUMBERLAND COUNTY SCHOOLS
10001272
TITLE I.
PROJECT# FY11
Brown SW

Cumberland County Federal Programs
Equipment Retirement Request

Cumberland County Schools
368 4th Street
Crossville, TN 38555

School Name: CCHS 5/22/19

Tag Number	Serial or ID Number	Description	Reason Retired
10198	2281380022	Toshiba TV	Outdated
10547	W7D023279	Hitachi TV	Outdated

Principal Signature: Mitch Love

Federal Programs Director Signature:

Cumberland County Federal Programs
Equipment Retirement Request

Cumberland County Schools
368 4th Street
Crossville, TN 38555

School Name: Crab Orchard Elementary

Tag Number	Serial or ID Number	Description	Reason Retired
10006020	C02QF8KEGFWM	Macbook Air	Water Damage

Principal Signature: [signature] 5.6.19

Federal Programs Director Signature: [signature] 5.7.19

CRAB ORCHARD
ELEMENTARY SCHOOL
240 School Road
Crab Orchard, TN 37723
PHONE: (931) 484-7400 FAX: (931) 456-5655
Principal: Debbie Beaty

May 6, 2019

Cumberland County Board of Education,

Crab Orchard Elementary would like your consideration of the following federal item for retirement. Also, please see the attached request from computer technician Donnie Melton, requesting to use the computer for parts.

Macbook Air- Serial Number C02QF8KEGFWM- Tag Number 10006020- Water Damaged- Jennifer Dehart

Natalie Roberts

Ms. Natalie Roberts

Natalie Roberts <nroberts3@ccschools.k12tn.net>

Dehart's Room Macbook Air Water Damage

1 message

Donnie Melton <dmelton1@ccschools.k12tn.net> Thu, May 2, 2019 at 1:58 PM
To: CrabOrchard Tech EMAIL SERVE <corchardtech@ccschools.k12tn.net>, Natalie Roberts <nroberts3@ccschools.k12tn.net>

This Macbook Air has had water spilled in it and it has ruined the motherboard and the keyboard. It is Federal Property Sticker #: 10006020

I suggest that it be retired and used for parts if possible for the screen.

Thanks

--
Donnie Melton
Computer Technician - Homestead and Crab Orchard Elementary

Please submit all work order requests to:

Homestead: homesteadtech@ccschools.k12tn.net
Crab Orchard: corchardtech@ccschools.k12tn.net

CRAB ORCHARD ELEMENTARY SCHOOL

240 School Road
Crab Orchard, TN 37723
PHONE: (931) 484-7400 FAX: (931) 456-5655
Principal: Debbie Beaty

Cumberland County Board Of Education,

Crab Orchard Elementary would like for you to consider the following items for retirement.

All Neos - Brianna Moore Kerley- Federal Funds

Tag:	Tag:
10004027	10004021
10004012	10004015
10004011	10004165
10004162	10004030
10004025	10004031
10004014	10004036
10004017	10004032
10004026	10004161
10004009	10004037
10004023	10004034
10004160	10004163
10004010	10004018
10004013	10004159
10004016	10004028
10004158	10040119

