

Pioneer Technology Center Board of Education Regular Meeting  
Tuesday, March 12, 2024 6:00 PM  
Seminar Center West  
2101 N. Ash St.  
Ponca City, Oklahoma 74601

1. Call meeting to order

2. Roll call and establish a quorum

Also in attendance were Traci Thorpe, Ryan Burkett, Kendra Keelin, Kahle Goff, Stacey Rush, Molly Kyler, Terri Busch and Allison Christy.

3. Flag salute and moment of silence

4. Oath of Office for JD Soulek as re-elected Member of the Board of Education

5. Reports and Presentations

Presentation of FY23 audit report- Amy Ziemba, S & B CPA's and Associates

6. Discussion and vote to accept or not accept FY23 Audit report.

Motion to accept FY23 Audit report passed with a motion by Mr. J.D. Soulek and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Absent

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

7. Discussion and vote to approve or not approve the Minutes of the February 13, 2024 regular Board of Education meeting

Motion to approve the Minutes of the February 13 , 2024 regular Board of Education meeting passed with a motion by Ms. Gay Norris and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Absent

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

8. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists (General Fund #41158-41327 in the amount of

\$132,252.16; Building Fund #40041-40043 in the amount of \$45,034.25; Payroll #70179-70180 in the amount of \$22,598.56)

Motion to approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists as presented passed with a motion by Ms. Gay Norris and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Absent

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

9. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs

A. Traci Thorpe, Superintendent/CEO

Rotary is donating a fox and the base to PTC, and we're asking students who are interested in Submitting a design for the painting of the fox to provide their submissions by March 28. Jayen Batson and Josua Douglas, PoHi students, qualified to attend Oklahoma Scholastic Esports

Spring State championship for Mario Kart Duos. Integris held a Caregiver Celebration Ceremony on March 6th to recognize health care graduates from

PTC and NOC who were recognized in the PTC 50th Anniversary Hall of Fame. Michelle Tripp, Traci and Terri Busch attended to celebrate with the hospital staff and honorees.

Kendra Knight and Traci met with NOC and the Northwest area technology centers to discuss the NOC Post-secondary consortium and the new Associate of Applied Technology degree pathway available to

PTC graduates. Several Pioneer Tech staff members assisted Superintendent Rick Rogers and the Shidler high school staff in providing a unique activity to their 10-12th graders. Reality U is an experiential learning program

that provides students the opportunity to see how their school performance affects their financial future. PTC will be hosting the Local Emergency Planning Committee meeting on March 13th. Area emergency

services agencies will be meeting to discuss crisis planning and response. PTC will engage in a discussion with the group to plan a county tabletop exercise for a future date.

PTC will be hosting the B&I Breakfast for the IT/Networking/Cyber Security sector on March 15. The WRO facilities are complete, and the first class of participants will start on April 1st.

The capital planning committee will be meeting at the end of the month review our maintenance schedules and to identify potential summer or upcoming projects.

B. Molly Kyler, Executive Director, Business & Industry Services

10. Discussion and vote to approve school calendar for the 2024-2025 school year

Motion to approve school calendar for the 2024-2025 school year passed with a motion by Mr. J.D. Soulek and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Absent

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

11. Discussion and vote to approve or not approve proposed equipment purchases

Motion to approve proposed equipment purchases as listed. passed with a motion by Ms. Rachel Shuey and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Absent

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

12. Discussion and vote to approve or not approve the ADPC software License and Support Agreement for FY25 (\$960/month).

Motion to approve the ADPC software License and Support Agreement for FY25 (\$960/month) passed with a motion by Ms. Gay Norris and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Absent

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

13. Discussion and vote to approve or not approve the purchase of Firetrol Fire Alarm Panel with notification/initiating devices and cell communicator for BIS Building, in the amount of \$49,897 - State Contract SW2048F (price includes equipment, design, labor, commissioning and testing).

Motion to approve purchases over purchase of Firetrol Protection System as quoted passed with a motion by Mr. J.D. Soulek and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Absent

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

14. Discussion and vote to approve or not approve as surplus property: 950-SH1 Amatrol Trainer - Steam Systems 1 Learning System.

Motion to approve as surplus property the 950-SH1 Amatrol Trainer - Steam Systems 1 Learning passed with a motion by Ms. Gay Norris and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Absent  
Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea  
Ms. Rachel Shuey: Yea  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

15. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix A passed with a motion by Mr. J.D. Soulek and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Absent  
Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea  
Ms. Rachel Shuey: Yea  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

16. Vote to approve contract renewals for the employees listed on Appendix B (Coordinators/Counselors/Managers)

Motion and vote to approve contract renewals for the employees listed on Appendix B (Coordinators/Counselors/Managers) passed with a motion by Ms. Gay Norris and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Absent  
Ms. Debbie Leaming: Yea  
Ms. Gay Norris: Yea  
Ms. Rachel Shuey: Yea  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

17. Vote to approve or not approve the appointment of Kellie Johnson as Minutes Clerk and Stacey Rush as Deputy Minutes Clerk for the Board of Education

Motion to approve the appointment of Kellie Johnson as Minutes Clerk and Stacey Rush as Deputy Minutes Clerk for the Board of Education passed with a motion by Mr. J.D. Soulek and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Absent

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

18. Discussion and vote to approve or not approve the employment of a new Evening Custodian.

Motion to approve hiring Lori Copeland as the new Evening Custodian. passed with a motion by Ms. Rachel Shuey and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Absent

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

19. Proposed Executive Session to discuss the purchase or appraisal of real property as authorized by Oklahoma Statutes, title 25. Section 307(B)(3).

20. Vote to convene in Executive Session

Motion to convene into executive session passed with a motion by Ms. Gay Norris and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Absent

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

21. Acknowledge return of the Board to Open Session

22. Board President statement of Executive Session minutes

23. New Business

24. Board Comment

25. Adjournment