

Pioneer Technology Center Board of Education Regular Meeting
Tuesday, December 9, 2025 6:00 PM
Seminar Center West
2101 N. Ash St.
Ponca City, Oklahoma 74601

1. Call meeting to order

2. Roll call and establish a quorum

Also in attendance were Traci Thorpe, Ryan Burkett, Kendra Knight, Kahle Goff, Stacey Rush, Molly Kyler, Mike Orr, Terri Busch, Aimee Snyder and Kellie Johnson.

3. Flag salute and moment of silence

4. Reports and Presentations

Annual ODCTE follow-up report, Kahle Goff, Director of Full-Time programs

Mr. Goff gave the follow-up report & IAPI(Instructional Area Planning Instrument) data to the school board. This report evaluates student completion, placement ,certification ,and work-based learning data.

The follow-up report shows that we are lower than the state average, but we are higher than we have been in recent years. Pioneer Tech is at 89.51% for the completion rate. Placement of known completers is where those complete our programs and find a job in a related field. We exceed the Gold Star Criteria for FY25. Mr.Goff stated that certifications have increased over the years because Pioneer Tech has opted to pay for certifications for students.

5. Discussion and vote to approve or not approve the minutes of the November 11, 2025, regular Board of Education meeting

Motion to approve the Minutes of the November 11, 2025, regular Board of Education meeting passed with a motion by Mrs Gay Norris and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Mrs Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

6. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists (General Fund #61008-61100 in the amount of \$69,890.87; Building Fund #60042 in the amount of \$1,256.26; Payroll - NONE)

Motion to approve the Financial Reports, Activity Fund Report, and Encumbrances & Change Order Lists as presented passed with a motion by Mr. J.D. Soulek and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Mrs Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

7. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs

A. Traci Thorpe, Superintendent/CEO

B. Kahle Goff- Executive Director Full-Time Programs

8. Discussion and vote to approve or not approve a selection of construction managers and consultants for projects for which PTC determines that the employment of construction managers and consultants is permitted and desirable.

Construction Managers

A. Kyler Construction

B. Rick Scott Construction

Construction Consultants - Architectural

A. Dewberry

B. Winterrowd-Talley Architects

Discussion and vote to approve or not approve a selection of construction managers and consultants for projects for which PTC determines that the employment of construction managers and consultants is permitted and desirable. passed with a motion by Mrs Gay Norris and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Mrs Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

9. Discussion and vote to approve or not approve purchases over \$10,000 as listed on Appendix A.

Motion to approve purchases over \$10,000 as listed on Appendix A passed with a motion by Mrs Gay Norris and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea

Mrs Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

10. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix B.

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts passed with a motion by Mr. J.D. Soulek and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Mrs Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

11. Discussion and vote to approve or not approve Aimee Snyder as Purchasing Agent and Treasurer, effective January 1, 2026; and as Chief Financial Officer, effective February 1, 2026

Motion to approve Aimee Snyder as Purchasing Agent and Treasurer, effective January 1, 2026; and as Chief Financial Officer, effective February 1, 2026 passed with a motion by Mrs Gay Norris and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Mrs Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

12. Proposed Executive Session for the purpose of conducting the evaluation of the Superintendent/CEO Okla. Stat. Title 25, 307(B)(1)

Proposed Executive Session for the purpose of conducting the evaluation of the Superintendent/CEO Okla. Stat. Title 25, 307(B)(1) passed with a motion by Ms. Debbie Leaming and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Mrs Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

13. Vote to convene in Executive Session

Motion to convene in Executive Session passed with a motion by Mr. Laurence Beliel and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Mrs Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

14. Acknowledge return of the Board to Open Session

15. Board President statement of Executive Session minutes

16. New Business

17. Board Comment

18. Adjournment