

Pioneer Technology Center Board of Education Regular Meeting
Tuesday, March 10, 2026 6:00 PM
Seminar Center West
2101 N. Ash St.
Ponca City, Oklahoma 74601

1. Call meeting to order

2. Roll call and establish a quorum

Also in attendance were Traci Thorpe, Ryan Burkett, Kendra Knight, Kahle Goff, Stacey Rush, Molly Kyler, Mike Orr, Aimee Snyder, Terri Busch and Kellie Johnson.

3. Flag salute and moment of silence

4. Reports and Presentations

Presentation of FY 25 audit report- Jay States, S & B CPA's and Associates

5. Discussion and vote to accept or not accept FY25 Audit report.

Motion to accept FY25 Audit report. passed with a motion by Mr. Laurence Beliel and a second by Mrs Gay Norris.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Mrs Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

6. Discussion and vote to approve or not approve contracts for FY26 Audit and Financial Statement Services with S&B CPA's & Associates PLLC and Mary E. Johnson & Associates PLLC

Motion to approve contracts for FY26 Audit and Financial Statement Services with S&B CPA's & Associates PLLC and Mary E. Johnson & Associates PLLC passed with a motion by Mrs Gay Norris and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Mrs Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

7. Discussion and vote to approve or not approve the Minutes of the February 10, 2026 regular Board of Education meeting

Motion to approve the Minutes of the February 10, 2026 regular Board of Education meeting passed with a motion by Mrs Gay Norris and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Mrs Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

8. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists (General Fund #61370-61496 in the amount of \$75,102.71; Building Fund #60048-60052 in the amount of \$117,135.50)

Motion to approve the Financial Reports, Activity Fund Report, and Encumbrances & Change Order Lists as presented passed with a motion by Mr. J.D. Soulek and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Mrs Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

9. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs

A. Traci Thorpe, Superintendent/CEO

B. Molly Kyler, Executive Director, Business & Industry Services

10. Discussion and vote to approve or not approve the ADPC software License and Support Agreement for FY27 — same as last FY (\$1,037 month / \$12,444 annual)

Motion to approve the ADPC software License and Support Agreement for FY27 passed with a motion by Mr. J.D. Soulek and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Mrs Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

11. Discussion and vote to approve or not approve proposed equipment purchases

Motion to approve proposed equipment purchases as listed passed with a motion by Mrs Gay Norris and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Mrs Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

12. Discussion and vote to approve or not approve a tuition increase for Full-Time Programs

Motion to approve a tuition increase of \$0.50 for Full-Time Programs passed with a motion by Mrs Gay Norris and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Nay

Mrs Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 1

13. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts on Appendix A

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts on Appendix A passed with a motion by Ms. Rachel Shuey and a second by Mrs Gay Norris.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Mrs Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

14. Discussion and vote to approve or not approve the transfer of John Munger, Academic Lab Instructor to Share Coordinator effective July 1, 2026.

Motion to approve the transfer of John Munger, Academic Lab Instructor to Share Coordinator effective July 1, 2026. passed with a motion by Mr. J.D. Soulek and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Mrs Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

15. Discussion and vote to approve or not approve the transfer of Cortney Horne, Career Development Facilitator to Disabilities Services Specialist/Counselor effective July 1, 2026.

Motion to approve the transfer of Cortney Horne, Career Development Facilitator to Disabilities Services Specialist/Counselor effective July 1, 2026. passed with a motion by Mr. J.D. Soulek and a second by Mrs Gay Norris.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Mrs Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

16. Discussion and vote to approve or not approve hiring a Training Navigator for New Beginnings.

Motion to approve hiring Katie Holman as the Training Navigator for New Beginnings. passed with a motion by Mr. J.D. Soulek and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Mrs Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

17. Vote to approve contract renewals for the employees listed on Appendix B (Coordinators/Counselors/Managers)

Motion to approve FY 26 contract renewals for the employees listed on Appendix B (Coordinators/Counselors/Managers) passed with a motion by Mrs Gay Norris and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Mrs Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

18. New Business

19. Board Comment

20. Adjournment