Thank You,

Natalie Roberts

Natalie Roberts
Assistant Principal

Cumberland County Federal Programs

Equipment Retirement Request

Cumberland County Schools

368 4th Street

Crossville, TN 38555

CRAB ORCHARD ELEMENTARY

Tag Number	Serial	Description	Reason
10004160	NEO2-AA-0902-04113-FC	NEO 2- QQ25	Replaced with chromebooks
10004159	NEO2-AA-0902-07919-FC	NEO 2- QQ24	Replaced with chromebooks
10004158	NEO2-AA-0902-04175-FC	NEO 2- QQ23	Replaced with chromebooks
10004037	NEO2-AA-0902-06492-FC	NEO 2- MM30	Replaced with chromebooks
10004036	NEO2-AA-0902-06795-FC	NEO 2- MM29	Replaced with chromebooks
10004034	NEO2-AA-0902-06826-FC	NEO 2- MM27	Replaced with chromebooks
10004032	NEO2-AA-0902-07479-FC	NEO 2- MM25	Replaced with chromebooks
10004031	NEO2-AA-0902-06712-FC	NEO 2- MM24	Replaced with chromebooks
10004030	NEO2-AA-0902-07692-FC	NEO 2- MM23	Replaced with chromebooks
10004028	NEO2-AA-0902-07084-FC	NEO 2- MM21	Replaced with chromebooks
10004161	NEO2-AA-0902-03609-FC	NEO 2- QQ26	Replaced with chromebooks
10004162	NEO2-AA-0902-04147-FC	NEO 2- QQ27	Replaced with chromebooks
10004163	NEO2-AA-0902-04051-FC	NEO 2- QQ28	Replaced with chromebooks
10004009	NEO2-AA-0902-07165-FC	NEO 2- MM02	Replaced with chromebooks
10004010	NEO2-AA-0902-07756-FC	NEO 2- MM03	Replaced with chromebooks
10004011	NEO2-AA-0902-06091-FC	NEO 2- MM04	Replaced with chromebooks
10004023	NEO2-AA-0902-06755-FC	NEO 2- MM16	Replaced with chromebooks
10004021	NEO2-AA-0902-06967-FC	NEO 2- MM14	Replaced with chromebooks
10004019	NEO2-AA-0902-06918-FC	NEO 2- MM12	Replaced with chromebooks
10004018	NEO2-AA-0902-07047-FC	NEO 2- MM11	Replaced with chromebooks
10004017	NEO2-AA-0902-06794-FC	NEO 2- MM10	Replaced with chromebooks
10004016	NEO2-AA-0902-06958-FC	NEO 2- MM09	Replaced with chromebooks
10004015	NEO2-AA-0902-06864-FC	NEO 2- MM08	Replaced with chromebooks

10004014	NEO2-AA-090206984-FC-	NEO 2- MM07	Replaced with chromebooks
10004013	NEO2-AA-0902-06947-FC	NEO 2- MM06	Replaced with chromebooks
10004012	NEO2-AA-0902-06862-FC	NEO 2- MM05	Replaced with chromebooks
10004165	NEO2-AA-0902-04077-FC	NEO 2- QQ30	Replaced with chromebooks
10004027	NEO2-AA-0902-07086-FC	NEO 2- MM20	Replaced with chromebooks
10004026	NEO2-AA-0902-06797-FC	NEO 2- MM19	Replaced with chromebooks
10004025	NEO2-AA-0902-06961-FC	NEO 2- MM18	Replaced with chromebooks

Dorrie Robert 4.17.19

Principal/Date

RECEIVED
5-17-19 dm

Penny Phipps - federal

tag off water damaged
mac computer
of Deharts

Cumberland County Federal Programs
Equipment Retirement Request

Cumberland County Schools
368 4th Street
Crossville, TN 38555

School Name: Martin

Tag Number	Serial or ID Number	Description	Reason Retired
10000066	GY8F732520L	Epson Projector	Broken
10005474	R4EF35101L	Epson Projector	Broken
10003251	AK08015568A0	OKI Printer	Broken
10001998	DN6H93Z5DFHW	IPAD	Broken
10001498	P94F151480L	Projector	Broken
10005929	C02Q55Q1FY0T	Computer	Broken
10000104	U61444A8J432704	Printer	Broken
10000128	U61444E8J609907	Printer	Broken
10005165	EBT3812062	Ebeam	Broken
10001728	4513739RF5W	Mackbook- white	Broken
10001723	45137FBVF5W	Mackbook- white	Broken
10001065	W800877H8PW	Mackbook- white	Broken
10001568	DMPGCT76DFHW	IPAD	Broken
10000080	U61444M7J388442	Brother Printer	Broken
10000693	LUS6803066923110360601	chromebook	Broken

Principal Signature: Christie Upchurch VanWinkle

Federal Programs Director Signature: Mary Scruggs

Cumberland County Federal Programs
Equipment Retirement Request

Cumberland County Schools
368 4th Street
Crossville, TN 38555

North
School Name

3/4/19
Date

Tag Number	Serial or ID Number	Description	Reason Retired
10005292	E5042627	E Beam	Outdated
35984	U63080J4N821632	Brother Printer	Broken

