

Pioneer Technology Center Board of Education Regular Meeting
Tuesday, September 10, 2024 6:00 PM
Seminar Center West
2101 N. Ash St.
Ponca City, Oklahoma 74601

1. Call meeting to order

2. Roll call and establish a quorum

Also in attendance were Traci Thorpe, Ryan Burkett, Kendra Keelin, Kahle Goff, Stacey Rush, Molly Kyler, Terri Busch and Allison Christy.

3. Flag salute and moment of silence

4. Tour of Fire Training Tower

Gary Vap, Firefighter/EMT Instructor & Johnny Thornburgh, Industrial Coordinator

In the last 5 years that we have had the Fire tower open, we have produced 25 career firefighters. We have served 34 different agencies so far with our fire tower. OSFA has funding for Fire 1 and Fire 2 training, which helps pay for school and turn out gear. In Kay county we have 18 departments total. Four are career departments, the rest are volunteer departments. The training tower is used for things such as rope rescue and confined space training. OSU Fire Training is one of the biggest and best training programs in the country.

5. Vote to approve tour of Fire Training Tower

Motion to approve the tour of the Fire Training Tower passed with a motion by Ms. Debbie Leaming and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

6. Board President's Acknowledgment of the return to the Board Meeting

7. Discussion and vote to approve or not approve the Minutes of the August 13, 2024 regular Board of Education meeting

Motion to approve the Minutes of the August 13 , 2024 regular Board of Education meeting passed with a motion by Ms. Gay Norris and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

8. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists (General Fund #50392-50547 in the amount of \$151,194.28; Building Fund #50012-50015 in the amount of \$14,034.55; Payroll #70155-70156 in the amount of \$50,321.53)

Motion to approve the Financial Reports, Activity Fund Report and Encumbrances & Change Order Lists as presented passed with a motion by Mr. J.D. Soulek and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

9. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs

A. Traci Thorpe, Superintendent/CEO

Kahle Goff, Dr. Burkett, Tyler Foster, Mike Orr and Traci toured the CSE Bliss Manufacturing facilities to view potential areas that could house the PTC Full-Time and Evening Welding programs during the renovation project. Tom Riley, General Manager, provided the tour and discussed the amenities available with each of the locations available on their site. There is a suitable area, with the necessary connections for equipment, a small classroom, teacher's office and multiple restrooms. We will be discussing a lease agreement for the time needed to utilize the facility.

This year's entrepreneurship activity with our FTP students will focus on a Student Pitch Off Competition. Students will learn about entrepreneurship, how to develop their ideas into a business plan and will present

their concepts to a panel of "Sharks" in a Pitch Off Competition.

PTC hosted the B&I Breakfast for the EMT/Fire Service/Law Enforcement/Wildlife Enforcement sector in August. Thirty-four participants were in attendance, with seven automotive related businesses represented.

Discussion centered around the need for training in over the phone CPR/AED dispatcher training. Concerns from the group also indicate that prospective employees are not hearing back from employers to whom they have applied as well as an increase of candidates not showing up for interviews. Hiring and retaining employees was widely shared as a challenge for all agencies.

Ian Freeman, Molly Kyler, Heather Smith, Kahle Goff and Traci met with Josh Fields from

Stolhand Wells Group to discuss the possibility of creating an apprenticeship pathway for employment in HVAC at SWG.

Currently, they are sending a few employees through the Meridian program.

Working on identifying maintenance needs for the ADPC building and some quotes for cosmetic updates to the exterior. We are waiting on the arrival of the HVAC units for the C-hallway shops, which are anticipated

mid-September. The contractor has begun installing the overhead doors for the backlot shop areas. Three of the 12 have been installed. They're currently installing one each week. We prepared a concrete pedestal to mount the fox donated by Ponca City Noon Rotary.

The second interview has been conducted for the full-time Children's Lab and Preschool position that will be vacated by Jessica LaBlue. We are still working to fill the upcoming vacancy for PTC

Facilities/Maintenance/Grounds position and the part-time Children's Lab and Preschool position.

Stacey Rush, Chief Financial Officer, has tendered her letter of retirement for November 2025.

We are going to move forward with posting a job and getting someone hired to be trained.

B. Molly Kyler, Executive Director, Business & Industry Services

Debbie Leaming asked how they measure the amount of money that is saved by the programs BIS provides. Molly stated that they have a formula in which is shows the amount of savings and that is how they gauge those numbers.

10. Discussion of potential Special Board Meeting date for October Board Meeting due to Superintendent and Board Member Travel

11. Discussion and vote to approve or not approve the OATC membership dues in the amount of \$5,500 for 2024-25 (Same as last year)

Motion to approve the OATC membership dues in the amount of \$5,500 for 2024-2025 passed with a motion by Ms. Gay Norris and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

12. Discussion and vote to approve or not approve a Construction Manager for the welding remodel

Motion to approve a Construction Manager for the welding remodel (Rick Scott) passed with a motion by Mr. Laurence Beliel and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

13. Discussion and vote to approve or not approve the FY24 Financial Statements & FY25 Estimate of Needs

Motion to approve the FY24 Financial Statements & FY25 Estimate of Needs passed with a motion by Ms. Debbie Leaming and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

14. Discussion and vote to approve or not approve purchases over \$10,000 as listed on Appendix A.

Motion to approve purchases over \$10,000 as listed on Appendix A passed with a motion by Ms. Gay Norris and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

15. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix B.

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix B passed with a motion by Ms. Gay Norris and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

16. Discussion and vote to approve or not approve the transfer of the New Beginnings Employment Specialist to Work Ready Oklahoma Employment and Job Specialist.

Motion to approve the transfer of Katie Holman to Work Ready Oklahoma Employment & Job Specialist passed with a motion by Mr. J.D. Soulek and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

17. Discussion and vote to approve or not approve the hiring of a Children's Lab & Preschool Teacher

Motion to approve hiring Heather Golay as the Children's Lab & Preschool Teacher passed with a motion by Ms. Rachel Shuey and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

18. New Business

19. Board Comment

20. Adjournment