

**ESU #1 Board Meeting  
Tuesday, November 8, 2022**

A meeting of the ESU #1 Board of Directors convened in open and public session on Tuesday, November 8, 2022, at 5:30 PM, at ESU #1. **Present:** Tucker Hight, AJ Johnson, Shannon Johnson, Sally Reinert, Helen Sorensen, Susan Strahm, **Absent:** Jim Gunsolley, Traci Haglund, Paul Hans, Duane Krusemark, Josh Weber.

Notice of the meeting was given in advance by publication and/or posting, as shown below, in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Directors. The Recording Secretary maintains a list of news media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Directors, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

Published and/or Posted Locations:

- Wayne Herald (Thursday before meeting date)
- Central Office Front Door (Friday before meeting date)
- Sparq (Friday before meeting date)

A. Notification of Open Meetings Law

At the beginning of this meeting, President AJ Johnson announced and informed the public that a current copy of the Open Meetings Act is available at the meeting site and included electronically in the E-Meeting agenda.

B. Roll Call\*

Motion by Sally Reinert, seconded by Tucker Hight, to excuse the absence of members: Josh Weber, Traci Haglund, Paul Hans, Duane Krusemark & Jim Gunsolley. After discussion and on roll call vote, the Board voted as follows:

**Motion Carried:**

Jim Gunsolley: Absent, Traci Haglund: Absent, Paul Hans: Absent, Duane Krusemark: Absent, Josh Weber: Absent, Tucker Hight: For, AJ Johnson: For, Shannon Johnson: For, Sally Reinert: For, Helen Sorensen: For, Susan Strahm: For  
For: 6, Against: 0, Absent: 5

C. Consent Agenda\*

Motion by Tucker Hight, seconded by Shannon Johnson, to approve all items on the consent agenda as provided (October 11 Minutes, October Financial Reports, November bills of \$1,181,597.08 and the Administrator's report. After discussion and on roll call vote, the Board voted as follows:

**Motion Carried:**

Jim Gunsolley: Absent, Traci Haglund: Absent, Paul Hans: Absent, Duane Krusemark: Absent, Josh Weber: Absent, Tucker Hight: For, AJ Johnson: For, Shannon Johnson: For, Sally Reinert: For, Helen Sorensen: For, Susan Strahm: For  
For: 6, Against: 0, Absent: 5

C.1. Previous Minutes (copy attached)

C.2. Financial Reports\*

C.2.a. Revenue Report/Treasurer's Report

C.2.b. Cash Summary/Expenditure Report

C.3. Bills for November

C.4. Administrator's Monthly Report

C.4.a. Facility Projects

Administrator Heimann provided an update on improvements at the Central Office.

C.4.b. Teaching and Learning Team Training

Administrator Heimann shared an update about the Teaching and Learning Team.

C.4.c. ESU 17 External Accreditation Review

Administrator Heimann participated in the External Accreditation Review of ESU #17.

C.4.d. ESU 1 & 8 Collaborative Meeting

ESU #1 and ESU #8 hosted an annual collaborative superintendent meeting.

C.4.e. AESA Conference

Administrator Heimann will be attending the AESA (Association of Educational Service Agencies) national conference this year.

D. Public Comment

E. Educator's Health Alliance

Administrator Heimann shared the newly released 2023-24 EHA insurance rates.

F. Employee Appreciation\*

Motion by Sally Reinert, seconded by Tucker Hight, to approve a one-time staff appreciation stipend, (\$300 net), payable in February 2023 to all ESU #1 employees. After discussion and on roll call vote, the Board voted as follows:

**Motion Carried:**

Jim Gunsolley: Absent, Traci Haglund: Absent, Paul Hans: Absent, Duane Krusemark: Absent, Josh Weber: Absent, Tucker Hight: For, AJ Johnson: For, Shannon Johnson: For, Sally Reinert: For, Helen Sorensen: For, Susan Strahm: For  
For: 6, Against: 0, Absent: 5

G. Administrator Evaluation Process

Administrator Heimann's annual review is due.

H. Personnel\*

H.1. Consider, discuss, and take necessary action on employee contracts and personnel changes.

H.1.a. Resignation(s)

H.1.b. New Hire(s)\*

Motion by Susan Strahm, seconded by Shannon Johnson, to approve the following new hires:  
Lauren Pinkelman - Occupational Therapist (1 day week), effective November 22. Kelsie Singhisen - Occupational Therapist (120 days), effective December 5. After discussion and on roll call vote, the Board voted as follows:

**Motion Carried:**

Jim Gunsolley: Absent, Traci Haglund: Absent, Paul Hans: Absent, Duane Krusemark: Absent, Josh Weber: Absent, Tucker Hight: For, AJ Johnson: For, Shannon Johnson: For, Sally Reinert: For, Helen Sorensen: For, Susan Strahm: For  
For: 6, Against: 0, Absent: 5

H.1.c. Contract Change(s)

H.1.d. Termination(s)

I. Adjournment

As there were no additional Agenda items, President AJ Johnson adjourned the meeting at 6:05 p.m.

Brittney Hampl, Recording Secretary

Helen Sorensen, Board Secretary