Jennifer Magnusson
Principal Signature

Federal Programs Director Signature

Board Chair Signature

RECEIVED 5-13-19 dm

Cumberland County Federal Programs
Equipment Retirement Request

Cumberland County Schools
368 4th Street
Crossville, TN 38555

North Cumberland
School Name

5/10/19
Date

Tag Number	Serial or ID Number	Description	Reason Retired
10004303	NEO2AA 0902 0345 0FC	Neo	outdated
10004374	NEO2AA0902 04078 FC	Neo	"
10004304	NEO 2AA 0902 04333 FC	NeO	"
10004323	NEO 2AA 0902 03642 FC	Neo	"
10004324	NEO 2AA 0902 03595 FC	Neo	"
10004322	NEO2AA 0902 04402 FC	Neo	"
✓ 10004362		Receiver	outdated
10007508	X28C7801024	Brightlink Projector	Retire Tag# for warranty replacement
10005692	DTSW7AA0021900DF8300	Acer Computer	outdated
10005693	DTSW7AA0021900F8300	Acer Computer	Outdated
10005694	DTSW7AA0021270595 4300	Acer Computer	Out dated

Jennifer Magnusson
Principal Signature

Federal Programs Director Signature

Board Chair Signature

Pleasant Hill Elementary School

RECEIVED 5-13-19 dm

486 East Main Street
Pleasant Hill, TN 38578

Phone (931) 277-3677
Fax (931) 277-3880
Missy Carter, Principal
Abbi Dunford, Assistant Principal

05-09-19

To Whom It May Concern:

We would like to submit Projector Tag #10000388 and Computer Tag # 10006106 for retirement.

Thank you,

Missy Carter

Missy Carter

Cumberland County Federal Programs

Equipment Retirement Request

Cumberland County Schools
368 4th Street
Crossville, TN 38555

School Name Pleasant Hill Date 5-9-19

Tag Number	Serial or ID Number	Description	Reason Retired
10000388		Projector	Broken
10006106		Computer	Broken

Principal Signature

Mary Carter

Federal Programs Director Signature

I can't hide my Bulldog Pride!

Candace Cook, Principal

Mary Elizabeth Edmonds, Assist Principal

May 22, 2019

Cumberland County Board of Education

Dear Mrs. Graham & Cumberland Co. BOE:

The attached list contains items we are requesting be retired from Homestead Elementary School due to non-repairable and/or no longer in use.

Please let me know if you have any questions, 931-456-8344

Regards,

Candace Ma

Candace Cook
Principal

(Attachment)

3889 Highway 127 South Crossville, TN 38572 931-456-8344 391-456-8352

Cumberland County General
Equipment Retirement Request

Cumberland County Schools
368 4th Street
Crossville,TN 38555

Homestead Elementary School
Schhol Name

5-20-19
Date

Tag Number	Serial or ID Number	Description	Reason Retired
36183	MX-OXH597-46634-687-1WTU	Monitor	No Longer in Use
43692		Projection Screen	No Longer in Use
23600	W88193ZH289	Computer CPU	No Longer in Use
30368	W88191C5289	Computer CPU	No Longer in Use
23599	W88193ZK289	Computer CPU	No Longer in Use
23607	W88142Y4289	Computer CPU	No Longer in Use
23616	W88142YC289	Computer CPU	No Longer in Use
30865	H00101PNDMV	Computer CPU	No Longer in Use
41321	00150720000080A9	Receiver	No Longer in Use
41607	451123U4FYN	Laptop	No Longer in Use
41617	45113060FYN	Laptop	No Longer in Use
41625	451123VEFYN	Laptop	No Longer in Use
43446	U62248E9J270950	Printer	No Longer in Use
46392		Projection Screen	No Longer in Use
No Asset Tag #		Projection Screen	No Longer in Use
30935	S1004200119	Pen Pad	No Longer in Use
23567	w8821361289	Computer CPU	No Longer in Use
23569	ky80500qerzsb	Computer CPU	No Longer in Use
30428	W8821360289	Computer CPU Apple	No Longer in Use
46400	DMPMXAMJFK10	iPad	No Longer in Use
46781	8CG7365QD6	Chromebook	No Longer in Use
41605	4511306FFYN	Laptop	No Longer in Use
41606	4511308AFYN	Laptop	No Longer in Use
41608	451123RYFYN	Laptop	No Longer in Use
41611	451123MYFYN	Laptop	No Longer in Use
41616	4511304YFYN	Laptop	No Longer in Use
41624	4511305AFYN	Laptop	No Longer in Use
41626	4511304RFYN	Laptop	No Longer in Use
41633	4511304PFYN	Laptop	No Longer in Use
41637	4511305WFYN	Laptop	No Longer in Use
41640	4511305QFYN	Laptop	No Longer in Use
41649	4511305NFYN	Laptop	No Longer in Use
41610	451123P3FYN	Laptop	No Longer in Use
41613	4511305RFYN	Laptop	No Longer in Use
41614	4511304ZFYN	Laptop	No Longer in Use
41622	45113061FYN	Laptop	No Longer in Use

