

Pioneer Technology Center Board of Education Regular Meeting
Tuesday, February 13, 2024 6:00 PM
Seminar Center West
2101 N. Ash St.
Ponca City, Oklahoma 74601

1. Call meeting to order
2. Roll call and establish a quorum
3. Flag salute and moment of silence
4. Tour of the E-Sports arena - Kevin Bell, Network Administrator & Zac Ladner, Information Technology Instructor
5. Vote to approve tour of E-Sports arena

Motion to approve the tour of the E-Sports arena passed with a motion by Ms. Gay Norris and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

6. Board President's acknowledgment of the return to the Board Meeting

7. Discussion and vote to approve or not approve the Minutes of the January 9, 2024, regular Board of Education meeting

Motion to approve the Minutes of the January 9, 2024, regular Board of Education meeting passed with a motion by Ms. Rachel Shuey and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

8. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists (General Fund #40950-41157 in the amount of \$189,493.53; Building Fund #40037-40040 in the amount of \$18,491.80; Payroll #70177-70178 in the amount of \$23,165.75).

Motion to approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists as presented passed with a motion by Mr. J.D. Soulek and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

9. Administrative reports regarding facilities, district policy issues, community issues and/or personnel or student needs

A. Traci Thorpe, Superintendent/CEO

PTC Manticores' Jayden Batson and Josua Douglas, PoHi students, placed 1st in the OKSE Northeast.

Region tournament on January 29th as a Mario Kart Duos team. PTC hosted the PTC Preview Night for area 8 - 12th graders on February 1st. Included in the event to discuss transition and enrollment opportunities were representatives from our higher education partners as well as our high school counselors and military recruiters. Of the 120 who completed the survey - 52% Ponca; 31% Blackwell; 68% 10th grade; 24% 11th grade

Heather Smith, BIS Program Developer, has collaborated with John Adams, owner/contractor of John Adams Plumbing, to develop and provide a Plumbing Journeyman Test Prep course.

The class will

Meet for 12 sessions and address the elements and content necessary to prepare for the Plumbing Journeyman exam. There are 10 participants in the class.

PTC will host a Non-Profit Conference on February 9th, which is designed for board members and directors and will be presented by the Oklahoma Center for Non-Profits and will focus on best practices.

And the basics of fundraising.

PTC hosted the B&I Breakfast for the transportation sector on January 26th. Participants discussed workforce needs and trends, challenges and opportunities to address recruitment, retention and growing the workforce.

Work on the Work Ready Oklahoma site at City Central is nearing completion. Furniture, computers and other technology are in the process of installation. We have a few items remaining on the punch list, but the staff are moving in and working on getting their area fully set up. Our first class is scheduled to start at the beginning of April.

- Hanna Patrick, current PTC employee, will transfer from Evening Custodian to the WRO Admin Support position.

- Lori Brown, Culinary Services Coordinator, will be retiring effective April 30th.

B. Kahle Goff, Executive Director, Full-Time Programs

10. Discussion and vote to approve or not approve purchases over \$10,000 as listed on Appendix A

Motion to to approve purchases over \$10,000 as listed on Appendix A passed with a motion by Ms. Gay Norris and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

11. Discussion and vote to approve or not approve items for surplus as listed on Appendix B

Motion to approve list of surplus items as listed on Appendix B passed with a motion by Ms. Rachel Shuey and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

12. Presentation of recommendation to close the Service Careers Program.

13. Motion and vote to approve or not approve the recommendation to close the Service Careers program

Motion and vote to approve the recommendation to close the Service Careers program passed with a motion by Ms. Gay Norris and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

14. Discussion and vote to approve or not approve opening the position of Apprenticeship Training Coordinator

Motion to approve opening the position, Apprenticeship Training Coordinator passed with a motion by Ms. Debbie Leaming and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

15. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix C

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix C passed with a motion by Ms. Gay Norris and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

16. Discussion and vote to approve or not approve contract renewals as listed on Appendix D (Executive Directors/Admin Team Directors)

Motion to approve contract renewals as listed on Appendix D (Executive Directors/Admin Team Directors) passed with a motion by Ms. Gay Norris and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

17. Discussion and Vote to approve or not approve the transfer of Hannah Patrick to the Work Ready Oklahoma Administrative and Program Support position.

Motion to approve the transfer of Hannah Patrick from Evening Custodian to WRO Admin/program support. passed with a motion by Mr. J.D. Soulek and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Ms. Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea
Yea: 5, Nay: 0

18. Proposed executive session to discuss the employment terms of the superintendent as authorized by 25 OS Section 307(B)(1)

19. Vote to convene or not to convene into executive session.

Motion to convene into executive session passed with a motion by Ms. Debbie Leaming and a second by Ms. Gay Norris.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Ms. Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

20. Acknowledge return to open session.

21. Executive session minutes compliance announcement.

The board entered into executive session at 7:40 p.m. to discuss the employment terms of the superintendent as authorized by 25 OS Section 307(B)(1).

Those present in the executive session were Laurence Beliel, Board Member, Gay Norris, Board Member, Debbie Leaming, Board Member, J.D. Soulek, Board Member, Rachel Shuey, Board Member. No action was taken by the board of education.

The board returned to open session at 7:53 p.m.

22. Discussion and possible board action to modify the contractual terms of the superintendent.

23. New Business

24. Board Comment

25. Adjournment