

Pioneer Technology Center Board of Education Regular Meeting  
Tuesday, April 8, 2025 6:00 PM  
Seminar Center West  
2101 N. Ash St.  
Ponca City, Oklahoma 74601

1. Call meeting to order
2. Roll call and establish a quorum

Also in attendance were Traci Thorpe, Ryan Burkett, Kendra Knight, Kahle Goff, Stacey Rush, Molly Kyler, Mike Orr, Terri Busch, Aimee Snyder and Kellie Johnson.

3. Flag salute and moment of silence
4. Oath of office

The Oath of Office was given to Debbie Leaming in coming Board President.

#### 5. Reports and Presentations

Report out from Work Ready Ponca City- Dondi Rowe, WRO Coordinator

Work Ready Ponca City has been operating for 1 year. We have served 122 attendees, 60 participants have obtained jobs paying under \$14 per hour or without benefits and 23 participants secured jobs that are paying over \$15 per hour with benefits. There are 7 remote employees. We have money to help with other expenses if they qualify as low-income. We can help getting internet set up for them to work from home, or apply for jobs. Most participants have been placed with local companies for work, with exception to the remote employees.

#### 6. Discussion and vote to approve or not approve the Minutes of the March 11, 2025, regular Board of Education meeting

Motion to approve the Minutes of the March 11, 2025, regular Board of Education meeting passed with a motion by Mrs Gay Norris and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Absent

Ms. Debbie Leaming: Yea

Mrs Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Absent

Yea: 3, Nay: 0, Absent: 2

#### 7. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists (General Fund #51394-51523 in the amount of \$263,581.44; Building Fund #50037-50075 in the amount of \$989,790.77; Payroll #70183-70186 in the amount of \$16,675.65)

Motion to approve the Financial Reports, Activity Fund Report, and Encumbrances & Change Order Lists as presented passed with a motion by Ms. Rachel Shuey and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Absent

Ms. Debbie Leaming: Yea

Mrs Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Absent

Yea: 3, Nay: 0, Absent: 2

8. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs

A. Traci Thorpe, Superintendent/CEO

Kahle and Traci met with Tonkawa high school principal, Joey Reinart, Monica Grein, counselor, and their new STEM instructor to discuss a potential middle school/high school STEM outreach partnership. We started a new cohort of 14 PN students and have 17 enrolled for the September class. We'll cap the September enrollment at 20 and start accepting candidates for the March 2026 class. The communication to individuals affected in the PowerSchool student information system incident has been concluded. PowerSchool provided their own international communications to those affected and posted the required legal notices in national sources. Pioneer Tech additionally generated emails to the addresses we had in place for the individuals, we provided notice on our website and posted resources the individuals could use to access credit monitoring services that PowerSchool will provide. The Manager's Toolbelt training series will kick off this week with 16 participants. These individuals will participate in 8 weeks of lunch and learn meetings to assist in developing leadership skills for managing employees. Jenn Miller is the coordinator for this training and is assisted by other leaders who share their expertise throughout the program. We met with the construction trades sector for the B&I Breakfast in March. We had a great group with 21 participants. PTC's Construction Trades instructor, Cody Tabor, shared with the group about his program format and the pathways and skills students are now able to obtain. He explained the upcoming student organization competitions and the skills students will need to demonstrate in those activities. The group discussed apprenticeships and additional training needed for their industry. The City of Ponca City commissioners approved the donation of the city property adjacent to the recent acreage purchased from One Gas, and the deed has been filed. The renovation for the welding area is progressing and on schedule. The exterior tool room and gas manifold storage area has been constructed and the concrete pads finished for both. The roofing materials are scheduled for delivery next week, and the contractors are working on installing the ducts. Concrete polishing is scheduled to begin next month. Exterior painting has been scheduled for the ADPC building and will begin as the weather warms a bit.

B. Kahle Goff- Executive Director Full-Time Programs

9. Discussion and vote to approve or not approve authorizing Traci Thorpe, Superintendent/CEO, to be the individual responsible for the DHS Subsidy Contract

Motion to approve authorizing Traci Thorpe, Superintendent/CEO, to be the individual responsible for the DHS subsidy contract passed with a motion by Mrs Gay Norris and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Absent

Ms. Debbie Leaming: Yea

Mrs Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Absent

Yea: 3, Nay: 0, Absent: 2

10. Discussion and vote to approve or not approve the North Parking Lot Reconstruction Project by Stuever Dirtworks LLC, under TOPS contract #230101-100034, in the amount of \$1,098,137.80.

Motion to approve the North Parking Lot Reconstruction Project by Stuever Dirtworks LLC, under TOPS contract #230101-100034, in the amount of \$1,098,137.80. passed with a motion by Ms. Rachel Shuey and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Absent

Ms. Debbie Leaming: Yea

Mrs Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Absent

Yea: 3, Nay: 0, Absent: 2

11. Discussion and vote to approve or not approve items as surplus as listed on Appendix A.

Motion to approve items as surplus as listed on Appendix A passed with a motion by Mrs Gay Norris and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Absent

Ms. Debbie Leaming: Yea

Mrs Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Absent

Yea: 3, Nay: 0, Absent: 2

12. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix B.

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix B passed with a motion by Ms. Debbie Leaming and a second by Mrs Gay Norris.

Mr. Laurence Beliel: Absent  
Ms. Debbie Leaming: Yea  
Mrs Gay Norris: Yea  
Ms. Rachel Shuey: Yea  
Mr. J.D. Soulek: Absent  
Yea: 3, Nay: 0, Absent: 2

13. Discussion and vote to approve contract renewals for employees listed on Appendix C (Support Staff).

Motion to approve contract renewals for employees listed o Appendix C (Support Staff) passed with a motion by Mrs Gay Norris and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Absent  
Ms. Debbie Leaming: Yea  
Mrs Gay Norris: Yea  
Ms. Rachel Shuey: Yea  
Mr. J.D. Soulek: Absent  
Yea: 3, Nay: 0, Absent: 2

14. Discussion and vote to approve or not approve the hiring of a Receptionist.

Motion to approve the hiring of Chelsea Todd as the Receptionist passed with a motion by Ms. Rachel Shuey and a second by Mrs Gay Norris.

Mr. Laurence Beliel: Absent  
Ms. Debbie Leaming: Yea  
Mrs Gay Norris: Yea  
Ms. Rachel Shuey: Yea  
Mr. J.D. Soulek: Absent  
Yea: 3, Nay: 0, Absent: 2

15. Discussion and vote to approve or not approve the hiring of a Evening Custodian.

Motion to approve hiring Jon Young as an Evening Custodian passed with a motion by Mrs Gay Norris and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Absent  
Ms. Debbie Leaming: Yea  
Mrs Gay Norris: Yea  
Ms. Rachel Shuey: Yea  
Mr. J.D. Soulek: Absent  
Yea: 3, Nay: 0, Absent: 2

16. New Business

17. Board Comment

18. The Board President adjourned the meeting at 6:56 pm