41628	45113051FYN	Laptop	No Longer in Use
41631	4511303YFYN	Laptop	No Longer in Use
41632	451123X1FYN	Laptop	No Longer in Use
41645	451123XCFYN	Laptop	No Longer in Use
41623	4511303JFYN	Laptop	No Longer in Use
180002571	94670885	TV	No Longer in Use
180001868	94670879	TV	No Longer in Use
41547	001507200000807F	Renaissance Receiver	No Longer in Use
23765		Keyboard	Broken
30760	459471ZY9GU	Laptop	No Longer in Use
180351773	SG8354MDDFN	Computer CPU	No Longer in Use
30164		Cassette Tape Player	No Longer in Use
no sticker		old laptop/ no SN	No Longer in Use
46781	8CG7365QJF	Chromebook	**No Longer in Use See Notes**
46806	8CG73807K4	Chromebook	**No Longer in Use See Notes**

Special Notes: Please see email correspondant concerning laptops highlighted in gray from Marilyn Noel on Laptops

Chrombook number 46781 was a Chromebook purchased outside of Trinity 3. It never powered on. It was sent back for repair in Feb 2018, deemed unrepairable and replaced by company. The replacement Chromebook was given property # 46806 and stored in Computer lab for use as needed.

In Dec. 2018 Federal Chromebook was lost.

Sticker 46806 was pulled and replaced with Fed. property sticker 10007996 (currently in Mrs. D. Pugh's room)

Principal Signature

Cumberland County High School
660 Stanley Street
Crossville, TN 38555
Telephone 931.484.6194

Jon Hall, Principal
Hallj12@ccschools.k12tn.net

May 22, 2019

Cumberland County Board of Education
Mrs. Janet Graham, Director
368 Fourth Street
Crossville, TN 38555

Dear Mrs. Graham,

The attached list contains items we are requesting be retired from Cumberland County High School and declared surplus.

If you have any questions, please direct them to me at 931.484.6194.

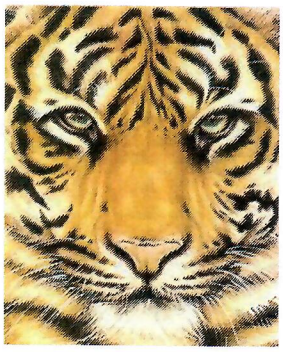
Sincerely,

Mitch Lowe

Mitch Lowe, Assistant Principal

Attachment

Description	Property Number	Location
Ag Van 1985 Ford	180255629	F104
Computer CPU	3242	V105
Computer CPU	1001845	V105
Monitor	1001869	V105
Magnavox TV	11088	E106
GE TV	180255767	ISS



CRAB ORCHARD ELEMENTARY SCHOOL

240 School Road
Crab Orchard, TN 37723
PHONE: (931) 484-7400 FAX: (931) 456-5655
Principal: Debbie Beaty

Mrs. Graham,

We have had a couple of chaperones to drop out of our Spring trip, May 21-24. Mrs. Jackson has been scrambling to try to replace them, but hasn't had any luck until now. I have included two volunteer applicants. Ben Kindred has been an approved chaperone for the past two years on the Spring trip. His fingerprints are still current. Alicia Findley is a CO parent. She has been fingerprinted.

Is there any way that you could do an executive decision to approve these individuals for the trip? I am so very sorry for any inconvenience.

Thank you,

Debbie Beaty

EXECUTIVE APPROVED
SUPERINTENDENT 5/8/19 DATE
BOARD CHAIRMAN 5/8/19 DATE