

Pioneer Technology Center Board of Education Special Meeting
Tuesday, September 8, 2020 6:00 PM
Seminar Center West
2101 N. Ash St.
Ponca City, Oklahoma 74601

1. Call meeting to order
2. Roll call and establish a quorum
3. Flag salute and moment of silence
4. Reports and Presentations - Digital Delivery Tools, Dr. Ryan Burkett, Instructional Director

Ryan talked about the enrollment process. Starts with a student self interview, this information is dumped into a spreadsheet, welcome letter, Accreditation - google drive, all documents in exhibit 6. All info in a link - all in one place. Resources we're using - zoom, webcam in every classroom, zoom presenting material, amatrol (industrial tech information) & soft skillstraining. this year we bought a site license. everyone can use. Screencastify site license - everyone can make a video. Constitution Day -- students make a video of what the constitution means to them today. Curriculum on-line - google classrooms, different sites, also professional development, curriculum links, basic tutorials
Helping with all parts of the school. Grant applications on-line Google Sites
Phillips 66 Bid tests
What's next" Full fledged LMS campus - Canvas - some teachers piloting Canvas.
Did some training with Finance - sharing folders, etc.

5. Discussion and vote to approve or not approve the Minutes of the August 11, 2020 Special (5:00 pm) Board of Education meeting and the August 11, 2020 Special (6:00 pm) Board of Education Meeting

Motion to approve the Minutes of the August 11, 2020 Special (5:00 pm) Board of Education meeting and the August 11, 2020 Special (6:00 pm) Board of Education Meeting
Minutes passed with a motion by Ms. Gay Norris and a second by Ms. Orva Rothgeb.

Laurence Beliel: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Absent
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

6. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists (General Fund #10303-10470; Building Fund #10024-10027; Payroll #70139).

Motion to approve the Financial Report, Activity Fund Report, and Encumbrances as presented. passed with a motion by Laurence Beliel and a second by Ms. Gay Norris.

Laurence Beliel: Yea

Ms. Gay Norris: Yea

Ms. Mary Rigdon: Absent

Ms. Orva Rothgeb: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

7. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs

A. Traci Thorpe, Superintendent/CEO

Year started smoothly. One program quarantined - they are back. Several students exposed. Waiting for results. Good communication with area schools. Enrollment looks pretty good. Some programs down. Some programs have change prerequisites -- PN, needs CNA. Culinary has a smaller space this year. Did not over enroll this year. Slight decline in Criminal Justice. Some impact to Share because of other virtual options. Will probably turn around. TAA - Smith Bits, laid off, finishing up programs.

Kahle and T met with ?? articulation options most are 1050 hrs. - will give 30 hrs., nursing will get 20 hours in , anatomy & physiology additional 4 hours. Wesleyan.

Last month, application for region for center for workforce excellence - 3 goals - help understand skills needed, ?, respond to employers needs. Well received. Janet, Kahle, Molly, Traci. Gather information from PCDA, K12, Next quarterly meeting app will be reviewed. Willing to be the convener.

Threat assessment PD scheduled - not having it this year. possibly next year.

Meeting this morning talked about recruitment events. Partner schools not interested in sending students. Virtual push, PTC Live, premier on utube, watch it live. Cards in mail, parent and student can make appt to come and tour, visit about program.

Extraction Equipment trailer - excited about getting.

BUilding project - hoping to pour this week, meeting/safe room. Then move down to Cosmetology.

Area supt meetings resume this week. Some will view virtually. New Supt. at McCord. Starting TC Supt. meetings this month. Starting virtually. Accreditation this month.

B. Molly Kyler, Executive Director, Business & Industry Services

Molly

Center for Workforce Excellence - we are already doing some of the things. More details

about it. 8 in next truck driver training class. Already looking to schedule another class. One class graduating this week. All drills in the last week. Went smoothly. PN started a new class today. 8 new, 2 returning. Kendra conducting felony reviews for students.

8. Discussion and vote to approve or not approve OATC membership dues of \$6,500 (same as last year)

Motion to approve OATC membership dues of \$6,500 (same as last year) passed with a motion by Ms. Orva Rothgeb and a second by Ms. Gay Norris.

Laurence Beliel: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Absent
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

9. Discussion and vote to approve or not approve the FY21 Estimate of Needs and FY20 Financial Statements.

Motion to approve FY21 Estimate of Needs and FY20 Financial Statements. passed with a motion by Ms. Gay Norris and a second by Ms. Orva Rothgeb.

Laurence Beliel: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Absent
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

10. Discussion and vote to approve or not approve policy revisions for BEC, Executive Sessions, EHDF, Online Instruction and FNCA-R, Student Conduct, Dress Code (Regulation)

Motion to approve policy revisions for BEC, Executive Sessions, EHDF, Online Instruction and FNCA-R, Student Conduct, Dress Code (Regulation) passed with a motion by Laurence Beliel and a second by Ms. Orva Rothgeb.

Laurence Beliel: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Absent
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

11. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A.

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A. passed with a motion by Ms. Gay Norris and a second by Ms. Orva Rothgeb.

Laurence Beliel: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Absent
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

12. Public Comment

13. Motion and vote to adjourn

Motion to adjourn passed with a motion by Ms. Gay Norris and a second by Ms. Orva Rothgeb.

Laurence Beliel: Yea
Ms. Gay Norris: Yea
Ms. Mary Rigdon: Absent
Ms. Orva Rothgeb: Yea
Mr. J.D. Soulek: Yea
Yea: 4, Nay: 0, Absent: 1

A. Time: