

Pioneer Technology Center Board of Education Regular Meeting  
Tuesday, July 16, 2024 6:00 PM  
Seminar Center West  
2101 N. Ash St.  
Ponca City, Oklahoma 74601

1. Call meeting to order
2. Roll call and establish a quorum

Also in attendance were Traci Thorpe, Ryan Burkett, Kendra Keelin, Kahle Goff, Stacey Rush, Molly Kyler, Terri Busch and Allison Christy.

3. Flag salute and moment of silence
4. Reports and Presentations

Newkirk Middle School Technology Engineering Program - Tod Overstreet, Superintendent, Wendy Terrazas, MS Principal, and Paytan Hodgson, Technology Engineering Instructor

Wendy Terazas stated that they have had discussions about our Technology Engineering program. Some of our equipment is outdated, and we would like to bring this work space up to date. We have a vision that this room can be a project-based learning, and we could help lead students into careers here at Pioneer Technology Center. We send many kids to PTC each year, and we like it when they come here. Middle school students in this program work on projects that would go hand in hand with the programs offered, such as Construction, Health Careers and Criminal Justice. We would like to have a great working relationship with Pioneer Technology Center and get our kids interested in careers.

5. Discussion and vote to approve or not approve the Minutes of the June 11, 2024 regular Board of Education meeting

Motion to approve the Minutes of the June 11, 2024 regular Board of Education meeting passed with a motion by Ms. Gay Norris and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea  
Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea  
Ms. Rachel Shuey: Yea  
Mr. J.D. Soulek: Abstain (Without Conflict)

Yea: 4, Nay: 0, Abstain (Without Conflict): 1

6. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists (FY24 General Fund #41929-41934 in the amount of \$2,372.46; Building Fund #40068-40069 in the amount of \$47,018.53; Payroll-

None; FY25 General Fund #50001-50 in the amount of \$1,921,936.94; Building Fund #50001-50009 in the amount of \$1,738,953.22; Payroll #70001-70137 in the amount of \$8,563,147.88)

Motion to approve the Financial Reports; Activity Fund Report; Encumbrance & Change Order Lists as presented passed with a motion by Mr. J.D. Soulek and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

7. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs

A. Traci Thorpe, Superintendent/CEO

B. Kahle Goff, Executive Director, Full-Time Programs

8. Discussion and vote to approve or not approve FY25 resource allocation to support Newkirk Technology Engineering Program

Motion to approve or not approve FY25 resource allocation to support Newkirk Technology Engineering Program passed with a motion by Ms. Debbie Leaming and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

9. Discussion to approve or not approve Out-of-State Travel for Traci Thorpe to attend NCLA Best Practices Conference, Oct. 9-11, 2024, Portland, OR

Motion to approve Out-of-State Travel for Traci Thorpe to attend NCLA Best Practices in Portland, Or. October 9-11, 2024. passed with a motion by Mr. J.D. Soulek and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

10. Discussion and vote to approve or not approve purchases over \$10,000 as listed on Appendix A.

Motion to approve purchases over \$10,000 as listed on Appendix A passed with a motion by Mr. J.D. Soulek and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

11. Discussion and vote to approve or not approve the welding remodel architect contract with Winterrowd Talley beginning in FY25

Motion to approve the welding remodel architect contract with Winterrowd Talley for FY25 passed with a motion by Mr. J.D. Soulek and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

12. Discussion and vote to approve or not approve revisions to the following policies: GJ- Nondiscrimination, DABD- Professional Conduct by Staff, DHA- Fund Raising Activities, Students, DHAC- Staff Members and Social Networking Sites, DM- Educational Assistance Plan, FDC- Student Attendance, FL- Student Records, FL-R- Compliance with Family Education Rights and Privacy(Regulation)

Motion to approve revisions to the following policies:GJ- Nondiscrimination, DABD- Professional Conduct by Staff, DHA- Fund Raising Activities, Students, DHAC- Staff Members and Social Networking Sites, DM- Educational Assistance Plan, FDC- Student Attendance, FL- Student Records, FL-R- Compliance with Family Education Rights and Privacy(Regulation) passed with a motion by Ms. Gay Norris and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

13. Discussion and vote to approve or not approve rescinding the following policies:  
DABB-E-4- Records Investigation Authorization and Release, DABC- Employee Yearly  
Criminal Record Questionnaire.

Motion to approve rescinding following policies: DABB-E-4- Authorization and Release,  
DABC- Employee Yearly Criminal Record Questionnaire. passed with a motion by Ms. Rachel  
Shuey and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

14. Discussion and vote to approve or not approve the following list of fundraising activities:  
Extra Curricular Event Staffing, Apparel and Accessories Sale(s), Food or Other Product Sale(s),  
Silent Auctions(s), Garage Sale(s), Raffle(s), Pick-A-Date Calendar Drive, Community (Single-  
Occurrence) Event(s), Solicitation of donations - if a list of prospective donors is submitted with  
the fund-raiser request, Student organization dues, Projects approved in advance by the  
appropriate administrator

Motion to approve the following list of fundraising activities: Extra Curricular Event Staffing,  
Apparel and Accessories Sale(s), Food or Other Product Sale(s), Silent Auctions(s), Garage  
Sale(s), Raffle(s) Pick a Date Calendar Drive, Community (Single-Occurrence) Event(s),  
Solicitation of donations, if a list of prospective donors is submitted with the fund-raiser request,  
Student organization dues, Projects approved in advance by the appropriate administrator passed  
with a motion by Ms. Gay Norris and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

15. Discussion and vote to approve or not approve the 2024-2025 Full-Time Programs Handbook

Motion to approve the 2024-2025 Full-Time Programs Handbook passed with a motion by Ms.  
Gay Norris and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

16. Discussion and vote to approve or not approve the 2024-2025 Practical Nursing Handbook

Motion to approve the 2024-2025 Practical Nursing Handbook passed with a motion by Ms. Rachel Shuey and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

17. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix B.

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix B passed with a motion by Mr. J.D. Soulek and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

18. Discussion to approve or not approve hiring a Health Careers Certification Instructor

Motion to approve hiring Mary Bathurst as the Health Careers Certification Instructor passed with a motion by Mr. J.D. Soulek and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

19. Discussion and vote to approve or not approve a Medical Services Instructor

Motion to approve Rebekah Koch as the Medical Services Instructor passed with a motion by Ms. Gay Norris and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek:            Yea  
Yea: 5, Nay: 0

20. New Business

21. Public Comment

22. Adjournment